

**Downtown Development Authority
Meeting Minutes**

5:30 PM, July 13th, 2021

A REGULAR MEETING and

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and
Via the Zoom Audio-only Virtual Platform

MEMBERS PRESENT: Mayor Rob DeSana, Rick DeSana, John Jarjosa, Scott Jordan, Bryan Kozinski, Anne Majlinger, Patt Slack, Leo Stevenson, Norm Walker

MEMBERS EXCUSED: None

OTHERS PRESENT: Joe Gruber, DDA Director

PUBLIC COMMENT: None present

APPROVAL OF MINUTES & AGENDA:

Minutes from June 2021 Meeting and Agenda for July 2021 Meeting

Motion by S. Jordan, Supported by A Majlinger, to approve the Minutes from the June 2021 DDA meeting and the agenda for the July 2021 DDA meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE: None

MONTHLY REVENUE/EXPENDITURE REPORT

Monthly Revenue and Expenditure Reports: Period Ending June 30th, 2021

Motion by L. Stevenson, Supported by S. Jordan, to accept and approve the Monthly Revenue and Expenditure Report for June 30th, 2021. Roll Call. All in Favor. Motion carried.

ONGOING PROJECTS & BUSINESS:

Former City Hall Redevelopment: 3131-3149 Biddle Avenue and Parking Lot #4: Director Gruber provided a brief update regarding the Former City Hall Redevelopment: 3131-3149 Biddle Avenue and Parking Lot #4. He shared that the purchase agreement and development agreement were reviewed by The City's Legal Department and Administration and would be approved by City Council as soon as July 26th. Mr. Stevenson inquired as to whether any grants have been applied for or awarded on this project yet, to which Director Gruber explained they had not, but that it is the express intention of the developer to pursue economic development incentives and financial support from the City, County and State, which may include grants.

DDA Finance Committee and Annual Budget: FY 2021-2022: Director Gruber explained the Finance Committee has met several times to review and discuss the proposed 2021-2022 fiscal year expenditures for the DDA. L. Stevenson, member of the Finance Committee, highlighted some final changes to the Business Assistance Budget as it pertains to existing and future projects benefitting from Joseph R. Peterson Downtown Grant Awards, proposing an additional allocation of \$45,000.00 into the fund in order support new, smaller scale projects that may arise. The Board discussed the Committee's findings and recommendations, as well as an overview of the capital fund balance, long-term capital improvements plan and other desired projects of the DDA.

Motion by L. Stevenson, Supported by P. Slack to approve the Downtown Development Authority's FY 2021-2022 Budget as amended AND FURTHER to recommend the DDA FY 21-22 Budget to City Council for approval.

NEW PROJECTS & BUSINESS:

Wyandotte Street Fair Discussion: Director Gruber welcomed positive comments and feedback regarding the Wyandotte Street Fair that was held in the previous week. A. Majlinger stated that the Fair was fantastic and the business owners loved it. Chairwoman Slack stated that the Fair had an exceptional collection of artists. R. DeSana stated the Street Fair was very successful for the bars and restaurants, and suggested that the attraction of the actual Street Fair was not the beer tents but this year it was the artist booths and businesses. Chairwoman Slack commended the City of Wyandotte Police Department for a smooth and peaceful event, as well as the Wyandotte Special Events Office for putting on an incredible fair. She stated that all City employees involved did a great job. The Board discussed the positive aspects of the Wyandotte Street Art Fair, as well as the DDA's involvement in creating, promoting and managing the Social District during the Wyandotte Street Art Fair. The Board discussed what the next Wyandotte Street Fair should entail. Mayor DeSana noted that he was organizing a meeting of the Department Heads and several Wyandotte Street Art Fair Committee members to discuss ideas, concepts and follow-up items regarding the Wyandotte Street Art Fair. The Board discussed a proposal and recommendation for both the Wyandotte Street Art Fair Committee and the Wyandotte City Council.

WHEREAS, the Social District supported the brick & mortar businesses and tax payers during the Wyandotte Street Art Fair; WHEREAS, the City of Wyandotte Police Department cited no problems, issues or negative situations pertaining to the Social District during the Wyandotte Street Art Fair; and WHEREAS the business community and event patrons cited positive community feelings and improved walkability throughout the Wyandotte Street Art Fair. NOW THEREFORE BE IT RESOLVED, that the DDA hereby recommends reinstating the Social District during the Wyandotte Street Art Fair in 2022 in lieu of the Riverfront Entertainment area. Motion by L. Stevenson, supported by R. DeSana. Roll Call. All in favor, motion carried.

Mayor Pro Tempore Kelly Stec visited the DDA Meeting to offer support for the Wyandotte Street Art Fair, stating it was fantastic and offering appreciation for the Special Events Office and the Wyandotte Street Art Fair Committee.

NEXT REGULAR MEETING: 5:30 PM, August 10th, 2021

ADJOURNMENT: 6:12 PM

Motion by A. Majlinger, supported by B. Kozinski, to adjourn the meeting. All in favor, motion carried.

Respectfully Submitted,

Joe Gruber, DDA Director