

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, AUGUST 19th, 2013 , 7: 00 PM
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR
CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD C. SCHULTZ

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Peter Potoski, Regional Field Director AYSO (American Youth Soccer Organization) regarding the placement of a permanent sign designating Memorial Park as the "HOME OF THE DOWNRIVER AYSO".

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

2. Communication from the Fire Chief Carley and Ray Wagoner, Wyandotte Fire fighters Local # 356 regarding the Wyandotte Fire fighter Annual Fill the boot Fundraiser MDA to take place on August 26th, August 27th , August 28th and August 29th, 2013 at the corner of FORT AND EUREKA.

3. Communication from the Chief of Police submitting a promotion of a Police Officer to the rank of Sergeant.

4. Communication from the Chief of Police relative to the hiring of a Police Officer.
5. Communication from the City Administrator regarding the hiring of a 27th District Civil Clerk/Cashier.
6. Communication from the Superintendent of Recreation relative to the 2014 Blout Small Ship Adventures Docking Contract.
7. Communication from Assistant General Manager relative to Municipal Services- Quarter Ending 6/30/2013 Financial Results.
8. Communication from the City Engineer submitting for approval Neighborhood Enterprise Zone (NEZ) Certificates for 200-206-212-218-224 and 230 Labadie Street and 751-761-771-781 2nd Street.
9. Communication from the City Engineer regarding the purchase of additional 96 Gallon Toters.
10. Communication from the City Engineer relative to the Oak Street Pavement Repair from Fort Street to 11th Street.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

Municipal Service Commission	August 6, 2013
Downriver Consolidated Assessing	July 23, 2013
Downriver Central Animal Control Authority	August 7, 2013
Downriver Central Dispatch	July 18, 2013
Police Commission	July 9, 2013
Wyandotte Cultural & Historical Commission	July 8, 2013
Wyandotte Cultural & Historical Commission	August 8, 2013
Fire Commission Meeting	August 13, 2013
Fire Commission Meeting	July 9, 2013
Recreation Commission	August 13, 2013

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sahuda
Donald C. Schultz
Lawrence S. Stec

BUDGET
Committee meeting
5:00 pm

August 19, 2013
prior to regular
meeting
||
Council Chambers



AMERICAN YOUTH SOCCER ORGANIZATION



Mayor Joseph Peterson and City Council
City of Wyandotte
3200 Biddle Ave.
Wyandotte, MI 48192

August 13, 2013

The American Youth Soccer Organization (AYSO) would greatly appreciate if you could place us on the agenda for your upcoming August 19, 2013 City Council Meeting. John Reeber, the Regional Commissioner of The Downriver AYSO Region 205 and myself will be attending the meeting.

The purpose of our visit is two fold. First, it's to present The City of Wyandotte with a plaque to thank you for your kind support of the AYSO in helping to bring youth soccer to the children in both Wyandotte and the greater Downriver Area. We have for over the past 10 years, been using the fields at the City of Wyandotte's Memorial Park as our primary home game field location. And now, with the addition of the Wyandotte Public Schools allowing us the use of the field in front of the Madison Center/ Jo Brighton Center for practice fields and a U15 game field, we have been able to expand the program to provide more soccer to more children.

The following City personnel have been particularly helpful in this process: The Superintendent of Recreation, Justin Lanagan and his staff, Theresa Jamula and Aimee Garbin along with Maintenance Foreman Terry Martin and his staff.

Secondly, we would like your approval to place a beautiful sign at Memorial Park signifying it as the "Home of the Downriver AYSO." Attached is a picture of the sign along with a picture of the proposed location at the park. It is being made by Wright Signs in Wyandotte and once again recognizes The City Of Wyandotte Recreation Department for its support. Included also, is a letter from Mr. Lanagan indicating the approval of the sign by The Recreation Commission as long as it would not obstruct the view of any vehicles entering or exiting the parking lot area. Also included is a copy of the Certificate of Liability Insurance issued by the AYSO Region 205, indicating the City of Wyandotte - Recreation Department as the Certificate Holder. There is a copy of this certificate on file at the Recreation Department.

As background, the AYSO was established in 1964 with nine teams and a dream to bring soccer to American children. Today, the AYSO has more that 600,000 players in nearly 1000 Regions. Thanks to the efforts of over 250,000 volunteers and with the ongoing support from public institutions like The City of Wyandotte, the AYSO continues to be a leader in providing quality youth soccer programs.

The AYSO Region 205 was pleased to offer this past spring, a "Local Wyandotte Registration" which took place in May at the Copeland Center. With the help of the Recreation Department and the assistance of The Wyandotte Public Schools, we feel we had a fine turn out for the first time event and will be looking forward to doing one next year.

Thank you.

Regards,
Peter Potoski
Regional Field Director
AYSO Region 205

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stee

JUSTIN N. LANAGAN
SUPERINTENDENT OF RECREATION
DEPARTMENT OF RECREATION, LEISURE AND CULTURE

July 15, 2013

Mr. Pete Potoski
Downriver AYSO

Dear Pete,

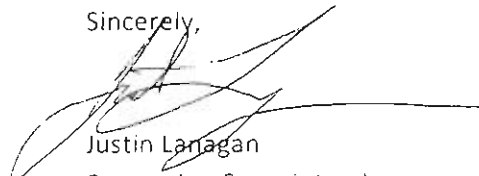
I wanted to inform you that at the Recreation Commission meeting of July 16, we discussed your desire to put up a sign off of Pennsylvania Road at Memorial Park.

I have also spoken with Bernie Bowers, Operations Supervisor for Wyandotte Public Schools, and he had no problem with the sign. The Recreation Commission approved the sign as long as it would not obstruct the view of any vehicles entering/exiting the parking lot area and you that you **get final** approval from City Council.

We agree that having the sign would serve as a nice welcome for guests and visiting **teams** and as a designation of the fields as the official home of the Downriver AYSO, in cooperation with the City of Wyandotte Recreation Department and Wyandotte Public Schools.

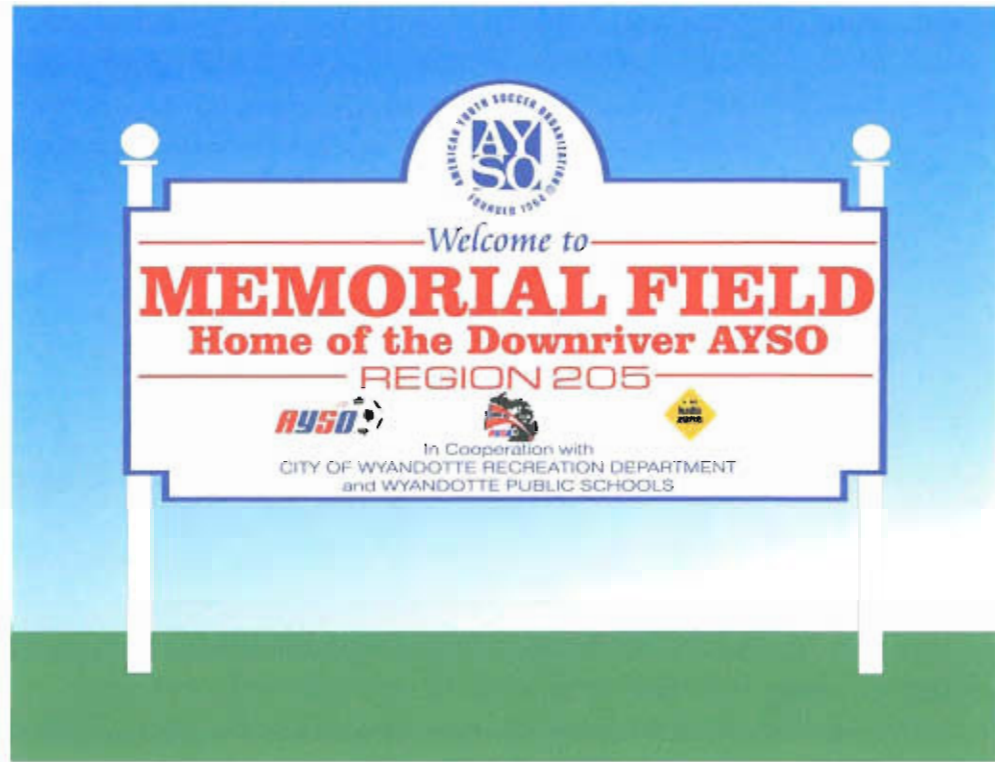
We appreciate the opportunity that you provide to the youth in our area at zero cost to the city (by providing the goals, painting the lines, providing porta-johns, picking up trash, etc.). The hard work your organization has put into those fields in the past 10 or so years have been much appreciated. On behalf of the Wyandotte Recreation Department and Recreation Commissionthank you!

Sincerely,



Justin Lanagan
Recreation Superintendent

Sent from my iPad



4' by 8' MDO plywood sign, one sided
 installed on 4" by 4" post with pvc covers and finial tops
 cemented in at base

**Wright
SIGNS**

2101 EMMERSON, WYANDOTTE, MI 48192
 734.284.3390 / Fax 734.284.9730

Client	Downriver AYSO	Job #	Score
Location	Wyandotte, MI	Subcontractor	
File Name		Date Drawn	05/30/13
Customer Signature		Date Received	05/30/13
		Revised #	

**WRIGHT
SIGNS**

Any design and/or lettering for this project is the intellectual property of Wright Signs and remains the copyright property of Wright Signs. They are presented for the sole purpose of customer consultation and approval only. They are not to be shown outside of your organization. They may not be reproduced in any manner without the express written permission of Wright Signs. Any infringement of this drawing will be vigorously pursued. Wright Signs and the associated logo are the property of Wright Signs. Due to printer and software limitations and processes, colors shown in this drawing are representational only. The actual colors used in the manufacturing process of this project may vary slightly.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES IN FLOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Insurance Services of Atlanta, Inc.
One Glanlake, Suite 1100
Atlanta, GA 30328

CONTACT NAME

PHONE (A/C No. Ext): (800) 872-2976

FAX (A/C No.): (310) 643-5310

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Philadelphia Indemnity Insurance Co.

18058

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

www.ayso.org

INSURED
American Youth Soccer Organization
AYSO Region 0205
19750 S. Vermont Avenue, Suite 200
Torrance CA 90250

COVERAGES

CERTIFICATE NUMBER: 16914061

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	✓		PHPK866637	7/1/2013	7/1/2014	EACH OCCURRENCE \$ 1,000,000
A	✓ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
A	CLAIMS MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5000*
	✓ Participant & Legal Liability						PERSONAL & ADV INJURY \$ 1,000,000
	✓ Abuse & Molestation Sublimited						GENERAL AGGREGATE \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMPROP AGG \$ 3,000,000
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	SCHEDULED AUTOS						\$
	NON-OWNED AUTOS						\$
							\$
A	✓ UMBRELLA LIAB	✓		PHUB37604	7/1/2013	7/1/2014	EACH OCCURRENCE \$ 3,000,000
	EXCESS LIAB	CLAIMS MADE					AGGREGATE \$ 3,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$10,000						\$
							\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N					WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101. Additional Remarks Schedule, if more space is required)

*Med Pay applies only to spectators at an AYSO Event.

Certificate Holder is an Additional Insured as respects AYSO sanctioned events only and where endorsement is attached and required by contract.

General Aggregate Limit Applies on a per Region basis.

CERTIFICATE HOLDER

City of Wyandotte - Recreation Department
3131 Third
Wyandotte MI 48192

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Terry Michelitch

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CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

②

MEETING DATE: August 19, 2012

AGENDA ITEM # _____

ITEM: Fire Department – Wyandotte Fire Fighter Annual Fill the Boot Fundraiser MDA

PRESENTER: Jeffery Carley, Fire Chief

INDIVIDUALS IN ATTENDANCE: Ray Wagoner, Wyandotte Fire Fighters Lo. 356

BACKGROUND: For many years the Wyandotte Fire Fighters IAFF Local 356 has partnered with MDA in the Fill the Boot fundraiser solicit funds on the corner of Fort St. and Eureka.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Adopt a resolution granting permission to the Wyandotte Fire Fighters to solicit funds for MDA's annual Fill the Boot fundraiser.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: Concur with recommendation.

CITY ADMINISTRATOR'S RECOMMENDATION: *Support*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *OK*

LIST OF ATTACHMENTS

Letter from Wyandotte Fire Fighters requesting permission.

Letter from Wyandotte Fire Police and Fire Commission endorsement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 19, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Fire Commission in the following resolution.

A Resolution granting permission to the Wyandotte Fire Fighters Local 356 to conduct their Annual MDA Fill the Boot fundraiser on August 26th, August 27th, August 28th and August 29th at the corner of Fort and Eureka.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec



Wyandotte Fire Fighters - Local 356

1093 Ford Avenue • Wyandotte, Michigan 48192

City of Wyandotte Mayor and City Council,

Police and Fire Commission,

Fire Chief Jeff Carley,

The Wyandotte Firefighters would like to do our Annual Fill the boot fundraiser for MDA on August 26th – 29th. Thank you

Raymond Wagoner

President Wyandotte Firefighters IAFF Local 356

A handwritten signature in black ink, appearing to read 'Raymond Wagoner', written over a horizontal line.

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

TODD BROWNING
CITY TREASURER

THOMAS WOODRUFF
CITY ASSESSOR



MAYOR

JOSEPH R. PETERSON

CITY COUNCIL

SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
TED MICIURA JR.
LEONARD T. SABUDA
DONALD SCHULTZ
LAWRENCE S. STEC

August 13, 2013

Todd Drysdale
City Administrator
City of Wyandotte
3200 Biddle
Wyandotte, Michigan 48192

Dear Mr. Drysdale:

The Wyandotte Police and Fire Commission endorse the MDA Fill the Boot fundraiser of the Wyandotte Fire Fighters Local 356 to be held on August 26th through 29th on the corner of Fort St. and Eureka.

Sincerely,

John Harris
President
Police and Fire Commission

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 19, 2013

AGENDA ITEM # 3

ITEM: Promotion of Police Officer Daniel Kotkowski to the rank of Sergeant

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Knowing of pending retirements of Command Officers in the Wyandotte Police Department, during the fall of 2012 the City commenced with a promotional process for the rank of Sergeant. In accordance with the Police Officer's collective bargaining agreement, those Officers interested in a promotion to the rank of Sergeant were given a written examination which was followed by an interview panel. On October 18, 2012, the testing and interview scores were tabulated along with the candidate's seniority scores and a promotional list was established. As noted on the attached Sergeant's Promotional Results sheet, Officer Daniel Kotkowski has achieved the highest cumulative score.

With a vacancy of one Sergeant's position on a patrol platoon, this promotion will place one uniformed Sergeant on each of our four 12-hour shifts.

STRATEGIC PLAN/GOALS: To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life.

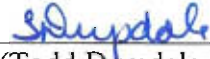
ACTION REQUESTED: Concur with the Police Department to promote Officer Daniel Kotkowski as a probationary Sergeant.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this position's salary/benefits are budgeted in the Police Department budget in the salary account 101-301-725-110.

IMPLEMENTATION PLAN: If approved by the City Council, notification will be submitted to the City Administrator's Office regarding the pay increase in relation to the higher rank. To promote Police Officer Daniel Kotkowski to the rank of Sergeant and assign him to a 12-hour uniformed patrol shift acting as an on-duty shift Commander. In accordance with the collective bargaining agreement, he will be on probation in the new rank for a period of 6-months.

COMMISSION RECOMMENDATION: The Police Commission approved the promotion of Police Officer Daniel Kotkowski at their meeting which was held on Tuesday August 13th.

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.


(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Sergeant promotional results dated October 18, 2012
2. Wyandotte Police Department Organization Chart

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 19, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that a Sergeant vacancy exists on one of four of the Police Department's 12-hour shifts and the Council authorizes the filling of such vacancy and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, an interview panel, and calculations of seniority which were taken into consideration in accordance with the collective bargaining agreement, the next Sergeant promotion is to be awarded to Officer Daniel Kotkowski and authorization is granted to make said promotion.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

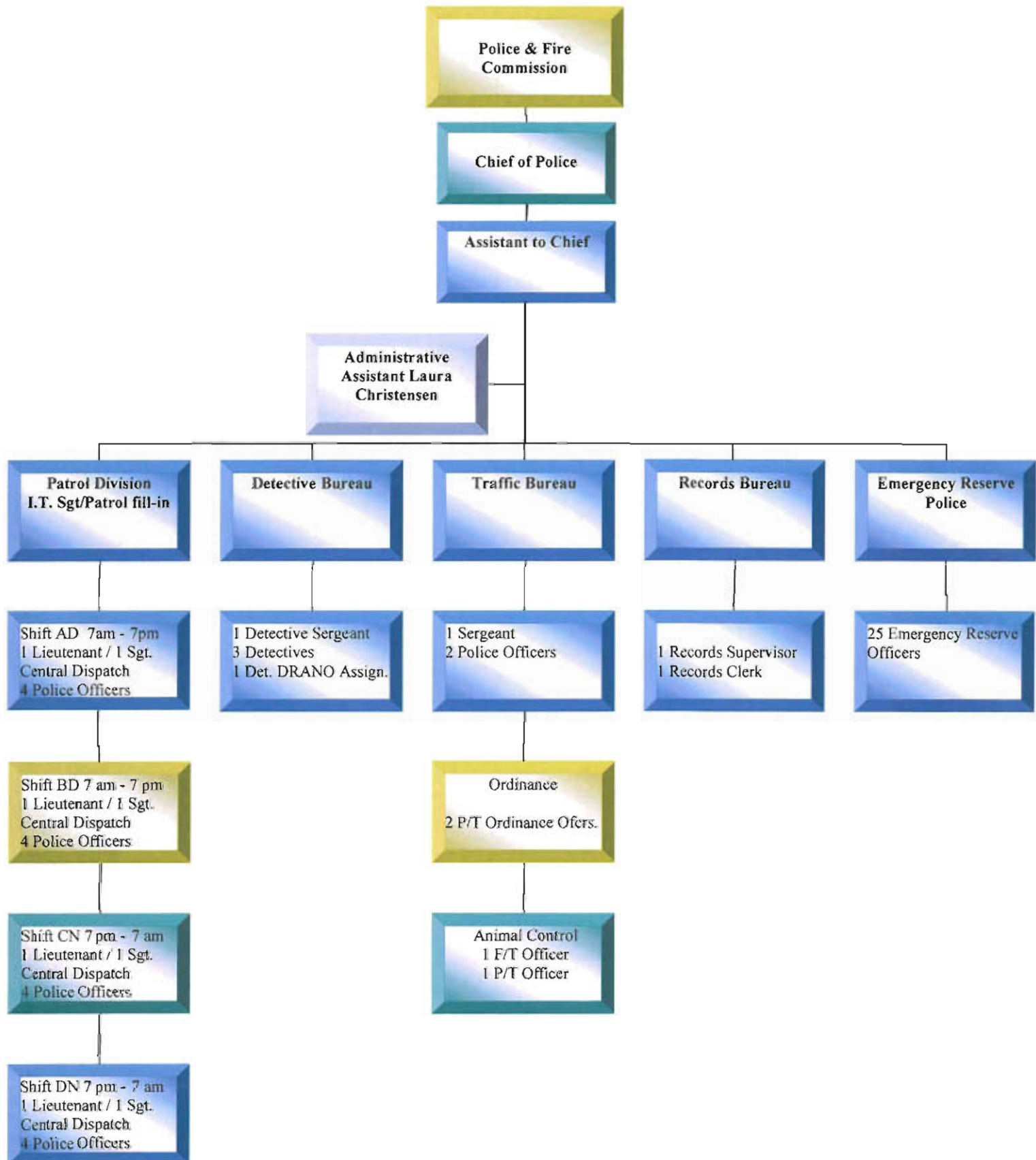
Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

**Wyandotte Police Department
Sergeant Promotional Results
October 18, 2012**

<u>NAME</u>	<u>TEST / SCORE</u>	<u>POINTS</u>	<u>INTERVIEW SCORE</u>	<u>SENIORITY/SCORE</u>	<u>TOTAL</u>
Kotkowski, Daniel	90/50		19.12	23.2/25	94.12
Kresin, James	75/41.66		21.57	22.2/23.92	87.15
Zalewski, Brian	75/41.66		21.81	21.5/23.16	86.64
Weise, Richard	81/45		20.52	17/18.31	83.83
Hamilton, Archie	85/47.22		19.43	10/10.77	77.42
Conz, Gerald	78/43.33		21.08	10.5/11.31	75.72
Hunter, Neil	74/41.11		20.95	12.5/13.46	75.53
Sharpes, Jay	77/42.77		15.01	10.8/11.63	69.42

WYANDOTTE POLICE DEPARTMENT

ORGANIZATIONAL CHART 2012-13



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 19, 2013

AGENDA ITEM # 4

ITEM: Hiring – Police Officer Jake Jacobs

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The City of Wyandotte accepted applications for the position of Police Officer until February 15th and the applicants had until March 1st to take the entry level written examination as administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test which was administered at Wyandotte Roosevelt High School with the passing candidates being invited for a formal interview. The candidates were ranked according to their scores throughout the process and the highest scoring candidates had a background investigation conducted on them. After completion of this extensive process, we are requesting City Council approval to hire candidate Jake Jacobs who has done a great job in our selection process.

Jake, who is currently a Westland, Michigan resident, has recently completed his Associate's degree at Schoolcraft College along with graduation from the Wayne County Regional Police Academy. I have spoken with Jake and he is very excited about this opportunity to work with the Wyandotte Police Department. If Jake is approved for hire by the city Council, a conditional job offer will be presented to him with his hiring being contingent upon passing physical and psychological examinations

STRATEGIC PLAN/GOALS: To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life.

ACTION REQUESTED: Concur with the Police Department to hire Jake Jacobs as a probationary Police Officer.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funding for this position is budgeted in various personnel line-items in the Police Department budget of the General Fund. The total budgetary allocation for this position is \$74,157.31.

IMPLEMENTATION PLAN: The City Administrator's Office will coordinate the hiring and implementation of benefits for the position. If approved, the candidate will be hired, enter our 12-week field training program, and be on probationary status for 18-months.


COMMISSION RECOMMENDATION: The Police Commission approved the hiring of Police candidate Jake Jacobs at their meeting which was held on Tuesday August 13th.

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.


(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.


(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Letter of Conditional Job Offer
2. Original Job Posting

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 19, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that a vacancy exists for the position of Police Officer and the Council authorizes the filling of such vacancy and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, interview panel, and background investigation conducted by the Police Department, candidate Jake Jacobs is being offered employment as a probationary Police Officer contingent upon his successful completion of physical, drug screen, and psychological examinations.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Lawrence S. Stec

August 20, 2013

Jake W. Jacobs
7365 W. Frumin Court
Westland, MI. 48185

Dear Jake,

Congratulations. You have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Lawrence S. Stec

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Andrew A. Swiecki

CITY ASSESSOR
Colleen A. Keehn



CITY COUNCIL

Todd M. Browning

James R. DeSana

Sheri Sutherby Fricke

Daniel E. Galeski

Leonard T. Sabuda

Lawrence S. Stec

DANIEL J. GRANT
CHIEF OF POLICE

POLICE
OFFICER

Wyandotte Police Department, Wayne County, Applications obtained online at www.wyandotte.net Applications must be mailed to 2015 Biddle Ave., Wyandotte, MI 48192 and received no later than Friday February 15, 2013 by 4PM. All applicants must be either M-COLES certified/certifiable or currently attending an M-COLES certified police academy, and have completed a minimum of 62 college credit hours/Associates Degree from a North Central accredited college/university. Candidates must also be a United States Citizen, be at least 21 years of age, have a valid driver's license with record clear of any prior arrests, and must pass all department testing prior to appointment. Prior to March 1, 2013, all applicants must have taken and passed the Police Officers entry level examination as administered by EMPCO to be considered for employment with the Wyandotte Police Department. Information regarding this examination can be obtained at empco.net

Published in:

Downriver News Herald

Wayne County Regional Police Academy web-site/bulletin board

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

5

MEETING DATE: August 19, 2013

AGENDA ITEM #

ITEM: Hiring – 27th District Civil Clerk/Cashier

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The retirement of the Criminal Clerk at the 27th District Court resulted in the current Civil Clerk/Cashier transferring to the vacant Criminal Clerk position. As such, a vacant, budgeted position needs to be filled. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, Randy L. Kalmbach, 27th District Court Chief Judge, has recommended the hiring of Doreen Paryaski as the new Civil Clerk/Cashier.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The 27th District Court Chief Judge recommends approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Projected savings of between \$9,400 and \$17,250 based on the difference in salary between the former Criminal Clerk and this position. The former Criminal Clerk had a budgetary allocation of \$68,451.95 including all benefits.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur *T. Drysdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *OK*

LIST OF ATTACHMENTS:

1. Letter dated August 09, 2013 – Randy L. Kalmbach
2. Resume – Doreen Paryaski
3. Application for Employment

MODEL RESOLUTION:

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Administrator regarding the Civil Clerk/Cashier position at the 27th District Court and

CONCURS with the recommendation of the 27th District Court Chief Judge and hereby declares said position vacant and authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Doreen Paryaski as Civil Clerk/Cashier at Level 25C.

STATE OF MICHIGAN



27TH DISTRICT COURT

2015 Biddle Ave, Wyandotte, MI 48192

Phone: (734) 324-4475 Fax: (734) 324-4472

Randy L. Kalmbach
District Judge

Stacie A. Nevalo
Court Administrator

August 09, 2013

Todd Drysdale
City Administrator
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Re: 27th District Court – Civil Clerk/Cashier

Dear Mr. Drysdale,

I have reviewed numerous applications with Stacie Nevalo Court Administrator and we interviewed Doreen Paryaski. We felt she was the best applicant to serve the Court for this position.

I'm very pleased to announce that Doreen Paryaski will start as our new Civil Clerk/Cashier, effective August 19, 2013 at the pay rate of 25C.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "R. Kalmbach", written over a horizontal line.

Randy L. Kalmbach
27th District Court Chief Judge

Cc: Doreen Paryaski

Doreen Paryaski
1500 Elm
Wyandotte, MI 48192

July 31, 2013

Dear Mrs. Nevalo,

I am submitting my resume to you to show interest in the position of Civil Clerk that is currently available at the 27TH District Court.

I have been a part-time employee of the 27th District Court of the State of Michigan since February 2007. I have a Bachelor's Degree in Social Work, and also very broad District Court experience. I am very familiar with all JIS modules-traffic, criminal, civil, and probation. In addition, I have extensive experience in dealing with customers either at the window, or on the phone, including disgruntled customers, for example probationers.

I have been waiting for an opportunity such as this to become available, and I am ready to use my experience and education to its fullest extent to achieve a full-time position.

Thank you for taking the time to consider me for the position of Civil Clerk.

Sincerely,

Doreen Paryaski

Doreen Paryaski
1500 Elm
Wyandotte, MI 48192
734-281-0801
paryaskid@yahoo.com

Summary Seeking full time Civil Clerk position at the 27TH District Court. District Court Civil Clerk and Probation experience.

Education Madonna University-Livonia, MI
Bachelor Degree-Social Work (1987)

Our Lady of Mt. Carmel High School-Wyandotte, MI
High School Diploma (1981)

Experience *27th District Court, Wyandotte, MI* 02/2007-Present
Court Clerk
Working with the general public both in person and on the telephone. Taking filings of garnishments, landlord tenant cases, and small claims cases. Entering cases into JIS and following up with all pertinent documents that are received by the Court. Receipting and balancing money taken in daily. Filing documents and case files. Experience in all JIS modules-traffic, criminal, probation, and civil.

2012-Present
Probation Officer
Oversee and manage probation cases from time of sentencing until time of discharge. Handling monthly reporting probation, administering drug tests, sending out show causes for violations, requesting warrants, running driving records and criminal records.

2009-2012
Probation Clerk
Working at the Probation Department window as the department Clerk. Duties include: typing probation orders and making probation files, setting up all defendants on the court's Work Force Program, scheduling appointments and typing notices to appear, answering the telephone, filing documents, opening and filing mail.

Gerald J. Stanley & Associates, Inc., Allen Park, MI 12/2005-08/2006
Customer Service Representative
Worked with the general public quoting insurance premiums, writing policies, and processing changes. Collected money and balanced deposits.

E.W. Smith Agency, Inc., Wyandotte, MI 06/1997-12/2005
Secretary
Secretary to 5 agents. Communicated with individual clients by telephone and in person to process changes. Tracked billing and collected premiums. Also did daily deposits, reconciled bank statements, accounts payable, and computed payroll.

Wyandotte Collision, Inc., Wyandotte, MI 06/1992-06/1997
Secretary
Secretary of collision shop. Collected money, did daily deposits, reconciled bank statements, accounts payable, and computed payroll.

Heritage Federal Savings Bank, Taylor, MI 03/1983-06/1988
Mortgage Clerk
Worked with the general public both in person and on the telephone. Took applications for mortgages and car loans. Processed all paperwork for mortgages. Ordered title work and surveys.

Skills	Proficient in Microsoft Word, Windows 2007, Outlook, JIS, JMS (Judicial Management System).
Honors/ Activities	Graduated with honors. Past board member of the Wyandotte Braves Baseball Association and the Wyandotte/Riverview Recreation Hockey Association.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 14, 2013

AGENDA ITEM #

6

ITEM: 2014 Blount Small Ship Adventures Docking Contract

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin N. Lanagan, Superintendent of Recreation

BACKGROUND: For the past 15+ years, the Blount Cruise Line (formerly known as the American Canadian Cruise Line) has been renting our docking facility at Bishop Park, as a port destination for their cruises on the Great Lakes. Travelers arrive in port and visit the downtown area, patronizing our local businesses and eating establishments during their stay.

STRATEGIC PLAN/GOALS: To make our Downtown a destination of choice for not only the residents of Southeast Michigan, but to the visitors from various other States.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation and the Recreation Commission, recommending that the Council direct the Mayor and City Clerk to sign the 2014 Docking Contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Recreation Revenue Account 101-000-651-610-095 and Dumpster Account 290-000-610-610-040.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Superintendent of Recreation.

COMMISSION RECOMMENDATION: At their July 16, 2013 meeting, the Recreation Commission approved the docking request and recommended that the 2014 docking contract be forwarded to the Mayor and Council for their approval.

CITY ADMINISTRATOR'S RECOMMENDATION:

Dupont

LEGAL COUNSEL'S RECOMMENDATION: Contract was reviewed and approved by Bill Look as to form on August 7, 2013.

MAYOR'S RECOMMENDATION:

OK MP

LIST OF ATTACHMENTS: Mayor & Council Letter, Docking Agreement, & Hold Harmless.

OFFICIALS

William R. Griggs
CITY CLERK

Todd A. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Don Schultz
Lawrence S. Stec

JUSTIN N. LANAGAN
SUPERINTENDENT OF RECREATION
DEPARTMENT OF RECREATION, LEISURE AND CULTURE

August 7, 2013

Honorable Mayor Joseph Peterson
and City Council
City of Wyandotte
Michigan

Dear Mayor Peterson and Council Members:

The attached document is an agreement between the City of Wyandotte and Blount Small Ship Adventures for the use of the Bishop Park docking facility for the **2014 season**.

As in the previous years, the Blount Small Ship Adventures Line will provide adequate insurance, naming the City of Wyandotte as Additional Insured.

This Docking Agreement has been reviewed and approved by the Recreation Commission and the Department of Legal Affairs. We are requesting that the Council approve this Agreement and allow the Mayor and City Clerk to sign the said document.

Sincerely yours,

Justin N. Lanagan
Superintendent of Recreation

JNL:tj
Attachments 2

RESOLUTION

Wyandotte, Michigan
Date: August 12, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council concurs with the Superintendent of Recreation, and the Recreation Commission in the following resolution.

A resolution authorizing the Mayor and City Clerk to sign the 2014 Bishop Park Docking Agreement with Blount Small Ship Adventures.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

AGREEMENT BETWEEN THE CITY OF WYANDOTTE
AND BLOUNT SMALL SHIP ADVENTURES
FOR THE OPERATION
OF THE DOCKING FACILITIES AT BISHOP PARK

AGREEMENT made and entered into this 6 day of Aug., A.D., 2013, by and between the CITY OF WYANDOTTE, a Municipal corporation in the County of Wayne, State of Michigan, hereinafter designated FIRST PARTY, and BLOUNT SMALL SHIP ADVENTURES, hereinafter designated SECOND PARTY;

WITNESSETH:

WHEREAS, First Party owns and maintains a Docking Facility at the Bishop Park; and

WHEREAS, First Party is the owner of Bishop Park, which abuts on the Detroit River, and has docking

facilities; and WHEREAS, the Second Party has requested permission to use said Bishop Park for dockage;

NOW, THEREFORE, in consideration of the mutual promises of the parties hereto, IT IS AGREED, as follows:

1. The First Party shall permit the Second Party to use BISHOP PARK for dockage for a fee as agreed upon by the parties.

2. Total payment is to be made to the Wyandotte Recreation, Leisure & Culture Department, 3131 Third Street, Wyandotte, MI 48192, by May 1, 2014.

3. The Dock is to be used only for the purpose of allowing passengers to board and exit the Second Party's vessels and for reasonable incidental uses associated therewith.

4. The Second Party shall comply with all Federal, State, County and City of Wyandotte laws, regulations, ordinances and rules.

5. The Second Party shall furnish the First Party with a Certificate of Insurance showing that Second Party has adequate insurance coverage for public liability, property damage and worker's compensation in amounts reasonably acceptable to the First Party. The Second Party shall add the City of Wyandotte as an "Additional Insured" on the public liability and property damage insurance policies maintained by it for its vessels and deliver said insurance policy to the First Party at least four (4) weeks prior to the date of the first docking.

6. The Second Party agrees that it shall indemnify and save harmless the First Party and its officers, elected officers, elected officials, commissions, agents, employees, or representatives for and from all claims, demands, payments, suits, actions, recoveries and judgments, of every type and nature, brought or recovered against it or either/or any of them for or on account of any personal injuries (including death) or damages to property received or sustained by any person or persons by reason of or arising out of or in connection with the Second Party's utilization of said docking facility under this agreement.

	MV Grande Mariner	Length: 184' - Draft: 6'6" Flag: US
	MV Grande Caribe	Length: 184' - Draft: 6'6" Flag: US
Grande Mariner	Arrive August 5, 2014 @1300	Depart August 6, 2014 @ 0600
Grande Caribe	Arrive August 7, 2014@ 1300	Depart August 8, 2014 @ 0600
Grande Caribe	Arrive August 19, 2014@ 1030	Depart August 20, 2014 @ 0300
Grande Mariner	Arrive September 13, 2014@ 1030	Depart September 14 2014 @ 0300
DOCKING FEE:	4 @ \$200 = \$800 docking fees 4 @ \$25 = \$100 trash pickup \$400 = refundable deposit Total Amount Due \$1300	

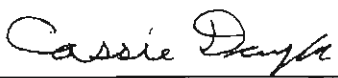
PERSON IN CHARGE Cassie Doyle, Operations Manager
ADDRESS 461 Water Street, Warren, RI 02885
TELEPHONE 800-556-7450

IN WITNESS WHEREOF, the Parties hereto, by authority of the representative officials of the First Party and the Second Party have caused these presents to be signed, the day and year above setforth:

CITY OF WYANDOTTE
Authorized by

Mayor Joseph Peterson FIRST PARTY

William R. Griggs, City Clerk FIRST PARTY



Cassie Doyle, Operations Manager
SECOND PARTY

Reviewed & Approved by
Bill Look as to form on William R. Griggs

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to Blount Small Ship Adventures for the use of the Bishop Park Boat Docking Facility on

August 5, 6, 7, 8, 19, 20, and September 13 and 14, 2014,

the undersigned hereby assumes all risk and liability relating to the use of the Bishop Park Boat Docking Facility, and agrees to hold harmless and indemnify the City of Wyandotte, its officers, agents, and employees from any and all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or to property of others arising out of the said use of the Bishop Park Boat Docking Facility, except that the undersigned shall not be liable for any damages, claims for liability are due to the negligence of the City of Wyandotte, its agents and employees or from the existence of a dangerous or defective condition of the Bishop Park Boat Docking Facility

Except as set forth above, the undersigned further does hereby indemnify, remise, release and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demand, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from Permittee's use of the Bishop Park Boat Docking Facility.

In addition, the undersigned hereby affirms that there are no violations from a city, county, state or federal agency pending pertaining to your organization/event.

Agreed to this Sixth day of August, 2013.

Name of Organization Blount Small Ship Adventures
By Cassie Doyle - Cassie Doyle
Its Operations Manager

EVENT INFORMATION

Contact Person Cassie Doyle - BSSA
Address 461 Water St
City, State, Zip Warren, RI 02885
~~Office~~ Home Phone # 401-247-0955
Cell Phone # 401-749-4961
Alternate Phones NA

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 19, 2013

AGENDA ITEM #



ITEM: Municipal Services – Quarter Ending 6/30/2013 Financial Results
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PRESENTER: Paul LaManes – Assistant General Manager

INDIVIDUALS IN ATTENDANCE: Rod Lesko – Acting General Manager, Charlene Hudson – Power Systems Supervising Engineer

BACKGROUND: Quarterly Financial Results (As currently required by the City Charter) are presented within 45 days after calendar quarter end. Attached are the quarterly results for the quarter ending June 30, 2013.

STRATEGIC PLAN/GOALS: Continued fiscally responsible operations for the Municipal Services Department.

ACTION REQUESTED: Receive and place on file the quarterly financial results for the City of Wyandotte – Department of Municipal Services for the quarter ending June 30, 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: Reports were forwarded to the Commission and received and placed on file at the August 6, 2013 regular meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: N/A – request is to receive and place on file

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: N/A – request is to receive and place on file

LIST OF ATTACHMENTS

- Executive Summary of Operating Results
- 6/30/2013 Municipal Services Financial Results by Department

RESOLUTION: BE IT RESOLVED by the City Council to receive and place on file the quarterly financial results for the Department of Municipal Services for the quarter ending June 30, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Stec

Sabuda

Sutherby-Fricke

Galeski

Schultz

Miciura Jr.

City of Wyandotte – Department of Municipal Service

Executive Summary – Financial Results for the Quarter Ending June 30, 2013

Electric

- Electric operations resulted in a net loss through June 30, 2013 of approximately \$ 112,000 compared to net income last year for the same period of approximately \$ 2,398,000. The net difference can be traced almost exclusively to the Fuels, Chemicals and Commodities expenditures, specifically the Natural Gas used to make steam at the Power Plant and the moderate temperatures during the late spring/early summer affecting operating revenue. Although Natural Gas prices are at historical lows, greater than modeled Natural Gas usage and the required customer supply redundancy has resulted in the year to date (YTD) expenses trailing amounts budgeted for the year through the June quarter end. Mild summer temperatures have continued to trend through the summer.
- Purchased electricity for the year has been greater than projected due to favorable market pricing. This corresponds to less coal being used at the Power Plant which is masked in the operating results for Fuels, Chemicals and Commodities by the greater than projected usage of Natural Gas.
- Other matters and trends currently and moving forward:
 - Critical repairs and maintenance at the Power Plant were necessary during the quarter ended June 30, 2013 that impacted operating results.
 - Natural Gas usage, business plan modeling and methods by which we produce steam are being aggressively addressed by the management team.
 - Grant activity was less than budgeted creating a neutral impact on overall operating results
 - Annual regulatory and testing fees along with software maintenance fees were due in the quarter that will not be experienced during the final quarter of the fiscal year

Water

- Water operations resulted in net income through June 30, 2013 of approximately \$ 147,000 compared to net income last year for the same period of approximately \$ 133,000.
- Water revenue is down \$ 278,000 YTD versus budgeted projections. This is due primarily to the relatively wet summer; however, the ongoing use of more efficient water use products, vacant homes and population served cannot be discounted. For comparison, finished water for the last 5 fiscal year's YTD through June is as follows:
 - FY2013 – 1,141.66 million gallons
 - FY2012 – 1,248.28 million gallons
 - FY2011 – 1,169.84 million gallons
 - FY2010 – 1,251.87 million gallons
 - FY2009 – 1,269.75 million gallons

Cable/Internet/Telecommunications

- Cable operations resulted in net income through June 30, 2013 of approximately \$ 679,000 compared to net income last year for the same period of approximately \$ 548,000.
- Cable operating results appear to be favorable for a second consecutive fiscal year. These favorable results should continue to be tempered as cable continues the climb to build its cash and working capital needs and addresses capital projects that have been deferred.
- Subscriber losses also continue to be gradual month to month for most service levels.

Department of Municipal Services
Statement of Revenue and Expenditures
Electric Fund

		Amended Budget 2011-2012	Actual 2011-2012	Budget 2012-2013	Amended Budget 2012-2013	Allocated Budget June 2013	Actual - MTD June 2013	Actual - YTD June 2013	Annual Budget Over / (Under)
Revenue:									
Operating Revenue	591-600	\$ 40,170,426.00	\$ 41,082,773.43	\$ 41,442,930.00	\$ 41,442,930.00	\$ 31,082,197.50	\$ 3,169,361.37	\$ 30,130,948.62	\$ (951,248.88)
Miscellaneous Income	591-615	\$ 133,000.00	\$ 843,276.53	\$ 167,827.00	\$ 167,827.00	\$ 125,870.25	\$ 13,851.30	\$ 251,809.56	\$ 125,939.31
Interest Income	591-540	\$ 600.00	\$ 5,652.85	\$ 500.00	\$ 500.00	\$ 375.00	\$ 125.16	\$ 957.15	\$ 582.15
Sale of Merchandise & Sundry Income	591-520	\$ 4,898,324.00	\$ 2,834,224.18	\$ 2,568,666.00	\$ 2,568,666.00	\$ 1,926,499.50	\$ 63,057.93	\$ 1,272,118.32	\$ (654,381.18)
Total Revenue		\$ 45,202,350.00	\$ 44,765,926.99	\$ 44,179,923.00	\$ 44,179,923.00	\$ 33,134,942.25	\$ 3,246,395.76	\$ 31,655,833.65	\$ (1,479,108.60)
Operating Expenditures:									
Fuels, Chemicals and Commodities	591-001	\$ 7,492,078.00	\$ 8,102,190.00	\$ 6,344,500.00	\$ 6,344,500.00	\$ 4,758,375.00	\$ 439,247.13	\$ 5,756,867.85	\$ 998,492.85
General Department	591-003	\$ 15,793,523.00	\$ 15,955,397.06	\$ 18,014,271.00	\$ 18,050,471.00	\$ 13,537,853.25	\$ 1,609,931.69	\$ 14,363,102.71	\$ 825,249.46
Boilers	591-004	\$ 1,490,000.00	\$ 1,149,128.98	\$ 1,300,000.00	\$ 1,263,800.00	\$ 947,850.00	\$ 22,909.50	\$ 726,603.81	\$ (221,246.19)
Meter Readers	591-008	\$ 215,614.00	\$ 206,528.62	\$ 258,309.00	\$ 258,309.00	\$ 193,731.75	\$ 21,013.95	\$ 190,659.20	\$ (3,072.55)
Store Room	591-009	\$ 99,346.00	\$ 92,956.02	\$ 100,989.00	\$ 103,589.00	\$ 77,691.75	\$ 7,944.48	\$ 72,308.93	\$ (5,382.82)
Transmission & Distribution	591-011	\$ 2,106,430.00	\$ 1,802,908.21	\$ 2,132,969.00	\$ 2,130,369.00	\$ 1,597,776.75	\$ 130,154.02	\$ 1,318,710.87	\$ (279,065.88)
Customer Service	591-015	\$ 219,035.00	\$ 203,577.46	\$ 274,563.00	\$ 274,563.00	\$ 205,922.25	\$ 15,008.77	\$ 153,135.42	\$ (52,786.83)
Commission	591-021	\$ 2,100.00	\$ 1,892.69	\$ 5,600.00	\$ 5,600.00	\$ 4,200.00	\$ 924.00	\$ 924.00	\$ (3,276.00)
General Manager	591-022	\$ 208,797.00	\$ 205,826.77	\$ 243,105.00	\$ 243,105.00	\$ 182,328.75	\$ 17,711.34	\$ 182,831.46	\$ 502.71
Accounting Department	591-024	\$ 10,990.00	\$ 24,170.14	\$ 25,661.00	\$ 25,661.00	\$ 19,245.75	\$ 2,766.78	\$ 22,725.70	\$ 3,479.95
Information Systems	591-025	\$ 205,443.00	\$ 177,623.77	\$ 201,272.00	\$ 201,272.00	\$ 150,954.00	\$ 72,771.17	\$ 147,402.75	\$ (3,551.25)
Customer Assistance	591-026	\$ 155,151.00	\$ 158,387.37	\$ 170,273.00	\$ 179,241.00	\$ 134,430.75	\$ 13,232.10	\$ 124,673.21	\$ (9,757.54)
Special Services	591-027	\$ 55,322.00	\$ 55,708.87	\$ 48,166.00	\$ 46,228.00	\$ 34,671.00	\$ 1,856.26	\$ 37,331.89	\$ 2,660.89
Collection	591-028	\$ 120,783.00	\$ 110,086.77	\$ 117,414.00	\$ 110,384.00	\$ 82,788.00	\$ 7,975.95	\$ 78,842.68	\$ (3,945.32)
Administration	591-031	\$ 2,408,400.00	\$ 2,467,616.99	\$ 1,961,672.00	\$ 2,596,530.00	\$ 1,947,397.50	\$ 200,688.81	\$ 1,787,030.32	\$ (160,367.18)
Employees Benefits	591-032	\$ (40,000.00)	\$ (22,861.00)	\$ 634,858.00	\$ -	\$ -	\$ -	\$ -	\$ -
Insurances	591-033	\$ 586,900.00	\$ 602,062.38	\$ 542,701.00	\$ 542,701.00	\$ 407,025.75	\$ 45,555.10	\$ 404,322.94	\$ (2,702.81)
Contractual	591-034	\$ 3,849,674.00	\$ 2,401,788.02	\$ 2,511,538.00	\$ 2,511,538.00	\$ 1,883,653.50	\$ 47,482.88	\$ 1,189,570.90	\$ (694,082.60)
Building Maintenance	591-035	\$ 16,000.00	\$ 13,272.41	\$ 16,000.00	\$ 16,000.00	\$ 12,000.00	\$ 75.90	\$ 4,337.53	\$ (7,662.47)
Vehicles	591-071	\$ 87,010.00	\$ 87,456.49	\$ 86,500.00	\$ 86,500.00	\$ 64,875.00	\$ 1,961.60	\$ 68,989.09	\$ 4,114.09
Depreciation	591-091	\$ 5,200,000.00	\$ 4,620,557.67	\$ 5,200,000.00	\$ 5,200,000.00	\$ 3,900,000.00	\$ 433,133.34	\$ 3,900,000.00	\$ 0.06
Total Operating Expense		\$ 40,282,596.00	\$ 38,426,275.69	\$ 40,190,361.00	\$ 40,190,361.00	\$ 30,142,770.75	\$ 3,096,046.77	\$ 30,530,371.32	\$ 387,600.57
Non Operating Expenditures:									
Amortization & interest expense		\$ 1,967,626.00	\$ 2,001,892.30	\$ 1,652,966.00	\$ 1,652,966.00	\$ 1,239,724.50	\$ 135,618.98	\$ 1,237,331.10	\$ (1,893.40)
Total Expenditures		\$ 42,250,222.00	\$ 40,428,167.99	\$ 41,843,327.00	\$ 41,843,327.00	\$ 31,382,495.25	\$ 3,231,665.75	\$ 31,768,202.42	\$ 385,707.17
Estimated Revenue over(Expenditures)		\$ 2,952,128.00	\$ 4,337,759.00	\$ 2,336,596.00	\$ 2,336,596.00	\$ 1,752,447.00	\$ 14,730.01	\$ (112,368.77)	\$ (1,864,815.77)
FY12							\$ 574,807.00	\$ 2,398,204.00	

Department of Municipal Services
Statement of Revenue and Expenditures
Water Fund

	Amended Budget 2011-2012	Actual 2011-2012	Budget 2012-2013	Amended Budget 2012-2013	Allocated Budget June 2013	Actual - MYD June 2013	Actual - YTD June 2013	Annual Budget Over / (Under)
Revenue:								
Operating Revenue	\$ 3,898,750.00	\$ 3,704,528.80	\$ 3,942,669.00	\$ 3,942,669.00	\$ 2,957,001.75	\$ 313,938.08	\$ 2,679,006.87	\$ (277,994.88)
Miscellaneous Income	\$ 6,250.00	\$ 129,651.31	\$ 55,316.00	\$ 55,316.00	\$ 48,987.00	\$ 6,008.33	\$ 56,244.46	\$ 7,257.46
Interest Income	\$ 300.00	\$ 100.26	\$ 65.00	\$ 65.00	\$ 48.75	\$ 25.75	\$ 123.98	\$ 75.23
Sale of Merchandise & Sundry Income		\$ 21,471.75	\$ 21,000.00	\$ 21,000.00	\$ 15,750.00	\$ 7,550.00	\$ 28,995.41	\$ 13,245.41
Total Revenue	\$ 3,905,300.00	\$ 3,855,752.12	\$ 4,029,050.00	\$ 4,029,050.00	\$ 3,021,787.50	\$ 327,522.16	\$ 2,764,370.72	\$ (257,416.78)
Operating Expenditures:								
Fuels, Chemicals & Commodities	\$ 232,600.00	\$ 143,327.55	\$ 214,400.00	\$ 214,400.00	\$ 160,800.00	\$ 7,268.15	\$ 96,990.13	\$ (63,809.87)
Filter Plant	\$ 570,597.00	\$ 562,720.52	\$ 679,721.00	\$ 679,721.00	\$ 509,790.75	\$ 53,092.70	\$ 471,153.21	\$ (38,637.54)
General Department	\$ 426,000.00	\$ 380,414.71	\$ 499,668.00	\$ 499,668.00	\$ 374,751.00	\$ 20,806.65	\$ 279,616.83	\$ (95,134.17)
Water Department Maintenance	\$ 54,800.00	\$ 49,247.12	\$ 56,967.00	\$ 56,967.00	\$ 42,725.25	\$ 2,422.47	\$ 24,169.26	\$ (18,555.99)
Meter Readers	\$ 116,613.00	\$ 116,768.68	\$ 79,371.00	\$ 79,371.00	\$ 59,528.25	\$ 6,126.03	\$ 57,564.74	\$ (1,963.51)
Store Room	\$ 15,036.00	\$ 14,375.01	\$ 14,977.00	\$ 14,977.00	\$ 11,232.75	\$ 1,212.29	\$ 10,943.19	\$ (289.56)
Transmission & Distribution	\$ 664,092.00	\$ 620,635.87	\$ 657,615.00	\$ 657,615.00	\$ 493,211.25	\$ 44,000.70	\$ 452,857.15	\$ (40,354.10)
Customer Service	\$ 92,251.00	\$ 91,908.69	\$ 99,638.00	\$ 99,638.00	\$ 74,728.50	\$ 7,685.15	\$ 72,828.32	\$ (1,900.18)
Commission	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ 37.50	\$ 6.79	\$ 6.79	\$ (30.71)
General Manager	\$ 26,073.00	\$ 32,387.28	\$ 38,093.00	\$ 38,093.00	\$ 28,569.75	\$ 3,011.24	\$ 29,439.90	\$ 870.15
Superintendent	\$ 209,389.00	\$ 209,001.10	\$ 215,401.00	\$ 215,401.00	\$ 161,550.75	\$ 10,184.92	\$ 128,022.55	\$ (33,528.20)
Accounting Department	\$ 2,412.00	\$ 4,691.35	\$ 4,975.00	\$ 4,975.00	\$ 3,731.25	\$ 453.36	\$ 4,545.15	\$ 813.90
Informational Systems	\$ 37,455.00	\$ 30,335.74	\$ 36,055.00	\$ 36,055.00	\$ 27,041.25	\$ 12,128.39	\$ 24,514.77	\$ (2,526.48)
Customer Assistance	\$ 25,267.00	\$ 25,894.77	\$ 28,211.00	\$ 29,011.00	\$ 21,758.25	\$ 2,201.60	\$ 21,123.30	\$ (634.95)
Special Services	\$ 8,579.00	\$ 9,356.62	\$ 7,985.00	\$ 7,662.00	\$ 5,746.50	\$ 642.69	\$ 6,221.15	\$ 474.65
Collection	\$ 31,054.00	\$ 18,442.20	\$ 18,134.00	\$ 17,657.00	\$ 13,242.75	\$ 1,347.64	\$ 13,336.04	\$ 93.29
Administration	\$ 485,950.00	\$ 386,315.95	\$ 463,546.00	\$ 463,546.00	\$ 347,659.50	\$ 38,966.18	\$ 329,292.25	\$ (18,367.25)
Hospitalization	\$ -	\$ (18,288.80)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 58,109.00	\$ 59,803.39	\$ 41,209.00	\$ 41,209.00	\$ 30,906.75	\$ 3,434.08	\$ 30,454.86	\$ (451.89)
Contractual	\$ 60,050.00	\$ 8,790.02	\$ 64,260.00	\$ 64,260.00	\$ 48,195.00	\$ 1,085.51	\$ 13,333.98	\$ (34,861.02)
Building Maintenance	\$ 1,695.00	\$ 1,657.32	\$ 1,500.00	\$ 1,500.00	\$ 1,125.00	\$ 12.65	\$ 722.93	\$ (402.07)
Vehicles	\$ 28,000.00	\$ 27,459.95	\$ 30,500.00	\$ 30,500.00	\$ 22,875.00	\$ 3,431.44	\$ 17,952.25	\$ (4,922.75)
Depreciation	\$ 710,000.00	\$ 609,504.08	\$ 710,000.00	\$ 710,000.00	\$ 532,500.00	\$ 59,166.67	\$ 532,500.03	\$ 0.03
Total Operating Expense	\$ 3,856,072.00	\$ 3,384,749.12	\$ 3,962,276.00	\$ 3,962,276.00	\$ 2,971,707.00	\$ 278,887.30	\$ 2,617,588.78	\$ (354,118.22)
Estimated Revenue over (Expenditures)	\$ 49,228.00	\$ 471,003.00	\$ 66,774.00	\$ 66,774.00	\$ 50,080.50	\$ 48,634.86	\$ 146,781.94	\$ 96,701.44
					FY12	\$ 50,572.00	\$ 133,383.00	

Department of Municipal Services
Statement of Revenue and Expenditures
Cable Television Fund

		Amended Budget 2011-2012	Actual 2011-2012	Budget 2012-2013	Amended Budget 2012-2013	Allocated Budget June 2013	Actual - MTD June 2013	Actual - YTD June 2013	Annual Budget Over (under)
Revenue:									
Operating Revenue	594-600	\$ 9,806,629.00	\$ 9,618,610.45	\$ 9,769,453.00	\$ 9,769,453.00	\$ 7,327,089.75	\$ 821,047.49	\$ 7,380,626.12	\$ 53,536.37
Miscellaneous & Sundry Income	594-520	\$ 58,200.00	\$ 109,444.09	\$ 89,200.00	\$ 89,200.00	\$ 66,900.00	\$ 7,554.32	\$ 45,397.29	\$ (21,502.71)
Interest Income	594-540	\$ 700.00	\$ 587.93	\$ 605.00	\$ 605.00	\$ 453.75	\$ 139.86	\$ 557.96	\$ 104.21
Rental Income/Misc	594-615	\$ 24,336.00	\$ 436,310.71	\$ (34,664.00)	\$ (34,664.00)	\$ (25,998.00)	\$ (4,118.46)	\$ (19,003.79)	\$ 6,994.21
Total Revenue		\$ 9,889,865.00	\$ 10,164,953.18	\$ 9,824,594.00	\$ 9,824,594.00	\$ 7,368,445.50	\$ 824,623.21	\$ 7,407,577.58	\$ 39,132.08
Operating Expenditures:									
Cable TV Headend	594-006	\$ 394,175.00	\$ 331,598.45	\$ 376,433.00	\$ 377,433.00	\$ 283,074.75	\$ 22,281.34	\$ 224,805.90	\$ (58,268.85)
Cable TV Studio	594-007	\$ 131,581.00	\$ 120,162.23	\$ 133,824.00	\$ 133,824.00	\$ 100,368.00	\$ 9,587.77	\$ 82,012.06	\$ (18,355.94)
Store Room	594-009	\$ 44,214.00	\$ 42,814.34	\$ 44,600.00	\$ 44,600.00	\$ 33,450.00	\$ 3,636.10	\$ 32,824.71	\$ (625.29)
Transmission & Distribution	594-011	\$ 689,689.00	\$ 614,840.44	\$ 717,560.00	\$ 716,560.00	\$ 537,420.00	\$ 54,711.09	\$ 515,719.97	\$ (21,700.03)
Customer Service	594-015	\$ 80,837.00	\$ 76,044.31	\$ 26,250.00	\$ 36,250.00	\$ 27,187.50	\$ 5,209.19	\$ 30,052.66	\$ 2,865.16
Commission	594-021	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ 75.00	\$ 20.36	\$ 20.36	\$ (54.64)
General Manager	594-022	\$ 82,699.00	\$ 102,903.66	\$ 120,494.00	\$ 120,494.00	\$ 90,370.50	\$ 9,508.35	\$ 92,745.91	\$ 2,375.41
Superintendent's Office	594-023	\$ 158,191.00	\$ 168,497.48	\$ 179,297.00	\$ 179,297.00	\$ 134,472.75	\$ 13,518.32	\$ 122,550.41	\$ (11,922.34)
Accounting Department	594-024	\$ 28,187.00	\$ 19,347.82	\$ 20,542.00	\$ 20,542.00	\$ 15,406.50	\$ 1,813.42	\$ 18,180.55	\$ 2,774.05
Informational Systems Department	594-025	\$ 115,923.00	\$ 102,328.96	\$ 114,713.00	\$ 113,213.00	\$ 84,909.75	\$ 36,385.21	\$ 73,547.58	\$ (11,362.17)
Customer Assistance Department	594-026	\$ 78,149.00	\$ 77,723.11	\$ 85,832.00	\$ 88,332.00	\$ 66,249.00	\$ 7,953.23	\$ 63,859.20	\$ (2,389.80)
Special Services	594-027	\$ 23,432.00	\$ 28,665.55	\$ 24,471.00	\$ 23,550.00	\$ 17,662.50	\$ 1,928.00	\$ 18,659.67	\$ 997.17
Collection	594-028	\$ 55,818.00	\$ 56,394.61	\$ 55,919.00	\$ 55,840.00	\$ 41,880.00	\$ 4,152.67	\$ 41,171.97	\$ (708.03)
Administration	594-031	\$ 1,072,850.00	\$ 763,078.68	\$ 744,070.00	\$ 745,570.00	\$ 559,177.50	\$ 77,996.63	\$ 547,283.43	\$ (11,894.07)
Hospitalization	594-032	\$ -	\$ (4,572.20)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurances	594-033	\$ 220,277.00	\$ 230,144.59	\$ 225,849.00	\$ 225,849.00	\$ 169,386.75	\$ 18,820.75	\$ 162,629.74	\$ (6,757.01)
Contractual	594-034	\$ 5,433,436.00	\$ 5,061,536.85	\$ 5,339,581.00	\$ 5,328,081.00	\$ 3,996,060.75	\$ 461,978.56	\$ 3,975,629.01	\$ (20,431.74)
Building Maintenance	594-035	\$ 16,850.00	\$ 9,126.31	\$ 11,300.00	\$ 11,300.00	\$ 8,475.00	\$ 1,104.95	\$ 3,235.77	\$ (5,239.23)
Vehicles	594-071	\$ 59,900.00	\$ 41,339.21	\$ 29,300.00	\$ 29,300.00	\$ 21,975.00	\$ 2,232.56	\$ 17,865.84	\$ (4,109.16)
Depreciation	594-091	\$ 934,000.00	\$ 720,547.35	\$ 934,000.00	\$ 934,000.00	\$ 700,500.00	\$ 77,833.34	\$ 700,500.06	\$ 0.06
Total Operating Expenditures		\$ 9,620,308.00	\$ 8,562,521.75	\$ 9,184,135.00	\$ 9,184,135.00	\$ 6,888,101.25	\$ 810,671.84	\$ 6,723,294.80	\$ (164,806.45)
Non Operating Expenditures:									
Interest Expense		\$ 1,179.00	\$ 11,246.85	\$ 6,574.00	\$ 6,574.00	\$ 4,930.50	\$ 427.68	\$ 5,088.29	\$ 157.79
Total expenditures		\$ 9,621,487.00	\$ 8,573,768.60	\$ 9,190,709.00	\$ 9,190,709.00	\$ 6,893,031.75	\$ 811,099.52	\$ 6,728,383.09	\$ (164,648.66)
Estimated Revenue over (Expenditures)		\$ 268,378.00	\$ 1,591,184.58	\$ 633,885.00	\$ 633,885.00	\$ 475,413.75	\$ 13,523.69	\$ 679,194.49	\$ 203,780.74
FY12						\$ 202,813.00	\$ 548,482.00		

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 19, 2013

AGENDA ITEM # 8

ITEM: Neighborhood Enterprise Zone (NEZ) Certificate for 200-206-212-218-224 and 230 Labadie Street and 751-761-771-781 2nd Street.

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: Attached please find the Resolution approved MJC Labadie LLC to develop the land between 2nd Street and the railroad and St. Johns and Bennett and establish the Neighborhood Enterprise Zone (NEZ) for this development. MJC Labadie LLC is now ready to secure permits to construction 200, 206, 212, 218, 224, 230 Labadie and 751, 761, 771, 781 2nd Street. In order for the Developer to be eligible for the NEZ the attached applications must be approved by your Honorable Body.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objective identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to historic preservation, the establishment of a long-term vision and strategy for preservation planning, and the importance of pursuing external funding of historical and legacy initiatives from federal, state, and private sources.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ applications.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute application and submit same to the State of Michigan.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *adupolaly*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *ca MP*

LIST OF ATTACHMENTS: Resolution authorizing sale of property
Resolution approving NEZ Area
Application for Neighborhood Enterprise Zone

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 19, 2013

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer regarding the Application for a Neighborhood Enterprise Zone Certificate for 200, 206, 212, 218, 224 and 230 Labadie and 751-761-771-781 2nd Street; AND

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to execute said application for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
Sheri M. Sutherby-Fricke
Johnny A. Kolakowski
Joseph Peterson
Jason Ptak
Patrick J. Sutka

February 24, 2009

JAMES R. DESANA
RESOLUTION
MAYOR

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

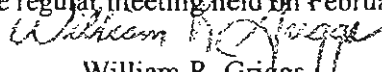
By Councilman Todd M. Browning
Supported by Councilman Jason Ptak

RESOLVED by the City Council that the communication from the City Engineer regarding Labadie Park Development is hereby received and placed on file; AND BE IT RESOLVED that Council CONCURS in the recommendation of the City Engineer to enter into Option to Purchase Real Estate Agreement with MJC Labadie Park LLC for the Labadie Park Condominium Property in the area of St. Johns, Railroad, Bennett and 2nd Street in the amount of \$610,000; AND BE IT RESOLVED that Council CONCURS with the recommendation of the City Engineer to enter into an Agreement with Soils and Materials Engineers, Inc. (SME) for the preparation of work plan and specifications to address MDEQ request to mitigate potential exposure to the off-site contamination at the Labadie Park Development in an amount not to exceed \$22,000. AND FURTHER that Joseph Voszatka is to proceed with oversight of the funds from Brownfield Revolving Loan Fund (BRLF) in accordance with his Agreement with the City; funding for both parties to be from BRLF; AND BE IT FURTHER RESOLVED that the Director of Administrative and Financial Services is to provide budget amendments for said receipt and expenditure of BRLF Grant Funds.

YEAS: Councilmembers Browning Fricke Kolakowski Peterson Ptak Sutka
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on February 23, 2009.


William R. Griggs
City Clerk

N

RESOLUTION

Wyandotte, Michigan
Dated June 25th, 2007

RESOLUTION BY COUNCILPERSON Sheri M. Fricke

RESOLVED by the City Council that

WHEREAS, pursuant to the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended, the City of Wyandotte is authorized to provide for the creation of neighborhood enterprise zones; and

WHEREAS, the Act requires that the Council hold a public hearing not later than 45 days after the Clerk notifies the Assessor and each taxing unit that levies ad valorem property taxes in a proposed zone; and

WHEREAS, the Clerk notified each taxing unit by April 25, 2007, of the public hearing scheduled for June 4, 2007, and such hearing was held; and

WHEREAS on July 6, 1987, the City of Wyandotte adopted Ordinance No. 820 requiring the registration, inspection and Certificates of Compliance for all rental dwellings. Said ordinance is also known as Chapter 31.1 - Rental Dwellings and Rental Units, of the City's Code of Ordinance; and

WHEREAS, on March 21, 1988, the City of Wyandotte adopted Ordinance No. 840 requiring the inspection and Certificates of Approval for building code compliance of all one and two family dwellings prior to sale or transfer in the City of Wyandotte. Said ordinance is also known as Chapter 19 - Housing Code, Section 19-5 of the City's Code of Ordinance.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Council acknowledges receipt of the Assessor's amended report stating the amount of the true cash value of the property located within each proposed neighborhood enterprise zone as follows: Zone No. 4 - \$2,046,200; Zone 5 - \$845,600; Zone 6 - \$3,499,000; and Zone 7 - \$2,749,800.
2. The Council acknowledges receipt of an amended table prepared by the Community Development Director indicating the total acreage of each existing and proposed NEZ area as follows: the acreage of property within the three (3) existing NEZ's is approximately 151.577 acres (4.28% of the City's area); the acreage of property within the four (4) proposed NEZ's is approximately 17.7342 acres (0.50% of the City's area); and the combined acreage of property within the existing and proposed NEZ's is 169.3112 acres (4.78% of the City's area). A maximum of 15% of the City's area may be included within an NEZ.
3. The Council hereby finds that proposed Zone No. 4 is generally consistent with the Master Plan for Future Land Use - Railroad Corridor Area, adopted by the Planning and Rehabilitation Commission on October 20, 1994, and by the City Council on October 31, 1994, and as amended by the Planning and Rehabilitation Commission on October 16, 2003, and the City Council on October 27, 2003; and that said Zone No. 4 is consistent with the City's neighborhood preservation and economic development goals for the Railroad Corridor Area.
4. The Council hereby finds that proposed Zone Nos. 5 and 6 are both consistent with the Master Plan for Future Land Use - Garfield Neighborhood, adopted by the Planning and Rehabilitation Commission on October 20, 1994, and by the City Council on October 31, 1994, and as amended by the Planning and Rehabilitation Commission on October 16, 2003, and the City Council on October 27, 2003; and that said Zone Nos. 5 and 6 are consistent with the City's neighborhood preservation and economic development goals for the Garfield Neighborhood Area.

5. The Council hereby finds that proposed Zone No. 7 is consistent with the Master Plan for Future Land Use – Southeast Neighborhood, adopted by the Planning and Rehabilitation Commission on October 20, 1994, and by the City Council on October 31, 1994, and as amended by the Planning and Rehabilitation Commission on October 16, 2003, and the City Council on October 27, 2003; and that said Zone No. 7 is consistent with the City's neighborhood preservation and economic development goals for the McKinley School Area.
6. The Council hereby states that the City's goals, objectives, and policies relative to the maintenance, preservation, improvement, and development of housing for all persons regardless of income level living within the proposed neighborhood enterprise zones and all residential areas are as set forth in the Master Plan for Future Land Use, as adopted by the Planning and Rehabilitation Commission on October 20, 1994, and by the City Council on October 31, 1994, and as amended by the Planning and Rehabilitation Commission on October 16, 2003, and the City Council on October 27, 2003, which states, in part: "Preserve and continuously improve the residential area and provide for a cross section of high quality housing suitable for all segments of population while maintaining emphasis on the single-family home"; "Improve the quality of housing"; and "The continuing stabilization and improvement of neighborhoods."
7. The Council hereby designates Neighborhood Enterprise Zone No. 4 for both new and rehabilitated facilities as that area described and depicted in Exhibit "1" hereto which area consists of approximately 9.4622 acres.
8. The Council hereby designates Neighborhood Enterprise Zone No. 5 for both new and rehabilitated facilities as that area described and depicted in Exhibit "2" hereto which area consists of approximately 1.7456 acres.
9. The Council hereby designates Neighborhood Enterprise Zone No. 6 for both new and rehabilitated facilities as that area described and depicted in Exhibit "3" hereto which area consists of approximately 4.2098 acres.
10. The Council hereby designates Neighborhood Enterprise Zone No. 7 for both new and rehabilitated facilities as that area described and depicted in Exhibit "4" hereto which area consists of approximately 2.3166 acres.
11. The Mayor and Clerk are hereby authorized to execute the necessary documents and to notify the State Tax Commission of passage of this resolution.

I move the adoption of the foregoing preamble and resolution.

MOTION BY COUNCILPERSON

SUPPORTED BY COUNCILPERSON

YEAS

COUNCIL

Browning
Fricke
Kolakowski ABSTAIN
Peterson
Plak
Sutka

NAYS

ABSENT

STC Use Only


▶ Application No.

▶ Date Received

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Instructions: Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

TO BE COMPLETED BY CLERK OF LOCAL GOVERNMENT UNIT (LGU)			
Signature of Clerk		▶ Date received by LGU	
LGU Application Number		▶ LGU Code	
Part 1: Owner/Applicant Information (complete all fields)			
▶ Applicant Name MJC LaBadie LLC		Amount of years requested for exemption 12	
▶ Location of Facility (Street No., City, State, ZIP Code) 200-206-212-218-224 and 230 LaBadie St., Wyandotte, MI 48192			
<input checked="" type="checkbox"/> City of <input type="checkbox"/> Township of Wyandotte <input type="checkbox"/> Village of		County Wayne	
▶ Application is <input checked="" type="checkbox"/> New <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Transfer (1 copy only)		School District where facility is located Wyandotte	▶ School Code 82170
Is the building owned or rented by the occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented		Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units	
Name of LGU that established district City of Wyandotte		▶ Name or Number of Neighborhood Enterprise Zone NEZ #5	▶ Date district was established 6.25.2007
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other		Estimated Project Cost (per unit) \$528,000.00	
Describe the general nature and extent of the rehabilitation or new construction to be undertaken. <u>Include Breakdown of Investment Cost</u> (use attachments if necessary) Construction of 6 unit townhouses/condos			
Timetable for undertaking and completing the rehabilitation or construction of the facility. Start in late Summer 2013 and complete by Spring of 2014			
Part 2: Applicant Certification			
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
▶ Contact Name Anthony J. LoDuca		Contact Telephone Number 734.250.3768	
Contact Fax Number 586.263.5903		Contact E-mail Address Aloduca@BuildTechSolutions.com	
Owner/Applicant Name MJC LaBadie, LLC		Owner/Applicant Telephone Number 734.283.5524	
Owner/Applicant Signature 		Date	
▶ Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 46608 Rome Plank, Macomb MI 48044		Owner/Applicant E-mail Address	

Part 3: LOCAL GOVERNMENT ACTION	
LGU Clerk must complete this section before submitting to the State Tax Commission	
Action taken by LGU: <input type="checkbox"/> Abatement Approved for ____ Years (6-15) <input type="checkbox"/> Abatement Approved for ____ Years (11-17 historical credits) <input type="checkbox"/> Denied (include Resolution Denying)	The State Tax Commission requires the following documents be filed for an administratively complete application: <input type="checkbox"/> 1. Original Application <input type="checkbox"/> 2. Legal description of the real property with parcel code number <input type="checkbox"/> 3. Resolution approving/denying application (include # of years) <input type="checkbox"/> 4. REHABILITATION APPLICATIONS ONLY. Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.
▶ Date of Resolution Approving/Denying this application	LGU Name
Part 4: LOCAL GOVERNMENT CERTIFICATION	
LGU Clerk must complete this section before submitting to the State Tax Commission	
I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.	
I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.	
Print Clerk Name	Clerk Telephone Number
Clerk Fax Number	Clerk E-mail Address
Clerk's Mailing Address (Street, City, State, ZIP Code)	
Clerk Signature	Date

LGU mail original completed application and required documents to:

State Tax Commission
 Michigan Department of Treasury
 P.O. Box 30471
 Lansing, MI 48909-7971

Note: Additional documentation will be required for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to your LGU Clerk.

STC Use Only

▶ Application No.

▶ Date Received

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Instructions: Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

TO BE COMPLETED BY CLERK OF LOCAL GOVERNMENT UNIT (LGU)

Signature of Clerk	▶ Date received by LGU
LGU Application Number	▶ LGU Code

Part 1: Owner/Applicant Information (complete all fields)

▶ Applicant Name MJC LaBadie LLC		Amount of years requested for exemption 12
▶ Location of Facility (Street No., City, State, ZIP Code) 751-761-771 and 781 Second St., Wyandotte, MI 48192		
<input checked="" type="checkbox"/> City of <input type="checkbox"/> Township of Wyandotte <input type="checkbox"/> Village of	County Wayne	
▶ Application is <input checked="" type="checkbox"/> New <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Transfer (1 copy only)	School District where facility is located Wyandotte	▶ School Code 82170
Is the building owned or rented by the occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented	Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units	
Name of LGU that established district City of Wyandotte	▶ Name or Number of Neighborhood Enterprise Zone NEZ #5	▶ Date district was established 6.25.2007
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other	Estimated Project Cost (per unit) \$352,000.00	
Describe the general nature and extent of the rehabilitation or new construction to be undertaken. <u>Include Breakdown of Investment Cost</u> (use attachments if necessary) Construction of 4 unit townhouses/condos		
Timetable for undertaking and completing the rehabilitation or construction of the facility. Start 2013 complete by Fall 2013		

Part 2: Applicant Certification

I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.

I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.

▶ Contact Name Anthony J. LoDuca	Contact Telephone Number 734.250.3768
Contact Fax Number 586.263.5903	Contact E-mail Address Aloduca@BuildTechSolutions.com
Owner/Applicant Name MJC Labadie, LLC	Owner/Applicant Telephone Number 734.283.5524
Owner/Applicant Signature 	Date
▶ Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 46600 Romeo Plank, Macomb, MI 48044	Owner/Applicant E-mail Address

Part 3: LOCAL GOVERNMENT ACTION**LGU Clerk must complete this section before submitting to the State Tax Commission**

Action taken by LGU:

- ☐ Abatement Approved for ____ Years (6-15)
☐ Abatement Approved for ____ Years (11-17 historical credits)
☐ Denied (include Resolution Denying)

The State Tax Commission requires the following documents be filed for an administratively complete application:

- ☐ 1. Original Application
☐ 2. Legal description of the real property with parcel code number
☐ 3. Resolution approving/denying application (include # of years)
☐ 4. **REHABILITATION APPLICATIONS ONLY.** Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.

► Date of Resolution Approving/Denying this application

LGU Name

Part 4: LOCAL GOVERNMENT CERTIFICATION**LGU Clerk must complete this section before submitting to the State Tax Commission**

I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.

I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.

Print Clerk Name

Clerk Telephone Number

Clerk Fax Number

Clerk E-mail Address

Clerk's Mailing Address (Street, City, State, ZIP Code)

Clerk Signature

Date

LGU mail original completed application and required documents to:

State Tax Commission
 Michigan Department of Treasury
 P.O. Box 30471
 Lansing, MI 48909-7971

Note: Additional documentation will be required for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to your LGU Clerk.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

9

MEETING DATE: August 19, 2013

AGENDA ITEM # _____

ITEM: Purchase Additional 96 Gallon Toters

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 8-12-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City offers residents to rent 96 gallon toters for \$48.00 for a two (2) year term. To date 779 toters have been purchased and leased out. The Department of Public Service (DPS) desires to maintain an inventory of these toters. Cascade Engineering of Grand Rapids, Michigan has supplied the previous carts to the City. Cascade Engineering requires a minimum order of 144 carts at the price is \$45.42 per cart for a total of \$6,540.48. (No increase in price from supplier.) Funding is from the Solid Waste Fund. These carts will be black with the City of Wyandotte logo stamped on the container.

STRATEGIC PLAN/GOALS: We are committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government

ACTION REQUESTED: Approve the DPS to purchase 144 carts at a cost of \$6,540.48 from Cascade Engineering.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: . 290-448-850-540

IMPLEMENTATION PLAN: Place order with Cascade Engineering of Grand Rapids, Michigan.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

update

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

OK MK

LIST OF ATTACHMENTS: n/a

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 19, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer dated August 19, 2013, to purchase 144 – 96 gallon carts from Cascade Engineering of Grand Rapids, Michigan in the amount of \$6,540.48 from account no. 290-448-850-540; each cart to be black with the City of Wyandotte’s logo, imprinted serial numbers and include a standard ten (10) year warranty.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 19, 2013

AGENDA ITEM #

10

ITEM: Oak Street Pavement Repair from Fort Street to 11th Street

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 8-14-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City received a grant via the Federal Highway Administrative (FHA) in the amount of \$152,368 for pavement repair on Oak Street from Fort Street to 11th Street. The Michigan Department of Transportation (MDOT) has reviewed said plans and indicated that to meet the Federal Guidelines the pavement width from Fort Street to 14th Street does not allow for two (2) travel lanes, turning lane and parking lane on the south side. Therefore, there are two (2) options:

1. Two (2) travel lanes with a left turn lane
2. Two (2) travel lanes with parking on the south side

I have discussed the options with the Police Department and we agree that the best option would be option two (2).

STRATEGIC PLAN/GOALS: . We are committed to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; and promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Concur with the City Engineer to submit plans with two (2) travel lanes with parking on the south side to comply with FHA requirements.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Complete plans and submit to MDOT by August 23, 2013.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Dupda*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *OK*

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 19, 2013

RESOLUTION by Councilperson_____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer regarding the pavement repairs on Oak Street from Fort Street to 11th Street; AND

BE IT FURTHER RESOVLED that Council authorizes the City Engineer to complete plans and submit to MDOT by August 23, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson_____

Supported by Councilperson_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Reports
+
minutes



Wyandotte, Michigan August 12, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

August 2, 2013

Mayor Joseph R. Peterson & City Councilmembers
3200 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Councilmembers:

I am requesting to solicit funds for Wyandotte 1000 KIWANIS on September 13th and 14th, 2013 at the corner of Fort and Eureka.

Joseph Lukawski, President
4179 Agnes, Lincoln Park, Michigan 48146

Dear Mayor Peterson and Council

My name is Jeremy Sladovnik and I am the owner of Joes Hamburgers located at 125 Elm Downtown Wyandotte, I am writing you to ask permission for the use of the theatre lot on Elm and First on Saturday October 5th 2013 to hold Joes Hamburgers Cheeseburger festival to honor our 4th anniversary between the hours of 10am - 10pm. This event would set up across from my restaurant on the lot and would not need any road closing or barricades service. My insurance is up to date and I have the City of Wyandotte listed on my policy as an additional insured. I would not be opposed to signing the normal hold harmless as in the past that the city has required before. This lot would be clean and restored to its normal state after the event. If there are any questions please feel free to contact me at 734-285-0420.

Thank You
Sincerely
Jeremy/Joes Hamburgers

PERSON IN THE AUDIENCE

Todd Winchek, 1479 Ford, regarding 826 Goddard, requests we hold up circuit court action, will repair, new siding, etc.; will put bond or letter of credit up in Engineering; is in process of purchasing.

Patrick Gallagher, 4069 18th, regarding 4101 – 18th, needs repair and city attention, people living in there.

Richard Custer, 505 Pine, regarding his tax bill and assessed value, will assessment go down?

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #3

ITEM: Appointing a Chaplain for the Police and Fire Department

PRESENTER: Mayor Joseph R. Peterson

INDIVIDUALS IN ATTENDANCE: Mayor Joseph R. Peterson

BACKGROUND: I feel there is a need for spiritual guidance at the Police and Fire Departments. Arthur Oberg, Pastor of the First Presbyterian Church of Wyandotte, has volunteered for this service. I would like to appoint Rcv. Oberg to assist these departments in their hour of need.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Receive and place on file

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Inform the Police Chief and Fire Chief that Pastor Oberg is available when needed.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Resume for Arthur Oberg

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 5, 2013

AGENDA ITEM #4

ITEM: July Board of Review Minutes *ON FILE IN THE CITY CLERK'S OFFICE

PRESENTER: Thomas R. Woodruff, City Assessor/Board of Review Chairperson

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: The July Board of Review may be convened to correct a qualified error (Tuesday after the third Monday in July). MCL 211.53b. The governing body of the city or township may authorize, by adoption of an ordinance or resolution, 1 or more of the following alternative meeting dates for the purposes of this section. An alternative meeting date during the week of the third Monday in July. MCL 211.53b(7)(b). An owner of property that is a "Principal Residence" on May 1 may appeal to the July Board of Review in the year for which an exemption was claimed or in the immediate succeeding 3 years if the exemption was not on the tax roll. For taxes levied after December 31, 2011 an owner who owned and occupied a principal residence on June 1 or November 1 for which the exemption was not on the tax roll may file an appeal with the July or December Board of Review in the year for which the exemption was claimed or in the immediate succeeding three years if the exemption was not on the tax roll. MCL 211.7cc(19). An owner of property that is Qualified Agricultural Property on May 1 may appeal to the July Board of Review for the current year and the immediately preceding year if the exemption was not on the tax roll. MCL 211.7ee(6). July BOR may hear appeals for current year only for poverty exemptions, but not poverty exemptions denied by the March Board of Review. MCL 211.7u, page 12 of STC Bulletin No. 12 of 1997.

STRATEGIC PLAN/GOALS: Commitment to fair and equitable taxation. July Board of Review allows for correction to the assessed, capped and taxable values or to the Principal Residence Exemption as clerical errors or mutual mistakes of fact.

ACTION REQUESTED: Approve the attached resolution accepting and filing July Board of Review Minutes, Summary and Department of Treasury Forms with a copy sent to the City Treasurer.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS:

1. Summary of July Board of Review Minutes
2. Michigan Department of Treasury Forms 4031/4031a
3. July Board of Review Minutes.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #5

ITEM: Resolution to concur with the Municipal Service Commission approval and recommendation of a Step Raise for Rod Lesko

PRESENTER: Jim Figurski, Municipal Service Commission President

INDIVIDUALS IN ATTENDANCE: Rod Lesko, Municipal Service General Manager

BACKGROUND: Rod Lesko was appointed to the permanent position of General Manager on July 8, 2013. There was an initial adjustment made to his salary when he was appointed as Acting General Manager but his salary remains below normal for his position as the permanent General Manager.

STRATEGIC PLAN/GOALS: To provide Rod Lesko, General Manager a 2.5% raise now with his selection as the permanent General Manager. His performance should then be reviewed and salary adjusted if appropriate in January 2014 and then annually each subsequent January.

ACTION REQUESTED: Concur with Municipal Service Commission Resolution 08-2013-01 approving and recommending 2.5% raise for DMS General Manager Rod Lesko retroactive to July 8, 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None – General Manager Position is fully budgeted.

IMPLEMENTATION PLAN: Attached both Commission and Council signed resolutions to appropriate paperwork and forward to HR/Payroll Department for implementation.

COMMISSION RECOMMENDATION: Municipal Services Commission adopted resolution #08-2013-01 at the August 6, 2013 regular meeting approving and recommending a 2.5% raise.

CITY ADMINISTRATOR'S RECOMMENDATION: tdrysdale

MAYOR'S RECOMMENDATION: ok jrp

LEGAL RECOMMENDATION: N/A

LIST OF ATTACHMENTS

- Signed Municipal Service Commission Resolution

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #6

ITEM: Resolution authorizing the approval to accept the bid award for the 20th St water main project for the Water Department

PRESENTER: William Weirich, Water Department Superintendent

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The general plan and goal of the Water Department is to replace 1% of the 110 miles of water main in service each year, this is equal to 5,280 feet of main replacement each year. The current project will be on 20th St from Grove to Marshall. We chose this area due to a request from Wyandotte's Fire Department for an increase in fire protection in that area because of the school located at the corner of 20th and Grove. At first we were going to add an additional fire hydrant but because of its age and a history of having numerous main breaks in that area, the decision was made to replace the water main.

Bids were received from three companies with the following results:

Macomb Pipeline and Utilities Company	\$143,000.00
G.V. Cement Contracting Co.	\$151,350.00
Pamar Enterprises	\$224,290.00

STRATEGIC PLAN/GOALS: The project will replace approximate 1,100 ft of 6" water main with a new 8" water main, replace two hydrants, add two additional fire hydrants, remove and replace three valves, upgrade 25 residential water services lines to 1", upgrade the schools water service line and restore the area to its existing conditions.

ACTION REQUESTED: Adopt the resolution from the commission and WMS management authorizing to accept the bid from Macomb Pipeline and Utilities Company of Sterling Hts, Michigan in the amount of \$143,000.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Bid award will be allocated to the approved fiscal 2013 Water Department capital budget for Water Mains-Asset account #592-000-100-020-001- Capital project #1030WA

IMPLEMENTATION PLAN: Proceed with the awarding of the bid to Macomb Pipeline and Utilities Company after the adoption of the commission resolution by council and forwarding of all necessary documents.

CITY ADMINISTRATOR RECOMMENDATION: – Review completed no comments.
TDrysdale

MAYOR'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS:

- Signed Commission resolution
- Memo from Water Department to General Manager

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #7

ITEM: Sale of City Owned Properties

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: April 30, 2013, the City entered into a Purchase Agreement with Option to Acquire Real Estate with Joseph Daly and Joseph DiSanto to acquire five (5) lots. The acquisition will include the former 320 Pine, 428 Pine, 3820-22-9th Street, 1155 Chestnut and 1242 Chestnut. Attached for your review are the elevations for the construction of single family homes. The features of the homes are as follows:

320 Pine – 2 story colonial, 1,650 square feet, 3 bedrooms, brick to the first floor band the remaining exterior to be vinyl siding/cultured stone around front door, detached garage and full basement.

428 Pine – 1 story ranch, 1,450 square feet, 3 bedrooms, brick to the first floor band the remaining exterior to be vinyl siding, detached garage and full basement.

3820-22 9th Street – 2 story colonial, 1,650 square feet, 3 bedrooms, brick to the first floor band the remaining exterior to be vinyl siding)cultured stone around front door, attached side entrance garage and full basement.

1155 Chestnut – 2 story colonial, 1,650 square feet, 3 bedrooms, brick to the first floor band the remaining exterior to be vinyl siding, detached garage and full basement.

1242 Chestnut - 1 story ranch, 1,450 square feet, 3 bedrooms, brick to the first floor band the remaining exterior to be vinyl siding, detached garage and full basement.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to it residents by: 1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. 2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Approve elevations for the homes at the former 320 Pine, 428 Pine, 3820-22-9th Street, 1155 Chestnut and 1242 Chestnut.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Purchasers to apply for Building Permits, close on properties and start construction.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Elevations for the proposed homes.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 15, 2013

AGENDA ITEM #8

ITEM: Neighborhood Enterprise Zone (NEZ) Certificate for 322 Pine, 430 Pine and 3812-9th Street

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: Council approved Joseph Daly and Joseph DiSanto to purchase the former 320 Pine, 428 Pine and 3820-22-9th Street now known as 322 Pine, 430 Pine and 3812-9th Street. These lots are located in an NEZ Area. The Developers are now ready to secure the Building Permits for these single family homes. Once the homes are completed, they must be owner occupied to be eligible for the NEZ.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objective identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to historic preservation, the establishment of a long-term vision and strategy for preservation planning, and the importance of pursuing external funding of historical and legacy initiatives from federal, state, and private sources.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ application.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute application and submit same to the State of Michigan.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Application for Neighborhood Enterprise Zone

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 8, 2013

AGENDA ITEM #9

ITEM: City of Wyandotte Brownfield Redevelopment Authority Fund Amended Deficit Elimination Plan

PRESENTER: Robert J. Szezechowski, Deputy Treasurer/Assistant Finance Director

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: For the fiscal year ending 9/30/10, the Brownfield Redevelopment Authority Fund reported a deficit in unrestricted net assets. The Michigan Department of Treasury requires a deficit elimination plan documenting the elimination of the deficit within five years. The state is requiring an update to the plan since our original plan did not meet the 9/30/12 projection.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The amended plan will achieve the goal of eliminating the deficit within the five year period.

ACTION REQUESTED: Adopt the attached budget amendments and resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the Amended Brownfield Redevelopment Authority Fund Deficit Elimination Plan.

BUDGET IMPLICATIONS & ACCOUNT NUMBERS: See attachment C.

IMPLEMENTATION PLAN: The resolution and all necessary documents will be forwarded to the Michigan Department of Treasury for its approval.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS

Actual and Budget Projections (Attachment A)
 Unrestricted Net Asset Calculation (Attachment B)
 Budget Amendments (Attachment C)
 State of Michigan Request

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #10

ITEM: 2013 Fiscal Year Budget Amendment

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the City Administrator's recommendation of the 2013 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS:

1. Budget amendments (attachment A)
2. Department requests/information
3. Agreement between Downriver Consolidated Assessing Authority (DCA) and Anthony Fuoco Assessing Inc.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #11

ITEM: SEMCOG Report – Fire Consolidation

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: Jeff Carley, Fire Chief

BACKGROUND: In reaction to concerns about the viability of the current Mutual Aid agreement due to financial distress being faced by many downriver communities, the Fire Chiefs of Wyandotte and Southgate have initiated discussions with City Administration and the Fire unions of both cities to determine if there is any actions that can provide more effective fire and emergency medical response services for both communities. You were apprised of these preliminary discussions in February 2013 via our EVIP submission to the State of Michigan and the City Administrator update dated June 10, 2013.

SEMCOG, a regional planning organization, offered to perform some analysis to assist in determining if any opportunities exist to achieve this goal as well as to ascertain if any financial benefits could be realized. Attached is a copy of the report prepared by SEMCOG relative to the merits of a proposed fire department collaboration with the City of Southgate. This report includes commentary on monetary savings, manpower at fire scenes, and administrative staffing levels. Also attached are copies of a commitment to continue to support evaluation of this concept by the two labor unions involved (IAFF Southgate and IAFF Wyandotte).

At this time, it is important to determine if any additional work should be spent on this initiative. Be aware that there has not been enough analysis and negotiation performed to determine a viable direction for the City or our Fire Service. Thus, it is not possible to recommend the best form of collaboration (if any) at this time.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Authorize the City Administrator and Fire Chief to continue to explore any possible collaboration of fire and emergency medical response service with the City of Southgate.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None at this time.

IMPLEMENTATION PLAN: City Administrator and Fire Chief will continue to work with representatives of the City of Southgate and the IAFF Local 356 (Wyandotte) to determine the City's best course of action.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS

Report from SEMCOG relative to Southgate & Wyandotte Fire Service
Letter from Southgate Fire Fighters Local 1307
Letter from Wyandotte Fire Fighters Local 356

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: August 12, 2013

AGENDA ITEM #12

ITEM: Legal Fees — Zoo/DIA Millage Legal Appeal

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: At the City Council Meeting dated December 3, 2013, the City Council approved attorney fees associated with the legal action asking for a declaratory judgment regarding the rights and obligations of the local treasurer in collecting the Zoo and Detroit Institute of Arts millage. Contrary to the threat of the Wayne County Treasurer's Office, the City's position prevailed as outlined in the attached opinion and order by Judge Ryan dated June 12, 2013. The total legal defense cost of prevailing in this matter was \$45,311.10 which was split by eight (8) participating municipalities. The City of Wyandotte paid \$8,318.35 (\$2,500 General Fund, \$4,945.60 TIF Consolidated Fund, and \$872.75 DDA-TIF). In return, the City's tax increment finance districts were able to retain and capture \$109,251.51 in the 2012 Fiscal Year and prior.

The City has recently been informed that the Zoological Authority has filed an appeal of this ruling. Thus, it is necessary to appropriate funding for the defense of this appeal. It is estimated that the cost of the defense will be \$25,000 of which the City of Wyandotte's share will be approximately \$3,600. Thus, the City Council should approve a budget amendment to the TIFA Consolidated Fund and DDA-TIF Fund totaling \$3,600 (\$3,060 TIFA Consolidated, \$540 DDA-TIF) and recommend that the Tax Increment Finance Authority and Downtown Development Authority do the same.

Note that the state legislature has recently passed a law that prohibits the future capture of these millages. This will reduce the amount of tax increment revenue by approximately \$48,000 annually in the future. As such, prevailing on appeal will be solely for the purpose of preserving the aforementioned amounts captured in the prior years.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: 1 - Amend the TIFA Consolidated Fund and DDA-TIF Fund budget to increase legal fees in the amounts identified above. 2 - Request the TIFA Consolidated Fund and Downtown Development Authority to also approve the budget amendments to defend a portion of their revenue capture.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: TIFA Consolidated Fund (\$3,060) and DDA-TIF Fund (\$540). The successful defense of this appeal will allow the TIFA Consolidated Fund to retain approximately \$94,559 in tax increment capture from the Zoo and DIA millage and the DDA-TIF Fund to retain \$14,693.

IMPLEMENTATION PLAN: City Administrator will continue to work with legal counsel and participating communities to defend our position and state law.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS

1. Council Resolution dated December 3, 2012, approving the legal fees related to defending the City's position on the tax increment capture of Zoo and DIA millage.
2. Order from the Honorable Daniel P. Ryan dated June 12, 2013, granting Summary Disposition to Plaintiffs
3. Opinion from the Honorable Daniel P. Ryan dated June 12, 2013, granting Summary Disposition to Plaintiffs

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	August 7, 2013	\$153,414.00
Wyandotte Cultural & Historical Commission	June 6, 2013	
Wyandotte Cultural & Historical Commission	May 9, 2013	

CITIZEN PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec
Absent: None

FINAL READING OF ORDINANCE

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING ORDINANCE BY
AMENDING ARTICLE XXIII - DESIGN REVIEW SECTION 2300 B.2 MEMBERSHIP

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXIII - Design Review Section 2300 B.2 Membership shall be amended to read as follows:

Section 2300 B. 2 Membership

The Design Review Committee shall consist of not less than five (5) members all of whom shall be residents of the City of Wyandotte. The committee shall consist of one (1) member from each of the following commissions or departments:

- Planning Commission - A PC member as appointed by- the Chair and approved by the PC.
- Cultural and Historical Commission - The President of the Commission or her/his designee.
- Downtown Development Authority - A DDA member as appointed by the Chair and approved by the DDA.
- Engineering and Building Department - the City Engineer or his designee.
- Resident at Large appointed by Mayor and approved by City Council.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

ABSENT: None

I hereby approve the adoption of the foregoing Ordinance this 12th day of August, 2013.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, 12TH day of August 2013.

William R. Griggs, City Clerk

Joseph R. Peterson, Mayor

RESOLUTIONS

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Leonard Sabuda
 Supported by Councilperson Daniel E. Galeski
 ROLL ATTACHED

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Joseph Lukawski, President 1000 Kiwanis, 4179 Agnes, Lincoln Park, Michigan 48146 requesting to solicit funds is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission to solicit on September 13th and 14th, 2013 on the corner of Fort and Eureka in Wyandotte provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Leonard Sabuda
 Supported by Councilperson Daniel E. Galeski
 YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec
 NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Jeremy Sladovnik, owner of Joe's Hamburgers, 125 Elm requesting to utilize the theatre lot on Elm and First is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for said use on Saturday, October 5, 2013 from 10:00 a.m. until 10:00 p.m. provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs and that the proper insurance is placed on file in the City Clerk's office naming the City of Wyandotte as additionally insured prior to the event.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Leonard Sabuda
 Supported by Councilperson Daniel E. Galeski
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec
 NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the appointment of Arthur Oberg, Pastor of the First Presbyterian Church of Wyandotte as Chaplain for the Police and Fire Departments. AND BE IT FURTHER RESOLVED that said resolution be forwarded to the Police Chief and Fire Chief for utilization of Pastor Oberg should future situations present themselves for spiritual guidance.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Leonard Sabuda
 Supported by Councilperson Daniel E. Galeski
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec
 NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by City Council that the 2013 July Board of Review Minutes as presented by the City Assessor along with Michigan Department of Treasury Forms 4031 and 4031a and the original minutes to be held in with the Assessing Officer and a copy sent to the City Treasurer are hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Municipal Service Commission and APPROVES the 2.5 % salary increase for Rod Lesko, General Manager of Municipal Service in the amount of \$107,625.00 retroactive to July 8, 2013 when he was appointed to the permanent position of General Manager.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec, Mayor

Peterson

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Municipal Service Commission and APPROVES the awarding of the bid for the water main project on 20th Street from Grove to Marshall in the City of Wyandotte to Macomb Pipeline and Utilities Company in the amount of \$143,000.00 as being the best bid meeting specifications. AND FURTHER funds shall be derived from the approved fiscal 2013 Water Department capital budget for Water Mains-Asset account #592-000-100-020-001-Capital project # 1030WA.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer relative to the sale of the city-owned property at the former 320 Pine, 428 Pine, 3820-22 9th Street, 1155 Chestnut and 1242 Chestnut is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby APPROVES the elevations submitted by the builders relative to the construction of single family homes at the above stated addresses.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer regarding the Applications for Neighborhood Enterprise Zone Certificates for 322 Pine, 430 Pine and 3812-9th Street; AND BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate for each property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that WHEREAS, the financial statements of the City of Wyandotte show a deficit in the Brownfield Redevelopment Authority Fund net assets; AND WHEREAS, the City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Brownfield Redevelopment Authority's Fund's net assets; AND WHEREAS, Staff has prepared the attached proposed Amended Deficit Elimination Plan along with budget amendments to address the requirement; now therefore BE IT RESOLVED that Council adopts the attached Amended Deficit Elimination Plan, approves the budget amendments; AND BE IT FURTHER RESOLVED that the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Amended Deficit Elimination Plan to ensure compliance with accounting requirements.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council hereby CONCURS in the recommendations of the City Administrator and APPROVES the necessary 2013 Fiscal Year Budget amendments as outlined in this communication dated August 12, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council authorizes the City Administrator and Fire Chief to continue discussions with representatives from the City of Southgate and the Wyandotte Fire Fighters Local 356 relative to any potential benefits to a collaboration of Fire and Emergency medical response services with the City of Southgate with a report back to the City Council within ninety (90) days. (November 11, 2013).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: Councilman Galeski

Wyandotte, Michigan August 12, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Administrator to APPROVE a budget amendment to the TIFA Consolidated Fund and DDA-TIF Fund to fund the City's share of the cost of defending the legal appeal by the Zoological Authority relative to the tax increment capture of the Zoo millage and FURTHER, recommends and requests the Tax Increment finance Authority and Downtown Development Authority, to CONCUR in this budget amendment to protect their tax increment revenue received in 2012 and earlier.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel E. Galeski

That we adjourn.

Carried unanimously

Adjourned at 8:25 PM

August 12, 2013



William R. Griggs, City Clerk

01- 73
August 6, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, August 6, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski
Michael Sadowski
Gerald P. Cole
Frederick C. DeLisle
Leslie G. Lupo

General Manager
& Secretary - Rod Lesko

Also Present — Steve Timcoe
Paul LaManes
Valerie Hall
Pam Tierney
CATV Volunteer

APPROVAL OF MINUTES

MOTION BY Commissioner DeLisle and seconded by Commissioner Sadowski to approve the July 23, 2013, regular session Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERNS

None

CLOSED SESSION REGARDING GENERAL MANAGER REVIEW

MOTION by Commissioner Sadowski seconded by Commissioner Lupo to go into closed session as requested by the General Manager to the Commission at 5:03 p.m.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

Wyandotte Municipal Service Commission meeting resumed at 5:29 p.m.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 08-2013-01

MOTION by Commissioner Sadowski and seconded by Commissioner Lupo to authorize a 2.5% raise for General Manager, Rod Lesko to be retroactive to July 8, 2013.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

01 - 75
August 6, 2013

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner DeLisle and seconded by Commissioner Lupo to receive and place reports and communications on file.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo that the bills be paid as audited.

#5185	\$	362,300.95
#5186	\$	587,189.13

Commissioner Figurski asked that roll be called.

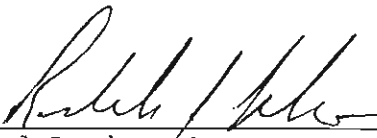
YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

None

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to now adjourn. 5:31 P.M.



Rod Lesko, Secretary

3200 Biddle Ave.
Wyandotte, MI
Conference Room

A meeting of the Downriver Consolidated Assessing Authority was held on July 23, 2013 at, 3200 Biddle Ave. Wyandotte, MI Conference Room and called to order by Brandon Fournier at 10:54 A.M.

Present- Board Members: Thomas Woodruff, Douglas Drysdale, and Brandon Fournier

Also Present- Esther Graves, Tony Fuoco, Chris Kuhn, David Fuller, Todd Drysdale, and Duane Bates

New Business:

Election of Officers: Motion by Fournier Supported by Woodruff to appoint Douglas Drysdale Chairman of the Downriver Consolidated Assessing Authority. Motion carried unanimously.

Motion by Woodruff Supported Drysdale to appoint Brandon Fournier Secretary of the Board of Directors. Motion carried unanimously.

Contract Proposal: A signed contract between Anthony Fuoco Assessing was presented to the Board for approval. Motion by Woodruff Supported by Drysdale to authorize signature of the Assessing Services Contract as presented. Motion carried unanimously.

2013-2014 Budget: Wyandotte City Administrator Todd Drysdale presented a budget for the Boards consideration. Motion by Fournier Supported by Woodruff to adopt the 2013-2014 Assessing Budget as presented. Motion carried unanimously.

Software License/ BS&A: Wyandotte Information Technology Director David Fuller submitted a cost quote for BS&A to upgrade the Wyandotte Software to the .NET platform. The cost for the upgrade is \$10,800. Motion by Fournier Supported by Woodruff to approve up to \$11,000 to upgrade the Wyandotte Assessing Platform. Motion carried unanimously.

2012-2013 Budget: Discussion took place concerning the months of August and September prior to the budget year commencing in October. A motion was offered by Fournier that the board adopt a pro-rata budget consistent with the previously approved budget for the remainder of the fiscal year supported by Woodruff. Motion carried unanimously.

Motion by Fournier, seconded by Drysdale to adjourn the meeting at 11:36 am.

____ BF _____

Brandon Fournier
Recording Secretary
7/24/2013

CITY OF WYANDOTTE
DEPARTMENT BUDGETS-2014 FISCAL YEAR
SEPTEMBER 30, 2013

07/22/13
01:52 PM
12. 1

und 101 General Fund
Department 209 Assessor

	ACTUAL AMENDED 2013 FY BUDGET	ACTUAL 2013 FISCAL YR	DEPARTMENT REQUEST 10/13 - 09/14	FINANCE REQUESTED 10/13 - 09/14	COUNCIL REQUESTED 10/13 - 09/14
209 Assessor					
101 209 725 110 Salary	66,273	55,857	47,021	47,021	
101 209 725 120 Overtime	500		500	400	
101 209 725 130 Longevity	1,120	1,120			
101 209 725 140 Retirement Contribution-DC	438	207	1,200	1,200	
101 209 725 145 Retirement Contribution-DB	36,594	26,848	20,708	21,944	
101 209 725 150 F.I.C.A.	5,193	4,051	3,635	3,628	
101 209 725 160 Medical Insurance	26,649	16,669	17,143	17,143	
101 209 725 165 Prescription Drug Coverage	3,804	8,968	2,184	2,184	
101 209 725 167 Retiree Health Care (RHS)	500	250	1,300	1,300	
101 209 725 170 Life Insurance	284	178	273	273	
101 209 725 175 LTD	192	112	136	136	
101 209 750 210 Office Supplies	600		3,600	3,600	
101 209 750 220 Operating Expenses	100	80			
101 209 750 222 Memberships & Dues	495	358	4,950	4,950	
101 209 750 230 Postage	4,700	4,654	12,600	12,600	
101 209 825 340 Tax Service (Wayne County)	5,000				
101 209 825 341 Equalizer Assessment Package	2,500		6,210	6,210	
101 209 825 342 Splits and Combo's (Wayne Co	1,000	449			
101 209 825 345 DCA-Contractual Services			256,760	258,000	
101 209 825 346 DCA-Certifications			2,000	2,000	
101 209 825 350 Printing	2,000	1,757	3,250	3,250	
101 209 825 370 Computer Services			4,500	4,500	
101 209 825 390 Consultants	7,800	822	2,400		
101 209 825 375 Computer Services-DMS	2,000	2,000	3,000	1,271	
101 209 850 510 Office Equipment/Equip Repla	1,845	671	900	900	
101 209 925 720 Education/Training	2,000	798	3,600	3,600	
101 209 925 730 Automobile	500	333	500	500	
101 209 925 790 Miscellaneous	100	50	900	900	
TOTAL: 209 Assessor	172,190	126,241	399,270	397,510	

3200 Biddle Ave.
Wyandotte, MI
Conference Room

A meeting of the Downriver Central Animal Control Authority was held on August 7, 2013 at, 3200 Biddle Ave. Wyandotte, MI Conference Room and called to order by Todd Drysdale 9:03 A.M.

Present- Board Members: Todd Drysdale and Brandon Fournier

Absent- David Boomer

New Business:

Board Chairman Drysdale submitted a budget for the 2013-2014 fiscal year for board consideration . Motion by Fournier, supported by Drysdale that the DCACA Board hereby adopts the budget proposal as presented. Motion carried unanimously.

Board Member Fournier discussed a request from Chief Animal Control Officer Bertera regarding a review and potential amendment of the ordinance. Moved by Fournier, supported by Drysdale to direct Southgate City Attorney Edward M. Zelenak to review the sections of the code outlined by Ofc. Bertera. Motion carried unanimously.

Motion by Fournier, seconded by Drysdale to adjourn the meeting at 9:07 am.

____TC/bf____

Thomas Coombs
Secretary
8/9/2013

CITY OF WYANDOTTE
DEPARTMENT BUDGETS-2014 FISCAL YEAR
SEPTEMBER 30, 2013

07/15/13
12:11 PM
19. 1

Fund 101 General Fund
Department 303 Downriver Central Animal Control

	ACTUAL AMENDED 2013 FY BUDGET	ACTUAL 2013 FISCAL YR	DEPARTMENT REQUEST 10/13 - 09/14	FINANCE REQUESTED 10/13 - 09/14	COUNCIL REQUESTED 10/13 - 09/14
303 Downriver Central Animal Control					
101 303 725 110 Salary	68,682	52,594	68,682	68,682	
101 303 725 115 Salary-PT	10,849	4,353	26,608	26,608	
101 303 725 120 Overtime	7,000	7,874	4,000	2,000	
101 303 725 140 Retirement Contribution-DC	6,868	5,259	6,868	6,868	
101 303 725 150 F.I.C.A.	7,027	4,622	7,569	7,569	
101 303 725 160 Medical Insurance	22,507	13,400	22,993	22,993	
101 303 725 165 Prescription Drug Coverage	8,500	6,898	3,526	3,526	
101 303 725 167 Retiree Health Care (RHS Pla	1,300	1,000	1,300	1,300	
101 303 725 170 Life Insurance	273	169	273	273	
101 303 725 175 LTD	199	113	199	199	
101 303 725 185 Workers Comp-Expense	500	188	1,000	1,000	
101 303 725 190 Uniforms	1,650	1,303	1,650	1,650	
101 303 750 261 Gasoline & Oil	10,000	5,091	10,000	10,000	
101 303 825 210 Office Supplies	500	351	2,500	1,000	
101 303 825 220 Operating Expenses	9,500	10,412	9,500	9,500	
101 303 825 330 Legal Fees	500		1,500	1,000	
101 303 825 430 Equipment/Vehicle Maintenanc	5,000	2,154	7,500	7,500	
101 303 825 450 Insurance	1,200	1,200	1,200	1,200	
101 303 825 910 Electric	6,000	3,258	6,000	6,000	
101 303 825 920 Water	750	435	750	750	
101 303 825 930 Heat (Gas)	4,250	2,160	4,250	4,250	
101 303 850 550 Capital Equipment	3,450		10,000	10,000	
101 303 925 720 Education	500	175	2,000	1,000	
101 303 925 999 Reimb-Shelter Agreements	(18,750)		(25,000)	(25,000)	
101 303 926 110 Administrative Reimbursement	12,054	12,054	12,054	12,054	
TOTAL: 303 Downriver Central Animal Control	170,309	135,072	186,922	181,922	

Downriver Central Dispatch Board of Directors Meeting

Regular Board Meeting

July 18, 2013

ROLL CALL

Present: Chief Daniel Grant, Wyandotte PD
Chief Brian Hawk, Lincoln Park PD
Director of Public Safety, Thomas Coombs, Southgate PD
Chief Jim Wilkewitz, Allen Park PD

Others Present: Inspector James Pouliot, Wyandotte PD
Lieutenant Todd Scheitz, Wyandotte PD
Chief Jeff Carley, Wyandotte FD
City Administrator Todd Drysdale, Wyandotte
Chief Liam Carroll, Lincoln Park FD
City Manager, Joseph Merucci, Lincoln Park
Chief Jeff Smith, Southgate PD
Chief Doug Gildner, Southgate FD
City Administrator Brandon Fournier, Southgate
Chief Doug LaFond, Allen Park FD

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Chief Daniel Grant at 10:08 a.m.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Approval of minutes from previous meeting

Coombs moved, Hawk seconded,
CARRIED, to approve the June 13, 2013 DCD Board meeting minutes as presented.

2. Posting of meeting agendas

The DCD board meetings do fall under the Open Meeting Act. Therefore, the agendas for said meetings should be posted in every participating city. Wyandotte Police Department posts the agenda in their lobby and at City Hall.

If certain topics require privacy or confidentiality because of the sensitive nature of the issue, the board can go into a closed session meeting. Also, "specialized" committees can address those more sensitive issues in a private session and then bring the topic to the board for a more general discussion where details are not discussed.

Specialized committees might deal with the review of existing policies or creating new ones.

If an item is related to the Fire Departments, then the specialized committee could consist of the Fire Chiefs. Similarly, if it's a Police Department issue, then the Police Chiefs could comprise the specialized committee.

3. DCD Budget for 2013-2014

There is a significant request to increase the overtime budget. Despite this requested increase, City Administrator Todd Drysdale believes all participating communities are still realizing a cost savings and benefitting from the consolidated entity.

The Affordable Care Act has been delayed until 2015, but we should be in compliance by October 2014.

The Fire Chiefs have already taken a vote and approved going forward with an even larger scale of the consolidation efforts for Downriver Central Dispatch. Now, we need the Police Chiefs to concur, which Chief Grant doesn't believe will be an issue.

Then, the next step would be to obtain approval from the Financial Officers of the various cities to move forward.

This new consolidation would incorporate the entire DCC area with the possible exception of Taylor. Dearborn and Melvindale might be an issue too depending upon their merger issues.

Some funds from 911 might be available to assist with this larger DCD consolidation. However, those funds would be more for capital investment as opposed to operating funds.

The Downriver Community Conference building could house the new consolidated dispatch facility in two of its classrooms.

The computer techs said they could make the various software platforms work together since the differing agencies do not all use the same software.

4. Review of staffing levels for DCD

We still need to figure out a way to break down the call volumes by community. Perhaps Sgt. Mackey from Wyandotte can determine how the software works and how this can be accomplished.

Wyandotte City Council would need to adopt the budget proposal for the DCD since Wyandotte is the funding entity.

One of the biggest issues we face with the DCD is the mandatory training that is now in place. New dispatchers are required to take 40 hours of training while those who have been dispatching for awhile need 24 hours of refresher training per year. We have to backfill and pay overtime when we have people going for training.

Coombs moved, Wilkewitz seconded,
CARRIED, to approve the DCD budget as presented by City Administrator Todd Drysdale and to forward it to Wyandotte City Council for formal approval.

5. Status of invoices for Cassidian maintenance for 911 answering positions

These invoices are still up in the air. Chief Grant will keep everyone apprised on their status.

6. Safety Concerns from Lincoln Park Fire Department

Chief Carroll shared a handout addressing some of the issues the Lincoln Park Fire Department has encountered with Downriver Central Dispatch.

During one incident, Chief Carroll said his crew responded to an active event, but were never notified there were weapons at the scene. He said this has happened before and the police need to secure the scene before the Fire Department is involved.

Also, semantics play a very important role in determining how a call is responded to and the mindset of the responders when they arrive on scene.

There are also some issues with the Fire Department not being notified of calls in a timely manner.

Lincoln Park receives some "Rip and Runs" which do not belong to them. Chief Carroll was wondering how many of his "Rip and Runs" might be going to other communities too.

Sometimes there are delays in dispatching ambulance calls as well, and any delay causes grief.

Also, some dispatchers get "very excited" while taking calls and let the call escalate. Perhaps new training or re-training would help with this situation.

The DCD does use dedicated call takers as much as possible, unless things get very hectic in the center.

Each agency should use a standardized complaint form to notify Inspector Pouliot of any deficiencies in dispatch. These complaints should be submitted as soon as possible with all of the details including a copy of the recorded call.

Chief Wilkewitz noted that Allen Park is currently not able to access the recorded calls; there is some glitch in the system which needs to be addressed. Chief Grant agreed the ability to retrieve recorded calls is a vital tool for all of the agencies to utilize.

Chief Grant acknowledged all of Chief Carroll's issues and agreed that the accuracy of information relayed and the timeliness of dispatching the appropriate responding agency is very important.

The DCD dispatchers are EMD trained, and require periodic updates.

Chief Carroll offered to allow the dispatchers an opportunity to ride along with his personnel so that they might gain a better understanding of what his crew faces on the job.

Perhaps other emergency personnel could observe what the dispatchers have to deal with also so they could gain a better understanding of what dispatchers face on the job too.

Inspector Pouliot will email everyone an updated complaint form so everyone is utilizing the same document to report any complaints / incidents.

NEW BUSINESS

1. Southgate FD Operational Changes

Fire Chief Doug Gildner reiterated that Southgate is going to the NIMS system; they are getting rid of the numbers system. All agreed that this information would best be disseminated when emergency personnel are being trained on the new radios.

ADJOURNMENT

Since there was no further business to come before the board, Chairperson, Chief Daniel Grant, adjourned the meeting at 11:02 a.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

DRAFT

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
July 9, 2013

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner John Harris
Commissioner Dr. Michael Izzo

Absent: None

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:17 p.m.

The Minutes from the regular Police Commission meeting on June 11, 2013, were presented.

Harris moved, Izzo seconded,
CARRIED, to approve the regular minutes of June 11, 2013, as presented.

UNFINISHED BUSINESS

1. Election of Officers - Police and Fire Commission

This item was covered under the Fire Commission portion of the meeting. Commissioner Melzer nominated Commissioner Harris as President and Commissioner Izzo as Secretary. Commissioner Harris nominated Commissioner Melzer as Vice President. All nominations were accepted and agreed upon unanimously.

COMMUNICATIONS

- 1. Thank You Letter** – June 18, 2013 Thank You letter from Joseph Barney to Chief Grant regarding Officer assistance for his fiancée on June 13, 2013.

Mr. Barney is a union representative for the Police Officers' Association of Michigan and lives in Wyandotte. Officer Kotkowski helped Mr. Barney's fiancée retrieve her keys from a locked vehicle. Chief Grant indicated Wyandotte is one of the few communities that still assists people with keys locked in their vehicles.

Harris moved, Izzo seconded,
CARRIED to accept the correspondence and place on file.

DEPARTMENTAL

1. Police Statistics – June 2013, Year to Date

Once again, these are the SMIA statistics. The data shows that the Department's response times are still very good / quick.

Commissioner Harris inquired as to what the 911C calls are; Chief Grant indicated those are the calls received via cell phones.

Chief Grant also indicated there isn't anything out of the ordinary with these most recent statistics.

Harris moved, Izzo seconded,

CARRIED to accept the June 2013 and Year to Date police statistics and place on file.

2. Hiring of Officer Update

Our first hire, Officer Joel Gray, is doing very well so far.

We are currently conducting background checks on the two "final" candidates we are considering for the remaining position.

As part of the hiring process, a candidate is required to go through an extensive psychological interview which is a 6 – 8 hour process.

3. Citizen Evaluation of Services

Chief Grant explained how we choose the case numbers from the prior month for evaluation. The questionnaires are sent to the victims in those cases, and hopefully they will return the questionnaires. This time we received two responses, one involved a neighbor dispute and the other involved a suspicious situation.

Harris moved, Melzer seconded,

CARRIED to accept the questionnaire responses and place on file.

4. Bills and Accounts –June 25, 2013 \$11,184.31, July 9, 2013 \$1,583.71

Harris moved, Izzo seconded,

CARRIED, to approve payment of the bills for June 25, 2013 - \$11,184.31, and July 9, 2013 - \$1,583.71

NEW BUSINESS

1. Officer Joel Gray

Chief Grant shared a letter he received from MCOLES (Michigan Coalition on Law Enforcement Standards) regarding license activation for our new officer, Joel Gray. He is fully certified with full police powers now.

Officer Gray is doing an excellent job, and is currently going through his twelve week training program with the Department. The Field Training Officer evaluates Officer Gray's performance every day.

The last two weeks of the training program are considered "phase out" weeks where the Field Training Officer wears a suit and tie instead of his police uniform and only accompanies Officer Gray on duty.

Officer Gray is on probation for one year.

Several Field Training Officers work with Officer Gray during the twelve week training period.

2. MICR Statistics

Chief Grant shared the MICR statistics we received for the first three months of 2013.

As expected, some categories increased while others went down; it's not always easy to explain the trends of certain crimes.

Some items that were noted include:

- Kidnappings in Wyandotte usually involve a parent taking a child,
- Felonious assaults involve a weapon and are most often family related / acquaintance type crimes,
- Stalking crimes have gone down in Wyandotte while burglary - forced entry type crimes have gone up.
- Larceny from motor vehicles has gone down drastically.

Break-ins are something that we constantly monitor.

Overall the Chief hasn't noticed any particular trends in any specific area.

A "clearance" isn't issued on a case until an arrest is made.

Harris moved, Izzo seconded,
CARRIED to accept the First Quarter MICR statistics for 2013 and place on file.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:43 p.m.

Harris moved, Izzo seconded,
CARRIED, to adjourn meeting at 6:43 p.m.



Laura Christensen
Administrative Assistant
Wyandotte Police Department

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 07/01/2013 00:00:00 - 07/31/2013 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	1	1	0%	0:05:27	0:03:29	0:06:26	0:15:22	0:15:22
	ABANDONED AUTO	0	112	4	116	7%	0:14:11	0:09:24	0:12:47	46:55:28	0:24:16
	ACCIDENT/PERSONAL INJURY	0	0	5	5	0%	0:02:04	0:15:16	0:41:55	4:56:15	0:59:15
	ACCIDENT/PROPERTY DAMAGE	0	6	19	25	1%	0:03:33	0:06:54	0:32:43	16:42:55	0:40:07
	ACCIDENTAL DAMAGE	0	1	2	3	0%	0:08:51	0:05:19	0:17:33	1:24:33	0:28:11
	ALARM	0	1	55	56	3%	0:04:31	0:03:29	0:16:02	21:45:25	0:23:19
	ANIMAL BITE	0	0	1	1	0%	0:02:44	0:43:29	1:27:31	2:13:45	2:13:45
	ANIMAL COMPLAINT	0	3	17	20	1%	0:05:55	0:07:19	0:20:51	12:27:44	0:37:23
	ARSON	0	0	1	1	0%	0:03:01	0:37:51	0:45:45	1:26:37	1:26:37
	ASSAULT & BATTERY	0	0	3	3	0%	0:03:05	0:07:00	1:12:49	4:08:46	1:22:55
	ASSIST OTHER AGENCY	0	6	12	18	1%	0:13:15	0:13:43	0:44:57	17:34:36	0:58:35
	BREAKING & ENTERING	0	2	21	23	1%	0:08:20	0:05:32	0:39:09	19:03:32	0:49:43
	BREAKING & ENTERING IN PROGRES	0	0	2	2	0%	0:02:10	0:02:39	0:26:34	1:02:47	0:31:24
	BUILDING CHECK	0	5	3	8	0%	0:02:18	0:04:31	0:10:13	1:53:47	0:14:13
	BUSINESS STOP	0	28	0	28	2%	0:00:01	0:00:00	0:13:02	6:05:44	0:13:04
	CHECK WELL BEING	0	5	53	58	3%	0:06:14	0:03:50	0:25:18	32:23:18	0:33:30
	CHILD ABUSE/NEGLECT	0	0	5	5	0%	0:11:29	0:05:09	0:13:16	2:16:51	0:27:22
	CITIZEN ASSIST	0	18	22	40	2%	0:04:21	0:11:04	0:13:00	15:04:58	0:22:37
	CIVIL DISPUTES	2	1	13	16	1%	0:07:51	0:06:20	0:20:45	7:54:55	0:33:55
	DEATH INVESTIGATION	0	0	6	6	0%	0:04:01	0:12:45	1:55:46	4:42:31	0:47:05
	DETAIL	0	6	0	6	0%	0:00:00	0:31:40	0:33:24	3:52:05	0:38:41
	DISORDERLY	0	2	42	44	3%	0:04:14	0:03:44	0:39:00	32:26:17	0:44:14
	DOMESTIC	1	0	47	48	3%	0:04:14	0:04:53	0:35:06	33:58:23	0:43:22
	DRUG VIOLATIONS	0	0	1	1	0%	0:10:25	0:00:00	0:00:00	0:22:26	0:22:26

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DUMPING	0	1	2	3	0%	0:03:16	0:02:48	0:20:13	1:43:47	0:34:36
	FELONIOUS ASSAULT	0	0	4	4	0%	0:02:24	0:07:25	1:08:10	5:11:57	1:17:59
	FIGHT	0	0	9	9	1%	0:02:45	0:04:44	1:18:47	7:48:15	0:52:02
	FIRE	0	0	1	1	0%	0:00:05	0:16:39	0:01:02	0:17:47	0:17:47
	FIREWORKS	0	1	34	35	2%	0:11:34	0:05:56	0:07:26	14:14:19	0:24:25
	FLEEING & ELUDING	0	1	0	1	0%	0:00:00	0:00:00	0:00:00	0:12:54	0:12:54
	FOLLOW-UP	0	158	4	162	9%	0:00:04	0:04:23	0:10:01	27:43:43	0:10:16
	FOUND PROPERTY	1	4	5	10	1%	0:07:49	0:15:51	0:26:50	11:18:38	1:15:24
	FRAUD	0	2	7	9	1%	0:10:17	0:05:26	0:49:44	8:21:30	0:55:43
	FUEL	0	8	0	8	0%	0:00:01	0:00:00	0:04:21	0:35:04	0:04:23
	HARASSMENT	0	0	5	5	0%	0:42:29	0:04:58	0:17:40	5:25:39	1:05:08
	HIT & RUN ACCIDENT	0	6	7	13	1%	0:04:49	0:13:03	0:50:37	13:27:15	1:02:06
	HOUSE STOP	0	2	0	2	0%	0:00:01	0:00:00	0:14:48	0:29:37	0:14:49
	INDECENT EXPOSURE	0	0	4	4	0%	0:09:31	0:09:49	0:52:25	4:47:01	1:11:45
	INJURY ON DUTY	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	JUVENILE COMPLAINT	0	2	8	10	1%	0:12:09	0:04:29	1:02:17	11:43:01	1:10:18
	LARCENY	2	6	44	52	3%	0:05:21	0:07:29	0:40:01	42:37:53	0:51:09
	LIQUOR LAW VIOLATION	0	2	1	3	0%	0:02:34	0:01:32	0:36:34	1:56:23	0:38:48
	LOST PROPERTY	0	1	0	1	0%	0:00:02	0:00:00	1:44:18	1:44:20	1:44:20
	MALICIOUS DESTRUCTION	0	0	24	24	1%	0:14:28	0:07:08	0:19:35	18:17:15	0:45:43
	MENTAL	0	3	3	6	0%	0:02:37	0:07:49	0:28:21	3:26:43	0:34:27
	MINOR IN POSSESSION	0	1	3	4	0%	0:07:48	0:04:03	0:11:41	1:22:18	0:20:35
	MISCELLANEOUS	0	22	17	39	2%	0:05:28	0:02:51	0:56:09	36:08:42	0:55:36
	MISSING PERSON	1	0	5	6	0%	0:16:33	0:03:59	0:13:26	2:48:50	0:33:46
	NARCOTICS INVESTIGATION	0	0	2	2	0%	0:06:21	0:07:05	1:30:08	3:27:06	1:43:33
	NEIGHBORHOOD DISPUTE	0	2	14	16	1%	0:06:20	0:05:16	0:24:36	9:41:16	0:36:20
	NOISE COMPLAINT	0	0	26	26	1%	0:07:37	0:04:06	0:17:40	13:11:54	0:30:27

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	OPERATING UNDER THE INFLUENCE	0	1	5	6	0%	0:01:30	0:22:44	1:51:00	12:32:19	2:05:23
	ORDINANCE VIOLATION	0	68	5	73	4%	0:02:26	0:08:35	0:11:12	17:29:02	0:14:22
	PARKING COMPLAINTS	0	130	27	157	9%	0:03:20	0:07:50	0:13:16	45:13:05	0:17:17
	PATROL CHECK	0	46	0	46	3%	0:00:01	0:00:00	0:50:58	39:05:24	0:50:59
	POLICE ASSIST TO FIRE	0	1	0	1	0%	0:00:00	0:00:00	0:31:38	0:31:39	0:31:39
	PRISONER CHECK	0	1	0	1	0%	0:00:01	0:00:00	0:31:56	0:31:57	0:31:57
	PRISONER TRANSPORT	0	2	1	3	0%	0:00:12	0:01:05	1:17:39	3:54:26	1:18:09
	RADAR ENFORCEMENT	0	37	0	37	2%	0:00:01	0:00:00	0:20:57	12:55:53	0:20:58
	RECEIVING & CONCEALING	0	1	0	1	0%	0:00:01	0:00:00	0:01:00	0:01:01	0:01:01
	RECKLESS DRIVING	0	0	4	4	0%	0:06:21	0:11:00	0:10:26	1:39:40	0:24:55
	RESCUE EMERGENCY	0	0	18	18	1%	0:01:27	0:02:42	0:51:05	16:01:43	0:53:26
	RESIDENTIAL CHECK	0	0	1	1	0%	0:08:06	0:06:25	0:40:52	0:55:23	0:55:23
	RETAIL FRAUD	0	0	3	3	0%	0:01:38	0:05:03	0:27:22	1:29:18	0:29:46
	ROBBERY	0	0	2	2	0%	0:03:40	0:08:57	0:53:00	2:02:19	1:01:10
	RUNAWAY JUVENILE	0	0	1	1	0%	0:00:19	0:00:00	0:00:00	0:17:08	0:17:08
	SHOTS FIRED	0	0	1	1	0%	0:01:46	0:05:27	0:16:48	0:24:02	0:24:02
	SOLICITOR	0	0	3	3	0%	0:06:32	0:02:32	0:12:57	0:57:45	0:19:15
	STALKING COMPLAINTS	0	1	1	2	0%	0:01:56	0:09:11	0:41:00	1:35:04	0:47:32
	STOLEN VEHICLE	0	0	11	11	1%	0:04:26	0:07:48	0:30:40	7:58:15	0:43:29
	SUICIDE	0	0	6	6	0%	0:03:41	0:13:25	1:23:10	10:01:44	1:40:17
	SURVEILLANCE	0	2	0	2	0%	0:00:01	0:00:00	0:26:31	0:53:05	0:26:33
	SUSPICIOUS INCIDENT	0	1	31	32	2%	0:06:17	0:05:25	0:16:40	14:48:11	0:27:45
	SUSPICIOUS PERSON	0	7	20	27	2%	0:06:48	0:04:04	0:26:12	16:44:58	0:37:13
	SUSPICIOUS VEHICLE	0	5	17	22	1%	0:06:51	0:03:25	0:21:08	11:17:24	0:30:47
	TAMPERING WITH AUTO	0	0	1	1	0%	0:03:36	0:27:09	0:26:25	0:57:10	0:57:10
	THREATS	3	2	23	28	2%	0:08:11	0:06:49	0:40:35	21:44:28	0:52:11
	TRAFFIC HAZARD	0	4	9	13	1%	0:20:25	0:06:20	0:14:05	9:06:17	0:42:01

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRAFFIC STOP	0	182	4	186	11%	0:00:03	0:02:27	0:12:05	37:40:07	0:12:09
	TRESPASSING	0	0	1	1	0%	0:35:45	0:01:17	0:08:22	0:45:25	0:45:25
	VIOLATION OF PUBLIC HEALTH COE	0	3	1	4	0%	0:00:59	0:02:26	1:37:46	6:36:30	1:39:08
	VIOLATION ROAD LAWS	0	11	0	11	1%	0:00:01	0:00:00	0:39:52	7:18:43	0:39:53
	WARRANT	23	5	9	37	2%	0:03:30	0:30:42	0:55:17	18:36:09	1:19:44
	WEAPONS	1	0	4	5	0%	0:02:41	0:03:25	0:47:00	3:32:31	0:53:08
Subtotals for No Summary Code		35	928	773	1736	100%	0:05:43	0:08:40	0:35:30	864:40:12	0:44:11
Subtotals for WYPD		35	928	773	1736	100%	0:05:43	0:08:40	0:35:30	864:40:12	0:44:11

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2013 00:00:00 - 08/01/2013 11:58:10

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	26	26	0%	0:05:41	0:03:16	0:09:42	8:06:27	0:18:43
	911C	0	0	2	2	0%	0:02:23	0:03:54	0:09:30	0:31:36	0:15:48
	ABANDONED AUTO	1	1026	55	1082	8%	0:13:00	0:07:12	0:14:45	463:01:23	0:25:42
	ACCIDENT/NON TRAFFIC AREA	0	1	2	3	0%	0:02:54	0:00:00	0:54:10	1:57:50	0:39:17
	ACCIDENT/PERSONAL INJURY	0	1	27	28	0%	0:01:48	0:08:54	0:43:31	23:48:06	0:51:00
	ACCIDENT/PROPERTY DAMAGE	0	23	199	222	2%	0:04:00	0:06:39	0:35:10	162:24:58	0:43:54
	ACCIDENTAL DAMAGE	0	3	8	11	0%	0:07:31	0:03:29	0:23:12	6:04:24	0:33:08
	ALARM	0	2	298	300	2%	0:03:44	0:03:21	0:13:53	100:24:09	0:20:05
	ANIMAL BITE	0	0	1	1	0%	0:02:44	0:43:29	1:27:31	2:13:45	2:13:45
	ANIMAL COMPLAINT	1	176	157	334	3%	0:14:04	0:10:19	0:21:09	214:01:36	0:38:34
	ARSON	0	0	1	1	0%	0:03:01	0:37:51	0:45:45	1:26:37	1:26:37
	ASSAULT & BATTERY	4	5	39	48	0%	0:04:45	0:07:20	0:38:16	34:59:17	0:47:43
	ASSAULT & BATTERY IN PROGRESS	0	0	2	2	0%	0:01:18	0:01:41	1:08:57	2:23:54	1:11:57
	ASSIST OTHER AGENCY	1	28	60	89	1%	0:05:24	0:08:53	0:44:56	73:30:45	0:50:07
	BREAKING & ENTERING	1	3	116	120	1%	0:08:36	0:07:02	0:45:03	113:00:07	0:56:59
	BREAKING & ENTERING IN PROGRES	0	0	9	9	0%	0:02:26	0:02:42	1:06:08	8:34:08	0:57:08
	BUILDING CHECK	0	31	15	46	0%	0:02:45	0:05:43	0:10:30	11:21:56	0:14:49
	BUSINESS STOP	0	350	0	350	3%	0:00:01	0:01:56	0:11:49	69:08:32	0:11:51
	CHECK WELL BEING	2	16	237	255	2%	0:07:10	0:04:45	0:29:52	165:54:22	0:39:21
	CHILD ABUSE/NEGLECT	3	2	22	27	0%	0:06:34	0:06:20	0:30:03	15:40:49	0:39:12
	CITIZEN ASSIST	0	89	150	239	2%	0:04:42	0:06:09	0:14:56	91:37:26	0:23:00
	CIVIL DISPUTES	4	9	84	97	1%	0:07:16	0:05:03	0:31:23	63:35:51	0:41:02
	CRIMINAL SEXUAL CONDUCT	2	0	6	8	0%	0:10:38	0:07:16	1:01:11	5:19:17	0:53:13

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DB INVESTIGATION	0	1	0	1	0%	0:00:01	0:00:00	0:00:02	0:00:03	0:00:03
	DEATH INVESTIGATION	0	0	43	43	0%	0:04:02	0:07:06	1:19:11	36:31:48	0:50:58
	DETAIL	0	141	0	141	1%	0:00:02	0:11:44	1:02:44	158:48:19	1:07:35
	DISABLED COUNTY/CITY VEHICLE	0	1	0	1	0%	0:00:00	0:00:00	0:02:05	0:02:05	0:02:05
	DISORDERLY	0	8	210	218	2%	0:04:46	0:03:01	0:36:32	156:56:12	0:43:12
	DOMESTIC	2	3	332	337	3%	0:04:29	0:04:00	0:39:37	264:29:48	0:47:22
	DRUG VIOLATIONS	1	0	8	9	0%	0:08:11	0:05:17	0:47:05	7:24:01	0:55:30
	DUMPING	0	1	7	8	0%	0:31:11	0:09:39	0:21:52	8:12:48	1:01:36
	EMBEZZLEMENT	0	0	1	1	0%	0:05:09	0:03:30	0:21:38	0:30:18	0:30:18
	ESCORTS	0	1	1	2	0%	0:01:47	0:00:44	0:23:27	0:49:26	0:24:43
	FELONIOUS ASSAULT	0	2	16	18	0%	0:02:37	0:03:49	1:19:41	25:11:23	1:23:58
	FIELD CONTACTS	5	2	1	8	0%	0:00:16	0:00:00	0:03:49	0:08:24	0:02:48
	FIGHT	0	2	72	74	1%	0:01:52	0:02:43	0:28:24	37:11:34	0:30:09
	FIRE	0	0	18	18	0%	0:00:32	0:03:12	0:47:39	15:10:54	0:50:36
	FIRE ALARM	0	0	1	1	0%	0:00:08	0:00:31	1:21:30	1:22:09	1:22:09
	FIREWORKS	0	1	56	57	0%	0:17:19	0:05:45	0:07:23	28:21:11	0:29:51
	FLEEING & ELUDING	0	4	1	5	0%	0:00:34	0:18:15	1:35:12	7:29:39	1:29:56
	FOLLOW-UP	0	1131	16	1147	9%	0:00:04	0:04:43	0:09:49	194:10:21	0:10:09
	FORGERY	0	0	1	1	0%	0:02:33	0:07:01	0:11:22	0:20:56	0:20:56
	FOUND PROPERTY	2	10	35	47	0%	1:47:52	0:12:56	0:31:18	111:08:57	2:28:12
	FRAUD	7	18	35	60	0%	0:07:36	0:06:58	0:47:16	44:56:38	0:50:53
	FUEL	0	63	0	63	0%	0:00:01	0:07:25	0:06:13	6:40:57	0:06:22
	GAS PUMP	0	13	0	13	0%	0:00:01	0:00:00	0:06:20	1:22:44	0:06:22
	HARASSMENT	3	6	41	50	0%	0:10:22	0:05:53	1:30:15	91:40:58	1:57:03
	HIT & RUN ACCIDENT	0	28	62	90	1%	0:04:45	0:08:05	0:30:06	56:46:19	0:37:51
	HOMICIDE	0	0	1	1	0%	0:00:49	0:00:00	0:00:00	0:01:05	0:01:05
	HOUSE STOP	0	16	0	16	0%	0:00:01	0:00:00	0:21:45	5:26:31	0:21:46

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	IDENTITY THEFT	1	2	1	4	0%	0:00:25	0:00:10	0:46:37	2:21:16	0:47:05
	INDECENT EXPOSURE	0	0	8	8	0%	0:06:40	0:08:06	0:36:41	6:51:37	0:51:27
	INJURED PERSON	0	1	0	1	0%	0:00:01	0:00:00	0:00:16	0:00:17	0:00:17
	INJURY ON DUTY	1	4	1	6	0%	0:00:20	0:17:32	0:50:50	7:04:18	1:24:52
	INTERNET	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	JUVENILE COMPLAINT	0	7	87	94	1%	0:06:47	0:05:45	0:28:15	56:01:01	0:35:45
	LARCENY	14	37	216	267	2%	0:05:59	0:07:02	0:33:23	188:36:52	0:44:44
	LIQUOR LAW VIOLATION	0	2	3	5	0%	0:03:31	0:03:12	0:32:22	3:05:34	0:37:07
	LOITERING	0	0	1	1	0%	0:10:11	0:00:02	0:01:03	0:11:16	0:11:16
	LOST PROPERTY	0	1	1	2	0%	0:00:25	0:00:00	1:44:18	2:10:07	1:05:04
	MALICIOUS DESTRUCTION	1	13	129	143	1%	0:10:04	0:08:03	0:24:08	98:09:43	0:41:29
	MENTAL	0	3	23	26	0%	0:04:46	0:04:10	0:42:08	21:03:16	0:48:35
	MINOR IN POSSESSION	0	1	3	4	0%	0:07:48	0:04:03	0:11:41	1:22:18	0:20:35
	MISCELLANEOUS	10	189	105	304	2%	0:04:01	0:05:00	0:44:35	225:11:58	0:45:58
	MISSING PERSON	4	6	22	32	0%	0:10:24	0:09:40	0:32:24	25:26:01	0:52:37
	MISSING PERSON - RECOVERED	0	0	8	8	0%	0:15:12	0:08:09	0:15:37	5:12:23	0:39:03
	NARCOTICS INVESTIGATION	0	9	9	18	0%	0:02:18	0:07:41	0:47:18	15:57:38	0:53:12
	NEIGHBORHOOD DISPUTE	0	2	54	56	0%	0:07:12	0:04:43	0:31:44	40:24:42	0:43:18
	NOISE COMPLAINT	0	3	148	151	1%	0:09:27	0:04:10	0:12:47	67:35:33	0:26:51
	OPERATING UNDER THE INFLUENCE	1	40	20	61	0%	0:00:46	0:06:53	1:21:53	84:43:35	1:24:44
	ORDINANCE VIOLATION	1	322	38	361	3%	0:09:19	0:07:02	0:12:12	128:30:00	0:21:25
	OVERDOSE	0	0	4	4	0%	0:01:07	0:06:31	1:36:20	6:55:56	1:43:59
	PARKING COMPLAINTS	0	695	98	793	6%	0:05:07	0:06:29	0:10:43	207:23:31	0:15:42
	PATROL CHECK	0	960	2	962	7%	0:00:01	0:03:17	0:32:38	523:21:20	0:32:39
	POLICE ASSIST TO FIRE	0	1	0	1	0%	0:00:00	0:00:00	0:31:38	0:31:39	0:31:39
	PRISONER CHECK	0	4	0	4	0%	0:00:01	0:00:00	0:22:40	1:30:48	0:22:42
	PRISONER TRANSPORT	0	13	4	17	0%	0:00:17	0:28:16	0:54:33	19:00:13	1:07:04

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	RACIAL INTIMIDATION	0	1	0	1	0%	0:00:01	0:00:00	0:00:08	0:00:09	0:00:09
	RADAR ENFORCEMENT	0	470	0	470	4%	0:00:01	0:00:00	0:20:16	158:58:38	0:20:18
	RECEIVING & CONCEALING	0	1	0	1	0%	0:00:01	0:00:00	0:01:00	0:01:01	0:01:01
	RECKLESS DRIVING	0	3	40	43	0%	0:06:19	0:09:46	0:14:29	20:59:12	0:29:17
	RECOVERED STOLEN VEH / PROP	0	1	5	6	0%	0:08:38	0:06:47	0:58:31	5:18:30	0:53:05
	RESCUE EMERGENCY	0	1	80	81	1%	0:01:15	0:04:12	0:37:13	54:08:35	0:40:06
	RESIDENTIAL CHECK	0	4	3	7	0%	0:02:38	0:03:30	0:19:08	2:37:35	0:22:31
	RETAIL FRAUD	1	0	17	18	0%	0:03:57	0:02:40	0:52:33	15:46:43	0:55:41
	ROBBERY	0	1	6	7	0%	0:04:54	0:05:08	1:06:03	8:05:29	1:09:21
	ROBBERY ALARM	0	0	1	1	0%	0:01:37	0:00:08	0:03:06	0:04:52	0:04:52
	RUNAWAY JUVENILE	1	2	17	20	0%	0:09:42	0:06:47	0:35:11	16:27:31	0:49:23
	SHOTS FIRED	0	0	5	5	0%	0:01:35	0:03:17	0:50:13	4:35:33	0:55:07
	SICK INMATE	0	1	0	1	0%	0:00:01	0:00:00	0:00:57	0:00:58	0:00:58
	SICK PERSON	0	1	0	1	0%	0:00:00	0:00:00	0:00:52	0:00:52	0:00:52
	SOLICITOR	0	0	9	9	0%	0:10:02	0:03:18	0:09:35	3:20:39	0:22:18
	STABBING	0	1	0	1	0%	0:00:01	0:00:00	0:29:11	0:29:12	0:29:12
	STALKING COMPLAINTS	3	1	15	19	0%	0:03:39	0:05:38	0:31:44	11:01:28	0:41:21
	STOLEN VEHICLE	0	0	48	48	0%	0:06:59	0:06:53	0:29:16	32:49:47	0:41:02
	SUICIDE	0	0	22	22	0%	0:04:26	0:06:44	0:47:06	20:48:28	0:56:45
	SURVEILLANCE	0	19	0	19	0%	0:00:01	0:00:00	0:36:00	11:24:37	0:36:02
	SUSPICIOUS INCIDENT	5	17	202	224	2%	0:06:04	0:05:16	0:22:47	122:46:32	0:33:38
	SUSPICIOUS PERSON	0	55	142	197	1%	0:05:17	0:03:48	0:21:39	98:37:41	0:30:02
	SUSPICIOUS VEHICLE	0	33	90	123	1%	0:06:24	0:03:47	0:13:32	46:00:14	0:22:26
	TAMPERING WITH AUTO	0	0	1	1	0%	0:03:36	0:27:09	0:26:25	0:57:10	0:57:10
	THREATS	6	7	102	115	1%	0:07:51	0:06:10	0:28:42	80:56:29	0:44:33
	TRAFFIC HAZARD	0	42	53	95	1%	0:06:09	0:06:09	0:11:24	34:52:00	0:22:01
	TRAFFIC STOP	0	2177	25	2202	17%	0:00:02	0:02:27	0:10:57	403:17:14	0:10:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRESPASSING	0	0	9	9	0%	1:03:53	0:02:46	0:18:02	12:12:42	1:21:25
	VIOLATION OF PARK RULES	0	1	0	1	0%	0:00:01	0:00:00	0:00:14	0:00:15	0:00:15
	VIOLATION OF PUBLIC HEALTH COE	0	19	7	26	0%	0:00:34	0:02:40	1:17:16	32:42:33	1:15:29
	VIOLATION ROAD LAWS	0	87	1	88	1%	0:00:01	0:00:02	0:36:49	54:02:49	0:36:51
	WARRANT	57	62	126	245	2%	0:08:59	0:23:35	0:43:22	221:14:56	1:10:37
	WEAPONS	1	1	9	11	0%	0:02:59	0:04:39	0:56:34	10:37:29	1:03:45
Subtotals for No Summary Code		147	8540	4494	13181	100%	0:06:02	0:07:03	0:33:16	6124:23:28	0:41:14
Subtotals for WYPD		147	8540	4494	13181	100%	0:06:02	0:07:03	0:33:16	6124:23:28	0:41:14

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE SPECIAL
JULY 8, 2013 MEETING
BURNS HOME**

PRESENT: Sue Pilon, Jody Egen, Shirley Prygoski, Wally Hayden, Michelle Blankenship, Anne Ronco, Dave Kostelnik

EXCUSED: Dan Cervantes, Marshall Wymore, Eula Grooms, Ken Munson

President Sue Pilon called the special meeting to order at 5:00 p.m.

The sole purpose of the special meeting was to review and take action on a bid received for waterproofing/crack repair on the basement of the MacNichol Home before other work on the new basement exhibit begins. Jody shared a bid she received from Medusa Cement for the project. Dave gave his professional opinion regarding how the proposed work will solve the problem of water in the basement. Tom Faryniarz offered input about the area to be covered and suggested that it might be best to have the contractor cover a longer area.

MOTION by Anne Ronco, supported by Dave Kostelnik, to authorize Jody to proceed with the hiring of Medusa Cement to perform the designated work of the basement of MacNichol Home for the specified price of \$1,100, and to authorize an additional expenditure of up to \$600 if needed to extend the work beyond the original twelve foot area, if Jody determines that to be in the best interest of the full basement project. MOTION CARRIED (6-0)

MOTION by Anne Ronco, supported by Shirley Prygoski to adjourn the meeting at 5:20 p.m. MOTION CARRIED (6-0)

Next Meeting: August 8, 2013.

**Respectfully Submitted,
Sue Pilon, President**



WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
JULY 8, 2013

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE AUGUST 8, 2013 MEETING
MARX HOME**

PRESENT: Sue Pilon, Jody Egen, Ken Munson, Wally Hayden, Michelle Blankenship, Anne Ronco, Shirley Prygoski, Dave Kostelnik, Dan Cervantes

EXCUSED: Eula Grooms, Marshall Wymore

President Sue Pilon called the meeting to order at 6:19 p.m.

MOTION by Anne Ronco, supported by Ken Munson, to approve the minutes from the June 2013 meeting, MOTION CARRIED (6-0)

The Commission had a special meeting on July 8 regarding the waterproofing of the MacNichol Home basement. Sue passed around minutes from the special meeting.

Dave arrived.

MOTION by Anne Ronco, supported by Michelle Blankenship, to approve the minutes from the July 8, 2013 special meeting, MOTION CARRIED (7-0)

Dan arrived.

PRESIDENT'S REPORT:

Sue reminded the Commissioners about paint day, scheduled for this Saturday, August 10, where Commissioners (and spouses/significant others) will get together to paint the Burns Home garage and do other small projects. So far, Ken, Shirley, Anne, Sue, Jody and Dave have said they will attend. Supplies will be provided, but Commissioners will bring food to share.

The Wyandotte Historical Society get-together took place last month. Sue, Anne, Shirley, and Wally were the representatives from the Commission. The Society brought up some concerns they had about the Museum. They would like to have representation on some of the Commission's subcommittees, particularly the Buildings and Grounds Committee. The Commission agreed that one person from the Society could attend meetings as (non-voting) members to participate and report back to the Society Board. Committees don't normally vote anyway. Their purpose is to come to a consensus and then bring a recommendation back to the Commission.

MOTION Dave Kostelnik, supported by Ken Munson, to send a letter to Ken Navarre informing the Society Board that they may designate one different member to belong to each Commission subcommittee. MOTION CARRIED (8-0)

They also suggested utilizing volunteers more in the buildings for certain things such as minor cleaning. Sue will contact the local AARP office to ask about this.

Sue suggested that anyone on the Commission who has not joined the Historical Society should consider doing so.

The Society Board also asked about the possibility of obtaining the Robert Hall Building for exhibit space. Some had heard the space was for sale, but the City likely would not buy it. The Commission had previously supported an ordinance by Councilman DeSana to require Council approval to build new buildings in the immediate area. The Commission agreed that they should monitor the location.

Sue and Jody decided to invite two representatives from the Society Board to attend the special exhibit meeting.

Sue announced that this would be Michelle's last meeting because she is moving to Grosse Ile.

The Commission previously talked about having a pot luck for the October meeting. Jody said she may have to reschedule that meeting because it is the day before the Cemetery Walk. October 17 was discussed as the alternative date, but the Commission will decide for sure at next meeting.

Sue passed around an updated Commission email roster and asked everyone to update their email group, as Eula reported that some commissioners were sending things to old addresses and/or people that are no longer on the commission. Shirley added her phone numbers to the list.

DIRECTOR'S REPORT:

Jody distributed the finance reports for June and July.

MOTION by Shirley Prygoski, supported by Michelle Blankenship, to approve the finance report from June and July, pending audit, MOTION CARRIED (8-0)

A special meeting regarding the basement exhibit gallery will take place Wednesday, August 14 at 6 p.m. Two consultants will be in attendance. They will give details of the design for basement and third floor exhibit spaces, along with specific artifacts.

Jody passed around some results from the strategic planning committee questionnaire that was sent

Facebook as well.

Jody passed around a financial recap of the World War II Victory Rally. She said that it turned out to be a beautiful event. She acquired some donations specifically for that event, but some other donations that were acquired for the Heritage Event Series as a whole were not included in the report. Total revenue from the event, including sponsorships, was \$5,600. The total cost was \$4,800. Without sponsorships the event would have lost money again. Jody said she also spent more money on advertising this year. She suggested possibly reworking the event for next year and marketing it as more of a concert. She said that the Commission should think about it and discuss it again at next month's meeting.

Anne left the meeting.

Jody brought additional sponsor brochures for Commissioners to pass around to local businesses.

FRIENDS: The next meeting is in August, but Ken was unsure of the exact date. They are still looking at reorganizing after the Quilters left the group.

SOCIETY: Wally reported that the Society made about \$400 on the Pie and Ice Cream Social. They also recently hosted a boat trip, which lost a little money but was a fun event.

A historic walking tour of Downtown Wyandotte is currently in the works. They are just waiting on final approval and finding a company to install the signs on the sides of buildings.

COMMITTEES: Medusa Waterproofing and Cement waterproofed the basement at the MacNichol Home, and Jody said they did a good job. Jody is also trying to get on schedule to get the basement floor done, but has no date scheduled so far.

Bids for the porch should be wrapping up soon. The project should be completed by October. DDA recently awarded a grant for the painting of the Burns Home, and bids will be going out soon. They will also be reallocating a tree from the southeast corner of the Marx Home and having it moved somewhere else on the grounds.

OLD BUSINESS: Behind the Marx Home there is a brick barrier for the plants and the bricks jut out a couple of feet in one area, which could cause injury if someone was carrying something and couldn't see the walkway. Wally suggested fixing that spot so that no one trips over it. Jody said that would be a very minor project and could easily be taken care of when the porch is being done. Dave said he may have a volunteer for this task.

NEW BUSINESS: Shirley made new curtains for the log cabin. She did some work on it back in 2004, but it needs some work again. Shirley is also thinking about bringing back Log Cabin Day.

The Planning Commission and Council approved the city's Master Plan. Ken wondered if the Commission could get a copy.

Jody announced that the Komaki delegation is currently in town. It is the 50th anniversary of the friendship between the two cities.

ANNOUNCEMENTS/COMMUNICATION: None

ATTENTION TO AUDIENCE: None.

MOTION by Shirley Prygoski, supported by Dave Kostelnik to adjourn the meeting at 8:10 p.m. MOTION CARRIED (7-0)

Next Meeting: September 12, 2013.

**Respectfully Submitted,
Annie Pilon, Recording Secretary**

FINANCE REPORT – WYANDOTTE MUSEUMS**MONTH OF JUNE/JULY 2013***From the desk of Jody L. Egen***MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF AUGUST 7, 2013**

Log Cabin Rental	\$ 180.00 – Cash \$ 80.00 – Checks \$ 260.00 – Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 270.00 – Cash <i>admissions</i> \$ 0 – Check \$ 270.00 – Total	Reserve 101-000-257-250-071
Weddings	\$ 0 – Check \$ 0 – Cash \$ 0 – Total	Reserve 101-000-257-250-071
Marx Rent	\$ 625 – Check \$ 0 – Cash \$ 625.00 – Total	<i>Marx Rental Account</i> 101.000.655.655.021
Wyandotte Historical Society <i>Reimbursement for poster printing</i>	\$ 0 – Cash \$ 59.50 – Check \$ 59.50 – Total	Reserve 101-000-257-250-071
Salvage	\$ 20.00 – Cash \$ 0 – Check \$ 20.00 – Total	Reserve 101-000-257-250-071

*Total of all deposits \$ 1,234.50***JUNE EXPENSES**

HEAT/ GAS		
MacNichol	\$ 13.01	City
Marx	\$ 12.01	City
Log Cabin	\$ 30.67	City
Burns	\$ 19.10	City
<i>Subtotal</i>	<i>\$ 74.79</i>	
WATER		
MacNichol	\$ 224.62	City
Marx	\$ 86.05	City
Log Cabin	\$ 11.40	City
Burns	\$ 19.69	City
<i>Subtotal</i>	<i>\$ 341.76</i>	
ELECTRIC		
MacNichol	\$ 212.10	City
Marx - <i>includes \$53.37 outside 400W</i>	\$ 157.41	City
Burns	\$ 65.49	City
<i>Subtotal</i>	<i>\$ 435.00</i>	
PHONE		
MacNichol	\$ 41.87	City
Marx	\$ 41.87	City
Burns	\$ 220.72	City

Subtotal	\$ 304.46	
Subtotal All Utilities:	\$ 1,156.01	

MISCELLANEOUS		
AASLH -- 2 year membership renewal	\$ 184.00	Reserve
Office Max -- Card stock for Victory Rally tickets. Scissors.	\$ 31.56	City - B&G
Lowe's -- Building and Grounds supplies, lumber	\$ 11.99	City - B&G
Heritage Newspapers -- Victory Rally Ad	\$ 160.00	Reserve
Hoods -- Paint Brush and ant traps	\$ 7.00	City B&G
Gee & Missler -- Service Call and inspection at 2610 Biddle Ave.	\$ 144.00	City B&G
Whipple Printing -- Pie and Ice Cream Social Posters	\$ 59.50	City - Printing
Office Max -- Office Supplies and cardstock for ticket printing	\$ 31.56	City - Office
Whipple Printing -- HES Tri-fold sponsor brochures, 500 total.	\$ 508.00	Reserve
Walgreens -- Poster printing	\$ 20.33	City
USPS -- mailing	\$ 12.35	
Subtotal All Miscellaneous:	\$ 1,170.29	

JULY EXPENSES

HEAT/ GAS		
MacNichol	\$ 13.72	City
Marx	\$ 10.73	City
Log Cabin	\$ 31.37	City
Burns	N/A	City
Subtotal	\$ 55.82	
WATER		
MacNichol	\$ 215.11	City
Marx	\$ 53.64	City
Log Cabin	\$ 11.40	City
Burns	\$ 15.62	City
Subtotal	\$295.77	
ELECTRIC		
MacNichol	\$ 331.06	City
Marx - includes \$53.37 outside 400W	\$ 200.06	City
Burns	\$ 103.47	City
Subtotal	\$634.59	
PHONE		
MacNichol	\$ 41.77	City
Marx	\$ 41.77	City
Burns	\$ 226.88	City
Subtotal	\$310.42	
Subtotal All Utilities:	\$ 1,296.60	

MISCELLANEOUS		
Gee & Missler – Replacement A/C unit for 2610 Biddle Ave.	\$ 2470.00	City B&G
Wyandotte Alarm Co. – Commercial monitoring 2630 Biddle Ave.	\$ 126.00	City B&G
Hood's – Misc. hardware, ant bait traps, Roundup, etc.	\$ 76.56	City B&G
Schmidt's Antiques – display cabinet for third floor gallery	\$ 233.20	Reserve
Shirley Prygoski – Reimbursement for tea food stuffs	\$ 45.09	Reserve
Wyandotte Alarm Co. – Commercial monitoring 2624 Biddle Ave.	\$ 195.30	City B&G
Medusa Cement & Basement Waterproofing, Inc. – 2610 Biddle south wall	\$ 1,500	City B&G

Subtotal All Miscellaneous: \$ 4,646.15

CURRENT BUDGET BALANCES – AS OF, TUESDAY, AUGUST 06, 2013

SUPPLY LINE	BALANCE YEAR TO DATE	2013 BUDGET
Office Supplies	\$ 539.48	\$ 1,050.00
Postage	\$ 59.51	\$ 80.00
Building Maintenance & Supplies	\$ 1,518.48	\$ 8,279.00
Printing	\$ 49.94	\$ 800.00
Electric	\$ 2,806.73	\$ 6,700.00
Water	\$ 10.41	\$ 1,675.00
Heat	\$ 5,236.05	\$ 10,200.00
Education	\$ 90.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 89,650.30	n/a

DRAFT

***CITY OF WYANDOTTE
FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, August 13, 2013. Commissioner Harris called the meeting to order at 6:02 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Izzo
Commissioner Melzer
Chief Carley

Recording Secretary: Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Izzo to approve the minutes as recorded for the meeting held on July 9, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported no one is off.

COMMUNICATIONS

1. *Request from Veterans of Foreign Wars Post #1136 to provide exhibits of equipment, if possible, Sunday – August 17th*
Chief Carley stated this is an annual request. Commissioner Melzer motioned to approve, supported by Commissioner Izzo. Motion carried.
2. *Request from Wyandotte Fire Fighters Local 356 to participate in MDA Fill the Boot August 26th – 29th*
Chief Carley stated this is an annual request to collect on corner of Eureka & Fort St which they raise approximately \$2,000 each year for MDA. Commissioner Melzer moved to approve request, supported by Commissioner Izzo. Motion carried.

DEPARTMENTAL

1. *Request to concur with Chief's recommendation to "Request purchase approval-Bid Waiver"*
Chief Carley requested to waive bid process to purchase mobile units in vehicles.

DEPARTMENTAL (continued)

The reason for said request is he wishes to mirror equipment that police department uses. After researching, Chief stated Panasonic was a bid he received as well but equipment would come from 3 other companies. Commissioner Melzer inquired if this bid included antenna's and if ruggedized equipment. Chief stated it meets all the needs for the fire department but would research more.

Richard Miller, 1202 2nd, asked is the price comparable and other company did you get written or verbal quote as he feels bringing in written quote will satisfy commission. Chief Carley stated absolutely lower price with 10% discount and other company did give him written quote.

After some discussion and questions brought up, this item was held in abeyance until next scheduled meeting with Chief Carley to research and see if antennas are included, as well as bringing other bid in.

2. *Wyandotte Fire Department Monthly Report "July 2013"*

Commissioner Melzer noted gator detail was listed on report for Street Fair.

Commissioner Harris stated there was 244 EMS runs for the month of July and that \$94,189 was billed out. Chief Carley reported there was more service related calls rather than transport related. Commissioner Melzer motioned to receive report and place on file, supported by Commissioner Izzo. Motion carried.

3. *Department Bills submitted July 16, 2013 in the amount of \$4,661.75*

Department Bills submitted July 30, 2013 in the amount of \$3,452.43

Commissioner Melzer motioned to pay bills and accounts submitted as stated above, supported by Commissioner Izzo. Roll call; motion carried.

4. *Daily Reports*

Commissioner Melzer inquired about engine 753 repairs. Chief Carley stated it was warranty issue that Cummings fixed, at no cost to City, the engine water cooler failed and cracked. Commissioner Melzer had concerns about what about 10 years from now. Chief Carley to follow up with Payette, who we bought vehicle from.

Commissioner Harris inquired about July 22nd no fire service capabilities at BASF. Chief Carley stated BASF had water retention problem and closed down due to significant leak, which has been rectified. Other fire departments were notified. Commissioner Harris asked if we train with them. Chief said in September BASF will train with department and that he extended invite to Chief Grant and whomever he wants. Commissioner Harris thinks hospital as well as someone from school should attend to learn what they should do if there is a chemical leak. Chief to extend invite.

DEPARTMENTAL (continued)

Chief Carley reported on fatal fire at 1400 Maple.

Commissioner Melzer motioned to receive and place on file daily reports, supported by Commissioner Izzo. Motion carried.

LATE ITEM

Commissioner Harris asked Chief Carley to report on SEMCOG report submitted to Mayor and Council Monday night. Chief Carley stated back in January Sgt/E Lyon and Sgt/E Moline attended meeting and voiced their concerns to commission about rumors of consolidation of Southgate/Wyandotte fire departments. Since that time, SEMCOG put together report, which was requested by Todd Drysdale and City due to number of concerns with mutual aid agreement. Chief read mutual aid agreement from 1952, in which Southgate didn't even exist. since then agreement has been updated thru the years with last update in 2011. This report SEMCOG put together is 1st attempt to look into future of how to maintain rescue services. Both cities aware of it now as it was forwarded to City Administrators/Unions/Mayors/Council. Commissioner Harris stated this commission needs copies in timely matter, which is stated in Charter. Commissioner Melzer stated commission has a duty to perform in community and how can we support if we don't have data. Commissioner Harris impressed with what the Chief does and stated you don't need Todd's approval to bring stuff to us.

Richard Miller, 1202 2nd, stated any emails from/to Todd Drysdale, should be cc to commissioners so they know every step being taken. Second thing, John Dingell "Noteworthy Night" last Saturday "Thank You" for being there from myself as well as Committee for making sure nothing happened.

Commissioner Harris stated we're very fortunate to have leadership in this town.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Michael Izzo
Secretary
MI/lm

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, July 9, 2013. Commissioner Melzer called the meeting to order at 6:02 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Izzo
Commissioner Melzer
Chief Carley

Recording Secretary: Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Izzo to approve the minutes as recorded for the meeting held on June 11, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Election of Officers – Police & Fire Commission*
Commissioner Melzer nominated Commissioner Harris for President and Commissioner Izzo for Secretary. Commissioner Harris nominated Commissioner Melzer for Vice President. All in favor; motion carried unanimously.
2. *Injury Update.* Chief Carley reported no one is off.

COMMUNICATIONS

1. *Chief Jeffery Carley “Certified Fire Plan Examiner” certificate*
Commissioner Harris congratulated Chief on achieving certificate and motioned to receive and place on file, supported by Commissioner Izzo.

DEPARTMENTAL

1. *Wyandotte Fire Department Monthly Report “June 2013”*
Chief Carley stated for the month of June there were 215 EMS calls which rescue 771 did 117 and rescue 772 did 98 for a total of \$92,500 being billed out. Also, there was 59 fire calls for the month. Chief Carley stated as of June 30th, we have had 1,272 rescue runs with average response time of 4 minutes. Commissioner Harris motioned to receive report as submitted and place on file, supported by Commissioner Izzo. Motion carried.

DEPARTMENTAL (continued)

2. *Department Bills submitted June 18, 2013 in the amount of \$6,969.20*
Department Bills submitted July 2, 2013 in the amount of \$1,709.98

Commissioner Harris motioned to pay bills and accounts submitted as stated above, supported by Commissioner Izzo. Motion carried.

3. *Daily Reports*

Commissioner Harris inquired about \$500 scholarship Fire Department gives out. Chief Carley stated Union sponsors award to a student who is either going into Fire/EMS or police career, which the high school makes selection on who should receive it.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Izzo. Motion carried.

4. *Request to cancel Fire Commission Meeting July 23, 2013 – Chief Carley on vacation*

Commissioner Harris motioned to approve request, supported by Commissioner Izzo. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:16 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Izzo" followed by a stylized flourish or initials.

Michael Izzo
Secretary
MI/lm

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, August 13, 2013, at 7:30 pm in the Benjamin F. Yack Center.

Members Present:

President Ken Prygoski
Secretary Wally Merritt
Commissioner Lori Shiels
Commissioner Ed Ronco

Also Present:

Sup't of Recreation Justin Lanagan
Recreation Technician Theresa Jamula

Excused:

Vice-President Margaret Loya

Persons in the Audience:

None

A motion was made by Commissioner Shiels and supported by Commissioner Merritt to approve the minutes of the previous meeting as submitted via e-mail.

President Prygoski stated that we have been informed by Mayor Joseph Peterson that Councilman Leonard Sabuda will be the Recreation Commission/City Council Liaison.

CORRESPONDENCE:

A thank you card was received from the Wyandotte Nation 2nd Chief Norman Hildebrand Jr. thanking the Department for the use of the BASF Waterfront Park for their picnic cookout which took place next to "The Wyandots – A Family Tribute" monument.

A thank you card was received from Asher School in Southgate, thanking the Department for the golf gift certificates for the Asher Golf Outing.

A thank you card was received from the Wyandotte Lions Club, thanking the Department for the golf gift certificates for their 2013 Golf Outing.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

Council resolution dated July 23 regarding a thank you letter from Jan Lavictoire, thanking the Recreation Department and the City of Wyandotte for the refurbishing of the Pulaski Park Tennis Courts and the new fencing. We have received numerous compliments on this site.

Council resolution dated July 23 approving The Senior Alliance MYP for the Fiscal Year 2014-16. Superintendent Lanagan reviewed the entire document and stated that this is standard procedure to receive Council approval of their Master Plan every two years.

Council resolution dated July 30 regarding the request from the Boston Tea Room to use Bishop Park for Yoga Classes on Thursday and/or Saturday mornings. Superintendent Lanagan email Ms. Navarre on July 31, but she has not responded. Ms. Navarre was informed in the email that when classes are held in a city facility and are endorsed by the City of Wyandotte Recreation Department, it has been the practice to receive a commission of the class registration fees.

Council resolution dated July 30 granting permission to the Salvation Army to use a portion of Exchange Park for Rally Day – September 8. A Hold Harmless Agreement will be provided to the City Clerk's Office, along with adequate insurance naming the City of Wyandotte as additional insured.

Council resolution dated July 30 granting permission to Strader Films of Tennessee, use BASF Waterfront Park for the filming of a Toyota Commercial August 13-14-15, 2013. A Hold Harmless Agreement and adequate insurance naming the City of Wyandotte as additional insured has been submitted to the City Clerk's Office. Superintendent Lanagan stated that he will be at the Park on August 14 at 6 am to see that everything is set for their commercial. Mr. Lanagan was informed on August 13, that they will not be filming in the Park, but they will be filming at the Wyandotte Boat Club. They will be tearing down on Thursday, August 15, 2013.

REPORTS AND MINUTES:

Account Breakdowns – 7-10-13 & 7-24-13

Tele-Care Report – July 2013

Golf Course Report – July 2013 \$56,939.....FY13 \$227,122.66

Arena Revenue Report – July 2013 \$3,290.....FY13 \$284,041.05

Senior Van Report – July 2013 (Monthly Loss -\$454.25).....FY13 -\$7,037.20

A lengthy discussion ensued regarding the Golf Course revenues. President Prygoski stated that the entire site (BASF Waterfront Park & Wyandotte Shores Golf Course) share facilities, but when it comes to depreciation, the total cost is solely on the Golf Course. Other parks in Wyandotte are not affected by depreciation. President Prygoski stated that he has been asking that the Golf Course be transferred to the General Fund. Commissioner Merritt stated that the wishes of the Administration are to try to just break even. Superintendent Lanagan stated that this year the financial figures will be much different because we now pay Davey Company to do the maintenance. It will be harder for us to make money. Hopefully, with the cart rental fee being raised next year, revenues will increase. Revenues are down due to the fact that we did not open until April. (FY12 - we took in \$9,870.60 in the month of March.) The extremely inclement weather this season reflects in the revenue report.

SPECIAL ORDER

Superintendent Lanagan invited the Commission to the Welcome Back Skate Party for the Recreation Department Skating Program on Tuesday, August 27 from 6-8 pm at the Arena. Hot Dogs and Burgers will be provided by the Department Staff and pot luck dishes will be brought by the Figure Skating Club skaters and families. The only changes made to the Skating Lessons Program was that if an individual signs up for two or more classes per session, they will receive a discount of \$20 for each additional class. Due to the young age of skaters in the Snow Plow Sam Class, along with attention span issues, they will only be on the ice 25 minutes and they will be charged only \$30/\$35 per session.

Commissioner Merritt suggested we send a letter to the Wyandotte Warrior Hockey Association, thanking them for their assistance in the clean-up of the Arena after the Dingell Party, so that the Department could start working on converting the Arena back to an ice rink. Their help was very much appreciated.

Superintendent Lanagan directed Theresa Jamula to contact former Commissioner Dale Brennan to see if he could attend the Council Meeting on August 26 so that the Commission could present him with a plaque commemorating his 27 years on the Recreation Commission.

Superintendent Lanagan stated that we had a budget meeting for the Recreation, Pool and Arena Departments on Monday, August 12. At this meeting, Councilperson Fricke inquired as to the status of the repair of the Memorial Walking Track. Due to the inclement weather these past few weeks, construction has been pushed back a few weeks. The contractor's equipment would tear up the grass if the ground was too wet. Ms. Fricke also inquired as to having a park designated as a park where people can walk their dogs. Commissioner Shiels thought that Memorial Park would make a good leashed dog walking park. Superintendent Lanagan stated that the Department has been researching the various dog park issues for many years (2003). Numerous locations were inspected but were found to be inadequate or inappropriate for a dog park. Vacant property across from the Wyandotte Animal Shelter was also mentioned. Superintendent Lanagan mentioned various issues regarding what is needed to construct a dog park.....fencing, licensing, parking, water supply, key fobs, numerous rules, maintenance of the site, etc.

The budget hearing for the Golf Course will be on Monday, August 19.

Superintendent Lanagan informed the Commission of various issues encountered during the month of August at the Golf Course:

- An elderly man lost control of his golf cart and ran into the black ornamental fencing thus causing approximately \$1,750 in damages.
- A 16 year old youth drove a golf cart in the wrong direction through a maintenance trail and crashed it into a metal sprinkler control tower. The crash caused significant damage to the cart and the sprinkler control tower. The repair bill for the tie rod damage to the golf cart is \$207.40 and we have a quote for a new sprinkler control box from Spartan Distributors in the amount of \$2,950.00.
- Golfer dove in to the pond to retrieve a club that he threw in.
- A wedding party took pictures on the putting green – 16 women wearing high heels 'aerated' the putting green.
- Confrontation with a female golfer who was opposed to two golfers who were chasing away the Canadian Geese which were on the Course.

Superintendent Lanagan updated the Commission on the status of the new basketball courts. Duane Covington of S & D Playground Equipment inspected the concrete work, tried sandblasting and grinding it, to no avail. These courts will have to be painted with grit paint to hopefully correct the slippery surface problem. We have approximately \$7,000 left in the Wayne County Grant Funds for this additional expense.

Commissioner Prygoski commented that the Pulaski Park Lighted diamond is looking good after the resurfacing work the Braves did last fall. The Braves would like to do another diamond, but due to the overages with the Tennis Court projects, there is no TIFA Parks funding available.

The next Commission Meeting will be held on the 2nd Tuesday, September 10 @ 7:30 pm.

Commissioner Ronco stated that he will be unable to attend the September meeting due to a trip to Ireland that was scheduled before he was appointed to this Commission. At this time, the Commission reviewed the 2014 meeting dates, which will be made a part of these minutes. (See attached.)

There being no further business to discuss, a motion was made by Commissioner Merritt and supported by Commissioner Shiels to adjourn the meeting at 8:30 pm.

Recorded Minutes Transcribed by

Theresa Jamula

Theresa Jamula
Recreation Technician

Authorized by

Justin N. Lanagan

Justin N. Lanagan
Superintendent of Recreation

2013 Wyandotte Recreation Commission Meetings

2ND Tuesday of each month **7:30 pm** @ Yack Arena

September 10, 2013

October 8, 2013

November 12, 2013

December 10, 2013

2014 Wyandotte Recreation Commission Meetings

2ND Tuesday 7:30 pm@Yack

No meeting in January

February 11, 2014

March 11, 2014

April 15, 2014**

May 13, 2014

June 17, 2014 **

July 15, 2014 **

August 12, 2014

September 9, 2014

October 14, 2014

November 11, 2014

December 9, 2014

**** Meeting date changed**

(Above schedule is subject to change & notices will be posted.)