

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, MARCH 19, 2012 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE DANIEL E. GALESKI

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PRESENTATION:

SENATOR COLEMAN YOUNG II
WILL BE PRESENT TO INTRODUCE
HIMSELF TO WYANDOTTE RESIDENTS

COMMUNICATIONS MISCELLANEOUS:

1. Communication from the Beautification Commission and City Engineer regarding the Wyandotte Community Garden.
2. Communication from Total Health Foods, 2938 Biddle Avenue regarding a refund for expenses to comply with the prior massage ordinance.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

3. Communication from Mayor Peterson requesting an evaluation of the City Administrator's position.

4. Communication from the 27th Chief District Court Judge and 27th District Court Administrator relative to an Amnesty program for one month during the month of April 2012.

5. Communication from the City Administrator relative to allowing employee loans from their vested balances of the City of Wyandotte Defined Contribution Retirement System (401a) administered by ICMA-RC.

6. Communication from the Chief of Police submitting Traffic Control Order 2012-01.

7. Communication from the Deputy Treasurer/Assistant Finance Director submitting various 2012 Fiscal Year budget amendments required to meet General Fund and Special Revenue Fund Obligations.

8. Communication from the Downtown Development Authority Director regarding the DIA INSIDE OUT KICKOFF on March 30, 2012 at 5:30 p.m. on the corner of Sycamore and Biddle Avenue. .

9. Communication from the Downtown Development Authority Director relative to RESTAURANT WEEK IN DOWNTOWN WYANDOTTE from March 23 to March 30th.; special promotions to be found on www.wyandotte.net/restaurantweek.

10. Communication from the City Engineer submitting a purchase agreement for property within the City of Wyandotte.

11. Communication from the City Engineer relative to a lottery drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) home at 247 Walnut.

12. Communication from the City Engineer regarding the following Neighborhood Stabilization Program 2 (NSP2) homes for sale; 115 Poplar; 456 Vinewood; 2445 Cora; 2250 Cora; 234 Chestnut and 2325-8th.; Open Houses Sunday, April 1, 2012 and Sunday April 15, 2012 from 11:00 a.m. to 4:00 p.m.

13. Communication from the City Engineer relative to the purchase of a Neighborhood Stabilization 2 (NSP2) home within the City of Wyandotte.

14. Communication from the City Engineer and Interim Superintendent of Recreation submitting a one (1) year term extension with Blue Water Explorations, LTD, D.B.A. Diamond Jack's River Tours.

15. Communication from the City Engineer relative to Act 51 Funds and the City of Wyandotte's Street Administrator.

16. Communication from the City Engineer and City Administrator submitting an acceptance of a Bid File # 4575-2012 Bituminous Street Joint and Crack Sealing Program with the City of Wyandotte.

17. Communication from the City Engineer regarding the sale of a property to the Wyandotte Community Alliance (WCA).

18. Communication City Engineer and City Assessor submitting a purchase agreement for a property within the City of Wyandotte.

19. Communication from the Department of Legal Affairs relative to a First Reading of an Ordinance.

CITIZENS PARTICIPATION:

FIRST READING OF ORDINANCES:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CITY OF WYANDOTTE CODE OF ORDINANCES
BY ADOPTING BY REFERENCE
MCL 257.625 (1) (PORTION OF PUBLIC ACT OF 1949)
CONCERNING OPERATING OF A MOTOR VEHICLE WHILE INTOXICATED

AUTOMATIC REFERRALS:

1. St. Patrick's Parents Club requesting permission to utilize the city parking lot located at First and Chestnut for their fundraising event during the Wyandotte Street Art Fair; Wednesday through Saturday, (July 11-14; 2012); with "No Parking" signs to be placed on the east side of First Street between Chestnut Street and Superior Street. (PERMISSION GRANTED)
FORWARDED TO POLICE, FIRE AND DEPARTMENT OF PUBLIC SERVICE. HOLD
HARMLESS AGREEMENT TO BE EXECUTED AS PREPARED BY THE DEPARTMENT
OF LEGAL AFFAIRS..

2. Wyandotte Knights of Columbus Council 1802 requesting to participate in the annual "Mentally Impaired Drive also know as the "Tootsie Roll Drive" to take place March 30 through April 1, 2012 at various intersections in the City of Wyandotte (PERMISSION GRANTED)
FORWARDED TO POLICE, FIRE, DEPARTMENT OF PUBLIC SERVICE; HOLD
HARMLESS AGREEMENT TO BE EXECUTED AS PREPARED BY THE DEPARTMENT
OF LEGAL AFFAIRS.

REPORTS AND MINUTES:

Police Commission Meeting	February 28, 2012
Cultural & Historical Commission	February 9, 2012
Building Code Board of Appeals	March 12, 2012
Design Review Board	March 8, 2012
Beautification Commission	February 8, 2012
Fire Commission	February 28, 2012
Fire Commission	March 13, 2012
Police Commission (Draft)	March 13, 2012

PRESENTATION

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

DATE: March 6, 2012

TO: William R. Griggs
City Clerk

FROM: Rosanne Flachsmann
Office of the Mayor & City Council

SUBJECT: PRESENTATION AT 3-19-12 COUNCIL MEETING

Monday, March 19, 2012

Senator Coleman Young II
will be present to introduce himself
to Wyandotte residents

Please place this item at beginning of the agenda as you have so kindly done in the past. Feel free to contact me at X4544 if you have any questions. Thank you.

THE CITY OF WYANDOTTE
Beautification Commission



1-A

March 14, 2012

To The Honorable Mayor Joseph Peterson and Council

3131 Biddle

Wyandotte, Michigan 48192

Dear Mayor Peterson,

The Beautification has recently learned that the location of the current Community Garden on Eureka, between Third and Fourth Streets, will not be available for this years' garden. The owner of this lot has advised us that he will be redeveloping his property very soon. So, we need to find a place to move our twenty-six garden beds and begin the work of developing a public area for citizens of our city to garden in small plots.

We would like to relocate to an empty lot near the area where the Farmers Market is presently situated. There is a lot that we believe is city owned ...it is on Oak Street just west of the public parking lot at Oak and First next to Teezer's Salon. We request your prompt assistance with this so that we can begin rebuilding the Community Garden in a more central location.

Respectfully,

Karen Tavernier, Community Garden Co-Chair,

Beautification Commission

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

1-B

March 14, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Beautification Commission has requested to utilize the Former 155 Oak Street as their Community Garden. This property is east of the property at 167 Oak. The lot size is 50' x 140'.

If you have no objection to this request, the undersigned recommends that the Beautification Commission be allowed to utilize the City owned property provided a Hold Harmless Agreement, prepare by the Department of Legal Affairs, is executed.

Very truly yours,

Mark A. Kowalewski
City Engineer

cc: Beautification Commission
Gary Ellison, Superintendent, Department of Public Service

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the request of the Beautification Commission is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the use of the City owned property known as the former 155 Oak for the Community Garden by the Beautification Commission provided a Hold Harmless Agreement is executed.



Dear mayor and city council,

We as Total Health Foods are proud members of the City of Wyandotte. We choose not to sit back but to get involved in everything we can. We give to the soup kitchen, we give to Wyandotte organizations and fundraisers, we are part of the WBA and participate in 3rd Fridays, and the Wyandotte Street Art Fair, we are part of the Women of Wyandotte, as well as we run many free educational classes every month at our store, we also offer free consultations certain days of the week for people who need a credentialed opinion. This is just some of what we do in the City of Wyandotte.

Our health food store has always been more than a typical health food store. Yes, we offer your typical vitamins, supplements, and food, but we also offer help in making educated decisions on your preventative care and/or ongoing health conditions. We get your questions and concerns answered by our staff, our Certified Naturopathic Doctor, Certified Holistic Health Counselor, Holistic Health Coach, and/or Alice our Doctor of Traditional Chinese Medicine. Beyond this we offer other healing services such as Acupuncturist, Acupressure, Reflexology, and Massage. Our Massage includes Medical Massage, Thai Massage, Deep Tissue, Relaxation Massage, and Hot Stone Massage. May first we are joining on an Esthetician for healthy skin care too. This is why some people say we are more of a Health Center or Health Institute then a health food store.

It is hard to believe we have only been open a year and a half here in Wyandotte. Just months before that we were making our decision to move down to Wyandotte. Lynn from the WBA found us a building, and we put together our team of architect, construction, electrical, plumbing and more. Then we set forth to meet ALL the cities requirements.

One of the cities requirements was a shower. If we did not put in this shower, we could not have massage therapy. We came to a city council meeting and watched someone fight to amend the law, but the counsel was a firm NO. With a great deal of thought, we decided to keep our massage and put in the shower following the City of Wyandotte's laws and requirements.

We looked at it as an investment. We had no idea at the beginning it would cost us a total of \$10,000 but we knew it assured us our spot as Massage Specialists in Wyandotte. Not just anyone would spend \$10,000 to do massage within their business unless they were completely Legitimate, Serious, and Professional about what they intended to do. This also would mean our clients and therapists would uphold the same values, and that there would be no salon/massage, tattoo/massage, anyone who's gone to any school who pays a massage parlor fee once a year would set up shop in our city.

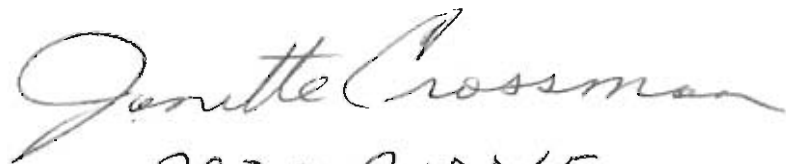
So we continued to look upon this as an investment for now and our future. Our landlord made it clear in our contract we must put back the "shower room" exactly how it was if/or when we leave. He has no use for a handicap accessible shower, it would be wasted space. Again we discussed with great deal of thought and decided to continue with this investment for our future.

So, much to our dismay, we were Shocked and Stunned to hear this law had been overturned. We were forced only a year and a half ago to put in this shower. We met All requirements: handicap accessible, fan and vent system, moved the sprinkler head, put up walls and everything that comes with building a room and putting in the electrical work, for what? This was our investment for now and our future. All this hassle, time, and money were supposed to pay off. We followed without complaint all the City of Wyandotte rules. Rules have reason and purpose or would not be made. We respected the cities rules, we complied at all cost and put in the shower. Whatever made the overturning of this shower rule happen, we don't know. What we do hope is that the city council respects us, understands our point of view, and compensates us in full.

No one will know what future income is now lost for us, opening the availability for anyone to do massage, but we have the documentation on the \$10,000 (attached) it cost us to put in the shower. If asked we can acquire the estimated total on how much it will cost us to put the room back together the way it was. We know our valuable time with hassle cannot be given back, but was given freely to comply with your city rule. We hope you take everything we have said into consideration and respectfully grant our request for full reimbursement of our money spent on the shower.

Sincerely,

The Total Health Foods Girls



2938 BIDDLE

WYANDOTTE, MI

48192

734 246-1208

Shower Cost

Architectural = \$1000.00 Tom Roberts (734)250-4032

Construction = \$2622.00 Tom Chorkey (734)934-9777

Plumbing = \$5330.00 Tom Kittredge (313)999-7673

Sprinkler Head = \$320 Tom Stanko (734)341-0027

Electrical = \$400.00 Lee King (734)355-5744

Carpentry = \$400.00 Paint/Floor/Baseboards/ect. Jan Ward (734)658-3398

Finah Reading
#1359

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CODE OF ORDINANCES BY AMENDING SEC. 22-14(7)
OF THE MESSAGE ESTABLISHMENT ORDINANCE

THE CITY OF WYANDOTTE ORDAINS:

Sec.1 Amendment of Sec. 22-14(7) of the Massage Establishment and Out-call Massage Service Ordinance.

Sec. 22-14. Facilities Necessary.

- (7) Adequate dressing, locker, and toilet facilities shall be provided for patrons. One (1) dressing room and, if clothing and personal property is not kept with the patron, a separate locker for each patron to be served, which shall be capable of being locked as well as a minimum of one (1) toilet and one (1) wash basin shall be provided. However, if male and female patrons are to be served simultaneously at the establishment, separate massage rooms and separate dressing and toilet facilities shall be provided for male and female patrons.

Sec. 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Sec. 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and the ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. The summary shall designate the location in the City where a true copy of the Ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS

COUNCILMEN

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

NAYS

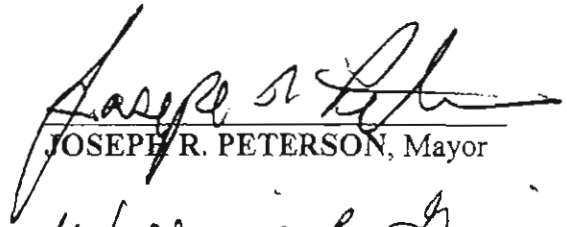
Absent: _____

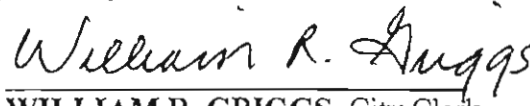
I hereby approve the adoption of the foregoing ordinance this 12 day of March 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 12 day of March 2012.

Dated: March 13 , 2012


JOSEPH R. PETERSON, Mayor


WILLIAM R. GRIGGS, City Clerk

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

3

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 14, 2012

The Honorable City Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, Michigan 48192

Gentlemen and Madam:

I am writing to request an evaluation of the City Administrator's position.

Sincerely,

Joseph R. Peterson
Mayor

STATE OF MICHIGAN



4

27TH DISTRICT COURT

2015 Biddle Ave, Wyandotte, MI 48192

Phone: (734) 324-4475 Fax: (734) 324-4472

Randy L. Kalmbach
District Judge

Lora A. Eggemeyer
Court Administrator

March 7, 2012

To: Wyandotte City Council

Re: 27th District Court Amnesty Program

Dear Council Members,

The 27th District Court for the State of Michigan will be holding an Amnesty program for one month during the month of April 2012. The Court believes an Amnesty program, which has been successful in other local courts, will greatly assist us in achieving collection for those who have failed to properly address unpaid traffic tickets and criminal misdemeanor warrants.

This program will allow this group of defendants an opportunity to pay their outstanding fines and costs minus the default fee of \$25 and 20% late fee imposed by law. Payment in full of their outstanding court obligations will clear their license suspension and bring closure to their case. A person is eligible for this opportunity as long as the 20 % late fee has been assessed. Waiver of these fees will be a great incentive for many people to pay past due balances on their traffic matters.

The Amnesty program will also benefit persons with outstanding warrants on criminal misdemeanor cases by reducing the amount that must be posted in bond to clear their warrant and receive a court date; the bond will be reduced by 50% which is a great incentive to resolve their cases in court. To find out more information regarding the program an individual can simply call or appear at the court.

With over 3,500 open traffic tickets and over 2,000 cases in warrant status, the Court is hoping to see many people take advantage of this one time program which is a great opportunity for the Court and eligible individuals to close many outstanding tickets and cases.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy L. Kalmbach".

Randy L. Kalmbach
27th Chief District Court Judge

A handwritten signature in blue ink, appearing to read "Lora A. Eggemeyer".

Lora Eggemeyer
27th District Court Administrator

STATE OF MICHIGAN



27TH DISTRICT COURT

2015 Biddle Ave, Wyandotte, MI 48192

Phone: (734) 324-4475 Fax: (734) 324-4472

www.wyandotte.net

Randy L. Kalmbach
District Judge

Lora A. Eggemeyer
Court Administrator

AMNESTY PROGRAM

The 27th District Court is offering an Amnesty Program from **April 2nd - April 30th**. This program will allow persons with old tickets to receive a discount on amounts owed to the court.

Eligible Traffic Tickets when paid **in full** will be able to have the default fee and 20% late fee waived. This can be up to a 50% reduction in fines and costs.

Eligible cases with outstanding warrants will also be able to post a cash bond for ½ the original bond set by the Judge. Once the bond is posted, the defendant will receive a date to come to court.

For more information and to see if your tickets or cases are eligible for this program please call the court at 734-324-4475.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stee

March 15, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached you will find a resolution that allows for employee loans from their vested balances of the City of Wyandotte Defined Contribution Retirement System (401a) administered by ICMA-RC.

The undersigned recommends concurrence in the change to this retirement plan outlined in the attached resolution.

Sincerely,

Todd A. Drysdale
City Administrator

ICMA-RC Plan #107256 and 107305

City of Wyandotte, Michigan

Resolution of the City of Wyandotte, Michigan

WHEREAS, the Employer has employees rendering valuable services;
and

WHEREAS, the Employer has established a retirement plan (the "Plan")
for such employees which serves the interest of the Employer by enabling
it to provide reasonable retirement security for its employees, by providing
increased flexibility in its personnel management system, and by assisting
in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that permitting participants in
the retirement plan to take loans from the Plan will serve these objectives;

NOW THEREFORE BE IT RESOLVED that the Plan will permit loans.

I, William R. Griggs, Clerk of the City of Wyandotte, do hereby certify
that the foregoing resolution, proposed by Todd A. Drysdale, City
Administrator, was duly passed and adopted in the Council Meeting of the
City of Wyandotte at a regular meeting therefore assembles this

_____ day of _____, 2012,
by the following vote:

AYES:

NAYS:

ABSENT:

Clerk of the City of
Wyandotte

(seal)

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

CITY ASSESSOR
Colleen A. Keehn



CITY COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

DANIEL J. GRANT
CHIEF OF POLICE

March 7, 2012

Mayor and City Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2012-01

After review, the Traffic Bureau recommends the installation of "Handicap Parking" signs at 3379 13th, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Sergeant Pouliot, this letter serves as a recommendation for Council support of Traffic Control Order 2012-01 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Daniel J. Grant
Chief of Police

City of Wyandotte

Traffic Control Order

TRAFFIC CONTROL ORDER # **2012-1**

Parking ☐

Speed ☐

Signs to be installed ☒

Other ☐

Traffic Codes

ORDER TO PLACE SIGNS REGULATING TRAFFIC

The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:

The installation of:

- "Handicap Parking Signs" at 3379 13th

This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN

John Harris

DATE: *3.12.12*

FILED WITH CITY CLERK, BY CHIEF OF POLICE DANIEL GRANT, CITY OF WYANDOTTE, MICHIGAN

Daniel Grant

DATE: *3.14.12*

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: _____

CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date: _____

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
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Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

March 15, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval are necessary 2012 Fiscal Year budget amendments required to meet General Fund and Special Revenue Fund obligations. The attached budget amendments also keep the City in compliance with Public Act 621 of 1978.

The amendments are also part of the commitment in the Mission Statement of the City of Wyandotte's Strategic Plan 2010-2015 that states we will comply with all the requirements of our laws and regulations.

The undersigned recommends that the City Council approve the budget amendments as outlined on Attachment A of this communication. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

RESOLUTION

RESOLVED BY CITY COUNCIL that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2012 Fiscal Year Budget amendments as outlined in this communication dated March 15, 2012.

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-440-725-110	Salary-FT	\$510,885.00	\$469,050.45	(\$41,834.55)
	101-440-725-130	Longevity	\$4,706.00	\$4,486.00	(\$220.00)
	101-440-725-140	DC Pension	\$24,082.00	\$19,465.00	(\$4,617.00)
	101-440-725-150	FICA	\$46,314.00	\$43,096.80	(\$3,217.20)
	101-440-725-160	Hospital Insurance	\$90,260.00	\$88,640.00	(\$1,620.00)
	101-440-725-170	Life Insurance	\$1,200.00	\$1,082.48	(\$117.52)
	101-440-725-175	Long-Term Disability Insurance	\$1,482.00	\$1,344.92	(\$137.08)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$51,763.35)</u>

Reduce budget due to employment separation of one (1) Engineering employee (DANIELS). Amount prorated.
Annual budget amount was \$64,917.

General Fund	101-448-725-110	Salary-FT	\$799,898.00	\$713,977.44	(\$85,920.56)
	101-448-725-130	Longevity	\$7,655.00	\$6,785.00	(\$870.00)
	101-448-725-140	DC Pension	\$20,765.00	\$16,888.29	(\$3,876.71)
	101-448-725-145	DB Pension	\$251,378.00	\$232,045.07	(\$19,332.93)
	101-448-725-150	FICA	\$78,734.00	\$72,025.67	(\$6,708.33)
	101-448-725-160	Hospital Insurance	\$236,670.00	\$215,717.40	(\$20,952.60)
	101-448-725-165	Prescription Insurance	\$45,789.00	\$41,978.40	(\$3,810.60)
	101-448-725-170	Life Insurance	\$2,454.00	\$2,181.36	(\$272.64)
	101-448-725-175	Long-Term Disability Insurance	\$2,305.00	\$2,055.83	(\$249.17)
	101-448-725-190	Uniform Allowance	\$7,650.00	\$6,750.00	(\$900.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$142,893.54)</u>

Reduce budget due to employment separation of two (2) DPS employees (CADE, HILL). Annual budget amount was \$54,166 (Cade) and \$88,728 (Hill).

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-750-725-110	Salary-FT	\$191,386.00	\$128,440.40	(\$62,945.60)
	101-750-725-140	DC Pension	\$19,139.00	\$12,844.44	(\$6,294.56)
	101-750-725-150	FICA	\$25,249.00	\$20,433.66	(\$4,815.34)
	101-750-725-160	Hospital Insurance	\$48,716.00	\$32,512.52	(\$16,203.48)
	101-750-725-165	Prescription Insurance	\$8,543.00	\$5,654.30	(\$2,888.70)
	101-750-725-167	Retiree Health Care (RHS)	\$1,300.00	\$0.00	(\$1,300.00)
	101-750-725-170	Life Insurance	\$613.00	\$476.68	(\$136.32)
	101-750-725-175	Long-Term Disability Insurance	\$555.00	\$372.46	(\$182.54)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$94,766.54)</u>

Reduce annual budget due to employment separation of one (1) Recreation employee (PISCHKE).

General Fund	101-301-725-110	Salary-FT	\$2,596,925.00	\$2,569,667.71	(\$27,257.29)
	101-301-725-130	Longevity	\$16,680.00	\$15,900.00	(\$780.00)
	101-301-725-140	Pension-Defined Benefit	\$826,213.00	\$816,514.71	(\$9,698.29)
	101-301-725-160	Hospital Insurance	\$490,686.00	\$480,396.99	(\$10,289.01)
	101-301-725-165	Prescription Insurance	\$82,543.00	\$81,215.64	(\$1,327.36)
	101-301-725-170	Life Insurance	\$5,589.00	\$5,480.88	(\$108.12)
	101-301-725-175	Long-Term Disability Insurance	\$7,339.00	\$7,200.23	(\$138.77)
	101-301-725-180	Gun Allowance	\$13,505.00	\$13,322.50	(\$182.50)
	101-301-725-190	Uniform Allowance	\$42,825.00	\$42,275.00	(\$550.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$50,331.34)</u>

Reduce budget due to employment separation of one (1) patrol officer (FOLEY). Amount prorated and is net of time worked in fiscal year and final payout of sick and vacation time. Annual budget amount was \$121,412.

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-336-725-110	Salary-FT	\$1,654,346.00	\$1,588,445.25	(\$65,900.75)
	101-336-725-115	Holiday Pay	\$111,790.00	\$111,915.58	\$125.58
	101-336-725-117	ALS Premium	\$72,752.00	\$70,060.63	(\$2,691.37)
	101-336-725-130	Longevity	\$8,290.00	\$6,820.00	(\$1,470.00)
	101-336-725-140	Pension-Defined Benefit	\$536,186.00	\$481,842.15	(\$54,343.85)
	101-336-725-150	FICA	\$31,085.00	\$30,495.37	(\$589.63)
	101-336-725-160	Hospital Insurance	\$312,330.00	\$299,176.35	(\$13,153.65)
	101-336-725-165	Prescription Insurance	\$58,327.00	\$55,254.06	(\$3,072.94)
	101-336-725-170	Life Insurance	\$3,681.00	\$3,499.24	(\$181.76)
	101-336-725-175	Long-Term Disability Insurance	\$4,712.00	\$4,420.37	(\$291.63)
	101-336-725-180	Food Allowance	\$24,700.00	\$24,162.50	(\$537.50)
	101-336-725-190	Uniform Allowance	\$22,300.00	\$21,875.00	(\$425.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$142,532.50)</u>

Reduce budget due to employment separation of two (2) fire department members (MACDONALD & WHITMAN).
Amounts prorated for time worked in fiscal year and final payout of sick and vacation time and promotions.
Annual budget amount was \$166,772 (MacDonald) and \$120,183.12 (Whitman).

General Fund	101-448-725-110	Salary-FT	\$799,898.00	\$777,598.64	(\$22,299.36)
	101-448-725-130	Longevity	\$7,655.00	\$7,025.00	(\$630.00)
	101-448-725-140	Pension-DB	\$251,378.00	\$245,097.45	(\$6,280.55)
	101-448-725-150	FICA	\$78,734.00	\$76,979.90	(\$1,754.10)
	101-448-725-160	Hospital Insurance	\$236,670.00	\$228,794.62	(\$7,875.38)
	101-448-725-165	Prescription Insurance	\$45,789.00	\$44,719.33	(\$1,069.67)
	101-448-725-170	Life Insurance	\$2,454.00	\$2,374.48	(\$79.52)
	101-448-725-175	Long-Term Disability Insurance	\$2,305.00	\$2,240.33	(\$64.67)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$40,053.25)</u>

Reduce budget due to employment separation of one (1) DPS employee (SYC). Amounts prorated for time worked in fiscal year and final payout of sick and vacation time. Annual budget amount was \$81,691.

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-750-725-115	Salary-PT	\$134,189.00	\$171,389.00	\$37,200.00
	101-750-725-150	FICA	\$25,249.00	\$28,094.80	\$2,845.80
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$40,045.80</u>

Appropriate budget amounts for cost of interim Superintendent of Recreation.

General Fund	101-000-411-010	Taxes-Operating Real	(\$6,368,702.00)	(\$7,293,325.00)	\$924,623.00
	101-000-411-020	Taxes-Administration Fee	(\$329,419.00)	(\$339,758.00)	\$10,339.00
	101-000-411-030	Taxes-Operating Personal	(\$526,430.00)	(\$602,858.00)	\$76,428.00
	101-000-411-036	Taxes-Operating OPRA	(\$10,273.00)	(\$11,765.00)	\$1,492.00
	101-000-411-060	Taxes-TIFA Capture (Operating)	\$2,074,766.00	\$2,337,798.00	(\$263,032.00)
	101-000-411-065	Taxes-TIFA Sharing Agreement	(\$1,790,087.00)	(\$2,053,119.00)	\$263,032.00
	101-000-411-066	Taxes-DDA Sharing Agreement	(\$284,680.00)	(\$284,680.00)	\$0.00
	101-000-411-070	Taxes-Operating IFT	(\$83,833.00)	(\$96,005.00)	\$12,172.00
	101-000-411-075	Taxes-Operating NEZ	(\$9,864.00)	(\$9,864.00)	\$0.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$1,025,054.00</u>

Reflect additional revenue from the 1.75 mills approved by the voters.

General Fund	101-000-655-025	Birth/Death Records	(\$107,000.00)	(\$134,500.00)	\$27,500.00
	101-000-630-040	Rental Registrations	(\$1,500.00)	(\$2,625.00)	\$1,125.00
	101-000-451-039	Miscellaneous (Garage Sales)	(\$6,000.00)	(\$9,750.00)	\$3,750.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$32,375.00</u>

Adjust revenue expectations due to fee increases.

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-336-825-430	Auto Maintenance	\$25,000.00	\$50,000.00	\$25,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					\$25,000.00
Increase Auto Maintenance per memo from Fire Chief dated 12/21/11 (attached).					
General Fund	101-302-725-115	Salary - Part Time (DCD)	\$119,229.00	\$158,448.20	\$39,219.20
	101-302-725-120	Overtime	\$23,000.00	\$28,000.00	\$5,000.00
	101-302-725-150	FICA	\$30,169.00	\$33,551.77	\$3,382.77
	101-000-611-006	Receipts-DCD Reimbursement	\$511,681.00	\$548,891.46	(\$37,210.46)
Total Increase/(Decrease) in Expenses/(Revenues)					\$10,391.51
Increase payroll budget for staffing changes at Downriver Central Dispatch (see attached).					
Sewer Fund	590-200-926-310	Operation, Maintenance, Replacement	\$415,000.00	\$397,000.00	(\$18,000.00)
	590-200-950-610	Liability Claims	\$20,000.00	\$38,000.00	\$18,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					\$0.00

Reclassify budget to pay settlement with Michigan Pipe & Valve from retained amounts.

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-100-725-160	Medical Insurance	\$11,584.00	\$10,831.96	(\$752.04)
	101-136-725-160	Medical Insurance	\$75,546.00	\$70,187.39	(\$5,358.61)
	101-172-725-160	Medical Insurance	\$39,911.00	\$39,453.53	(\$457.47)
	101-177-725-160	Medical Insurance	\$13,904.00	\$13,709.55	(\$194.45)
	101-209-725-160	Medical Insurance	\$27,988.00	\$25,121.65	(\$2,866.35)
	101-215-725-160	Medical Insurance	\$21,167.00	\$20,020.61	(\$1,146.39)
	101-253-725-160	Medical Insurance	\$6,826.00	\$6,760.00	(\$66.00)
	101-301-725-160	Medical Insurance	\$490,686.00	\$468,506.23	(\$22,179.77)
	101-302-725-160	Medical Insurance	\$85,681.00	\$95,723.25	\$10,042.25
	101-336-725-160	Medical Insurance	\$312,330.00	\$289,714.09	(\$22,615.91)
	101-440-725-160	Medical Insurance	\$90,260.00	\$88,289.99	(\$1,970.01)
	101-448-725-160	Medical Insurance	\$236,670.00	\$241,022.94	\$4,352.94
	101-750-725-160	Medical Insurance	\$48,716.00	\$46,061.77	(\$2,654.23)
	101-756-725-160	Medical Insurance	\$23,381.00	\$21,710.67	(\$1,670.33)
	101-775-725-160	Medical Insurance	\$6,190.00	\$5,617.79	(\$572.21)
	101-800-725-160	Medical Insurance	\$4,791.00	\$10,831.96	\$6,040.96
	101-100-725-165	Prescription Drug Coverage	\$2,582.00	\$1,745.58	(\$836.42)
	101-136-725-165	Prescription Drug Coverage	\$14,320.00	\$9,945.93	(\$4,374.07)
	101-172-725-165	Prescription Drug Coverage	\$7,511.00	\$5,760.18	(\$1,750.82)
	101-177-725-165	Prescription Drug Coverage	\$2,889.00	\$2,215.45	(\$673.55)
	101-209-725-165	Prescription Drug Coverage	\$5,777.00	\$4,037.86	(\$1,739.14)
	101-215-725-165	Prescription Drug Coverage	\$5,040.00	\$3,408.07	(\$1,631.93)
	101-253-725-165	Prescription Drug Coverage	\$1,156.00	\$886.18	(\$269.82)
	101-301-725-165	Prescription Drug Coverage	\$82,543.00	\$73,243.94	(\$9,299.06)
	101-302-725-165	Prescription Drug Coverage	\$12,784.00	\$12,943.87	\$159.87
	101-336-725-165	Prescription Drug Coverage	\$58,327.00	\$50,357.73	(\$7,969.27)
	101-440-725-165	Prescription Drug Coverage	\$17,332.00	\$13,292.72	(\$4,039.28)
	101-448-725-165	Prescription Drug Coverage	\$45,789.00	\$43,586.06	(\$2,202.94)
	101-750-725-165	Prescription Drug Coverage	\$8,543.00	\$6,835.13	(\$1,707.87)
	101-756-725-165	Prescription Drug Coverage	\$3,196.00	\$2,836.31	(\$359.69)
	101-775-725-165	Prescription Drug Coverage	\$1,229.00	\$735.37	(\$493.63)
	101-800-725-165	Prescription Drug Coverage	\$1,229.00	\$1,586.54	\$357.54
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$78,897.70)</u>

Adjust budget amounts for 80/20 cost sharing for non-union, fire, and patrol employees effective 2/1/12.
Savings are net of BCBS Increase (10.52%) on 2/1/12 and any coverage changes made during open enrollment.

City of Wyandotte
Attachment A
Budget Amendments
March 15, 2011

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
DDA-TIF Fund	499-200-850-522	Christmas	\$4,500.00	\$4,970.65	\$470.65
	499-200-850-539	Beautification Commission	\$8,000.00	\$9,372.85	\$1,372.85
	499-200-850-524	Improvements-Historical Commission	\$0.00	\$6,265.00	\$6,265.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$8,108.50</u>

Carry forward amounts from 2011FY budget for projects either completed in the 2012FY or currently in progress (DDA-attachments).

General Fund	101-448-750-244	Parks-Land Improvement	\$7,500.00	\$10,442.50	\$2,942.50
	101-448-825-480	Parks-Memorial Park Grass Cutting	\$19,500.00	\$24,500.00	\$5,000.00
Sidewalk/Alley Fund	249-450-825-461	Sidewalks	\$200,000.00	\$384,173.21	\$184,173.21
Building Authority Improvement Fund	295-200-825-345	Memorial Park/Pool Improvements	\$0.00	\$70,000.00	\$70,000.00
	295-200-825-355	City Hall Improvements/Renovation	\$0.00	\$8,179.40	\$8,179.40
TIFA Fund	492-200-850-519	Land Purchases	\$1,000,000.00	\$1,086,900.00	\$86,900.00
	492-200-850-520	Property Maintenance	\$45,000.00	\$52,000.00	\$7,000.00
	492-200-850-532	Water Construction	\$0.00	\$100,000.00	\$100,000.00
	492-200-850-545	Sewer Construction	\$0.00	\$123,563.23	\$123,563.23
Sewage Disposal Fund	590-200-926-310	Operation, Maintenance & Replacement	\$415,000.00	\$486,744.21	\$71,744.21
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$659,502.55</u>

Carry forward amounts from 2011FY budget for projects either completed in the 2012FY or currently in progress (Engineering-attachments).

General Fund	101-000-510-040	NSP 1-Revenue	\$0.00	(\$120,400.00)	(\$120,400.00)
	101-440-925-742	NSP 1-Rehab	\$0.00	\$120,400.00	\$120,400.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Budget for Program Income related to the sale of NSP 1 homes-848 Lincoln and 1614 Lindbergh (attachment).

Building Authority Improvement Fund	295-200-825-345	Memorial Park/Pool Improvements	\$70,000.00	\$72,565.12	\$2,565.12
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$2,565.12</u>

Increase line item to complete the Memorial Park parking lot project (attachment).

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



MAYOR
JAMES R. DESANA

CITY COUNCIL
TODD M. BROWNING
SHERI M. SUTHERBY-FRICKE
JOHNNY A. KOLAKOWSKI
JOSEPH R. PETERSON
JASON M. PTAK
PATRICK J. SUTKA

January 11, 2012

Todd Drysdale
Administrator
City of Wyandotte
3131 Biddle Avenue
Wyandotte, Michigan 48192

RE: Requested Budget Amendment

Mr. Drysdale,

Please be advised that the Fire Commission concurs with my request for a budget amendment to the Fire Department's auto maintenance account. This matter was presented to the commission at the January 10, 2012 meeting.

Please feel free to contact me if you require anything further with regards to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike MacDonald', written over a horizontal line.

Michael MacDonald, Fire Chief

Cc: Fire Commission

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

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JOSEPH R. PETERSON
JASON M. PTAK
PATRICK J. SUTKA

MEMORANDUM

TO: Todd Drysdale, Director of Finance and Administration
FROM: Michael MacDonald, Fire Chief
DATE: December 21, 2011
SUBJECT: Budget Amendment for Fiscal Year 2011-2012

I am requesting a budget amendment, for Fiscal Year 2011-2012, to move money from one account into another. The shortage in the Auto Maintenance account has been caused by unanticipated vehicle maintenance issues in the Fire Department. To date, the entire auto maintenance account has been depleted. I have attached copies of payment due invoices that we do not have money to pay for your review. I am requesting that \$25,000.00 be additionally appropriated to the fire departments auto maintenance account. Due to two pending retirements in the fire department I am recommending that the money be transferred from the Salary account #101-336-725-110.

Account over Budget:	#101-336-825-430	Auto Maintenance
Take From:	#101-336-725-110	Salaries
Amount:	<u>\$25,000.00</u>	

If you require anything further or have any questions, in regards to this matter, please feel free to contact me at your convenience. Thanking you in advance.

Sincerely,

Michael MacDonald
Fire Chief

Cc: Fire Commission

Attachment

Wyandotte E-752 DOT

Invoice

41101 Estimate \$3,665.00 Actual \$4,543.21 Difference **\$878.21**

This work was for the pump panels, fan belts and ok to advance throttle light. We had all three pump panels done. The difference is in the third pump panel.

41102 Estimate \$3,500.00 Actual \$5,269.40 Difference **\$1,769.40**

The difference in this was the transmission oil cooler inside the tank needed to be replaced.

41103 Estimate \$1,500.00 Actual \$3,809.09 Difference **2,309.09**

The difference was adding new neoprene for the tank to sit on and capping off all the supports so that this could not occur again. The old supports were left open so they actually rusted from the inside out.

41104 Estimate \$1,000.00 Actual \$4,671.68 Difference **\$3,671.68**

This estimate was for the battery box floors. In reality we had to rebuild the entire walk way sub frame as well as the battery box floors. The rust was too severe to let it go. We realized this after the diamond plate was removed.

Wyandotte E-752 DOT

Invoice

40841	Estimate	\$1,800.00	Actual	1718.98	Difference	\$81.02
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41105			Actual	\$1,221.07		
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Repaired two valves and rebuilt all the drains that were leaking. Also replaced the pump shift cable that was damaged. This was discovered at pump test.

41106			Actual	\$656.28		
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The instrument lights were not working and the step lights were inoperative. The truck was hard to get in reverse and Ricke would not let it go home in that condition.

41030	Estimate	\$2,500.00	Actual	4653.19	Difference	\$2,153.19
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Replaced the shocks and shock busings as they were worn out. The cost of the springs went up due to steel pricing and we used aluminized exhaust parts to extend the life of the exhaust.

40840			Actual	\$2,229.23		
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While changing the springs the technicians noticed that the right front brake was seized and worn to the point of needing replacement. It was decided to do the front brakes.

R&R Fire Truck Repair, Inc.
751 Doheny
Northville, MI 48167
Phone: 248-344-4443
Fax: 248-344-8630



Service Invoice

Bill To:
Wyandotte Fire Department
266 Maple Street
Wyandotte, MI 48192

Date	Invoice #
12/15/2011	41104
Terms:	Net 30
P.O. Number:	
W.O. Number:	5788

Unit	Year/Mfr/Model	VIN #	Miles/Hours	Engine/Trans	Mfg #
	1995/PIERCE/DASH ENG...	4P1CT02D8SA000465	63,070 6,354		
ITEM ID		DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
AA		Sandblasting of the remaining metal around the battery box.	1	155.00	155.00
AA		Steel for fabricating new battery box.	1	365.00	365.00
3/16 X 1 X 1		Angle Iron	4	2.98	11.92
1172712		1/4"-20 x 1-1/4" Stainless Steel Screw	36	0.41	14.76
Labor		Labor Per Hour	55	75.00	4,125.00
		Battery box floor and the sub framing is severely corroded away. Needed to remove all diamond plating and the cat walk to get to all the affected area of repair. Most screws broke and had to be extracted or drilled out and tapped again. Very timely of a repair. Once diamond plate was removed, it was found that the entire upper portion of the catwalk support was rotted away as well. This could not be seen without the diamond plate removed. Removed battery box flooring and sub frame. Had the good remaining metal sandblasted to make ready for welding. Fabricated the new sub frame and welded in place. Fabricated the flooring and welded in place. Primed and refinished the flooring and sub framing. Reassembled and sealed battery connections. Tested operation. All is in good working order again.			
		Thank you for your business.			
You are entitled by law to the return of all parts replaced, except those which are too heavy or large, and those required to be sent back to the manufacturer or distributor because of warranty work or an exchange agreement. You are entitled to inspect the parts which cannot be returned to you.			Total \$4,671.68		

R&R Fire Truck Repair, Inc.
751 Doheny
Northville, MI 48167
Phone: 248-344-4443
Fax: 248-344-8630



Service Invoice

Bill To:
Wyandotte Fire Department
266 Maple Street
Wyandotte, MI 48192

Date	Invoice #
12/15/2011	41105
Terms:	Net 30
P.O. Number:	
W.O. Number:	5789

Unit	Year/Mfr/Model	VIN #	Miles/Hours	Engine/Trans	Mfg #
	1995/PIERCE/DASH ENG...	4P1CT02D8SA000465	63,070 6,354		
ITEM ID	DESCRIPTION		QTY	UNIT PRICE	EXT. PRICE
115*	O-Ring		18	1.04	18.72
STL-3/16GR25	3/16 Ball Bearing		30	0.16	4.80
9138	2.5" Swing Out Valve Kit		2	106.69	213.38
100-6227-13025	Cable, Pump Shift Manual 130"		1	196.67	196.67
Labor	Labor Per Hour		10.5	75.00	787.50
# 1 discharge valve is leaking. Removed and dismantled valve. Cleaned and inspected housing. Rebuilt valve and reassembled. Adjusted linkage and tested operation. Okay.					
# 2 discharge valve is leaking. Removed and dismantled valve. Cleaned and inspected the housing. Rebuilt valve and reassembled. Adjusted linkage and tested operation. Okay.					
Front bumper discharge swivel is nearly seized. Found that the ball bearings are in poor shape. Removed and installed new bearings and reassembled. Tested operation. Okay.					
Manual pump shift cable is seized. Removed and installed new cable. Reassembled and tested operation. All is in good working order again.					
# 1,2,3, and four discharge drains are leaking. Failed o-rings were found to be the cause of the leakage. Removed and installed new o-rings. Reassembled and tested operation. Okay.					
# 1 and 2 crosslay drains are leaking. Failed o-rings were found to be the cause. Removed and dismantled. Installed new o-rings and reassembled. Tested operation. Okay.					
Left rear discharge drain leaking. Failed o-ring. Removed and installed new o-ring and reassembled. Tested operation. Okay					
Right side large diameter discharge drain is leaking. Failed o-ring was found. Removed and installed new o-ring. Reassembled and tested operation. Okay.					
Deluge discharge drain leaks. Failed o-ring. Removed and installed new o-ring. Reassembled and tested operation. Okay.					
Thank you for your business !					
You are entitled by law to the return of all parts replaced, except those which are too heavy or large, and those required to be sent back to the manufacturer or distributor because of warranty work or an exchange agreement. You are entitled to inspect the parts which cannot be returned to you.				Total	\$1,221.07

R&R Fire Truck Repair, Inc.
751 Doheny
Northville, MI 48167
Phone: 248-344-4443
Fax: 248-344-8630



Service Invoice

Bill To:
Wyandotte Fire Department
266 Maple Street
Wyandotte, MI 48192

Date	Invoice #
12/15/2011	41106
Terms:	Net 30
P.O. Number:	
W.O. Number:	5790

Unit	Year/Mfr/Model	VIN #	Miles/Hours	Engine/Trans	Mfg #
	1995/PIERCE/DASH ENG...	4P1CT02D8SA000465	63,070 6,354		
ITEM ID		DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
770-9234		Cable Tie	6	1.01	6.06
1172444		10-24 x 1 Stainless Steel Screw	10	0.26	2.60
1783		1/4" Split Loom	5	0.18	0.90
1614BNS		16-14 Gauge Blue Butt Connector	2	1.02	2.04
130-08-332		Clear, Dome with Acrylic Lens	2	21.62	43.24
782-2018		15 AMP Fuse	2	0.72	1.44
Labor		Labor Per Hour	8	75.00	600.00
		Instrument cluster lighting is inoperable. Removed cluster and started tracing wiring. Found that two 15 amp fuses were missing. Installed and tested operation. Okay. Reassembled and secured wiring harness in place.			
		Right and left step lights are corroded away and a cut hazard. Removed light assemblies and brackets. Fabricated new brackets and mounted. Installed new light assemblies and wired in. Tested operation. All are in good working order again.			
		Hard to shift into reverse. Dismantled shifter and inspected and cleaned. Adjusted cable and lubed. Reassembled and tested operation. Okay.			
		Thank you for your business.			
You are entitled by law to the return of all parts replaced, except those which are too heavy or large, and those required to be sent back to the manufacturer or distributor because of warranty work or an exchange agreement. You are entitled to inspect the parts which cannot be returned to you.				Total	\$656.28

R&R Fire Truck Repair, Inc.
751 Doheny
Northville, MI 48167
Phone: 248-344-4443
Fax: 248-344-8630



Service Invoice

Bill To:
Wyandotte Fire Department
266 Maple Street
Wyandotte, MI 48192

Date	Invoice #
12/16/2011	41115
Terms:	Net 30
P.O. Number:	
W.O. Number:	5792

Unit	Year/Mfr/Model	VIN #	Miles/Hours	Engine/Trans	Mfg #
E-751	1990/Truck Cab/Grumman...	1G9PSKGS3LR088091	47,866 2,447		
ITEM ID		DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
091-9		Auto Pump Compressor (12volt)	1	557.33	557.33
104358X		AD4 Cartridge	1	57.82	57.82
103980K		AD4 Purge Valve Kit	1	45.54	45.54
3326 X 2		1/8" Close Nipple	1	1.415	1.42
3220 X 4 X 2		1/4" Male x 1/8" Female Reducing Bushing Fitting	1	1.69	1.69
Travel		Mileage	92	0.75	69.00
Fuel Surcharge		Fuel Surcharge	1	7.13	7.13
Labor		Labor Per Hour	5	75.00	375.00
		Air leak. Technician arrived and found a broken air fitting. Did not have correct fitting so he made a temporary repair and would return with correct fitting. Returned a second day and installed correct fitting and tested operation. That air leak was fixed but he found that the top of the Kussmaul unit had a crack in it. Removed and installed new Kussmaul unit. Reassembled and tested operation. All is in good repair again.			
Air Dryer		Serviced air brake dryer cartridge and rebuilt the purge valve. Tested operation.	1		0.00

Downriver Central Dispatch
Request for Budget Amendment
March 8, 2012

Request being made to ensure three (3) dispatchers on duty 24/7

		Current	Proposed	Requested Increase
Salary-Full Time	101-302-725-110	241,677.00	241,677.00	-
Salary-Part Time	101-302-725-115	119,229.00	158,448.20	39,219.20
Overtime	101-302-725-120	23,000.00	28,000.00	5,000.00
Total Increase				<u>44,219.20</u>

Projected Budget @ DCD Commencement (7/1/10)	759,637.00
Current Budget - 2012 FY	722,714.00
Requested Increase 3/8/12	<u>44,219.20</u>
Additional \$ Over 2010 Projection	<u>7,296.20</u>

Prior Years Actual Expenditures

2010	119,826.00	(3 months)
2011	660,526.00	

Staffing Detail

<u>237,706.56</u>	Full time salaries (6 employees, 42 hours/wk, average \$18.14/hr)
53,726.40	Part time salaries working full time hours (2 employees, 42 hours/wk, avg \$12.30/hr)
46,051.20	Current part time salaries working part time hours (2 employees, 36 hours/wk avg \$12.30/hr)
9,984.00	Current weekend pool employees (16 hours week, avg \$12.00/hr)
15,677.00	Vacation overtime coverage
23,025.60	2 new PT employees to achieve 3 dispatchers per shift (6 months)
9,984.00	2 additional pool (2 additional, 8 hours/wk, avg \$12.00/hr) (6 months)
<u>158,448.20</u>	Total Part Time 2012

Allocation

		2012 FY Additional	Additional over 2010 Projection
Allen Park	19.27%	8,521.94	1,406.13
Lincoln Park	34.17%	15,110.11	2,493.18
Southgate	24.73%	10,935.82	1,804.42
Wyandotte	21.83%	9,651.33	1,592.48

Downriver Central Dispatch Board of Directors Meeting

Regular Board Meeting
March 8, 2012

ROLL CALL

Present: Chief Daniel Grant, Wyandotte PD
Chief Thomas Karnes, Lincoln Park PD
Director of Public Safety, Thomas Coombs, Southgate PD

Others Present: Chief Jeff Meussner, Southgate PD
Chief Doug Gildner, Southgate FD
Fire Fighter T.J. Manning, Southgate FD
City Administrator, Brandon Fournier, Southgate
Det./Lt. Bob Heck, Wyandotte PD
Sgt. James Pouliot, Wyandotte PD
Chief Jeff Farley, Wyandotte FD
Chief Paul Murray, Lincoln Park FD
Chief Jim Wilkewitz, Allen Park PD
Chief Doug LaFond, Allen Park FD
Dan Cerroni, Allen Park PD

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Chief Daniel Grant at 10:02 a.m.

The Minutes from the regular Downriver Consolidated Dispatch board meeting on October 6, 2011 were presented.

Director Coombs requested the minutes be corrected to reflect that Chief Doug Gildner, Southgate PD, was not present at the meeting.

Coombs moved, Karnes seconded,
CARRIED, to approve the minutes of October 6, 2011 with the correction to reflect Chief Gildner was not present.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

- 1) Communication to Supervision and DCD Staff – February 29, 2012

DEPARTMENTAL

- 1) **Financials from T. Drysdale Regarding Staffing Levels** – Chief Grant presented some calculations from Todd Drysdale regarding the cost to have three dispatchers per shift, with the exception of the 3 a.m. – 7 a.m. time slot; there would only be two on staff during that timeframe. The additional cost for this year would be approximately \$7,200 divided amongst the four communities.

Karnes moved, Coombs seconded,

CARRIED, to approve three dispatchers per shift except for the 3 a.m. – 7 a.m. time period, which would require only two dispatchers.

- 2) **Staffing Review and Recommendations** – Sgt. Mackey has done a lot supervising the dispatchers. However, our Lieutenants and Sergeants seem to feel they are not responsible for the DCD. Chief Grant will make it clear at the Command staff meeting next week that it IS their responsibility.

We have a PowerPhone program at our disposal that will help monitor how the dispatchers are doing. The Command staff will be expected to follow this PowerPhone program.

Chief Grant believes the current Command structure would be better suited to supervise the DCD both in terms of lower costs and already having personnel in place. Hiring a dedicated supervisor would require additional costs and perhaps scheduling difficulties as well. Each shift would require direct supervision which might entail hiring more than one supervisor.

Despite the issues of a hiring a dedicated dispatch supervisor, Director Coombs thinks this might still be the most appropriate avenue. Chief Grant asked for the opportunity to try the current command structure and if that does not work, the Board can always entertain other options.

Director Coombs said the biggest complaint seems to be the rudeness exhibited by several of the dispatchers. Dt./Lt. Heck agreed that attitude is a huge component and that other agencies have experienced problems with this issue as well. Director Coombs said that everybody needs to be professional in their job.

Dt./Lt. Heck said that when issues or complaints arise, we need to address them as soon as possible. Also, we need to provide feedback to the officers so they know their concerns are being addressed.

Chief Meussner acknowledged that each of the cities still do things a little differently. All agreed that the procedures and terminology need to be as consistent as possible amongst all the agencies.

Also, if there is an issue, it might be better for the Command officer of the particular agency to bring it to the attention of the Command officer at the DCD instead of discussing the issue with the dispatcher in question. The DCD Command officer can then give proper direction to all of the dispatchers.

Dt./Lt. Bobie Heck will be retiring soon, and Sgt. Jamie Pouliot will be assuming some of Bob's duties until a final decision is made on the vacant position.

A Command officer will be available for real time issues, but there will always be a point of contact such as Dt./Lt. Heck.

Coombs moved, Karnes seconded,

CARRIED, to use the existing Command structure to supervise the DCD with the option to explore other alternatives if this structure does not prove effective.

- 3) **Policy** - Police Command Responsibilities for the DCD – Chief Grant will share this policy with the Command staff at next week's meeting.
- 4) **Policy** – Emergency Medical Dispatching – Chief Carley will send this policy to Dr. Thomas McKeown, but Dr. McKeown should be on board with it. The policy doesn't prevent anything.

Coombs moved, Karnes seconded,

CARRIED, to adopt the Emergency Medical Dispatching policy as presented.

- 5) **Policy** – 911 Call Answering Procedure (Revised) – Chief Grant requested the document reflect that it is a revised version.

Karnes moved, Coombs seconded,

CARRIED, to adopt the 911 Call Answering Procedure with revisions.

NEW BUSINESS

- 1) **Transferred Phone Calls** – Chief Wilkewitz asked if anyone else was experiencing diminished call quality when calls were transferred from dispatch back to the particular community's phone system. No one else seemed to be experiencing that problem, but Dt.Lt. Heck said he would direct the dispatchers to actually call the Allen Park station back and choose Option #7 instead of transferring the call.
- 2) **Dispatching Call Involving the Freeway System** – Chief Murray asked that the dispatchers notify both Allen Park and Lincoln Park regardless of whether the incident occurs on northbound or southbound I-75. Sometimes traffic conditions will allow one community to respond quicker than the other. If required, they should also notify EMS from both cities. Dt./Lt. Heck asked if the firefighters, as a matter of protocol, could also verify with the dispatchers that they have notified the other city.
- 3) **Meeting Attendees** – Chief Grant asked if the others thought the DCD Board meetings were subject to the Open Meetings Act. Chief Coombs said there are things discussed in our meetings that are of a private nature and should not be open to the general public. Others thought an attorney should be consulted. Chief Grant said he would check with Todd Drysdale to see if we should get the City Attorney's opinion.

ADJOURNMENT

Since there was no further business to come before the board, Chairperson, Chief Daniel Grant, adjourned the meeting at 11:03 a.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
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James R. DeSana
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Leonard T. Sabuda
Lawrence S. Stec

NATALIE RANKINE, RA
DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR

Date: August 30th, 2011
To: City of Wyandotte Finance Department
Re: DDA Rollover Requests

The Downtown Development Authority is requesting the following rollovers from the 2011 Fiscal Year to the 2012 Fiscal Year. Most of these line items are ongoing projects and will not be completed and/or invoiced until after October 1st. For the Parking Lot line item (499.200.850.801): \$30,000.00 shall remain in the Parking Lot account for the 2012 Fiscal Year and the remaining \$35,000.00 shall be distributed elsewhere in the budget.

Name	Account
Christmas	499.200.850.522
Beautification	499.200.850.539
Improvements – Historical Commission	499.200.850.524
Parking Lots	499.200.850.831
Business Assistance Programs	499.200.925.801
Farmers Market	499.200.925.802
Computers/Technology	499.200.925.803
Miscellaneous	499.200.926.790

Please let me know if you have questions, regarding this request, please contact me.

Sincerely,

Natalie Rankine, RA
Downtown Development Authority Director

bob szczechowski

From: Greg Mayhew <gmayhew@wyandotte.org>
Sent: Wednesday, September 21, 2011 2:52 PM
To: 'bob szczechowski'
Cc: 'Mark Kowalewski'
Subject: 2010-2011 Budget Carry-Overs to 2011-2012
Attachments: BUDGETXFER11to12.doc

Bob,

Attached please find the referenced budget carry-over requests from the Engineering and Building Department. Please contact me if you have questions. Thank you.

Gregory J. Mayhew, P.E.
City of Wyandotte
Department of Engineering and Building
3131 Biddle Avenue
Wyandotte, Michigan 48192
734-324-4558

SEPTEMBER 21, 2011

TO: ROBERT SZCZECOWSKI, ASSISTANT DIRECTOR OF FINANCIAL SERVICES

FROM: MARK KOWALEWSKI, CITY ENGINEER AND GREG MAYHEW, ASSISTANT CITY ENGINEER

PLEASE CARRY OVER THE FOLLOWING 2010-2011 BUDGET ACCOUNT BALANCES. WORK WILL BE CONTINUING OR WILL BE PERFORMED ON PROJECTS USING THESE ACCOUNT NUMBERS THRU THE END OF THE 2010-2011 BUDGET YEAR AND INTO THE 2011-2012 BUDGET YEAR. THANK YOU FOR YOUR PROMPT ATTENTION TO THIS MATTER. IF YOU HAVE ANY QUESTIONS, CONTACT EITHER ONE OF US.

<u>ACCOUNT #</u>	<u>REASON</u>	<u>AMOUNT TO CARRY FORWARD</u>
101-448-750.244 (Tree Planting)	Plantings retainage held until a tree is replaced	\$2,942.50
101-448-825.480 (Memorial Park Grass Cutting)	Estimated contract payments for September 2012.	\$5,000.00
101-440-925.742 (NSPI Rehab)	Property Maintenance Contract work on 848 Lincoln and 1614 Lindbergh	\$2,691.00
202-440-825.460 (Major Street)	Final payments for work MDOT and Wayne County HMA paving contracts and completion of 2011 contract work in progress.	\$159,971.83
203-440-825.460 (Local Street)	Current 2011 contract work in progress.	\$107,188.23
249-450-825.461 (Sidewalks)	2011 Contract work in progress.	\$255,559.67
283-200-875.698 (Block Grant Street)	Current 2011 contract work in progress. \$136,452.00 budgeted	\$67,340.04
295-200-825.328 (Asbestos Removal Fire Dept)	Holding retainage.	\$919.00
295-200-825.345 (Memorial Pkg Lot)	Work contracted, but unable to start till late September 2011	\$70,000.00
295-200-825.355 (City Hall Improvements)	Work in progress.	\$20,000.00

<u>ACCOUNT#</u>	<u>REASON</u>	<u>AMOUNT TO CARRY FORWARD</u>
400-301-825.340 (Police/Court)	Contract work complete, retainage held, contract open.	\$21,000.00
492-200-825.460 (TIFA Streets)	Current 2011 contract work in progress.	\$76,374.43
492-200-850.519 (TIFA Prop Purchase)	Final payments for demo contract work to be invoiced, retainages held, and purchase agreements not yet closed.	\$286,426.14
492-200-850.520 (TIFA Prop Maintenance)	Estimated contract payments for September 2011.	\$7,000.00
492-200-850.528 (TIFA Tree Maintenance)	Holding Retainage.	\$100.00
492-200-850.532 (TIFA Water Main)	Request from MS to reallocate to 2012 due to construction timing.	\$100,000.00
492-200-850.545 (Sewer Construction)	Current 2011 contract work in progress.	\$130,056.13
590-200-926.310 (Sewer Construction)	Current 2011 contract work in progress	\$121,907.11

bob szczechowski

From: Mark Kowalewski <mkowalewski@wyan.org>
Sent: Tuesday, November 15, 2011 2:23 PM
To: 'bob szczechowski'
Cc: Todd Drysdale; Kelly Roberts; Greg Meyring
Subject: FW: NSP1- Budget Amendments

Follow Up Flag: Follow up
Flag Status: Flagged

Bob,

Please make the following budget amendments to receive income from the sale of the two rehabilitated NSP1 homes and provide for the expenditure of this program income.

Thanks,

Mark

Revenue: 101-000-510-040 \$120,400

The City has entered into sales agreements for 848 Lincoln for \$65,000 and 1614 Lindbergh for \$65,000 (totaling \$130,000.00). At closing the title work and commission will be deducted from these proceeds. Therefore, the total revenue to this account will be approximately \$120,400.

Expenditure: 101-440-925-742 \$120,400

Program Income from NSP1 is required to be spent in accordance with the City's Agreement with the Wayne County and HUD.

Final expenses for 848 Lindbergh, 1614 Lindbergh and the new project at 1749 2nd Street will be paid from the program income received from the sale of the homes at 848 Lincoln and 1614 Lindbergh.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
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James R. DeSana
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Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

DECEMBER 5, 2011

FROM: MARK KOWALEWSKI, CITY ENGINEER *MK*

TO: BOB SZCZECHOWSKI, ASSISTANT FINANCE DIRECTOR

RE: BUDGET AMENDMENT

PLEASE AMEND THE 2011-2012 FISCAL YEAR BUILDING AUTHORITY
ACCOUNT # 295-200-825.345 FOR THE 2011 PARKING LOT REHABILITATION
PROGRAM – MEMORIAL PARK FROM \$70,000.00 TO \$72,256.51.

THIS AMENDMENT IS REQUIRED TO COMPLETE PAYMENT FOR THE WORK
PERFORMED PER THE ATTACHED FINAL ENGINEERS ESTIMATE.

THANK YOU FOR YOUR PROMPT COOPERATION IN THIS MATTER.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
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DOWNTOWN DEVELOPMENT AUTHORITY

March 15, 2012

The Honorable Mayor Joseph R. Peterson
and Wyandotte City Council
3131 Biddle Avenue
Wyandotte, Michigan 48192

RE: DIA INSIDE OUT KICKOFF ON MARCH 30TH

Dear Mayor and Council:

The Downtown Development Authority (DDA) is pleased to announce that the Detroit Institute of Arts Inside Out exhibit will officially open in Wyandotte on Friday, March 30th at the corner of Sycamore and Biddle Avenue. As you are aware, the DIA will be bringing seven reproductions of its most famous masterpieces from its collection to Downtown Wyandotte, delighting residents from April through June. The DDA is partnering with the Wyandotte Museums, the Downriver Council for the Arts, downtown art galleries and local businesses to bring visual and cultural programming and events downtown from in conjunction with the installation. In addition to the ribbon cutting ceremony, The Downriver Council for the Arts will present the Global Art Project for Peace from 6:00 pm to 8:00 pm and both of our art galleries: River's Edge & Biddle Gallery will be hosting art openings on March 30th.

Walking maps of artwork locations will be available at City Hall, select businesses throughout Downtown Wyandotte and for download at www.wyandotte.net/insideout beginning March 30th. During the installation, visitors will have a chance to pick up a Downtown Wyandotte Inside Out Passport at select businesses and have them stamped as they travel around, viewing all of the artwork. Stamped passports may be redeemed for discounts at select downtown businesses and a chance to win one of seven Inside Out Prize Packs, including gift cards to downtown businesses, DIA swag and passes to the DIA.

Activities planned from April to June include: Downtown Art Walk on April 21st and 22nd, musical performances, interactive artwork, geocaching and several other "surprise" events and programming that will be announced via the Downtown Wyandotte DDA Facebook and Twitter pages. We encourage you to visit the city's website at www.wyandotte.net/insideout for further information and a complete listing of programs celebrating Downtown Wyandotte's participation in DIA Inside|Out.

Thank you for continued support of this important cultural exhibit.

Sincerely,

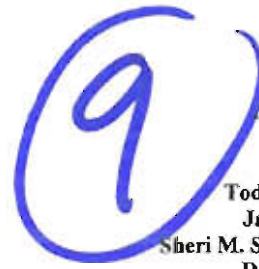
Natalie Rankine, RA
Downtown Development Authority Director

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
TREASURER

Colleen A. Keehn
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DOWNTOWN DEVELOPMENT AUTHORITY

March 15, 2012

The Honorable Mayor Joseph R. Peterson
and Wyandotte City Council
3131 Biddle Avenue
Wyandotte, Michigan 48192

RE: RESTAURANT WEEK IN DOWNTOWN WYANDOTTE

Dear Mayor and Council:

The Downtown Development Authority (DDA) would like to announce that it is sponsoring its inaugural Downtown Restaurant Week from March 23rd to 30th. During Downtown Restaurant Week, participating restaurants will offer \$1.00, \$5.00, \$10.00, \$15.00 and two-for-one specials. The event is an effort to raise awareness about the vast array of dining choices available in Downtown Wyandotte. In addition to weekly specials, the DDA will be raffling off gift cards to downtown restaurants and Mayor Peterson and the DDA will be surprising diners by 'picking up the tab' at random locations throughout the week. Weeklong specials are listed on our website at www.wyandotte.net/restaurantweek or by following the Downtown Wyandotte DDA on Facebook or Twitter.

Thank you for continued support of this and other DDA events and programming.

Sincerely,

Natalie Rankine, RA
Downtown Development Authority Director

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

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Lawrence S. Stec

10

March 14, 2012

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

Re: Part of the Former 615 Chestnut
Lot Size: 35.50' x 35'

Dear Mayor Peterson and Council Members:

Attached please find a Purchase Agreement to sell 35.50' x 35' of the above captioned property to Megan Anderson, the adjacent property owner, at 2812 6th Street, Wyandotte, in the amount of \$1,260.00. The combination of the two (2) parcels will result in one (1) parcel measuring 35.50' x 100'.

If Council concurs with these sales, the attached Resolution will authorize Mayor and Clerk to execute the necessary documents.

Very truly yours,

Mark A. Kowalewski
City Engineer

Colleen A. Keehn
City Assessor

MAK/CAK:kr

Attachments

cc: Ms. Anderson, 10112 Wolfriver, Plymouth, MI 48170

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192-5390

William R. Look
Steven R. Makowski

(734) 285-6500
FAX (734) 285-4160

Richard W. Look
(1912-1993)

PURCHASE AGREEMENT

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte County, Michigan, described as follows:
South 35.50 feet of the North 77.50 feet of the west 35 feet of Lot 6 Block 171 Plat of Part of Wyandotte as recorded in Liber
1 Page 140 of Plats, WCR being known as Part of the Former 615 Chestnut Street, and to pay therefore the sum of One
Thousand Two Hundred Sixty Dollars & 00/100 (\$1,260.00) Dollars, subject to the existing building and use restrictions,
easements, and zoning ordinances, if any, upon the following conditions:

THE SALE TO BE CONSUMMATED BY

PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of <u>\$1,260.00</u> plus closing costs to be determined at closing shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at <u>2812 6th Street, Wyandotte, MI</u> be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close. 4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Purchaser's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Seller's Default	
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed. SELLER SHALL PAY the sum of \$_____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$_____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Possession	
Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: Contingent upon the following: 1. City Council approval. 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 2812 6th Street. Purchaser will be responsible for closing fees including, but not limited, to engineering & tax mapping services of Wayne County in the amount of \$150.00, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 2812 6th Street is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wyandotte. Property is being purchased in an "as is" condition.

☐ CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:

[Signature]

Brian M. Anderson

Dated 3/5/2012

Megan A. Anderson L.S.
Megan Anderson Purchaser

Purchaser

Address 10112 Wolfriver, Plymouth, MI 48170

Phone: 248-496-6246

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____

Phone _____

By: _____
Broker

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF:

Joseph R. Peterson, Mayor L.S.
Seller

William R. Griggs, City Clerk L.S.
Address 3131 Biddle Ave., Wyandotte Seller

Dated _____ Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the communication from the City Engineer and City Assessor dated March 14, 2012, regarding the sale of part of the Former 615 Chestnut, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Megan Anderson to acquire 35.50' x 35' of the former 615 Chestnut in the amount of \$1,260.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said documents.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 13, 2012

The Honorable Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: 247 Walnut
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) home at 247 Walnut. The City did not receive any proposals.

The Engineering Department received two (2) Offers on March 13, 2012, and one (1) Offer on March 15, 2012, for the purchase of this home in the amount of \$120,000. All prospective purchasers are 50% or below of area median income, completed eight (8) hours of housing counseling, and have applied and were approved for additional homebuyer subsidy from MSHDA. Please see that attached chart.

Since the City received three (3) Offers and all have meet the requirements, it would be my recommendation that a lottery drawing be held for these three (3) on Wednesday, March 21, 2012, at 2:00 p.m., in the Council Chambers. At this time one (1) of the three (3) prospective purchasers would be selected randomly to purchase the home. Whoever is selected, that Offer would be forward to Your Honorable Body for approval.

If you concur with this recommendation, the attached resolution will authorize same.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr
Attachment

cc: Jerry Miller, Wyandotte Realty
Jauron K. Loefers, MSHDA
Lindsay Hager, Capital Access
Emanuel Odom, MSHDA
Nicole Mendoza, 333 Hudson, Wyandotte
Travis Brown, 225 Poplar, Wyandotte

3151 Eddie Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

	Request for additional subsidy greater than \$30,000 sent to MSHDA	Subsidy APPROVAL by MSDHA received by City of Wyandotte	Purchase Agreement submitted to City
Nicole Mendoza	3/5/2012 at 4:02PM	3/12/12 at 1:06PM	3/13/2012 at 1:09PM
Travis Brown	3/12/2012 11:42AM	3/12/12 at 2:25PM	3/13/2012 at 1:09PM
Alecia Hurt	3/5/2012 at 4:02PM 3/6/12 at 11:01AM additional information sent to MSHDA	3/14/12 at 10:56AM	3/15/2012 at 9:59AM

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that Council concurs with the recommendation of the City Engineer dated March 13, 2012, regarding the sale of the home at 247 Walnut, Wyandotte, Michigan; AND

BE IT FURTHER RESOLVED that Council authorizes a lottery drawing for Wednesday, March 21, 2012, at 2:00 p.m. in the City Council Chambers at which time either Nicole Mendoza, Travis Brown or Alicia Hurt will be randomly selected to purchase the property at 247 Walnut, Wyandotte, Michigan.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



12

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 13, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department is ready to market for sale the following Neighborhood Stabilization Program 2 (NSP2) Properties:

Address	Listing Price	
115 Poplar	\$118,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
456 Vinewood	\$118,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
2445 Cora	\$128,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
2250 Cora	\$118,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
234 Chestnut	\$113,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
2325 8 th Street	\$128,000.00	Must be sold to 50% or below Area Median Income (AMI) Family

These homes will be listed with Downriver Real Estate Group with open houses being held on Sunday, April 1, 2012 and Sunday, April 15, 2012, from 11:00 a.m. to 4:00 p.m. The Lottery Drawing will be held on Monday, April 23, 2012, at 2:00 p.m. in the City Council Chambers. The Vinewood Village Condominiums at 643 and 645 Vinewood will not be in the lottery but will be a part of the open house, if the City does not receive purchase agreements before the scheduled open houses.

To date, the City has received 103 applications for NSP2 properties. Out of those applications, 37 were denied, seven (7) are currently going thru credit repair counseling, two (2) are still being processed, two (2) dropped out, and 55 applications have been forwarded to the Housing Counselor for their certification. Out of the 55, 17 are below 50% AMI and 38 are below 120% AMI. 14 have completed the required 8 hours of housing counseling. Out of the 14 certified, eight (8) are below 50% AMI; two (2) have entered into purchase agreements and six (6) are below 120% AMI and one (1) has entered into a purchase agreement.

Your concurrence is required for the listing of these homes.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

cc: Jerry Miller, Downriver Realty Group
Edwin Harlin, MSHDA
Jaimon Lefever, MSHDA
Emanuel Odom, MSHDA
Lindsay Hager, Capital Access
Charlie Mix, Chairman TIFA

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyandotte.net • www.wyandotte.net

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the City Engineer to list for sale the NSP2 properties: 115 Poplar, 456 Vinewood, 2445 Cora, 2250 Cora, 234 Chestnut, 2325 8th Street, 643, 645 and 647 Vinewood with Downriver Real Estate Group. Open Houses will be held on Sunday, April 1, 2012, and Sunday, April 15, 2012, from 11:00 a.m. to 4:00 p.m.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 15, 2012

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

The Honorable Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Vinewood Village Condominium
647 Vinewood
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) home at 647 Vinewood. The City did not receive any proposals.

The Engineering Department received an Offer to Purchase on March 15, 2012, from David Tamoski in the amount of \$74,000. Mr. Tamoski is 50% or below of area median income, completed eight (8) hours of housing counseling, and has applied and was approved for additional homebuyer subsidy from MSHDA.

Therefore, the undersigned recommends acceptance of this Offer to Purchaser. If you concur with this recommendation, the attached resolution will authorize the Mayor, City Clerk and City Attorney, William Look, the authority to execute the necessary sales documents.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr
Enclosures

cc: Jerry Miller, Wyandotte Realty
Jauron K. Leefers, MSHDA
Lindsay Hager, Capital Access
Emanuel Odom, MSHDA
David Tamoski, 3310 3rd Street, Wyandotte

LOTTERY FORM TO ACQUIRE NSP2 HOME

Date: 3/15/12

TO: The Honorable Mayor and City Council
City Hall
Wyandotte, Michigan

RE: File No. 4572

DUE DATE: Monday, February 27, 2012

 247 Walnut 257 Walnut 641 Vinewood 643 Vinewood 645 Vinewood X 647 Vinewood
(Please place an "X" next to the home you are submitting a Purchase Agreement on)

In order of preference: 1st 647 VINWOOD 2nd 3rd

THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:

- ☒ NSP2 SINGLE – FAMILY SALES PROGRAM GUIDELINES: has read and understands policy.
- ☒ INSPECTION: Familiarity with the present condition of premises based on recent inspection.
- ☒ COMPREHENSION: Understanding that Purchase Agreement is subject to the Wyandotte City Council approval prior to closing
- ☒ PURCHASE PRICE: SEVENTY FOUR THOUSAND Dollars
(\$ 74,000 -)
- ☒ DEPOSIT: One Percent (1%) of above amount enclosed. Check No. 132035
Make check payable to the City of Wyandotte.
- ☒ Enclosed Purchase Agreement
- ☒ Enclosed Housing counseling Certificate ☒ 50% or Below of Area Median Income
- ☒ Enclosed Pre-Qualified Mortgage Letter ☐ 120% or Below of Area Median Income
- ☒ Written approval from MSHDA if Homebuyer Assistance exceeds \$30,000.00
- ☒ Purchaser understands that the properties at 641, 643, 645 and 647 Vinewood will not have geothermal heating and cooling units installed.

I/We hereby certify that income for the household has not changed since receiving the Certificate of completion of 8 hours of housing counseling.

SIGNATURE: David Tarnowski

NAME: DAVID TARNOSKI

ADDRESS: 3310 3RD ST APT 307

WYANDOTTE MI 48192

Phone: 734 301-1312

CITY OF WYANDOTTE
 3131 Biddle Avenue
 Wyandotte, Michigan 48192
 Telephone: (734) 324-4551
 Fax: (734) _____



OFFER TO PURCHASE REAL ESTATE

1. **THE UNDERSIGNED** hereby offers and agrees to purchase the following land situated in the { City of _____
 _____, _____ County, Michigan, described as follows:
UNIT 4 WAYNE COUNTY COUNTY CONDO SUB PLAN #877 AKA VINEWOOD VILLAGE 57015320004000 and being
 known as 647 VINEWOOD Street, together with all improvements and appurtenances, including all lighting fixtures, shades,
 Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit all
 appliances per listing if any, now on the premises, and to pay therefore the sum of SEVENTY FOUR THOUSAND (\$74,000.00)
 Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following
 conditions;

THE SALE TO BE CONSUMMATED BY:

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a <u>FHA</u> mortgage in the amount of \$ <u>38,986.00</u> , and pay \$ <u>one percent</u> down including mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A. Purchaser understands that this Offer to Purchase is being submitted contingent upon Purchaser meeting the following requirements in each category listed below as established by the City of Wyandotte Neighborhood Stabilization Program (NSP): (1) Minimum Percentage of Down Payment: 1% (2) Minimum Credit Score: 640 <u>N/A</u> (3) Employment Status: Employed or being able to show a reliable income source (4) Minimum Debt-Income Ratio: 40%
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser, at Purchaser's cost, as soon as possible Policy of Title Insurance in an amount not less than the purchase price as determined by Purchaser, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement and tax history certified to a date later than the acceptance thereof.
Time of Closing	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage.
Purchaser's Default	4. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.

DT

<i>Title Objections</i>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.

<i>Taxes and Prorated Items</i>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>Due Date</u> basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<i>Acceptance</i>	9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of <u>SEVEN HUNDRED FORTY (\$740.00)</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ 74,000.00 which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ 1.00.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. **THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.**

13. The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wvandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

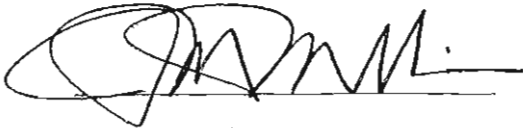
14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 30 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

DT

Witness:

Dated: _____, 2012



Dated: 3/15, 2012

SELLER: City of Wyandotte

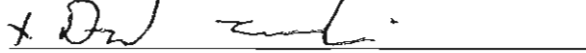
By: _____

Its: _____

By: _____

Its: _____

PURCHASER:



PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

L. S
Purchaser

ADDENDUM TO PURCHASE AGREEMENT
FOR PROPERTY KNOWN AS 647 VINEWOOD
Wyandotte, Michigan

DT 15. The Purchaser acknowledges that The City of Wyandotte (Seller) has provided the Purchaser a "Fair Housing and Equal Opportunity for All" pamphlet issued by the U.S. Department of Housing and Urban Development (HUD).

DT 16. The Purchaser does hereby grant permission to the City of Wyandotte to use his/her photo and name in any lawful publication for the promotion of the City's Neighborhood Stabilization Program or any other approved City programs by signing photo release labeled Attachment A."

DT 17. Household includes all persons residing at the current residence or persons living at the current residence during the past twelve (12) months. Purchaser acknowledges that the number of household members or income has not changed since his/her submission of NSP2 application.

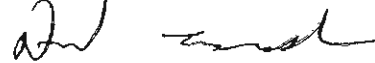
DT 18. Any proposal submissions exceeding one (1) per household will be disqualified. Purchaser acknowledges that they will have not submitted any other proposals for the same NSP2 home.

DT 19. Purchaser will be responsible for title premium and recording fees, which will be deducted at time of closing.

DT 20. This Agreement is contingent upon the approval of the Wyandotte City Council.

DT 21. Purchaser will cooperate with the seller to provide seller access to Purchaser's monthly utility bills for the next five (5) years.

PURCHASER:



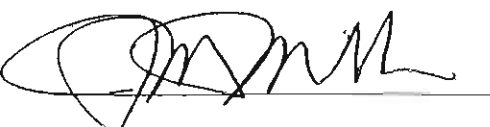
SELLER: The City of Wyandotte

By: _____

Its: _____

By: _____

Its: _____


Dated: 3/15/12

Dated: _____

Attachment "A"

Photo Release Form

I hereby grant the City of Wyandotte, its successors and those acting under its authority permission to use the likeness and name of my family and myself in a photograph in any and all of its publications, including website entries, without payment or any other consideration.

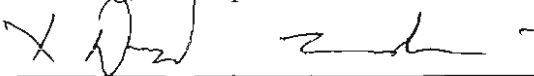
I understand and agree that these materials will become the property of the City of Wyandotte and will not be returned.

I hereby irrevocably authorize City of Wyandotte to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing the City of Wyandotte's programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein likeness of my family or myself appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge the City of Wyandotte, its successors and those acting under its authority from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name and in the names of my family members which are not competent. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.



(Applicant's Signature) (Date)

DAVID TARNOSKI 3/15/2012

(Printed Name) (Date)

(Co-Applicant's Signature) (Date)

(Printed Name) (Date)

If the person signing is under age 18, there must be consent by a parent or guardian, as follows:

I hereby certify that I am the parent or guardian of _____, named above, and do hereby give my consent without reservation to the foregoing on behalf of this person.

(Parent/Guardian's Signature) (Date)

(Parent/Guardian's Printed Name)

HOMEOWNERSHIP EDUCATION

Certificate of Achievement Certifying Completion of the Eight Hour Homebuyer Education for the MSHDA NSP Program

David Tarnoski



Lighthouse Community Development
HUD Approved Housing Counseling Agency

A handwritten signature in black ink, appearing to read "David Everett", is written over a horizontal line.

David Everett
MSHDA Certified Housing Counselor

Date
October 4, 2011

** Certificate is good for one year from the date listed above. **



ROSS MORTGAGE CORPORATION



Since 1949

7343 Allen Road, Allen Park, MI 48101

Tom Ziegler

Senior Loan Officer

Office: 734-759-0012 x221 Fax: 248-658-2795

Office: 734-759-0012 x221 Fax: 248-658-2795

Voice Mail: 1-800-860-3634 ext. 221

Letter of Approval

January 27, 2012

Names: DAVID L TARNOSKI

Property Address: TO BE DETERMINED

Sales Price: \$40,000.00

Mortgage Amount: \$38,986.00

Mortgage Financing: FHA 30 Year Fixed

Ross Mortgage Corporation agrees to make a mortgage loan on the captioned property to Borrower in accordance with the terms and conditions contained herein. This commitment is not assignable by Borrower. In addition to the monthly principle and interest payments, Borrower will be required to pay a monthly escrow for taxes and insurance and, if applicable, private mortgage insurance premiums.

CONDITIONS

Ross Mortgage Corporation shall not be obligated to make the loan unless and until it receives in form and substance satisfactory to it: (1) An appraisal by an appraiser approved by Ross Mortgage Corporation and subject to the conditions of the appraisal; (2) title insurance commitment to insure a first mortgage and mortgage survey confirming the commitment; (3) no material change to the information provided to Ross Mortgage Corporation; (4) usual and customary closing requirements; and (5) additional specific conditions:

- Verification of all income to support amount(s) provided on application.
- Verification of all assets required to close
-

Should for any reason all conditions not be met and this loan not be closed by 04-27-12, or should lender determine at such earlier time that any condition cannot be met this commitment will be void.

INTEREST RATE

Ross Mortgage Corporation offers two options to guarantee interest rate:

Option 1
LOCK IN Ross Mortgage Corporation will guarantee the above stated interest rate and program for a period of 45 calendar days from the date hereof. In no event shall the loan close at a rate less than the guaranteed.

Option 2
FLOAT If you do not wish to have your interest rate guaranteed at this time, it is understood that the interest rate will be that rate which is in effect at Ross Mortgage Corporation forty-eight (48) business hours prior to the mortgage closing. It is further understood that an interest rate guarantee is available and, in the event Borrower wishes to have the interest rate guaranteed, Borrower may do so by meeting with their loan officer and executing a revised Mortgage Loan Commitment. Unless otherwise stated, the guaranteed rate commitment will be for a period of forty-five (45) calendar days from the date of execution.

Option Selected: Option 1: Lock In _____ Option 2: FLOAT _____ XXXX _____

This commitment represents the entire agreement between the parties relating to the subject matter hereof and is issued in reliance upon the information which Borrower has provided. Any misrepresentation or omissions of fact relative to Borrower's application could, at the option of Ross Mortgage Corporation, void this commitment.

Ross Mortgage Corporation

Thomas A. Ziegler
Senior Loan Officer

Subject: FW: David Tarnoski - 647 Vinewood
From: Santina Daly (sdaly@wyan.org)
To: jerry@downriverrealestategroup.com;
Cc: DEverett@lighthouseoakland.org;
Date: Wednesday, March 14, 2012 4:01 PM

GOOD NEWS!

From: Leefers, Jaaron (MSHDA) [mailto:leefersj@michigan.gov]
Sent: Wednesday, March 14, 2012 3:27 PM
To: 'Santina Daly' (sdaly@wyan.org)
Cc: mkowalewski@wyan.org; kroberts@wyan.org
Subject: David Tarnoski - 647 Vinewood

Santina,

I received the request to exceed the \$30,000 homebuyer subsidy for David Tarnoski for 647 Vinewood. After reviewing the information, the applicant has been approved to receive homebuyer subsidy in excess of \$30,000 for 647 Vinewood. If Mr. Tarnoski does not submit the approved purchase agreement for this property, please note that this approval does not extend to other properties that you may have available in the future.

Ms. Jaaron K. Leefers

Community Outreach Specialist

Michigan State Housing Development Authority

517.241.0895 (phone) 517.241.6672 (fax)

www.michigan.gov/mshda



DUAL AGENCY DISCLOSURE AND AGREEMENT

The undersigned Seller and Buyer acknowledge that DOWNRIVER REAL ESTATE GROUP (office), through its Sales Agent(s) JERALD MILLER and _____ is undertaking a Dual representation for the sale of the property located at 647 VINEWOOD, WYANDOTTE, MI 48192. Seller and Buyer acknowledge they were informed of the necessity of this type of representation due to the unique circumstances of this transaction. Prior to signing this contract they are hereby requested to read the following:

This situation presents a potential conflict of interest for our firm, since both of you may rely upon the advice of our Agent(s). It is our policy not to undertake this representation unless we have the written consent of both Seller and Buyer.

Any Agreement between Seller and Buyer as to the final contract price and other terms is a result of negotiations between Seller and Buyer acting in their own best interest and on their own behalf. You acknowledge that DOWNRIVER REAL ESTATE GROUP (office) has explained the implications of common representations including the risk involved and understand that Seller and Buyer have been advised to seek independent advice from their advisors or attorneys before signing any documents in this transaction.

WHAT DOWNRIVER REAL ESTATE GROUP (OFFICE) AND ITS AGENT(S)
CAN DO FOR SELLER AND BUYER WHEN ACTING AS A DUAL AGENT

1. We will treat the Seller and Buyer fairly.
2. We will provide information about the property to the Buyer.
3. We must disclose all Material Facts about the property that are known to us.
4. We will disclose qualifications of the Buyer to the Seller.
5. We can explain real estate terms.
6. We can help the Buyer to arrange for property inspections.
7. We can explain closing costs and procedures.
8. We can provide information about comparable properties that have sold, so the Seller and Buyer may make educated decisions on what price to accept or offer.
9. We will prepare an offer that may include disclosures for the Seller and Buyer.

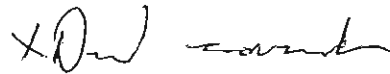
WHAT DOWNRIVER REAL ESTATE GROUP (OFFICE) AND ITS AGENT(S)
CANNOT DISCLOSE TO SELLERS AND BUYERS

1. We cannot disclose confidential information that we may know about the Seller and/or Buyer, without written permission of the Seller and/or Buyer.
2. We cannot disclose the price the Seller will take other than the listing price without written permission of the Seller.
3. We cannot disclose the price the Buyer is willing to pay without written permission of the Buyer.
4. We cannot recommend or suggest a price the Buyer should offer.
5. We cannot recommend or suggest a price the Seller should counter and offer.

If either Seller or Buyer feels uncomfortable with this disclosure agreement, please let us know. Otherwise, we ask for the Seller's and Buyer's permission to act as a Dual Agent in this transaction.

By acknowledging below, you do approve and agree that DOWNRIVER REAL ESTATE GROUP (office), and its Agent(s) may act as Dual Agents in this transaction.

SELLER _____ DATE _____
JOSEPH R. PETERSON, MAYOR

 03/15/2012
BUYER _____ DATE _____
DAVID TARNOSKI

SELLER _____ DATE _____
WILLIAM R. GRIGGS, CITY CLERK

BUYER _____ DATE _____

Rev. 06/02

Downriver Real Estate Group 1644 Ford Ave Wyandotte, MI 48192
Phone: 734.284.8888 Fax: 734.284.8307 Jerald Miller

DUAL AGENCY



Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

- (1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:
 - (a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.
 - (b) The performance of the terms of the service provision agreement.
 - (c) Loyalty to the interest of the client.
 - (d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.
 - (e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. **A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these matters.**
 - (f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.
 - (g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.
- (2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following *services* to his or her client:
 - (a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.
 - (b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.
 - (c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.
 - (d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.
 - (e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

- _____ Seller's agent
- _____ Seller's agent - limited service agreement
- _____ Buyer's agent
- _____ Buyer's agent - limited service agreement
- X Dual agent
- _____ Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)
- _____ None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

- _____ Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.
- X Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

Licensee JERALD MILLER

March 15, 2012

Date

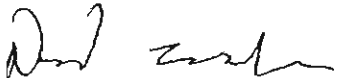
Licensee

Date

ACKNOWLEDGMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. **THIS IS NOT A CONTRACT.**

The undersigned _____ DOES X DOES NOT have an agency relationship with any other real estate licensee. If an agency relationship exists, the undersigned is represented as _____ SELLER _____ BUYER.



Potential ☒ Buyer ☐ Seller (check one)

DAVID TARNOSKI

March 15, 2012

Date

Potential ☐ Buyer ☒ Seller (check one)

CITY OF WYANDOTTE

Date

Disclaimer This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.



Affinity Group Credit Union

144 E. Pike St.
Pontiac, MI 48342
(248) 334-0568
www.affinitygroupcu.org

CASHIER'S CHECK

74-8384/2724

132035

Memo: DAVID TARNOSKI

VOID AFTER 90 DAYS

03/13/12

\$*****740.00

PAY SEVEN HUNDRED FORTY & 00/100*****

TO THE
ORDER OF

CITY OF WYANDOTTE


Authorized Signature

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that Council concurs with the recommendation of the City Engineer dated March 15, 2012, regarding the sale of the home at 647 Vinewood, Wyandotte, Michigan; AND

BE IT FURTHER RESOLVED that Council accepts the offer to purchase from David Tarnoski, to acquire the property at 647 Vinewood in the amount of \$74,000; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and the City Attorney are hereby authorized to sign said documents.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



14

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 14, 2012

The Honorable Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The undersigned have negotiated a one (1) year term extension with Blue Water Explorations, Ltd, D.B.A. Diamond Jack's River Tours. The condition of the contract extension would be as set forth in the attached Renewal of License Agreement.

The undersigned recommend that this contract extension be approved.

Very truly yours,

Mark A. Kowalewski
City Engineer

Jim Knopp, Interim Superintendent
Department of Recreation, Leisure & Culture

MAK/JK:kr

Attachment

cc: William R. Look, City Attorney
Todd Drysdale, Administrative/Financial Director
Jeff Carley, Fire Chief
Daniel Grant, Police Chief
Natalie Rakine, Downtown Development Authority
Melanie McCoy, Wyandotte Municipal Service
Lynn Steffenski, WBA

RENEWAL OF LICENSE AGREEMENT

ARTICLES OF AGREEMENT, made and entered into this _____ day of _____, 20____, by and between the CITY OF WYANDOTTE, "licensor" and Blue Water Explorations, Ltd., D.B.A. Diamond Jack's River Tours, a Michigan Corporation, "Licensee", to wit.

1. The Renewal Term of this License Agreement will be for the period of May 7, 2012, though April 15, 2013, Subsequent renewals will be in accordance with Paragraph 2 of the License Agreement.
2. The License Fee shall remain the same for this Renewal Period.
3. Insurance Policies and Certificates shall be submitted to the City to cover the extended period of time prior to May 7, 2012.
4. Licensee will coordinate with the Licensor's Superintendent of Recreation and General Manager of Municipal Services regarding dates for special City sponsored events, limited dock days and coal delivery times as described in Paragraph 4 and Exhibit D of the License Agreement.
5. Licensee may construct and maintain underground utility hookups per City Codes. Licensee shall pay all costs associated with said construction and maintenance. Licensee will pay all utility fees. The improvements, once completed, will become the property of Licensor.
6. All License Agreement conditions will remain the same as in the original Agreement except as modified herein.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

Witnessed by:

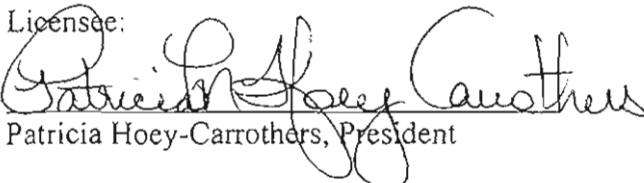
CITY OF WYANDOTTE; Licensor

Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

BLUE WATER EXPLORATIONS Ltd.,

Licensee:


Patricia Hoey-Carrothers, President

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the Council concurs with the recommendation of the City Engineer and Interim Superintendent of Recreation, Leisure & Culture regarding the contract extension with Blue Water Explorations, Ltd., D.B.A. Diamond Jack's River Tours and that the Mayor and City Clerk are authorized to execute the Renewal of License Agreement.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 13, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

In order for the City to continue to receive Act 51 Funds, Your Honorable Body will need to pass the attached Resolution designating Mark A. Kowalewski as the City of Wyandotte's Street Administrator.

Respectfully Submitted,

Mark A. Kowalewski
City Engineer

MAK:kr

Attachment

cc: Robert Sczechowski, Assistant Financial Director

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding designating a Street Administrator for the City of Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council designates Mark A. Kowalewski, the City Engineer as the Street Administrator.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



16

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stee

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 14, 2012

The Honorable Mayor Peterson
And Council Members
City Hall
Wyandotte, Michigan


Dear Mayor and Council Members:

On March 12, 2012, proposals were opened and read aloud in the City of Wyandotte Council Chambers for File #4575-2012 Bituminous Street Joint and Crack Sealing Program. A tabulation of the proposals is attached.

The bituminous street joint and crack sealing costs will be paid from the Local Street Fund Account 203-440-825.460 (\$29,780.40) and TIFA Resurfacing Fund Account 492-200-825.460 (\$68,234.40).

The undersigned recommends acceptance of the proposal from Carr's Outdoor Services, Inc., of Canton, Michigan, in the amount of \$93,014.80 as being the best bid received meeting specifications.

Very truly yours,


Mark A. Kowalewski
City Engineer


Todd Drysdale
City Administrator

cc: Finance Department
All Bidders

C

BID OPENING SUMMARY
FILE #4575 – 2012 BITUMINOUS STREET
JOINT AND CRACK SEALING PROGRAM

<u>CONTRACTOR</u>	<u>AMOUNT BID</u>
Carr's Outdoor Services, Inc. Canton, Michigan	\$ 98,014.80
Scodeller Construction, Inc. Wixom, Michigan	\$116,863.80
Michigan Joint Sealing, Inc. Farmington Hills, Michigan	\$137,220.72
Midwest Pavement Contracting, Inc. Milford, Michigan	\$152,676.90

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Administrator and the City Engineer to accept the proposal from Carr's Outdoor Services, Inc., of Canton, Michigan, for File #4575-2012 Bituminous Street Joint and Crack Sealing Program, in the amount of \$93,014.80, as being the best bid received meeting specifications, and, that the bituminous street joint and crack sealing costs will be paid from the Local Street Fund Account 203-440-825.460 (\$29,780.40) and TIFA Resurfacing Fund Account 492-200-825.460 (\$68,234.40),

FURTHER RESOLVED that all bid bonds be returned to the unsuccessful bidders by the City Clerk.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



17

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 15, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

As you know the Engineering Department along with the Wyandotte Community Alliance (WCA) has moved and completely rehabilitated the home at 303 Maple with funds from both the Tax Increment Finance Authority (TIFA) and the WCA.

The City agreed to sell this property to the WCA for \$1.00 provided they rehabilitated the home. Your Honorable Body will need to authorize the Mayor and City Clerk to execute the necessary Deed, prepared by the City Attorney, to transfer this property to the WCA. The WCA is ready to accept an offer for the property and schedule a closing.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

cc: Lee Williams, WCR
TIFA Board

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at 303 Maple is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the necessary deed to transfer the property at 303 Maple to the Wyandotte Community Alliance for one (\$1.00) dollar.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 14, 2012

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Part of the Former 139 North Drive
Lot Size: 40' x 99'

Dear Mayor Peterson and Council Members:

Attached please find a Purchase Agreement to sell 20' of the above captioned property to Daniel and Debbie Caren, the adjacent property owners at 147 North Drive, in the amount of \$2,000.00. The combination of the two (2) lots would result in one (1) lot measuring 60' x 99'.

If Council concurs with this recommendation, the attached Resolution will authorize the Mayor and City Clerk to execute the necessary documents.

Very truly yours,

Mark A. Kowalewski
City Engineer

Colleen A. Keehn
City Assessor

MAK/CAK:kr

Attachments

cc: Mr. and Mrs. Caren, 5604 SW Parkway #1618, Austin, TX 78735
Faye Hodgkinson Living Trust, 129 North Drive, Wyandotte, MI 48192

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192-5390

William R. Look
Steven R. Makowski

(734) 285-6500
FAX (734) 285-4160

Richard W. Look
(1912-1993)

PURCHASE AGREEMENT

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte Wayne County, Michigan, described as follows:
The west 20 feet of Lot 86 River Park Gardens Subdivision as recorded in L29 P1 of Plats, WCR being known as Part of the
Former 139 North Drive Street, and to pay therefor the sum of Two Thousand Dollars & 00/100 (\$2,000.00) Dollars,
subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

THE SALE TO BE CONSUMMATED BY
PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of <u>\$2,000.00 plus closing costs to be determined at closing</u> shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at <u>147 North Drive, Wyandotte, MI</u> be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Seller's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed. SELLER SHALL PAY the sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

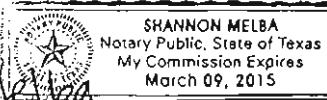
By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: Contingent upon the following: 1. City Council approval, 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 147 North Drive. Purchaser will be responsible for closing fees including, but not limited, to engineering & tax mapping services of Wayne County in the amount of \$150.00, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 147 North Drive is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wvandtote. Property is being purchased in an "as is" condition.

☐ CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:



Shannon Melba
Shannon Melba
Dated 02/23/2012

Daniel Caren L.S.
Purchaser
Debbie Caren L.S.
Purchaser
Address 5604 SW Parkway #1619 Austin, TX 78735
Phone: 512-791-0969

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____

Phone _____

By: _____
Broker

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF:

Joseph R. Peterson, Mayor L.S.
Seller

William R. Griggs, City Clerk L.S.
Seller
Address 3131 Biddle Ave., Wvandtote

Dated: _____

Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

L.S.
Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council that Council concurs with the recommendation of the City Engineer and City Assessor dated March 14, 2012, regarding the sale of part of the Former 147 North Drive, Wyandotte; AND

BE IT FUTHER RESOLVED that the Council accepts the of Mr. and Mrs. Caren in the amount of \$2,000.00 to purchase 20 feet of the former 147 North Drive; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the necessary documents subject to the approval of the Department of Legal Affairs

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192

WILLIAM R. LOOK
STEVEN R. MAKOWSKI

(734) 285-6500
FAX (734) 285-4160

19

RICHARD W. LOOK
(1912 - 1993)

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Date: March 12, 2012

Re: ***Drunk Driving Ordinance***

Dear Mayor and City Council:

Enclosed for your consideration is an ordinance which Mayor Peterson requested that establishes enhanced penalties for certain drunk driving offenses. The ordinance covers those individuals whose blood alcohol content exceeds double the legal limit (.17%). Up to this point, state law did not allow cities to adopt the enhanced penalties but that was changed in February of this year.

Should you have any questions, please give me a call.

Respectfully submitted,

DEPARTMENT OF LEGAL AFFAIRS

LOOK, MAKOWSKI AND LOOK,
Professional Corporation

William R. Look

William R. Look

WRL:bt

First Reading

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CITY OF WYANDOTTE CODE OF ORDINANCES
BY ADOPTING BY REFERENCE
MCL 257.625(1)(c) (PORTION OF PUBLIC ACT OF 1949)
CONCERNING OPERATING OF A MOTOR VEHICLE WHILE INTOICATED**

THE CITY OF WYANDOTTE:

Section 1. Adoption by Reference of Section 625(1)(c) of the Michigan Vehicle Code.

The City of Wyandotte adopts by reference Section 625(1)(c) of the Michigan Vehicle Code, 1949 PA 300, as amended, MCL 257.625. Said law states as follows: "A person, whether licensed or not, shall not operate a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, within this state if the person is operating while intoxicated. As used in this section, "operating while intoxicated" means any of the following:

- (c) The person has an alcohol content of 0.17 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine."

Section 2. Applicability.

The provisions of the adopted ordinance apply to the operation of a vehicle within the City of Wyandotte. The reference to "within this state" under this ordinance shall mean "within the City of Wyandotte."

Section 3. Penalties.

A violation of this ordinance is a misdemeanor punishable by one or more of the following:

- (i) Community service for not more than 360 hours.
- (ii) Imprisonment for not more than 180 days.
- (iii) A fine of not less than \$200.00 or more than \$700.00 along with court costs.
- (iv) Driver's license sanctions as allowed by state law.

Section 4. Purpose.

The purpose of this ordinance is to regulate the operation of vehicles within the City of Wyandotte and to provide penalties for the violation of said ordinance.

Section 5. Repeal.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. Inspection of MCL 257.625(1)(c).

A person may inspect or obtain a copy of MCL 257.625(1)(c) at the City of Wyandotte Clerk's Office currently located at 3131 Biddle Avenue, Wyandotte, Michigan 48192 during regular business hours.

Section 7. Effective Date.

This ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and a copy of the Ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A Summary of the Ordinance shall designate the location in the city where a true copy of the Ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this ____ day of _____, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the _____ day of _____, 2012.

Dated _____, 2012

JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

Automatic Renewal

March 9, 2012

Honorable Mayor Joe Peterson and Wyandotte City Council
Wyandotte City Hall
3131 Biddle Ave.
Wyandotte, MI 48192

RE: Use of city parking lot

Dear Mayor Peterson:

The St. Patrick's Parents Club is once again requesting permission to use the city parking lot located at First and Chestnut streets for our fundraising event during the Wyandotte Street Fair. We wish to use the city lot, along with St. Patrick's parking lot to park cars of the visitors to the Wyandotte Street Fair Wednesday through Saturday. (July 11-14, 2012)

We would like to request "No Parking" signs to be placed on the east side of First Street between Chestnut Street and Superior Street. This will allow for two way traffic to pass.

Monies generated from this fundraising event will benefit St. Patrick's Catholic Church.

Thank you for your consideration.

Sincerely,



Michele Reitmeyer
St. Patrick's Parents Club President



Automatic Referral

Knights of Columbus

WYANDOTTE COUNCIL, No. 1802
30 Biddle Avenue
Wyandotte, Michigan 48192

March 12, 2012

Mayor Joseph Peterson and Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and Council Persons,

It has been the tradition of the Wyandotte Knights of Columbus Council 1802 and the entire Knights of Columbus Councils in the state of Michigan to participate in the annual "Mentally Impaired Drive", also known as the "Tootsie Roll Drive". All proceeds from this event are used to assist the mentally impaired and related organizations in our area.

The Wyandotte Knights of Columbus implores your approval to solicit donations for this drive in the traditional manner, on the streets of Wyandotte. The event dates are March 30th thru April 1st, 2012. Solicitation will be primarily of those motorists stopped at traffic signals at the Northline and Biddle Oak and Biddle, Eureka and Fort and the Eureka turnaround (Subway) intersections. All persons soliciting will be clearly identified and will be members of the Knights of Columbus.

The brothers of the Wyandotte Knights of Columbus 1802 look forward to this very successful event and greatly appreciate your support.

Thank you for your consideration.

Sincerely,

Joe Knapp
Drive Chairman

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Reports and Minutes

Wyandotte, Michigan March 12, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

Re: Request to block street behind Belicoso Café on August 17th, 2012

March 5TH, 2012

Dear City Council,

I would like to request that I be allowed to use First Street directly behind my business to hold a special event.

I will block off 100 ft of space from my back door and also 50 ft of space extending North and 50 ft. extending south. This will be an event hosted by Belicoso. I will pay for all fencing, tenting and electrical needs. No other business entrances will be blocked as the parking lot is directly behind me and the two side businesses have no entrances on First. I have coordinated the date and space details with the Wyandotte Business Association and there are no conflicts.

Sincerely yours,

Mark Srour

I'm writing you about a few proposals that I'm interesting having considered passed or more clarification whether it's allowed in the City of Wyandotte. The animal control representative told me that backyard chickens and honeybees are not illegal in Wyandotte but to talk to the city about getting a written approval

To: The Honorable Mayor and Council

1.) Space to open a dog park

A.) Benefits

- 1.) A place for dogs to socialize and burn off extra energy
- 2.) A great place for elderly to take their dog(s) and won't have to worry about out sidewalk conditions
- 3.) A place for people to come together and meet others in the community that share the same passion for their pets

B.) Events that can help raise money to maintain the park and animal shelter

- 1.) have dog training classes
- 2.) single night
 - a.) single members of the dog park will have a night where they can meet other singles in the community while the dogs play
- 3.) Adopted a pet day

C.) Links that show how beneficial dog parks have been to other Communities

<http://www.youtube.com/watch?v=Hffq9rG oGw>

[http://www.youtube.com/watch?v=PisFQbleR1Q8\(feature=related](http://www.youtube.com/watch?v=PisFQbleR1Q8(feature=related)

[http://www.youtube.com/watch?v=VriOAYHPzcHt\(feature=related](http://www.youtube.com/watch?v=VriOAYHPzcHt(feature=related)

D.) local dogs park forms and

2012 MAR 14 P 1:09
WYANDOTTE CITY CLERK

rules

<http://www.rosseile.com/PDP/020Files/government/treasurer/DogPark%20ApplicationPDF.pdf>

2.) Backyard and in the community garden Chicken keeping

A.)Benefits

- 1.)Quality of Life and sustainability
- 2.)Affection
- 3.) Educational Value
- 4.)Aesthetic Value
- 5.)Fun and Humor
- 6.)Garden Helpers

B.)Links that show how beneficial backyard chicken keeping can be

<http://www.youtube.com/watch?v=Sr2uQT090bs>

<http://www.youtube.com/watch?v=PscVYfIOs50>

<http://www.youtube.com/watch?v=75xrlDvoB2Y>

<http://www.youtube.com/watch?v=c1LVXWYMRLe>

<http://www.youtube.com/watch?v=6ucixodBStao>

<http://www.youtube.com/watch?v=ZVwVbmtTyME>

<http://www.youtube.com/watch?v=92vdG6161GU&feature=related>

<http://www.youtube.com/watch?v=AGTh-WUWwak&feature=related>

3.)Rooftop Honey Bees

A.)benefits

- 1.)helps pollinate flowers and backyard gardens
- 2.)save the honey bees extinction from colony collapse disorder (CCD)

B.)links that show how beneficial roof top honey bees can be

<http://www.youtube.com/watch?v=6KSTYtS6c3E>

<http://www.youtube.com/watch?v=260QgMb7GNs>

<http://www.youtube.com/watch?v=UqPR6Fu4WT8>

<http://www.youtube.com/watch?v=Vic5DyFDKZO&feature=related>

<http://www.youtube.com/watch?v=KZD D6HmEPk&feature=related>

C.)Places in Wyandotte that are interest in rooftop honey bees

1. Wyandotte library (the community will be able to observe the hive from a window in the library)
2. Oak Hall

Rebecca Vogel-McGowan, 1880 – 18th Street, Wyandotte, MI 48192

rsvogel@gmail.com

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

March 6, 2012

The Honorable City Council City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

Gentlemen and Madam:

This letter is sent to seek your concurrence in the appointment of Councilman Lawrence Stec as Chairperson of the 2012 Michigan Week Program.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson, Mayor

March 8, 2012

Mayor Joseph Peterson and City Councilmembers
3131 Biddle Avenue
Wyandotte, Michigan 48192

Re: 2439 Biddle Avenue; Wyandotte (K. of C) transferring location to 3530 Biddle Avenue
(former Jackalopes)

Dear Mayor Peterson and Councilmembers:

The following request was received from the Michigan Liquor Control: Transfer location of a Dance Permit to be held in conjunction with 2011 Club licensed business from 2430 Biddle Avenue, Wyandotte, Michigan 48192 Wayne County to 3530 Biddle Avenue, Wyandotte, Michigan 48192, Wayne County.

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and Legal Departments.

In view of the above, said application is being forwarded to you for your consideration.

Sincerely yours,

William R. Griggs, City Clerk

March 6, 2012

Honorable Mayor Joseph Peterson and City Council
City of Wyandotte
Michigan

Dear Mayor Peterson and Council Members:

On February 6, 2012, proposals for File #4571 were opened and read aloud. A tabulation of the proposals is as follows:

Bidders	Bid Amounts
Dan O'Neill, 2891 Biddle, Wyandotte	\$2,500
Portofino, Inc., 3455 Biddle, Wyandotte	\$2,000

These bids were discussed at the Recreation Commission meeting of February 13, 2012. Attached are a recommendation from Interim Superintendent of Recreation, James R. Knopp, and additional information and prospective menu presented by Jerry Beasley of Portofino, Inc., at the Commission meeting. Also present at the meeting was Tiffany Vanderhey of Riverside Kayak Connection.

After additional discussion, the Commission unanimously voted to accept the bid of Portofino, Inc.

Therefore, the undersigned recommends acceptance of the bid of Portofino, Inc., in the amount of \$2,000 to be in the best interest of the City of Wyandotte.

Your approval of this contract would be greatly appreciated.

Sincerely yours,
James R. Knopp, Interim Superintendent of Recreation
Todd A. Drysdale, City Administrator

March 7, 2012

Honorable Mayor Joseph Peterson And City Council
City of Wyandotte

Dear Mayor Peterson and Council Members:

Please find attached contracts and insurance certificate for the Circus America (aka Piccadilly Circus) to be held on Thursday and Friday, April 26 & 27, 2012, at the Benjamin F. Yack Recreation Center. This is a new event for the Arena and we are looking forward to this two day event.

Your approval is appreciated.

Sincerely yours,
James R. Knopp
Interim Superintendent of Recreation

March 6th 2012

Honorable Mayor and City Council Members 3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members:

Attached, please find the Special Event Application from Everal Race Management to hold the Run for Art on July 14th 2012 at 8 am.

This event has been reviewed and approved by the Wyandotte Street Art Fair Committee and Superintendent of Recreation. Please review this event for its impact and see the attached event application.

Thank you very much.

Sincerely,

Heather M. Thiede, Special Event Coordinator

March 6, 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members:

As you know, we are currently working with Mark Loeb from Integrity Shows to provide the 2012 Wyandotte Street Art Fair with sponsorship support. Mr. Loeb and his staff have proposed to produce a Green Fair at this year's street fair. This Green Fair would take place in the parking lots between Jimmy Johns and City Hall and would be solely run by Mark and his staff. All details for the event would be reviewed and approved by Wyandotte Street Art Fair Staff and the Wyandotte Street Art Fair Committee.

Integrity Shows will give the Wyandotte Street Art Fair \$5,000 plus 70% of any sponsorship monies brought in from that area. This contract has been approved by the Wyandotte Street Art Fair Committee and our Department of Legal Affairs.

The Green Fair will give us the opportunity to promote our own green initiatives and gather more exposure and revenue for the festival. Integrity Shows knowledge and experience will benefit, not only the 2012 fair, but all special events for years to come. Please consider further endorsement of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

We appreciate your continued support of special event programming in the City of Wyandotte.

Thank you very much!

Heather A. Thiede, Special Event Coordinator
Jody Egen, Director of Museums and Cultural Affairs

February 8th 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue
Wyandotte, MI. 48192

Dear Mayor Peterson and City Council Members -

As you know the Recreation, Leisure and Culture Department staff is in the process of planning our special events for 2012. In light of this, attached, please review a contract for Bass Note Productions to provide sound for the Wyandotte Kids Expo, Independence Day Parade, Wyandotte Tree Lighting and the Wyandotte Christmas Parade. These events will be paid from the related Special Events Accounts. The service agreement also includes the Vintage Baseball Game which will be paid from the Heritage Event Series Account.

We feel that Mr. Zang will once again provide excellent service. If approved please authorize myself to sign the attached contract.

We appreciate your consideration and support of special event programming in the City of Wyandotte.

Thank you very much! Heather A. Thiede, Special Event Coordinator

February, 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue
Wyandotte MI. 48192

Dear Honorable Mayor Peterson & City Council Members:

Please find the attached Wyandotte Street Art Fair Lemonade Agreements for Lori's Festive Catering to provide & supply five lemonade stands at the Wyandotte Street Art Fair - July 11 through July 14, 2012.

The Contract has been approved by the Department of Legal Affairs and their insurance will be submitted by June 4, 2012, pending approval of this contract.

We feel that this vendor will once again provide excellent service and will help make our downtown Wyandotte Street Art Fair a destination of choice for residents of not only Southeast Michigan but to the numerous visitors from various States.

We appreciate your consideration and support of special event programming in the City of Wyandotte.

Thank you very much! Heather A. Thiede, Special Event Coordinator

February 25, 2012

Honorable Mayor Peterson and City Council City of Wyandotte
3131 Biddle Avenue, Wyandotte, MI. 48192

Dear Mayor Peterson and Members of City Council,

Attached, please find the Special Event application from the Apostolic Lighthouse Church Gospel Festival to be held August 24th, 25th and 26th 2012. This will be the fourth year for the festival, and will be held in Bishop Park.

This event has been reviewed and approved by the Police Chief, Fire Chief and Superintendent of the Department of Public Service. Please review this event for its impact and see the attached event application.

Thank you very much Sincerely, Heather A. Thiede, Special Event Coordinator

February 25, 2012

Honorable Mayor and City Council 3131 Biddle Avenue
Wyandotte, MI. 48192

Honorable Mayor and City Council Members,

The Leukemia and Lymphoma Society hosts an awareness event each fall season in the Downriver Community called "Light the Night". With the increased prevalence of blood cancers in the downriver area, this event is well attended each year (rain or shine). Considered a family evening event, it is free to the public-while they ask participants to raise money for our cause, since it is an awareness event there is no set donation requirement. The food, entertainment, etc. are all donated by local sponsors. The Downriver Light the Night Walk typically hosts between 600 people, with clowns, face painting, a tribute to our survivors and a short (1-3 mile) walk.

This year, the event will be held at Bishop Park on October 12th 2012. They are requesting the use of the bathroom in the park for their staff and participants. This event has been reviewed and approved by the Chief of Police, Superintendent of Recreation and The Department of Public Service.

We respectfully request that you approve of this event. Please feel free to contact me if you have any questions.

Thank you very much,

Heather A. Thiede, Special Event Coordinator

February 25, 2012

Honorable Mayor Peterson and City Council City of Wyandotte
3131 Biddle Avenue, Wyandotte, MI. 48192

Dear Mayor Peterson and Members of City Council,

Attached, please find the Special Event application from the Wyandotte Family Church Event to be held August 4th and 5th 2012.

This event has been reviewed and approved by the Chief of Police, Superintendent of Recreation and Superintendent of the Department of Public Service. Please review this event for its impact and see the attached event application.

Thank you very much,

Heather A. Thiede, Special Event Coordinator

March 5, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members:

The Department of Public Service (DPS) is in need of purchasing additional 96 gallon toters for solid waste collection. To date 635 toters have been purchased and 590 have been leased. These toters are leased for \$48.00 for two (2) years. The DPS desires to maintain a minimum of fifty (50) toters in inventory.

Cascade Engineering of Grand Rapids, Michigan has supplied the previous earts. Cascade Engineering requires a minimum order of 144 carts at the price is \$45.42 per cart for a total of \$6,540.48. (No increase in price from supplier.) Funding is from the Solid Waste Fund. These carts will be black with the City of Wyandotte logo stamped on the container.

The undersigned recommends the acceptance of the proposal from Cascade Engineering of Grand Rapids, Michigan.

Very truly yours,

Mark A. Kowalewski, City Engineer

March 7, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The State Historical Preservation Office (SHPO) has notified our partner with the Neighborhood Stabilization Program 2 (NSP2), the State of Michigan Land Bank Fast Track Authority (LB), that the proposed demolitions of 115 Walnut and 2834 3rd Street would have an Adverse Effect on the community. SHPO has recommended that the City conduct a public hearing if the City and LB intend to appeal SHPO's decision. The hearing will provide input from the community as to whether or not the locations should be preserved for historical qualities or the neighborhood desires the locations demolished. If demolished, a new NSP2 home would be constructed at 115 Walnut and the vacant land at 2834 3rd Street would be sold to the adjoining property owners.

Also, attached is a letter from the Jody Egen, Director of Museums and Cultural Affairs, indicating no historical documentation and a communication from the Building Inspector regarding the zoning non-conformities at the two (2) locations.

I recommend a public hearing be scheduled for April 16, 2012 to hear public comments.

Very truly yours, Mark A. Kowalewski, City Engineer

March 7, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The City has applied to the Waterways Grant Program for a Transient Marina at Bishop Park the last two (2) years. Our application was not considered for funding because we had not secured a permit from the Michigan Department of Environmental Quality (MDEQ) Water Resources Division. This permit was issued February 10, 2012.

The preparation of plans and specifications for dredging of contaminated sediments from the Detroit River offshore from Bishop Park is underway. The cost of which is being paid for by a Sub-Grant Agreement with Downriver Community Conference (DCC); Downriver Brownfield Consortium (DABC). Work should begin June 1, 2012.

Therefore, I am requesting your authorization to submit two (2) grant applications to the Waterways Planning Unit of the DNRE. The first application will be for the complete project in the amount of \$2,341,000 with matching funds of \$1,170,500. The second application will be for the Day Use Floating Docks for \$252,000 with matching funds of \$126,000.00. The matching funds will be from TIFA.

The Tax Increment Finance Authority (TIFA) has supported the project by annually budgeting funds in a reserve account for the project to assure the City will have the necessary matching funds. To date, there is a \$740,000.00 in this account and \$215,250 will be budgeted for 2013 and 2014. The Downtown Development Authority (DDA) has also supported the project.

This project is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to our heritage, economic development and the wise use of our riverfront.

I have prepared a Resolution for your consideration which is attached.

Very truly yours,
Mark A. Kowalewski, City Engineer

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts
Wyandotte Cultural & Historical Commission

March 6, 2012
February 9, 2012

CITIZEN PARTICIPATION

Jim Knopp, Interim Superintendent of Recreation, regarding the Wyandotte Shores Golf Course opening March 23rd and the upcoming Hall of Fame and Frank Palamara awards.

Richard Miller, 1202 – 2nd, will the transient marina committee be subject to the open meetings act and freedom of information?

Councilwoman Fricke brought up the consent agenda concept.

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stee

Absent: None

FINAL READING OF ORDINANCES

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF
ORDINANCES OF THE CITY OF WYANDOTTE
BY AMENDING SEC. 38.1-1 ENTITLED
"SEWER USE ORDINANCE ADOPTED"

THE CITY OF WYANDOTTE ORDAINS:

Sec. 1. Amendment of Sec. 38.1-1 "Sewer Use Ordinance Adopted"

Sec 38.1-1. Sewer Use Ordinance Adopted

The City of Wyandotte hereby adopts, incorporates herein and makes a part of this code, the following articles and sections of the Wayne County Sewer Use Ordinance as amended (Wayne County Enrolled Ordinance No. 2010-682) enacted and published herewith.

Article I	Definitions
Article II	Permit Requirements
Article III	Design and Construction Requirements for Wastewater Transmission Facilities
Article IV	Design and Construction Requirements for Stormwater Facilities
Article V	Discharge of Wastewater into Public Sewers
Article VI	Authority and Duties of Inspectors and Protection of Owners
Article VII	Appeal Procedures
Article VIII	Separability and Repealer Clause and Effective Date
Appendix A	Local Discharge Limitations – Wyandotte Wastewater Treatment Plant

Sec. 2. Savings Clause for Sec. 38.1-2 entitled "Amendments to Sewer Use Ordinance"

In the event there is any conflict in the terms between the amendment as set forth in Section 1 and the current provisions of Sec. 38.1-2, then the terms of Sec. 38.1-2 shall prevail and remain in full force and effect.

Sec. 3. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Sec. 4. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and the ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of said Adopted Wayne County Sewer Use Ordinance is maintained at the Clerk's Office for the City of Wyandotte at 3131 Biddle Avenue, Wyandotte, Michigan and is available to the Public for inspection.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stee
NAYS: None
ABSENT: None

I hereby approve the adoption of the foregoing ordinance this 12th day of March, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 12th day of March, 2012

Dated: March 12, 2012

JOSEPH R. PETERSON, Mayor
WILLIAM R. GRIGGS, City Clerk

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CODE OF ORDINANCES BY AMENDING SEC. 22-14(7)
OF THE MASSAGE ESTABLISHMENT ORDINANCE

THE CITY OF WYANDOTTE ORDAINS:

Sec.1 Amendment of Sec. 22-14(7) of the Massage Establishment and Out-call Massage Service Ordinance.

Sec. 22-14. Facilities Necessary.

(7) Adequate dressing, locker, and toilet facilities shall be provided for patrons. One (1) dressing room and, if clothing and personal property is not kept with the patron, a separate locker for each patron to be served, which shall be capable of being locked as well as a minimum of one (1) toilet and one (1) wash basin shall be provided. However, if male and female patrons are to be served simultaneously at the establishment, separate massage rooms and separate dressing and toilet facilities shall be provided for male and female patrons.

Sec. 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Sec. 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and the ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. The summary shall designate the location in the City where a true copy of the Ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

ABSENT: None

I hereby approve the adoption of the foregoing ordinance this 12th day of March, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 12th day of March, 2012.

Dated: March 12, 2012

JOSEPH R. PETERSON, Mayor
WILLIAM R. GRIGGS, City Clerk

RESOLUTIONS

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke
Supported by Councilperson James R. DeSana`
ROLL ATTACHED

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Belicoso Café, 3030 Biddle Avenue relative to a road closure request for August 17, 2012 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for said road closure as outlined in the communication and hereby directs the Department of Public Service to coordinate same. AND BE IT FURTHER RESOLVED that a Hold Harmless Agreement be executed by Belieoso Café as prepared by the Department of Legal Affairs and all permits and requirements from the Michigan Liquor Control and necessary insurance be placed on file in the City Clerk's Office prior to the event; AND FURTHER that the Police and Fire Departments be notified of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke
Supported by Councilperson James R. DeSana`
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Rebecca Vogel-McGowan, 1880-18th Street, Wyandotte relative to a dog park and other various issues concerning the City of Wyandotte is hereby received and placed on file with a copy of said communication and resolution forwarded to the Chief of Police and City Engineer for consideration, review and a report back to Council in two weeks. AND BE IT FURTHER RESOLVED that Chapter 4; Animals and Fowl in the Code of Ordinance be sited as to the backyard garden Chicken keeping issue: Article I. IN GENERAL Sec. 4-1 General prohibition against keeping. It shall be unlawful for any person to keep, within five hundred (500) feet of any dwelling, street, alley or public place, any animal, bird or fowl except pigeons and such animals or birds as are commonly kept or housed as household pets.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke
Supported by Councilperson James R. DeSana`
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated March 6, 2012 to appoint Councilman Lawrence Stec as Chairperson of the 2012 Michigan Week Program.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana`

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the transfer location of a 2011 Club licensed business with Dance Permit from 2430 Biddle Avenue, Wyandotte, Michigan 48192 Wayne County to 3530 Biddle Avenue, Wyandotte Michigan 48192, Wayne as set forth in the communication from the City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana`

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Interim Superintendent of Recreation, Recreation Commission and City Administrator regarding File # 4571-Bishop Park Concession/Restroom 2012 Lease Agreement received on February 6, 2012 to accept the bid of Portofino, Inc. 3455 Biddle Avenue of Wyandotte, Michigan in the amount of \$2,000 to be paid in five (5) equal payments of \$400.00 as outlined in said agreement. AND BE IT FURTHER RESOLVED that the insurance requirements as set forth in said agreement shall be adhered to and placed on file in the City Clerk's Office.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana`

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the contract for the Circus America (aka Piccadilly Circus) to be held on Thursday and Friday, April 26 and 27, 2012, at the Benjamin F. Yack Recreation Center as submitted by the Interim Superintendent of Recreation and authorizes the Mayor and City Clerk to sign said Contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana`

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Nays: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council GRANTS permission to Everal Race Management to hold a "RUN FOR ART" on July 14, 2012 at 8:00 a.m. as set forth in the special event application submitted by the Special Event Coordinator; provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. AND BE IT FURTHER RESOLVED the application including the map shall be forwarded to the Police and Fire departments for coordination of same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council APPROVES the request from Mark Loeb from Integrity Shows to conduct a "GREEN FAIR" during the 2012 Wyandotte Street Art Fair. AND BE IT FURTHER RESOLVED that Integrity shows shall pay \$5,000 to the Street Art Fair including 70% of any sponsorship brought in from the Green Fair. AND BE IT FURTHER RESOLVED that a Hold Harmless Agreement shall be executed as prepared by the Department of Legal Affairs along with the necessary insurance to be placed on file prior to the Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council APPROVES the contract with Bass Note Productions for the following City of Wyandotte events:

June 2, 2012	Kids Expo	noon-3:00 p.m.	\$300.00
July 4, 2012	4th of July Parade	9:00 a.m. -12:00 p.m.	\$300.00
September 1, 2012	Vintage Baseball Game	1:00 p.m.-5:00 p.m.	\$150.00
November 16, 2012	Tree Lighting	5:00 p.m.-8:00 p.m.	\$150.00
November 17, 2012	Christmas Parade	9:00 a.m.-12:00 p.m.	\$300.00

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the contracts for Lori's Festive Catering to provide and supply five (5) lemonade stands at the Wyandotte Street Art Fair; July 11 through July 14, 2012 as submitted by the Special Event Coordinator and authorizes the Mayor and City Clerk to sign said contract.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the special event application from the Apostolic Lighthouse Church Gospel Festival to be held on August 24, 25 & 26, 2012 in Bishop Park; provided that a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs; AND FURTHER that said resolution be forwarded to Police, Fire, Department of Public Service and Recreation for coordination of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the special event application as submitted by the Special Events Coordinator on behalf of the Leukemia and Lymphoma Society to hold the "LIGHT THE NIGHT" in Bishop Park on October 12, 2012 provided a Hold Harmless agreement is executed as prepared by the Department of Legal Affairs and FURTHER this resolution be forwarded to Police, Fire, Recreation and Department of Public Service for coordination of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the special event application as submitted by the Special Event Coordinator on behalf of the Wyandotte Family Church to be held on August 4th and 5th 2012 in Bishop Park; provided a Hold Harmless agreement is executed as prepared by the Department of Legal Affairs. AND BE IT FURTHER RESOLVED that said resolution be forwarded to Police, Fire, Recreation, Department of Public Service and Museum Director for coordination of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer dated March 5, 2012 to purchase 144-96 gallon carts from Cascade Engineering of Grand Rapids, Michigan in the amount of \$6,540.48 from account # 290-448-850-540; each cart to be black with the City of Wyandotte's logo, imprinted serial numbers and with a standard ten (10) year warranty.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding the demolition of the NSP2 homes at 115 Walnut and 2834-3rd Street is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council will hold a public hearing to hear community input relative to the demolition of the homes at 115 Walnut and 2834-3rd Street at the regular Council meeting of April 16, 2012, at 7:00 p.m. in the City Council Chambers; 3131 Biddle Avenue, Wyandotte, Michigan. AND FURTHER that the notice of hearing be placed on the City's cable information channel, community board at City Hall and the City's website.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding applying for a grant for the Transient Marina at Bishop Park from the Michigan Department of Natural Resources-Parks and Recreation Waterways Grant Program is hereby received and placed on file; AND WHEREAS, the City Council had conducted a public hearing on March 22, 2010, to receive comments on the proposed Transient Marina Study by JJR, LLC and has reviewed the grant application submitted by the City Engineer requesting grant funding from the Michigan Department of Natural Resources-Parks and Recreation Waterways Grant Program; AND WHEREAS, after said hearing the City Council concluded that the Transient Marina Project in Bishop Park is in accordance with the City of Wyandotte's Strategic Plan 2010-2015 Goals and Objectives which supports said project; AND WHEREAS the City has now received all permits to be considered for grant funds; AND WHEREAS, the City Council authorized the City Engineer to submit said grant applications; with the City Council committing to the matching funds for Application # 1 in the amount of \$1,170,500 or 50% of the project cost and the matching funds for Application # 2 for the Day Use Floating Docks in the amount of \$126,000 or 50% of the project cost.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS in reconvening the "marketing and business Transient Marina Ad Hoc Committee". The Committee shall consist of the following:

Mayor and Council representative Leonard Sabuda
 Superintendent of Recreation
 Recreation Commission
 City Engineer
 Wyandotte Business Association representative
 DDA Chairperson

AND BE IT FURTHER RESOLVED that a marketing and business plan for the Transient Marina shall be forwarded to the City Council within three (3) months.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan March 12, 2011

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the City Administrator has expressed a desire to meet in closed session to discuss strategy connected with the negotiation of a collective bargaining agreement and for pending litigation. Now, therefore, be it resolved that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above stated purposes only.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Sheri M. Fricke

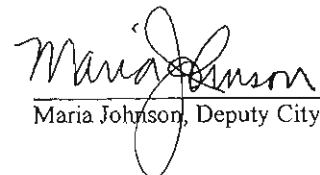
Supported by Councilperson James R. DeSana

That we adjourn.

Carried unanimously

Adjourned at 8:15 PM

March 12, 2012


 Maria Johnson, Deputy City Clerk

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
February 28, 2012

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Amy Noles
Commissioner John Harris

Absent: NONE

Others Present: Sgt. Ray Wagoner - WYFD

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:14 p.m.

The Minutes from the regular Police Commission meeting on January 24, 2012 were presented.

Harris moved, Noles seconded,
CARRIED, to approve the minutes of January 24, 2012 as presented.

UNFINISHED BUSINESS

1. Employee Performance Evaluations

The Chief made an adjustment on page 2. The names on the drop down menu were changed to reflect the categories in the OSSI system. There was an error in page numbering which the Chief will correct.

Commissioner Harris inquired as to how this evaluation will affect the union contract. Chief Grant assured him there were no conflicts, and the union representatives are aware of this potential policy. The contract stipulates that performance evaluations will be done. However, they were not completed for many years.

The Command Officer will do the evaluation, and the results will be used for "performance improvement" planning or complimentary reasons, but will not be used for promotional purposes at this time.

Also, these employee performance evaluations will not play a role in the collective bargaining agreement.

Harris moved, Noles seconded,
CARRIED, to adopt the Daily Performance Statistics policy after the numbers are corrected.

COMMUNICATIONS

1. **Thank You Letter** – January 23, 2012 thank you letter from Ms. Rose McGee to Chief Grant regarding an Officer's assistance when she locked her keys in her vehicle.

Ms. McGee, who is from Lake Orion, locked her keys in her car. Officer Sabo was able to assist her and retrieve the keys from the locked vehicle.

Melzer moved, Noles seconded,
CARRIED, to receive the correspondence and place on file.

DEPARTMENTAL

1. **Police Statistics** – January 2012

The Commissioners did not have any comments regarding these statistics.

2. **MICR Statistics** – 2010 vs. 2011

Chief Grant pointed out that the criminal statistics were exactly the same from 2010 vs. 2011. Larceny from autos has gone up a bit, but the officers have done a good job responding to these crimes. Most of the categories have actually stayed pretty level.

Noles moved, Harris seconded,
CARRIED, to accept the January 2012 Police Statistics and 2010 vs. 2011 MICR Statistics and place on file.

3. **Employment Status** – Termination

The Department had to terminate one of the part time Ordinance Officers. The Chief had met previously with this employee about their deficiencies, but there was no improvement.

Noles moved, Harris seconded,
CARRIED, to accept the termination of the Part Time Ordinance Officer due to poor job performance.

4. **Outside Employment Request**

This request is in accordance with the Department's Outside Employment Policy. The Chief made it clear to Lt. Reed that the outside employment could not interfere with their current employment. He is trying to supplement his pre Wyandotte Police Officer Social Security earnings upon retirement since our officers do not pay into Social Security.

Harris moved, Noles seconded,
CARRIED, to approve Lt. Reed's request for Outside Employment as submitted.

5. **Liquor Control Commission Violations**

Similar to the sting operations the Party Patrol conducts in the downriver communities, the Liquor Control Commission performed their own sting operation. Several businesses were cited. A first offense is usually a \$500 fine, but can go up to several thousand for subsequent violations.

Melzer moved, Noles seconded,
CARRIED, to receive the document and place on file.

6. **Bills and Accounts** - \$19,262.73 – Feb. 14, 2012 and \$2,668.80 - Feb. 28, 2012

Melzer moved, Noles seconded,
CARRIED, to approve payment of \$19,262.73 – Feb. 14, 2012 and \$2,668.80 - Feb. 28, 2012 bills.

NEW BUSINESS

1. **Sexual Misconduct Policy** – Chief Grant presented a policy that was reviewed by the Michigan Municipal League and recommended by the Law Enforcement Action Forum (LEAF) committee. Wyandotte has not had a problem with this type of incident, but LEAF recommended that every agency in Michigan adopt this policy.

Harris moved, Noles seconded,
CARRIED, to accept the Sexual Misconduct Policy as presented and implement within the Department.

2. **Downriver Central Dispatch** – Commissioner Melzer commented he was aware that Riverview decided to partner with Trenton instead of joining the Downriver Central Dispatch. Trenton will be able to use grant money to upgrade their facilities.
3. **DCC Mutual Aid** – Commissioner Harris wanted to know what has been going on with the Downriver Community Conference and mutual aid efforts. Chief Grant indicated there is a Downriver Police Chiefs meeting every first Wednesday of the month, and the DCC meets every first Thursday of the month. There are always ongoing discussions about consolidation. We try to utilize grant monies as much as we can to benefit other communities.

At this point, our dispatch consolidation is somewhat maxed out unless we make physical changes to the building.

Police are not really being laid off, but may not be replaced through attrition.

Thru mutual efforts, the downriver communities have a very good SWAT Team, Crisis Negotiating Team and Underwater Recovery Team, among others, they can utilize.

Mutual Aid works very quickly in sending out its team members; they can mobilize very fast.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:48 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:48 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department



Commission Meeting Minutes
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Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 02/01/2012 00:00:01 - 02/29/2012 23:59:59

Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time
911	0	1	3	4	0 %	0:05:16	0:02:30	0:14:35	1:21:40	0:20:25
ABANDONED AUTO	0	5	11	16	1 %	0:04:36	0:12:06	0:17:32	7:56:43	0:29:48
ACCIDENT/PERSONAL INJURY	0	0	4	4	0 %	0:01:20	0:02:36	0:53:57	3:51:32	0:57:53
ACCIDENT/PROPERTY DAMAGE	0	2	30	32	2 %	0:03:17	0:04:53	0:40:28	24:53:32	0:46:40
ACCIDENTAL DAMAGE	0	1	5	6	0 %	0:10:50	0:02:21	0:14:07	4:30:04	0:45:01
ALARM	0	0	39	39	3 %	0:02:29	0:02:41	0:15:26	13:02:58	0:20:05
ANIMAL BITE	1	0	1	2	0 %	0:07:23	0:04:03	0:42:26	0:53:52	0:53:52
ANIMAL COMPLAINT	0	53	23	76	5 %	0:03:18	0:11:21	0:14:07	24:57:14	0:19:42
ASSAULT & BATTERY	0	2	13	15	1 %	0:03:26	0:07:06	0:26:03	8:18:45	0:33:15
ASSIST OTHER AGENCY	0	2	7	9	1 %	0:01:48	0:03:47	0:28:52	3:54:12	0:26:01
BREAKING & ENTERING	0	0	16	16	1 %	0:10:24	0:06:13	0:36:04	13:23:35	0:50:13
BREAKING & ENTERING IN PROGRES	0	0	3	3	0 %	0:02:43	0:06:59	0:06:59	0:50:02	0:16:41
BUILDING CHECK	0	9	2	11	1 %	0:02:10	0:10:30	0:33:30	6:03:22	0:33:02
BUSINESS STOP	0	38	0	38	3 %	0:00:01	:	0:10:04	6:22:53	0:10:05
CHECK WELL BEING	0	3	28	31	2 %	0:06:12	0:05:01	0:17:44	14:04:52	0:27:15
CHILD ABUSE/NEGLECT	0	0	1	1	0 %	0:04:54	0:10:40	0:32:51	0:48:26	0:48:26
CITIZEN ASSIST	0	5	13	18	1 %	0:04:34	0:09:15	0:10:23	6:11:10	0:20:37
CIVIL DISPUTES	0	3	12	15	1 %	0:03:42	0:04:15	0:40:04	10:19:22	0:41:17
CRIMINAL SEXUAL CONDUCT	0	0	1	1	0 %	0:04:15	0:12:19	0:30:30	0:47:05	0:47:05
CURFEW	0	1	0	1	0 %	0:00:01	:	1:03:26	1:03:27	1:03:27
DEATH INVESTIGATION	0	0	3	3	0 %	0:02:31	0:05:44	1:38:45	3:37:29	1:12:30
DETAIL	0	21	0	21	1 %	0:00:01	:	0:34:31	12:04:49	0:34:31
DISORDERLY	0	4	26	30	2 %	0:02:54	0:03:40	0:25:32	15:09:36	0:30:19
DOMESTIC	0	0	39	39	3 %	0:04:05	0:03:34	0:32:45	25:27:16	0:39:10
ESCORTS	0	1	19	20	1 %	0:06:29	0:10:53	0:14:37	13:05:34	0:39:17
FIELD CONTACTS	0	3	0	3	0 %	0:00:01	:	0:26:34	1:19:43	0:26:34
FIGHT	0	0	5	5	0 %	0:01:44	0:02:01	0:13:33	1:24:29	0:16:54
FIRE	1	0	4	5	0 %	0:00:39	0:01:40	1:59:35	8:07:37	2:01:54
FLEEING & ELUDING	0	0	1	1	0 %	0:01:12	0:04:23	5:04:07	5:09:42	5:09:42
FOLLOW-UP	0	9	1	10	1 %	0:00:03	:	0:37:06	6:11:28	0:37:09
FOUND PROPERTY	0	0	6	6	0 %	0:12:22	0:10:20	0:27:53	4:25:32	0:44:15
FRAUD	3	5	0	8	1 %	0:00:01	:	1:12:49	6:04:10	1:12:50
FUEL	0	8	0	8	1 %	0:00:02	:	0:11:59	1:36:05	0:12:01
HARASSMENT	1	2	5	8	1 %	0:06:59	0:09:53	0:23:26	3:19:36	0:28:31
HIT & RUN ACCIDENT	0	0	8	8	1 %	0:05:48	0:12:41	0:24:50	5:46:39	0:43:20
HOUSE STOP	0	2	0	2	0 %	0:00:01	:	0:00:43	0:01:28	0:00:44
IDENTITY THEFT	0	0	2	2	0 %	0:08:50	:	:	1:00:31	0:30:16
INDECENT EXPOSURE	0	0	1	1	0 %	0:02:03	0:03:31	0:25:44	0:31:18	0:31:18
JUVENILE COMPLAINT	0	1	9	10	1 %	0:12:41	0:04:17	0:19:48	5:31:53	0:33:11
LARCENY	0	7	17	24	2 %	0:03:58	0:08:47	0:28:10	15:16:48	0:38:12

MALICIOUS DESTRUCTION	0	3	23	26	2 %	0:05:44	0:04:30	0:17:54	12:02:15	0:27:47
MINOR IN POSSESSION	0	1	0	1	0 %	0:00:01	:	0:12:24	0:12:25	0:12:25
MISCELLANEOUS	0	13	11	24	2 %	0:09:07	0:05:03	0:20:42	10:23:48	0:26:00
MISSING PERSON	0	1	1	2	0 %	0:00:55	0:04:37	0:08:42	0:23:50	0:11:55
MISSING PERSON - RECOVERED	0	0	1	1	0 %	0:07:00	0:04:26	1:15:21	1:26:47	1:26:47
NARCOTICS INVESTIGATION	1	1	3	5	0 %	0:01:50	0:04:55	0:51:15	2:51:11	0:42:48
NEIGHBORHOOD DISPUTE	0	0	4	4	0 %	0:04:49	0:04:51	0:12:23	1:28:13	0:22:03
NOISE COMPLAINT	0	0	11	11	1 %	0:07:31	0:03:53	0:18:22	4:56:10	0:26:55
OPERATING UNDER THE INFLUENCE	0	0	2	2	0 %	0:00:49	0:06:02	1:25:38	3:04:57	1:32:29
ORDINANCE VIOLATION	0	4	0	4	0 %	0:00:01	:	0:09:21	0:37:27	0:09:22
OVERDOSE	0	0	1	1	0 %	0:11:08	0:04:57	0:06:22	0:22:27	0:22:27
PARKING COMPLAINTS	0	5	5	10	1 %	0:03:04	0:11:14	0:04:29	2:01:50	0:12:11
PATROL CHECK	0	69	0	69	5 %	0:00:01	:	0:23:37	27:10:03	0:23:37
PRISONER TRANSPORT	0	2	1	3	0 %	0:00:25	0:00:49	0:51:28	2:35:40	0:51:53
RACIAL INTIMIDATION	0	0	2	2	0 %	0:03:25	0:09:09	1:18:33	3:02:15	1:31:08
RADAR ENFORCEMENT	0	46	0	46	3 %	0:00:01	:	0:14:59	11:29:36	0:14:59
RECEIVING & CONCEALING	0	1	0	1	0 %	0:00:01	:	0:00:23	0:00:24	0:00:24
RECKLESS DRIVING	0	0	4	4	0 %	0:02:33	0:15:54	0:11:57	1:07:31	0:16:53
RESCUE EMERGENCY	0	0	16	16	1 %	0:01:12	0:03:24	0:38:19	10:21:29	0:38:51
RESIDENTIAL CHECK	0	3	1	4	0 %	0:00:39	0:04:31	0:06:15	0:32:05	0:08:01
RETAIL FRAUD	0	0	7	7	0 %	0:02:16	0:04:48	0:36:28	4:39:45	0:39:58
ROBBERY	0	0	1	1	0 %	0:02:07	0:00:54	1:16:48	1:19:49	1:19:49
RUNAWAY JUVENILE	0	0	2	2	0 %	0:02:09	0:04:53	1:15:49	2:45:41	1:22:51
SHOTS FIRED	0	0	2	2	0 %	0:02:21	0:02:01	0:11:50	0:32:24	0:16:12
SOLICITOR	0	0	1	1	0 %	0:01:01	0:01:41	0:24:07	0:26:49	0:26:49
STALKING COMPLAINTS	0	1	2	3	0 %	0:06:18	0:03:42	0:56:21	2:39:20	0:53:07
STOLEN VEHICLE	1	1	6	8	1 %	0:04:49	0:16:09	0:18:54	4:22:55	0:37:34
SUICIDE	0	0	4	4	0 %	0:04:59	0:03:05	0:37:26	3:02:00	0:45:30
SURVEILLANCE	0	3	0	3	0 %	:	:	0:34:03	1:42:11	0:34:04
SUSPICIOUS INCIDENT	0	2	36	38	3 %	0:06:14	0:04:48	0:14:02	15:36:54	0:24:39
SUSPICIOUS PERSON	0	6	16	22	1 %	0:06:37	0:03:20	0:20:40	10:26:25	0:28:28
SUSPICIOUS VEHICLE	0	2	12	14	1 %	0:06:39	0:04:00	0:11:20	4:52:43	0:20:55
THREATS	2	4	13	19	1 %	0:13:52	0:07:40	0:38:15	15:45:08	0:55:36
TRAFFIC HAZARD	0	3	4	7	0 %	0:02:54	0:04:10	0:09:05	1:20:15	0:11:28
TRAFFIC STOP	0	537	2	539	36 %	0:00:01	0:03:17	0:08:42	78:23:57	0:08:44
TRESPASSING	0	1	0	1	0 %	:	:	0:21:49	0:21:49	0:21:49
VIOLATION OF PUBLIC HEALTH CODE	0	1	1	2	0 %	0:02:17	0:02:36	0:32:33	1:09:59	0:35:00
VIOLATION ROAD LAWS	0	19	1	20	1 %	0:00:17	0:04:02	0:53:42	18:03:09	0:54:09
WARRANT	10	11	15	36	2 %	0:05:27	0:15:16	0:39:59	24:07:28	0:55:40
<i>Sub-Totals for No Summary Code</i>	20	928	569	1517	98 %	0:03:43	0:05:57	0:34:08	576:35:33	0:39:48
<i>Totals for WYPD</i>	20	928	569	1517	100 %	0:03:43	0:05:57	0:34:08	576:35:33	0:39:48

Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 01/01/2012 00:00:01 - 03/08/2012 08:54:11

Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time
911	0	1	13	14	0 %	0:03:30	0:03:08	0:17:12	5:10:51	0:22:12
ABANDONED AUTO	0	59	23	82	2 %	0:28:31	0:08:58	0:15:08	59:00:56	0:43:11
ACCIDENT/NON TRAFFIC AREA	0	0	1	1	0 %	0:00:30	:	:	0:01:17	0:01:17
ACCIDENT/PERSONAL INJURY	0	0	5	5	0 %	0:01:32	0:02:27	0:50:44	4:33:37	0:54:43
ACCIDENT/PROPERTY DAMAGE	0	4	77	81	2 %	0:02:51	0:04:39	0:39:01	61:23:42	0:45:29
ACCIDENTAL DAMAGE	0	2	10	12	0 %	0:07:39	0:06:18	0:29:54	8:57:28	0:44:47
ALARM	0	2	97	99	3 %	0:03:04	0:02:52	0:12:01	29:00:32	0:17:35
ANIMAL BITE	1	0	2	3	0 %	0:06:08	0:03:07	0:30:52	1:20:14	0:40:07
ANIMAL COMPLAINT	0	124	61	185	6 %	0:04:22	0:12:06	0:14:30	68:19:29	0:22:10
ASSAULT & BATTERY	1	3	22	26	1 %	0:04:35	0:12:41	0:25:04	15:43:39	0:37:45
ASSIST OTHER AGENCY	1	5	16	22	1 %	0:01:42	0:03:39	0:23:38	7:07:02	0:20:20
BREAKING & ENTERING	0	1	41	42	1 %	0:07:51	0:05:43	0:27:30	28:18:26	0:40:26
BREAKING & ENTERING IN PROGRES	0	0	4	4	0 %	0:03:23	0:06:59	0:06:59	1:33:53	0:23:28
BUILDING CHECK	0	12	5	17	1 %	0:04:56	0:06:26	0:31:29	8:52:01	0:31:18
BUSINESS STOP	0	66	0	66	2 %	0:00:01	:	0:09:22	10:19:45	0:09:23
CHECK WELL BEING	0	4	74	78	2 %	0:06:49	0:05:36	0:19:30	39:15:34	0:30:12
CHILD ABUSE/NEGLECT	0	0	4	4	0 %	0:03:19	0:09:51	0:46:10	3:57:25	0:59:21
CITIZEN ASSIST	0	10	49	59	2 %	0:05:41	0:06:09	0:12:13	22:20:22	0:22:43
CIVIL DISPUTES	0	4	25	29	1 %	0:07:55	0:04:48	0:34:02	20:33:49	0:42:33
CRIMINAL SEXUAL CONDUCT	1	0	1	2	0 %	0:04:15	0:12:19	0:30:30	0:47:05	0:47:05
CURPEW	0	1	0	1	0 %	0:00:01	:	1:03:26	1:03:27	1:03:27
DB INVESTIGATION	0	1	0	1	0 %	:	:	0:43:38	0:43:39	0:43:39
DEATH INVESTIGATION	0	0	11	11	0 %	0:02:22	0:03:06	2:12:31	20:47:38	1:53:25
DETAIL	0	36	0	36	1 %	0:00:01	0:31:57	0:31:56	19:42:00	0:32:50
DISORDERLY	1	5	64	70	2 %	0:03:27	0:03:29	0:22:40	34:19:07	0:29:51
DOMESTIC	0	1	97	98	3 %	0:03:47	0:03:43	0:30:03	60:12:04	0:36:51
ESCORTS	0	3	42	45	1 %	0:05:48	0:13:10	0:16:53	28:05:15	0:37:27
FELONIOUS ASSAULT	0	0	1	1	0 %	0:21:32	0:00:28	1:14:06	1:36:06	1:36:06
FIELD CONTACTS	1	5	0	6	0 %	0:00:01	:	0:20:15	1:41:19	0:20:16
FIGHT	0	1	21	22	1 %	0:01:47	0:02:25	0:18:26	9:49:13	0:26:47
FIRE	1	0	10	11	0 %	0:00:39	0:02:20	1:10:33	11:14:36	1:07:28
FIREWORKS	0	0	1	1	0 %	0:07:13	0:07:01	0:09:41	0:23:56	0:23:56
FLEEING & ELUDING	0	1	2	3	0 %	0:00:40	0:02:36	1:51:27	5:44:08	1:54:43
FOLLOW-UP	0	76	4	80	2 %	0:00:13	0:04:44	0:14:46	20:14:49	0:15:11
FOUND PROPERTY	1	4	10	15	0 %	0:05:29	0:14:59	0:45:49	12:26:49	0:53:21
FRAUD	4	8	6	18	1 %	0:00:39	0:10:58	0:38:12	9:03:38	0:38:50
FUEL	0	18	0	18	1 %	0:00:01	:	0:08:34	2:34:35	0:08:35
HARASSMENT	1	5	9	15	0 %	0:04:25	0:08:05	0:32:24	7:55:01	0:33:56
HIT & RUN ACCIDENT	0	0	19	19	1 %	0:08:41	0:08:34	0:28:37	14:41:49	0:46:25
HOUSE STOP	0	4	0	4	0 %	0:00:01	:	0:06:20	0:25:22	0:06:21

IDENTITY THEFT	0	0	3	3	0 %	0:07:09	0:07:05	0:14:11	1:25:34	0:28:31
INDECENT EXPOSURE	0	0	1	1	0 %	0:02:03	0:03:31	0:25:44	0:31:18	0:31:18
JUVENILE COMPLAINT	0	3	15	18	1 %	0:11:55	0:04:33	0:17:06	9:09:11	0:30:31
LARCENY	0	20	61	81	2 %	0:07:31	0:08:40	0:30:57	58:05:39	0:43:02
LIQUOR LAW VIOLATION	0	0	2	2	0 %	0:01:10	:	:	0:03:42	0:01:51
LOST PROPERTY	0	0	1	1	0 %	0:03:08	0:06:44	0:12:56	0:22:49	0:22:49
MALICIOUS DESTRUCTION	0	5	52	57	2 %	0:08:37	0:04:48	0:20:55	33:24:46	0:35:10
MENTAL	0	0	3	3	0 %	0:02:56	0:01:01	0:26:59	1:06:45	0:22:15
MINOR IN POSSESSION	0	1	0	1	0 %	0:00:01	:	:	0:12:24	0:12:25
MISCELLANEOUS	1	39	31	71	2 %	0:06:01	0:04:31	0:18:08	25:45:57	0:22:05
MISSING PERSON	0	2	5	7	0 %	0:03:32	0:09:33	0:16:36	2:44:56	0:23:34
MISSING PERSON - RECOVERED	0	0	2	2	0 %	0:07:10	0:04:26	1:15:21	1:34:07	0:47:04
NARCOTICS INVESTIGATION	2	2	6	10	0 %	0:01:52	0:05:32	0:44:52	5:09:03	0:38:38
NEIGHBORHOOD DISPUTE	0	1	8	9	0 %	0:03:16	0:06:05	0:23:44	4:51:45	0:32:25
NOISE COMPLAINT	0	0	28	28	1 %	0:06:18	0:03:26	0:17:17	11:59:05	0:25:41
OPERATING UNDER THE INFLUENCE	0	4	2	6	0 %	0:00:25	0:06:02	1:39:34	10:11:11	1:41:52
ORDINANCE VIOLATION	1	19	2	22	1 %	0:01:31	0:11:14	0:11:24	4:58:50	0:14:14
OVERDOSE	0	0	3	3	0 %	0:06:41	0:05:04	0:24:44	1:49:31	0:36:30
PARKING COMPLAINTS	0	26	18	44	1 %	0:05:46	0:06:04	0:08:38	13:26:46	0:18:20
PATROL CHECK	0	112	0	112	3 %	0:00:01	:	:	0:21:20	39:50:07
PRISONER CHECK	0	1	0	1	0 %	0:00:01	:	:	0:20:12	0:20:14
PRISONER TRANSPORT	0	4	2	6	0 %	0:00:40	0:02:35	1:08:46	6:59:46	1:09:58
RACIAL INTIMIDATION	0	0	2	2	0 %	0:03:25	0:09:09	1:18:33	3:02:15	1:31:08
RADAR ENFORCEMENT	0	68	0	68	2 %	0:00:01	:	:	0:14:09	16:03:28
RECEIVING & CONCEALING	0	1	0	1	0 %	0:00:01	:	:	0:00:23	0:00:24
RECKLESS DRIVING	0	1	7	8	0 %	0:02:14	0:07:26	0:07:52	1:41:29	0:12:41
RECOVERED STOLEN VEH / PROP	0	0	2	2	0 %	0:01:28	0:29:03	1:03:26	1:35:45	0:47:53
RESCUE EMERGENCY	0	0	50	50	2 %	0:01:14	0:03:34	0:30:44	27:51:04	0:33:25
RESIDENTIAL CHECK	0	4	1	5	0 %	0:00:31	0:04:31	0:11:08	1:02:46	0:12:33
RETAIL FRAUD	0	0	15	15	0 %	0:08:17	0:05:17	0:33:20	11:51:26	0:47:26
ROBBERY	0	0	1	1	0 %	0:02:07	0:00:54	1:16:48	1:19:49	1:19:49
RUNAWAY JUVENILE	0	0	5	5	0 %	0:03:34	0:06:56	0:41:30	4:34:09	0:54:50
SHOTS FIRED	0	0	3	3	0 %	0:02:28	0:03:08	0:09:11	0:44:22	0:14:47
SOLICITOR	0	0	2	2	0 %	0:11:56	0:01:41	0:24:07	1:10:28	0:35:14
STALKING COMPLAINTS	0	1	3	4	0 %	0:04:50	0:03:42	0:56:21	2:40:03	0:40:01
STOLEN VEHICLE	1	2	15	18	1 %	0:06:17	0:11:09	0:34:57	13:18:06	0:46:57
SUICIDE	0	0	6	6	0 %	0:04:26	0:03:20	0:31:20	3:54:35	0:39:06
SURVEILLANCE	0	7	0	7	0 %	0:00:01	:	:	0:21:03	2:27:25
SUSPICIOUS INCIDENT	1	6	82	89	3 %	0:05:55	0:04:30	0:15:05	37:07:56	0:25:19
SUSPICIOUS PERSON	0	25	55	80	2 %	0:04:14	0:02:59	0:21:01	35:47:47	0:26:51
SUSPICIOUS VEHICLE	0	4	32	36	1 %	0:06:26	0:04:09	0:11:25	13:54:35	0:23:11
THREATS	3	7	28	38	1 %	0:09:19	0:07:02	0:33:21	25:25:14	0:43:35
TRAFFIC HAZARD	0	9	12	21	1 %	0:03:54	0:04:01	0:08:40	5:10:35	0:14:47
TRAFFIC STOP	0	946	9	955	29 %	0:00:01	0:02:58	0:10:46	172:02:36	0:10:49
TRESPASSING	0	3	0	3	0 %	0:00:01	:	:	0:18:35	0:55:48
VIOLATION OF PUBLIC HEALTH COE	0	2	1	3	0 %	0:01:09	0:02:36	0:42:45	2:13:09	0:44:23
VIOLATION ROAD LAWS	0	32	1	33	1 %	0:00:11	0:04:02	0:48:45	26:58:19	0:49:02
WARRANT	22	23	28	73	2 %	0:04:55	0:20:28	0:42:57	49:08:15	0:57:49
WEAPONS	0	0	3	3	0 %	0:03:37	0:01:48	0:27:45	1:31:22	0:30:27

WIRES DOWN	0	0	2	2	0 %	0:08:11	0:04:53	0:11:31	0:57:55	0:28:58
<i>Sub-Totals for No Summary Code</i>	44	1846	1437	3327	95 %	0:04:05	0:06:28	0:31:05	1357:56:10	0:35:54
WARRANT	0	1	0	1	0 %	:	:	2:51:23	2:51:23	2:51:23
<i>Sub-Totals for WAR</i>	0	1	0	1	0 %			2:51:23	2:51:23	2:51:23
<i>Totals for WYPD</i>	44	1847	1437	3328	100 %	0:04:05	0:06:28	0:32:40	1360:47:33	0:37:23

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE FEBRUARY 9, 2012 MEETING
MARX HOME**

PRESENT: Jody Egen, Sue Pilon, Dave Kostelnik, Tom Woodruff, Nancy Chascsa, Becca Bearden, Anne Ronco, Ken Munson, Stan Rutkowski, Michelle Blankenship, Eula Grooms

EXCUSED: Don Schultz

President Michelle Blankenship called the meeting to order at 6:33 p.m.

MINUTES: MOTION by Nancy Chascsa, supported by Stan Rutkowski, to approve the minutes of the January 12, 2012 meeting. MOTION CARRIED (10-0).

PRESIDENT'S REPORT:

Michelle said Anne had worked on the Commission roster but needed to finalize it, so Anne distributed a copy so everyone could review it and make any needed changes. Anne will send out the revised, and hopefully final, version soon after the meeting.

Michelle said that Shirley Prygoski has been selected as an honoree of the Women of Wyandotte group. There are a series of events scheduled for this, but the main one is February 18 at the Arts Center. Tickets are \$30. More info is available at 734-284-2937 or at www.womenofwyandotte.org.

Michelle addressed Commission Goals and Participation. She said that many components are in place and running smoothly, but she is also looking for consensus on exactly what the Commission should be doing. To that end, she will be meeting with city administrator Todd Drysdale soon.

BY MARCH 1, she requested that all Commissioners provide to her (via email or phone) the following:

- Why are you involved in the Commission: what are your personal goals/interests relating to the work?
- What do you, as an individual want to do to achieve those goals (if anything)?
- What do you perceive the Commission and Commissioner's duties to be?
- What should the Commission be doing that we are not doing currently?

She wants to make serving on the Commission a rewarding experience for all.

She said she will try to get meeting agendas out by Monday of meeting week. So if anyone has agenda items, they need to contact her before then, and RSVP their attendance at that time so we will hopefully always know if we will have a quorum.

The idea of moving the regular meeting time from 6:30 p.m. to 6:00 p.m. was raised, but tabled because it was thought that might be a problem for Don and he was not in attendance.

Michelle said she believes in open communication and she will share any interesting info she finds, such as the article she sent prior to the meeting. She encourages other to pass along items of

interest. She also wants all Commissioners to approach her if they are having an issue with her or their work on the Commission.

There was also some discussion about having an event or pot luck meeting so the Commissioners would have an opportunity to socialize. She wants to know if there is interest in that.

DIRECTOR'S REPORT:

The Finance Report for January was distributed and discussed.

MOTION by Eula Grooms, supported by Anne Ronco, to approve the finance report for January 2012 as presented, pending audit. MOTION CARRIED (10 – 0).

Jody and Sue presented on the work being done by the Wedding Committee. Sue has adopted this as a project in the same way Eula has the salvage project. The objectives are to increase the wedding business, as a revenue-enhancer, and bring more people into the museum that will hopefully come back for other events and perhaps even get involved/volunteer. Sue complimented Jody and Sarah for their hard work on this so far and said that the Commission will be updated on the progress periodically. A budget for some wedding related items was presented, as part of the overall plan to improve the wedding service. There were also some suggestions about advertising the museums to photographers for graduation photos, family portraits, Christmas card photos, etc. Sue said the committee would follow up on these suggestions. Anne also asked Sue to send her something from the committee for the next newsletter.

MOTION by Anne Ronco, supported by Stan Rutkowski, to authorize an expenditure of up to \$600 for the items listed in the Wedding Committee budget as presented. MOTION CARRIED (10 – 0).

In building updates, Jody said she is working with the city engineering department to obtain bids for roof and chimney repair for the Marx Home. Brick and mortar matching is an issue. There was also discussion about the roof: cedar shake vs. asphalt shingles. Dave brought samples of shingles and said he recommends the asphalt. The warranty is better and is consistent with the other two buildings. Nancy asked about the Marx porches and Jody said that Tommy will take care of those repairs.

MOTION by Nancy Chascsa, supported by Eula Grooms, to approve going out for bid for repair of the Marx Home roof including the roofs on the front and back porches, using asphalt shingles, with separate bids for both standard and lifetime warranty type of shingles. MOTION CARRIED (10 – 0).

Jody said the draft proposal for the basement exhibit project has been submitted to the Michigan Humanities Council.

Jody distributed the 2011 Heritage Event Series Annual Report. She reviewed the format and said that she will be seeking approval of the document at next month's meeting, then it will be presented to City Council for their approval.

Ken suggested that extra HES posters be ordered and sold through the gift shop.

FRIENDS: Ken said that he presented the idea of supporting the basement exhibit project to the Friends Board but the issue was not decided at this time. Sue's term was up at the end of 2011. She said she was willing to continue to serve, but in light of the conversation about everyone choosing an area of interest in which to serve, and her participation on the Wedding Committee, she said she would defer if someone else wanted to serve. Sue was reappointed, but there may be future discussion based on the interest of other Commissioners in this area.

HISTORICAL SOCIETY:

Anne and Michelle will meet soon with Wally Hayden and Brian Baird of the Wyandotte Historical Society Board. We are starting to share minutes of meetings and a joint meeting will be proposed to open the lines of communication.

The Society's March 9 meeting will feature Gerry Wykes speaking on the War of 1812.

OLD BUSINESS:

Dave reported on the status of the plaques/signs at BASF Park. Two of the signs/posts are in need of repair, one requires some cleaning, and one is missing. The idea of adding a new sign, commemorating the 200th anniversary of the War of 1812, was discussed. Jody will look up the records for the original signs and bring them to the next meeting so the discussion can continue.

NEW BUSINESS:

Jody distributed HES posters and postcards.

She also informed the commission of a website/iphone app – www.whatwasthere.com. There's link to it on the museum's website.

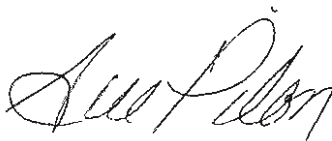
ANNOUNCEMENTS/COMMUNICATION:

Michelle referred everyone to www.hsmichigan.org for info on a conference that may be of interest.

ATTENTION TO AUDIENCE: None.

MOTION by Anne Ronco, supported by Nancy Chascsa, to adjourn the meeting at 8:15 p.m.
MOTION CARRIED (10 – 0).

Next Meeting: March 8, 2012
Respectfully Submitted; Sue Pilon



BUILDING CODE BOARD OF APPEALS

March 12, 2012

A meeting of the Building Code Board of Appeals, City of Wyandotte was called to order by Chairman Dziengelewski at 5:00 p.m., in the Engineering Department Meeting Room at City Hall, 3131 Biddle Avenue, Wyandotte, Michigan.

MEMBERS PRESENT: Badalamenti
Butch
Carley
Dziengelewski
Johnson
Meyring
Parker

MEMBERS ABSENT: none

ALSO PRESENT: Sheila Johnson, Secretary
Lee Williams, Owner & Appellant WCA (Wyandotte Community Alliance)
Corki Benson, WCA (Wyandotte Community Alliance) Member
Mark Havilicsek, Building Contractor

Appeal #597 – Granted.

Lee Williams (Appellant-WCA and Owner) has appealed to the Building Board of Appeals of the City of Wyandotte for permission to obtain a variance for porch handrails at 303 Maple, Wyandotte MI (see file for legal description) in a RA zoning district, where the proposed conflicts with In accordance with Section 311.7.7.3 of the Michigan Residential Code 2009 as follows:

R311.7.7.3 Grip-size

All required handrails shall be of one of the following types or provide equivalent graspability.

1. Type I. Handrails with a circular cross section shall have an outside diameter of at least 1 ¼ inches (32 mm) and not greater than 2 inches (51 mm). If the handrails is not circular, it shall have a perimeter dimension of at least 4 inches (102 mm) and not greater than 6 ¼ inches (160 mm) with a maximum cross section of dimension of 2 ¼ inches (57 mm). Edges shall have a minimum radius of 0.01 inch (0.25 mm).
2. Type II. Handrails with a perimeter greater than 6 ¼ inches (160 mm) shall have a graspable finger recess area on both sides of the profile. The finger recess area on both sides of the profile. The finger recess shall begin within a distance of ¾ inch (19 mm) measured vertically from the tallest portion of the profile and achieve a depth of at least 5/16 inch (8 mm) within 7/8 inch (22 mm) below the widest portion of the profile. This required depth shall continue for at least 3/8 inch (10 mm) to a level that is not less than 1 ¾ inches (45 mm) below the tallest portion of the profile. The minimum width of the handrail above the recess shall be 1 ¼ inches (32 mm) to a maximum of 2 ¾ inches (70 mm). Edges shall have a minimum radius of 0.01 inch (0.25 mm).

The handrail grip size of 4 ½ inches for the front and rear porch stairs exceeds the allowable grip size of 2 ¾ inches per R-311.7.7.3.

Granted based on the following reason:

The proposed would not substantially impair the intent and/or purpose of the Ordinance.

Motion was made by Member Johnson and supported by Member Butch to grant this appeal.

Members Badalamenti, Butch, Dziengelewski, Johnson and Parker voted yes. Member Meyring voted no. Member Carley abstained. Motion passed.

APPEAL #597

Chairman Dziengelewski read the appeal and asked that it be explained.

Mr. Williams explained that he was the project manager and was trying to retain the historical nature of the home. He continued to explain that the porch was one of the main historical features of the home and passed around a code presentation handout for Members to review.

Member Johnson asked if the home had a Certificate of Occupancy.

Mrs. Benson replied no and explained that the handrail grip size was the only outstanding item.

Chairman Dziengelewski asked if the Building Inspector offered any alternatives to correct the violation.

Mr. Williams replied no.

Chairman Dziengelewski asked if there was a way to meet the code without having to remove the handrails.

Mr. Havilicsek replied no but noted that the handrail height was current code and they were going for a full historic restoration.

Member Meyring stated that the house was not registered as a historical building and therefore needed to meet current residential building codes.

Motion was made by Member Johnson to grant this appeal.

Motion was supported by Member Butch.

Motion passed.

Zero (0) communications were received for this appeal.

The meeting adjourned at 5:15 p.m.


Sheila Johnson, Secretary

BUILDING CODE BOARD OF APPEALS
Wyandotte, Michigan

RESOLUTION

Wyandotte, Michigan March 12, 2012

RESOLUTION BY MEMBER Johnson

RESOLVED BY THE BUILDING CODE BOARD OF APPEALS OF THE CITY OF
WYANDOTTE,

That APPEAL NO. #597 by Lee Williams-Chairman, Wyandotte Community Alliance
(Appellant and Owner)

To X APPROVE ___ DENY appeal for a variance to Section R311.7.7.3 of the
Michigan Residential Code 2009 at 333 Maple, Wyandotte, Michigan.

I move the adoption of the foregoing resolution.

Member: Johnson

Supported by Member: Williams Butch

Yeas ---- Members ---- Nays

X	Badalamenti	
X	Butch	
	Carley	ABSTAINED
X	Dziengelewski	
X	Johnson	
	Meyring	X
X	Parker	

City of Wyandotte
DESIGN REVIEW COMMITTEE
Minutes of the Thursday, March 8, 2012, Meeting

Member Kowalewski called the meeting to order at 8:30 a.m.

MEMBERS PRESENT: Mark Kowalewski, Don Schultz, Michelle Blankenship, Norm Walker, Jody Egen (Alternate Member), and Larry Tavernier (Alternate Member)

MEMBERS ABSENT: Lynn Steffensky

ALSO PRESENT: Sheila Johnson, Acting Recording Secretary
John Paul Finazzo, Applicant & Owner
Nickolas Finazzo, Applicant & Owner

APPROVAL OF FEBRUARY 27, 2012 MINUTES:

Member Schultz approved. Member Kowalewski seconded.

REVIEW OF PROPOSED FAÇADE ELEVATION AT 3219 & 3221 BIDDLE:

The application as submitted by J. Finazzo Construction Co., 641 Eureka (Applicant) and Nickolas Enterprises, Trenton (Owner) for the property at 3219 & 3221 Biddle, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on March 8, 2012.

OTHER BUSINESS:

Member Kowalewski explained that only one (1) Member from each area could vote and discussed clarification of the five (5) Design Review Board Members as follows:

Member Kowalewski – Engineering Representative.

Member Schultz – Planning Commission Representative

Member Tavernier – Alternate Planning Commission Representative

Michelle Blankenship – Historical Representative

Jody Egen – Alternate Historical Representative

Norm Walker – DDA Representative

Lynn Steffensky – WBA Representative

MOTION TO ADJOURN:

MOTION BY MEMBER Kowalewski to adjourn the meeting at 8:35 a.m.
Member Walker seconded motion.

RESOLUTION

Wyandotte, Michigan

March 8, 2012

RESOLUTION BY MEMBER KOWALEWSKI

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF
WYANDOTTE,

The proposed façade elevation change as submitted by J. Finazzo Construction Co., 641 Eureka, Wyandotte (Applicant) and Nicholas Enterprises, 1651 Kingsway Ct., Trenton (Owner) for the property at 3219 & 3221 Biddle, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on March 8, 2012.

I move the adoption of the foregoing resolution.

Member: Kowalewski

Supported by Member: Schultz

Yeas	Members	Nays
X	Kowalewski	
X	Blankenship	
X	Schultz	
X	Walker	

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES - DRAFT
FEBRUARY 8, 2012

Members Present: John Darin, Chairperson of the Evening, Brandon Calvin, Alana Paluszewski, Bill Summerell, Alice Ugljesa, Linda Orta, Carol Resto

Members Excused: Maggie Molnar, Joanne Cuva, Karen Tavernier

Guests: None

1. Call To Order: The meeting was called to order by John Darin at 6:03 pm
2. Approval of Previous Minutes: The minutes of the January 11, 2012 regular meeting of the Beautification Commission were approved as written. Motion made by Alice, seconded by Alana. The report was approved unanimously.
3. Treasurer's Report: No Report as the Treasurer is not present. There were no additional expenses since the January report. The balance remains at \$6,810.62
4. Communication Updates:
 - a. Beehives: Alana informed the Commission of a Wyandotte resident that was asking about the possibility of having beehives in the community as well as chickens. After some discussion, John is going to follow up and report at the next regular Commission meeting.
 - b. Beautification Council of Southeastern Michigan: Our application and check has been sent.
5. Spring 2012 Plant Order: After much discussion, which included the topic of the hanging baskets and the PHMG planting being funded separately from the spring plant order, the hanging baskets from a separate Commission account line item and the PHMG plantings from another City account, a motion was made by Alice and seconded by Carol for the allocation of \$3,500 for this year's spring plant order, subject to final approval at the next regular Commission meeting. The motion was approved unanimously. Carol is waiting for the plant availability lists and pricing before making her final recommendations.
 - a. John is going to follow up with Natalie Rankine to confirm that funding for the PHMG plantings and maintenance will come from budget sources other than the Beautification Commission budget.
 - b. The Commission fully supports Carol's idea for a Wyandotte Beautification Library.
6. Sub-Committee on Relocation of the Community Garden: The Sub Committee members are: John, Carol, Bill, Karen, and Joanne. The committee's tentative meeting date will be Wednesday, February 29th, 2012 at a place and time TBD.
7. New Business:

Beautification Commission Meeting Minutes

February 8, 2012 – Draft

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- a. 4th Annual "Growing Great Gardens" Conference: The conference will take place on Saturday, March 17th, 2012 from 8am-4pm in the Heinz C. Prechter Performing Arts Center at Wayne County Community College. Registration is \$25 on or before Feb. 21st or \$30 after. You can register online at www.taylorconservatory.org or www.taylorgardenclub.com. Main speakers to be Lindsay Pielack and George Papadelis.
 - b. Changes to the MSUE Master Gardener Program: There are some changes to the Master Gardener Program. One of the big changes is that they Winter 2011 course was cancelled because they are still re-writing the new manual. Money is a driving factor. The new volunteer categories are as follows: Food safety & security, environmental stewardship, youth gardening, city beautification & improving the community, and supporting MSU Extension. For more information, see their website at <http://mg.msue.msu.edu/>.
 - c. Women of the Year Nominees: The Women of Wyandotte have nominated both Alana and Maggie as Women of the Year. The Commission congratulates them on this tremendous honor.
 - d. Wyandotte Welcome Signs: Bill asked about fixing the welcome signs. As of right now that project is on hold.
8. Next Meeting: The next regular meeting of the Beautification Commission will be held at 6:00pm on Wednesday, March 14th, 2012 at City Hall.
9. Adjournment: The meeting was adjourned by John Darin at 7:18pm.

Respectfully submitted,

Brandon Calvin

Recording Secretary,
Wyandotte Beautification Commission

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, February 28, 2012. Commissioner Melzer called the meeting to order at 6:49 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Melzer Commissioner Noles Chief Carley
Recording Secretary:	Lynne Matt
Also:	Sgt. Raymond Wagoner

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Noles to approve the minutes as recorded for the meeting held on January 24, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that nobody is off.

COMMUNICATIONS

1. *"Rescue Run" excellent service/care of patient given by – Sergeant Bartnicki*
Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
2. *"Rescue Run" excellent service/care of patient given by – FF/D Rothe*
Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
3. *Letter regarding surrender of "City Property-Terrance Whitman"*
Letter was received and placed on file.

DEPARTMENTAL

1. *Recommended changes to the fire department rank structure*
Chief Carley discussed in length the benefits of taking the current Sergeant rank and current Driver's position and smashing them together to form Sergeant/Engineer position, which we would see immediate savings, not to mention it fits much better with the number of employees we have and it is flexible.
2. *Wyandotte Fire Department Monthly Report "January 2012"*
Commissioner Harris motioned to receive and place report on file, supported by Commissioner Noles. Motion carried.
3. *"SAFER Grant" update*
Chief Carley stated safer grant was submitted on February 23, 2012.
4. *Department Bills submitted January 31, 2012 in the amount of \$8,122.98*
Department Bills submitted February 14, 2012 in the amount of \$4,413.40
Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted January 31st & February 14, 2012, supported unanimously. Motion carried.
5. *Daily Reports*
Commissioner Noles motioned to receive and place on file daily reports, supported by Commissioner Harris. Motion carried.

LATE ITEMS

Commissioner Melzer voiced his concerns regarding "Mutual Aid Agreement" as far as our obligations & the other cities obligations due to other's hiring private ambulances. Chief Carley stated we're obligated if we have available resources to give mutual aid.

At this time, Commission brings up Item #1 under departmental (Recommended changes to the fire department structure). Commissioner Harris motioned to approve the recommended changes letter submitted, supported by Commissioner Noles. Motioned carried.

Commissioner Melzer motioned to move forward with promotions letter submitted, supported by Commissioner Harris. Motion carried.

Fire Commission Meeting
Page 3
February 28, 2012

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 7:48 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John C. Harris", written in a cursive style.

John C. Harris
Secretary

JCH/lm

DRAFT

CITY OF WYANDOTTE
FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, March 13, 2012. Commissioner Melzer called the meeting to order at 6:05 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Melzer
Commissioner Noles
Chief Carley

Recording Secretary: Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on February 28, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that nobody is off.

COMMUNICATIONS

DEPARTMENTAL

1. *Wyandotte Fire Department Monthly Report "February 2012"*
Commissioner Harris motioned to receive and place report on file, supported by Commissioner Noles. Motion carried.

Richard Miller, 1202 2nd, asked if we could tell the public number of incidents that happened in city this past month. Commissioner Melzer stated 186 rescue runs and 29 fire runs for a total of 215.

Fire Commission Meeting

Page 2

March 13, 2012

2. *Department Bills submitted February 28, 2012 in the amount of \$1,847.39*

Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted February 28, 2012, supported unanimously. Motion carried.

3. *Daily Reports*

Commissioner Melzer questioned front end repairs done on rescue 772 which Chief Carley stated work was done due to front worn out going over tracks.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:09 p.m.

Respectfully submitted,

John C. Harris
Secretary

JCH/lm

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
March 13, 2012

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Amy Noles
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:12 p.m.

The Minutes from the regular Police Commission meeting on February 28, 2012 were presented.

Harris moved, Noles seconded,
CARRIED, to approve the minutes of February 28, 2012 as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – February 2012, Year to Date

Again, these are the monthly statistics we provide. The documents show the calls for service and self-initiated activities. The department keeps track of all of the calls via computer.

Chief Grant stressed we would like our officers to initiate citizen contact and be proactive. We shouldn't always be just a reactive agency.

Resident Richard Miller requested that the Commissioners discuss the volume of calls for service at their meetings when the statistics are made available. Many residents simply do not realize how busy the Police Department is responding to calls each month.

Harris moved, Noles seconded,
CARRIED, to accept the February 2012 and year to date Police Statistics and place on file.

2. Handicap Parking Sign – 3379 13th

Traffic Officer Brian Zalewski confirmed the applicant had all the appropriate paper work in order. Therefore, the Traffic Department recommends the installation of the handicap parking signs at 3379 13th Street.

Noles moved, Melzer seconded,
CARRIED, to approve the installation of Handicap Parking Signs at 3379 13th Street.

3. Bills and Accounts - \$11,390.30 March 13, 2012

Harris moved, Noles seconded,
CARRIED, to approve payment of \$11,390.30 for the March 13, 2012 bills.

NEW BUSINESS

1. LCC Violation Report –

The Liquor Control Commission conducted their own investigation and found this establishment giving away free drinks. The Wyandotte Police Department was not involved in any manner. The violation report will be placed in the Department file of that particular business.

Melzer moved, Noles seconded,
CARRIED, to accept the Liquor Control Commission documentation and place on file.

2. Dt./Lt. Bob Heck – Retirement

Commissioner Melzer noted that Dt./Lt. Bob Heck would be retiring from the Department as of March 30, 2012. All agreed that he had a very long and productive career with the Police Department and will be deeply missed. He was a very hard worker and genuinely nice person.

Chief Grant has worked on a job description to fill the vacancy that will be created by Dt./Lt. Heck's departure. He requested the Commissioners' permission to move forward on a replacement which will ultimately come before the Commissioners and City Council. The Commissioners had no problem with the Chief proceeding.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:24 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:24 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department

