

**The Downtown Development Authority**  
**Meeting Minutes**  
**Tuesday, April 9, 2019 at 5:30 pm**  
**City Council Chambers, 3200 Biddle Avenue, Wyandotte MI 48192**

**MEMEBRS PRESENT:** Patt Slack, Anne Majlinger, Ricky DeSana, Bryan Kozinski, Norm Walker

**EXCUSED:** Mayor Joseph Peterson, Leo Stevenson, John Jarjosa, Mikelle Vargas

**OTHERS PRESENT:** None

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES & AGENDA**

- a. Minutes from February Meeting and agenda for the April 9<sup>th</sup> 2019 meeting.

**Motion by A. Majlinger supported by N. Walker to approve the DDA Minutes from February and agenda from April 9<sup>th</sup>, 2019. All in favor, motion carried.**

**ITEMS TO RECEIVE AND PLACE ON FILE:** None

**MONTHLY REVENUE AMD EXENDITURE REPORT**

- a. February/March

**Motion by R. DeSana supported by A. Majlinger to approve the February/March revenue and expenditure report. Roll call, all in favor. Motion approved.**

**ONGOING PROJECTS AND BUSINESS:**

- a) **Hiring of contractors:** P. Slack stated that nothing has evolved with any contractors, since the last meeting. P. Slack stated there will be ongoing dialog as the year continues.
  
- b) **Viaduct Update:** P. Slack updated the committee on the viaduct bid information that N. Rankine created. She stated that it was sent to 28 contractors but none have submitted information for the project. Due to this, N. Rankine was able to reach out to P&P Landscaping for a proposal. P. Slack stated there are four options for the viaduct area maintenance and clean up. She read these proposals to the committee, they discussed.

**Motion by A. Majlinger, supported by R .DeSana to move forward with Contract with P & P Landscaping to clean up the viaduct area for the 2019 season. Write a contact with P & P Landscaping to plant in the 4 beds at the outside corners of the viaduct (Eastern and westernmost sides) for the 2019 season. Cleanup and continued maintenance of the other beds and entire viaduct area shall be maintained as well, but not planted budget not to exceed \$90,000. Roll Call. All in favor, motion carried.**

- c) **Sewer repair funding request:** P. Slack suggested that we do not approve the funding of the sewer repair, because it is not in the budget at this time.

**Motion by A. Majlinger, supported by B. Kozinski to deny the sewer repair funding request. All in favor, motion carried.**

- d) **Fort Street Sign Invoice Payment:** P. Slack shared that the \$957 is for past repair on the Fort St Sign.

**Motion by N. Walker supported by B. Kozinski to approve the Viaduct invoice for \$957. Roll CALL. All in favor, motion carried.**

- e) **Special Events Report:** P. Slack read from a report from H. Thiede-Champlin, that updated the group on the 2019 Restaurant Week event. More information can be found on the city website and a full listing of participants is also listed there.

**NEXT REGULAR MEETING:**

May 14<sup>th</sup>, 2019

**ADJOURNMENT:**

**Motion by N. Walker, and supported by A. Majlinger to adjourn DDA meeting. All in favor. Meeting was adjourned.**

Respectfully Submitted,

Heather Thiede, Champlin, Deputy Recording Secretary.