

# Reports + minutes

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August 13, 2012

Wyandotte, Michigan July 30, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, Fricke, Galeski, Sabuda, Stec

Absent: Councilperson DeSana

COMMUNICATIONS MISCELLANEOUS

Dear Mayor and City Counsel,

We students from the Michigan Creative Film Alliance, a collaboration effort between students from Wayne State University, the University of Michigan, and Michigan State University, are requesting to use the Wyandotte Recreation Center as a base camp during filming between the hours of 8:00 am. to 5:00 p.m. on August 1st, 7th, 8th, 9th, 10<sup>th</sup>.

Utilizing the Wyandotte Recreation Center as a base camp would include using the bathroom facilities and warming room for our breaks during filming, all the while respecting the facility and making sure to clean up after ourselves. We have already received approval for using the Wyandotte Recreation Center from the superintendent, and we are now asking for your approval.

Thank you for your time,

Kristi Chesney, Assistant Director on "Downriver" Michigan Creative Film Alliance  
734-934-4518

PERSONS IN THE AUDIENCE

Richard Miller, 1202 – 2<sup>nd</sup>, why are we not putting a digital sign at Biddle & Eureka? Joe Daly and family have been blessed and they share it with the City of Wyandotte.

Don Kuhn, 2098 – 20th, regarding his garage, needs time to refinance his home and new garage. Requests we hold off until end of August at which time he will remove garage and build a new one. Engineer concurs.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

July 25, 2012

Honorable Mayor Joseph Peterson and City Council  
City of Wyandotte  
Michigan

Dear Mayor Peterson and Council Members:

The attached document is an agreement between the City of Wyandotte and Blount Small Ship Adventures for the use of the Bishop Park docking facility for the 2013 season:

MV Grande Mariner Length: 184' - Draft: 6'6" Flag: US  
Grande Mariner Arrive June 11, 2013 @1300  
Grande Mariner Arrive August 16, 2013 @ 1030

Depart June 12, 2013 @ 0600  
Depart August 17, 2013 @ 0300

DOCKING FEE: 2 @ \$200 = \$400 docking fees

2 @ \$25 = \$50 trash pickup  
\$400 = refundable deposit  
Total Amount Due \$850

As in the past, the American Canadian Caribbean Line will provide adequate insurance, naming the City of Wyandotte as Additional Insured

This Docking Agreement has been reviewed and approved by the Department of Legal Affairs. We are requesting that the Council approve this Agreement and allow the Mayor and City Clerk to sign the said agreement.

Sincerely yours,  
James R. Knopp, Superintendent of Recreation

July 26, 2012

Mayor Joseph Peterson and City Council  
City of Wyandotte  
Michigan

Dear Mayor Peterson & Council Members:

Please find attached the SMART Fiscal Year 2013 Municipal Credit and Community Credit Contract. This is our 34th year of S.M.A.R.T. funding.

For FY13, the City of Wyandotte has been allocated \$58,870 for Municipal and Community Credits to be utilized for local transportation programs of our choice, under the policies adopted by SMART. Our programs are outlined in Exhibit A. This contract has been reviewed and approved by the Department of Legal Affairs.

If this meets with your approval, we would request the Mayor and City Clerk to sign the FY 13 SMART Contract Agreement.

Sincerely yours,  
James R. Knopp, Superintendent of Recreation

July 24, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall  
Wyandotte, Michigan

Re: Part of the Former 638 Kings Highway Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

Attached please find a Purchase Agreement to sell 17.5' of the above captioned property to John and Mary Martin, the adjacent property owner, at 644 Kings Highway, Wyandotte, in the amount of \$1,750.00. The combination of the two (2) parcels will result in one (1) parcel measuring 52.5' x 102.5'.

If Council concurs with these sales, the attached Resolution will authorize Mayor and Clerk to execute the necessary documents.

Very truly yours,

Mark A. Kowalewski, City Engineer  
Colleen A. Keehn, City Assessor

July 24, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The undersigned recommends that Council approve the Wyandotte Jaycees to utilize the City Owned property at either 2946 7th Street or 1096 Biddle Avenue as their 2012 Haunted House.

The undersign prefers the Jaycees utilize the property at 2946 7th Street, but there are title issues that we are trying to resolve and we are unsure if they will be resolved in time, so 1096 Biddle Avenue will be the backup.

If approved, the Jaycees would have to comply with Section 411, Special Amusement Buildings, of the Michigan Building Code. This Section requires, among other items, an automatic sprinkler system, fire alarm system and emergency lighting. The Fire Department, Building, Electrical and Plumbing Inspectors should be consulted on these items.

Also, it is recommended that the Wyandotte Jaycees and the City of Wyandotte execute the attached Permit.

Very truly yours, Mark A. Kowalewski City Engineer

July 25, 2012

The Honorable Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The attached Bids were received on July 24, 2012, from Pro Excavation, Inc.; 21st Century Salvage, Inc.; Homrich Incorporated and International Construction for the demolition of buildings. Bids were received for three (3) Sections of the City.

The undersigned recommends accepting the bid from Pro Excavation for Section 1, Section 2 and Section 3 in the total amount of \$94,025 with work to be completed by September 21, 2012. Pro Excavation is being considered the Responsible Low Bidder because their bid was within 2% of the next lowest bidder in Section 3 and they are a Wyandotte Business. They have agreed to do this work for the price of \$27,725.00.

Further, in response to a recent inquiry regarding 302 Goddard, the waiting period has expired to appeal the demolition ordered by the City Council. The contract was awarded to Pro Excavation on April 3, 2012; but the City is still awaiting cutting of the gas utility before proceeding.

Very truly yours, Mark A. Kowalewski City Engineer

July 25, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering and Building Department has solicited bids for File #4589, Renovation of 3rd Floor 3200 Biddle Avenue, Wyandotte, New City Hall. Attached please find the tabulation of bids received.

The undersigned recommends the acceptance of the proposal of Pizzo Development, Inc., of Lincoln Park, Michigan, in the amount of \$467,477.00 as the best bid received. The renovation costs will be paid from the Building Authority Account #295-200-825.355.

Very truly yours, Mark A. Kowalewski City Engineer



July 24, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On December 12, 2011, proposals were opened for File #4569 - General Contractor for Neighborhood Stabilization Program 2 (NSP2) Bid Package #5. On January 9, 2012, the Council awarded four (4) of the seven (7) homes to the lowest bidder DMC in the amount of \$694,293.00. At that time, the City did not have clear title to the other three (3) homes.

This letter is to request your approval to award the remaining three (3) homes; 2064 5th Street (rehab), 136 Mulberry (new construction) and 140 Mulberry (new construction) in the amount of \$485,125.00. These funds will be provided from Program Income as units are sold or the reallocation of NSP2 Funds to assist the State of Michigan to meet the Consortium's spending goals. Including Bid Pack #5, the City will have 38 units in various stages of construction. Therefore, the average Program Income from the 38 sales would need to be \$42,103.00 to provide adequate Program Income.

Enclosed is a chart which indicates the anticipated Program Income for the NSP2 Program. Also enclosed is the total for all the Bid Packages to date.

Once these homes are completed, they will be available for sale to qualified families meeting up to 120% Area Median Family Income.

Very truly yours,

Mark A. Kowalewski, City Engineer

Approved by Todd A. Drysdale, City Administrator

July 19, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Since Council has approved the renaming of the Center for Arts & Culture, 81 Chestnut, to the James DeSana Center for Arts & Culture, the undersigned solicited quotes for new signs at said location. The following are the proposals received:

	Lettering Aluminum Plate 1/8" Thick	Lettering Aluminum Plate 3/8" Thick	Lettering Cast Aluminum 1" Thick
Townsend Neon Inc. Rockwood, MI	No Bid	\$4,849.600	\$4,097.00
Wright Signs Wyandotte, MI	\$2,750.00	\$5,200.00	\$3,850.00 Font available with this price are attached
Metro Detroit Signs	\$2,715.00	\$3,580.00	\$5,870.00 - Book Antiqua Font \$6,200.00 - Bank Gothic MD Font \$6,882.00 - Bank Gothic MD Font

The undersigned recommends the proposal from Wright Signs, Wyandotte, Michigan for the 1" thick lettering (font to be determined no price change) in the amount of \$3,850.00 as being the best proposal received.

Very truly yours,

Mark A. Kowalewski

LATE ITEM

July 30, 2012

The Honorable City Council, City of Wyandotte

Gentlemen and Madam:

I am writing to request your concurrence in the appointment of Stephanie Pizzo, 502 Walnut Street, Wyandotte MI 48192, to the Beautification Commission. Ms. Pizzo will fill the vacancy created by the resignation of Alana Paluszewski. Her term will expire April 2015.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson, Mayor

REPORTS AND MINUTES

Beautification Commission Meeting	July 18, 2012
Police Commission Meeting	July 24, 2012
Police Commission Meeting	July 10, 2012
Zoning Board of Appeals & Adjustments	July 18, 2012

CITIZENS PARTICIPATION

Richard Miller, 1202 – 2<sup>nd</sup>, regarding Item #6 typo – 1096 Biddle Avenue.

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, Fricke, Galeski, Sabuda, Stec

Absent: Councilperson DeSana

RESOLUTIONS

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
ROLL ATTACHED

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that WHEREAS the students from the Michigan Creative Film Alliance, represented by Kristi Chesney, Assistant Director on "Downriver"; a collaboration effort between students from Wayne State University, University of Michigan and Michigan State University are NOT utilizing city services such as Police, Fire, DPS, etc and are filming inside private property on Sycamore; and the Superintendent of Recreation as no conflict; Council hereby GRANTS permission for the Michigan Creative Film Alliance to use the warming room and bathroom facilities at the Yack Arena and the Golf Course as base camp on the following dates between the hours of 8:00 a.m. to 5:00 p.m. August 1st, 7th, 8th, 9th and 10th, 2012. AND BE IT FURTHER RESOLVED that a Hold Harmless Agreement must be executed by the Alliance as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council hereby APPROVES the Bishop Park Docking Agreement with Blount Small Ship Adventures as set forth by the Superintendent of Recreation for the use of the Bishop Park docking facility on June 11 and August 16, 2013 for a total amount of \$850.00. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign the agreement on behalf of the City of Wyandotte. AND BE IT FURTHER RESOLVED that a Hold Harmless Agreement be executed by Blount Small Ship Adventures as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council hereby authorizes the Mayor and City Clerk to sign the SMART Municipal and Community Credit Contract for FY13 as submitted by the Superintendent of Recreation.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer and City Assessor dated July 24, 2012, regarding the sale of part of the former 638 Kings Highway, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the offer from John and Mary Martin to acquire 17.5' of the former 638 Kings Highway in the amount of \$1,750.00; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council CONCURS with the City Engineer to allow the Wyandotte Jaycees to utilize the city-owned property at either 2946-7th Street or 1096 Biddle Avenue, Wyandotte as their 2012 Haunted House; AND BE IT FURTHER RESOLVED that the Fire Department and Plumbing Inspector should be consulted in the design of the safety requirements to meet code; AND FURTHER that Council authorized the Mayor and City Clerk to sign said permit to allow the Wyandotte Jaycees to use the property at either 2946-7th or 1096 Biddle Avenue, Wyandotte provided all requirements of the Permit are met; AND FURTHER that before opening said Haunted House the Fire Department, Building, Electrical and Plumbing inspector shall inspect and APPROVE said Haunted House for compliance with all City of Wyandotte codes.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that the communication from the City Engineer regarding demolition bids for various structures within the City of Wyandotte is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council accepts the proposal of Pro Excavation, Wyandotte, Michigan in the amount of \$94,025.00 to demolish 12 structures as presented to City Council on July 24, 2012, from account # 492-200-850-519.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that the communication from the City Engineer regarding File #4589 - renovation of 3rd Floor; 3200 Biddle Avenue, Wyandotte, Michigan, New City Hall is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council CONCURS with the recommendation of the City Engineer to accept the proposal from Pizzo Development Inc.; of Lincoln Park, Michigan in the amount of \$467,477.00 as the best proposal meeting specifications and the costs for the renovation work shall be paid from the Building Authority Account #295-200-825-355; AND BE IT RESOLVED that the City Clerk is authorized to return all bid bonds or bid checks to the unsuccessful bidders. FURTHER all exterior signage to be reviewed by the Design Review Committee with the recommendation to the City Council for approval.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer regarding File #4569 for the Neighborhood Stabilization Program 2 (NSP) Bid Pack #5 and accepts the proposal from DMC Construction of Detroit, Michigan, in the amount of \$485,125.00 for the units at 2064-5th Street, 136 Mulberry and 140 Mulberry with funding from account #101-440-925-756 NSP2 New Construction in the amount of \$333,740.00 and 101-440-925-758 NSP2 Rehab in the amount of \$151,385.00. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the amended contract.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer regarding the new sign at the James DeSana Center for Arts & Culture, 81 Chestnut, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the proposal from Wright Signs, for the 1" thick sign in the amount of \$3,850 from account #101-200-925-790.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

## RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated July 30, 2012 to appoint Stephanie Pizzo, 502 Walnut to the Beautification Commission, term to expire April 2015 due to the resignation of Alana Paluszewski. AND BE IT FURTHER RESOLVED that Mayor and Council thank Alana Paluszewski for her years of service to the commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

## RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that an extension is granted to the owner of 2098-20th Street to demolish the garage at said premises on or before August 31, 2012; through his own contractor. BE IT FURTHER RESOLVED that if the garage is not demolished and the site cleaned by August 31, 2012, the City Engineer is directed to proceed with the necessary procedures under the property maintenance code to have said garage DEMOLISHED.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan July 30, 2012

## RESOLUTION by Councilperson Todd M. Browning

RESOLVED by the City Council that the Council meeting of Monday, August 6, 2012, is hereby CANCELLED due to the Primary Election to be held on August 7, 2012.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec  
NAYS: None

ADJOURNMENT

MOTION by Councilperson Todd M. Browning  
Supported by Councilperson Leonard Sabuda  
That we adjourn.  
Carried unanimously  
Adjourned at 8:45 PM  
July 30, 2012




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 William R. Griggs, City Clerk

01 - 65  
July 31, 2012

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, July 31, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

General Manager  
& Secretary - Melanie McCoy

Also Present	-	Paul LaManes
		Jim French
		Todd Drysdale
		Steve Timcoe
		Pam Tierney
		Don Gruenemyer
		Trey Shepherd
		Nate Perry
		Bill Brickey
		CATV Volunteer

01 - 66  
July 31, 2012

APPROVAL OF THE MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to approve the Regular Session Meeting Minutes held on July 10, 2012.

HEARING OF PUBLIC CONCERN

None

PRESENTATION FROM SAWVEL & ASSOCIATES ON COST OF SERVICE AND FINANCIAL FORECAST

Presentation from Don Gruenemyer, Sawvel and Associates, on Cost of Service and Financial Forecast. Details attached

CABLE DEPARTMENT-RECOGNITION OF OUTSTANDING CUSTOMER SERVICE

Steve Timcoe, Superintendant of Cable TV, recognizing Cable Installer, Kevin Jarosz for outstanding customer assistance. Kevin was at a customer's house and the customer was having a heart attack. Kevin stayed with the customer until help arrived. Thank you Kevin Jarosz.

Cable Installer, Glen Rose, was on his way to on install and assisted a customer with a car fire. Thank you Glen Rose.

RESOLUTION 07-2012-02

MOTION BY Commissioner Figurski and seconded by Commissioner Sadowski to authorize the General Manager to accept the proposed Roof Replacement Bid in the amount of \$189,573.00 to Laduke Roofing and US Communities.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None



RESOLUTION 07-2012-03

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to adopt the proposed Water Department Capital Budget Amendment to transfer budgeted fund from water main projects to Water Department roof replacement.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 07-2012-04

Melanie McCoy, General Manager, giving overview on opposition of 25% requirement for renewable sources by 2025.

MOTION by Commissioner Sadowski and seconded by Commissioner DeLisle to oppose a requirement that 25% of Michigan Energy comes from renewable sources by 2025.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 07-2012-05

Jim French, giving overview on Dillon Energy Services resolution.

MOTION by Commissioner DeLisle and seconded by Commissioner Figurski to authorize the General Manager to execute an agreement with Dillon Energy Services to provide natural gas purchasing services.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESIGNATION OF CABLE PLAYBACK OPERATOR AND REQUEST TO POST POSITION

Steve Timcoe, Superintendent of CATV, Tom Turner has submitted his resignation. Thank you Tom and we wish you the best.

MOTION BY Commissioner Delisle and seconded by Commissioner Sadowski to receive and place on file.

RECOGNITION OF ENERGY INNOVATOR AWARD FROM AMERICAN PUBLIC POWER ASSOCIATION.

Jim French, Presenting Melanie McCoy, General Manager and Wyandotte Municipal Service Commission with the Energy Innovator Award from American Public Power Association.

GENERAL DISCUSSION

- A. 2012 Wyandotte Art Fair update.
- B. 2012 Summer Power Sales update.  
Summer 2012 Olympic Coverage.  
Steve Timcoe, We will review contract before next Olympics.
- C. 2012 Summer Water Main Update.  
Melanie McCoy, we have had 15 Water Main Breaks this year due to the dry summer.
- D. 2012 Coal Inventory Adjustment update.  
We will address at next WMS Commission Meeting.
- E. Update on October 20, 2011 outage.  
We will address at next WMS Commission Meeting.
- F. Business Analyst update.  
Melanie McCoy, this position is to replace Dave Flatten we have interviewed for this position which will be a full time City position.

REPORTS/COMMUNICATIONS:

- A. Cash Reports
- B. Monthly Financials

01 - 69  
July 31, 2012

MOTION by Commissioner Sadowski and seconded by Commissioner DeLisle that the reports and communication are received and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski that the bills be paid as audited.

# 5108	\$	350,439.11
# 5109	\$	810,027.66
# 5110	\$	( 2.64)

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

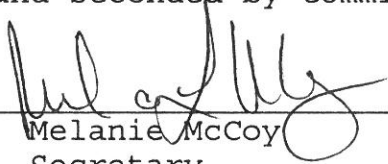
MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to move Memorandum of Understanding for the Purchase of Renewable Energy.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

Motion By Commissioner Lupo and seconded by Commissioner Figurski to now adjourn. 6:50 P.M.

  
\_\_\_\_\_  
Melanie McCoy  
Secretary

# Electric Business Plan

**Wyandotte Municipal Services**

**Commission Meeting**

**July 31, 2012**



## Introduction

- Rate Adjustment October 1, 2011
- Planned Rate Adjustment April 1, 2012 (not implemented)
- Changes in Power Supply Costs
  - Low Natural Gas Prices
  - Market Electric Price Decreased
- Expenses Not Increasing in FY2013
- Adjust Rate Class Revenues to Reflect Cost to Serve each Rate Class – Not Increasing Total Revenue
- Consider Rate Competitiveness

# Agenda

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- Power Supply Projected Costs
- Business Plan
- Conclusions

3

## Power Supply

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4

# Objectives

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- Provide Reliable Electric, Steam and Hot Water Service
- Change Mode of Operation to Take Advantage of Lower Natural Gas Prices
- Minimize Power Supply Costs
- Provide Stable, Competitive Rates

5

# Planning Process

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- Load Forecast
  - Summer Temperature – Cooling Degree Days
  - Economic Activity
- Electricity and Fuel Prices
- Review Capacity and Energy Resources
- Economically Dispatch Resources
- Estimate Total Power Supply Costs

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**Projected Total System Energy Requirements and  
Peak Demand  
Wyandotte Municipal Services (WMS)**

Year	Peak Demand (MW)	Growth Rate (%)	Electric Energy Requirement (MWh)	Growth Rate (%)	Load Factor (%)
<b>Historical</b>					
2000	56.1	--	281,153	--	57.2
2001	62.6	11.6	284,488	1.2	51.9
2002	62.0	(0.9)	286,930	0.9	52.8
2003	56.4	(9.0)	268,427	(6.4)	54.3
2004	58.8	4.2	281,562	4.9	54.7
2005	61.1	3.9	293,333	4.2	54.8
2006	65.9	7.9	286,065	(2.5)	49.6
2007	63.2	(4.0)	335,274	17.2	60.5
2008	57.1	(9.6)	319,102	(4.8)	63.8
2009	57.7	1.0	305,139	(4.4)	60.4
2010	62.0	7.5	329,467	8.0	60.7
2011	68.0	9.7	351,595	6.7	59.0
<b>Estimated</b>					
2012	66.0	(2.9)	328,022	(6.7)	56.7
<b>Projected</b>					
2013	67.1	1.6	336,017	2.4	57.2
2014	67.1	0.0	336,017	0.0	57.2
2015	67.1	0.0	336,017	0.0	57.2
2016	67.1	0.0	336,017	0.0	57.2
2017	67.1	0.0	336,017	0.0	57.2
2018	67.1	0.0	336,017	0.0	57.2
2019	67.1	0.0	336,017	0.0	57.2
2020	67.1	0.0	336,017	0.0	57.2
2021	67.1	0.0	336,017	0.0	57.2
2022	67.1	0.0	336,017	0.0	57.2

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**Capacity Plan  
Wyandotte Municipal Services**

Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Peak Demand</b>	66.0	67.1	67.1	67.1	67.1	67.1	67.1	67.1	67.1	67.1	67.1
<b>Planning Reserve<sup>(1)</sup></b>	9.9	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1
<b>Capacity Responsibility</b>	75.9	77.2	77.2	77.2	77.2	77.2	77.2	77.2	77.2	77.2	77.2
<b>Existing Resources</b>											
Boiler 8	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0
Boiler 7	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0	32.0
Boiler 5	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0
Caterpillar Diesels	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4
Landfill <sup>(2)</sup>	0.7	1.6	1.8	2.1	2.1	2.1	2.1	2.1	2.1	2.1	2.1
<b>Planned Resources</b>											
Solar <sup>(3)</sup>	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Blue Creek Wind <sup>(4)</sup>	-	-	-	-	-	-	-	-	-	-	-
Meldahl-Greenup <sup>(5)</sup>	-	-	-	-	-	-	-	-	-	-	-
Fremont Energy Center <sup>(6)</sup>	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capacity</b>	76.3	77.2	77.4	77.7	77.7	77.7	77.7	77.7	77.7	77.7	77.7
<b>Capacity Surplus/(Deficit)</b>	0.4	(0.0)	0.2	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5

<sup>(1)</sup>15% of Peak Demand.

<sup>(2)</sup>2.3 MW Purchase. 90% Accredited Capacity.

<sup>(3)</sup>212 kW Project. 80% Accredited Capacity.

<sup>(4)</sup>5 MW Purchase. 15% Accredited Capacity.

<sup>(5)</sup>2.8 MW Purchase.

<sup>(6)</sup>5.0 MW Purchase.

# Power Supply Cost Assumptions

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- Fuel Prices
- Market Energy Prices
- Variable O&M Costs
  - Lime
  - Ash Disposal
  - Water Treatment
  - Emissions

9

# Fuel and Energy Price Considerations

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- Natural Gas Prices Less than Coal
  - Coal \$4.00/MMBtu
  - Natural Gas: July 2008: \$10.00/MMBtu  
July 2010: \$4.50/MMBtu  
Today: \$3.00/MMBtu
- Market Electric Energy Price Lower than Coal
  - Market \$35.00/MWh
  - Coal \$60.00/MWh

10



## **Minimize Power Supply Costs**

---

- Burn Natural Gas in Boiler 7
- Operate Boiler 8 Seasonally at Minimum Load (12 MW net) (Jun-Sept and Dec-Mar)
- Maximize Market Energy Purchases
- Purchase from Fremont Energy Center
- Purchase from Iberdrola/Blue Creek Wind Farm

11

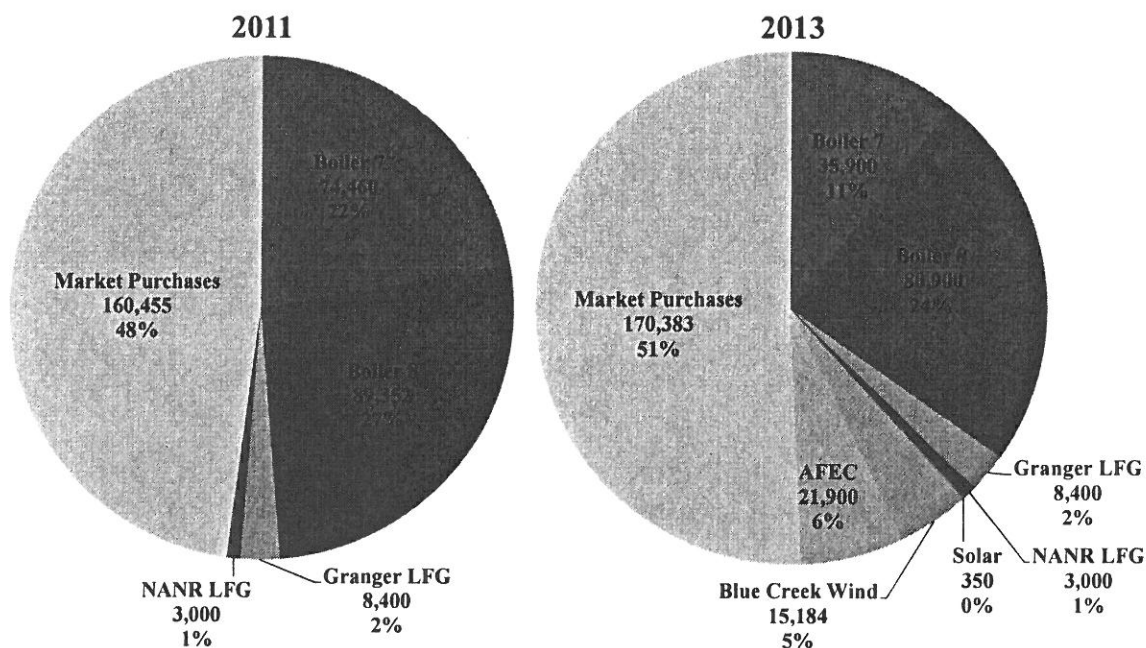
## **Renewable Energy**

---

- Clean, Renewable and Efficient Energy Act (PA295 of 2008)
- Generate from Renewable Resources
  - Solar
  - Landfill Gas – Granger & North American Natural Resources
  - Wind – Iberdrola/Blue Creek
  - Hydroelectric – Meldahl-Greenup
  - Other Future Projects
- Purchase Renewable Energy Credits

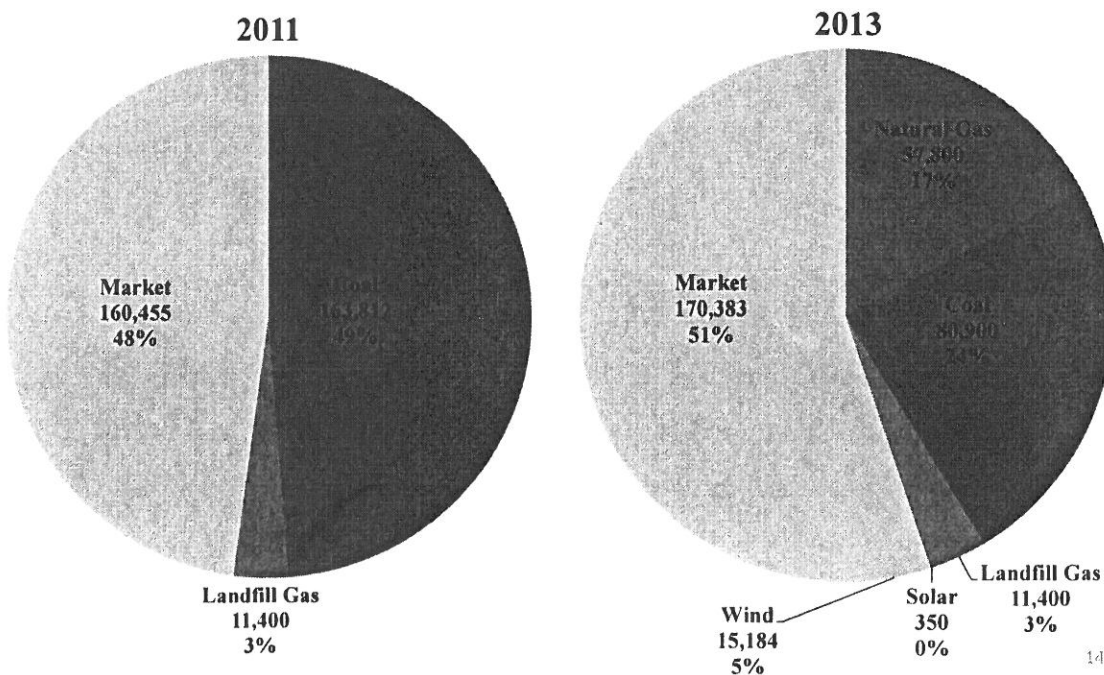
12

# Energy Supply Mix (MWh)



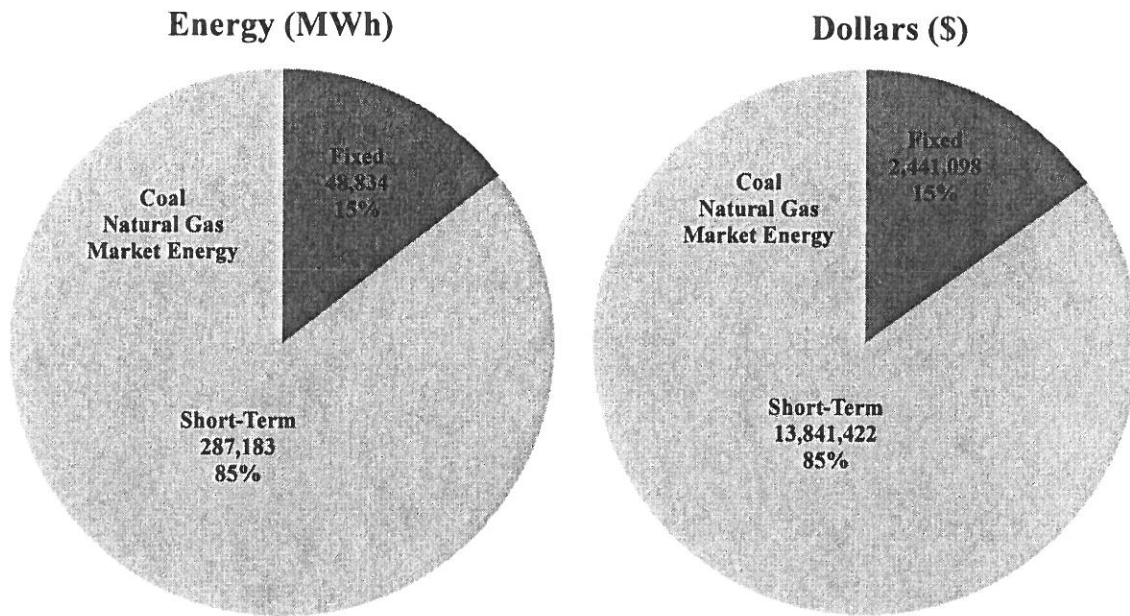
13

# Fuel Mix (MWh)



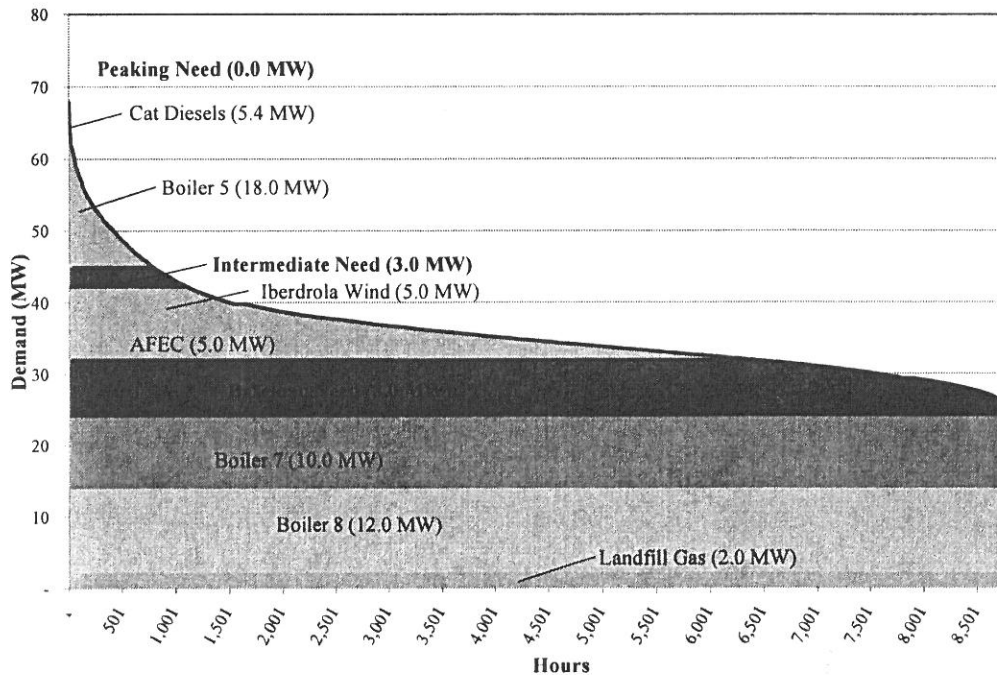
14

# Fixed Price Versus Short Term Price (2013)



15

## 2013 Resource Energy Mix



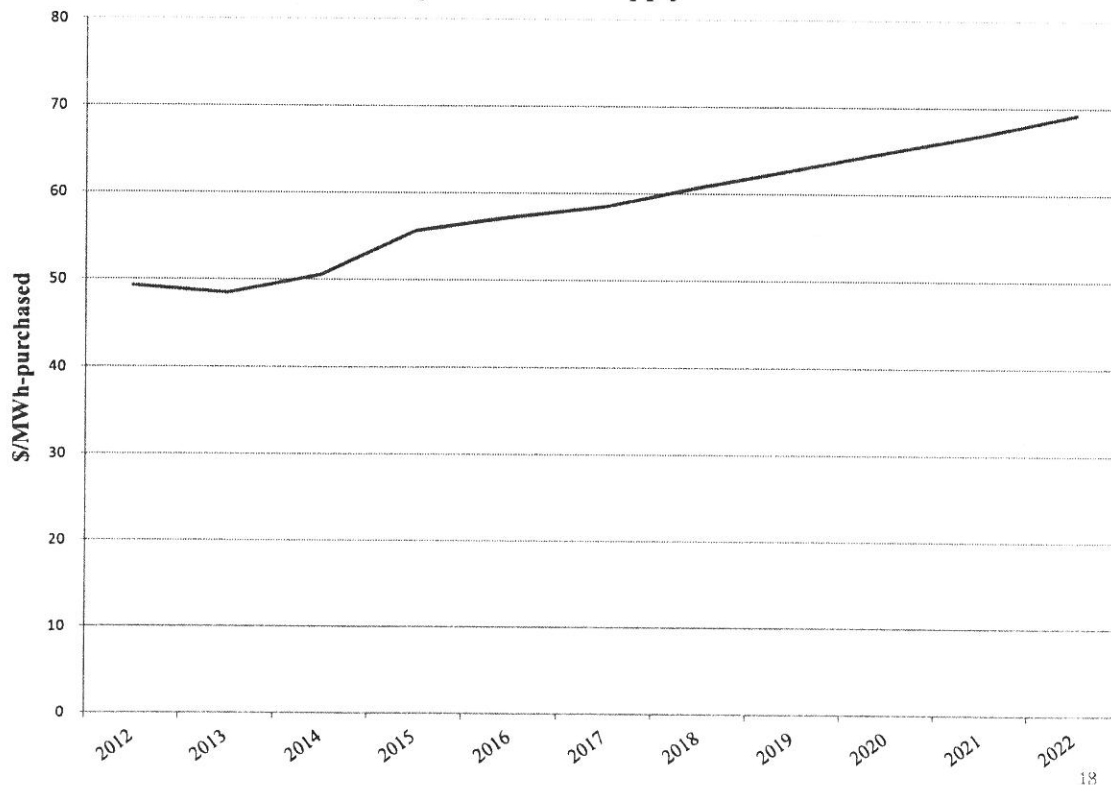
16

# Projected Power Supply Costs (\$000)

Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Boiler 7	4,050	2,843	2,866	3,092	3,287	3,227	3,333	3,466	3,569	3,722	3,898
Boiler 8	3,919	4,270	4,500	4,583	4,864	4,891	5,097	5,264	5,471	5,676	5,563
Granger LFG	483	710	908	1,097	1,179	1,199	1,229	1,260	1,301	1,323	1,356
NANR LFG	0	245	376	474	503	507	519	532	555	559	573
Solar	2	10	10	11	11	11	12	12	12	12	13
Blue Creek Wind	0	538	547	569	597	627	671	715	760	819	614
AFEC	884	938	951	975	994	1,014	1,034	1,055	1,077	1,099	1,122
Meldahl Greenup	0	0	147	1,083	1,050	1,057	1,060	1,063	1,067	1,073	1,077
On Peak Hourly Purchase	3,772	4,018	4,127	4,609	4,873	4,903	5,059	5,278	5,457	5,499	6,021
Off Peak Hourly Purchase	2,515	2,919	2,966	3,248	3,390	3,406	3,450	3,526	3,848	3,915	3,952
RECs	(5)	(30)	(18)	95	86	87	87	86	83	84	83
Transmission Service	1,311	1,310	1,341	1,422	1,499	1,519	1,550	1,601	1,675	1,693	1,788
Wholesale Sales	(770)	(1,490)	(1,731)	(2,569)	(3,100)	(2,786)	(2,679)	(2,759)	(3,069)	(2,994)	(2,795)
Total(\$)	16,159	16,283	16,991	18,688	19,234	19,662	20,423	21,098	21,805	22,481	23,266
(\$/MWh)	49.26	48.46	50.57	55.62	57.24	58.51	60.78	62.79	64.89	66.90	69.24
Energy Requirement (MWh)	328,022	336,017	336,017	336,017	336,017	336,017	336,017	336,017	336,017	336,017	336,017

17

## Projected Power Supply Costs



18

## Conclusions

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- 85% of Power Supply Costs Dependent on Short-Term Prices
- May be an Opportunity to Lock in Natural Gas and Energy Prices

19

## Next Steps

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- Investigate Market Energy Purchases
- Investigate Natural Gas Purchases
- Review Long Term Power Supply Plans

20

# **Business Plan**

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## **Business Plan Goals**

---

- Adjust Rates Towards Cost of Service
- Adjust Rates to be Competitive with Neighboring Utilities (DTE)
- Minimize Rate Adjustments from 2013 through 2017
- Small Annual Rate Changes Preferred rather than Larger, Less Frequent Changes

22

## **Business Plan Goals (continued)**

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- Annual Margin of not Less than \$400,000
- Follow Fund Balance Guidelines
- Minimum Debt Service Coverage Ratio of 1.3

23

## **Business Plan Assumptions**

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- Customer Sales Growth Projected at Zero
- In General, Total O&M and Administrative Expenses Escalated 3.5% Annually
- Capital Improvements Escalated 3.0% Annually
- PSA Balance Assumed Zero Year End FY2012

24



## **Business Plan Assumptions (continued)**

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- Surplus Bond Reserve Funds of Approximately \$822,000 Transferred to Electric Fund in FY2012
- Surplus Bond Reserve Funds Totaling Approximately \$2.58 Million Transferred to Electric Fund over the period FY2013 through FY2022
- Rate Revenue not Increasing in FY2013
- 1% Annual Rate Revenue Increases in FY2014 through FY2016

25

## **Fund Balance Guidelines**

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- One Month of O&M Expenses Including Power Supply
- Replacement and Improvement Fund of \$250,000
- 3 Months of Principal, Interest and Installment Payments
- Capital Reserve Fund of \$1,000,000

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## Fund Balance Guideline (\$)

Description	FY2013
One Month O&M	2,788,984
Replacement and Improvement	250,000
3 Month Debt Serv. Reserve	1,731,756
Capital Reserve	1,000,000
<b>Total</b>	<b>5,770,739</b>

**Note: In Accordance the Electric Revenue Bond Ordinances.  
Capital Reserve is Commission Guideline not Bond Ordinance.**

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## Historical and Projected Operating Results (\$)

Description	2012	Projected 2013
<b>Revenues</b>		
Base Rates	39,428,335	39,428,335
PSA	-	-
Energy Sales (kWh-000)	330,885	330,885
Revenue (\$/kWh)	0.1192	0.1192
Non-Retail Sales	5,913,190	2,327,116
<b>Total Revenues</b>	<b>45,341,525</b>	<b>41,755,450</b>
<b>Expenses</b>		
Power Supply Expenses	16,159,364	16,283,177
O&M Expenses	18,090,488	15,694,890
Debt Service	6,947,856	6,927,022
Debt for Cov. Ratio	5,802,701	5,768,301
Debt Serv. Cov. Ratio	1.91	1.70
Capital Improvements	3,008,968	1,780,000
<b>Total Expenses</b>	<b>44,206,677</b>	<b>40,685,090</b>
<b>Net Revenue</b>	<b>1,134,848</b>	<b>1,070,361</b>
Beginning Fund Balance	2,960,451	4,917,656
Ending Fund Balance	4,917,656	6,249,812

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# Proposed FY2013 Rate Changes (\$)

Rate Class	Rate Revenue		Proposed Minus Existing
	Existing	Proposed	
Residential	10,967,843	11,516,296	548,453
Small Commercial Non-Demand	3,245,205	3,245,205	-
Small Commercial Demand	26,536	26,536	-
Large General Service	1,847,636	1,717,878	(129,758)
Primary Less than 1,000 kW	2,617,451	2,540,972	(76,480)
Primary Greater than 1,000 kW	2,280,338	2,123,069	(157,269)
Large Industrial	10,229,980	9,888,145	(341,835)
Wastewater Pumping	3,169,373	3,306,670	137,297
Medium Pressure Steam	1,630,157	1,609,057	(21,100)
High Pressure Steam (BASF)	3,273,958	3,300,213	26,255
Hot Water District Heating	81,980	96,417	14,437
Security Lighting	57,878	57,878	-
<b>Total</b>	<b>39,428,335</b>	<b>39,428,335</b>	<b>-</b>

29

# Typical Monthly Bills (\$)

Rate Class	Usage	WMS <sup>(1)</sup>		DTE <sup>(3)</sup>
		Existing	FY2013 <sup>(2)</sup>	
Residential	600 kWh	91	95	96
Small Commercial	1,000 kWh	177	177	159
Small Commercial (Demand)	10 kW 2,190 kWh	365	365	333
Large General Service	78 kW 26,080 kWh	3,626	3,291	3,456
Primary Less than 1,000 kW	354 kW 75,600 kWh	11,585	11,281	11,431
Primary Greater than 1,000 kW	1,143 kW 312,200 kWh	41,165	38,782	39,464
Large Industrial	15,670 kW 9,340,594 kWh	966,456	934,306	903,770
Wastewater Pumping	8,235 kW 2,750,611 kWh	336,182	350,733	328,533

<sup>(1)</sup> PSA is \$0/kWh.

<sup>(2)</sup> Effective October 1, 2012.

<sup>(3)</sup> Rates effective August 1, 2012.

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# Conclusions

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- No Change in Total Retail Rate Revenue
- Rate Class Rates will Change to Better Reflect Cost of Serving Each Rate Class
- Most Rate Classes Competitive with DTE
- In Compliance with Debt Service Coverage Ratio Requirement in Planning Period

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# Conclusions (continued)

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- Fund Balance Guidelines are Exceeded in Planning Period
- Rate Revenue Increases of 1% in 2014 through 2016
- Need to Lock In Fuel and Energy Purchase Prices
- Water Fund Loan Repaid in Planning Period

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**RESOLUTION 07-2012-02**

**A RESOLUTION FOR THE COMMISSION TO ACCEPT THE PROPOSED  
ROOF REPLACEMENT BID**

**WHEREAS**, Wyandotte Municipal Services has received bids for the replacement of the roofs at the Filter Plant due to the failure of the current roofing material on the roofs, and,

**WHEREAS**, this replacement will help to protect the structure of the building and process equipment housed within, and,

**BE IT RESOLVED** by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, based on a recommendation made by the Water Department Superintendent to award the bid in the amount of \$189,573 to LaDuke Roofing and US Communities.

ADOPTED this day July 31, 2012

**ATTEST:**

**WYANDOTTE MUNICIPAL SERVICE COMMISSION**

By: \_\_\_\_\_

President

By: \_\_\_\_\_

Secretary

**RESOLUTION 07-2012-03**

**A RESOLUTION FOR THE COMMISSION TO ADOPT THE PROPOSED  
WATER DEPARTMENT CAPITAL BUDGET AMENDMENT**

**WHEREAS**, Wyandotte Municipal Services has encountered a situation whereby a line item in the capital project budget that was designated for water main construction will need to be reassigned to repair the failing and leaking roofs at the Filter Plant. This will require a new capital project number being for this project. This will also require monies be moved by journal entry to cover the costs of the roof project. The project will be done without changing the total dollar amount of the Water Department's capital budget. and

**WHEREAS**, this is viewed as good accounting practice in maintaining a balanced budget, and

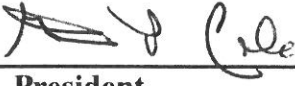
**WHEREAS**, Wyandotte Municipal Services desires and strives to achieve a balanced budget, now therefore

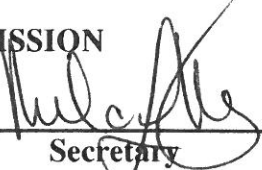
**BE IT RESOLVED** by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that consistent with good accounting practices the proposed capital project budget amendment as detailed in the attachment be adopted with instruction to the Finance Department to make the requested changes.

ADOPTED this day July 31, 2012

**ATTEST:**

**WYANDOTTE MUNICIPAL SERVICE COMMISSION**

By:   
President

By:   
Secretary

**RESOLUTION 07-2012-04**

**RESOLUTION OPPOSING THE 25 X 25 RENEWABLE ENERGY INITIATIVE**

WHEREAS, Michigan's 2008 energy law PA 295 was approved after careful evaluation of its impact on energy bills, the electricity needs of Michigan families and businesses, how renewable energy fits in with the state's generating fleet, and the price of power on the wholesale markets; and

WHEREAS, WMS supports and is making excellent progress toward reaching the current standard of 10 percent renewable energy by 2015; and

WHEREAS, any consideration of raising the state's renewable energy standard should wait until after 2015, when the 10 percent standard can be evaluated on a number of key factors; and

WHEREAS, the constitution is a foundational document, meant to establish basic rights for the long term. It is not the place for energy policy, which should be determined by the legislature.

**BE IT RESOLVED** by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the Commission opposes the proposed 25 x 25 Constitutional Amendment and supports the legislative policy making process.

**ADOPTED** this 31<sup>st</sup> day of July 2012.

**ATTEST:**

**WYANDOTTE MUNICIPAL SERVICE COMMISSION**

By:   
President

By:   
Secretary

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**BE IT RESOLVED** by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the Commission opposes the proposed 25 x 25 Constitutional Amendment and supports the legislative policy making process.

**ADOPTED** this 31<sup>st</sup> day of July 2012.

**ATTEST:**

**WYANDOTTE MUNICIPAL SERVICE COMMISSION**

By:   
President

By:   
Secretary

**RESOLUTION 07-2012-05**

**AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AGREEMENT  
WITH DILLON ENERGY SERVICES, INC.**

**WHEREAS**, Wyandotte Municipal Services, is in need of natural gas purchasing services to assist in the bid, evaluate, procure, schedule, process and monitor invoicing of natural gas contracts for the Wyandotte Municipal Services; and

**WHEREAS**, Dillon Energy Services, Inc. has agreed to provide these services at an overall lower cost than the State of Michigan Energy Purchasing Cooperative, which was publicly bid; and

**WHEREAS**, Dillon Energy Services, Inc. will purchase and deliver natural gas to the DTE (MichCon) interconnection per the terms of the agreement; now therefore

**BE IT RESOLVED** by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the General Manager be and hereby is authorized to execute the attached agreement with Dillon Energy Services, Inc.

**ADOPTED** this 31<sup>st</sup> day of July 2012.

**ATTEST:**

**WYANDOTTE MUNICIPAL SERVICE COMMISSION**

By:   
President

By:   
Secretary





# DILLON ENERGY SERVICES

May 17, 2012

City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192  
Attention: Melanie McCoy, P.E.

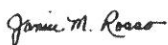
Dear Melanie,

Dillon Energy Services (DES) and Twin Eagle (TE) propose a full service energy management agreement to lower The City of Wyandotte's cost of energy. The following is a brief outline of the proposed services:

1. Natural Gas supply priced at the Gas Daily Daily MichCon City Gate average minus \$0.02/MMbtu. DES will also provide forward hedging up to 5 years. This is important because as natural gas becomes the fuel of choice for power generation, we anticipate an increase in the volatility in the gas market in the future. This volatility could be heightened with other variables such as the price of crude and coal, LNG exports, environmental concerns with shale production, and weather. DES and TE will assist City of Wyandotte to make decisions on gas purchasing and provide all necessary financial instruments including basis and Nymex hedges, caps, collars etc.
2. Full management of natural gas. This includes purchasing strategies, monthly nominations and mid-month nomination changes as necessary, penalty protection, storage management and customized reporting with savings analyses and budget reports. DES will also interface with utility or pipelines on behalf of City of Wyandotte upon request.
3. Affinity Program. This low risk program can be offered to all your residents and small commercials to save money on their individual energy costs. For every enrollment a \$25 donation will be given to the 501(c)(3) entities designated by the City of Wyandotte. See attached Gary Dillon's personal savings on the Gas Choice Program.
4. Assistance in maximizing the efficiency of the City of Wyandotte Power Plant, which may enhance the revenue stream from your generation facility. Between Twin Eagle's access to natural gas, coal market and generation intelligence and their regular monitoring of the North American grid, we have firsthand information to allow you to make informed decisions. TE currently manages over 7,000 MW of generation in North America. Similar to what they have done in gas, they have built an infrastructure that gives us the ability to capture essential information to optimize a generation facility.

We look forward to working with you.

Sincerely,



Janice M. Rosso  
Executive Vice President  
Dillon Energy Services



## **Natural Gas Sales Agreement**

This Natural Gas Sales Agreement (the "Agreement") is made and entered into by Dillon Energy Services, Inc. (DES), a Michigan Corporation (Seller) and Wyandotte Municipal Services, a Michigan \_\_\_\_\_ (Buyer) on this \_\_\_\_ day of \_\_\_\_\_, 2012.

### **I. SALE AND PURCHASE**

Seller agrees to sell and Buyer agrees to buy and pay for natural gas as specified in Schedule A in accordance with all of the Terms and Conditions of this contract.

### **II. TERM**

The term of this Agreement shall commence on the date above written and shall continue for a period of one (1) year. This Agreement shall automatically renew for successive one (1) year periods upon the anniversary date of the contract until terminated. This Agreement may be terminated by either party effective at the end of the initial term, or any renewal term thereafter, by giving the other party thirty (30) days advance written notice of such termination prior to the end of the term.

### **III. POINT OF SALE**

Seller shall deliver pipeline quality gas acceptable to the measuring party and into the point(s) of sale specified in Schedule A.

### **IV. WARRANTY OF TITLE**

Seller warrants clear title at the point of sale, free from all Liens and Encumbrances, Severance and State Taxes, and Royalties due royalty and mineral owners. Seller agrees to indemnify and hold Buyer harmless from all suits, actions, or claims to the contrary.

### **V. NOMINATIONS**

Seller will nominate volumes monthly on behalf of the Buyer, in accordance with the attached Consulting Agreement Schedule B, based on prior usage history and projected current requirements. Buyer agrees to provide Seller with accurate weekly meter reads and monthly utility bills upon receipt from the utility. Buyer agrees to advise Seller of any schedule or equipment changes that could impact usage. Seller will nominate supplemental volumes if necessary to maintain adequate storage volumes, (minimum 3%), and to prevent unauthorized usage penalties.

### **VI. STORAGE**

Seller will have full control and responsibility for managing the City of Wyandotte storage account under its MichCon Gas Service contract.

## **VII. CREDIT and PAYMENT**

Dillon Energy has retained Euler Hermes ACI to review the credit history of all of its Buyer's and to establish credit limits and necessary security requirements. Euler maintains a continuous oversight of the DES Buyers and once credit limits have been established, barring any significant negative change in the credit rating of the Buyer, no additional security will be required.

After Buyer qualifies and is accepted for DES's Business Credit Insurance Policy, Seller will invoice the Buyer based on actual usage per MichCon's meter reads, on approximately the 5<sup>th</sup> business day following the delivery month. Buyer agrees to pay seller by electronic funds transfer or other agreed upon method of payment on or before the 20<sup>th</sup> of the month after the delivery month. Buyer will be financially responsible for any term gas purchased on their behalf.

If Buyer fails to remit any amounts invoiced when due on or before the 20<sup>th</sup> of the month, Seller will notify the Buyer nominations on the Buyer's behalf will be terminated, unless other payment arrangements have been agreed upon. Buyer shall therefore become liable for paying penalties assessed by the Buyer's utility for insufficient deliveries of natural gas.

## **VIII. TAXES**

Seller shall pay or cause to be paid all lawful taxes due on Production, Gathering, and Severance prior to the point of sale. Buyer shall be responsible for all taxes after taking possession and title at the point of sale. Buyer agrees to provide Seller with a sales/use tax exemption certificate.

## **IX. FINANCIAL RESPONSIBILITY**

The Seller may require a security deposit if: 1) Buyer defaults in payment to the seller; 2) Buyer declares bankruptcy or becomes insolvent; or 3) Buyer exceeds credit limit with the seller. The security deposit shall be equal to the dollar amount of gas to be nominated and can be in the form of a letter of credit or a prepayment. If the Buyer fails to provide the security deposit under the above conditions, the Seller reserves the right to suspend further deliveries of gas.

If the Buyer's payment is received after the due date, a late payment charge of 1.5% will be added to the invoice for the following month.

The Seller may terminate this contract if payment has not been received within 30 days of the due date.

## **X. GOVERNMENTAL RULES, REGULATIONS AND AUTHORIZATIONS**

This Agreement and the rights and obligations of the parties hereunder are subject to all applicable present and future laws, rules, regulations and orders of any regulatory body or other constituted authority having jurisdiction over Seller and Buyer.

## **XI. FORCE MAJEURE**

Neither Buyer nor Seller shall be liable to the other for failure to perform a firm obligation to the extent such failure was caused by Force Majeure. The term "Force Majeure" as

employed herein means any cause not reasonably within the control of the party claiming suspension, as further defined below.

Force Majeure shall include but not be limited to the following: (i) physical events such as acts of God, landslides, lightning, earthquakes, fires, storms or storm warnings, such as hurricanes, which result in evacuation of the affected area, floods, washouts, explosions, breakage or accident or necessity of repairs to machinery or equipment or lines of pipe; (ii) weather related events affecting an entire geographic region, such as low temperatures which cause freezing or failure of wells or lines of pipe; (iii) interruption of firm

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transportation and/or storage by Transporters; (iv) acts of others such as strikes, lockouts or other industrial disturbances, riots, sabotage, insurrections or wars; and (v) governmental actions such as necessity for compliance with any court order, law, statute, ordinance, or regulation promulgated by a governmental authority having jurisdiction. Seller and Buyer shall make reasonable efforts to avoid the adverse impacts of a Force Majeure and to resolve the event or occurrence once it has occurred in order to resume performance.

Neither party shall be entitled to the benefit of the provisions of Force Majeure to the extent performance is affected by any or all of the following circumstances: (i) the curtailment of interruptible or secondary firm transportation unless primary, in-path, firm transportation is also curtailed; (ii) the party claiming excuse failed to remedy the condition and to resume the performance of such covenants or obligations with reasonable dispatch; or (iii) economic hardship. The party claiming Force Majeure shall not be excused from its obligation to make payments then due or becoming due. Notwithstanding anything to the contrary herein, the parties agree that the settlement of strikes, lockouts or other industrial disturbances shall be entirely within the sole discretion of the party experiencing such disturbance.

The party whose performance is prevented by Force Majeure must provide notice to the other party. Initial notice may be given orally; however, written notification with reasonably full particulars of the event or occurrence is required as soon as reasonably possible. Upon providing written notification of Force Majeure to the other party, the affected party will be relieved of its obligation to make or accept delivery of gas as applicable to the extent and for the duration of Force Majeure, and neither party shall be deemed to have failed in such obligations to the other during such occurrence or event.

## **XII. CHANGE OF CONTROL**

If there is either a change of ownership or management on the part of the Buyer, Buyer agrees to notify Seller. Should such a change in ownership and/or management occur during the term of this agreement, the subsequent owner or management company agrees to honor the provisions of this agreement in its entirety.

## **XIII. ASSIGNMENT**

This Agreement may not be assigned without the prior written consent of the other party, which shall not be unreasonably withheld. Either party shall have the right to pledge or mortgage its rights for the security of its indebtedness without the prior written consent of the other party.

#### **XIV. MICHIGAN LAW**

This Agreement shall be construed pursuant to the laws of the State of Michigan.

#### **XV. NOTICES**

All notices and statements shall be deliveries in writing via U.S. Mail, Courier, Facsimile, or email to the appropriate party at the address listed below.

070112

##### **Seller**

Dillon Energy Services, Inc.  
22100 Greater Mack Ave.  
Suite 1  
St. Clair Shores, MI 48080-2330  
Tel: (586) 541-0055  
Fax: (586) 541-0048  
janrosso@dillonenergy.com  
Contact: Janice Rosso

##### **Buyer**

Name: Wyandotte Municipal Services  
  
Address: 3200 Biddle Ave.  
Wyandotte, MI 48192  
Tel: 734.324.7111  
Fax: 734.324.7119  
Email: mmccoy@wyan.org  
Contact: Melanie McCoy

##### **For Payments by Wire Transfer**

Dillon Energy Services Inc.  
Comerica Bank  
ABA# 072000096

#### **XVI. ENTIRE AGREEMENT**

All prior discussions, negotiations, and agreements between the parties, with respect to the subject matter of this Agreement, are hereby superseded by this Agreement and no statement, agreement, or understanding not contained herein will be recognized or enforced unless it is in writing and is of even date herewith or subsequent thereto, and it specifically refers to this Agreement and is executed by duly authorized representatives of the parties hereto

#### **XVII. CONTRACT NUMBER**

This Agreement shall be designated as contract number \_\_\_\_ in each Schedule A applicable to this Agreement.

In witness whereof the parties have duly executed and delivered this Agreement under the signatures of their respective proper officers or representatives authorized to act in that capacity. This Agreement is in effect as of the day, month and year written above.

##### **Seller**

Dillon Energy Services, Inc.

##### **Buyer**

Wyandotte Municipal Services

By: \_\_\_\_\_  
Gary W. Dillon  
Its: President

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Melanie McCoy  
Its: General Manager

Date: \_\_\_\_\_

DES Sales Agent Code: \_\_\_\_\_

070112

**Schedule A**

**Location Description**

<b>Site Name</b>	<b>Address</b>	<b>Account #</b>	<b>Meter #</b>	<b>LDC</b>

Buyer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Schedule B

### Consulting Agreement

This Consulting Agreement is incorporated into the Natural Gas Sales Agreement and is made and entered between Dillon Energy Services, Inc. ("DES") and Wyandotte Municipal Services, (hereinafter referred to as "Buyer"). DES and Buyer agree as follows:

1. DES will assist and advise Buyer in negotiating:
  - (a) Natural gas purchase agreements (hereinafter referred to as "Gas Purchase Agreements") from natural gas producers, aggregators and marketing companies (hereinafter referred to as "Producers");
  - (b) Local gas distribution agreements and gas purchase contracts with local distribution companies (hereinafter referred to as "LDCs");
2. DES's services shall include, but not be limited to:
  - (a) negotiation of Gas Purchase Agreements from competitive Producers;
  - (b) making recommendations to the Buyer to purchase natural gas based on competitive pricing;
  - (c) administration of the monthly nomination process with the Producer(s), applicable Pipeline(s), and the LDC for each location specified;
  - (d) responsibility for keeping Buyer abreast of regulatory issues;
  - (e) review of monthly bills for the locations specified;
  - (f) acting on behalf of the Buyer to correct any billing errors;
  - (g) arrangement for alternative sources of supply in the event Producer(s) are unable to perform;
  - (h) acting on behalf of Buyer to correct any pipeline imbalances;
  - (i) providing periodic written reports showing all costs and savings associated with transportation gas; and
  - (j) such other additional duties with respect to negotiating, monitoring and administering the Transportation Accounts as are mutually agreed upon by DES and the Buyer.
  - (k) DES will reimburse Buyer for any penalties incurred due to the actions or inactions of DES while managing the Buyer's main account and storage account.  
**Reimbursements are subject to Buyer supplying accurate weekly meter reads and monthly utility bills.**
3. Buyer agrees to:
  - (a) Provide DES with accurate weekly meter reads.
  - (b) Provide DES with current monthly utility bills via fax or email upon receipt from the utility.
  - (c) Advise DES of schedule/shift changes, additions or deletions of major equipment or any significant changes in operations.
4. Buyer shall pay \$\_\_\_/MMBtu for the gas delivered for the account of Buyer during the month.





**American  
Public Power  
Association**

Ph: 202.467.2900  
Fax: 202.467.2910  
[www.PublicPower.org](http://www.PublicPower.org)

1875 Connecticut Avenue, NW  
Suite 1200  
Washington, DC 20009-5715

May 3, 2012

Mr. Jim French  
Assistant to the General Manager  
Wyandotte Municipal Utilities  
3200 Biddle, suite 200  
Wyandotte, MI 48192

Dear Mr. French:

Congratulations on winning a 2012 Energy Innovator Award for the program "*Geothermal Energy System*." Your utility is one of four that will receive this prestigious award, which will be announced at APPA's 2012 National Conference, June 16-2 in Seattle, Washington. The presentation will be made by APPA at the general session on Tuesday morning, June 19, from 8:00 - 10:00 a.m., at which time a representative from your utility will be called up from the audience to accept the award.

Unless I hear otherwise, the utility name on your award will read: Wyandotte Municipal Utilities. Please confirm the name and title of the representative who will accept the award on behalf of your utility. Call or e-mail this information to me at 202/467-2960 or [MSuddleson@PublicPower.org](mailto:MSuddleson@PublicPower.org).

APPA will run a story about the winning programs in its newsletter, *Public Power Weekly*, its magazine, *Public Power*, after the conference. A more detailed story will also appear in the next issue of the *DEED Digest*. Again, congratulations on winning a 2012 Energy Innovator Award. Please feel free to call me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Michele Suddleson".

Michele Suddleson  
DEED Program Director

# Energy Innovator of the Year Application

## Wyandotte Municipal Services

### 1. EIA Award Nominee Information

Title of Program: Geothermal Utility Service

Contact Name: James French

Contact Title: Assistant to the General Manager

Utility: Wyandotte Municipal Services

Address: 3200 Biddle, Suite 200

City, State, Zip Code: Wyandotte, MI 48192

Phone: 734.324.7114

E-mail: [jfrench@wyan.org](mailto:jfrench@wyan.org)

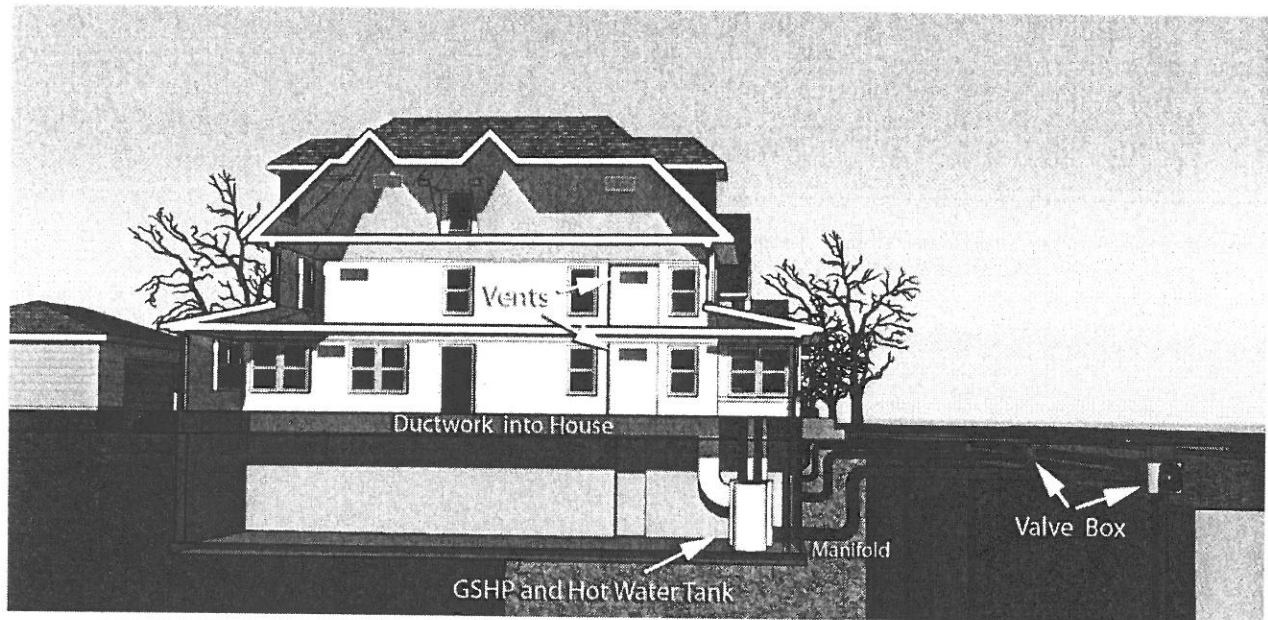
### 2. Describe the innovation in detail.

In 2010 Wyandotte Municipal Services (WMS) rolled out a Geothermal Energy Service to all 11,000 electric customers in our community; the first program of its kind by a Municipal power provider. The service provides the customer the opportunity to install a Geothermal Energy System, consisting of a ground source heat pump (GSHP), flow center and a desuperheater electric water heater, in their home or business at or near the cost of a conventional high efficiency natural gas furnace and electric air-conditioning unit.

Geothermal GSHP is not a new technology, but it has been a sleeper technology and has not received wide spread adoption particularly in urban or fully developed communities. Wyandotte's innovative thinking lead to the exploration of this technology back in 2009. After much technological investigation and financial due diligence, WMS launched the Geothermal Energy System program (Geothermal).

Geothermal GSHP provide both heating and cooling through the use of electrically powered ground-source heat pumps that utilize the earth's high thermal capacity and constant 50-55 degree temperature as a sustainable energy resource. Water is circulated through a closed system of pipes buried beneath the earth's surface as the heat transfer mechanism which allows for heating building space in the winter and cooling space in the summer. This heating/cooling is provided by the ground-source heat pump installed in your building that provides a compressor to regulate the temperature and an air handling system that utilizes the existing air ducts, but without the need for extreme temperatures and high volume forced-air as in conventional furnace systems.

Due to the reliance on stable earth temperature below the frost line, instead of outside air that is subject to extreme hot and cold temperatures, the Geothermal GSHP process is **40-70% more energy efficient** than conventional systems. A diagram of a typical Geothermal Energy System is illustrated below:



The DOE (Department of Energy) report titled "Ground-Source Heat Pumps: Overview of Market Status, Barriers to Adoption, and Options for Overcoming Barriers" provided a foundation for the basis of the WMS program. WMS has strived to remove barriers and challenges to the widespread adoption of Geothermal GSHP technology, these barriers have included the following:

- High (or higher) cost of installation
- Lack of HVAC (Heating, Ventilating and Air Conditioning) dealer interest
- Lack of HVAC dealer expertise
- Limited consumer education and low market awareness among consumers
- No viable long term financing
- Space constraints in urban areas
- Installing a ground loop heat exchanger adds cost, complexity, and risk for consumers
- Codes, permits and regulations for proper design and installation of the ground loop
- Ground loop repair and maintenance challenges
- Requires installation specific design and engineering of the ground loop, horizontal connection and internal load determination and equipment sizing

To overcome these barriers, WMS has incorporated many unique features into its Geothermal Service. The program is based on a Utility Loop Concept, in which WMS owns and installs the loop field in city easements and recovers the total installation cost through an approved rate structure which bundles interest expense, program costs, and operating margin.

With all these consideration in mind, in June of 2010, WMS launched the program. The first few installations were a learning experience from the Geothermal GSHP inside the house, across the horizontal connection and down the vertical heat exchanger well, but the lessons learned only

strengthened our resolve to adopt necessary changes to make Geothermal GSHP installations work. These changes included processes, project management, understanding of scope, and the determination and focus to make this a successful endeavor to lower our resident's energy costs while providing benefits to the utility. Some of the major features and advancements of the program consist of the following:

- WMS installs or contracts out the loop field construction.
- WMS manages the system design and installation quality.
- Works with the City Engineering Department to write specific ordinances and mechanical specifications for the installation of Geothermal GSHP systems.
- Developed partnerships with experienced Geothermal GSHP contractors for the design, engineering and installation of the loop fields and heat pump systems.
- WMS acts as a consultant to HVAC contractors to ensure quality equipment, correct load calculations, piping requirements and hook up procedures.
- WMS Commission adopted a Geothermal Utility Rate structure to capture the cost of the loop field installation.
- Integrated service into the WMS "Save a Watt in Wyandotte" program, which is a residential and commercial energy audit program.
- Instituted a 1.99% financing option and up to a \$20,000 rebate to offset cost and encourage participation in the service.

***To date WMS has drilled 47 vertical heat exchange loop fields representing 35 individual systems and a total cooling capacity of 94 tons. This includes 46 residential systems and one commercial load.***

### **3. Why was the innovation undertaken?**

WMS is continuously looking for technologies and programs that will lower our customer's energy cost while at the same time provide mutual benefit to the utility. These two objectives often seem in conflict with each other. For example, an energy reduction program which lowers customers' bills is often viewed as having a negative effect on the revenue requirement of a utility. Renewable energy projects reduce the environmental impacts on power supply but come at a higher cost to the customer. As is explained in the sections below, WMS believes that Geothermal Energy Service can dispel these common views and begin to illustrate the mutual benefits.

### **4. How was the new technique/technology implemented?**

As explained in Question 1, the implementation of this technology required the cooperation and dedication of multiple city departments, rethinking of many traditional approaches of providing service to our customers, employees learning new sets of skills, and the creation of a new utility service. Working with City Engineering and Finance, the service was fully outlined and developed so that clarity and consistency could be explained to home owners, developers, and businesses. Utility employees were trained to understand what a Geothermal GSHP is, what components make up the system, what features and benefits it can provide, the potential energy savings to the customer, how it impacts power production, and most importantly how to educate our customers about the service.

WMS has leveraged many marketing avenues to provide opportunities to educate and elevate the awareness of the geothermal program. Most of these are combined with marketing efforts related to the comprehensive "Save a Watt in Wyandotte" energy saving audit program. This program focuses on ways to help residents and business owners look at their home or business as an 'energy system' and not just at 'pieces of equipment'. The program consists of three levels of engagement with each level

providing a better understanding of what improvements and equipment are best for that particular customer. The objective of the program is move as many residents through the program to Level 3 where the greatest impact on energy efficiency are gained. On this level, residents are well educated and in a position to make the choice to move to a Geothermal GSHP, rather than simply replacing their old systems with conventional equivalents. The energy audit program is designed as follow:

#### Level One

- Free walk-thru home energy audit.
- Direct installation of energy savings products.

#### Level Two

- Follow-up comprehensive audit including a blower door test to determine energy leakage.
- Supplemental contractor costs for air/duct sealing to increase comfort and decrease energy loss.
- Identify other energy efficiency improvements which will lower energy use and reduce cost.
- Requires \$100 co-pay, but may be eligible for a \$50 rebate.

#### Level Three

- Customer education regarding the suggested energy efficiency recommendations
- Explanation of rebates available through various utility programs; i.e. PA295
- Provide financing for qualified improvements with 1.99% interest loans.
- Provide additional grant funded rebates on upgrade projects and equipment to lower cost and improve payback time.

### 5. What are the actual/anticipated costs and benefits of the innovation?

Listed below are the anticipated savings for a residential customer with a 2 ton Geothermal GSHP installed. The calculation compares a new high efficiency Geothermal GSHP system to a new 16 SEER air-conditioning system with a 90% forced air furnace. Also included are the costs to connect to the geothermal service, WMS electric rates, and the maintenance and operation of the two systems. It also shows the advantage of capturing the 30% tax credit from the federal government. Not included are the 1.99% finance savings and the rebate of up to \$20,000 on the installation of the system.

<b>Inputs - Wyandotte Home - Geothermal vs. Conventional</b>				
	<b>Conventional System</b>	<b>Geothermal Service</b>		
	<b>Total Ops Cost</b>	<b>Total Ops Cost</b>	<b>Ann Save</b>	<b>Cum Save</b>
<b>Year</b>				
<b>1</b>	\$1,882	\$1,333	\$549	\$549
<b>2</b>	\$1,957	\$1,371	\$586	\$1,135
<b>3</b>	\$2,035	\$1,411	\$625	\$1,760
<b>4</b>	\$2,117	\$1,451	\$665	\$2,425
<b>5</b>	\$2,201	\$1,494	\$708	\$3,133
<b>6</b>	\$2,289	\$1,537	\$752	\$3,885
<b>7</b>	\$2,381	\$1,583	\$798	\$4,684
<b>8</b>	\$2,476	\$1,629	\$847	\$5,531

<b>9</b>	\$2,575	\$1,678	\$898	\$6,428
<b>10</b>	\$2,678	\$1,727	\$951	\$7,379
Inputs:	CCF/Ton		0.12	
	Geo Htg COP		4	
	Gas Service Fee		\$ 180.00	
	Gas Rate		\$ 1.06	
	Electric Rate		\$ 0.12874	per Kwh
	Customer Charge		\$ 4.50	
	GU monthly rate		\$ 26.75	per ton
	Annual hrs heating		2100	
	Annual hrs cooling		1450	

Additional benefits to the customers include:

- Noise reduction (no outdoor fan).
- No unsightly outdoor unit and the regaining of backyard space.
- No requirement to clean an outdoor, air-cooled heat exchanger or storage wrap for winter.
- Elimination of potential refrigerant leaks, improper charging, or refrigerant-system contamination.

In addition to the benefits to the customers, there are direct benefits to the Utility, these include:

- Reduction in peak electric demand; Geothermal GSHP draw significantly less energy than ASHP (air source heat pump, such as used in conventional air conditioning units), which benefits electric utilities and can be used as a justification for offering substantial subsidies.
- Avoided cost of future need to build increased power production capability or purchase power needs (normally at peak load, which have increased cost).
- Environmentally friendly units come from the factory prepackaged, leading to a much lower chance of refrigerant leaks, improper charging, or refrigerant-system contamination.

#### **6. What contribution has the approach made to more efficient delivery of energy services to consumers in the community?**

WMS goal is to provide our customers with the most cost effective and consistent energy available. It is our confidence that through the 'Save a Watt in Wyandotte' energy audit program and the new Geothermal Energy Service, we can begin to educate customers to be smart about their energy use. Conservation and efficiency of use are critical moving forward, both for the customer and for the utility. In a world where new gadgets are coming out constantly, new games are being introduced that drive new technology, longer and more internet use, longer working hours and use of business machines, etc., energy consumption does not appear to be going down.

The Utility is constantly looking for a balance – to maintain revenues to cover costs of supplying customers with energy while providing customers with consistent and cost effective energy supply. Geothermal in conjunction with certain 'fixes' – lowering a building's energy leakage through proper insulation, installing high efficiency equipment, educating consumers to use energy smartly and



embrace conservation, all have created benefits to the utility in the form of avoided costs of adding generation or purchased power, enhances base load power and shaves high energy peaks, helps lower environmental impacts, aids in compliance with new state and federal mandates, and generally takes a proactive stance on moving towards a viable long term energy resource.

## **7. How could the activity help other local public power systems?**

WMS believes that this model could be implemented by a large percentage of APPA members. It is flexible to specific situations and can be implemented in a variety of ways.

WMS, having already implemented this program, is in a unique position to offer best practices, lessons learned, cost analyses, permitting, construction requirements, mechanical codes, rate structures, project management guidelines and city ordinances. Other APPA members can take advantage of this more developed model instead of starting from square one.

A challenge to Geothermal GSHP technology is that under the Michigan Renewable Portfolio Standard (RPS) it is not considered renewable because it does not generate electricity and it is not part of the "Energy Optimization" definition because it is considered fuel switching. This being the case, WMS still feels that this technology is renewable because it continuously utilizes the constant temperature of the earth as an energy source in a constant cycle of depletion and regeneration. It also directly conserves energy due to its increased efficiency over any other heating and cooling technology available. The benefits of Geothermal GSHP installations include the following for:

- Utilities
  - Improved load factor and incremental kWh revenue.
  - System load factor is significantly improved and can be further enhanced with load control.
  - Future carbon credits may stay with the utility.
- Consumers:
  - Lower total energy bills; flattened costs for easy budgeting
  - Utility grade service and reliability of the loop field.
  - Reduced or no incremental cost for program participation.

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission Special meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Thursday, August 2, 2012. Commissioner Melzer called the meeting to order at 3:35 p.m.

### **ROLL CALL:**

Present: Commissioner Harris  
Commissioner Melzer  
Chief Carley

Recording Secretary: Lynne Matt

Absent: Commissioner Noles

Commissioner Melzer stated this special meeting was called as the next meeting for commission is in 2 weeks and this matter needs to move forward.

Chief Carley read FF Richard Malinowski III letter dated July 27, 2012 stating his resignation from the Wyandotte Fire Department effective August 1, 2012. Chief Carley then went on to read the letter he sent Mr. Malinowski III, certified mail that he is in receipt of his letter and accepts his resignation as stated. Also, Chief Carley stated that Mr. Malinowski III surrender all city property.

Chief Carley read letter he submitted to Fire Commission asking for permission to pursue the hiring of a probationary fire fighter to fill the open position created by resignation of Fire Fighter Richard Malinowski III. Commissioner Melzer moved to accept resignation and approved Chief's letter to move forward, supported by Commissioner Harris. Motion carried.

Commissioner Melzer motioned to submit letter to Mayor Peterson to move forward with hiring of Probationary Fire Fighter, supported by Commissioner Harris. Motioned carried.

### **ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 3:39 p.m.

Respectfully submitted,

John C. Harris  
Secretary

JCH/lm



# FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 8-8-12  
 BEGINNING DATE 8-8-12 AND ENDING DATE 8-8-12  
 SALES RECEIPT # 227201 THRU 227211

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	213.34
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	625.51
DOWNRIVER CENTRAL DISPATCH-ALEN PARK	101-000-068-013	DI	36,635.49
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
WORK FORCE-SALE OF VESTS TO 25th Dist Ct.	101-136-750-225	MZ	38.88
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	600.00
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	2,480.98
DESANA TRUST	701-000-391-034	DT	90.72
MI BELL/AT&T FRANCHISE FEES	101-000-655-047	MZ	18,912.90
MI BELL/AT&T INKIND -PEG FEES	101-000-068-011	MZ	7,565.16
SECURITY LITIGATION PROCEEDS	731-000-655-010	MZ	165.31
TOTAL MONIES RECEIVED			67,328.24
TODD A. DRYSDALE DIRECTOR OF FINANCIAL SERVICES			

**MINUTES AS RECORDED**

**MINUTES OF THE MEETING OF August 1, 2012  
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Chairperson Duran **at 6:30 p.m.**, in the Council Chambers of the City Hall, 3131 Biddle Avenue, Wyandotte.

**MEMBERS PRESENT:** Alderman  
Cusson  
DiSanto  
Duran  
Nevin  
Olsen  
Trupiano

**MEMBERS ABSENT:** Flachsmann, Gillon

**ALSO PRESENT:** Peggy Green, Secretary

---

A motion was made by Member Olsen, supported by Member DiSanto to approve the minutes of the July 18, 2012, meeting.

Yes: Alderman, Cusson, DiSanto, Duran, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Flachsmann, Gillon

Motion passed

---

**#3152 - GRANTED**

Betty Ferris, 2371 – 20<sup>th</sup> Street, Wyandotte (owner & appellant)

for a variance **to obtain a Certificate of Occupancy for existing front yard fence at 2142 – 2<sup>nd</sup> Street** (Lots 19 & 20, Block 77, Grand Cross Sub.), in a RT zoning district, where the proposed conflicts with Section 2406.A.1 of the Wyandotte Zoning Ordinance.

**Section 2406.A.1:**

Which prohibits front yard fences where an existing chainlink fence is located in a front yard.

**Proposed front yard fence will not hinder or discourage appropriate development and use of adjacent land and buildings, or impair the intent or purpose of the ordinance.**

A motion was made by Member Nevin, supported by Member Olsen to grant this appeal.

Yes: Alderman, Cusson, DiSanto, Duran, Nevin, Olsen, Trupiano  
No: none  
Abstain: none  
Absent: Flachsmann, Gillon  
Motion passed

**#3153 - GRANTED**

Alexandria Moise, 441 Bondie, Wyandotte (owner & appellant)

for a variance **to obtain a Certificate of Occupancy for a front yard fence at 441 Bondie** (Lots 91 & 92, Ford Manor Sub), in a RA zoning district, where the proposed conflicts with Sections 2406.A.1 and 2406.A.2 of the Wyandotte Zoning Ordinance.

**Section 2406.A.1 and 2406.A.2:**

Which prohibits front yard fences that encloses the yard where the proposed fence is in the front yard and intended to enclose the area.

**Proposed front yard fence will not hinder or discourage appropriate development and use of adjacent land and buildings, or impair the intent or purpose of the ordinance.**

A motion was made by Member DiSanto, supported by Member Cusson to grant this appeal.

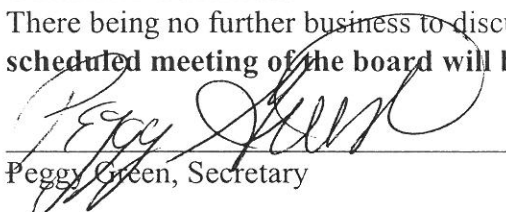
Yes: Alderman, Cusson, DiSanto, Duran, Nevin, Olsen, Trupiano  
No: none  
Abstain: none  
Absent: Flachsmann, Gillon  
Motion passed

**COMMUNICATIONS:**

A motion was made by Member Trupiano, supported by Member Cusson to place all communication on file. Motion carried.

**OTHER BUSINESS:**

There being no further business to discuss, the meeting adjourned at 6:45 p.m. **The next scheduled meeting of the board will be held on September 5, 2012.**

  
\_\_\_\_\_  
Peggy Green, Secretary

**Appeal #3152**

Chairperson Duran read the appeal and asked that it be explained.

Thomas Mahony, representing Dr. Ferris (owner), present.

Mr. Mahony explained that they would like to keep the fence as it is. The fence is located in the side lot.

Member Alderman asked if they would be replacing the fence. Mr. Mahony replied no, but added that they would be replacing a section of fence that is missing.

Member Trupiano asked how the appeal came before the board. Mr. Mahony replied that the home was just purchased, and it is labeled as a front yard fence on the inspection report.

Member DiSanto asked if the existing bushes would be staying. Mr. Mahony replied yes, but they would be trimmed.

One communication was received from DTE.

### **Appeal #3153**

Chairperson Duran read the appeal and asked that it be explained.

Alexandria Moise, owner present.

Ed Moise, representing Alexandria Moise, present.

Mr. Moise stated that he is representing his daughter, Alexandria.

Mr. Moise explained that this is a unique situation, his daughter wants to connect the fence so that the yard will be enclosed for the children to play, and the Ordinance states that no front yard fences are allowed. Mr. Moise explained how the fence would be connected.

Member DiSanto asked what material the fence would be made of. Mr. Moise stated that it would be vinyl like what is there now, and they are going to match it as close as possible.

One communication was received in favor of this appeal.

One communication was received from DTE.



DTE Energy - Michcon Gas Co.  
Data Integrity and Technology  
One Energy Plaza, WCB-1836  
City of Detroit, MI 48226

**Zoning Board**  
**8-1-12**  
**PAGE 4 OF 7**

July 20, 2012

Peggy Green, Zoning Board Secretary  
Zoning Board of Appeals and Adjustment  
3131 Biddle Avenue, City of Wyandotte  
Michigan 48192

*Received  
1-24-12*

**RE: Appeal #3152: For a variance to obtain a Certificate of Occupancy for existing front yard fence at #2142 2<sup>nd</sup>. Street, Grand Cross Sub., in a RT Zoning District.**

- ☒ Not involved. See Remarks!
- ☐ Involved: but asking you to hold action on this petition until further notice.
- ☐ Involved but have no objection to the property change - - provided that an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- ☐ Involved: the nature of our services, and the estimated costs of removing, rerouting or abandonment of such all gas mains and/or services

**REMARKS:**

DTE Energy-MichCon Gas Company has no involvement, nor objection to the Appeal No. 3152 as mentioned above. See enclosed strip print and attached notice of public hearing, for your use and information.

Please abide by Public Act 53, three (3) working days before you dig, dial toll free MISS DIG at: 1 - 800 - 482 - 7171.

Michcon Gas Leak Emergency Phone Number: 1- 800 - 947 - 5000.

Sincerely,

**/s/ Eddie A. Reyes**

Senior Drafter  
Data Integrity and Technology

EAR/  
Enclosure

Zoning Board  
8-1-12  
Page 5 of 7

ZONING BOARD APPEALS AND ADJUSTMENT

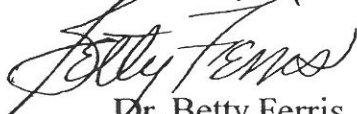
APPEAL #3152


July 26, 2012

This letter is to inform you that Thomas Mahony will represent us at the appeals hearing on Wednesday, August 1, 2012, at 6:30 p.m. I purchased this property last November along with my granddaughter, Kelly Brohl who is a single parent and lives in the home with her 3 year old daughter, Hayden.

We appreciate the opportunity to state our case. As lifetime residents of Wyandotte, we thank you.

Sincerely,

  
Dr. Betty Ferris

  
Kelly Brohl



DTE Energy - Michcon Gas Co.  
Data Integrity and Technology  
One Energy Plaza, WCB-1836  
City of Detroit, MI 48226

**Zoning Board**  
**8-1-12**  
**Page 6 of 7**

✓ **RECEIVED**  
**7-24-12**

July 20, 2012

**Peggy Green, Zoning Board Secretary**  
Zoning Board of Appeals and Adjustment  
3131 Biddle Avenue, City of Wyandotte  
Michigan 48192

**RE: Appeal #3153: For a variance to obtain a Certificate of Occupancy for a front yard fence at #441 Bondie Street, Ford Manor Sub., in a RA Zoning District.**

- ☒ Not involved. See Remarks!
- ☐ Involved: but asking you to hold action on this petition until further notice.
- ☐ Involved but have no objection to the property change -- provided that an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- ☐ Involved: the nature of our services, and the estimated costs of removing, rerouting or abandonment of such all gas mains and/or services

**REMARKS:**  
DTE Energy-MichCon Gas Company has no involvement, nor objection to the Appeal No. 3153 as mentioned above. See enclosed strip print and attached notice of public hearing, for your use and information.

Please abide by Public Act 53, three (3) working days before you dig, dial toll free MISS DIG at: 1-800-482-7171.

Michcon Gas Leak Emergency Phone Number: 1-800-947-5000.

Sincerely,

**/s/ Eddie A. Reyes**  
Senior Drafter  
Data Integrity and Technology

EAR/  
Enclosure

Zoning Board  
8-1-12

PAGE 7 of 7

07-21-12



I, Craig Cundiff do hereby  
express my support and  
approval for appeal # 3153.

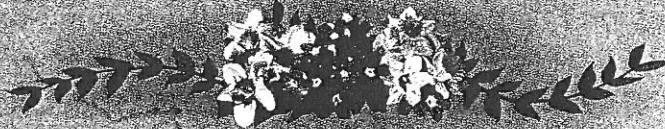
Craig L. Cundiff



Craig Cundiff  
603 Lincoln St.  
Wyandotte, MI 48192

RE: APPEAL #3153

RECEIVED  
7.23.12





City of Wyandotte  
DESIGN REVIEW COMMITTEE  
**Minutes of the Tuesday, August 7, 2012, Meeting**

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Mark Kowalewski, Don Schultz, Jody Egen, Norm Walker, and  
Lynn Steffensky

MEMBERS ABSENT: Michelle Blankenship

ALSO PRESENT: Sheila Johnson, Acting Recording Secretary  
Anja Dinion, La Perle Hooka, Owner for 121 Maple (3106 Biddle)  
Wayne Dutton, Daly Merritt, Applicant for 3200 Biddle

**APPROVAL OF MAY 7, 2012 MINUTES:**

Member Kowalewski approved. Member Walker seconded.

**REVIEW OF WALL SIGN AT 121 MAPLE (3106 BIDDLE):**

The application as submitted by Jim's Awning (Applicant) and La Perle Hooka (Owner) for the property at 121 Maple (3106 Biddle), Wyandotte, Michigan has been reviewed and approved with stipulation to move edge of sign side in line with column by the Design Review Committee on August 7, 2012.

**REVIEW OF WALL SIGNS AT 3200 BIDDLE:**

The application as submitted by Daly Merritt-Wayne Dutton (Applicant) and City of Wyandotte (Owner) for the property at 3200 Biddle, Wyandotte, Michigan has been reviewed and discussed with suggestions to make changes for signage final review at a later date by the Design Review Committee on August 7, 2012.

**OTHER BUSINESS:**

None at this time.

**MOTION TO ADJOURN:**

MOTION BY MEMBER Kowalewski to adjourn the meeting at 11:58 p.m.  
Member Schultz seconded motion.

# RESOLUTION

Wyandotte, Michigan

August 7, 2012

RESOLUTION BY MEMBER KOWALEWSKI

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF  
WYANDOTTE,

The proposed sign as submitted by Jim's Awning, 7555 Greenfield Rd, Dearborn, Wayne (Applicant) and LaPerle Hooka, 121 Maple (3106 Biddle), Wyandotte (Owner) for the property at 121 Maple (3106 Biddle), Wyandotte, Michigan has been reviewed and approved with stipulation to move edge of sign side in line with column by the Design Review Committee on August 7, 2012.

I move the adoption of the foregoing resolution.

Member: Kowalewski

Supported by Member: Steffensky

Yeas

X  
X  
X  
X  
X

Members

Kowalewski  
Egen  
Schultz  
Walker  
Steffensky

Nays