

## OPERATOR

**General Statement of Duties:** Under supervision, to be responsible for the safe and efficient operation of assigned trucks/equipment, as qualified, some heavy and special automotive and power driven equipment; to perform a variety of public works activities; responsible public works construction and maintenance work; variety of cleaning, building and grounds maintenance; perform other related activities which may entail difficult, strenuous physical labor, and perform all other related work as required.

**Supervision Received:** Work is performed under the direction of a DPS supervisor.

**Required Certifications:** Current CDL Class "B"

**Examples of Work:** An employee in this class may be called upon to do any or all of the following: (These examples do not include all of the tasks which the employee may be expected to perform).

- ⦿ Operate a truck in picking up and hauling rubbish, brush, concrete, sand, salt, snow, tools or other aggregates/materials and equipment.
- ⦿ Haul and spread stone on unpaved streets and alleys.
- ⦿ Pick up and dispose of special debris as required.
- ⦿ Operate tractor mower and/or Zero Turn Mower in cutting weeds and grass.
- ⦿ Perform manual labor, load and unload trucks and assist in various public works repair and maintenance activities.
- ⦿ Manipulate controls to operate equipment in a safe and efficient manner.
- ⦿ Change various attachments on equipment and make field adjustments.
- ⦿ Pour and finish concrete, repair sidewalks and curbs.
- ⦿ Servicing and making minor repairs and adjustments to automotive or other equipment, which includes lubricate, fuel and cleaning equipment/vehicles.
- ⦿ Drive and/or operate, snow plow, trucks, pumps, compressors and other power-driven equipment and tools.
- ⦿ Assist in snow removal operations.
- ⦿ Rod, flush, clean and repair sanitary and storm sewer mains. Lay brick in repairing manholes, catch basins and other masonry structures.
- ⦿ Operate trucks, pumps, air compressors, pneumatic tools, power saws, roding machines, tractors, lawn mower, cement grinder, power-driven grinder for brush, street sweeper, concrete saw, stump grinder, and other power-driven equipment and tools including maintenance of same.
- ⦿ Perform trimming, planting, pruning of trees and shrubs.
- ⦿ Maintaining public buildings and grounds, including painting, minor plumbing, minor electrical, and other minor repairs.

- ⦿ Install, repair, make and replace traffic, street and other signs.
- ⦿ Remove paint from signs and prepare surfaces to be painted.
- ⦿ Operate paint spraying and street line painting equipment.
- ⦿ Perform any of a variety of tasks involving physical strength and agility, such as breaking, concrete and moving earth, digging holes and trenches, clean catch basins and related work.
- ⦿ Perform street patching and repair work.
- ⦿ Pick up rubbish, brush, special debris, garbage and other refuse as required.
- ⦿ Cut grass and weeds, plant and care of landscaping and grounds maintenance.
- ⦿ Setting up and cleaning Special Events and other public events.
- ⦿ Assist in flooding and maintaining ice skating facilities.
- ⦿ Dust, sweep, mop, wax and polish furniture and floors.
- ⦿ Move records, furniture and equipment, as required.
- ⦿ Perform a variety of maintenance tasks requiring familiarity with carpentry construction, minor electrical, minor plumbing and minor mechanical repair.
- ⦿ Shovel, sweep or snow blow sidewalks to keep them free of ice and snow.
- ⦿ May operate and make minor adjustments to heating and ventilating equipment.
- ⦿ Assist with traffic control to include set-up and tear down of all required traffic control devices; ie. Barrels, grabber cones, flasher and flagger duties.

**Desirable Qualifications for Employment:**

- ⦿ Ability to understand and follow oral and written instructions.
- ⦿ Considerable knowledge and ability of maintenance requirements of various types of heavy and special automotive and power-driven equipment including lubrication and any preventative maintenance activities.
- ⦿ Considerable knowledge of traffic laws and ordinances and practices, involved in public vehicle operation.
- ⦿ Familiarity with the streets and principal locations in the City.
- ⦿ Ability to operate automotive and power-driven equipment skillfully, safely and in accordance with all rules and regulations.
- ⦿ Mechanical aptitude.
- ⦿ Considerable knowledge of work methods, practiced and procedures involved in public works construction, maintenance and repair activities.
- ⦿ Ability to perform heavy manual labor under all types of weather and other conditions.
- ⦿ Considerable knowledge of and ability to perform minor maintenance tasks, including electrical, carpentry, plumbing and painting work.
- ⦿ Good physical condition, stamina, agility and work effectively at considerable heights.
- ⦿ Excellent communication skills and the ability to establish and maintain satisfactory working relationships with the public, other employees and supervisory staff.
- ⦿ Interest in graphic arts and experience with related computer and printing applications.

**OPERATOR #S**

Operate plow

**OPERATOR #1**

1 year seniority, same as Operator #S, sign truck

**OPERATOR #2**

2 years seniority, same as Operator #1, including Chipper truck

**OPERATOR #3**

3 years seniority, same as Operator #2, including Backhoe

**OPERATOR #4**

4 years seniority, same as Operator #3, including Sweeper

**OPERATOR #5**

5 years seniority, same as Operator #4, including Roller

**OPERATOR #6**

6 years seniority, same as Operator #5, including Loader

**OPERATOR #7**

7 years seniority, same as Operator #6, including, obtaining a Tanker Endorsement for Vector truck

**OPERATOR #8**

8 years seniority, same as Operator #7, including Roll-Off truck

**OPERATOR #9**

9 years seniority, operate same as Operator #8, including High Ranger

**OPERATOR #10**

10 years seniority, operate same as Operator #9, including obtaining a Class A endorsement for Semi truck

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