



City of Wyandotte

City Clerk's Office
3200 Biddle Avenue
Wyandotte, MI 48192
Ph: (734) 324-4560
Fax: (734) 556-3131

RENTAL DWELLINGS/UNITS REGISTRATION APPLICATION

SECTION 1

Address of Rental Dwelling: _____

Number of Units in Dwelling: _____

SECTION 2

Names, Addresses, and Phone Numbers of ALL owners of the Rental Dwellings:

NOTE: A physical address MUST be listed. P.O. Boxes are not accepted.

Name _____ Address _____ Phone # _____

Name _____ Address _____ Phone # _____

SECTION 3 – IF YOU ARE NOT APPOINTING A RESPONSIBLE LOCAL AGENT, PROCEED TO SECTION 4.

Authorization Appointing a Responsible Local Agent:

RESPONSIBLE LOCAL AGENT:

Name: _____

Address: _____

Phone: _____

I, _____ hereby appoint _____ as the individual
OWNER (PRINT) RESPONSIBLE LOCAL AGENT (PRINT)

legally responsible for operating the above registered rental dwelling/unit and said Agent shall also be responsible for providing access to such premises for making the inspections necessary to ensure compliance with the terms of Chapter 181 of the Wyandotte Code of Ordinances and all applicable Codes and Ordinances adopted by the City of Wyandotte.

I, _____ hereby swear or affirm that the aforementioned
RESPONSIBLE LOCAL AGENT (PRINT)

facts are provided to the best of my knowledge. I further understand that:

- I am to apply for a Certificate of Compliance with the Department of Engineering and Building
- I acknowledge that I have read and understand Chapter 181 of the Code of Ordinances, which requires the registration and attainment of the Certificate of Compliance for all rental dwellings/units in the City of Wyandotte.

Copy of ordinance reference above can be requested by applicant at the City Clerk's Office or reviewed online at www.wyandotte.net.

Signed:

OWNER

RESPONSIBLE LOCAL AGENT

IMPORTANT: The above section MUST be signed by at least one of the owners **AND** the Responsible Local Agent

Revised 9-30-2021

IN THE PRESENCE OF A NOTARY PUBLIC.

SECTION 4

I, _____ hereby swear or affirm that the aforementioned
OWNER(S) (PRINT)

facts are provided to the best of my knowledge. I further understand that:

- I am to apply for a Certificate of Compliance with the Department of Engineering and Building
- I acknowledge that I have read and understand Chapter 181 of the Code of Ordinances, which requires the registration and attainment of the Certificate of Compliance for all rental dwellings/units in the City of Wyandotte.

Copy of ordinance reference above can be requested by applicant at the City Clerk’s Office or reviewed online at www.wyandotte.net.

Signed: _____
OWNER – MUST be signed in the presence of a Notary Public

Subscribed and sworn to me by _____

on this _____ day of _____, 20_____.

Name of Notary Public

Signature of Notary Public

County of _____, MI
Acting in the County of _____
My Commission expires: _____

FEES:

\$35.00 - NEW rental dwelling

\$15.00 – TRANSFER of a rental dwelling

Please make your check or money order payable to the City of Wyandotte and mail to:

City Clerk’s Office

Wyandotte City Hall

3200 Biddle Avenue

Wyandotte, MI 48192

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Rec’d By: _____

Date Received: _____

Receipt #: _____

cc: Engineering & Building Department