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Patt Slack, Chairwoman
Brandon E. Wescott, Director
Wyandotte Downtown Development Authority

September 15th, 2010

CALL TO ORDER/ROLL CALL OF MEMBERS

The Wyandotte DDA was called to order at 5:40 PM on Tuesday September 14th, 2010 in the Wyandotte City Council Chambers, 3131 Biddle Avenue, Wyandotte, MI. Members in attendance included: Patt Slack, Norm Walker, Greg Gilbert, Arta Chiparo, Mayor Joseph Peterson, Gilbert Rose, Gerry Lucas, and Brandon Wescott. Leo Stevenson was excused.

APPROVAL OF AGENDA

Mayor Peterson motioned to approve the agenda with the addition of an oversight committee meeting at the end of the meeting, seconded by Gerry Lucas, all voted in favor.

APPROVAL OF MINUTES

Gilbert Rose motioned to approve all sets of minutes as presented, seconded by Mayor Peterson, all voted in favor.

PRESENTATIONS

Natalie Rankine gave a presentation on the farmer's market marketing initiatives and also a draft sketch plan of a proposed facility.

INFORMATION TO RECEIVE AND FILE

Mayor Peterson motioned to receive and file all the communications as presented including the comments and information concerning a ramp for the Museum, seconded by Arta Chiparo, all voted in favor.

A roll call vote was offered for approval of the Monthly Revenue/Expenditure Report, all voted in favor.

Brandon Wescott delivered the Director's report highlighting the upcoming Michigan Main Street training session in Portland, MI.

PUBLIC COMMENT

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INFORMATION/DISCUSSION ITEMS

Agenda Item 7 a 1 – Brandon Wescott noted he personally contacted the parties in which the DDA has Existing financial obligations and he noted both parties denied to discuss a buyout.

Agenda Item 7 a 2 – Brandon Wescott presented five proposed amendments to the current business grant policy including:

- Façade assistance would be eligible
- Sidewalk café's would not be eligible
- Routine maintenance is not eligible
- Rehabilitation of living/dwelling space is not eligible (NEZ already in place)
- An applicant who wishes to apply for a second or third grant would have their proposal reviewed in the third quarter of the FY.

Mayor Peterson motioned to approve the recommended amendments, seconded by Gilbert Rose, all voted in favor.

Agenda Item 7 a 3 – Brandon Wescott presented the grant (partnership w/ Wayne Metro) to the Board, and Mayor Peterson motioned to approve the recommendation to make the necessary funding available, seconded by Gerry Lucas all voted in favor.

Agenda Item 7 a 4 – Brandon Wescott presented a budget amendment/re-allocation to the existing budget to move resources from the downtown streetscape maintenance line item to the salary line item. Gerry Lucas motioned for approval of the proposed amendment, seconded by Greg Gilbert, all voted in favor.

Agenda Item 7 a 5 – Brandon Wescott presented the requested follow up information on the policy and permits related to the Fort Street Sign.

Agenda Item 7 a 6 – Brandon Wescott noted that some businesses would like to put benches in front of their locations. It was recommended to send this request to the planning commission for a decision on the matter.

Agenda Item 7 a 7 – Brandon Wescott noted that some members of the public and Ms. Shirley Moore of Wayne Metro requested that the operation of the Farmer's Market extend until the end of October. Mayor Peterson motioned to approve the contract extension, seconded by Gerry Lucas, all voted in favor.

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CITY OWNED PROPERTY UPDATE

Patt Slack asked that Brandon Wescott investigate and report back to the Board on the status of the Local First Book/City Guide, and to also investigate speaker systems downtown with a report back at the next regularly scheduled meeting.

NEXT REGULAR MEETING: October 12th, 2010

ADJOURNMENT

Mayor Peterson motioned for adjournment, seconded by Gilbert Rose all voted in favor of adjournment.