

Wyandotte, Michigan November 11, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

Absent: Councilperson Stec

PERSONS IN THE AUDIENCE

“Santa” was present and invited all to December 7, 2013 breakfast at Roosevelt High School. (Salvation Army #734-282-0930)

Thomas Pillar, 2397 – 23rd, attempted to pay tax bill and utility bill in September with one check, City would not accept, why? Rented a toter for \$48.00, could seniors pay in two installments?

Richard Miller, 1202 – 2nd, regarding Municipal Service on line payment; paid bill on link with a receipt of transaction.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #1

ITEM: Tree Replacement for the DDA District

PRESENTER: Natalie Rankine, Downtown Development Director & Mark Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

BACKGROUND: Approximately two (2) years ago, Imprelis was applied to some City properties that included the DDA district. In doing so, an active ingredient caused injury to Honey Locust trees. A settlement ensued allowing for replacement trees. The City received \$57,947.50 from Dupont in a settlement for the damage cause by their product. The City has already replaced trees at 3200 Biddle site. Attached is a tree survey indicating dying trees in the DDA district. This request is to remove and replace the identified trees.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by creating visually attractive gateways into the downtown and the city on major roads and avenues.

ACTION REQUESTED: The undersigned recommends extending the contracts for G's Trees, Lincoln Park, Michigan and Margolis Companies, Ypsilanti, Michigan in the Lump Sum amount of \$7,850.00 for Tree Replacement in the DDA area.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account #101-000-257-098

IMPLEMENTATION PLAN: Execute contracts and plant trees.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: DDA District Tree Survey

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #2

ITEM: Ann Arbor Carriage Rental for Christmas Parade

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you are aware, the Special Event Office is in the process of organizing the Christmas Parade scheduled for November 16th 2013. We are seeking your approval to contract with Ann Arbor Carriage Company for the use of the horse drawn carriage to transport the Grand Parade Marshall through the parade route.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Please take this agreement into consideration, as your approval and subsequent signing will allow us to continue planning this celebratory event.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

\$550 - Christmas Parade Expense Account - 285-225-925-730-825

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign then forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation signature on file

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS

Ann Arbor Carriage Agreement

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #3

ITEM: Purchase Approval - BS&A Municipal Management Software

PRESENTER: David Fuller, Director of Information Technology

BACKGROUND: The current municipal management software that includes financial management and assessing and property tax functionality is a legacy system from 1995. Implementing a new system will allow the city to realize productivity gains in process improvement, enhanced functionality, reduced training times, simpler knowledge transfer, and focused reporting. BS&A is a recognized leader in software solutions and is used by numerous Michigan municipalities and Wayne County allowing for peer best practice standards to be utilized.

STRATEGIC PLAN/GOALS: "To excel technologically and to be financially responsible: to encourage and respect citizen participation and provide transparency in all city matters; to comply with and enforce all the requirements of our laws and regulations"

ACTION REQUESTED: Authorize Mayor and City Clerk to sign Master Agreement and all supporting agreements with BS&A Software.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost of system implementation will be \$443,390.00 with annual support costs of \$44,300.00 starting in the second year. Existing funds budgeted for extant system maintenance agreement and other document scanning activities will be used to pay for the system and maintenance. Typical BS&A implementations are paid in three annual installments but we have worked with the provider to allow for six annual installments so as to never exceed the costs of our current system - \$134,235.00 annually. Effectively, this will be a "no cost" conversion/purchase for the city. Starting with the sixth annual installment, there will be a significant savings realized through reduced maintenance agreement cost. Additionally, savings will be realized through eliminated proprietary hardware maintenance and lowered support hours.

IMPLEMENTATION PLAN: Upon receiving the signed agreement, BS&A and IT will develop an implementation plan with an anticipated deployment in March, 2014.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Approved (verbal)

MAYOR'S RECOMMENDATION: Concur with recommendation

LIST OF ATTACHMENTS

Wyandotte City Wayne - Proposal V2 103013

Master agreement V3 110513

Wyandotte City Wayne Co-AMG V2103013

Wyandotte City Wayne Co-IS PPH agreement V2 103013

Wyandotte City Wayne Co-License Agreement V2 103013

Wyandotte City Wayne Co-Support Agreements V2103013

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #4

ITEM: Request to Purchase Hand Held Meter Reading Units – Badger Units

PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko, General Manager

BACKGROUND: Wyandotte Municipal Services (WMS) currently uses Badger meter software and handhelds to locally communicate with electric and water meters to obtain billing data. These handhelds are utilized on meters that are not currently on our AMR system along with those that may experience communication issues through the power line carrier system. These handheld units are utilized in meter verification, data downloads and periodic audits of the entire system.

STRATEGIC PLAN/GOALS: The current handheld units are in desperate need of replacement due to age of existing equipment and technology/software advancements. The upgrade of these units and software improvements will allow WMS to increase productivity by having units that process data more effectively. New units have an expected useful life of 3 to 5 years.

ACTION REQUESTED: Receive and place on file the resolution and support concurring with the Wyandotte Municipal Service Commission's approval allowing Wyandotte Municipal Services to purchase six Ranger 3, ORION receiver Handhelds and upgrade our software package to READCENTER ANALYTICS+ at a total price of \$36,000 through Badger Meter as recommended by WMS Management.

BUDGET IMPLICATIONS: Budget is accounted for under approved capital budget as Substation Equipment

IMPLEMENTATION PLAN: Purchase and provide to Water and Electric Field Personnel.

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution #10-2013-07 at regular meeting on October 23, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS

Signed Commission Resolution 10-2015-05

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #5

ITEM: AMR Hand Held Transmitter/Receiver Units – Aclara Units

PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko, General Manager

BACKGROUND: Wyandotte Municipal Services (WMS) currently uses power line carrier technology to obtain our automated meter readings. In order to communicate with these meters locally, we utilize hand held transmitter and receiver (HHTR) units. These HHTR units assist our Customer Service groups in the Electric and Water Departments in programming and troubleshooting of these meters.

STRATEGIC PLAN/GOALS: The current HHTR units are in need of replacement due to age of existing equipment and technology advancements. The upgrade of these units will allow WMS to keep current with changing meter and module technology. Units have an expected useful life of 3 to 5 years.

ACTION REQUESTED: Receive and place on file the resolution and support concurring with the Wyandotte Municipal Service Commission's approval allowing Wyandotte Municipal Services to purchase a total of 4 HHTR units at a total price of \$13,780 through Power Line Supply.

BUDGET IMPLICATIONS: Budget is accounted for under approved capital budget as Substation Equipment

IMPLEMENTATION PLAN: Purchase and provide to Water and Electric Field Personnel.

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution #10-2013-06 at regular meeting on October 23, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS

Signed Commission Resolution 10-2013-06

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #6

ITEM: Municipal Services – Uninterruptable Power Supply Purchase Request

PRESENTER: Steve Timcoe, Superintendent Telecommunications

INDIVIDUALS IN ATTENDANCE: None

BACKGROUND: Wyandotte Municipal Services cable telecommunications head end utilizes a 16kVA Uninterruptable Power Supply (UPS) unit on line providing uninterruptable power and surge protection to the cable and telecommunications equipment at 3005 Biddle Avenue. The unit failed during a power surge (it did protect the equipment as designed) and is in need of replacement as recommended by WMS Management and approved by the Municipal Services Commission.

STRATEGIC PLAN/GOALS: Previously obtained recommendation on size, type & specs for replacement UPS for cable telecommunications head end and solicited competitive quotes for qualified unit. Upon final approval, proceed with purchasing of unit and subsequent installation.

ACTION REQUESTED: Concur with the resolution from the Wyandotte Municipal Service Commission approving the purchase and installation of a UPS as recommended by WMS Management.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: FY2013 Capital Budget for UPS was \$30,000 and was approved for carry over to FY2014 for the same amount. The cost of equipment and installation per competitive quotes is \$11,671.12. Difference +/- Budget vs. Actual is \$18,328.88. Account 4 594-000-100-020-001 (Assets), Capital Project # 051-IEH3

IMPLEMENTATION PLAN: Upon concurrence from Council, the UPS will be purchased and scheduled for installation to support and protect the head end cable and telecommunications equipment at 3005 Biddle.

COMMISSION RECOMMENDATION: UPS Purchase Request Resolution was approved by the Municipal Services Commission at the October 23, 2013 Municipal Services Commission meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS

Request for Commission Action and signed resolution approving UPS Purchase Request
UPS competitive cost quotes for equipment – Summary

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013 **AGENDA ITEM #7**

ITEM: Status Report – Collaboration of Fire and Emergency Medical Services with the City of Southgate

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: At the August 12, 2013, City Council Meeting, the City Council authorized the City Administrator and Fire Chief to continue discussion with representatives from the City of Southgate and Wyandotte Fire Fighters Local 356 relative to the potential benefits to a collaboration of Fire and Emergency Medical Response Services with the City of Southgate with a report back to the City Council within ninety (90) days. Attached you will find a summary of the activities that occurred in the past ninety (90) days.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: The undersigned recommends continued authorization to explore this collaboration with the City of Southgate.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None at this time.

IMPLEMENTATION PLAN: The City Administrator and Fire Chief will continue to explore possible collaboration of fire and emergency medical services with the City of Southgate with a recommendation forthcoming.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur OK JRP

LIST OF ATTACHMENTS: 1.Memorandum dated November 5, 2013 – Update of activities
2.DRAFT Operating plan – Wy-South Fire District
3.Updated Financial Analysis – SEMCOG Report
4.Council Resolution dated August 12, 2013

REPORTS AND MINUTES

Financial Services Daily Cash Receipts	October 31, 2013	\$6,879.31
Municipal Service Commission	October 23, 2013	

CITIZENS PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

Absent: Councilperson Stec

FINAL READING OF AN ORDINANCE

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XXI-SCHEDULE OF REGULATIONS SECTION
2100 LIMITING HEIGHT, BULK, DENSITY AND AREA BY LAND
USE; NOTES TO SECTION 2100

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXI - Schedule of Regulations, Section 2100 Limiting height, bulk, density and area by land use; maximum height of structures from all districts, and notes to Section 2100 (a) shall be amended to read as follows:

Section 2100 Eliminate footnote (a) under maximum height of structure from all districts.

Notes to Section 2100 eliminate footnote (a).

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

ABSENT: Councilperson Stec

I hereby approve the adoption of the foregoing Ordinance this 11th day of November 2013.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectfully, the Mayor and City Clerk of the City of Wyandotte, Michigan, do hereby certify that the foregoing ordinance was duly passed by the Council of the City of Wyandotte at a regular meeting thereof on November 11, 2013.

DATED: November 11, 2013
Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

RESOLUTIONS

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the City Engineer and Downtown Development Director to extend the contracts for Tree Removal with G's Trees Lincoln Park, Michigan in the amount of \$3,190.00 and Tree Planting to Margolis Companies, Ypsilanti, MI. in the amount of \$4,660.00 for a total sum of \$7,850.00 from account # 101-000-257-098.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council GRANTS the request of the Special Event Coordinator as set forth in her communication dated November 4, 2013 and hereby authorizes the APPROVAL of the Ann Arbor carriage rental agreement for the Christmas Parade scheduled for November 16, 2013 in the amount of \$550.00 utilizing account #285-225-925-730-825. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement on behalf of the City of Wyandotte. AND BE IT FURTHER RESOLVED that the Ann Arbor Carriage Company shall execute a Hold Harmless Agreement and submit insurance naming the City of Wyandotte as an additional insured party.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with Mr. Fuller, the Director of Information Technology to acquire and implement BS & A software for municipal management of the City of Wyandotte including the Department of Municipal Services and FURTHER acknowledges that the acquisition of said software will require the retirement of the current municipal management system implemented in 1995. AND BE IT FURTHER RESOLVED that the cost of system implementation will be \$443,390.00 with annual support costs of \$44,300.00 starting in the second year; with existing funds budgeted for existent system maintenance agreement and other document scanning activities used for payment for the system and maintenance. AND FURTHER, acknowledges that, based on the structuring of the purchase payments and cost of maintenance on the existing software system this acquisition will result in no net increase to the City or the Department of Municipal Service in that the costs will be in the form of six annual installments for said system resulting in a "no cost" conversion/purchase for the City of Wyandotte in that it will not exceed the current cost for same being \$134,235.00 annually. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign a Master Agreement and all supporting agreements with BS & A Software.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the recommendation of the Power Systems Supervising Engineer; Municipal Service Commission and Municipal Service Management to purchase six (6) Ranger 3 ORION receiver Handhelds and upgrade of the corresponding software package to READCENTER ANALYTICS+ from Badger Meter for a total price of \$36,000.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the recommendation of the Power Systems Supervising Engineer, Municipal Service Commission and Municipal Service Management to purchase four (4) HHTR transmitter and receiver units from Power Line Supply/HD for a total price of \$13,780.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the recommendation of the Superintendent of Telecommunications; Municipal Service Commission and Municipal Service Management and hereby APPROVES the purchase and installation of an Uninterruptable Power Supply from CDW-Government in the amount not to exceed \$11,671.12 to support and protect the head end cable and telecommunications equipment located at 3005 Biddle Avenue, Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the status report submitted by the City Administrator on November 11, 2013 relative to the collaboration of Fire and Emergency Medical Services with the City of Southgate is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council authorizes the City Administrator and Fire Chief to continue to explore any potential benefits to a collaboration of Fire and Emergency Medical Response Services with the City of Southgate with a report back to the City Council within ninety (90) days. (February 10, 2014).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: Councilperson Galeski

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,170,076.10 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

ADJOURNMENT

MOTION by Councilperson Ted Miciura

Supported by Councilperson Sheri Fricke

That we adjourn.

Carried unanimously

Adjourned at 9:01 PM

November 11, 2013

William R. Griggs, City Clerk