

**Downtown Development Authority
Meeting Minutes**

5:30 PM, July 11th, 2023

REGULAR MEETING

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and
Via the Zoom Audio-only Virtual Platform

MEMBERS PRESENT Mayor Rob DeSana, Rick DeSana, Scott Jordan, Bryan Kozinski, Anne Majlinger, Patt Slack, Leo Stevenson, Ron Thomas

MEMBERS EXCUSED: Andy Morsello

OTHERS PRESENT: Joe Gruber, DDA Director

APPROVAL OF MINUTES & AGENDA:

Minutes from June 13th, 2023 Regular Meeting and Public Information Report and Agenda for July 11th, 2023 Meeting

Motion by S. Jordan, Supported by A. Majlinger, to approve the Minutes from June 13th, 2023 Regular Meeting and Public Information Report and Agenda for July 11th, 2023 Meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE: None

MONTHLY REVENUE/EXPENDITURE REPORT: Period Ending June 30th, 2023

Motion by L. Stevenson, Supported by B. Kozinski, to accept and approve the Monthly Revenue and Expenditure Report for the period ending on June 30th, 2023. Roll Call. All in Favor. Motion carried.

ONGOING PROJECTS & BUSINESS:

Downtown Infrastructure Project: Director Gruber provided a brief update on the DDA's Downtown Infrastructure Project. Spalding DeDecker is nearing completion on the green infrastructure monitoring plan per the MCMP Grant program and has completed electrical designs and preliminary concept designs for the east alleyways. The DDA Design Committee and Finance Committee will meet with the Infrastructure Committee to assess progress and concept designs and to continue driving the project forward.

NEW PROJECTS & BUSINESS:

DDA Preliminary Budget FY23-24: The DDA Director presented a preliminary annual budget, and per the resolution from the June 2023 DDA Meeting, he presented a grant report and fund balance report to accompany the budget. Director Gruber noted the budget is largely geared towards public maintenance and improvements. The DDA Finance Committee reviewed the

budget and supplemental financial reports and Mr. Stevenson provided an overview of their assessment, highlighting long-term financial impact of the Infrastructure Project; changes to traditional programs like the Existing Business Stimulus and the New Business Support programs; an allocation to legal fees to help with grant writing and lobbying to attract more funding for major projects including the infrastructure project, the Wyandotte Arts Center home of the DCA. Mayor DeSana commented on Streetscape Maintenance, Viaduct Maintenance and Beautification Commission activities, noting that new projects are being done while the City will make continued efforts to maintain existing projects.

Motion by L. Stevenson, Supported by Mayor DeSana, to accept and approve the Downtown Development Authority's Annual Budget for the Fiscal Year 2023-2024 as presented. Roll Call. All in Favor. Motion carried.

The DDA-approved budget will be presented to the City Council for final approval in the coming months, toward the end of August, and prior to the beginning of the new fiscal year on October 1st, 2023, which may allow for additional future amendments to the approved budget.

NEXT REGULAR MEETING: 5:30 PM, August 8th, 2023

ADJOURNMENT: 5:50 PM

Motion by S. Jordan, supported by B. Kozinski to adjourn the meeting. All in favor, motion carried.

Respectfully Submitted,

Joseph K. Gruber
Executive Director and Secretary