

Reports

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minutes

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June 3, 2013

Wyandotte, Michigan May 20, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

Richard and Amy Nagy  
2947 22nd Street Wyandotte, MI (734)556-0484  
3200 Biddle Ave  
Suite 200  
Wyandotte, Mi 48192  
Wyandotte City Clerk's Office

5/14/2013

To whom it may concern,

This letter is in regards to the attached notification letter dated April 24th, 2013. This letter states that our main sewer line is connected to our next door neighbor located at 294122nd St. This violates City Code Sec. 19148 and Code Sec. PM-5o7.1. Even though these code violations are not our fault, we would like to fix our sewer to comply with the two codes stated above.

After reviewing our current financial situation, we would like to request the following proposal:

1. We will pay for the plumbing work from the house to the sidewalk.
2. Receive a special assessment for the plumbing work from the sidewalk to the street (sewer main). A five year special assessment would be adequate amount of time for us.
3. We like to use Quint Plumbing and Heating Inc. for both portions of the project.

Thank you for working with us on this matter. If there is any additional information needed, please contact us.

Sincerely,

Richard and Amy Nagy

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20, 2013

AGENDA ITEM #1

ITEM: CREATION OF A SPECIAL ASSESSMENT DISTRICT

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND:

The City of Wyandotte has received a communication from Richard and Amy Nagy, 2947 22nd Street, Wyandotte, requesting that their private sewer service, from the east right-of-way line of 22nd Street to the City's public sewer main, which is located under a paved portion of the eastern half of 22nd Street, be reconstructed by the City and the cost of such work assessed against their property. They have also requested that the City use their contractor, Quint Plumbing and Heating Inc., to perform the work in the right-of-way, and that Quint Plumbing will reconstruct the sewer service from the east 22nd Street right-of-way line to the dwelling foundation at the Nagy's cost.

Chapter XIV, Subdivision 2, Section 8, of the City Charter indicates that when the owners of sixty (60) per centum of the frontage of lands, liable to be assessed in any special assessment district, shall petition the Council for any public improvement, the Council shall order such improvement to be made. In other cases public improvements shall be made at the discretion of the Council.

A tabulation of the request indicates that 100% of the abutting frontage is in favor of this work. The estimated cost of this project is \$6,900.00, all of which would be assessable. Richard and Amy Nagy have indicated that they will pay the entire cost.

#### STRATEGIC PLAN/GOALS:

To provide the finest services and quality of life to residents.

#### ACTION REQUESTED:

If the Council determines that this private sewer should be reconstructed, the Department of Legal Affairs has prepared the necessary resolution setting a hearing of necessity.

#### BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The final cost, estimated to be \$6,900.00, of the private sewer line reconstruction from the east right-of-way line of 22nd Street to the public sewer main under the eastern portion of pavement of 22nd Street would be paid to the contractor from the Sidewalks Special Assessment Account #249-450825.461.

#### IMPLEMENTATION PLAN:

If Council approves the Special Assessment District after the Public Hearing, the Engineering Department shall be directed to contract with Quint Plumbing and Heating Inc. to reconstruct the private sewer line in the 22nd Street public right-of-way. Once the work is complete and approved, the City Assessor shall be directed to spread the final construction cost according to the assessment roll for this district.

#### COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: OK TDRYSDALE

LEGAL COUNSEL'S RECOMMENDATION: OK WILLIAM LOOK

MAYOR'S RECOMMENDATION: OK JRP

#### LIST OF ATTACHMENTS:

Letter dated May 14, 2013 from Richard and Amy Nagy  
 Quote from Quint Plumbing and Heating Inc.  
 Proposed Resolution for Reconstruction of Private Sewer  
 Proposed Notice of Public Hearing  
 Proposed Resolution Creating a Special Assessment District

May 01, 2013

City of Wyandotte  
 3200 Biddle Avenue Wyandotte, MI 48192

Re: Temporary Alley Closure

Dear Mayor & Council:

I would appreciate your concurrence on closing the south half of the north-south alley east of 15th Street between Spruce & Cedar on 06-23-13 from 9:00 a.m. to 9:00 p.m.

Thank you for your consideration on this matter.  
 Sincerely, Rose Bosman DeSana, 2107 15th Street, Wyandotte, MI 48192

May 14, 2013

Mayor Joseph R. Peterson & City Councilmembers 3200 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor and City Councilmembers:

I am seeking permission to plant a tree in the city-owned parks along the river or any other location in memory of a loved one with a memorial plaque.

Sincerely yours, Jessica Pinson, 9719 Hubert, Allen Park, MI. 48101

From: Amy Noles ([nolesaaaa@wyan.org](mailto:nolesaaaa@wyan.org))  
Sent: Thursday, May 09, 2013 5:02 PM  
To: Mayor's Office  
Subject: Re: Letter of Resignation

Good evening Mayor,

As we discussed, I will be resigning from the Police and Fire Commission. I would like to thank you and Wyandotte's City Council for the support and the great job you all have done keeping our city a great place to live and raise children. Thank you for the opportunity to serve with my fellow commissioners, Melter and Harris, and the Chiefs, Grant and Carley, they are outstanding. I would like you to know I am resigning due to my schedule as a Nurse Practitioner and thank you again for your support.

Sincerely, Amy Noles

May 15, 2013

The Honorable Mayor Peterson  
And Members of the City Council City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192

Dear Mayor Peterson and Members of the City Council:

AS ALWAYS, A SINCERE THANK YOU!

Please accept our sincere gratitude as we say thank you for all that the city has done for us before, during, and after the Hebda Cup and the Wy-Hi Rowing Regattas.

With the city's cooperation and the club's volunteers we were able to provide great racing on the Detroit River for over 800 young athletes from around the state of Michigan, Pennsylvania, and Ohio.

We have received many compliments from our out-of-town crews about our downtown area, BASF Park, and rowing facility. We can all be proud that these young student/athletes will have positive memories of their experiences in the City of Wyandotte.

Once again our thanks for your support.

Mother Nature concurring, we will do it again in 2014:

Hebda Cup     Saturday, April 26th, 2014  
Wyandotte High Schools Regatta Saturday, May 3rd, 2014

For the Wyandotte Boat Club

Fred Mekolon Jr., Regatta Chairman

Patrick & Patricia Mastrogiacomio  
345 Pine Street, Wyandotte, Michigan 48192

16 May 2013

City Clerk's Office, 3200 Biddle Ave., Wyandotte, MI 48192

RE: Vacant lot located east and adjacent to 345 Pine Street - formerly 337 Pine Street

Dear Mayor Peterson and City Council,

We are writing to express our interest in purchasing the vacant lot located just east and adjacent to our property at 345 Pine Street (formerly known as 337 Pine Street). This lot has stood vacant since approximately September 2009 when the house was torn down. We would like to purchase the property to increase our lot size and improve the architectural landscaping and aesthetics of our beautiful neighborhood.

In the fall of 2003 we purchased our lot in the south end of town. In the spring of 2004 we built a beautiful new home and were moved in by December of 2004. We love our home at 345 Pine and are extremely happy with our neighborhood. We have made numerous attempts to purchase the lot with no luck! About this time last year we had a meeting with the mayor regarding our wish to purchase the lot and still no luck! We know that the city would love to see new homes on these vacant lots...however there are MANY empty lots throughout the city. In fact there are 4 empty lots within one and a half blocks of our home.

Although we are not proposing to build a house on the lot, we are proposing to purchase the property for our use. The benefit to the city and taxpayers would be twofold, property would be added back to the tax rolls to generate revenue for the city and the expense to the taxpayers of grass cutting and snow removal would cease.

We have made a significant investment and plan to stay in Wyandotte forever! We have a young family that would put this lot to great use! The addition of this property would enable us to enhance our yard and help make the neighborhood look even more beautiful!!! We ask that you please consider our request. Please find attached a photo of our home and the vacant lot. We plan to attend the council meeting on May the 20, 2013. Thank you for your time and consideration.

Sincerely, Patrick & Patricia Mastrogiacomio

From: Rowe, Lewis [<mailto:Lewis.Rowe@opco.com>]  
Sent: Monday, May 06, 2013 1:20 PM  
To: 'nrankine@wyan.org'  
Subject: Biddle Ave, Downtown

I am an employee of a business located on Biddle Ave, in Downtown Wyandotte.

I want to voice my objection to the use of large and heavy trucks, using Biddle Avenue as a work-around for Fort Street.

They are loud; extremely loud. They are counter to the ambience of our normally tranquil downtown business district.

Further, I am confident they are destroying the road, which will necessitate a lengthy and expensive construction project in the next several years.

Please request the City Council take up this issue and prohibit these large (freight and construction type) big rig vehicles from using Biddle Avenue.

I'm sure this type of traffic isn't allowed in downtown Plymouth, or Birmingham Michigan. Just because we're Downriver doesn't mean we should accept an aesthetically poorer downtown.

Thank You,  
Lewis Rowe

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20, 2013

Agenda Item #8

ITEM: Re-appointments to Zoning Board of Appeals and Adjustment

PRESENTER: Mayor Joseph Peterson

## INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Section 2100 of the Wyandotte Code of Ordinance establishes a Zoning Board of Appeals consisting of nine members appointed by the Mayor, subject to confirmation by the City Council. Terms of all members shall be for a period of three (3) years, with terms expiring the third Monday of May.

## STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Concur with Mayor's recommendation to re-appoint the following members to the Zoning Board of Appeals and Adjustment, terms to expire May 2016:

Robert Alderman, 2784 – 20th Street, Wyandotte MI 48192

Guiseppe DiSanto, 311 Cedar, Wyandotte MI 48192

James Gillon, 1108 Mollno, Wyandotte Mi 48192

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok JRP

## LIST OF ATTACHMENTS:

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20, 2013

Agenda Item #9

ITEM: Resolution to support T.I.G.E.R. Grant (Allen Road, Woodhaven)

PRESENTER: Mayor Joseph Peterson

## INDIVIDUALS IN ATTENDANCE:

BACKGROUND: At the May 9, 2013 DCC Board meeting, Mark Kibby and J.P. Cacciaglia from the City of Woodhaven, brought an item before the board asking for support of the TIGER (Transportation National Infrastructure Investments Grant) grant application. The DCC Board unanimously approved the resolution of support. The City of Woodhaven has requested that each community adopt a resolution to further support this effort.

## STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Adopt a resolution supporting the application of the Wayne County Road Commission to the United States Department of Transportation for a T.I.G.E.R. Discretionary Grant for Grade Separation on Allen Road (Canadian National Rail Line), and recommending approval of that application for the economic, Safety, Environmental and Quality of Life improvements that project would provide.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok JRP

LIST OF ATTACHMENTS:

Proposed Resolution in support of T.I.G.E.R. Grant by Wayne County Road Commission for Grade Separation on Allen Road/Canadian National Rail Line; and

Resolution of the DCC Board of Directors dated May 9, 2013, in support of said grant application.

May 14, 2013

Mayor Joseph R. Peterson and City Council Members  
City of Wyandotte  
3200 Biddle Ave  
Wyandotte, MI 48192

Re: 27th District Court-Probation Director

Dear Mayor and City Council Members,

As a result of Natalie Shaul retiring as Probation Director of the 27th District Court after 17 years, I have reviewed the applications and interviewed those that I felt were the best applicants to serve the court for this vital position.

I'm very pleased to announce that I have appointed Lora A. Kowatch to return to the Probation Department as Probation Director, leaving us to currently seek a permanent replacement for her as our current Court Administrator. In the interim Mrs. Kowatch will continue to perform her duties until her replacement is found.

Mrs. Kowatch is an outstanding and dedicated employee who also has a Masters of Science Degree in Criminal Justice. I'm enclosing a copy of her resume for your information.

This position and salary is already in this year's budget which has been approved by the Mayor and City Council.

I have no doubt that Mrs. Kowatch will lead the Probation Department in an exemplary manner and she is always ready for the challenges ahead.

Please advise me of the final status of this request.

Respectfully submitted,

Randy L. Kalmbach, 27th District Court Chief Judge

May 14, 2013

The Honorable Joseph R. Peterson, Mayor and City Council Members  
3200 Biddle Avenue  
Wyandotte MI 48192

Gentlemen and Madam:

I am writing to tender my resignation from the Planning and Rehabilitation Commission and Cultural and Historical Commission, effective immediately.

It has been my pleasure to serve on these two commissions and work with the outstanding dedicated individuals on both boards. I look forward to working with them in my new position as a member of City Council and wish them continued success in moving our city forward.

Sincerely, Donald C. Schultz, Councilmember

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20, 2013

Agenda Item #12

ITEM: Municipal Services – Quarter Ending 3/31/2013 Financial Results

PRESENTER: Paul LaManes - Assistant General Manager

INDIVIDUALS IN ATTENDANCE: Rod Lesko-Acting General Manager, Charlene Hudson-Power Systems Supervising Engineer

BACKGROUND: Quarterly Financial Results (As currently required by the City Charter) are presented within 45 days after calendar quarter end. Attached are the quarterly results for the quarter ending March 31, 2013.

STRATEGIC PLAN/GOALS: Continued fiscally responsible operations for the Municipal Services Department.

ACTION REQUESTED: Receive and place on file the quarterly financial results for the City of Wyandotte-Department of Municipal Services for the quarter ending March 31, 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: Reports were forwarded to the Commission and received and placed on file at the March 19, 2013 regular meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: N/A — request is to receive and place on file

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: N/A - request is to receive and place on file

#### LIST OF ATTACHMENTS

Executive Summary of Operating Results  
3/31/2013 Municipal Services Financial Results by department



## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20, 2013

Agenda Item #13

ITEM: Downtown Bike Rack Design Competition

PRESENTER: Natalie Rankine, DDA Director

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

BACKGROUND: As a result of the move to 3200 Biddle Avenue, the city will be installing new bike racks at the property. Instead of purchasing stock racks, we will be hosting a design competition for artists and designers to design and fabricate unique bike racks. Other cities have successfully run this program adding functional bike racks and art to their downtown areas. The first two bike racks would be installed this summer and the DDA would have a yearly call for artists to design bike racks each year. Designers are given parameters, a site plan and a budget to work within. The designs would then go to the current Design Review Committee and the Design & Promotions Committee for final selection. The City Engineer has reviewed the bike rack guidelines as written.

STRATEGIC PLAN/GOALS: This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to enhancing the community's quality of life.

ACTION REQUESTED: Receive the attached information on the Downtown Bicycle Rack Design Competition and place on file.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: These bike racks have been budgeted as a result of the 3200 Biddle Avenue move.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: 1. Proposed guidelines for bike rack design competition for bike racks located at 3200 Biddle Avenue.

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #14

ITEM: Market signage: Wyandotte Farmers Market

PRESENTER: Natalie Rankine, Downtown Development Authority

INDIVIDUALS IN ATTENDANCE: Natalie Rankine

BACKGROUND: The Wyandotte Farmers Market is scheduled to open again on Thursday, June 6th. The market will operate each Thursday from 12:00 noon to 6:00 pm at the corner of First and Elm. In an effort to promote the market, we are requesting that a site sign be placed on the grass at the corner of Elm and First Streets from June until the last day of the market in October. The sign will be removed during the winter months, when the market is not operating. The design of the sign emulates the signage of the Community Garden, the James R. DeSana Center for Arts & Culture and the Wyandotte Museums Offices.

STRATEGIC PLAN/GOALS: Designing and developing a city-owned and operated year-round Farmers Market in the area surrounding the site of the old Wyandotte Theatre to generate downtown activity and city revenue.

ACTION REQUESTED: Concur with the Downtown Development Authority Director's request to place signage at the corner of First and Elm during the Farmers Market season from June through October.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Signage funding has been accounted for from the Farmers Market 499.200.925.802 budget.

IMPLEMENTATION PLAN: Downtown Development Authority Director will oversee signage design; mark location of signage and Department of Public Services will install and remove site signage.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Farmers Market signage design drawings

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #15

ITEM: Downriver Consolidated Assessing

PRESENTER: Tom Wooduff, City Assessor and Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The City Charter and State law specify the statutory requirements of the City Assessor's Office. In the absence of a City Assessor who is certified to perform the required tasks, it will be necessary to procure assessing services in order to meet the requirements of the Office. The City has a history of utilizing contract assessing services. The City spent between \$32k and \$92k annually for these contract assessment services (primarily Wayne County) from the 1996 Fiscal Year through the 2011 Fiscal Year with \$55k spent in the 2011 Fiscal Year. Note that the elected City Assessor performed the duties beginning with the 2012 Fiscal Year without significant assistance from the contract assessing service.

In December of 2012, the City Council was appraised of the potential for a consolidated assessing department comprised of a number of downriver communities. This group was awarded a Competitive Grant Assistance Program (CGAP) Grant from the State of Michigan to assist in the technology needs of required to make a consolidated assessing department viable. At this time, it was noted that the decision to join the initiative would continue to be evaluated.

After much evaluation, it has been determined that the City can provide the necessary assessment services while also achieving cost savings while providing access to a greater number of certified assessors (three Level 3 Assessors) than could be done under our historical operating model. Attached is an organizational chart and proposed budget which identifies an equalized savings of a minimum of \$21k per community from the currently adopted budgets. This savings is in addition to the approximately \$55k eliminated from the budget after the 2011 FY for contractual assessment services (see above).

The Downriver Central Assessing (DCA) group will be headquartered at the Wyandotte City Hall. Note that our current deputy assessor will be integrated (titled Full Time Clerical position) into the combined organization along with an employee of the City of Southgate (Deputy Assessor) and employees of Anthony Fuoco Assessing, Inc. The initiative will be governed

under an Interlocal Agreement (attached) similar to other collaborative efforts which the City participates such as the Southern Michigan Information Alliance (SMIA), Downriver Central Dispatch (DCD), and Downriver Central Animal Control (DCACA). The scope of assessment services and associated cost will be handled by the governing board of the DCA via an amendment to the City of Southgate and City of Woodhaven's existing contract with Anthony Fuoco Assessing, Inc.

STRATEGIC PLAN/GOALS: To provide for the finest services, excel technologically and to be financially responsible.

ACTION REQUESTED: Approve the Interlocal Agreement for the Downriver Consolidated Assessing.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Savings of approximately \$21k annually (various account numbers in the 209 Department of the General Fund)

IMPLEMENTATION PLAN: The City Administrator and City Assessor will be working with the participating communities and contract assessor.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS:

Interlocal Agreement – Downriver Consolidated Assessing  
Request For Council Action (Assessing Grant) – 12/13/2012  
Proposed Contract Amendment – Fuoco Assessing, Inc.  
Proposed Organizational Chart – Downriver Consolidated Assessing  
Proposed Budget

MODEL RESOLUTION:

Resolved by the City Council that Council concurs with the recommendation of the City Assessor and City Administrator relative to the consolidation of assessing services and

Further, authorizes the Mayor to sign the Interlocal Agreement for Downriver Consolidated Assessing

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013                      Agenda Item #16

ITEM: EVIP Category 3 - Compensation

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: In 2011, the State passed PA 152 otherwise known as the Publicly Funded Health Insurance Contribution Act (PFHIC). This new law requires public employees to share the cost of health insurance premiums with their employees and had an effective date of January 1, 2012. As such, the City Council passed the attached resolution dated December 19, 2011, selecting the 80/20 Cost Sharing Option which limited the City from paying more than eighty (80%) of the aggregate cost of medical and prescription costs for its employees. This requirement was effective on January 1, 2012 and has remained in effect since that date.

In 2011, the State also implemented the Economic Vitality Incentive Program (EVIP). This program required local municipalities to comply with three (3) categories in order to receive EVIP funding which partially replaced statutory revenue sharing. The third category in the EVIP

program involves employee compensation and a number of best practices were outlined. In late May of 2012, this legislation was clarified to allow for compliance with this EVIP category if the local elected body certified compliance with PA 152 of 2011. Using this option for compliance requires an annual resolution from the elected body. Thus, it is required to pass another resolution in 2013 for EVIP compliance purposes.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Adopt a resolution affirming the continued application of the 80/20 Cost Sharing Option allowed under PA 152 of 2011

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Compliance with EVIP Category 3 results in EVIP funding from the State of approximately \$241,000. The application of the 80/20 cost sharing of medical and prescription costs provides approximately \$400,000 in savings to the City. The effect of both of these amounts is already included in the current and future year budgets.

IMPLEMENTATION PLAN: N/A – already ongoing.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok JRP

LIST OF ATTACHMENTS:

Council Resolution dated December 19, 2011  
EVIP Category 3 Requirements — Michigan Dept of Treasury (email)

MODEL RESOLUTION:

Resolved by the City Council that Council concurs with the recommendation of the City Administrator as set forth in his communication dated May 20, 2013 to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, and

Further, acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription insurance costs for its employees with the remaining medical and prescription costs being borne by the employees

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #17

ITEM: Approval of Yack Arena Rental Contract – Congressman John Dingell Fundraiser Dinner

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND Please see the attached Rental Contract and Hold Harmless Agreement for the Yack Arena. This is a new event/rental for 2013. Congressman John Dingell would like to rent the facility for a fundraiser dinner on Saturday August 3rd, 2013.

STRATEGIC PLAN/GOALS: Continue to utilize the Yack Arena during the off-ice season and generate additional revenue.

ACTION REQUESTED: Adopt a resolution and authorize the Mayor and City Clerk to sign the contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Will generate a minimum of \$1300 revenue, with additional revenues TBD based on requests (chairs, tables, additional staff, etc.). 101-000-654-610-020

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Recreation Commission.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale ok

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: 3 Rental Contracts  
3 Hold Harmless Agreements

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013 Agenda Item #18

ITEM: Special Event Application - RHS Track and Field Event

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find a letter from the Roosevelt High School Track and Field Coach, David Lustig, regarding the Division 1 MITCA Track and Field State Championships. Mr. Lustig is requesting the use of the Yack Arena and Chase Bank parking lots for overflow traffic during the event. They would also like to utilize metal fencing during the event. The Chief of Police, Recreation Superintendent, Department of Public Service and Fire Chief have reviewed and approved these requests. (Please see the attached letter)

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, Department of Public Service and Recreation Superintendent and support the use of city parking lots/property for their event held May 25th 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation, signature on file.

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: Concur with recommendation, signature on file.

LIST OF ATTACHMENTS

Special Event Letter - RHS Track and Field State Championship

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #19

ITEM: Wyandotte Street Art Fair Event Approval

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: The 52nd Annual Wyandotte Street Art Fair will be held on July 10-13, 2013. This letter is sent to request that the Public Works Department be notified to close Biddle Avenue, from Oak to Eureka, for the 2013 Wyandotte Street Art Fair from Sunday, July 7, starting at 12:01 AM through Monday, July 15, 8 AM. North and southbound traffic will be rerouted on Third Street with detours at Oak Street and Eureka, all truck traffic to be rerouted to M-85 (Ford Street) via Eureka or Ford (Northline).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

Also, the Wyandotte Street Art Fair would like to request the following:

1. Permission to allow the city sidewalks listed below to be used during the Art Fair only, July 10-13, and by those merchants who are issued permits from the Art Fair Committee:

Biddle Avenue, Eureka to Chestnut Street  
 Oak Street, Van Alstyne to Third Street  
 Elm Street, Van Alstyne to Third Street  
 Maple Street, Van Alstyne to Third Street  
 Sycamore Street, Van Alstyne to Third Street  
 Eureka Road, Van Alstyne to Third Street  
 First Street, Oak to Maple

Further, this permission should extend only to those merchants who have been issued a permit. They are not authorized to sub-contract their space. Enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

2. Permission for the use of First Street from Oak to Maple Street for the display and sale of handmade craft items as authorized by the Wyandotte Street Art Fair Committee/Staff and the utilization the Parking Lot # 10 on First Street for their crafter parking.

3. Permission for a non-profit group/organization to have paid parking in parking lot # 11 from July 10 through July 13 funds from this lot are to return to the non-profit/organization.

4. The Wyandotte Street Art Fair Committee request that outdoor sale and drinking of all alcoholic beverages be done by licensed vendors which have been authorized by the Art Fair Committee. Enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 25-9. It is to be prohibited for any person to bring in their own alcoholic beverages at the Wyandotte Street Art Fair.

5. Permission to utilize the Chase Bank Building Parking Lot, area closest to Third Street, July 10 through July 13, as a parking lot for with a charge for the benefit of the Wyandotte Goodfellows and Old Time Ballplayers.

6. Permission to utilize the waterfront parking lot #1, grassy area, and adjacent between Elm and Oak, for entertainment and refreshment area.

7. Permission to utilize Biddle Avenue, from Eureka to Plum Street, to be utilized as a designated parking area, under the control of the Wyandotte Boat Club, subject to approval and coordination of the Department of Legal Affairs, Engineering Dept. and Police Department.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the necessary departments.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

RESOLUTION Wyandotte, Michigan Date: May 20, 2013

RESOLUTION by Councilman

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the road closure for the City of Wyandotte Street Art Fair scheduled for July 10th through the 13th.

I move the adoption of the foregoing resolution.

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013 Agenda Item #20

ITEM: Special Event - Symon Rental

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the contract for Symon Rental for the use of tents, tables, etc. for the 2013 Wyandotte Street Art Fair, July 10th - 13th. We have worked with Symon Rental for many years and would like to continue to work with them once again for the 2013 WSAF.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the Special Event Coordinator and support the contract for Symon Rental for the 2013 Wyandotte Street Art Fair. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

WSAF Expense Account - 285-225-925-730-860 \$3,570

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concurs with recommendation, signature on file.

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: Concurs with recommendation, signature on file.

#### LIST OF ATTACHMENTS

Symon Rental Invoice

#### MODEL RESOLUTION:

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #21

ITEM: Special Event - Animal Oasis Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the contract for Animal Oasis mobile zoo for the 2013 Wyandotte Kids Expo to be held June 6th in conjunction with the Wyandotte Farmers Market Opening Day. We feel that the mobile zoo will once again enhance the event and be educational for all the children who attend.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the Special Event Coordinator and support the contract for Animal Oasis for the 2013 Wyandotte Kids Expo. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

#### BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Fishing Derby/Kids Expo Expense Account - 285-225-925-730-814      \$1,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation, signature on file.

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file

MAYOR'S RECOMMENDATION: Concur with recommendation, signature on file.

LIST OF ATTACHMENTS Animal Oasis Contract

#### MODEL RESOLUTION:



## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #22

ITEM: Neighborhood Stabilization Homes (NSP2) - Sales Price

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: On, November 12, 2012, the City held the Lottery Drawing for the sale of the Vinewood Village Condominiums. The City received offers on all the units except two (2) – 655 Vinewood and 659 Vinewood. At this time, the City has not received any offers on these properties. In accordance with the NSP2 Single-Family Sales Program Guidelines, Adjustment in Asking Price, the Engineering Department is requesting to reduce the sales price of these units by 10% or from \$75,150 to \$67,635.00.

STRATEGIC PLAN/GOALS: By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Adopt a resolution approving the listing of the homes at 655 Vinewood and 659 Vinewood with Downriver Real Estate Group for the above amounts.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Continue to advertise homes at a reduced sales price with Downriver Real Estate Group.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: OK TDRYSDALE

LEGAL COUNSEL'S RECOMMENDATION: OK WILLIAM LOOK

MAYOR'S RECOMMENDATION: JRP

LIST OF ATTACHMENTS:

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #23

ITEM: Sale of the part of the former 704 6<sup>th</sup> Street (47.86' x 101.91')

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was purchased with TIFA Funds. Recommendation is to sell 17.56 feet to the adjacent property owners Michael and Kimberly Skotnicki, who live at 720 6th Street. The sales price of this property is \$878.00 which is \$50 per front footage. The additional property will make Mr. and Mrs. Skotnicki's lot size 70.29' x 95.38'.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve Purchase Agreement to sell property to the adjacent property owners.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved, will schedule closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: ok William R. Look

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: Sales Agreements

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #24

ITEM: Establish a procedure for the planting of trees on city property between the sidewalk and curb.

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Previous to budget reductions, the City had an annual city wide tree planting program wherein property owners paid one-half the cost to plant a tree on the public right-of-way between the sidewalk and curb in front of their house. The Engineering Department procured a contractor and the City paid the other one-half of the tree planting cost. Residents have requested to plant trees and pay 100% of the cost.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent neighborhoods.

ACTION REQUESTED: Adopt proposed resolution to provide residents an opportunity to hire someone to plant a tree in front of their house between the sidewalk and curb.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Place information regarding City's tree planting requirements on the City's website. Coordinate tree planting with residents that have already contacted the city.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok tdrysdale

LEGAL COUNSEL'S RECOMMENDATION: ok William R. Look

MAYOR'S RECOMMENDATION:  
OK JRP

#### LIST OF ATTACHMENTS

Procedure for tree planting in right-of-way Bill of Sale

Hold Harmless

Tree planting list

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #25

ITEM: Title VI Non-Discrimination Plan

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

## BACKGROUND:

Title VI of the Civil Rights Act of 1964, Executive Order 12898 - Limited English Proficiency, and, Executive Order 13166 - Environmental Justice, were enacted to ensure non-discrimination against low-income populations, minority populations and persons who have limited ability to speak, write or understand English. The Civil Rights Restoration Act of 1987 requires that all federal-aid recipients and sub-recipients, whether their programs or activities are federally funded or not, have a Title VI Plan. The City of Wyandotte does not have an adopted Title VI Plan, and therefore, puts the City in jeopardy of being denied any Federal financial assistance.

## STRATEGIC PLAN/GOALS:

To encourage and respect citizen participation and provide transparency in all City matters, and, to stand for all the requirements of our laws and regulations.

## ACTION REQUESTED:

Approve and adopt the attached City of Wyandotte Title VI Non-Discrimination Plan and authorize the Mayor and Greg Mayhew to sign said Plan, and designate Greg Mayhew as the Title VI Plan Coordinator.

## BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER:

Failure to have a Title VI Plan would jeopardize receipt of Federal financial assistance.

## IMPLEMENTATION PLAN:

Publish City of Wyandotte Title VI Plan on the City's website, distribute to Department Heads and review policy with employees, include in all City contracts with contractors.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok tdrysdale

LEGAL COUNSEL'S RECOMMENDATION: ok wrl

MAYOR'S RECOMMENDATION: ok jrp

## LIST OF ATTACHMENTS:

City of Wyandotte VI Non-Discrimination Plan  
Model Resolution

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #26

ITEM: Sale of the Old City Hall, 3131 Biddle Avenue, Wyandotte, Michigan

PRESENTER: Mark A. Kowalewski, City Engineer and Natalie Rankinc, DDA Director

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

**BACKGROUND:** At the February 25, 2013, Council Meeting, Council approved the Specifications for Qualifications and Proposals for the Development of the Former City Hall, Vacant Lot and City Parking Lot to the South of former City Hall. Advertisements were placed in the News Herald and the in Crain Communications, Inc. Proposals were received through March 25, 2013. The City received one (1) proposal from MJC Construction Management.

MJC Construction Management is proposing to demolish the current structure and construct a four (4) story modern revival style structure, below ground parking garage, 1' floor commercial, 2nd and 3rd floors residential hard lofts, 4th floor penthouse suites.

The City Engineer, DDA Director and City Administrator (Committee) met with MJC Construction Management to review their proposal which included discussing financing, time frames and development plan. The Committee determined that the City should exclusively work with MJC Construction for a period not to exceed 90 days. It was further determined that MJC should initiate a Market Study for the Downtown to determine the need for commercial/residential development.

**STRATEGIC PLAN/GOALS:** We are committed to revitalize the downtown with new residential and commercial developments and to make our downtown a destination of choice for residents throughout Southeast Michigan by redeveloping the city block where the city hall is now located with a mixed-use development project emphasizing street-level commercial and high-rise residential development affording new residents a view of the river and surrounding scenic areas.

**ACTION REQUESTED:** Approve exclusive negotiation period with MJC Construction Management for the City owned property located at 3131 Biddle Avenue from May 20, 2013 to August 20, 2013.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** Continue negotiations with MJC Construction Management for the purchase of the City owned property located at 3131 Biddle Avenue

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:** concur tdrysdale

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:** ok jrp

**LIST OF ATTACHMENTS:** Proposal received

**MODEL RESOLUTION:**

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

**MEETING DATE:** May 20th, 2013

Agenda Item #27

**ITEM:** Mr. Daniel M. Gee and Tana L. Gee purchase 4.1 feet by 139.9 feet of City of Wyandotte right-of-way along 3<sup>rd</sup> Street.

**PRESENTER:** Mark Kowalewski, City Engineer

**INDIVIDUALS IN ATTENDANCE:** Mark Kowalewski- City Engineer

**BACKGROUND:** The property owner at 303 Maple is requesting to install a fence at his property. The distance from the back of walk to the property line is 5.1 feet. The property owner wants to locate the fence 1 foot behind the sidewalk. This would result in an encroachment of 4.1 feet into the City of Wyandotte's 80 foot wide right-of-way at Third Street. The Engineering

Department is recommending vacating the 4.1 feet of the right-of-way. This will allow the Gee's to install their fence.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer to vacate the 4.1 feet of the City of Wyandotte 80 foot wide right-of-way of 3rd Street thus eliminating the encroachment and any liability for the City of Wyandotte.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Hold the required public hearing to vacate 4.1 feet of the 80 foot wide right-of-way of 3rd Street

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: OK William R. Look

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: Copy of property survey performed by Lawrence Callahan Professional Land Surveyor, copy of request from Dan and Tana Gee and Street Vacation Notice

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013                      Agenda Item #28

ITEM: Release of Purchase Agreement for 616 Superior

PRESENTER: Mark Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On November 18, 2012, the City entered into a Purchase Agreement with Diane Welsh to sell her 616 Superior, one of the Vinewood Village Condominiums. Unfortunately, Ms. Welsh is unable to secure financing to close on this property and therefore is requesting release of the Purchase Agreement.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Concur with recommendation to release Purchase Agreement with Ms. Welch.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Mutual Release of Buy and Sell Agreement and list property for sale with Downriver Real Estate Group.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: ok William R. Look

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Mutual Release of Buy and Sell Agreement

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #29

ITEM: Sale of the part of the former 859 5<sup>th</sup> Street (45.57' x 109.9')

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was purchased with TIFA Funds. Recommendation is to sell 22.79 feet to the adjacent property owners James and Heidi Humenik, who live at 867 5th Street. The sales price of this property is \$1,139.50 which is \$50 per front footage. The additional property will make Humenik's lot size 68.31' x 109.9'.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve Purchase Agreement to sell property to the adjacent property owners.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved, will schedule closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: ok William R. Look

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: Sales Agreements

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #30

ITEM: Leave of Absence Request of Giacomo Sclafani

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Article 11.1 of the Agreement between the City of Wyandotte and American Federation of State, County and Municipal Employees (AFSCME) Local #894 states,

"A regular employee may be granted, at the discretion of the City Council, a leave without pay for any of the following reasons, except that in the case of physical or mental disability of the employee, the Council shall grant approval for a leave of absence without pay upon written recommendation of the City Engineer to the City Council and in accordance with the terms of the federal Family and Medical Leave Act, where application:

A. Physical or mental disability of the employee.

B. Election or appointment to any public office, except to the office of Mayor and Councilman in the City of Wyandotte

C. Reasons sufficient in the opinion of the Council to warrant such leave of absence."

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Concur with the City Engineer to approve the request for leave of absence by Giacomo Sclafani.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Authorize leave of absence to Giacomo Sclafani

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: jrp by td

LIST OF ATTACHMENTS: Letter from Giacomo Sclafani

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #31

ITEM: Appointment to the Planning and Rehabilitation Commission

PRESENTER: Mayor Joseph Peterson

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Donald Schultz submitted a letter of resignation from the Planning and Rehabilitation Commission due to his election to City Council. Mayor Peterson is recommending the appointment of Robert J. Benson, 404 Vinewood, Wyandotte, as Mr. Schultz's replacement on the commission. His term will expire April 2014.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Adopt a resolution supporting the appointment of Robert J. Benson, 404 Vinewood, Wyandotte, to the Planning and Rehabilitation Commission, term to expire April 2014.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: n/a

LIST OF ATTACHMENTS: n/a

Proposed resolution in support the appointment of Robert J. Benson to the Planning and Rehabilitation Commission.

#### AUTOMATIC REFERRALS:

1. Polish Army Veterans Post 95 requesting permission to sell blue poppies in the City of Wyandotte on June 7 and 8th and June, 12, 13 and 14, 2013 to benefit handicapped and needy veterans. PERMISSION GRANTED, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. (copies to Police and Fire).

2. Communication from the Moslem Shriners requesting to solicit funds in the City of Wyandotte on June 6th and 7th and 8th 2013 to benefit orthopedic and burn needs of children. PERMISSION GRANTED, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs, (copies to Police and Fire).

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	April 30, 2013	\$139,047.91
Financial Services Daily Cash Receipts	May 3-May 15, 2013	\$435,335.85
Municipal Service Commission	April 30, 2013	
Cultural & Historical Commission	April 11, 2013	
Beautification Commission	April 10, 2013	
Building code board of Appeals	May 13, 2013	
Police Commission Meeting	March 26, 2013	
Downtown Development Authority	April 9, 2013	
Recreation Commission	May 14, 2013	
Fire Commission Meeting	May 14, 2013	
Fire Commission Meeting	March 26, 2013	
Zoning Board of Appeals & Adjustment	May 1, 2013	

CITIZEN PARTICIPATION

Richard Miller, 1202 – 2<sup>nd</sup>, regarding item #6, we did not want open lots attached to homes. We need homes to provide income, taxes, etc. Multiple referrals to City Administrator. Item #15, a resolution from Council to appoint City Assessor and place on City Ballot.

RECESSRECONVENINGROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

HEARINGS

HEARING RELATIVE TO SAD # 935 SIDEWALK PROGRAM WITHIN THE  
CITY OF WYANDOTTE, MICHIGAN EUREKA TO GROVE-RIVER TO 6TH STREET  
3RD STREET TO SOUTH SIDE OAK TO EUREKA AND GODDARD TO FORD AVENUE-  
ELECTRIC TO FORT STREET

Judy Paine, water on sidewalk since repairs, 423 Pine Street, refer to City Engineer for a review and report back.

May 16, 2013

Honorable Mayor Joseph Peterson and City Council Members  
3200 Biddle Avenue, Wyandotte, MI 48192

RE: SAD # 935 2012 Sidewalk Program

Dear Mayor Peterson and City Council Members:

I hereby certify and report that the attached is the Special Assessment roll, and the assessment made by me pursuant to a resolution of the City Council adopted on January 29, 2013, for the purpose of paying that part of the cost which the Council decided should be paid and borne by special assessment for the 2012 Sidewalk Program in the City of Wyandotte, to wit:

SPECIAL ASSESSMENT #935      \$202,043.45

In making such assessment, I have, as near as may be and according to my best judgment, conformed to the directions contained in the resolution of the City Council herein before referred to and the Charter of the City relating to such assessments. Each assessment levied should be paid in full if the property transfers in any matter.

Sincerely, Thomas R. Woodruff, City Assessor



HEARING RELATIVE TO  
COMMERCIAL REDEVELOPMENT DISTRICT  
3061-3063 BIDDLE AVENUE  
WYANDOTTE, MICHIGAN

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: May 20th, 2013

Agenda Item #Hearing

ITEM: Commercial Redevelopment District – 3061-63 Biddle Avenue

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: Natalie Rankine, DDA Director

**BACKGROUND:** In accordance with the Commercial Redevelopment Act, Public Act 255 of 1978, a public hearing has been scheduled on May 20, 2013, to consider establishing a Commercial Redevelopment District for the property at 3061-63 Biddle Avenue. The Act requires that the property owner initiate said action, so the Mayor and Council, on behalf of the City as the current property owner, is initiating the action requested by the prospective property owners, Ken and Rebecca Wickenheiser, 109 West Front Street, Monroe, MI (see attachment).

For a "restoration project" in a qualified downtown revitalization district, the Act allows for freezing the taxable value of the building at its value prior to restoration, therefore exempting the new investment from local taxes for a period not to exceed 12 years. The school operating tax and the State Education Tax are also frozen. Land and personal property cannot be abated under the Act.

Establishing the District is the first step in the process. The next step involves the prospective property owner filing an application for a commercial facilities exemption certificate (CFEC), which is subject to approval by the City Council. The application will include detailed information on the proposed use, construction activities, estimated costs, a construction time schedule, and economic advantages expected from the project.

The Michigan Economic Development Corporation (MEDC) has set a deadline of July 11, 2013, for obtaining a CFEC for the project and as such, this request is time-sensitive.

**STRATEGIC PLAN/GOALS:** This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to: (1) downtown revitalization and an economic development strategy that emphasizes commercial expansion in the area; and (2) fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.

**ACTION REQUESTED:** Approve the attached resolution establishing the Commercial Redevelopment District as proposed.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur

**LEGAL COUNSEL'S RECOMMENDATION:** OK William R. Look

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

1. Proposed Resolution
2. Request to Establish Commercial Redevelopment District
3. Commercial Redevelopment Act — MEDC Summary
4. Notice of Hearing
5. List of Commercial Redevelopment Districts and CFECs approved by the City

FIRST READING OF AN ORDINANCE:

AN ORDINANCE DETERMINING THE SALARY FOR  
THE CITY OF WYANDOTTE CITY ENGINEER

RESOLUTIONS

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the reading of the minutes of the previous meetings be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
ROLL ATTACHED

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the City Engineer be directed to examine the sidewalk at 423 Pine to determine if it may have been damaged due to construction in the immediate area.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the Downtown Development Authority to receive and place on file the information relative to the Power of Produce program to encourage Wyandotte children in the purchase of fresh produce at the Farmers Market. AND BE IT FURTHER RESOLVED that Council thanks Daly Merritt Insurance and Henry Ford Wyandotte Hospital for their most generous donations to this worthy cause.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
ROLL ATTACHED

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Richard and Amy Nagy, 2947-22nd Street relative to their main sewer line is hereby referred to the City Engineer's office.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

RESOLUTION FOR RECONSTRUCTION OF A PRIVATE SEWER LINE IN A PUBLIC  
RIGHT-OF-WAY AND FOR THE CREATION OF A SPECIAL ASSESSMENT DISTRICT  
AND THE SETTING OF A PUBLIC HEARING

Wyandotte, Michigan May 20, 2013

RESOLUTION By Councilperson Sheri M. Fricke

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

That the City Council of the City of Wyandotte deems it advisable and necessary for the public health, safety and welfare of said City and its inhabitants and it is a necessary public improvement and beneficial to the City of Wyandotte, and its inhabitants, to reconstruct a private sewer service in the public right-of-way from the east property line of 22nd Street, south of Oak Street, to the public sewer main under the eastern portion of the 22nd Street pavement, more particularly described as:

The approximately fifteen (15) foot wide area of concrete sidewalk, lawn, curb and HMA surfaced concrete street from the east property line of 22nd Street to the public sewer main in the 22nd Street right-of-way, abutting:

Lot 387 Assessor's Wyandotte Plan No. 12 of part of the S.E. 1/4 of Section 30, T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Mich., as recorded in Liber 69 of Plats, Page 65, Wayne County Records.

RESOLVED FURTHER that the City Engineer, having prepared estimates of the cost and expenses, plats and diagrams of said improvement and of the locality to be improved, the same shall be deposited with the City Clerk for public examination: and

RESOLVED FURTHER that there is hereby tentatively designated a special assessment district against which the cost and expenses of said improvements are to be assessed, consisting of lots, parts of lots and parcels of land in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Lot 387 Assessor's Wyandotte Plan No. 12 of part of the S.E. 1/4 of Section 30, T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Mich., as recorded in Liber 69 of Plats, Page 65, Wayne County Records.

RESOLVED FURTHER that the cost and expenses of reconstructing the private sewer service in the public right-of-way from the east property line of 22nd Street, south of Oak Street, to the public sewer main under the eastern portion of the 22nd Street pavement shall be defrayed by special assessment upon the lots, parts of lots and parcels of land abutting and adjoining said improvement, as well as benefiting there from.

RESOLVED FURTHER, that said estimates, plats and diagrams of said improvement and of the right-of-way to be improved having been so deposited with the City Clerk for public examination, said City Clerk shall give notice, according to the City Charter, of the proposed district to be specially assessed for said improvement and of the time and place when this Council will meet to consider said detailed estimate, plats and diagrams, and to hear objections thereto, and notice shall be given by said City Clerk, in writing, of the proposed district to be specially assessed for said improvements and of the time and place when this Council will meet to consider said detailed estimates, plats and diagrams, and to hear objections thereto, to each owner of, or party of interest in, property to be assessed, whose name appears upon the last local tax assessment records, by mailing by first class mail addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of such hearing. The public hearing is scheduled for Monday June 3, 2013, at 7:00 p.m. in the Council Chambers of the Wyandotte City Hall.

I move the adoption of the foregoing Resolution.

Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Rose Bosman DeSana, 2107-15th Street, Wyandotte requesting to close the south half of the north-south alley east of 15th Street between Spruce & Cedar on June 23, 2013 from 9:00 a.m. to 9:00 p.m. is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for said closure. AND FURTHER homeowner is to pickup the barricades at the Department of Public Service and return same and copies of said resolution be forwarded to the Police and Fire Departments.

I move the adoption of the foregoing Resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Jessica Pinson, 9719 Hubert, Allen Park, Michigan 48101 relative to her request to plant a tree with a memorial plaque is hereby referred to the Superintendent of Recreation for coordination of said request.

I move the adoption of the foregoing Resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Amy Noles submitting her resignation from the Police and Fire Commission is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council accepts said resignation and thanks Amy for her years of service to the Commission.

I move the adoption of the foregoing Resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Fred Mekolon Jr. , Regatta Chairman, Wyandotte Boat Club thanking Mayor, Council and various city departments for their assistance in the Hebda Cup and Wyandotte High Schools Regatta is hereby received and placed on file.

I move the adoption of the foregoing Resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

ROLL ATTACHED

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Patrick and Patricia Mastrogiacomo relative to their request to purchase the vacant lot located east and adjacent to 345 Pine Street (formerly 337 Pine Street) is hereby referred to the City Engineer for a review and report back in two (2) weeks.

I move the adoption of the foregoing Resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Lewis Rowe, Oppenheimer & Company Inc. 3106 Biddle Avenue regarding large and heavy trucks utilizing Biddle Avenue as a work-around for Fort Street is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said communication be forwarded to the Chief of Police and Traffic Division for monitoring of said trucks as to enforceable weight limits.

I move the adoption of the foregoing Resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated May 20, 2013 to re-appoint the following to the Zoning Board of Appeals & Adjustments terms to expire May 2016:

Robert Alderman, 2784-20th Street, Wyandotte, Michigan 48192  
 Guiseppe DiSanto, 311 Cedar, Wyandotte, Michigan 48192  
 James Gillon, 1108 Mollno, Wyandotte, Michigan 48192

I move the adoption of the foregoing Resolution.  
 MOTION by Councilperson Sheri M. Fricke  
 Supported by Councilperson Lawrence S. Stec  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
 NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the City of Wyandotte, fully and enthusiastically supports the application of the Wayne County Road Commission to the United States Department of Transportation for a T.I.G.E.R. Discretionary Grant for the Grade Separation on Allen Road/Canadian National Rail Line in the County of Wayne, City of Woodhaven and strongly recommends approval of the application for the Economic, Safety, Environmental and Quality of Life improvements that project would provide.

I move the adoption of the foregoing Resolution.  
 MOTION by Councilperson Sheri M. Fricke  
 Supported by Councilperson Lawrence S. Stec  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
 NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Randy L. Kalmbach, 27th District Court Chief Judge is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council CONCURS in the recommendation of the Judge to appoint Lora A. Kowatch, Probation Director of the 27th District Court with her salary to be set at the current budgeted amount for said position.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Sheri M. Fricke  
 Supported by Councilperson Lawrence S. Stec  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
 NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from Donald C. Schultz submitting his resignation from the Planning and Cultural & Historical Commission is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council accepts said resignation and thanks Mr. Schultz for his years of service on said Commissions.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
NAYS: None  
ABSTENTION: Councilman Schultz

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the Municipal Services Quarter Ending March 31, 2013 Financial result report is hereby received and placed on file.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
ROLL ATTACHED

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from the Downtown Development Director relative to the Downtown Bike Rack Design Competition is hereby received and placed on file.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS in the recommendation of the Downtown Development Director for the placement of a sign on the southeast corner of First and Elm designating the location of the Farmers Market for promotional purposes from June through October.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Sheri M. Fricke  
Supported by Councilperson Lawrence S. Stec  
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the recommendation of the City Assessor and City Administrator relative to the consolidation of assessing services is hereby held in abeyance for two (2) weeks with a study session scheduled at 5:00 p.m. prior to the regularly scheduled Council Meeting of Monday, June 3, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Administrator as set forth in his communication dated May 20, 2013 to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, AND FURTHER acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription insurance costs for its employees with the remaining medical and prescription costs being borne by the employees.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the Benjamin F. Yack Recreation Center rental contract for the Congressman John Dingell Fundraiser-August 3, 2013 provided all stipulations are adhered to as outlined in said contract and Hold Harmless Agreement are placed on file and the property insurance is submitted prior to said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None



Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Clerk that the communication from the Special Events Coordinator relative to the Wyandotte Roosevelt High School participation as host of the Division 1 MITCA Track & Field Team State Championships on May 25, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby GRANTS permission for the following to assist in over flow parking issues provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs:

1. Yack Arena Parking Lot-Primary Bussing Lot
2. City lot behind City Hall, 3200 Biddle Avenue
3. City lot on Oak Street South of Wyandotte Post Office
4. 50 Metal pedestrian retaining fences to use on the football field

AND BE IT FURTHER RESOLVED that said resolution be forwarded to the Department of Public Service, Police Chief and Fire Chief for coordination of same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the request of the Special Event Coordinator to close Biddle Avenue from Oak to Eureka and all other road closures as listed in said communication starting Sunday, July 7, 2013 at 12:01 A.M. through Monday, July 15, 2013 8:00 a.m. with north and southbound traffic to be rerouted on Third street with detours at Oak Street and Eureka all truck traffic to be rerouted to M-85 (Fort Street) via Eureka or Ford (Northline). AND BE IT FURTHER RESOLVED that the Chief of Police is directed to apply to the Wayne County Office of Public Service for a road closing permit and further is hereby authorized and directed to sign said permit. AND FURTHER the City of Wyandotte assumes responsibility for all damage claims which may arise from the road closing and FURTHER the Fire Department is hereby notified to reroute emergency vehicles.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the contract with Symon Rental for the use of tents, tables, etc for the Wyandotte Street Art Fair July 10 through July 13, 2013 as requested by the Special Event Coordinator in the amount of \$3,570, funds to be derived from account #285-225-925-730-860. AND FURTHER Council directs the Mayor and City Clerk to execute the contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the contract with Animal Oasis Mobile Zoo for the 2013 Wyandotte Kids Expo to be held on June 6, 2013 in conjunction with the Wyandotte Farmers Market Opening Day as submitted by the Special Event Coordinator in the amount of \$1,000, funds to be derived from account # 285-225-925-730-814. AND FURTHER Council authorizes the Mayor and City Clerk to sign said agreement on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the City Engineer to reduce the listing price for the NSP2 properties at 655 Vinewood and 659 Vinewood to \$67,635.00 in accordance with the NSP2 Single Family Sales Program Guidelines. AND FURTHER all buyers to receive a minimum of 17.5% or \$11,836.13 in homebuyer subsidy. Therefore, the maximum required mortgage amount would be \$55,798.87.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer regarding the sale of the former 704-6th Street, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the offer from Michael and Kimberly Skotnicki, to acquire 17.56 feet of the former 704-6th Street in the amount of \$878.00; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby APPROVES the procedure for the planting of trees on city property in front of homes between the sidewalk and curb at homeowners expense as set forth by the City Engineer in his communication dated May 20, 2013. AND BE IT FURTHER RESOLVED that said guidelines for such planting shall be made available on the city web-site and from the Engineering office by contact them at 734-324-4551.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the communication from the City Administrator and City Engineer and hereby adopts the City of Wyandotte Title VI Non-Discrimination Plan, and authorizes the Mayor and Gregory J. Mayhew, Assistant City Engineer to sign said Plan, and, that Gregory J. Mayhew shall be designated as the Title VI Coordinator, AND FURTHER that the City of Wyandotte Title VI Non-Discrimination Plan be published on the city's website, distributed to all Department Heads, included in all City contracts with contractors, and that the Plan be review with all employees.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the communication from the City Engineer and the Downtown Development Director relative to the City owned property located at 3131 Biddle Avenue is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council CONCURS in the recommendation as set forth to exclusively negotiate the sale of the property known as 3131 Biddle Avenue with MJC Construction Management for a period of 90 days.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the City Engineer's recommendation to vacate the 4.1 feet of the City of Wyandotte 80 foot Third Street Right of Way as requested by the property owners at 303 Maple. AND BE IT FURTHER RESOLVED that the required public hearing be scheduled to achieve same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer regarding the release of Purchase Agreement between the City of Wyandotte and Diane Welsh for the property at 616 Superior, Wyandotte; AND BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the Mutual Release of Buy and Sell Agreement; AND BE IT FURTHER RESOLVED that Council authorizes the return of the deposit in the amount of \$975.00; AND BE IT FURTHER RESOLVED that said property be listed for sale by Downriver Real Estate Group in accordance with the NSP2 Guidelines.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer regarding the sale of the former 859-5th Street, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the offer from Eric and Heidi Humenik, to acquire 22.79 feet of the former 859-5th Street in the amount of \$1,139.50; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the request for a leave of absence from Giacomo Sclafani as set forth by the City Engineer for a period of six (6) months retro to April 10, 2013 is hereby APPROVED by Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated May 20, 2013 to appoint Robert J. Benson, 404 Vinewood, Wyandotte, Michigan 48192 to the Planning Commission, term to expire April 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that WHEREAS, the time having arrived for the hearing before this Council and the City Assessor on the Special Assessment District # 935 - 2012 Sidewalk Repair Program-Eureka to Grove-River to 6th Street-3rd Street to south side of Oak to Eureka and Goddard to Ford Avenue-Electric to Fort Street for the purpose of defraying that part of the cost which Council decided should be paid and borne by Special Assessment # 935 within the City of Wyandotte, County of Wayne, State of Michigan and said roll having been duly presented to this Council by the City Assessor and WHEREAS; after such hearing this Council is of the opinion that said roll should be APPROVED and confirmed; NOW THEREFORE BE IT RESOLVED that SAD # 935 as filed by the City Assessor with the City Clerk, be and the same is hereby APPROVED and confirmed and that this Council does hereby estimate that the period of usefulness of said improvement is not less than five (5) years and that the assessments shown on said Roll be divided into five (5) annual installments, payable by the 1st day of June of each year from 2013 to 2017 ; inclusive; and that the City Clerk transmit said Roll to the City Treasurer with his warrant for collection accordingly and that the installments of Special Assessment roll shall bear interest at the rate of six percent (6%) per annum commencing July 1, 2013 said interest to be paid annually on the due dates of the principal installments of said Special Assessment roll. AND FURTHER that each assessment levied should be paid in full if the property transfers in any matter.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

RESOLUTION ESTABLISHING A COMMERCIAL REDEVELOPMENT DISTRICT FOR  
3061-63 BIDDLE AVENUE PURSUANT TO AND IN ACCORDANCE WITH THE  
PROVISIONS OF THE COMMERCIAL REDEVELOPMENT ACT, ACT 255 OF 1978, AS  
AMENDED

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilmember Sheri M. Fricke

RESOLVED BY THE MAYOR AND CITY COUNCIL THAT WHEREAS, pursuant to the Commercial Redevelopment Act, Act 255 of 1978, as amended (Act 255), the City of Wyandotte has the authority to establish "Commercial Redevelopment Districts" within the City of Wyandotte on its own initiative or upon a request filed by the owners of 75% of the state equalized value of the commercial property located within a proposed district; and

WHEREAS, the Mayor and City Council, on its own initiative, is requesting the establishment of a Commercial Redevelopment District for property at 3061-63 Biddle Avenue located in the City of Wyandotte hereinafter described; and

WHEREAS, the Mayor and City Council is requesting the establishment of a Commercial Redevelopment District to encourage the redevelopment of property within the District to increase commercial activity, create employment, and assist with revitalizing an urban area; and

WHEREAS, the Mayor and City Council finds that property within the District is obsolete commercial property (due to general neglect) which is part of an existing, developed commercial zone which has been zoned commercial for 3 years before June 21, 1978, and the area is or was characterized by obsolete commercial property and a decline in commercial activity, and hereby determines that the District meets the requirements set forth in Section 5(1)(a) of Act 255; and

WHEREAS, the Mayor and City Council has provided for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the District, as required in Section 4(2)(b)(iii)(B) of Act 255; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the proposed District as required by Section 5(3) of Act 255; and

WHEREAS, on May 20th, 2013, a public hearing was held and all residents and taxpayers of the City of Wyandotte were afforded an opportunity to be heard thereon; and

WHEREAS, the Mayor and City Council deems it to be in the public interest of the City of Wyandotte to establish the Commercial Redevelopment District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wyandotte that pursuant to the provisions of Act 255, Commercial Redevelopment District No. 11 is hereby established for the property at 3061-63 Biddle Avenue, said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

SOUTH 10 FEET OF LOT 9 AND ALL OF LOTS 10, 11, 12, 13 AND 14, EUREKA IRON AND STEEL WORKS RESUBDIVISION, AS RECORDED IN LIBER 22, PAGE 49 OF PLATS, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-15-0009-002

I move the adoption of the foregoing resolution.

MOTION by Councilmember Sheri M. Fricke

SUPPORTED by Councilmember Lawrence S. Stec

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

ABSENT: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the Council meeting of Monday, May 27, 2013 is hereby CANCELLED due to the Memorial Day Holiday.

I move the adoption of the foregoing resolution.

MOTION by Councilmember Sheri M. Fricke

SUPPORTED by Councilmember Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan May 20, 2013

RESOLUTION by Councilperson Sheri M. Fricke

RESOLVED by the City Council that the bills and accounts in the amount of \$1,216,195.00 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilmember Sheri M. Fricke

SUPPORTED by Councilmember Lawrence S. Stec

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Sheri M. Fricke

Supported by Councilperson Lawrence S. Stec

That we adjourn.

Carried unanimously

Adjourned at 9:39 PM

May 20, 2013



William R. Griggs, City Clerk

## FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE

5-24-13

BEGINNING DATE

5-24-13

AND ENDING DATE

5-24-13

SALES RECEIPT #

353307

THRU

353314

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
MIDWESTERN AUDIT AR- MVA	101-000-041-023	XU	75.00
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	67.53
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	13,662.30
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	19,800.90
WORK FORCE WYANDOTTE	101-000-650-011	M2	4,915.00
WORK FORCE RIVERVIEW	101-000-650-017	M6	380.00
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	2,800.00
COURT DRUG TESTING FEES	101-000-650-020	M9	1,080.00
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	2,628.00
CHEMICAL AWARENESS	101-000-650-024	AW	1,150.00
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
TRIFECTA ATM COMMISSION	101-000-650-022	AT	13.00
JAIL PROPERTIES PROMISSORY NOTE	284-000-041-015	AR	2,802.25
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	1,917.89
SECURITY LITIGATION PROCEEDS	731-000-655-010 MZ		22.26
WAYNE COUNTY DEL TAX SETTLEMENT	101-000-411-085 MZ		81,409.84
	MZ		
TOTAL MONIES RECEIVED			192,723.97
TODD A. DRYSDALE			
DIRECTOR OF FINANCIAL SERVICES			



*City Clerk*

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

April 17, 2013

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Mobley at 6:30 p.m in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, President  
Commissioner Rodney G. Baker, Vice-President  
Commissioner Michael J. Ptak, Secretary

ALSO PRESENT: Fire Chief Carley  
Debby Harris, Recording Secretary

Approval of the March 13, 2013 Regular Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Ptak to approve the minutes of the Regular Meeting of March 13, 2013. Motion unanimously carried.

Approval of the March 27, 2013 Special Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Ptak to approve the minutes of the Special Meeting of March 27, 2013. Motion unanimously carried.

Communications

1. IPMA Invoice

Motion by Comm. Mobley, Supported by Comm. Baker to approve payment of the invoice from IPMA for the Fire Fighter exam on February 13, 2012 in the amount of \$215.00. Motion unanimously carried

Old Business

1. EMPCO Testing for Fire Fighter

Comm. Mobley stated the he felt the program offered by EMPCO would meet the testing requirements of this Commission and he asked the Commission what their thoughts were on the presentation given by EMPCO's representative Charles Castle.

Comm. Baker agreed with Comm. Mobley that the program would meet the testing requirements but it would also allow the Commission to have a bigger data base when looking to hire new Fire Fighters.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

April 17, 2013

Old Business    Con't

Comm. Ptak agreed and also stated that not only would there be a bigger data base for future hiring but the quality of the applicants might also be better due to the larger data base.

Chief Carley stated that if the Commission does decide to use EMPCO for the testing he would be able to direct persons who inquire about future testing by the City of Wyandotte Fire Department to a specific website.

After much discussion by the Commission it was decided that the Fire Fighter's Civil Service Commission would use EMPCO for the testing of fire fighter applicants.

Motion by Comm. Ptak, Supported by Comm. Baker to use EMPCO for future testing for the position of Fire Fighter. Motion unanimously carried.

New Business

Comm. Mobley asked Comm. Baker and Comm. Ptak if they had anyone they would like to nominate to take Comm. Mobley's place on the Commission.

Comm. Baker and Comm. Ptak both stated that they had not found anyone yet. Comm. Mobley suggested that Michael Dallos be considered for the position.

Mr. Dallos had the qualifications and had previously served on the Commission until several months ago. Comm. Mobley stated that he has talked with Mr. Dallos who has stated that he would be willing to come back to the Commission and serve in Comm. Mobley's place.

Comm. Baker and Comm. Ptak said that they didn't see any problem with Mr. Dallos returning to the Commission in Comm. Mobley's place.

Comm. Mobley stated that he would contact Mr. Dallos and invite him to attend the next meeting.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-3-

April 17, 2013

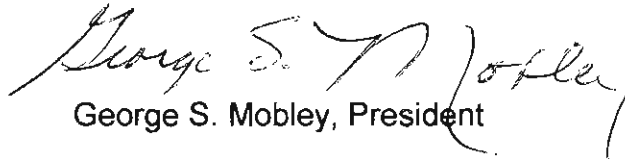
Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, May 15, 2013 at 6:30 p.m., at the Wyandotte Police Department, 2015 Biddle Avenue, 2nd Floor Training Room, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 7:00 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE

  
George S. Mobley, President

GSM:dh

City Clerk

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

March 25, 2013

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Mobley at 6:35 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, President  
Commissioner Rodney G. Baker, Vice President  
Commissioner Michael J. Ptak, Secretary

ALSO PRESENT: Fire Chief Carley  
Charles Castle, EMPCO  
Michael Dallos, Citizen  
Debby Harris, Recording Secretary

EMPCO Presentation by Charles Castle

Mr. Castle introduced himself and stated that he was here to inform the Commission how EMPCO tested for the position of Fire Fighter and how it would benefit the City of Wyandotte to use EMPCO for that testing. Mr. Castle proceeded to give a presentation on how the system worked.

The test is given on line at testing locations such as local Community Colleges such as Macomb, Oakland and Schoolcraft colleges. The colleges have testing sites.

Mr. Dallos asked how often the test is given. Mr. Castle explained that a test is given whenever one of the cities requires new candidates.

Comm. Mobley asked how the Commission would determine if each candidate has the requirements need for employment by the Wyandotte Fire Department.

Mr. Castle explained that any criteria that is required by the City of Wyandotte would be the same and that only candidates that meet those requirements would be allowed to be on the list for the City. If this Commission decides to use EMPCO for the testing the City would run their ads in the local papers, on the City website and any other advertising that they have previously used. The only thing different is that the advertisement would include a link to the EMPCO website. Once the test has been given the Commission would only see candidates who selected the City of Wyandotte and meet the criteria previously established.

Chief Carley stated that if the Commission were to use EMPCO that legibility list would always be current. Once the test is given the Commission can run a list of candidates that meet the requirements and that would be the list for the next two years, unless the list becomes vacated.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

March 25, 2013

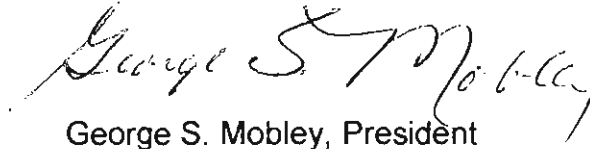
EMPCO Presentation by Charles Castle Con't

After additional discussion between the Commission, Chief Carley and Mr. Castle the meeting adjourned.

Adjournment

There being no further business to discuss the meeting adjourned at 8:15 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE

A handwritten signature in cursive script that reads "George S. Mobley". The signature is written in black ink and is positioned above the printed name of the signatory.

George S. Mobley, President

GSM:dh

01- 48  
May 14, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, April 30, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

Assistant General Manager  
& Secretary - Paul LaManes

Also Present                         - Steve Timcoe  
Valerie Hall  
Pam Tierney  
Charlie Lupo  
CATV Volunteer

01 - 49  
May 14, 2013

APPROVAL OF MINUTES

MOTION BY Commissioner Figurski and seconded by Commissioner DeLisle to approve the April 30, 2013, regular session Municipal Service Commission meeting minutes

HEARING OF PUBLIC CONCERNS

None

RESOLUTION 05-2013-01

Steve Timcoe giving overview on request for approval of Capital request for additional Converter/Modem Inventory. Individual orders up to approved amount to be approved by Assistant General Manager for balance of fiscal year.

MOTION by Commissioner Lupo and seconded by Commissioner Figurski to authorize the Converter/Modem Inventory Capital Budget Amendment request in the amount of \$29,976.00.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

ELECTION OF OFFICERS

MOTION by Commissioner DeLisle to nominate Commissioner Figurski as President of Commission and Commissioner Sadowski as Vice President to serve in such capacity for one year. Seconded by Commissioner Lupo.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

01-50  
May 14, 2013

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner Lupo and seconded by Commissioner Figurski to receive and place reports and communications on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner DeLisle and seconded by Commissioner Figurski that the bills be paid as audited.

#5166	\$	270,096.26
#5167	\$	694,249.04

Commissioner Cole asked that roll be called.

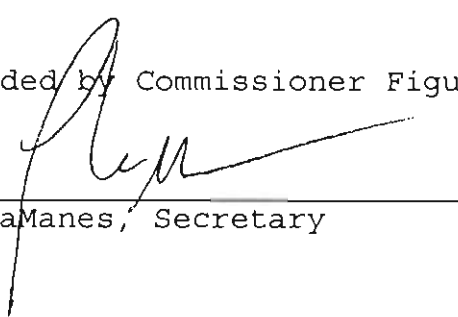
YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

Paul LaManes, Assistant General Manager, thanking Commissioner Cole for serving as Commission President.

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski to now adjourn. 5:06 P.M.

  
\_\_\_\_\_  
Paul LaManes, Secretary



CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES – DRAFT  
MAY 8, 2013

Members Present: John Darin, Chairperson, Michael Bozymowski, Brandon Calvin, Denise Donlon, Andrea Fuller, Noel Galeski, Linda Orta, Stephanie Pizzo, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: All Commissioners were present

Guests: None

1. Call to Order: The meeting was called to order by John at 6:03pm.
2. Reading and Approval of Previous Minutes:
  - a. April 10, 2013 Regular Meeting: The motion was made by Linda, seconded by Stephanie, to approve the minutes of the April 10, 2013 Regular Meeting of the Beautification Commission as written. The motion was approved unanimously.
3. Chairperson's Report:
  - a. Commissioner Re-Appointments, Updated Attendance Report, and Updated Contact List: The Commission would like to congratulate Mike, Denise, Karen, and Alice on their re-appointments to the Beautification Commission for a term of three years. The City Council approved their re-appointments at the April 8, 2013 City Council Meeting. John also provided the Commission with updated copies of the attendance report and contact list.
  - b. Recommendation for Appointment of Noel Galeski to 2013 Spring Dig-In Coordinator: There was a motion by John, seconded by Mike, to appoint Noel as the 2013 Spring Dig-In Coordinator. The motion was approved unanimously.
  - c. Recommendation for Appointment of Stephanie Pizzo as 2013 Tour de Ford Bike Ride Liason: There was a motion by John, seconded by Mike, to appoint Stephanie as the Commission Liaison for the Tour de Ford Bike Ride. The motion was approved unanimously.
  - d. Nanna's Kitchen Landscaping Update: John reported that the Nanna's Kitchen expansion project has been cancelled.
  - e. BCSEM Newsletter Article and 50<sup>th</sup> Anniversary Celebration, Sunday, May 19, 2013, 2:00pm: John wrote an article for the BCSEM Newsletter on the Annual Beautification Awards that are presented by the Beautification Commission. The Commission thanks John for writing another great article, and letting other communities know the good things that Wyandotte is doing. The BCSEM will also be celebrating their 50<sup>th</sup> Anniversary on Sunday, May 19, 2013. All were reminded that all registration fees will be reimbursed by prior approval for those members available to attend this meeting.
4. Treasurer's Report:
  - a. FY 2012-2013 YTD Expense Report: As of May 6, 2013, the total expenses of the Commission totals \$3,808.75 which leaves a remaining balance of \$2,191.25. Expense Requests have been submitted for reimbursing Karen for approved out-of-pocket expenses, and printing of the Dig-In flyers. Also, the Commission has paid 2013 municipal membership dues for the Beautification Council of Southeastern Michigan, Keep Michigan Beautiful, and Friends of the Detroit River organizations.
5. Community Garden Update, Garden Work Day - Saturday, May 18, 2013:
  - a. Updated Garden Site Plan, Rental Status Update, and the New Information Packet: Karen provided the Commission with an updated Community Garden information packet, which included the updated Rental and Hold Harmless Agreement, Cover Letter, an updated garden plot map, and 2013 garden plot assignments. There was a motion by Karen and seconded by John to erect signage at the Community Garden listing Garden Etiquette, and stating not to pick

fruits/vegetables unless you are the owner. The motion was approved unanimously. John and Karen will work on getting the sign made and the language.

- b. Fall Harvest Event: In addition, Denise expressed interest in organizing a Harvest Event at the community garden. There was a motion by John, seconded by Mike to support a Harvest Event at the Community Garden, with Denise as lead. The motion was approved unanimously.
- c. Flagstone Path for Garden Entrance Update: The Commission would like to thank Freeport Stone Supply, Inc. and Dan Galeski for donating the flagstone used to construct the new entrance walkway for the Community Garden, and the Police Cadets for all their help. The Commission recognized and thanked Andrea and Noel for their hard work in organizing this project and working to beautify the community garden site.

6. Spring Dig-In Planning – Saturday, May 18, 2013:

- a. Planning Brainstorming Session Update: Noel reviewed the recent Dig-In brainstorming field trip that she organized to plan what areas downtown would need to be planted during the Spring Dig-In, and devised a "plan of attack" for the Dig-In.
- b. Donation of Bottled Water for Volunteers by Peter Rose, Chelsea Menswear: Peter Rose of Chelsea Menswear has donated bottled water for the volunteers at the Spring Dig-In. The Commission thanked him very much for his continued support in keeping downtown Wyandotte looking beautiful.
- c. Plant Orders and Planting Plan, Clock Tower Bed Prep: The plants have been ordered and will be delivered Saturday morning. The shrubs at the Clock Tower will be removed and the area re-planted.
- d. Recruitment and Training of Dig-In Volunteers: Mike has been busy recruiting volunteers, and the event is being advertised on Wyandotte cable TV. A few organizations will have volunteers at the Dig-In. They will register at the old Wyandotte Theater lot, and will then be trained by one of the Commissioners.
- e. Dig-In Set-Up, Times, Tables, Registration, Etc.: The registration table will be set up at the old Wyandotte Theater lot. Volunteers are asked to register there at 9:00 am. Alice will check with DPS to ensure the sprinklers are turned on in advance of the Dig-In.
- f. Dig-In Flyers for Distribution: Andrea has developed beautiful flyers advertising the Dig-In, which are being posted around Wyandotte.
- g. Flowers for the Purple Heart Memorial Garden: The Commission has been asked to purchase and plant flowers for the Purple Heart Memorial Garden, however these flowers are being purchased using a special fund and will not be paid from the Commission budget. The total cost for those flowers is \$320.35.

7. Spring Hanging Baskets Update: The Commission discussed whether it would be better to purchase the hanging baskets outright or do a lease to own program. The purchase of the baskets outright would cost more initially but would be cheaper in the long run. Options are under active consideration.

8. City-Wide Beautification Initiative:

- a. City Council Presentation and Award Presentation: At the April 29, 2013 City Council meeting, Alice presented a Community Service Certificate to Ms. Madalyn Clark, who, out of her own initiative, personally planted flowers to beautify a Wyandotte Welcome sign. Alice also took the opportunity to address the citizens of Wyandotte, and request their participation in getting the entire City of Wyandotte involved in keeping the community beautiful.
- b. Beautification Recognition Postcards Update: There was a motion by John, seconded by Alice, to purchase 500 postcards for \$99 that Commissioners can use to recognize businesses and individuals that are doing a great job in helping to keep Wyandotte looking beautiful. The motion was approved unanimously.

Beautification Commission Meeting Minutes

May 8, 2013 – Draft

Page 3

- c. Wyandotte Clean-Up Recognition to Downriver Detroit Cadets: On April 12, 2013, members of the Downriver Police Cadets helped with cleaning up the downtown area. The Commission would like to thank them for all their hard work.
9. New Business: There was no new business.
10. Announcements and Public & Media Communications: There were no significant hotline inquiries. Andrea reported that the Oakwood Cemetery Association is soliciting recommendations from the city and the community for direction in the ownership and preservation process for the historical cemetery. The Commission was invited to attend their June 4, 2013 meeting at Bacon Library at 5:30 pm to discuss these matters.
11. Next Meeting: The next regular meeting is scheduled for Wednesday, June 12, 2013 at 6:00pm in city Hall Council Chambers, Third Floor, 3200 Biddle Avenue.
12. Adjournment: The meeting was adjourned by John at 8:06pm.

Respectfully Submitted,

Brandon Calvin

Recording Secretary

Wyandotte Beautification Commission

# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
May 14, 2013

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### ROLL CALL

Present: Inspector James Pouliot  
Commissioner Doug Melzer  
Commissioner John Harris

Absent: Commissioner Amy Noles (excused)  
Chief Daniel Grant (excused)

Others Present: Richard Miller, Resident

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:27 p.m.

The Minutes from the regular Police Commission meeting on March 26, 2013, were presented.

Harris moved, Melzer seconded,  
CARRIED, to approve the regular minutes of March 26, 2013, as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

1. **Thank You Letter** – March 15, 2013 letter from Director of Public Safety for the Township of Northville, John Werth, to Chief Grant thanking the Department and Officer Groat, along with K9 ICE, for participating in a drug sweep at Northville High School.

Inspector Pouliot indicated that our K9 officer assisted in a drug sweep training exercise at the school.

Harris moved, Melzer seconded,  
CARRIED, to receive the correspondence and place on file.

### DEPARTMENTAL

1. **Police Statistics** – March 2013, April 2013, Year to Date Statistics

There were 1,895 total incidents in March and 1,960 in April. There will probably be an increase in the total statistics as the weather continues to get warmer.

Melzer moved, Harris seconded,  
CARRIED, to receive the March and April 2013 police statistics and year to date figures and place on file.

## **2. MICR Statistics – January – December 2012**

These figures come from the State and represent the breakdown for all of 2012. The serious crimes are listed in this report. Nothing really stands out for Wyandotte; our felony stats are fairly consistent from year to year. Wyandotte had 2,175 of these serious types of crimes for 2012.

Melzer moved, Harris seconded,  
CARRIED, to accept the 2012 MICR Statistics as presented and place on file.

## **3. Election of Officers - Police and Fire Commission**

This item was deferred until the next regularly scheduled Commission meeting.

## **4. Police Officer Candidates – Update**

The Department has narrowed down their selections to two individuals that they would like to offer positions to with the Commission's approval. Chief Grant will provide the Commissioners with further detail on those two individuals and the item will be addressed at the next Commission meeting.

## **5. DCC Radio Purchase**

The acquisition of new radios is continuing through the process. As part of that process, Sgt. Mackey will receive training regarding the new radios and system. Further discussion of this item will be deferred until the next Commission meeting.

## **6. Confirm Hiring of Dispatcher Kellie Alderman**

Dispatcher Alderman is currently a part time employee; she was recently offered a full time position which was created when a long time dispatcher retired. This will be addressed at the next meeting.

## **7. Workplace Harassment Policy**

Inspector Pouliot said the Department has had a Sexual Harassment policy in place, but not a specific Workplace Harassment policy.

The Commissioners indicated they know the policies Chief Grant presents are always very thorough and usually derived from the L.E.A.F. committee, experts in the field who are very skilled in putting law enforcement policies together.

Harris moved, Melzer seconded,  
CARRIED, to accept the Workplace Harassment Policy as presented and implement as soon as possible.

## **8. Media Relations Policy**

Commissioner Melzer commented that it is very important and helpful to have a policy such as this one in place.

Harris moved, Melzer seconded,  
CARRIED, to accept the Media Relations Policy as presented and implement as soon as possible.

## 9. Citizen Questionnaire Response

This incident involved larceny of a puppy. ACO Gillenwater and Officer Hunter did a good job of investigating the case. The puppy was stolen and sold, but ultimately returned to its rightful owner.

Juveniles were responsible for the theft.

Harris moved, Melzer seconded,  
CARRIED, to accept the Citizen Response and place on file.

## 10. Cleaning of Gun Range

The rubber backstop must have the lead removed; it hasn't been cleaned since the building opened. Wolverine is local and is essentially a sole source vendor who has the machinery to clean the site appropriately. Their quote is \$3,500.00.

Commissioner Harris would like Inspector Pouliot to find out who cleans the Top Gun facility and if their setup is similar to our Department's.

Melzer moved, Harris seconded,  
CARRIED, to approve Wolverine to perform the clean up as long as Top Gun does not utilize a vendor who could perform this service at a cheaper rate.

## 11. Bills and Accounts – April 9, 2013, \$20,417.60 and April 23, 2013, \$2,039.83, May 14, 2013 \$24,949.72

Harris moved, Melzer seconded,  
CARRIED, to approve payment of the bills: April 9, 2013, \$20,417.60 - April 23, 2013, \$2,039.83, and May 14, 2013, \$24,949.72

## NEW BUSINESS

NONE

### *Members of the Audience*

1. **New Department Policies** - Resident Richard Miller inquired whether the new policies are submitted to the City Administration for review. He realizes the policies are developed through the L.E.A.F. committee, but suggested they might also follow the approval process similar to items that are now submitted to the Wyandotte City Council for review.

## ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:48 p.m.

Harris moved, Melzer seconded,  
CARRIED, to adjourn meeting at 6:48 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION  
MINUTES OF THE MAY 9, 2013 MEETING  
MARX HOME**

**PRESENT:** Sue Pilon, Jody Egen, Ken Munson, Shirley Prygoski, Wally Hayden, Eula Grooms, Marshall Wymore

**EXCUSED:** Michelle Blankenship, Anne Ronco, Dave Kostelnik, Don Schultz, Dan Cervantes

President Sue Pilon called the meeting to order at 6:26 p.m.

**MOTION by Shirley Prygoski, supported by Ken Munson, to approve the minutes from the April 2013 meeting, MOTION CARRIED (6-0)**

**PRESIDENT'S REPORT:**

Don was just elected to City Council so he is leaving the Commission. This means there is one open spot. The Mayor has someone in mind. Sue asked Commissioners for the names of others that might be interested.

Sue talked about the committee assignments. She has heard from most of the Commissioners, but will talk to Marshall and Dan to answer any questions they might have about each committee.

She also brought up the Heritage Event Series commitment sheets. She said that anyone who hasn't turned one in should send it to her this month.

The Commission talked about canceling the July 2013 meeting. They have chosen to skip the July meeting for the past couple of years because everyone is so overwhelmed due to events (Art Fair and rally).

**MOTION by Eula Grooms, supported by Shirley Prygoski, to cancel the July 2013 meeting, MOTION CARRIED (6-0)**

The Buildings and Grounds Committee met earlier in the month, and talked about possibly having the Commissioners come and work on painting the Burns Home Carriage House. Some of the paint is peeling off the building because no oil based primer was used. It could be a team building exercise, and everyone could bring food and drinks to share. The Commissioners discussed dates. They decided on August 10 or August 17 (rain-out date).

Jody and Sue passed around a brochure that was designed to solicit HES sponsorships. This year, the goal is to entirely fund the WWII Victory Rally with sponsorships. She urged Commissioners to look over the pamphlet and get any suggestions for improvements to Jody by Wednesday. Pamphlets will be mailed or hand delivered to local businesses. They also plan to add an easy way for interested parties to respond. Commissioners were encouraged to think of businesses to solicit for this.

**DIRECTOR'S REPORT:**

Jody distributed the finance report for April. The Artistic Creators Guild Art Show took place during the month, so the Museum received some box donations and a portion of sales from that event. They also received a reissued rent check from November that had been lost. In addition, some utility bills did not arrive this month. Everything Jody has received has been paid, but the bills were too late to make it onto the finance report. Jody also purchased a display case for the third floor exhibit gallery at an auction. Jody said she will email the Commissioners once she gets the other utility bills. The Commission decided not to vote on the approval of the finance report for this month, because of the missing utility bills. They will instead make two motions at the next meeting.

Jody gave an update on the basement exhibit gallery. The staff is currently working on object selection and laying things out physically in the space. Exhibits will include some audio components, including nature sounds, Native American language, and shipyard audio. They will be finalizing object selection next week.

The Citywide Garage Sale is coming up, and Jody said they are right on track with participants. She plans to notify participants that the Museum will accept garage sale leftovers that are antique or vintage. She will set some days and times for people to drop off items.

The next event after that is the Historical Society's Pie and Ice Cream on June 23. Mary Washko is the chair this year, and the staff will be providing support for her. The Wyandotte Stars season started last week with an away game. The team has games almost every week. They will have pocket calendars with their game schedule and other printed items to pass out at games.

The restoration of the Log Cabin hasn't been completed yet, but it is open for rentals. The city just approved an overage for the renovations, which will include a handicap accessible ramp. They will be making some improvements to the inside as well. Jody is currently looking for some small items like matching lampshades, a fire screen, etc. Shirley said she is willing to make new curtains.

**FRIENDS:** Jody received a letter and check for \$3,000. The Society doesn't have complete plans for their portion of the money yet, as far as Wally knows. The porch project could be considered a liability issue, so Jody said she will talk to the city to see if any assistance may be offered.

**SOCIETY:** Ken Navarre is supposed to call Sue regarding the joint meeting soon.

**COMMITTEES:** Sue said that she would like a couple committees to report about their meetings each month. The Long Range Planning Committee has decided to develop a survey to gain input from different groups in the community in order to get perceptions of the Museum and suggestions for the future. Anne is putting some questions together.

The Buildings and Grounds Committee also met, and discussed the Basement floor for the Basement Exhibit Gallery. The floor, which is currently gray painted concrete, needs work. Jody got some proposals to do an epoxy sealing treatment in preparation for work to start. Jody passed out the bids. Dave has called the companies to learn more.



PPC did the basement floor of the Wyandotte Arts Center. Dave recommended them for the basement job. Dave will call back and ask about a third coat and warranty information. Since the project is less than \$2500, the city's formal bid process is not needed.

**MOTION by Ken Munson, supported by Eula Grooms, to leave the company selection to Dave Kostelnik's discretion, based on the information presented and additional information requested, with funding coming from the reserve account, MOTION CARRIED (6-0)**

Eula said that salvage is very slow right now, but she will be having a sale during the Citywide Garage Sale, and anyone is welcome to come down.

**OLD BUSINESS:** Jody will talk to Sarah to check on the progress of the markers at BASF Park. Shirley suggested looking at some of the wording on the signs, but Jody said that the missing ones have to be the priority right now because of the cost to replace them.

**NEW BUSINESS:** Eula bought a child's piano at an auction and wants to have Jody look at it. She is also volunteering for Antiques Roadshow at Cobo on June 1. She gave her two tickets to Jody and asked if the Museum might have anything eye-catching to bring in.

**ANNOUNCEMENTS/COMMUNICATION:** Dave Kostelnik is getting married on Sunday, May 19.

It was decided to change the June meeting date to June 6 to accommodate several members that are unable to attend on June 11.

**ATTENTION TO AUDIENCE:** None.

**MOTION by Ken Munson, supported by Eula Grooms to adjourn the meeting at 8:03 p.m.  
MOTION CARRIED (6-0)**

**Next Meeting: June 6, 2013.  
Respectfully Submitted,  
Annie Pilon, Recording Secretary**

**FINANCE REPORT – WYANDOTTE MUSEUMS****MONTH OF APRIL 2013***From the desk of Jody L. Egen***MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF MAY 9, 2013**

Log Cabin Rental	\$ 50.00 – Cash \$ 80.00 – Checks \$ 130.00 – Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 0 – Cash <i>admissions</i> \$ 180.00 – Check \$ 180.00 – Total	Reserve 101-000-257-250-071
Weddings	\$ 150.00 – Check \$ 200.00 – Cash \$ 350.00 – Total	Reserve 101-000-257-250-071
Marx Rent	\$ 1,185.01 – Check \$ 0 – Cash \$ 1,185.01 – Total	<i>Marx Rental Account</i> 101.000.655.655.021
Artistic Creator's Guild	\$ 141.70 – Check \$ 32.00 – Cash \$ 173.70 – Total	Reserve 101-000-257-250-071

*Total of all deposits \$ 2,018.71***EXPENSES**

<b>HEAT/ GAS</b>		
MacNichol	\$ 245.42	City
Marx	\$ 146.41	City
Log Cabin	\$ 139.26	City
Burns	\$ 138.69	City
<i>Subtotal</i>	<i>\$ 669.78</i>	
<b>WATER</b>		
MacNichol	\$ 72.32	City
Marx	\$ 11.40	City
Log Cabin	N/A	City
Burns	\$ 15.55	City
<i>Subtotal</i>	<i>\$ 99.27</i>	
<b>ELECTRIC</b>		
MacNichol	N/A	City
Marx - <i>includes \$53.37 outside 400W</i>	\$ 141.68	City
Burns	\$ 58.41	City
<i>Subtotal</i>	<i>\$ 200.09</i>	
<b>PHONE</b>		
MacNichol	N/A	City
Marx	\$ 41.87	City
Burns	\$ 216.87	City
<i>Subtotal</i>	<i>\$ 258.74</i>	

*Subtotal All Utilities: \$ 697.36*

<b>MISCELLANEOUS</b>		
J&I Interiors - <i>Paint for Burns Home interior</i>	\$ 54.16	City - B&G
Historical Society of Michigan - <i>Annual Membership Renewal</i>	\$ 50.00	Reserve
Hoods - <i>General hardware</i>	\$ 11.95	City - B&G
Past Perfect Software - <i>IT support</i>	\$ 85.00	City - Office
Whipple Printing - <i>Garage Sale Posters</i>	\$ 42.50	City - Printing
Tuttle Supply Inc.- <i>Brown and white paper towel</i>	\$ 58.90	City - B&G
Whipple Printing - <i>5000 HES Postcards</i>	\$ 138.00	City - Printing
Payless Magnets - <i>500 HES Magnets</i>	\$ 277.60	Reserve
Tossed and Found - <i>Hutch for Tea program</i>	\$ 200.32	Reserve
Lowe's - <i>pvc pipe and 4" test plug</i>	\$ 14.68	City - B&G
Doug Dalton Auctioneer - <i>Oak display case for third floor gallery</i>	\$ 636.00	Reserve
Quality Care Moving - <i>Delivery of oak display case for third floor gallery</i>	\$ 65.00	Reserve

***Subtotal All Miscellaneous: \$ 1,634.11***

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**CURRENT BUDGET BALANCES – AS OF MAY 9, 2013**

SUPPLY LINE	BALANCE YEAR TO DATE	2013 BUDGET
Office Supplies	\$ 965.00	\$ 1,050.00
Postage	\$ 71.86	\$ 80.00
Building Maintenance & Supplies	\$ 4,819.61	\$ 8,279.00
Printing	\$ 129.77	\$ 800.00
Electric	\$ 4,183.97	\$ 6,700.00
Water	\$ 831.57	\$ 1,675.00
Heat	\$ 5,967.63	\$ 10,200.00
Education	\$ 90.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 80,011.66	n/a

City of Wyandotte  
DESIGN REVIEW COMMITTEE  
**Minutes of the Tuesday, May 28, 2013, Meeting**

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Mark Kowalewski, Larry Tavernier, Norm Walker, and Natalie Rankine

MEMBERS ABSENT: Jody Egen

ALSO PRESENT: Sheila Johnson, Acting Recording Secretary  
Ted Copley, Applicant and Owner

**APPROVAL OF APRIL 9, 2013 MINUTES:**

Member Kowalewski approved. Member Walker seconded.

**REVIEW OF PROPOSED SIGNS AT 3203 BIDDLE:**

The application as submitted by Ted Copley (Applicant and Owner) for the property at 3203 Biddle, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on May 28, 2013.

**OTHER BUSINESS:**

None at this time.

**MOTION TO ADJOURN:**

MOTION BY MEMBER Walker to adjourn the meeting at 11:40 a.m.  
Member Kowalewski seconded motion.

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# RESOLUTION

Wyandotte, Michigan

May 28, 2013

RESOLUTION BY MEMBER WALKER

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF  
WYANDOTTE,

The proposed wall signs as submitted by Ted Copley (applicant and owner) for the property at 3203 Biddle, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on May 28, 2013.

I move the adoption of the foregoing resolution.

Member: Walker

Supported by Member: Rankine

Yeas

Members

Nays

Egen

absent

X

Kowalewski

X

Rankine

X

Tavernier

X

Walker

DRAFT

**CITY OF WYANDOTTE  
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, May 28, 2013. Commissioner Melzer called the meeting to order at 6:30 p.m.

**ROLL CALL:**

Present:	Commissioner Harris Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Resigned:	Commissioner Noles

**READING OF JOURNAL**

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on May 14, 2013. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported still have one employee off and hopefully he will be back at end of week.

**COMMUNICATIONS**

**DEPARTMENTAL**

1. *Department Bills submitted May 21, 2013 in the amount of \$3,908.52*  
Commissioner Harris motioned to pay bills and accounts submitted as stated above, supported by Commissioner Melzer. Motion carried.
2. *Daily Reports*  
Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

Fire Commission Meeting

Page 2

May 28, 2013

**LATE**

Chief Carley stated all new personnel are counting as manpower but still being supervised. Chief also stated he has to do 23 reports over 24 months for Safer Grant.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:33 p.m.

Respectfully submitted,

John C. Harris

Secretary

JCH/lm

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, May 14, 2013. Commissioner Melzer called the meeting to order at 6:04 p.m.

### **ROLL CALL:**

Present:	Commissioner Harris Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Noles

### **READING OF JOURNAL**

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on March 26, 2013. Motion carried unanimously.

### **UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported still have an employee off due do to non-duty related injury and is expected back May 25, 2013.

### **COMMUNICATIONS**

1. *Letter from "Wyandotte Music Boosters" requesting auction item donation of ride on fire truck in the "2013 4<sup>th</sup> of July Parade"*  
Chief Carley stated that this was done in the past and requires police & fire commission approval. Commissioner Harris motioned to approve, supported by Commissioner Melzer.

### **DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Reports "March & April 2013"*  
Commissioner Melzer stated for month of March there were 194 rescue runs and 42 fire calls and in April there were 201 rescue runs and 39 fire runs, which is a significant amount. Commissioner Harris stated billed out over \$81,000 in March and almost \$90,000 in April. Commissioner Melzer motioned to receive reports as submitted and place on file, supported by Commissioner Harris. Motion carried.



**DEPARTMENTAL (continued)**

2. *Department Bills submitted March 26, 2013 in the amount of \$6,271.35*

*Department Bills submitted April 9, 2013 in the amount of \$2,002.65*

*Department Bills submitted April 23, 2013 in the amount of \$4,688.56*

*Department Bills submitted May 8, 2013 in the amount of \$6,851.08*

Commissioner Harris inquired about American Test Center bill which Chief Carley stated that is a company that comes out and does annual ladder testing. Henry Ford Health System bill was for PFT/FIT/TB testing of employees, which is job requirement. Apollo Fire Equipment bills were for boots/gloves/hoods/suspenders to outfit new fire fighters. R&R bills were for annual oil changes on all trucks. Commissioner Harris motioned to approve bills and accounts submitted as stated above, supported by Commissioner Melzer. Motion carried unanimously.

3. *Daily Reports*

Commissioner Melzer noted wave of fire drills done at schools recently. Commissioner Harris asked if fire department does joint training with police department which Chief Carley stated that today both departments attended table top exercise at Waste Water Treatment plant. Commissioner Melzer motioned to receive and place on file daily reports, supported by Commissioner Harris. Motion carried

**LATE**

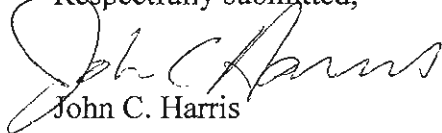
Chief Carley reported on fire that occurred at 303 Oak on Sunday, April 21, 2013. A letter of commendation for various fire department employees was read for commission's approval to place in each of their files. Commissioner Melzer motioned to approve request, supported by Commissioner Melzer. Chief also stated that Southgate and Riverview fire departments assisted as well and that a "Thank You" letter was sent to each department.

Commissioner Melzer inquired about new hires. Chief Carley stated that all 5 have started and that the first 2 are counted as manpower now. Other 3 have another week and then will be counted as well.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:24 p.m.

Respectfully submitted,



John C. Harris

Secretary

JCH/lm

# **City of Wyandotte**

## **Police Commission Meeting**

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Regular Commission Meeting  
May 14, 2013

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### **ROLL CALL**

Present:                   Inspector James Pouliot  
                                Commissioner Doug Melzer  
                                Commissioner John Harris

Absent:                   Commissioner Amy Noles (excused)  
                                Chief Daniel Grant (excused)

Others Present:         Richard Miller, Resident

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:27 p.m.

The Minutes from the regular Police Commission meeting on March 26, 2013, were presented.

Harris moved, Melzer seconded,  
CARRIED, to approve the regular minutes of March 26, 2013, as presented.

### **UNFINISHED BUSINESS**

NONE

### **COMMUNICATIONS**

1. **Thank You Letter** – March 15, 2013 letter from Director of Public Safety for the Township of Northville, John Werth, to Chief Grant thanking the Department and Officer Groat, along with K9 ICE, for participating in a drug sweep at Northville High School.

Inspector Pouliot indicated that our K9 officer assisted in a drug sweep training exercise at the school.

Harris moved, Melzer seconded,  
CARRIED, to receive the correspondence and place on file.

### **DEPARTMENTAL**

1. **Police Statistics** – March 2013, April 2013, Year to Date Statistics

There were 1,895 total incidents in March and 1,960 in April. There will probably be an increase in the total statistics as the weather continues to get warmer.

Melzer moved, Harris seconded,  
CARRIED, to receive the March and April 2013 police statistics and year to date figures and place on file.

## **2. MICR Statistics – January – December 2012**

These figures come from the State and represent the breakdown for all of 2012. The serious crimes are listed in this report. Nothing really stands out for Wyandotte; our felony stats are fairly consistent from year to year. Wyandotte had 2,175 of these serious types of crimes for 2012.

Melzer moved, Harris seconded,  
CARRIED, to accept the 2012 MICR Statistics as presented and place on file.

## **3. Election of Officers - Police and Fire Commission**

This item was deferred until the next regularly scheduled Commission meeting.

## **4. Police Officer Candidates – Update**

The Department has narrowed down their selections to two individuals that they would like to offer positions to with the Commission's approval. Chief Grant will provide the Commissioners with further detail on those two individuals and the item will be addressed at the next Commission meeting.

## **5. DCC Radio Purchase**

The acquisition of new radios is continuing through the process. As part of that process, Sgt. Mackey will receive training regarding the new radios and system. Further discussion of this item will be deferred until the next Commission meeting.

## **6. Confirm Hiring of Dispatcher Kellie Alderman**

Dispatcher Alderman is currently a part time employee; she was recently offered a full time position which was created when a long time dispatcher retired. This will be addressed at the next meeting.

## **7. Workplace Harassment Policy**

Inspector Pouliot said the Department has had a Sexual Harassment policy in place, but not a specific Workplace Harassment policy.

The Commissioners indicated they know the policies Chief Grant presents are always very thorough and usually derived from the L.E.A.F. committee, experts in the field who are very skilled in putting law enforcement policies together.

Harris moved, Melzer seconded,  
CARRIED, to accept the Workplace Harassment Policy as presented and implement as soon as possible.

## **8. Media Relations Policy**

Commissioner Melzer commented that it is very important and helpful to have a policy such as this one in place.

Harris moved, Melzer seconded,  
CARRIED, to accept the Media Relations Policy as presented and implement as soon as possible.

## **9. Citizen Questionnaire Response**

This incident involved larceny of a puppy. ACO Gillenwater and Officer Hunter did a good job of investigating the case. The puppy was stolen and sold, but ultimately returned to its rightful owner.

Juveniles were responsible for the theft.

Harris moved, Melzer seconded,  
CARRIED, to accept the Citizen Response and place on file.

## **10. Cleaning of Gun Range**

The rubber backstop must have the lead removed; it hasn't been cleaned since the building opened. Wolverine is local and is essentially a sole source vendor who has the machinery to clean the site appropriately. Their quote is \$3,500.00

Commissioner Harris would like Inspector Pouliot to find out who cleans the Top Gun facility and if their setup is similar to our Department's.

Melzer moved, Harris seconded,  
CARRIED, to approve Wolverine to perform the clean up as long as Top Gun does not utilize a vendor who could perform this service at a cheaper rate.

## **11. Bills and Accounts** – April 9, 2013, \$20,417.60 and April 23, 2013, \$2,039.83, May 14, 2013 \$24,949.72

Harris moved, Melzer seconded,  
CARRIED, to approve payment of the bills: April 9, 2013, \$20,417.60 - April 23, 2013, \$2,039.83, and May 14, 2013, \$24,949.72

## **NEW BUSINESS**

NONE

### *Members of the Audience*

- 1. New Department Policies** - Resident Richard Miller inquired whether the new policies are submitted to the City Administration for review. He realizes the policies are developed through the L.E.A.F. committee, but suggested they might also follow the approval process similar to items that are now submitted to the Wyandotte City Council for review.

## **ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:48 p.m.

Harris moved, Melzer seconded,  
CARRIED, to adjourn meeting at 6:48 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department

