

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION  
MONDAY, MARCH 4th , 2013 , 7: 00 PM  
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR  
CHAIRPERSON OF THE EVENING: THE HONORABLE DANIEL E. GALESKI

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

COMMUNICATIONS MISCELLANEOUS:

1. Communication from the Wyandotte Boat Club, Fred Mekolon Jr., Regatta Chair regarding the Hebda Cup Rowing Regatta to take place on Saturday, April 27, 2013 and the Wy-Hi Regatta on Saturday, May 4, 2013. ( in the event of bad weather both regattas will run on the following day.)

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

2. Communication from the Director of Museums and Cultural Affairs regarding the Wyandotte Museums-2012 Heritage Event Series Report.

3. Communication from the City Engineer submitting information relative to the CHANGING OF SOME TRASH PICK-UP DAYS: BEGINNING on MARCH 18, 2013 AS FOLLOWS:

THE FOLLOWING area has been changed to TUESDAY

North Side of Grove Street to the South Side of Oak Street and from the East side of the Rail Road tracks to the River

THE FOLLOWING area has been changed to WEDNESDAY

North Side of Ford (Northline) Avenue to the South Side of Goddard and from the East side of 15th Street to the West Side of 10th Street.

THE FOLLOWING area has been changed to THURSDAY

North Side of Oak Street to the South Side of Ford (Northline) Avenue and from the West Side of 15th Street to the East Side of Fort Street.

4. Communication from the City Engineer relative to the sale of property within the City of Wyandotte.

5. Communication from the Chairperson of the Planning Commission regarding a Zoning Ordinance Amendment-Article II Section 201 Specific Terms.

CITIZENS PARTICIPATION:

FIRST READING OF ORDINANCES:

AN ORDINANCE ENTITLED  
"AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING  
ARTICLE II, SECTION 201 "SPECIFIC TERMS"

REPORTS AND MINUTES:

Retirement Commission Minutes	February 20, 2013
Planning Commission	February 21, 2013
Police Commission	February 12, 2013
Police Commission	February 26, 2013
Cultural & Historical Commission	February 12, 2013
Municipal Service Commission(work session)	February 19, 2013
Municipal Service Commission	February 19, 2013
Downtown Development Authority	February 12, 2013
Fire Fighter's Civil Service Commission	January 25, 2013
Fire Fighter's Civil Service Commission	January 9, 2013

February 27, 2013



The Honorable Mayor Joseph Peterson  
And members of the City Council  
City of Wyandotte  
3200 Biddle Ave  
Wyandotte, MI 48192

Dear Mayor Peterson and Members of the City Council:

While we are still in the grips of winter, thoughts of warmer spring weather are not far behind.

It is my pleasure to inform you that the Hebda Cup Rowing Regatta will be contested on Saturday April 27th, 2013 and the Wy-Hi Regatta will follow on Saturday May 4th. In case of bad weather both regattas will run on the following day.

We are expecting both boys' and girls' high school rowing teams to compete from around the state of Michigan.

We ask your permission to use the BASF Waterfront Park for these dates and also ask for your support in providing assistance as has been afforded us in the past by the Division of Public Services and the Recreation Department.

We once again ask that Biddle Avenue be closed between Pine and Third Streets during the regattas to provide parking and storage for the visiting schools' busses and shell-trailers. We will work with the DPS to minimize the time that the street will be closed.

We also look forward to the Mayor and Council members presenting the City of Wyandotte's Mayor's Trophy to the overall winning crew at the end of the Wy-Hi Regatta.

We consistently receive complements every year about BASF Park and the city from the visiting crews, and are proud to play host to these dedicated high school male and female athletes.

In addition we do hear from local businesses that these events bring in extra business and dollars for our city.

Sincerely yours,  
For The Wyandotte Boat Club

Fred Mekolon Jr., Regatta Chair

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**2**

**MEETING DATE:** March 4, 2013

**AGENDA ITEM #**

**ITEM:** WYANDOTTE MUSEUMS – 2012 HERITAGE EVENT SERIES REPORT

**PRESENTER:** Jody L. Egen. Director of Museums and Cultural Affairs

**INDIVIDUALS IN ATTENDANCE:** Jody L. Egen.

**BACKGROUND:** Herewith, please find an annual report on the 2012 Heritage Event Series compiled by the staff of the Wyandotte Museums. Contained therein is an overview of the Wyandotte Museum's Heritage Event Series, including all marketing initiatives, individual event summaries and analysis, application to the Museum mission statement, staff recommendations, and financial information. This report was reviewed by the Cultural and Historical Commission at their February 12th, 2013, meeting and subsequently approved for submission to City Council.

The Museums' Heritage Event Series has assisted in making Wyandotte a destination community with monthly special evening programming highlighting the history and heritage of our city. It has also allowed for freedom in taking advantage of different and exciting opportunities to expand our volunteer base and local audience. The Museum is further able to engage in cultural and tourism marketing initiatives that highlight the city and our many public event offerings, working with other city departments, commissions, and business organizations.

Museum staff as well as the Cultural and Historical Commission looks forward to continuing the Heritage Event Series, and developing new public programs that enhance the quality of life for the citizens of our city and beyond. I submit this report for your collective review. Should you have any questions, please do not hesitate to contact me.

*\*copy of the report is on file in the City Clerk's Office.*

**STRATEGIC PLAN/GOALS:** In accordance with the strategic plan; quality of life.

**ACTION REQUESTED:** Adopt a resolution to receive and place on file.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Receive and place on file.

**COMMISSION RECOMMENDATION:** CONCURS – *Resolution on file*

**CITY ADMINISTRATOR'S RECOMMENDATION:** *3/11/13*

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION**

*OK JRP*

**LIST OF ATTACHMENTS:** 2012 Heritage Event Series Report

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan

Date: March 4, 2013

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Director of Museums and Cultural Affairs in the following resolution.

A Resolution to receive and place on file the attached 2012 Heritage Event Series annual report.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning

DeSana

Fricke

Galeski

Sabuda

Stec

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

3

**MEETING DATE:** March 4, 2013

**AGENDA ITEM #** \_\_\_\_\_

**ITEM:** CHANGING OF SOME TRASH PICK-UP DAYS

**PRESENTER:** Mark Kowalewski – City Engineer  
Brian Conway – Waste Management  
Sam Caramagro – Waste Management

*Mark Kowalewski 2-27-13*

**INDIVIDUALS IN ATTENDANCE:** Mark Kowalewski – City Engineer  
Brian Conway – Waste Management  
Sam Caramagro – Waste Management

**BACKGROUND:** The City of Wyandotte recognizes the fact that the people of Wyandotte are in need of efficient trash and yard waste removal. As part of that, the City of Wyandotte is changing some trash pick up days to allow the yard waste pick-up in the area to continue to be the same day as the trash collection day.

**STRATEGIC PLAN/GOALS:** NA

**ACTION REQUESTED:** Adopt a resolution concurring with the City Engineer.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** Date for the new trash schedules to begin on March 18, 2013, letters to be mailed to affected property owners on March 5, 2013, and notice to be placed in newspaper.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Support*

**LEGAL COUNSEL'S RECOMMENDATION:** *WEL*

**MAYOR'S RECOMMENDATION:** *OK JRP*

**LIST OF ATTACHMENTS**

Map of Current trash pick-up routes.  
Map of New trash pick-up routes  
Map of changed pick-up routes

RESOLUTION

Wyandotte, Michigan

Date: March 4, 2013

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the City Engineer in changing some trash pick-up days in the City of Wyandotte **BEGINNING** on **MARCH 18, 2013**. Areas changed on **MARCH 18, 2013**:

The following area has been changed to Tuesday:

North Side of Grove Street to the South Side of Oak Street and from the East side of the Rail Road Tracks to the River.

The following area has been changed to Wednesday:

North Side of Ford (Northline) Avenue to the South Side of Goddard and from the East side of 15<sup>th</sup> Street to the West Side of 10<sup>th</sup> Street

The following area has been changed to Thursday:

North Side of Oak Street to the South Side of Ford (Northline) Avenue and from the West Side of 15<sup>th</sup> Street to the East Side of Fort Street

All other days will not change beginning **MARCH 18, 2013**.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning

DeSana

Fricke

Galeski

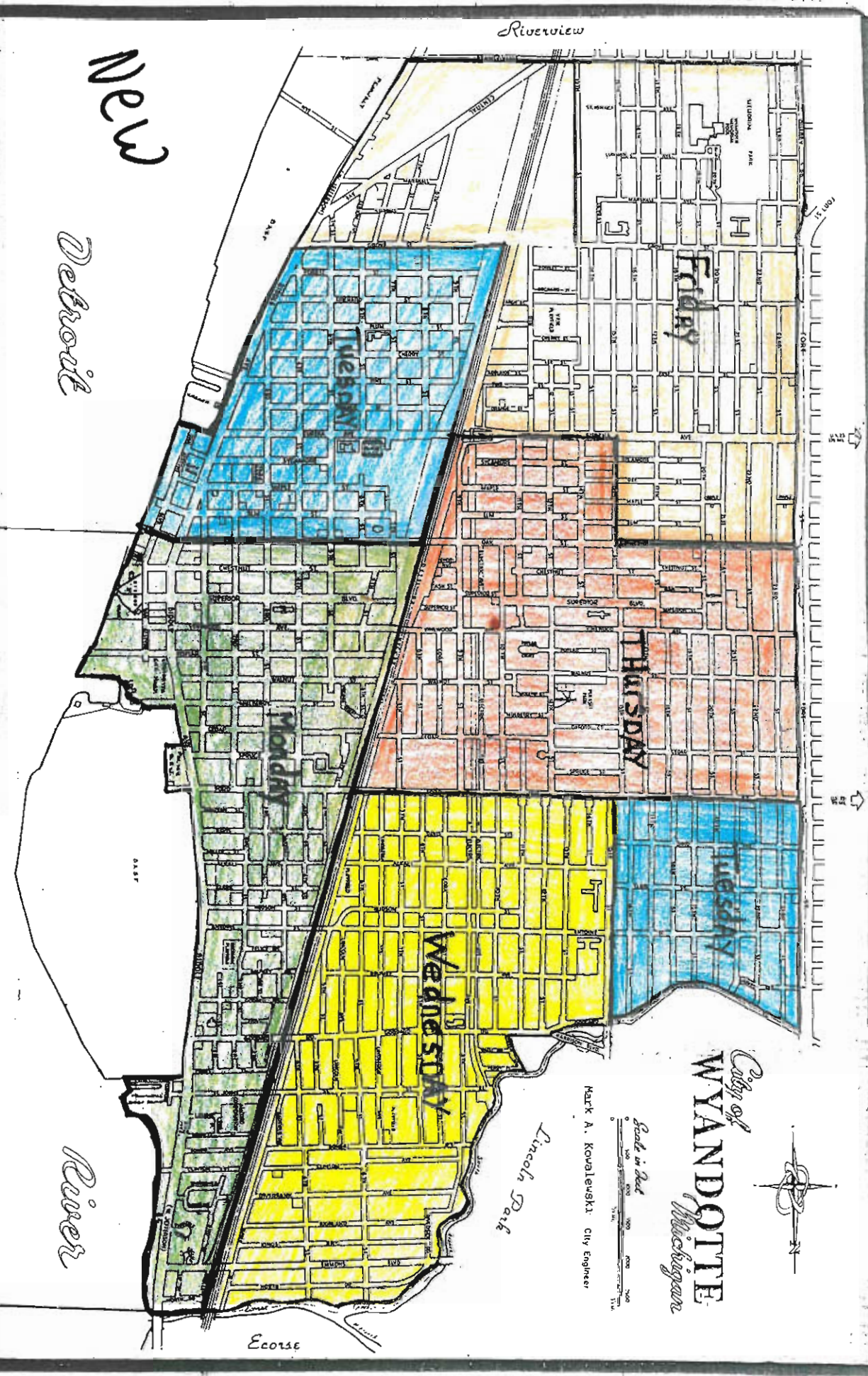
Sabuda

Stec



# NEW TRASH DAYS

New  
Detroit



City of  
**WYANDOTTE**  
Michigan

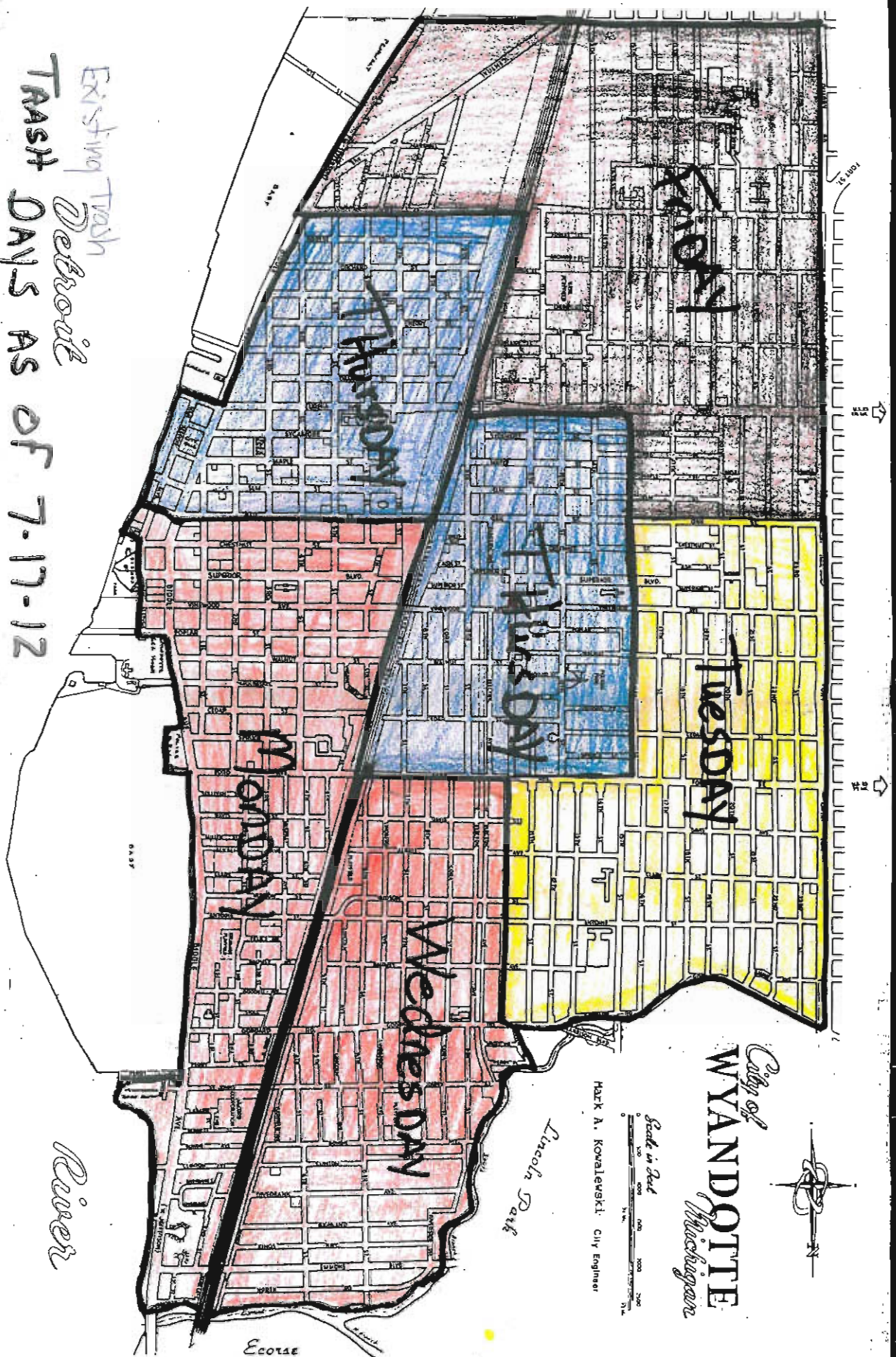
Mark A. Kowalewski, City Engineer

Scale in feet  
0 100 200 300 400 500 600 700 800 900 1000



# EXISTING-TRASH DAYS

Existing Trash  
Detroit  
DAYS AS OF 7-17-12

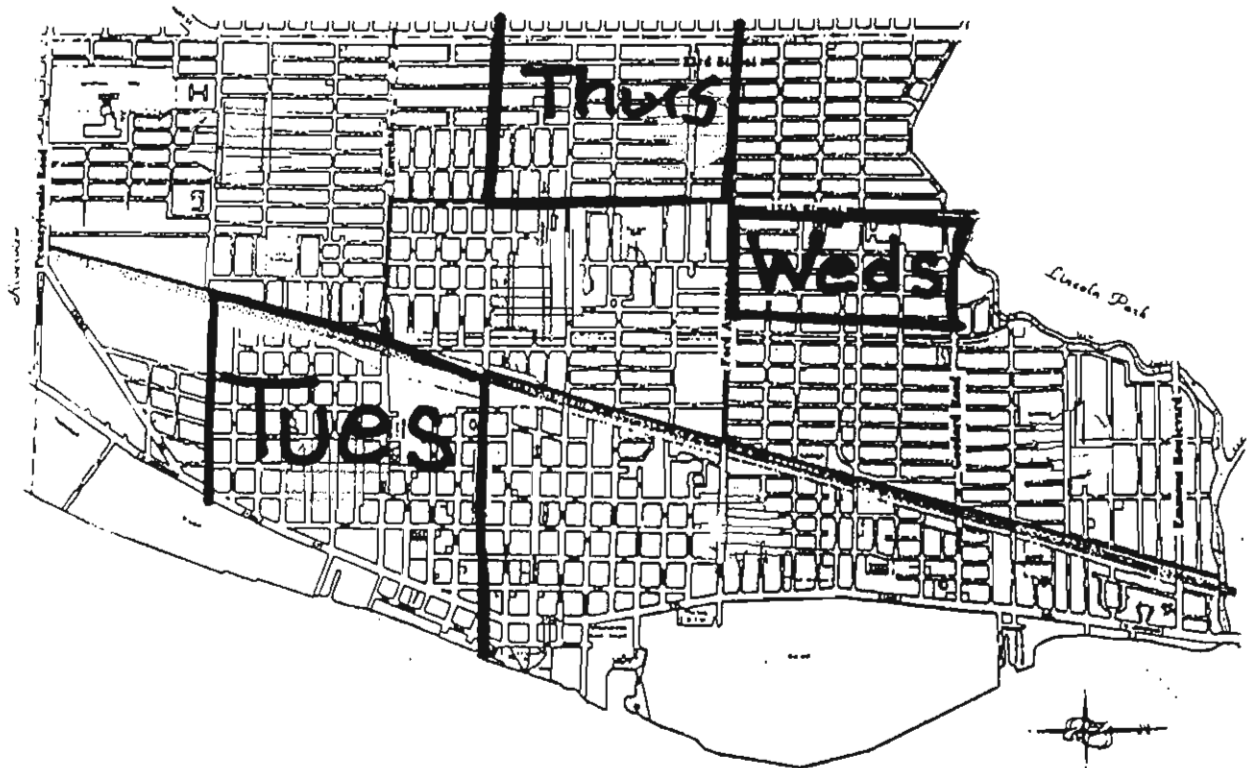


CITY OF WYANDOTTE

AREAS WITH CHANGED TRASH PICKUP DAYS

BEGINNING MONDAY, MARCH 18, 2013

The map below depicts the three areas that will have their trash pick-up changed beginning Monday, March 18, 2013.



The following area has been changed to Tuesday:

North Side of Grove Street to the South Side of Oak Street and from the East side of the Rail Road Tracks to the River.

The following area has been changed to Wednesday:

North Side of Ford (Northline) Avenue to the South Side of Goddard and from the East side of 15<sup>th</sup> Street to the West Side of 10<sup>th</sup> Street

The following area has been changed to Thursday:

North Side of Oak Street to the South Side of Ford (Northline) Avenue and from the West Side of 15<sup>th</sup> Street to the East Side of Fort Street

If you have any questions, please contact Dave Rothermal, 734-324-4590, Monday thru Friday from 7:30 a.m. to 3:30 p.m.

PO#

Publish: March 6, 13, 2013

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** March 4, 2013

**AGENDA ITEM #** 4

**ITEM:** Sale of the former 401 Orchard (25' x 100')

**PRESENTER:** Mark A. Kowalewski, City Engineer and Colleen a. Keehn, City Assessor

*Mark Kowalewski 2-27-13*

*Colleen A. Keehn 2-27-13*

**BACKGROUND:** Property purchased with TIFA Funds and is now being sold to the adjacent property owner in accordance with City Policy to split vacant lots less than 40 feet wide: Selling all the property to the adjacent property owner at 405 Orchard for the amount of \$1,250.00, with the purchase of this property their new lot size will be 50' x 140'

**STRATEGIC PLAN/GOALS:** Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

**ACTION REQUESTED:** Approve Purchase Agreement to sell property to the adjacent property owner.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Once approved, will schedule closing on property.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Support*

**LEGAL COUNSEL'S RECOMMENDATION:** *WKL*

**MAYOR'S RECOMMENDATION:** *OK JRP*

**LIST OF ATTACHMENTS:** Sales Agreements



**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: March 4, 2013

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the communication from the City Engineer and City Assessor regarding the sale of the Former 401 Orchard, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from William G. Cowell, Jr. to acquire the former 401 Orchard in the amount of \$1,250.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

Browning  
DeSana  
Fricke  
Galeski  
Sabuda  
Stec

**LOOK, MAKOWSKI and LOOK**  
ATTORNEYS AND COUNSELORS AT LAW  
PROFESSIONAL CORPORATION  
2241 OAK STREET  
WYANDOTTE, MICHIGAN 48192-5390

William R. Look  
Steven R. Makowski

(734) 285-6500  
(734) 285-4160

Richard W. Look  
(1912-1993)

**PURCHASE AGREEMENT**

I, THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte Wayne County, Michigan, described as follows:  
Lot 15 and the south 80 feet of the east 1 foot of Lot 16, Block 3 Garfield Place Subdivision as recorded in Liber 14, Page 80 of  
Plats, WCR being known as the former 401 Orchard Street, and to pay therefore the sum of One Thousand Two Hundred  
Fifty & 00/100 (\$1,250.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any,  
upon the following conditions;

**THE SALE TO BE CONSUMMATED BY**

**PROMISSORY NOTE/MORTGAGE SALE**

<b>PROMISSORY/ MORTGAGE SALE</b>	1. The Purchase Price of <u>\$1,250.00</u> plus closing costs to be determined at closing shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at <u>405 Orchard, Wyandotte, MI</u> be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
<b>Purchaser's Default</b>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Seller's Default</b>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Title Objections</b>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
<b>Taxes and Prorated Items</b>	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<b>Broker's Authorization</b>	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of \_\_\_\_\_

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: Contingent upon the following: 1. City Council approval, 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 405 Orchard. Purchaser will be responsible for closing fees including, but not limited, to engineering & tax mapping services of Wayne County in the amount of \$150.00, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 405 Orchard is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wyandotte.

☐ CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:

William G. Cowell Jr. L.S.  
William G. Cowell Jr. Purchaser

\_\_\_\_\_  
L.S.  
Purchaser

Address 405 Orchard, Wyandotte, Michigan 48192

Dated 2-22-13

Phone: 734-307-6289

#### BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address \_\_\_\_\_

\_\_\_\_\_  
Broker

Phone \_\_\_\_\_

By: \_\_\_\_\_

This is a co-operative sale on a \_\_\_\_\_ basis with \_\_\_\_\_

#### ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of ( \_\_\_\_\_ Dollars) ( \_\_\_\_\_ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement

CITY OF WYANDOTTE:

IN PRESENCE OF:

Joseph R. Peterson, Mayor

\_\_\_\_\_  
L.S.  
Seller

William R. Griggs, City Clerk

\_\_\_\_\_  
L.S.  
Seller

Address 3131 Biddle Ave., Wyandotte

Dated: \_\_\_\_\_

Phone 734-324-4555

#### PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated \_\_\_\_\_

\_\_\_\_\_  
L.S.  
Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** March 4, 2013

**AGENDA ITEM #** 5

**ITEM:** Zoning Ordinance Amendment – Article II Section 201 Specific Terms

**PRESENTER:** Elizabeth A. Krimmel, Chairperson Planning Commission

*Elizabeth A. Krimmel*

**BACKGROUND:** Request from the City Engineer to amend Article II Section 201 Specific Terms. It was recommended to add definitions for Internet Café (Cybercafe), Murals, Public art and Graffiti to the City's Zoning Ordinance.

**STRATEGIC PLAN/GOALS:** . Promoting the finest in design, amenities and associated infrastructure improvements in all new developments and establishing a unique historic, cultural and visual identity for Wyandotte as a destination city within the region

**ACTION REQUESTED:** Adopt a resolution receiving and placing the communication on file and setting first reading of the ordinance.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Adopt Resolution and update Zoning Ordinance

**COMMISSION RECOMMENDATION:** Approved by the Planning Commission February 21, 2013.

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*Shirley*

**LEGAL COUNSEL'S RECOMMENDATION:** Ordinance prepared by City Attorney

*wrc*

**MAYOR'S RECOMMENDATION:**

*OK JRP*

**LIST OF ATTACHMENTS:** Minutes from Planning Commission meeting on February 21, 2013.

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan

Date: March 4, 2013

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission dated March 4, 2013, is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that said 1<sup>st</sup> reading be held at tonight's meeting.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning

DeSana

Fricke

Galeski

Sabuda

Stec

**AN ORDINANCE ENTITLED  
“AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING  
ARTICLE II, SECTION 201 “SPECIFIC TERMS””**

THE CITY OF WYANDOTTE ORDAINS:

- Section 1. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by adding paragraph 70 A:

*70 A. Internet Café (also called Cybercafe) – A retail establishment that rents computers by the hour or at a one-time fee where people can pay to use the internet, send e-mails, etc. It may provide computers only or also sell a variety of accessories as well as provide food and drink.*

- Section 2. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by renumbering the definitions of “Murals” from paragraph 158 to paragraph 97A:

*97 A. Murals – a painting or graphic art or combination thereof which is professionally applied to a building wall that does not contain any brand name, product name, or abbreviation of the name of any product, company, profession or business, or any logo, trademark, trade name or other commercial message.*

Paragraph 158 is deleted.

- Section 3. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by renumbering the definition of “Public Art” from paragraph 159 to Paragraph 117 A:

*117 A. Public Art – works of art in any media that have been planned and executed with the specific intention of being sited or staged in the physical domain, usually outside and accessible to all.*

Paragraph 159 is deleted.

- Section 4. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by renumbering the definition of “Graffiti” from paragraph 160 to Paragraph 65 A:

*65 A. Graffiti – unauthorized inscribing, spraying of paint, or making symbols using chalk, dye, ink, paint, spray paint or similar materials on public or private places, structures, or other surfaces.*

Paragraph 160 is deleted.

Section 5. Severability

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 6. Effective date

This Ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: \_\_\_\_\_

I hereby approve the adoption of the foregoing ordinance this \_\_\_\_ day of \_\_\_\_\_, 2012.

**CERTIFICATE**

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the \_\_\_\_ day of \_\_\_\_\_, 2012.

Dated \_\_\_\_\_, 2012

\_\_\_\_\_  
JOSEPH R. PETERSON, Mayor

\_\_\_\_\_  
WILLIAM R. GRIGGS, City Clerk

## NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is \_\_\_\_\_. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk's Office, 3131 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**City of Wyandotte**  
PLANNING COMMISSION  
*Minutes of the Thursday, February 21, 2013, Meeting*  
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

COMMISSIONERS EXCUSED: Ebert, Hovis

ALSO PRESENT: Charles Leman  
Ben Tallerico  
Kelly Roberts, Recording Secretary

**COMMUNICATIONS:**

I. None

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:**

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Tavernier to approve the minutes of the Regular Meeting of December 20, 2012. MOTION PASSED.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

I. **Public Hearing** - Request from the City of Wyandotte to consider changes to the City of Wyandotte's Zoning Ordinance Article II - Section 201 Specific Terms. It is proposed to add the following terms:

Internet Café (also called Cybercafé) – A retail establishment that rents computers by the hour or at a one-time fee where people can pay to use the internet, send e-mails, etc. It may provide computers only or also sell a variety of accessories as well as provide food and drink.

Murals – a painting or graphic art or combination thereof which is professionally applied to a building wall that does not contain any brand name, product name, or abbreviation of the name of any product, company, profession or business, or any logo, trademark, trade name or other commercial message.

Public Art – works of art in any media that have been planned and executed with the specific intention of being sited or staged in the physical domain, usually outside and accessible to all.

Graffiti – unauthorized inscribing, spraying of paint, or making symbols using chalk, dye, ink, paint, spray paint or similar materials on public or private places, structures, or other surfaces.

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran that the Commission concurs with the recommendation of the additional terms to be added to the City of Wyandotte Zoning Ordinance entitled Article II, Section 201 Specific Terms as presented.

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts, Hovis

MOTION PASSED



**PERSONS IN THE AUDIENCE:**

No persons in audience.

**SPECIAL ORDER:**

- Mr. Leman informed the Commission that SEMCOG is holding a Safe Route to Schools Seminar on March 14, 2013, that is free and he encouraged the Members to attend.
- Mr. Tallerico updated the Commission on the progress of the Master Plan and passed out information for same.

**BILLS AND ACCOUNT:**

MOTION BY COMMISSIONER LUPO, supported by Commissioner Parker to:  
Pay Beckett & Raeder for Planning Consultant fee for January and February in the amount of \$1,400.00  
Pay Beckett & Raeder for Master Plan Update: \$2,475.00  
Hours for Secretarial Services: 11/28/12 – 02/08/13 10 Total Hours

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier  
NO: None  
ABSENT: Eberts, Hovis  
MOTION PASSED

**MOTION TO ADJOURN:**

MOTION BY COMMISSIONER LUPO, supported by Commissioner Duran to adjourn the meeting at 7:00 p.m.

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**PUBLIC HEARING** - Request from the City of Wyandotte to consider changes to the City of Wyandotte's Zoning Ordinance Article II - Section 201 Specific Terms

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Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Chairperson Krimmel read the proposed change to the Ordinance.

Commissioner Schultz asked if the Cybercafe could be allowed to serve alcohol.

Mr. Leman indicated that they could but they would have to have a license through the State.

Chairperson Krimmel asked if there was anyone else present who wished to speak about this public hearing.

There being no more questions, the public hearing was closed.

No communications were received regarding this hearing.

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First Reading

**AN ORDINANCE ENTITLED  
“AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING  
ARTICLE II, SECTION 201 “SPECIFIC TERMS””**

THE CITY OF WYANDOTTE ORDAINS:

- Section 1. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by adding paragraph 70 A:

*70 A. Internet Café (also called Cybercafe) – A retail establishment that rents computers by the hour or at a one-time fee where people can pay to use the internet, send e-mails, etc. It may provide computers only or also sell a variety of accessories as well as provide food and drink.*

- Section 2. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by renumbering the definitions of “Murals” from paragraph 158 to paragraph 97A:

*97 A. Murals – a painting or graphic art or combination thereof which is professionally applied to a building wall that does not contain any brand name, product name, or abbreviation of the name of any product, company, profession or business, or any logo, trademark, trade name or other commercial message.*

Paragraph 158 is deleted.

- Section 3. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by renumbering the definition of “Public Art” from paragraph 159 to Paragraph 117 A:

*117 A. Public Art – works of art in any media that have been planned and executed with the specific intention of being sited or staged in the physical domain, usually outside and accessible to all.*

Paragraph 159 is deleted.

- Section 4. Amendment to Section 201 “Specific Terms” of Article II “Definitions” by renumbering the definition of “Graffiti” from paragraph 160 to Paragraph 65 A:

*65 A. Graffiti – unauthorized inscribing, spraying of paint, or making symbols using chalk, dye, ink, paint, spray paint or similar materials on public or private places, structures, or other surfaces.*

Paragraph 160 is deleted.

Section 5. Severability

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 6. Effective date

This Ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____
		Absent: _____

I hereby approve the adoption of the foregoing ordinance this \_\_\_\_ day of \_\_\_\_\_, 2012.

**CERTIFICATE**

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the \_\_\_\_ day of \_\_\_\_\_, 2012.

Dated \_\_\_\_\_, 2012

\_\_\_\_\_  
**JOSEPH R. PETERSON**, Mayor

\_\_\_\_\_  
**WILLIAM R. GRIGGS**, City Clerk

## NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is \_\_\_\_\_. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk's Office, 3131 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

## OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



JOSEPH R. PETERSON  
MAYOR

## COUNCIL

Todd M. Browning  
James R. DeSena  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

# Reports + minutes



Wyandotte, Michigan February 25, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, Fricke, Galeski, Sabuda

Absent: Councilpersons DeSana, Stec

COMMUNICATIONS MISCELLANEOUS

February 21, 2013

Honorable Mayor and City Council,

My name is Nadia Brunt, 2013 Community Development Vice President of the Wyandotte Jaycees. The purpose of this letter is to ask approval to be included on the City Council agenda for Monday, February 25, 2013.

Our chapter would like to announce our annual Easter Egg Hunt, and ask for approval to utilize Bishop park for our event which will take place on Saturday, March 30th. We would like to invite Mayor Peterson and the Wyandotte City Council out to this event. We would also like to ask Mayor Peterson to hand out the golden ticket winner baskets for each age range, which will be filled with candy from Wyandotte local business The Candy Store. Our family fun festivities will be starting at 10:00 am, which include photos with the Easter Bunny and a bake sale sponsored by our very own Jayteens program. This event is open to Wyandotte and surrounding communities with children ages 0-10 years.

We would also like to present the City of Wyandotte with our chapter's Henry Geissenbier Memorial award, which is given to the top chapters in the state of Michigan. The Wyandotte Jaycees received this award as one of 4 top overall chapters in the state for the 2012 year, who demonstrated "developing the whole member through the whole chapter" and was presented at our recent Michigan Jaycees Year End Convention on February 9, 2013.

If anyone would like more information regarding this year's Easter Egg Hunt, please contact myself by phone at 734-288-8557 or [CommunityVP@WyandotteJaycees.org](mailto:CommunityVP@WyandotteJaycees.org). Anyone wishing to contact our chapter regarding general information may email [info@wyandottejaycee.org](mailto:info@wyandottejaycee.org).

Thank you,

Nadia M. Bruut, Wyandotte Jaycees, 2013 Community Vice President

To the Honorable Mayor Joseph Peterson & Members of Common Council:

In regards to the letter Councilman Larry Stec recently had in the News Herald about the fact heavier trucks can cause more damage to roads.

He stated "I spend a lot of time on the road and daily see the damage done to our road surfaces by the weight of these trucks.

Go to any intersection with heavy truck traffic in the Detroit area and look at the ruts created where these vehicles stand for a while. They are not only visible but cause you to get jostled around in your car when you cross them.

When I was Mayor I attended a Michigan Department of Transportation Seminar, I brought up truck weights at that time and got the same old song and dance about weight being spread over lots of axles from a State Engineer. When he finished I pointed to a small stature person in the room (150 to 160 lbs) and asked him if he would rather have that person climb a 6 foot ladder and jump on him or have me climb a 6 foot ladder and jump on him (I am 5 feet 11 inches and weigh 215 lbs.)



I never really got an answer. But the point I was making was that I think heavier trucks may indeed cause more damage to our roads than, say a small Ford."

We agree 100% with this evaluation as we have experienced, witnessed first hand here in Wyandotte on 11th south of Eureka the damage diesel powered semis have done to the quality of air, the damage to the road and the tremors we feel in our homes when these trucks start bouncing, and the film of dirt they cover our homes with.

Before Wyandotte annexed this area 11th was Whitcomb Boulevard then the street and now an access road to the Industrial park area off 11th, Grove and Thirteenth.

Before Word War II about a third of 11th from Eureka to the South was paved. And then in the mid 50's the balance was paved to Grove. At that time gas powered single axle tractors were the dominate tractor trailer combinations as time went by they switched to diesel double axle tractors and trailers. With more axle combinations MORE WEIGHT, MORE WEIGHT.

At one time Wyandotte had its own trash pick up, single axle dump trucks.

Today we see diesel powered trucks with 4 axle combinations and so large and heavy they can't go down alleys so consequently we have curbside pick up today.

On the same note the turning radius at 11th and Eureka had to be increased because of these longer tractors and trailers were going over the curbs and sidewalks and play Russian roulette with vehicles going north on 11th and pedestrians trying to cross!

This road has a history of cave ins and break downs in pavement, which in one area was chronic.

What has been created is a non compatible situation and we are suffering as a result.

California has earthquake tremors that do damage. In Wyandotte on 11th south of Eureka we have tractor trailer produced tremors which are negatively affecting OUR HOMES!

In closing we would like to thank and congratulate James R. DeSana for his many years of service to our City!!!!!!!

And if you want to know the definition of the word MAYOR; it is JAMES R. DESANA!

Sam Tocco Sr.  
3541-11<sup>th</sup>  
Wyandotte, Michigan 48192

Johnny Ulevich  
3554-11th  
Wyandotte, Michigan 48192

February 13, 2013  
Wyandotte Firefighters Civil Service Commission

Rod Baker                      Michael Ptak                      Debby Harris                      William Griggs, City Clerk

There comes a time when we realize that it is necessary to end a relationship. It is important that we know when the time is right: before we overextend ourselves. After serving on the Civil Service Commission for thirty years, I feel that time has come for me to resign as a Commissioner as of March 13, 2013.

Over the years a great many changes have taken place in both the City and the Fire Service. I would like to think that we, and our predecessors, have had some little part in these changes. I can only hope that you, and those who will follow us, will be able to continue to watch over and care for the City of Wyandotte, its citizens and the Fire Service

To those I have served with most recently, Rod, Mike, Debby, Bill and our former Commissioner, Mike Dallos, I want to say how much I enjoyed working with you and admire your service and dedication to the City.

Very truly yours, George Mobley

February 15, 2013

Wyandotte City Clerk  
3200 Biddle Ave,  
Wyandotte, MI 48192

Subject: Benefit Walk

Dear Mayor and City Council:

I am pleased to inform you that we at the Center of Rehabilitation for Henry Ford Wyandotte Hospital are planning to organize our 2nd annual benefit walk on Saturday September 14th at 10am. The route we are planning is starting at the hospital by Bishop Park going down Biddle Ave through Downtown Wyandotte to Eureka and then back to the Hospital using sidewalks which will be approximately 5K.

So we are looking forward for your and councils approval for this great cause as the funds from this walk will benefit the center's Arthritis Health and Wellness Center for our Downriver Community.

Sincerely,  
Ravi Sharma, PT, Henry Ford Wyandotte Hospital  
2333 Biddle Ave, Wyandotte, MI 48192 734-246-9022

On behalf of Anne Abrahamson, M.D  
Great Lakes Physical medicine & Rehabilitation P.O 23255 Eureka Road  
Taylor, MI 48180 734-287-3000

Dear Mayor and Council,

Thank you all so much for helping to make my nomination as one of the women of Wyandotte's 2013 women of the year award even more memorable!

We sure missed you at the ceremonies Mayor - sure glad you're back. And speaking of your back - Councilman Galeski had you covered. Of course the "real" thanks go to Councilwoman Sheri Fricke!

All regards, Roseann Gabrys

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALSCITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM #6

ITEM: Wyandotte Fire Department – Hire Two Probationary Fire Fighters

PRESENTER: Jeffery Carley, Fire Chief

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: In July 2012 a vacancy in the Fire Department was created by the resignation of a fire fighter. This vacant position is budgeted for FY2013 maintaining the Fire Department's total strength of twenty-four members.

In December 2012, the City of Wyandotte Fire Department was awarded a Department of Homeland Security FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant to hire four additional fire fighters. At the January 15, 2013 Council meeting, the City Council accepted this grant.

## STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Adopt a resolution concurring with the City of Wyandotte Fire Chief to hire two probationary fire fighters - Mr. Jesse Brown and Mr. Brain Hunley.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: One position is a budgeted position for FY2013 and the second is through the SAFER Grant funding.

IMPLEMENTATION PLAN: Following the successful completion of all pre-employment testing and background check, the candidates will be hired as probationary Fire Fighters for the City of Wyandotte.

COMMISSION RECOMMENDATION: Concur with recommendation

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

MAYOR'S RECOMMENDATION: Concur with recommendation.

## LIST OF ATTACHMENTS

1. Certification Letter From Civil Service Commission
2. Letter from Police and Fire Commission
3. Application Mr. Jesse Brown \*ON FILE IN THE CITY CLERK'S OFFICE
4. Application Mr. Brain Hunley\*ON FILE IN THE CITY CLERK'S OFFICE
5. Council Resolution accepting SAFER Grant

February 5, 2013

City of Wyandotte, 3131 Biddle, Wyandotte, MI 48192

Dear Mayor and Council,

On Monday, February 4, 2013 the Mayor and Council for the City of Lincoln Park passed the enclosed Resolution #2013-44, regarding the installation of protective guard rails or barriers around the gullies/culverts/retention basins near the intersection of Goddard Road and Fort Street to protect the safety of pedestrians, passengers, drivers and all forms of motor vehicles from crash and other threats to life and safety.

Sincerely, Donna Breeding, CMC, City Clerk

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM #8

ITEM: Purchase Agreement to sell a portion of City owned property known as former 98 Elm/2949 1st Street (corner of Biddle Avenue and Elm Street)

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski

BACKGROUND: The City had received a request from Nanna's Kitchen, Mr. Atef Mikhail, to acquire a portion of City owned property adjacent to their property at 2962 Biddle Avenue for the construction of an addition. The Engineering Department has negotiated the sale of 22' x 58' of property for \$4,000.00. Mr. Mikhail has also agreed to construct a fountain, landscaping, benches, and brick pavers on the remaining City property that once completed will be owned and maintained by the City of Wyandotte.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to its residents by:

1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.
2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to sell property to Mr. Atef Mikhail in the amount of \$4,000.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Purchase Agreement, and then close on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Agreement approved by B Look

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS: Purchase Agreement with attachments; Previous Council Resolutions referring original request to City Engineer.

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM #9

ITEM: Purchase Agreement to sell City owned property known as former 1046 Eureka

PRESENTER: Mark A. Kowalewski, City Engineer and Colleen Keehn, City Assessor

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski and Colleen Keehn

BACKGROUND: City owned lot for sale. Received offer from Mr. Pizzo and Mr. Agrusa to construct a three (3) unit apartment building. Each unit will have two (2) bedroom, 800 square feet, laundry facilities, covered front porch and a parking space. The exterior will be complimentary to existing apartment building known as 1028 Eureka which is adjoining this property. The sales price is \$8,000.00.

A contingency of the sale is that the property be rezoned from Single Family (RA) to Multiple Family Residential District (RM-1).

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to its residents by:

1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.
2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to sell property to Mr. Pizzo and Mr. Agrusa in the amount of \$8,000.00 and forward the rezoning application to the Planning Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Purchase Agreement; hold public hearing with the Planning Commission to provide recommendation to City Council on rezoning, then close on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Agreement approved by B Look

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS Purchase agreement and Rezoning Application

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM #10

ITEM: Downriver Community Conference – Membership and Participation in Collaborative Services

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Department of Public Service desires to continue participating with the Downriver Community Conference in joint purchasing, information sharing and mutual aid by appointing a member to the Downriver Department of Public Works/Services Collaborative Board. The appointed member would be Gary Ellison, Superintendent of the Department of Public Service and Mark Kowalewski as the alternate member.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Concur with the recommendation to appoint Gary Ellison Wyandotte's representative and Mark Kowalewski as alternate representative to the Downriver Department of Public Works/Services Collaborative Board.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Submitted Resolution to the Downriver Community Conference.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS: none

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM #11

ITEM: Specifications for Qualifications and Proposals for Redevelopment of the Former 3131 Biddle Avenue, the Vacant Lot and City Parking Lot South of City Hall

PRESENTER: Mark A. Kowalewski, City Engineer and Natalie Rankine, DDA Director

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Since all City Offices have moved into the new City Hall at 3200 Biddle Avenue, the Presenters are recommending the former City Hall, the adjacent vacant property known as the former 3149 Biddle Avenue and the City Parking Lot to the south be placed up for sale. The Specifications allow for the former City Hall building to be either removed or rehabilitated and also allows for the site to be split into smaller developments. There is no minimum bid for the property; however a deposit to bid is \$10,000.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to it residents by:  
1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. 2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods

ACTION REQUESTED: Approve the Specifications as presented to City Council on February 25, 2013, hold a Pre-Proposals Walk-Through at the site on March 15, 2013, from 10:00 a.m. to Noon.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Place Specifications on City's Website and on Michigan Intergovernmental Trade Network (MITN) Website, hold a Pre-Proposals Walk-Through on March 15, 2013, from 10:00 a.m. to Noon and open proposals on March 25, 2013.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale ok

LEGAL COUNSEL'S RECOMMENDATION: William R. Look

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS: Specifications for Qualifications and Proposals for Development of Former City Hall located at 3131 Biddle Avenue, Vacant Lot and City parking Lot South of the Former City Hall.



REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	February 12-19, 2013	\$168,034.85
Beautification Commission Meeting	February 13, 2013	
Zoning Board of Appeals & Adjustments	February 6, 2013	
Police Commission Meeting	January 22, 2013	
Police Commission Meeting	February 12, 2013	
Wyandotte Recreation Commission	February 12, 2013	
Beautification Commission Meeting	January 9, 2013	
Wyandotte Cultural & Historical Commission	January 10, 2013	
Municipal Service Commission	February 5, 2013	
Fire Commission Meeting	February 12, 2013	
Fire Commission Meeting	January 22, 2013	

CITIZENS PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, Fricke, Galeski, Sabuda

Absent: Councilpersons DeSana, Stec

RESOLUTIONS

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sherri Fricke

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
ROLL ATTACHED

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the Wyandotte Jaycees requesting to utilize Bishop Park for their Easter Egg Hunt, on Saturday, March 30, 2013 starting at 10:00 a.m. is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby GRANTS permission to the Jaycees for the use of Bishop Park provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. AND FURTHER that the Police, Fire and Recreation Departments be notified of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Sam Tocco Sr., 3451-11th Street and Johnny Ulevich, 3554-11th Street relative to the damage done to road surfaces by heavy truck traffic is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
ROLL ATTACHED

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from George Mobley submitting his resignation from the Civil Service Commission effective March 13, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council hereby accepts said resignation with regret and thanks Mr. Mobley for his thirty years of exemplary service to the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the Center of Rehabilitation for Henry Ford Wyandotte Hospital, 2333 Biddle Avenue, Wyandotte, Michigan as submitted by Ravi Sharma on behalf of Anne Abrahamson, M.D.; Great Lakes Physical Medicine & Rehabilitation P.C. requesting the use of city sidewalks for their 2nd annual benefit 5K walk to take place on Saturday, September 14, 2013 at 10:00 a.m. starting at the hospital near Bishop and proceeding down Biddle Avenue through Downtown Wyandotte to Eureka and returning to the Hospital is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for said walk utilizing the city sidewalks provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Roseann Gabrys thanking Mayor and Council for their recognition of the 2013 Women of Wyandotte at the Council Meeting of February 11, 2013 is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke

Supported by Councilperson Daniel Galeski

ROLL ATTACHED

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the Fire Chief relative to the hiring of probationary fire fighters, AND FURTHER authorizes the hiring of Mr. Jesse Brown and Mr. Brian Hunley as probationary fire fighters, upon the successful completion of all pre-employment testing and background checks.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke

Supported by Councilperson Daniel Galeski

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Donna Breeding, CMC, City Clerk of Lincoln Park relative to the installation of protective guard rails or barriers around the bullies/culverts/retention basins near the intersection of Goddard Road and Fort Street is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke

Supported by Councilperson Daniel Galeski

ROLL ATTACHED

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer regarding the city-owned property located at Biddle Avenue and Elm Street known as the former 98 Elm/2949-1st Street is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council CONCURS with the recommendation to sell a portion (22' x 58') of the property known as former 98 Elm/2949-1st Street to Atef Mikhail for the amount of \$4,000.00; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 98 Elm/2949-1st Street, between Atef Mikhail and the City of Wyandotte for \$4,000.00 as presented to Council of February 25, 2013; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke

Supported by Councilperson Daniel Galeski

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer and City Assessor regarding the city-owned property located at former 1046 Eureka is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the Council CONCURS with the recommendation to sell the property known as the former 1046 Eureka to Tony Pizzo and Matteo Agrusa for the amount of \$8,000.00; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1046 Eureka, between Tony Pizzo and Matteo Agrusa and the City of Wyandotte for \$8,000 as presented to Council on February 25, 2013; AND BE IT FURTHER RESOLVED that the rezoning application submitted requesting the rezoning from Single Family (RA) to Multiple Family residential District (RM-1) is hereby referred to the Planning Commission to hold the required public hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

BE IT RESOLVED that the City of Wyandotte is a member of the Downriver Community Conference, a consortium of twenty downriver communities in Wayne County whose total population is approximately 500,000, joined in an effort to improve local government and enhance the quality of life for area residents through municipal cooperation; and WHEREAS, the City of Wyandotte desires to cooperate with other members of the Downriver Community Conference in issues relating to Department of Public Works/Services collaborative purchasing, information sharing and mutual aid; AND WHEREAS, the State of Michigan has initiated legislation to encourage such collaboration among Municipal Governments; AND WHEREAS, those By-Laws state, "Should a DCC member community wish to have a representative on the Collaborative, a formal resolution from that member community's governing board should be provided, specifically requesting representation, along with the name and title of the community's appointed representative, and an alternate if desired. Communities whose job responsibility is the management, administration or oversight of the community's public works/services department; AND WHEREAS, Wyandotte's Director of Public Works and City Engineer recommend approval of this resolution which requires formal appointment to the Collaborative in accordance with the Collaborative By-Laws; AND NOW THEREFORE BE IT RESOLVED, that this Resolution Approving Membership and Participation in the Downriver Department of Public Works/Services Collaborative is hereby approved as presented, AND BE IT FURTHER RESOLVED that Gary Ellison, Wyandotte's Department of Public Service Superintendent is designated as the appointed representative and Mark A. Kowalewski, Wyandotte's City Engineer, is the alternate representative to the Collaborative; AND BE IT FURTHER RESOLVED the City Clerk is directed to transmit a certified copy of this Resolution to the Director of Planning of the Downriver Community Conference. These individuals will have voting rights as Collaborative members.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and Downtown Development Director regarding the Specifications for Qualifications and Proposals for the Development of the former City Hall located at 3131 Biddle Avenue, Vacant Lot and City Parking Lot South of the former City Hall; AND BE IT FURTHER RESOLVED that the Specifications be placed on the City of Wyandotte and Michigan Intergovernmental Trade Network (MITN) websites, AND FURTHER that a Pre-Proposal Walk through be held on March 15, 2013 at 3131 Biddle Avenue from 10:00 a.m. to 12:00 noon with the submitted proposals to be open on March 25, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

Wyandotte, Michigan February 25, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,592,361.71 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sherri Fricke  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda  
NAYS: None

ADJOURNMENT

MOTION by Councilperson Sheri Fricke  
Supported by Councilperson Daniel Galeski  
That we adjourn.  
Carried unanimously  
Adjourned at 8:20 PM  
February 25, 2013

  
\_\_\_\_\_  
William R. Griggs, City Clerk

MINUTES FOR THE RETIREMENT COMMISSION MEETING  
WEDNESDAY, FEBRUARY 20, 2013, 9 AM.

ROLL CALL

Present: Commissioners LaManes, Mayhew, Sabuda, Swiecki, Yoscovits

Absent: Commissioners Brohl, Lyon

Also Present: Sam Galanis, Oppenheimer  
William Harkleroad, former Commissioner

NO QUORUM, THUS, NO OFFICIAL ACTION TAKEN

RESOLUTION ON THE MINUTES

MOTION by Commissioner Yoscovits, supported by Commissioner Sabuda, that the reading of the minutes of the December 19, 2012 & January 16, 2013 meetings be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Mayhew, supported by Commissioner LaManes, that we receive and place on file the Anchor Capital Advisors LLC Investment Policy Outlook dated January 2013 and Portfolio Summary dated December 31, 2012. UNANIMOUSLY CARRIED

MOTION by Commissioner Mayhew, supported by Commissioner LaManes, that we receive and place on file the JPMorgan Chase Bank, N. A. Summary Statement of Assets and Liabilities for the period of December 31, 2012 through January 31, 2013. UNANIMOUSLY CARRIED

MOTION by Commissioner Mayhew, supported by Commissioner LaManes that we receive and place on file the communication from Lazard Asset Management dated January 25, 2013. UNANIMOUSLY CARRIED

MOTION by Commissioner Mayhew, supported by Commissioner LaManes that we receive and place on file the Invesco Quarterly Report for US High Quality Core Portfolio for the period ending December 31, 2012.

SPECIAL ORDER

MOTION by Commissioner Sabuda, supported by Commissioner Yoscovits that we concur with the action taken at the January 16, 2013 Commission Meeting.

YEAS: Commissioners LaManes, Mayhew, Sabuda, Swiecki, Yoscovits

NAYS: None

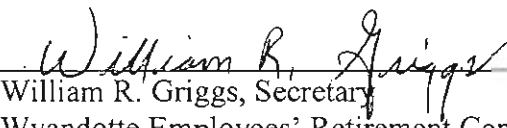
MOTION CARRIED

Mr. Harkleroad thanked the Commission for the opportunity to serve with each of them and wished them all the very best.

Mr. Galanis discussed the January 31, 2013 investment report with the Commission. Markets were very good in January. Managers did very well and portfolio increased by over one million dollars. We are still being conservative with the portfolio.

ADJOURNMENT

MOTION by Commissioner Sabuda, supported by Commissioner LaManes, that we adjourn at 10:40 AM. UNANIMOUSLY CARRIED

  
\_\_\_\_\_  
William R. Griggs, Secretary  
Wyandotte Employees' Retirement Commission  
February 20, 2013

**City of Wyandotte**  
PLANNING COMMISSION  
*Minutes of the Thursday, February 21, 2013, Meeting*  
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

COMMISSIONERS EXCUSED: Ebert, Hovis

ALSO PRESENT: Charles Leman  
Ben Tallerico  
Kelly Roberts, Recording Secretary

**COMMUNICATIONS:**

1. None

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:**

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Tavernier to approve the minutes of the Regular Meeting of December 20, 2012. MOTION PASSED.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. **Public Hearing** - Request from the City of Wyandotte to consider changes to the City of Wyandotte's Zoning Ordinance Article II - Section 201 Specific Terms. It is proposed to add the following terms:

Internet Café (also called Cybercafe) – A retail establishment that rents computers by the hour or at a one-time fee where people can pay to use the internet, send e-mails, etc. It may provide computers only or also sell a variety of accessories as well as provide food and drink.

Murals – a painting or graphic art or combination thereof which is professionally applied to a building wall that does not contain any brand name, product name, or abbreviation of the name of any product, company, profession or business, or any logo, trademark, trade name or other commercial message.

Public Art – works of art in any media that have been planned and executed with the specific intention of being sited or staged in the physical domain, usually outside and accessible to all.

Graffiti – unauthorized inscribing, spraying of paint, or making symbols using chalk, dye, ink, paint, spray paint or similar materials on public or private places, structures, or other surfaces.

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran that the Commission concurs with the recommendation of the additional terms to be added to the City of Wyandotte Zoning Ordinance entitled Article II, Section 201 Specific Terms as presented.

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts, Hovis

MOTION PASSED



**PERSONS IN THE AUDIENCE:**

No persons in audience.

**SPECIAL ORDER:**

- Mr. Leman informed the Commission that SEMCOG is holding a Safe Route to Schools Seminar on March 14, 2013, that is free and he encouraged the Members to attend.
- Mr. Tallerico updated the Commission on the progress of the Master Plan and passed out information for same.

**BILLS AND ACCOUNT:**

MOTION BY COMMISSIONER LUPO, supported by Commissioner Parker to:

Pay Beckett & Raeder for Planning Consultant fee for January and February in the amount of \$1,400.00

Pay Beckett & Raeder for Master Plan Update: \$2,475.00

Hours for Secretarial Services: 11/28/12 – 02/08/13 10 Total Hours

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts, Hovis

MOTION PASSED

**MOTION TO ADJOURN:**

MOTION BY COMMISSIONER LUPO, supported by Commissioner Duran to adjourn the meeting at 7:00 p.m.

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**PUBLIC HEARING** - Request from the City of Wyandotte to consider changes to the City of Wyandotte's Zoning Ordinance Article II - Section 201 Specific Terms

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Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Chairperson Krimmel read the proposed change to the Ordinance.

Commissioner Schultz asked if the Cybercafe could be allowed to serve alcohol.

Mr. Leman indicated that they could but they would have to have a license through the State.

Chairperson Krimmel asked if there was anyone else present who wished to speak about this public hearing.

There being no more questions, the public hearing was closed.

No communications were received regarding this hearing.

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# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
February 12, 2013

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### ROLL CALL

Present: Chief Dan Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles

Absent: Commissioner John Harris (excused)

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:27 p.m.

The Minutes from the regular Police Commission meeting on January 22, 2013, were presented.

Noles moved, Melzer seconded,  
CARRIED, to approve the regular minutes of January 22, 2013, as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

1. **Thank You** – Thank you card from the Family of Ruth G. Hoffheins to Chief Dan Grant.

Ms. Hoffheins was a long-time resident who passed away just shy of her 101<sup>st</sup> birthday. Chief Grant and Officers would help her out whenever she had problems.

2. **Thank You** – A letter dated January 26, 2013, from Alaina Fain to Chief Dan Grant thanking him for allowing her to serve as an intern.

Our department works with several colleges in the area and will allow interns to observe our law enforcement operations if we are able.

3. **Thank You** – Thank you card from Susan Moll and the Bishop members regarding a senior safety presentation.

Both Chief Grant and Inspector Pouliot made the presentation to the seniors.

Melzer moved, Noles seconded,  
CARRIED, to receive the three thank you pieces of correspondence and place on file.

## **DEPARTMENTAL**

### **1. Det. Galeski – Downriver Cadets**

Since Commissioner Harris was not able to be present at this meeting, Detective Galeski and the Downriver Cadets were tabled until a future meeting.

### **2. Police Statistics – January 2013**

There were 1,875 total events, 1,287 self-initiated and 567 calls for service.

Noles moved, Melzer seconded,  
CARRIED, to receive the January 2013 police statistics and place on file.

### **3. MICR Statistics – January – December, 2012 vs 2011**

This report isolates criminal activity and compares 2011 vs 2012. The serious crimes were about the same overall; some categories were a little higher while some were a little lower.

Noles moved, Melzer seconded,  
CARRIED, to receive the MICRS report for 2012 vs 2011 and place on file.

### **4. Citizen Evaluation of Services**

This response involved a hit and run accident. So far, all the citizen responses we've received have been positive. The reporting officer receives a copy of the citizen response along with a memo from Chief Grant.

### **5. City's Strategic Plan**

The Mayor's office wanted an update on the progress we've made with respect to our original submission for the Strategic Plan. Chief Grant provided updated information regarding the five areas outlined in the beginning of the strategic planning process.

There is a disparity in the number of cases each Ordinance Officer has handled because the newest member started in March 2012 (not a full year) and was in training for several weeks.

Commissioner Melzer commented that the Department fulfilled its promises and accomplished the goals it had set for itself. He also asked if there are additional items we should now add to our goals.

Melzer moved, Noles seconded,  
CARRIED, to receive the Department's Strategic Plan update and place on file.

### **6. Bills and Accounts – February 12, 2013, \$35,938.95**

Noles moved, Melzer seconded,  
CARRIED, to approve payment of the February 12, 2013, bills for \$35,938.95.

## **NEW BUSINESS**

### **1. Meeting with Prosecutor Kim Worthy**

Chief Grant, as well as other Chiefs and law enforcement officials, met with Prosecutor Worthy today regarding budget cuts in her office. They learned there will be approximately \$9M in cuts for the Wayne County Prosecutor's Office which will result in laying off about ½ of Ms. Worthy's prosecuting staff.

This will affect our Department by increasing the amount of time for issuing warrants and most likely losing 24 hour access to a prosecutor.

Chief Grant will keep the Commissioners apprised of this situation.

### **2. Hiring Process**

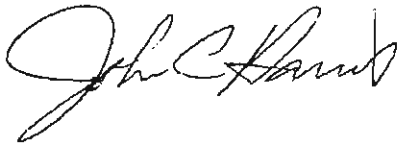
Commissioner Melzer inquired about the status of hiring new police officers. Chief Grant said we are moving forward with the process. We will be pulling a potential list from the EMPCO website in the next week or so and cross reference it with the applications we receive. Once that list is established, the next step would be the physical agility testing.

## **ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:46 p.m.

Melzer moved, Noles seconded,  
CARRIED, to adjourn meeting at 6:46 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
February 26, 2013

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### ROLL CALL

Present: Inspector James Pouliot  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: Chief Dan Grant (excused)

Others Present: Wayne County Deputy Sheriff – Chris Kowalski  
Downriver Detroit Cadet - Joe Hossler

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:17 p.m.

The Minutes from the regular Police Commission meeting on February 12, 2013, were presented.

Noles moved, Harris seconded,  
CARRIED, to approve the regular minutes of February 12, 2013, as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

1. **Letter of Professional Excellence** - Dated February 5, 2013, from Director of Public Safety - Southgate, Thomas Coombs, to Officer Kenneth Groat

Officer Groat and K9 Ice assisted in apprehending two individuals that had broken in to the Radio Shack store.

Melzer moved, Noles seconded,  
CARRIED, to receive correspondence and place on file.

### DEPARTMENTAL

1. **Det. Galeski** – Downriver Cadets

Det. Galeski was joined by Wayne County Deputy Sheriff, Chris Kowalski, who runs the Cadet program with Det. Galeski. Cadet, Joe Hossler, was present as well.

Det. Galeski gave a brief presentation about the development of the Cadet program and the criteria for applying to it. Cadets must be between 14 and 21 years of age and are not "at risk" kids.

The current roster consists of 63 participants.

Since 2008, six past attendees have gone on to become sworn officers.

Cadet Hossler spoke briefly and told the Commissioners why he applied to the Cadet program and what his participation meant to him.

Deputy Sheriff Kowalski has been working with Det. Galeski on the Cadet program since 2008. He believes the program is definitely a jewel in Downriver, and its impacts are felt way beyond this area.

The cadets have three different uniforms which are paramilitary style.

Recruiting generally begins in the Fall, followed by the interview process in January.

The Cadets are extremely involved in community service. In fact, several will be receiving community service awards from President Obama in the near future.

The Cadet program is sponsored by Kiwanis and BASF; there is no cost to the department other than Det. Galeski earning comp time for his overtime hours. Det. Galeski made it clear though that the program is his passion and has nothing to do with comp time or earning money.

Commissioner Harris noted that BASF is a very good corporate neighbor.

The presentation concluded with the Commissioners thanking everyone for their time.

## **2. Policy For the Audio/Visual Recording Of Custodial Interrogations**

There is a new state law that requires the Department to implement this policy. If the seriousness of the crime could result in a jail sentence of 20 years or greater, there must be a custodial recording.

Even though it's a new policy for the Department, we already have the necessary recording equipment in place.

Chief Grant obtained the policy from L.E.A.F. (Law Enforcement Action Forum).

Noles moved, Harris seconded,

CARRIED, to support and approve the Policy For the Audio/Visual Recording Of Custodial Interrogations as presented.

## **3. Outside Employment Application – Officer Jeffrey Powers**

Officer Powers submitted a request to work at the Carleton Police Department on the days he is not scheduled to work in Wyandotte. The Commissioners were okay with this request as long as Officer Powers did not use any Wyandotte property or resources with respect to his employment with Carleton.

Melzer moved, Noles seconded,

CARRIED, to approve Officer Power's request for outside employment with the Carleton Police Department, subject to him meeting all of the Wyandotte Police Department policies.

#### **4. Citizen Evaluation of Services**

Officer Geiger was dispatched to a call where the resident was deceased. Her family appreciated his efforts and returned a favorable reply via the questionnaire.

Melzer moved, Noles seconded,  
CARRIED, to receive the citizen response regarding Officer Geiger and place on file.

#### **5. Bills and Accounts – February 26, 2013, \$7,116.45**

Harris moved, Noles seconded,  
CARRIED, to approve payment of the February 26, 2013, bills for \$7,116.45

### **NEW BUSINESS**

#### **1. Hiring Process for New Officers**

Commissioner Melzer inquired about the status of hiring new officers. Inspector Pouliot said the Department had received a stack of applications, and the applicants have until March 1, 2013 to take their EMPCO exams.

### **ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:50 p.m.

Harris moved, Noles seconded,  
CARRIED, to adjourn meeting at 6:50 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION  
MINUTES OF THE FEBRUARY 12, 2013 MEETING  
MARX HOME**

**PRESENT:** Sue Pilon, Jody Egan, Ken Munson, Michelle Blankenship, Anne Ronco, Dave Kostelnik, Jan Nagel, Shirley Prygoski

**EXCUSED:** Don Schultz, Eula Grooms

**GUESTS:** Marshall Wymore

President Sue Pilon called the meeting to order at 6:19 p.m.

The new and returning Commissioners introduced themselves for the benefit of new and prospective members.

**MOTION by Anne Ronco, supported by Jan Nagel, to approve the minutes from the January 2013 meeting, MOTION CARRIED (7-0)**

**PRESIDENT'S REPORT:**

Sue reminded the Commission that there are still currently two spots open for new Commissioners – one if Marshall Wymore would decide to join and be approved by the Mayor. Sue asked if anyone had any new ideas for people to reach out to.

Sue passed out a list of the current Subcommittee assignments so that Commissioners could decide which committees they might be interested in joining. Ken and Sue had talked about merging the Long Range Planning and Grants and Funding committees since many of their functions overlapped. Sue asked everyone to take a look at the list over the next month and discuss where their interests lie at the next meeting. Jan said she would like to join the Salvage Subcommittee since she already does work with Eula on it. She also expressed interest in the Preservation Subcommittee. Shirley said she would be interested in joining the Long Range Planning Subcommittee.

Sue said that she would like to distribute a spreadsheet like the one Michelle made last year to have Commissioners choose which events they could commit to attend, volunteer at, and bring guests to.

The Friends group has sent the Commission a letter asking to them to submit a request for funding. They have \$6,000 available in the endowment fund. Ken gave a brief background of the Friends group for the new and prospective members. Requests for funding must be made by February 15, so Jody has been considering several buildings and grounds projects. She also suggested possibly using it toward the basement exhibit gallery again. But she said they would have to provide some more follow up information about how the funds were used so that they can better keep records.

Michelle suggested that requesting funds to cover the porches at the Marx Home might be well received by the Friends. It is also a liability issue that has been brought up by them in the past. The porches would cost more than the \$6,000, but it would definitely help. Jody said she could prepare a letter to go out to the Friends tomorrow.



**MOTION by Anne Ronco, Supported by Dave Kostelnik, to send a letter to the Friends requesting funds to repair the front and back porches of the Marx home, to be completed by the end of Spring, MOTION CARRIED (6-0)**

Michelle abstained from voting because she is a tenant of the building.

**DIRECTOR'S REPORT:**

Jody passed around the finance report for January.

**MOTION by Dave Kostelnik, supported by Michelle Blankenship, to approve the finance report for January, pending audit, MOTION CARRIED (7-0)**

The deadline for the basement exhibit gallery with the Michigan Humanities Council has been updated to November 30. The Museum will have to host a grand opening before that date. The Museum is currently in the research and development stage, and there is a meeting scheduled for Thursday. The old exhibit cases have been removed and the plexiglass has been saved for the Historical Society.

Jody invited Mr. Gouth to attend a meeting with exhibit consultant to get his input on exhibit content. This has not been scheduled yet.

Jody announced that the date for the WWII Victory Rally has been changed to July 20 because of the availability of the entertainment. The contract for the band has already been approved by City Council.

Jody passed around the Heritage Event Series report. She will present the report to City Council at the next meeting. Jody went through some of the important pages of the document, including social media usage, design elements, event promotion, and more. She then went through each of the events from 2012 and offered some suggestions for those events in 2013.

**MOTION by Anne Ronco, supported by Jan Nagel, for Jody to submit the Heritage Event Series report to City Council, pending any further input from Commissioners, MOTION CARRIED (7-0)**

**FRIENDS:** The next meeting will be at the end of February.

**SOCIETY:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Dave suggested possibly working on a TV segment for Around Town about Federal Square.

Jody said that she would like to try to get a state supported marker commemorating the Battle of Monguagon, which began in Downtown Wyandotte.

**ANNOUNCEMENTS/COMMUNICATION:** The Wyandotte Stars will host a fundraiser at Rookie's on March 17 from 11 a.m. to 8 p.m. A portion of sales, and 50/50 raffles will go to the Stars.

Alana Paluszewski cancelled the event she had planned to hold at the Museum due to too many attendees.

Jody is attending a conference March 14-16 at Gettysburg College regarding the Civil War conflict.

ArtServe of Michigan came out with document to help non-profits and arts organizations organize and measure their financial impact. Jody will be looking into it and may pass it along to the Commission.

Shirley invited Women of Wyandotte (WOW) members and nominees for a tea and tour at the Museum. She is using it as a way of networking the tea program and introducing them to the Museum campus. There are three nominees affiliated with the Museum: Anne Ronco, Eula Grooms, and Heather Thiede.

**ATTENTION TO AUDIENCE:** None.

**MOTION by Anne Ronco, supported by Jan Nagel to adjourn the meeting at 8:21 p.m.**

**MOTION CARRIED (7-0)**

**Next Meeting: March 14, 2012.**

**Respectfully Submitted,  
Annie Pilon, Recording Secretary**

**FINANCE REPORT – WYANDOTTE MUSEUMS****MONTH OF JANUARY 2013***From the desk of Jody L. Egen***MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF FEBRUARY 12, 2013**

Log Cabin Rental	\$ 0 – Cash \$ 0 – Checks \$ 0 – Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 0 – Cash <i>admissions</i> \$ 0 – Check \$ 0 – Total	Reserve 101-000-257-250-071
Weddings	\$ 0 – Check \$ 0 – Cash \$ 0 – Total	Reserve 101-000-257-250-071
Marx Rent	\$ 625.00 – Check \$ 0 – Cash \$ 625.00 – Total	<i>Marx Rental Account</i> 101.000.655.655.021
Salvage Sale <i>Deposited 1/10/12</i>	\$ 0 – Cash \$ 120.00 – Checks \$ 120.00 – Total	Reserve 101-000-257-250-071
Private Tea Bookings <i>December 23, 2012</i> <i>February 8, 2013</i>	\$ 0 – Cash \$ 245.00 – Checks \$ 245.00 – Total	Reserve 101-000-257-250-071

Total of all deposits    **\$ 990.00****EXPENSES**

<b>HEAT/ GAS</b>		
MacNichol	\$ 612.51	City
Marx	\$ 318.15	City
Log Cabin	\$ 34.28	City
Burns	\$ 96.75	City
<i>Subtotal</i>	<i>\$ 1,062.05</i>	
<b>WATER</b>		
MacNichol	\$ 63.61	City
Marx	\$ 11.40	City
Log Cabin	n/a	City
Burns	\$ 15.55	City
<i>Subtotal</i>	<i>\$ 90.56</i>	
<b>ELECTRIC</b>		
MacNichol	\$ 211.01	City
Marx - <i>includes \$53.37 outside 400W</i>	\$ 140.98	City
Burns	\$ 56.96	City
<i>Subtotal</i>	<i>\$ 408.95</i>	
<b>PHONE</b>		
MacNichol	\$ 42.02	City
Marx	\$ 42.02	City
Burns	\$ 217.60	City
<i>Subtotal</i>	<i>\$ 301.64</i>	

***Subtotal All Utilities:        \$ 1,863.20***

<b>MISCELLANEOUS</b>		
Konica Minolta - Cemetery Walk souvenir booklet printing ink.	\$ 143.48	City - Printing
Hood's - Keys cut	\$ 22.68	City - B&G
Gee & Missler - furnace maintenance	\$ 109.00	City - B&G
Wyandotte Alarm - Alarm monitoring fee 2610 Biddle Ave.,	\$ 126.00	City - B&G
Wyandotte Alarm - Alarm monitoring fee - 2630 Biddle Ave.	\$ 126.00	City - B&G
Hoods - Dusk to dawn adjusters for Burns and Marx Home	\$ 16.18	City - B&G
Hood's - Fiberglass resin	\$ 16.64	City - B&G
<b>Subtotal All Miscellaneous:</b>		<b>\$ 559.98</b>

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**CURRENT BUDGET BALANCES - AS OF FEBRUARY 12, 2013**

<b>SUPPLY LINE</b>	<b>BALANCE YEAR TO DATE</b>	<b>2013 BUDGET</b>
Office Supplies	\$ 1,050.00	\$ 1,050.00
Postage	\$ 80.00	\$ 80.00
Building Maintenance & Supplies	\$ 6,370.06	\$ 8,279.00
Printing	\$ 698.00	\$ 800.00
Electric	\$ 5,321.07	\$ 6,700.00
Water	\$ 1,111.35	\$ 1,675.00
Heat	\$ 8,319.86	\$ 10,200.00
Education	\$ 240.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 80,952.88	n/a

01- 20  
February 19, 2013

A working session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, February 19, 2013 at 3:35 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

Acting General Manager  
& Secretary - Rod Lesko

Also Present - Paul LaManes  
Steve Timcoe  
Todd Drysdale  
CATV Volunteer

01 - 21  
February 19, 2013

REVIEW OF ARTS & ENTERTAINMENT/LIFETIME PROGRAMMING ROYALTY  
AGREEMENTS-RENEWAL

Steve Timcoe, Superintendent of the Telecommunication Department giving an overview on the A & E Television Network/Lifetime Television programming royalty contract renewals. The agreements are effective January 1, 2013 and WMS has been operating under an extension of the old agreement pending completion of negotiations by the NCTC.

Channels that are covered under this agreement:

Arts & Entertainment

History

Lifetime

LMN

History Biography

History II

The Telecommunication Department has budgeted for this increase in the F/Y 2013 Budget.

TODD DRYSDALE, City Administrator

Giving financial overview on contracts and subscriber losses, noting that the net budget effect of royalty increases as noted in the worksheet provided to the commission does not include the potential impact on the FY13 budget of corresponding budgeted sales. Steve Timcoe acknowledged budgeted sales declines due to sub losses however the worksheet was presented for the projected budget impact of royalty increases only on the expense side.

Commissioner DeLisle enters meeting 4:15

NBC UNIVERSAL - NCTC PROGRAMMING ROYALTY AGREEMENT - RENEWAL

Steve Timcoe, Superintendent of Telecommunication Department giving overview on NBC Universal - NCTC Programming Royalty Agreement-Renewal. The agreement is effective January 1, 2013 and WMS has been operating under an extension of the old agreement pending completion of negotiations by the NCTC.

01 - 22  
February 19, 2013

Channels that are covered under this agreement:

Bravo

USA

CNBC

MSNBC

G4

SyFy

Chiller

NBC Sports

Oxygen

Sprout Universal HD

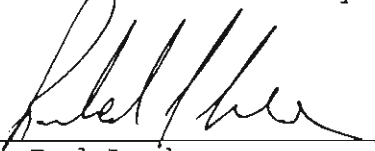
Olympic Coverage - now mandatory, no longer optional.

The Telecommunication Department presented a worksheet projecting the budget impact of the royalty expense increases on the FY13 budget.

BANDWIDTH USAGE THRESHOLD ADJUSTMENT

Steve Timcoe, Superintendent of the Telecommunication Department giving overview on Bandwidth Usage Threshold and reasons for recommending that they be increased.

Motion By Commissioner Sadowski and seconded by Commissioner Figurski to now adjourn. 4:59 P.M.



Rod Lesko  
Secretary

01- 23  
February 19, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, February 19, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

Acting General Manager  
& Secretary - Rod Lesko

Also Present                         - Paul LaManes  
Steve Timcoe  
Pam Tierney  
Valerie Hall  
CATV Volunteer



01 - 24  
February 19, 2013

APPROVAL OF MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the February 05, 2013 regular session Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERNS

None

RESOLUTION 02-2013-06

Steve Timcoe, Superintendent of Telecommunications, giving an overview of the WMS Management recommendation for the renewal of the programming royalty contract with A & E Television/Lifetime Networks, LLC for programming royalties effective January 1, 2013 through December 31, 2019.

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the contract renewal for A & E Television/Lifetime Networks, LLC for programming royalty license agreements.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2013-07

Steve Timcoe, Superintendent of Telecommunications, giving an overview of the WMS Management recommendation for the renewal of the programming royalty contract with NBC Universal for programming royalties effective January 1, 2013 through December 31, 2015.

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the contract renewal for NBC Universal for programming royalty license agreements.

01 - 25  
February 19, 2013

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2013-08

Steve Timcoe, Superintendent of Telecommunications, giving an overview  
On the Bandwidth Usage Thresholds and recommended adjustments.

Commissioner Sadowski would like to hold resolution in abeyance for  
two weeks for further review and analysis.

MOTION by Commissioner Sadowski to hold Resolution 02-2013-08 in  
abeyance and review in two weeks.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Lupo, Sadowski

NAYS: Figurski

COUNCIL RESOLUTIONS:

RESOLVED BY THE City Council that Council CONCURS with the  
Municipal Service commission recommendation as submitted by  
the Assistant General Manager and hereby APPROVES the  
salary increase for the Acting General Manager Rod Lesko  
appointed on January 8, 2013 in the amount of \$105,000.00  
annually.

RESOLVED by the City Council CONCURS with the Municipal  
Service Commission recommendation as submitted by the  
Assistant General Manager and hereby APPROVES the  
adoption of the Cable Telecommunications Capital Budget  
for I/T for the fiscal period of 2012-2013 in the amount  
Of \$40,425.00 to be derived from account #594-000-100-020-999.

RESOLVED by the City Council the Council CONCURS with  
Municipal Service Commission recommendation as submitted  
by the Acting General Manager to purchase a Ford F-650 dump

Truck from Gorno Ford of Woodhaven for use by the Water Department in the amount of \$76,089.00; fund to be derived from asset account #592-000-100-020-001 Capital project #1031WA.

01 - 26  
February 19, 2013

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner Sadowski and seconded by Commissioner Figurski to receive and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski that the bills be paid as audited.

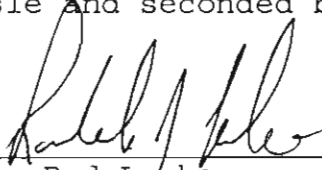
#5154	\$	678,281.66
#5155	\$	752,590.95

Commissioner Cole asked that roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

Motion By Commissioner DeLisle and seconded by Commissioner Sadowski to now adjourn. 5:14 P.M.



Rod Lesko  
Secretary

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY

**Meeting Minutes**  
**Tuesday, February 12<sup>th</sup>, 2013**  
**Council Chambers, 3200 Biddle Avenue, Wyandotte, MI. 48192**

**MEMBERS PRESENT** – Greg Gilbert, Gerry Lucas, Peter Rose, Patt Slack, Patrick VanDeHey

**MEMBERS EXCUSED** – John Jarjosa, Mayor Peterson, Leo Stevenson, Norm Walker

**OTHERS PRESENT** – Natalie Rankine, Bob Beaudette, Jeremy Sladovnik

**APPROVAL OF AGENDA –**

**Motion by G. Gilbert, supported by P. Slack to approve of the agenda for the February 12<sup>th</sup> agenda. All in favor, motion carried.**

**APPROVAL OF MINUTES –**

**Motion by P. Slack, supported by G. Gilbert to approve of the meeting minutes from December 11<sup>th</sup>, 2012. All in favor, motion carried.**

**Motion by P. Slack, supported by G. Gilbert to approve of the meeting minutes from January 22<sup>nd</sup>, 2013. All in favor, motion carried.**

**INFORMATION TO RECEIVE AND PLACE ON FILE –**

A) Beautification Commission Minutes : January 9<sup>th</sup>, 2013

**PUBLIC COMMENT** – Bob Beaudette of the Wyandotte Business Association (WBA) updated the DDA board on the status of the End-of-the Year report from the WBA. Mr. Beaudette indicated that the company that does the report is busy due to their schedule with tax preparations. The WBA report was due on November 30<sup>th</sup> of 2012. Mr. Beaudette also indicated that the WBA would like to take over the renewal for the American Independent Business Alliance (AMIBA) membership. Rankine indicated that the DDA had not received the AMIBA renewal for the 2013 year.

**MONTHLY FINANCE REPORT –**

**Motion by G. Lucas, supported by P. Slack to approve the monthly finance report. Roll call, all in favor, Motion carried.**

## OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph Peterson

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DOWNTOWN DEVELOPMENT AUTHORITY

## ONGOING PROJECTS & BUSINESS -

### A) 3061 & 3063 Biddle Avenue -

Rankine explained that the Sterling Hotel Project grant had preliminary approval from a policy standpoint and that they would know more about the status of the grant in the upcoming weeks.

Rankine informed the DDA that there was a sprinkler line break on the third floor of the Sears Building. She indicated that the Engineering and Building department was working with contractors and the Department of Public Services to clean up the water and remove any damaged building materials.

### B) 2013 DDA Guidebook

Rankine informed the board that the DDA Guidebook distribution was complete. The guidebooks were distributed to local businesses, hotels, cultural destinations and Michigan Welcome Centers in Southeast Michigan. Rose inquired as to how many copies were distributed. Rankine indicated that 20,000 copies of the guidebook were printed and distributed this year. Rankine also indicated that there are plans to collaborate with the WBA in 2014 so that all Wyandotte Businesses will be included in the guidebook.

### C) Merle Norman:

Rankine indicated that Merle Norman had re-submitted their grant application, as requested by the board. P. Rose asked if the extent of work had changed, given that it was a new space. Rankine indicated that it had not.

**Motion by G. Lucas, supported by G. Gilbert to approve the grant for Merle Norman in the amount of \$5,000.00. Roll call, all in favor. Motion carried.**

## NEW BUSINESS -

### A) WBA Quarterly payment: Additional \$2,500.00

Rankine indicated that as a result of the payment schedule from a few years ago, the DDA does owe the WBA an additional \$2,500.00 from the 2012 fiscal year. Their quarterly payments were changed from \$10,000.00 to \$7,5000 for the 2013 fiscal year. Rankine suggested taking this amount from the Marketing account number 499.200.925.804 to the Third Friday account 499.200.925.797.

**Motion by P. Rose, supported by G. Lucas to approve the transfer of \$2,500.00 from the Marketing account 499.200.925.804 to the Third Friday account 499.200.925.797 to pay the Wyandotte Business Association's most recent quarterly payment. Roll Call, all in favor. Motion carried.**

## OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph Peterson

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DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY

B) Tax payment: 3061 Biddle Avenue.

N. Rankine indicated that the tax bill of \$2,884.76 is due for the Sears Building. She indicated that there wouldn't be enough funding in the Miscellaneous budget to pay this bill and that the only account that we could take it out of was the Marketing account 499.200.925.804.

**Motion by P. Slack, supported by G. Lucas to approve the transfer of \$2,884.76 from the Marketing account 499.200.925.804 to the Taxes- Property /MTT Decisions account 499.200.925.795 to pay the taxes on 3061 and 3063 Biddle Avenue. Roll Call, all in favor. Motion carried.**

C) Downriver Council for the Arts: Financial reports

T. Trudelle updated the DDA board on the programming and events that are being offered by the Downriver Council for the Arts at the James R. DeSana Center for Arts and Culture. She also provided the board with a financial report for the DCA.

D) UPS Store: Grant request

Ron Funke, owner of the UPS store is requesting that the DDA board reconsider his grant request for more than \$5,000.00 toward the build-out of his space. He originally estimated that the project would cost \$30,000.00, but the costs came in around \$65,000.00. The board agreed to have the grant committee review the submittal and come back to the board with a recommendation.

E) RFP: 3131 & 3149 Biddle Avenue

Rankine wrote the RFP for the redevelopment of this property with the Engineering and Building Department. The RFP will be presented to City Council for approval on February 25<sup>th</sup>. The RFP will be available on the State of Michigan MITN website, the City's website and in the office of Engineering and Building.

F) Grant: For welcome signage

Rankine indicated that the city received a grant from MDOT for landscaping around the Welcome to Wyandotte Sign at the corner of Biddle and Eureka. She is working on a landscaping plan and will present the plan to the Wyandotte Beautification Commission at their meeting next week. She will bring the plan to the MDOT for approval.

G) Restaurant Week

## OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
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NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY

Rankine informed the board about the DDA's plans for Restaurant Week in Wyandotte, which is planned for March 25<sup>th</sup> to 30<sup>th</sup>. The DDA will be collaborating with the WBA in an effort to encourage all Wyandotte restaurants participate in this event. The DDA will be collaborating with the WBA on marketing and giveaways for this event.

H) G. Gilbert asked if the DDA could research costs associated with adding more Christmas lights in the downtown area. He would like to know how many lights are currently placed on the tress in the downtown area and how we might improve upon this. P. Slack agreed and stated that perhaps we re-think the downtown lights. Gilbert also asked about the blue lights at the fountain. Rankine indicated that they were vandalized last year. Rose inquired about the current budget for Christmas lights and Rankine indicated that the DDA only budgets to replace what is either damaged by weather or vandalism each year. The current budget for Christmas lights is \$4,500.00. Rankine indicated that she would bring information about quantities and costs of lights to the next DDA meeting.

**NEXT REGULAR MEETING – March 12<sup>th</sup>, 2013**

**ADJOURNMENT -**

**Motion by G. Lucas, supported by P. VanDeHey to adjourn at 6:25 pm. All in favor, motion carried.**

Respectfully submitted,

  
Natalie Rankine

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

January 25, 2013

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Mobley at 4:15 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, President  
Commissioner Michael J. Ptak, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

ABSENT: Commissioner Rodney G. Baker, Vice President

Certification of Names

The Commission has received a letter dated January 13, 2013 from Mayor Petersen requesting the names of the next five eligible candidates to be considered for the rank of Fire Fighter. It was determined that the following names would be sent to Mayor Petersen.

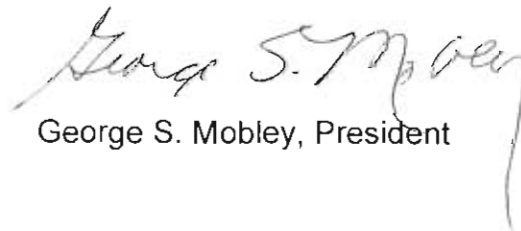
Jesse Brown	Joseph Chlipala
Andrew McNeil	Brian Hunley
Randal Bradd	David Polite
Ronald Bunea	Joseph Schroeder
Andrew Ellis, Jr.	David Smith
Brian Knapp	Scott Atkinson
Michael Obermiller	Cristobal Renya

Motion by Comm. Mobley Supported by Comm. Ptak that the names listed above be sent to Mayor Petersen to be considered for the rank of Fire Fighter. Motion unanimously carried.

Adjournment

There being no further business to discuss the meeting adjourned at 4:30 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE

  
George S. Mobley, President

GSM:dh



MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

January 9, 2013

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Mobley at 6:30 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, President  
Commissioner Rodney G. Baker, Vice-President  
Commissioner Michael J. Ptak, Secretary

ALSO PRESENT: Fire Chief Carley  
Debby Harris, Recording Secretary

Approval of the December 12, 2012 Regular Meeting Minutes

Motion by Comm. Ptak, Supported by Comm. Mobley to approve the minutes of the Regular Meeting of December 12, 2012. Motion unanimously carried.

Communication

1. Certification of Fire Captain Scores

Comm. Mobley read the following scores into the record:

Thomas Lyon	68.12
Raymond Wagoner	72.00
Jeffrey Prizza	66.2673
Daniel Wright	69.3637
David Bartnicki	57.9564

The Commission instructed Ms. Harris to notify each person of their score.

2. Fire Fighter Applications

Ms. Harris explained that she received three (3) applications after the due date. Comm. Mobley stated that any applications received after the due date are not eligible to take the exam scheduled for February 13, 2013. The Commission asked Ms. Harris to notify the persons who submitted the applications that their information arrived after the due date for the exam that is scheduled for February 13, 2013 but their information would be kept and they would be notified the next time an exam is scheduled to be given.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

January 9, 2013

Communication Con't

2. Fire Fighter Applications Con't

The Commission went over each individual application and instructed Ms. Harris to notify each person by letter what was missing from their packet. The requested items were to be given to Ms. Harris before the Exam date in order for those persons to take the exam on February 13, 2013

Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, February 13, 2012 at 6:00 p.m., at Roosevelt High School, in the Media Learning Center, 540 Eureka Road, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 8:00 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE

A handwritten signature in cursive script, reading "George S. Mobley".

George S. Mobley, President

GSM:dh