

Meeting Minutes
Tuesday, January 9th 2018 at 5:30 pm
Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Patt Slack, Ann Majlinger, Mikelle Vargas, Vanessa Morse, John Jarjosa, Norm Walker, Leo Stevenson

OTHER PRESENT: Heather Thiede

MEMBERS EXCUSED: Mayor Peterson, Rick DeSana

PUBLIC COMMENT: None

APPROVAL OF MINUTES AND AGENDA:

Motion by A. Majlinger, supported by N. Walker to approve of the minutes from the previous meeting and agenda for the January meeting. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE:

None

MONTHLY REVENUE/EXPENDITURE REPORT:

Motion by A. Majlinger, supported by V. Morse to approve of the November and December expense and revenue reports. Roll Call, all in favor. Motion carried.

ONGOING PROJECTS AND BUSINESS:

- a. DDA Director Hiring and Sub-Committee – P. Slack stated that the DDA will be using the city of Wyandotte hiring procedure to fill the Directors position for the DDA. The committee discussed.

Motion by L. Stevenson, supported by P. Slack to post the DDA Director position for a period of 10 days and close after 10 days and start the review process per the city's policy. All in favor, motion carried.

- b. November and December Third Friday Reports – H. Thiede gave an update on the November and December Third Fridays, their activities, success and expense and revenue. The committee discussed.
- c. Wyandotte Third Friday Applications- H. Thiede presented a draft application to the DDA and stated that any business that would be outside of the DDA area would like to participate would pay a fee that would go into the Third Friday revenue account.
- d. Welcome to Wyandotte Today Magazine – DDA – H. Thiede presented the invoice for the Welcome to Wyandotte TODAY Magazine for the DDA's portion of the guide book.

Motion by P. Slack, supported by A. Majlinger to approve the \$4,500 payment to Community Publishing for the 2018 Welcome to Wyandotte TODAY Magazine. Roll call, all in favor. Motion carried.

- e. Meeting of the Minds – DDA Business Meeting- P. Slack spoke about a meeting with the businesses to review the events for 2018 as well as their needs or thoughts on the downtown and the activities. The committee discussed. H. Thiede to follow up to organize the meeting and gather the information for the presentation.
- f. DCA Grant Information – H. Thiede presented the request from the DCA for \$6,000. The committee discussed. H. Thiede to review the funds that have been granted to the DCA and report back to the DDA. She will also work with Erin, the Director of the DCA on the projects and programs she has planned for the year.

Motion by N. Walker, supported by L. Stevenson to table the funding request for the DCA and H. Thiede to meet and work with the DCA on their requests and programs and projects. Roll call, all in favor. Motion carried.

NEW BUSINESS:

- a. TAP Grant- P. Slack spoke about the TAP Grant and the viaduct area to the committee. The committee discussed creating a subcommittee to help guide the process with an architect. The group agreed the area is in much need of repair and beautification. J. Jarjosa, A. Majlinger and M. Vargas volunteered to be on the subcommittee with P. Slack.

Motion by J. Jarjosa, supported by L. Stevenson, to authorize up to \$10,000 to hire an architect to draw specific plans for the viaduct area to be used for future grant efforts. Roll call, all in favor. Motion carried.

NEXT REGULAR MEETING:

February 13th 2018

ADJOURNMENT:

Motion by J. Jarjosa supported by N. Walker to adjourn the January DDA meeting at 6:48 pm. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary