

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION  
MONDAY, JANUARY 14, 2013 , 7:00 PM  
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR  
CHAIRPERSON OF THE EVENING: THE HONORABLE DANIEL E. GALESKI

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

1. Communication from the Chief of Police relative to Police patrol vehicle modem upgrade.
2. Communication from the Chief of Police submitting Traffic Control Order 2013-1.
3. Communication from the Fire Chief relative to the acceptance of FEMA SAFER Grant Award # EMW-2012-FH-00271 to hire four additional fire fighters.
4. Communication from the Acting General Manager of Municipal Services regarding the purchase and installation of Motorola Mobile and Portable Digital Radios and Associated Antennas.
5. Communication from the Acting General Manager of Municipal Service relative to the purchase of two Electric Department Vehicles.
6. Communication from the City Engineer relative to subscription Yard Waste Collection-2013.

7. Communication from the City Engineer regarding the transfer of NSP2 Funds from the Michigan Land Bank to the City.
8. Communication from the City Engineer relative to the Neighborhood Stabilization Homes (NSP2) - Sales Price.
9. Communication from the City Engineer regarding an increase of Dumpster Pick-Up Fees.

CITIZENS PARTICIPATION:

FINAL READING OF AN ORDINANCE:

AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING  
ARTICLE XXI-Schedule of Regulations SECTION 2100 Limiting Height, Bulk,  
Density and area By Land Use; Notes to Section 2100

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	December 20-2012-January 9, 2013
Fire Commission Meeting	January 8, 2013
Fire Commission Meeting	December 11, 2012
Police Commission Meeting	December 11, 2012
Police Commission Meeting	January 8, 2013
Fire Fighter's Civil Service Commission	November 13, 2012
Fire Fighter's Civil Service Commission	November 26, 2012
Fire Fighter's Civil Service Commission	December 12, 2012
Zoning Board of Appeals & Adjustments	January 2, 2013

\*\*\*\*\*ATTENTION\*\*\*\*\*

ELECTED OFFICIALS

PLEASE REPORT TO

THE COUNCIL CHAMBERS

AT 3131 BIDDLE AVENUE

MONDAY, JANUARY 14, 2013

FOR A PICTURE

AT 6:40 P.M.

PRIOR TO THE

COUNCIL MEETING

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** January 14, 2013

**AGENDA ITEM #** 1

**ITEM:** Police Department – Police patrol vehicle modem upgrade

**PRESENTER:** Daniel J. Grant, Chief of Police

**INDIVIDUALS IN ATTENDANCE:** Daniel J. Grant

**BACKGROUND:** Our current fleet of police patrol vehicles are all equipped with in-car computers which are used for police reporting to our records management system, for receiving dispatched calls-for-service, and for making LEIN/NCIC queries for wanted persons/stolen property. With mandated upgrades in our records/communications systems, we are required to upgrade to Windows 7 software for our in-car computers to continue to operate. Along with this software upgrade, we will also need to improve on the modems being used in our vehicles. Our agency has reduced the fleet size from 21 units with in-car computers to 18 units. Since we are part of the Southern Michigan Information Alliance (SMIA), all member agencies are using the same modems and communication service so I am requesting to purchase the Sierra Wireless AirLink GX440 cellular modems, “sharkfin” cellular mobile antennas, cable connectors, and Microsoft Windows 7 Professional SP-1 software. We obtained price quotes for the Sierra Wireless modems from CDW-G at a price of \$821.93, Mobility Savings at \$839.00, and Access Wireless Data Solutions at \$680.00. As with our neighboring police agencies, we found the mobile sharkfin antenna as a single-source purchase from Radio Frequency Wireless Electronics (RfWel) along with the cable connectors at a price of \$97.89 for the antenna and \$14.99 for the cable connectors. For the required Microsoft Windows 7 software, we obtained price quotes from CWD-G at a price of \$151.61, Newegg.com at \$139.00, and Best Buy at \$135.98. It is my recommendation that we make the purchases from the lowest bidders being Access Wireless for the modems, RfWel for the antennas/connectors, and Best Buy for the Windows software.

The total cost breakdown will be:

Sierra Wireless modems – 18 @ \$680.00.....	\$12,240.00
Sharkfin mobile antennas – 18 @ \$97.89.....	1,762.02
Cable connectors – 18 @ \$14.99.....	269.82
Microsoft Windows 7 software – 18 @ \$135.98.....	<u>2,447.64</u>

**TOTAL \$16,719.48**

We are currently spending \$59.50 per month with our current modems and the new devices connected to Verizon will only be \$39.00 per month saving us \$359.00 per month or \$4,428 per year.

The total cost for this request will be \$16,719.48 for the equipment/software purchase and the cost for installation will be \$3,600 for a total of \$20,319.48. Funds for this purchase are available in the drug forfeiture account which is an allowable expense in accordance with the statute.

**STRATEGIC PLAN/GOALS:** As the criminal reporting and documentation of our activity is essential in our strategic plan as adopted by the City Council, maintaining the operability of our in-car computers and reporting is essential in our strategic planning.

**ACTION REQUESTED:** Adopt a resolution concurring with the Wyandotte Police Department request to purchase the modems, antennas, connectors, and software.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds to be utilized from the state drug forfeiture account.

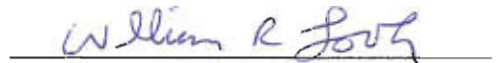
**IMPLEMENTATION PLAN:** If approved, the equipment will be purchased and installed within 1-month so there will be no interruption of our service and connectivity to SMIA.

**COMMISSION RECOMMENDATION:** Purchase approved by the Police Commission on Tuesday January 8, 2013.

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur with recommendation.



**LEGAL COUNSEL'S RECOMMENDATION:** Concur with recommendation.



**MAYOR'S RECOMMENDATION:** Concur with recommendation.



**LIST OF ATTACHMENTS:** Equipment pricing as obtained on-line.

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan  
Date: January 14, 2013

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Police Department in the following resolution.

A Resolution authorizing the purchase of the requested modems from Access Wireless Data Solutions, Windows 7 software from Best Buy, and the antennas/connectors to be purchased on-line from RfWel with funds to be used from the Drug Forfeiture Account.

I move the adoption of the foregoing resolution.

MOTION by  
Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec

# City of Wyandotte

## POLICE DEPARTMENT

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### Departmental Communication

---

DATE: 1/08/2013  
TO: Chief Grant  
FROM: Sergeant Kenneth Mackey  
SUBJECT: **Modem Upgrade**  
CC:

---

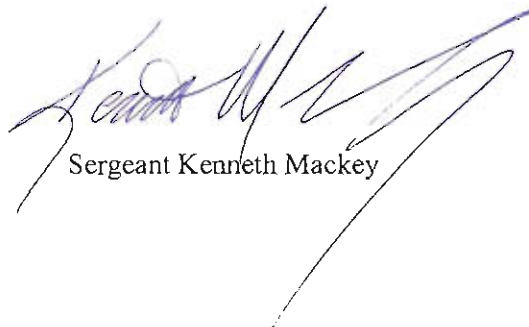
Chief,

As requested I have attempted to make contact with other vendors to compare costs for replacing the current modems.

Access Wireless Data Solutions had a lower price on the modems and I have made adjustments on the spread sheet. Their cost is \$680.00 each verses CDWG's cost at \$821.93.

Access Wireless Recommends a two antenna solution that had additional costs and extra install time associated.

The less expensive solution for the antenna is stay with the single antenna as outlined by RfWel. The antenna is actually both antennas in one mount and has been extensively tested and currently rolled out at multiple departments.



Sergeant Kenneth Mackey

12/17/2012 Vehicle Modem Upgrade

Number	Description	Vender	Cost	Extended
18	Sierra Wireless Airlink GX440	CDW-G	\$821.93	\$14,794.74
18	Antenna	RFWEL	\$97.89	\$1,762.02
18	Adapters		\$15.00	\$270.00
18	Windows 7/ 32 bit OEM	CDW-G	\$151.61	\$2,728.98
				<u>\$19,555.74</u>
18	Verizon Monthly Fee	Verizon	\$39.00	\$702.00 Monthly
12	Months 12X\$702.00			\$8,424.00 Yearly
18	Installation (max cost)		\$200.00	\$3,600.00



### Access Wireless Data Solutions

David Schwarz

GX440 Modem	\$799.00 (Off Shelf)	X 18	Extended	\$14,382.00
	\$680.00 (Discounted)	X 18	Extended	\$12,240.00

### Recommended Two Antennas

Primary Cell	4G 3G and GPS	\$115.00 (Off Shelf)	X18	Extended	\$2,070.00
		\$98.00 (Discounted)		Extended	\$1,764.00

Secondary Cell	4G 3G Only	\$99.00 (Off Shelf)	X18	Extended	\$1,782.00
		85.00 (Discounted)	X18	Extended	\$1,530.00

Discounted Total      \$3,294.00

# AirLink® GX440 Intelligent 4G Gateway

## Technical Specifications

### PRODUCT FEATURES

- Embedded LTE module
- ALEOS Embedded Intelligence
- Comprehensive device management and configuration
- Highly configurable with easy to use interface
- Expansion card slot
- Rugged design
- Multiple connection options
- Robust ARM11 class processor
- AirLink Configurable Rules Engine
- 5 Year Warranty

### SECURITY

- Onboard IPsec SSL VPN Client
- VPN Pass-Through (AH protocols)
- GRE Tunneling
- MAC Address Filtering
- IP Filtering
- Port Filtering
- SSH
- HTTPS

### GPS TECHNOLOGY

- Precision GPS with active antenna port
- Garmin FMT support

### TECHNOLOGY

- LTE with fallback to: EV-DO Rev. A, CDMA EV-DO (Rev.0), CDMA 1xRTT

### BANDS

- LTE 700 MHz
- CDMA/EV-DO 800, 1900 MHz

### ENVIRONMENTAL

- Operating Temperature: -30°C to +70°C / -22°F to +158°F
- Storage Temperature: -40°C to +85°C / -40°F to +185°F

### DIMENSIONS

- 143 mm x 96 mm x 44 mm  
5.6 in x 3.8 in x 1.7 in
- 341 grams  
12 oz

### STANDARDS/APPROVALS

- FCC, Industry Canada
- RoHS Compliant
- CE, E-Mark
- Mil-Spec 810-F, IP64
- Class 1 Div 2
- Verizon Wireless Certified

### HOST INTERFACES

- 10/100 Base-T RJ45 Ethernet
- RS-232 Serial Port
- USB On The Go
- 1 Digital I/O Port
- Expansion Card Slot for Additional Options
- 3 SMA Antenna Connectors (RF, GPS, MIMO LTE or Rx Diversity EV-DO)

### APPLICATION INTERFACES

- TCP/IP, UDP/IP, DHCP, HTTP, NMEA, TAIP, TSIP, GPS

### LED INDICATORS

- Network
- Signal Strength
- Activity
- Power/GPS



### APPLICATIONS:

- Field Service
- Mobile Office
- Security Surveillance
- Retail / Point-of-Sale
- Business Connectivity
- Digital Signage
- Streaming Media



# AirLink® GX440 Intelligent 4G Gateway

## Rugged 4G LTE Gateway for Mobile Broadband Applications

### RELIABLE HIGH-SPEED DATA

The AirLink GX440 4G LTE intelligent gateway is ideal for M2M and mobile data applications where the highest data speeds are required. An embedded LTE data module and robust ARM11 class micro-processor enable the GX440 to support today's highest band-width solutions. The 100base-T Ethernet port enables simple integration with any IP enabled device, such as video surveillance cameras, in-vehicle mobile data terminals, digital signs and much more.

### EXPANDABLE, FLEXIBLE, MODULAR PLATFORM

The GX440 achieves high performance and reliability by offering GPS, 4G connectivity, and ALEOS™ embedded intelligence. An expansion slot enables the easy addition of I/O and communications ports, providing unparalleled flexibility and versatility. The existence of the expansion slot on the GX440 enables feature additions without comprehensive design changes and/or further certification.

The GX440 is designed for use in mobile environments (field service, public safety) or fixed/portable settings (security/surveillance, router back-up, digital signage). A "one device fits all" solution allows customers to deploy and manage the same device for multiple applications, simplifying deployment and management.

### RUGGED INTELLIGENCE

ALEOS embedded intelligence, powers AirLink devices, and supports 24/7 always-on availability, persistent connectivity, and end-to-end security, real-time two-way data exchange, and remote device management. ALEOS features over 500 configurable parameters, including machine routing and location protocols, security, events reporting and much more.

### REMOTE MANAGEMENT

AirLink Management Services (AMS) enables remote configuration, administration, and control of deployments of any size, from one device to thousands.

A comprehensive hosted one-to-many remote device management tool, AMS features a comprehensive set of capabilities that allow customers to remotely update firmware, check device status, schedule commands, troubleshoot issues and much more.

Together, ALEOS and AMS provide a cloud solution that requires minimal set-up for a simplified deployment.



### KEY BENEFITS:

- 4G LTE support
- ARM11 class processor for optimal performance
- Persistent, reliable network connectivity
- Suitable for broadband M2M applications, including mobile and fixed solutions
- High performance and reliability
- Remote management, control and configuration





800.808.4239



## Sierra Wireless AirLink GX440 - wireless cellular modem

Mfg. Part: 1101414 | CDW Part: 2622352 | UNSPSC: 43222628



Wireless cellular modem - external - USB / Fast Ethernet / RS-232 - CDMA 2000 1X EV-DO Rev. A, CDMA 2000 1X EV-DO Rev. 0, LTE - Verizon

39 46

**\$821.93** Advertised Price

Availability: 10-12 days

### Product Overview

### Technical Specs

## Product Overview

### Main Features

Wireless cellular modem  
external  
USB / Fast Ethernet / RS-232  
CDMA 2000 1X EV-DO Rev. A  
CDMA 2000 1X EV-DO Rev. 0  
LTE  
Verizon

With 4G LTE mobile broadband connectivity, the AirLink GX440 is designed for use in mobile environments or fixed/portable settings where the highest data rates are required. A powerful ARM 11 class micro-processor and the addition of an expansion slot, leave room for growth via support for additional connection or communications options and future technologies.

The GX440 is a "one device fits all" solution that allows customers to deploy and manage the same device for multiple applications, simplifying deployment and management.

The GX440 rugged 4G gateway provides a flexible platform with multiple interfaces, persistent cellular connectivity and a built-in expansion slot to provide the versatility and scalability required for location-aware M2M applications.

Its compact, rugged form factor and advanced GPS make it a powerful solution,

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[Sierra Wireless AirLink GX400 Intelligent Gateways](#)  
[Sierra Wireless AirLink GX440 Intelligent Gateways](#)

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## Sierra Wireless AirLink GX440 Gateway - LTE/EVDO Verizon (P/N 1101413)

**FREE SHIPPING** on orders over \$100\*  
Some restrictions apply. [Click here](#) for details.

List Price: \$799.00

**Your Price:** MAP Restricted  
[What is MAP?](#)

Please Call/Email or Register for ACTUAL Price. [Login](#)

Quantity: 1

[Share](#)

**Product Notes:**

- Weight: 0.01
- Manufacturer: Sierra Wireless
- Manufacturer Part Number: 1101413
- Condition: New
- Country of Origin: NA

Click [here](#) for more product information on the Sierra Wireless AirLink GX440 Gateway - LTE/EVDO Verizon (P/N 1101413).

**WHY SHOP WITH US?**

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BBB Rating: A+

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04-Jan-13 16:20 GMT

**Description**      **Accessories**

Sierra Wireless AirLink GX440 Multi-Purpose Gateway - LTE/EVDO Verizon, GPS, Serial/USB/Ethernet Interfaces, AC Power Supply, and 5-Year Warranty. (M121227)

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1/4/13 839.00  
WINDOWS 7 157.79

RfWel

Antenna (Two Antennas in one)

Cell, GPS, LTE & PCS	\$97.89	X 18	Extended	\$1,762.02
----------------------	---------	------	----------	------------

FME – Male /SMA-Male Connector	\$14.99.00	X18		\$296.82
--------------------------------	------------	-----	--	----------

269.82

**Total \$2,058.84**



(Hours) MAIN : 1-480-218-1877 E-STORE :

[Home](#) :: [Antennas](#) :: [700 MHz](#) :: Cellular, GPS, LTE, WiFi & PCS Mobile Sharkfin Antenna

## Cellular, GPS, LTE, WiFi & PCS Mobile Sharkfin Antenna



3x MIMO 3/4" thru-hole mount mobile multi-band antenna with GPS cov 1575MHz GPS, 2.4GHz WiFi & 750MHz LTE Band 13. Includes three ante installed cables included with two cables having FME-female connectors GPS antenna.

The rugged, yet aesthetically pleasing design provides UV and IP-65 pro

#### Key Features:

- Single antenna supports multiple applications/protocols. Allows to eliminating clutter on vehicle roof.
- separate cables create maximum application flexibility
- Easily mounted through a single 3/4" hole
- ROHS compliant
- May be used for fixed and mobile broadband including LTE & 700

#### Technical Specifications

##### Electrical

<b>Frequency</b>	698-960 - Cellular, LTE, Public Saf 1710-2170 - PCS, AWS 2400-2485 - WiFi 1575.42 - GPS
<b>Gain</b>	2 antennas w/ FME-F cables - 5dBi 1 antenna w/ SMA-M cable - 7dBi
<b>Impedance</b>	50 Ohm
<b>VSWR</b>	< 2:1
<b>Voltage (GPS)</b>	3-5V

##### Mechanical

<b>Weight</b>	2.0 lbs
<b>Dimensions</b>	3.5" x 4.3" x 4.3" (LxWxD)
<b>Radome Material</b>	Makroblend
<b>Mounting</b>	3/4" thru-hole bolt mount
<b>Operating Temperature</b>	-40° C to 85° C (-40° F to 185° F)
<b>Cable/ Connector</b>	Includes 17' cables with two RG58 cable w/ SMA-Male (SMA-Plug) con types.

#### Quick Links

[Discuss in the User Forum](#) (user community input)

[Sample Engineering Drawings](#)

[Compare LTE Antennas](#)

[Learn more about 4G LTE](#)

[Ask a Question](#)

**Details**

---

SKU	GPSDM700/2500FFS
Weight	3.00 lbs
Manuf P/N	GPSDM700/2500FFS
Availability	In Stock. Ships Same Business Day 1p.m MST

**Our price:** **\$97.89**

**Options**

---

Quantity 1





(Hours) MAIN : 1-480-218-1877 E-STORE : 1-480-626-7294

[Home](#) :: [Wireless System Accessories](#) :: [Port Converter Adapters](#) :: FME-Male / SMA-Male Connector

## FME-Male / SMA-Male Connector



FME-Male / SMA-Male Connector (971119)

### Details

SKU	CL971119
Weight	0.10 lbs
Manuf P/N	971119
Availability	In Stock. Ships Same Business Day if Ordered by 1P.M MST

**Our price:** **\$14.99**

### Options

Quantity

1

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1 - 1 of 1

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Computers &amp; Tablets (1)

## Narrow Your Results

Check Stock In **BETA**  
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## Platform

Windows (1)

## Current Offers

On Sale (1)

Free Shipping (1)

## Price

\$100 - \$149.99 (1)

## Collection

Online Only (1)

Best Buy Items (1)

## Condition

New (2)

*Volume 1*  
Windows 7 Professional SP1 32-bit - System Builder  
(OEM)

SKU: 2731935

Platform: Windows Release Date: 6/1/2011

Customer Reviews:

Be the first to write a review.

[Check Shipping & Availability](#)

Sale: \$135.98

Reg. Price: \$139.99

You Save: \$4.01

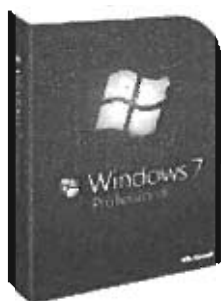
**Add to Cart**

## Special Offers:

- Free Shipping



800.808.4239



See Windows 7 in action

## Microsoft Windows 7 Professional w/SP1 - license and media

Mfg. Part: FQC-04617 | CDW Part: 2469847 | UNSPSC: 43233004



License and media - 1 PC - OEM - DVD - 32-bit - English

**\$151.61** Advertised Price

Availability: In Stock

### Product Overview

### Technical Specs

## Product Overview

### Main Features

License and media  
1 PC  
OEM  
DVD  
32-bit  
English

With Windows 7 Professional, fewer walls stand between you and your success. You can run many Windows XP productivity programs in Windows XP Mode and recover data easily with automatic backups to your home or business network. You can also connect to company networks effortlessly and more securely with Domain Join. With all the exciting entertainment features of Windows Home Premium, it's a great choice for home and for business.

## Technical Specifications

*Specifications are provided by the manufacturer. Refer to the manufacturer for an explanation of the print speed and other ratings.*

### System Requirements

Min Hard Drive Space:	16 GB
Min Processor Speed:	1 GHz

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Software

Keywords, Model # or Item #

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[Home](#) > [Software](#) > [Operating Systems](#) > [Microsoft](#) > Item#: **N82E16832116989****PRODUCT  
TOUR**

Microsoft

**MICROSOFT WINDOWS 7  
Professional SP1 32-bit  
- OEM**5 / 5 <sup>(26)</sup> | [Write a Review](#)**FREE SHIPPING**[restrictions apply](#)**\$139<sup>.99</sup>**[Add to Wish List](#)[Price Alert](#)

In stock.

- Ability to run many Windows XP programs
- Connect company network with Domain Join
- Backup a home or business network

**FREE 2-Day Shipping**[learn more](#) | [sign in](#)ARE YOU AN **E-BLAST INSIDER?**

Enter Your Email

**SUBSCRIBE**Microsoft Windows 7  
Professional SP1 32-  
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BusinessG.SKILL  
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Buzz

Win 7 Pro

Rating:5/5

Nice OS. Easy to install, little of an  
upgrade over Home Premium for not  
much more.

— ECS 9/6/2011

Newegg is EGGCELLENT.

Rating:5/5

**Total:**

**MAYOR**  
Joseph R. Peterson

**CITY CLERK**  
William R. Griggs

**CITY ASSESSOR**  
Colleen A. Keehn



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Sheri Sutherby Fricke  
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Lawrence S. Stec

**DANIEL J. GRANT**  
CHIEF OF POLICE

January 8, 2013

Mayor and City Council  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

**SUBJECT: TRAFFIC CONTROL ORDER 2013-1**

After review, the Traffic Bureau recommends the installation of "Handicap Parking" signs 30 ft. from the Stop Sign on 1<sup>st</sup>, on the east side of Wyandotte Eye Clinic, 100 Oak St., Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Inspector Pouliot, this letter serves as a recommendation for Council support of Traffic Control Order 2013-1 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Daniel J. Grant  
Chief of Police

# City of Wyandotte

## Traffic Control Order

TRAFFIC CONTROL ORDER # **2013-1**

Parking ☐

Speed ☐

Signs to be installed ☒

Other ☐

Traffic Code

### ORDER TO PLACE SIGNS REGULATING TRAFFIC

*The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:*

The installation of:

- "Handicap Parking Signs" at 30ft. from the Stop Sign on 1<sup>st</sup> street, east side of Wyandotte Eye Clinic

**This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.**

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: 1-8-2013

FILED WITH CITY CLERK, BY CHIEF OF POLICE DANIEL GRANT, CITY OF WYANDOTTE, MICHIGAN

DATE: 1-9-13

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: \_\_\_\_\_

### CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date: \_\_\_\_\_

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

# Wyandotte Police Department

## APPLICATION FOR HANDICAP PARKING SIGNS

Date of Request: November 28, 2012  
Applicant Name: Wyandotte Eye Clinic  
Address: 100 Oak St., Wyandotte Mi  
Telephone Number: 284-2444

A doctor's slip indicating your disability and the need for handicap parking, and the following information and requested documentation is required to be submitted upon completion of application to the Wyandotte Police Department, Traffic Bureau (telephone number {734} 324-4427), 2015 Biddle Avenue, Wyandotte, Michigan 48192: (please print):

1. Do you possess a valid State of Michigan Handicap Parking Permit? ☐ Yes ☐ No  
Attach a copy of the permit with the application.
2. Do you rent or own the home? ☐ Own ☐ Rent. If the home is rented, please indicate the landlord's name and telephone number below:  
Name: \_\_\_\_\_ Telephone Number (\_\_\_\_) \_\_\_\_\_
3. Is a vehicle registered to you or to your address? ☐ Yes, License Plate # \_\_\_\_\_ ☐ No
4. Is there a driveway at your address? ☐ Yes ☐ No
5. Is the driveway suitable for handicap use? ☐ Yes xxx No, if no, please indicate why?  
NO DRIVEWAY.  
SEE ATTACHED COMMUNICATION.

Do not write below this line. For Police Department use only.

Date: 11/28/2012  
Investigating Officer: B. ZALEWSKI

Verification of State Handicap Parking permit:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Verification of vehicle registered to applicant address:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Receipt of doctor's slip indicating disability:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Presence of driveway:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, is the driveway suitable for handicap use.	<input type="checkbox"/> Yes	<input type="checkbox"/> No, if no explain: _____

Recommendation for approval: ☒  
Recommendation for denial: ☐ Notification of applicant of denial: ☐ Date: \_\_\_\_\_

Submitted by:

Traffic Division

Traffic Control Order: \_\_\_\_\_

# City of Wyandotte

## Department of Police

---

### Departmental Communication

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DATE: December 7, 2012  
TO: Inspector Pouliot  
FROM: Officer Brian Zalewski  
SUBJECT: **Handicap Parking Sign at 100 Oak St.**  
CC:

---

I was forwarded a request from Wyandotte Eye Clinic at 100 Oak St. for Handicap Parking Signs adjacent to their business. I met with Sandra Freeman, Optometrist, for the business and spoke with her about the need for the Handicap Signs. Freeman explained that a number of patients for the business are elderly, they use walkers and canes with some patients using wheelchairs, and the only Handicap Parking space available is across Oak Street in the City parking lot (S/W corner of Oak/1<sup>st</sup>).

There is an entrance and exit door suitable for wheel chairs on the east side of the business (1st Street); this is where patients using wheelchairs and walkers usually enter the eye clinic. I inspected the outside area of 1st and Oak around the business. 1<sup>st</sup> Street would be the selected area for the Handicap signs and allow patients a short walk to the side entrance door. I approve of the Handicap signs to be placed on 1<sup>st</sup> Street to the east side of the business, the signs would be placed 30 ft from the Stop Sign at the corner to conform with the Michigan Motor Vehicle Code for parking distance.

I informed Sandra Freeman of the approval process and will inform her if the request is approved or denied.

Attached is the request letter from Wyandotte Eye Clinic.

Respectfully submitted,



Officer Brian Zalewski





## WYANDOTTE EYE CLINIC

MARLA J. PRICE, D.O.

DONNA QAHWASH, D.O.

Diseases & Surgery of the Eye

100 OAK STREET  
WYANDOTTE, MICHIGAN 48192

Telephone (734) 284-2444  
Fax (734) 284-5155

Wyandotte Police Department  
2015 Biddle Avenue  
Wyandotte, MI 48192

Attn: Chief of Police Daniel Grant

We are requesting handicapped parking on the side of our building, running along 1<sup>st</sup> Street. Currently the only handicapped parking available to our patients is located in a parking lot across the street.

The majority of our patients are elderly or handicapped. Most of them have wheelchairs, walkers or canes. It is too difficult for these patients to cross Oak Street to get to our building.

Thank for your consideration. If you have any questions, please contact Sandra at (734) 284-5110.

Sincerely,

Marla J. Price D.O.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

3

**MEETING DATE:** January 14, 2013

**AGENDA ITEM #** \_\_\_\_\_

**ITEM:** Acceptance of FEMA SAFER Grant Award #EMW-2012-FH-00271

**PRESENTER:** Jeffery Carley, Fire Chief

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The Wyandotte Fire Department submitted a grant application for the 2012 FY Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant on August 9, 2012. Our request was to hire four (4) additional fire fighters which would increase the total department manpower to twenty-eight (28). On December 14, 2012, the City received Award Notification for the SAFER Grant (Award Number EMW-2012-FH-00271) for \$616,876 which must be used for the hiring of four (4) additional fire fighters. The grant will pay 100% of the cost of identified personnel for the two-year period from March 6, 2013 through March 5, 2015.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life.

**ACTION REQUESTED:** Authorize the acceptance of the FY 2012 Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant (Award Number: EMW-2012-FH-00271) in the amount of \$616,876.00.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The grant funding will provide 100% (\$351,292 salary and \$265,584 benefits) of the cost for four (4) additional fire fighters for the period of March 6, 2013 through March 5, 2015. Ineligible expenses include travel, equipment, supplies, contractual, other psychological and physical exams, and indirect charges.

**IMPLEMENTATION PLAN:** Proceed to hire four (4) additional fire fighters after the eligible list is established by the Wyandotte Fire Fighters Civil Service Commission.

**COMMISSION RECOMMENDATION:** See attached

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur. After the expiration of the grant funding, the City will need to evaluate the necessity of these positions based on service delivery expectations, budgetary situation, and attrition within the department. There is no requirement to maintain the employment of these fire fighters after the expiration of the grant funding and the City will not incur any legacy costs associated with the two (2) year employment period.

**LEGAL COUNSEL'S RECOMMENDATION:**

WRL

**MAYOR'S RECOMMENDATION:**

Concur



**LIST OF ATTACHMENTS**

1. Award letter and Grant Agreement Articles (note that page 1 was a cover page)
2. Recommendation from the Police and Fire Commission dated January 8, 2013.

**MODEL RESOLUTION:**

Resolved by the City Council that Council hereby Concurs in the recommendation of the Fire Chief to accept the FY 2012 Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant (Award Number EMW-2012-FH-00271) for the amount of \$616,876 and

Further authorizes the Mayor to begin the selection process for the hiring of four (4) fire fighters for the period of March 6, 2013, to March 5, 2015

U.S. Department of Homeland Security  
Washington, D.C. 20472



# FEMA

Mr. Jeffery Carley  
Wyandotte Fire Department  
266 Maple  
Wyandotte, Michigan 48192-5929

Re: Grant No.EMW-2012-FH-00271

Dear Mr. Carley:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2012 Staffing for Adequate Fire and Emergency Response (SAFER) grants has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$616,876.00. The Federal share is \$616,876.00 of the approved amount and your share of the costs is \$0.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you formally receive the award through the AFG online system.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval, via an amendment request, from FEMA.

Once your period of performance has begun, and if your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the process to request your grant funds, please call 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy W. Manning".

Timothy W. Manning  
Deputy Administrator for National Preparedness and Protection

## Agreement Articles

**FEMA**U.S. Department of Homeland Security  
Washington, D.C. 20472**AGREEMENT ARTICLES****STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE - Hiring program****GRANTEE: Wyandotte Fire Department****PROGRAM: Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring****AGREEMENT NUMBER: EMW-2012-FH-00271****AMENDMENT NUMBER:****TABLE OF CONTENTS**

Article I	Project Description
Article II	Grantee Concurrence
Article III	Period of Performance
Article IV	Amount Awarded
Article V	Financial Guidelines
Article VI	Prohibition on Using Federal Funds
Article VII	GPD Allocations
Article VIII	Financial Reporting
Article IX	FEMA Officials
Article X	Central Contractor Registration (CCR)

**Article I - Project Description**

The purpose of the Staffing for Adequate Fire and Emergency Response program is to provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase or maintain the number of trained, "front line" firefighters available in their communities.

After careful consideration, FEMA has determined that the grantee's project submitted as part of the grantee's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the program's purpose and worthy of award. The grantee shall perform the work described in the approved grant application as itemized in the request details section of the application and further described in the grant application's narrative. These sections of the application are made a part of these grant agreement articles by reference. The grantee may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via an amendment request, from FEMA.

**Article II - Grantee Concurrence**

By providing the Primary Contact's electronic signature and indicating acceptance of the award, the grantee accepts and agrees to abide by the terms and conditions of the grant as set forth in this document and the

documents identified below. Grantees agree that they will use the funds provided through the Fiscal Year 2012 Staffing for Adequate Fire and Emergency Response grant in accordance with these Articles of Agreement and the program guidelines provided in the Fiscal Year 2012 Staffing for Adequate Fire and Emergency Response program guidance. All documents submitted as part of the original grant application are made a part of this agreement by reference.

#### **Article III - Period of Performance**

The period of performance shall be from **06-MAR-13 to 05-MAR-15**.

#### **Article IV - Amount Awarded**

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for object classes for this grant (including Federal share plus applicable grantee match):

Personnel:	\$351,292.00
Fringe Benefits	\$265,584.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$616,876.00

#### **NEGOTIATION COMMENTS IF APPLICABLE** (max 4000 characters)

#### **Article V - Financial Guidelines**

The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below:

##### *A. Administrative Requirements*

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations (OMB Circular A-110)

##### *B. Cost Principles*

1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Nonprofit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

##### *C. Audit Requirements*

## 1. OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations

### Article VI - Prohibition on Using Federal Funds

The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

### Article VII - GPD Allocations

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2012 Staffing for Adequate Fire and Emergency Response Program Guidance.

### Article VIII - Financial Reporting

Recipients of a SAFER grant will be required to submit a semi-annual Federal Financial Report (FFR) via the automated system on the Standard Form 425 (SF-425). The FFR is intended to provide Federal agencies and grant recipients with a standard format and consistent reporting requirements throughout the government. The FFR, to be submitted using the online e-grant system, will be due semi-annually based on the calendar year beginning with the period after the award is made. Grant recipients will be required to submit an FFR throughout the entire period of performance of the grant.

The reporting periods for the FFR are January 1 through June 30 (report due by July 31), and July 1 through December 31 (report due by January 30).

At the end of the grant's period of performance, all grantees are required to produce a final report on how the grant funding was used and the benefits realized from the award. Grantees must submit a final financial report and a final performance report within 90 days after the end of the period of performance.

### Article IX - FEMA Officials

**Program Officer:** The Program Specialist is responsible for the technical and programmatic monitoring of the stages of work and performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant please call the AFG help desk at 866-274-0960 to be directed to a specialist.

**Grants Assistance Officer:** The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

**Grants Management Division POC:** The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

### Article X - Central Contractor Registration (CCR)

Recipients of an AFG grant are required Central Contractor Registration (CCR) in the SAM.gov system. Active registration in the Central Contractor Registry ensures grantees are compliant with Federal regulations under Federal Financial Accountability and Transparency Act (FFATA). CCR registration is free, and may take up to 5 to 10 business days to process. For help with registering in the CCR, please visit SAM.gov for more information.

### ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 4000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Martin Rosier, [Martin.Rosier@dhs.gov](mailto:Martin.Rosier@dhs.gov).





**FEDERAL EMERGENCY MANAGEMENT AGENCY  
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1. AGREEMENT NO. EMW-2012-FH-00271	2. AMENDMENT NO. 0	3. RECIPIENT NO. 38-6004749	4. TYPE OF ACTION AWARD	5. CONTROL NO. W497229N
6. RECIPIENT NAME AND ADDRESS Wyandotte Fire Department 266 Maple Wyandotte Michigan, 48192-5929	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20472 POC: Belinda Bedran 202-786-9540	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Jeffery Carley	PHONE NO. 7343244404	10. NAME OF PROJECT COORDINATOR Catherine Patterson	PHONE NO. 1-866-274-0960	
11. EFFECTIVE DATE OF THIS ACTION 06-MAR-13	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From: 06-MAR-13 To: 05-MAR-15	

Budget Period  
From: 01-NOV-12 To: 30-SEP-13

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON-FEDERAL COMMITMENT
SAFER	97.044	2013-1C-C211-P4000000-4101-D	\$0.00	\$616,876.00	\$616,876.00	\$0.00
TOTALS			\$0.00	\$616,876.00	\$616,876.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
N/A

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

SAFER recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)  
N/A

DATE  
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)  
Marketa Graham

DATE  
01-DEC-12

MAYOR  
Joseph R. Peterson

CITY CLERK  
William R. Griggs

TREASURER  
Andrew A. Swiecki

CITY ASSESSOR  
Colleen A. Keehn



CITY COUNCIL  
Todd M. Browning

James R. DeSana

Sheri Sutherby Fricke

Daniel E. Galeski

Leonard T. Sabuda

Lawrence S. Stec

TO: Mayor and City Council

FROM: Police & Fire Commission

DATE: January 8, 2013

SUBJECT: Acceptance of SAFER Grant

Honorable Mayor and Council Members:

The Fire Department was recently awarded a SAFER Grant from the Federal Government in the amount of \$616,876.00. The grant award provides sufficient funds to hire 4 firefighters for a 2 year period.

The Police & Fire Commission enthusiastically recommends acceptance of this award. This grant will enable the Fire Department to return to a staffing level of 28 firefighters, which will allow 7 firefighters on duty for each shift. This staffing level will support a rapid and effective response to fire calls should 2 ambulances be engaged, and will also provide additional flexibility in staffing, a reduction in overtime expenses, more training opportunities and improved readiness across the department.

The Commission would also like to thank Chief Jeff Carley, Lynn Matt and Todd Drysdale for their work in preparing and submitting the grant materials.

Thank you for your support of the Fire Department and the SAFER Grant process.



Douglas Melzer



Amy Noles



John Harris

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

4

MEETING DATE: January 14, 2013

AGENDA ITEM # \_\_\_\_\_

**ITEM:** Resolution Authorizing the Purchase and Installation of Motorola Mobile and Portable Digital Radios and Associated Antennas

**PRESENTER:** Rod Lesko, Acting General Manager

**INDIVIDUALS IN ATTENDANCE:** Charlene Hudson, T&D Electrical Engineer, Paul LaManes, Assistant General Manager

**BACKGROUND:** Radio system upgrade is necessary due to the Federal Communication Commission Frequency Narrow-Banding mandate.

**STRATEGIC PLAN/GOALS:** To provide reliable communication for the safe operation of the electrical system.

**ACTION REQUESTED:** Adopt the resolution from the commission and the recommendation of WMS management authorizing the purchase and installation of the mobile and portable radios and associated antennas at utilizing the State bid cost of \$ 24,736.50.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Purchase will be allocated to the approved fiscal 2013 Electric Department capital budget for radio replacement – Asset account # 59J-000-100-020-001.

**IMPLEMENTATION PLAN:** Proceed with purchase and installation of the radio system after adoption of the commission resolution by council and forwarding of all necessary documents.

**COMMISSION RECOMMENDATION:** Municipal Services Commission authorized purchase and installation of Motorola Mobile and Portable Digital Radios and Associated Antennas at the January 8, 2013 regular meeting.

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Dequade ok*

**LEGAL COUNSEL'S RECOMMENDATION:** *N/A*

**MAYOR'S RECOMMENDATION:** *IRP by [signature]*

**LIST OF ATTACHMENTS**

- Signed Commission resolution
- Motorola Quote

**MODEL RESOLUTION:** BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Service Commission in the following resolution.

A Resolution authorizing the purchase and installation of Motorola mobile and portable digital radios and

associated antennas at the total State bid cost of \$ 24,736.50.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman		
<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Browning	
	DeSana	
	Fricke	
	Galeski	
	Sabuda	
	Stec	

**RESOLUTION 01-2013-02**

**A RESOLUTION AUTHORIZING THE ELECTRIC DEPARTMENT TO  
PURCHASE AND INSTALL MOTOROLA MOBIL AND PORTABLE DIGITAL  
RADIOS AND ASSOCIATED ANTENNAS**

**WHEREAS**, Wyandotte Municipal Services Electric Department is in need of upgrading the radio system due to the Federal Communication Commission Frequency Narrow-Banding Mandate;

**WHEREAS**, said radio system is necessary to provide reliable communication for the safe operation of the electrical system especially during outage events;

**WHEREAS**, upgrade of said radio system will allow reliable communications of portable devices throughout the City and will replace antiquated mobile radios in critical-use vehicles.

**WHEREAS**, budget has been allocated for this upgrade and is utilizing the State Bid for the purchase of this Motorola equipment therefore

**BE IT RESOLVED** by Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the Electric Department is authorized to purchase Motorola mobile and portable radios, a control system and repeater antenna at a cost of \$24,736.50.

ADOPTED this

**ATTEST:**

**WYANDOTTE MUNICIPAL SERVICE COMMISSION**

By: 

**President**

By: 

**Secretary**

STATE OF MICHIGAN  
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET  
PROCUREMENT  
P.O. BOX 30026, LANSING, MI 48909  
OR  
530 W. ALLEGAN, LANSING, MI 48933  
January 11, 2012

NOTICE  
OF  
CONTRACT NO. 071B2200101  
between  
THE STATE OF MICHIGAN  
and

NAME & ADDRESS OF CONTRACTOR <b>Motorola Solutions, Inc.</b> <b>1301 East Algonquin Road</b> <b>Schaumburg, IL 60196</b>  <b>Email: <a href="mailto:Gordon.webb@motorolasolutions.com">Gordon.webb@motorolasolutions.com</a></b>		TELEPHONE <b>Gordon Webb</b> <b>(517) 857-3796</b>
		VENDOR NUMBER/MAIL CODE
		BUYER/CA (517) 241-3215 <b>Steve Motz</b>
Contract Compliance Inspector: <b>Theron Shinew</b> - <a href="mailto:shinewt@michigan.gov">shinewt@michigan.gov</a> - (517) 336-6188 <b>MPSCS Radio and Wireless Related Communications Equipment</b>		
CONTRACT PERIOD: From: <b>January 6, 2012</b> To: <b>January 5, 2017</b> <b>5 years (Five 1-year options)</b>		
TERMS <b>N/A</b>	SHIPMENT <b>N/A</b>	
F.O.B. <b>N/A</b>	SHIPPED FROM <b>N/A</b>	
MINIMUM DELIVERY REQUIREMENTS <b>N/A</b>		
MISCELLANEOUS INFORMATION:  <b>Estimated Contract Value: \$82,845,751.00</b>		

THIS CONTRACT IS EXTENDED TO ALL LOCAL UNITS OF GOVERNMENT

THIS IS NOT AN ORDER: The terms and conditions of this contract are enclosed.

## QUOTE

1301 Algonquin Road  
Schaumburg, Ill 60173

QUOTE DATE: 07-Jan-13  
EXP DATE: 06-Feb-13

SEND TO: Wyandotte Municipal Services (Electric)  
c/o Charlene Hudson

State of MI contracted price  
07189200262

Your Contact: Lehr Welch

Phone:

lehr@herkimer.com

Fax:

734-735-1111 cell phone

digital radio quote

[illegible]

TAX NOT INCLUDED  
SHIPPING NOT INCLUDED

I accept this quote: X  
Terms and Conditions of Sale Accepted

*Thank you for your business!*

\*\*\* PROPRIETARY, CONFIDENTIAL OR PRIVILEGED COMMUNICATION \*\*\*

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**CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** January 14, 2013

**AGENDA ITEM #** \_\_\_\_\_

5

**ITEM:** Resolution Authorizing the Purchase of two Electric Department Vehicles

**PRESENTER:** Rod Lesko, Acting General Manager

**INDIVIDUALS IN ATTENDANCE:** Charlene Hudson, T&D Electrical Engineer, Paul LaManes, Assistant General Manager

**BACKGROUND:** New vehicles are needed to replace 2001 and 2003 Ford Taurus'. Replacement vehicles are now standardized to be SUV or 4X4 Trucks with a higher wheel base to patrol the alleys and easements. State bid for Ford Escape is \$23,089.00. Equivalent Jeep Liberty replacement is offered at \$22,442.00.

**STRATEGIC PLAN/GOALS:** To provide services in an efficient, reliable and economical manner.

**ACTION REQUESTED:** Adopt the resolution from the commission and recommendation of WMS management authorizing the purchase of the vehicles.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Purchase will be allocated to the approved fiscal 2013 Electric Department capital budget for vehicle replacement – Asset account # 591-000-100-020-001.

**IMPLEMENTATION PLAN:** Proceed with the purchase of two Jeep Liberty vehicles after adoption of the commission resolution by council and forwarding of all necessary documents.

**COMMISSION RECOMMENDATION:** Municipal Services Commission authorized purchase of 2 Jeep Liberty vehicles at January 8, 2013 regular meeting.

**CITY ADMINISTRATOR'S RECOMMENDATION:** *30 Dupdale OK*

**LEGAL COUNSEL'S RECOMMENDATION:** *N/A*

**MAYOR'S RECOMMENDATION:** *IRP by [signature]*

**LIST OF ATTACHMENTS**

- Signed Commission resolution
- Priced Order Confirmation for Jeep Liberty
- Confirmation on State bid for competitive vehicle

**MODEL RESOLUTION:** BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Service Commission in the following resolution.

A Resolution authorizing the purchase of two Jeep Liberty vehicles from Telegraph Dodge Chrysler Jeep by the Electric Department for a price of \$ 22,442.00 each for a total of \$ 44,884.00.



I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec

**RESOLUTION 01-2013-01**

**A RESOLUTION AUTHORIZING THE ELECTRIC DEPARTMENT TO  
PURCHASE FROM TELEGRAPH DODGE CHRYSLER JEEP RAM  
TWO VEHICLES  
2012 JEEP LIBERTY 4X4**

**WHEREAS**, Wyandotte Municipal Services Electric Department is in need of replacing vehicles 704 and 707 due to the rising cost of ownership.

**WHEREAS**, said 2012 Jeep Liberty 4x4 vehicles are better suited to the rigors of the Electric Department and the need for these vehicles to travel through the electrical infrastructure easements (alleys) especially during Electrical Outages (typically during adverse weather conditions).

**WHEREAS**, current vehicle maintenance is on the rise for the 2001 Ford Taurus currently at 74,000 miles and the 2003 Ford Taurus currently at 119,000 miles.

**WHEREAS**, said purchase will be allocated and utilized from the current approved 2013 Electric Department Budget for Vehicle Replacement, bid < State Bid

**BE IT RESOLVED** by Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the Electric Department is authorized to purchase said vehicles from Telegraph Dodge Chrysler Jeep Ram for price \$22,442.00 each for a total of \$44,884.00. These vehicles are competitively priced and are less than the State Bid price of \$23,089 for an Escape AWD.

ADOPTED this

ATTEST:

WYANDOTTE MUNICIPAL SERVICE COMMISSION

By: \_\_\_\_\_

President

By: \_\_\_\_\_

Secretary

SOUTHFIELD DODGE CHRYSLER JEEP  
28100 TELEGRAPH ROAD  
SOUTHFIELD, MI 48034

Priced Order Confirmation (POC)

Date Printed: 2012-12-18 9:52 AM VIN: 1C4PJMAK4CW103572 Quantity: 01  
Estimated Ship Date: 2011-08-16 12:59 AM VON: 25477313 Status: KZ - Released by plant and  
invoiced  
Date Ordered: 2011-06-28 8:27 PM Ordered By: S263048

Sold to: SOUTHFIELD DODGE CHRYSLER JEEP (26334)  
28100 TELEGRAPH ROAD  
SOUTHFIELD, MI 48034  
Ship to: SOUTHFIELD DODGE CHRYSLER JEEP (26334)  
28100 TELEGRAPH ROAD  
SOUTHFIELD, MI 48034

Vehicle: 2012 LIBERTY SPORT 4X4 (KKJL74)

	Sales Code	Description	MSRP(USD)
Model:	KKJL74	LIBERTY SPORT 4X4	24,975
Package:	28B	Customer Preferred Package 28B	0
	EKG	3.7L V6 Engine	0
	DGV	4-Spd. Automatic VLP 42RLE Trans	0
Paint/Seat/Trim:	PS2	Bright Silver Metallic Clear Coat	0
	APA	Monotone Paint	0
	*K7	Premium Cloth Bucket Seats	0
	-DV	Dark Slate Gray	0
Options:	NAA	Federal Emissions	0
	AJY	Popular Equipment Group	995
	YGE	5 Additional Gallons of Gas	0
Non Equipment:	SNC	Distribution Tracking	0
Destination Fees:			795

Total Price: 26,765

Order Type: Retail PSP Month/Week:  
Scheduling Priority: 4-Dealer Order Build Priority: 99  
Customer Name:  
Customer Address:

Instructions:

Act. \$22,442.00

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

## Paola Hillebrand

---

From: Charlene Hudson [chudson@wyan.org]  
Sent: Monday, January 07, 2013 1:20 PM  
To: 'Paola Hillebrand'  
Subject: FW: 2013 Escape

Here is Ford's State Bid Price – not going with it since it is not 4x4 capable

**From:** Eddie Williams [mailto:[eddiewilliams@gornoford.com](mailto:eddiewilliams@gornoford.com)]  
**Sent:** Monday, November 26, 2012 12:11 PM  
**To:** 'Charlene Hudson'  
**Subject:** RE: 2013 Escape

Hi Charlene  
Base awd

\$23,089.00

State Bid Price

Options

2.0l 4 cyl	1,095.00
Tow pkg w/ class II hitch & plug	595.00
All weather floor mats	90.00
Retractable cargo tonneau cover	210.00
Amber lighting, starting @	595.00

Sincerely  
Eddie Williams  
Gorno Ford  
Cell 313-319-3431

Vehicle Type									
Vehicle Size									
Spec. No.	Make	Model	Emp. Cyl.	Dealer Awarded	Model 2	Input 2	Normal 2	Normal 3	Normal 4
Price	Deliv.	Fee / mile	Exceptions to Spec.	W.B. Total (C/W)					
1	2WD Utility	5 Passenger, 4-Door (AWD)	3905-0018B	Ford	Escape SE	4	Gemo	\$23,039.00	\$3.00
2	2WD Utility	5 Passenger, 4-Door (FWD)	3905-0018	Ford	Escape S	4	Gemo	\$19,049.00	\$3.00
3	2WD Utility	5 Passenger, 4-Door (FWD)	3905-0018	Ford	Escape SE	4	Gemo	\$21,568.00	\$3.00
4	2WD Utility	5 Passenger, 4-Door, Page 1	3905-0018	Chrysler	Equinox (FWD)	4	Shabren	\$18,860.00	\$1.50
5	2WD Utility	5 Passenger, 4-Door, Page 1	3905-0018	Chrysler	HEAT (FWD)	4	Shabren	\$15,299.00	\$1.50
6	2WD Utility	5 Passenger, 4-Door, Page 1	3905-0018	Dodge	Nitro (FWD)	4	Shabren	\$16,502.60	\$2.00
7	2WD Utility	5 Passenger, 4-Door, Page 1	3905-0018	Dodge	Journey (FWD)	4	Shabren	\$17,986.59	\$3.00
8	2WD Utility	5 Passenger, 4-Door, Page 1	3905-0018	Ford	Edge (FWD)	4	Gemo	\$22,057.50	\$2.00
9	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018	GMC	Terrain (FWD)	4	Red Holman	\$20,180.00	\$1.00
10	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018	GMC	Terrain (FWD)	4	Red Holman	\$20,180.00	\$1.00
11	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018	Jeep	Compass (FWD)	4	No Bids Received	Received	\$0.00
12	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018	Jeep	Liberty (FWD)	4	No Bids Received	Received	\$0.00
13	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018	Jeep	Patriot (FWD)	4	No Bids Received	Received	\$0.00
14	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018A	Chrysler	Equinox (E-85, FWD)	4	Shabren	\$21,941.00	\$1.50
15	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018A	Chrysler	HEAT (E-85, FWD)	4	Shabren	\$15,299.00	\$1.50
16	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018A	Dodge	Journey (E-85, FWD)	4	Shabren	\$20,349.99	\$2.00
17	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0018A	GMC	Terrain (E-85, FWD)	4	Red Holman	\$23,499.00	\$1.00
18	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	Chrysler	Encore	6	Red Holman	\$30,242	\$1.00
19	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	Chrysler	Traverse (FWD)	6	Shabren	\$23,293.00	\$1.50
20	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	Dodge	Journey (FWD)	6	Shabren	\$21,265.47	\$2.00
21	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	Ford	Edge (FWD)	6	Gemo	\$22,037.00	\$2.00
22	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	Ford	Explorer (FWD)	6	Gemo	\$21,612.00	\$2.00
23	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	Ford	Flex (FWD)	6	Gemo	\$24,270.00	\$2.00
24	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019	GMC	Acadia (FWD)	6	Red Holman	\$25,544.00	\$1.00
25	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Chrysler	GA500 (G33803)	8	Garter	\$31,336.00	\$1.50
26	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	GMC	GA500 (G33803)	8	Red Holman	\$31,336.00	\$1.00
27	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Chrysler	GA500 (G33803)	8	Garter	\$31,336.00	\$1.50
28	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Ford	EA50 (E-85, Capable)	8	Gemo	\$18,562.00	\$2.00
29	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	GMC	G33803	8	Red Holman	\$17,991	\$1.00
30	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Chrysler	E350 (E-85, Capable)	8	Gemo	\$18,795.00	\$2.00
31	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Ford	E350 (E-85, Capable)	8	Red Holman	\$19,351.00	\$1.00
32	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	GMC	G33803	8	Garter	\$20,833.00	\$1.50
33	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Chrysler	E350 (E-85, Capable)	8	Gemo	\$20,249.00	\$2.00
34	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Ford	E350 (E-85, Capable)	8	Gemo	\$20,249.00	\$2.00
35	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	GMC	G33803	8	Red Holman	\$20,392.00	\$1.00
36	2WD Utility	5 Passenger, 4-Door, Page 2	3905-0019D	Chrysler	G33803	8	Garter	\$18,226.00	\$1.50

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 14, 2013

AGENDA ITEM #

6

**ITEM:** Subscription Yard Waste Collection - 2013

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski 1-9-13*

**BACKGROUND:** The Solid Waste Contract with Waste Management has an option to provide Curbside Yard Waste Collection at \$76.38/season. The Department of Public Service has been performing this collection for two (2) years at a lower cost to the subscribers. I recommend that the Department of Public Service continue to provide this service at a cost of \$55.00/season or \$1.62/week. See attached Yard Waste Report. This service will start the week of April 15<sup>th</sup> and continue until the week of December 2, 2013. In the 2012 Season the City had 587 Subscribers to this program.

Any Resident interested in this program should complete an Curbside Yard Waste Application available on our website at [www.wyandotte.net](http://www.wyandotte.net) under the Department of Public Service.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** concur with fee of \$55.00/season or \$1.62/week.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

This is a budgeted item in the 2012-2013 Budget.

**IMPLEMENTATION PLAN:** Once approved, a notice will be placed on the Information Channel that there is open enrollment. Last year's customers will be sent a renewal notice.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*ok shayda*

**LEGAL COUNSEL'S RECOMMENDATION:**

*WFL*

**MAYOR'S RECOMMENDATION:**

*[Signature]*

**LIST OF ATTACHMENTS:** Yard Waste Report January 2013

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: January 14, 2013

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer regarding the Curbside Yard Waste Subscription and approves the Department of Public Service to provide Subscription Yard Waste Collection for 2013 at a cost of \$55.00 for the 2013 Season; AND

BE IT FURTHER RESOLVED that the Engineering Department will place a notice on cable and the City website to inform residents of open enrollment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec

## YARD WASTE REPORT – JANUARY 2013

### EXPENSES FOR 2012:

Labor and Fringe	\$12,267.55
Equipment	\$16,349.87
Materials	\$ 999.20
*2011 Shortfall	<u>\$ 1,041.19</u>
Total Expenses	\$30,657.81

Seasonal Employee Hours Worked: 1,508.50 hours

Full Time Employee Hours Worked: 0 hours

Equipment Used: Truck: 23, 21a, 84,82a; Dump Trucks: 33,34; and Trailer #8

### REVENUE FOR 2012:

Number of Subscribers: 587

Revenue for 2012: \$30,410.99

Annual Fee \$54.25/Season (\$1.60/week)

### SUMMARY:

Expenses:	\$30,657.81
Revenue:	<u>\$30,410.99</u>
Shortfall	\$ 246.82

Expected Expense for 2013:  $\$30,657.81 + \$246.82$  (2012 shortfall) = \$30,904.63

Expected Revenue for 2013:  $\$30,904.63 / 587$  Subscribers = \$52.65 average subscriber

The average subscriber: some subscriber's fees are prorated because they did not sign up at the beginning of the season. Therefore, recommend annual fee be \$55.00/season (\$1.62/week)

Advantages: 1) Lower the cost to Subscribers from \$76.38/season via WM to \$55.00/season via DPS.  
2) Yard route collection would be provided on same days as Trash Collection.

\*For the 2011 year the City had a deficit of \$6,247.11. This shortfall is being made up in years 2012 thru 2017 via 1/6 (\$6,247.11) recovery expend annually of \$1,041.19. Rates were increased in 2012 to reflect this recovery expense.



Yard Waste Subscription Weekly Cost  
2013 \$1.62 PER WEEK

<u>Weeks Left</u>	<u>Dates of Week</u>	<u>Cost Per Week</u>	<u>Total Cost</u>
34	4-15 TO 4-19	\$55.00	
33	4-22 TO 4-26	\$53.46	
32	4-29 TO 5-3	\$51.84	
31	5-6 TO 5-10	\$50.22	
30	5-13 TO 5-17	\$48.60	
29	5-20 TO 5-24	\$46.98	
28	5-27 TO 5-31	\$45.36	
27	6-3 TO 6-7	\$43.74	
26	6-10 TO 6-14	\$42.12	
25	6-17 TO 6-21	\$40.50	
24	6-24 TO 6-28	\$38.88	
23	7-1 TO 7-5	\$37.26	
22	7-8 TO 7-12	\$35.64	
21	7-15 TO 7-19	\$34.02	
20	7-22 TO 7-26	\$32.40	
19	7-29 TO 8-2	\$30.78	
18	8-5 TO 8-9	\$29.16	
17	8-12 TO 8-16	\$27.54	
16	8-19 TO 8-23	\$25.92	
15	8-26 TO 8-30	\$24.30	
14	9-2 TO 9-6	\$22.68	
13	9-9 TO 9-13	\$21.06	
12	9-16 TO 9-20	\$19.44	
11	9-23 TO 9-27	\$17.82	
10	9-30 TO 10-4	\$16.20	
9	10-7 TO 10-11	\$14.58	
8	10-14 TO 10-18	\$12.96	
7	10-21 TO 10-25	\$11.34	
6	10-28 TO 11-1	\$9.72	

5	11-4 TO 11-8	\$8.10	
4	11-11 TO 11-15	\$6.48	
3	11-18 TO 11-22	\$4.86	
2	11-25 TO 11-29	\$3.24	
1	12-2 TO 12-6	\$1.62	

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** January 14, 2012

**AGENDA ITEM #** 7

**ITEM:** Transfer of NSP2 Funds from the Michigan Land Bank to the City

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski 1-10-13*

**BACKGROUND:** The City is in partnership with the Michigan State Land Bank Fast Track Authority in purchasing properties and demolition of them with Neighborhood Stabilization Funds (NSP2). The grant portion of the NSP2 program is coming to a close on February 10, 2013. The Land Bank has unspent funds in the amount of \$196,478.00. The funds will be utilized by the City for completion of the homes under construction.

**STRATEGIC PLAN/GOALS:** By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

**ACTION REQUESTED:** Adopt a resolution accepting the funds in the amount of \$196,478.00 from the Michigan State Land Bank Fast Track Authority and authorize the Mayor and City Clerk to execute the amendment on behalf of the City.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Revenue Increased: 101-000-510-055 NSP2 New Construction Revenue: \$196,478.00

Expenditure Increased: 101-440-925-756 NSP2 New Construction: \$196,478.00

**IMPLEMENTATION PLAN:** Complete homes under construction and close out program.

**COMMISSION RECOMMENDATION:**

*N/A*

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*Concur 3/25/13*

**LEGAL COUNSEL'S RECOMMENDATION:**

*WRL*

**MAYOR'S RECOMMENDATION:**



**LIST OF ATTACHMENTS:** n/a

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: January 14, 2013

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the communication from the City Engineer regarding the transfer of additional NSP2 funds from the Michigan State Land Bank Fast Track Authority in the amount of \$196,478.00 to the City is hereby approved; AND

BE IT FURTHER RESOLVED that a Budget Amendment is approved as follows:

Revenue in the amount of \$196,478.00 to account #101-000-510-055 NSP2 New Construction Revenue and Expenditure in the amount of \$196,478.00 to account #101-440-925-756 NSP2 New Construction

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Amendment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

8

**MEETING DATE:** January 14, 2013

**AGENDA ITEM #**

**ITEM:** Neighborhood Stabilization Homes (NSP2) - Sales Price

**PRESENTER:** Mark A. Kowalewski, City Engineer *Mark Kowalewski 1-10-13*

**BACKGROUND:** On November 12, 2012, the City held the Lottery Drawing for the sale of the Vinewood Village Condominiums. The City received offers on all the units except two (2), 655 Vinewood and 659 Vinewood. In accordance with the NSP2 SINGLE-FAMILY SALES PROGRAM GUIDELINES, Adjustment in Asking Price:

If no qualified offer is received within 60 days of first marketing a home, the City may reduce the asking price by 10%. If no qualified offer is received after an additional 60 days of best efforts in marketing a home, City may reduce the original asking price by up to an additional 10% including previous adjustments, if any. City may make additional price reductions only with the written approval by the City Council. In any case, City may reduce asking prices only after making diligent and continuous efforts to market and sell a home.

Therefore, I am requesting your approval to reduce the sales price of these two (2) units from \$83,500.00 to \$75,150.00.

**STRATEGIC PLAN/GOALS:** By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

**ACTION REQUESTED:** Adopt a resolution approving the revised listing price of the homes at 655 Vinewood and 659 Vinewood with Downriver Real Estate Group for the above amounts.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Continue to advertise homes at reduced sales price with Downriver Real Estate Group.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Shirleydale OK*

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 14, 2013

AGENDA ITEM # \_\_\_\_\_

LEGAL COUNSEL'S RECOMMENDATION: WRL

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: n/a

cc: Jerry Miller, Downriver Real Estate Group  
Emanuel Odom, MSHDA  
Lindsay Hager, Capital Access  
Santina Daly, Daly Real Estate Services Inc.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan  
Date: January 14, 2013

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the City Engineer to reduce the listing price for the NSP2 properties at 655 Vinewood and 659 Vinewood to \$75,150.00 in accordance with the NSP2 SINGLE-FAMILY SALES PROGRAM GUIDELINES. Further all buyers also receive a minimum of 17.5% or \$13,151.25 in home buyer's subsidy. Therefore, the maximum required mortgage amount would be \$61,998.75.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec



DOWN RIVER ASSOCIATION OF REALTORS®  
LISTING STATUS CHANGE FORM

Date: January 8, 2013

MLS No.: 212111803

Address: 655 VINEWOOD, WYANDOTTE, MI 48192

Listing Office: DOWNRIVER REAL ESTATE GROUP

Listing Agent: JERALD MILLER

Listing Date: January 16, 2012

Check Appropriate Status Change:

PRC Please Change Price from: \$83,500.00 to \$175,150.00  
**Agent and Seller(s) Signatures Required.**

EXT Please extend Expiration from: \_\_\_\_\_ to \_\_\_\_\_  
**Agent and Seller(s) Signatures Required.**

CWDN Conditional Withdrawn. This listing has been withdrawn from the market as of \_\_\_\_\_ at the  
Seller's Request. All other MLS Listing Agreement obligations remain in effect.  
**Broker's and Seller(s) Signatures Required.**

UWDN Unconditional Withdrawn. This listing has been cancelled as of \_\_\_\_\_. All parties agree to  
unconditional release of the contract.  
**Brokers and Seller(s) Signatures Required.**

BOM Back on Market. This deal has not gone through. Please abort the sale as of \_\_\_\_\_.

CTG Contingent. This listing is contingent as of \_\_\_\_\_.

SOLD Report of Sale:

Closed Price: \$ \_\_\_\_\_ Terms: \_\_\_\_\_

Selling Office: \_\_\_\_\_

Selling Agent: \_\_\_\_\_

Contract Date: \_\_\_\_\_ Closed Date \_\_\_\_\_

Factors Affecting Sale: \_\_\_\_\_

This Amendment to the Listing Agreement shall be attached to and made a part thereof with changes herein specified. All other conditions recited in the original Listing Agreement shall remain in full force and effect.

DOWNRIVER REAL ESTATE GROUP  
Firm

Owner CITY OF WYANDOTTE

Broker or Salesperson  
JERALD MILLER

Owner BY: MARK KOWALEWSKI



DOWN RIVER ASSOCIATION OF REALTORS®  
LISTING STATUS CHANGE FORM

Date: January 8, 2013

MLS No.: 212111805

Address: 659 VINEWOOD, WYANDOTTE, MI 48192

Listing Office: DOWNRIVER REAL ESTATE GROUP

Listing Agent: JERALD MILLER

Listing Date: January 16, 2012

Check Appropriate Status Change:

PRC Please Change Price from: \$83,500.00 to \$75,150.00 .  
**Agent and Seller(s) Signatures Required.**

EXT Please extend Expiration from: \_\_\_\_\_ to \_\_\_\_\_ .  
**Agent and Seller(s) Signatures Required.**

CWDN Conditional Withdrawn. This listing has been withdrawn from the market as of \_\_\_\_\_ at the  
Seller's Request. All other MLS Listing Agreement obligations remain in effect.  
**Broker's and Seller(s) Signatures Required.**

UWDN Unconditional Withdrawn. This listing has been cancelled as of \_\_\_\_\_ . All parties agree to  
unconditional release of the contract.  
**Brokers and Seller(s) Signatures Required.**

BOM Back on Market. This deal has not gone through. Please abort the sale as of \_\_\_\_\_ .

CTG Contingent. This listing is contingent as of \_\_\_\_\_ .

SOLD Report of Sale:  
Closed Price: \$ \_\_\_\_\_ Terms: \_\_\_\_\_  
Selling Office: \_\_\_\_\_  
Selling Agent: \_\_\_\_\_  
Contract Date: \_\_\_\_\_ Closed Date \_\_\_\_\_  
Factors Affecting Sale: \_\_\_\_\_

This Amendment to the Listing Agreement shall be attached to and made a part thereof with changes herein specified. All other conditions recited in the original Listing Agreement shall remain in full force and effect.

DOWNRIVER REAL ESTATE GROUP  
Firm

Owner CITY OF WYANDOTTE

Broker or Salesperson  
JERALD MILLER

Owner BY: MARK KOWALEWSKI



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** January 14, 2013

**AGENDA ITEM #** 9

**ITEM:** Dumpster Pick-Up Fee

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski 1-10-13*

**BACKGROUND:** The recommendation for approval of the new hauling contract with Waste Management in 2010, also included a recommendation for future annual increase of 12% for the next three (3) years to dumpster rates. Enclosed are the existing dumpster pick-up charges and proposed dumpster pick-up charges with an approximately 12 % increase.

The proposed dumpster changes will take effect February 1, 2013.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approved increase to the dumpster pick-up charges of approximately 12%.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** Adopt proposed changes to dumpster pick-up charges effective February 1, 2013.

**COMMISSION RECOMMENDATION:**

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*Concur 3/14/13*

**LEGAL COUNSEL'S RECOMMENDATION:**

*WRL*

**MAYOR'S RECOMMENDATION:**

*[Signature]*

**LIST OF ATTACHMENTS:** Existing and Proposed Dumpster Pick-Up Charges

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan  
Date: January 14, 2013

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs in the recommendation of the City Engineer and in accordance with Chapter 14, Garbage, Trash and Weeds, Section 14-5 Commercial Rubbish;  
AND

BE IT FURTHER RESOLVED that Council approves the charges for non-portable receptacles (dumpster) effective February 1, 2013, as outlined in said communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec

EXISTING 2012 DUMPSTER FEES

	<u>Pick-up Once a Week</u>	<u>Pick-up Twice a Week</u>	<u>Pick-up Three Times a Week</u>
2 c.y.	\$ 36.50	\$ 53.75	\$ 78.50
3 c.y.	\$ 42.00	\$ 69.00	\$ 102.00
4 c.y.	\$ 47.50	\$ 84.00	\$ 126.00
Special: 3 c.y. Pick-up 4 Times a Week	\$144.50		
4 c.y. Pick-up 5 Times a Week	\$259.75		

Corrugated Cardboard

6 c.y.	\$ 32.50	\$ 50.50	\$ 78.50
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Extra Fee of \$14.50 per month if a dumpster does not have a secure lid. Any unscheduled extra pick-ups will be charged \$42.50.

PROPOSED 2013 DUMPSTER FEES

	<u>Pick-up Once a Week</u>	<u>Pick-up Twice a Week</u>	<u>Pick-up Three Times a Week</u>
2 c.y.	\$ 41.00	\$ 60.00	\$ 88.00
3 c.y.	\$ 47.00	\$ 77.00	\$ 114.00
4 c.y.	\$ 53.00	\$ 94.00	\$ 141.00
Special: 3 c.y. Pick-up 4 Times a Week	\$162.00		
4 c.y. Pick-up 5 Times a Week	\$291.00		

Corrugated Cardboard

6 c.y.	\$ 36.50	\$ 56.50	\$ 88.00
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Extra Fee of \$16.00 per month if a dumpster does not have a secure lid. Any unscheduled extra pick-ups will be charged \$48.00.

Final Reading

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING  
ARTICLE XXI – Schedule of Regulations SECTION 2100 Limiting Height, Bulk,  
Density and Area By Land Use; Notes to Section 2100

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, Section 2100 Limiting height, bulk, density and area by land use; Notes to Section 2100 (t) shall be amended to read as follows:

Section 2100 (t) A front and side-yard setback of not less than fifty (50) feet shall be provided for industrial sites on major thoroughfares where the use is warehousing, wholesale, manufacturing, major vehicle repair, metal plating, storage, incinerators, smelting, processes utilizing furnaces, or other similar uses. Such yard shall be landscaped with plant materials (trees, shrubs, and lawn area). All outdoor storage areas shall be screened from public streets by means of walls and/or landscape planting and shall not be visible from public streets. Buildings fronting on public streets shall be constructed of finished materials.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BROWNING  
DESANA  
FRICKE  
GALESKI  
SABUDA  
STEC

ABSENT \_\_\_\_\_

NAYS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approve the adoption of the foregoing Ordinance this \_\_\_\_ day of \_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_.

#### CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
William R. Griggs, City Clerk

\_\_\_\_\_  
Joseph R. Peterson, Mayor

## NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is \_\_\_\_\_.  
A copy of this Ordinance may be purchased or inspection at the City of Wyandotte Clerk's Office, 3131 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



JOSEPH R. PETERSON  
MAYOR

COUNCIL

Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

Reports  
+  
minutes

January 14, 2013

## FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE

1-9-13

BEGINNING DATE 12-20-12

AND ENDING DATE

1-9-13

SALES RECEIPT # 353204

THRU 353210

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ANN ARBOR COLLECTION - RESCUE	101-000-041-024	XV	210.70
MIDWESTERN AUDIT A/R - RESCUE	101-000-041-021	XT	590.35
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	1,947.27
DESANA TRUST	701-000-391-034	DT	90.72
DLACA DONATION - MARATHON	101-000-257-097	MZ	250.00
BANK OF AMERICA LEASING - COPIER	101-448-825-390	MZ	411.73
TRIFECTA ATM COMMISSION	101-000-650-022	AT	13.00
TOTAL MONIES RECEIVED			3,513.77
TODD A. DRYSDALE			
DIRECTOR OF FINANCIAL SERVICES			



DRAFT

**CITY OF WYANDOTTE**  
**FIRE COMMISSION MEETING** WYANDOTTE CITY CLERK

2013 JAN 10 P 1:04

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, January 8, 2013. Commissioner Melzer called the meeting to order at 6:02 p.m.

**ROLL CALL:**

Present: Commissioner Harris  
Commissioner Melzer  
Commissioner Noles  
Chief Carley

Recording Secretary: Lynne Matt

**READING OF JOURNAL**

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on December 11, 2012. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported that there are no injuries to report.

**COMMUNICATIONS**

1. *"Safer Grant" information*

Commissioner Melzer stated they were notified around Christmas time that fire department was awarded "Safer Grant" for \$616,876 to fund for 4 fire fighters for 2 years.

Chief Carley stated request goes before Mayor & Council on Monday, January 14, 2013, for approval. Commissioner Melzer read a letter he drafted from commission to Mayor & Council recommending that we accept grant. Chief Carley stated that "Safer Grant" is Federal grant awarded through Homeland Security & FEMA which pays for wages/benefits at no cost to Cities, however after the 2 years we would have to resubmit to maintain the 4 or layoffs would occur if we don't have funding to keep them. Very little legacy costs and Chief ecstatic that we got grant. Commissioner Harris stated President Obama and federal government put in place and the City is very fortunate to get federal money. At this time, he read from the letter received from FEMA, the purpose of the Staffing for Adequate Fire and Emergency Response program is to provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase or maintain the number of trained, "front line" firefighters available in their communities.

Commissioner Harris motioned to recommend Mayor & Council accept grant, supported by Commissioner Noles. Motioned carried unanimously.

### **PERSONS IN AUDIENCE**

Richard Miller, 1202 2<sup>nd</sup>, when does grant start? Chief Carley stated that the hiring period is 90 day window, which is March 6, 2013. Grant is good until March 5, 2015.

### **COMMUNICATIONS (Continued)**

2. *"Thank You" letter from Oakwood Southshore Medical Center*

Chief Carley stated there was a car accident with 2 patients and Dr. Lamb sent letter to acknowledge excellent pre-hospital care given by Jeffrey Avis, Kristopher Clark, Andrew Watson and Jeffrey Prizza, which a copy of letter will be put in their personnel file. Commissioner Harris stated "Top Notch" and they deserve congratulations. Letter received and placed on file.

3. *"Certificate of Appreciation" from Toys for Tots*

Chief Carley stated FF Brendt Fredericks set up and this is 1<sup>st</sup> year that fire department was a collection center for Toys for Tots. Commissioner Harris expressed congrats to him. Commissioner Noles motioned to receive and place file, supported by Commissioner Harris. Motion carried.

### **DEPARTMENTAL**

1. *Department Bills submitted December 18, 2012 in the amount of \$3,303.58*

*Department Bills submitted January 2, 2013 in the amount of \$2,020.67*

Commissioner Harris asked about overhead door bills and it just has to do with old doors and old building which isn't compatible with the trucks. Chief Carley in process of getting bids to possibly replace doors.

Commissioner Harris formally motioned to approve bills and accounts submitted as stated above, supported by Commissioner Noles. Motion carried unanimously.

2. *Daily Reports*

Commissioner Melzer asked what does 'police department line in service @ #2 mean.

Chief Carley stated when call comes into 911 ring down occurs to appropriated station and that it is back and running now. Rescues are fine just routine maintenance.

Commissioner Melzer motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

Fire Commission Meeting  
Page 3  
January 8, 2013

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:24 p.m.

Respectfully submitted,

John C. Harris  
Secretary

JCH/lm

**CITY OF WYANDOTTE  
FIRE COMMISSION MEETING**

WYANDOTTE CITY CLERK

2013 JAN 10 P 1:04

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, December 11, 2012. Commissioner Melzer called the meeting to order at 6:04 p.m.

**ROLL CALL:**

Present: Commissioner Harris  
Commissioner Melzer  
Commissioner Noles  
Chief Carley

Recording Secretary: Lynne Matt

**READING OF JOURNAL**

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on November 27, 2012. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported that there are no injuries to report.

**COMMUNICATIONS**

1. *"Thank You" letter from Henry Ford Health System to Wyandotte Firefighters – Local 356 for \$2,000 donation*  
Chief Carley reported this donation was from proceeds of shirts sold in October to support breast cancer. Chief acknowledged a "Thank You" to FF Brendt Frederick who put this all together. Commissioner Melzer moved to receive and place on file, supported by Commissioner Noles.
2. *"Thank You" letter from Allen Park Fire Department*  
Chief Carley stated there was a serious 5 car accident in Allen Park with multiple patients who needed to be transported. The guys heard multiple requests from dispatch trying to get ambulances that's when they volunteered to go and help. Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris.

### **DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report "November 2012"*

Chief Carley reported that there were 219 calls for EMS services for the month of November, which 117 were transported. Rescue 771 did 110 and rescue 772 did 109. Fire incidents totaled 40, of which one was a building fire with significant damage. Chief Carley gave a "Thank You" to Detective Galeski who helped out. Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris.

2. *Department Bills submitted November 4, 2012 in the amount of \$3,948.89*

Commissioner Harris formally motioned to approve bills and accounts submitted as stated above, supported by Commissioner Noles. Motion carried unanimously.

3. *Daily Reports*

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

Commissioner Melzer inquired about medical alarm training the guys did at Wyandotte Co-op where Chief Carley stated each unit has individual pull cord devices now so they were updated on them.

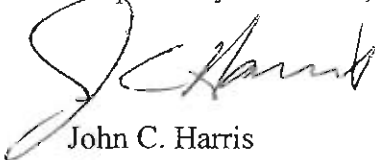
### **LATE ITEMS**

Commissioner Melzer stated that next scheduled commissioner meeting is December 25, 2012 and motioned to cancel meeting as it is a holiday, supported by Commissioner Noles. Next scheduled meeting will be held Tuesday, January 8, 2013.

### **ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:12 p.m.

Respectfully submitted,



John C. Harris  
Secretary

JCH/lm

# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
December 11, 2012

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### ROLL CALL

Present: Chief Dan Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller  
Jason Alley

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:17 p.m.

The Minutes from the regular Police Commission meeting on November 27, 2012, and the special meeting on December 4, 2012 were presented.

Noles moved, Harris seconded,  
CARRIED, to approve the regular minutes of November 27, 2012, and special minutes of December 4, 2012, as presented.

### UNFINISHED BUSINESS

1. **Hiring Process for Police Officer Policy** – Chief Grant checked with MCOLES regarding military service and what affect it had on academy requirements. MCOLES said they are at least a couple of years away from instituting any type of waiver for those possessing military experience. When they do make the change, it will only apply to Military Police.

When hiring officers, everything else being equal, we give preferential treatment to those who do have military experience.

Commissioner Melzer supports the policy as submitted previously by Chief Grant.

Currently, the academy requires 42 hours of college credit. So, by the time you graduate from the academy you will have an associate's degree or 62 hours of college credit.

Commissioner Harris would like to see all sworn personnel have at least 62 hours of college credit.

Currently, to advance to a Lieutenant's position within our department, a sergeant needs to have an associate's degree. Only one officer on staff currently meets that requirement.

This policy would only affect civilians applying to our agency, not current union personnel.

Harris moved, Noles seconded,  
CARRIED, to put the Hiring Process for Police Officer policy in place as brought forward by Chief Grant.

### **COMMUNICATIONS**

1. **Complimentary Email** – November 21, 2012 Email from Helga Postell to Inspector Pouliot regarding Det. Yoscovits follow up on her daughter's death.

The mother had written from the state of Florida on behalf of her daughter who was a Wyandotte resident. Detective Yoscovits definitely went above and beyond what was required.

The Commissioners thought the email was very nice, and they were very proud of Detective Yoscovits and his actions.

Noles moved, Harris seconded,  
CARRIED, to receive the correspondence and place on file.

### **DEPARTMENTAL**

1. **Police Statistics** – November 2012, Year to Date

Chief Grant indicated these statistics portray both criminal and non-criminal events. All of downriver has seen somewhat of an increase in property crimes and larceny.

Harris moved, Noles seconded,  
CARRIED, to receive the police statistics for November 2012 and year to date figures and place on file.

2. **Citizen Survey Response** – Officer Jim Kresin

The Department sends these citizen surveys out once per month, and this particular response was regarding Officer Kresin. The citizen had been a victim of theft, but was pleased with how Officer Kresin responded.

Noles moved, Harris seconded,  
CARRIED, to receive the citizen response on Officer Kresin and place on file.

3. **Police / Fire Commission Meeting Calendar** – 2013

The Police and Fire Commission meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month.

Melzer moved, Harris seconded,  
CARRIED, to adopt the 2013 Police and Fire Commission meeting calendar as presented.

4. **Cancellation of December 25, 2012 Meeting**

This is self-explanatory, but Commissioner Melzer just wanted to make sure everyone was aware that the next meeting would have fallen on Christmas day.

**5. Bills and Accounts – December 11, 2012, \$13,087.82**

Harris moved, Noles seconded,  
CARRIED, to approve payment of the December 11, 2012, \$13,087.82 bills.

**NEW BUSINESS**

**1. Phone Tree**

The phone tree is set up in order of call volume.

Initially, since we are the answering point for four communities, the dispatchers were being overwhelmed with other agencies departmental calls for their detectives and command officers etc. However, this problem has been corrected.

If the dispatchers were higher up in the order of the phone tree, they would probably receive almost every call since that is the choice most people would pick instead of listening all the way through the phone tree.

Chief Grant hopes to have the new phone tree implemented by the end of the month.

Commissioner Harris inquired whether we advertise the police non-emergency number on Wyandotte cable. We currently do not.

Melzer moved, Harris seconded,  
CARRIED, to approve the Chief's recommendation and update of the Police Department phone tree.

**ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:43 p.m.

Harris moved, Melzer seconded,  
CARRIED, to adjourn meeting at 6:43 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department





# SMIA

## Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 12/01/2012 00:00:00 - 12/31/2012 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	7	7	0%	0:02:43	0:05:50	0:08:16	1:57:46	0:16:49
	ABANDONED AUTO	0	141	6	147	10%	0:02:15	0:06:10	0:12:58	38:05:31	0:15:33
	ACCIDENT/PERSONAL INJURY	0	0	3	3	0%	0:01:31	0:00:11	0:29:18	1:21:05	0:27:02
	ACCIDENT/PROPERTY DAMAGE	0	2	23	25	2%	0:01:55	0:04:22	0:48:59	22:48:57	0:54:45
	ALARM	0	1	45	46	3%	0:02:46	0:03:45	0:13:23	14:17:05	0:18:38
	ANIMAL BITE	0	1	1	2	0%	0:02:41	0:03:14	0:35:16	1:16:29	0:38:15
	ANIMAL COMPLAINT	0	33	27	60	4%	0:06:03	0:08:21	0:18:49	28:44:20	0:28:44
	ASSAULT & BATTERY	0	2	9	11	1%	0:04:19	0:06:07	0:24:45	6:06:59	0:33:22
	ASSIST OTHER AGENCY	0	2	3	5	0%	0:00:26	0:01:48	1:02:57	4:28:43	0:53:45
	BREAKING & ENTERING	0	0	20	20	1%	0:10:20	0:04:16	0:35:58	16:03:37	0:48:11
	BREAKING & ENTERING IN PROGRES	0	0	1	1	0%	0:02:26	0:02:30	0:15:07	0:20:04	0:20:04
	BUILDING CHECK	0	0	2	2	0%	0:04:01	0:02:13	0:14:53	0:42:14	0:21:07
	BUSINESS STOP	0	47	0	47	3%	0:00:03	0:00:00	0:15:55	12:30:30	0:15:58
	CHECK WELL BEING	0	2	34	36	2%	0:04:50	0:03:03	0:21:23	16:31:08	0:27:32
	CHILD ABUSE/NEGLECT	0	0	1	1	0%	0:03:44	0:07:05	0:39:23	0:50:12	0:50:12
	CITIZEN ASSIST	0	6	18	24	2%	0:03:49	0:02:54	0:06:58	5:47:08	0:14:28
	CIVIL DISPUTES	0	1	8	9	1%	0:04:15	0:05:24	0:19:34	3:53:03	0:25:54
	CRIMINAL SEXUAL CONDUCT	0	3	1	4	0%	0:00:59	0:04:58	0:54:01	3:44:58	0:56:15
	DEATH INVESTIGATION	0	0	6	6	0%	0:03:06	0:09:41	1:12:09	5:58:17	0:59:43
	DETAIL	0	31	0	31	2%	0:00:02	0:09:31	1:05:58	36:19:12	1:10:18
	DISABLED COUNTY/CITY VEHICLE	0	1	0	1	0%	0:00:10	0:00:00	0:04:03	0:04:13	0:04:13
	DISORDERLY	0	3	27	30	2%	0:04:13	0:02:38	0:31:38	18:05:27	0:36:11
	DOMESTIC	0	3	37	40	3%	0:03:26	0:03:17	0:50:12	37:40:20	0:56:31

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ESCORTS	0	4	0	4	0%	0:00:02	0:00:00	0:45:29	3:02:05	0:45:31
	EXTORTION	0	1	0	1	0%	0:00:02	0:00:00	0:01:45	0:01:47	0:01:47
	FIGHT	0	0	5	5	0%	0:01:17	0:05:08	0:27:15	2:23:08	0:28:38
	FIRE	0	0	1	1	0%	0:00:16	0:00:40	0:56:39	0:57:35	0:57:35
	FLEEING & ELUDING	0	1	0	1	0%	0:00:01	0:00:00	1:12:35	1:12:36	1:12:36
	FOLLOW-UP	0	154	4	158	11%	0:00:05	0:07:31	0:07:55	21:50:15	0:08:18
	FOUND PROPERTY	0	2	1	3	0%	0:00:08	0:00:03	1:07:19	3:22:25	1:07:28
	FRAUD	1	1	5	7	0%	0:03:39	0:09:33	0:35:02	3:55:33	0:39:16
	FUEL	0	6	0	6	0%	0:00:02	0:00:00	0:09:18	0:56:02	0:09:20
	HARASSMENT	0	1	5	6	0%	0:01:58	0:10:53	0:12:28	2:46:26	0:27:44
	HIT & RUN ACCIDENT	0	0	14	14	1%	0:06:44	0:04:10	0:29:07	9:02:28	0:38:45
	IDENTITY THEFT	0	0	1	1	0%	0:08:43	0:07:04	0:08:48	0:24:36	0:24:36
	INJURY ON DUTY	0	1	0	1	0%	0:00:03	0:00:00	1:24:36	1:24:39	1:24:39
	JUVENILE COMPLAINT	0	0	6	6	0%	0:03:49	0:05:24	0:12:13	2:08:41	0:21:27
	LARCENY	0	3	31	34	2%	0:05:35	0:06:07	0:38:34	25:23:12	0:44:48
	MALICIOUS DESTRUCTION	0	1	22	23	2%	0:09:56	0:08:37	0:32:59	19:00:17	0:49:35
	MENTAL	0	0	3	3	0%	0:17:46	0:12:46	1:36:02	4:41:09	1:33:43
	MISCELLANEOUS	0	18	16	34	2%	0:04:57	0:06:54	0:43:40	25:31:49	0:45:03
	MISSING PERSON	0	0	2	2	0%	0:03:46	0:08:53	0:48:21	2:02:00	1:01:00
	MISSING PERSON - RECOVERED	0	0	2	2	0%	0:11:53	0:05:10	0:22:46	1:19:36	0:39:48
	NARCOTICS INVESTIGATION	1	1	0	2	0%	0:00:02	0:00:00	3:30:06	3:30:08	3:30:08
	NEIGHBORHOOD DISPUTE	0	0	3	3	0%	0:01:59	0:04:59	0:27:05	1:42:14	0:34:05
	NOISE COMPLAINT	0	1	19	20	1%	0:05:05	0:04:53	0:07:44	5:49:36	0:17:29
	OPERATING UNDER THE INFLUENCE	0	3	2	5	0%	0:00:45	0:01:40	1:07:34	5:45:01	1:09:00
	ORDINANCE VIOLATION	0	25	1	26	2%	0:00:16	0:07:35	0:07:27	3:36:15	0:08:19
	OVERDOSE	0	0	1	1	0%	0:01:30	0:02:56	0:19:22	0:23:49	0:23:49
	PARKING COMPLAINTS	0	74	11	85	6%	0:00:49	0:08:43	0:10:35	18:07:15	0:12:47

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PATROL CHECK	0	33	0	33	2%	0:00:02	0:00:00	0:25:55	13:56:44	0:25:21
	POLICE ASSIST TO FIRE	0	0	1	1	0%	0:00:25	0:05:55	0:59:57	1:06:17	1:06:17
	PRISONER TRANSPORT	0	4	0	4	0%	0:00:02	1:04:30	1:08:48	5:39:49	1:24:57
	RADAR ENFORCEMENT	0	41	0	41	3%	0:00:02	0:00:00	0:12:10	8:20:53	0:12:13
	RECKLESS DRIVING	0	2	1	3	0%	0:01:04	0:02:53	0:23:58	1:18:00	0:26:00
	RESCUE EMERGENCY	0	0	12	12	1%	0:01:17	0:03:10	0:43:28	9:35:14	0:47:56
	RESIDENTIAL CHECK	0	1	1	2	0%	0:03:23	0:00:25	0:12:12	0:31:35	0:15:48
	RETAIL FRAUD	0	0	4	4	0%	0:15:39	0:02:56	0:33:42	3:29:10	0:52:18
	ROBBERY	0	0	1	1	0%	0:04:30	0:17:38	0:29:38	0:51:47	0:51:47
	RUNAWAY JUVENILE	0	0	3	3	0%	0:09:55	0:01:44	1:15:51	4:22:36	1:27:32
	SHOTS FIRED	0	0	3	3	0%	0:02:18	0:06:05	0:08:27	0:50:32	0:16:51
	STALKING COMPLAINTS	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	STOLEN VEHICLE	0	1	11	12	1%	0:04:25	0:09:18	0:25:26	6:19:45	0:31:39
	SUICIDE	0	1	1	2	0%	0:01:32	0:03:23	0:57:44	2:01:56	1:00:58
	SURVEILLANCE	0	9	0	9	1%	0:00:02	0:00:00	0:34:15	5:08:35	0:34:17
	SUSPICIOUS INCIDENT	2	4	35	41	3%	0:05:49	0:04:52	0:19:35	18:46:02	0:28:52
	SUSPICIOUS PERSON	0	6	20	26	2%	0:05:43	0:02:51	0:19:13	11:33:02	0:26:39
	SUSPICIOUS VEHICLE	0	1	8	9	1%	0:10:21	0:04:00	0:20:26	5:04:31	0:33:50
	THREATS	0	1	14	15	1%	0:05:44	0:05:31	0:29:36	9:06:22	0:36:25
	TRAFFIC HAZARD	0	2	8	10	1%	0:06:03	0:05:40	0:10:33	3:21:47	0:20:11
	TRAFFIC STOP	0	153	0	153	11%	0:00:03	0:00:00	0:10:24	26:40:04	0:10:27
	TRESPASSING	0	1	1	2	0%	0:00:51	0:04:50	1:16:35	1:40:26	0:50:13
	VIOLATION OF PUBLIC HEALTH COE	0	4	0	4	0%	0:00:06	0:00:00	1:12:06	4:48:46	1:12:12
	VIOLATION ROAD LAWS	0	3	0	3	0%	0:00:02	0:00:00	0:57:37	2:52:59	0:57:40
	WARRANT	29	2	10	41	3%	0:02:15	0:16:52	1:05:51	15:48:38	1:19:03

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
Subtotals for No Summary Code		34	845	568	1447	100%	0:03:17	0:06:30	0:36:28	611:13:25	0:41:21
Subtotals for WYPD		34	845	568	1447	100%	0:03:17	0:06:30	0:36:28	611:13:25	0:41:21

# SMIA

## Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2012 00:00:00 - 12/31/2012 23:59:59

Agency Code	Nature Code	Rpt Only	Self Inlt	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	1	44	45	0%	0:04:22	0:03:47	0:12:41	14:12:39	0:18:57
	ABANDONED AUTO	0	980	138	1118	5%	0:30:52	0:08:04	0:14:59	837:14:25	0:44:56
	ACCIDENT/NON TRAFFIC AREA	0	5	4	9	0%	0:00:46	0:00:59	0:40:02	5:23:21	0:35:56
	ACCIDENT/PERSONAL INJURY	0	1	31	32	0%	0:01:22	0:04:21	0:40:15	25:31:54	0:47:52
	ACCIDENT/PROPERTY DAMAGE	0	38	412	450	2%	0:03:43	0:06:07	0:36:01	330:18:09	0:44:02
	ACCIDENTAL DAMAGE	1	4	24	29	0%	0:05:04	0:07:00	0:29:39	18:26:43	0:39:32
	ALARM	0	9	522	531	2%	0:03:42	0:03:20	0:10:28	147:59:59	0:16:43
	ANIMAL BITE	1	5	17	23	0%	0:10:45	0:10:03	0:44:03	19:08:33	0:52:12
	ANIMAL COMPLAINT	1	859	532	1392	6%	0:14:55	0:10:49	0:17:22	819:03:23	0:35:20
	ARSON	0	0	1	1	0%	0:02:29	0:03:03	0:21:39	0:27:11	0:27:11
	ASSAULT & BATTERY	5	21	108	134	1%	0:04:50	0:06:58	0:27:56	82:55:25	0:37:59
	ASSIST OTHER AGENCY	4	40	95	139	1%	0:03:01	0:05:45	0:41:47	99:49:17	0:44:22
	BE ON THE LOOKOUT	0	1	0	1	0%	0:00:01	0:00:00	0:13:24	0:13:25	0:13:25
	BOMB THREATS	0	1	0	1	0%	0:00:01	0:00:00	0:00:28	0:00:29	0:00:29
	BREAKING & ENTERING	1	5	244	250	1%	0:08:34	0:06:16	0:37:07	207:59:11	0:50:07
	BREAKING & ENTERING IN PROGRES	0	0	18	18	0%	0:02:30	0:03:51	0:31:20	11:21:44	0:37:52
	BUILDING CHECK	0	68	38	106	0%	0:05:46	0:03:56	0:13:43	34:37:16	0:19:36
	BUSINESS STOP	0	620	0	620	3%	0:00:01	0:01:04	0:11:06	114:58:30	0:11:08
	CHECK WELL BEING	0	22	454	476	2%	0:06:11	0:04:19	0:21:27	247:19:23	0:31:11
	CHILD ABUSE/NEGLECT	1	4	20	25	0%	0:03:15	0:07:43	0:36:48	18:22:02	0:45:55
	CITIZEN ASSIST	0	130	245	375	2%	0:06:01	0:06:33	0:12:36	142:58:50	0:22:53
	CIVIL DISPUTES	0	23	128	151	1%	0:08:23	0:05:53	0:28:35	101:42:48	0:40:25
	CRIMINAL SEXUAL CONDUCT	7	7	10	24	0%	0:02:53	0:09:51	0:45:36	12:29:40	0:44:06
	CURFEW	0	2	0	2	0%	0:00:01	0:00:00	0:32:40	1:05:22	0:32:41



Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DAMAGE TO COUNTY PROPERTY	0	1	0	1	0%	0:00:12	0:00:00	0:08:37	0:08:49	0:08:49
	DB INVESTIGATION	0	1	0	1	0%	0:00:00	0:00:00	0:43:38	0:43:39	0:43:39
	DEATH INVESTIGATION	0	1	74	75	0%	0:05:13	0:06:23	1:47:58	103:19:10	1:22:39
	DETAIL	0	189	2	191	1%	0:00:04	0:15:26	0:55:58	190:35:45	0:59:52
	DISABLED COUNTY/CITY VEHICLE	0	2	0	2	0%	0:00:06	0:00:00	0:04:30	0:09:12	0:04:36
	DISORDERLY	1	50	454	505	2%	0:03:57	0:03:42	0:30:10	301:49:59	0:35:56
	DOMESTIC	2	10	507	519	2%	0:04:14	0:04:18	0:34:12	359:29:44	0:41:43
	DRUG VIOLATIONS	0	3	11	14	0%	0:04:23	0:04:01	0:43:55	11:14:34	0:48:11
	DUMPING	0	0	6	6	0%	0:08:51	0:07:59	0:21:07	3:38:05	0:36:21
	EMBEZZLEMENT	0	0	1	1	0%	0:03:10	0:03:03	0:27:58	0:34:12	0:34:12
	ESCORTS	0	22	167	189	1%	0:08:48	0:09:52	0:21:47	120:28:02	0:38:15
	EXTORTION	0	1	0	1	0%	0:00:02	0:00:00	0:01:45	0:01:47	0:01:47
	FELONIOUS ASSAULT	0	2	16	18	0%	0:03:16	0:03:44	0:45:57	15:45:52	0:52:33
	FIELD CONTACTS	4	16	1	21	0%	0:00:04	0:00:00	0:18:26	4:56:10	0:17:25
	FIGHT	1	3	134	138	1%	0:02:16	0:03:48	0:25:55	73:04:41	0:32:00
	FIRE	1	0	50	51	0%	0:00:46	0:03:31	0:57:42	47:48:34	0:57:22
	FIRE ALARM	0	0	2	2	0%	0:00:53	0:03:19	0:09:59	0:28:23	0:14:12
	FIREWORKS	0	1	34	35	0%	0:10:38	0:05:35	0:13:57	16:10:01	0:27:43
	FLEEING & ELUDING	0	5	4	9	0%	0:00:29	0:02:11	1:15:31	11:38:26	1:17:36
	FOLLOW-UP	0	1940	45	1985	8%	0:00:10	0:06:25	0:09:03	313:31:38	0:09:29
	FOUND PROPERTY	1	27	63	91	0%	1:47:20	0:11:25	0:27:05	200:09:22	2:13:26
	FRAUD	8	37	50	95	0%	0:03:52	0:08:11	0:40:34	59:25:31	0:40:59
	FUEL	0	116	0	116	0%	0:00:02	0:00:00	0:06:50	13:15:58	0:06:52
	GAS PUMP	0	3	0	3	0%	0:00:01	0:00:00	0:04:50	0:14:33	0:04:51
	HARASSMENT	4	38	79	121	1%	0:05:16	0:06:47	0:26:53	69:51:11	0:35:49
	HEALTH & SAFETY VIOLATION	0	2	3	5	0%	0:00:41	0:01:39	0:22:11	1:38:28	0:19:42
	HIT & RUN ACCIDENT	0	17	171	188	1%	0:08:14	0:08:04	0:29:54	129:37:13	0:41:22

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	HOUSE STOP	0	12	2	14	0%	0:05:58	0:10:54	0:20:58	6:09:15	0:26:23
	HUNTERS	0	1	0	1	0%	0:00:00	0:00:00	0:00:07	0:00:07	0:00:07
	IDENTITY THEFT	0	3	9	12	0%	0:06:16	0:05:26	0:25:46	6:43:41	0:33:38
	INDECENT EXPOSURE	0	0	11	11	0%	0:05:42	0:05:55	0:29:06	7:28:06	0:40:44
	INJURED PERSON	0	0	3	3	0%	0:03:37	0:50:53	0:06:54	2:21:16	0:47:05
	INJURY ON DUTY	2	2	1	5	0%	0:32:09	0:01:14	2:08:20	8:04:55	2:41:38
	INTERNET	0	1	0	1	0%	0:00:00	0:00:00	0:02:13	0:02:14	0:02:14
	JUVENILE COMPLAINT	0	15	167	182	1%	0:07:28	0:04:39	0:17:00	85:30:13	0:28:11
	KIDNAPPING	0	0	1	1	0%	0:02:04	0:02:27	0:12:46	0:17:17	0:17:17
	LARCENY	8	89	415	512	2%	0:07:53	0:08:41	0:30:07	361:52:00	0:43:00
	LIQUOR LAW VIOLATION	0	3	6	9	0%	0:02:25	0:02:54	0:34:08	4:07:43	0:27:31
	LOITERING	0	1	1	2	0%	0:25:08	0:14:53	0:04:02	0:48:06	0:24:03
	LOST PROPERTY	0	6	3	9	0%	0:04:36	0:05:55	0:17:51	3:35:15	0:23:55
	MALICIOUS DESTRUCTION	1	24	299	324	1%	0:09:39	0:07:00	0:22:30	206:53:56	0:38:26
	MENTAL	0	0	51	51	0%	0:06:45	0:05:29	0:32:07	37:58:17	0:44:40
	MINOR IN POSSESSION	0	3	1	4	0%	0:15:36	0:07:23	0:48:05	4:06:33	1:01:38
	MISCELLANEOUS	9	477	191	677	3%	0:03:16	0:05:37	0:36:49	423:42:29	0:38:03
	MISSING PERSON	3	12	41	56	0%	0:08:16	0:06:14	0:31:27	36:55:08	0:41:01
	MISSING PERSON - RECOVERED	0	2	13	15	0%	0:05:42	0:04:24	0:34:15	10:28:40	0:41:55
	NARCOTICS INVESTIGATION	3	14	30	47	0%	0:04:45	0:05:00	0:52:06	39:17:50	0:53:35
	NEIGHBORHOOD DISPUTE	0	6	87	93	0%	0:07:22	0:05:00	0:26:02	58:11:17	0:37:32
	NOISE COMPLAINT	0	4	267	271	1%	0:08:31	0:03:53	0:13:06	112:16:05	0:24:51
	ODOR	0	0	1	1	0%	0:00:53	0:02:45	0:11:22	0:15:00	0:15:00
	OPERATING UNDER THE INFLUENCE	0	36	22	58	0%	0:01:01	0:06:20	1:24:36	84:58:47	1:27:55
	ORDINANCE VIOLATION	3	759	55	817	3%	0:02:27	0:08:57	0:10:08	194:00:48	0:14:18
	OVERDOSE	0	0	8	8	0%	0:03:46	0:03:46	0:21:31	3:52:26	0:29:03
	PARKING COMPLAINTS	0	987	195	1182	5%	0:04:53	0:07:50	0:11:41	352:23:32	0:17:53

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PATROL CHECK	0	1392	8	1400	6%	0:00:02	0:05:22	0:18:50	441:25:05	0:18:55
	POLICE ASSIST TO FIRE	0	0	3	3	0%	0:00:15	0:07:34	0:35:13	2:09:06	0:43:02
	PRISONER CHECK	0	21	0	21	0%	0:00:01	0:00:00	0:25:40	8:59:34	0:25:42
	PRISONER TRANSPORT	0	38	12	50	0%	0:00:25	0:26:32	1:02:49	59:22:47	1:11:15
	RACIAL INTIMIDATION	0	1	2	3	0%	0:02:17	0:09:09	0:52:28	3:02:36	1:00:52
	RADAR ENFORCEMENT	0	631	0	631	3%	0:00:01	0:00:00	0:16:25	172:43:46	0:16:25
	RECEIVING & CONCEALING	0	1	0	1	0%	0:00:01	0:00:00	0:00:23	0:00:24	0:00:24
	RECKLESS DRIVING	0	8	60	68	0%	0:04:04	0:06:30	0:18:04	28:34:42	0:25:13
	RECOVERED STOLEN VEH / PROP	1	2	8	11	0%	0:08:34	0:10:21	0:41:12	8:04:27	0:48:27
	RESCUE EMERGENCY	0	1	212	213	1%	0:01:20	0:03:48	0:32:39	125:56:11	0:35:29
	RESIDENTIAL CHECK	0	8	9	17	0%	0:02:40	0:04:20	0:14:52	5:28:25	0:19:19
	RETAIL FRAUD	0	0	49	49	0%	0:05:41	0:07:01	0:41:42	43:16:55	0:53:00
	ROBBERY	0	0	8	8	0%	0:04:01	0:06:57	0:43:00	6:54:19	0:51:47
	RUNAWAY JUVENILE	0	2	19	21	0%	0:06:10	0:04:02	0:58:06	21:23:03	1:01:06
	SEARCH WARRANT	0	0	1	1	0%	0:03:09	0:00:00	0:00:00	3:07:33	3:07:33
	SHOTS FIRED	0	0	18	18	0%	0:02:52	0:03:27	0:16:46	6:23:51	0:21:20
	SICK INMATE	0	0	1	1	0%	0:00:17	0:20:05	3:31:27	3:51:50	3:51:50
	SICK PERSON	0	3	0	3	0%	0:00:04	0:00:00	0:10:27	0:31:28	0:10:29
	SOLICITOR	0	0	14	14	0%	0:07:03	0:03:42	0:15:22	6:11:39	0:26:33
	STALKING COMPLAINTS	3	6	17	26	0%	0:06:15	0:03:56	0:21:55	10:45:25	0:28:04
	STOLEN VEHICLE	1	9	66	76	0%	0:06:44	0:07:48	0:40:20	62:41:48	0:50:09
	SUBPOENA	0	2	0	2	0%	0:00:01	0:00:00	0:25:55	0:51:51	0:25:56
	SUICIDE	0	1	51	52	0%	0:03:53	0:03:12	0:32:57	35:40:30	0:41:10
	SURVEILLANCE	0	50	0	50	0%	0:00:02	0:00:00	0:27:33	22:58:51	0:27:35
	SUSPICIOUS INCIDENT	8	50	418	476	2%	0:06:00	0:04:37	0:19:34	226:31:57	0:29:03
	SUSPICIOUS PERSON	0	149	286	435	2%	0:04:48	0:03:48	0:18:43	183:28:38	0:25:18
	SUSPICIOUS VEHICLE	0	44	135	179	1%	0:06:43	0:04:11	0:10:51	61:15:46	0:20:32



Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TAMPERING WITH AUTO	0	1	2	3	0%	0:02:28	0:05:41	2:02:36	6:26:34	2:08:51
	THREATS	7	25	166	198	1%	0:08:26	0:06:23	0:27:43	126:01:50	0:39:35
	TRAFFIC HAZARD	0	58	84	142	1%	0:04:42	0:07:58	0:11:41	52:27:51	0:22:10
	TRAFFIC STOP	1	4618	37	4656	19%	0:00:02	0:04:10	0:10:31	823:56:50	0:10:37
	TRESPASSING	0	7	18	25	0%	0:08:49	0:05:13	0:27:39	16:38:50	0:39:57
	VIOLATION OF PARK RULES	0	4	0	4	0%	0:00:01	0:00:00	0:00:59	0:03:59	0:01:00
	VIOLATION OF PUBLIC HEALTH COE	0	28	2	30	0%	0:00:09	0:02:41	1:19:58	40:07:39	1:20:15
	VIOLATION ROAD LAWS	0	170	15	185	1%	0:00:13	0:07:04	0:35:38	111:33:23	0:36:11
	WARRANT	111	60	141	312	1%	0:07:44	0:22:27	0:51:44	261:52:49	1:18:10
	WEAPONS	0	2	13	15	0%	0:03:52	0:03:23	0:42:49	11:55:47	0:47:43
	WIRES DOWN	0	2	6	8	0%	0:10:51	0:04:05	0:36:04	6:13:58	0:46:45
	<b>Subtotals for No Summary Code</b>	<b>204</b>	<b>15184</b>	<b>8720</b>	<b>24108</b>	<b>100%</b>	<b>0:05:33</b>	<b>0:06:45</b>	<b>0:30:59</b>	<b>10404:51:31</b>	<b>0:39:45</b>
	WARRANT	0	1	0	1	0%	0:00:00	0:00:00	2:51:23	2:51:23	2:51:23
	<b>Subtotals for WAR</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0%</b>	<b>0:00:00</b>	<b>0:00:00</b>	<b>2:51:23</b>	<b>2:51:23</b>	<b>2:51:23</b>
	<b>Subtotals for WYPD</b>	<b>204</b>	<b>15185</b>	<b>8720</b>	<b>24109</b>	<b>100%</b>	<b>0:05:33</b>	<b>0:06:45</b>	<b>0:32:12</b>	<b>10407:42:54</b>	<b>0:40:53</b>

## Maria Johnson

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**From:** L Christensen [lchristensen@wyan.org]  
**Sent:** Wednesday, January 09, 2013 8:55 AM  
**To:** 'Maria Johnson'; 'Mayor's Office'  
**Subject:** Police Commission  
**Attachments:** SKMBT\_42313010909500.pdf

Good morning, ladies

Please find attached, December 11, 2012 approved meeting minutes, December 2012 Police Statistics and 2012 year to date Police Statistics.

I hope you both have a great day!



*Laura Christensen  
Administrative Assistant - Chief of Police  
Wyandotte Police Department  
2015 Biddle Ave.  
Wyandotte, MI 48192  
(734) 324-4424 Direct Line  
(734) 324-4442 Fax*

# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
January 8, 2013

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### ROLL CALL

Present: Chief Dan Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:28 p.m.

The Minutes from the regular Police Commission meeting on December 11, 2012, were presented.

Noles moved, Harris seconded,  
CARRIED, to approve the regular minutes of December 11, 2012, as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

1. **Thank You Card** – Thank you card from the family of Ramas Paul McCrory to Chief Grant and the Department for their assistance during his suicide investigation.

This gentleman had been missing for several days, and it was ultimately determined he had jumped into the water at Bishop Park. His body was found several days later in the shipping channel.

Melzer moved, Noles seconded,  
CARRIED, to receive the correspondence and place on file.

## **DEPARTMENTAL**

### **1. Police Statistics – December 2012, Year to Date 2012**

SMIA (Southern Michigan Information Alliance) documents our calls. There were 24,109 total events in 2012, which is comprised of 15,185 self-initiated calls and 8,720 calls for service.

Commissioner Noles mentioned there appears to be a lot of abandoned vehicles. Chief Grant explained the process of how a vehicle is determined to be abandoned and ultimately towed if necessary.

Chief Grant will share the MICRS statistics when they are available. These statistics show a year to year comparison and the percentage change.

Property crimes are up a bit in Wyandotte, but violent crimes have leveled off. Nothing really stands out when looking at the statistics.

Some vehicles have been stolen due to the fact people are starting them up and then leaving them unattended to warm up in this colder weather. The News Herald has written a story on this issue warning people not to use the practice.

Harris moved, Noles seconded,  
CARRIED, to receive the police statistics for December 2012 and the entire 2012 total and place on file.

### **2. Citizen Questionnaire Response**

This person did not leave any comments on their submission. The Chief attached his memo and forwarded the documents to Officer Jeff Powers who handled the call.

Noles moved, Harris seconded,  
CARRIED, to receive the citizen response on Officer Powers and place on file.

### **3. Handicap Parking Signs – Wyandotte Eye Clinic, 100 Oak St.**

Both Chief Grant and Officer Zalowski reviewed the request and determined it was definitely appropriate. The Wyandotte Eye Clinic services a lot of seniors with handicaps / disabilities, and wanted a safer alternative to access their building. The Police Department is recommending two handicap spots located on First St., 30 feet from the stop sign as a vehicle approaches Oak and on the east side of the Wyandotte Eye Clinic building.

Noles moved, Harris seconded,  
CARRIED, to approve the Handicap Parking signs application from the Wyandotte Eye Clinic and as recommended by the Police Department.

### **4. Local School Security Update**

Commissioner Melzer commented on the awful tragedy in Connecticut and how it has raised concerns in our own community. Chief Grant wanted to assure the Commissioners and Wyandotte residents that the local schools and Police Department have trained for such scenarios and are prepared to deal with any emergencies that may arise. The Chief did not want to discuss any specifics, but said the public emergency responders, including S.W.A.T., are prepared to deal with situations such as Columbine and Connecticut.

The MAGLOCLIN Agency, which is a federally funded intelligence agency, would like to work with our schools to provide additional measures to ensure the safety of our students and faculty. Chief Grant has spoken with Dr. Carla Harting about this agency and how they can help implement additional protection plans.

**5. Bills and Accounts – January 8, 2013, \$10,123.96**

Commissioner Harris was appreciative of the fact that our Reservists receive a “thank you” dinner each year. Being a Reservist is strictly a volunteer position, and they do provide a great service to our community.

Also, Commissioner Harris would like Det. Scott Galeski to give a brief presentation on the Cadet program he oversees for the Police Department.

Harris moved, Noles seconded,

CARRIED, to approve payment of the January 8, 2013, bills for \$10,123.96.

**NEW BUSINESS**

**1. Modems for Patrol Vehicles**

Sgt. Mackey presented the Chief with information today regarding required updates for our patrol vehicles. The tablets in the vehicles must be upgraded to Windows 7 by February to continue to interact with outside law enforcement resources. The current modems cannot handle Windows 7, so they must be upgraded. The current cost is approximately \$20,000, although Chief Grant believes we can lower this figure by “shopping around.”

Chief Grant will secure three quotes, in line with the City’s purchasing policies, and submit the package to City Council for their review.

The patrol vehicles will also require new antennas to allow everything to work properly. We already have a dual shark fin antenna in mind that other communities are currently using with great success.

Drug Forfeiture funds would be used to pay for these purchases.

The Fire Department will have to implement changes as well, although their timeframe may be a bit different.

Melzer moved, Noles seconded,

CARRIED, to approve the Chief’s emergency request to take the modem purchase proposal and related items to City Council contingent upon the Chief following the City’s purchasing process and reducing the successful quote as much as possible by doing due diligence and research.

**ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:56 p.m.

Harris moved, Noles seconded,  
CARRIED, to adjourn meeting at 6:56 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department

*Laura Christensen*

DRAFT

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

November 13, 2012

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by Vice-President Mobley at 6:30 p.m., in the District Court Library, 1st Floor, District Court, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary  
Commissioner Michael Ptak

ALSO PRESENT: Fire Chief Carley (6:15 pm)  
Ray Wagoner (6:15 pm)  
Greg Garrison  
Mike Brandt  
Jeremy Moline  
Debby Harris, Recording Secretary

Proctor of the Assistant Fire Chief Examination

The Fire Captain Examination was administered to the applicants at 6:00 pm. The exam was proctored by Comm. Mobley who read the instructions to the test applicants. The applicants were given the allotted time to complete said examination.

Communication

1. Communication from Ray Wagoner

A communication in the form of an email was received from Ray Wagoner regarding the persons eligible to take the Fire Captain's Exam on December 12, 2012. Comm. Mobley explained that Mr. Wagoner is questioning the persons who appeared on the test invitation for the Fire Captain exam. Mr. Mobley explained that the persons who were eligible to take the exam should have dropped down only to include Jeremy Moline who is a probationary Sergeant who does not have two (2) years in rank. Comm. Mobley stated that he made an executive decision to cancel the former invitations and resend invitations to the seven (7) persons who qualify. Those persons who qualify are: David Bartnicki, Gregory Kmita, Jeffrey Prisza, Daniel Wright, Thomas Lyon, Raymond Wagoner and Jeremy Moline.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

November 13, 2012

Old Business

1. Sergeant/Engineer Rank

There was a discussion between the Commission, Fire Chief Carley regarding the rank of Sergeant/Engineer.

Comm. Mobley stated that he feels that there is still a rank of Sergeant until the existing persons who are/were the Sergeants are no longer and have been promoted, retire or whatever.

Mr. Brandt explained that the restructuring by Chief Carley has benefited the existing Sergeants. Comm. Mobley stated that the Commission feels that there is a better way to designate the Fire Fighter/Drivers who will take over as Sergeant. Mr. Brandt stated that Mr. Drysdale stated that he was not filling the Sergeant position. So Chief Carley figured out a way to solve the issue of overtime. The problem that exists is that there is no language in the contract regarding the elimination of the rank of Sergeant. Comm. Mobley stated that the Commission now has to come up with an amendment to the Commission's regulations on how to deal with the new rank of Sergeant/Engineer. Is it possible that the other Sergeant/Engineers who have not taken the Fire Sergeant exam could hold the rank of Sergeant/Intern instead of Sergeant/Engineer.

Comm. Baker asked Chief Carley if there were other cities that ran their Departments in this way.

Chief Carley stated that there are multiple departments who are ran this way, Southgate is the closest neighbor who has a Sergeant/Engineer position which is seniority based.

Comm. Baker asked what happens when the current Sergeants are no longer Sergeants. Mr. Brandt explained that persons on the union floor want the persons eligible to take the Lieutenants test be the six (6) Sergeant/Engineers and anyone with over 10 years experience. Chief Carley explained that this way the three (3) Sergeant/Engineers that are the Senior Engineers are not left out.

Mr. Wagoner explained that none of the Fire Fighters have 10 years experience and therefore couldn't test for the positions of Captain or Lieutenant. Comm.

Baker asked if the position of Sergeant/Engineer would always stay at six (6).

Chief Carley responded saying that there would always be six (6)

Sergeant/Engineer positions and they would be filled by seniority. It was

determined that the Commission would address this issue by a Resolution regarding that requirements to test for the positions of Fire Captain and

Lieutenant. The first reading of the Resolution will be on Wednesday, December 12, 2012.



MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-3-

November 13, 2012

New Business

1. Election

Due to the resignation of Commissioner Dallos an election was necessary in order to fill the position of President. The following nominations were made:

Comm. Mobley, President  
Comm. Baker, Vice President  
Comm. Ptak, Secretary

Motion by Comm. Baker, Supported by Comm. Mobley to approve the election of the new Officers of the Fire Fighter's Civil Service Commission as Comm. Mobley, President, Comm. Baker, Vice-President and Comm. Ptak, Secretary. Motion unanimously carried.

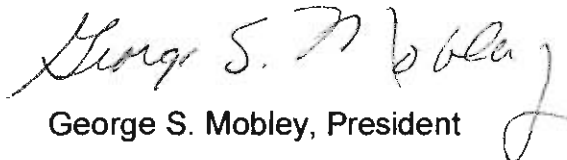
Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, December 12, 2012 at 6:00 p.m., in the Police Department Training Room, 2nd Floor, 2015 Biddle Avenue, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 8:30 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE

  
George S. Mobley, President

GSM:dh

**MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION**

November 26, 2012

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Mobley at 4:30 a.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

**PRESENT:** Commissioner George S. Mobley, President  
Commissioner Rodney G. Baker, Vice President  
Commissioner Michael J. Ptak, Secretary

**ALSO PRESENT:** Debby Harris, Recording Secretary

**Certification of Assistant Fire Chief Scores**

Comm. Mobley read the following scores of the Assistant Fire Chief Exam which was given on November 13, 2012.

<u><b>Name</b></u>	<u><b>Final Score</b></u>
Michael Brandt	73.0615
Gregory Garrison	69.6000

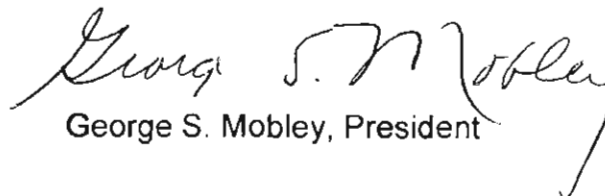
Motion to certify the above scores by Comm. Baker, Supported by Comm. Mobley. Motion unanimously carried.

The Commission instructed Ms. Harris to notify all persons of their scores.

**Adjournment**

There being no further business to discuss the meeting adjourned at 4:45 p.m.

**FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE**

  
George S. Mobley, President

GSM:dh

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

December 12, 2012

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by Vice-President Mobley at 6:00 p.m., in the District Court Library, 1st Floor, District Court, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary  
Commissioner Michael Ptak

ALSO PRESENT: Fire Chief Carley  
Ray Wagoner  
David Bartnicki  
Tom Lyon  
Jeremy Moline  
Jeff Prsza  
Dan Wright  
Debby Harris, Recording Secretary

Proctor of the Fire Captain Examination

The Fire Captain Examination was administered to the applicants at 6:00 pm. The exam was proctored by Comm. Baker who read the instructions to the test applicants. The applicants were given the allotted time to complete said examination.

Approval of the November 13, 2012 Regular Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Ptak to approve the minutes of the Regular Meeting of November 13, 2012. Motion unanimously carried.

Approval of the November 26, 2012 Special Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Ptak to approve the minutes of the Special Meeting of November 26, 2012. Motion unanimously carried.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

December 12, 2012

Communication

1. Communication from EMPCO

Invoice #2984 in the amount of \$200.00 dated November 21, 2012 was received from EMPCO. This is the bill for the two (2) Assistant Fire Chief exams that were given in November, 2012.

Motion by Comm. Mobley, Supported by Comm. Baker to approve payment of Invoice #2984 from EMPCO in the amount of \$200.00. Motion unanimously carried.

Old Business

1. Sergeant/Engineer Rank

The resolution regarding the eligibility for testing for the ranks of Fire Captain or Lieutenant with the elimination of the Sergeant position was read aloud to the Commission. It was determined that the following wording would be added to the second paragraph of the Resolution and would read:

Initial testing for the Captain exam shall remain the same. If it becomes necessary to drop down, or the for the Lieutenants exam, all Sergeant/Engineer and Department members with 10 years experience will be considered eligible.

Motion by Comm. Mobley, Supported by Comm. Baker to approve the wording to the Resolution. Motion unanimously carried.

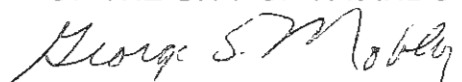
Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, January 9, 2013 at 6:30 p.m., in the Police Department Training Room, 2nd Floor, 2015 Biddle Avenue, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 8:30 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE

  
George S. Mobley, President

GSM:dh

**MINUTES AS RECORDED**

**MINUTES OF THE MEETING OF January 2, 2013  
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Chairperson Duran **at 6:30 p.m.**, in the Council Chambers of the City Hall, 3131 Biddle Avenue, Wyandotte.

**MEMBERS PRESENT:** Alderman  
DiSanto  
Duran  
Gillon  
Nevin  
Olsen  
Trupiano

**MEMBERS ABSENT:** Cusson, Flachsmann

**ALSO PRESENT:** Peggy Green, Secretary

A motion was made by Member Olsen, supported by Member DiSanto to approve the minutes of the December 5, 2012, meeting.

Yes: Alderman, DiSanto, Duran, Gillon, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Cusson, Flachsmann

Motion passed

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**#3165 – POSTPONED until February 6, 2013, meeting, as requested by owner**  
Harry Monks, 2228 Biddle, Wyandotte (owner & appellant)

for a variance **to obtain a concrete permit for front yard parking at 2220/2228 Biddle** (E 100' of Lot 4, Block 50), in a PD zoning district, where the proposed conflicts with Section 2403.C of the Wyandotte Zoning Ordinance.

**SECTION 2403.C:**

Off street parking spaces may be located within a side or rear yard. Off street parking shall not be permitted within a required front yard. Proposed parking is in a front yard.

Note A: The property at 2220/2228 Biddle does not have an area for a driveway along the side of the home and no alley access for parking in the rear. He is requesting approval to install parking in the front yard.

Note B: Biddle Avenue is a County right-of-way and the County would also have to approve two curb cuts.

**#3166 - GRANTED**

Italy American Construction, 8401 Telegraph, Dearborn Heights, (appellant) and Thomas and Helen Wallace, 2144 – 4<sup>th</sup> Street, Wyandotte (owner)

for a variance **to obtain a building permit for a garage at 2144 – 4<sup>th</sup> Street** (Lot 1, Wyandotte Home Company Sub.), in a RT zoning district, where the proposed conflicts with Section 2100 of the Wyandotte Zoning Ordinance.

**SECTION 2100:**

A minimum of a 20' front yard setback or the average of the block, 50% or more occupied, is required for a structure in a RT zoning district. Proposed garage would be located 10' back from the front lot line and the average of the block is not applicable since it is the only home on the block.

**Proposed garage will not hinder or discourage the appropriate development or use of adjacent land or buildings, or impair the value thereof.**

A motion was made by Member Olsen, supported by Member DiSanto to grant this appeal.

Yes: Alderman, DiSanto, Duran, Gillon, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Cusson, Flachsmann

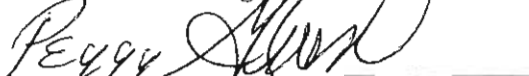
Motion passed

**COMMUNICATIONS:**

Motion was made by Member Gillon, supported by Member DiSanto to place all communication on file. Motion carried.

**OTHER BUSINESS:**

There being no further business to discuss, the meeting adjourned at 6:40 p.m. **The next scheduled meeting of the Board will be held on February 6, 2013**

  
Peggy Green, Secretary

**Appeal #3166**

Chairperson Duran read the appeal and asked that it be explained.

Dan Cooper, Italy American Construction, present.

Mr. Cooper explained that they are asking permission to build a 22x20 garage, the previous was destroyed by fire. Mr. Cooper continued that the lot is narrow, and it would be a hardship to the owners to comply with the ordinance. Mr. Cooper added that they want to keep the garage in line with the existing home.

Chairperson Duran asked about the previous garage. Mr. Cooper stated that the old garage was located at the north end of the property and described the location. Chairperson Duran asked if the garage would open onto 4<sup>th</sup> Street. Mr. Cooper replied yes.

Member Nevin asked the age of the existing home. Mr. Cooper replied that it was built in 1915.

Member Olsen asked if the garage will be on the slab that is there now. Mr. Cooper replied that the existing approach will be widened, they will take out the existing concrete to build.

Member Gillon asked if they had considered moving the garage back 15' to line up with the house, 10' will block the sidewalk if a car parks there, and if it is moved back, it would be less likely to block the sidewalk. Mr. Cooper replied that the lot is only 40' wide, and they wanted the garage in the requested location because it will allow for them to have a backyard.

Member DiSanto commented that he lives in the area, and never saw a problem with the old garage.

Member Trupiano asked if the front of the new garage will be the same as the old garage was. Mr. Cooper replied that the old garage was closer.

No communications were received regarding this appeal.

ZONING BOARD  
1-2-13  
PAGE 4 OF 4

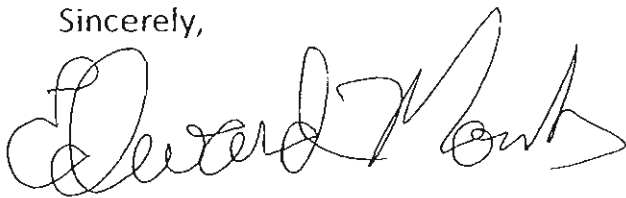
December 14, 2012

City of Wyandotte  
Zoning Board of Appeals  
3200 Biddle Avenue  
Wyandotte, MI 48192

To whom it may concern,

I Edward Monks of 2228 Biddle Avenue would like to postpone my meeting with the Zoning Board of Appeals for January 2, 2013 until the next meeting date of February 6, 2013. I apologize for any inconvenience I will be out of town during the January 2<sup>nd</sup> meeting.

Sincerely,

A handwritten signature in cursive script that reads "Edward Monks". The signature is fluid and stylized, with the first and last names being clearly legible.

Edward Monks  
2228 Biddle Avenue  
734-576-3940