AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION MONDAY, JUNE 18th, 2012 7:00 PM PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON CHAIRPERSON OF THE EVENING: THE HONORABLE SHERI M. FRICKE

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

COMMUNICATIONS MISCELLANEOUS:

- 1. Communication from Marie Stevenson regarding the outdoor eating area in the alley behind 2922 Biddle Avenue and various issues pertaining to same.
- 2. Communication from Peter Rose; Paint the Town Pink Committee relative to the "Pink Party in Town" on October 19, 2012 from 1:00 p.m. to 10:00 p.m.
- 3. Communication from Lee Williams; Wyandotte Community Alliance Chairman regarding an issue as it relates to UDAG Funds.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

4. Communication from the City Attorney responding to the request of Councilman DeSana to research the comments of citizens during the City Council Meeting as it pertains to elected officials and city employees.

5. Communication from the City Clerk regarding a transfer of a liquor license.	
6. Communication from the Superintendent of Recreation regarding the use of the Roosevelt High School swimming pool by the Recreation Department.	
7. Communication from the City Administrator submitting the Second Amendment to the lease agreement with Henry Ford Wyandotte Hospital for the 4th Floor of the city-owned building located at 3200 Biddle.	
8. Communication from the City Administrator relative to sewage disposal rates effective July 1, 2012.	
9. Communication from the Deputy Treasurer/Assistant Finance Director submitting various 2012 Fiscal Year budget amendements.	
10. Communication from the Special Event Coordinator submitting various contracts for entertainment at the Wyandotte Street Art Fair July 11 through July 14, 2012.	
11. Communication from the Special Event Coordinator relative to the TALL SHIPS docking at Bishop Park on July 5 through July 9, 2012.	
12. Communication from the Special Event Coordinator regarding beer ticket sales for the Wyandotte Street Art Fair as preformed by the Marine Corps League of Downriver.	

13. Communication from the City Engineer relative to an easement for the purpose of maintaining the public sewer in the private alley behind the properties at 2912 Biddle and 2920-2922 Biddle Avenue.
14. Communication from the City Engineer submitting an acceptance of a Bid for File # 4580-2012 Block Grant HMA Street Concrete Base Repair and Resurfacing Program.
15. Communication from the City Engineer submitting an acceptance of a Bid for File # 4581-HMA Street Concrete Base Repair and Resurfacing Program.
16. Communication from the City Engineer regarding the sale of city-owned property.
17. Communication from the City Engineer responding to the communication from Mr. & Mrs. Craig Stanley as it pertains to a sidewalk issue.
18. Communication from the City Engineer regarding various charges in accordance with Section 222 of the City Charter.
19. Communication from the Hearing Officer regarding the unsafe dwelling at 3332-12th.
20. Communication from the City Engineer submitting an acceptance of a Bid File # 4577-2012 Sanitary Sewer Repair and Storm Sewer Construction.
21. Communication from the City Engineer and City Assessor relative to a development on Oak Street.

22. Communication from the City Engineer submitting various amendments to the Sale Policy of the Purchase Agreement for the sale of Neighborhood Stabilization Program 2 (NSP2) homes.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

Police Commission Meeting	June 12, 2012
Police Commission Meeting	May 22, 2012
Fire Commission Meeting	June 12, 2012
Fire Commission Meeting	May 22, 2012
Building Code Board of Appeals	June 11, 2012
Municipal Service Commission	May 29, 2012

Marie Stevenson 27359 West River Grosse Ile, MI 48138



2012 JUN 12 P 4: 24

. ANDOTTE CITY C

May 27, 2012

Dear Honorable Mayor Peterson and Distinguished Council Members,

With interest I watched the recent Wyandotte council meeting being addressed by one of my neighbors, Mr. Marvin Scanlon, 95 Oak, and his concern over water seeping into his residence, presumed from the alley I own adjacent to his property and attached to 2922 Biddle. I was surprised by Mr. Scanlon's feeling that little was being done to help remediate the situation as there was a action plan agreed upon by Mr. Scanlon, his wife, City Engineer Mr. Mark Kowalewski, my agent and the tenant at 2922 Biddle.

A very brief history; all adjoining neighbors buildings including Mr. Scanlon, Mr. Dan Murray, Mr. Greg Hornsby and Merrill Lynch empty their entire roof gutter systems into the alley abutting Mr. Scanlon's property. This alley is privately owned and attached to 2922 Biddle, which is owned by me. Due to the large amount of roof drainage, it has been necessary over the years to place gravel in this alley to keep building foundations in place and have the alley usable. Mr. Scanlon's gutter system actually empties within a foot of his door which leads into his building where much of the seepage is taking place, per Mr. Scanlon.

Based on a site visit by Mr. Kowalewski, Mr. and Mrs. 5canlon, and my agent, it was agreed that the draining gutters (Mr. Scanlon's roof alone is over 6000 square feet draining into the alley) was the primary cause of water in the alley. Mr. Kowalewski proposed an excellent remedy, in everyone's opinion at the time, to place a catch basin in the middle of the alley and we would, at my cost, contour the alley toward the drain. One of my neighbors, Mr. Dan Murray, is taking this opportunity to waterproof his basement. It is the intent of the tenants at 2922 Biddle to ultimately have an outside eating in this alley adjacent to their restaurant.

While it is known that all the above owners are in violation of City Ordinance by diverting water from their property onto my property, I do not intend, at this time, to ask for enforcement as the cost to my neighbors to re-gutter and reroof would be an extraordinary expense. I also feel it would be silly for me to ask for a hold harmless from my neighbors for any damage they may deem coming from their roof gutter system emptying onto my property which may ultimately enter their property. I believe Mr. Kowalewski's remedy is proper and ask for continued action toward that goal.

Thank you,

Marie Stevenson

MUU XXIIIIII



June 11, 2012

Dear Mayor Peterson and Council:

We are writing to ask you to support the closure of Biddle Avenue from Oak Street to Sycamore on Friday, October 19, 2012, from 1 p.m. to 10 p.m. for our "Pink Party in Town" celebration that will end our 1st Annual "Paint the Town Pink" campaign.

This campaign is a community-wide effort to raise awareness of the importance of breast cancer prevention with annual mammography; to celebrate breast cancer survivors; and to remember those we have lost to this terrible disease.

As members of our downtown district, we have the unique opportunity to integrate important educational messages into a woman's daily routines as she shops and dines at the many businesses in our town.

From October 1st through October 19th, as women visit Wyandotte, they will see each participating "Pink Partner's" storefront decorated with balloons, streamers, lights, mylar curtains, glitter, fringe, pink polka dots, feathers, and "all things pink"!

They'll be asked to pledge to have their annual mammogram and given an opportunity to contribute toward another woman's mammography through pink donation "Pinky-Banks".

In addition to making sure their windows and store fronts are appropriately decked out in pink, the participating Pink Partners will decorate their tree with pink ribbons and participate in the "Bras for a Cause" competition. Many will provide services within their businesses to educate women on proper self-examination, and provide links to breast cancer resources available within our community.

This themed series of events will include "Celebrate Survivor Saturdays", a "Memory Walk" and will end on 3rd Friday with a PINK PARTY IN TOWN—which will perfectly complement the other festivities that night.

One primary reason for our requested street closure is to allow us to sell wine from Michigan wineries, and beer from local beer crafters to provide refreshments for this "grand finale" event. Very important: Any and all profits from these sales will go directly to the DDA Promotions and Design Committee for future LOVE WYANDOTTE marketing efforts. Only preliminary work has been done on this front, so details are forthcoming, but this is a major request and we wanted it on the calendars early. We also wanted to spread the word as early as possible and get people throughout town excited and eager for October!

Respectfully submitted,

Peter Rose, for the "Tatas Task Force" and the Paint the Town Pink Committee

Peter and Janelle Rose, Chelsea Menswear & Tuxedos and Willow Tree
Im Woodruff Diane L. Woodruff
Tom and Dianne Woodruff, Downriver Stone Design
Junte Crossman Honnette Crossman Lathlen after the
Janette Crossman, Annette Crossman & Kathleen Gunther, Total Health Foods
Suy Cong Tim Tongue, Tongue's Coffee House
Janette Rixallais
Jeannette Rinna Davis, 4 Her Boutique
Aliaf
Alicia Ryan Loos, Purple Frog Photography

Patt Slack, Rivers Edge Gallery

Natalie Rankine, City of Wyandotte DDA

Heather Thiede, City of Wyandotte Special Events

Vanessa Navarra and Carol Navarre, Boston Tea Room



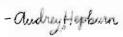
October 1st through 3rd Friday!





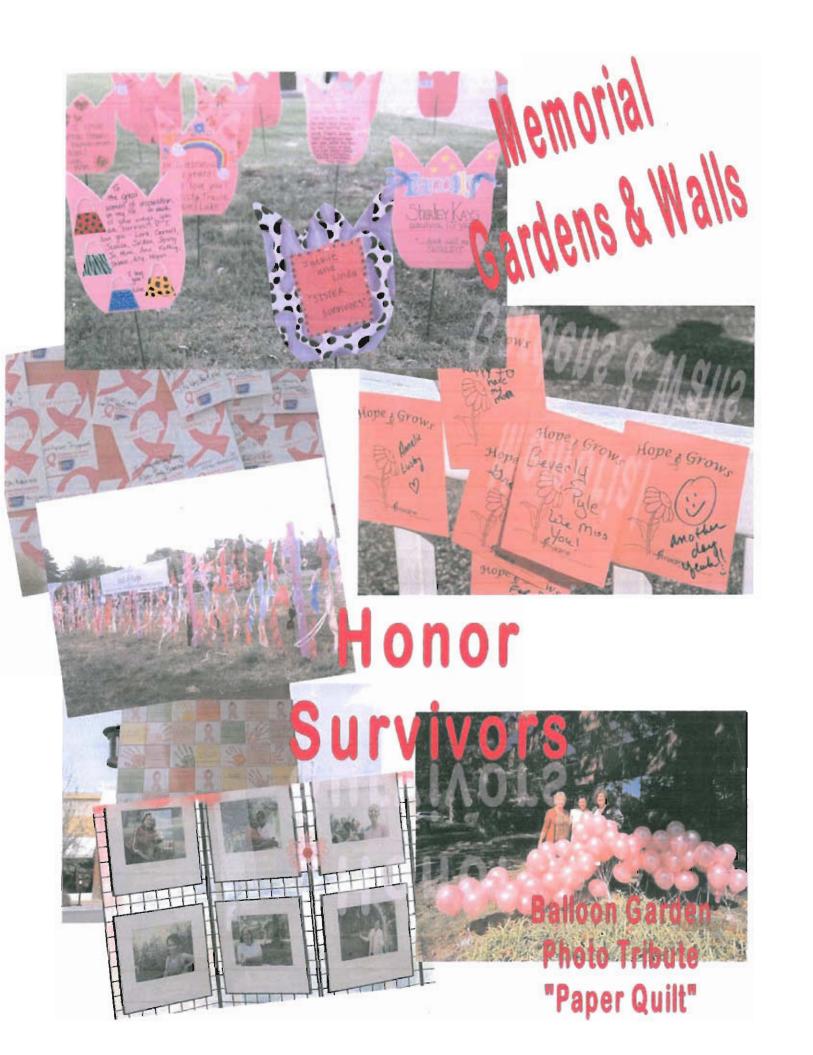


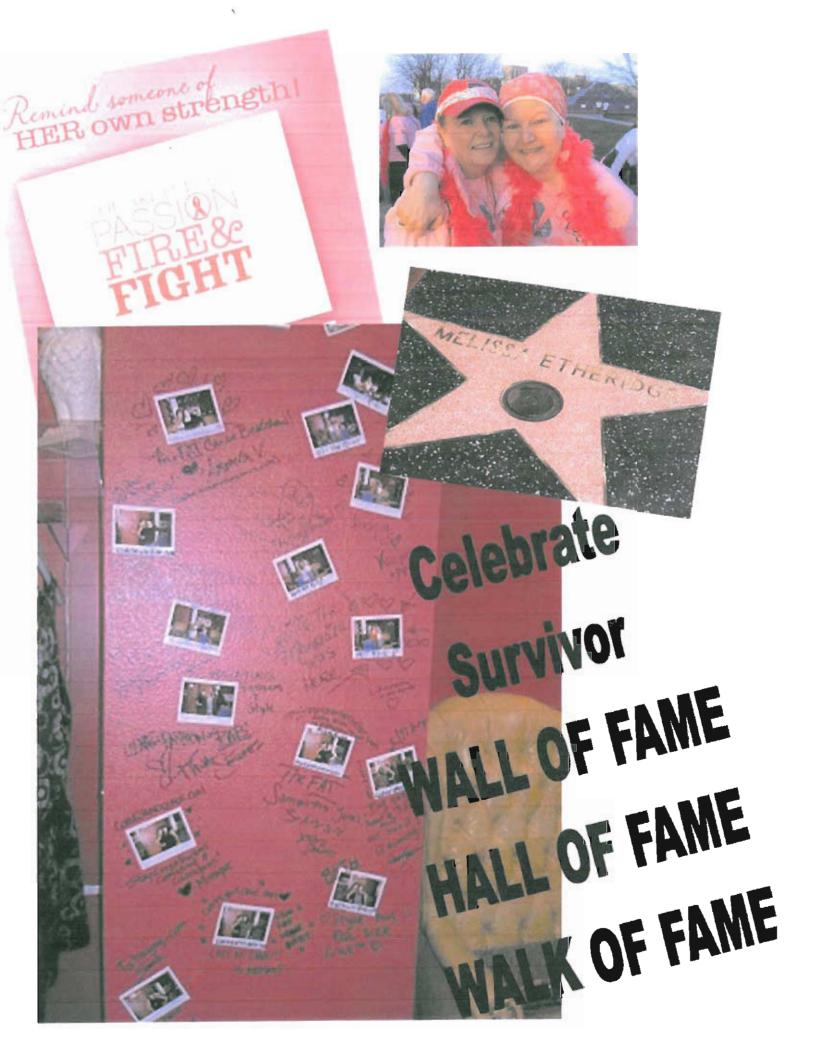
















Funds Raised on October 19th

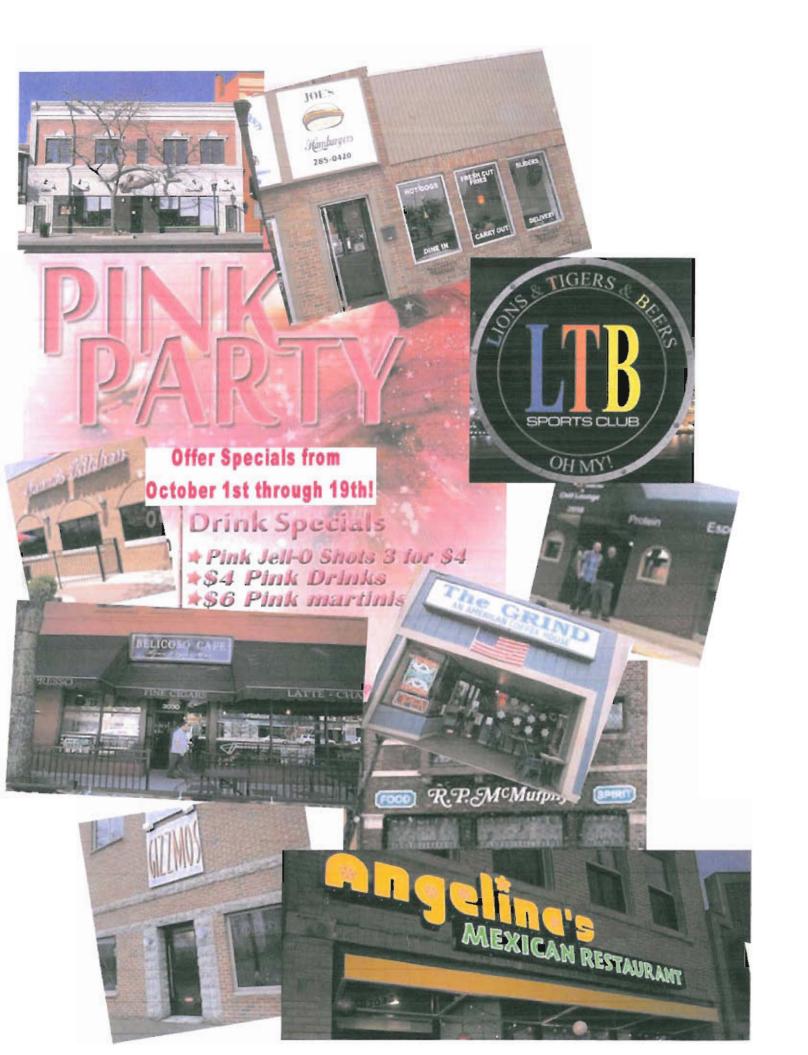
From Beer & Wine Sales

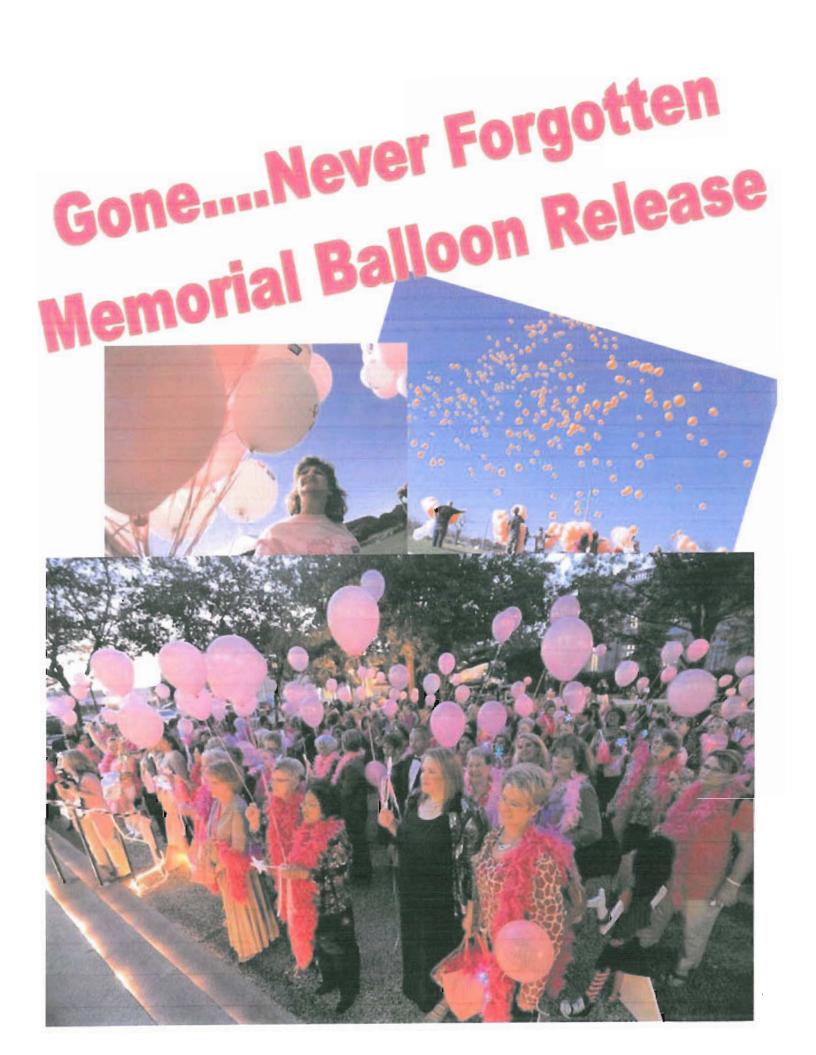
Will go Directly to the

Will go Directly to the

DDA Promotions & Design Fund

The Future Love Wyandotte Campaigns





WYANDOTTE COMMUNITY ALLIANCE



246 Sycamore Street Wyandotte, MI 48192

June, 2012

Mayor Peterson and Wyandotte City Council Members:

An almost 20-year old issue of Wyandotte Community Alliance owning \$60,000 to the city UDAG fund needs to be resolved. The current WCA Board (re-activated by Mayor DeSana in 2005) was approached in December of 2008 by Mr. Drysdale regarding this issue. WCA provided the information he requested at that time. In March of this year Kelly Roberts from Engineering brought the issue up again to WCA at Mr. Drysdale's request. Based on her concerns WCA did further research on the issue and found the attached information in the files of the former WCA Board from 1986 up to 2005.

- (1) Based on the attached information, WCA members contend that the 1993 \$60,000 from city UDAG funds was a GRANT. It was to be paid back *if WCA was no longer actively reinvesting their funds to benefit the City of Wyandotte* as stated in the WCA By-Laws which state "In the event of dissolution, all assets, real and personal, shall be distributed to the City of Wyandotte" (Article XII-Dissolution).
- (2) Based on the attached information, WCA Board members also contend that the 1995 \$30,000 from city UDAG funds was a LOAN. This loan was to be paid back upon the sale of the first of two homes on McKinley Street. The loan was repaid to the city on 4/4/1995.

Not being involved in either transaction, this current WCA Board must rely on past paperwork as the basis for these decisions. (Please note: Our contentions are also supported thru conversations with former WCA Board members Lyons, Feeger, and Milewski.) No paperwork was located referring to the 1993 money as anything but a grant and never referred to it as a loan as was done with the 1995 paperwork. There is nothing in writing in the WCA past files to indicate a payback clause, time frame/schedule, or any repayment request for the 1993 grant money. Our question then becomes, "Why when 1995 loan money was given to WCA and then repaid to the city UDAG fund, 1993 money was not also requested to be repaid since it was given to WCA prior to the 1995 money?"

WCA is asking the Mayor and Council to review the information provided by WCA. WCA would like to be resolved of any further obligation to pay any more money to UDAG unless the group dissolves when "all remaining assets, real and personal, shall be distributed to the City of Wyandotte", as per our By-Laws.

In your deliberations of this issue, please consider the following:

- 1. All WCA funds and personal efforts are dedicated to the betterment of the City of Wyandotte.
- 2. It is never a priority for WCA to make a profit on every project! WCA's records show since 1989, all money *gained or lost* on a project has been absorbed solely by WCA whose funds are still supporting great projects like the recent Maple Street renovation.
- 3. WCA *donated* \$40,000 to the rehabilitation of the Burn's House. We also provided a hands-on Manager for this project.
- 4. WCA uses Wyandotte vendors and contractors. We recycle and reuse building materials. We continually strive to incorporate the best products for the best cost on every project.
- 5. We currently work on one project at a time. The ability of WCA to accept another project is predicated on our financial status following our last project.

Wyandotte Community Alliance looks forward to working with the City on future projects. We appreciate your kind consideration of this matter and will accept your decision(s) on the issue.

Sincerely,

Lee Williams

WCA Chairman

Support documents for \$60,000 GRANT to Wyandotte Community Alliance

from UDAG Funds in 1993:

- A. November 11, 1993: Letter to Mayor and Council from Peter McInerney recommending a Grant of \$60,000 from UDAG funds to enable Wyandotte Community Alliance to undertake multiple projects.
- B. November 16, 1993: Council Resolution approving a Grant of \$60,000 from UDAG funds to WCA. This resolution states that Mayor and City Clerk are "authorized to execute the necessary documents" and be it further resoled that "when UDAG funds are returned by WCA, said funds are to be placed in the UDAG account."
- C. January 4, 1994: Minutes by WCA Secretary Raine indicating a Grant was approved by Council for \$60,000 from UDAG funds
- D. March 3, 1994: Letter to David Sabuda from WCA Board member Diana asking him to set up receivables for the \$60,000 approved by Council on 11/15/1993 so WCA could draw from Grant funds.
- E. April 19, 1994: Memo to Finance from WCA Treasurer Navarre requesting a draw of \$20,000 from the \$60,000 Grant.
- F. November 2, 1994: Letter from WCA Treasurer Navarre to David Sabuda requesting a final draw of \$40,000 from the \$60,000 Grant.
- G. November 2, 1994: Copy of Wyandotte City check # 057998 (stub) for \$40,000 draw with a notation of **GRANT**.
- H. December 16, 1994: WCA Treasurer's Report showing the deposit of the \$40,000 from the Grant.
- March 18, 1997: Letter from Randy Kalmbach of Look, Kalmbach, and Look PC to Hungerford and Company, auditors for WCA. Letter indicates "no awareness of any pending or threatened litigation or claims or assessments against Wyandotte Community Alliance existed as of September 30, 1996, until date of this letter".
- J. September 30, 1996: Hungerford & Company CPA Financial Report acknowledging the \$60,000 Grant, the two draws from the UDAG account, and no change in the Grant status. It also states that "if the funds become available to the WCA and no further activity takes place, this Grant should be returned to the City".
- K. June 5, 1997: Letter from WCA Treasurer Milewski to Mayor and Council forwarding a copy of 9/30/1996 Hungerford & Company Financial Report for their review.
- L. June 10, 1997: Council resolution accepting the 9/30/1996 Hungerford & Company report and placing it on file.
- M. June 30, 2001: Peter E. Dieringer, CPA Financial Statements and Supplemental Schedules for Quarter ended June 30, 2001 noting on page 6 that "In November of 1993 the Wyandotte City Council adopted a resolution to Grant the WCA \$60,000 from the UAG funds. The resolution as adopted requires that, if funds later become available to WCA and no further activity takes place, these Grant funds should then be returned to the City.
- N. Copy of Wyandotte Community Alliance By-Law (Article XII) on Dissolution: "In the event of dissolution, all assets, real and personal, shall be distributed to the City of Wyandotte".

City of Wyandotte Michigan

3131 BIDDLE AVENUE 48192 (313) 246-4512 FAX: 246-4498

DEPARTMENT OF COMMUNITY DEVELOPMENT
PETER J. MCINERNEY, DIRECTOR

MAYOR
JAMES R. DESANA

COUNCIL
RICHARD T. KELLY
JOHNNY A. KOLAKOWSKI
SAM A. PALAMARA
MARK A. PARYASKI
MARTIN J. SHIMKUS
LAWRENCE S. STEC

November 11, 1993

The Honorable Mayor James R. DeSana and City Council City Hall

Re: former 1720-28 McKinley and former 1734-38 McKinley

Dear Mayor and Council Members,

On September 13, 1993 Council approved exclusive negotiations between the Wyandotte Community Alliance (WCA) and AJC Homes, Inc. for the construction of two new single family homes in old Ford City within Enterprise Zone No. 3. Negotiations have been successfully completed.

The parties are ready to proceed contingent upon WCA's ability to finance the construction. The resources of WCA are presently committed to the successful completion of the construction and sale of the new single family home at 3800 9th Street.

This is to recommend that the City approve a grant of \$60,000.00 from UDAG funds to further capitalize WCA to enable it to undertake multiple projects and in particular for the construction of proposed 1724 and 1736 McKinley. Approval at this time will provide two new homes for that neighborhood as soon as possible as well as improving city-wide revitalization efforts prior the 1994 Festival of Homes on Forest Street.

Very truly yours,

Peter J. McInerney

Director

cc: Ken Czapski, WCA Chairman

David L. Sabuda

City of Myandotte Michigan

OFFICIALS
WILLIAM R. GRIGGS

CITY CLEAK

ANDREW A. SWIECKI CITY TREASURER

THEODORE H. GALESKI CITY ASSESSOR

3131 BIDDLE AVENUE 48192 (313) 246-4440 FAX: 246-4519 Administration

FAX: 246-4498 Clerk's Office

JAMES R. DESANA, MAYOR

November 16, 1993

COUNCIL

RICHARD T. KELLY
JOHNNY A. KOLAKOWSKI
SAM A. PALAMARA
MARK A. PARYASKI
MARTIN J. SHIMKUS
LAWRENCE S. STEC

Peter J. McInerney
Director of Community Development
City of Wyandotte

RESOLUTION

By Councilmember Martin J. Shimkus Supported by Councilmember Sam A. Palamara

RESOLVED by the City Council that WHEREAS, on January 11, 1993 Council approved the transfer of five parcels to the Wyandotte Community Alliance (WCA) for the construction of five new single family homes in Neighborhood Enterprise Zones; and WHEREAS, included in the five parcels are proposed 1724 and 1736 McKinley Street in Enterprise Zone No. 3 in old Ford City; and WHEREAS, the resources of WCA are presently committed to the successful completion of the construction and sale of the new single family home located at 3800 - 9th Street; and WHEREAS, Council is desirous of further capitalizing WCA to enable it to undertake multiple projects such as the two new homes on McKinley Street prior to the completion of current projects such as the 3800 - 9th Street; NOW, THEREFORE, BE IT RESOLVED THAT Council hereby approves a grant of Sixty Thousand Dollars (\$60,000.00) from the UDAG Fund to the Wyandotte Community Alliance (WCA) for WCA projects in general and in particular for the construction of proposed 1724 McKinley Street and proposed 1736 McKinley Street pursuant to the Program Outline (CDD 1/6/93) approved by the City Council on January 11, 1993; and BE IT FURTHER RESOLVED THAT the Mayor and City Clerk are hereby authorized to execute the necessary documents and BE IT FURTHER RESOLVED THAT when UDAG Funds are returned by WCA, said funds are to be placed in the UDAG account.

YEAS: Councilmen Kelly, Kolakowski, Palamara, Paryaski, Shimkus, Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, Barbara A. Kuczera, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on November 15, 1993.

BARBARA A. KUCZERA DEPUTY CITY CLERK

cc: Fin. Dept. City Eng. distributed with two copies in the file.

Barbara Diana told us a Mr. Terry Smith wants to buy the house next to the Tot Lot. Barb told him we would be going through a realtor on these properties to test our market. Barbara will set up an appointment with four realtors for interviews sometime in January.

MOTION: For Executive Approval to sign the contract with AJC (Vince & Joseph Cattone) to build both McKinley Street Homes. Moved by Ken Navarre, 2nd (E.F.) and approved.

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY Grant: All grant paperwork for this \$50K grant was processed by Barbara Diana and mailed including two \$10 checks. We have received another packet of information and Ken Czapski will go through all documents, and he will make the necessary phone calls to put this information in order.

NBD-CDC PARTNERSHIP:

Mr. Don Bailey from NBD (Detroit) called Barbara Diana and would like to meet with us. Barbara will call him about his letter of November 11 asking for our 1991-92 audit letter. Mr. Bailey would still like to do a project with the WCA.

The WCA 1992 tax paperwork has been done by David Sabuda, and mailed by Barbara Diana. The filings on our non-profit exempt from income tax forms for the State Dept. of Commerce have also been filled out by D. Sabuda and mailed by Barbara Diana. File copies were given to Ken Navarre to file in the WCA Financial with Ken Navarre.

A request for \$60K of UDAG funds was made to the Mayor & Council thru the Community Development Dept. (Peter McInnerney) for the WCA McKinley Street Projects. This grant was approved by Resolution and placed in our file. This money will be requested as soon as our projects are started in January, 1994.

EIGHTH AND FOREST PROJECT:

This corner lot will be our next project after the McKinley projects are near completion. We do have a gentleman interested in a home on this lot. IN JANUARY BRING IN OUR BOOKS OF HOME PLANS.

Our next meeting will be at 6:30pm Tuesday, January 4, 1994 at the MacNichol Home.

MOTION: For Executive Board approval to adjourn. Moved by Ken Navarre, 2nd. (M.L.) at 8:15pm.

Pat Raine

Secretary, WCA



2610 Biddle Avenue • Wyandotte, Michigan 48192 • (313) 246-4513

March 3, 1994

David L. Sabuda Director of Financial Services City of Wyandotte

Re: UDAG Fund

Dear David L. Sabuda,

Please set up the necessary receivables in the Wyandotte Community Alliance fund for the \$60,000.00 approved by Council Resolution dated November 15, 1993.

Wyandotte Community Alliance will request draws from the UDAG fund as required for construction of new single family homes.

Sincerely,

Barbara J. Biana

Board Member

DATE:

April 19, 1994

TO:

Finance

FROM:

Wyandotte Community Alliance

SUBJECT:

Transfer of funds

Please issue a check to Wyandotte Community Alliance in the amount of \$20,000.00 as a draw against the \$60,000.00 grant.

Kenneth C. Navarre Ad

Treasurer, WCA

November 2, 1994

David L. Sabuda Director of Financial Services City of Wyandotte

Re: UDAG Fund

Dear David L. Sabuda,

The Wyandotte Alliance has issued checks in the amount of \$80,000.00 to A.J.C. Homes, Inc. for work completed on the two homes on McKinley Street. The contract price is \$173,535.00 minus the \$80,000.00 leaves a balance of \$93,535.00.

Please issue a check to the Wyandotte Community Alliance in the amount of \$40,000.00 as the final draw against the \$60,000.00 grant approved by Council Resolution dated November 15, 1993.

Kenneth C. Navarre Treasurer, WCA

Ken Milange

A REASONER OF IN	TREASURER OF THE CITY OF WYANDOTTE	Λ.	VENDOR NO.	H01925
MUMABERS	DESCRIPTION	DATE	ACCOUNT NOS. PUND, ACT, ACNT	AMOUNT
GRANT	GRANT	11/02/94	0000	40,000,00

STUB TOTAL:

TOTAL

057998

WYANDOTTE COMMUNITY ALLIANCE TREASURER'S REPORT DEC. 16, 1994

Balance Forward: 11-01-94	\$67,533.68
Income: WGFCU Div 09-30-94 City of Wyandotte Grant 11-02-94	314.80
	107,848.48
Expenses: S.C. WGFCU 10-07-94 Ck. #1316 - 12-01-94 - A.J.C. Homes	1.00
1724 McKinley	5,000.00
	102,847.48
RECONCILLIATION OF FUNDS:	
Checking Acc't. Statement - WGFCU (Monthly) Savings Acc't. " - WCFCU (Quarterly)	30,860.96 37,326.52
Deposit not on statement	68,187.48
	108,187.48
Checks Outstanding:	
#1315 D. Dyjack 10-17-94 #1316 A.J.C. Homes 12-02-94	340.00 5,000.00
BALANCE: 12-06-92	102,847.48
WCA/NBD-CDC Partnership Acc't. @NBD	
Balance Forward: 11-01-94	400.00
Income: Expense:	0
BALANCE: 12-06-94	400.00
REVOLVING LOAN BALANCE - WCFCU 9-23-94	9,390.74
6 Loans in effect 9-23-94	

Submitted 12-06-94

Ken C. Navarre - Treasurer

LOOK, KALMBACH AND LOOK

PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

2241 OAK STREET WYANDOTTE, MICHIGAN 48192-5390

RANDY L. KALMBACH WILLIAM R. LOOK JOSEPH PALAMARA STEVEN R. MAKOWSKI (313) 285-6500 FAX (313) 285-4160 RICHARD W. LOOK (1912 - 1993)

March 18, 1997

Hungerford & Co. 13305 Reeck Road Southgate, Michigan 48195

Re: Wyandotte Community Alliance

Gentlemen:

Please be advised that our office is not aware of any pending or threatened litigation or claims or assessments against Wyandotte Community Alliance.

This is to further advise that whenever in the course of performing legal services for Wyandotte Community Alliance with respect to a matter recognized to involve an unasserted possible claim or assessment that may call for financial statement disclosure, and that we have formed a professional conclusion that the alliance should disclose or consider disclosure concerning such possible claim or assessment, that as a matter of professional responsibility to Wyandotte Community Alliance, our firm will so advise them and will consult with them concerning the question of such disclosure and the applicable requirements of Statement of Financial Accounting Standards No. 5.

Our response includes matters that existed as of September 30, 1996 and also during the period from that date to the effective date of this letter. This is to further advise that Wyandotte Community Alliance is not indebted to our firm for any services or expenses as of September 30, 1996.

Respectfully submitted,

LOOK, KALMBACH and LOOK

Professional Corporation

Randy L. Kalmbach

RLK:mek

cc: Pete Nelson, Chairman

Notes to Financial Statements

September 30, 1996

Note 3 GRANTS RECEIVABLE:

Michigan State Housing Development Authority
In January of 1991 the WCA received a grant in the amount of \$33,000.
These grant funds were set up into a revolving loan account with the Wyandotte Community Federal Credit Union (WCFCU) for the purpose of establishing collateral for residential improvement loans of which the WCA acts as a guarantor on the WCFCU loans.

Currently the WCA has no loans for which it is acting as the guarantor with the WCFCU. The balance of this grant is not subject to any restrictions and remains at \$33,000. The change in the restriction requirement from the year ended September 1995 to the year ended September 1996 amounted to \$3,586 and was recognized as grants received revenue in 1996.

City of Wyandotte
In November 1993 the City Council of Wyandotte adopted a resolution to grant the WCA \$60,000 from UDAG funds. As of the year ending September 30, 1994, \$20,000 had been received by the WCA and recognized as revenues in the respective year.

During the year ended September 30, 1995 the balance of \$40,000 grants receivable had been received by the WCA and recognized as revenue.

As of the year ended September 30, 1996 the status of the grant has not changed.

The resolution as adopted requires that, if the funds become available to the WCA and no further activity takes place, this grant should be returned to the City.

Note 4 INVENTORIES:

Construction Costs and Land - Restricted
Construction costs and land at its valuation basis are capitalized individually for each project which is initiated. When final completion and sale occurs, the capitalized amounts are expensed to program services construction costs. As of the year ended September 30, 1996 there were no projects or land held soley by the WCA.

Two properties, 806 Forest and 1714 McKinley were held by the WCA in restricted inventory at September 30, 1995. However the referenced properties, where transferred from the WCA to the WCA/NBDCDC partnership along with other capitalized costs as part of the capital contributions from the WCA to the partnership as of September 30, 1996.

(Continued)



2610 Biddle Avenue • Wyandotte, Michigan 48192 • (313) 246-4513

June 5, 1997

The Honorable Mayor Lawrence S. Stec and City Council City Hall

Re: Independent Auditor's Report

Deana Milewski

Dear Mayor and Council:

A copy of the recently completed Independent Auditor's Report prepared by Hungerford & Co., Certified Public Accountants covering the period ending September 30, 1996 is enclosed for your review.

The Wyandotte Community Alliance thanks the Mayor and Council for its support.

Yours truly,

Barbara Diana Milewski

Treasurer

cc: Todd L. Drysdale, Acting Director of Financial Services Enc.

City of Myandotte Michigan

OFFICIALS
WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECK!
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR

3131 EXPOLE AVENUE 48192 (313) 248-4440 FAX: 248-4519 Administration FAX: 246-4498 Clerk's Office

LAWRENCE S. STEC, MAYOR

COUNCIL

RICHARD T. KELLY JOHNNY A. KOLAKOWSKI SAM A. PALAMARA MARK A. PARYASKI MARTIN J. SHIMKUS PATRICK J. SUTKA

June 10, 1997

RESOLUTION

Barbara Diana Milewski Wyandotte Community Alliance 2610 Biddle Avenue Wyandotte MI 48192

By Councilmember Johnny A. Kolakowski Supported by Councilmember Patrick J. Sutka

RESOLVED by the City Council that the communication from the Wyandotte Community Alliance submitting their Independent Auditor's Report is hereby received and placed on file.

MOTION UNANIMOUSLY CARRIED

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on June 9, 1997.

WILLIAM R. GRIGGS

CITY CLERK

cc: Fin. Dept.

Accordingly, the Corporation shall exercise all of its powers whenever, as often as necessary and to the fullest extent possible, to indemnify such persons. Such indemnification shall be limited or denied only when and to the extent provided above unless the Michigan Nonprofit Corporation Act or other applicable legal principles limit or deny the corporation's authority to so act. This Article and the indemnification provisions of the Michigan Nonprofit Corporation Act (to the extent not otherwise governed by controlling precedent) shall be construed liberally in favor of the indemnification of such persons.

ARTICLE XI AMENDMENTS

The Board of Director may amend the Corporation's Articles of Incorporation, and these Bylaws to include or omit any provision which could be lawfully included or omitted. Any number of amendments, or an entire revision or restatement of the Articles of Incorporation or bylaws, may be submitted and voted upon at a single meeting of the Board of Directors and be adopted at such meeting a quorum being present, upon receiving the affirmative vote of not less than two-thirds of the whole number of Directors. However, amendment of Article II (Purposes) of the Articles of Incorporation may be made only with the unanimous approval and resolution of all qualified Directors.



ARTICLE XII DISSOLUTION

In the event of dissolution, all assets, real and personal, shall be distributed to the City of Wyandotte.

Date

Kenneth Navarre, Secretary

CDD 8/21/89-8/28/89 -10/09/89

Support documents for \$30,000 LOAN to Wyandotte Community Alliance

from UDAG funds in 1995:

- A. March 9, 1995: Letter to Mayor and Council from Peter McInerney recommending an advance to WCA for \$30,000 from UDAG funds for garage construction at 2 McKinley Street homes.
- B. March 14, 1995: Council resolution approving an advance to WCA of \$30,000 from UDAG funds to be repaid from the sale of the first of the 2 McKinley Street homes.
- C. March 14, 1995: Letter to David Sabuda from WCA Treasurer Navarre requesting a check for \$30,000 LOAN from UDAG funds.
- D. March 15, 1995: Copy of Wyandotte City check # 060196 for \$30,000 with stub notation of LOAN.
- E. April 4, 1995: Wyandotte Treasurer's Report listing the \$30,000 as a deposit to the WCA Credit Union account.
- F. June 19, 1995: Letter to City of Wyandotte from WCA Treasurer Navarre forwarding a WCA check #201 to repay the 3/14/1995 Loan of \$30,000.
- G. June 19, 1995: Copy of WCA check for \$30,000 repayment of Loan.
- H. July 11, 1995: Wyandotte Treasurer's Report listing the \$30,000 WCA check to the city to repay Loan.
- June 27, 1995: Council resolution submitting repayment to UDAG funds of \$30,000 from Wyandotte Community Alliance.
- J. November 16, 1995: WCA sale information on 1736 and 1724 McKinley Street. Report indicates a total loss of \$20,204.14. NOTE: A portion of the loss was UDAG funds.



3131 BIDDLE AVENUE 48192 (313) 248-4512

DEPARTMENT OF COMMUNITY DEVELOPMENT
PETER J. MCINERNEY, DIRECTOR

March 9, 1995

MAYOR
JAMES R. DISANA

COUNCIL
RICHARD T. KELLY
JOHNNY A. KOLAKOWSKI
SAM A. PALAMARA
MARK A. PARYASKI
MARTIN J. SHIMKUS
LAWRENCE S. STEC

The Honorable Mayor James R. DeSana and City Council City Hall

Re: Wyandotte Community Alliance (WCA)

Dear Mayor and Council,

This is to advise you that the two new homes on McKinley Street in Old Ford City are now officially "For Sale" by WCA. The homes are being marketed at less than \$100,000.00 each through the Multiple Listing Service of the Down River Association of REALTORS, utilizing licensed brokers who are Wyandotte-based. The home located at 1724 McKinley is listed with Mr. Charles Mix, Century 21-A1A (Phone 283-8800). The home at 1736 McKinley is listed with Ms. Linda Ciarrocchi and Mr. Joseph Kabalka of the Ford Realty Group (Phone 284-5277).

WCA owns both homes "free and clear" and has invested, at this point, approximately \$90,000.00 in each house. WCA plans, and this Department supports, the construction of garages, to be included in the the sale price of the homes. WCA had intended to finance the construction of two garages, estimated to cost approximately \$9,500.00 each, by utilizing grant funds from the Michigan State Housing Development Authority (MSHDA). See attached awarding letter in the amount of \$50,000.00 dated September 4, 1993. MSHDA has since concluded that the scope of this WCA project as it has evolved, no longer meets MSHDA program regulations.

Therefore, this is to recommend that the City advance WCA the amount of \$30,000.00 from the UDAG fund to construct the garages and meet other short term cash needs until the homes have been sold. At that time WCA can repay the \$30,000.00 and have sufficient capital to undertake its next project- the construction of a new single family home at former 804 Forest.

Very truly yours

Peter J. McInerney

Director

cc: Ken Czapski, Chairman James L. Logue, III; MSHDA City of Mygndotte Michigan

OFFICIALS

WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECKI

CITY THEASURER

THEODORE H. GALESKI

3131 6100 LE AVENUE-48192 (313) 246-4440 FAX: 736-4519 Administration

JAMES R. DESANA, MAYOR

COUNCIL

RICHARD T. KEŁŁY
JOHNNY A. KOLAKOWSKI
SAM A. PALAMARA
MARK A. PARYASKI
MARTIN J. SHIMKUS
LAWRENCE S. STEC

March 14, 1995

WERE IT 15!

Peter J. McInerney
Director of Community Development
City of Wyandotte

RESOLUTION

By Councilmember Sam A. Palamara Supported by Councilmember Mark A. Paryaski

RESOLVED by the City Council that Council acknowledges receipt of the communication from the Director of Community Development dated March 9, 1995 anding the Wyandotte Community Alliance (WCA) and CONCURS with the 1.commendation therein and hereby APPROVES an advance to WCA in the amount of \$30,000.00 from the UDAG Funds to be repaid from the sale proceeds of the first home and be it further resolved that the Director of Financial Services is hereby authorized to make the necessary and property arrangements and the Mayor and City Clerk are authorized to execute the necessary documents subject to the approval of the Department of Legal Affairs.

YEAS: Councilmen Kelly, Kolakowski, Palamara, Paryaski, Shimkus, Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on March 13, 1995.

WILLIAM R. GRIGGS CITY CLERK

William & String

City Assessor



2610 Biddle Avenue • Wyandotte, Michigan 48192 • (313) 246-4513

March 14, 1995

David L. Sabuda Director of Financial Services City of Wyandotte

Re: UDAG Fund

Dear David L. Sabuda,

Please issue a check to the Wyandotte Community Alliance in the amount of \$30,000.00 against the \$30,000.00 loan approved by Council Resolution dated March 13, 1995.

The loan will be paid upon sale of the first home sold on McKinley Street.

Kenneth C. Mavarre/Ld Kenneth C. Navarre Treasurer, WCA

NBD BANK NA - BRANCH #480

TREASURER OF THE CITY OF WYANDOTTE WYANDOTTE, MICHIGAN

060196

-

DATE

CHECK NO.

AMOUNT

PAY TO THE ORDER OF:

3/15/95

60196

**\$30,000,00

TREASURER OF THE CITY OF WYANDOTTE

WYANDOTTE COMMUNITY ALLIANCE

#O60196# #O72000326# 170004300014#

TREASURER OF THE CITY OF WVANDOUTE

TREASURER OF THE CITTOF WIAMDOTTE				
INVOICE	DESCRIPTION	DATE	ACCOUNT NOS.	AMOUNT
NUMBERS	OCOUNT HOIS	Mais	FUND, ACT, ACN'T	AWOO!!!
LOAN	LOAN	3/14/95	201	30,000.0

TOTAL

060196

gave to Ken N. 3/15/95

WYANDOTTE COMMUNITY ALLIANCE TREASURER'S REPORT Apr.04, 1995

Balance Forward: 03-07-95	\$91,908.27
Income: City of Wyandotte Loan 03-14-95	30,000.00
income. erey or wyandoroc boan os in ss	121,908.27
Expenses: S.C. WGFCU 02-07-95	1.00
* Ck. #1324 - 03-07-95 A.J.C. Homes 1736 McKinley - 7th Payment	43,417.16
Ck. #1325 - 03-10-95 A.J.C. Homes 1724 McKinley - 7th Payment	41,111.00
Ck. #1326 ~ 03-07-95 Tulik's Carpet Ck. #1327 - 03-22-95 A.J.C. Homes	941.40
1724 McKinley - overcost Ck. #1328 - 03-22-95 A.J.C. Homes	1,728.40
1736 McKinley ~ Overcost	1,813.62
	32,895.69
RECONCILLIATION OF FUNDS:	Δ.
Checking Acc't. Statement - WFGCU(Monthly) 2-28-95 Savings Acc't. Statement - WCFCU(Quartly)12-31-94	
	91,907.27
03-17-95 - \$30,000.00 Transferred from Savings account to Checking Account. See next statement.	
Checks Outstanding:	
#1324 - A.J.C. Homes #1325 - A.J.C. Homes	43,417.16 41,111.00
#1326 - Tuliks #1327 - A.J.C. Homes	941.40 · 1,728.40 ·
#1328 - A.J.C. Homes	1,813.62 /
Loan not on Credit Union Statement (Deposit)	2,895.69 30,000.00
BALANCE: 04-04-95	32,895.69
WCA/NBD-CDC Partnership Acc't. @NBD	
Balance Forward: 02-28-95	400.00
Income: Expense:	0 0
BALANCE: 04-04-95	400.00
REVOLVING LOAN BALANCE - WCFCU 01-09-95	7,438.08



2610 Biddle Avenue • Wyandotte, Michigan 48192 • (313) 246-4513

June 19, 1995

City of Wyandotte 3131 Biddle Ave. Wyandotte, Mich. 48192

Honorable Mayor & Council:

#201 in the amount of \$30,000.00 as repayment for the loan from UDAG funds as authorized by Council Resolution on April 13, 1995.

The Alliance extends their appreciation for your assistance which allowed us to complete and sell the two new homes . on McKinley St.

Sincerely,

Wyandotte Community Alliance

Kenneth C. Navarre

Treasurer

THE SAME THE SAME SHOWN	XXXXIIIV	Distille
	74-8606/2724	201
WYANDOTTE COMMUNITY ALLIANCE 2610 BIDDLE AVENUE WYANDOTTE, MI 48192	June 19, 19 9	5
PAY TO THE ORDER OF City of Wyandotte	\$ 30.	000.00
- Thirty Thousand & no/100	DOLLA	ARS
WYANDOTTE COMMUNITY FEDERAL CREDIT UNION WYANDOTTE, MICHIGAN 48192		
Memo UDAT - REPARTENT	unet Chavasse- presuser	

.

WYANDOTTE COMMUNNITY ALLIANCE TREASURER'S REPORT JULY 10, 1995

Balance Forward:	06-06-95	\$103,213.99
Income:		00 103,213.99
Expense: WGFCU " " " " " WCFCU	#1337 - 06-05-95 - Southshore #1338 - 06-12-95 - MichCon - 1724-1736 McKinley #1339 - 06-12-95 - Munic. Service - 1724-1736 McKinley Electric #1340 - 06-12-95 - Hungerford Annual Audit #1341 - 06-21-95 - State of Mich. Partnership Renewal #1342 - 06-23-95 - City of Wyandotte Closing Cost 1724 McKinley #201 - 06-19-95 - City of Wyandotte UDAG Loan Repayment	9,500.00 25.70 28.13 1,500.00 10.00 201.00
RECONCILLIATION OF	F FUNDS:	61,949.16
Checking Acc't. " Savings "	Statement - WGFCU - 05-31-95 " - WCFCU - 05-31-95 " - WCFCU - 05-31-95	14,591.48 80,862.00 7,760.51 103,213.99
#1337 #1338 #1339 #1340 #1341 #1342 #201 BALANCE: 07-1		9,500.00 25.70 28.13 1,500.00 10.00 201.00 30,000.00 61,949.16
WCA/NBD-CDC Partne	rship Acc't. with NBD	
Balance Forward:	06-06-95	400.00
Income Expense		00 00
BALANCE: 07-1	4 -95	400.00
REVOLVING LOAN BAL	ANCE - WCFCU 01-09-95	7,438.08
K. Navarre Treasur	er 07-1 ¢ -95	

City of Wyandotte Michigan

OFFICIALS WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECKI CITY TREASURER

THEODORE H. GALESKI CITY ASSESSOR 3131 BIDDLE AVENUE 48192 (313) 246-4440

FAX: 246-4519 Administration FAX: 246-4498 Clerk's Office

JAMES R. DESANA, MAYOR

COUNCIL

RICHARD T. KELLY JOHNNY A. KOLAKOWSKI SAM A PALAMARA MARK A. PARYASKI MARTIN J. SHIMKUS LAWRENCE S. STEC

June 27, 1995

Kenneth C. Navarre, Treasurer Wyandotte Community Alliance City of Wyandotte

RESOLUTION

By Councilmember Martin J. Shimkus Supported by Councilmember Sam A. Palamara

RESOLVED by the City Council that the communication from the Wyandotte Community Alliance submitting a repayment to the UDAG Funds in the amount of \$30,000.00 is hereby received and placed on file.

MOTION UNANIMOUSLY CARRIED

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on June 26, 1995.

WILLIAM R. GRIGGS

CITY CLERK

cc: City Eng.

Dir. Comm. Dev.

Fin. Dept.

WYANDOTTE COMMUNITY ALLIANCE

	1736 McKinley	1724 McKinley
SALE PRICE Carpet allowance	\$100,000.00 - 1,100.00 98,900.00	\$96,900.00
CLOSING COST:	30,300.00	96,900.00
Broker Commision (6%) Transfer tax VA Cost Recording fee Closing fee Title policy SUBTOTAL	\$ 6,000.00 900.00 0 13.00 0 25.00 \$ 6,938.00	\$ 5,814.00 873.00 420.00 13.00 200.00 <u>25.00</u> \$ 7,345.00
Utilities Insurance Water refund Whims Ins. refund TOTAL SOFT COST:	133.07 309.00 - 1.69 -79.31 \$ 7,299.07	211.99 309.00 - 1.69 -49.73 \$ 7,814.57
Less Hard Cost Less Soft Cost	- \$101,153.46 - 7,299.07	-\$ 99,737.04 - 7,814.57
TOTAL COST OF PROJECT:	\$108,452.53	\$107,551.61
PROJECT PROFIT (OR LOSS)	(\$ 9,552.53)	(\$10,651.61)
TOTAL LOSS:	(\$20,204.14)	
Amount from Sale Escrow refund Total Paid to WCA	\$80,862.00 11,100.00 \$91,962.00	\$89,555.00 200.00 \$89,755.00

11/16/95

WYANDOTTE COMMUNITY ALLIANCE

	1736 McKinley	1724 McKinley
Property Cost	1.00	1.00
Base Contract	\$87,424.00	\$86,111.00
Extra Cost:		
Materials	1,813.62	1,728.48
Vinyl flooring	454.84	486.56
Light Fixture	50.00	
Garage & Driveway	9,500.00	9,500.00
extra cost for garage	1,910.00	1,910.00
TOTAL CONSTRUCTION COST:	\$101,153.46	\$ 99,737.04

LOOK, MAKOWSKI AND LOOK

PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW 2241 OAK STREET WYANDOTTE, MICHIGAN 48192

> (734) 285-6500 FAX (734) 285-4160

> > June 14, 2012



RICHARD W. LOOK (1912 - 1993)

WILLIAM R. LOOK STEVEN R. MAKOWSKI

To:

Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Addressing City Council by the Public

Dear Mayor and City Council:

I was directed to report on the status of the law concerning personal attacks made by the public at a public meeting. The Open Meetings Act indicates that a person shall be permitted to address a meeting of the public body under rules established and recorded by the public body. The courts have interpreted the purpose of the Open Meetings Act to promote governmental accountability by facilitating public access to official decision making and to provide a mechanism through which the general public may understand issues and decisions of public concern.

The attorney general has noted that historically the public's right to attend the meeting of a public body was limited to the right to observe and hear the proceedings so as to be informed of the manner that decisions are made. The attorney general indicates that the Open Meetings Act provides an additional right for the public to address the body subject to rules established and recorded by the public body. The rules generally would cover the length of time a person may address the public body, the time in a meeting when the public may address the public body, the requirement of identification of the speaker (name and address) prior to addressing the public body, and reasonable rules to make sure the meeting is conducted in an orderly and proper manner.

With regards to the issue of "personal attacks", the city council may adopt a rule which prohibits a person from using the council's and public's time to make a personal attack upon an individual. However, this does not prohibit a person from referring to a manner in which an elected official carries out his or her duties. When the attack is totally unrelated to the manner in which the elected official performs his or her duties, then said attack may be prohibited by the public body's rules. The Michigan courts have noted that comments by a citizen during a public meeting are not absolutely privileged merely because the comments are made during a meeting and may involve a public matter.

Page 2 June 14, 2012 Addressing City Council by the Public

The U.S. Supreme Court has ruled that "fighting words" which are words which by their utterance inflict injury or tend to incite an immediate breach of the peace are excluded from first amendment protection. The U.S. Supreme Court ruled:

"There are certain well-defined and narrowly limited classes of speech, the prevention and punishment of which have never been thought to raise any constitutional problem. These include the lewd and obscene, the profane, the libelous, and the insulting or "fighting" words those which by their very utterance inflict injury or tend to incite an immediate breach of the peace. It has been well observed that such utterances are no essential part of any exposition of ideas, and are of such slight social value as a step to truth that any benefit that may be derived from them is clearly outweighed by the social interest in order and morality." *Chaplinsky vs. New Hampshire*.

The city currently has a recorded policy about addressing a meeting as set forth in the attached council resolution dated July 12, 2005, and as found on the city's website entitled "Addressing the Council". Perhaps this policy should be clarified to define what is meant by a personal attack. For example, the definition could include the calling of names, disparaging a person's character or any other similar type activity which is unrelated to the manner in which the elected official performs his or her duties. In addition, the city council may wish to consider expanding this policy to prohibit personal attacks on any individual whether present at the meeting or not and to require the comments to be addressed so that proper decorum will be maintained.

Respectfully submitted, Department of Legal Affairs LOOK, MAKOWSKI and LOOK, P.C.

Welin R frok

William R. Look

WRL:mag

Enclosures

Council Meeting Protocol

All communications, records, or any other information submitted to the City Clerk's office to be placed on the City Council agenda will be treated as a public record, and will be placed upon the city website.

Presenting Business, Addressing the Council, and Dress Code

Presenting your items of business before the City Council

The deadline for submitting Agenda items is 4:30 pm the Thursday prior to Council Meeting. (Please submit a single original document addressed to The Honorable Mayor and Council.)

Addressing the Council

RESOLVED by the City Council that effective, immediately, persons may address the City Council under the following rules:

- 1.) Any person may address the Mayor and Council at the conclusion of Communications-Miscellaneous and prior to Communications from City and Other Officials.
- 2.) The total time that a person may address the City Council is five (5) minutes unless the City Council, by majority, votes to suspend this rule.
- 3.) When the time limit expires, the chairman of the evening shall so notify the speaker and permit he or she to complete their address within the next thirty (30) seconds.
- 4.) If the speaker has not finished at the end of thirty (30) seconds, the Mayor or other presiding official shall strike the gavel and direct the speaker to guit speaking immediately.
- 5.) Each person who wishes to address the Council shall step up to the podium and state his or her name and address. No speaker may make personal attacks upon any officer, employee, or City Council member or other elected official, that is totally unrelated to the manner in which the officer, employee, or City Council member or other elected official performs his or her duties. No person shall use threatening or abusive language when addressing the city Council. Comment shall be directed to the Mayor and City Council and not to members sitting in the audience. Any person who violates this section shall be directed by the Mayor or other presiding officer to be orderly and silent.
- 6.) If the person addressing the Council refuses to become silent when directed, or if any person is committing a breach of the peace or is disturbing or disrupting the Council meeting, the Mayor and person presiding at the City Council meeting shall order the person to leave the Council meeting. If the person refuses to leave as directed, the Mayor or presiding officer may direct any law enforcement officer who is present or any other City Official to escort the violator from the meeting.
- 7.) Any member of the public may address the Mayor and City Council on any agenda item at the conclusion of Communications from City and Other Officials.

Dress Code

City Council adopted a dress code under the authority of Section 3 of the Michigan Open Meetings Act and Section 71 of the Wyandotte City Charter that states as follows:

To maintain the dignity and decorum of the City Council Meetings and so as not to disrupt said meetings no person shall be allowed to attend and/or address the Wyandotte City Council unless they are dressed in proper attire. Persons not wearing shoes or wearing inappropriate clothing such as tank top-type I-shirts, bathing suits, and inappropriate shorts and men's hats or caps or the like shall be excluded from the meetings."

Meeting Times

Signs advising the public of these rules are posted on the first floor of the City Hall Building and immediately outside the City Hall Chambers.

All City Council Meetings may be viewed on Local Access Channel 16 on the following dates and times:

Monday at 11:00 pm Tuesday at 9:00 am and 1:30 pm Friday at 11:00 am, 2:00 pm and 8:00 pm Saturday at 9:00 am

William R. Griggs CITY CLERK

Sharon Senkowski DEPUTY TREASURER

Collegn A. Keehn CITY ASSESSOR



COUNCIL
Toud M. Browning
Sheri M.
Sutherby-Fricke
Johnny A.
Kolakowski
Joseph Peterson
Jason Ptak
Patrick J. Sutka

JAMES R. DESANA MAYOR

July 12, 2005

RESOLUTION

James R. DeSana Mayor 3131 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Patrick J. Sutka Supported by Councilman Johnny A. Kolakowski

RESOLVED by the City Council that effective, immediately, persons may address the City Council under the following rules:

- 1.) Any person may address the Mayor and Council at the conclusion of Communications-Miscellaneous and prior to Communications from City and Other Officials.
- 2.) The total time that a person may address the City Council is five (5) minutes unless the City Council, by majority, votes to suspend this rule.
- 3.) When the time limit expires, the chairman of the evening shall so notify the speaker and permit he or she to complete their address within the next thirty (30) seconds.
- 4.) If the speaker has not finished at the end of thirty (30) seconds, the Mayor or other presiding official shall strike the gavel and direct the speaker to quit speaking immediately.
- 5.) Each person who wishes to address the Council shall step up to the podium and state his or her name and address. No speaker may make personal attacks upon any officer, employee, or City Council member or other elected official, that is totally unrelated to the manner in which the officer, employee, or City Council member or other elected official performs his or her duties. No person shall use threatening or abusive language when addressing the city Council. Comment shall be directed to the Mayor and City Council and not to members sitting in the audience. Any person who violates this section shall be directed by the Mayor or other presiding officer to be orderly and silent.
- 6.) If the person addressing the Council refuses to become silent when directed, or if any person is committing a breach of the peace or is disturbing or disrupting the Council meeting, the Mayor and person presiding at the City Council meeting shall order the

person to leave the Council meeting. If the person refuses to leave as directed, the Mayor or presiding officer may direct any law enforcement officer who is present or any other City Official to escort the violator from the meeting.

7.) Any member of the public may address the Mayor and City Council on any agenda item at the conclusion of Communications from City and Other Officials.

MOTION UNANIMOUSLY CARRIED

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on July 11, 2005.

William R. Griggs City Clerk

William R Lingar

CC: Clerk, Councilmembers, City Attorney

William R. Griggs CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



COUNCIL Todd M. Browning James R. DeSana M. Sutherby-Fricke Daniel E. Galeski Leonard T. Sabuda Lawrence S. Stec

JOSEPH R. PETERSON MAYOR

June 14, 2012

Mayor Joseph Peterson and City Councilmembers 3131 Biddle Avenue Wyandotte, Michigan 48192

Re: SUSHI BAR 130 MAPLE

Dear Mayor Peterson and Councilmembers:

The following was received and addressed in the Wyandotte City Clerk's Office; due to the new law that took place in April, 2012 at the State level relative to the processing of new liquor license requests.

Request from Japanese & American Bistro to transfer ownership of a Class C 2012 SDM licensed business including Sunday Sales and Dance Permit from the Maveric Saloon; Wild B Corporation 2946-7th to 130 Maple Street, Wyandotte, Michigan, Wayne County.

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and Legal Departments.

In view of the above, said application is being forwarded to you for your consideration.

Sincerely yours,

William R. Griggs

City Clerk

CC: Attachments

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



JOSEPH R. PETERSON MAYOR COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrenee S. Stee

June 12, 2012

Mark Kowalewski, City Engineer
Robert J. Szczechowski, Assistant Finance Director/Deputy City Treasurer
Melanie McCoy, General Manager Municipal Service
William R. Look, Department of Legal Affairs
Chief Daniel J. Grant, Police Chief
Chief Jeffrey Carley, Fire Chief

Re: SUSHI BAR 130 MAPLE

The Clerk's Office has received a request from Japanese & American Bistro for a transfer of a Class C 2012 SDM licensed business including Sunday Sales and Dance Permit from the Maveric Saloon; Wild B Corporation 2946-7th Street to 130 Maple Street, Wyandotte, Michigan, Wayne County.

Please review said request as it pertains to your department...

Maria Johnson



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505 Toll Free (866) 813-0011 • www.michigan.gov/lcc Business ID: 755

Request ID: (For MLCC use only)

Application for New License, Permits, or Transfer of Ownership or Interest in License

(Retail License Applicants) Part 7a - Name and Address Each stockholder/member/partner must complete Part 7b of the application. (For companies with multiple stockholders/members/partners, please make copies of this section for each individual to complete) Administrative rule R 436.1115 provides that an applicant for a license shall submit fingerprints and undergo investigation by the Commission. Fingerprints are not required for an applicant previously fingerprinted for a license with the Commission. If your local police agency does not have paper fingerprint cards, please contact the MLCC today at (866) 813-0011 and we will send them to you right away. • Please attach the the fingerprint card and \$30.00 fee payable (for each card) to the State of Michigan and return them to the Lansing office of the Michigan Liquor Control Commission. Mahmoud Mazloum Name: 4635 Roosevelt, Dearborn, Michigan 48125 Home address: Business Phone: 810-877-8083 Cell Phone: 810-877-8083 E-mail address: Part 7b - Personal Information (Individuals) Social Security Number: Date of Birth: Are you a citizen of the United States of America? X Yes ∏ No (If you answered "no", you will be asked to provide documentation to verify citizenship If you are/were married remember to list your prior name(s) or during Have you ever legally changed your name? X No naturalization or court process. If you answered yes, please state your prior name(s) (including maiden): Have you ever been arrested? Yes No If yes, list below (attach additional pages if necessary) Date City/State Charge Disposition Manal F. Fadel If you are currently married, what is your spouse's full name? (first, middle, last) Spouse's date of birth: (If you answered "no", you will be asked to provide documentation to verify Is your **spouse** a citizen of the United States of America? 🔀 Yes No your spouse's citizenship) Has your spouse ever been arrested? If yes, list below (attach additional pages if necessary) City/State Charge Disposition Date Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan (civil defense volunteer policeman, mayors, village presidents, and members of city councils are not considered to be law enforcement officers). Yes X No Do you or your spouse hold any class of license for the manufacture or sale of alcoholic beverages at wholesale in Michigan? 🗌 Yes 🔀 No I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all

Individual, print name

requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a

violation of the Liquor Control Code pursuant to MCL 436.2003.

Mahmoud Mazloum



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505
Toll Free (866) 813-0011 - www.michigan.gov/lcc

Business ID: 229725
Request ID: (For MLCC use only)

Application for New Licenses, Permits, or Transfer of Ownership or Interest in License

(Retail License Applicants)

Corporations - Please complete this section and attach more copies of this page if more	room is needed.
Name and Address of all Stockholders:	Total Number of Shares Held:
lame and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1	109
What is the total number of shares that the corporation has issued to its stockholders?	
	page if more room is needed.
What is the total number of shares that the corporation has issued to its stockholders? imited Liability Companies - Please complete this section and attach more copies of this lame and address of all members:	page if more room is needed. Total Percent (%) of interest h
imited Liability Companies - Please complete this section and attach more copies of this ame and address of all members:	<u> </u>
imited Liability Companies - Please complete this section and attach more copies of this ame and address of all members:	Total Percent (%) of interest h
imited Liability Companies - Please complete this section and attach more copies of this ame and address of all members:	Total Percent (%) of interest h
imited Liability Companies - Please complete this section and attach more copies of this ame and address of all members: Mahmoud Mazloum ame and address of Managers and Assignees, pursuant to administrative rule R 436.1110	Total Percent (%) of interest h
imited Liability Companies - Please complete this section and attach more copies of this ame and address of all members: Mahmoud Mazloum ame and address of Managers and Assignees, pursuant to administrative rule R 436.1110	Total Percent (%) of interest h
imited Liability Companies - Please complete this section and attach more copies of this	Total Percent (%) of interest h



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: 228725
Request ID: 4542

Application for New Licenses, Permits, or Transfer of Ownership or Interest in License

(Retail License Applicants)

Part 8 Continued	- Report of Stockholders/Mer	mbers/Limited Partners		
Limited Partners	hips - Please complete this sec	ction and attach more co	ples of this page if more	room is needed.
Name and address	of all partners:		To	otal Percent (%) of interest held
				<u> </u>
	_			
Name and address	of Managers, pursuant to admi	inistrative rule R 436.1111		
	 "			
_				
		-		
Signature of Appl		·		
	ormation contained in this form i Michigan Liquor Control Code and			belief. I agree to comply with all se or fraudulent information is a
	Control Code pursuant to MCL 43			A
6/8/12	Mahmoud Mazloum		$ \angle$ Δ	
/ Date	Print name of ap	oplicant/licensee and title	Signatu	re of applicant/licensee

To check the status of your request, visit www.michigan.gov/lcc and click on "Online Services." Scroll down to Liquor Control Commission and click on "Online Status Check." Enter your request id number (RID) to check on your application 24 hours a day.

Jun. 12. 2012 2:16FM		DATEP	RINTED: 03/05/2012	No. 0072 P. JEST: 650647
ESCROW RENEWAL NOTICE OF DEFICIENCY Michigan Department of Licensing and Regulatory Artists MICHIGAN LIQUOR CONTROL COMMISSION(MI 7150 Rattis Drive, PO Box 30005 Lansing, Michigan 48909-75	LCC)	2012	-2013	LICENSE FEE CLASSC \$.00 2012 \$ 600.00 SDM \$.00 2012 \$ 100.00
EUSINESS ID: 3868		e number: ASSC M	5949-2011 SS 6559-2011	
MAVERIC SALOON				SUNDAY SALES FEE SS (PM) \$ 90.00
WILD B CORPORATION			CRP - ACT	PAY THIS AMOUNT \$ 790.00 LICENSE RELEASED
,				I/WE CERTIFY OUR CLASS C CONTAINS [] BARS.
2946 SEVENTH	D-62108 WAYNE CURR LO	GU: D- 241.0		CLASSC 2011 LIQUOR FURCHASES OF \$0.00
WYANDOTTE, MI 48192 PO: 1 BARS		GU: D - 241.0		BUSINESS PHONE NUMBER (734) 282-1786 CONTACT PHONE NUMBER
PERMITS: SUNDAY SALES, DANCE				STATE OR FEDERAL TAX I D. NUMBER 38-300152]
SearchID Acct Amount	t	CASHIER	use only	DO NOT WRITE IN THIS BOX
6506471243472 4004 \$100.00 6506471243473 4032 \$90.00				
Total Amount Due: \$790.00				
"INSTRUCTIONS FOR CHECK BOX IF THERE IS A CHANGE COMPLETE APPROPRIATE SECTION By signing this form, Licensee(s) certify that they have occupancy and	IN ESCRO OF THE R	W MAILING A! REVERSE SIDE licensed location and/o	DDRESS & CONTA OF THIS FORM. Or they are the owner(s) of they are the owner(s) of the owner(s).	ACT INFORMATION AND the licensed business and the
Licensee(s) agree to abide by all provisions of the Liquor Control Code incomplete information is cause for denial of the issuance of the license a false or fraudulent statement to the commission, orally or in writing, for of enabling or assisting a person to evade the provisions of this act is g	a and is a violation or the purpose of	on of the Liquor Contro inducing the commiss	l Code. Pursuant to MCL 4 Ion to act or refrain from ta	136,2003 e person who makes king action or for the purpose
Licensee's Signature Print Licen	rsee's Name		Licensee'.	s Home Address
Email Address Home Pho	ne Number	·		····
Licensee's Signature Print Licen	isee's Name	22.02	Licensee'	s Home Address

Home Phone Number

Email Address



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505 Toll Free (866) 813-0011 • www.michigan.gov/lcc

Request ID: 650 MLCC use only)

Application for New Licenses, Permits, or Transfer of Ownership or Interest in License

(Retail License Applicants)

PLEASE READ! A copy of this completed application should be submitted to the local legislative body and local law enforcement agency where the license is/will be held so your request can be processed correctly.

agency where the heerise is	. This be nere so your request con or	e processed correctly.	
Part 1 - Please answer both	questions below (if you are rec	questing a license as a part of	your application)
Are you requesting a new licens	se as a part of your application?	Yes X No (If yes, cashie	er is instructed to use fee code 4012)
Are you transferring an existing	license as a part of your application?	Xes	er is instructed to use fee code 4034)
If you answer yes to both quest	tions, which type of license is to be tra	insferred?	
Part 2 - Definitions			
consumption on the premises is		es; SDD (spirits and mixed drink spi	old for consumption elsewhere, and where rits) and SDM (beer and wine). Please check collected at a later date.
	that are issued to allow alcoholic bev alculated and collected at a later date		umed on the premises. Note: Any additional
Part 3 - Inspection Fees (Ch	eck box applicable to your appl	ication)	
Inspection fee - 1 license (4	036) \$70.00 🔀 Inspection fee - 2	licenses (4036) \$140.00 In	spection fee - 3 licenses (4036) \$210.00
Part 4 - Transaction Informa	ation (Check boxes applicable to	your application)	
New license Transfer stoc	k/interest Add/Drop space 🔀 1	Transfer location Transfer classific	ation Change status (self incorporation)
☐ New permit ☐ Transfer own	ership Transfer limited partnersl	hip interest	
Name(s) of current licensee: <u>Jo</u>	oanne Halapin		
Current licensed address: 29	946 Seventh Street, Wyandotte, Michi	gan	
		 	
Part 5 - License Types and P	ermits (Check boxes applicable	to your application)	
MCL 436.1525(1) provides that payable to the State of Michiga		e time of filing applications. (All	checks/money orders should be made
Off Premise License Type:	Base Fee:	Off Premise Permits:	Base Fee:
SDM License	\$100.00	Sunday Sales Permit (AM)	\$160.00
SDD License	\$150.00	Sunday Sales Permit (PM)	\$22.50
Resart SDD License	Upon Licensure	☐ (Held with SDD license)	£100.00
Transfer Resort SDD license	\$150.00	Catering Permit	\$100.00
		Beer and Wine Sampling	No charge *
		Living Quarters	No charge *
		issuance of a new permit, or the transfe	an inspection fee shall not be required for the r of an existing permit, if the permit is issued or ce or transfer of a license or an interest in a license.
Off Premise Permission(s):	Base Fee:	· <u> </u>	
Off-premise Storage	No charge		
Direct Connection(s)	No charge		
Gas Pumps	No charge		



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505 Toll Free (866) 813-0011 · www.michigan.gov/lcc Business ID: 228725 Request ID: 456242

Application for New Licenses, Permits, or Transfer of Ownership or Interest in License

(Retail License Applicants)

Part 5 Continued - License	Types and Permits (Check box	es applicable to your application)	
On Premise License Type:	Base Fee:	On Premise Permits:	Ba≤e Fee;
☐ B-Hotel License	\$600.00	New Banquet Facility Permit	\$600.00
A-Hotel License	\$250.00	Sunday Sales Permit (AM)	\$160.00
☐ Brewpub license	\$100.00	Sunday Sales Permit (PM)	15% of license fee
☑ Class C License	\$600.00	Catering Permit	\$100.00
Club License	\$300.00	Outdoor Service	No charge *
Resort License	Upon Licensure	Entertainment Permit	No charge *
Redevelopment License	Upon Licensure	Dance Permit	No charge *
Tavern License	\$250.00	Topless Activity Permit	No charge *
G-1 License	\$1,000.00	Banquet Facility Permit	No charge *
G-2 License	\$500.00	Living Quarters	No charge*
Aircraft License	\$600.00	Specific Purpose Permit (list activity below):	No charge *
☐ Watercraft License	\$100.00	Hours requested:	
☐ Train	\$100.00	Extended Hours Permit (check type below):	No charge *
Continuing Care License	\$600.00	C Dance C Entertainment	
		Hours requested:	
		New Additional Bar Permit (s)** Indicate #:	6250.00
On Premise Permission(s):	Base Fee:	-	\$350.00
Off-premise Storage	No charge	*Note: MCL 436.1529(5)(b) provides that an inspection fee shall not be	,
Direct Connection(s)	No charge	new permit, or the transfer of an existing permit, if the permit is issue with the issuance or transfer of a license or an interest in a license.	d of transferred simultaneously
Gas Pumps	No charge	**Note: \$350.00 is due for <u>each</u> additional bar requested. This fee mu- calculating the total amount due for Sunday Sales Permit (PM).	st also be included when
Part 6 - Applicant Informati	on		
Name of entity/person that will I	hold the license: Japanese & Ame	rican Bistro, LLC	
 Corporations/Limited Liability articles. 	y Company(s) - State the name as it is	filed with the State of Michigan Corporation Division and	provide a copy of your
 Corporations/Limited Liability 	y Company(s) must provide a list of sto	ckholders/members in Part 8 of this form.	
 If your company has not filed along with your application. 	l with the State of Michigan, you must	submit a copy of a filed certificate of authority to transac	ct business in Michigan
Street address of proposed licen	sed establishment: 130 Maple	Zip Co	ode: 48192
City, Village: Wyandotte	Township:	County: Wayne	
Contact person for your compan	y: Mahmoud Mazloum		
Busines s Phone: 810-877-8083	Cell Phone: 810-877-8083	E-mail address:	
Do you have an attorney that yo	u would like us to contact?	Yes - See below No	
Attorney name and address:	Steven R. Makowski		
Office Phone: 734-285-6500	Cell Phone:	E-mail address: <u>lkmakowski@sbcglobal.net</u>	



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505 Toll Free (866) 813-0011 · www.michigan.gov/lcc

	(For MLCC use only)
Request ID:	
Business ID:	

Local Government Approval

(Authorized by MCL 436.1501)

Instructions for Applicants:

 Provide a copy of your Application for New Licenses, Permits, or Transfer of Ownership or Interest in License (form LCC-3011 for Retail or form LCC-3015 for Manufacturers and Wholesalers) to the local unit of government.

request was considered.	esolution, a letter of c	ertification from the clerk, c	or minutes from the meeting at which
At a (regular or special)	meeting of the		council/boa
alled to order by			at
he following resolution was offered:		(date)	(time)
Noved by		and supported by	
nat the application from			
		(name of applicant)	
or the following license(s):		(e.g. Class C, Tave	rn, 8-Hotel, Micro Brewer)
nd the following permits, if applied for:	Dance Permit	Entertainment Permi	Topless Activity Permit
Extended Hours Dance Permit	Hours Required: _		
Extended Hours Entertainment Permit	Hours Required:		
be located at			
considered for			
e considered for(approv	val or disapproval)	·	
(approv	al or disapproval)	<u>Disapproval</u>	
(approv	.,	Disapproval Yeas:	
(approv Ap Y	proval	Yeas:	_
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(approv Ap Y N	proval eas: ays:	Yeas: Nays: Absent:	- - - nis application be considered for
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(approv Ap Y Ab is the consensus of this body that it pproval by the Michigan Liquor Control Co	proval feas: lays: lays: lesent: lesen	Yeas: Nays: the state of the st	- nis application be considered for
(approvention (approvention) (approvention) (approvention) About the consensus of this body that it	reas: lays: resent: (recommends/doormmission. and is a complete copy of	Yeas: Nays: Absent: the solution offered and	nis application be considered for adopted by the
(approvention (approvention) (approvention) (approvention) About the consensus of this body that it	reas: lays: resent: (recommends/doommission. and is a complete copy of	Yeas: Nays: tl Absent: tl es not recommend) of th resolution offered and eeting held on	- nis application be considered for

Phone number and e-mail of authorized officer:

William R. Griggs CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 13, 2012

Mr. William R. Griggs City Clerk City Hall Wyandotte, Michigan

RE: 130 Maple

Wyandotte, Michigan

Dear Mr. Griggs:

In response to the request from the Michigan Liquor Control Commission regarding a transfer of ownership of a 2012 SDM Licensed Business including Sunday Sales and Dance Permit located at 130 Maple. The operator/owner of 130 Maple complied with Section 7-63(a)(2) of the Code of Ordinances of the City of Wyandotte. Therefore, the undersigned has no objections to this request.

Very truly yours,

Mark A. Kowalewski

Marka, Komby

City Engineer

MAK:kr

MAYOR Joseph R. Peterson

CITY CLERK William R. Griggs

CITY ASSESSOR Colleen A. Keehn



CITY COUNCIL

Todd M. Browning James R. DeSana

Sheri Sutherby Fricke Daniel E. Galeski

Leonard T. Sabuda

Lawrence S. Stec

DANIEL J. GRANT CHIEF OF POLICE

June 12, 2012

William R. Griggs, City Clerk City of Wyandotte 3131 Biddle Avenue Wyandotte, MI 48192

Dear Mr. Griggs:

SUBJECT: LCC REQUEST - Japanese & American Bistro, 130 Maple

The Police Department has reviewed the request from Japanese & American Bistro for a transfer of a Class C 2012 SDM licensed business including Sunday Sales and Dance Permit from the Maveric Saloon; Wild B Corporation 2946-7th Street to 130 Maple Street, Wyandotte, Michigan, Wayne County. Concluding a review of the proposed request, the police portion of the request is recommended for approval.

The Police Department's final recommendation to the Liquor Control Commission is subject to the applicant meeting all laws and ordinances as required by the Fire and Engineering Departments, and approval of the Mayor and City Council through Resolution. If the City Council resolution is approved, the "Law Enforcement Recommendation" will be forwarded to the Liquor Control Commission.

If there are any additional questions, please feel free to contact my office.

Sincerely,

Daniel J. Grant Chief of Police

William R. Griggs

Andrew A. Swiecki

Colleen A. Keehn



MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

June 12, 2012

William R. Griggs, City Clerk 3131 Biddle Avenue Wyandotte, Michigan 48192

RE: 130 Maple

Dear Mr. Griggs,

The Treasurer's Department has reviewed the tax files for the property located at 130 Maple. According to the files, there are no delinquent personal property taxes due to the City of Wyandotte.

Should you have any questions, or require any additional information, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski

Deputy Treasurer/Assistant Finance Director

LOOK, MAKOWSKI AND LOOK PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192
(734) 285-6500
Fax (734) 285-4160

WILLIAM R. LCOK STEVEN R. MAKOWSKI RICHARD W. LOOK (1921 - 1993)

June 12, 2012

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Japanese & American Bistro, 130 Maple

Dear Mayor and City Council:

I am in receipt of the communication from the City Clerk concerning the transfer of ownership of a 2012 Class C SDM Licensed Business from the Maveric Saloon located at 2946 7th Street, Wyandotte, Michigan, Wayne County Michigan to the Japanese & American Bistro, LLC located at 130 Maple, Wyandotte, Michigan, Wayne County Michigan.

My department is not aware of any legal issues that would prohibit said request.

Respectfully submitted,
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK
Professional Corporation

William R. Look

William R. Look

WRL:mag

Municipal Service Commission Gerald P. Cole Frederick C. DeLisle James S. Figurski Leslie G. Lupo Michael Sadowski



Electric, Steam, Water Cable Television and High Speed Internet Service since 1889 Melanie L. McCoy General Manager and Secretary 3005 Biddle Avenue, P.O. Box 658 Wyandotte, MJ. 48192-0658 Telephone: (734) 324-7100 Fax: (734) 324-7119

June 12, 2012

Mr. William R. Griggs
City Clerk
City of Wyandotte
3131 Biddle Avenue
Wyandotte, Michigan 48192

Re:

130 Maple

Dear Mr. Griggs,

In response to your office's inquiry, the above referenced account is current in their utility accounts.

If you require further information, do not hesitate to contact the undersigned.

Yours truly,

City of Wyandotte
DEPARTMENT OF MUNICIPAL SERVICE

Melanie L McCoy

General Manager

WILLIAM R. GRIGGS

ANDREW A. SWIECKI CITY TREASURER

COLLEEN A. KEEHN CITY ASSESSOR



MAYOR JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

June 12, 2012 William R. Griggs, City Clerk City of Wyandotte 3131 Biddle, Avenue Wyandotte, Michigan 48192

RE: 130 Maple

Dear Mr. Griggs,

The undersigned has reviewed the request regarding the transfer of Class C 2012 SDM license from 2946 7th to 130 Maple. I have no objection to the granting of this request.

If you should have any other questions regarding this matter, please contact me at your convenience.

Sincerely.

William R. Griggs CITY CLERK

Andrew Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph Peterson

COUNCIL
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Leonard T. Sabuda
Lawrence Stec

JAMES R. KNOPP, SUPERINTENDENT OF RECREATION RECREATION, LEISURE & CULTURE DEPARTMENT jknopp@wyan.org

June 14, 2012

Mayor Joseph Peterson &
City Council Members
City of Wyandotte
Michigan

Dear Mayor Peterson & City Council:

The Wyandotte Board of Education now requires that all organizations using their facilities sign a Hold Harmless Agreement. The accompanying agreement is for use of the Roosevelt High School swimming pool by the Recreation Department for the period of June 25 thru August 17, 2012.

Please authorize the Mayor and City Clerk to sign this agreement so the Recreation Department can operate this facility for their summer swim programs.

101111

Sincerely yours,

James R. Knopp

Superintendent of Recreation

JRK:tj

Resolved by the City Council that Council hereby authorizes the Mayor or City Clerk to sign the Hold Harmless Agreement with the School District of the City of Wyandotte for the use of the Roosevelt High School pool.

WYANDOTTE PUBLIC SCHOOLS FACILITIES USE AGREEMENT

Request for use of: Roosevelt High S	uest for use of: Roosevelt High School Pool		Date of Agreement: 18-Jun-12	
Organization/Individual requesting use: _	Wyandotte Recreat	ion Department		
Phone Number	4-72 <u>94</u>			
Invoice to:				
Address:		City:		Zip:
Day of Activity: Monday thru Friday		Date of Activit	ty: June 25 thru	ı August 17, 2012
Estimated Attendance:		Start time:	10am E	End time: <u>4:15pm</u>
	FACILITY REQU	JESTED		
Auditorium Gymnasium F	Pool _ x Kitchen _	Rooms	Cafeteria	Other
SF	PECIAL EQUIPMENT	AND SERVICES	Snow Remo	aval
x Tables (Qty _ 2	Microphone		Bleachers (ii	
X Chairs (Qty 4	Tape Recorder		Other	n or out)
Projector	CD Player			
Film Screen	Extension Cord(s)	Lighting:	Indoor
PA System	Score Board			Outdoor
	FEES			
Rental Fee: \$		Total Cost:	\$	
Custodial Cost: \$		Deposit:	\$	
Security Cost: \$		Balance Due:	\$	
Check box if Certificate of Insurance h	as been furnished.			
(General	School Laws II, M.S.A.	15.1380, Sec. 580	0, #2)	
BUILDINGS ARE NOT AT PLEASE RETURN THIS FO TO TRACEY (RESE	FOOD OR DRINK IN T VAILABLE ON DAYS CLOSED OR NOT I	THE GYMNASIUN IN WHICH THE S N SESSION REET, WYANDOT S AND FIELDS/73	M SCHOOL DISTRICT TE, MICHIGAN, 4 14-759-6020) OR	гіѕ
Signature of School Official		Signature of A	applicant	

AGREEMENT TO HOLD HARMLESS AND INDEMNIFY

We agree to defend, indemnify and hold harmless Wyandotte Public Schools from and against any and all liabilities, claims, damages, penalties, actions, suits, losses, costs, and expenses arising out of or in connection with the use of said premises. We also agree not to allow entrance to the premises or use of the premises by anyone who has not previously been authorized entrance or use of the premises. We hereby acknowledge that Wyandotte Public Schools does not carry medical pay coverage on the premises referenced herein. This agreement to defend, indemnify and hold harmless specifically includes all claims arising out of any accident or other occurrence on or about said premises causing injury to any person or property.

Signature of School Official	Signature of Applicant	
Date	y	

William R. Griggs
CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph R. Peterson

COUNCIL
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Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A. CITY ADMINISTRATOR

June 13, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members 3131 Biddle Avenue Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval is the Second Amendment to the lease agreement with Henry Ford Wyandotte Hospital (HFWH) for the 4th Floor of the city-owned building located at 3200 Biddle Avenue. As you are aware, HFWH vacated the 3rd Floor of 3200 Biddle at the end of February, 2012. This Amendment provides for the following:

- 1. An extension of the 4th Floor lease for three (3) years.
- 2. Average monthly rent over the three (3) year period of \$16,820. This includes one (1) month free rent for HFWH to install new carpet and paint for the leased premises.
- 3. Tenant agrees to pay 25.00% of operating expenses.

The undersigned recommends concurrence with this Amendment to the lease agreement with HFWH.

Sincerely,

Todd A. Drysdale

City Administrator

RESOLUTION

Resolved that the City Council concurs with the recommendation of the City Administrator relative to the Second Amendment to the lease agreement with Henry Ford Wyandotte Hospital for 4th Floor space located at 3200 Biddle Avenue and

Further, concurs with the execution of this amendment by Daly Real Estate Services who, under the terms of the amended Management Agreement dated April 11, 2011, is authorized to enter into this agreement.

SECOND AMENDMENT TO LEASE

This Second Amendment to Lease (the "2nd Amendment") is made this 11th day of May, 2012 by and between The City of Wyandotte, a Michigan municipal corporation (the "Landlord") successor in interest to NBD Bank, N.A with its principal place of business at 3200 Biddle Avenue, Wyandotte, Michigan 48192 and Henry Ford Wyandotte Hospital formerly known as Wyandotte Hospital and Medical Center, a Michigan nonprofit corporation, with its principal place of business at 2333 Biddle Avenue, Wyandotte, Michigan 48192 (the "Tenant"); Landlord and Tenant are collectively referred to in this Second Amendment as the "parties".

RECITALS

- A. The parties entered into a Lease dated August 17, 1992 for 17,048 rentable square feet (the "Leased Premises") located at 3200 Biddle Avenue, Wyandotte, Michigan 48192 (the "Building").
- B. The parties entered into a First Amendment to Lease dated June 30, 1994 which increased the Leased Premises by an additional 5,357 rentable square feet on the 4th floor of the Building for total rentable square feet of 22,405. The rental and renewal option was modified to include the additional rentable square footage.
- C. The Tenant exercised their five year renewal option via written notice on September 20, 2002; the lease termination date was extended to February 38, 2008.
- D. The Tenant extended the Lease Agreement for a period of one year via written notice on February 29, 2008; the lease termination date was extended to February 28, 2009. The monthly base rental was not increased.
- E. The Tenant extended the Lease Agreement for a period of one year via written notice on March 4, 2009; the lease termination date was extended to February 28, 2010. The monthly base rental was not increased.
- F. The Tenant extended the Lease Agreement for a period of one year via written notice on October 29, 2009; the lease termination date was extend to February 28, 2011. The monthly base rental was not increased.
- G. The Tenant continued to occupy the Leased Premises on a month to month basis effective March 1, 2011. On January 31, 2012 Tenant sent written notice to Landlord on January 31, 2012 indicating the Leased Premises would be decreased to 11,203 rentable square feet due to the relocation of Physical Therapy. The new monthly base rental was reduced to \$19,991.53.

Now therefore in consideration of the mutual covenants contained herein the parties agree as follows:

- 1. Tenn: The Lease term will be extended by three (3) years commencing July 1, 2012 and will terminate on June 30, 2015.
- 2. Base Rental: The minimum base rent to be paid by Tenant will be as follows:

Months	Rate Per SF	Monthly Rent	Annual Rent
7/1/12 - 7/31/12	\$0	\$0	\$0
8/1/12 - 6/30/13	\$17.00	\$15,870.92	\$190,450.99
7/1/13 6/30/14	\$17.51	\$16,347.04	\$196,164.53
7/1/14 - 6/30/15	\$18.04	\$16,841.84	\$202,102.12

Tenant shall receive one (1) months free rental in lieu of Landlord providing a cash payment to Tenant for new carpet and paint for the Leased Premises.

This is a triple net lease the Tenant will be responsible for ¼ of all expenses associated with the building (including taxes, maintenance, grass cutting, snow removal etc.) and shall pay a monthly triple net number of \$5,000.00 per month in addition to the base rental. At the end of each calendar year Landlord shall reconcile the triple net expenses for the Building; if Tenant has overpaid the amount of monthly triple nets for the year Tenant shall receive a credit and may take the credit on the next ensuing rent payment due, if Tenant has underpaid the monthly triple nets for the year Tenant shall pay the amount owned within 15 days of receipt thereof.

3. Except as specifically amended above, the terms, conditions and covenants of the Lease and First Amendment to Lease are hereby ratified and confirmed and shall remain in full force and effect during the term hereof.

The parties hereto have executed this Second Amendment to Lease by their duly authorized representatives as of the date first written above.

City of Wyandotte a Michigan municipal corporation

(Landlord)

By: / De President

Its: Property Manager

Henry Ford Wyandotte Hospital a Michigan non profit corporation

(Tenant)

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR





Joseph R. Peterson

COUNCIL

MAYOR

Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A. CITY ADMINISTRATOR

June 13, 2012

The Honorable Mayor Joseph R. Peterson and City Council Members 3131 Biddle Avenue Wyandotte, Miehigan 48192

Dear Mayor Peterson and City Council Members,

The Wayne County Board of Public Works has submitted the sewage disposal rates effective July 1, 2012, for approval by the Wayne County Commission. The proposed rates represent an imputed increase of 0.36% from the prior year's rate.

In order to meet current City obligations, the following sewage rate per million gallons is being recommended:

Operation and Maintenance	\$1,586.40
Debt Service	845.27
Replacement	283.74
Meter Loss	31.09
Collection Cost	50.50
m . I	00 505 00
Total	\$2,797.00

The proposed sewage rate represents <u>no increase</u> from the rate established in the prior year. The average annual rate increase since 1997 is 4.49%.

The proposed sewage rate would continue to place the City of Wyandotte as the second lowest sewage rate out of the thirteen communities that utilize the Wyandotte Wastewater Treatment Plant (Attachment C). Also, enclosed on Attachment D is the conversion calculation from million cubic feet to million gallons.

If there are any questions or concerns, please do not hesitate to contact the undersigned.

Sincerely,

Todd A. Drysdale City Administrator

c: William Look, Department of Legal Affairs

Melanie McCoy, General Manager - DMS

RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator that no sewage rate increase be implemented for July 1, 2011, and that the Department of Municipal Service is directed to keep the billing for sewage disposal charges at \$2,797.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte's share of operation and maintenance of the sewage disposal system
- To pay the County of Wayne's sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City's master meter and customer's meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte's Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendments if necessary.

MOTION BY COUNCIL ME	EMBER	
SUPPORTED BY COUNCIL	MEMBER	
YEAS	COUNCIL	NAYS
	Browning	
	DeSana	
	Fricke	
	Galeski	
	Sabuda	
	Stec	

Absent:

City of Wyandotte
Semage Disposal Fund
Projected Revenues Lising Average Gallons Billed from 2006 through 2012
July 1, 2012 0.00% Rate increase.

Projected Proj		(A)	[8]	<u></u>	(D) = (B) - (C)	F) • [0] • [E]	[G] = [A] * Cty Rate	[H] = 5 Year Rolling Avg		[] = [A] * Chy Rate		
172,206.516 175,004.332 274,650 5344,700.273 2346,200.2 2346,200 247,701.00 247,	***	Average County Galons	Average City Calone	Projected	Projected	Tutal	Average Monthly Projected Sewage Expenses per	Average Monthly Projected Excess Flow Expenses per	Anri	252.56 Annual Debt Payment Based	Opeiation & Maintenance Equipment Replacement	Net Revenues Over/Under)
127 205 516 126 084 332 2 2746 50 5346 296 2 5103 564 37 54 72 100	Redutal	Sils	Sylved	MINISTER SAMPLES	Date Dept Server	North and Carreland	wayne County	Wayne County	Dept Paymetts	DO PERM	Projects	Expenses
119.206 553 114.85%, 488 2.746.59 5478, 500 54	Dec	512,205,51	126,084,332	2,745,50	\$346,290,62	\$346,290.62	\$103,564.37	\$47,251.00		\$32,139,75	13h 200 Du	\$75,135
12,005,945	етре	114,236,953	118,951,498	2,746.50	\$326,700,29	\$328,700,29	593,006,01	\$47,251.00		\$28,863.11		169,360
115787.2 118.622.43 12.746.50 1518.52.43 12.746.50 1518.52.43 12.746.50 1518.52.43 12.746.50 1	ember	119,807,565	114,921,633	2,746 50	5315,832.82	\$315,632,82	597,541 33	147,25100		\$30,270,58	\$88,200.00	\$52,369,91
12,006,199 233,850,479 2746,59 3487,500,20 3487,	Alex Alexandrian	125,782,127	118,632,429	2,746,50	\$325 823 97	\$325,823,97	\$102,413.66	\$47.251.00		131,782.64		\$58,176.6
172,726,947 27,465 7,214.59 4,546,73.71 4,546,73.71 4,546,73.71 4,546,73.71 4,546,73.71 4,546,73.71 4,546,73.71 4,546,73.71 4,57,73.01 4,57,73.00 4,346,73.72 4,546,73.72 4,467,73.72 4,46	U Bry	112,805,819	253,850,429	2,746,50	\$697,200.20	\$697,200.20	\$81,640.86	\$47 251 00		\$28,501.52		3441,406.
117.056;12 115.48.657 22.46.50 1317.277.81 1317.277.81 1317.277.81 1317.810	5	122,125,687	-20,722,143	2,748,50	456.913.37	-\$56,913.37	\$59,429 44	\$47,251.00		\$30,856 \$3		(\$122,650.)
144.502.70 11.7781.857 2.246.50 14.002.44.50 14.002.45.504.35 10.85.00.40 14.725.10 55.54.76 59.822.84 59.		117,056,152	115,498,857	2,746 50	\$317.217.81	\$317,217 61	\$95,301,27	\$47,251.00	4387,157,32	\$29,575 41		\$444,047
142.772.873 172.172 172.172.67 2.745.50 \$		134,500,270	117,787,857	2,745 50	\$123,504.35	\$323,504 35	\$109,503,40	\$47,251,00	\$25,481,76	\$33,982.64	\$68,200.00	119 085
145-445,877 75-26 49 72-26-50 3779-110-45 3778-110-45 3718-4773 34,000-00 435,72-20 510-756-49 110-757-75-20 49.727-26-0 27-46-50 3718-26-73 34,000-00 4377-70-20 310-756-49 310	di	142,772,823	122,172,167	2,745 50	\$105,545.86	\$335,545.88	\$116,238 49	\$47,251.00	\$31,710,00	\$36,072.98		\$16,073,
151377,629 49,72,500 2,44,50 5116,59131 5123,402.86 140,000.00 5457,022.24 539,296,34 118,902,323 130.089,500 2,746.50 5366,530.31 516,590.31 516,653.66 550,000.00 573,024.00 530,057.77 TANA 1570,755,304 1545,478,755.57 1545,575.50 10 5001,877,750,00 5001,877,750,00 5001,877,750		145,485,877	265,479,500	2,746.50	\$729,139,45	\$729,139 45	\$118,447,33	\$50,000,00	\$35,752.00	\$36,758,46		\$399,981,1
7 118,862,823 133,089,500 2,745.50 \$\$355,530,31 \$\$65,590,31 \$\$65,590,31 \$\$65,590,31 \$\$65,590,31 \$\$731,024,00 \$\$130,057,17 \$\$731,089,500 \$\$731,024,00	USI	151,572,629	49,732,500	2,748,50	\$135,590,31	\$136,590 31	\$123,402.86	\$50,000,00	\$457,022.24	\$38,296,34	•	(\$620,331,
5 57 778 758 75 75 75 75 75 75 75 75 75 75 75 75 75	lember	118,962,923	133,089,500	2,745.50	\$365,530.31	\$365,530.31	\$96,853,66	\$50,000,00	\$731,024.00	\$30,057,17	•	(\$830,604.52)
540 755 750 75 750 75 750 75 750 750 750 7	ı					X - 20 m. C.		900000000000000000000000000000000000000				
	Totals	1,532,325,339 87	1,515,478,758,57		\$4,162,262.41	\$4,162,262.41	\$1,247,542,68	\$575,259.00	\$600,832.68	\$387,157.32	\$1,058,400,00	\$7078

* ChylCounty Billed Gallons obtained from Municipal Service Department "Water Loss and Sowage Analysis"

31,710.00 2005 Primary Tank RehabiChelfer Automation (SRF #15)
53,752.00 20070 completion bonds (face section \$4,3 million)
731,024.00 2012 content bonds (generation, SCADL, solicits handing, clarifiers \$32,095,000)
731,024.00 2012 content decise judgment (per amont schodule)
731,024.00 2012 content decise judgment (per amont schodule)
735,025.50 2015 content between the section of the section

32, 135.00, 2005 Primary Tank RehabiClamfer Automation (SRE #15)
35.580, 00.0070 countedates bands fine screens \$4.3 million;
35.594 50.008 exertuie bonds (generation, SCADA, sucian herioting, sanifers \$12,055,000)
662,382.00, 2011 consent decree baldeen.

2012FY

31,938,00 36,886,00 131,312,10 747,490,33

2011FY

County galeons baled obtained from Wyendotte's metrer mater
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Current

Yearly Increase

Estimated Average Residential Usage (Quarterly) Current Rate per Thousand Gallons	24,000 Gallons 2.797
Estimated Current Average Quarterly Charge Estimated Yearly Average Charge	\$67.13 \$268.51
Proposed	
Estimated Average Residential Usage (Quarterly) Proposed Rate per Thousand Gallons	24,000 Gallons 2.797
Estimated Proposed Average Quarterly Charge Estimated Yearly Average Charge	\$67.13 \$268.51
Effect on the Homeowner	
Monthly Increase	\$0.00
Quarterly Increase	\$0.00

\$0.00

	Community	Current Annual Customer Charge
1	Dearborn Heights	\$57 2 .16 *
2	Believille	\$537.60 *
3	River Rouge	\$434.88 *
4	Riverview	\$384.96 *
5	Taylor	\$382.08 *
6	Brownstown Township	\$340.80 *
7	Allen Park	\$311.20 *
8	Southgate	\$311.04 *
9	Lincoln Park	\$305.88 *
10	Romulus	\$297.44 *
11	Ecorse	\$278.88 *
12	Wyandotte Proposed	\$268.51
13	Van Buren Township	\$245.28 *

Assumptions

- 1. Average gallons consumed of 24,000 Gallons/Quarter for Wyandotte homeowners (8,000 per month)
- 2. Communities with bi-monthly billing utilize an average billing consumption of 16,000
- 3. Flat rate charges were included where applicable in deriving final customer charges
- 4. All rates were converted to \$/thousand gallons

^{*} Rate before any increase on 7/1/10

City of Wyandotte Unit Conversion Analysis Base & Excess Rate June 13, 2012

Conversion*

1 gallon -> 0.133681 cubic feet

 100 gallons ->
 13.3681 cubic feet

 1,000 gallons ->
 133.681 cubic feet

 1,000,000 gallons ->
 133681 cubic feet

Million Cubic Feet -> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons Million Gallons / 1,000 = Per 1,000 Gallons

New County Rate-Base (Proposed)

<u>Disposal</u> <u>Excess Flow</u>

6.09 x 133.681 = Million Gallons 6.09 x 133.681 = Million Gallons

814.12 Million Gallons \$814.12 Million Gallons

Old County Rate-Base

<u>Disposal</u> <u>Excess Flow</u>

6.09 x 133.681=Million Gallons 6.09 x 133.681 = Million Gallons

814.12 Million Gallons \$814.12 Million Gallons

* The City bills customers by thousand gallons while the County bills the City by Million Cubic Feet

Conversion*

1 gallon -> 0.133681 cubic feet

 100 gallons ->
 13.3681 cubic feet

 1,000 gallons ->
 133.681 cubic feet

 1,000,000 gallons ->
 133681 cubic feet

Million Cubic Feet --> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons Million Gallons / 1,000 = Per 1,000 Gallons

New County Rate-Debt (Proposed)

<u>Disposal</u> <u>Excess Flow</u>

252.66 Million Gallons \$252.66 Million Gallons

Old County Rate-Debt

Disposal Excess Flow

248.65 Million Gallons \$248.65 Million Gallons

^{*} The City bills customers by thousand gallons while the County bills the City by Million Cubic Feet

City of Wyandotte Rate Calculation - 0.00% Increase Effective July 1, 2012 Fiscal Year: July 1, 2012 through June 30, 2013 June 13, 2012

Туре	Projected Expenditures	Rate/1million Gallons by Expenditure Type	Net Expenses
Basic Rate	1,247,496.71	823.17	1,247,496.71
Excess Flow	575,259.00	379.59	575,259.00
Debt-Fixed	893,832.68	589.80	893,832.68
Debt-Flow Based	387,157.32	255.47	387,157.32
Operation & Maintenance	581,390.11	383.63	581,390.11
Replacement	430,000.00	283.74	430,000.00
Meter Loss	47,119.89	31.09	47,119.89
Total Expenses	4,162,255.71	\$2,746.50	\$4,162,255.71
Net Cash Requirements	4,162,255.71		
	customer billed	county meter	
Net Consumption (in Million Gallons)	1,515,478,759	1,532,325,340	
Required Sewage Rate	2,746.50		
Municipal Service Collection Fee	50.50		
Total Rate	2,797.00		

City of Wyandotte Per Year % Increase June 13, 2012

<u>Year</u>	Sewage Rate	% increase
1997	1.489	7.00%
1998	1.593	6.98%
1999	1.625	2.00%
2000	1.650	1.52%
2001	1.675	1.52%
2002	1.725	2.99%
2003	1.882	9.10%
2004	2.000	6.27%
2005	2.095	4.76%
2006	2.125	1.40%
2007	2.252	6.00%
2008	2.432	8.00%
2009	2.554	4.98%
2010	2.689	5.30%
2011	2.797	4.00%
2012	2.797	0.00%
Avg. incre	ase since 1997	4.49%
Avg. incre	ase since 2005	4.31%

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T.Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A. CITY ADMINISTRATOR

June 14, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members 3131 Biddle Avenue Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval are necessary 2012 Fiscal Year budget amendments required to meet General Fund and Special Revenue Fund obligations. The attached budget amendments also keep the City in compliance with Public Act 621 of 1978.

The amendments are also part of the commitment in the Mission Statement of the City of Wyandotte's Strategic Plan 2010-2015 that states we will comply with all the requirements of our laws and regulations.

The undersigned recommends that the City Council approve the budget amendments as outlined on Attachment A of this communication. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski

Deputy Treasurer/Assistant Finance Director

RJS:cjm

RESOLUTION

RESOLVED BY CITY COUNCIL that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2012 Fiscal Year Budget amendments as outlined in this communication dated June 14, 2012.

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-301-725-110	Salary-Police Department	\$2,569,667.71	\$2,586,947.71	\$17,280.00
	101-301-725-150	FICA-Police Department	\$54,695.00	\$56,016.92	\$1,321.92
	101-301-825-420	Cleaning-Building	\$39,740.00	\$21,138.08	(\$18,601.92)
Total Increase/(Decrease) in Expe	enses/(Revenues)				\$0.00
		to cover employee expense for cleaning c. not being renewed for the 2012 Fiscal	_	due to the contract	with Road Runr
TIFA Fund	492-000-600-060	DNR Grant (Marina)-Match	\$0.00	(\$20,000.00)	(\$20,000.00)
Total Increase/(Decrease) in Expe	enses/(Revenues)			=	(\$20,000.00)
	Budget for Waterw in 2009FY.	vays Grant (translent marina) recelved in	n 2012FY. Grant was app	oved and originally	/ budgeted
General Fund	101-200-825-450	Insurance & Casualty	\$255,000.00	\$277,000.00	\$22,000.00
		MESC-Unemployment Expense	\$10,000.00	\$10,972.16	\$972.16
		MI Claims Tax Assessment-BCBS	\$0.00	\$8,000.00	\$8,000.00
	101-000-655-040	Miscellaneous Revenue	(\$75,000.00)	(\$110,000.00)	(\$35,000.00)
Total Increase/(Decrease) in Expe	enses/(Revenues)			_	(\$4,027.84)

Amend line items for insurance increase, unemployment expense and a new 1% state tax on health insurance premiums.

City of Wyandotte Attachment A Budget Amendments June 14, 2012

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
DDA-TIF Fund	499-200-925-801	Business Assistance Program	\$58,000.00	\$60,376,33	\$2.376.33
	499-200-926-790	_	\$5,000.00	\$12.829.00	\$7,829.00
	499-200-925-804	Marketing	\$22,200,00	\$24,200.00	\$2,000.00
	499-200-925-802		\$10,400.00	\$7,170.50	(\$3,229.50)
	499-200-725-115	Seasonal Salary-PT	\$8,000.00	\$11,000.00	\$3.000.00
	499-200-725-150		\$3.978.00	\$4,207,50	\$229.50
	499-200-850-524	Improvements-Historical Commission	\$6.265.00	\$24,485.00	\$18,220.00
	499-200-850-519	•	\$57,744.00	\$208,176.73	\$150,432.73
Total Increase/(Decrease) in Expe	,	DDA line items per attached DDA minutes (a	attachment).	-	\$180,858.06
General Fund	101-301-725-110	Salary-FT	\$2.569.667.71	\$2,555,659,54	(\$14,008.17)
		Pension-Defined Benefit	\$816,514,71	\$796.240.05	(\$20,274.66)
	101-301-725-160	Hospital Insurance	\$480,396.99	\$473,392.64	(\$7,004.35)
	101-301-725-170		\$5,589.00	\$5,520.84	(\$68.16)
	101-301-725-175	Long-Term Disability Insurance	\$7,200.23	\$7,071.50	(\$128.73)
	101-301-725-180		\$13,322.50	\$13,140.00	(\$182.50)
	101-301-725-190	Uniform Allowance	\$42,275.00	\$41,675.00	(\$600.00)
Total Increase/(Decrease) in Expe	nses/(Revenues)			_	(\$42,266.57)

Reduce budget due to employment separation of one (1) command officer (HECK). Amount prorated and is net of time worked in fiscal year and final payout of sick and vacation time. Annual budget amount was \$148,255.

2012 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-336-725-110	Salary-FT		\$7.682.41	\$7.682.41
	101-336-725-115	,		\$356.55	\$356.55
		Pension-Defined Benefit		\$3,359.24	\$3,359.24
	101-336-725-150			\$80.31	\$80.31
		Long-Term Disability Insurance		\$15.03	\$15.03
Total Increase/(Decrease) in Expens	ses/(Revenues)			_	\$11,493.54
	_	or promotions in Fire Department (New Chi savings approved as budget amendment in		. Amount should t	nave been
Municipal Golf Course Fund	525-000-610-095	Receipts-Concessions	\$0.00	(\$6,000.00)	(\$6,000.0 0)
·	525-750-750-225	Concession Supplies	\$0.00	\$3,000.00	\$3,000.00
Public Improvement Fund	401-750-825-421	Site Improvements-Memorial Park	\$0.00	\$8,395.96	\$8,395.96
TIFA Consolidated Fund	492-200-850-524	Recreation-City Parks	\$25,000.00	\$88,239.87	\$63,239.87
Total Increase/(Decrease) in Expens	ses/(Revenues)			_	\$68,635.83
		ere & Culture Department related adjustmen nt (attachments).	its/carry forwards per 4/	4/12 and 4/13/12 co	orrespondence fron
CDBG Fund	283-000-516-098	Revenue-2011 Street Improvements	\$0.00	(\$116,778.00)	(\$116,778.00)
CDBG Fund	283-000-516-099	Revenue-2011 Youth Assistance	\$0.00	(\$12,712.00)	(\$12,712.00)
	283-000-516-096	Revenue-2011 Administration	\$0.00	(\$13,729.00)	(\$13,729.00)
	283-200-875-706	2011 Street Improvements	\$0.00	\$116,778.00	\$116,778.00
	283-200-875-707	2011 Youth Assistance	\$0.00	\$12,712.00	\$12,712.00
	283-200-875-704	2011 Administration	\$0.00	\$13,729.00	\$13,729.00
	283-000-516-044	Youth Assistance Grant	\$0.00	(\$9,813.00)	(\$9,813.00)
	283-775-860-758	Youth Assistance-Contractual	\$0.00	\$9,813.00	\$9,813.00
Total Increase/(Decrease) in Expens	ses/(Revenues)			_	\$0.00

Budget for 2012 Fiscal Year CDBG amounts per Wayne County (attachment).

City of Wyandotte

Interdepartmental Communication

DATE:

March 16, 2012

TO:

Bob Szczechowski, Finance

FROM:

Laura Christensen, Administrative Assistant

SUBJECT:

Transfer of Funds

CC:

Chief of Police Daniel J. Grant, Dt/L Bobie Heck

Bob, we would like to transfer \$8,640.00 from our Cleaning-Building account (101-301-825-740-420) to our Salary account (101-301-725-740-110). This is to cover the cost of Ken Beesley's salary from October 3, 2011 through February 29, 2012. Please advise if there are any problems with this request.

If you have any questions, please call me at ext. 4424. Otherwise, thank you for your assistance.

Sincerely,

Laura Christensen

William R. Griggs CITY CLERK

Andrew Swiecki TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph Peterson

COUNCIL Todd M. Browning James R. DeSana Sheri M. Sutherby-Fricke Daniel E. Galeski Leonard T. Sabuda Lawrence S. Stec

NATALIE RANKINE, RA **DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR**

Date: April 30, 2012

To: City of Wyandotte Finance Department

Re: DDA Budget Amendments

Please find herewith budget amendments and meeting minutes for the Downtown Development Authority to date. Please see that the requested amendments are reflected in our 2012 Budget. Thank you in advance.

October 11th, 2011 Meeting Minutes

Item #9:

Motion by Peterson, supported by G. Rose to pay \$2,829.00 out of Fund Balance and into the 2012 Miscellaneous Account 499.200.926.790 for the Welcome Folder Project. Roll call, all in favor. Motion carried.



November 8th, 2011 Meeting Minutes:

Item #9b:



Motion by G. Rose, supported by G. Lucas to transfer \$2376.33 from Fund Balance to Business Assistance account number 499.200.925.730.801 to cover outstanding grant reimbursements. Roll called, all in favor. Motion carried.



January 10, 2012 Meeting Minutes:

Item # 9d:

Motion by G. Gilbert, supported by G. Rose for the DDA to join AMIBA and attend national conference in March, with costs not to exceed \$2,000.00, to be taken from Fund Balance and place into Marketing account number 499.200.925.804. Roll called, all in favor. Motion carried.

March 13, 2012 Meeting Minutes:

Item #8a:

Motion by G. Lucas supported by P. Slack to transfer \$3,000.00 from Farmers Market account 499.200.925.802 to Salary account 499.200.725.120. Roll called, all in favor. Motion carried.

Motion by P. Rose, supported by G. Lucas to transfer \$229.50 from Farmers Market account 499.200.925.802 to FICA account 499.200.725.150. Roll called, all in favor. Motion carried.

William R. Griggs

Andrew Swiecki TREASURER

Colleen A. Keehn



MAYOR Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

NATALIE RANKINE, RA DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR

April 10th, 2012 Meeting Minutes:

Item #9a:

Motion by N. Walker, supported by L. Stevenson to grant Total Health Foods \$5,000 out of the fund balance account to remove the shower from their business to Miscellaneous Account number 499.200.926.790. Roll Call, G. Gilbert – No, M. Peterson – abstained All other members voted – Yes, Motion carried.

Item #9g:

Motion by M. Peterson, supported by P. Rose to approve of the requested amount \$18,220 for the Wyandotte Museum wheelchair lift and for these funds to be taken from the fund balance. Amount to be deposited into 499.200.850.524. Roll Call, All in favor. Motion carried.

April 26th, 2012 Meeting Minutes:

Item #6:

Motion by G. Lucas, seconded by G. Gilbert for a budget amendment to move \$142,487.33 from Fund Balance to our Land Acquisition Account: 499.200.850.519, for the acquisition of 3061 & 3062 Biddle Avenue. Roll called, all in favor. Motion carries.

Motion by N. Walker, seconded by G. Lucas to approve the financing of the remaining \$400,000.00 in the form of a 5 year loan at 6% interest. Roll called, all in favor. Motion carries.

Item #7:

Motion by P. Rose, seconded by G. Lucas for a budget amendment to pay for the Phase II in the amount of \$7945.40 to be transferred from Fund Balance to our Land Acquisition Account: 499.200.850.519. Roll called, all in favor. Motion carries.

Please let me know if you have questions regarding this request.

Since rely,

Natalie Rankine, RA

Downtown Development Authority Director

- WYANDOTTE RECREATION DEPARTMENT
- 3131 THIRD STREET, WYANDOTTE, MI 48192
- (734) 324-7294 FAX (734) 324-4568
- recreation@wyan.org

DATE:

April 4, 2012

TO:

Robert Szczechowski

Department of Financial

& Administrative Services

FROM:

James R. Knopp

Superintendent of Recreation

RE:

Wyandotte Sports Hall of Fame

Please add the following to Wyandotte Shores Golf Course Revenue Account 525-000-610-610-095 - \$6,000

Please set up a Golf Course Concession Supplies Account 525-750-750-780-225 with a budget amount of \$3,000.

Thank You!

William R. Griggs CITY CLERK

Andrew Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherhy-Fricke
Daniel Galeski
Leonard T. Sahuda
Lawrence Stec

JAMES R. KNOPP, SUPERINTENDENT OF RECREATION RECREATION, LEISURE & CULTURE DEPARTMENT jknopp@wyan.org

DATE: April 13, 2012

TO: Robert Szczechowski

Ass't. Finance Director & Deputy Treasurer

FROM: James R. Knopp

Superintendent of Recreation

RE: Account Roll-overs

Please roll-over the following accounts for the Recreation Department:

FY 2011 = 401-750-825-830-421 Memorial Park Improvements...\$8,295.96

FY 2011 = 492-200-850-860-524 TIFA Recreation City Parks..... \$63,239.87

KOB De

Greg Meyring

From: Joan Hennessey [jhenness@co.wayne.mi.us]

Sent: Monday, December 12, 2011 4:06 PM

To: Kelly Roberts; gmeyring@wyan.org

Good Afternoon -

Attached please find the Contract Enumeration Page for the Program year 2011-2012.

As I have mentioned for a majority of the communities there will be more that one contract and unfortunately all the contracts will not be ready until later this week. Therefore rather than sending out different contracts at different days – all the contracts will be emailed to you by Friday.

I apologize for any inconvenience this delay may cause you. As always if you have any questions you can reach me at 734-674-0629.

Joan E. Hennessey, CPA
Wayne County EDGE
Program Administrator CDBG and HOME Program
313-224-5645
jehenness@co.wayne.mi.us

Hennessey Engineers, Inc. 13500 Reeck Road Southgate, MI 48195 734-759-1600 (f) 734-282-6566 jehennessey@hengineers.com

Contract Enumeration

City of Wyandotte	CDBG Award	\$143,219
3131 Biddle Avenue	HOME Award	\$ 26,663
Wyandotte, MI, 48192	TOTAL Award	\$169,882
DUNS # 020845269		

CDBG

1. Street Improvements

Contract #

11-34-03K

\$116,778

-Street Improvements: Repair inadequate portions of concrete and asphalt pavement and curbs. All Streets are Located in "income qualified areas."

National Objective: LMA

Environmental Required: Categorically Excluded

Census: N/A

2. <u>Public Service</u> \$12,712

Contract #

11-34-05

-Wyandotte Youth Assistance \$12,000 – Assist low in moderate-income youth with problem solving, developing and reaching goals & youth monitoring. The information center \$3,000 – Assisting low to moderate income persons for various needs, including MI Works program, care management, legal aid and many more services.

National Objective: N/A

Environmental Required: Exempt

Census: N/A

3. Administration \$13,729

Contract #

11-34-21A

National Objective: N/A

Environmental Required: Exempt

Census: N/A

HOME

1. Countywide Housing Rehab \$26,663

Contract

11-34-14A 01

-Housing Rehabilitation throughout the City

National Objective: LMH

Environmental Required: Categorically Excluded

Census: N/A

Environmental Status and Requirements

- Exempt and Continuing Relevance Status:
 - o Funds as of July 1st, 2011 may be obligated and the activity is authorized to move forward.
- Categorically Excluded, Environmentally Assessed and Pending Status:
 - These activities require Environmental Clearance and approval from Wayne County prior to awarding any contracts.

Public Service Contracts

 Public Service Contracts with outside agencies (ie: The Guidance Center, Senior Alliance and Information Center) require a Letter of Agreement. Submit copies of LOA to Wayne County.

Construction Contracts

 All construction projects require a Wage Decision <u>prior to bidding</u> and must be recorded with Wayne County. Wage Decisions must be updated 10 days prior to the Bid Opening date.

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

HEATHER A. THIEDE SPECIAL EVENT COORDINATOR DEPARTMENT OF RECREATION, LEISURE AND CULTURE

Thursday, June 14, 2012

Honorable Mayor Joseph Peterson & City Council Members 3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Honorable Mayor Joseph Peterson & City Council Members -

Please find attached the contracts (see below) for the Wyandotte Street Art Fair, July 11th – 14th. We feel that these groups, as well as the many free entertainment groups, will provide excellent entertainment and will help make our downtown a destination of choice for residents of not only Southeast Michigan, but to the numerous visitors from various States who are attending our Art Fair.

July 13^{th} – 4 pm to 6 pm - Wisteria - \$500

July 14th - 7 pm to 8:30 pm - The HandGrenades - \$500

July 14th - 9:30 pm to 11 pm - The Rushmore's - \$850

July 11th - 7 pm to 8 pm - American Mars - \$500

We appreciate your approval of this contract and support of our Department of Recreation, Leisure & Culture events.

SincerelyAqurs

Heather A. Thiede

Special Event Coordinator

WYANDOTTE STREET ART FAIR CITY OF WYANDOTTE ENTERTAINMENT AGREEMENT

An agreement made this _24_day ofApril_	, 2012 between the City of Wyandotte and
Name of Musical Group:Wisteria	
Name of Contact Person: Tericr	-0 sby
Contact Address: 14666 Rich	mond Southgate, MI 48195
Phone Number: 734 - 934 - 1	
Business ID Number:	
Music Style: POP ROCK	
Number of Entertainers:	
It is mutually agreed between the parties that _ on the w-9 receiving the check) will furnish _2 Wyandotte Street Art Fair on:July 13	HRS Entertainmentfor the
The price for this engagement is\$500	
Deposit – City agrees to reserve date with a please specify here if not required	
If performers fail to appear and perform as agre and deposit fee (if any) shall be returned to the	
This engagement will be held outside. The City of market CD's during the performance within the stage.	
The undersigned agrees to abide by the City of W Wyandotte harmless for any and all claims of lial may result from activities or actions by performe to indemnify the City of Wyandotte from all liabi (including death) to persons and damage to proposite at the event or resulting from setup and tallocation of the event.	bility or injury or property damage that ers or staff foragrees lities and claims whatever for injury perty resulting from performers routine
Signature of Emertainment Representative	Signature of City Representative
Date 5/1/20/2	Date

May 30 12 01:27p Lakeshore Utility

CITY OF WYANDOTTE ENTERTAINMENT AGREEMENT

An agreement made this24day ofMay, 2012 between the City of Wyandotte and
Name of Musical Group:The Hand Grenades
Name of Contact Person:Nick Chevil et
Contact Address:8953 Rosedale, Allen Park, MI 48101
Phone Number:(313) 643-6800
Business ID Number:
Music Style:Indie/Rock/Pop
Number of Entertainers:4
It is mutually agreed between the parties that _Nick Chevillet
8:30 pm
The price for this engagement is\$500
Deposit - City agrees to reserve date with a If no deposit is required, please specify here if not required
If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte.
This engagement will be held outside. The City of Wyandotte agrees to allow the vendor to market CD's during the performance within the entertainment area with 20 feet of the stage.
The undersigned agrees to abide by the City of Wyandotte Ordinance and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for agrees to
indemily the City of Wyandotte from all liabilities and claims whatever for injury (including

May 30 12 01:28p Lakeshore Utility , 734-285-9441 p.2

Signature of Entertainment Representative

Signature of City Representative

Date 1/30/12

W- 9

WYANDOTTE STREET ART FAIR CITY OF WYANDOTTE ENTERTAINMENT AGREEMENT

An agreement made this _7_day of _May,	2012 between the City of Wyandotte and
Name of Musical Group:The Rushmore's	s
Name of Contact Person:Mark Stanko	
Contact Address:4425 13th Street Wyandotte	, MI. 48192
Phone Number:734-341-0029	
Business ID Number:	
Music Style:Rock	
Number of Entertainers:4	
It is mutually agreed between the parties that _The contact on the w-9 receiving the check) will furnithe Wyandotte Street Art Fair on:July 1	sh _2 HRS Entertainmentfor
The price for this engagement is\$850	
Deposit - City agrees to reserve date with a0 specify here if not required	If no deposit is required, please
If performers fail to appear and perform as agreed and deposit fee (if any) shall be returned to the Ci	
This engagement will be held outside. The City of market CD's during the performance within the estage.	•
The undersigned agrees to abide by the City of Wy Wyandotte harmless for any and all claims of liabs may result from activities or actions by performer Rushmore'sagrees to indemnify the City o whatever for injury (including death) to persons a performers routine while at the event or resulting equipment while at the location of the event.	ility or injury or property damage that rs or staff forThe If Wyandotte from all liabilities and claims and damage to property resulting from
Signature of Entertainment Representative	Signature of City Representative
Date	Date

WYANDOTTE STREET ART FAIR CITY OF WYANDOTTE ENTERTAINMENT AGREEMENT

An agreement made this _24_day ofApril	, 2012 between the City of Wyandotte and	
Name of Musical Group:	American Wars	
Name of Contact Person:	ECENY	
Contact Address: 254e	HILTON RD FERMODIE	48220
Phone Number: 248 - 259 - 3	369	
	36-444	
Music Style: Inericana -		
Number of Entertainers:	1.5 2 CREW	-
It is mutually agreed between the parties that on the w-9 receiving the check) will rurnish1 Hi Wyandotte Street Art Fair on:July 11 th	K Entertainmentfor the	
The price for this engagement is\$500	× - 18 = -	
Deposit – City agrees to reserve date with a please specify here if not required	!! no deposit is required,	
if performers rail to appear and perform as agreed and deposit fee (if any) shall be returned to the Cit		
This engagement will be held outside. The City of to market CD's during the performance within the stage.		
The undersigned agrees to abide by the City of Wy Wyandotte harmless for any and all claims of liabilities result from activities or actions by performer: Thirdennify the City of Wyandotte from all liabilit (including death) to persons and damage to proper while at the event or resulting from seting and liability of the ovent.	lity or injury or property damage that so r stan foragrees ;ies and claims whatever for injury	
Signature of Entertainment Representative	Signature of City Representative	
Date 4 26/12	Date	

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph Peterson

COUNCIL
Todd M. Browning
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Lawrence S. Stec

HEATHER A. THIEDE SPECIAL EVENT COORDINATOR DEPARTMENT OF RECREATION, LEISURE AND CULTURE

Thursday, June 14, 2012

Honorable Mayor and City Council 3131 Biddle Avenue Wyandotte, MI. 48192

Honorable Mayor and City Council Members,

My office was contacted by a member of Opportunity Grosse Ile regarding the need for the Columbus Foundation to have their replica tall ships, the Nina and the Pinta dock at our park for July 5th through the 9th. I have attached the documents that I received relating the details on the ships' time here and the needs they requesting. I have contacted the Municipal Service Department about using the area and they have no issues.

I would like permission to move forward and contact the necessary city departments to potentially have these ships come down to our city. We feel that having these ships will be a great addition to the summer events downtown Wyandotte.

We respectfully request that you consider -approval of this event. Please feel free to contact me if you have any questions.

Thank vou vervaniirh

Heather A. Thiede

Special Event Coordinator

·

Attached: The Summary Concept of the Detroit River Explorers Festival

The Summary Concept of the Detroit River Explorers Festival

This Year

Timeframe: July 6-8, 2012

The 2012 Event will center on the Nina and Pinta, "to-scale" replicas of Columbus' ships serving as floating museums, and operated by the Columbus Foundation.

The Columbus Foundation has displayed the Nina and Pinta at ports around the United States as well as across the Western Hemisphere.

The ships will arrive and dock at Bishop Park in Wyandotte on the evening of Thursday, July 5th. The ships will be open to tours by the general public from Friday, July 6th through Sunday, July 8th, and depart on the morning of Monday, July 9th.

Columbus Foundation staff (crew) members will provide visitors with an explanation of life on, and operations of, these ships when they were under Christopher Columbus' command exploring the American continents which set the stage for European colonization of the "New World".

Benefits to the Public

The public will be provided with the rare opportunity to learn about two of the world's most well known ships and a daring, visionary early world explorer who changed the course of history.

This entertaining and informative guided tour runs approximately 30 minutes on the Nina which is the ship open to onboard tours. The Nina is the most historically accurate replica of this famous ship that has ever been built.

While being a working tall ship, the Nina also functions as a floating museum designed to educate the public – particularly school-aged children – about the history of Christopher Columbus' exploration of the "New World" and operations of early sailing ships. The Columbus Foundation has expressed three reasons that members of the public enjoy visiting the ships:

- To see a near perfect example of a type of sailing ship (the caravel) of such clean, sculptured, honest design that it was produced for upwards of 125 years. With its Scandinavian style bow and midsection and its combination square and lateen rigging, it was probably the best open water sailing vessel of its time - a pivotal time referred to as the "Great Age of Discovery."
- To, in some small way, enter that age, and to perhaps get a feeling for Columbus himself who
 was an enigmatic and flawed human being. Whether one admires or despises him, he is one of
 relatively few individuals who significantly altered the course of early Western history.
- To stand on the sloping deck of the Niña that is as true a replica as will probably ever be built. It
 was Columbus' favorite ship upon which he ultimately logged more than 25,000 miles of travel.

Benefits to Wyandotte and all of Downriver

The ships will provide Downriver residents – particularly families with school aged children – with a unique, enjoyable and affordable (less than \$10 per person) entertainment and educational experience.

Additional benefits to the Downriver area are:

- Positive Branding for Downriver Area Channel Communities (Wyandotte, Riverview, Trenton, Grosse IIe, Gibraltar, etc)
- Presents positive visuals to dispel negative perceptions long associated with the Downriver area.

- Tie-ins with public schools, local Historical societies/Associations, State of Michigan Historical Museum, International Wildlife Refuge
- Panoramic views of the Detroit River, Lake Erie, Trenton Channel, communities.

This event will mark the first time the Nina and Pinta have been on display at a port in Metropolitan Detroit. Being the only eastern Michigan point of docking this year, it is possible that with proper promotions this event could draw many visitors from around the region that may not typically travel to Downriver for an entertainment/educational experience. This event will make these visitors more familiar with the outstanding quality of life and unique assets – such as an accessible, active waterfront – in Downriver.

It is likely that a significant percentage of these visitors will eat at restaurants, shop and perhaps explore the area while they are here. This event will be a tremendous promotional opportunity for Wyandotte and all of Downriver while also helping to stimulate local economic activity.

Moreover, the success of this event will generate positive attention by the metropolitan Detroit media on Wyandotte and Downriver as a whole.

Target Audience

Touring the ships can be directly tied to Michigan Department of Education <u>curriculum constants</u> for K-5 (Grades 3, 5):

The following estimated K-5 populations lie in close proximity to Wyandotte:

Wayne County >50,000 (n/i Detroit)

Washtenaw County 24,300
 Monroe County K-5 12,500
 Lenawee County K-5 8,100

Columbus Foundation Requirements

The ships must be available for tour by the general Public.

There is no flat fee charged to any organizing Entity by the Columbus Foundation for attendance by the ships.

There is a <u>fee for tickets</u> purchased by the public to tour the ships. Ticket revenues will cover all of the expenses for the ships and their crew/tour guides. Information is available here.

In addition, the ship Store sells memorabilia (i.e., postcards, books, t-shirts, bags, caps, etc.)

The venue should make every effort to deliver traffic of 1000-1200 attendees per day.

Sponsoring/Organizing Entities

The **Detroit River Explorers Festival** would be co-sponsored by the City of Wyandotte, Opportunity Grosse IIe, and any other Downriver municipal government, civic or business Organization interested in promoting the event.

The only expenses that will be the responsibility of the **Detroit River Explorers Festival** sponsors will be promotions and advertising for the event. The sponsors will have no financial responsibility to the Columbus Foundation for their expenses pertaining to the ships and crew/tour guides for public tours.

The success of visit by the Nina and Pinta could establish a thematic event – the **Detroit River Explorers Festival** – that could be replicated annually or biannually to entertain and educate members of the public

(especially school aged children). The Columbus Foundation would provide the tall ships for the first festival; however, other tall ships could be invited to be the main feature or participate in the future.

Ancillary Events

Each night would provide an opportunity for Downriver non-profit Organizations, Sponsors or others to hold fundraising Events near the ships at Bishop Park.

Reproducibility

This could become a signature Event for the Downriver area, incorporating both historical re-creations and exhibitions and evolving technologies and future uses of the Detroit River. Inclusion of Detroit River International Wildlife Refuge tours through Michigan Sea Grant, recreational sports (rowing, kayaking, etc.), and alternative energy sources might expand both attendance and sponsor opportunities.

The Columbus Foundation ships annually chart a circuitous route beginning in March from the eastern Gulf Coast, up the East Coast, through the Great Lakes, and returning down the Mississippi to the Gulf. It is not customary to dock in the same port on an annual basis, but biannual attendance could be arranged of the attendant revenue streams are significant.

There are numerous other tall ships characteristic of different periods in Michigan/Great Lakes history that could be scheduled in alternate years.

Competitive Events of Like Character

There is a single "like" Event in Michigan within 75 miles, as follows:

Detroit River Days William Milliken State Park Detroit, Mi June 22-24, 2012

This is a more <u>conventional Festival</u> (rides, etc) presented by the Detroit Riverfront Conservancy in downtown Detroit. There is less significance placed upon historical aspects of the Detroit River. More information is available at: http://www.detroitriverfront.org/riverdays/

Opportunity Grosse Ile's Role in the Festival

Opportunity Grosse Ile's roles in the event will be to:

- Secure the commitment of the Columbus Foundation to participate in the event by providing the ships and crew at Bishop Park on July 6 – 8, 2012.
- Help to solicit event sponsors who would be willing to make donations to cover the cost of promotions and incidental expenses.
- Promote the event to the residents especially families with school aged children of Grosse Ile and encourage them to attend.

Assist in the promotion of the event throughout Downriver and Metro Detroit.

Wyandotte's Role in the Festival

Wyandotte's roles in the event will be to:

- Provide a location in Bishop Park on July 6 8, 2012 for the Columbus Foundation to dock the ships.
- Provide the ships with connections for power and water used for their requirements to operate the
 vessels during the tours and pre/post-tour time periods.
- Provide personnel (possibly volunteers) who will handle logistical tasks such as routing vehicles
 of visitors to nearby parking and ensuring that visitors know where to go to get to the ships (crowd
 control).
- Help to solicit event sponsors who would be willing to make donations to cover the cost of promotions and incidental expenses.
- Serve as the fiduciary for handling most of the donations from sponsors that would be used to pay for advertising and promotion of the event.
- Promote the event to the residents especially families with school aged children -- of Wyandotte and encourage them to attend.
- Assist in the promotion of the event throughout Downriver and Metro Detroit.

Budget for the Festival

There is no established budget for the event as the Columbus Foundation is responsible for paying for their expenses for the ships and crew through ticket sales that they solicit and manage.

It is anticipated that the main expense for the event not covered by the Columbus Foundation would be advertising and promotions. There is no established budget for these activities; however, donations by sponsors may make it possible to cover any expenses that are incurred.

Overview of Opportunity Grosse Ile

Opportunity Grosse IIe (OGI) was incorporated in 2009 as a non-profit organization with the mission of "educating the public about life on the Island." OGI was designed to support the Grosse IIe Township School District and increase public awareness about the Island.

By engaging in these activities, OGI seeks to attract more people to buy homes on Grosse Ile who will in turn help the Grosse Ile Township School District by providing it with new students and a more stable property tax base.

In early 2012, OGI obtained a 501(c)(3) designation from the Internal Revenue Service. For more information on OGI, view its web site at: http://www.oppgrosseile.org/

Point of Contact and More Information

For more information, please contact:

Craig Pilkington President Opportunity Grosse Ile P.O. Box 912 Grosse Ile, MI 48138 (734) 980-9138 info@oppgrosseile.org

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR
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Lawrence S. Stec

HEATHER A. THIEDE SPECIAL EVENT COORDINATOR DEPARTMENT OF RECREATION, LEISURE AND CULTURE

Thursday, June 07, 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members:

The Special Event and Historical and Cultural Museum staff are currently planning our special events for 2012. Moving forward into event season, we are seeking approval to once again work with the Marine Corps League of Downriver to assist as beer ticket sellers in the Riverfront beverage area, during the 2012 Wyandotte Street Art Fair, July 11th through the 14th.

The Marine Corps League will work with the St. Pius Men's Club at the fair and will be trained on procedures by the St. Pius Men's group and the Wyandotte Jaycees. This contract has been reviewed and approved by City Attorney, Mr. William Look.

Please consider further endorsement of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

We appreciate your continued support of special event programming in the City of Wyandotte.

Thank you yery much

Heather A. Thiede

Special Event Coordinator

City of Wyandotte Wyandotte Street Art Fair July 11th – 14th 2012 Agreement with the Marine Corps League

The Wyandotte Street Art Fair enters into an agreement with the Marine Corps League (Corps) to operate as beer ticket sellers in the Biddle Avenue beer area during the Wyandotte Street Art Fair – July 11 thru July 14, 2012.

- The Corps will check all identification of (and place wrists bands on) customers wishing to purchase tickets for alcoholic beverages.
- The Corps will collect money, present change and tickets for the purchase of alcoholic beverages.
- The Corps will not allow any workers under the age of 21 to participate in the project.
- The Corps will provide staffing commiserate with anticipated crowd volume during each day of the fair. The Corps will provide at least two workers at the Biddle Avenue Beer Area from 10 am to 4 pm and three workers from 4 pm to 10:30 pm each day each day of the Fair.
- The Corps will provide the City of Wyandotte with a complete staffing schedule prior to the event.
- The Corps will provide a check of 1.5% of the gross beer sales to the Corps after the event, no later than 30 days. From the Biddle Avenue Beer location.
- The Corps receive training by the main organization working ticket sales during the fair. This training will be organized by the City of Wyandotte.
- Should the Corps be unable or unwilling to fulfill their duties, they will advise The Wyandotte Street Art Fair in writing no later than two months prior to the event.

Mayor Peterson	Date
City Clerks Of la Backer	Date
Marine Corps League	Date

William R. Griggs CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MAYOR Joseph R. Peterson

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 13, 2012

The Honorable Mayor Joseph R. Peterson And City Council City Hall Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members:

Recently, the City accepted an easement for the purpose of maintaining the public sewer in the private alley behind the properties at 2912 Biddle and 2920 - 2922 Biddle Avenue.

Currently, there is roof drainage from 93-95-97 Oak Street, and 2924-2932 Biddle Avenue directed onto this private alley, as well as the owner's roofs at 2912 Biddle Avenue and 2920-2922 Biddle Avenue. This has occasionally caused water to enter 93 Oak Street via their doorway on the east side of their building opening onto the private alley. The City partially cameraed the public sewer and discovered a protruding tap into the public sewer main. Municipal Services has installed underground electrical in the center of the alley.

Therefore, I recommend the City install a catch basin in the vicinity of the doorway of 93 Oak Street. Further, during the installation of the catch basin the City can coordinate the removal of the protruding tap and televise the remainder of the public sewer.

The Owner of 2922 Biddle Avenue is in the process of designing and receiving approval for an outdoor café in their private alley. The Engineering Department would coordinate the sewer work at the same time as the construction of the outdoor café.

Very truly yours,

Mark A. Kowalewski

City Engineer

MAK:kr

cc: Leo Stevenson, 2922 Biddle Avenue, Wyandotte Marvin Scanlon, 93-95-97 Oak Street, Wyandotte

Mark arkonalut.

Damur Development, 429 Biddle Avenue, Wyandotte (2924-2932 Biddle Avenue)

Elizabeth Krimmel, Chairperson, Planning Commission

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the sewer in the private alley behind 2920-2922 Biddle Avenue is hereby received and placed on the file; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the City Engineer to install a catch basin in the private alley adjacent to 2920-2922 Biddle Avenue.

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph R. Peterson

COUNCIL.
Todd M. Browning
James R. DeSana
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Daniel E. Galeski
Leonard T. Sabnda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 12, 2012

The Honorable Mayor Peterson And Council Members City Hall Wyandotte, Michigan

Dear Mayor and Council Members:

On June 11, 2012, proposals were opened and read aloud in the City of Wyandotte Council Chambers for File #4580-2012 Block Grant HMA Street Concrete Base Repair and Resurfacing Program. A tabulation of the proposals is attached.

The undersigned recommends acceptance of the proposal from Century Cement Co Inc, Riverview, Michigan, in the amount of \$127,855.50 as being the best bid received meeting specifications.

The HMA concrete street base repair and resurfacing costs will be paid from the Block Grant Street Resurfacing Fund Account #283-200-875. 106 (\$116,778.00) and, TIFA Street Fund Account #492-200-825.460 (\$11,077.50).

This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

Very truly yours,

Mark A. Kowalewski

City Engineer

ce: Finance Department All Bidders

Approved by Todd A. Drysdale, City Administrator:

— C

BID OPENING SUMMARY

FILE #4580 – 2012 BLOCK GRANT HMA STREET CONCRETE BASE REPAIR AND RESURFACING PROGRAM

CONTRACTOR	AMOUNT BID
Century Cement Co Inc. Riverview, MI	\$127,855.50
Florence Cement Company Shelby Township, MI	\$130,655.50
Ajax Paving Industries, Inc. Troy, MI	\$142,602.70
Best Asphalt Inc. Romulus, MI	\$143,231.50
Barrett Paving Materials Inc. Ypsilanti, MI	\$145,194.75
Cadillac Asphalt, LLC Canton, MI	\$150,086.14

RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Engineer to accept the proposal from Century Cement Co Inc, Riverview, Michigan, , for File #4580-2012 Block Grant HMA Street Concrete Base Repair and Resurfacing Program, in the amount of \$127,855.50, as being the best bid received meeting specifications, and, that the HMA concrete street base repair and resurfacing costs will be paid from the Block Grant Street Resurfacing Fund Account #283-200-875-70½(\$116,778.00) and, TIFA Street Fund Account #492-200-825.460 (\$11,077.50);

FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

FURTHER RESOLVED that all bid bonds be returned to the unsuccessful bidders.

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 12, 2012

The Honorable Mayor Peterson And Council Members City Hall Wyandotte, Michigan

Dear Mayor and Council Members:

On June 11, 2012, proposals were opened and read aloud in the City of Wyandotte Council Chambers for File #4581-2012 HMA Street Concrete Base Repair and Resurfacing Program. A tabulation of the proposals is attached.

The undersigned recommends acceptance of the proposal from Century Cement Co Inc, Riverview, Michigan, in the amount of \$419,256.00 as being the best bid received meeting specifications.

The HMA concrete street base repair and resurfacing costs will be paid from the Local Street Fund Account #203-440-825.460 (\$92,234.00) and, TIFA Street Fund Account #492-200-825.460 (\$327,022.00).

This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

Very truly yours,

Mark A. Kowalewski

City Engineer

cc: Finance Department All Bidders

Approved by Todd A. Drysdale, City Administrator:

upaali_

BID OPENING SUMMARY

FILE #4581 – 2012 HMA STREET CONCRETE BASE REPAIR AND RESURFACING PROGRAM

CONTRACTOR	AMOUNT BID
Century Cement Co Inc. Riverview, MI	\$419,256.00
Barrett Paving Materials Inc. Ypsilanti, MI	\$434,230.00
Florence Cement Company Shelby Township, MI	\$440,906.00
Ajax Paving Industries, Inc. Troy, MI	\$451,083.90
Cadillac Asphalt, LLC Canton, MI	\$475,412.34
Nagle Paving Company Novi, MI	\$558,868.50

RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Engineer to accept the proposal from Century Cement Co Inc, Riverview, Michigan, , for File #4581-2012 HMA Street Concrete Base Repair and Resurfacing Program, in the amount of \$419,256.00, as being the best bid received meeting specifications, and, that the HMA concrete street base repair and resurfacing costs will be paid from the Local Street Fund Account #203-440-825.460 (\$92,234.00) and, TIFA Street Fund Account #492-200-825.460 (\$327,022.00);

FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

FURTHER RESOLVED that all bid bonds be returned to the unsuccessful bidders.

William R. Griggs CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn CITY ASSESSOR Nyandotte

Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MAYOR

June 14, 2012

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

The Honorable Mayor Joseph R. Peterson And City Council City Hall Wyandotte, Michigan

Re: 'Sale of City-Owned Property

Dear Mayor Peterson and City Council Members:

At a recent City Council meeting your Honorable Body passed a Resolution accepting the proposals submitted by Coachlight Properties LLC to purchase the City-owned property at 936 Ford Avenue for \$1.00. Attached please find an Offer to Purchase Real Estate for same. This Offer contains the following requirements:

- (A). The Purchaser is required to complete the following items within six (6) months of the time of closing:
 - Cultured stone to window sill or a minimum of 36" in height and dryvit on remainder of building with decorative lights on building
 - Replace windows on street side with glass block, four (4) new windows on parking lot side with awnings on parking lot side only.
 - Paving parking lot with concrete, landscaping with sprinkler system and decorative lighting. Parking lot plan
 to be approved by the Planning Commission.
 - Remove 10' of the building from the front property line, no new structures within this ten (10) feet
 - Construct a minimum of 225 square foot rear addition
 - Complete infrastructure for monument sign
 - Obtain Temporary Certificate of Conformity as set forth in Paragraph 16.
- (B). The Purchaser is required to complete the following upon leasing of property:
 - · Complete interior renovations
 - Construct Monument Sign on property
 - Complete any and all items to bring property up to code

If you concur with this recommendation the attached Resolution will authorize the Mayor and City Clerk to execute the necessary sales documents and the Legal Department to prepare the necessary closing documents.

Very truly yours,

Mark A. Kowalewski

City Engineer

MAK:kr

Enclosures

cc: Giuseppe DiSanto, Coachlight Properties, LLC

LOOK, MAKOWSKI and LOOK

ATTORNEYS AND COUNSELORS AT LAW PROFESSIONAL CORPORATION 2241 OAK STREET WYANDOTTE MICHIGAN 48192-5390

WYANDOTTE, MICHIGAN 48192-5390 (734) 285-6500

FAX (734) 285-4160 OFFER TO PURCHASE REAL ESTATE

Wayne

.nard W, Look (1912-1993)

William R. Look Steven R. Makowski

THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

in the City

XXXXXXXX of

XXXXXXX

County, Michigan, described as follows:

Lot 114 thru Lot 117 Ford estates Subdivision as recorded in Liber 41 Page 34 WCR being known as 936 Ford Avenue Street, together with all improvements and appunenances, including all lighting fixtures, shades. Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _ if any, now on the premises, and to pay therefore the sum of one (\$1.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions; THE SALE TO BE CONSUMMATED BY: Paragraph A (Fill out one of the four following paragraphs, and strike the remainder) Cash A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be Sale made in cash or certified check. B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be Cash Sale with New made in cash or certified check. Purchaser agrees that he will immediately apply for a Mortgage mortgage in the amount of \$, and pay \$ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A. C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from Sale to Existing the purchase prise. Payment of the purchase money is to be made in eash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by Mortgage upon which there is unpaid the sum of approximately Dollars, with interest at per cent, which mortgage requires payment of Dollars on the day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof Sale on Dollars, in cash or D. Payment of the sum of Land certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the Contract payment of the remainder of the purchase money within years from the date of Contract an annual payments of not less than _ Dollars each, which include per cent per annum; and which DO, DO NOT include prepaid interest payments at the rate of _ taxes and insurance. If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed Sale to Existing Land terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee sinterest in the land Contract eontract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrew for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same As evidence of title, Seller agrees to furnish Purchaser at Purchaser's cost as soon as possible, a complete Evidence Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu, thereof, a Policy of Title of Title Insurance in an amount not less than the purchase price, hearing date fater than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. If this offer is accepted by the Purchaser and if title can be conveyed in the condition required hereunder, Time of the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be Closing consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to Purchaser's enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages. Default In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms Seller's hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this Default If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in Title the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in Objections writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: None Possession If the Seller occupies the property, it shall be vacated on or before time of closing From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ N/A THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ N/A as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

and Prorated Items	shall be paid by the Seller. Cu closing in accordance withd Fiscal Year applies) basis of the	rrent taxes, if any, shall be prorate the date (Insert one: "Fisca is municipality or taxing unit in where the date and adjusted as of the date	d and adjusted as of the date of I Year'' "Due Date," If left blank hich the property is located. Intere
Broker's Authorization	accepted by the Seller within the	offer is irrevocable for lifteen (15) hat time, the deposit shall be return the Purchaser agrees to complete to 3.	ned forthwith to the Purchaser. If
		rized to make this offer and the de No. 112. P.A. of 1960 Sect. 13, (j)	
By the ex described prem copy of this off	e parties. ecution of this instrument the Pur ises and is satisfied with the phys	to the benefit of the executors, addresser acknowledges THAT HE is sical condition of structures thereough the office of	HAS EXAMINED THE ABOVE
		ge at the bank or mortgage compa ttached Addendum for Paragra	ny from which the mortgage is be
☐ CHEC		F \$200.00 IS TO BE PAID BY P	URCHASER IS REQUIRED.
INTRESENC.	Ç 01.		
		444	Purchaser
Dated			
declined. Address		be returned forthwith after tender	Broker
Phone		Ву:	
This is	a co-operative sale on a	basis with	
TO THE ARO	ACC VE NAMED PURCHASER AND	CEPTANCE OF OFFER	
		dance with the terms stated, and up	on consummation Seller hereby
unconsummated or refusal to p of said offer, the	l, at the time of Seller's election to perform the eonditions of this offor C Seller agrees that one-half of	f (at the time set in said offer for the orefund the deposit, or of Seller's cr; provided, however, that if the d such deposit (but not in excess of 3 roker in full payment for services	or Purchaser's failure, inability eposit is forfeited under the term of the amount of the full
By the	execution of this instrument, the S	Seller acknowledges the receipt of	_
		•	
IN PRESENCE		-	Seller
			Seller L:
	OF:	Address	Seller L
Dated: The und	OF: PURCHASER'S	Address	Seller Le Seller FER
Dated:	OF: PURCHASER'S	Address	Seller Le Seller FER
Dated: The und Offer to Purchase.	OF: PURCHASER'S	Address	Seller Le Seller FER

ADDENDUM TO OFFER TO PURCHASE REAL ESTATE

This Agreement is contagent upon the following:

- 12. (A). The Purehaser is required to complete the following items within six (6) months of the time of closing:
 - Cultured stone to window sill or a minimum of 36" in height and dryvit on remainder of building with decorative lights on building
 - Replace windows on street side with glass block, four (4) new windows on parking lot side with awnings on parking lot side only.
 - Paving parking lot with concrete, landscaping with sprinkler system and decorative lighting. Parking lot plan to be approved by the Planning Commission.
 - . Remove 10' of the building from the front property line, no new structures within this ten (10) feet
 - Construct a minimum of 225 square foot rear addition
 - · Complete infrastructure for monument sign
 - Obtain Temporary Certificate of Conformity as set forth in Paragraph 16.
 - (B). The Purchaser is required to complete the following upon leasing of property:
 - · Complete interior renovations

Dated:

- · Construct Monument Sign on property
- · Complete any and all items to bring property up to code
- 13. Purchaser will be required to combine the property that is being purchased under this Agreement
- 14. Subdivision Precluded. The property is being offered as one parcel that shall not be further subdivided.
- 15. The City of Wyandotte will furnish a Warranty Deed. The Purehaser will be responsible for any and all closing costs including title premium, transfer tax, Wayne County Mapping Fees and recording fees necessary to close this property which will be due upon closing on this property.
- 16. This Agreement is further contingent upon the Purchaser completing exterior of building within six (6) months from the time of closing. "Undertaking Development" is defined as: the commencement of building construction. "Completion" is defined as: issuance of a Temporary Certificate of Conformity by the Engineering and Building Department indicating the property exterior items are completed as required in Paragraph 12 (A) above and the property can be used in conjunction with the B-1 Zoning District. Purchaser's failure to undertake development or complete within the time frame above will results in Seller's right to repurchase property for \$1.00 to be evidence by a recordable document.

	recordable document
17.	This Agreement requires the approval of the Wyandotte City/Council. PURCHASER Coachlight Properties, LLC Giuseppe DiSanto, Member - 6 14 12
	ACCEPTANCE OF OFFER SELLER: City of Wyandotte, A Municipal Corporation
	BY:
	William R. Griggs, City Clerk

RESOLVED BY THE MAYOR AND COUNCIL that Council concurs with the recommendation of the City Engineer dated June 14, 2012, regarding the sale of the city-owned property known as 936 Ford Avenue, Wyandotte, Michigan; AND

BE IT FURTHER RESOLVED that Council accepts the offer of Coachlight Properties, LLC in the amount of \$1.00 to purchase the property known as the 936 Ford Avenue, Wyandotte, Michigan dated March 19, 2012; AND

BE IT RESOLVED that the Mayor and Clerk are hereby authorized to execute the Offer to Purchase Real Estate and the City Attorney, William R. Look, is authorized to execute any necessary sales documents on behalf of the City.

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
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Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 7, 2012

The Honorable Mayor Peterson and City Council City Hall Wyandotte, Michigan

RE: 3455 11th Street Sidewalks

Dear Mayor Peterson and Council Members:

At the City Council Meeting of April 30, 2012, the communication from Mr. & Mrs. Craig Stanley at 3455 11th Street was referred to the undersigned.

The attached photos are of the subject property immediately after a significant rain storm. As the pictures show, even though there is piping directing rain from the roof to the subject sidewalk, the only problem area is near the alley approach.

These sidewalks will be removed and pitched to correct this pounding issue.

Very truly yours,

Mark A. Kowalewski

City Engineer

gjm/MK Enclosures

Cc: Craig Stanley, 3455 11th Street, Wyandotte

William R. Griggs CLEY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Kechn CITY ASSESSOR



COUNCIL, Todd M. Brewning

James R. DeSang

Leanard T. Sabude

Lawrence S. Stoc

Sheri M. Sutherby-Frieke Daniel E. Caleski

JOSEPH R. PETERSON MAYOR

May 1, 2012

RESOLUTION

Craig Stanley 3455-11th Wyandotte, Michigan 48192

By Councilwoman Sheri M. Fricke Supported by Councilman Lawrence Stee

RESOLVED by the City Council that the communication from Craig Stanley, 3455-11th Street. Wyandotte relative to the condition of his sidewalk is hereby referred to the City Engineer for coordination and review. (SAD #933) 2011 Sidewalk Program

YEAS: Councilmembers Browning Fricke Galeski Sabuda Stee

NAYS: None

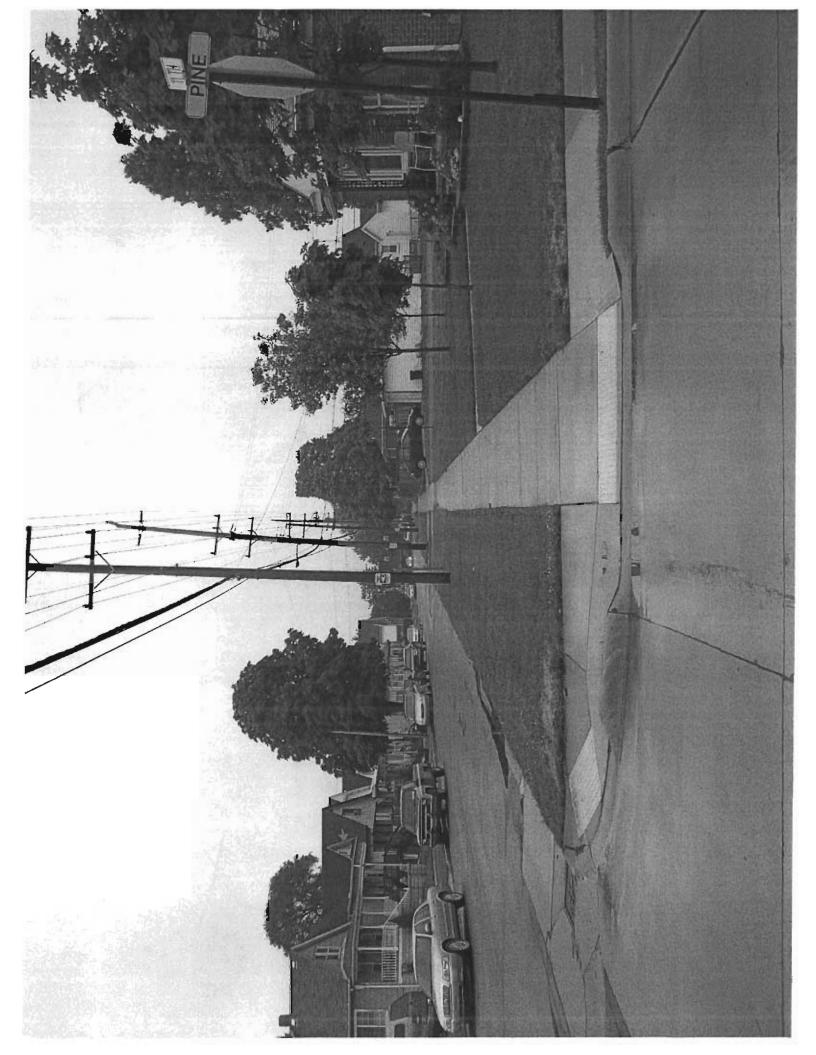
RESOLUTION DECLARED ADOPTED

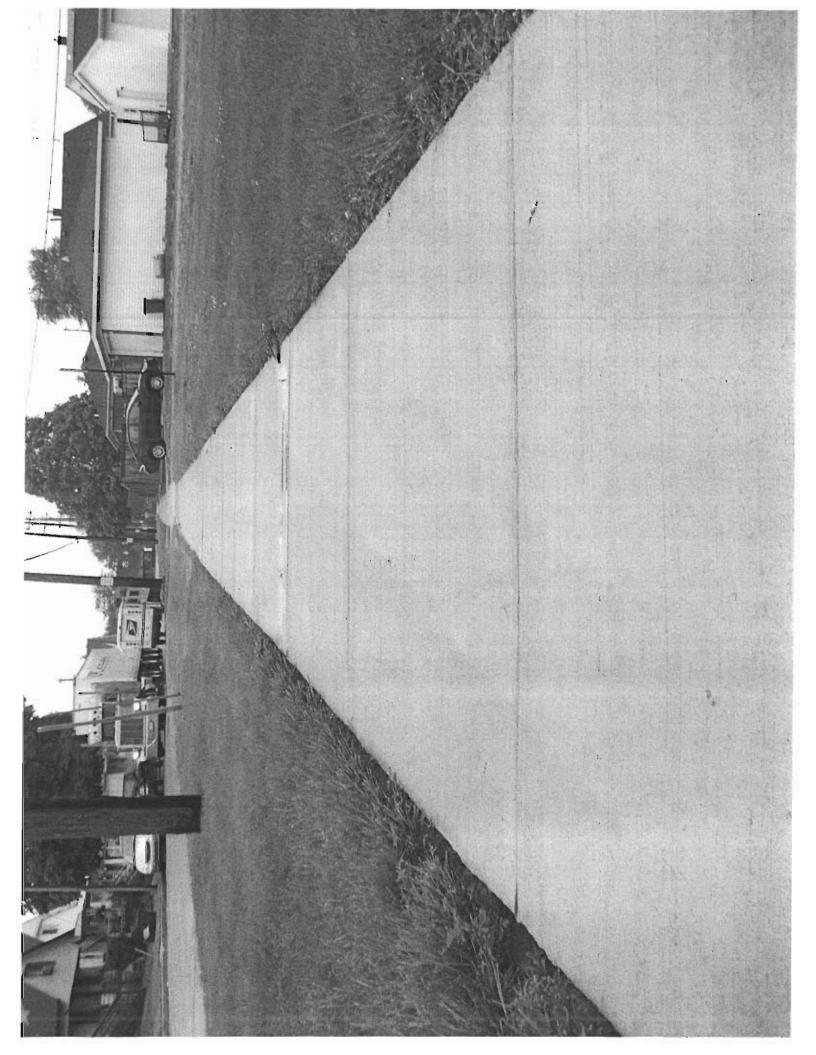
4. William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on April 30, 2102.

William R. Griggs

City Clerk

CC: City Engineer, City Assessor, Finance, City Administrator, City Treasurer, Deputy City Treasurer, Clerk's File







RESOLVED BY MAYOR AND COUNCIL that the communication from the City Engineer regarding the sidewalks at 3455 11th Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the sidewalks at 3455 11th Street near the approach will be removed and replaced.

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR





(8) Joseph

MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

June 13, 2012

The Honorable Mayor and City Council City Hall Wyandotte, Michigan 48192

Dear Mayor and Council Members:

Mar 1a. Lound

Please find attached list of services performed by the City of Wyandotte that have not yet been paid. The services were adjusted to include a minimum charge of fifty dollars (\$50.00). In accordance with Section 222 of the City Charter, said charges should be placed as a special assessment against property.

Very truly yours,

Mark A. Kowalewski

City Engineer

MAK/sj

attachments

Property #	Name	Service Date	A	mount	Service Type	Address	Street
004-17-0011-000	Philip/Deborah Lokuta	8/19/2011	\$	140.85	rubbish removal	1106	2nd
012-02-0019-000	Michael Conti	8/4/2011	\$	200.00	grass cutting	2142	2nd
V.12 02 0017 000		9/14/2011	\$	200.00	grass cutting		
004-17-0015-000	Donald Davis	9/9/2011	\$	64.26	debris removal	1123	3rd
00117 0010 000		9/12/2011	\$	200.00	grass cutting		
		5/6/2012	\$	200.00	grass cutting		
		5/22/2012	\$	94.41	debris removal		
		6/8/2012	\$	200.00	grass cutting		
007-10-0047-000	David Buckenberger	4/20/2012	\$	200.00	grass cutting	1702	4th
007 10 0017 000	24.12.24.11.11.1	5/25/2012	\$	200.00	grass cutting		
004-25-0116-303	Paul Martin	9/25/2011	\$	200.00	grass cutting	1137	5th
001 23 0110 303		5/15/2012	\$	200.00	grass cutting		
020-08-0007-002	Liberty Teodoro	7/25/2011	\$	200.00	grass cutting	3316-3326	5th
020 00 0007 002	2.0010, 1000000	5/8/2012	\$	200.00	grass cutting		
006-01-0080-000	Warren Hudson	4/19/2012	\$.200.00	grass cutting	1202	6th
000 01 0000 000		5/8/2012	\$	200.00	grass cutting		
		5/31/2012	\$	200.00	grass cutting		
020-19-0014-002	Front Door Financial	10/9/2011	\$	200.00	grass cutting	3635	6th
20 17 20 11 2 4		1/3/2012	\$	87.45	debris removal		
		5/3/2012	\$	200.00	grass cutting		
		5/25/2012	\$	200.00	grass cutting		
013-18-0015-301	Federal National Mort.	5/27/2011	\$	200.00	grass cutting	2264	7 t h
013-18-0010-000	Kimberly Scward	7/18/2011	\$	200.00	grass cutting	2288	7th
004-26-0027-002	Kenneth Charogoff	6/2/2011	\$	200.00	grass cutting	851	8th
		6/30/2011	\$	200.00	grass cutting		
		8/15/2011	\$	200.00	grass cutting		
		9/18/2011	\$	200.00	grass cutting		
005-07-0298-000	Thomas Macek Jr.	9/25/2011	\$	200.00	grass cutting	1204	8th
	;	10/15/2011	\$	200.00	grass cutting		
		4/20/2012	\$	200.00	grass cutting		
	•	5/14/2012	\$	200.00	grass cutting		
	.*	5/29/2012	\$	200:00	grass cutting		
013-18-0032-000	BAC Home Loans	7/26/2011	\$	200.00	grass cutting	2245	8th
		8/17/2011	\$	200.00	grass cutting		
		9/14/2011	\$	200.00	grass cutting		
		10/2/2011	\$	200.00	grass cutting		
		11/5/2011	\$	200.00	grass cutting		
013-18-0041-304	Anthony Damianí	5/26/2011	\$	200.00	grass cutting	2301	8th

005-07-0085-002	Krysta Kleinsorge	8/21/2011	\$	200.00	grass cutting	1037	10th
005-07-0054-000	Aaron Miller	9/15/2011	\$	200.00	grass cutting	1283	10th
012 22 0000 000	TCD On sound Dools	0/20/2011	đ	200.00		2200	104
013-22-0009-000	FSB Onewest Bank	9/30/2011 10/19/2011	\$ \$		grass cutting debris removal	2309	10th
		10/19/2011	.5	60.55	georis removar		
014-25-0013-002	Dominion Ministries	7/18/2011	\$	200.00	grass cutting	2957	11th
021-10-0083-000	John Maynarich Jr.	5/17/2011	\$	110.95	rubbish remova!	3406	11th
021 10 0003 000	Tom Majnanon II.	5/17/2012	\$		grass cutting	3100	11111
		• • • • • • • • • • • • • • • • • • • •			<i>6 </i>		
021-10-0033-000	Kelly Daniels	6/27/2011	\$	107.82	debris removal	3385	13th
	•	8/12/2011	\$	200.00	grass cutting		
		10/9/2011	\$	200.00	grass cutting		
021-10-0027-000	Adam Laretz	10/9/2011	\$	200.00	grass cutting	3421	13th
		6/6/2012	\$	200.00	grass cutting		
022-10-0006-000	Wm Hayden	9/15/2011	\$	200.00	grass cutting	4308	13th
		11/5/2011	\$	200.00	grass cutting		
021-14-0067-002	Stephanie Finegan	7/27/2011	\$	50.00	rubbish removal	3387	14th
			_				
021-14-0016-002	Darrell/Mariam Holton	4/19/2012	\$	200.00	grass cutting	3849	141h
	,	5/15/2012	\$	200.00	grass cutting		
003-01-0079-002	Cory/Deborah Mcsweeney	8/17/2011	\$	200.00	grass cutting	1115	16th
003-01-0079-002	Coty/Deborali Mesweeney	6/1//2011	Ф	200.00	grass cutting	1113	Totti
018-01-0177-002	Edward Paul Davie	7/27/2011	\$	50.00	rubbish removal	3357	16th
010-01-0177 002	Down a rual Davic	772772011	Ψ	30.00	rabbish removal	3337	1001
018-01-0296-000	Billie/Barbara Wood	10/2/2011	\$	200.00	grass cutting	3544	16th
		11/5/2011	\$	200.00	grass cutting		
		5/18/2012	\$	200.00	grass cutting		
018-01-0225-002	Secretary of Hud	6/15/2011	\$	200.00	grass cutting	3687	16th
019-12-0011-000	Stanley Huddy	9/25/2011	\$	200.00	grass cutting	4310	16th
		5/8/2012	\$	200.00	grass cutting		
		6/6/2012	\$	200.00	grass cutting		
016-02-0388-000	HSBC Bank	8/1/2011	\$	200.00	grass cutting	2495	17th
		8/21/2011	\$	200.00	grass cutting		
010 01 0473 000	M's and Matthew	7/27/2011	•	50.00	-11/1/	2.400	1.7.1
018-01-0473-002	Vincent Mattina	7/27/2011	\$	50.00	rubbish removal	3428	17th
018-01-0364-002	Paul Waskman	3/29/2012	\$	163.50	debris removal	3525	17th
018-01-0304-002	Faut Workman	3/29/2012	Þ	103.30	debits temoval	3323	17111
019-04-0051-000	Doug Golema	10/2/2011	\$	200.00	grass cutting	4020	17th
017-04-0031-000	Doug Goldina	6/6/2012	\$	200.00	grass cutting	7020	7,111
			_		D. 250 4441118		
019-10-0009-000	Jeffery/Nicole Filipkowski	7/27/2011	\$	50.00	rubbish removal	4252	17th
019-27-0021-000	Edward Krogol	6/3/2011	\$	200.00	grass cutting	4602	17th

003-02-0063-000	BAC Home Loans	9/17/2011	\$	200.00	grass cutting	1512	18th
		10/2/2011	e	200.00	oron outing	2282	18th
016-03-0123-002	Jeffery Mazur	10/2/2011	\$ \$	200.00 200.00	grass cutting grass cutting	2202	1001
		5/29/2012	Þ	200.00	grass cutting		
016-03-0048-303	Mortgage Electronic Reg.	10/2/2011	\$	200.00	grass cutting	2365	18th
003-02-0117-002	Christine Gogoloski	9/17/2011	\$	200.00	grass cutting	1457	19th
017 02 0220 002	Emil/Yvonne Lambert	7/13/2011	\$	50.00	rubbish removal	2511	19th
016-03-0229-002	EIIII/ I voille Lamoer	171372011	•	50.00	14001011 101110141	22	,,
018-02-0814-002	Helen Shortridge	5/4/2012	\$	200.00	grass cutting	3824	19th
	•	6/5/2012	\$	76.73	grass cutting		
018-02-0825-000	JP Morgan Chase Bank	10/15/2011	\$	200.00	grass cutting	3888	19th
		5/1/2012	\$	200.00	grass cutting		
		5/25/2012	\$	200.00	grass cutting		
		0.00.0011	•	200.00		4076	1046
019-05-0160-000	Emily Major	9/2/2011	\$	200.00	grass cutting	4076	19th
		5/1/2012	\$	200.00	grass cutting		
		6/6/2012	\$	200.00	grass cutting		
010 05 0150 000	Karie Karnsworth	8/11/2011	\$	200.00	grass cutting	4084	19th
019-05-0159-000	Karie Kainsworm	9/17/2011	\$	200.00	grass cutting	1001	1,
		5/4/2012	\$	200.00	grass cutting		
		314/2012	J	200.00	Piggo Agreeme		
003-03-0015-000	Deutsche Bank National	8/10/2011	\$	200.00	grass cutting	1090	20th
018 02 0005 701	Fannie Mae	5/23/2011	\$	200.00	grass cutting	3916	20th
018-02-0995-301	ranne wac	6/14/2011	\$	200.00	grass cutting	-,	
		0,71,2011	•	200,00	g. 400 c		
019-05-0183-000	Christopher Lee	9/17/2011	\$	200.00	grass cutting	4109	20th
017 03 0103 000	<u> </u>	10/9/2011	\$	200.00	grass cutting		
		4/19/2012	\$	200.00	grass cutting		
017-05-0330-000	Walter Stroshine	10/2/2011	\$	200.00	grass cutting	2716	2 l st
		,					
018-02-1022-002	Christine Gougeon	7/6/2011	\$	200.00	grass cutting	3805	21st
				;			(
016-05-0320-000	Kathleen Miracle/David Marion	7/17/2011	\$	200.00	grass cutting	2482	22nd
				***	412	0720	22 1
017-05 - 0282-000	Jason Derwoed/Renee Longtin	9/16/2011	\$	200.00	grass cutting	2728	22nd
		10/2/2011	ď	200.00	and autting	2803	22nd
017-05-0300-000	Fannie Mae	10/2/2011	\$	200.00	grass cutting	2003	22110
010 03 0173 003	Ctavas Thiomson	6/20/2011	\$	200.00	grass cutting	3386	22nd
018-03-0173-002	Steven Thiesmeyer	0/20/2011	Ţ	200.00	grass carring	5500	22
003-07-0021-000	Stephen Mallie	6/4/2011	\$	200.00	grass cutting	1329	23rd
003-07-0021-000	Stephen Wante	0/ 1/2011	•	200.00	8, 200 0 11111113		
017-05-0251-000	Rami Fakhoury	7/18/2011	\$	200.00	grass cutting	2816	23rd
017 03 0231 000							
019-08-0018-002	Fifth Third Bank	8/4/2011	\$	200.00	grass cutting	4287	23rd
		9/25/2011	\$	200.00	grass cutting		

023-14-0028-001	GDMD Enterprises LLC	11/5/2011	\$	200.00	grass cutting	4560	Biddle
		5/6/2012	\$	200.00	grass cutting		
					-		
001-07-0105-000	Rosella Baker/Laura Moore	6/29/2011	\$	200.00	grass cutting	454	Bondie
	•						
023-06-0001-300	John Hollowell	5/6/2012	\$	200.00	grass cutting	570	Cental
020-19-0002-000	Federal Home Loan Mort.	8/5/2011	\$	200.00	grass cutting	555	Cherry
		9/2/2011	\$	200.00	grass cutting		
		5/24/2012	\$	200.00	grass cutting		
		-4	_				
011-11-0004-302	Wells Fargo Bank	9/12/2011	\$	105.65	debris removal	227	Chestnut
	B 1 B	0/21/2011	σ.	200.00	•	1.500	01 /
017-15-0020-000	Doyle Properties	8/31/2011	\$	200.00	grass cutting	1583	Chestnut/
						2825	17th
001-06-0048-000	Margaret Pearl Kelly	6/8/2011	\$	200.00	grass cutting	203	Clinton
001-00-0048-000	Margaret realt Keny	0/8/2011	Þ	200.00	grass cutting	203	Clinton
004-06-0166-002	Federal National Mortgage	6/13/2011	\$	200.00	grass cutting	685	Сога
004 00 0100 002	r edetar / tational // origage	0/15/2011	Ψ	200.00	grass catcing	003	Cora
004-26-0071-000	Robert Plannette	10/2/2011	\$	200.00	grass cutting	941-943	Cora
00.20 0071 000	Tto out That Motor	5/10/2012	\$	200.00	grass cutting	J.1. J.0	001
		37.0720.2	Ψ	200.00	B. 200 Catting		
005-07-0196-002	Federal National Mortgage	8/2/2011	\$	50.00	rubbish removal	1110	Cora
	0.0	9/12/2011	\$	200.00	grass cutting		
	•	10/9/2011	\$	200.00	grass cutting		
		5/8/2012	\$	200.00	grass cutting		
006-08-0088-002	Secretary of HUD	9/18/2011	\$	200.00	grass cutting	1763	Cora
	•						
013-19-0039-301	John Smith	9/27/2011	\$ 1	,315.52	debris removal	2262	Cora
		9/29/2011	\$	200.00	grass cutting		
013-20-0069-300	Mark Stephens	9/14/2011	\$	200.00	grass cutting	2459	Сога
		11/5/2011	\$	200.00	grass cutting		
		5/4/2012	\$	200.00	grass cutting		
		5/25/2012	\$	200.00	grass cutting		
017-16-0205-002	Bank of America	6/17/2011	\$	200.00	grass cutting	1519	Dee
017-16-0183-000	Gerald/Barbara Weaver	5/28/2011	\$	150.00	grass cutting	1544	Dee
0.17 0.105 . 0.0		10/0/0011		220 22		1.550	_
017-16-0185-000	Shannon Dunlap	10/2/2011	\$	200.00	grass cutting	1550	Dce
		5/1/2012	\$	200.00	grass cutting		
		5/12/2012	\$	200.00	grass cutting		
017-16-0036-000	Jennifer Yerrick	10/9/2011	\$	200.00	grass sutting	1420	E1
017-16-0030-000	Jennier Yerrick	10/9/2011	Þ	200.00	grass cutting	1420	Elm
001-04-0171-000	Fannic Mae	5/19/2011	\$	200.00	grass cutting	254	Emmons
	1 aiiiiic iviac	6/9/2011	\$	200.00	grass cutting	4J 4	PHIHIOHS
		6/15/2011	\$	87.49	debris removal		
		7/16/2011	\$	200.00			
	·		-	200.00	grass cutting		
		5/10/2012	\$	200.00	grass cutting		

007-10-0003-302	Kenneth/Paul Pennington	9/12/2011	\$	200.00	grass cutting	526	Ford
		5/6/2012	\$	200.00	grass cutting		
		6/8/2012	\$	200.00	grass cutting		
006-08-0007-000	Fannie Mae	6/9/2011	\$	200.00	grass cutting	642	Ford
000-00-0007-000	i anino ivide	9/17/2011	\$	200.00	grass cutting		
		3.1,7,2011	_	• •	5		
006-08-0009-000	Ann Schembri	9/2 & 9/6/11	\$	223.60	debris removal	654-658	Ford
003-07-0139-001	Wyandotte Holdings LLC	11/15/2011	\$	200.00	grass cutting	1297	Fort
004-10-0036-000	Current Taxpayer	9/12/2011	\$	200.00	grass cutting	302	Goddard
•••	, ,	10/15/2011	\$	200.00	grass cutting		
		4/20/2012	\$	200.00	grass cutting		
		5/17/2012	\$	200.00	grass cutting		
004-10-0040-000	Kathy Wery	8/15/2011	\$	200.00	grass cutting	326	Goddard
0011000.000	,,	8/31/2011	\$	200.00	grass cutting		
		10/15/2011	\$	200.00	grass cutting		
		4/4/2012	\$	393.25	debris removal		
		4/20/2012	\$	200.00	grass cutting		
		5/10/2012	\$	200.00	grass cutting		
004-26-0001-301	Jerry/Bahama Gorski	5/9/2011	\$	200.00	grass cutting	826	Goddard
00120 0001 501	· · · · · · · · · · · · · · · · · · ·	5/28/2011	\$	200.00	grass cutting		
		6/14/2011	\$	200.00	grass cutting		
		7/7/2011	\$	200.00	grass cutting		
		8/6/2011	\$	200.00	grass cutting		
		10/2/2011	\$	200.00	grass cutting		
		4/26/2012	\$	200:00	grass cutting		
		5/17/2012	\$	200.00	grass cutting		
005-02-0001-000	Current Occupant	9/12/2011	\$	200.00	grass cutting	906	Goddard
003 02 000. 000		11/5/2011	\$	200.00	grass cutting		
		5/10/2012	\$	200.00	grass cutting		
001-04-0383-000	Chad Hartman	4/26/2012	\$	200.00	grass cutting	680	Highland
001-04-0505 000	0,144 776 776	5/15/2012	\$	200.00	grass cutting		Ü
001-04-0378-000	Dept. of Veterans Affairs	5/9/2011	\$	200.00	grass cutting	716	Highland
001-04-0378-000	Dept. of veterans Arians	6/4/2011	\$	200.00	grass cutting		
		7/16/2011	\$	200.00	grass eutting		
		8/6/2011	\$	200.00	grass cutting		
006-02-0149-302	Ann Darichick	6/20/2011	\$	572.99	debris removal	603	Hudson
000-02-0149-302	Ann Danemer	6/20/2011	\$	200.00	grass cutting		2
		0/20/2011	Ψ		-		
006-02-0127-300	FHLMC	5/26/2011	\$	200.00	grass eutting	614	Hudson
006-02-0158-000	John Jones	6/27/2011	\$	50.00	debris removal	669	Hudson
		10/2/2011	\$	200.00	grass cutting		
		9					

Page 5 of 7

001-04-0299-000	John Blackwell III	8/21/2011	\$	200.00	grass cutting	270	Kings Hwy.
		9/25/2011	\$	200.00	grass cutting		
		11/5/2011	\$	200.00	grass cutting		
		5/10/2012	\$	200.00	grass cutting		
001-04-0260-000	Jennifer McFarlane	5/21/2011	\$	200.00	grass cutting	542	Kings Hwy.
001 07 0200 000		6/9/2011	\$	200.00	grass cutting		
						1207	1
021-13-0035-000	Gerald Gratiot	5/16/2011	\$	200.00	grass cutting	1207	Lee
		6/7/2011	\$	200.00	grass cutting		
		6/9/2011	\$	107.08	debris removal		
		7/17/2011	\$	200.00	grass cutting		
		10/9/2011	\$	200.00	grass cutting		
		5/11/2012	\$	200.00	grass cutting		
004-02-0074-000	Joseph Armatis	7/6/2011	\$	200.00	grass cutting	628	Lincoln
004-02-0073-000	Bank of New York Mellon	8/6/2011	\$	200.00	grass eutling	634	Lincoln
		9/12/2011	\$	200.00	grass cutting		
		5/10/2012	\$	200.00	grass cutting		
		6/8/2012	\$	200.00	grass cutting		
006-08-0225-000	Jodi Renee Howe	5/10/2012	\$	200.00	grass cutting	1816	Lindbergh
012 10 0020 000	Stanley Gorkiewicz	10/9/2011	\$	200.00	grass cutting	1093	Mulberry
013-10-0029-000	Stantey Gorkiewicz	5/11/2012	\$	200.00	grass cutting	1075	7.14.557.7
		6/6/2011	\$	200.00	grass cutting		
			_			150	N 41 D
001-01-0082-000	Michael Alexander	6/8/2011	\$	200.00	grass cutting	158	North Dr.
017-13-0199-000	Hussein Mazloum	6/28/2011	\$	92.36	rubbish removal	1709	Oak
020-08-0014-305	Michael Dodge	4/19/2012	\$	200.00	grass cutting	568	Orange
020-09-0012-000	Arthur Blair	9/25/2011	\$	200.00	grass cutting	644	Orange
		5/3/2012	\$	200.00	grass cutting		
		5/24/2012	\$	200.00	grass cutting		
020-30-0016-001	Federal National Mortgage	5/12/2011	\$	200.00	grass cutting	405	Orchard
020-30-0010-001	· ·	6/15/2011	\$	200.00	grass cutting		
	- 111 · ·	0/25/2011	đ.	200.00	grass cutting	701	Pine
020-16-0007-000	Rexal Vannatter	9/25/2011	\$	200.00	grass cutting	701	Tille
		10/9/2011	\$		-		
		4/19/2012	\$	200.00 200.00	grass cutting grass cutting		
		5/17/2012	\$	200.00	grass cutting		
020-19-0009-000	Paul Amori Sr.	10/9/2011	\$	200.00	grass cutting	516	Plum
020-19-0014-001	Sherry Adkins/James Seale	4/10/2012	\$	200.00	grass cutting	564	Plum
004-07-0039-001	Joseph Grech	9/18/2011	\$	200.00	grass cutting	597	St. Johns

012-04-0016-001	Richard Dupuie	9/25/2011 11/5/2011 4/20/2012 5/14/2012 6/8/2012	\$ \$ \$ \$	200.00 200.00 200.00	grass cutting grass cutting grass cutting grass cutting grass cutting	316	Spruce
015-04-0003-000	Bank of New York	6/4/2011 8/3/2011 6/8/2012	\$ \$ \$	200.00 200.00 200.00	grass cutting grass cutting grass cutting	445	Superior
015-07-0019-000	Pamela/Donald Caldwell	9/14/2011 11/5/2011 5/9/2012	\$ \$ \$	200.00	grass cutting grass cutting grass cutting	525	Superior
015-29-0011-000	Roy Anderson	11/3/2011	\$	244.53	dumpster/trash removal	336	Sycamore

RESOLVED by the City Council that Council CONCURS in the recommendation as set forth in the City Engineer's communication and hereby refers said communication to the City Assessor and directs the City Assessor to levy said charges in accordance with Section 222 of the City Charter as a special assessment against the property.

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 12, 2012

The Honorable Mayor Joseph R. Peterson And City Council City Hall Wyandotte, Michigan

RE: 3332 12th Street Wyandotte, MI

Dear Mayor Peterson and Council Members:

On February 15, and April 18, 2012, Show Cause Hearings were held in the Engineering and Building Department regarding the deteriorated, dangerous and unsafe dwelling at 3332 12th Street, Wyandotte, Michigan. Attached are minutes of the Hearings and Property Maintenance letter dated August 8, 2011.

At the hearings it was determined and ordered that the dwelling, due to the described conditions and property maintenance violations, should be demolished or brought up to code by May 15, 2012. As of today's date, the order has not been complied with.

Therefore in accordance with <u>Section PM-107.6 Filings of findings</u>, the undersigned requests that your Honorable Body set a hearing to show cause why the dwelling and garage should not be demolished in accordance with <u>Section PM-107.7 Council Action</u>, of the Wyandotte Property Maintenance Code.

Very truly yours,

Lou Parker Hearing Officer

Cc: See Attached List

Attachments: Property Maintenance Letter Dated August 8, 2011, SCH Minutes February

15, and April 18, 2012

PRESENT:

Lou Parker, Hearing Officer Mark Kowalewski, City Engineer Greg Mayhew, Assistant City Engineer

Michelle Thomas, Bodman Attorneys & Counselors (8:55 a.m.)

Peggy Green, Secretary

The Hearing was called to order at 8:45 a.m. by Greg Mayhew, Assistant City Engineer.

Mr. Mayhew stated that hearing is being reconvened from the hearing held on February 15, 2012.

He checked on the property yesterday, some of the violations are done, some still exist. He did add that the porch in the rear did need tuck pointing and brick repair (see attached list).

Mr. Mayhew noted that gutters were installed as required, but were installed improperly.

Mr. Mayhew added that some improvements have been made, but not all, plus they still have boarded-up windows.

Mr. Parker asked Mr. Mayhew if he has had any communication since the last hearing. Mr. Mayhew stated that on March 30 he received an email from Michelle Thomas with some questions about the fence repair, and he emailed her with the response (copy of email attached).

Mr. Mayhew added that Ms. Thomas had indicated that all the repairs had been completed.

Mr. Parker and Mr. Mayhew discussed the remaining violations.

Mr. Mayhew stated that the houses on both sides of this home are well maintained, and this dwelling is deteriorating the value of the neighborhood. It is especially close to the house on the North side and if there was a fire or illegal activity, could have a detrimental effect on that property.

Ms. Thomas arrived at 8:55 a.m.

Mr. Parker asked Ms. Thomas when all the work would be completed. Ms. Thomas replied that she thought it was completed, and asked for an updated list.

Mr. Mayhew informed Ms. Thomas that the gutters had been installed improperly, and explained to Ms. Thomas that the violations with his initials by them have been corrected and the one with ** are not done.

Mr. Parker asked if when the violations are corrected, would the house be put on the market. Ms. Thomas replied yes, after the redemption period ends.

There was discussion between Mr. Mayhew and Ms. Thomas regarding the redemption period. Ms. Thomas stated that she would get clarification as to when the sale was final, but it could take a few days. Mr. Parker indicated that the City needs to know the status of ownership.

Mr. Mayhew stated that the bank is still responsible until the redemption period is complete.

Show Cause Hearing Minutes 3332 12th Street April 18, 2012

Mr. Kowalewski asked about the time frame for correcting the violations. Ms. Thomas replied she is not sure, she was told that they were all taken care of. Mr. Kowalewski asked if she was clear with what had to be done. Ms. Thomas stated that she was given a copy of the violations. Mr. Kowalewski suggested that the violations be gone over again. REPAIRED CHELIZAY

Violation #3 – windows on north side and par, glass needs to be replaced (they are now boarded-up).

Violation #5 - front of house at peak, soffit material and trim dislodged, bare wood exposed.

Violation #6 - gutters were replaced, but installed improperly, water runs past them, not directed away from the house.

Violation #10 - rear porch needs tuck pointing and repair. Block and joints missing mortar, damaged Same block needs to be repaired.

Violation #14 - the downspouts are directed towards property to north, needs to be directed to the front or rear yard so will not affect neighbors property.

Violation #35 – regarding the fence, see attached copy of email sent to Michelle Thomas.

-SAME

Mr. Kowalewski explained that the City cannot go on private property, the inspection is done from a distance, and regarding the porch, it might be repaired, or might have to be replaced.

Mr. Parker stated that the remaining violations must be completed by May 15, 2012, or the matter will be referred to Council for demolition.

Mr. Kowalewski explained to Ms. Thomas that once referred to Council, Mr. Parker would present evidence that the house is vacant, an attraction for vagrants, has property maintenance violations, and recommend that it be demolished.

Mr. Kowalewski also informed Ms. Thomas that if the contractor she had doing repairs had any questions, they could contact Mr. Mayhew.

Contact Information: Parties of Interest-list attached

THE ONLY VIOLATION CONLECTED

WAS THE REPAIR OF THE

REAL WILLDOW, AM 6/8/12

TRIE MATTER WILL BE

REFERRED TO CITY COUNCIL

TO DEMOLISH. COUNCIL WILL

MOLD PUBLIC HEADING.

Page 1 of 1

PRESENT: Lou Parker, Hearing Officer

Mark Kowalewski, City Engineer Greg Mayhew, Assistant City Engineer

Michelle Thomas, Bodman Attorneys & Counselors

Peggy Green, Secretary

The Hearing was called to order at 8:40 a.m. by Greg Mayhew, Assistant City Engineer.

Mr. Kowalewski asked Ms. Thomas if she was representing the bank. Ms. Thomas replied that she was an attorney for Bank of America, and they service the mortgage on this property.

Mr. Mayhew stated that there are property maintenance issues regarding the property (list attached) and the home is also vacant. Mr. Mayhew continued that the utilities have been at zero since November 2010. Mr. Mayhew continued that the Department of Public Service (DPS) did remove the trash, the dwelling was open at one time, and the DPS secured it.

Mr. Mayhew stated that the dwelling has been secured further by Code Violations/Structural Changes Team, they have taken some action.

Mr. Kowalewski asked Ms. Thomas if the Bank was the owner of the property. Ms. Thomas explained that the bank will own it if an expedited redemption period of 30 days is approved, but the bank does have the rights to maintain the property. Ms. Thomas continued that Monique Peloso had submitted a Rush Request for maintenance work on February 7, and is also going to take the necessary steps to make the repairs, but she did not have a date. The redemption should be complete by early March. Mr. Mayhew commented that if it is not expedited, the redemption period could take up to 6 months. Mr. Kowalewski asked Ms. Thomas if the bank would be able to maintain the property in the meantime. Ms. Thomas replied yes. Mr. Kowalewski informed Ms. Thomas boarded up windows are not allowed for over 10 days.

Mr. Parker stated that permits should be obtained and work completed within 60 days.

Mr. Parker stated that the property will be checked on Tuesday, April 17, 2012, and that this hearing will be reconvened on Wednesday, April 18, 2012 at 8:45 a.m. to determine if the dwelling has been brought up to code or if it will be sent to Council for demolition.

Mr. Kowalewski informed Ms. Thomas that a letter had been received from Patricia LeMaster, the former owner, stating that she has been unable to gain entry to the dwelling. The letter included contact information for Ms. LeMaster. A copy was given to Ms. Thomas and she stated she would follow up.

Contact Information:

Parties of Interest-list attached

The City Of Wyandotte CODE REQUIREMENTS PROPERTY MAINTENANCE CHECK LIST

Date: <u>2125/11</u> Time of Inspection 11.00 P/KD

	9 100	Remit Required Work Order No MISO	494305
The follo	wing code c	alls were taken from City of Wyandotte Property Maintenance Code (PM), Zonii	ng Ordinance (ZO)
and Code	e of Ordital	nces (CO) 5/24/11 800 AM REINSDECTED - VIOLATIONS NOT COM	med es - Ar /
Location	Approved	KIOGO LIVIOLO LOS CONCECTED SPAN	Code Calls
Exterior	l()	* 10/10/11 VIOLOTIONS CORRECTED LATH Foundation requires tuckpoint/paint	PM 304.5 PM 304.6
	2()	Siding requires replace / repair/paint/permit required	PM 304.2/304.6
الا	K 3 W	Windows require repair/replace/paint/screens/reglaze/replace glass/	PM 304.14/304.15
`	K VV	Stormel nematiced under the same of Sine Banks to un DOWN Red	
4	← 4 (<	Doors require repair/replace/paint/screen/jambs: Front/Side/Rear ADDED 5/24/4 Fascia, soffit, overhang requires repair/replace/paint	PM 304.16
*	r 5 K)		PM 304.2/304.8/304.9
	k 6 ⋈	Gutters/conductors require renait/replace/paint REPAIR N. SIDE, REPLACE	PM 304.2 PM 508.1
	7()	Roof requires repair/replace/permit required 5, SIDE - MISSIAS	PM 304.7
	8()	Snow covered inspection could not be made *	
-4	⋉ 9 ⋈	Front porch requires repair/replace/paint/handrail/guardrail/stairs/ ADDED 5/24/u Tuckpoint/permit required	PM 304.10/PM 304.11
		Tuckpoint/permit required	- IPMC
*	10 €	Rear porch requires repair/replace/paint/handrail/guardrail/stairs/	PM 304.10/PM 304.11
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	11 ()	Brick walls require tuckpoint	PM 304.1/304.4/304.6
	12()	Awnings shall be maintained/panted/repaired	PM 304.9
	13()	Remove double keyed deadbolt on door. Front/Side/Rear	PM 702.11
*	14(60)	Disconnect roof downspouts on house – extend minimum of 5 feet 10/10/10	CO-38.1
	15()		PM 304.3
	16()	Pool; permit #, date approved, other	/
Garage	17. ()	Siding requires repair/replace/paint/permit required	PM 304.2 PM 304.6
or	18. ()	Roof requires repair/replace/permit required	PM 304.7
Shed	19()	Snow covered-inspection could not be made *	
	20()	Window requires repair/replace/paint/reglaze/permit required	PM 304.14 PM 304.15
	21()	Scrvice/overhead door requires repair/replace/paint	PM 304.16 PM304.2
	22()	Garage/shed requires ratwall/proper location on lot/permit required	PM 303.5/303.7/ZO 1803
	23()	Floor requires repair	PM 303.3/303.7
	24()		
Premises	25/7/100	Required to be free from rubbish or garbage \$PS REMOVED	PM 306.1
	26. ()	Requires approved rubbish containers Apacimulations	PM 306.2
	27. ()	Requires approved rubbish containers Requires positive lot drainage Assumutations Assumutations	PM 303.2
	28. ()	Requires insect and rat control	PM 303.5 PM 307.1
	29. ()	Pave, repair, or replace concrete driveway/approach/snow covered*/permit required	PM 303.3
	30/1/()	Reptace City sidewalk squares/snow covered */permit required	PM 303.3
	31: ()	Off street parking required to be paved - Addspaces/ permit required	ZO 1804/CO 35.46
		(to be provided in side or rear yard)	33 100 11 00 35.10
	32. ()	Repair or replace rear walk/approach walk/side/snow covered*	PM 303.3
		Requires prevention of weeds	PM 303.4
	34 ()	Wood storage - 18" off ground	CO 14.9
*	35. 60	Fence requires removal/replace repair ADDED 5/24/11 LIMY	PM 303.7
"	36 ()	FRONT YARD FENCES MUST BE REMOVED	
	` '	BEFORE A CERTIFICATE OF APPROVAL OR CERTIFICATE OF	ZO 1900.7.b
	(A . J	COMPLIANCE (\$ 1\$\$10F6)	
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11/28/11 NO CHANGE LAM

William R. Griggs CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn



MARK A. KOWALEWSKI, P.E. CITY ENGINEER

August 8, 2011

FINAL NOTICE

Bank of America Home Loans, Inc. Attn: C6-919-01-41 Violations 400 National Way Simi Valley, California 93065

RE: 3332 12th Street Wyandotte, Michigan

To Whom It May Concern:

10/10/11 VIOLATIONS
NOT CORRECTED

MOT CORRECTED

NOT CORRECTED

MAYOR

COUNCIL
Todd M. Browning

Joseph R. Peterson

James R. DeSana

Sheri Sutherby Fricke Daniel E. Galeski

Leonard T. Sabuda

Lawrence S. Stec

A complaint had been received by the City of Wyandotte Department of Engineering and Building regarding the condition of the referenced property. Site inspections were performed February 25, May 24, and August 5, 2011, which revealed that there are violations of the City of Wyandotte Property Maintenance Code as noted on the attached Property Maintenance Checklist.

A check of the records at the Wyandotte Department of Municipal Services shows that electric and water utilities usage since November of 2010 indicates the dwelling is vacant. The structure appears to have been vacant for over six (6) months.

Due to the lack of maintenance of the property at 3332 12th Street as noted by the attached violations, and the lack of occupancy, the undersigned deems the structures to be unsafe and dangerous.

Please be advised of the following from the City of Wyandotte Property Maintenance Codc:

Section PM-110 Demolition:

<u>PM-110.1 General</u>: The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to raze and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to raze and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to raze and remove such structure.

Section PM-202.0 General Definitions:

...

Dangerous Buildings: A building or structure that has 1 or more of the following defects or is in 1 or more of the following conditions:

- A. The building or structure is damaged by fire, wind, or flood, or is dilapidated or deteriorated and becomes an attractive nuisance to children who might play in the building or structure to their danger, or becomes a harbor for vagrants, criminals, or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful or immoral act.
- B. A building or structure remains unoccupied for a period of 180 consecutive days or longer, and is not listed as being available for sale, lease, or rent with a real estate broker licensed under Article 25 of the occupational code, Act. No. 299 of the Public Acts of 1980, being sections 339.2501 to 339.2515 of the Michigan Compiled Laws. For purposes of this subdivision, "building or structure" includes, but is not limited to, a commercial building or structure. This subdivision does not apply to either of the following:
 - (i) A building or structure as to which the owner or agent does both of the following:
 - (a) Notifies a local law enforcement agency in whose jurisdiction the building or structure is located that the building oar structure will remain unoccupied for a period of 180 consecutive days. The notice shall be given to the local law enforcement agency by the owner or agent not more than 30 days after the building or structure becomes unoccupied.
 - (b) Maintains the exterior of the building or structure and adjoining grounds in accordance with the BOCA National Property Maintenance Code 1990 and amendments adopted by the City of Wyandotte.
 - days or longer each year, if the owner notifies a local law enforcement agency in whose jurisdiction the dwelling is located that the dwelling will remain unoccupied for a period of 180 consecutive days or more each year. An owner who has given the notice prescribed by this sub paragraph shall notify the law enforcement agency not more than 30 days after the dwelling no longer qualifies for this exception. As used in this sub paragraph "secondary dwelling" means a dwelling such as a vacation home, hunting cabin, or summer home, that is occupied by the owner or a member of the owner's family during part of a year.

You are hereby directed to correct the noted violations, maintain the exterior of the property, occupy and/or list the structure with a real estate broker in accordance with Section <u>PM-202.0</u> referenced above, <u>or demolish the structure</u>. Should you elect to rent or sell this property, an Upon Sale or Rental Inspection is required according to the City of Wyandotte Code of Ordinances Sec. 19-5 and 31.1-11. The inspection and fee can be arranged and paid for at City Hall in the Department of Engineering and Building.

Failure to demolish the structure, or correct the cited violations, maintain and occupy the structure by October 10, 2011, will result in this Department proceeding with Section PM-107.3 Disregard of notice, of the Property Maintenance Code, at which time a hearing date will be set to determine whether or not the structure should be demolished, and tickets will be issued as per Section PM-106.0 Violations. You also have the right to seek modification or withdrawal of this notice by requesting a Show Cause Hearing.

Thank you for your cooperation in this matter. If you have any questions regarding this matter, please feel free to contact the undersigned at (734) 324-4558, or by email at gmayhew@wyan.gov.

Very truly yours,

Gregory J. Mayhew Assistant City Engineer

Attachments: Property Maintenance Checklist

Gregory Markers

Cc: Officer Calhoun Address File

Time File: October 10, 2011

WO# WF0474723

The City Of Wyandotte CODE REQUIREMENTS PROPERTY MAINTENANCE CHECK LIST

		23	48		飁
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	cc				7
Δ	pt	#			2
54	1000	300	1000	200	53

Date 2 2 625 [1] Time of inspection 1. 80 FM Inspected by Green MAUHER

ZO 1900.7.b

Permit Required Work Order No. 1410414123 The following code calls were taken from City of Wyandotte Property Maintenance Code (PM), Zoning Ordinance (ZO) and Code of Ordinances (CO) 5/24/11 800 AM RELISPECTED - VIOLATIONS NOT CONNECTED - WITH # 10/10/11 VIOLATIONS NOT CONCRETED LOTH
Foundation requires tuckpoint/paint PM 304.5 PM 304.6 Exterior () PM 304.2/304.6 Siding requires replace /repair/paint/permit required () PM 304.14/304.15 Windows require repair/replace/paint/screens/reglaze/replace glass/ Storms/ permit required Beacon WILDOW N. SIDE, BOARDED WILDOW REAR CADDED 5/24/4 LOTA Doors require repair/replace/paint/screen/jambs: Front/Side/Rear ADDED 5/24/4 PM 304.16 PM 304.2/304.8/304.9 Fascia, soffit, overhang requires repair/replace/paint Gutters/conductors require repair/replace/paint REPAIR N. SIDE, REPLACE PM 304.2 PM 508.1 S, SIDE - MISSING Roof requires repair/replace/ permit required PM 304.7 Snow covered-inspection could not be made * Front porch requires repair/replace/paint/handrail/guardrail/stairs/ Tuckpoint/permit required Rear porch requires repair/replace/paint/handrail/guardrail/stairs/ ¥ 10. _ ⊗ Tuckpoint/permit required PM 304.1/304.4/304.6 Brick walls require tuckpoint () Awnings shall be maintained/panted/repaired PM 304.9 () Remove double keyed deadbolt on door. Front/Side/Rear PM 702.11 Disconnect roof downspouts on house - extend minimum of 5 feet work 10/10/11 CO-38.1 Address Required PM 304.3 16. () Pool; permit # , date approved , other () Siding requires repair/replace/paint/permit required PM 304.2 PM 304.6 Garage PM 304.7 Roof requires repair/replace/permit required Snow covered-inspection could not be made * Shed PM 304.14 PM 304.15 Window requires repair/replace/paint/reglaze/permit required PM 304.16 PM304.2 Service/overhead door requires repair/replace/paint Garage/shed requires ratwall/proper location on lot/permit required PM 303.5/303.7/ZO 1803 () Floor requires repair PM 303.3/303.7 () 250 Required to be fice from rubbish or garbage \$750 REMOVED PM 306.1 Premises PM 306.2 Requires approved rubbish containers () PM 303.2 Requires positive lot drainage _ () Requires insect and rat control PM 303.5 PM 307.1 Pave, repair, or replace concrete driveway/approach/snow covered*/permit required PM 303.3 () 30/49/() Replace City sidewalk ______ squares/snow covered*/permit required PM 303.3 31. () Off street parking required to be paved - Add spaces/ permit required ZO 1804/CO 35.46 (to be provided in side or rear yard) () Repair or replace rear walk/approach walk/side/snow covered* PM 303.3 () Requires prevention of weeds PM 303.4 () Wood storage - 18" off ground CO 14.9 Fence requires removal/replace/repair ADDED 5/24/11 15mg ₩ 35. PM 303.7 () FRONT YARD FENCES MUST BE REMOVED

BEFORE A CERTIFICATE OF APPROVAL OR CERTIFICATE OF COMPLIANCE IS ISSUED REAR DOOR OPEN - STRUCTURE OPEN (ADDER) 5/20/11 AFTER DPS SECURED DOOR HAM

11/28/11 No CHAZIONE AM

()

Patricia LeMaster 3332 – 12th Street Wyandotte, MI 48192

Bank of America Home Loans, Inc. ATT: C6-919-01-41 Violations 400 National Way Simi Valley, CA 93065

Monique M. Peloso Code Violations/Structural Changes Team Foreclosure Servicing 1757 Tapo Canyon Road Simi Valley, CA 93063

Countrywide Home Loans, Inc. 4500 Park Granada Calabasas, CA 91302-1613

MERS PO Box 2026 Flint, MI 48501-2026

Bank of America, N.A.
Successor by Merger to
BAC Home Loans Servicing, LP
FKA Countrywide Home Loans Servicing, LP
400 National Way
Simi Valley, CA 93065

Core Logic Debbie Nieblas 450 E. Boundry St. Chapin, SC 29036

Michelle T. Thomas Bodman, PLC 6th Floor at Ford Field 1901 St. Antoine Street Detroit, MI 48226

Patricia LeMaster 9899 Camelot Lane Cromwell, Indiana 46732

PROPOSED RESOLUTION

RESOLVED by the City Council that whereas hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3131 Biddle Avenue, Wyandotte, Michigan on February 15, 2012, and April 18, 2012, and whereas the property owner or other interested parties, have been given opportunity to show cause, if any they had, why the dwelling at 3332 12th Street has not been repaired or demolished in accordance with the City's Property Maintenance Ordinance, and whereas the Hearing Officer has filed a report of his findings with this Council;

AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

Notify:

See Attached List

OFFICIALS

William R. Griggs CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn



MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
L'awrence S. Stec

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 12, 2012

The Honorable Mayor Joseph R. Peterson And Council Members City Hall Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

On June 4, 2012, proposals were opened and read aloud in the Council Chambers for File #4577 – 2012 Sanitary Sewer Repair and Storm Sewer Construction. A tabulation of the proposals with additional information is attached.

Blade Action Inc. was the apparent low bidder at \$241,228.00. However, Blade Action has advised the Engineering Department that errors and omissions had been made in the bid and they have requested that their bid be withdrawn. This Department then contacted G. V. Cement, and they have stated that they can perform the work in accordance with the Contract Specifications. Therefore, the undersigned recommends that the proposal from G. V. Cement Contracting Co., of Brownstown, Michigan, in the amount of \$346,884.60 be accepted as being in the best interest of the City and being the best bid received meeting specifications.

The sewer replacement costs will be paid from the Sewer Fund Operation, Maintenance and Replacement Budget Account #590-200-926.310. A budget amendment in the amount of \$180,000.00 is further requested.

Very truly yours,

Mark A. Kowalewski

City Engineer

Attachments

cc: All Bidders

Approved by Todd Drysdale, Director of Administrative/Financial Services

 \mathcal{C}

BID OPENING SUMMARY

FILE #4577 – 2012 SANITARY SEWER REPAIR AND STORM SEWER CONSTRUCTION

CONTRACTOR	AMOUNT BID
Blade Action Inc. Clinton Twp., MI	\$241,228.00 (BID WITHDRAWN)
G.V. Cement Contracting Co. Trenton, MI	\$346,884.60
FTL Construction Inc. Westland, MI	\$351,278.00
Bidigare Contractors Inc. Plymouth, MI	\$382,558.50
Pamar Enterprises, Inc. New Haven, MI	\$415,345.14
Willie McCormick & Associates, MBE Detroit, MI	\$417,276.00
Superior Excavating Inc. Auburn Hills, MI	\$438,195.00
Sole Construction Westland, MI	\$555,555.00
CI Contracting Inc. Brighton, MI	\$631,756.00
Century Cement Co., Inc. Riverview, MI	\$833,208.00

6/6/12

Blade Action Inc.

35520 Forton Court Clinton Twp, MI 48035 0# 586-792-7656 C# 586-531-1022 Chris Sorrentino

Attn: Greg Mayhew

Project: 21012 Sanitary Sewer & Storm Sewer Construction

Location: City of Wyandotte

Hi Greg,

Please accept this letter as our official bid withdraw for the above stated project.

We unfortunately missed items and miscalculated also.

If you have any questions please don't hesitate to call.

Thank You,

Chris/Sorrentino

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Engineer to accept the proposal from G. V. Cement Contracting Co., Brownstown, Michigan, for File #4577 – 2012 Sanitary Sewer Repair and Storm Sewer Construction, in the amount of \$346,884.60, as being the best bid received meeting specifications, and, that the project costs be paid from the Sewer Fund Operation, Maintenance and Replacement Budget Account #590-200-926.310;

FURTHER, this budget line item is amended by adding \$180,000.00 from Fund Balance;

FURTHER RESOLVED that all bid bonds be returned to all the unsuccessful bidders.

OFFICIALS

William R. Griggs CITY CLERK

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



MARK A. KOWALEWSKI, P.E. CITY ENGINEER MAYOR Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

June 12, 2012

The Honorable Joseph R. Peterson and City Council City Hall Wyandotte, Michigan

RE: Former 1136 Oak Street 50' x 150'

Dear Mayor Peterson and Council Members:

Enclosed please find a proposal for the development of the former 1136 Oak Street, Wyandotte from J. P. Karas. The proposal is for the construction of an 888 square foot home with a full basement, two (2) bedrooms, one (1) bath and one (1) car attached garage. The undersigned recommend the 888 square foot proposal be denied because the proposal does not meet the suggested minimum features adopted by the Mayor and Council in the Build a Future in Wyandotte Specification for Acquisition of Vacant Parcels.

Very truly yours,

Mark A. Kowalewski

City Engineer

MAK:CAK/kr

Enclosures

cc: Mr. John Karas, 1267 Oak Street, Wyandotte, Michigan Mr. Pete Przybylski, 1168 Oak Street, Wyandotte, Michigan Colleen A. Keehn City Assessor 734-283-6615 734-283-6616

Fax 734-283-1011

J.P. Karas

Accounting & Tax Services 1267 Oak Street Wyandotte, Michigan 48192

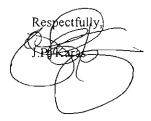
June 11, 2012

City of Wyandotte Purchase Committee 3131 Biddle Wyandotte, Michigan 48192

Members of the Purchase Committee

Enclosed is my proposal for the former 1136 Oak. In a conversation with the city engineer I was informed that his recommendation would be to deny the sale of the lot based on the fact that the proposal did not meet the minimum square footage requirement as established in the Document titled Specification for Acquisition of Vacant Parcels fir the Construction of a New Single Family Home on Property Owned by the City of Wyandotte. In reading this document and the guidelines established for the intended use I noticed that the square footage guidelines are not requirements for the purchase but Suggested Minimum Features. I have no problem with a negative recommendation for this proposal but request that should a negative recommendation be issued by your committee I ask that the verbiage used in the recommendation state that it does not meet a SUGGESTED MINIMUM FEATURE rather than a denial on the basis of not meeting a Required Feature. I have enclosed a copy of the guidelines I have referenced.

The submitted proposal will meet all required features



		Date:	June 11, 2012
TO:	The City Engineer Wyandotte, Michigan Loc	cation of Parcel: Form	er 1136 Oak Street
THE	UNDERSIGNED HEREBY CERTIFY AS FOLLO	OWS:	
x	INSPECTION: Familiarity with the present cond	dition of premises bas	ed on recent inspection.
x	COMPREHENSION: Understanding Specification permit prior to closing, and comm		
x	PROPOSED BUILDING FEATURES: PROPO	SAL MUST BE AT	TACHED.
	AMOUNT PROPOSED: \$5,000.00		Dollars
	(Five Thousand Dollar	s	_)
x	DEPOSIT: Ten Percent (10%) of above amount	enclosed. Check No.	4702
x	EXECUTED ANTI-COLLUSION AFFIDAVIT	to be attached.	
	CHECK ONE:		
	Proposal Maker will build home to reside in.	x Operation	of Accounting Business
	Proposal Maker will build home for sale.		
SIGNA NAME	TURE John P Karas Please print		,
ADDRI		n 48192	
	Please print		
	Please print		
Phone:	734 341 2971		

ANTI-COLLUSION AFFIDAVIT

NOTE: The affidavit set fourth before MUST be executed on behalf of the proposal makers and furnished with every proposal. STATE OF MICHIGAN COUNTY OF WAYNE John P. Karas ... being first duly sworn, deposes and says he/she is the of J.P. Karas Accounting & Tax Service Owner ((Title) (Name of Company) 2012 the proposal maker which has submitted, on the 11th day of June to the City of Wyandotte, Michigan, a proposal for: Parcel No. Former 1136 Oak 1136 Oak known as all as fully set forth in said proposals. The aforementioned proposal maker constitutes the only person, firm or comoration having any interest in said proposal or in any contract, benefit or profit which may, might or could accrue to, or grow out of the acceptance in whole or in part of said proposal, except as LLC to be formed for liability reasons follows: OMA Properties LLC, sole __member LLC Affiant further states that said proposal is in all respects fair and is submitted without collusion or fraud; and that no member of the City Council, or officer or employee of said City is directly or indirectly interested in said proposal. SWORN to and subscribed before me, a Notary Public, in for the above name State and County this June llth dayof

Notary Public:

My Commission Expires:

Plan #539-007D-0109 Price Code AAA

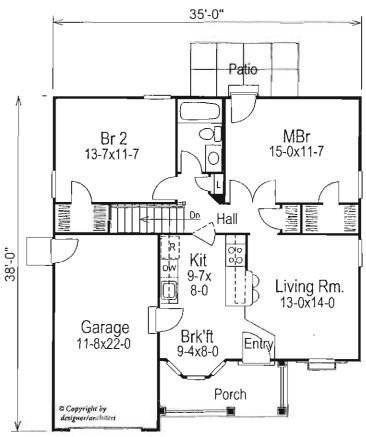




- 888 total square feet of living area
- Home features an eye-catching exterior and has a spacious porch
- The breakfast room with bay window is open to the living room and adjoins the kitchen with pass-through snack bar

3

- The bedrooms are quite roomy and feature walk-in closets
- The master bedroom has a double-door entry and access to the rear patio
- 2 bedrooms, 1 bath, 1-car garage
- Basement foundation



BUILDING REQUIREMENTS

Harmony with Adjoining Residential Properties

Proposed building should respect the existing character of the immediate neighborhood. McKinley Neighbors United Picture Portfolio applies on lots located in the Neighborhood Enterprise Zone (NEZ) located between Eureka and Grove. This Portfolio is for reference only. The City does not have any of these plans available.

Building Features

Proposals must be attached to Signature Sheet and describe the proposed new single family dwelling by specifying the following features:

- a: Number of stories.
- b. Estimated amount of square feet.
- c. Provisions for a garage. GARAGES PLACED IN FRONT OF THE LIVING QUARTERS, BECOMING THE PREDOMINANT FEATURE (more than 3 feet) IN THE FRONT YARD ARE UNDESIRABLE.
- d. Number of bathrooms.
- e. Provisions for underground utilities. Contact Wyandotte Municipal Service and Ameritech for information.
- f. Other desirable architectural features such as covered porches, extended soffits, picture windows, bay windows, doorwalls, fireplaces, vaulted ceilings.
- g. Trim on house (vinyl, aluminum or painted wood).
- h. Decks or patios

Suggested Minimum Features

One Story Building Minimum Features:

- a. Consist of a minimum of 1,200 square feet of living area. This does not include basement or garage square footage.
- b. Full brick exterior. (Vinyl or aluminum would be considered as an alternative depending on the neighborhood)
- c. Full basement.
- d. All utilities underground (Electric, Cable and Telephone).

Two Story Building Minimum Features:

- a. Consist of a minimum of 1,500 square feet of living area. This does not include basement or garage square footage.
- b. Brick exterior on the entire first floor. (Vinyl or aluminum would be considered as an alternative depending on the neighborhood)
- c. Full Basement.
- d. All utilities underground (Electric, Cable and Telephone).

Comer Lots:

a. Wrap around porches

BUILDING REQUIREMENTS

Required Feature

- 1. All basements shall have backflow prevention system, which shall include back water valves and sump pump.
- 2. All basements shall comply with Section R310 Emergency Escape and Rescue Openings in accordance with the 2003 Michigan Residential Code. Also a cover over the opening will be required in accordance with Section R310.4 Bars, grills, covers and screens of the 2003 Michigan Residential Code.

Standards

Purchaser understands that development of the property is subject to all the current codes and ordinances of the City of Wyandotte applicable for construction and use, such as the following:

Maximum Height: Two (2) stones or thirty (30) feet.

Maximum Lot Coverage: All structures can only cover thirty-five (35%) percent of property.

Yard Requirements: Front: Minimum of twenty (20) feet.

Side: Minimum of four (4) feet, except corner lots

require minimum of five (5) feet on side

abutting street.

Total Side: Twelve (12) feet.

Rear: Minimum of twenty-five (25) feet.

NOTE: Submittals which exceed these minimums requirements should be clearly stated on the proposal. More specific information of the proposed project will aid the Land Sale Committee in making its recommendation for acceptance to the Mayor and City Council.

The City reserves the right to reject any proposal wherein the square footage of the house does not meeting with the character of the neighborhood or size of the lot.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer and City Assessor regarding the former 1136 Oak; AND

BE IT FURTHER RESOLVED that Council rejects the proposal from J.P. Karas for the former 1136 Oak Street.

OFFICIALS

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn CITY ASSESSOR



oseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MAYOR

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

June 12, 2012

The Honorable Joseph R. Peterson and City Council City Hall Wyandotte, Michigan

RE: NSP2 Sales Agreement

Dear Mayor Peterson and City Council Members:

Within the Sale Policy is a standard Purchase Agreement for the sale of Neighborhood Stabilization Program 2 (NSP2) homes. This Agreement is in need of the following amendments:

- 1. Amend Paragraph 9 to require the deposit will be held by Closing Agency, Minnesota Title Agency.
- 2. Amend Paragraph 14 to close transaction within 90 days instead of 30 days.
- 3. Amend Paragraph 20 to include the approval by Michigan State Housing Development Authority (MSHDA).
- 4. Add Paragraph 23 to state: Each home will come with a one (1) year construction warranty from the builder. The warranty will begin at the time of substantial completion and will expire one (1) year after. Due to the length of the sales and closing processes, this means that the warranty will be in effect for less than one (1) year after the homeowner takes possession of the property.

If you concur with these amendments, the attached resolution will authorize the undersigned to amend the Purchase Agreement for the sale of NSP2 homes.

Very truly yours,

Mark A. Kowalewski

City Engineer

MAK:kr

Enclosures

cc: Jerry Miller, Wyandotte Realty Michael A. Cuschieri, Minnesota Title

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

11 1 1

CITY OF WYANDOTTE

3131 Biddle Avenue Wyandotte, Michigan 48192



OFFER TO PURCHASE REAL ESTATE

1. THE UNDE	RSIGNED hereby offers and agrees to purchase the following land situated in the City of
Wyai	<u>ndotte</u> , <u>Wayne</u> County, Michigan, described as follows:
shades, Veneti permit	Street, together with all improvements and appurtenances, including all lighting fixtures, an blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and if any, now on the premises, and to pay therefore the sum of
Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser, at Purchaser's cost, as soon as possible Policy of Title Insurance in an amount not less than the purchase price as determined by Purchaser, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement and tax history certified to a date later than the acceptance thereof.
Time of Closing	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage.
Purchaser's Default	4. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.

Title Objections	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.

Taxes	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be	
and	paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance	
Prorated	with <u>Due Date</u> basis of the municipality or taxing unit in which the property is located. Interest, rents and	
Items	water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.	
Acceptance	9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of	
	consummated. Said check shall be made payable to: MINNESOTA TITLE INSURANCE AGENCY.	
	Concern, Marca Concern	

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value

of\$_____

- 11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.
- 12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.
- 13. The closing of this sale shall take place at the office of the <u>City Engineer</u>, 3131 Biddle Avenne, Wvandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.
- 14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 90 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

Witness:	SELLER: City of Wyandotte
	By:
Dated:, 2011	
	PURCHASER:
Dated:, 2011	
<u>PURCHASER</u>	'S RECEIPT OF ACCEPTED OFFER
The undersigned Purchaser hereby ack Offer to Purchase.	nowledges the receipt of the Seller's signed acceptance of the foregoing
Dated	I. 9

Purchaser

ADDENDUM TO PURCHASE AGREEMENT FOR PROPERTY KNOWN AS _______ Wyandotte, Michigan

	yandotte (Seller) has provided the Purchaser a "Fair Housing and J.S. Department of Housing and Urban Development (HUD).
	ne City of Wyandotte to use his/her photo and name in any lawful hood Stabilization Program or any other approved City programs by
	arrent residence or persons living at the current residence during the nat the number of household members or income has not changed since
18. Any proposal submissions exceeding one (1) per will have not submitted any other proposals for the same	household will be disqualified. Purchaser acknowledges that they ame NSP2 home.
19. Purchaser will be responsible for title premium a	and recording fees, which will be deducted at time of closing.
20. This Agreement is contingent upon the approval Development Authority (MSHDA).	of the Wyandotte City Council and Michigan State Housing
21. Purchaser will cooperate with the seller to provi	de seller access to Purchaser's monthly utility bills for the next five
22. Purchaser will be required to sign a Homeb	uyer Certification and Program Agreement at time of closing.
Contractor. It is understood that the term of	on to the Purchaser all warranties it has received from the I the warranties began at the agreed upon "Substantial such warranties will be less than one(1) year.
	PURCHASER:
Dated:	
	SELLER: The City of Wyandotte
	Ву:
	lts:
	Ву:
	Its:
Dated:	

Attachment "A"

Photo Release Form

I hereby grant the City of Wyandotte, its successors and those acting under its authority permission to use the likeness and name of my family and myself in a photograph in any and all of its publications, including website entries, without payment or any other consideration.

I understand and agree that these materials will become the property of the City of Wyandotte and will not be returned.

I hereby irrevocably authorize City of Wyandotte to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing the City of Wyandotte's programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein likeness of my family or myself appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge the City of Wyandotte, its successors and those acting under its authority from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name and in the names of my family members which are not competent. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

(Applicant's Signature) (Date)
(Printed Name) (Date)
(Co-Applicant's Signature) (Date)
(Printed Name) (Date)
If the person signing is under age 18, there must be consent by a parent or guardian, as follows: I hereby certify that I am the parent or guardian of, named above and do hereby give my consent without reservation to the foregoing on behalf of this person.
(Parent/Guardian's Signature) (Date)
(Parent/Guardian's Printed Name)

ASSIGNMENT OF WARRANTIES

Now comes the City of Wyandotte, a Michigan Municipal Corporation ("Assignor") and for valuable consideration, the receipt of which is hereby acknowledged, does hereby irrevocably and not as
security, assign, transfer, set over and convey to
, (the "Purchaser/Assignee") any ar
all rights, privileges and powers of Assignor in certain Warranties purchased by City of
Wyandotte/Assignor from the Contractor including but not limited to the following:
 General One Year Builder's Warranty as described in City of Wyandotte's specifications impose on the Contractor for the construction of the residential dwelling described in Exhibit A.
The Warranty of Completion of Construction as described in HUD form HUD-92544 (9/2005).
 Subterranean Termite Soil Treatment Builder's Guarantee as described in HUD form HUD- NPCA-99-A (4/2003).
The property which is the subject of the Project is located in the City of Wyandotte, County of Wayne, State of Michigan, more fully described in attached Exhibit A.
It is acknowledged and agreed by all parties to this contract that the term of each of these Warranties is one year, beginning from the date of "Substantial Completion" by the Contractor of the home. The agreed date of "Substantial Completion" of the subject home is, 2012 Therefore, the Purchaser's/Assignee's rights under the Contractors Warranties will expire on
IN WITNESS WHEREOF, this Assignment of Warranties is made as of the day of 2012
CITY OF WYANDOTTE, a Municipal Corporation
Ву:
STATE OF MICHIGAN)) ss COUNTY OF WAYNE)
The foregoing instrument was acknowledged before me on this day of
City of Wyandotte, a Michigan Municipal Corporation, on behalf of the company.
Notary Public, State of Michigan, County of Wayne Acting in the County of Wayne

The foregoing Assignment is accepted as of the day of Purchaser/Assignee.	, 2012 by the
PURCHASER/ASSIGNEE PURCHASER/ASSIGNEE	
By:	_
State of Michigan)) ss County of Wayne)	
On this day of, 2012, before me personally appeared to me known to be the person desc	ribed in and who
executed the foregoing instrument and acknowledged that she executed the same as	her free act and deed
Notary Public, State of Michigan, County of Wayne Aeting in the County of Wayne My commission expires The foregoing Assignment is accepted as of the day of	,
2012 by the Contractor.	
CONTRACTOR	
Ву:	
STATE OF MICHIGAN)	
COUNTY OF WAYNE)	
The foregoing instrument was acknowledged before me on this	of
Notary Public, State of Michigan, County of Wayne Acting in the County of Wayne My commission expires	
Drafted by and when recorded return to:	
City of Wyandotte 3131 Biddle Avenue Wyandotte, MI 48192	

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer dated June 12, 2012, regarding the Neighborhood Stabilization Program 2 (NSP2) Purchase Agreement is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves amendments to the Purchase Agreement as outlining the communication from the City Engineer dated June 12, 2012.

OFFICIALS

William R. Griggs

Andrew A. Swiecki CITY TREASURER

Colleen A. Keehn



JOSEPH R. PETERSON MAYOR

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Reports and minutes. June 18,0012

Wyandotte, Michigan June 11, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

May 30, 2012

Mayor Joseph Peterson and City Council Members City Hall 3131 Biddle Avenue, Wyandotte, MI 48192

Dear Mayor and Council,

Please accept my resignation, effective immediately, from the Beautification Commission. Presently, I have many demands that prevent me from contributing time to the commission. It has been a pleasure to serve my community and I appreciate the opportunity to have participated on this commission.

Sincerely,

Maggie Molnar

June 07, 2012

Mayor and City Councilmember's, 3131 Biddle Avenue Wyandotte, MI 48192

Dear Mayor and City Councilmember's:

We are requesting the use of a temporary 10 X 100 foot area in front of our licensed business; Lions & Tigers & Beers (diagram enclosed) to be used for table service serving food & Spirits on July 11, 2012 through July 14, 2012 from 11:00am until 2:00am in conjunction with the festivities for the Wyandotte Street Art Fair.

We are aware of the requirements and will work to achieve same.

Sineerely yours, Brian J. Sollars Lions & Tigers & Beers 2929 Biddle Avenue 2930 Van Alstyne Wyandotte, MI 48192 Phone (734) 282-1200 Fax (734) 282-1201

PERSONS IN THE AUDIENCE

Louis Blankenship, 2323 – 10th, regarding home on 10th Street. Engineer: we do not own this home. It is scheduled for demolition; hank owned home. See Assessor.

Tom & Diane Woodruff, regarding Vietnam Memorial Fund Raiser at Sports 50 last week - great success. Next fund raiser at Yack Arena

Duane Hanson, 646 Maple, why were cross walks changed on Biddle?

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

June 6, 2012

The Honorable Mayor Joseph R. Peterson and City Council Members City of Wyandotte 3131 Biddle Avenue Wyandotte MI 48192

Gentlemen and Madam:

In the past, I have ignored many things that were said about me at council meetings, however, I cannot ignore the comments directed at me by Richard Miller at the May 21, 2012 council meeting, and I take exception to the disrespect he showed Mayor Peterson that evening.

Mr. Miller's comments, taken directly from the tape from that meeting, included the following: "You are a liar – you are a plagiarist and a liar" and "... he doesn't even have Wyandotte cable." Enclosed please find a copy of my Wyandotte Municipal utility bill which disproves Mr. Miller's statement. I have been a customer of Wyandotte cable from its beginning in our city and have never had any other cable service at any of the places I have lived in Wyandotte.

With regard to the letter I wrote which appeared on the agenda for our May 21, 2012 meeting, at first, I was not going to involve either Todd Drysdale or the Mayor in the writing of this letter because I did not want them to suffer from the fall-out of what I was saying. Because much of the information in the letter was taken from audits and my recollections, however, I decided to ask Mr. Drysdale to assist me with the information to make sure everything in my letter was accurate. He did exactly that. He may have provided the information in his style of writing; however, after he gave the draft to me, I made some minor changes with the help of our secretary, Rosanne. When the final draft was complete, I provided the mayor with a copy of the letter. When making statements and recommendations such as those I was going to make in my letter, it would have been foolish for me not to make sure the information was accurate and truthful.

I take exception to Mr. Miller calling me a liar and accusing me of being a plagiarist. I am asking you to refer this letter to the City Attorney asking him to investigate and research under what conditions we can prohibit a person from making comments on the personal lives of elected officials and/or employees.

Sincerely, James R. DeSana, Councilman

June 5, 2012

The Honorable Mayor Joseph R. Peterson and City Council City Hall, Wyandotte, Michigan

Dear Mayor and Council Members:

Please find attached a copy of the Subrecipient Agreement for Wayne County Home Program 2011 Homeowner Rehabilitation Loan and Housing Rehabilitation Program. This agreement will provide \$26,663.00 in grant funds to be utilized by qualified owners for rehabilitation work.

The City Attorney has reviewed said Agreement. The proposed resolution authorizes the Mayor and City Clerk to sign said agreement.

Very truly yours, Mark A. Kowalewski City Engineer

LATE ITEM

June 8, 2012

Mayor Joseph Peterson and City Councilmembers 3131 Biddle Avenue Wyandotte, MI 48192

Re: MAC'S VARIETY PAC INC. 375 EUREKA

Dear Mayor Peterson and Councilmembers:

The following request was received from the Michigan Liquor Control: Request to transfer ownership of 2011 SDD & SDM from 375 Eureka, Wyandotte, Michigan 48192, Wayne County to 417 Eureka (NOW KNOWN AS 3312 – 4th), Wyandotte, Michigan 48192, Wayne County.

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and Legal Departments.

In view of the above, said application is being forwarded to you for your consideration.

Sincerely yours,

William R. Griggs, City Clerk

REPORTS AND MINUTES

Financial Services Daily Cash Receipts	\$3,080.22	June 6, 2012
Wyandotte Cultural & Historical Commission		May 17, 2012
Wyandotte Recreation Commission		May 15, 2012
Downtown Development Authority		May 8, 2012
AD HOC Marina Committee		May 15, 2012
Police Commission Meeting		June 12, 2012

PERSONS IN THE AUDIENCE

Jeff Thomas, 1650 Lindbergh, objects to Mr. Miller's actions at the May 21, 2012 Council Meeting.

David Beaudrie, 3800 – 9th, feels order should be in place without name calling etc.

Richard Patrick, interested in what will come out of Councilman DeSana's letter. No time limits required unless individual is out of control. Requests Mayor's action.

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stee

Absent: None

FINAL READING OF ORDINANCE

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE

ZONING ORDINANCE BY AMENDING

ARTICLE XXI – Schedule of Regulations SECTION 2100 Limiting Height, Bulk,

Density and Area By Land Use; Notes to Section 2100

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, Section 2100 Limiting height, bulk, density and area by land use; Notes to Section 2100 (m) and (n) shall be amended to read as follows:

Section 2100 (m) A front yard of five (5) feet, however, and a minimum of ten (10) feet for buildings adjacent to a street right of way.

Section 2100 (n) Side yards may be omitted if walls abutting a side yard are of fireproof construction and the building is not adjacent to a street right-of-way.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS: Councilpersons Browning, DeSana, Frieke, Galeski, Sabuda, Stec

NAYS: None ABSENT: None

I hereby approve the adoption of the foregoing Ordinance this 11th day of June, 2012.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, 11TH day of June, 2012.

William R. Griggs, City Clerk

Joseph R. Peterson, Mayor

RESOLUTIONS

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec ROLL ATTACHED

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the communication from Maggie Molnar submitting her resignation from the Beautification Commission is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council thank Maggie for her many dedicated years of service to the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby GRANTS permission to Lions, Tigers & Beers OH MY!, 2929 Biddle Avenue, to utilize the city-owned easement in front of their business on July 11, through July 14, 2012 from 11:00 a.m. until 2:00 a.m. in conjunction with the festivities of the Wyandotte Street Art Fair provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs, and provided the approved temporary license from Michigan Liquor Control and proper insurance is place on file in the City Clerk's Office. AND BE IT FURTHER RESOLVED all is subject to inspection and approval of the City Engineer and Fire Chief as it relates to the condition and safety of said building.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec

YEAS: Councilmembers Browning, DeSana, Frickc, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the communication from Councilman DeSana relative to comments of a citizen during a Council Meeting is hereby referred to the City Attorney to investigate and research under what conditions a person can be prohibited from making comments on the personal lives of clected officials and/or employees of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stcc

NAYS: None

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the communication from the City Engineer regarding the Subrecipient Agreement for Wayne County Home Program 2011 Homeowner Rehabilitation Loan and Housing Rehabilitation Program between the Charter County of Wayne and City of Wyandotte for \$26,663.00 for grant funds is hereby received and the Mayor and City Clerk are authorized to sign said agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stee

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Clerk to APPROVE the transfer of ownership of a 2011 SDD & SDM license from 375 Eureka, Wyandotte, Michigan 48192, Wayne County to 417 Eureka, Wyandotte, Michigan 48192, Wayne County.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 11, 2012

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the total bills and accounts in the amount of \$832,554.82 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec

YEAS: Councilmembers Browning, DcSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson James R. DeSana Supported by Councilperson Lawrence Stec That we adjourn.

Carried unanimously

Adjourned at 8:01 PM

June 11, 2012

William R. Griggs, City Clerk

William K Nieggs

City of Wyandotte Police Commission Aleeting

Regular Commission Meeting June 12, 2012

ROLL CALL

Present:

Inspector James Pouliot

Commissioner Doug Meizer Commissioner John Harris

Absent:

Commissioner Amy Noles

Others Present:

NONE

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson Commissioner Melzer at 6:45 p.m.

The Minutes from the regular Police Commission meeting on May 22, 2012 were presented.

Harris moved, Melzer seconded

CARRIED, to approve the minutes of May 22, 2012 as presented.

UNFINISHED BUSINES

NONE

COMMUNICATIONS

1. Thank You Letter – May 29, 2012 Thank you letter from Rand O'Leary, Henry Ford Wyandotte Hospital, commending Sgreeley and Officers Hunter, Geiger and Conz for their assistance during a recent volatile situation in the hospital's emergency department.

Several of our officers responded to a volatile situation at the hospital involving the death of a baby. They stayed at the hospital for more than two hours to ensure everyone's safety.

Harris moved, Melzer seconded,

CARRIED, to accept the correspondence and place on file and to offer their thanks to the officers as well.

DEPARTMENTAL

1. Police Statistics - May 2012, Year to Date

Inspector Pouliot highlighted statistics such as self-initiated calls and those generated by the public. It was noted that as the weather is getting warmer, our Department is getting busier.

Harris moved, Melzer seconded,

CARRIED, to accept the police statistics for May 2012 and year to date and place on file.

2. Purchase of Tasers

The Department would like to purchase tasers as another tool to fight crime. They would be purchased from a single source vendor and cost approximately \$14,171.00.

Not every officer would have a taser, but they would all have their own holsters. The tasers would be checked out at the beginning of the shift and returned at the end.

Commissioner Melzer indicated the use of tasers would more than likely require changes in our Use of Force policy. Also, extensive training would be required regarding the use of this new tool.

Inspector Pouliot also noted that Freeze Plus P is not always effective; so, the officers would greatly benefit from this tool. Many officers do not carry asps now because of liability issues; there are better options nowadays.

Many downriver communities already utilize tasers. Commissioner Harris asked if there was an opportunity to purchase the tasers through Mutual Aid or some other consortium program to reduce costs to the Department. Inspector Poullot said he would check into that possibility.

Our officers currently qualify once per year with their firearms due to the high cost of ammunition. There would certainly be training with the tasers as well.

The midnight shift definitely deals with more combative people, probably at least a couple of times per week.

The tasers would be purchased using Drug Forfeiture funds.

Harris moved, Melzer seconded,

CARRIED, to approve the purchase of tasers and move forward with the process of training our officers.

3. Purchase of Glock Pistols

The Department would like to use State Forfeiture funds to purchase new weapons for the officers. The current weapons are approximately nine years old.

The out-of-pocket costs would be approximately \$6,700, including the trade in of the old weapons.

The Department would also turn in the Reserve weapons and other outdated weapons in the armory.

The Department would acquire 50 new weapons with the appropriate holsters. Not every officer would have the same size gun; each officer had their choice of the smaller or larger weapon.

Harris moved. Melzer seconded.

CARRIED, to accept the quote for firearms and move forward with the purchase.

4. 2012 / 2013 Budget

Commissioner Melzer asked about the purchase of new vehicles. Inspector Pouliot indicated that two new vehicles would be purchased, one using general funds from the Vehicle account and the other from the State Forfeiture account.

The Commissioners requested this item be held in abeyance until Chief Grant was present at the next meeting.

5. Educational Requirements - Lieutenant Position

The Collective Bargaining Agreement Janguage says a Lieutenant must have a minimum of an Associate's degree. Currently, only one Sergeant has a Bachelor's degree and no other Sergeant even has an Associate's degree.

There was some discussion on whether the union would negotiate to wave this requirement. Both Commissioner Harris and Commissioner Melzer feel strongly that additional education is very important.

An officer does not need a degree to be promoted to the Sergents level.

If our current staffing does not meet the requirements, we may have to consider outside applicants.

Ultimately, Commissioner Melzer suggested the Department continue with the current process in place, and as a second step and part of the Jargaining process, negotiate new language for the contract to cover the educational requirement. Commissioner Harris agreed.

Commissioner Melzer said we should not act based upon assumptions.

Melzer moved, Harris seconded,

CARRIED, to move forward with the promotional process that is currently in place, and secondly, start discussions with the union regarding alternatives for educational requirements.

6. Inspector Position - Contract

The Commissioners welcomed and congratulated Inspector Pouliot regarding his new position. City Council approved the contract, but the Commission also wanted to validate it.

Melzer moved, Harris seconded,

CARRIED, to accept and approve the contract as presented for Inspector Pouliot.

7. Bills and Accounts - \$14,804.66 June 12, 2012

Harris moved, Melzer seconded. CARRIED, to approve payment of \$14,804.66 for the June 12, 2012, bills.

NEW BUSINESS

1. Sgt. Zavala -

Sgt. Zavala submitted a letter expressing his desire to retire effective the end of his shift on June 14, 2012.

Inspector Pouliot inquired about presenting Sgt. Zavala with his duty firearm. The Commissioners agreed he could be awarded his duty firearm in accordance with Department policy.

Harris moved, Melzer seconded,

CARRIED, to accept the correspondence and place on file and to offer congratulations as well.

2. Current Organization Chart -

The Commissioners were given a copy of the Department's current organization chart. It reflects the change in the Traffic Bureau since Inspector Pouliot was promoted and the position vacated with Sgt. Zavala's retirement.

3. Commission Letter to City Council Regarding Staffing Levels -

The Commissioners discussed this item in great length during the Fire portion of the Commission meetings. They would like to submit a letter to City Council encouraging them to do everything possible to ensure both Police and Fire staffing levels are appropriate / sufficient to provide the necessary services to Wyandotte residents and ensure their continued safety.

Commissioner Harris requested this item be tabled until the next meeting when Chief Grant is present. He would like the Chief to respond directly and explain his plans for the positions that would possibly be maintained / created if Council were to look at their letter favorably.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 7:43 p.m.

Harris moved, Melzer seconded CARRIED, to adjourn meeting at 7:43 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Folice Department

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City of Wyandotte Police Commission Meeting

Regular Commission Meeting May 22, 2012

ROLL CALL

Present:

Chief Daniel Grant

Commissioner Doug Melzer Commissioner John Harris

Absent:

Commissioner Amy Noles

Others Present:

NONE

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:04 p.m.

The Minutes from the regular Police Commission meeting on May 8, 2012 were presented.

Harris moved, Melzer seconded, CARRIED, to approve the minutes of May 8, 2012 as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. Thank You Notes to Chief Grant, Laura Christensen and Officer Sabo – Skip Klack sent Thank you notes dated May 5, 2012, thanking Chief Grant, Laura Christensen and Officer Sabo for their assistance with the annual Kiwanis Bike Rodeo at Yack Arena.

The Kiwanis hold the Bike Rodeo as an annual event at Yack Arena. This is the second year the Police Department has sent staff to assist.

2. Thank You Letter to Chief Grant – Letter dated May 14, 2012 from the SUDD's Coalition thanking Chief Grant for the Department's participation in the National Prescription Drug Take Back Day on April 28.

SUDDS sent this letter of recognition to the Department regarding our participation in the national drug take back day. This event is usually held twice per year. Wyandotte accepted 14 pounds of prescription drugs during the last event which is a significant amount. These drugs are ultimately burned in a blast furnace.

3. Thank You Letter to Chief Grant - Letter dated May 3, 2012 to Chief Grant from Daniel Kearney, Henry Ford Community College, thanking Detective Scott Galeski for addressing a Criminal Justice class at the school.

Henry Ford Community College wanted to thank Det. Galeski for speaking to one of their Criminal Justice classes recently.

Harris moved, Melzer seconded,

CARRIED, to accept the correspondence and place on file and to offer congratulations as well.

DEPARTMENTAL

1. Wyandotte Animal Shelter - Proposed fees for various shelter services.

Officer Gillenwater worked hard on pulling the flyer together with the proposed rates. There is a lot of expense in running an animal pound, and these rates will help offset some of the costs.

The rates should be in line with the surrounding downriver communities. This could be particularly important if there is some type of consolidation of animal control duties between the downriver communities.

Melzer moved, Harris seconded,

CARRIED, to support the rate schedule and present to City Council as necessary.

2. Update on Inspector Position

Chief Grant and Sgt. Pouliot had met earlier today with the City Administrator regarding a benefits package. The package seemed to be acceptable to Sgt. Pouliot, and the Chief expects to present a contract to the Commissioners for review in the near future.

3. Bills and Accounts - \$17,230.56 May 22, 2012

Harris moved, Melzer seconded, CARRIED, to approve payment of \$17,230.56 for the May 22, 2012, bills.

NEW BUSINESS

1. Wyandotte Exchange Club --

Chief Grant was headed to a Wyandotte Exchange Club event where Sgt. Fitzpatrick would be receiving an Officer of the Year Award. The Commissioners offered their congratulations to Sgt. Fitzpatrick.

2. CPL Classes -

Commissioner Melzer inquired about future dates for the CPL classes held at the Department. Chief Grant indicated they had been held sporadically due to the lack of interested individuals. However, the next CPL and Advanced Weapons classes will be held the first weekend in June and also a later weekend in September. Chief Grant indicated we will attempt to hold the classes three or four times per year depending upon interest and the ability to cover costs.

The classes are advertised on cable, via flyers and on the electronic billboards on Fort St. and also on Eureka and Third St.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:19 p.m.

Harris moved, Melzer seconded, CARRIED, to adjourn meeting at 6:19 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department

Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 05/01/2012 00:00:01 - 05/31/2012 23:59:59

Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time	
911	0	0	5	5	0 %	0:04:00	0:04:41	0:05:18	1:09:55	0:13:59	
ABANDONED AUTO	0	65	16	81	3 %	1::05:13	0:09:17	0:16:57	100:59:04	1:14:48	
ACCIDENT/NON TRAFFIC AREA	0	0	l	I	0 %	0:02:33	0:01:02	0:10:16	0:13:52	0:13:52	
ACCIDENT/PERSONAL INJURY	0	0	3	3	0 %	0:01:13	0:01:39	1:19:08	4:06:03	1:22:01	
ACCIDENT/PROPERTY DAMAGE	0	4	39	43	2 %	0:02:48	0:09:21	0:45:25	38:34:38	0:53:50	
ACCIDENTAL DAMAGE	0	0	2	2	0 %	0:02:44	0:08:36	0:20:23	1:03:26	0:31:43	
ALARM	0	0	46	46	2 %	0:02:47	0:03:34	0:07:34	10:01:22	0:13:04	
ANIMAL BITE	0	1	2	3	0 %	0:00:57	0:06:43	0:37:15	1:50:34	0:36:51	-
ANIMAL COMPLAINT	0	101	56	157	6 %	0:20:27	0:10:02	0:13:11	87:16:27	0:33:21	
ASSAULT & BATTERY	0	1	10	11	0 %	0:05:44	0:05:40	0:24:53	6:28:30	0:35:19	
ASSIST OTHER AGENCY	ì	3	10	14	1 %	0:03:03	0:04:59	0:39:21	9:15:21	0:42:43	
BREAKING & ENTERING	0	1	<u>I</u> .4	15	1%	0:06:29	0:04:16	0:28:03	9:20:44	0:37:23	
BREAKING & ENTERING IN PROGRES	0	0	J	1	0 %	0:04:15	0:02:18	0:14:26	0:21:00	0:21:00	
BUILDING CHECK	0	6	6	12	0 %	0:01:29	0:01:15	0:07:51	1:58:40	0:09:53	
BUSINESS STOP	0	83	0	83	3 %	0:00:01	::	0:09:55	13:44:09	0:09:56	
CHECK WELL BEING	0	1	56	57	2 %	0:04:56	0:03:47	0:19:57	26:55:22	0:28:20	
CHILD ABUSE/NEGLECT	0	2	5	7	0 %	0:02:58	0:08:51	0:18:32	3:11:47	0:27:24	
CITIZEN ASSIST	0	16	23	39	1%	0:07:00	0:07:09	0:16:26	17:37:49	0:27:07	
CIVIL DISPUTES	0	0	13	13	0 %	0:10:42	0:04:48	0:38:11	10:53:35	0:50:17	
CRIMINAL SEXUAL CONDUCT	0	0	1	1	0 %	0:00:30	::	::	0:00:56	0:00:56	
DEATH INVESTIGATION	0	0	5	5	0 %	0:05:20	0:02:23	3:01:06	4:36:57	0:55:23	
DETAIL	0	7	1	8	0 %	0:00:06	1:43:16	0:45:30	7:47:36	0:58:27	
DISORDERLY	0	5	40	45	2 %	0:03:40	0:02:56	0:24:52	22:44:32	0:30:19	
DOMESTIC	1	3	51	55	2 %	0:05:48	0:05:10	0;28:34	33:54:50	0:37:41	
DRUG VIOLATIONS	0	0	3	3	0 %	0:01:47	0:03:05	0:23:18	1:24:30	0:28:10	
ESCORTS	0	3	22	25	1 %	0:07:56	0:08:10	0:35:59	18:23:26	0:44:08	
FELONIOUS ASSAULT	0	0 .	l	1	0 %	0:01:17	0:05:11	0:32:24	0:38:52	0:38:52	
FIELD CONTACTS	-0	2	0	2	0 %	0:00:03	::	0:08:21	0:16:46	0:08:23	
FIGHT	0	0	28	28	1 %	0:02:27	0:02:48	0:33:58	17:55:59	0:38:26	
FIRE	0	0	5	5	0 %	0:00:42	0:03:52	0:48:40	3:49:36	0:45:55	
FIREWORKS	0	0	2	2	0 %	0:00:47	0:05:32	0:21:24	0:55:27	0:27:44	
FLEEING & ELUDING	0	1	0	1	0 %	0:00:06	0:00:04	0:14:06	0:14:17	0:14:17	
FOLLOW-UP	0	183	2	185	7 %	0:00:05	0:09:19	0:07:33	23:58:21	0:07:46	
FOUND PROPERTY	0	2	6	8	0 %	0:14:47	0:10:39	0:07:49	3:43:10	0:27:54	
FRAUD	1	3	4	8	0 %	0:10:43	0:09:10	0:26:12	4:50:32	0:41:30	
FUEL	0	22	0	22	1 %	0:00:01	::	0:05:50	2:08:36	0:05:51	
GAS PUMP	0	1	0	1	0 %	::	::	0:10:38	0:10:39	0:10:39	
HARASSMENT	0	4	11	15	1 %	0:05:12	0:07:54	0:24:30	8:41:55	0:34:48	
HIT & RUN ACCIDENT	0	1	25	26	1 %	0:06:02	0:12:59	0:28:33	18:17:49	0:42:13	
HOUSE STOP	0	1	0	1	0 %	10:00:0	::	2:13:27	2:13:28	2:13:28	

	0	i	2	3	0%	0:15:44	0:02:29	0:21:58	1:42:19	0:34:06
IDENTITY THEFT	0	0	2	2	0 %	0:02:28	0:03:13	0:48:08	1:47:37	0:53:49
INDECENT EXPOSURE	0	0	2	2	0 %	0:04:48	1:31:59	0:05:16	2:01:43	1:00:52
INJURED PERSON	0	0	19	19	1 %	0:08:01	0:05:08	0:21:27	10:57:49	0:34:37
TUVENILE COMPLAINT	0	0	1	1	0 %	0:02:04	0:02:27	0:12:46	0:17:17	0:17:17
KIDNAPPING	0	5	34	39	1 %	0:10:43	0:07:22	0:21:25	24:24:42	0:37:33
LARCENY	0	1	0	1	0 %	;;	::	0:02:12	0:02:12	0:02:12
LOTTERING	0		0	1	0 %	0:00:01	. : :	1:43:48	1:43:49	1:43:49
LOST PROPERTY	0	j.	32	33	1 %	0:09:37	0:07:09	0:14:53	17:43:19	0:32:13
MALICIOUS DESTRUCTION	0	0	6	6	0 %	0:09:02	0:04:07	0:28:07	4:07:44	0:41:17
MENTAL	0]	0	1	0 %	::	::	0:23:06	0:23:06	0:23:06
MINOR IN POSSESSION	1	46	28	75	3 %	0:03:14	0:05:06	0:27:41	37:09:44	0:30:08
MISCELLANEOUS	. 2	1	4	7	0 %	0:05:17	0:01:56	0:39:37	4:09:05	0:41:31
MISSING PERSON	0	0	3	3	0 %	0:07:56	0:03:13	0:27:56	1:57:16	0:39:05
MISSING PERSON - RECOVERED	0	0	2	2	0 %	0:05:45	0:08:10	0:44:29	1:56:47	0:58:24
NARCOTICS INVESTIGATION	0	1	9	10	0 %	0:04:36	0:04:14	0:36:53	7:16:23	0:43:38
NEIGHBORHOOD DISPUTE	0	0	38	38	1 %	0:06:47	0:03:10	0:10:19	(2:17:1)	0:19:24
NOISE COMPLAINT	0	3	2	5	0 %	0:01:22	0:03:42	1:40:53	8:38:42	1:43:44
OPERATING UNDER THE INFLUENCE	1	89	11	101	4 %	0:00:32	0:12:13	0:07:24	15:40:18	0:09:24
ORDINANCE VIOLATION	0	72	15	87	3 %	0:02:14	0:05:53	0:09:40	18:15:11	0:12:35
PARKING COMPLAINTS	0	237	2	239	9%	0:00:01	0:15:17	0:19:06	76:38:01	0:19:14
PATROL CHECK	0	237	0	239	0%	0:00:01	::	0:30:46	1:01:33	0:30:47
PRISONER CHECK	0	4	0	4	0 %	10:00:0	::	0:40:21	2;41:23	0:40:21
PRISONER TRANSPORT	0	63	0	63	2 %	0:00:01	::	0:14:33	15:18:08	0:14:34
RADAR ENFORCEMENT	0	0	4	4	0 %	0:02:48	0:02:03	0:34:19	2:03:12	0:30:48
RECKLESS DRIVING	0	1	0	1	0 %	::	::	1:27:39	1:27:39	1:27:39
RECOVERED STOLEN VEH / PROP	0	0	28	28	1 %	0:01:22	0:04:41	0:20:43	12:04:11	0:25:52
RESCUE EMERGENCY	0	1	0	1	0 %	10:00:0	1 1	0:10:12	0:10:13	0:10:13
RESIDENTIAL CHECK	0	0	3	3	0 %	0:02:49	0:07:37	1:01:53	3:36:59	1:12:20
RETAIL FRAUD	. 0	0	1	J	0 %	0:01:38	0:02:40	0:32:16	0:36:35	0:36:35
ROBBERY	. 0		0	1	0 %	0:00:01	::	1:38:51	3:38:52	1:38:52
RUNAWAY JUVENILE	0	0	5	5	0 %	0:04:50	0:03:11	0:06:24	1:12:07	0:14:25
SHOTS FIRED	0	2	0	2	0 %	0:00:04	::	0:11:56	0:23:57	0:11:59
SICK PERSON	0	0	3	3	0 %	0:08:48	0:02:56	0:12:42	1:06:02	0:22:01
SOLICITOR	0	0	1	1	0 %	0:04:17	0:02:06	0:14:16	0:20:39	0:20:39
STALKING COMPLAINTS	0	1	5	6	0 %	0:03:59	0:06:29	1:12:16	6:00:19	1:00:03
STOLEN VEHICLE	0	1	0	1	0 %	0:00:01	::	0:46:38	0:46:39	0:46:39
SUBPOENA	0	0	6	6	0 %	0:01:57	0:01:35	0:41:24	4:29:40	0:44:57
SUICIDE	0	2	0	2	0 %	0:00:01	::	0:15:25	0:30:52	0:15:26
SURVEILLANCE	0	1	27	28	1%	0:07:06	0:04:28	0:22:12	15:18:47	0:32:49
SUSPICIOUS INCIDENT	0	19	30	49	2 %	0:03:05	0:02:45	0:16:28	16:58:16	0:20:47
SUSPICIOUS PERSON	0		12	17	1 %	0:05:31	0:04:32	0:03:52	3:43:19	0:13:08
SUSPICIOUS VEHICLE	1	2	14	17	1%	0:13:14	0:08:45	0:20:56	10:19:38	0:38:44
THREATS TRAFFIC HAZARD	0		. 8	15	1 %	0:04:05	0:03:48	0:28:15	7:46:02	0:31:04
TRAFFIC HAZARD	0	607	4	611	23 %	0:00:02	0:04:32	0:11:11	114:20:03	0:11:14
TRAFFIC STOP	0	0	2	2	0 %	0:03:36	0:04:38	0:44:18	1:45:03	0:52:32
TRESPASSING VIOLATION OF PARK RULES	0	4	0	4	0 %	0:00:01	::	0:01:00	0:03:59	0:01:00
VIOLATION OF PUBLIC HEALTH COE	0	6	0	6	0 %	0:00:01	::	1:22:52	8:17:16	1:22:53
	. 0		0	19	1%	0:00:01	; :	0:29:25	9;19:11	0:29:26
VIOLATION ROAD LAWS	. 0	17	•	• /						

Events by Nature Code by Agency Page 2

WARRANT	1	8	8	17	ι %	0:05:19	0:35:04	0:50:23	19:31:35	1:13:13
WIRES DOWN	0	0	1	1	0 %	0:52:12	0:06:40	0:10:09	1:09:01	1;09:01
Sub-Totals for No Summary Code	9	1737	889	2635	94 %	0:05:06	0:08:22	0:31:04	1035:01:57	0:36:38
Totals for WYPD	9	1737	889	2635	100 %	0:05:06	0:08:22	0:31:04	1035:01:57	0:36:38

Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 01/01/2012 00:00:01 - 06/05/2012 16:21:14

- Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time	
911	0	1	24	2.5	0 %	0:03:45	0:03:20	0:12:23	7:32:33	0:18:06	
ABANDONED AUTO	0	270	51	321	3 %	0:43:46	0:08:22	0:14:25	289:43:05	0:54:09	
ACCIDENT/NON TRAFFIC AREA	0	0	4	4	0 %	0:01:20	0:00:59	0:18:08	1:19:16	0:19:49	
ACCIDENT/PERSONAL INJURY	0	0	14	14	0 %	0:01:18	0:03:04	0:51:53	13:04:41	0:56:03	
ACCIDENT/PROPERTY DAMAGE	0	14	171	185	2 %	0:03:28	0:06:07	0:37:03	138:34:53	0:44:57	
ACCIDENTAL DAMAGE	0	2	15	17	0 %	0:06:08	0:06:17	0:32:34	12:41:43	0:44:48	
ALARM	0	6	216	222	2 %	0:03:27	0:03:08	0:10:18	59:58:16	0:16:13	
ANIMALBITE	1	1	6	8	0 %	0:02:30	0:03:16	0:30:40	3:34:27	0:30:38	
ANIMAL COMPLAINT	I	364	203	568	5 %	0:11:45	0:11:17	0:13:19	255:15:00	0:27:01	
ASSAULT & BATTERY	2	6	50	58	I %	0:04:59	0:08:06	0:29:35	37:16:41	0:39:14	
ASSIST OTHER AGENCY	2	14	43	59	1 %	0:03:12	0:04:08	0:32:09	30:41:12	0:32:18	
BE ON THE LOOKOUT	0	1	0	1	0 %	0:00:01	::	0:13:24	0:13:25	0:13:25	
BREAKING & ENTERING	0	2	95	97	1 %	0:07:42	0:06:54	0:30:13	70:45:45	0:43:46	
BREAKING & ENTERING IN PROGRES	0 .	0	10	10	0 %	0:02:55	0:04:00	0:17:30	4:21:12	0:26:07	
BUILDING CHECK	0	54	16	70	1 %	0:02:18	0:03:27	0:15:46	20:39:59	0:17:43	
BUSINESS STOP	0	355	0	355	3 %	0:00:01	::	0:10:36	62:50:55	0:10:37	
CHECK WELL BEING	0	?	198	205	2 %	0:06:22	0:04:25	0:21:43	107:18:56	0:31:25	
CHILD ABUSE/NEGLECT	0	2	9	11	0 %	0:03:06	0:09:18	0:28:35	7:09:12	0:39:01	
CITIZEN ASSIST	0	64	110	174	2 %	0:05:07	0:06:48	0:12:41	63:09:09	0:21:47	
CIVIL DISPUTES	0	9	58	67	1 %	0:06:53	0:05:31	0:29:48	43:37:36	0:39:04	
CRIMINAL SEXUAL CONDUCT	4	1	4	9	0 %	0:04:06	0:07:16	0:46:53	3:46:13	0:45:15	
CURFEW	0	1	0	I	0 %	0:00:01	::	1:03:26	1:03:27	1:03:27	
DB INVESTIGATION	0	1	0	1	0 %	::	; ;	0:43:38	0:43:39	0:43:39	
DEATH INVESTIGATION	0	0	32	32	0 %	0:07:04	0:04:18	1:47:45	42:18:17	1:19:19	
DETAIL	0	66	1	67	1 %	0:00:02	0:55:13	0:41:55	49:35:02	0:44:24	
DISORDERLY	1	23	186	210	2 %	0:03:34	0:03:14	0:26:00	110:24:47	0:31:42	
DOMESTIC	I	4	225	230	2 %	0:04:14	0:04:00	0:30:55	148:03:33	0:38:48	
DRUG VIOLATIONS	0	2	5	7	0 %	0:07:08	0:03:14	0:37:11	5:19:22	0:45:37	
DUMPING	0	0	1	1	0 %	0:09:31	0:13:44	0:21:31	0:44:46	0:44:46	
ESCORTS	0	11	98	109	1 %	0:07:05	0:10:50	0:23:00	70:58:14	0:39:04	
FELONIOUS ASSAULT	0	ì	5	6	0 %	0:04:27	0:03:39	0:42:13	4:58:17	0:49:43	
FIELD CONTACTS	4	10	1	15	0 %	0:00:06	::	0:14:04	2:21:35	0:12:52	
FIGHT	1	2	69	72	1 %	0:02:13	0:02:57	0:25:15	36:41:51	0:31:01	
FIRE	1	0	22	23	0 %	0:00:39	0:03:07	1:11:45	25:39:34	1:09:59	
FIRE ALARM	0	0	1	1	0 %	0:00:52	0:03:01	0:17:21	0:21:14	0:21:14	
FTREWORKS	0	0	4	4	0 %	0:04:55	0:05:11	0:14:38	1:38:58	0:24:45	
FLEEING & ELUDING	0	3	. 3	6	0 %	0:00:31	0:02:03	1:23:21	8:32:59	1:25:30	
FOLLOW-UP	0	624	14	638	6 %	0:00:21	0:06:06	0:08:48	99:39:53	0:09:22	
FOUND PROPERTY	1	11	23	35	0 %	0:08:20	0:12:10	0:30:52	24:03:21	0:42:27	
FRAUD	5	16	15	36	0 %	0:04:56	0:07:38	0:35:40	20:32:38	0:39:46	

FUEL	0	69	0	69	1 %	0:00:01	;:	0:06:24	7:22:49	0:06:25
GAS PUMP	0	2	0	2	0 %	0:00:01	::	0:07:09	0:14:20	0:07:10
HARASSMENT	2	17	31	50	0 %	0:05:35	0:06:59	0:31:49	29:54:11	0:37:23
HEALTH & SAFETY VIOLATION	0	1	1	2	0 %	0:00:12	::	0:43:33	0 :46: 5 9	0:23:30
HIT & RUN ACCIDENT	0	4	70	74	1 %	0:06:37	0:09:56	0:28:05	51:07:12	0:41:27
HOUSE STOP	0	7	0	7	0 %	0:00:01	::	0:26:09	3:03:06	0:26:09
HUNTERS	0	1	0)	0 %	::	:: -	0:00:07	0:00:07	0:00:07
IDENTITY THEFT	0	1	6	7	0 %	0:08:55	0:04:01	0:20:01	3:08:42	0:26:57
INDECENT EXPOSURE	0	0	3	3	0 %	0:02:19	0:03:19	0:40:40	2:18:55	0:46:18
INJURED PERSON	0	0	2	2	0 %	0:04:48	1:31:59	0:05:16	2:01:43	1:00:52
INJURY ON DUTY	1	.0	0	1	0 %	::	::	::	::	; ;
INTERNET	0	1	0	1	0 %	::	::	0:02:13	0:02:14	0:02:14
JUVENILE COMPLAINT	0	7	80	87	۱%	0:07:54	0:04:34	0:19:43	45:30:14	0:31:23
KIDNAPPING	0	0	ł	1	0 %	0:02:04	0:02:27	0:12:46	0:17:17	0:17:17
LARCENY	0	33	145	178	2 %	0:08:02	0:08:31	0:28:24	123:21:00	0:41:35
LIQUOR LAW VIOLATION	0	1	4	5	0 %	0:03:00	0:03:15	0:46:53	2:40:30	0:32:06
LOTTERING	0	1	1	2	0 %	0:25:08	0:14:53	0:04:02	0:48:06	0:24:03
LOST PROPERTY	0	2	1	3	0 %	0:01:03	0:06:44	0:39:03	2:07:05	0:42:22
MALICIOUS DESTRUCTION	0	11.	149	160	1 %	0:08:24	0:05:44	0:20:03	89:51:51	0:33:42
MENTAL	0	0	20	20	0 %	0:07:16	0:03:44	0:27:19	12:17:15	0:36;52
MINOR IN POSSESSION	0	2	0	2	0 %	0:00:01	::	0:17:45	0:35:31	0:17:46
MISCELLANEOUS	3	183	90	276	3 %	0:03:54	0:05:22	0:27:34	136:47:58	0:30:04
MISSING PERSON	2	6	15	23	0 %	0:04:18	0:04:48	0:23:05	10:10:25	0:27:45
MISSING PERSON - RECOVERED	0	1	6	7	0 %	0:06:44	0:03:47	0:48:47	5:52:05	0:50:18
NARCOTICS INVESTIGATION	2	4	11	17	0 %	0:02:34	0:05:41	0:54:23	13:16:58	0:53:08
NEIGHBORHOOD DISPUTE	Ö	4	35	39	0 %	0:05:59	0:04:17	0:27:56	24:18:38	0:37:24
NOISE COMPLAINT	0	0	107	107	J %	0:07:59	0:03:22	0:13:41	43:22:38	0:24:19
ODOR	0	0	1	1	0 %	0:00:53	0:02:45	0:11:22	0:15:00	0:15:00
OPERATING UNDER THE INFLUENCE	0	14	9	23	0 %	0:00:49	0:04:32	1:33:57	36:58:01	1:36:26
ORDINANCE VIOLATION	2	270	22	294	3 %	0:06:09	0:08:56	0:11:39	87:39:59	0:18:01
OVERDOSE	0	0	5	5	0 %	0:05:01	0:03:49	0:22;34	2:37:04	0:31:25
PARKING COMPLAINTS	0	217	61	278	3 %	0:02:45	0:06:55	0:10:35	69:12:53	0:14:56
PATROL CHECK	0	878	6	884	8 %	0:00:01	0:08:01	0:17:04	253:04:21	0:17:11
POLICE ASSIST TO FIRE	0	0	1	1	0 %	0:00:10	0:01:37	0:45:35	0:47:23	0:47:23
PRISONER CHECK	0	16	0	16	0 %	0:00:01	::	0:25;11	6:43:20	0:25:13
PRISONER TRANSPORT	0	17	9	26	0 %	0:00:38	0:05:48	1:00:15	27:37:49	1:03:46
RACIAL INTIMIDATION	0	0	2	2	0 %	0:03:25	0:09:09	1:18:33	3:02:15	1:31:08
RADAR ENFORCEMENT	0	343	0	343	3 %	0:00:01	::	0:17:09	97:48:55	0:17:07
RECEIVING & CONCEALING	0	1	0	1	0 %	0:00:01	::	0:00:23	0:00:24	0:00:24
RECKLESS DRIVING	0	6	24	30	0 %	0:02:31	0:04:52	0:22:20	11:55:28	0:23:51
RECOVERED STOLEN VEH / PROP	1	2	2	5	0 %	0:00:59	0:29:03	1:00:52	3:34:56	0:53:44
RESCUE EMERGENCY	0	0	106	106	1 %	0:01:18	0:03:57	0:30:52	59:26:01	0:33:39
RESIDENTIAL CHECK	0	5	5	10	0 %	0:01:41	0:04:47	0:14:47	3:08:34	0:18:51
RETAIL FRAUD	0	0	27	27	0 %	0:05:43	0:06:10	0:48:57	26:40:54	0:59:18
ROBBERY	0	0	4	4	0 %	0:04:59	0:05:18	0:34:24	2:58:44	0: 44 :41
RUNAWAY JUVENILE	0	1	5	6	0 %	0:02:59	0:06:56	0:52:58	6:13:01	1:02:10
SHOTS FIRED	0	0	11.	11	0 %	0:03:13	0:02:47	0:15:05	3:40:33	0:20:03
SICK PERSON	0	3	0	3	0 %	0:00:04	::	0:10:27	0:31:28	0:10:29
SOLICITOR	0	0	7	7	0 %	0:08:26	0:04:12	85:13:0	2:59:08	0:25:35

Events by Nature Code by Agency Page 2

STALKING COMPLAINTS	0	2	7	9	0 %	0:03:13	ű:03:54	0:27:37	4:10:06	0:27:47
STOLEN VEHICLE	ŧ	4	28	33	0 %	0:06:26	0:08:19	0:39:16	25:47:20	0:48:21
SUBPOENA	0	2	0	2	0 %	0:00:01	:: .	0:25:55	0:51:51	0:25:56
SUICIDE	. 0	0	19	19	0 %	0:03:38	0:02:46	0:32:33	12:20:05	0:38:57
SURVEILLANCE	0	22	0	22	0 %	10:00:0	::	0:23:05	8:28:02	0:23:06
SUSPICIOUS INCIDENT	1	15	174	190	2 %	0:06:06	0:04:38	0:18:00	90:39:50	0:28:47
SUSPICIOUS PERSON	0	75	128	- 203	2 %	0:03:38	0:02:51	0:16:32	73:21.52	0:21:41
SUSPICIOUS VEHICLE	0	2.5	65	90	1 %	0:05:04	0:04:14	0:09:13	26:50:07	0:17:53
THREATS	5	15	69	89	1 %	0:09:49	0:07:28	0:29:00	58:57:16	0:42:07
TRAFFIC HAZARD	0	29	36	65	1%	0:03:35	0:03:40	0:12:12	18:40:42	0:17:14
TRAFFIC STOP	0	2741	21	2762	· 25 %	0:00:02	0:02:54	0:10:24	482:14:30	0:10:29
TRESPASSING	0	4	5	9	0 %	0:08:38	0:05:35	0:26:45	5:29:06	0:36:34
VIOLATION OF PARK RULES	0	4	0	4	0 %	0:00:01	: :	0:01:00	0:03:59	0:01:00
VIOLATION OF PUBLIC HEALTH COE	0	17	1	18	0 %	0:00:13	0:02:36	1:26:02	25:53:53	1:26:20
VIOLATION ROAD LAWS	0	89	7	96	1 %	0:00:12	0:04:30	0:36:37	59:23:38	0:37:07
WARRANT	30	34	57	121	1 %	0:04:13	0:22:02	0:47:04	95:05:56	1:02:42
WEAPONS	0	l	5	6	0 %	0:02:41	0:02:47	0:31:37	3:26:43	0:34:27
WIRES DOWN	0	0	4	4	0 %	0:18:20	0:04:51	0:11:18	2:26:56	0:36:44
Sub-Totals for No Summary Code	74	7158	3713	10945	99 %	0:04:17	0:07:23	0:28:49	4199;41:28	0:34:29
WARRANT	0	L	0	1	0 %	::	::	2:51:23	2:51:23	2:51:23
Sub-Totals for WAR	0	1	0	1	0 %			2:51:23	2:51:23	2:51:23
Totals for WYPD	74	7159	3713	10946	100 %	0:04:17	0:07:23	0:30:09	4202;32;51	0:35:46

Events by Nature Code by Agency Page 3



CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, June 12, 2012. Commissioner Melzer called the meeting to order at 6:04 p.m.

ROLL CALL:

Present: Commissioner Harris

Commissioner Melzer

Chief Carley

Recording Secretary: Lynne Matt

Absent: Commissioner Noles

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on May 22, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update*. Chief Carley reported that no one was injured in recent fire and that we still have one employee off on light duty.

COMMUNICATIONS

1. Wyandotte Street Art Fair

Chief Carley reported Art Fair will be held July $11^{th} - 14^{th}$, 2012, and that Henry Ford Wyandotte Hospital will have a first aid booth which will be located at Elm and Biddle. Anybody who works booth and assists us will have to sign "Hold Harmless" agreement. Commissioner Harris motioned to accept communication as submitted, supported by Commissioner Melzer. Motioned carried.

Fire Commission Meeting Page 2 June 12, 2012

DEPARTMENTAL

- 1. Wyandotte Fire Department Monthly Report "May 2012"
 Chief Carley stated that we had 231 EMS calls for the month of May, with average response time of 3 minutes, Station #1 did 128 and Station #2 did 103 with a total of \$97,799 billed out. There were 53 fire responses which included 2 building fires. Chief also stated that we don't bill for any fires, but HazMat calls we can bill. Commissioner Melzer moved to receive and place on file reported, supported by Commissioner Harris.
- Department Bills submitted May 22, 2012 in the amount of \$2,556.30
 Department Bills submitted June 5, 2012 in the amount of \$3,057.28
 Commissioner Harris motioned to formally approve bills and accounts submitted May 22nd and June 5th, 2012, supported by Commissioner Melzer. Motion carried.
- 3. Daily Reports

 Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

LATE

Chief Carley reported on fire that occurred Sunday, June 10th, at 2929 Biddle. Chief gave "Kudos" to all the communities that helped as well as all Departments within our City. Commissioner Melzer and Commissioner Harris also expressed what a great job and exceptional response from all.

Commissioner Melzer drafted letter to Mayor and Council requesting to take action in upcoming budget to backfill positions within fire as well as police department. Chief Carley has no objection to letter and feels it's his message as well. Commissioner Harris wanted to give "Kudos" to Fire Department employees for approving structural changes within department to make things work. No motion made at this time to approve and sign letter, this portion to be carried over into police meeting.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:39 p.m.

Respectfully submitted,

John C. Harris Secretary

JCH/lm

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, May 22, 2012. Commissioner Melzer called the meeting to order at 6:20 p.m.

ROLL CALL:

Present: Commissioner Harris

Commissioner Melzer

Chief Carley

Recording Secretary: Lynne Matt

Absent: Commissioner Noles

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on May 8, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update*. Chief Carley reported that one employee is still on light duty and will be off another month. Chief Carley stated yes this does impact overtime.

COMMUNICATIONS

Wyandotte Fire Department Policy – Trauma/Trauma Burn Transport
 Chief Carley submitted to commission HEMS Trauma/Trauma Burn Transport policy and
 Wyandotte Fire Department's related policy in regards to critically injured patients.
 Commissioner Harris motioned to accept policy as submitted, supported by
 Commissioner Melzer. Motioned carried.

Fire Commission Meeting Page 2 May 22, 2012

DEPARTMENTAL

- Department Bills submitted May 8, 2012 in the amount of \$5,599.75
 Commissioner Harris motioned to formally approve bills and accounts submitted May 8, 2012, supported by Commissioner Melzer. Motion carried.
- 2. Daily Reports

Commissioner Melzer asked what good intent meant on a fire call, which Chief Carley stated somebody thought there was a problem but when we showed up, no problem. Commissioner Melzer commented on the fact that on May 13th there was 19 rescue runs that day.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:35 p.m.

Respectfully submitted,

In CHans

John C. Harris

Secretary

JCH/lm

BUILDING CODE BOARD OF APPEALS

June 11, 2012

A meeting of the Building Code Board of Appeals, City of Wyandotte was called to order by Chairman Dziengelewski at 5:12 p.m., in the Engineering Department Meeting Room at City Hall, 3131 Biddle Avenue, Wyandotte, Michigan.

MEMBERS PRESENT: Bac

Badalamenti

Carley

Dziengelewski

Meyring

MEMBERS ABSENT:

Butch

Johnson Parker

ALSO PRESENT:

Peggy Green, Acting Secretary

Nino LoDuca, MJC, Appellant

Doug Snover, DMC Construction, Appellant

Claude Marcoux, Building Inspector

Appeal #598 - Granted.

MJC Labadie LLC (Owner) and Anthony LoDuca (Applicant) has appealed to the Building Board of Appeals of the City of Wyandotte for permission to obtain a variance for porch steps at 711-721-731-741 2nd, Wyandotte MI (see file for legal description) in a RA zoning district, where the proposed conflicts with In accordance with Section 1009.4.2 of the Michigan Building Code 2009 as follows:

1009.4.2 Riser height and tread with exception #5

Stair riser heights shall be 7 inches (178 mm) maximum and 4 inches (102 mm) minimum. The riser height shall be measured vertically between the leading edges of adjacent trends. Rectangular tread depths shall be 11 inches (279 mm) minimum measured horizontally between the vertical planes of the foremost projection of adjacent treads and at a right angle to the tread's leading edge. Winder treads shall have a minimum tread depth of 11 inches (279 mm)

measured between the vertical planes of the foremost projection of adjacent treads at the intersections with the walkline and a minimum tread depth of 10 inches (254 mm) within the clear width of the stair.

In Group R-3 occupancies; within dwelling units in Group R-2 occupancies; and in Group U occupancies that are accessory to a Group R-3 occupancy or accessory to individual dwelling units in Group R-2 occupancies; the maximum riser height shall be 7 ¾" inches (197 mm); the minimum tread depth shall be 10 inches (254 mm); the minimum winder tread depth at the walkline shall be 10 inches (254 mm); the minimum winder tread depth shall be 6 inches (152 mm). A nosing not less than ¾" inch (19.1 mm) but not more than 1 ¼" inches (32 mm) shall be provided on stairways with solid risers where the tread depth is less than 11 inches (279 mm).

The condominiums are built over the top of another unit and the code that is required to be followed is the MBC 2009 Code Section 1109.4.2 Exception #5.

Stair treads depths are built at a 9" depth with a 1" nosing and a 7%" rise, which is allowable for single family homes and townhomes built under the MRC 2009 Code.

Granted based on the following reason:

The proposed would not substantially impair the intent and/or purpose of the Ordinance.

Motion was made by Member Meyring, supported by Member Badalamenti to grant this appeal.

Yes: Badalamenti, Carley, Dziengelewski, Meyring

No: None

Abstain: None

Absent: Butch, Johnson, Parker

Motion passed.

Appeal #599 – Granted.

City of Wyandotte (Owner) and DMC Construction (Applicant) has appealed to the Building Board of Appeals of the City of Wyandotte for permission to obtain a variance for porch steps at 649-651-653-655-657-659 Vinewood, Wyandotte MI

(see file for legal description) in a RA zoning district, where the proposed conflicts with In accordance with <u>Section 1009.4.2 of the Michigan Building Code</u> 2009 as follows:

1009.4.2 Riser height and tread with exception #5

Stair riser heights shall be 7 inches (178 mm) maximum and 4 inches (102 mm) minimum. The riser height shall be measured vertically between the leading edges of adjacent trends. Rectangular tread depths shall be 11 inches (279 mm) minimum measured horizontally between the vertical planes of the foremost projection of adjacent treads and at a right angle to the tread's leading edge. Winder treads shall have a minimum tread depth of 11 inches (279 mm) measured between the vertical planes of the foremost projection of adjacent treads at the intersections with the walkline and a minimum tread depth of 10 inches (254 mm) within the clear width of the stair.

In Group R-3 occupancies; within dwelling units in Group R-2 occupancies; and in Group U occupancies that are accessory to a Group R-3 occupancy or accessory to individual dwelling units in Group R-2 occupancies; the maximum riser height shall be 7 ¾" inches (197 mm); the minimum tread depth shall be 10 inches (254 mm); the minimum winder tread depth at the walkline shall be 10 inches (254 mm); the minimum winder tread depth shall be 6 inches (152 mm). A nosing not less than ¾" inch (19.1 mm) but not more than 1 ¼" inches (32 mm) shall be provided on stairways with solid risers where the tread depth is less than 11 inches (279 mm).

The condominiums are built over the top of another unit and the code that is required to be followed is the MBC 2009 Code Section 1109.4.2 Exception #5.

Stair treads depths are built at a 9" depth with a 1" nosing and a 7%" to 8" rise, which is allowable for single family homes and townhomes built under the MRC 2009 Code. Also stairway outside at porches are built at 11" tread depth and an 8" rise which is allowable for single family homes and town homes built under the MRC 2009 Code.

Granted based on the following reason:

The proposed would not substantially impair the intent and/or purpose of the Ordinance.

Motion was made by Member Meyring, supported by Member Badalamenti to grant this appeal.

Yes: Badalamenti, Carley, Dziengelewski, Meyring

No: None Abstain: None

Absent: Butch, Johnson, Parker

Motion passed.

APPEAL #598

Chairman Dziengelewski read the appeal and asked that it be explained.

Claude Marcoux, Building Inspector, present.

Mr. Marcoux discussed the code and the exceptions and added that the building is sprinkled. Mr. Marcoux continued that this would be allowable if the units were side by side and not sprinkled, but they are built over each other, and the whole building is sprinkled.

Mr. LoDuca stated again that the building is sprinkled.

Zero (0) communications were received for this appeal.

APPEAL #599

Chairman Dziengelewski read the appeal and asked that it be explained.

Mr. Marcoux discussed the code and the exceptions and added that the building is sprinkled. Mr. Marcoux continued that this would be allowable if the units were side by side and not sprinkled, but they are built over each other, and the whole building is sprinkled.

Mr. Marcoux stated that DMC did not build the building, it was built in 2006 by David Lapp. The units are being completed now with NSP (Neighborhood Stabilization Program) money.

Mr. Meyring asked if it met the 2006 Code. Mr. Marcoux replied no, it was a construction error.

Zero (0) communications were received for this appeal.

The meeting adjourned at 5:30 p.m.

Peggy Green, Acting Secretary

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, May 29, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole

Frederick C. DeLisle James S. Figurski Leslie G. Lupo Michael Sadowski

General Manager & Secretary

- Melanie McCoy

Also Present

Paul LaManes
Jim French
Rod Lesko
Pam Tierney
CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to approve the Commission Regular Meeting Minutes held on May 15, 2012.

HEARING OF PUBLIC CONCERN

None

RESOLUTION 05-2012-06

MOTION by Commissioner Figurski and seconded by Commissioner Lupo to adopt the proposed Cable Telecommunication Budget Amendment.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 05-2012-07

Steve Timcoe, Superintendent of Telecommunications, giving overview on New Channel Disney Jr.

MOTION by Commissioner Lupo and seconded by Commissioner Figurski to authorize the General Manager to execute the NCTC participation amendment agreement for Soapnet to Disney Jr. Conversion.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLise, Figurski, Lupo, Sadowski

NAYS: None

POWER PLANT TRAINING PROPOSAL

James French, explaining possibility of losing 9 employees who are Eligible to retire in the next year.

Before the end of the Union Contract we have a minimum of 4 employees Who will be retiring from operations.

Right now we have 15 months to quality employees to move into the Upper positions. We would like to hire 2 new employees so we can train before 2013.

Commissioner Figurski would like to see how the training program will work?

James French, I have that outlined on our spreadsheet with the timeline. We will provide a training program information to the Commission.

Commissioner Lupo, questioning does Todd Drysdale have to review any future hiring?

Melanie McCoy, After Commission approval we will get with Todd Drysdale to review.

Commissioner Figurski to receive and place on file.

WRITTEN OPINION FROM CITY ATTORNEY, WILLIAM LOOK, Dated May 23, 2012.

MOTION BY Commissioner Sadowski and seconded by Commissioner Delisle to receive and place on file.

COUNCIL RESOLUTIONS

RESOLVED by the City Council that council authorizes the Department of Municipal Service to APPROVE to form and authorizes the execution of Blue Creek Wind Energy Schedule and Master Services Agreement with American Municipal Power, Inc. and taking of other actions in connection Therewith regarding wind generated energy purchases provided said schedule and agreement is reviewed by the Department of Legal Affairs and City Administrator and executed by the Mayor and City Clerk.

MOTION by Commissioner Figurski and seconded by Commissioner Delisle to receive and place on file.

REPORTS/COMMUNICATIONS:

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski that the reports and communication are received and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Delisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Sadowski and seconded by Commissioner DeLisle that the bills be paid as audited.

#5096 \$ 271,329.64 #5097 690,527.07

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

LETTER FROM MR. ROSE, CHELSEA'S, TO RELOCATE METERS

Rod Lesko, Superintendent of T & D Department. Explaining Letter from Mr. Rose requesting a variance to our rules and regulations to place the electric meter from Chelsea's on the inside of the building.

MOTION by Commissioner Sadowski and seconded by Commissioner Delisle to allow Mr. Rose to put Electric Meters on the inside of the building only if we have access to his building 24/7.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

THANK YOU FROM PAM TIERNEY, ON SOLAR RIBBON CUTTING

Pam Tierney, Thanking all of WMS Departments for the time and effort it took to get everything going for the Solar Ribbon Cutting. Pam Tierney, warning City of Wyandotte Customers about a letter they might receive from the Department of Energy. This is not from the City of Wyandotte, Department of Municipal Service, so if you have any questions or concerns please contact Pam at 734-324-7113.

Leslie Lupo, question on City Confidence Report that was mailed out this past week. Question on one of the monitoring not completed for 9 months.

Melanie McCoy, yes the testing was all fine.

Leslie Lupo, on the 2% raise was this for all employees?

Melanie McCoy, the 2% raise would be for all non union employees.

Commissioner Leslie Lupo, regarding memo from Todd Drysdale from May 14, 2012.

Melanie McCoy, we had a meeting today on when he needs all the information per month. We agreed to have everything complete by the 10th of each month.

Paul LaManes, Assistant to the General Manager, I will be putting together a closing schedule on what is due on what dates and forward to the Commission.

Motion By Commissioner DeLigle and seconded by Commissioner Sadowski to now adjourn. 5:59 P.M.

RESOLUTION 05-2012-06

A RESOLUTION FOR THE COMMISSION TO ADOPT THE PROPOSED CABLE TELECOMMUNICATIONS BUDGET AMENDMENT

WHEREAS, Wyandotte Municipal Services Telecommunications Department occasionally encounters situations whereby a line item budget is exceeded and it requires monies from another line item to be moved by journal entry to cover the overage without changing the total dollar amount of the cable telecommunications budget,

WHEREAS, this is viewed as good accounting practice in maintaining a balanced budget,

WHEREAS, Wyandotte Municipal Services desires and strives to achieve a balanced budget,

BE IT RESOLVED by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that consistent with good accounting practices the proposed budget amendment as detailed in the attachment be adopted with instruction to the Finance Department to make the requested changes.

ADOPTED this 29th day of May, 2012.

ATTEST:

WYANDOTTE MUNICIPAL SERVICE COMMISSION

3y:<u>\</u>

Secreta

RESOLUTION 05-2012-07

A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE NCTC MEMBER PARTICIPATION AMENDMENT AGREEMENT FOR SOAPNET TO DISNEY JR. CONVERSION

WHEREAS, Wyandotte Municipal Services currently carries Soapnet programming on digital basic channel 130 and it has been indicated that Soapnet programming will be discontinued in the near future,

WHEREAS, NCTC has negotiated an amendment to the Soapnet agreement with ABC Cable Network Groups that will allow for the replacement of Soapnet programming with Disney Jr. programming,

WHEREAS, The net result of this is a rate reduction of \$0.03 per sub/per month

WHEREAS, WMS intends to initially launch Disney Jr. on digital basic channel 93 and then reposition Disney Jr. to digital basic channel 130 upon the termination of Soapnet programming,

WHEREAS, Wyandotte Municipal Services is interested in entering into an agreement amendment with ABC Cable Network Groups, via the NCTC (National Cable Television Cooperative) Member Participation Agreement Amendment to carry Disney Jr. television programming, and is agreeable to the terms and conditions offered by the NCTC Member Participation Agreement Amendment covering ABC Cable Network Cable Groups programming, now therefore,

BE IT RESOLVED by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the General Manager is hereby authorized to execute the NCTC Member Participation Agreement with ABC Cable Network Groups, allowing carriage of the Disney Jr. programming outlined in this agreement,

ADOPTED this 29th day of May 2012.

ATTEST:

WYANDOTTE MUNICIPAL SERVICE COMMISSION

President



March 29, 2012

RE: NCTC Amendment for Soapnet to Disney Ir Conversion

Dear Member:

You are receiving this because your company is a Participating Member of the Soapnet Agreement. Disney is in the process of phasing out Soapnet due to the continuing viewership declines and cancellation of soap operas. Disney launched a new network called Disney Jr late last week and has been negotiating the transition of Soapnet to Disney Jr. with all their affiliates.

NCTC completed an amendment to the Soapnet Agreement with Disney earlier this week that provides NCTC Members numerous beneficial terms that NCTC and the Board of Directors support. This Amendment requires all Members that carry Soapnet to distribute Disney Jr as outlined below. Here are some of the key terms and conditions of this amendment:

- Term this amendment runs through 7/31/14, which is the same term as Soapnet and the other ABC Cable Networks (ABC Family, Disney Channel, and Disney XD).
- Launch Requirements all systems that carry Soapnet are required to launch Disney Jr no later than June 25, 2012. Members may distribute Disney Jr. on any permitted level of service (Basic, Expanded, Digital Tier). Each member, however, must distribute Disney Jr. to no less than the number of Soapnet subscribers it had as of March 23, 2012 (adjusted for acquisitions, divestitures and normal subscriber churn).
- Soapnet will no longer have a license fee and may be carried on any permitted level of service (Basic, Expanded Basic or Digital Tier), or it may be dropped (after launching Disney Jr). Disney will continue to broadcast Soapnet but expects to shut off the network sometime in the near future with a 90 day notice. Those members that have a Disney Networks VOD agreement may continue to carry Soapnet VOD even if they don't carry Soapnet.
- Disney Jr will have a license fee of \$.17/sub effective March, 2012 and will increase \$.01/sub/year. This represents a reduction of \$.03/sub from the Soapnet license fee. [Note: you will continue to be charged for Soapnet until such time as you launch Disney Jr.].
- Disney will provide a free IRD (Motorola DSR 6100) to all systems that receive Soapnet from Galaxy 18. You will be receiving a registration/order card from Disney via email in the next few days. Systems that carry Soapnet via HITS will not have to launch Disney Ir until such time as HITS begins distributing Disney Jr. Avail Media has added Disney Jr. to their platform.
- In order to get Disney Jr authorized, you must submit your launch information to NCTC via PPS at www.nctconline.org.
- Disney Jr will also provide an HD version of the network as part of this new amendment.
- Members with direct ABC VOD agreements will be sent an amendment which extends those agreements through 7/31/14.

Attached are the updated Soapnet and Disney Jr Programming Summary's that provides more detail of the above terms and conditions. If you have any questions, please contact your Programming Account Representative.

Sincerely,

Frank Hughes

SCHAP SISNEP SISNEP Mannel, SOAPnet, Disney



This Summary represents four separate agreements (ABC Family, Disney Channel, SOAPnet, Disney Junior, and Disney XD). In order to participate in any one of the agreements, <u>you must participate in all five agreements through the NCTC</u>, and be subject to the launch/distribution obligations contained in each agreement. Therefore, if your company has a direct agreement with any of the five networks, you must switchover to the NCTC agreement for that service(s).

Contract Term

July 31, 2014 Any NCTC member which elects to become a Participating Member hereunder may not withdraw from these Master Agreements prior to its expiration without the prior written consent of NCTC and, if required by the terms of these Master Agreements, the applicable programmer, PROVIDED that an NCTC member that has divested one or more cable television systems (in a bona fide, arms-length transaction or series of related transactions) may withdraw that system from these Master Agreements with only the prior written consent of the applicable programmer (if such consent is required by the terms of these Master Agreements).

Participation Provision

The NCTC Master Agreement allows members to switch over from an existing individual Affiliation Agreement to the Master Agreement provided the following conditions are met: The member MUST (i) elect to participate in All NCTC/ABC Cable Networks Group Agreements (e.g. Disney Channel, Disney XD, ABC Family, Disney Junior, and SOAPnet); (ii) be current in payment to ABC Cable Networks Group; (iii) not be in breach of any agreement with ABC Cable Networks Group and; (iv) be in good standing as a member of the NCTC.

Payment Procedure, Due Date and Penalty for Default

Payments are made monthly to NCTC. Invoices are mailed to Participating Members approximately the first of each month. Members are required to pay the invoice amount and update subscriber counts as of the last day of the preceding month. Payment and updated subscriber counts should be returned to NCTC by the 15th of the month. Members who pay by pre-authorized draft will be drafted on the 15th and need only return updated subscriber counts. Members who do not pay by the 25th of the month will be assessed a late fee of 1.5% which will appear on the next month's invoice and are subject to having their account put on Account Hold and 1) will be unable to get into any new programming agreements, 2) will be unable to order hardware from the NCTC, 3) will have any launch incentives, rebates, credits etc. due Member held until Member becomes current and 4) may be subject to termination of their participation in this Agreement or their Membership in NCTC. Members who fail to meet their financial obligations to the NCTC may be excluded, at the NCTC's sole discretion, from this and all other master programs offered to members. Programmers may refuse service including de-authorization of video descramblers. Re-entry into these Agreements is at the option of the programmer and the NCTC.

CONFIDENTIAL AND PRIVILEGED INFORMATION - NCTC MEMBERS ONLY





Basic or Expanded Basic Carriage Only

Rates: (Inclusive of Volume Discount)

Thru 7/31/2014 2007 2008 2009 2010 2011 2012 2013 \$.286 \$.363 \$.375 \$.398 \$.319 \$.353 \$.386 \$.410

Volume Discounts;

Rights

CATV, MMDS, SMATV: Yes.

Launch/Distribution Obligations:

Any system that (a) Is 552MHz Bandwidth or greater AND (b) has 1,500 subscribers or more must launch ABC Family Channel no later than November 1, 2007 or within 6 months of upgrading to 552MHz or greater with at least 1,500 subscribers

Acquired systems will have 6 months from acquisition date to meet the Launch/Distribution Obligation if applicable.

Carriage Obligations:

ABC Family must be carried on Basic or Expanded Basic only.

ABC Family must be distributed to at least 85% of company-wide subscribers less Lifeline subscribers. In order to calculate company-wide penetration, participating members may exclude subscribers that receive the Lifeline level of service. Lifeline is defined as the lowest level of service available in any system and consists of local off-air broadcast stations, PEG channels, local origination channels, local access channels, electronic viewing guides, C-SPAN, C-SPAN II, home shopping, weather channels, radar channels, religious channels, channels aimed at specific ethnic groups, classified listing channels, Superstations and any must carry channels provided that in no event shall Lifeline include more than two national delivered satellite services.

Key Contract Terms

Migration: ABC Family may be migrated from a Basic level of service to an Expanded Basic level of service if the system is creating a Lifeline level of service.

Most Favored Nations Provision: Yes

Bulk Rate: E.B.U. Formula, no minimum

Ad Avails: 2 minutes per hour. Must comply with ABC Family Advertising Policies (Schedule F)

Gratis Provision: Up to 1% (See Master Agreement for details)

Technical Provisions: See Schedule D and E for Security System and Technical Requirements.

<u>Member Technical/Operations Contact</u>: Each member must provide to ABC Family a Technical/Operations Contact and ABC Family may request a phone interview each year to review the Technical Provisions above.

CONFIDENTIAL AND PRIVILEGED INFORMATION - NCTC MEMBERS ONLY



Basic or Expanded Basic Carriage Only

Rates: 2006	2007	2008	2009	<u>2010</u>
\$0.79	\$0.81	\$0.83	\$0.86	\$0.88
2011	2012	<u> 2013</u>	Thru 7/31/14	
\$0.90	\$0.93	\$0.9 6	\$0.99	

Rights

CATV, MMDS, SMATV: Yes

Launch/Distribution Obligations:

Any system that (a) is 552MHz Bandwidth or greater AND (b) has 1,500 subscribers or more must launch Disney Channel no later than November 1, 2007 or within 6 months of upgrading to 552MHz or greater with at least 1,500 subscribers.

Acquired systems will have 6 months from acquisition date to meet the Launch/Distribution Obligation if applicable.

Launch Incentive

\$1.50 per Disney Channel subscriber at time of launch or 3 months free. Members must complete the Disney Channel Launch Election Form in order to select and be eligible for this launch incentive.

Key Contract Terms

Migration: Disney may be migrated from a Basic level of service to an Expanded Basic level of service if the system is creating a Lifeline level of service.

Most Favored Nations Provision: No

Bulk Rate: E.B.U Formula, no minimum

Ad Avails: None

Gratis Provision: Up to 1% (See Master Agreement for details)

Technical Provisions: See Schedule D and E for Security System and Technical Requirements.

Member Technical/Operations Contact: Each member must provide to Disney Channel a Technical/Operations Contact and Disney Channel may request a phone interview each year to review the Technical Provisions above.

CONFIDENTIAL AND PRIVILEGED INFORMATION - NCTC MEMBERS ONLY



Rates:

rtatoo.		
	Basic/	
<u>Year</u>	Expanded	<u>Digitai*</u>
2006	\$0.12	\$0.15
2007	\$0.13	\$0.16
2008	\$0.14	\$0.17
2009	\$0.15	\$0.18

	Basic/	
<u>Year</u>	<u>Expanded</u>	<u>Digitai*</u>
2010	\$0.16	\$0.19
2011	\$0.17	\$0.20
2012	\$0.18	\$0.21
2013	\$0.19	\$0.22

	<u>Basic/</u>	
<u>Year</u>	Expanded	Digital*
To 7/31/14	\$0.20	\$0.23

^{*}The above Digital rates only apply if the NCTC in the aggregate is below 30% penetration of Disney XD Subscribers to Disney Channel Subscribers. Currently, the NCTC is at 53%; therefore, at this time, the Digital rates will not apply and digital subscribers will pay the Basic/Expanded Basic rate.

Rights

CATV, MMDS, SMATV: Yes

Launch/Distribution Obligations:

Any system that (a) is 552MHz Bandwidth or greater AND (b) has a digital level or tier of service, must launch Disney XD no later than November 1, 2007 or within 6 months of upgrading to 552MHz or greater and has a digital level or tier of service.

Acquired systems will have 6 months from acquisition date to meet the Launch/Distribution Obligation, if applicable.

Carriage Requirements:

Disney XD may be carried on Basic, Expanded Basic, Digital Basic or on the most highly penetrated digital genre tier excluding movie and sports-only tiers. Disney XD must be offered with at least 3 other services if carried on a digital tier.

Any pre-existing participating member system that carries Disney XD on a level of service not in compliance with the above, will be grandfathered and allowed to continue to carry Disney XD on such carriage level through the end of the term.

Key Contract Terms

Migration: Not allowed

Most Favored Nations Provision: No

Bulk Rate: E.B.U Formula, no minimum

Ad Avails: 2 minutes per Hour. Must comply with Disney XD Advertising Policies (Schedule F).

Technical Provisions: See Schedule D and E for Security System and Technical Requirements.

Member Technical/Operations Contact: Each member must provide to Disney XD a Technical/Operations Contact and Disney XD may request a phone interview each year to review the Technical Provisions above.

CONFIDENTIAL AND PRIVILEGED INFORMATION - NCTC MEMBERS ONLY



SoapNet is free once Disney Junior is launched in the system (no later than 6/25/12)

Rates:

Year	Basic/ Expanded	Digital*
2006	\$0.14	\$0.19
2007	\$0.15	\$0.20
2008	\$0.16	\$0.21
2009	\$0.17	\$0.22

Year	Basic/ Expanded	Digital*
2010	\$0.18	\$0.23
2011	\$0.19	\$0.24
1/1/12 – 2/29/12	\$0.20	\$0.25
3/1/12 -	70.20	
12/31/12	\$0.17	\$0.22
A IS Almon Bild	OTO in the	

V	Basic/	Distant
<u>Year</u>	Expanded	Digital*
2013	\$0.18	\$0.23
To 7/31/14	\$0.19	\$0.24

Rights:

CATV, MMDS, SMATV: Yes

Launch/Distribution Obligations - New launches not allowed after March 27, 2012

Any system that (a) is 552MHz Bandwidth or greater <u>AND</u> (b) has a digital level or tier of service, must launch SOAPnet no later than November 1, 2007 or within 6 months of upgrading to 552MHz or greater and has a digital level or tier of service.

HITS Exemption: If a system (a) only uses HITS for Digital Programming <u>AND</u> (b) Is not utilizing the Bristol Pod (Galaxy 10R #20) <u>AND</u> (c) does not utilize HITS Pod #11, Then such system is not obligated to launch SOAPnet in such system.

Acquired systems will have 6 months from acquisition date to meet the Launch/Distribution Obligation if applicable.

Launch incentive - not available after March 1, 2012

Carriage Requirements:

SOAPnet must be carried on Basic, Expanded Basic, Digital Basic or on the most highly penetrated digital genre tier excluding movie and sports only tiers. SOAPnet must be offered with at least 3 other services if carried on a digital tier.

Any pre-existing participating member system that carries SOAPnet on a level of service not in compliance with the above, will be grandfathered and allowed to continue to carry SOAPnet on such carriage level through the end of the term.

Key Contract Terms

Migration/Deletion: Yes, once Disney Junior is launched in the system.

Most Favored Nation Provision: No

Bulk Rate: E.B.U. Formula, no minimum

Ad Avails: 3 minutes per hour. Must comply with SOAPnet Advertising Policies (Schedule F). Technical Provisions: See Schedule D and E for Security System and Technical Requirements.

Member Technical/Operations Contact: Each member must provide to SOAPnet a Technical/Operations Contact and SOAPnet may request a phone interview each year to review the Technical Provisions above.

CONFIDENTIAL AND PRIVILEGED INFORMATION - NCTC MEMBERS ONLY

^{*}The above Digital rates only apply if the NCTC in the aggregate is below 25% penetration of SOAPnet Subscribers to Disney Channel Subscribers. Currently the NCTC is at 55%; therefore, at this time, the digital rates will not apply and digital subscribers will pay the Basic/Expanded Basic rate.



Rates:

	_
<u>Year</u>	Basic/Expanded
2012	\$0.17
2013	\$0.18
To 7/31/14	\$0.19

Rights:

CATV, MMDS, SMATV: Yes

Launch/Distribution Obligations:

Members must launch Disney Junior in systems currently distributing SoapNet no later than June 25, 2012.

Systems that carry SoapNet via HITS will not have to launch Disney Junior until such time as HITS begins distributing Disney Junior. Avail Media has added Disney Junior to their platform.

Members may distribute Disney Junior on any permitted level of service (see carriage requirements below), however, on a company-wide basis member must distribute Disney Junior to no less than the number of SoapNet subscribers it had as of March 23, 2012 (adjusted for acquisitions, divestitures, and normal subscriber attrition).

Any system that (a) is 552MHz Bandwidth or greater AND (b) has a digital level or tier of service, must launch Disney Junior no later than November 1, 2007 or within 6 months of upgrading to 552MHz or greater and has a digital level or tier of service.

HITS Exemption: If a system (a) only uses HITS for Digital Programming <u>AND</u> (b) is not utilizing the Bristol Pod (Galaxy 10R #20) <u>AND</u> (c) does not utilize HITS Pod #11, then such system is not obligated to launch Disney Junior in such system.

Acquired systems will have 6 months from acquisition date to meet the Launch/Distribution Obligation If applicable.

Carriage Requirements:

Disney Junior must be carried on one of the following permitted levels of service: Basic, Expanded Basic, Digital Basic or on the most highly penetrated digital genre tier excluding movie and sports only tiers. Disney Junior must be offered with at least 3 other services if carried on a digital tier.

Any pre-existing participating member system that carries Disney Junior on a level of service not in compliance with the above, will be grandfathered and allowed to continue to carry Disney Junior on such carriage level through the end of the term.

Key Contract Terms:

<u>Migration</u>: Systems may migrate Disney Junior to a permitted level of service, however, on a company-wide basis member must distribute Disney Junior to no less than the number of SoapNet subscribers it had as of March 23, 2012 (adjusted for acquisitions, divestitures, and normal subscriber attrition).

Most Favored Nation Provision: No

Bulk Rate: E.B.U. Formula, no minimum

Ad Avails: No third-party advertising is allowed at this time.

Technical Provisions: See Schedule D and E for Security System and Technical Requirements.

Member Technical/Operations Contact: Each member must provide to Disney Junior a Technical/Operations Contact and Disney Junior may request a phone interview each year to review the Technical Provisions above.

CONFIDENTIAL AND PRIVILEGED INFORMATION - NCTC MEMBERS ONLY



How To Participate in this NCTC Agreement

Log on to www.nctconline.org and use Programming Participation Sign-up (PPS)* to submit new launch and switchover information. PPS is the NCTC online tool used for signing up for programming offered by the NCTC. By using PPS we can ensure a smooth transition from direct billing by ABC Cable Networks Group to NCTC. If you have any questions about using PPS, please contact your Senior Programming Account Representative.

Receipt of the NCTC Member Participation Agreement or submission of information via www.nctconline.org does not constitute acceptance by NCTC or ABC Cable Networks Goup. A member's eligibility to participate is subject to approval by both NCTC and ABC Cable Natworks Group, and NCTC reserves the right in its sole discretion to deny participation to any member.

Steve Timcoe

From:

Member Notifications <membernotifications@nctconline.org>

Sent:

Thursday, April 26, 2012 6:31 PM

To:

stimcoe@wyan.org

Subject:

Important Notice re: SoapNet / Disney Jr conversion

Dear NCTC Member,

Earlier today we sent the below email to you in regards to the Disney Jr conversion. Unfortunately we listed the incorrect phone number for the Disney Technical Hotline. The correct phone number is 1-888-5-MICKEY (1-888-564-2539).

We apologize for this error.

NCTC

Dear NCTC Member:

A few weeks ago we notified you that NCTC had amended the NCTC/Soapnet agreement for the launch of Disney Jr. All Members are obligated to launch Disney Jr. by June 25th, 2012.

As part of the Disney Jr Agreement, Disney is providing each qualified system that currently receives SoapNet network directly from Galaxy 18, Transponder 11 or Galaxy 18, Transponder 20 with a Motorola DSR-6100. This IRD will provide simultaneous outputs for Disney Jr. SD and Disney Jr. HD as well as MPEG-2 and MPEG-4 digital transmission.

In order to receive your free Disney Jr receiver, please call the Disney Technical Hotline at 1-888-5-MICKEY (1-888-564-2539 - Corrected Number). You will need to provide them your Disney system ID (as provided in the registration email Disney sent directly to qualified systems), your existing Soapnet unit address, and confirm the proper contact and shipping information. After registering for your IRD, you will receive an email confirming your information.

Once you have received and installed the new IRD, please enter your Disney Junior launch information into PPS, the NCTC Online Participation tool, to complete the authorization process. Disney will not authorize the IRD until this step has been completed. If you have any questions, please contact your NCTC programming representative.

The IRD offer does not apply to systems that carry SoapNet via CMC/HITS. Disney is working with HITS and we expect to have an update soon for those systems.

EQUIPMENT INFORMATION:

Integrated Receiver Decoder (IRD) equipment: Motorola D5R-6100

TECHNICAL INFORMATION:

Listed below is the specific technical information to be used for tuning your DSR-6100 IRD to the proper digital feed. If you are currently carrying Disney Channel HD, Disney XD HD, or ABC Family HD on your system, this is the same transponder.

Satellite: Galaxy 14

Satellite Orbital Location: 125°West Longitude

Satellite Transponder Number: 7

Virtual Channel Table: 830

Virtual Channel: East Feed 630, West Feed 670

Polarization: Horizontal

Downlink L-Band Frequence: 1270.00 MHz

FEC Rate: 5/6

Symbol Rate: 30.00 MSps

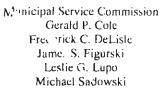
Audio: Dolby 5.1 for HD Stereo for SD SAP

Commercial Insertion Control Function: None

Commercial Insertion Cue Tone: None

Thank you, NCTC Programming Department

Please be aware we cannot respond to emails sent to this address.



1 - ^



Electric, Steam, Water Cable Television and High Speed Internet Service since 1889 Melanie L. McCoy General Manager and Secretary 3005 Biddle Avenue, P.O. Box 658 Wyandotte, MI. 48192-0658 Telephone: (734) 324-7100 Fax: (734) 324-7119

MEMO

May 25, 2012

To: Commissioners

From: Melanie McCoy

Re: Power Plant Training Schedule

The current IBEW Contract is effective until October 2013. With the new state benefits changes, we anticipate 4-6 operators will retire – with 2 retiring before January 2013. As is the case in many power generation facilities, the operators have long tenure and the replacement of personnel requires extended training time. This training for each of the operations positions requires 40-80 days, as identified in the attached letter.

Having experience with a large loss of trained employees at a plant, I requested a training plan to address the upcoming retirements. The attached request for 2 additional Department Helpers to facilitate the training appears to be the least cost option. With the 17 months until the contract expiration, this also appears to be an efficient approach.

Municipal Service Commission Gerald P. Cole Frederick C. DeLisle Jam. a S. Figurski Leslic G. Lupo Michael Sedowski



Electric, Steam, Water Cable Television and High Speed Interact Service since 1889 Melanie L. McCoy General Manager and Secretary 3200 Biddle Avenue, P.O. Box 658 Wyandotte, MI. 48192-0658 Telephone: (734) 324-7100

Fax: (734) 324-7119

May 17, 2012

Ms. Melanie McCoy General Manager Wyandotte Municipal Service 3200 Biddle Wyandotte, MI 48192

Dear Ms. McCoy,

We are requesting to hire two (2) department helpers to facilitate the training of all operators in the event of their retiring on October 1, 2013. We know for certain that at the very least four (4) operators will be retiring at this time. We need to train so all operators will be able to move up into vacant positions.

It is preferable to hire department helpers to facilitate the training as opposed to using overtime to accomplish this goal. Per my attached spreadsheet you will see that the cost without hiring department helpers would be \$705,482.40 as opposed to \$402,132.80 with the new hires, over the next 17 months. These extra helpers would be absorbed into operations as a result of the impending retirements.

In addition to the cost savings noted above, as operators get trained in the classification above them they will be able to fill in on their shift as someone calls off sick or is on vacation. Without the additional Department Helpers the plant would be calling in an overtime operator to fill the position. It is estimated that over the 15 month training schedule this could reduce overtime by as much as 20% or approximately \$150,000.00. Also, the employees who are the anticipated retirees have a total of 24 weeks, or 6 weeks each, of vacation annually. When they retire the department helpers will enter the plant with only 1 week after one year of service. This will also contribute to additional overtime savings.

If the proposal is accepted a budget amendment will be presented to reflect the anticipated July 1, 2012 starting date of the two new Department Helpers.

In order to accomplish this goal by October 1, 2013 we need to hire these extra helpers as soon as possible since it will take 15 months to train all 20 operators.

Your consideration would be appreciated.

Sincerely,

James French

Director of Power Supply

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		# of			
		Operators	Straight	Time /Haif	Double Time
Department Helper (DH)	Lst Year	2	\$15.10	\$22.65	\$30.20
	4 Op	4	\$24.01	\$36.02	\$48.02
	3 Op	4	\$26.20	\$39.30	\$52.40
	2 Op	8	\$28.50	\$42.75	\$57.00
	1 Op	4	\$31.07	\$46.61	\$62.14
Oifference in p	ay				
When Helpers move up to 4's	1 Year		\$8.91	\$13.37	\$17.82
When 4's move up to 3	's		\$2.19	\$3.29	\$4.38
When 3's move up to 2	's		\$2.30	\$3.45	\$4.60
When 2's move up to 1's			\$2.57	\$3.86	\$5.14

Case 1 - Not Hiring 2 additional Helpers (ie using overtime to train)

		Cost per	lotal Training
12 hour shift is one working day		Operator	Cost
** For a DH to be trained by a #4 Op at 1/2 at double time and 1/2 at time and a half =	40 Working Days	\$12,684.00	\$25,368.00
For a #4 to be trained by a #3 Op at 1/2 at double time and 1/2 at time and a half =	60 Working Days	\$30,252.60	\$121,010.40
For a #3 to be trained by a #2 Op at 1/2 at double time and 1/2 at time and a half =	80 Working Days	\$44,016.00	\$176,064.00
For a #2 to be trained by a #1 Op at 1/2 at double time and 1/2 at time and a half =	80 Working Days	\$47,880.00	\$383,040.00
		Total Training Cost	\$705,482.40

^{**} Already spent since both current DH's are trained as 4's

C	`	111-1	7 - 441414 4111-1-	
Case	7 -	HILLIAR	2 additional Help	ers

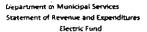
		Cost per	Total Training
12 hour shift is one working day		Operator	Cost
2 New DH	40 Working Days	\$7,248.00	\$14,496.00
Pay DH as a #4 and train #4 to be #3	60 Working Days	\$17,287.20	\$69,148.80
Pay #4 as a #3 and train the #3 to be #2	80 Working Days	\$25,152.00	\$100,608.00
Pay #3 as a #2 and train the #2 to be #1	80 Working Days	\$27,360.00	\$218,880.00
		Total Training Cost	\$403,132.80

Savings \$302,349.60

Additional Considerations:

Training Schedule

	Working				
	Days	DH to #4	#4 to #3	#3 10 #2	#2 to #1
Jun-12	20	20			
Jul-12	20	40			
Aug-12	20		20		
Sep-12	20		40		
Oct-12	20		60		
Nov-12	20			20	
Dec-12	20			40	
Jan-13	20			60	
Feb-13	20			80	
Mar-13	20				20
Apr-13	20				40
May-13	20				60
Jun-13	20				80
Jul-13	20				20
Aug-13	20				40
Sep-13	20				60
Oct-13	20				80



	Budget 2010-11	Actual 2010-2011	Budget 2011-2012	Amended Budget 2011-2012	Allocated Budget 4/30/2012	Actual 04/01-034/30	Actual 7 Months	Over (under) Annual Budget	Percent Actual/Allocated	Percent Annual Budget
Revenue						2012	4/30/2012		Amended	Amended
Operating Revenue	600 \$ 38,663,075.00	\$ 41,512,353.91	\$ 40,170,426.00	\$ 40,170,426.00	\$ 23,432,748.50	\$ 3,207,257.17	\$ 23,363,664.58	\$ (16,806,761.42)	100%	58%
Miscellaneous Income	615 \$ 140,000.00	\$ 327,749.44	\$ 133,000.00	\$ 133,000.00	\$ 77,583.33	\$ 9,871.81	\$ 104,586.27	\$ (28,413.73)	135%	7 9 %
interest income	540 \$ 100.00	\$ 1,027.56	\$ 600.00	\$ 600.00	\$ 350.00	\$ 26.71	\$ 477.84	S (122 16)	137%	80%
Sale of Merchandise and Sundry Income	520 \$ 845,050.00	\$ 2,560,265.17	\$ 4,740,540 00	\$ 4,740,540.00	\$ 2,765,315.00	\$ 223,922.88	\$ 1,854,246.13	\$ (2.886,293.87)	8%	39%
Total Revenue	\$ 39,648,225.00	5 44,401,396.08	\$ 45,044,566.00	\$ 45,044,566.00	\$ 26,275,996.83	\$ 3,441,078.57	\$ 25,322,974.82	\$ (19,721,591.18)	96%	56%
Expenditures										
Operating Expenditures										
Fuels, Chemicals and Commodities	1 \$ 10,329,817.00	\$ 10,700,113.65	\$ 9,840,567.00	\$ 9,630,066.00	\$ 5,617,538.50	\$ 546,474.72	\$ 4,172,075.31	\$ (5,668,491.69)	74%	43%
General Department	3 \$ 12,024,041.55	5 14,591,275.17	\$ 13,165,034.00	\$ 13,455,535.00	\$ 7,849,062.08	\$ 1,189,995.34	\$ 8,608,489.32	\$ (4,556,544.68)	110%	64%
Boilers	4 \$ 1,561,110.00	5 1,676,985.08	\$ 1,770,000.00	\$ 1,690,000.00	\$ 985,833.33	\$ 330,917.35	S 712,949.59	5 (1,057,050 41)	72%	42%
Meters Readers	8 5 184,466.36	5 169,576.03	5 215,614.00	\$ 215,614.00	5 125,774.83	\$ 15,121.07	\$ 118,829.20	S (96,784.80)	94%	55%
Store Room	9 5 85,185.35	S 77,994.72	\$ 99,346.00		S 57,951.83	5 6,963.23	\$ 53,529.14	S (45,816.86)	92%	54%
Transmission & Distribution	11 5 2.011,098.04	5 1,693,830.01	\$ 2,129,080.00		S 1,241,963.33	5 139,580.19	5 1,009,530.67	S (1,119,549.33)	81%	47%
Customer Service	15 \$ 206,378.00	S 167,841.49	\$ 219,035.00		\$ 127,770.42	S 16,736.54	S 106,574. 3 0	S (112,460.70)	83%	49%
Commission	21 5 4,200.00	5 1,189.12	\$ 2,100.00		\$ 1,225.00	S -	5 718.25	5 (1,381.75)	59%	34%
General Manager	22 \$ 128,273.20	\$ 144,613.82	S 166,769.00		•	\$ 18,646.01	\$ 103,641.56	5 (63,127.44)	107%	62%
Accounting Department	24 \$ -	\$ 10,007.18	\$ 73,018.00	•		\$ 1,807.89	\$ 12,609.78	\$ (60,408.22)	30%	17%
Information Systems	25 5 199,429.23	5 167,674.61	\$ 205,443.00	,		\$ 8,735.89	5 70,148.36	\$ (135,294.64)	\$9%	34%
Customer Assistance	26 \$ 126,629.00	\$ 124,384.81	5 155,151.00		·	5 14,190.21	5 88,850.39	5 (66,300.61)	98%	57%
Special Services	27 5 47,770.54	5 43,796.96	\$ \$5,322.00			\$ 1,663.02	\$ 29,677.07	5 (25,644.93)	92%	54%
Collection	28 5 111,329.31	5 102,616.81	\$ 120,783.00		-	S 8,418.49	\$ 62,521.27	5 (58,261.73)	89%	52%
Administration Employees Benefits	31 \$ 2,242,200.00	5 2,789,998.32	\$ 2,388,400.00		- , ,	S 181,796.21	S 1,486,768.61	\$ (901,631.39) \$ 40,000.00	107%	62% 0%
Insurances	32 \$ 633,750.00 33 \$ 430,450.00	-\$33,137.50 \$ 339,706.78	-\$40,000.0 \$ 586,900.00			\$ - \$ 50,283.30	-	\$ 40,000.00 \$ {234,553.56}	0%	60%
Contractual	34 \$ 9,000.00	\$ 2,471,387.22	\$ 3,689,240.00			5 196.930.46	\$ 352,346.44 5 1,762,510.49	5 (1,926,729.51)	103% 82%	48%
Building Maintenance	35 5 91,750.00	S 11.643.43	\$ 16,000.00			5 904.87	5 10,249.26	S (5,750.74)	110%	64%
Vehicles	71 \$ 5,141,000.00	5 81,197.94	5 67,010.00			5 4,760.88	5 50,787.74	5 (16,222.26)	130%	76%
Depreciation	71 3 3,141,000,00	5 5,141,009.30	\$ 5,200,000.00			5 433,334,00	5 3.033,338.00	5 (2,166,662.00)	100%	58%
Deprecation:	5 35,567,877.58	3 3,141,003.30	3 3,200,000.00	3 3,200,000.00	3 3,033,333,33	3 433,334.00	3 3,055,550	3 (2,100,002.00)	100%	2074
Total Operating Expense	2 25,207,071.30	\$ 40,473,704.95	\$ 40,124,812.00	S 40,124,812.00	\$ 23,406,140.33	\$ 3,167,259.67	5 21,846,144 75	5 (18,278,667.25)	93%	54%
Non Operating Expenditures										
Amortization & interest expense	\$ 2,027,148.10	\$ 2,134,305.52	S 1,967,626.00	S 1,967,626.00	S 1,147,781.83	\$ 164,094.99	\$ 1,147,416.48	5 (820,209.52)	100%	58%
Total Expenditures	\$37,595,025.68	5 42,608,010.47	\$ 42,092,438.00	5 42,092,438.00	S 24,553,922.17	S 3,331,354 66	5 22,993,561.23	\$ (19,098,876.77)	94%	SS%
Estimated Revenue over(Expenditures)	\$ 2,053,199.32	\$ 1,793,385.61	\$ 2,952,128.0	0 \$ 2,952,128.00	5 1,722,074.67	\$ 109,723.91	5 2,329,413.59	\$ 622,714.41		

Prepared 05/29/12

Department of Municipal Services
Statement of Revenue and Expenditures

Operating Revenue Miscellaneous and Sundry Income Interest	Department of Municipal Services Statement of Revenue and Expenditures Cable Television Fund Revenue	Prepared 05/29/12	Estimated Revenue over (Expenditures)	Total Expenditures	Deprecation	Building Maintenance Vehicles	Contractual	Hospitalization	Administration	Collection	Special Services	Informational Systems	Accounting Department	Superintendent	Commission	Customer Service	Transmission & Ostribution	Meter Readers	Water Dept Maintenance	General Department	Fuels, Chemicals, Commodities Filter Plant	Expenditures Operating Expenditures	Total Revenue	Interest income	Operating nevenue Miscellaneous and Sundry Income	Nevenue Same		Water Fund
\$ 28.5			s	s	91 \$	2		33 52	S 76	28 \$		× ×		23 5))) (15 5	11 S				, 1		~	s		^		
8,477,648.00 62,200.00 \$ \$00.00	Budget 2010-11		(203.28)	3,848,453.28	710,000 00	1,385.00	47,550.00	37,008.00	481,650.00	18,735.48	7,344.31	35,841.63		207,279.16	26,000	89,705.50	655,829,04	133,942,22	56,300.00	413,980.00	259,100.00		3,848,250.00	250.00	11,250.00	3 834 250 00	Budget 2010-11	
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8,278,313.61 66,526,42 792.51	Actual 2010-2011		118,554.14	3,515,368,78	709.999.92	2,247.95 27.570.33	14,498.78	(26,510.00) 52,846.00	467,782.41	20,490.36	8,760 19	32,510.45	3,253.58	202,354.05	74 831 06	89,172.17	502,249.16	138,408.54	40,738.32	365,282.45	173,166.54		3,633,922.92	92.58	29,525,99	36 505 703	Actual 2010-2011	
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9,806,629.00 58,200.00 700.00	Budget 2011-2012		49,228.00	3,856,072.00	710,000.00	1,695.00	60,050.00	58.109.00	485,950.00	31,054.00	8,579.00	37,455.00	9,395.00	209,389.00	50.00	92,251.00	664,092.00	116,613.00	54,800.00	426,000.00	232,600.00		9,905,300,00	300.00	8,250.00	750 00	Budget 2011-2012	
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9,806,629.00 58,200.00 700.00	Amended Budget 2011-2012		49,228.00	3,856,072.00	710,000.00	1,695,00	60,050.00	58,109.00	485,950.00	31,054.00	8,579.00	37,455.00	9,395.00	209, 389.00	50.00	92,251.00	664,092.00	116,613.00	54,800 00	426,000.00	232,600.00		3,905,300.00	300.00	6,250.00	7 809 750 00	Amended Budget 2011-2012	
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5,720,533.58 33,950.00 408.33	Allocated Budget 4/30/2012		28,716.33	2,249,375.33	414,166.67	988.75	35,029.17	33,896,92	283,470.83	18,114.83	5,004,42	21,848.75 14 739 DR	5,480.42	122,143.58	29.17	53,813.08	387,387.00	68,024.25	31,966.67	248,500.00	37. 8WB CEE		2,278,091.67	175.00	3,645.83	376 370 83	Allocated Budget 4/30/2012	
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799,652.97 11,121.07 23.87	Actual 04/01-04/30 2012		45,559.97	251,910.90	59,167.00	1.888.56	1,234.00	4.978.71	23,636.22	1,421.70	661.52	1,455.95	361.58	14,962.11	2851.89	19.558	42,730.53	9,021.19	3,67L07	21,154.61	6,385.94		297,470.87	2.82	8,535.38	198 037 67	Actual 04/01-04/30	
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5,547,676.24 46,795.99 427.34	Actual 7 Months 4/30/2012		71,853.80	2,015,774.57	414,169.00	16,583,54	8,672.27	35,583.39	243,621.53	10,571.02	5,009.15	11,275.52	2,379.27	122,701.55	16 35 A	52,057.77	329,054.81	68,084.66	32,526.83	196,725.43	86,846.19 130 SQL 47		2,087,628.37	50.27	15,741.75	7,707,036,36	Actual 7 Months	
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(4,258,952.76) (11,404.01) (272.66)	Over [under] Annual Budget		(22,625.80)	(1,840,297.43)	(295,831.00)	(783.67) (11,416.46)	(51,377.73)	(22,525,61)	(242,328.47)	(20,482.98)	(3,569,85)	(26,179,48)	(7,015.73)	(86,687,45)	(2784.45)	(40,193,23)	(335,037.19)	(48,528.34)	(22,273.17)	(229,274.57)	(145,753,81)		(1,817,671.63)	(249.73)	11,371.85	976 (13 66)	Over (under) Annual Budget	
97% 138% 105%	Percent Actual/Allocated			90%	100%	102%	25%	105%	86%	2885	100%	100%		100%	14.54	97%	85%	%001 %001	102%	79%	10.0% X.00		92%	29%	418%	P.	Percent Actual/Allocated	
57% 80% 61%	Percent Annual Budget			\$28	58%	% % % %	14%	61%	\$0%	34%	25 S	6 30% 8 %	25%	59%	% % %	56%	50%	58%	\$9%	46%	37% 60%		\$3%	17%	244%	s R	Percent Annual Budget	

Prepared 05/29/12

OFFICIALS

William R. Griggs CITY CLURK

Andrew A. Swiecki CHYTREASURER

Colleen A. Keehn CITY ASSESSOR

May 22, 2012

Nyamosso

COUNCIL
Fodd M. Beawning

James R. DeSana

Daniel E. Galeski

I conard T. Sabuda

Lawrence S. Stec

Short M. Sutherby-Fricke

JOSEPH R. PETERSON MAYOR

RESOLUTION

Melanie McCoy General Manager, Municipal Service 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Lawrence Stec Supported by Councilman James R. DeSana

RESOLVED by the City Council that Council authorizes the Department of Municipal Service to APPROVE the form and authorizes the execution of Blue Creek Wind Energy Schedule and Master Services Agreement with American Municipal Power, Inc. and taking of other actions in connection therewith regarding wind generated energy purchases provided said schedule and agreement is reviewed by the Department of Legal Affairs and City Administrator and executed by the Mayor and City Clerk.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on May 21, 2012.

William R. Griggs
City Clerk

Melanie McCoy

From: Gilbert Rose [grose@wyan.org]
Sent: Tuesday, May 29, 2012 3:32 PM

To: 'Melanie McCoy'

Cc: 'Rod Lesko'; 'Cresit Energy'; 'Peter Rose'

Subject: FW: Chelsea Solar Project

Melanie:

Per our conversation, please take this matter to the Municipal Service Commission meeting tonight and request that they approve a variance on our behalf so that our meters will not have to be mounted on the rear façade of our building, next to our customer entry door, which would destroy the aesthetics of our rear door entry.

Our situation is different than most since about 60% of our customer traffic, maybe more, comes in through that door. Over the years we've spent a fortune in design and decor going back to the days when we created that entrance in the first place. You'll probably think me silly, but we hired an architect with a degree from the Harvard Graduate School of Design, Richard Joslin by name, and we are super fussy about the appearance of our First Street laçade which he designed for us. He also designed our Biddle Avenue store front, by the way. I'm hoping Muncipal Services won't insist that we mount those meters there as they would seriously damage the appearance of our building. As I said below, First Street is not an alley and ours is not an industrial business. The aesthetics of our exterior matter mightily.

In the event that we cannot obtain a variance, I would have to give serious consideration to abandoning this solar project altogether.

Thank you for your help.

Gilbert Rose

From: Gilbert Rose [mailto:grose@wyan.org]
Sent: Saturday, May 26, 2012 10:49 AM

To: 'Melanie McCoy'

Cc: 'Rod Lesko'; 'Peter Rose'; 'Cresit Energy'

Subject: Chelsea Solar Project

Melanie:

Robert Kulick just this morning informed me that, as part of our solar panel project, our two electric meters will have to be mounted on the First Street exterior of our Chelsea building. Had I known that earlier, I would not have gone forward with this project. Unfortunately, we have already given Robert a \$7000.00 deposit and the work has begun.

Our First Street facia is a primary entrance for our store and its appearance is extremely important to our image. It's not a back alley; if it was there would be no issue. Years ago we paid dearly to have our electric service go underground in order to enhance our rear entrance cosmetics. Now it appears that we're going to have to mount two large, unsightly electric meters out there with all the attendant steel cabinetry and conduit required. It's absolutely going to look like the devil and I have no choice but to vigorously object to the entire process.

Our rear store front is only 25 feet wide. Between the entry door, delivery door, signage and other architectural features of the building, there is absolutely no place to mount this equipment and make it look remotely acceptable to the eye. We're a "fashion" store and our public face is extremely important to us. If we were heating contractors or commercial electricians it wouldn't be such a problem.

I think you know that as a Company as well as individually we are all very pro-Wyandotte around here. We take genuine pride in our properties and try to maintain them meticulously, for reasons of civic pride as well as personal pride. Maybe there's a solution to this issue, but other than having the City waive this requirement I can't imagine what that solution might be. I don't want those meters moved and I would like very much to discuss the matter with you. Perhaps you could

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swing by first of next week and check out our building with me. Please call me Tuesday AM and let's try to get together and talk.

Sorry to drop this on you, but I am very upset by this sudden turn of events.

Gib Rose

RULES AND REGULATIONS

continuously for a period of three (3) months or longer, then after due written notice to the customer, the electric service will be turned off until such time as arrangements have been made to permit access to the meter and the appropriate reconnection fee has been paid.

D. Responsibility and Requirements

- The customer shall install that metering equipment furnished by the WMS and shall furnish, install, own and maintain all other service equipment, and all wiring and conduits, from the weatherhead of an overhead service connection and/or from the meter socket of an underground service connection.
- 2. The WMS requires that the metering equipment for all residential and, where practicable, commercial and small industrial customers be located outdoors on the customer's building or structure. Meters in existing indoor installations that are to be rearranged so as to affect the service entrance conductors or service equipment shall be changed to outdoor installations where suitable locations are available. The WMS approval must be obtained for mounting the metering equipment indoors in those cases where there is not a suitable outdoor location.

Indoor locations must be as near as practicable to the point where the service entrance conductors enter the building. Interior walls, panels or meter boards on which meters are mounted shall be rigid and free from vibration and shall be located in a clean and dry part of the building, readily accessible to WMS personnel.

- 3. Meter sockets, meter connection boxes, and instrument transformer enclosures shall not be used as junction boxes for supplying customer's branch circuits or grounding conductor termination, and no wiring other than service entrance and grounding conductors shall be run through this equipment. Metered conductors from different meters shall not be placed in the same raceway between the meter and the main disconnect device.
- 4. The height of single meters shall not be less than four and one-half (4 ½) feet nor more than five and one-half (5 ½) feet above finished grade or floor level. When using vertical stacked multiple meter socket panels, the lowest meter shall not be less than thirty (30) inches from the grade or floor, and the highest meter less than sixty six (66) inches from grade. For horizontal multiple meter sockets the installed meter center lines shall be a minimum of fifty (50) inches, and a maximum of sixty six (66) inches from grade.
- 5. The metering and customer's service equipment for multiple occupancy buildings where several floors, apartments, stores, etc., are rented separately, should be grouped in a common meter room, public hallway or some other WMS-approved location where they will be accessible at all times to WMS authorized personnel or agents of the WMS Metering equipment in multiple occupancy buildings shall be plainly marked with metal tags or neatly painted stencil identifying the portion of the building served. Such identification shall be placed by the contractor at the time the equipment is installed. The

Wyandotte Municipal Services Services Rules And Regulations For Electric

RULES AND REGULATIONS

CATV Company without first having entered into a written agreement with the WMS is prohibited.

The unauthorized attachment (including painting or marking) of any signs, banners, lines, cables, equipment or any other material to the WMS poles is prohibited. Authorization for pole use may be granted by the WMS General Manager or his designated representative based on purposes permitted by Michigan State law and requirements of governmental authority for the safety and welfare of the general public. No pole license agreement for commercial use will be authorized without possession of a valid City of Wyandotte issued franchise.

B. Unauthorized Use

The WMS may remove or cause to be removed without notice any unauthorized foreign matter from its poles at the expense of the customer, the person(s) attaching the unauthorized matter or, in the event neither can be identified, the individual, firm or organization which appears to be the primary sponsor, user or beneficiary of the unauthorized matter. The WMS will observe reasonable precaution to prevent any damage resulting from such removal, but will not be liable for any damage thereto.

V. METERING

A. Measurement

All energy sold to customers shall be measured by commercially acceptable measuring devices owned and maintained by the WMS except where it is impractical to meter loads, such as street lighting, temporary or special installation, in which case the consumption may be calculated. All other electrical quantities, which the rates or rules of the WMS indicate, are to be metered by commercially acceptable instruments owned and maintained by the WMS.

B. Space for Equipment

The customer shall provide, at no expense to the WMS, a space suitable to the WMS for the installation of the necessary metering equipment.

C. Access

The WMS authorized personnel or agents of the WMS shall have access to the customer's premises at all reasonable hours, to install, inspect, read, repair, test or remove its meters; to install, operate and maintain other WMS property, and to inspect and determine the connected electrical load. If the meters or metering equipment are lost, damaged or destroyed through the neglect of the customer, the cost of necessary repairs or replacements shall be the responsibility of the customer.

In case the WMS is physically unable to read a meter for any reason beyond the control of the WMS, such as premises being locked or the meter being inaccessible and said condition persists

Wyandotte Municipal Services Services Rules And Regulations For Electric