

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, JANUARY 30, 2012 7:00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE DANIEL E. GALESKI

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PRESENTATIONS:

PRESENTATION BY
THE WYANDOTTE
DOWNRIVER CADETS

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Rick Jarosz, Event Chairman Downriver Republican Grassroots Organization regarding declaring March 4, 2012 as CONSTITUTION CELEBRATION DAY in the City of Wyandotte.
2. Communication from the Center of Rehabilitation for Henry Ford Wyandotte Hospital regarding the organization of a Walk on Saturday, September 8th, 2012 or Saturday, September 15th, 2012 at 10:00 a.m. to benefit the center's Arthritis Health and Wellness Center for the Downriver community.
3. Communication from the Wyandotte Boat Club relative to the Hebda Cup Rowing Regatta to be contested on Saturday, April 28, 2012 and the Wy-Hi Regatta on Saturday, May 5, 2012; with bad weather dates to be the following day if necessary.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

4. Communication from the City Engineer regarding the demolition of property within the City of Wyandotte.

5. Communication from the Planning Commission regarding State I Preliminary Site Plan for the proposed development located at 2070 Biddle Avenue, between Ford Avenue and Spruce Street.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

| | | |
|--|---------------------|----------|
| Financial Services Daily Cash Receipts | January 12-26, 2012 | 6,180.15 |
| Fire Commission Meeting | January 24, 2012 | |
| Fire Commission Meeting | January 10, 2012 | |
| Police Commission Meeting | January 10, 2012 | |
| Police Commission Meeting | January 24, 2012 | |
| Planning Commission | January 19, 2012 | |

Presentation

by

The Wyandotte
Downriver Cadets



WYANDOTTE CITY CLERK
2012 JAN 26 A 9:53

January 24, 2012

William Griggs, Clerk
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Mayor Peterson and Council:

Many Downriver citizens are once again preparing for a special anniversary celebration. Although this anniversary is not well known, it is gaining prominence because of your past participation. The Anniversary day is March 4th or Constitution Celebration Day. The day is significant to our Republic because it was the day Congress in 1789, first convened under the Laws of the U.S. Constitution. This day, until 1936, was the day the U S President was inaugurated into office.


Last year eighteen Downriver community municipalities passed proclamations declaring MARCH 4, 2011 as "Constitution Celebration Day" in their communities. I am asking for your support in issuing a proclamation declaring **MARCH 4, 2012 as "Constitution Celebration Day"** in your City/Twp.

A sample copy of a proclamation is enclosed or you may choose to write your own. I ask you to please call me when this matter is scheduled on the agenda, so I can arrange for a member of our committee to be present.

A special Constitution Day Celebration will take place on Tuesday, March 6, 2012 at 6:00 p.m. at the Epicurean House in Trenton. The Keynote speaker is Matthew Schneider, Michigan Supreme Court Chief of Staff and General Council.

If you have any questions or want additional information regarding this Constitution Celebration Day event, please call Mary Jarosz, DRGO Executive Director at (734) 479-0156.

Respectfully,


Rick Jarosz
Event Chairman

Enclosures
Cc: Mayor

SAMPLE

PROCLAMATION

WHEREAS, the preamble of the U.S. Constitution state "We the people of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America."

WHEREAS, March 4, 2012 marks the 223rd anniversary of the day our first United States Congress **convened** under a constitutionally limited republic; and

WHEREAS, the Constitution is described as "The Supreme Law of the Land"; the fulfillment of the promise made in the Declaration of Independence; and

WHEREAS, the recognition of Constitution Day has given us the opportunity to recall the high ideals and devotion to liberty of the individuals who framed our Constitution; and

WHEREAS, all of us need to be inspired to rededicate ourselves to our country and to the support and defense of our Constitution, and to a greater involvement in responsible citizenship.

NOW, THEREFORE, BE IT RESOLVED, that in the city of _____, State of Michigan does herein proclaim as a City/Twp in these United States of America, the day **March 4, 2012** as

"CONSTITUTION CELEBRATION DAY"

encourages the citizens to renew their dedication to the preservation of the ideals upon which this great nation was founded.

Given under my hand and seal in concert with our Council and all of our Citizenry on this ____ day of _____, in the year of Our Lord, Two Thousand Twelve.

, Mayor

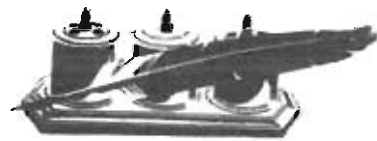
Constitution Day Dinner

"Because no one celebrates March 4!"

In a day when our rights are being removed slowly by the expanding government, it's time to call attention to the founding documents that defined our unalienable God-given rights that could not be legislated away from the citizens, or so it was to be.

"Every word (of the Constitution) decides a question between power and liberty"

- James Madison



Join us in an educational celebration of the 223rd anniversary of the "Supreme Law of the Land"

Tuesday, March 6, 2012 - 6:00 p.m.
Epicurean House, 1660 Fort St., Trenton, MI

Honored Guest and Keynote Speaker
Matthew Schneider

Michigan Supreme Court Chief of Staff and General Council

Topic:

**"Constitutional Intent, For a 'Government of the People'
To Select It's Judges."**

Reception 6:00 p.m., Dinner 7:00 p.m. (Cash Bar Available).

Keynote Speaker 8:00 p.m.

Dinner served individual style. Choice of SCROD or CHICKEN MARSALA

Donation: \$35.00/Person

Downriver Republican Grassroots Organization
Post Office Box 727, Trenton, MI 48183



2333 Biddle Avenue
Wyandotte, MI 48192
(734) 246-6000

HENRY FORD WYANDOTTE HOSPITAL

2012 JAN 20 A 9:56

January 18, 2012

Wyandotte City Clerk
3131 Biddle Ave.
Wyandotte, MI 48192

SUBJECT: Benefit Walk

Dear Mayor and City Council:

I am please to inform you that we at the Center of Rehabilitation for Henry Ford Wyandotte Hospital are planning to organize a benefit Walk on Saturday September 8th or Saturday September 15th at 10am. The route we are planning is starting at the Hospital by Bishop Park going down Biddle Ave through Downtown Wyandotte to Eureka and then back to the Hospital using the sidewalks which will be approximately 5K or if any other route the council can suggest.

So we are looking forward for your and councils approval for this great cause as the funds from this walk will benefit the center's Arthritis Health and Wellness Center for our Downriver Community.

Sincerely,

A handwritten signature in black ink that reads "Ravi Sharma".

Ravi Sharma, PT
13922 Perry
Riverview, MI 48183
Cell: 248-499-4243

Work:
Henry Ford Wyandotte Hospital
2333 Biddle Ave
Wyandotte, MI 48192
734-246-9022

On Behalf of Anne Abrahamson, M.D.
Great Lakes Physical Medicine & Rehabilitation P.C.
23255 Eureka Road
Taylor, MI 48180
(734) 287-3000

Wyandotte Boat Club

1 PINE STREET ~ WYANDOTTE, MICHIGAN 48192



January 24, 2012

The Honorable Mayor Joseph Peterson
And members of the City Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Mayor Peterson and Members of the City Council:

While we are still in the grips of winter, thoughts of warmer spring weather are not far behind.

It is my pleasure to inform you that the Hebda Cup Rowing Regatta will be contested on Saturday April 28th, 2012 and the Wy-Hi Regatta will follow on Saturday May 5th. In case of bad weather both regattas will run on the following day.

We are expecting both boys' and girls' high school rowing teams to compete from around the state of Michigan.

We ask your permission to use the BASF Waterfront Park for these dates and also ask for your support in providing the same type of superb assistance as has been afforded us in the past by the Division of Public Services and the Recreation Department.

We once again ask that Biddle Avenue be closed between Pine and Third Streets during the regattas to provide parking and storage for the visiting schools' busses and shell-trailers. We will work with the DPS to minimize the time that the street will be closed.

We also look forward to the Mayor and Council members presenting the City of Wyandotte's Mayor's Trophy to the overall winning crew at the end of the Wy-Hi Regatta.

We consistently receive complements every year about BASF Park and the city from the visiting crews, and are proud to play host to these dedicated high school male and female athletes.

In addition we do hear from local businesses that these events bring in extra business and dollars for our city.

Sincerely yours,
For The Wyandotte Boat Club

Fred Mekolon Jr., Regatta Chair

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

January 19, 2012

The Honorable Mayor Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Demolition of 642 Ford Avenue

Dear Mayor Peterson and Council Members:

At the City Council Meeting of August 29, 2011 (see attached), the Engineering Department was directed to begin demolition of 642 Ford Avenue. The Engineering Department solicited the following bids:

| <u>BIDDER</u> | <u>BID</u> |
|---|-------------|
| Homrich Inc., Carelton, MI | \$12,860.00 |
| Pro Excavation, Wyandotte, MI | \$12,900.00 |
| 21 st Century Salvage, Ypsilanti, MI | \$13,500.00 |

Per Section 1.03.01b Determining the Lowest Responsible Bidder of the Contract:

When sealed bids are received by the City for purchases, supplies and construction contracts, the following shall apply:

(a) The person or business submitting the lowest responsible bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Wyandotte-based business, any Wyandotte-based business with a bid within a specified percentage (two (2%) percent) of the lowest bid that has been deemed responsive and responsible by the City may be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder within five (5) days of request by the City.

Since Pro Excavation has agreed to meet the \$12,860.00, the undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$12,860.00. This amount along with any cost previously incurred by the City would be applied to a lien on the property, allowing the City to recoup our cost for the work completed.

Very truly yours,

Mark A. Kowalewski
City Engineer

gjm/MK

Enclosures

Cc: All Bidders
Greg Meyring, Engineering Department

Approved by Todd Drysdale, Director of Administrative/Financial Services

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. August 30, 2011
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

JOSEPH R. PETERSON
MAYOR

By Councilman Todd M. Browning
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that WHEREAS a hearing was held on August 29, 2011, where all parties were given an opportunity to show cause, if any they had, why the building at 642 Ford, Wyandotte should not be demolished, removed or otherwise made safe, and BE IT FURTHER RESOLVED that the Council considered all reports and recommendation of the Hearing Officer and the City Engineer's Office and all other facts and considerations were brought to their attention at said hearing; AND BE IT FURTHER RESOLVED that City Council hereby directs that said building located at 642 Ford Avenue, Wyandotte, should be DEMOLISHED and that the cost be assessed against the property in question as a lien. BE IT FURTHER RESOLVED that the parties of interest shall be forwarded as copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on August 29, 2011.

William R. Griggs
William R. Griggs
City Clerk

CC: JP Morgan Chase Banks, Riverview, Wyandotte, Taylor, Allen Park, Trenton,
Forfeiture Division Wayne County, Michigan Department of Treasury

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that the communication from the City Engineer regarding the demolition of the structures at 642 Ford Avenue is hereby received and placed on file; AND

BE IT FUTHER RESOLVED that Council accepts the proposal from Pro Excavation, Wyandotte , Michigan in the amount of \$12,860.00 from account number 492-200-850-519; AND

BE IT FURTHER RESOLVED that the City Attorney is directed to file a lien against the property at 642 Ford Avenue, Wyandotte, MI sidewell number 57-006-08-0007-000 in the amount of \$12,860.00 for the demolition of said property.

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard F. Sabuda
Lawrence S. Stec

PLANNING COMMISSION

January 26, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

RE: Stage I Preliminary Site Plan for the Proposed Development
Located at 2070 Biddle Avenue, between Ford Avenue and Spruce

Dear Mayor Peterson and City Council Members:

Attached is the Resolution duly adopted by the City of Wyandotte Planning Commission at a regular meeting held on Thursday, January 19, 2012, with regards to the Stage I Preliminary Site Plan for the proposed medical/professional building at the above captioned property.

Should you have any questions, please do not hesitate to contact the undersigned.

Very truly yours,

Elizabeth A. Krimmel

Elizabeth A. Krimmel, Chairperson
PLANNING COMMISSION

EAK:kr

Attachments

cc: Anthony J. LoDuca, MJC Companies
Mark A. Kowalewski, City Engineer

RESOLUTION

RE: Resolution for the Stage 1 Preliminary Site Plan for the project at 2070 Biddle Avenue, Wyandotte, Michigan.

WHEREAS, the preliminary site plan for 2070 Biddle Avenue, Wyandotte, for the proposed construction of a medical/professional building; and

WHEREAS, the preliminary site plan for 2070 Biddle, Wyandotte, generally meets the criteria of the City of Wyandotte's Zoning Map in terms of the Planned Development District in that the PD District reflects the Master Plan which designates said area for office development; and

WHEREAS, the Planning Commission has received a communication from the City Engineer recommending revisions, requirements and the provision of additional details on the preliminary plan; and

WHEREAS, on January 19, 2012, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, in accord with the requirements of Section 2000 of the City of Wyandotte's Zoning Ordinance;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, to recommend to City Council that Stage 1 Preliminary Site Plan for the project at 2070 Biddle Avenue, Wyandotte, be accepted and approved subject to the revisions, requirements and the provision of additional information recommended by the City Engineer in his communication dated January 11, 2012, which is attached and the findings of the public hearing on January 10, 2012 as described in the minutes of the meeting, prior to submittal to the Commission for Phase II Final Site Plan Approval and the following additional conditions also be included:

1. Parking requirements per the Zoning Ordinance for professional offices of doctors, dentist, veterinaries or similar profession, out patients clinic requires one (1) parking space for each fifty (50) square feet of usable floor area in waiting rooms and one (1) parking spaces for each examining room, dentist chair or similar use area and one (1) parking space for each two (2) employees.

Until a final floor layout plans are submitted it would be unclear if the proposed parking is adequate but it would seem that it should be more than adequate. (Approved by the City Engineer)

2. Revised landscape plan to be approved by Mr. Leman.

The resolution was offered by COMMISSIONER SCHULTZ

Supported by COMMISSIONER TAVERNIER

YES: Duran, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts

MOTION PASSED

PROPOSED CITY COUNCIL RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the Stage I Preliminary Site Plan for the proposed development located at 2070 Biddle Avenue between Ford Avenue and Spruce for the construction of a medical/professional building is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation of the Planning Commission's Resolution dated January 19, 2012.

Reports
+
Minutes

Wyandotte, Michigan January 23, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Sabuda, Stec

Absent: Councilperson Galeski

COMMUNICATIONS MISCELLANEOUS

January 12, 2012

Mayor & Council
City of Wyandotte
3131 Biddle Ave
Wyandotte, Michigan 48192

Dear Mayor & Council,

To commemorate the birth of our first grandson, Mr. Hudson Karas Parker, we respectfully request that the City unofficially designate January 10, 2012 as Hudson Karas Parker Day. We further ask that Mr. Parker be made an honorary citizen of the great City of Wyandotte with any and all rights granted by this designation.

Hudson was born to Julia Karas-Parker and Burton Parker in the state of Kansas. He entered the world on January 10, 2012 at a fighting weight of 8lbs 10 oz. and stood 19.5 inches. Hudson immediately gained employment as a baby brother to Evie and Veronica Parker. His immediate family also includes two dogs, Boone and Arrow.

We will be available and willing to sign a hold harmless agreement and post any necessary bond deemed necessary.

Submitted in Anticipated Cooperation,

Maria A. & John P. Karas AKA Oma & Gramps
J.P. Karas, Accounting & Tax Services, 1267 Oak Street
Wyandotte,, Michigan 48192

WYANDOTTE CITY CLERK
2012 JAN 25 A 9:32

January 17, 2012

City of Wyandotte
City Clerk/Engineering Dept.
Attn: Ms. Kelly Roberts 3131 Biddle Ave., Wyandotte, MI 48192

RE: Right of Way - Demolition - 3249 Biddle Ave.

Ms. Roberts:

I am requesting that we be allowed in front of the City Council on Monday, January 23, 2012 to discuss the following issues for the above referenced project:

1. Right of Way requirements
2. Project Signage
3. Job Site Trailer Plac

Demolition/Right of Way:

At the meeting I will discuss the following issues that have progressed over the past 2 months in hopes to gain approval to move forward and commence with demolition as early as Tuesday, January 24, 2012.

The project is located at the corner of Eureka and Biddle in downtown Wyandotte (3249 Biddle Ave)

I was advised on several occasions that the County of Wayne provided the jurisdiction on the Right of Way for this project. After submitting our application and dealing with the County since before the holidays in 2011, I was advised on January 12, 2012 that the County is not concerned with the Right of Way permitting with regards to the demolition and that I will need to work with the City of Wyandotte as to their specific requirements and needs.

Since then I have been advised that we will need to bring the project in front of the City Council on Monday, January 23, 2012.

My request will be as follows for discussion with the City and to gain approval to move forward as soon as possible:

1. Close the sidewalk on Biddle Avenue for the duration of the demolition work by creating a combination of barricading, temporary construction fencing and signage.
2. Barricade the site on the Eureka side by a combination of barricades and temporary construction fencing.
3. The demolition scope shall take approximately 4 days to complete.
4. Necessary site supervision will be the responsibility of Brown-Schroeder & Co., Inc. We will have someone on site at the commencement of the project and as needed to ensure the safety of the sidewalk patrons and neighbors.
5. Temporary construction fencing will be re-installed along the Biddle Avenue elevation until the Construction Permit and Right of Way requirements are finalized by the County of Wayne.

I have been put behind schedule due to the issues related with Wayne County and their inability to inform me weeks ago that they are not concerned with the Right of Way for the demolition.

I would like to move forward with demolition as early as Tuesday, January 24, 2012.

Your prompt response and direction is extremely appreciated.

Sincerely,
Kevin M. Schroeder, Brown-Schroeder & Co., Inc.
4321 Delemere Ct. Royal Oak, MI 48073

LATE ITEM

January 23, 2012

The Honorable Mayor Joseph R. Peterson and City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

In response to the request of Kevin M. Schroeder, Brown-Schroeder, & Co., Inc. the following applies. The undersigned has no objection to the use of the Eureka Road Right-of-Way, provided a Hold Harmless Agreement is executed by Brown-Schroeder, & Co., Inc., and the City is listed as additionally insured on their policy. The bond for demolition will assure any damage to public property is repaired.

The City has no authority to approve the use of the Biddle Avenue Right-of-Way which is Wayne County Right-of-Way. The sidewalk shall be kept safe at all times and closed when there is a hazardous situation present.

Very truly yours,

Mark A. Kowalewski, City Engineer

January 16, 2012

Honorable Mayor Joseph Peterson and City Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor Peterson and City Council Members,

Please help us to inform area residents about a wonderful opportunity for citizens to support Roosevelt High School scholarship recipients. The program is called:

JUST ASK!

Thinking about buying/leasing a new car or purchasing a used car?

Southgate Ford and Southgate Lincoln recently donated \$2,500.00 to the Wyandotte Public Schools Scholarship Foundation. At the request of the purchaser, Southgate Ford and Southgate Lincoln have promised to donate an additional \$50.00 for every new car purchase/lease or \$100.00 for every used car purchased. Roosevelt High School students will benefit from this support at no additional cost to the buyer.... JUST ASK and present your coupon at the time of delivery and the dealership will donate the amount directly to the Scholarship Foundation. For a coupon, please go to the <http://www.wyandotte.org/wpsf.html> website or stop by the Main Office of any Wyandotte Public Schools building.

The Wyandotte Public Schools Scholarship Foundation supports current RHS graduates with scholarships to all post-secondary educational opportunities including universities, community colleges or trade schools. Awards are distributed to scholarship recipients at Honors Night.

Please "Think Southgate Ford and Southgate Lincoln 1st" the home of quality sales and service to support our Wyandotte graduates.

Thank you for your attention to this matter.

Sincerely,
Mary McFarlane
Board Member
Wyandotte Public Schools Scholarship Foundation
639 Oak St., Wyandotte, MI 48192

(Item #4 removed from Agenda per Kim Knight, Wyandotte Police Dispatch)

January 19, 2012

City of Wyandotte
3131 Biddle Ave. Wyandotte, MI 48192

Dear Mayor and City Council,

We thank you for giving us a moment of your time. Please allow us to introduce ourselves. We are 3152 Studio located at 3152 Biddle Avenue, Wyandotte. We specialize in gel nails accompanied with manicures and pedicures as well as make-up application, waxing, spray tan and skin care. We also provide a designated menu especially for men.

We hoped to be able to include massage but unfortunately, we are unable to do so under the current ordinance regulations found in Chapter 22 of the City of Wyandotte Code of Ordinances. We cannot meet the requirements outlined in sec. 22-14 heading of Facilities Necessary item number (7) "A minimum of one tub or shower, one dressing room...".

We humbly request an amendment to the above ordinance under sec. 22-3 titled Exemptions, item number (1) "Physicians, surgeons, chiropractors, osteopaths, or physical therapists who are fully licensed to practice their respective professions in the State of Michigan". We wish to point out that we are, in fact, fully licensed by the State of Michigan to practice our respective profession. Not only are we as individuals licensed but our establishment is fully licensed by the State of Michigan Board of Cosmetology. In addition, our potential hired therapists will be Nationally Certified to practice their respective profession. This has been an undue burden to 3152 Studio, we have been forced to turn away several clients per week who are requesting the service of massage.

Again thank you for your time. Should you require additional information or have any further questions please do not hesitate to contact us.

Sincerely,

Cassandra Jolliffe & Patricia Raymond, 3152 Studio

PERSONS IN THE AUDIENCE

Richard Miller, 1202 – 2nd, President/Wyandotte Democratic Club, regarding 2/28/12 Election, asking Democrats not to vote this Election – a Caucus will be held at Copeland Center 5/5/12. Regarding Massage Ordinance, why are tub, shower, etc. required?

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

January 19, 2012

The Honorable Joseph Peterson, Mayor and City Council Members
3131 Biddle Avenue, Wyandotte, Michigan 48192

Dear Mayor Peterson and Fellow Council Members,

Please accept my resignation as the Council's representative on the City of Wyandotte Retirement Commission.

It has been an honor and privilege to serve in this capacity, but continuing scheduling conflicts make it almost impossible for me to attend the monthly meetings. This commission is made up of fine individuals, who do their best for their members and the City of Wyandotte, and I wish them continued success in all their future endeavors.

Sincerely,
Lawrence S. Stec, Councilman

January 19, 2012

The Honorable City Council City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

Gentlemen and Madam:

This letter is to request your concurrence in the appointment of Councilman Leonard T. Sabuda to the Retirement Commission, replacing Councilman Stec who recently submitted his letter of resignation. Mr. Sabuda's term will expire May 2013.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson, Mayor

January 19, 2012

The Honorable City Council City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

Gentlemen and Madam:

I am writing to request your concurrence in the appointment of Peter Rose, 20621 Milbank, Woodhaven, MI 48183, to the Downtown Development Authority. Mr. Rose will fill the vacancy created by the resignation of Gilbert Rose. His term will expire June 2016.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson, Mayor

January 19, 2012

The Honorable City Council City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

Gentlemen and Madam:

This letter is to advise you that a letter was sent to the Police and Fire Commission on January 5, 2012, certifying the name of Jeffery Carley as the next candidate eligible for promotion to the rank of Fire Chief, and requesting that they proceed with the promotion of Mr. Carley to that position.

Enclosed are copies of my communication to the Police and Fire Commission, as well as copies of the letter I received from the Fire Fighters Civil Service Commission, certifying the name of Jeffery Carley to the position of Fire Chief, and a copy of Mr. Carley's compensation package.

Sincerely,

Joseph R. Peterson, Mayor

January 18, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The City is ready to advertise for sale the Vinewood Village Condominium Units and we need to hire a company to perform the management duties of the association. Therefore, please find a quote from Kramer-Triad Management Group to perform these duties. Kramer-Triad Management Group has worked with the City on the Labadie Park Condominium Association. The cost for their services is \$250 one time setup fee, \$50.00 per month for 1 to 5 units, \$100 per month for units 6 to 10, \$200 for units 11 to 14 units. These units are all expected to be completed by October 2012. This cost will be paid for from NSP2 Activity Delivery New and Activity Delivery. Rehab Accounts.

If you concur with this, the attached Resolution will authorize the undersigned to enter into contract with Kramer-Triad Management Group, Ann Arbor, Michigan.

Very truly yours,
Mark A. Kowalewski, City Engineer

January 17, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The placement of a shed roof (10' x 10') at the northwest entrance to 1158 Biddle Avenue is required in order to prevent water from entering the building. The following proposals were received regarding this work:

| | |
|--|------------|
| Curtis Noles Construction Wyandotte, Michigan | \$5,700.00 |
| A-Classic Construction & Remodeling Southgate, Michigan | \$6,176.00 |
| A & K Construction New Port, Michigan | \$6,275.00 |

This is the final item to complete the transaction with the Fronczak's. Closing would be scheduled for February 23, 2012, upon approval of this work. Approval of this work will keep the City in compliance with the Federal Uniform Act (URA) regarding relocating businesses.

Very truly yours,
Mark A. Kowalewski, City Engineer

January 11, 2012

The Honorable Mayor Peterson and City Council
City Hall
Wyandotte, Michigan

RE: Demolition of 906 Goddard Street

Dear Mayor Peterson and Council Members:

At the City Council Meeting of December 19, 2011 (see attached), the Engineering Department was directed to begin demolition of 906 Goddard Street.

The Engineering Department solicited the following bids:

| BIDDER | BID |
|-------------------------------------|------------|
| Pro Excavation, Wyandotte, MI | \$6,500.00 |
| Homrich Inc., Carenton, MI | \$8,398.00 |
| 21st Century Salvage, Ypsilanti, MI | \$8,560.00 |

The undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$6,500.00. This amount along with any cost previously incurred by the City would be applied to a lien on the property, allowing the City to recoup our cost for the work completed.

Very truly yours,
Mark A. Kowalewski City Engineer

January 10, 2012

The Honorable Mayor Peterson and City Council
City Hall
Wyandotte, Michigan

RE: Demolition of Former Police & Court Building — File No. 4564

Dear Mayor Peterson and Council Members:

On November 14, 2011 proposals for File #4564 — Demolition of Former Police & Court SE Corner of Ford and Biddle were opened and read out loud. The City's agreement with Northline Biddle, L.L.C. requires Northline Biddle, L.L.C. to backfill the site. Northline Biddle, L.L.C. has elected to perform the backfill of the demolition with their own separate contractor (see attached email). Therefore this cost was eliminated from the bid totals and a tabulation of the proposals is as follows:

| BIDDER | BID | BID W/O BACKFILL |
|---|--------------|------------------|
| Berkshire Development, Dearborn, MI | \$71,150.00 | *** |
| International Construction, Rochester Hills, MI | \$184,236.25 | \$77,461.25 |
| DMC Consultants, Shelby Twp, MI | \$205,725.00 | \$80,725.00 |
| Bedient Construction, Rochester Hills, MI | \$173,850.00 | \$86,350.00 |
| Blue Star, Warren, MI | \$239,150.00 | \$92,150.00 |
| Able Demolition, Shelby Twp, MI | \$203,535.00 | \$103,535.00 |
| Homrich Inc, Carleton, MI | \$247,850.00 | \$118,100.00 |
| 21st Century, Ypsilanti, MI | \$326,187.50 | \$144,937.50 |
| Farrow Group, Detroit, MI | \$354,125.00 | \$229,125.00 |
| North American Dismantling, Lapeer, MI | \$336,600.00 | \$239,100.00 |

*** Contractor withdrew his bid after bid opening (see attached letter)

The undersigned recommends the acceptance of the proposal from International Construction, Rochester Hills, Michigan in the amount of \$77,461.25.

Very truly yours,
Mark A. Kowalewski, City Engineer

January 17, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department is ready to market for sale the following Neighborhood Stabilization Program 2 (NSP2) Properties:

| Address | Listing Price | |
|--------------|---------------|--|
| 247 Walnut | \$120,000.00 | Must be sold to 50% or below Area Median Income (AMI) Family |
| 257 Walnut | \$115,000.00 | Must be sold to 50% or below Area Median Income (AMI) Family |
| 641 Vinewood | \$74,000.00 | 1 of the 4 units must be sold to a 50% or below AMI Family |
| 643 Vinewood | \$74,000.00 | and the other 3 units may be sold to families that are 120% |
| 645 Vinewood | \$74,000.00 | of AMI. |
| 647 Vinewood | \$74,000.00 | |

These homes will be listed with Downriver Real Estate Group with open houses being held on Sunday, January 29 and Sunday, February 12, 2012, from 10:00 a.m. to 6:00 p.m. The Lottery Drawing will be held on Monday, February 27, 2012, at 2:00 p.m. in the City Council Chambers.

To date, the City has received 73 applications for NPS2 properties. Out of those applications 22 were denied, 15 are going thru credit repair counseling, four (4) are still being processed and 32 applications have been forwarded to the Housing Counselor for their certification. Out of the 32; 11 are below 50% AMI and 21 are below 120% AMI. Eight (8) have completed the required eight (8) hours of housing counseling. Out of the eight (8) certified; five (5) are below 50% AMI and three (3) are below 120% AMI.

Further, enclosed are updated NSP2 Single Family Sales Program Guidelines. Changes are in *italic*, **bold** and underlined.

Your concurrence is required for the listing of these homes and changes to the NSP2 Single Family Sales Program Guidelines.

Very truly yours,
Mark A. Kowalewski City Engineer

January 11, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Fort Street Project included the removal of seventy-six (76) trees in the median which will be replaced as part of the project. This would be an ideal time to include additional trees in the median to enhance this area. I recommend that Southgate and Wyandotte share in the cost for these additional trees.

Attached is an Enhancement Grant Application for \$100,000.00 to Michigan Department of Transportation (MDOT). This would provide an additional 224 trees in the median from Baumeys to Grove Streets. The matching portion for the grant is 50% or \$50,000.00. This cost would be split equally between the Cities. Funding could be from each City's Major Street Fund (Act 51) and is not a General Fund obligation.

Therefore, I recommend each City adopt a Resolution supporting the grant application and proposed funding. Southgate's City Council meeting is January 18, 2012.

Very truly yours,
Mark A. Kowalewski, City Engineer

January 17, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

In October, the City accepted an offer from Lisa Varitek for the purchase of the NSP1 home at 1614 Lindbergh in the amount of \$65,000, which at the time, was the appraised value. Ms. Varitek's mortgage company would not accept this appraised value. They valued the home at \$57,500. We discussed with the Mortgage Company and the Realtor the special features of this home and even had another appraisal performed on the property which indicated a value of \$61,000. The Mortgage Company is not willing to value the home any higher. The City has two (2) options.

1. We could reject the offer and solicit other offers. The Realtor has informed us that the appraisal from the mortgage company stays with the property for four (4) months. or
2. We could amend the purchase price to the \$57,500 and proceed to closing.

The undersigned recommends an Amendment to Contract to Purchase by amending the price to fifty seven thousand five hundred (\$57,500.00) dollars due to the appraised value. If you concur with the recommendation the attached Resolution will authorize the Mayor and City Clerk to execute the necessary Amendment to the Purchase Agreement.

Very truly yours,

Mark A. Kowalewski, City Engineer

January 9, 2012

The Honorable Mayor Peterson and City Council
City Hall
Wyandotte, Michigan

RE: Sidewalk Repairs – Eureka Avenue to Grove Avenue – 15th Street to 6th Street

Dear Mayor Peterson and Council Members:

In accordance with Chapter XIV - Subdivision No. 2, Paragraph 222, Section 14 of the City Charter, sidewalk repairs have been made to public walks within the City and the cost of said repairs should be charged against the abutting properties.

I hereby verify that the cost for said repairs resulted from sidewalk work performed adjacent to the properties listed on the enclosed 2011 Sidewalk Program.

Upon determination that the cost of the work should be charged to the respective parcels by Special Assessment, the enclosed list should be reported by the City Clerk to the City Assessor for assessment.

Very truly yours,
Mark A. Kowalewski City Engineer

REPORTS AND MINUTES

| | |
|--|-------------------|
| Financial Services Daily Cash Receipts | \$722,071.11 |
| Building Code Board of Appeals | January 9, 2012 |
| Municipal Service Commission | January 10, 2012 |
| Fire Commission Meeting | December 13, 2011 |
| Fire Commission Meeting | January 10, 2012 |
| Police Commission Meeting | December 13, 2011 |
| Police Commission Meeting | January 10, 2012 |
| Beautification Commission | January 11, 2012 |
| Downriver Joint Management Committee | September 8, 2011 |
| Downriver Utility Wastewater Authority | November 17, 2011 |
| Retirement Commission Meeting | January 18, 2012 |
| Wyandotte Cultural & Historical Commission | January 12, 2012 |
| Wyandotte Cultural & Historical Commission | December 8, 2011 |
| Recreation Commission | January 10, 2012 |
| Beautification Commission | November 9, 2011 |
| Zoning Board of Appeals & Adjustments | December 7, 2011 |

CITIZEN PARTICIPATION

None

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Sabuda, Stec

Absent: Councilperson Galeski

HEARING

A HEARING RELATIVE TO ESTABLISHING A COMMERCIAL REHABILITATION DISTRICT FOR PROPERTY AT 3249 BIDDLE AVENUE WYANDOTTE

January 17, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall

RE: Establishing a Commercial Rehabilitation District for property at 3249 Biddle Ave.

Dear Mayor and Council:

In accordance with a Council resolution adopted on January 9, 2012, and the Commercial Rehabilitation Act, Public Act 210 of 2005, a public hearing has been scheduled on January 23, 2012, to consider establishing a Commercial Rehabilitation District for the property at 3249 Biddle Avenue. This action was initiated by the request of the property owner, Nick Abrahamson, GLPMR, LLC, 22045 West River Road, Grosse Ile, Michigan.

The Act allows for a reduction in property taxes to encourage redeveloping commercial property. Establishing the District is the first step in the process. The next step involves the property owner filing an application for an exemption certificate that must be approved by both the Council and the Michigan State Tax Commission. The application will include detailed information on the construction to be undertaken and economic advantages expected from the project. Enclosed are a summary of the Act and an excerpt of the Act identifying particular sections specified in the proposed resolution.

The undersigned recommends that the Council establish a District to encourage and assist with redeveloping the property. If you concur with this recommendation, the appropriate resolution is enclosed.

Sincerely,
Todd A. Drysdale City Administrator

RESOLUTIONS

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James R. DeSana
 ROLL ATTACHED

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Maria and John Karas, 1267 Oak Street, Wyandotte relative to the birth of their first grandson is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said communication be referred to the Mayor's office to prepare a proclamation unofficially designating January 10, 2012 as Hudson Karas Parker Day and that Hudson be made an honorary citizen of the great City of Wyandotte with any and all rights granted by this designation. AND FURTHER that Mayor and Council congratulates the Karas family on this most joyous occasion.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James R. DeSana
 ROLL ATTACHED

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Brown-Schroeder & Company relative to the property located at 3249 Biddle Avenue is hereby referred to the City Engineer.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James R. DeSana
 YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec
 NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding the request of Brown-Schroeder & Company, Inc. is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council CONCURS in the recommendation of the City Engineer to allow Brown-Schroeder & Company, Inc. to utilize the Eureka Road Right-of-Way during the demolition of the Building at 3249 Biddle Avenue provided a Hold Harmless Agreement is executed by Brown-Schroeder & Company, Inc.; and provided their insurance lists the City of Wyandotte as additionally insured, and that the proper permit including demolition bond is obtained.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James R. DeSana
 YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec
 NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Mary McFarlane, Board Member, Wyandotte Public Schools Scholarship Foundation relative to the "JUST ASK" program as outlined in said communication is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council commends Southgate Ford and Southgate Lincoln for their assistance to the Wyandotte Public Schools Scholarship Foundation and hereby encourages all citizens to take advantage of said program if possible.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

ROLL ATTACHED

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Cassandra Jolliffe & Patricia Raymond, 3152 Studio, 3152 Biddle Avenue relative to their request to amend Section 22-14 in the massage ordinance is hereby referred to the City Attorney and City Engineer for a review and report back to Council in three (3) weeks as to the consideration of amendments as outlined in said communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby ACCEPTS the resignation of Councilman Lawrence S. Stec from the City of Wyandotte Retirement Commission with regret. AND BE IT FURTHER RESOLVED that Mayor and Council thanks Councilman Stec for his service to said commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

ROLL ATTACHED

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Councilman Leonard T. Sabuda, 522 St. Johns to the City of Wyandotte Retirement Commission due to the resignation of Councilman Lawrence S. Stec, term to expire in May 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

ROLL ATTACHED

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Peter Rose, 20621 Milbank, Woodhaven, MI. 48183 to the Downtown Development Authority due to the resignation of Gilbert Rose, term to expire June 2016.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communications from Mayor Peterson, Michael G. Dallos, President, Fire Fighter's Civil Service Commission and Douglas Melzer, President, Police and Fire Commission, regarding the appointment of Jeffery Carley to Fire Chief, are hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council CONCURS in the recommendations as set forth in these communications to name Jeffery Carley as Fire Chief in the City of Wyandotte. AND BE IT FURTHER RESOLVED that Council thanks Michael MacDonald for his many years of dedicated service to the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec, Mayor Peterson

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding the management of the Vinewood Village Condominium Association is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council CONCURS with the recommendation of the City Engineer to hire Kramer-Triad Management Group to manage the Vinewood Village Condominium Association from with funds derived from accounts 101-440-925-752 and 101-440-925-759.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding 1158 Biddle Avenue is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Curtis Noles Construction of Wyandotte, Michigan is approved to construct a shed roof in the amount of \$5,700.00 from account # 492-200-850-519.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding the demolition of the structures at 906 Goddard Street is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council accepts the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$6,500.00 from account # 492-200-850-519; AND BE IT FURTHER RESOLVED that the City attorney is directed to file a lien against the property at 516 Plum Street, Wyandotte, Michigan; sidwell number #57-005-02-001-000 in the amount of \$6,500.00 for the demolition of said property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer and Director of Financial Services regarding File # 4564-Demolition of former Police & Court SE corner of Ford and Biddle to accept the bid of International Construction, Rochester Hills, Michigan in the amount of \$77,461.25 from account # 492-200-850-519. AND BE IT FURTHER RESOLVED that all bid bonds be returned to the unsuccessful bidders by the City Clerk and all bid checks be returned to the unsuccessful bidders by the City Treasurer; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the necessary documents to perform said work.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the City Engineer to list for sale the following NSP2 properties: 247 Walnut, 257 Walnut, 641 Vinewood, 643 Vinewood, 645 Vinewood and 647 Vinewood with Downriver Real Estate Group; AND BE IT FURTHER RESOLVED that Council CONCURS with the recommendation of the City Engineer to follow the NSP2 Single Family Sales Program Guidelines as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer relative to trees in the Fort Street median is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby authorizes the City Engineer to apply for an Enhancement Grant through the Michigan Department of Transportation (MDOT) in the amount of \$100,000 with the City of Wyandotte committing 25% of the matching funds in the amount of \$25,000 from the Major Street Fund (Act 51) and the City of Southgate committing to the other 25% of matching funds in the amount of \$25,000.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Engineer regarding the sale price of the NSPI home at 1614 Lindbergh; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the amendment to contract which amend the purchase price to \$57,500 in order to proceed to closing as outlined in said communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the costs for the Special Assessment District #933 (Eureka Avenue to Grove Avenue-15th Street to 6th Street) as reported by the City Engineer is hereby referred to the City Assessor/Finance Department to make a Special Assessment Roll and report the assessment to the City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

RESOLUTION ESTABLISHING A COMMERCIAL REHABILITATION DISTRICT FOR
3249 BIDDLE AVENUE PURSUANT TO AND IN ACCORDANCE WITH THE
PROVISIONS OF THE COMMERCIAL REHABILITATION ACT, ACT 210 OF 2005, AS
AMENDED

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilmember Sheri Fricke

RESOLVED BY THE CITY COUNCIL THAT:

WHEREAS, pursuant to PA 210 of 2005, the City of Wyandotte has the authority to establish "Commercial Rehabilitation Districts" within the City at request of a commercial business enterprise; and

WHEREAS, the property owner has filed a written request with the clerk of the City of Wyandotte requesting the establishment of the Commercial Rehabilitation District for an area in the vicinity of 3249 Biddle Avenue located in the City of Wyandotte hereinafter described; and

WHEREAS, the Mayor and City Council of the City of Wyandotte determined that the district meets the requirements set forth in sections 2(b) and 3 of PA 210 of 2005; and

WHEREAS, written notice has been given by certified mail to the county and all owners of real property located within the proposed district as required by section 3(3) of PA 210 of 2005; and

WHEREAS, on January 23, 2012, a public hearing was held and all residents and taxpayers of the City of Wyandotte were afforded an opportunity to be heard thereon; and

WHEREAS, the Mayor and City Council deems it to be in the public interest of the City of Wyandotte to establish the Commercial Rehabilitation District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wyandotte that the following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

Lots 39 to 41 INCL EUREKA IRON AND STEEL WORKS RE-SUB T3S R11E L22 P49 WCR
K 0.21 Parcel Identification No. 82-57-011-15-0039-301

be and here is established as a Commercial Rehabilitation District pursuant to the provisions of PA 210 of 2005 to be known as Wyandotte Commercial Rehabilitation District No. 1.

I move the adoption of the foregoing resolution.

MOTION by Councilmember Sheri Fricke

SUPPORTED by Councilmember James R. DeSana

YEAS: Councilpersons Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

ABSENT: Councilperson Galeski

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the City Engineer has expressed a desire to meet in closed session to discuss acquisition and/or lease of real property. Now, therefore, be it resolved that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above stated purpose only.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

Wyandotte, Michigan January 23, 2012

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the total bills and accounts in the amount of \$3,357,021.44 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Sheri Fricke

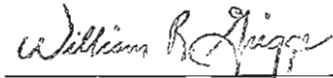
Supported by Councilperson James R. DeSana

That we adjourn.

Carried unanimously

Adjourned at 9:30 PM

January 23, 2012



William R. Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE

1-26-12

BEGINNING DATE

1-12-12

AND ENDING DATE

1-26-12

SALES RECEIPT #

226757

THRU

226767

| DESCRIPTION | ACCOUNT NUMBER | KEY CODE | AMOUNT |
|---------------------------------|-------------------|-------------|----------|
| ACCTS. RECEIVABLE - RESCUE | 101-000-041-020 | XL | |
| MIDWESTERN AUDIT A/R -RESCUE | 101-000-041-021 | XT | 336.90 |
| MISCELLANEOUS RECEIPTS | 101-000-655-040 | RE | 141.47 |
| LIQUOR LICENSE | 101-000-600-030 | S2 | |
| FINES DIST COURT WYANDOTTE | 101-000-650-010 | M1 | |
| DIST COURT RIVERVIEW CASES | 101-000-650-012 | M3 | |
| WORK FORCE WYANDOTTE | 101-000-650-011 | M2 | |
| WORK FORCE RIVERVIEW | 101-000-650-017 | M6 | |
| COURT TECHNOLOGY WYANDOTTE | 101-000-650-018 | M7 | |
| COURT DRUG TESTING FEES | 101-000-650-020 | M9 | |
| COURT SCREENING ASSESSMENTS | 101-000-650-021 | AS | |
| CHEMICAL AWARENESS | 101-000-650-024 | AW | |
| STATE DRUNK DRIV/DRUG CASE MGT | 101-000-650-013 | M4 | |
| PRISONER BILLING | 101-000-650-015 | M5 | |
| LAND CONTRACT REC. - UDAG | 284-000-041-050 | AR | |
| PARKING LOT LOANS | 284-000-060-030 | AR | |
| CINGULAR WIRELESS CELLSITE RENT | 492-000-655-020 | BB | 600.00 |
| LAND CONTRACT/TIFA CONSOL. | 492-000-041-050 | AR | |
| LAND CONTRACT - TIFA DOWNTOWN | 499-000-041-050 | AR | |
| MUNICIPAL SERVICE SEWAGE | 590-000-068-010 | 5A | |
| SELF INSURANCE REIMBURSEMENT | 677-000-670-010 | 7A | |
| HEALTH INS. REIMB. - RETIREE | 731-000-231-020 | 3R | |
| QUARTERLY HEALTH M.S. RETIREE | 731-000-670-010 | 7R | 2,313.60 |
| PD EMPLOYEE PENSION CONTRIB | 731-000-392-040 | EP | 2,428.19 |
| DESANA TRUST | 701-000-391-034 | DT | 90.72 |
| WAYNE COUNTY DELTAX SETTLEMENT | 101-000-411-085 | MZ | 254.27 |
| TRIFECTA ATM COMMISSION | 101-000-650-022 | AT | 15.00 |
| TOTAL MONIES RECEIVED | | | 6,180.15 |

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

**CITY OF WYANDOTTE
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, January 24, 2012. Commissioner Melzer called the meeting to order at 6:02 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Melzer
Commissioner Noles
Chief Carley

Recording Secretary: Lynne Matt

At this time, Commissioner Melzer welcomed Chief Carley aboard.

READING OF JOURNAL

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on January 10, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that nobody is off.

COMMUNICATIONS

1. *Staffing for Adequate Fire and Emergency Response (SAFER) grant*
Chief Carley stated that SAFER grant, which becomes available at the end of January, is a grant he hopes to get to use to get a few firefighters back that we lost through retirements. Chief is working with Todd Drysdale and is in process of hiring Southgate's grant writer. Richard Miller, at this time inquired what type of grant is this, it's a federal grant. Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.

DEPARTMENTAL

1. *Letter to Todd Drysdale regarding Fire Commission concurring with request for budget amendment for Fire Department's auto maintenance account.*
Commissioner Melzer stated this was discussed at last fire meeting which commission concurred with budget request. Commissioner Melzer motioned to receive and place on file, supported by Commission Noles. Motion carried.

DEPARTMENTAL (continued)

2. *Letter to Todd Drysdale regarding Fire Commission denying request from Lieutenant Gregory Garrison to attend "2012 EMS Staff & Command School"*
Commissioner Melzer stated that this was discussed at last meeting due to cost of school and expense/duration this was denied. Commissioner Melzer motioned to receive and place on file, supported by Commissioner Noles. Motion carried.
3. *"2011 Bonus Days"*
Chief Carley stated these are "2011 Bonus Days" awarded to employees, at this time, he explained how a sick bonus is awarded, which is if employee uses 3 or less sick days a year. Seniority bonus is based on years of service. Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
4. *Wyandotte Fire Department Monthly Report "December 2011"*
Commissioner Harris motioned to receive and place on file, supported by Commissioner Noles.
5. *Wyandotte Fire Department "Annual Report"*
It was noted that Fire Department billed out over a million dollars, estimated property losses extremely low and response time 4 minutes 6 seconds which is excellent. Commissioner Noles approve report and motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
6. *Department Bills submitted January 17, 2012 in the amount of \$11,104.54*
Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted January 17, 2012, supported unanimously. Motion carried.
7. *Daily Reports*
Chief Carley stated that retired Chief MacDonald was given ride home on pumper his last day. Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

LATE ITEMS

Chief Carley submitted letter to Commission for their approval to move forward with promotions in fire department due to recent retirement/promotion. Commissioner Harris motioned to progress it along, supported by Commissioner Noles. At this time, Commissioner Melzer requested roll call. 3 Yeas, motion carried.

Fire Commission Meeting
Page 3
January 24, 2012

Chief Grant requested to entertain motion to have Fire Meeting be at 6 p.m. 1st Tuesday of month and Police Meeting be at 6 p.m. 2nd Tuesday of month. Commission sees no problem with, police secretary to post.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:31 p.m.

Respectfully submitted,

John C. Harris
Secretary

JCH/lm

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, January 10, 2012. Commissioner Melzer called the meeting to order at 6:03 p.m.

ROLL CALL:

| | |
|----------------------|---|
| Present: | Commissioner Harris Commissioner Melzer Chief MacDonald |
| Recording Secretary: | Lynne Matt |
| Absent: | Commissioner Noles |

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on December 13, 2011. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief MacDonald reported that nobody is off.

COMMUNICATIONS

1. *"Thank You" letter from Henry Ford Wyandotte Hospital CEO James Sexton thanking Fire Department for the services provided to hospital over past year*
Commissioner Harris motioned to receive and place on file, supported by Commissioner Melzer. Motion carried.
2. *"Thank You" letter from VFW Post 1136 thanking the Fire Department for delivering Santa Claus to their kid's Christmas party*
Commissioner Harris motioned to receive and place on file, supported by Commissioner Melzer. Motion carried.
3. *"Thank You" letter to the firefighter's for visiting the Jo Brighton students at HFWH*
Commissioner Harris motioned to receive and place on file, supported by Commissioner Melzer. Motion carried.

DEPARTMENTAL

1. *Letter to the Mayor requesting Civil Service Commission to certify the next eligible candidate to the position of Fire Chief*
2. *Letter from Mayor Peterson to Civil Service Commission requesting the next eligible candidate for the position of Fire Chief*

LATE ITEM

Letter dated January 3, 2012 from Civil Service Commission to Mayor Peterson certify Captain Jeffery Carley as the next candidate eligible for promotion to the rank of Fire Chief and letter dated January 5, 2012 from Mayor to Police & Fire Commission requesting that we proceed with the promotion of Jeffery Carley to the position of Fire Chief.

Commissioner Melzer motioned to receive and place on file letters stated in 1, 2 and late item and also moved to concur with Mayor Peterson and Civil Service Commission to appoint Captain Jeffery Carley to position of Fire Chief, supported by Commissioner Harris. Motion carried.

Chief MacDonald stated Captain Carley is already senior Captain so he inherits the department de facto.

At this time, Commissioner Melzer requested roll call. Motion carried.

3. *Fire Chief requesting a budget amendment for fiscal year "2011/12" for \$25,000 in auto maintenance*

Chief MacDonald stated due to extensive repairs to engine 752, which he didn't anticipate, the auto maintenance account for 2012 budget year is depleted. Chief sent budget amendment request to Todd Drysdale, December 21, 2011, recommending additional money be taken from salary account due to retirements in the fire department. Chief stated request wasn't presented to Mayor & Council at last night's meeting, Monday, January 9, 2012.

Commissioner Harris motioned to pay outstanding bills owed, receive and place on file, supported by Commissioner Melzer. Motion carried.

4. *Educational request from Lieutenant Garrison requesting to attend the "EMU Staff & Command Course"*

Chief MacDonald stated this course is for 10 months and would cause a severe bind on department as we will be down to 24 guys. After discussion on request,

Commissioner Harris motioned to deny request at this time due to manpower and money issues, supported by Commissioner Harris. Roll call requested at this time, motion carried.

DEPARTMENTAL (continued)

5. Wyandotte Fire Department Monthly Report for "November 2011"

Commissioner Harris motioned to receive and place on file, supported by Commissioner Melzer. Motion carried. Commissioner Melzer wanted to note over \$100,000 billed out for month.

6. *Department Bills submitted December 16, 2011 in the amount of \$3,852.36*

Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted December 16, 2011, supported by Commissioner Harris. Motion carried.

Department Bills submitted January 3, 2012 in the amount of \$18,960.36

Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted January 3, 2012, supported by Commissioner Harris. Motion carried.

7. *Daily Reports*

Commissioner Harris motioned reports be received and placed on file, supported by Commissioner Melzer. Motion carried.

LATE ITEMS

Chief MacDonald submitted to Commission copy of Terrence Whitman's resignation letter to be effective January 29, 2012. Commissioner Melzer motioned to receive and place on file, supported by Commissioner Harris. Motion carried.

Commissioner Melzer stated that after the promotion of the Fire Chief the Commission needs to address all the backfilled Civil Service promotions (Captain, Lieutenant, Sergeant and Driver Seniority position). Once the promotions are done, the Commission needs to address the filling of the 2 open fire fighter positions.

PERSONS IN AUDIENCE

Richard Miller, 1202 2nd, suggested that Commission concur with Chief's recommendation for a budget amendment in the Auto Maintenance account instead of just receiving and placing on file. At this time, the Commission voted to concur with the Chief's recommendation. Motion carried.

At this time, Commission addressed Captain Jeffery Carley, welcoming him. Commissioner Harris stated, "You've got a lot to live up to". Commissioner Melzer stated looking forward to working with you. Captain Carley stated, "Thank you for the opportunity and support and we'll see what the future holds".

Fire Commission Meeting

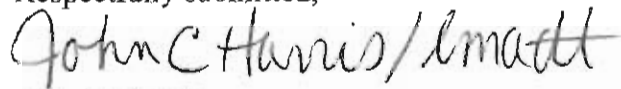
Page 4

January 10, 2012

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:38 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John C. Harris/lmatt". The signature is written in a cursive, flowing style.

John C. Harris

Secretary

JCH/lm

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
January 10, 2012

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner John Harris

Absent: Commissioner Amy Noles

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:40 p.m.

The Minutes from the regular Police Commission meeting on December 13, 2011 were presented.

Harris moved, Melzer seconded,
CARRIED, to approve the minutes of December 13, 2011 as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. **Appreciation Letter** – December 15, 2011 letter from James Sexton, FACHE, Henry Ford Wyandotte Hospital, to Chief Grant, acknowledging the strong relationship the Police Department has with the Hospital.

Mr. Sexton thanked the Department for our year of service to them. Chief Grant said the Department often patrols the hospital lots and assists with patients who “walk away” from the facility. The Chief acknowledged what a pleasure it is working with the hospital and their staff.

2. **Thank You Email** – December 22, 2011 Email from J. Vermeulen thanking Chief Grant and the Department’s response to a well-being check on December 14, 2011.

The Chief also thanked the officers for their professionalism. Mr. Vermeulen’s brother had passed away and our officers were able to help with the funeral arrangements etc., and assist in any way they could with this unfortunate situation.

Melzer moved, Harris seconded,
CARRIED, to receive the correspondence and place on file.

DEPARTMENTAL

1. Police Statistics – December 2011, Year to Date – 2011

The Department provided statistics for all of 2011. Commissioner Melzer noted there were 23,334 requests for service and that less than 20% were traffic related.

Chief Grant indicated he would share the MICR (Michigan Incident Crime Reporting) statistics for 2011 when they were available.

Harris moved, Melzer seconded,
CARRIED, to receive the statistics and place on file.

2. 2012 Calendar for Commission Meetings

The Police and Fire Commission meetings will continue to be held on the second and fourth Tuesdays of the month. Commissioner Melzer noted that one of the scheduled dates is on Christmas and will obviously have to be adjusted at that time.

Harris moved, Melzer seconded,
CARRIED, to adopt the 2012 Police and Fire Commission meeting calendar as presented.

3. Officer Foley Retirement – Awarding of Firearm to Retirees

Officer Foley submitted his retirement papers to the City. The Governor's mandates on medical co-pay played a large part in his decision. Several officers are looking at their options and will be considering retirement due to the new legislation.

Awarding Officer Foley his duty firearm is in line with the Department policy that was approved by the Police and Fire Commission.

Melzer moved, Harris seconded,
CARRIED, to award Officer Foley his duty firearm in line with written Department policy.

4. Officer Foley Retirement – K9 Rommel

When Officer Trusewicz left the K9 unit, the City allowed him to purchase his dog for \$1.00. It is almost impossible for a trained dog to go to another handler. Keeping in line with this past practice, Chief Grant requested that Officer Foley be allowed to purchase his dog, Rommel, for \$1.00 as well. Officer Foley would be required to sign a waiver, and would not be able to use his canine for personal gain or business.

Rommel provided approximately four years of service.

The future of the K9 unit is uncertain at this point. Our Department does have access to a K9 in the area if one is needed.

Harris moved, Melzer seconded,
CARRIED, to concur with the recommendation to sell Rommel to Officer Foley for \$1.00.

5. Bills and Accounts - \$26,218.07

Harris moved, Harris seconded,
CARRIED, to approve payment of \$26,218.07 for the January 10, 2012 bills.

NEW BUSINESS

NONE

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:52 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:52 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department

A handwritten signature in cursive script, appearing to read "John C. Harris".

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
January 24, 2012

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Amy Noles
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:36 p.m.

The Minutes from the regular Police Commission meeting on January 10, 2012 were presented.

Harris moved, Noles seconded,
CARRIED, to approve the minutes of January 10, 2012 as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. **Notification from the Liquor Control Commission** – January 17, 2012 Complaint Investigation regarding business at 2075 Fort St

Chief Grant noted this business had complaints registered against it for allegedly over serving its customers. Det. Yoscovits arranged for underage decoys to enter the establishment. The decoys tried to purchase liquor but were denied. At that particular time, the decoys did not observe any over serving of the patrons. However, the Department will continue to monitor the situation and respond to the Liquor Control Commission.

On the same evening, Det. Yoscovits had the decoys try to purchase alcohol from other establishments. Two establishments did serve the decoys, and two did not. Those that sold to the minors were issued a ticket and must answer to the Liquor Control Commission. Those that did not sell to the decoys will receive a letter acknowledging their efforts to comply with underage drinking laws.

These "stings" are operated using grant money and utilizing a group referred to as the Party Patrol. The Party Patrol tries to send decoys into each Wyandotte liquor establishment at least once a year to ensure they are in compliance regarding the selling of alcohol to minors.

Resident Richard Miller stated that newspapers such as the News Herald may note this type of information in their publications. This gives the general public and other businesses the opportunity to see that these types of stings are conducted.

Melzer moved, Noles seconded,
CARRIED, to receive the correspondence and place on file.

DEPARTMENTAL

1. **Police – Citizen Survey Form** – Chief Grant shared a proposed form with the Commissioners that he would like to send out at the end of each month. The computer would randomly select 10 different complaints that occurred during the month, and we would send the form to those citizens requesting feedback on our officers' performance. We are still in the process of developing the appropriate protocol for this program. Also, we would include a cover letter along with the form explaining what it is and why we are requesting their comments.

Commissioner Harris inquired whether we could institute such a program for our dispatchers too. Chief Grant assured him we could, and the PowerPhone Quality Assurance program we just purchased offers very good procedures and recommendations on how to evaluate dispatcher performance.

Chief Grant said we will fine tune the employee evaluation procedures and bring them back to the Commission for their approval.

The evaluations will become part of the employee's annual review process.

Resident Richard Miller asked if it could be clearly stated on the Citizen Survey Form that it was a strictly voluntary process and citizens could not be mandated to participate.

Harris moved, Noles seconded,
CARRIED, to receive the current documentation and place on file while acknowledging a more detailed plan will be brought to the Commission in the near future.

2. **Employee Performance Evaluations** – Chief Grant gave the Commissioners a draft policy. Department staff commented they have not seen employee evaluations in more than 15 years.

The forms show the areas we will document to evaluate the employee's performance. We want to show all the activities our officers are involved in, including public contacts and self initiated activities.

We are currently altering the computer software so the "drop down" categories will match the language in our policies. The officers' will be able to go back to their patrol vehicles, choose a category or categories and enter a few lines of what transpired.

The Chief would appreciate the Commissioners' feed back at the next meeting.

The Commissioners thought this was a great endeavor, but a very involved process. Chief Grant sees the evaluations as a coaching tool to help our officers improve their service. The unions are aware these evaluations are going to be adopted.

Melzer moved, Noles seconded,
CARRIED, to receive the correspondence and review for further discussion at the next meeting.

3. Bills and Accounts - \$11,835.79

Harris moved, Noles seconded,
CARRIED, to approve payment of \$11,835.79 for the January 24, 2012 bills.

NEW BUSINESS

1. **Meeting Times for Fire and Police Commission** – Chief Grant asked during the Fire portion of the Commission meeting if the Fire and Police departments could alternate the times they meet with the Commissioners. Since the Fire Department went first this evening, the Police Department would present their agenda first at the next meeting. We would continue to use this practice throughout the meeting year.

Chief Carley was in agreement and the Commissioners had no issue with adopting these alternating time frames.

2. **Dispatch Correspondence on City Council Agenda** – Commissioner Melzer noted the Dispatcher's Union President had submitted a letter to Council the previous evening asking them to look at the levels of full time staffing in the DCD. The letter was ultimately withdrawn by the dispatcher who sent it, agreeing that there would be a meeting with Chief Grant and Todd Drysdale to discuss the issue.

Chief Grant shared some bar graphs with the Commissioners that show the volume and timing of calls for service for each of the communities in the DCD. Management uses those types of graphs to decide staffing levels.

The Dispatchers did not follow the chain of command by submitting the correspondence to City Council prior to discussing the issues with their immediate supervisors first. The dispatcher's action put them in violation of the grievance chain also.

Chief Grant assured the Commissioners we would not jeopardize public safety by having inadequate staffing levels.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 7:16 p.m.

Harris moved, Noles seconded,
CARRIED, to adjourn meeting at 7:16 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department




City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, January 19, 2012, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Duran, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier

COMMISSIONERS EXCUSED: Eberts and Rockershausen

ALSO PRESENT: Charles Leman
Kelly Roberts, Recording Secretary 

Chairperson Krimmel informed the Commission that Commissioner Rockershausen passed away on Friday, January 13th and will be sorely missed.

COMMUNICATIONS:

- MOTION BY COMMISSIONER TAVERNIER supported by Commissioner Schultz, to receive and place on file all communications.
MOTION PASSED.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Schultz to approve the minutes of the Regular Meeting of December 15, 2011. MOTION PASSED.

NEW BUSINESS:

1. **PUBLIC HEARING** – MJC Templin LLC (Appellant and Owner) have applied to the Planning Commission for approval of Stage I Preliminary Site Plan for the proposed development at 2070 Biddle Avenue (Vacant Property on Biddle between Spruce and Ford) Wyandotte, Michigan. MJC Templin LLC is proposing to revise the approved Stage II Site Plan for this property by relocating the building to the west of the property. The property is located in a PD Zoning District.

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Tavernier

WHEREAS, the preliminary site plan for 2070 Biddle Avenue, Wyandotte, for the proposed construction of a medical/professional building; and

WHEREAS, the preliminary site plan for 2070 Biddle, Wyandotte, generally meets the criteria of the City of Wyandotte's Zoning Map in terms of the Planned Development District in that the PD District reflects the Master Plan which designates said area for office development; and

WHEREAS, the Planning Commission has received a communication from the City Engineer recommending revisions, requirements and the provision of additional details on the preliminary plan; and

WHEREAS, on January 19, 2012, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, in accord with the requirements of Section 2000 of the City of Wyandotte's Zoning Ordinance;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, to recommend to City Council that Stage I Preliminary Site Plan for the project at 2070 Biddle Avenue, Wyandotte, be accepted and approved subject to the revisions, requirements and the provision of additional information recommended by the City Engineer in his communication dated January 11, 2012, which is attached and the findings of the public hearing on January 10, 2012 as described in the minutes of the meeting, prior to submittal to the Commission for Phase II Final Site Plan Approval and the following additional conditions also be included:

1. Parking requirements per the Zoning Ordinance for professional offices of doctors, dentist, veterinaries or similar professions, out-patient clinics require one (1) parking space for each fifty (50) square feet of usable floor area in waiting rooms and one (1) parking spaces for each examining room, dentist chair or similar use area and one (1) parking space for each two (2) employees. (Approval by the City Engineer.)
2. Revised landscape plan to be approved by Mr. Leman.

YES: Duran, Hovis, Krimmel, Lupo, Parker Schultz, Tavernier

NO: None

ABSENT: Eberts

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

Natalie Rankine, Downtown Development Authority Director presented a communication regarding the DIA Inside Out Wyandotte and explained the program to the Commission. The DIA Inside Out is where the DIA places artwork outside on buildings in the Downtown District. The art work will be up from April through June.

A MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Lupo to support the DIA Inside Out Program in Wyandotte. MOTION PASSED.

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Schultz to:
Pay Beckett & Raeder for Planning Consultant fee for January 2012 in the amount of \$700.00
Hours for Secretarial Services: 12/02/11 – 12/21/11 7 Total Hours

YES: Duran, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER PARKER, supported by Commissioner Lupo to adjourn the meeting at 7:15 p.m.

PUBLIC HEARING – MJC Templin LLC (Appellant and Owner) have applied to the Planning Commission for approval of Stage I Preliminary Site Plan for the proposed development at 2070 Biddle Avenue (Vacant Property on Biddle between Spruce and Ford) Wyandotte, Michigan. MJC Templin LLC is proposing to revise the approved Stage II Site Plan for this property by relocating the building to the west of the property. The property is located in a PD Zoning District.

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak at this public hearing.

Mr. Brian Murphy, 156 Cedar, Wyandotte

Mr. Murphy asked questions about the site plan.

Mr. Anthony LoDuca, MJC Templin LLC present.

Mr. LoDuca explained that the only entrance to the property will be off Biddle Avenue. Mr. LoDuca explained that there is an emergency entrance only off of Spruce Street. This entrance will have a break-away gate for the Fire and Emergency Trucks only. Mr. LoDuca explained that this was a request of Fire Safety.

Mr. Murphy stated that that he would like to see Phase II of this project before agreeing with this development. Mr. Murphy stated that he is sure there is something in the works for that area and residents should be informed.

Chairperson Krimmel explained that the plan before the Commission is all that they know about, and it is all that is going to be discussed at this time.

Mr. Murphy stated that the City has put in a lot of City funds in this area and he is sure there is a plan.

Chairperson Krimmel informed Mr. Murphy that he should address these questions to the City Council.

Commissioner Lupo stated that there is no plan received for the Phase II.

Chairperson Krimmel read the letter submitted by the City Engineer regarding parking requirements.

Mr. Leman stated that the new plans show all the parking up front and from Biddle Avenue all you will see are cars, so it is very important to have a really good landscape plan. Mr. Leman stated that the plan submitted really needs work. Mr. Leman stated that the plant schedule does not show all the planting materials and some of the plants are not appropriate for this area. Mr. Leman indicated that he would work with the landscaper to get an appropriate plan.

Mr. LoDuca indicated that he would get with Mr. Leman and come up with a better landscape plan for the Phase II approval.

Mr. LoDuca indicated that they have a client that wants to lease the entire 1st floor and they want the building to match the Municipal Building across the street where the parking is all in the front.

Chairperson Krimmel indicated that should be fine with the proper landscaping, so you don't just see cars.

Chairperson Krimmel asked if there was anyone else present who wished to speak at this public hearing.

There being no further questions, the public hearing was closed.

One (1) communication was received regarding this request.

OFFICIALS

William R. Grigg,
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

January 10, 2012

Elizabeth A. Krimmel, Chairperson
Planning Commission
City Hall
Wyandotte, Michigan

RE: Plan Review for the Proposed Development
Located at 2070 Biddle Avenue
Wyandotte, Michigan

Dear Chairperson Krimmel and Commission Members:

A plan review has been completed of the Preliminary Site Plan for the proposed medical professional building located on the west side of Biddle Avenue between Spruce and Ford Avenue. The Developer is proposing to move the building to the west side of the property with parking in the front only.

The following items will be required prior to issuing of a Building Permit:

1. Parking requirements per the Zoning Ordinance for professional offices of doctors, dentist, veterinaries or similar profession, out patients clinic requires one (2) parking space for each fifty (50) square feet of usable floor area in waiting rooms and one (1) parking spaces for each examining room, dentist chair or similar use area and one (1) parking space for each two (2) employees.

Until final floor plans are submitted it would be unclear if the proposed parking is adequate but it would seem that it should adequate.

The Planning Commission should review said plan and make a recommendation to the City Council.

Thank you for your assistant regarding this matter.

Very truly yours,

Mark A. Kowalewski
City Engineer

cc: Nino LoDuca, MJC Companies

City of Wyandotte
Department Of Public Service
4201 13th Street
Wyandotte, MI 48192
734.324.4590

WYANDOTTE CITY CLERK
2012 JAN 25 A 9:52

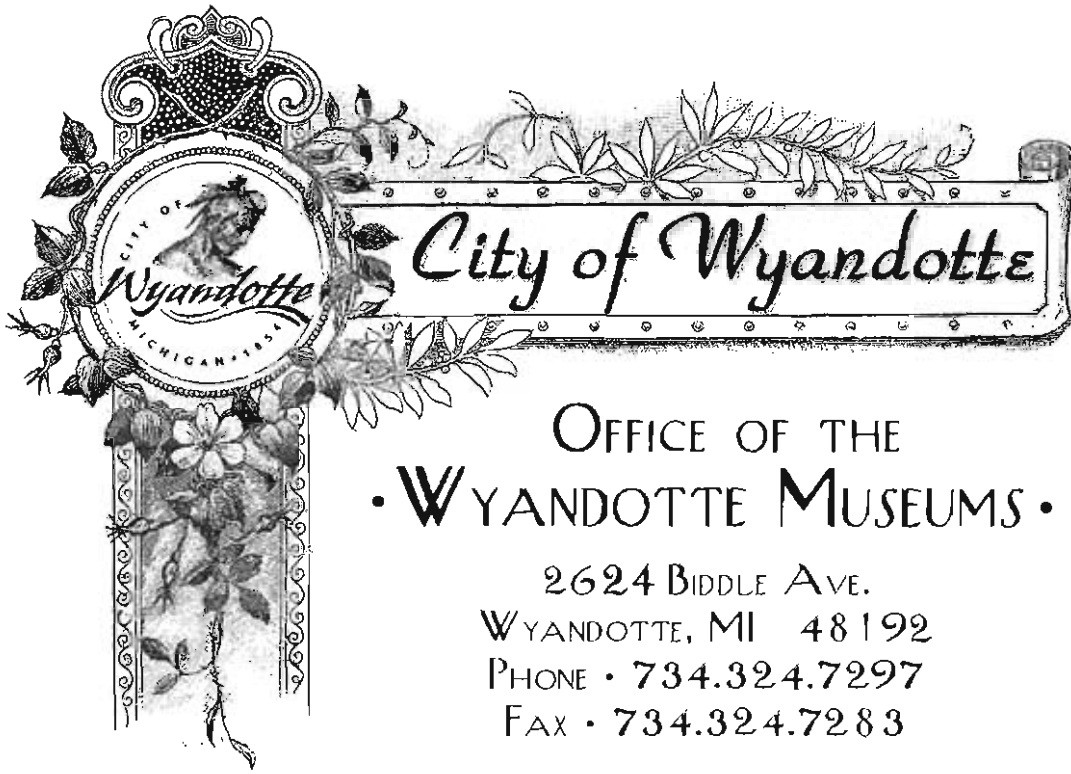
William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s)
of 1-20-12 which have been turned over to the City Treasurer.

| Type | Total | Payment Type | Amount |
|------------------------------|-------|--------------|-------------|
| Dumping and Dumpster fees | | : FE: \$ | <u>71-</u> |
| Refuse Stickers | | : FD: \$ | |
| Solid Waste Toter | | : FG: \$ | <u>96-</u> |
| Miscellaneous | | : MZ: \$ | |
| Yard Waste Subscription | | : YW: \$ | |
| Total fees: \$ | | | <u>167-</u> |

Gary Ellison
DPS Superintendent

| | | |
|----|----|------------|
| FE | \$ | <u>71-</u> |
| FD | \$ | |
| FG | \$ | <u>96-</u> |
| MZ | \$ | |
| YW | \$ | |



MUSEUM DEPOSIT SHEET

BANK DEPOSIT DATE: 01/23/12

| | | | |
|-------|---------------------|------------------------------|-----------------------------|
| 101 | GENERAL FUND | <u>101.000.257.250.071</u> | <u>\$450.⁰⁰</u> |
| 285 | SPECIAL EVENTS FUND | <u>285.000.655.650.025</u> | <u>\$1937.⁶⁰</u> |
| TOTAL | | <u>\$2,387.⁶⁰</u> | |

John Egan
MUSEUM OFFICIAL

01/23/12
DATE

City of Wyandotte
Department Of Public Service
4201 13th Street
Wyandotte, MI 48192
734.324.4590

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s)
of 1/19/12 which have been turned over to the City Treasurer.

| Type | Total | Payment Type | Amount |
|------------------------------|-------|--------------|---------------|
| Dumping and Dumpster fees | | : FE: \$ | <u>110.00</u> |
| Refuse Stickers | | : FD: \$ | |
| Solid Waste Toter | | : FG: \$ | |
| Miscellaneous | | : MZ: \$ | |
| Yard Waste Subscription | | : YW: \$ | |
| Total fees: \$ | | | <u>110.00</u> |

Gary Ellison
DPS Superintendent

| | | |
|----|----|---------------|
| FE | \$ | <u>110.00</u> |
| FD | \$ | |
| FG | \$ | |
| MZ | \$ | |
| YW | \$ | |

2012 JAN 23 A 10:01
WYANDOTTE CITY CLERK

City of Wyandotte
Department Of Public Service
4201 13th Street
Wyandotte, MI 48192
734.324.4590

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s)
of 1-11 to 1-19-12 which have been turned over to the City Treasurer.

| Type | Total | Payment Type | Amount |
|------------------------------|-------|----------------|---------------|
| Dumping and Dumpster fees | | : FE: \$ | <u>500.00</u> |
| Refuse Stickers | | : FD: \$ | |
| Solid Waste Toter | | : FG: \$ | |
| Miscellaneous | | : MZ: \$ | |
| Yard Waste Subscription | | : YW: \$ | |
| | | Total fees: \$ | <u>500.00</u> |

Gary Ellison
DPS Superintendent

| | | |
|----|----|---------------|
| FE | \$ | <u>500.00</u> |
| FD | \$ | |
| FG | \$ | |
| MZ | \$ | |
| YW | \$ | |

2012 JAN 23 A 10:01
WYANDOTTE CITY CLERK