

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, SEPTEMBER 23rd , 2013 , 7: 00 PM
PRESIDING: THE HONORABLE MAYOR PRO-TEM LAWRENCE STEC
CHAIRPERSON OF THE EVENING: THE HONORABLE TED MICIURA JR.

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATIONS:

PRESENTATION
OF THE PLEDGE OF ALLEGIANCE
BY BOY SCOUT
TROOP 1791

PRESENTATION OF THE BEAUTIFICATION COMMISSION
HOME & BUSINESS
AWARDS

PRESENTATION BY THE
WYANDOTTE BUSINESS ASSOCIATION
OF DONATIONS TO THE
BLESSINGS IN A BACKPACK
AND
WAYNE WRIGHT SOUP KITCHEN

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Knights of Columbus Council # 13607 requesting to solicit on various Wyandotte street corners on Friday, October 11th, Saturday, October 12th and Sunday, October 13, 2013 from noon until 6:00 p.m. for our annual fundraiser for the mentally challenged.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

2. Communication from State Senator Hopgood, Mayor Peterson and Municipal Service Administration relative to the opposition of the installation of a nuclear waste dump site by Ontario Generation, off the shore of Lake Huron, near Kincardine, Ontario.

3. Communication from the City Clerk regarding the transfer of a liquor license.

4. Communication from the Superintendent of Recreation regarding the purchase of Turflite True-Surface Vibratory Greens Roller.

5. Communication from the Deputy Treasurer/Assistant Finance Director submitting various 2013 Fiscal Year Budget Amendments.

6. Communication from the Special Events Coordinator regarding the Special Event -Love Wyandotte 5 k Run to take place on October 12, 2013

7. Communication from the Special Events Coordinator relative to Our Lady of Fatima's Anniversary Event to take place on October 12, 2013 in Bishop Park.

8. Communication from the Special Events Coordinator regarding the Axe n Ladder Event to take place on September 27, 2013 next to the Axe n Ladder Deli, east of Biddle Avenue for the Charity Bike Night in support of M.D.A. (Muscular Dystrophy Association).

9. Communication from the Special Events Coordinator relative to the Wyandotte Business Associations Third Friday Event to be held on October 18, 2013.

10. Communication from the Special Events Coordinator regarding the RHS Downriver Fanfare to take place on October 1, 2013.

11. Planned Development district application submitted by the City Engineer on behalf of Dr. Atto.

12. Communication from the City Engineer relative to repairs to the Department of Public Service Vactor.

CITIZENS PARTICIPATION:

HEARING:

HEARING OF OBJECTIONS TO THE
PROPOSED VACATION OF MARSHALL STREET
FIFTY (50) FEET WIDE BETWEEN THE EAST
RIGHT-OF-WAY LINE OF 6TH STREET
AND THE NORTH WESTERLY RIGHT-OF-WAY LINE OF CENTRAL AVENUE

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	September 13-18, 2013	\$38,737.85
Recreation Commission	September 10, 2013	
Retirement Commission	September 18, 2013	
Municipal Service Commission	September 10, 2013	
Cultural & Historical Commission	August 8, 2013	
Cultural & Historical Commission	September 12, 2013	

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

PRESENTATION

OF THE PLEDGE OF ALLEGIANCE

BY

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PRESENTATION OF THE BEAUTIFICATION COMMISSION HOME & BUSINESS AWARDS

PRESENTATION
Second Step
ADVERTISING
"Marketing Through Promotional Products"

September 19, 2013

William R. Griggs
City Clerk,

Please include the Wyandotte Business Association on next week's agenda.

We will be presenting checks to Blessings in a Backpack and Wayne Wright Soup Kitchen.

Thank you,

Al Bates
Vice President
Wyandotte Business Association



*66 Sycamore, Wyandotte, MI 48192
(734) 281-3063 FAX (734) 281-9153
www.secondstep.com*

1

***Knights of Columbus Council # 13607
2609 10th Street
Wyandotte, Michigan 48192***

September 13, 2013

Mayor Joseph Peterson & City Council Members
3200 Biddle Ave.
Wyandotte, Michigan 48192

Dear Mayor Peterson & City Council Members:

Wyandotte Knights of Columbus Council 13607 request your permission to solicit on various Wyandotte street corners on Friday October 11th, Saturday October 12, and Sunday October 13th from noon until 6 p.m. for our annual fundraiser for the mentally challenged.

Thanks you for your consideration of this request. God Bless.
If approved, please forward to Our Lady of the Scapular Parish at
2609 10th Street, Wyandotte, Mi 48192



Rod McMahon
Grand Knight, K of C
734-306-2228



2A

HOON-YUNG HOPGOOD
ASSISTANT DEMOCRATIC FLOOR LEADER
8TH DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-7800
FAX: (517) 373-9310
senhhopgood@senate.michigan.gov

THE SENATE
STATE OF MICHIGAN

APPROPRIATIONS SUBCOMMITTEES:
AGRICULTURE, MVC
ENVIRONMENTAL QUALITY, MVC
K-12, SCHOOL AID &
EDUCATION, MVC
NATURAL RESOURCES, MVC

EDUCATION COMMITTEE, MVC
ENERGY & TECHNOLOGY
COMMITTEE, MVC

September 10, 2013

The Hon. Joseph Peterson
City of Wyandotte
3200 Biddle St
Wyandotte 48192

Dear Mayor Peterson:

As you may be aware Ontario Power Generation (OPG) is proposing to construct an underground nuclear waste dump off the shore of Lake Huron in Kincardine, Ontario. The materials planned for disposal include intermediate nuclear waste, some of which is highly radioactive and much of which will remain toxic for 100,000 years. This proposed facility will be constructed in water soluble limestone about 440 yards below the lake level. It is upstream from the main drinking water intakes for southeast Michigan and could threaten the drinking water for 40 million people in the US and Canada. The impact of radioactive water could also be devastating to Michigan's economy and its fishing, boating, recreation, tourism, and agriculture industries that are dependent on pristine waters.

Earlier this year, I introduced Senate Resolution 58 which raised a number of concerns about OPG's nuclear waste proposal and called on Congress to ensure that these concerns were fully addressed before this project moved forward. SR 58 was adopted unanimously in the State Senate on May 22. In addition, many local governments are approving resolutions opposing this misguided project. I would encourage the City of Wyandotte to do the same. Attached is an informational packet that includes a fact sheet about this proposal from the organization Stop the Great Lakes Nuclear Dump (STGLND) and a sample of county, municipal and state resolutions that may be useful in developing your own measure. You may also wish to visit STGLND's website (www.StoptheGreatLakesNuclearDump.com) for additional information and to sign the on-line petition opposing this facility.

Thank you in advance for your consideration. Please do not hesitate to contact me if you should have any questions or concerns.

Sincerely,

HOON-YUNG HOPGOOD
State Senator
8th District

SAVE THE GREAT LAKES FROM NUCLEAR WASTE



**Background Information
and Sample Resolutions**

Board of Commissioners

2013

RESOLUTION
NO.

R13-142

*Official Resolution of the Board of Commissioners
Macomb County, Michigan*

A Resolution Opposing the Construction of an Underground Nuclear Waste Repository in Ontario, Canada, Nor Any Other Underground Repository Be Constructed in the Great Lakes Basin, in Canada, the United States or Any First Nation Property

Commissioner Toni Mocerl, Commissioner Michael Boyle, Commissioner Veronica Klinefelt, and Commissioner Kathy Vosburg on Behalf of the Board of Commissioners, Offer the Following Resolution:

Whereas, the Macomb County Board of Commissioners passed a similar resolution in 2008, resolution number 42, to oppose the proposed nuclear waste repository near Kincardine, Ontario by Commissioner Chair William A. Crouchman; and

Whereas, the Macomb County Board of Commissioners still strongly values the water quality of Lake St. Clair and the Great Lakes; and

Whereas, the Great Lakes are an irreplaceable resource containing 22% of the world's and 95% of North America's fresh water vital to human and environmental health; and

Whereas, the Great Lakes are vital to the economic and agricultural well-being of the area and the Nation; and

Whereas, Lake Huron and the connecting waters, including Lake St. Clair, are the source of drinking water for millions of people downstream in the United States, Canada and First Nation; and

Whereas, Michigan Act 204 of 1987, the Low-Level Radioactive Waste Authority Act, MCL 333.26201 - 333.26226, set forth siting criteria for the disposal of low-level radioactive waste. Such criteria excludes any site "located within 10 miles of Lake Michigan, Lake Superior, Lake Huron, Lake Erie, St. Mary's River, Detroit River, St. Clair River or Lake St. Clair;" and

Whereas, to protect water quality, other siting criteria of Act 204 excludes sites (1) located within a 500 year floodplain; (2) located over a sole source aquifer or (3) located where the hydrogeology beneath the site discharges groundwater to the land surface within 3,000 feet of the boundaries of the site; and

Whereas, no Michigan site was likely to meet all statutory siting criteria and similar siting criteria should be used in Canada and other locations in the Great Lakes Basin; and

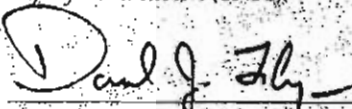
Whereas, Ontario Power Generation is proposing to construct an underground long-term burial facility for all of Ontario's low and intermediate level radioactive waste at the Bruce Nuclear Generating Station, some of which is highly radioactive and much of which will remain toxic for over 100,000 years. This site, less than a mile inland from the shore of Lake Huron and about 440 yards below the lake level, is approximately 120 miles upstream from the main drinking water intakes for southeast Michigan; and

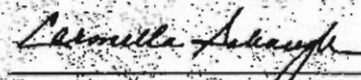
Whereas, placing a permanent nuclear waste burial facility so close to the Great Lakes is ill-advised. The potential damage to the Great Lakes from any leak or breach of radioactivity far outweighs any benefits that could be derived from burying radioactive waste at this site. The ecology of the Lakes, which is valuable beyond measure to the health and economic well-being of this entire region, should not be placed at risk by storing radioactive waste so close to the shoreline;

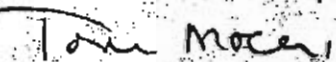
Now Therefore Be It Resolved that the Macomb County Board of Commissioners, in order to protect the Great Lakes and its tributaries, urges that neither this proposed nuclear waste repository at the Bruce Nuclear Generating Station nor any other underground repository be constructed in the Great Lakes Basin in Canada, the United States or any First Nation property.

Be It Further Resolved that the Macomb County Board of Commissioners urges Canadian officials to find alternatives to Ontario Power Generation's proposal to bury nuclear waste in the Great Lakes basin.

Be It Further Resolved that copies of this resolution be provided to Governor Rick Snyder, all Macomb County state legislative delegation, U.S. Senator Carl Levin, U.S. Senator Debbie Stabenow, U.S. Representative Candice Miller, U.S. Representative Sander Levin, Ontario Premier Kathleen Wynne, and Michael Binder, President and CEO of Canadian Nuclear Safety Commission (CNSC).

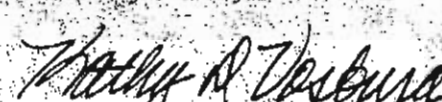

David J. Flynn, Chairman
Macomb County Board of Commissioners


Carmella Sabaugh
Macomb County Clerk

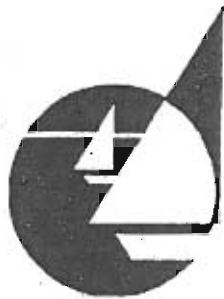

Tom Mocer, County Commissioner


Michael Boyle, County Commissioner


Veronica Klinefelter, County Commissioner


Kathy D. Vorseburg, County Commissioner

Passed at 06/04/13 Full Board Meeting



VILLAGE OF LEXINGTON

7227 HURON AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
810-359-8631
FAX: 810-359-5622

Resolution 2013-08 Protesting the Construction of the Nuclear Waste Repository in the Great Lakes Basin in Canada

Motion by Lincoln, Seconded by Schultz;

WHEREAS, the Village of Lexington strongly values the water quality of Lake Huron; and

WHEREAS, the Great Lakes are an irreplaceable resource containing 22% of the world's and 95% of North America's fresh water vital to human and environmental health; and

WHEREAS, the Great Lakes are vital to the economic and agricultural well-being of the area; and

WHEREAS, Lake Huron is the source of drinking water for the Village of Lexington and the connecting communities; and

WHEREAS, Michigan Act 204 of 1987, the Low-Level Radioactive Waste Authority Act, MCL 333.26201 – 333.26226, set forth siting criteria for the disposal of low-level radioactive waste. Such criteria excludes any site "located within 10 miles of Lake Michigan, Lake Superior, Lake Huron, Lake Erie, St. Mary's River, Detroit River, St. Clair River or Lake St. Clair;" and

WHEREAS, to protect water quality, other siting criteria of Act 204 excludes sites (1) located within a 500 year floodplain; (2) located over a sole source aquifer or (3) located where the hydrogeology beneath the site discharges groundwater to the land surface within 3,000 feet of the boundaries of the site; and

WHEREAS, no Michigan site was likely to meet all statutory siting criteria and similar siting criteria should be used in Canada and other locations in the Great Lakes Basin; and

WHEREAS, Ontario Power Generation is proposing to construct an underground long-term burial facility for all of Ontario's low and intermediate level radioactive waste at the Bruce Nuclear Generating Station, some of which is highly radioactive and much of which will remain toxic for over 100,000 years. This site, less than a mile inland from the shore of Lake Huron and about 440 yards below the lake level, is approximately 120 miles upstream from the main drinking water intakes for southeast Michigan; and

WHEREAS, placing a permanent nuclear waste burial facility so close to the Great Lakes is ill-advised. The potential damage to the Great Lakes from any leak or breach of radioactivity far outweighs any benefits that could be derived from burying radioactive waste at this site. The ecology of the Lakes, which is valuable beyond measure to the health and economic well-being of this entire region, should not be placed at risk by storing radioactive waste so close to the shoreline;

NOW THEREFORE BE IT RESOLVED, that the Village of Lexington Council, in order to protect the Great Lakes and its tributaries, urges that neither this proposed nuclear waste repository at the Bruce Nuclear Generating Station nor any other underground repository be constructed in the Great Lakes Basin, in Canada, the United States or any First Nation property.

BE IT FURTHER RESOLVED, that the Village of Lexington urges Canadian officials to find alternatives to Ontario Power Generation's proposal to bury nuclear waste in the Great Lakes basin.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Rick Snyder, State Representative Paul Muxlow, State Senator Mike Green, U.S. Senator Carl Levin, U.S. Senator Debbie Stabenow, U.S. Representative Candice Miller, Ontario Premier Kathleen Wynne, and Michael Binder, President and CEO of Canadian Nuclear Safety Commission (CNSC).

Roll Call

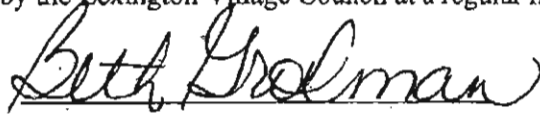
Ayes – Lincoln, Schultz, Oldford, Ruffini, Muoio, Mills

Nays – None

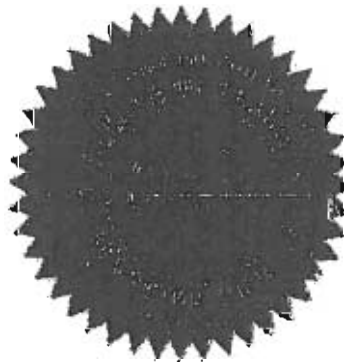
Absent – None

Certification of Clerk

I, Beth Grohman, Village Clerk of the Village of Lexington do hereby certify this to be a true and complete copy of a resolution adopted by the Lexington Village Council at a regular meeting July 22, 2013



Beth Grohman, Village Clerk



REPRESENTATIVE SARAH ROBERTS' HOUSE RESOLUTION 178
As Introduced on June 13, 2013 and Referred to the House Energy & Technology Committee

A resolution to urge careful review of the proposed underground nuclear waste repository in Ontario, Canada and memorialize the United States Congress to do all it can to see that Michigan's concerns are fully addressed.

Whereas, Ontario Power Generation is proposing to construct an underground, long-term burial facility for all of Ontario's low- and intermediate-level radioactive waste at the Bruce Nuclear Generating Station, some of which is long-lived intermediate waste. This site, less than a mile inland from the shore of Lake Huron and about 440 yards below the lake level, is approximately 120 miles upstream from the main drinking water intakes for Southeast Michigan; and

Whereas, Lake Huron and the other Great Lakes are critically important resources to both the United States and Canada. The Great Lakes contain 95 percent of North America's surface fresh water and provide drinking water to tens of millions of people. Pristine water is important to fishing, boating, recreation, tourism, and agriculture in Michigan and throughout the region. Agriculture, commercial and sport fisheries, shipping, recreation, and tourism are important components of the Great Lakes economy. This proposal to place a permanent nuclear waste burial facility so close to the Great Lakes raises serious concerns; and

Whereas, As part of an effort to protect water quality, Michigan's siting criteria for the disposal of low-level radioactive waste prohibits any site located within ten miles of Lake Michigan, Lake Superior, Lake Huron, Lake Erie, the Saint Mary's River, the Detroit River, the St. Clair River, or Lake St. Clair. It also excludes sites located within a 500-year floodplain, located over a sole source aquifer, or located where the hydrogeology beneath the site discharges groundwater to the land surface within 3,000 feet of the boundaries of the site. We encourage Canada to consider similar siting criteria; and

Whereas, International agreements between the United States and Canada state that radiological contamination should be reduced and emphasize the concept of prevention. We encourage Canada, as part of its public review process, to make known the steps that have been or will be taken to fulfill the requirements of these agreements; and

Whereas, Siting an underground nuclear waste repository in limestone, as proposed by Ontario Power Generation, is the first of its kind. The environmental impact statement for this proposed nuclear waste burial facility noted that the acceptability of an alternative site was "unknown." We encourage the use of sound scientific principles and analyses in determining whether this geologic formation is appropriate for the safe long-term storage of radioactive waste and that before making any further approvals of this proposed facility, this scientific data, along with information regarding the alternative sites that were considered, be made available; and

Whereas, Given the proximity and potential impact to many Michigan residents, we urge Canadian and Ontario officials, along with all relevant governmental agencies, to ensure open communication and information sharing with Michigan citizens about this proposal and to possibly consider extending the public comment period; now, therefore, be it

Resolved by the House of Representatives, That we urge Canadian officials to thoroughly review the proposed underground nuclear waste repository in Ontario, Canada including the issues raised herein, and we memorialize the United States Congress to do all it can to see that Michigan's concerns are fully addressed; and be it further

Resolved, That copies of this resolution be transmitted to the Prime Minister of Canada, the Premier of Ontario, the President of the Canadian Nuclear Safety Commission, the Chairman of the United States Nuclear Regulatory Commission, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation.

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Whereas, Lake Huron and the other Great Lakes are critically important resources to both the United States and Canada. The Great Lakes contain 95 percent of North America's surface fresh water and provide drinking water to tens of millions of people. Pristine water is important to fishing, boating, recreation, tourism, and agriculture in Michigan and throughout the region. Agriculture, commercial and sport fisheries, shipping, recreation, and tourism are important components of the Great Lakes economy. This proposal to place a permanent nuclear waste burial facility so close to the Great Lakes raises serious concerns; and

Whereas, As part of an effort to protect water quality, Michigan's siting criteria for the disposal of low-level radioactive waste prohibits any site located within ten miles of Lake Michigan, Lake Superior, Lake Huron, Lake Erie, the Saint Mary's River, the Detroit River, the St. Clair River, or Lake St. Clair. It also excludes sites located within a 500-year floodplain, located over a sole source aquifer, or located where the hydrogeology beneath the site discharges groundwater to the land surface within 3,000 feet of the boundaries of the site. We encourage Canada to consider similar siting criteria; and

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Whereas, Given the proximity and potential impact to many Michigan residents, we urge Canadian and Ontario officials, along with all relevant governmental agencies, to ensure open communication and information sharing with Michigan citizens about this proposal and to possibly consider extending the public comment period; now, therefore, be it

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Resolved, That copies of this resolution be transmitted to the Prime Minister of Canada, the Premier of Ontario, the President of the Canadian Nuclear Safety Commission, the Chairman of the United States Nuclear Regulatory Commission, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING: September 23, 2013

AGENDA ITEM # 2B

ITEM: Resolution to oppose the installation of a nuclear waste dump site by Ontario Power Generation, off the shore of Lake Huron, near Kincardine, Ontario.

PRESENTER: Mayor Peterson/Municipal Service Administration

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Ontario Power Generation is proposing to construct an underground nuclear waste dump off the shore of Lake Huron in Kincardine, Ontario. The materials planned for disposal include intermediate nuclear waste, some of which is highly radioactive. This proposed facility will be constructed in water soluble limestone about 440 yards below the lake level. It is upstream from the main drinking water intake for the City of Wyandotte. The impact of radioactive water would be devastating to Wyandotte, along with Michigan's economy and its fishing, boating, recreation, etc.

STRATEGIC PLAN/GOALS: Adopt a resolution to oppose this project

ACTION REQUESTED: Adopt a resolution to oppose this project

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

LEGAL RECOMMENDATION: N/A

MODEL RESOLUTION: **BE IT RESOLVED** by the City Council that Council Concurs in the following resolution.

WHEREAS, the City of Wyandotte strongly values the water quality of the Detroit River; and

WHEREAS, the Great Lakes are an irreplaceable resource containing 22% of the world's; and 95% of North America's fresh water vital to human and environmental health; and

WHEREAS, the Great Lakes are vital to the economic and agricultural well-being of the area; and

WHEREAS, The Detroit River is the source of drinking water for the City of Wyandotte; and

WHEREAS, Michigan Act 204 of 1987, the Low-Level Radioactive Waste Authority Act, MCL

333.26201 -333.26226, set forth siting criteria for the disposal of low-level radioactive waste, such criteria excludes any site "located within 10 miles of Lake Michigan, Lake Superior, Lake Huron, Lake Erie, St. Mary's River, Detroit River, St. Clair River or Lake St. Clair;" and

WHEREAS, to protect water quality, other siting criteria of Act 204 excludes sites (1) located within a 500 year floodplain; (2) located over a sole source aquifer or (3) located where the hydrogeology beneath the site discharges groundwater to the land surface within 3,000 feet of the boundaries of the site; and

WHEREAS, no Michigan site was likely to meet all statutory siting criteria and similar siting criteria should be used in Canada and other locations in the Great Lakes Basin; and

WHEREAS, Ontario Power Generation is proposing to construct an underground long-term burial facility for all of Ontario's low and intermediate level radioactive waste at the Bruce Nuclear Generating Station, some of which is highly radioactive and much of which will remain toxic for over 100,000 years, This site, less than a mile inland from the shore of Lake Huron and about 440 yards be Low the lake level, is approximately 120 miles upstream from the main drinking water intake for the City of Wyandotte; and

WHEREAS, placing a permanent nuclear waste burial facility so close to the Great Lakes is ill-advised. The potential damage to the Great Lakes from any leak or breach of radioactivity far outweighs any benefits that could be derived from burying radioactive waste at this site, The ecology of the Lakes, which is valuable beyond measure to the health and economic well-being of this entire region, should not be placed at risk by storing radioactive waste so close to the shoreline;

NOW THEREFORE BE IT RESOLVED, that the City of Wyandotte Council, in order to protect the Great Lakes and its tributaries, urges that neither this proposed nuclear waste repository at the Bruce Nuclear Generating Station nor any other underground repository be constructed in the Great Lakes Basin, in Canada, the United States or any First Nation Property.

BE IT FURTHER RESOLVED, that the City of Wyandotte urges Canadian officials to find alternatives to Ontario Power Generation's proposal to bury nuclear waste in the Great Lakes basin.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the President of the United States Barack Obama, Governor Rick Snyder, State Representative Paul Muxlow, State Senator Mike Green, U.S. Senator Carl Levin, U.S. Senator Debbie Stabenow, U.S. Representative Candice Miller, Ontario Premier Kathleen Wynne, and Michael Binder, President and CEO of Canadian Nuclear 'Safety Commission (CNSC).

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Stec
Sabuda
Sutherby-Fricke
Galeski
Schultz
Miciura Jr.

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

September 17, 2013

Mayor Joseph R. Peterson and City Councilmembers
3200 Biddle Avenue
Wyandotte, Michigan 48192

Re: Third Time Around/DBA T.G.S.R. Incorporated
(Toni's Place 2997 Fort Street, Wyandotte)

Dear Mayor Peterson and Councilmembers:

A request was received from Michigan Liquor Control as follows:

Request to transfer ownership of 2013 Class C. license from A.C. Merideth Inc; to T.G.S.R.
Incorporated DBA Toni's Place, 2997 Fort Street, Wyandotte, Michigan 48192

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and
Department of Legal Affairs.

In view of the above, said application is being forwarded to your for your consideration.

Sincerely yours,

William R. Griggs
William R. Griggs
City Clerk

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
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Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

August 30, 2013


Mark A. Kowalewski, City Engineer
Jeffrey Carley, Fire Chief
Daniel J. Grant, Chief of Police
William R. Look, Department of Legal Affairs
Robert J. Szczechowski, Deputy City Treasurer
Valerie Hall, Supervisor Municipal Service

Re: Third Time Around/DBA T.G.S.R. Incorporated
Toni's Place 2997 Fort Street, Wyandotte

Attached you will find a request for a transfer of a liquor license from the Michigan Liquor Control as follows:

Request to transfer ownership of 2013 Class C. License from A.C. Merideth Inc.; to T.G.S.R. Incorporated DBA Toni-Place.

Please review this application as it pertains to your department and submit a letter to the City Clerk's Office ASAP so we can complete this process.


Maria Johnson
Deputy City Clerk



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONE
CHAIRMAN
WYANDOTTE CITY CLERK

STEVE ARWOOD
DIRECTOR

2013 AUG 29 A 8:56

August 26, 2013

Wyandotte City Council
Attn: Clerk
3131 Biddle Street
Wyandotte, MI 48192-5935

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

*A.C. Merideth Inc.
Third Time Around*

Request ID #: 703668

Transfer ownership of 2013 Class C License

Name of applicant(s): *To T.G.S.R. Incorporated DBA Toni-Place*
Business address and phone: 2997 Fort, Wyandotte, MI 48192, Wayne County

Home address and phone number of partner(s)/subordinates:

Teresa Rhodes, 18292 Yorkshire Drive, Riverview, MI 48193, B (734) 283-1333 / C (313) 808-5369
George Smith, 22688 Braeside Circle, Farmington Hills, MI 48335, B (734) 416-0880 / C (313) 515-6882

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

TODD BROWNING
CITY TREASURER

THOMAS WOODRUFF
CITY ASSESSOR



MAYOR

JOSEPH R. PETERSON

CITY COUNCIL

SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
TED MICIURA JR.
LEONARD T. SABUDA
DONALD SCHULTZ
LAWRENCE S. STEC

September 3, 2013
William R. Griggs, City Clerk
City of Wyandotte
3200 Biddle, Avenue
Wyandotte, Michigan 48192

2997 RORT

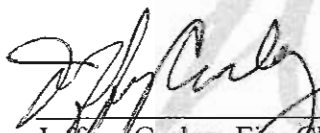
RE: Class C liquor license for

Dear Mr. Griggs,

The undersigned has reviewed the request regarding the transfer of 2013 Class C Liquor License from A.C. Merideth Inc.: to T.G.S.R. Incorporated DBA Toni-Place. A fire inspection was completed by this department 5/13/2013 with indicated No violations attached is copy of report. This department has no objection to the transfer of Class C Liquor License.

If you should have any other questions regarding this matter, please contact me at your convenience.

Sincerely,


Jeffery Carley, Fire Chief

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



MAYOR
JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

**CERTIFICATE OF OCCUPANCY
INSPECTION REPORT**

Date: May 13, 2013

Address: 2997 Fort

Business: A-2, 3rd Time Around Bar

(Final Inspection)

1. No Violations

Jeffery Carley, Fire Chief



OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Sheri M. Sutherby Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

September 4, 2013

William R. Griggs, City Clerk
3200 Biddle Avenue
Wyandotte, Michigan 48192

RE: 2997 Fort

Dear Mr. Griggs,

The Treasurer's Department has reviewed the tax files for the property located at 2997 Fort. According to the files, there are no delinquent personal property taxes due to the City of Wyandotte.

Should you have any questions, or require any additional information, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

September 5, 2013

Mr. William R. Griggs
City Clerk
City Hall
Wyandotte, Michigan

RE: 2997 Fort Street
Wyandotte, Michigan

Dear Mr. Griggs:

In response to the request from the Michigan Liquor Control Commission regarding a transfer of ownership of a 2013 Class C License from A.C. Merideth Inc. to T.G.S.R. Incorporated DBA Toni-Place located at 2997 Fort Street the following applies. The operator/owner of 2997 Fort Street complied with Section 7-63(a)(2) of the Code of Ordinances of the City of Wyandotte. Therefore, the undersigned has no objections to this request.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

2241 OAK STREET
WYANDOTTE, MICHIGAN 48192

(734) 285-6500
Fax (734) 285-4160

WILLIAM R. LOOK
STEVEN R. MAKOWSKI

RICHARD W. LOOK
(1921 - 1993)

September 3, 2013

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Third Time Around d/b/a T.G.S.R. Incorporated

Dear Mayor and City Council:

I am in receipt of the communication from the City Clerk concerning the transfer ownership of a 2013 Class C License from A. C. Meredith, Inc., to T.G.S.R. Incorporated d/b/a Toni's Place.

My department is not aware of any legal issues that would prohibit said request.

Respectfully submitted,
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK
Professional Corporation



William R. Look

WRL:mag



Electric, Steam, Water
Cable Television and High Speed Internet
Service since 1889

To: Maria Johnson
From: Valerie Hall
Date: 09/17/13
Subject: Utility Status- 2997 Fort- TGSR Inc.

Maria,

Utility services for the above named addresses are currently at a zero balance, owing \$0.00 as of 09/17/13.

Thank You,

A handwritten signature in blue ink, appearing to read "Hall", written over a faint, larger blue outline of the same signature.

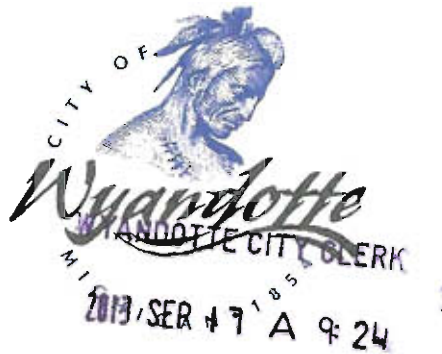
Valerie Hall
Customer Assistance Supervisor
734.324.7126

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



DANIEL J. GRANT
CHIEF OF POLICE

CITY COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

September 3, 2013

William R. Griggs, City Clerk
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Mr. Griggs:

SUBJECT: LCC REQUEST – Third Time Around, 2997 Fort Street

The Police Department has reviewed the request to transfer ownership of a 2013 Class C License from A.C. Merideth Inc., to T.G.S.R. Incorporated DBA Toni-Place, 2997 Fort Street, Wyandotte, Michigan, Wayne County. Concluding a review of the proposed request, the police portion of the request is recommended for approval.

The Police Department's final recommendation to the Liquor Control Commission is subject to the applicant meeting all laws and ordinances as required by the Fire and Engineering Departments, and approval of the Mayor and City Council through Resolution. If the City Council resolution is approved, the "Law Enforcement Recommendation" will be forwarded to the Liquor Control Commission.

If there are any additional questions, please feel free to contact my office.

Sincerely,

Daniel J. Grant
Chief of Police

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM # 4

ITEM: Purchase of Turflite True-Surface Vibratory Greens Roller

PRESENTER: Justin Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin Lanagan, Superintendent of Recreation and David Cunningham, Head Greenskeeper of Wyandotte Shores Golf Course

BACKGROUND: For the 2013 Fiscal Year, \$9100 had been allocated for the purchase of a new piece of equipment for the golf course, specifically an Exmark riding lawnmower. The Exmark riding lawnmower was the suggestion of the previous greenskeeper. After discussion with the current greenskeeper, it was decided that the best possible purchase of equipment at this time would be a greens roller.

David Cunningham researched the many different brands and types of greens rollers available. Through his research he learned that the original style of greens roller he was interested in (stand alone unit w/trailer) took twice as long to use, as it had to be loaded onto and transported via trailer to each and every hole. He had also learned that there was a considerable amount of maintenance problems with these units. He learned that a set of vibrating rollers that would attach to our existing greens mowers would be the better purchase. The three vibrating rollers easily swap out with the three reel mowers on our existing John Deere equipment, work time is reduced because the machine itself drives hole to hole (no need to load/unload onto a trailer at every hole), and repair time is less.

We currently do not have a greens roller. A greens roller would help to improve the health of the greens, improving the growth and reducing disease (thatch). Rolling the greens will help to repair damage to the greens by unrepaired ball marks (indentations left by balls hitting the green) and speed up the recovery process after the greens are aerated.

The Turflite True-Surface Vibratory Greens Roller is not a piece of equipment that is offered under the State of Michigan pricing. However, it is still cheaper than those that are available.

STRATEGIC PLAN/GOALS: To provide the best possible playing environment for everyone that utilizes Wyandotte Shores Golf Course (RHS golf team, many golf outings, golf leagues, and individual golfers that visit our golf course).

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation and the Head Greenskeeper's recommendation to purchase the Turflite True-Surface Vibratory Greens Rollers from Spartan Distributors as it is the lowest quote for the desired equipment.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 525-750-850-780-540

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: *Shupda*

LEGAL COUNSEL'S RECOMMENDATION: *JRP by sh*

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

- 1) Four price quotes for the Turflite True-Surface Vibratory Greens
- 2) Two page informational brochure on Turflite Greens Roller
- 3) Price quote for a Toro roller that is part of State pricing program
- 4) Price quote for a stand alone Smithco roller

RESOLUTION:

Wyandotte, Michigan
Date: September 23, 2013

RESOLUTION by Council Member _____

Resolved by the City Council that Council hereby approves the purchase of the Turflite True-Surface Vibratory Greens Rollers (#31F-VR5-JD25) in the amount of \$8,995 from Spartan Distributors.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec



August 15, 2013

487 W Division Street
PO Box 246
Sparta, MI 49345
616.887.7301
Fax: 616.887.6288

1050 Opdyke Road
Auburn Hills, MI 48326
248.373.8800
Fax: 248.373.8899

Davey Golf
Wyandotte Shores
Attn: Dave Cunningham
4305 Biddle Ave
Wyandotte, MI 48192

Dear Dave:

We are pleased to provide a quote on the following equipment:

- (1) TurfLine True-Surface Vibratory Greens Rollers (#31F-VR5-JD25)
• For John Deere 2500

\$ 8,995.00

Above prices are subject to 6% Michigan sales tax.

Pricing is firm for 30 days from date of quotation.

DELIVERY: As Arranged

TERMS: Net 30 Days

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

Michael Brannigan

Michael Brannigan
Commercial Sales

MB/jgm

PURE MICHIGAN[®]



QUOTATION

TOLL FREE: 800-555-8189
PHONE: 248.349.4100
FAX: 248-349-0406
WWW.MIDWESTGT.COM

TO: Wyandotte Shores GC
3625 Biddle Ave.
Wyandotte, MI 48192
David Cunningham

DATE: 08/23/13

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION

QTY	EQUIPMENT SPECIFICATIONS	UNIT PRICE	TOTAL
1	True Surface - Vibratory Rollers - Set of Three - (p/n VR5JD25)		\$ 8,995.00
	Freight		\$ 100.00
	FOB: Novi Michigan		
		*TOTAL	\$ 9,095.00
		*Sales Tax Not Included In Total	

PRICES QUOTED ARE THOSE IN EFFECT AT THE TIME OF QUOTATION. THIS QUOTATION IS SUBJECT TO ACCEPTANCE WITHIN 15 DAYS

ACCEPTED: _____
COMPANY: _____
BY: _____
TITLE: _____
DATE: _____

Midwest Golf and Turf

By: Barry Beard

TERRITORY MANAGER

PHONE: 734.718.2018



Turflite, Inc.2013

712 Jefferson Street
Suite A
Moscow Mills, MO 63362
United States

Voice: 636-356-1210

Fax: 636-356-1218

QUOTATION

Quote Number: 082713

Quote Date: Aug 27, 2013

Page: 1

Quoted To:

WYANDOTTE SHORES GOLF COURSE
4305 BIDDLE AVENUE
WYANDOTTE , MI 48192

Customer ID	Good Thru	Payment Terms	Sales Rep
WYAN01	9/26/13	Net 30 Days	WM

Quantity	Item	Description	Unit Price	Amount
1.00	31F-VR5JD25	(VR5JD25)TRUE SURFACE VIBE V VIBRATORY GREENS ROLLING SYSTEM TO FIT THE JOHN DEERE 2500	9,150.00	9,150.00
1.00	30-S/H 1	(S/H 1) UPS GROUND SHIPPING & HANDLING	210.00	210.00
		Your order was proudly picked by _____ Your order was expertly packed by _____ Your order was shipped by _____ Your order was checked by _____		
Subtotal				9,360.00
Sales Tax				
TOTAL				9,360.00



QUOTATION

Date 08/27/13

For: Wyandotte Shores Golf Course
4305 Biddle Ave.

Wyandotte MI 48192

From: Toledo Office located at:
5959 Angola Road
Toledo, OH 43615
800-346-0066

Attn: David Cunningham

SalesRep:

Qty	Model#	Description	Sell Price	Extension
-----	--------	-------------	------------	-----------

VP_TurfLine				
1	31F-VR5JD25	John Deere 2500	9,300.00	9,300.00
		Sub-Total:		9,300.00

(No Trades Quoted)

Merchandise Total	9,300.00
Trade-In Credit	0.00
Destination Charge	201.00
0.00% * Sales Tax	0.00
	9,501.00

Terms: Net 15 Days (Upon Credit Approval)

This Quote Is Good for 30 Days

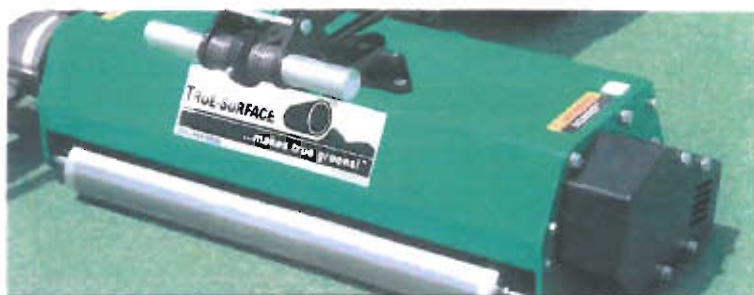
* Sales Tax is subject to change based on the current rules and regulations in effect at the time of delivery

Accepted By: _____

Date: _____

True Lease Financing	Base = \$9,439.50	Rate Factor	Payment	Residual%
Conditional Sale Financing	Base = \$9,439.50	Rate Factor	Payment	

Healthy, Consistent, Fast Greens!



US PATENT NO. 5,261,213 WORLD PATENTS PASSED AND PENDING

**The Newly Designed Vibe V™
Has Taken 20 Years of Innovative
Design And Proven Engineering
to the 5th Generation!**

**TRUE-SURFACE® FEATURING THE SELECT-A-VIBE™ DIAL OFFERS
YOU 5 LEVELS OF ENERGY. ADJUST THE AMOUNT OF ENERGY
APPLIED TO YOUR GREENS ACCORDING TO YOUR NEEDS...**

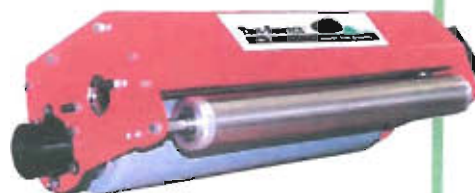
- ✓ TOPDRESSING DISPERSION
- ✓ ROLLING FOR SPEED & CONSISTENCY
- ✓ SMOOTHING AFTER AERIFICATION
- ✓ GREENS REPAIR OR GROW-IN

CALL FOR YOUR DEMO OF THE VIBE V™!



1-800-443-8506

www.true-surface.com

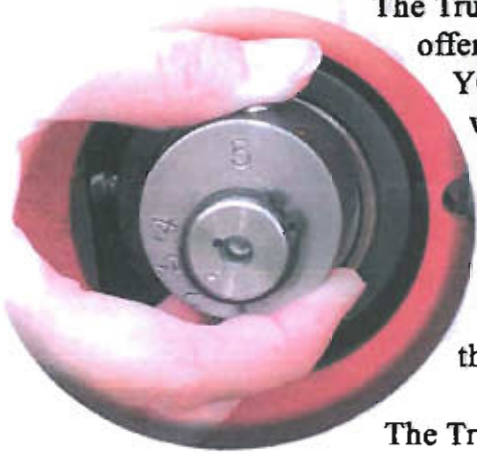


TRUE-SURFACE®

VIBE V

... makes true greens!

THE TRUE-SURFACE® VIBE V GIVES YOU THE CONTROL!



The True-Surface® VIBE V™ featuring the SELECT-A-VIBE™ dial offers you 5 levels of vibration. Only the SELECT-A-VIBE™ allows YOU to control how much vibration is applied to your greens with a simple turn and click!

If your SELECT-A-VIBE™ is set at level 1, but your job requires more energy, simply click the dial to the level 2 position. Increase the level of energy all the way to 5 clicks! The SELECT-A-VIBE™ feature provides you with a greens roller that will adjust to the conditions and needs of your greens.

The True-Surface® VIBE V™ will surpass YOUR needs!

REACHING LEVELS ABOVE OTHER ROLLERS!

True-Surface® offers more than other rollers...

- ✓ Vibrate 30% more topdressing into the root zone ~ preserving bed knives and cutting reels
- ✓ Safe to operate ~ no training necessary
- ✓ Reduce labor requirements ~ roll in half the time
- ✓ Keep collars free from damage/wear from abrasive turning and excessive weight
- ✓ Raise height of cut ~ roll more ~ maintain healthier turf
- ✓ Avoid line creasing

Upgrade your existing True-Surface® roller to the new VIBE V !

(800) 443-8506 ~ +1-636-356-1210

www.true-surface.com





August 15, 2013

487 W Division Street
PO Box 246
Sparta, MI 49345
616.887.7301
Fax: 616.887.6288

1050 Opdyke Road
Auburn Hills, MI 48326
248.373.8800
Fax: 248.373.8899

Davey Golf
Wyandotte Shores
Attn: Justin Lanagan
4305 Biddle Ave
Wyandotte, MI 48192

Dear Justin:

We are pleased to provide a quote on the following equipment:

(1) TORO GreensPro 1200 (#44907) \$ 9,872.75

The above TORO prices are based on State Contract #071B0200329
Spartan Distributors, Inc / State of Michigan

Pricing is firm for 30 days from date of quotation.

DELIVERY: As Arranged

TERMS: Net 30 Days

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

Michael Brannigan

Michael Brannigan
Commercial Sales

MB/jgm

PURE MICHIGAN[®]



QUOTATION

TOLL FREE: 800-555-8189
PHONE: 248.349.4100
FAX: 248-349-0406
WWW.MIDWESTGT.COM

TO: **Wyandotte Shores GC - City of Wyandotte**
3625 Biddle Ave
Wyandotte, MI 48192
David Cunningham

DATE: **09/09/13**

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTE FOR YOUR CONSIDERATION

QTY	EQUIPMENT SPECIFICATIONS	UNIT PRICE	TOTAL
1	Smithco - Tournament Ultra Greens Roller (7580), 16hp Vanguard OHV Gasoline Engine, Direct Drive Roller and Trailer - Retail: \$15,595.00		\$13,995.00
	Freight		\$ 250.00
	FOB: Novi Michigan		
	*TOTAL *Quote Does Not Include Sales Tax		\$14,245.00

PRICES QUOTED ARE THOSE IN EFFECT AT THE TIME OF QUOTATION. THIS QUOTATION IS SUBJECT TO ACCEPTANCE WITHIN 15 DAYS

ACCEPTED: _____
COMPANY: _____
BY: _____
TITLE: _____
DATE: _____

Midwest Golf and Turf

By: **Barry Beard**

TERRITORY MANAGER

PHONE: **734.718.2018**



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 19, 2013

AGENDA ITEM # 5

ITEM: 2013 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director *RJS*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2013 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. *Crystal*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation. *JRP by JO*

LIST OF ATTACHMENTS:

1. Budget amendments (attachment A)
2. Department requests/information

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2013 Fiscal Year Budget amendments as outlined in this communication dated September 19, 2013.

City of Wyandotte
Attachment A
Budget Amendments
September 19, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
DDA-TIF	499-200-850-519	Land Purchases	\$59,010.00	\$94,374.93	\$35,364.93
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$35,364.93</u>

Increase line item in order to pay the interest expense related to the payoff of the Sears Building.

Community Development Block Grant Fund	283-775-860-758	Youth Assistance-Contractual	\$0.00	\$9,813.00	\$9,813.00
	283-000-516-044	Youth Assistance Grant	\$0.00	(\$9,813.00)	(\$9,813.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>0.00</u>

Budget for Youth Assistance Grant not included in original budget.

General Fund	101-100-725-110	Salary-Mayor & Council	\$61,788.00	\$71,788.00	\$10,000.00
	101-100-725-145	Retirement Contribution-DB-Mayor & C	\$24,709.00	\$14,109.00	(\$10,600.00)
	101-100-725-150	FICA-Mayor & Council	\$4,796.00	\$5,396.00	\$600.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Amend line items due to severance pay related to employee retirement.

DDA-TIF	499-200-925-804	Marketing	\$14,115.24	\$16,480.27	\$2,365.03
	499-200-850-519	Land Purchases	\$59,010.00	\$54,355.36	(\$4,654.64)
	499-200-926-790	Miscellaneous	\$5,000.00	\$9,399.79	\$4,399.79
	499-200-925-771	Taxes-Property/MTT Decisions	\$2,884.76	\$3,139.61	\$254.85
	499-200-725-120	Overtime	\$1,000.00	\$185.77	(\$814.23)
	499-200-725-115	Seasonal Salary-PT	\$12,200.00	\$13,014.23	\$814.23
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$2,365.03</u>

Adjust DDA-TIF line items per DDA Director (attachment).

City of Wyandotte
Attachment A
Budget Amendments
September 19, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-136-825-330	Attorneys (CA) & Interpreters	\$30,500.00	\$32,700.00	\$2,200.00
	101-136-750-226	Drug Testing/CAP Program	\$14,500.00	\$11,700.00	(\$2,800.00)
	101-136-925-720	Education/Training	\$2,000.00	\$3,100.00	\$1,100.00
	101-136-825-440	Office Maintenance	\$555.00	\$1,055.00	\$500.00
	101-136-750-227	Program Instructors	\$12,600.00	\$11,600.00	(\$1,000.00)
	101-136-750-224	Subscriptions	\$6,250.00	\$6,449.96	\$199.96
	101-136-750-210	Office Supplies	\$8,700.00	\$10,340.00	\$1,640.00
	101-136-725-190	Uniforms	\$350.00	\$60.04	(\$289.96)
	101-136-750-220	Operating Expenses	\$3,450.00	\$2,700.00	(\$750.00)
	101-136-750-225	Work Force Operating Expenses	\$4,400.00	\$3,600.00	(\$800.00)
	101-136-725-110	Salary-Court	\$352,044.00	\$352,744.00	\$700.00
	101-136-725-115	Salary-PT-Court	\$219,760.00	\$218,560.00	(\$1,200.00)
	101-136-725-167	Retiree Health Care (RHS Plan) - Court	\$2,600.00	\$3,100.00	\$500.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Adjust 27th District Court line items per court administrator (attachment).

General Fund	101-177-725-165	Prescription Drug Coverage-Info. & Tec	\$4,541.00	\$5,541.00	\$1,000.00
	101-177-725-160	Medical Insurance-Information & Tech.	\$15,010.00	\$14,010.00	(\$1,000.00)
	101-200-825-390	Consultants	\$7,000.00	\$7,385.00	\$385.00
	101-200-825-396	Midwestern Audit Collection	\$1,000.00	\$2,400.00	\$1,400.00
	101-200-825-397	Ann Arbor Collection Agency	\$1,000.00	\$6,000.00	\$5,000.00
	101-200-825-920	Water	\$6,000.00	\$9,000.00	\$3,000.00
	101-200-825-910	Electric	\$75,000.00	\$65,215.00	(\$9,785.00)
	101-209-725-165	Prescription Drug Coverage-Assessor	\$11,204.00	\$12,204.00	\$1,000.00
	101-209-825-342	Splits and Combos (Wayne County)	\$1,000.00	\$1,450.00	\$450.00
	101-209-725-160	Medical Insurance-Assessor	\$26,649.00	\$25,199.00	(\$1,450.00)
	101-215-725-110	Salary-Clerk	\$144,727.00	\$145,062.00	\$335.00
	101-215-725-160	Medical Insurance-Clerk	\$21,603.00	\$21,268.00	(\$335.00)
	101-336-725-145	Retirement Contribution-DB-Fire	\$709,647.00	\$711,597.00	\$1,950.00
	101-336-825-910	Electric	\$25,000.00	\$26,000.00	\$1,000.00
	101-336-825-930	Heat (Gas)	\$20,000.00	\$17,050.00	(\$2,950.00)
	101-440-725-110	Salary-Engineering	\$458,715.00	\$464,815.00	\$6,100.00
	101-440-725-140	Retirement Contribution-DC-Engineerin	\$18,865.00	\$19,490.00	\$625.00

City of Wyandotte
Attachment A
Budget Amendments
September 19, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
	101-440-725-115	Salaries-Seasonal (PT)-Engineering	\$99,904.00	\$93,179.00	(\$6,725.00)
	101-448-725-165	Prescription Drug Coverage-DPS	\$75,016.00	\$79,116.00	\$4,100.00
	101-448-725-115	Salary-Seasonal (PT)-DPS	\$164,000.00	\$159,900.00	(\$4,100.00)
	101-810-725-120	Overtime-Planning Commission	\$4,000.00	\$4,300.00	\$300.00
	101-440-725-150	FICA-Engineering	\$42,555.00	\$42,255.00	(\$300.00)
	101-845-725-110	Salary-P&F Commission	\$3,000.00	\$3,625.00	\$625.00
	101-845-750-490	Test Administration	\$2,000.00	\$1,375.00	(\$625.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Amend various over budget line items for a variety of reasons.

General Fund	101-800-725-120	Overtime	\$0.00	\$2,200.00	\$2,200.00
	101-800-825-920	Water	\$1,675.00	\$2,625.00	\$950.00
	101-800-825-940	Telephone	\$2,200.00	\$3,700.00	\$1,500.00
	101-800-725-115	Salary-PT-Museum	\$47,061.00	\$46,261.00	(\$800.00)
	101-800-825-930	Heat (Gas)	\$10,200.00	\$6,350.00	(\$3,850.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Amend various line items per Museum Director (attachment).

General Fund	101-325-925-790	Miscellaneous-Police Reserves	\$400.00	\$350.00	(\$50.00)
	101-325-750-223	Police Reserves-Dinner Dance	\$1,000.00	\$1,050.00	\$50.00
	101-301-725-110	Salary	\$2,291,115.00	\$2,266,365.00	(\$24,750.00)
	101-301-725-140	Retirement Contribution-DC-Police	\$122,347.00	\$123,047.00	\$700.00
	101-301-725-145	Retirement Contribution-DB-Police	\$952,964.00	\$963,064.00	\$10,100.00
	101-301-925-770	Prisoner Transport/Holding	\$130,000.00	\$109,900.00	(\$20,100.00)
	101-301-725-167	Retiree Health Care (RHS)-Police	\$2,600.00	\$2,900.00	\$300.00
	101-301-725-120	Overtime-Police	\$152,000.00	\$175,000.00	\$23,000.00
	101-301-825-920	Water	\$3,200.00	\$3,600.00	\$400.00
	101-302-825-330	Legal Fees	\$15,000.00	\$0.00	(\$15,000.00)
	101-302-925-720	Education-DCD	\$12,000.00	\$2,000.00	(\$10,000.00)

City of Wyandotte
Attachment A
Budget Amendments
September 19, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
	101-302-925-160	Medical Insurance-DCD	\$106,778.00	\$96,778.00	(\$10,000.00)
	101-302-925-790	Miscellaneous	\$30,000.00	\$29,000.00	(\$1,000.00)
	101-302-725-120	Overtime -DCD	\$23,000.00	\$58,000.00	\$35,000.00
	101-302-725-140	Retirement Contribution-DC-DCD	\$19,993.00	\$20,168.00	\$175.00
	101-302-725-145	Retirement Contribution-DB-DCD	\$28,041.00	\$28,516.00	\$475.00
	101-302-725-150	FICA-DCD	\$35,377.00	\$37,577.00	\$2,200.00
	101-302-725-167	Retiree Health Care (RHS)-DCD	\$1,300.00	\$2,300.00	\$1,000.00
	101-303-725-190	Uniforms-DCAC	\$1,650.00	\$1,590.00	(\$60.00)
	101-303-750-261	Gasoline & Oil	\$10,000.00	\$7,500.00	(\$2,500.00)
	101-303-850-550	Capital Equipment	\$3,450.00	\$850.00	(\$2,600.00)
	101-303-725-120	Overtime-DCAC	\$7,000.00	\$9,600.00	\$2,600.00
	101-303-725-185	Workers Comp Expense	\$500.00	\$560.00	\$60.00
	101-303-825-220	Operating Expenses	\$9,500.00	\$19,500.00	\$10,000.00

Total Increase/(Decrease) in Expenses/(Revenues) \$0.00

Adjust line items per the request of the Police Chief (attachment).

Special Events Fund	285-225-925-861	Art Fair-Lemonade Stands	\$7,500.00	\$8,562.56	\$1,062.56
	285-225-925-860	Art Fair	\$147,500.00	\$146,437.44	(\$1,062.56)

Total Increase/(Decrease) in Expenses/(Revenues) \$0.00

Amend Street/Art Fair line items per Special Events Coordinator (attachment).

General Fund	101-000-510-050	NSP 2-Administrative Revenue	(\$43,829.00)	(\$33,309.00)	\$10,520.00
	101-000-510-051	NSP 2-Activity Delivery-New Constructi	\$0.00	(\$97,246.00)	(\$97,246.00)
	101-000-510-052	NSP 2-Activity Delivery-Rehab	(\$67,826.00)	(\$111,694.00)	(\$43,868.00)
	101-000-510-053	NSP 2-Activity Delivery-Infeasible	\$0.00	(\$10,623.00)	(\$10,623.00)
	101-000-510-055	NSP 2-New Construction	\$0.00	(\$1,585,747.00)	(\$1,585,747.00)
	101-000-510-056	NSP 2-Housing Counseling	(\$9,000.00)	(\$675.00)	\$8,325.00
	101-000-510-057	NSP 2-Rehab	(\$695,337.00)	(\$560,519.00)	\$134,818.00
	101-000-510-058	NSP 2-Admin-Program Income	(\$229,293.66)	(\$198,840.58)	\$30,453.08
	101-000-510-059	NSP 2-Activities-Program Income	(\$2,088,438.98)	(\$1,416,800.84)	\$671,638.14
	101-440-925-750	NSP 2-Admin-Equipment	\$5,410.68	\$1,799.95	(\$3,610.73)
	101-440-925-751	NSP 2-Admin-Contract Employee	\$51,523.04	\$14,356.65	(\$37,166.39)

City of Wyandotte
Attachment A
Budget Amendments
September 19, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
	101-440-925-752	NSP 2-Act. Del.-New Construction	\$10,800.00	\$31,504.95	\$20,704.95
	101-440-925-756	NSP 2-New Construction	\$266,868.84	\$1,445,309.72	\$1,178,440.88
	101-440-925-757	NSP 2-Housing Counseling	\$9,000.00	\$675.00	(\$8,325.00)
	101-440-925-758	NSP 2-Rehab Construction	\$512,143.70	\$461,268.54	(\$50,875.16)
	101-440-925-759	NSP 2-Activity Delivery-Rehab	\$32,479.32	\$43,862.00	\$11,382.68
	101-440-925-760	NSP 2-Activity Delivery-Infeasible	\$3,591.69	\$1,204.38	(\$2,387.31)
	101-440-925-761	NSP 2-Acquisition Rehab	\$4,053.47	\$0.00	(\$4,053.47)
	101-440-925-762	NSP 2-Prog Inc Exp-Administration	\$18,058.23	\$5.81	(\$18,052.42)
	101-440-925-763	NSP 2-Prog Inc Exp-Construction	\$2,011,777.17	\$521,641.80	(\$1,490,135.37)
UDAG Fund	284-200-850-560	Land & Buildings	\$50,000.00	\$107,121.20	\$57,121.20
Building Authority Improvement Fund	295-200-825-329	Cellular Tower Improvements	\$300.00	\$360.00	\$60.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$1,228,625.92)</u>

Amend various line items per City Engineer (attachment).

General Fund	101-750-725-110	Salary-Recreation	\$103,230.00	\$112,955.00	\$9,725.00
	101-750-725-140	Retirement Contribution-DC-Recreation	\$10,323.00	\$11,298.00	\$975.00
	101-750-725-165	Prescription Drug Coverage-Recreation	\$7,488.00	\$7,988.00	\$500.00
	101-750-725-115	Salary-Seasonal (PT) - Recreation	\$138,694.00	\$126,194.00	(\$12,500.00)
	101-750-925-780	Rentals (Seniors/PortaJohns)	\$6,000.00	\$4,000.00	(\$2,000.00)
	101-750-925-720	Education-Recreation	\$0.00	\$2,000.00	\$2,000.00
	101-750-725-120	Overtime-Recreation	\$2,000.00	\$1,600.00	(\$400.00)
	101-756-725-120	Overtime-Yack	\$1,500.00	\$2,600.00	\$1,100.00
	101-756-825-930	Heat (Gas)-Yack	\$35,000.00	\$32,122.00	(\$2,878.00)
	101-756-825-920	Water-Yack	\$4,200.00	\$5,000.00	\$800.00
	101-756-825-910	Electric-Yack	\$105,000.00	\$107,000.00	\$2,000.00
	101-756-925-796	License Fees-Beer/Wine-County Health	\$1,300.00	\$1,378.00	\$78.00
	101-755-750-220	Operating Expenses	\$900.00	\$600.00	(\$300.00)
	101-755-825-910	Electric-Pool	\$1,200.00	\$1,500.00	\$300.00
	101-756-825-430	Contractual Services	\$16,000.00	\$15,800.00	(\$200.00)
	101-756-750-235	Cleaning Supplies	\$7,000.00	\$7,200.00	\$200.00
	101-750-825-930	Heat (Gas)-Recreation	\$11,000.00	\$8,600.00	(\$2,400.00)
	101-750-825-910	Electric-Recreation	\$19,000.00	\$20,300.00	\$1,300.00
	101-750-825-920	Water-Recreation	\$3,500.00	\$5,200.00	\$1,700.00

City of Wyandotte
Attachment A
Budget Amendments
September 19, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
Municipal Golf Course Fund	525-750-825-930	Heat (Gas)	\$10,000.00	\$7,770.00	(\$2,230.00)
	525-750-825-910	Electric	\$28,000.00	\$29,500.00	\$1,500.00
	525-750-825-350	Printing	\$1,000.00	\$1,730.00	\$730.00
	525-750-725-116	Salary-Cashiers, Rangers, Starters	\$54,500.00	\$50,400.00	(\$4,100.00)
	525-750-925-770	Taxes	\$300.00	\$2,100.00	\$1,800.00
	525-750-750-225	Concession Supplies	\$3,000.00	\$4,300.00	\$1,300.00
	525-750-750-255	Credit Card Fees/Expense	\$3,500.00	\$4,500.00	\$1,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>
Adjust Recreation Department line items per Recreation Superintendent (attachment).					
UDAG	284-200-925-795	Market Value Adjustment	\$0.00	\$0.00	\$0.00
	284-200-850-560	Land & Buildings	\$50,000.00	\$50,000.00	\$0.00
TIFA	492-200-925-795	Market Value Adjustment	\$0.00	\$0.00	\$0.00
	492-200-850-519	Land Purchases	\$730,000.00	\$730,000.00	\$0.00
	492-200-825-460	Resurfacing	\$750,413.59	\$750,413.59	\$0.00
DDA-TIF	492-000-691-010	Operating Transfers	\$0.00	\$0.00	\$0.00
	499-200-925-795	Market Value Adjustment	\$0.00	\$0.00	\$0.00
	499-200-850-519	Land Purchases	\$59,010.00	\$59,010.00	\$0.00
	499-000-691-010	Operating Transfers	\$0.00	\$0.00	\$0.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

During the 2013 fiscal year audit, the above accounts may require budget amounts/changes. A request is being made to approve, if necessary, any amendments during the audit related to the above accounts. The net financial impact will be zero.

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
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Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald Schultz
Lawrence S. Stec

NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, September 10, 2013
3200 Biddle Avenue Wyandotte, MI. 48192

MEMBERS PRESENT – Mayor Peterson, Greg Gilbert, Patt Slack, Gerry Lucas, Norm Walker, John Jarjosa & Peter Rose

OTHERS PRESENT – Natalie Rankine, Tom & Dianne Woodruff

MEMBERS EXCUSED – Dr. Patrick VanDeHay & Leo Stevenson

PUBLIC COMMENT – No public comment.

APPROVAL OF AGENDA –

Motion by Gerry Lucas supported by Norm Walker to approve the agenda for the September 10th meeting with the addition of the Van Alstyne Parking Lots letter from Greg Gilbert as item 9c. and an idea regarding a downtown public restroom presented by Patt Slack as item 9d. All in favor, motion carried.

APPROVAL OF MINUTES –

Motion by G. Lucas, supported by P. Rose to approve of the August 13th meeting minutes. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE

Motion by P. Rose supported by G. Lucas to receive and place on file the monthly Beautification Commission Minutes.

MONTHLY FINANCE REPORT –

N. Rankine explained that the DDA will require Budget Amendments relative to the budget presented and suggested that the board wait until these were presented to discuss approval of the budget. The board members agreed that this was appropriate.

ONGOING PROJECTS & BUSINESS –

- 1) 3061 & 3063 Biddle Avenue – Update

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CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



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DOWNTOWN DEVELOPMENT AUTHORITY

N. Rankine updated the board regarding the closing date for the Sterling Hotel at 3061/3063 Building. The buyer's bank (MBT) has received the terms outlining the grant from the MEDC, but is waiting the final MSF briefing memo from the MEDC, to be able to set a closing date. N. Rankine indicated that she would contact the board as soon as she receives a closing date for the property.

2) Wyandotte Farmers Market – Update

N. Rankine indicated that attendance and sales at the market are up from last year. The annual Farmers Fair is set for September 12th and will feature Farmer John and his Barnyard Express, lawn games, a corn shucking contest and a salsa cook-off.

3) Bike Rack - Update

N. Rankine indicated that the agreements for the bike rack purchase have been approved by the city attorney and City Council. She indicated that the first two racks are in the process of being fabricated and will be installed sometime in October.

4) Christmas Plan – Update

N. Rankine presented the board with the proposed Christmas Lighting Plan for 2013. She will be meeting with the DPS and will be able to have a firm estimate of the project next week.

5) Chalk + Chocolate - Update

N. Rankine indicated that the Chalk + Chocolate walk downtown this year was a success. The event drew a large crowd on Labor Day weekend last year featuring professional, emerging and student artists for the event from all over Southeastern Michigan and Ohio.

6) 3131 Biddle – Update

The board was presented with information relative to MBT's submission for the redevelopment of the property located at 3131 Biddle Avenue (former City Hall site). MBT submitted preliminary information relative to a market study and schematic architectural plans, elevations and sections. Peter Rose that although it was a preliminary layout, that he had a concerns regarding the parking requirements for the project. The DDA had general discussion regarding the project. N. Rankine indicated that any development plans would have to go before the Planning Commission and Council for approval and that all parking requirements would be met for the scope of the project.

NEW BUSINESS –

1) 2013 Budget Amendments

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



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N. Rankine and P. Slack indicated that there were several budget amendments that require approval by the board as a result of the property purchase at 3061/63 Biddle and relative to an extra \$2,500.00 payment owed to the WBA in the yearly contract.

Marketing 499.200.925.804

The original budget for the 2013 Fiscal Year was originally \$19,500. As a result of budget amendments relative to the purchase of the 3061/63 Biddle property and moving funds for the additional WBA payment of \$2,500.00, the account was reduced to \$14,115.24. Some marketing initiatives have been scaled back, but the account will be over by \$2,365.03 for the end of September. It is recommended that these funds be transferred to Fund Balance.

Motion by G. Lucas, supported by P. Rose to transfer \$2,365.03 from Fund Balance to the Marketing account 499.200.925.804. Roll called, all in favor. Motion carried.

Miscellaneous 499.200.926.790

The DDA has been paying all utility payments for the property at 3061/63 Biddle Avenue from the Miscellaneous account, and as a result, the will be \$4,399.79 over budget. It was recommended that this shortfall be moved from the Land Purchases account 499.200.850.519, since these expenses were associated with the purchase of the building.

Motion by P. Rose, supported by G. Lucas to transfer \$4,399.79 from the Land Purchases account 499.200.850.519 to the Miscellaneous 499.200.926.790 account. Roll called, all in favor. Motion carried.

Taxes 499.200.925.771

It is suggested that the summer tax bill for the 3061 property due be taken from the Land Purchases account 499.200.850.519.

Motion by P. Slack, supported by G. Lucas to transfer \$254.85 from the Land Purchases account 499.200.850.519 to the Taxes 499.200.925.771 account. Roll called, all in favor. Motion carried.

Seasonal salary P/T 499.200.725.115

The DDA part-time groundskeeper has been working many more hours than budgeted for, due to the fact that a summer help from the DPS was not hired, as is always done. This extra summer help is usually paid for from a Department of Public Services salary account. It was suggested that \$814.23 currently allocated in the Overtime account 499.200.725.120 will be taken and applied to the Seasonal salary/PT account 499.200.725.115. The remaining estimated overage of \$2388.00 and FICA of \$182.68 will be requested from the DPS.

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DOWNTOWN DEVELOPMENT AUTHORITY

Motion by G. Lucas, supported by N. Walker to transfer \$814.23 from the Overtime account 499.200.850.519 to the Seasonal salary 499.200.725.115 account. Roll called, all in favor. Motion carried.

2) Budget projections for 2014

N. Rankine indicated that she was informed that the Fogel commitment of \$57,744.00 and the Theatre Streetscape commitments had already been met. Essentially, the DDA has \$62,144.00 more in our budget more than originally planned. However, given the revenue projection, the debt relief that was being given to us for the Streetscape Assessment for the 2104 Fiscal year is no longer valid, because we now have funding available for this. So, the DDA would have \$39,224.00 more in the budget as originally planned. She presented the board with a breakdown of the estimated fund balance and explained that a budget amendment for the 2014 Fiscal year would have to be done after the DDA board decides how to use the funding.

The board discussed the undertaking of a strategic plan for the DDA and the reconstruction of the parking lot at Oak and First Streets. N. Rankine indicated that the original estimate for the lot is \$85,000.00 and that this did not include the addition of a dumpster enclosure, additional/revised landscaping or the possibility of expansion. P. Rose noted that the parking lot should be expanded. The board discussed the projects and decided that the finance committee would meet to discuss how the DDA should move forward with funding these projects.

3) WBA 2014 Contract

The board was presented with the draft of the proposed 2014 WBA Contract. Mr. Look had reviewed the contract and made the following addition to the document: Article I(c) and Article I(b) at the bottom of page 1 "unless required by law" because of the Freedom of Information Act. G. Gilbert added that in Article III, item a, we should request a certificate of good standing as a non-profit in lieu of a copy of the articles of incorporation. P. Rose suggested that the dates for the WBA quarterly reports be changed to the first Thursday of each month to coordinate with review by the DDA board meeting for the months of February, May, August and November. This would streamline the process of approving WBA payments. The other board members agreed. N. Rankine indicated that she would send the revisions to Mr. Look for approval and to the WBA officers for their approval.

Motion by G. Lucas, supported by P. Slack to approve the WBA Contract for 2014 with the revisions written above. Roll call, all in favor. Motion carried.

4) Parking Lots at Van Alstyne

G. Gilbert referenced a lawsuit a few years ago regarding the residents of Van Alstyne street and the maintenance of the parking lots sited there. N. Rankine said that she would refer this request and the upkeep of the lots to the Department of Public Services to remedy the situation.

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DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

5) Downtown Restrooms

P. Slack discussed the possibility of creating downtown public restrooms through the placement of these restrooms in a private business. She indicated that this collaboration has worked in other downtown. G. Gilbert noted that there may be increased liability in a partnership like this. The committee discussed the idea.

NEXT REGULAR MEETING – October 8, 2013

ADJOURNMENT -

Motion by N. Walker supported by G. Gilbert to adjourn at 7:15 pm. All in favor, motion carried.

Respectfully submitted,

Natalie Rankine
DDA Director

MEMORANDUM

DATE: September 05, 2013

TO: Robert J. Szczechowski, A/Finance Director

FROM: Stacie Nevalo, 27th District Court Administrator

RE: Budget Amendment

The Court is requesting the following budget amendments and transfer of funds:

\$2200.00 to ACCT # 101-136-825-330 Attorney/Interpreter
\$2200.00 from ACCT# 101-136-750-226 Drug Testing
*Money needed for September Court Appointed Attorney

\$1100.00 to ACCT# 101-136-925-720 Education/Travel
\$1100.00 from ACCT# 101-136-750-226 Drug Testing
*Money needed for College Education for an employee

\$500.00 to ACCT# 101-136-825-440 Office Maintenance
\$500.00 from ACCT# 101-136-750-227 Program Instructors
*Money needed for repairs to building doors

\$199.96 to ACCT# 101-136-750-224 Subscriptions
\$199.96 from ACCT# 101-136-725-190 Uniforms
*Money needed for Law Library books requested by Judge

\$1640.00 to ACCT# 101-136-750-210 Office Supplies
\$90.00 from ACCT# 101-136-725-190 Uniforms
\$750.00 from ACCT# 101-136-750-220 Operating Expenses
\$800.00 from ACCT# 101-136-750-225 Work Force Operating Exp.
*Money needed for end of year court building supplies/technology updates.

****new**** \$500.00 to ACCT# 101-136-750-226 Drug Testing
\$500 From ACCT# 101-136-750-227 Program Instructor
*Money needed for Drug Testing Supplies

Funds are available in the above accounts for the requested transfers.

Please contact me if you have any questions, thank you.

bob szczechowski

From: Jody Egen <jegen@wyan.org>
Sent: Monday, August 26, 2013 12:04 PM
To: 'bob szczechowski'
Cc: tdrysdale@wyan.org
Subject: Finally - Budget Transfer Requests

Bobby -

Below are the transfers that should wrap us up for the year. My apologies for not getting them to you sooner.

Account Name	Account Number	Transfer Amount	From Account Name	From Account #
Water	101.800.825.790.920	\$ 950.00	Gas	101.800.825.790.930
Overtime	101.800.725.790.120	\$ 800.00	Salary PT	101.800.825.790.115

Let me know if you have any questions or need justification for my numbers. I have them in post-it notes all over my desk I can compile. ☺ I can also attached a formal memo if you need it.

Thank you so much -

Jody

Jody L. Egen

Director of Museums & Cultural Affairs

City of Wyandotte

2624 Biddle Ave.

Wyandotte, MI, 48192

Phone - 734.324.7297

Fax - 734.324.7283

Visit our web site for upcoming event information!

www.wyandottemuseums.org



bob szczechowski

From: Jody Egen <jegen@wyan.org>
Sent: Wednesday, September 04, 2013 3:09 PM
To: 'bob szczechowski'
Subject: RE: Budget to Actual Report

Below are the transfers that should wrap us up for the year.

Account Name	Account Number	Transfer Amount	From Account Name	From Account #
Phone	101.800.825.790.940	\$ 1,200.00	Gas	101.800.825.790.930

Let me know if you receive this and if there are any questions or concerns –

Jody

From: bob szczechowski [<mailto:bszczechowski@wyan.org>]
Sent: Tuesday, September 03, 2013 5:11 PM
To: 'Dan Grant'; Debby Harris; 'Gary Ellison'; Greg Mayhew; Jeff Carley; Joanne Lanagan; Jody Egen; Justin Lanagan; 'Kelly Roberts'; 'Laura Christensen'; 'Mark Kowalewski'; Mayor; Natalie Rankine; Stacie Nevalo; Tom Woodruff; 'William Griggs'
Cc: tdrysdale@wyan.org
Subject: Budget to Actual Report


Attached are the last budget to actual reports you will be receiving for the 2013 Fiscal Year. Please get your requests in as soon as possible. State law requires council approval by September 30.

Robert J. Szczechowski
Deputy Treasurer/Asst. Finance Director
City of Wyandotte
3200 Biddle Avenue, Suite 300
Wyandotte, MI 48192
Tel: 734-324-4542
Fax: 734-324-4519

www.wyandotte.net

City of Wyandotte

Interdepartmental Communication

DATE: September 16, 2013
TO: Bob Szczechowski, Finance
FROM: Laura Allen, Administrative Assistant
SUBJECT: Transfer of Funds
CC: Chief of Police Daniel J. Grant, Inspector Pouliot 

Bob, per Chief Grant, we would like to transfer the following amounts to cover accounts that are showing shortages per your recent Budget Expense Report through August 31, 2013.

Please take \$50.00 from the Reserve Miscellaneous Account # 101 325 925 790 and transfer it to the Reserve Dinner Dance account # 101 325 750 223.

Please take \$20,100 from the Police Department Prisoner Transport Account # 101 301 925 770 and transfer \$100 to the Retiree Health Care (RHS Plan) Account # 101 301 725 167 and \$20,000 to the Overtime Account # 101 301 725 120.

Please take \$15,000 from the Central Dispatch Legal Account# 101 302 825 330, \$10,000 from the Education Account# 101 302 925 720, \$10,000 from the Medical Insurance Account# 101 302 725 160, and \$1,000 from the Miscellaneous Account #101 302 925 790 and transfer \$35,000 to the Overtime Account# 101 302 725 120 and \$1,000 to the Retiree Health Care (RHS Plan) Account # 101 302 725 167.

Please take \$60 from the Central Animal Control Uniforms Account# 101 303 725 190, \$2,500 from the Gasoline & Oil Account# 101 303 750 261, and \$2,600 from the Capital Equipment Account# 101 303 850 550 and transfer \$2,600 to the Overtime Account# 101 303 725 120, \$60 to the Workers Comp-Expense Account# 101 303 725 185, and \$2,500 to the Operating Account# 101 303 825 220.

Please advise if there are any problems with this request.

If you have any questions, please call me at ext. 4424. Otherwise, thank you for your assistance.

Sincerely,

Laura Allen

bob szczechowski

From: Heather Thiede <hthiede@wyan.org>
Sent: Wednesday, September 18, 2013 10:26 AM
To: bszczechowski@wyan.org
Cc: Jody Egen
Subject: Budget Transfer

Importance: High

Bobby:

Please see the below money transfer for the WSAF Lemonade booths. The lemonade expense account currently has \$7,500 and I will need to transfer over \$1,062.56 from the WSAF Expense Account to cut the appropriate amounts to the groups. Total amount paid to groups will be (\$8,562.56)

Account Name	Account Number	Transfer Amount	From Account Name	From Account #
WSAF Lemonade	285.225.925.730.861	\$ 1,062.56	WSAF Expense	285.225.925.730.860

Thank you very much!!

Heather

Heather A. Thiede
Special Events Coordinator
Department of Recreation, Leisure and Culture
2624 Biddle Avenue
Wyandotte, Michigan 48192
Phone - 734-324-4502
Fax - 734-324-7283
www.wyandotte.net
www.wyandottetestreetartfair.org

INTERDEPARTMENTAL MEMO
CITY OF WYANDOTTE

DATE: September 17, 2013

TO: Bob Szczechowski, Assistant Finance Director

FROM: Mark Kowalewski, City Engineer *MCK*

RE: 2013 Budget Amendments

Please make the following budget transfers:

Revenue Account #	current budget	revised budget	change
101-000-510-050 NSP2 Administrative Revenue	43,829	33,309	- 10,520
101-000-510-051 NSP2 Activity Delivery-New Const.	0	97,246	+ 97,246
101-000-510-052 NSP2 Activity Delivery-Rehab	67,826	111,694	+ 43,868
101-000-510-053 NSP2 Activity Delivery-Infeasible	0	10,623	+ 10,623
101-000-510-055 NSP2-New Construction	0	1,585,747	+1,585,747
101-000-510-056 NSP2-Housing Counseling	9,000	675	- 8,325
101-000-510-057 NSP2-Rehab	695,337	560,519	- 134,818

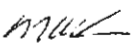
Revenue Account #	current budget	revised budget	change
101-000-210-058 NSP2-Admin-Program Income	229,293.66	198,840.58	- 30,453.08
101-000-510-059 NSP2 Activities Program Inc.	2,088,438.98	1,416,800.84	- 671,638.14

EXPENDITURE Account #	current budget	revised budget	change
101-440-925-750 NSP2-Admin. Equip.	5,410.68	1,799.95	- 3,610.73
101-440-925-751 NSP2 Admin. Contract Employee	51,523.04	14,356.65	- 37,166.39
101-440-925-752 NSP2 Act. Del. New Construction	10,800	31,504.95	+ 20,704.95
101-440-925-756 NSP2-New Construction	266,868.84	1,445,309.72	+1,178,440.88
101-440-925-757 NSP2 Housing Counseling	9,000	675.00	- 8,325.00
101-440-925-758 NSP2 Rehab. Construction	512,143.70	461,268.54	- 50,875.16
101-440-925-759 NSP2-Activity Delivery Rehab	32,479.32	43,862.00	+ 11,382.68
101-440-925-760 NSP2 Activity Delivery Infeasible	3,591.69	1,204.38	- 2,387.31
101-440-925-761 NSP2 Acquisition Rehab	4,053.47	0	- 4,053.47
101-440-925-762 NSP2 Prog Inc. Exp. Admin	18,058.23	5.81	- 18,052.42
101-440-925-763 NSP2 Prog Inc. Ext. Const.	2,011,777.17	521,641.80	-1,490,135.37

INTERDEPARTMENTAL MEMO
CITY OF WYANDOTTE

DATE: September 6, 2013

TO: Bob Szczechowski, Assistant Finance Director

FROM: Mark Kowalewski, City Engineer 

RE: **Budget Amendments**

101-200-825-910 Electric	- \$5,460.00
101-200-825-920 Water	+ \$4,700.00
101-200-825-930 Gas	+ \$ 700.00
295-200-825-329 Cellular, Electric	+ \$ 60.00

bob szczechowski

From: mkowalewski mkowalewski <mkowalewski@wyandotte.net>
Sent: Monday, September 16, 2013 11:49 AM
To: bszczechowski@wyan.org
Cc: kroberts@wyan.org
Subject: FW: UDAG
Attachments: udag purchase fort Street.pdf

Bob,

Please consider this our request to utilize fund balance in UDAG for this budget amendment.

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle,suite 200
Wyandotte, MI 48192
1-734-324-4554

From: Kelly Roberts [mailto:kroberts@wyan.org]
Sent: Monday, September 16, 2013 11:28 AM
To: Bob Szczechowski
Cc: Mark Kowalewski
Subject: UDAG

Explaining for account over budget:

Account : 284-200-850-730-560 Land & Buildings
Account History Totals

	Current	Carry Forward
Budget amount . . :	50,000.00	.00
Actual amount . . :	107,121.20	.00
Encumbrance amount	.00	.00
Liquidation amount	.00	.00
Balance :	57,121.20-	.00

Attached is the purchase agreement for the City to purchase Fort Street. The other items in this account is for the purchase of tax foreclosed property at 4310 16th for \$7,007.59

Kelly Roberts
City of Wyandotte
3200 Biddle Avenue 2nd Floor
Wyandotte, MI 48192
Direct No. 734-324-4555
Fax No. 734-324-4535

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

April 3, 2012

RESOLUTION

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

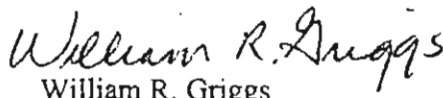
By Councilman Leonard Sabuda
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer to acquire the property at 2441 Fort Street in the amount of \$85,000.00 to be appropriated from UDAG Area Funds; AND BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND BE IT FURTHER RESOLVED that the City Engineer is directed to DEMOLISH same.

YEAS: Councilmembers Browning DeSana Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on April 2, 2012.


William R. Griggs
City Clerk

CC: City Administrator

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 20, 2012

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

Dear Mayor and Council Members:

Attached please find Purchase Agreement for the City to acquire the following property:

2441 Fort Street \$85,000.00 UDAG Funds –Commercial Building

If this meets with your approval, I recommend that the Department of Legal Affairs be directed to prepare the necessary sale documents and the Mayor and Clerk be authorized to execute same.

I further recommend that the undersigned be authorized to demolish same.

Very truly yours,

A handwritten signature in cursive script, reading "Mark A. Kowalewski".

Mark A. Kowalewski
City Engineer

MAK:kr

Attachment

OFFICIALS

William R. Griggs
CITY CLERK

Todd A. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Sheri M. Sutherby-Fricke
Daniel Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Don Schultz
Lawrence Stec

JUSTIN N. LANAGAN, SUPERINTENDENT OF RECREATION
RECREATION, LEISURE & CULTURE DEPARTMENT
jnlanagan@wyan.org

DATE: September 13, 2013

TO: Robert Szczechowski
Department of Financial
& Administrative Services

FROM: Justin N. Lanagan
Recreation Superintendent

RE: Transfer

Please transfer the following:

\$6,338.96 from **101-756-725-780-110** Yack FT to **101-750-725-780-110** Recreation FT

When Justin Lanagan was promoted to Superintendent, his salary began to come solely from Recreation, whereas prior to, it was split amongst Yack and Recreation. There is still a shortfall due to his wage increase.

\$636.40 from **101-756-725-780-140** Yack Retire to **101-750-725-780-140** Recreation Retire

Same as above. There is still a shortfall due to Justin Lanagan's increase.

\$2,000 from **101-750-925-780-780** Rentals to **101-750-925-780-720**

Education (No funds were allocated for Education in the FY13 Budget)

\$400 from **101-750-725-780-120** Recreation OT to **101-756-725-780-120** Yack OT

\$800 from **101-756-825-780-930** Yack Heat to **101-756-825-780-920** Yack Water

Increase in water usage due to tree contractor filling their 1,000 gallon watering tank on multiple occasions

\$2,000 from **101-756-825-780-930** Yack Heat to **101-756-825-780-910** Yack Electric

Expecting one more bill, probably have a enough to cover it, but just to be safe

\$78 from **101-756-825-780-930** Yack Heat to **101-756-925-780-796** License Fees

Slight increase in License fees

\$300 from **101-755-750-780-220** Pool Operating to **101-755-825-780-910** Pool Electric
\$200 from **101-756-825-780-430** Yack Contractual to **101-756-750-780-235** Yack Cleaning
\$1,300 from **101-750-825-780-930** Rec Heat to **101-750-825-780-910** Rec Electric
\$1,100 from **101-750-825-780-930** Rec Heat to **101-750-825-780-920** Rec Water
\$1,500 from **525-750-825-780-930** Golf Heat to **525-750-825-780-910** Golf Electric
\$730 from **525-750-825-780-930** Golf Heat to **525-750-825-780-350** Golf Printing

Scorecards were not bought in bulk towards the end of the 2012 golf season
and when we finally bought them in bulk we overspent

\$1,800 from **525-750-725-780-115** Golf PT Salaries to **525-750-925-780-770** Golf Taxes
\$1,300 from **525-750-725-780-115** Golf Pt Salaries to **525-750-750-780-225** Golf Concession
Concession expenditures increase, but revenues increased

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23rd 2013

AGENDA ITEM # 6

ITEM: Special Event Application – Love Wyandotte 5k Run

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find a special event application for Love Wyandotte's 5k Run, Walk and Roll scheduled to take place October 12th. The Police Chief, Fire Chief, Recreation Superintendent and DPS Superintendent have reviewed and approved the event as follows. Love Wyandotte will add the City of Wyandotte to their insurance policy, as well as sign a hold harmless agreement for the event. The race will remain the same as outlined in the attached map; however Biddle Avenue will not be fully closed to traffic. Per the recommendation of the Chief of Police, the runners will be police escorted down Biddle Avenue instead of fully blocking the road due to the small length of time the road will be used. (Please see the attached application and map of event).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 12th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD, Hct

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP, Hct

LIST OF ATTACHMENTS

INSM

Special Event Letter and Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 23rd 2013

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held October 12th, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

H H H



CITY OF WYANDOTTE
APPLICATION FOR SPECIAL EVENT

②

A. NAME OF APPLICANT: LOVE WYANDOTTE

PHONE: 734-282-6030 EMAIL: DIANNE WOODRUFF

HOME ADDRESS: 2836 BIDDLE AVE

AGENT (IF DIFFERENT FROM ABOVE) X

PHONE: X EMAIL: X

MAILING ADDRESS: X

If the person making the application is a partnership, corporation or other association, you must provide the above information for all partners, officers, directors or members. If the applicant is a corporation, a copy of the articles of incorporation or other pertinent data may be required.

B. DESCRIPTION OF THE PROPOSED EVENT: 5K RUN, WALK & ROLL

VERY SIMILAR TO THE RUN 4 ART THAT WAS SPONSORED BY PORTOFINO RESTAURANT ON JULY 13, 2013. FAMILIES ARE ENCOURAGED TO ATTEND

C. SITE OF PROPOSED EVENT: BEGIN & END AT PORTOFINO

SEE ATTACHED FOR 5K COURSE MAP

D. TIME OF PROPOSED EVENT: 8:00 AM

E. ESTIMATED MAXIMUM NUMBER OF PERSONS EXPECTED AT THE EVENT FOR EACH DAY: 400 (1 DAY ONLY)

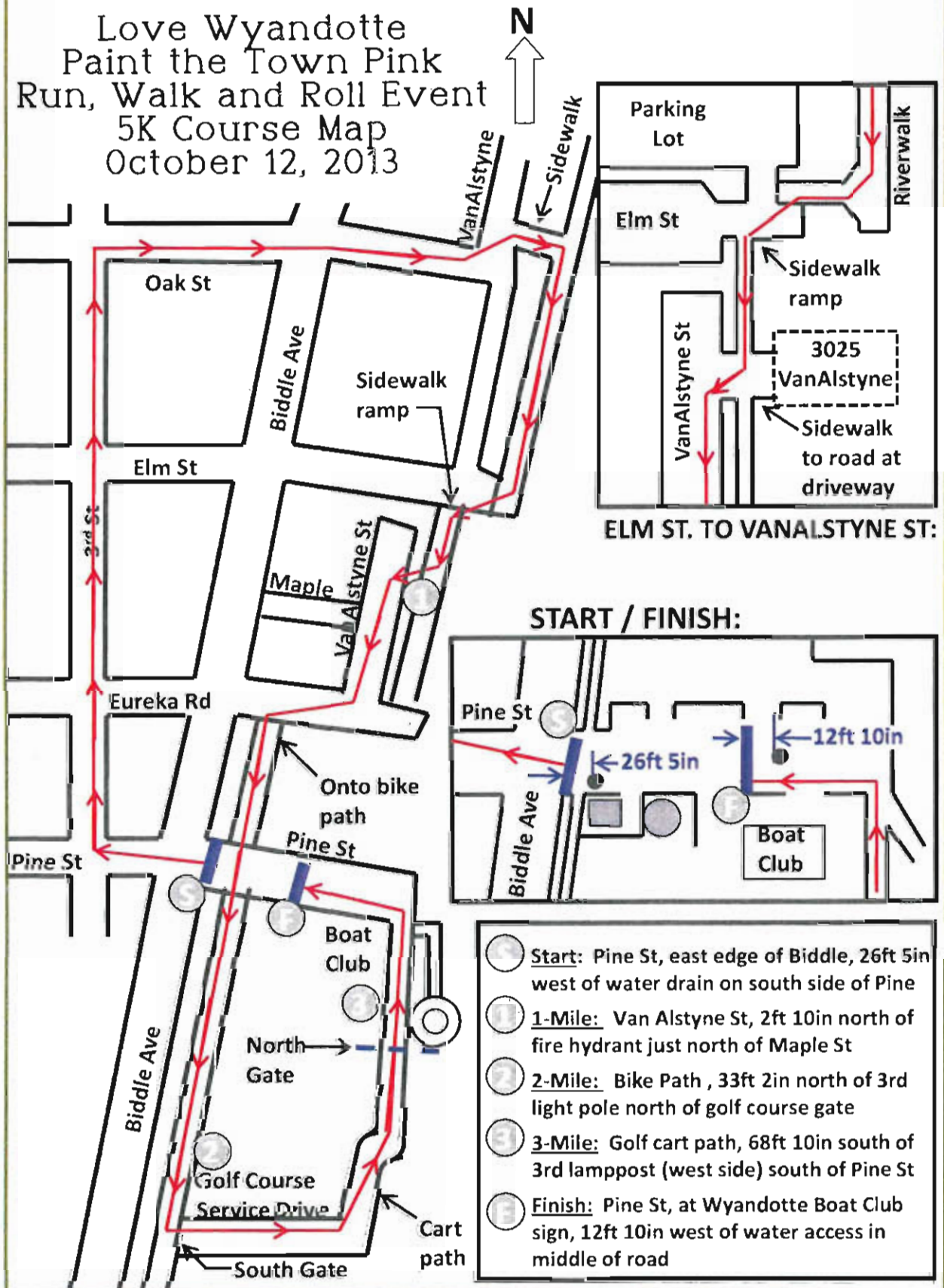
F. IS ALCOHOL GOING TO BE SERVED OR PROVIDED AT THIS EVENT? NO
DO YOU HAVE A LICENSE? —

G. SUBMIT A DETAILED EXPLANATION, INCLUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROVIDE FOR THE FOLLOWING—

1. POLICE/SECURITY AND FIRE PROTECTIONS
2. FOOD, WATER AND ELECTRICAL SUPPLY
3. HEALTH AND SANITATION FACILITIES
4. MEDICAL FACILITIES AND SERVICES, INCLUDING EMERGENCY VEHICLES AND EQUIPMENT
5. VEHICLE ACCESS AND PARKING FACILITIES
6. CAMPING AND TRAILER FACILITIES, IF OVERNIGHT STAYS ARE ANTICIPATED
7. ILLUMINATION
8. COMMUNICATION
9. FACILITIES FOR CLEAN UP AND WASTE DISPOSAL
10. NOISE CONTROL AND ABATEMENT
11. INSURANCE AND BONDING ARRANGEMENTS
12. CLEAN-UP PROCEDURE

Date: 09/12/2013 Signature: Dianne L. Woodruff

Love Wyandotte
Paint the Town Pink
Run, Walk and Roll Event
5K Course Map
October 12, 2013





Love Wyandotte
Wyandotte Independent Business Alliance
2836 Biddle Avenue Wyandotte, Michigan
734-282-6030 Fax: 734-282-4704
Email: info@lovewyandotte.org
www.facebook/TaTas.taskforce



September 12, 2013

- 1) See attached map. Will be working with Wyandotte Police
- 2) Water, food and electrical supply will be handled by Portofino Restaurant
- 3) Health and sanitation will be provided by Portofino Restaurant
- 4) Wyandotte EMA will be called if medical attention is needed
- 5) Parking will be at Portofino Restaurant
- 6) None
- 7) None
- 8) None
- 9) Facilities for clean up and waste disposal provided by Portofino Restaurant
- 10) None
- 11) Insurance provided by Love Wyandotte
- 12) Clean up provided by Love Wyandotte



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23rd 2013

AGENDA ITEM # 7

ITEM: Special Event Application – Our Lady of Fatima’s Anniversary Event

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Our Lady of Fatima’s 96th Anniversary event will take place on October 12th 2013. The group is looking to utilize Bishop Park for their Rosary Rally that day. They have had their event at Bishop Park for the past four years and would like to continue to use the public park into the future. This event has been reviewed and approved by the Police Chief, Recreation Superintendent, DPS Superintendent and Fire Chief and recommends a hold harmless on file from the group.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 12th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD, Hct

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP, Hct

LIST OF ATTACHMENTS:

Letter from Our Lady of Fatima

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 23rd 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event

Coordinator to approve the use of city sidewalks, streets and property for the event held October 12th 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

13/14

3

Heather T.

August 29, 2013

Dear Honorable Joseph Peterson
And Members of the Wyandotte City Council:

We will honor Our Lady of Fatima's 96th Anniversary of Apparitions to the three children of Fatima with a peaceful and prayerful Rosary Rally in Bishop Park on Saturday, October 12th.

We have had the Rosary Rally for four years in Bishop Park. It is a great place to unite as a family to honor Our Lady of Fatima in a public place. Last year you supported us in hanging a banner to announce the Rosary Rally. It would deeply be appreciated if we may have your permission to hang a banner on the cyclone fence located on the overpass on Eureka Road - West of Roosevelt High School as we have in the past.

The banner will hang from Friday, October 4th to Monday, October 14, 2013. It is three feet by ten feet.

I am enclosing a flyer for the Rosary Rally being held on Saturday, October 12, 2013. If you have questions or would like to meet with me, please call 1-734-283-6682.

Sincerely,

Ray Allain

12401 Langton
Southgate, MI 48195

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8

MEETING DATE: September 23rd 2013

AGENDA ITEM #

ITEM: Special Event Application – Axe n Ladder Event

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from Axe n Ladder for their special event that is scheduled to take place on September 27th 2013. The business would like to close Sycamore Avenue next to the Axe and Ladder Deli, east of Biddle Ave. for motor cycle parking from 6 pm to 12 am. The owner of the business has spoken to Second Step Advertising and he is in support of the event and has no issues with the road closure. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service. (Please see the attached application)

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator and support the use of city streets, sidewalks and property for their event held September 27th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD, Hct

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP, Hct.

LIST OF ATTACHMENTS

Special Event Application – Axe n Ladder

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 23rd 2013

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held September 27, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

HH



Dear Mayor Peterson and City Council

9/5/13

I am writing this letter to request the closure of Sycamore Avenue Next to the Axe n Ladder Deli, east of Biddle 160' to the alley way, for motor cycle parking on September 27th, 2013 from 6pm until 12am. On this day the Axe n Ladder Deli will host a charity bike night in support of M.D.A. (Muscular Dystrophy Association).

I have spoken with Mr. Al Bates, owner of 2nd Step Advertising. His is the only business that this closure will affect and Mr. Bates is in support of the cause and will agree with the closure.

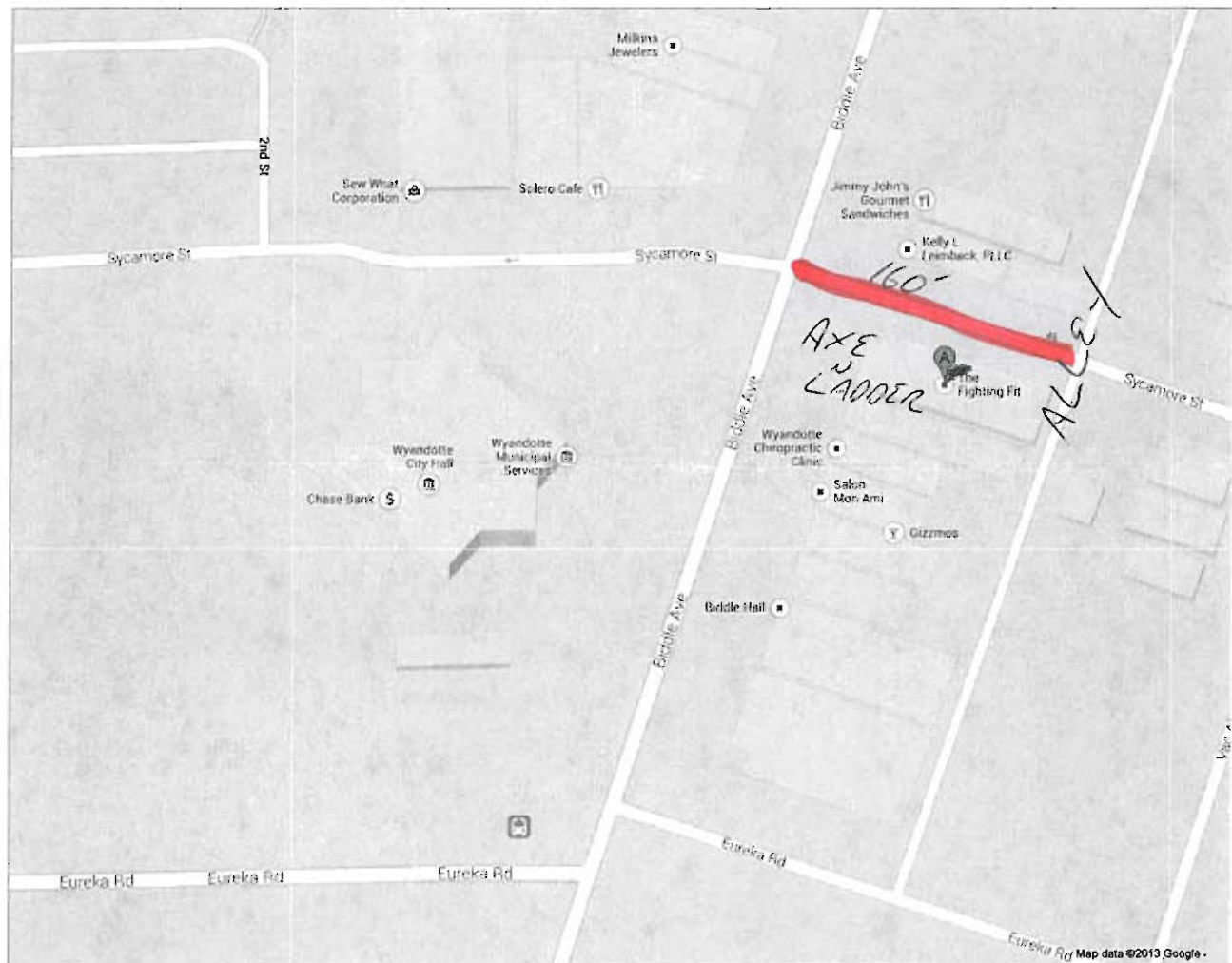
Thank you for your consideration in this matter. (No over time will be needed for this event)

Theodore L. Copley
President/Owner
Axe N Ladder Deli
3203 Biddle
Wyandotte, Mi 48192
734-556-3244

Area Map enclosed

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23rd 2013

AGENDA ITEM # 9

ITEM: Special Event Application – Wyandotte Business Association – Third Friday

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find a letter and map from the Wyandotte Business Association (WBA) for the event to be held October 18th 2013. The WBA is asking permission for the following items:

- a. Permission to block Biddle Avenue North of Eureka and South of Oak Street for October 18th from 3 pm to 12 am.
- b. Permission to use the grass area in front of City Hall for the stage
- c. Close Sycamore west of Biddle and East of Second Street
- d. Closure will allow for set up and take down before and after event

If there are any overtime costs for any city staff for said event, the WBA will be responsible for those fees. Any tents on the street or sidewalk must be weighted to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the WBA add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached letter and map of event).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 18th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

*msw
11/14*

CITY ADMINISTRATOR'S RECOMMENDATION: TD, ekt

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP, ekt

LIST OF ATTACHMENTS

Special Event Letter and Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 23rd 2013

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held October 12th, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec



September 12th 2013

Dear Mayor Peterson and Council Members,

Let us say first, that on behalf of our Business Membership and our Executive Board of Directors, the Wyandotte Business Association wishes to thank you for the wonderful support you have given to all of us. We truly appreciate and cherish the positive working relationships that have been built with all of you.

We wish to note that the Wyandotte Business Association has been working hard to bring the biggest and the best to the City of Wyandotte. So far in 2013, our WBA 3rd Friday Events in Downtown Wyandotte have seen tremendous growth and positive recognition. We can proudly say that our WBA 3rd Friday Events have experienced record attendance with attendees coming from the entire region as well as record participation from both local business vendors and residents alike.

As you may be aware, many of our businesses rely heavily on the success of 3rd Friday Events. Not only do these events contribute a large portion of their monthly revenue, but these events also put many of our small businesses in the spot light which may not otherwise get the opportunity to shine so bright.

From time to time we do ask council to grant street closures for certain WBA 3rd Friday Events. Typically we ask for street closures that involve our larger events to which council has been so kind for working with us in the past. Council has granted our requests to close Biddle Avenue to accommodate our Annual Wine Crawl in August and for our Beer Festival this upcoming 3rd Friday in September. Originally for October 3rd Friday we had also requested the closing of Sycamore St alongside new City Hall. This was to accommodate our Chili Cook-off event.

Great news! Because of our success with WBA 3rd Fridays and the strong reputation of Wyandotte, we have been approached by West Side Distributors and their Budweiser Beer affiliations to form a joint effort in support of the City of Wyandotte, our 3rd Friday Events and the success of our businesses. We are currently working together to expand what was originally the October Chili Cook-off into what is now the WBA Fall Fest in Downtown Wyandotte. This is to be October 18th 2013 from 5 PM to 11 PM. This event will still feature the Chili Cook-off but will also feature much more, such as Family Activities, Late Night Retail Shopping, Beer Tents, Food Vendors, and Business Booths throughout downtown. West Side Distributors has offered to help provide live music & entertainment for the evening as well as strong support for marketing and radio media advertising including 95.5 FM radio promotional spots. Given the good success from this year's summer events, we anticipate that this event too has the potential for a record turnout.

With this in mind, the WBA Board along with several of our business members has agreed to present this request to city council. To accommodate the size and magnitude of our WBA Fall Festival, Friday October 18th we are asking that from 3 PM to Midnight, city council grants us the following:

- Permit the use of the grass area in front of City Hall for the Show Mobile
- To have closed Biddle Ave North of Eureka Rd and South of Oak Street
- To have closed Sycamore Street West of Biddle Ave. and East of Second Street
- These closure hours of 3 PM to 12 AM will allow set up and take down of event tents and props.

We understand the weight of these requests. We are confident that this event will be met with great success with many benefits. We understand that Wyandotte Jaycees will also have their Haunted House here in downtown and they too could benefit greatly from the attendance at this event. Thank you for your time and consideration.

Wyandotte Business Association
PO BOX 217
Wyandotte, MI 48192
(734) 324-4514

Scott McBeath, WBA Board Trustee & Event Co-Chair – (734) 516-7637
Nick Bader, WBA Fall Festival Committee – (734) 624-1145
Dan Cataldo, WBA Fall Festival Committee – (734) 624-5144

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

10

MEETING DATE: September 23rd 2013

AGENDA ITEM #

ITEM: Special Event Application – RHS Downriver Fanfare

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: The Roosevelt High School Downriver Fanfare event will be held October 1st here in the City of Wyandotte. The group would like to request the following items:

- a. Permission to close 5th Street by the school on the day of the event; October 1st.
- b. Overflow parking to use the Yack Arena Parking Lot

This event has been reviewed and approved by the Police Chief, Fire Chief, Recreation Superintendent and DPS Superintendent pending the signing of a hold harmless agreement by the School District representative.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 1st.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD, JAT

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP, JAT

LIST OF ATTACHMENTS

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 23rd 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held October 1st, 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

HH



PD PLANNED DEVELOPMENT DISTRICT
CITY OF WYANDOTTE
APPLICATION FOR APPROVAL



Print

FEES
Preliminary PD Review \$400.00
Final PD Review \$300.00

NOTE TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Thursday before 12:00 p.m. to be placed on the Council Agenda the following Monday. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, proper site plan and required attachments are included.

The Honorable Mayor and City Council Members:

I (We), the undersigned, hereby petition the City Council to approve the Stage I Preliminary Site Plan or Final Site Plan as hereinafter required, and in support of this Application, the following facts are shown:

The property is located at 2300 Biddle Street Wyandotte, Michigan between Mulberry Street
(street address) (street)
and Walnut Street on the East side of the street, and is known as Lot (s) 3,4,5,6,
(street address) N-S-E-W
ne'ly part of lot 7 of west'ly part of lot 7 & 8, Subdivision,
front footage of 235'-0" feet and a depth of 110', 150.83' feet.

The property is owned by: Ghazwan Atto Street Address 1595 Kirkway
(Name)
City Bloomfield Hills State MI Zip 48302 Phone No. 248-875-2949 Fax No. _____

MASTER PLAN – ORIGINAL LAND USE:

Plan Development District

It is proposed that the property will be put to the following use:

Michigan Building Code 2009 Group B Clinic-Outpatient / Professional Service . Refer to attached statement.

Attached hereto are three (3) prints of a site plan showing the lots or parcel under petition, and are drawn to scale

We attach a statement hereto indicating why, in our opinion, the development requested is necessary for the preservation and enjoyment of substantial property rights, and why such development will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: [Signature] Print Name Ghazwan Atto
Address: 1595 Kirkway City: Bloomfield Hills State MI Zip 48302 Phone No. 248-875-2949

Receipt No. 47542 Date Received: 9/18/13
Engineer's Signature: [Signature]



DesRosiers
Architects

36330 Woodward Ave. Bloomfield Hills, MI 48304-0905
Tel: 248.642.7771 Fax: 248.642.3147 www.desarch.com

September 17, 2013

City of Wyandotte
Engineering and Building Department
3200 Biddle Avenue Suite 200
Wyandotte MI 48192

Subject: Revision to the approved location of the transformer, dumpster, and generator

We are requesting a revision to the current approved location of the transformer, dumpster, and generator. The revised transformer location is based on the requirements by the City of Wyandotte. The revised dumpster location is based on required parking and a future generator wall enclosure.

The building Owner has requested a generator to power the entire building during a power failure; therefore the generator size shown is based upon the building requirements.

The current city ordinance states that the maximum wall height for enclosure is 6'-0" and we are requesting the approval of an 8'-0" high screen wall height to help minimize the exposure of the proposed future generator. The proposed future generator is to be located in the southwest corner of the property along Walnut Street, and will be discretely enclosed by an 8'-0" high screen wall surrounded by pyramidal abbreviates.

Cordially,

Louis N. DesRosiers, AIA



1 SKETCH OF DUMPSTER & GENERATOR ENCLOSURE
SCALE: 1/8" = 1'-0"

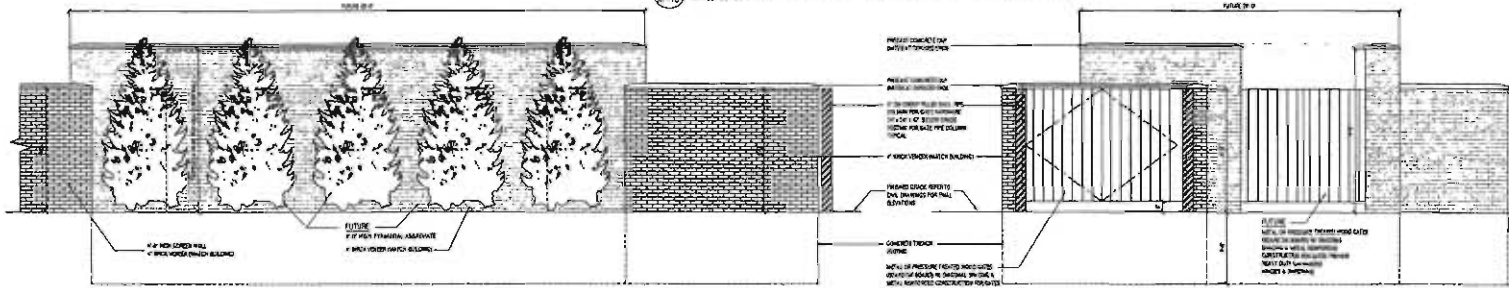


**DesRosiers
Architects**

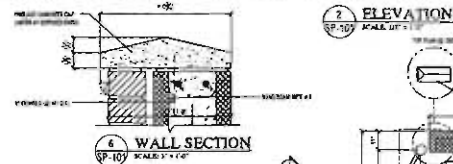
36330 Woodward Avenue
Bloomfield Hills, MI 48304
248.464.7771
www.desrosiers.com

Client:
**Wyandotte Family
Physicians**
2300 Biddle Street
Wyandotte, Michigan
48192

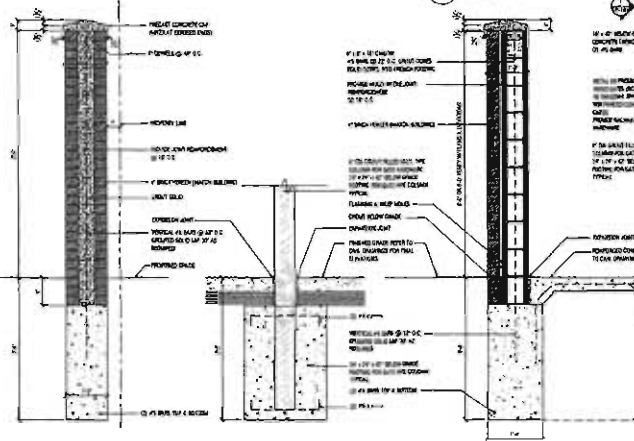
Project:
**DUMPSTER
SCREEN WALL
ENCLOSURE**



1 ELEVATION
SCALE: 1/8" = 1'-0"



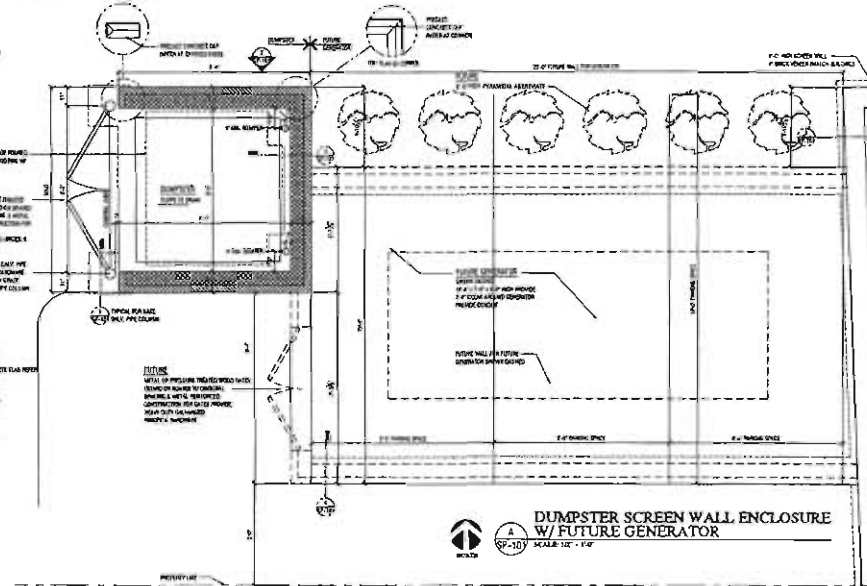
2 ELEVATION
SCALE: 1/8" = 1'-0"



7 WALL SECTION
SCALE: 1/8" = 1'-0"

5 FOUNDATION DETAIL
SCALE: 1/8" = 1'-0"

4 WALL SECTION
SCALE: 1/8" = 1'-0"



DUMPSTER SCREEN WALL ENCLOSURE
W/ FUTURE GENERATOR
SCALE: 1/8" = 1'-0"

1. ALL MATERIALS AND METHODS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE FOLLOWING:
2. THE DESIGNER HAS ASSUMED RESPONSIBILITY FOR THE DESIGN OF THE ENCLOSURE AND THE FUTURE GENERATOR.
3. THE OWNER SHALL BE RESPONSIBLE FOR THE OBTAINING OF ALL NECESSARY PERMITS AND FOR THE PAYMENT OF ALL FEES AND CHARGES.
4. THE OWNER SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND FOR THE PAYMENT OF ALL DAMAGES TO ADJACENT PROPERTIES.
5. THE OWNER SHALL BE RESPONSIBLE FOR THE MAINTENANCE AND REPAIR OF THE ENCLOSURE AND THE FUTURE GENERATOR.
6. THE OWNER SHALL BE RESPONSIBLE FOR THE REMOVAL OF THE ENCLOSURE AND THE FUTURE GENERATOR AT THE END OF THEIR USE.



1107
SP-101



DesRosiers
Architects

16136 Woodward Avenue
Bloomfield Hills, MI 48304
248.840.7777
www.desrosiers.com

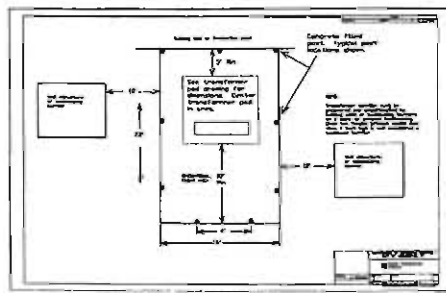
Wyandotte Family
Physicians
2100 Biddle Street
Wyandotte, Michigan
48197
ARCHITECTURAL
SITE PLAN

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, LATEST EDITION.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF WYANDOTTE AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) PRIOR TO THE START OF CONSTRUCTION.

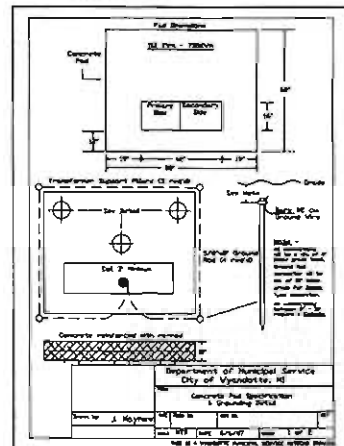


1107

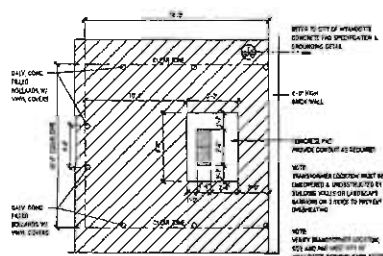
SP-100



CITY OF WYANDOTTE
TRANSFORMER CLEARANCES
SCALE: 1/8" = 1'-0"

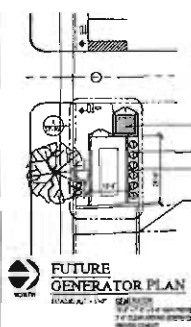


CITY OF WYANDOTTE
PAD SPEC. & GROUNDING DETAIL
SCALE: 1/8" = 1'-0"

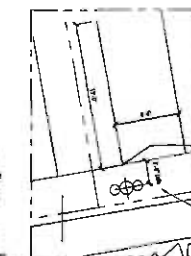


TRANSFORMER PLAN
SCALE: 1/8" = 1'-0"

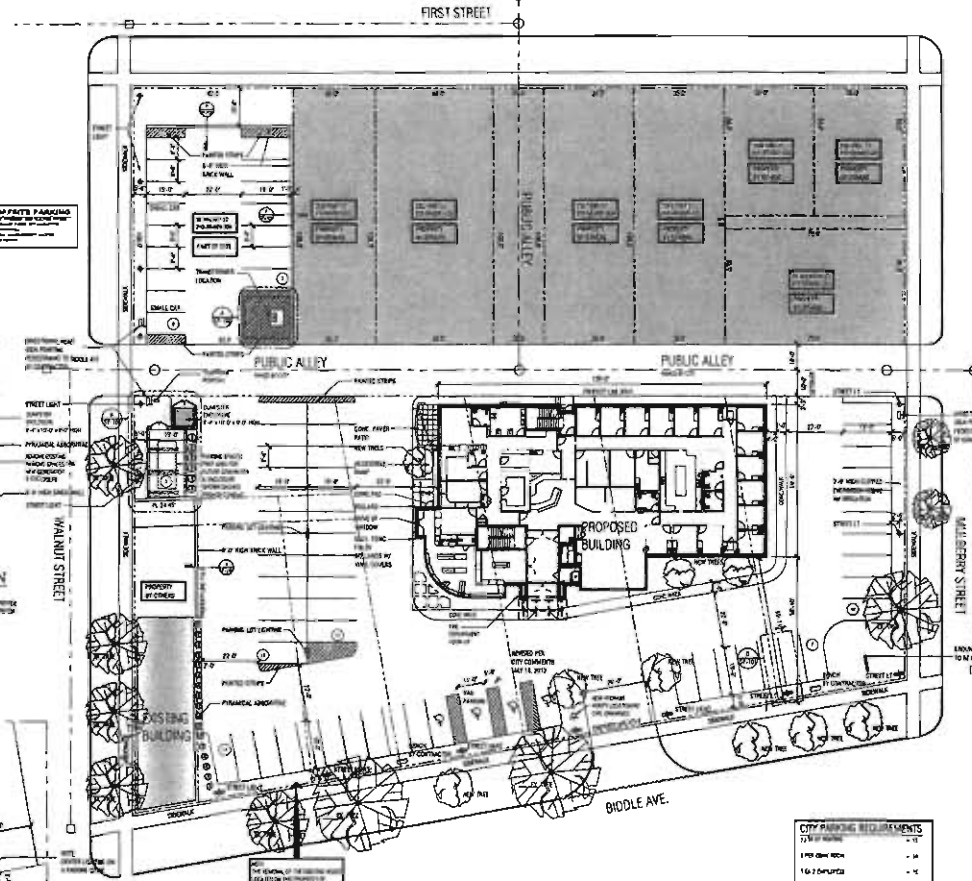
OFF-PAVE PARKING
1. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.
2. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.



FUTURE
GENERATOR PLAN
SCALE: 1/8" = 1'-0"



TYPICAL LIGHT POLE LOCATION
SCALE: 1/8" = 1'-0"



CITY PARKING REQUIREMENTS	
1. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
2. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
3. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
4. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
5. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
6. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
7. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
8. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
9. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'
10. ALL PARKING SHALL BE SET BACK FROM THE PROPERTY LINE BY A MINIMUM OF 10 FEET.	10'

ARCHITECTURAL SITE PLAN
AT 1/8" = 1'-0"

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM # 12

ITEM: Repairs to the Vactor for Department of Public Service (DPS)

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 9-18-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The DPS is in need of repairing the 2000 Vactor. The Vactor needs the fans replaced. In July 2013, the water pump was rebuilt and the flood lines replaced which cost \$8,000. During that repair it was recommended that the fans be replaced. This equipment is still a valuable asset to the Department and should be repaired. Therefore, attached you will find a quote from Jack Doheny Companies, Northville, Michigan in the amount of \$13,667.44 for said repair. Jack Doheny Companies is a single source provider for this equipment; therefore no other quotes were sought.

STRATEGIC PLAN/GOALS: We are committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

ACTION REQUESTED: Approve acceptance of quote from Jack Doheny Companies, Northville, Michigan in an amount not to exceed \$13,667.44.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 590-200-926-310

IMPLEMENTATION PLAN: Repair equipment for continued use.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Suppale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *LRP 10/10*

LIST OF ATTACHMENTS: Quote from Jack Doheny Companies

dave rothmal

From: Spence, David [DavidSpence@dohenycompanies.com]
Sent: Tuesday, September 03, 2013 11:20 AM
To: 'dlrothmal@wyan.org'
Cc: Snyder, David; Johns, David; Leinenger, Brian
Subject: FW:

David Spence | Service Operations Manager Jack Doheny Companies
P: 248-349-0904, ext. 1039
C: 248-939-3239
F: 248-349-4478
www.dohenycompanies.com | www.vacuumtruckscanada.ca

-----Original Message-----

From: Spence, David
Sent: Tuesday, September 03, 2013 11:13 AM
To: Spence, David
Subject:

NORTHVILLE
JACK DOHENY COMPANIES
777 DOHENY COURT
NORTHVILLE, MI 48167
PHONE 800-336-4369
FAX 248-349-2774

Customer	W O R K O R D E R	Document	Pg
WYAN001	** QUOTE **	W41659	1
		9/03/13	11:13

Sold To
CITY OF WYANDOTTE
4201 13TH
WYANDOTTE MI 48192

Ship To
CITY OF WYANDOTTE
4201 13TH
WYANDOTTE MI 48192

734/324-7112 OR 4581

734/324-7112 OR 4581

FOB JDS NORTHVILLE MI FACILITY

Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer	P.O.
001	VA	2115-J6F	00-10-7461	109A	1,621	DS	DAVE ROTHMAL		

Ord	Ship	Description	Each	Amount
-----	------	-------------	------	--------

Ordered 7/08/13

QUOTE IS FOR ESTIMATE OF REPAIRS TO UNITS FANS AND COTTA
1621 HRS 41972 MILES
UNIT WAS BEING CKD FOR RODDER PUMP PROBLEM WHEN THESE NEEDED
REPAIRS WERE FOUND

1	1	1 VA 16050	11D07 *	143.26	143.26
		REVERSE SPINNING FAN			
1	1	1 VA 16069	LBSM *	637.78	637.78
		SPACER PLATE			
8	8	8 VA 16071	11D06 *	47.85	382.80
		INVOLUTE SPACER BLAD			
40	40	40 VA 16333H	11D02 *	1.19	47.60
		CAPSCREW FLATHD 1/4-			
2	2	2 VA 25975	62A02 *	3,635.32	7,270.64
		FAN ASSEMBLY, 38DIA,			
2	2	2 VA 29126	11F05 *	10.98	21.96
		GASKET			
1	1	1 VA 29130	11B08 *	14.48	14.48

CONTINUED

NORTHVILLE
JACK DOHENY COMPANIES
777 DOHENY COURT
NORTHVILLE, MI 48167
PHONE 800-336-4369
FAX 248-349-2774

Customer	W O R K O R D E R	Document	Pg
WYAN001	** QUOTE **	W41659	2
		9/03/13	11:13

Sold To
CITY OF WYANDOTTE
4201 13TH
WYANDOTTE MI 48192

Ship To
CITY OF WYANDOTTE
4201 13TH
WYANDOTTE MI 48192

734/324-7112 OR 4581

734/324-7112 OR 4581

FOB JDS NORTHVILLE MI FACILITY

Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer	P.O.
001		VA	2115-J6F	00-10-7461	109A	1,621	DS	DAVE ROTHMAL	

Ord	Ship	Description	Each	Amount
		GASKET		
1	1	1 VA 29137	11B03 *	38.42
		BEARING		
1	1	1 VA 29138	11B03 *	47.83
		BEARING		
1	1	1 VA 29139	11B03 *	81.43
		BEARING		
1	1	1 VA 29140	11B03 *	216.06
		BEARING		
1	1	1 VA 29149	11B03 *	20.95
		SEAL		

1	1	1 VA 29150	11B03 *	19.15	19.15
		OIL SEAL			
1	1	1 VA 40299	11F06 *	2.05	2.05
		SNAP RING			
1	1	VA 40802	11C03 *	183.67	183.67
		PILOT BEARING			
		ABLE TO BE REPLACED IN V3.			
1	1	1 VA 42379	11F05 *	51.70	51.70
		WAVE SPRING WASHER			
1	1	1 VA 43129	11F05 *	48.29	48.29
		SNAP RING-EXTERNAL			
1	1	1 VA 43130	11F05 *	.99	.99
		SNAP RING			
1	1	1 VA 47827A	12A05 *	470.23	470.23
		SEAL KIT, SIZE 15 (4			
1	1	1 VA 58634	LBSM *	935.15	935.15

CONTINUED

NORTHVILLE
JACK DOHENY COMPANIES
777 DOHENY COURT
NORTHVILLE, MI 48167
PHONE 800-336-4369
FAX 248-349-2774

Customer	W O R K O R D E R	Document	Pg
WYAN001	** QUOTE **	W41659	3
		9/03/13	11:13

Sold To
CITY OF WYANDOTTE
4201 13TH
WYANDOTTE MI 48192

Ship To
CITY OF WYANDOTTE
4201 13TH
WYANDOTTE MI 48192

734/324-7112 OR 4581

734/324-7112 OR 4581

FOB JDS NORTHVILLE MI FACILITY

Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer	P.O.
001		VA	2115-J6F	00-10-7461	109A	1,621	DS	DAVE ROTHMAL	

Ord	Ship	Description	Each	Amount
8	8	SPACER WELDMENT, FAN		
	8	8 ZZ ISO68	OIL *	3.75
		SYN COTTA OIL (PINT)		30.00
		TOTAL PARTS		10,664.44
28.00		LABOR		97.50
		SHOP SUPPLIES		2,730.00
				273.00
		MICHIGAN MUNICIPAL TAX EXEMPT		N/C

VISIT OUR WEBSITE @ www.dohenysupplies.com
WE APPRECIATE YOUR BUSINESS

Total

11,547.44

Authorized Signature

Date

Pulled By

Checked By

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 23, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding acceptance of the quote from Jack Doheny Companies, Northville, Michigan, in the amount not to exceed \$13,667.44 from account 590-200-926-310 for repairs to the 2000 Vactor is hereby approved.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

RESOLUTION

Wyandotte, Michigan

Date: _____

RESOLUTION by Councilperson _____

Supported by Councilperson _____

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

WHEREAS, this Council by resolution has deemed it advisable and necessary for the health, welfare, comfort and safety of the people of the City of Wyandotte, to vacate the hereinafter described land in the City of Wyandotte, County of Wayne, State of Michigan, as a public street, more particularly described as:

Marshall Street fifty (50) feet wide between the east Right-of-Way line of 6th Street and the north westerly Right-of-Way line of Central Ave., abutting Block 31 to the south and Block 30 to the north, South Detroit Sub of Part Of Section 32 T. 3 S., R. 11 E. Ecorse (now City of Wyandotte) Wayne Co., Michigan as recorded in Liber 14 of Plats, Page 95, Wayne County Records.

WHEREAS, due notice has been given of the hearing of objections to said vacating; and

WHEREAS, said hearing having taken place in accordance with such notice, and _____ objections having been offered, and this Council still being of the opinion that said vacating is advisable; now, therefore,

BE IT RESOLVED that the above described street shall be and the same is hereby declared VACATED as a public street, reserving to the City of Wyandotte, a Municipal Corporation of the State of Michigan, its successors and assigns forever and in perpetuity from the date hereof, an easement on, over, under, across, and within the fifty (50) foot right-of-way of the above described street for the purpose of constructing, operating, maintaining and repairing existing and future public utilities, sewers and drains, and that said City of Wyandotte, its contractors, employees, agents successors, assigns and lessees shall at all times have free ingress to and egress from said street right-of-way, to construct, operate, maintain and repair said existing and future utility lines of every nature, and sewers and drains.

BE IT FURTHER RESOLVED that there is hereby reserved to the Ameritech, its successors and assigns, an easement on, over, under, across and within said fifty (50) foot wide right-of-way for the purpose of constructing, erecting, operating, maintaining, and repairing its existing and future telephone communication system consisting of poles, lines, wires, cables and apparatus; and that said Ameritech, its contractors, employees, agents, successors and assigns shall at all times have full ingress to and egress from said fifty (50) foot wide right-of-way for said purpose.

BE IT FURTHER RESOLVED that no structures, or any article or thing whatsoever shall be constructed or maintained on, over, under, across, or within the fifty (50) foot right-of-way of the above described street except the erection of fences or paving by the abutting property owners and that in the exercise of the easement and ingress and egress rights heretofore reserved herein said City of Wyandotte shall not be liable for any injury or damage to, or disturbance of, nor shall it have any duty to pay for or replace, any animate or inanimate improvement on, over, under, across, or within said fifty (50) foot right-of-way.

BE IT RESOLVED that the above described fifty (50) foot wide portion of Marshall Street between 6th Street and Central Ave., shall be and the same is hereby declared VACATED as a public street, and shall become the property of the adjacent property owners; and

I move adoption of the following Resolution.

COUNCILPERSON _____

SUPPORTED BY _____

<u>YEAS</u>	<u>COUNCILPERSON</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

Absent _____

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Reports
+
Minutes



Wyandotte, Michigan September 16, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

September 3, 2013

Mayor and City Council of Wyandotte
3200 Biddle Avenue, Suite 300
Wyandotte, MI 48192

Dear Honorable Mayor and Council:

I would like to seek your permission to place a paper recycling bin in the parking space closest to Van Alstyne in the indented parking area in front of the library on Vinewood Street. Currently the bin is in the parking lot behind the library building, but the driver has quite a bit of difficulty accessing it due to the size of the truck and the narrowness of the lot and the overhead wires at the entrance. The bin is emptied once every 2 weeks and the driver assures me she will access it during the early morning hours when the traffic on Vinewood is light. There are wires overhead, but she says it will not be a problem to avoid them. I have attached a photograph of the proposed location for the bin. Thank you very much for your consideration of this matter.

Sincerely,
Anita O'Brien, Director, Bacon Memorial District Library, 45 Vinewood, Wyandotte, MI 48192

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 16, 2013

AGENDA ITEM #2

ITEM: Appointment to Cultural and Historical Commission

PRESENTER: Mayor Joseph R. Peterson

INDIVIDUALS IN ATTENDANCE: Mayor Joseph R. Peterson

BACKGROUND: Due to the resignation of Michelle Blakenship a vacancy now exists on the Cultural and Historical Commission. Mayor Peterson is recommending the appointment of Martin Bertera, as Michelle Blankenship's replacement on the board. Term will expire December 2013.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Adopt a resolution supporting the appointment of Martin Bertera, 1607 22nd St., Wyandotte, MI 48192, as a member of the Cultural and Historical Commission. Term to expire December 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Resignation letter from Michelle Blankenship and bio of Martin Bertera.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 16, 2013

AGENDA ITEM #3

ITEM: Appointment to Beautification Commission

PRESENTER: Mayor Joseph R. Peterson

INDIVIDUALS IN ATTENDANCE: Mayor Joseph R. Peterson

BACKGROUND: Due to the resignation of Brandon Calvin, a vacancy now exists on the Beautification Commission. Mayor Peterson is recommending the appointment of Lisa Lesage, as Brandon Calvin's replacement on the board. Term will expire April 2015.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Adopt a resolution supporting the appointment of Lisa Lesage, 3137 4th St., Wyandotte, MI 48192, as a member of the Beautification Commission. Term to expire April 2015.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Resume of Lisa Lesage

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 16, 2013

AGENDA ITEM #4

ITEM: Geothermal Well Easement at 451 and 459 Ford Avenue

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: 451 and 459 Ford Avenue are Neighborhood Stabilization Program 2 (NSP2) Bid Pack 6 homes equipped with geothermal heating and cooling system installed by Wyandotte Municipal Services. Typically, the geothermal wells are installed in the City street right-of-way. However, in this case the street right-of-way is owned by Wayne County and the wells were installed within the north five (5) feet of the properties. The attached easements need to be recorded against the properties located at 451 and 459 Ford Avenue when these properties are sold.

STRATEGIC PLAN/GOALS: Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas, and, improving our power generation and distribution facilities, both current and future, to ensure they continue to meet or exceed all state and federal regulatory and legal requirements.

ACTION REQUESTED: Approve required Easements

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: Direct the City Attorney to record easements against said properties.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS:

451 Ford Avenue Geothermal Well Easement

459 Ford Avenue Geothermal Well Easement

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 16, 2013

AGENDA ITEM #5

ITEM: Riverview Electronic Collection Center

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City of Riverview is offering electronics collection at the Riverview Landfill for area residents, schools and businesses. The program has been upgraded to include, in addition to standard electronic equipment, small electrical equipment like toasters, irons or power tools. Another important change is the limitation of televisions to one per vehicle.

Please refer to the attached flyer for more information on business hours, location and acceptable materials. This information will be placed on the City's website.

STRATEGIC PLAN/GOALS: The City is committed to protect and manage our natural resources vigorously by managing our natural resources, river and creeks, wildlife, and parks wisely. They are precious to us and by careful stewardship they may be enjoyed by future generations

ACTION REQUESTED: No actions required

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Post notice on City's website

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Flyer with information regarding event

REPORTS AND MINUTES:

Municipal Service Commission	September 3, 2013
MSC (working session)	September 3, 2013
Beautification Commission	August 14, 2013

CITIZENS PARTICIPATION:

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

RESOLUTIONS

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

ROLL ATTACHED

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that the request from Anita O'Brien, Director Bacon Memorial District Library, 45 Vinewood, Michigan 48192, for placement of a paper recycling bin in the parking space closest to Van Alstyne in the indented parking area in front of the Library on Vinewood Street is hereby APPROVED.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that Council CONCURS in the recommendation set forth by Mayor Peterson in his communication dated September 16, 2013 to appoint Martin Bertera, 1607-22nd Street, Wyandotte, Michigan 48192 to the Historical Commission, term to expire December 2013. AND BE IT FURTHER RESOLVED that Council thanks Michelle Blankenship for her years of service to the Commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that Council CONCURS in the recommendation set forth by Mayor Peterson in his communication dated September 16, 2013 to appoint Lisa Lesage, 3137-4th Street, Wyandotte, Michigan 48192 to the Beatification Commission; term to expire April 2015. AND BE IT FURTHER RESOLVED that Council thanks Brandon Calvin for his years of service to the Commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that Council hereby receives and places on file the Request for Council Action submitted by the City Engineer regarding the creation of easements on the properties known as 451 Ford Avenue and 459 Ford Avenue for the installation of the geothermal public utility wells, and further, Council directs the City Attorney to record said easements against the stated properties.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that the communication from the City Engineer regarding the Riverview Electronic Collection Center is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said information be placed on the City's website.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that the City Engineer has expressed a desire to meet in closed session to discuss the acquisition and/or lease of real property. NOW THEREFORE BE IT FURTHER RESOLVED that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above stated purpose only.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan September 16, 2013

RESOLUTION by Councilperson Daniel Galeski

RESOLVED by the City Council that the total bills and accounts in the amount of \$2,096,953.48 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Daniel Galeski

Supported by Councilperson Leonard Sabuda

That we adjourn.

Carried unanimously

Adjourned at 7:15 PM

September 16, 2013


William Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 9-18-13

BEGINNING DATE 9-13-13 AND ENDING DATE 9-18-13

SALES RECEIPT # 354747 THRU 354750

453151 - 453155

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>159.05</u>
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
JAJL PROPERTIES PROMISSORY NOTE	284-000-041-015	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	<u>2,048.02</u>
HEALTH INSURANCE REIMBURSEMENT	101-000-231-020	MZ	<u>1,204.00</u>
WAYNE CTY TAX REFUND	492-000-650-040	MZ	<u>2,974.78</u>
STATE REVENUE- SALES, USE, W/H	101-000-600-010	S1	<u>32,322.00</u>
ANIMAL LICENSES	101-000-451-020	LB	<u>30.00</u>

TOTAL MONIES RECEIVED

38,737.85

TODD A. DRYSDALE

DIRECTOR OF FINANCIAL SERVICES

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, September 10, 2013, at 7:30 pm in the Benjamin F. Yack Center.

Members Present:

President Ken Prygoski
Vice-President Margaret Loya
Secretary Wally Merritt
Commissioner Lori Shiels

Also Present:

Sup't of Recreation Justin Lanagan
Councilman Leonard Sabuda

Excused:

Commissioner Ed Ronco
Recreation Technician Theresa Jamula

Persons in the Audience:

None

A motion was made by Commissioner Loya and supported by Commissioner Shiels to approve the minutes of the previous meeting as submitted via e-mail.

CORRESPONDENCE:

Thank you letter was received from Karmanos Cancer Institute thanking the City of Wyandotte for hosting the 10th Annual Three Shots Against Cancer at the WSGC.

Thank you letter was received from St. Timothy Golf Outing Committee thanking the Department for donating golf gift certificates.

A letter was received from the Red Cross thanking the Department for hosting a Blood Drive at WSGC.

The Department received a commission check from Downriver Gymnastics - \$280.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

Council resolution dated August 20 approving the installation of an AYSO sign for Memorial Park.

REPORTS AND MINUTES:

Account Breakdowns – 8-7-13 & 8-21-13
2013 Summer Pool Report - \$3,693
Tele-Care Report – August 2013
Senior Van Report – August 2013 (-\$479.95)
Golf Course Report – August 2013 - \$56,036.01
Arena Revenue Report – August 2013 - \$3,281.00

Councilman Sabuda asked questions regarding our Taxi Token Program. Superintendent Lanagan stated that we sell tokens to the riders for \$1.75. Each token is valued at \$3.50. The Recreation Department pays the other \$1.75. This program is partially funded through SMART funds.

SPECIAL ORDER

Commissioner Prygoski stated that the Golf Course has been receiving Entertainment Passbook Coupons Buy One – Get One Free. It was a previous decision of the Commission not to participate in any discount golf program. Entertainment Passbook just ran the coupons without asking. Superintendent Lanagan was instructed to contact the Passbook Management to be sure it is *removed* from future printings.

Commissioner Prygoski stated that the Golf Course has been receiving City of Trenton Discount Cards which have a Buy One – Get One Free unlimited offer. Someone in the City of Wyandotte authorized this without consulting the Superintendent. At the July 16 Commission meeting it was decided that we would not be participating in any discount golf and/or skating promos, because we are not in a position to lessen our income/ revenues at the Golf Course or Yack Arena. The Trenton Cards will be valid for a one time use only. Cashiers will punch a hole through the card.

Commissioner Merritt questioned our policy of Pavilion Reservations at our Parks. Superintendent Lanagan stated that we do not reserve Pavilions/Shelters at any park. They are available on a first come first served basis. Theresa Jamula compiled the following information:

Pavilion Rental Information

Trenton & Riverview: They do not reserve or rent pavilions.

Southgate:

- *Medium Pavilion (20-30 people) - \$25 all day permit
- *Large Pavilion (100 people) - \$100 all day permit – includes electricity and key to the bathroom
- Each pavilion has 4 picnic tables.
- No Supervision at either pavilion. If there is someone using the shelter when they get to the park and if they refuse to leave, the renter must call the Police Department.
- A Recreation Department employee goes to the park after the permit time and they pick up the trash in the AM and PM even on weekends.
- ****Currently they issue only all day permits, but they are thinking of issuing half day permits for \$50 each. A Recreation employee will have to go pick up the trash between each scheduled picnic.***
- INFLATABLE BOUNCERS AND PLAYSCAPES ARE PROHIBITED IN ALL THEIR CITY PARKS DUE TO INSURANCE LIABILITY.
- FYI – Riverview rents out their Community Center Building which has a pavilion attached for \$225/residents - \$275/non-residents, ***but they do not provide building supervision/security.*** Rentals are from 10 am to Midnight.
- **Info compiled by Theresa Jamula 9-6-13**

The Commission reviewed this information at great length. The City of Southgate uses full-time Arena employees to maintain the reserved shelters on the weekends. The City of Wyandotte does not have full-time employees working on weekends nor do we have the part-time staff funding available. The enforcement of this type of reservation policy would be virtually impossible to control and the sole responsibility would fall to the Police Department, which could be quite an undertaking and imposition. This would require 24/7 monitoring, all year around. Commissioner Merritt suggested that Sup't. Lanagan contact the DPS to have more trash cans put in the park especially near the pavilions.

Commissioner Prygoski and Commissioner Shiels stated that it has been six years of discussion regarding a Wyandotte Dog Park and no site or plans as of this date.

Superintendent Lanagan informed the Commission that the Pulaski Park Concession/Storage Building leased by the Wyandotte Indians is in need of a new roof. The roof is leaking and shingles are missing. One of the Board Members of the Wyandotte Indians Association is in the construction business and said he could reroof the building at a cost of \$5,500. After reviewing the \$1 lease agreement (Item #13), a motion was made Commissioner Shiels and supported by Commissioner Loya to direct Sup't. Lanagan to contact the City Administrator and the City Attorney to see who is responsible for paying for the repairs.

Superintendent Lanagan stated that he attended a meeting with numerous Department Heads and the new owners of one of the Bob Lo Boats. The owners would permanently like to dock the boat in Wyandotte and open it to the public for various events (including a Haunted House) to help raise money for the renovations. ***This is in the very early stages of planning.*** Various issues must be addressed: conflicts with the Diamond Jack & Blount Cruises; coal ships docking; conflict with the Jaycees Haunted House; securing electricity to the boat, legal issues, etc.

Commissioner Prygoski suggested that the Commission request an increase in the BASF Waterfront Park Node Rentals fees. Currently the rental fees are:

	<i>RESIDENT</i>	<i>NON-RESIDENT</i>
COVERED NODE 2	\$100.00 1st hour \$ 75.00 each add'l. hour	\$150.00 1st hour \$125.00 each add'l. hour
NODES 1, 3, OR 4	\$ 75.00 1st hour \$ 50.00 each add'l. hour	\$125.00 1st hour \$100.00 each add'l. hour

EQUIPMENT RENTAL RATES

Chairs	\$ 1.25 each – includes delivery, set up & take down
Tables	\$ 6.00 each – includes delivery, set up and take down
Electrical	Requests for additional service will be determined accordingly
Waste Receptacle	\$25.00 (if a dumpster is required)

There being no further business to discuss, a motion was made by Commissioner Shiels and supported by Commissioner Loya to adjourn the meeting at 8:10 pm.

Recorded Minutes Transcribed by

Theresa Jamula

Theresa Jamula
Recreation Technician

Authorized by

Justin N. Lanagan

Justin N. Lanagan
Superintendent of Recreation

2013 Wyandotte Recreation Commission Meetings

2ND Tuesday of each month **7:30 pm** @ Yack Arena

October 8, 2013

November 12, 2013

December 10, 2013

MINUTES FOR THE RETIREMENT COMMISSION MEETING
WEDNESDAY, SEPTEMBER 18, 2013, 9:00 A.M.

ROLL CALL

Present: Commissioners Lyon, Mayhew, Yoscovits

Absent: Commissioners Brohl, Browning, LaManes, Schultz

NO QUORUM

Also Present: William R. Look
Sam Galanis, Oppenheimer
Michael Benjamin, Lazard Asset Management
Frank Sposato, Lazard Asset Management

RESOLUTION ON THE MINUTES

MOTION by Commissioner Lyon, supported by Commissioner Mayhew, that the reading of the minutes of the August 21, 2013 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Lyon, supported by Commissioner Mayhew, that the JPMorgan City of Wyandotte Employee Retirement System Account Report for the period July 31, 2013 through August 31, 2013 is hereby received and placed on file. UNANIMOUSLY CARRIED

SPECIAL ORDER


Sam Galanis reviewed the August 31, 2013 Retirement Account. The overall balance sheet is down for August. However, INVESCO is up slightly. We need some \$1.2 million for retirement plus purposes. Recommends we take \$1.2 million from Brandywine. Brandywine wants to comingle our funds and Sam Galanis recommends we do so. He sees no negative aspect to comingling our funds. Board recommends we comingle said funds in Brandywine Account with other Brandywine Accounts. Sam Galanis asked Michael Benjamin, of Lazard, to update the Commissioners on the Lazard Account; emerging markets. We have no investments in Syria but some in Egypt. Overall our performance for your account is good. We are up 8.7% for the quarter. Emerging markets will rise and fall due in part to industrialization in China and Vietnam. Future looks good for emerging markets.

MOTION by Commissioner Yoscovits, supported by Commissioner Mayhew, that we receive and place on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Mayhew, supported by Commissioner Lyon, that we transfer \$1.2 million from the Brandywine Account to the Reserve Account for Pension, plus additional services in conjunction with Mr. Robert Szczechowski's request and Mr. Sam Galanis' recommendation. UNANIMOUSLY CARRIED

ADJOURNMENT

MOTION by Commissioner Lyon, supported by Commissioner Mayhew, that we adjourn at 9:45 AM. UNANIMOUSLY CARRIED



William R. Griggs, Secretary
Wyandotte Employees' Retirement Commission
September 18, 2013

THE ABOVE ACTIONS/MOTIONS WILL BE APPROVED OR CERTIFIED AT THE NEXT REGULARLY SCHEDULED RETIREMENT COMMISSION MEETING DUE TO THE LACK OF QUORUM.

01- 89
September 10, 2013

A Working Session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, September 10, 2013 at 4:00 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski
Michael Sadowski
Gerald P. Cole-excused
Frederick C. DeLisle
Leslie G. Lupo

General Manager
& Secretary - Rod Lesko

Also Present - Paul LaManes
Steve Timcoe
Mike Pente
Dave Fuller
Cable TV Volunteer

Paul LaManes, Assistant General Manager giving overview of highlights of Telecommunications Budget for 2013/2014.

Staffing and compensation

Notable changes in staffing:

I/T Department - Budget increase for one new full time staff position. WMS or City position TBD.

Mike Pente giving overview on current rates vs. proposed rates.

	<u>Current</u>	<u>Proposed</u>	<u>Rate Adjustment</u>
Expanded Basic	\$ 42.59	\$ 43.99	\$ 1.40
Digital Rates	\$ 9.99	\$ 12.99	\$ 3.00
HBO	\$ 15.49	\$ 16.99	\$ 1.50

The proposed rate adjustments would take effect January 1, 2014. Rate adjustments proposed for these categories due to their low contribution margins.

Steve Timcoe giving overview on Digital rates and expanded basic rates.

Paul LaManes giving overview on Statement of Income.

Summary Statement of Income

Increase on retransmission fees as our fees increase, pass through cost.

Internet Revenue will be budgeted higher based on actual for FY 13.

Commercial Insertion - Equipment necessary to expand stations that carry Commercials Inserted by our partner Comcast Spotlight will lead to addition revenue.

Royalties continue to increase.

NFL Network added to programming royalty budget, separate approval pending.

Steve Timcoe giving overview on Commercial Insertion and what digital upgrade would bring

Digital

Steve Timcoe giving overview on going all digital.
Customer cost will be \$1.99/mo in perpetuity. Inventory will be shipped directly to customer.

Capital Projects

Dave Fuller giving overview on IT Projects and review of virtual desktop computer replacement.

Due to the complexities involved in Telecommunication billing, customization of the BS&A software would be necessary to satisfy Cable billing requirements. An Industry specific plug in billing package has been proposed for Cable that would meet the needs of the department while still allowing WMS customers to receive one bill for Cable, Water and Electric services.

Steve Timcoe giving overview on Billing System (WinCable)

Commissioner Delisle excused 5:20 p.m.

Capital Projects

Steve Timcoe giving overview on Capital Project for FY/2014.

VOD Upgrade	\$ 50,000.00
MDU Rewire/Drop Replace	\$ 20,240.00
Wireless Modems (Improve Speed)	\$ 93,160.00
Receivers	\$ 10,400.00
Homes per Node Split	\$401,045.00 (Phase 1 and ½ of Phase 2)

Home per Node Split 14 Nodes and will be able to do in 2 Phases.

Paul LaManes giving overview on Forecasted Revenue Requirement.

Forecasted Revenue Requirement

For FY/2014 forecasted revenue adjusted for none cash expenses satisfies forecasted ODM and Capital expenditures.

Steve Timcoe giving overview on bandwidth usage.

01 - 92
September 10, 2013

Larry Tavernier, CABLE TV volunteer, is questioning the F/Y 2014 Budget if the new Studio @ 3200 Biddle third floor has been budgeted in the FY/2014 Telecommunications?

Paul LaManes we have not budgeted the Studio remodel in the FY/2014, It is not feasible given the other large capital expenditures put forth by the Cable Fund.

MOTION by Commissioner Lupo and seconded by Commissioner Sadowski to now adjourn. 5:50 P.M.



Rod Lesko, Secretary

03/10/2013
2:14 PM

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE AUGUST 8, 2013 MEETING
MARX HOME**

PRESENT: Sue Pilon, Jody Egen, Ken Munson, Wally Hayden, Michelle Blankenship, Anne Ronco, Shirley Prygoski, Dave Kostelnik, Dan Cervantes

EXCUSED: Eula Grooms, Marshall Wymore

President Sue Pilon called the meeting to order at 6:19 p.m.

MOTION by Anne Ronco, supported by Ken Munson, to approve the minutes from the June 2013 meeting, MOTION CARRIED (6-0)

The Commission had a special meeting on July 8 regarding the waterproofing of the MacNichol Home basement. Sue passed around minutes from the special meeting.

Dave arrived.

MOTION by Anne Ronco, supported by Michelle Blankenship, to approve the minutes from the July 8, 2013 special meeting, MOTION CARRIED (7-0)

Dan arrived.

PRESIDENT'S REPORT:

Sue reminded the Commissioners about paint day, scheduled for this Saturday, August 10, where Commissioners (and spouses/significant others) will get together to paint the Burns Home garage and do other small projects. So far, Ken, Shirley, Anne, Sue, Jody and Dave have said they will attend. Supplies will be provided, but Commissioners will bring food to share.

The Wyandotte Historical Society get-together took place last month. Sue, Anne, Shirley, and Wally were the representatives from the Commission. The Society brought up some concerns they had about the Museum. They would like to have representation on some of the Commission's subcommittees, particularly the Buildings and Grounds Committee. The Commission agreed that one person from the Society could attend meetings as (non-voting) members to participate and report back to the Society Board. Committees don't normally vote anyway. Their purpose is to come to a consensus and then bring a recommendation back to the Commission.

MOTION Dave Kostelnik, supported by Ken Munson, to send a letter to Ken Navarre informing the Society Board that they may designate one different member to belong to each Commission subcommittee. MOTION CARRIED (8-0)

They also suggested utilizing volunteers more in the buildings for certain things such as minor cleaning. Sue will contact the local AARP office to ask about this.

Sue suggested that anyone on the Commission who has not joined the Historical Society should consider doing so.

The Society Board also asked about the possibility of obtaining the Robert Hall Building for exhibit space. Some had heard the space was for sale, but the City likely would not buy it. The Commission had previously supported an ordinance by Councilman DeSana to require Council approval to build new buildings in the immediate area. The Commission agreed that they should monitor the location.

Sue and Jody decided to invite two representatives from the Society Board to attend the special exhibit meeting.

Sue announced that this would be Michelle's last meeting because she is moving to Grosse Ile.

The Commission previously talked about having a pot luck for the October meeting. Jody said she may have to reschedule that meeting because it is the day before the Cemetery Walk. October 17 was discussed as the alternative date, but the Commission will decide for sure at next meeting.

Sue passed around an updated Commission email roster and asked everyone to update their email group, as Eula reported that some commissioners were sending things to old addresses and/or people that are no longer on the commission. Shirley added her phone numbers to the list.

DIRECTOR'S REPORT:

Jody distributed the finance reports for June and July.

MOTION by Shirley Prygoski, supported by Michelle Blankenship, to approve the finance report from June and July, pending audit, MOTION CARRIED (8-0)

A special meeting regarding the basement exhibit gallery will take place Wednesday, August 14 at 6 p.m. Two consultants will be in attendance. They will give details of the design for basement and third floor exhibit spaces, along with specific artifacts.

Jody passed around some results from the strategic planning committee questionnaire that was sent out in the Society newsletter and the Library. She talked about posting the questionnaire on Facebook as well.

Jody passed around a financial recap of the World War II Victory Rally. She said that it turned out to be a beautiful event. She acquired some donations specifically for that event, but some other donations that were acquired for the Heritage Event Series as a whole were not included in the report. Total revenue from the event, including sponsorships, was \$5,600. The total cost was \$4,800. Without sponsorships the event would have lost money again. Jody said she also spent more money on advertising this year. She suggested possibly reworking the event for next year and marketing it as more of a concert. She said that the Commission should think about it and discuss it again at next month's meeting.

Anne left the meeting.

Jody brought additional sponsor brochures for Commissioners to pass around to local businesses.

FRIENDS: The next meeting is in August, but Ken was unsure of the exact date. They are still looking at reorganizing after the Quilters left the group.

SOCIETY: Wally reported that the Society made about \$400 on the Pie and Ice Cream Social. They also recently hosted a boat trip, which lost a little money but was a fun event.

A historic walking tour of Downtown Wyandotte is currently in the works. They are just waiting on final approval and finding a company to install the signs on the sides of buildings.

COMMITTEES: Medusa Waterproofing and Cement waterproofed the basement at the MacNichol Home, and Jody said they did a good job. Jody is also trying to get on schedule to get the basement floor done, but has no date scheduled so far.

Bids for the porch should be wrapping up soon. The project should be completed by October. DDA recently awarded a grant for the painting of the Burns Home, and bids will be going out soon. They will also be reallocating a tree from the southeast corner of the Marx Home and having it moved somewhere else on the grounds.

OLD BUSINESS: Behind the Marx Home there is a brick barrier for the plants and the bricks jut out a couple of feet in one area, which could cause injury if someone was carrying something and couldn't see the walkway. Wally suggested fixing that spot so that no one trips over it. Jody said that would be a very minor project and could easily be taken care of when the porch is being done. Dave said he may have a volunteer for this task.

NEW BUSINESS: Shirley made new curtains for the log cabin. She did some work on it back in 2004, but it needs some work again. Shirley is also thinking about bringing back Log Cabin Day.

The Planning Commission and Council approved the city's Master Plan. Ken wondered if the Commission could get a copy.

Jody announced that the Komaki delegation is currently in town. It is the 50th anniversary of the friendship between the two cities.

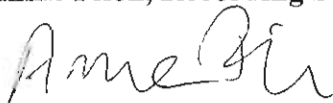
ANNOUNCEMENTS/COMMUNICATION: None

ATTENTION TO AUDIENCE: None.

MOTION by Shirley Prygoski, supported by Dave Kostelnik to adjourn the meeting at 8:10 p.m. MOTION CARRIED (7-0)

Next Meeting: September 12, 2013.

**Respectfully Submitted,
Annie Pilon, Recording Secretary**



FINANCE REPORT ? WYANDOTTE MUSEUMS**MONTH OF JUNE/JULY 2013***From the desk of Jody L. Egen***MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY ? AS OF AUGUST 7, 2013**

Log Cabin Rental	\$ 180.00 - Cash \$ 80.00 - Checks \$ 260.00 - Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 270.00 - Cash <i>admissions</i> \$ 0 - Check \$ 270.00 - Total	Reserve 101-000-257-250-071
Weddings	\$ 0 - Check \$ 0 - Cash \$ 0 - Total	Reserve 101-000-257-250-071
Marx Rent	\$ 625 - Check \$ 0 - Cash \$ 625.00 - Total	<i>Marx Rental Account</i> 101.000.655.655.021
Wyandotte Historical Society <i>Reimbursement for poster printing</i>	\$ 0 - Cash \$ 59.50 - Check \$ 59.50 - Total	Reserve 101-000-257-250-071
Salvage	\$ 20.00 - Cash \$ 0 - Check \$ 20.00 - Total	Reserve 101-000-257-250-071

*Total of all deposits \$ 1,234.50***JUNE EXPENSES**

HEAT/ GAS		
MacNichol	\$ 13.01	City
Marx	\$ 12.01	City
Log Cabin	\$ 30.67	City
Burns	\$ 19.10	City
<i>Subtotal</i>	<i>\$ 74.79</i>	
WATER		
MacNichol	\$ 224.62	City
Marx	\$ 86.05	City
Log Cabin	\$ 11.40	City
Burns	\$ 19.69	City
<i>Subtotal</i>	<i>\$ 341.76</i>	
ELECTRIC		
MacNichol	\$ 212.10	City
Marx - <i>includes \$53.37 outside 400W</i>	\$ 157.41	City
Burns	\$ 65.49	City
<i>Subtotal</i>	<i>\$ 435.00</i>	
PHONE		
MacNichol	\$ 41.87	City
Marx	\$ 41.87	City
Burns	\$ 220.72	City
<i>Subtotal</i>	<i>\$ 304.46</i>	

Subtotal All Utilities: \$ 1,156.01

MISCELLANEOUS		
AASLH -- 2 year membership renewal	\$ 184.00	Reserve
Office Max - Card stock for Victory Rally tickets. Scissors.	\$ 31.56	City -B&G
Lowe's - Building and Grounds supplies, lumber	\$ 11.99	City -B&G
Heritage Newspapers - Victory Rally Ad	\$ 160.00	Reserve
Hoods - Paint Brush and ant traps	\$ 7.00	City B&G
Gee & Missler - Service Call and inspection at 2610 Biddle Ave.	\$ 144.00	City B&G
Whipple Printing - Pie and Ice Cream Social Posters	\$ 59.50	City - Printing
Office Max - Office Supplies and cardstock for ticket printing	\$ 31.56	City - Office
Whipple Printing - HES Tri-fold sponsor brochures, 500 total.	\$ 508.00	Reserve
Walgreens - Poster printing	\$ 20.33	City
USPS - mailing	\$ 12.35	
Subtotal All Miscellaneous:		\$ 1,170.29

JULY EXPENSES

HEAT/ GAS		
MacNichol	\$ 13.72	City
Marx	\$ 10.73	City
Log Cabin	\$ 31.37	City
Burns	N/A	City
Subtotal	\$ 55.82	
WATER		
MacNichol	\$ 215.11	City
Marx	\$ 53.64	City
Log Cabin	\$ 11.40	City
Burns	\$ 15.62	City
Subtotal	\$295.77	
ELECTRIC		
MacNichol	\$ 331.06	City
Marx - includes \$53.37 outside 400W	\$ 200.06	City
Burns	\$ 103.47	City
Subtotal	\$634.59	
PHONE		
MacNichol	\$ 41.77	City
Marx	\$ 41.77	City
Burns	\$ 226.88	City
Subtotal	\$310.42	
Subtotal All Utilities:		\$ 1,296.60

MISCELLANEOUS		
Gee & Missler - Replacement A/C unit for 2610 Biddle Ave.	\$ 2470.00	City B&G
Wyandotte Alarm Co. - Commercial monitoring	\$ 126.00	City B&G

2630 Biddle Ave.		
Hood's - Misc. hardware, ant bait traps, Roundup, etc.	\$ 76.56	City B&G
Schmidt's Antiques - display cabinet for third floor gallery	\$ 233.20	Reserve
Shirley Prygoski - Reimbursement for tea food stuffs	\$ 45.09	Reserve
Wyandotte Alarm Co. - Commercial monitoring 2624 Biddle Ave.	\$ 195.30	City B&G
Medusa Cement & Basement Waterproofing, Inc. - 2610 Biddle south wall	\$ 1,500	City B&G

Subtotal All Miscellaneous: \$ 4,646.15

CURRENT BUDGET BALANCES ? AS OF, TUESDAY, AUGUST 06, 2013

SUPPLY LINE	BALANCE YEAR TO DATE	2013 BUDGET
Office Supplies	\$ 539.48	\$ 1,050.00
Postage	\$ 59.51	\$ 80.00
Building Maintenance & Supplies	\$ 1,518.48	\$ 8,279.00
Printing	\$ 49.94	\$ 800.00
Electric	\$ 2,806.73	\$ 6,700.00
Water	\$ 10.41	\$ 1,675.00
Heat	\$ 5,236.05	\$ 10,200.00
Education	\$ 90.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 89,650.30	n/a

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE SEPTEMBER 12, 2013 MEETING
MARX HOME**

PRESENT: Sue Pilon, Jody Egen, Wally Hayden, Shirley Prygoski, Dave Kostelnik, Eula Grooms, Dan Cervantes

EXCUSED: Ken Munson, Anne Ronco, Marshall Wymore

President Sue Pilon called the meeting to order at 6:19 p.m.

MOTION by Shirley Prygoski, supported by Wally Hayden, to approve the minutes from the August 2013 meeting, MOTION CARRIED (5-0)

PRESIDENT'S REPORT:

Sue introduced Vernon Elmore, who was proposed by the Mayor as a new member for the Commission. She asked him to attend a meeting so that he could observe and meet the commissioners prior to his appointment. There is another opening on the Commission since Michelle resigned. Sue proposed a replacement to the mayor for that position.

The October meeting is scheduled for October 10, but the Cemetery Walk begins the next day and some Commissioners would not be able to attend, so Sue proposed changing the date to October 17.

MOTION by Eula Grooms, supported by Dan Cervantes, to change the date of the October meeting from October 10 to October 17, MOTION CARRIED (5-0)

DIRECTOR'S REPORT:

Jody distributed the finance report for August.

Dave arrived.

MOTION by Wally Hayden, supported by Dan Cervantes, to approve the finance report from August, pending audit, MOTION CARRIED (6-0)

The bids came back for the Marx Home porches and there was a very large discrepancy in prices so the city engineer rejected the bids and the project will go out for bid again. But because of the season the project might not be completed until the spring. Someone from DPW will come out to stabilize the porches in the meantime.

Cemetery walk tickets have been on sale since Tuesday. It is about 85% sold out right now, and Jody is scheduling meetings with the volunteers to prepare for the event.

For the antiques event in November, Jody and Eula decided to do an antiques fair. It would include appraisals, Model A's on the grounds, and a large tent for people to sell their antiques on the grounds. The museum will sell tables to people who want to sell their antiques. Jody would also like to invite some people to lecture about certain topics such as restoration or antique identification. The event will take place Saturday, November 9 from about 10 a.m. to 4 p.m.

The Fall Citywide Garage Sale is this weekend. There are 226 participants, which is about the same as last fall.

The floor in the basement is pretty much done, but there was an issue with water coming in so the company will be back to fix the problem. Jody has also collected some of the graphic elements and Larry Welsh is building the cabinets. Jody invited the Commissioners to help paint the basement walls on Friday, September 20 from 10 a.m. to 5 p.m.

Dan left the meeting.

Jody passed out a few items from the Museum staff related to the city's strategic plan and department goals. Jody went over some of the main points on the list and said that Commissioners could email any other thoughts to her over the next couple of weeks and she would add them before submitting them to the city.

FRIENDS: None.

SOCIETY: The Museum in the Streets program is coming along. Wally said they are still waiting to hear from a couple of the businesses.

COMMITTEES: None.

OLD BUSINESS: None.

NEW BUSINESS: Dave and Shirley had a conversation about possibly sanding the floors of the log cabin to make it a little nicer. Jody agreed.

ANNOUNCEMENTS/COMMUNICATION: None

ATTENTION TO AUDIENCE: None.

MOTION by Dave Kostelnik, supported by Wally Hayden to adjourn the meeting at 7:20 p.m.
MOTION CARRIED (5-0)

Next Meeting: October 17, 2013.
Respectfully Submitted,
Annie Pilon, Recording Secretary

FINANCE REPORT – WYANDOTTE MUSEUMS**MONTH OF AUGUST 2013***From the desk of Jody L. Egen***MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF SEPTEMBER 12, 2013**

Log Cabin Rental	\$ 100.00 - Cash \$ 305.00 - Checks \$ 405.00 - Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 248.00 - Cash <i>admissions</i> \$ 0 - Check \$ 248.00 - Total	Reserve 101-000-257-250-071
Weddings	\$ 0 - Check \$ 0 - Cash \$ 0 - Total	Reserve 101-000-257-250-071
Marx Rent	\$ 543.60 - Check \$ 0 - Cash \$ 543.60 - Total	<i>Marx Rental Account</i> 101.000.655.655.021
Salvage	\$ 140.00 - Check \$ 0 - Cash \$ 140.00 - Total	Reserve 101-000-257-250-071
Teas	\$ 195.00 - Check \$ 0 - Cash \$ 195.00 - Total	Reserve 101-000-257-250-071

Total of all deposits \$ 1,531.60**EXPENSES****HEAT/ GAS**

MacNichol	\$ 13.87	City
Marx	\$ 12.35	City
Log Cabin	\$ 30.16	City
Burns	\$ 31.80	City
<i>Subtotal</i>	<i>\$ 88.18</i>	

WATER

MacNichol	\$ 290.39	City
Marx	\$ 45.19	City
Log Cabin	\$ 11.40	City
Burns	\$ 15.62	City
<i>Subtotal</i>	<i>\$ 362.60</i>	

ELECTRIC

MacNichol	\$ 208.12	City
Marx - includes \$53.37 outside 400W	\$ 187.74	City
Burns	\$ 90.43	City
<i>Subtotal</i>	<i>\$ 486.29</i>	

PHONE

MacNichol	\$ 41.77	City
Marx	\$ 41.77	City
Burns	\$ 226.83	City

<i>Subtotal</i>	<i>\$ 310.37</i>	
<i>Subtotal All Utilities:</i>	<i>\$ 1,247.44</i>	

MISCELLANEOUS		
Hood's - <i>Weed Killer.</i>	\$ 21.49	City - B&G
Istock - <i>Marketing graphics</i>	\$ 44.99	City - Office Supplies
Hood's - <i>Lock and latch for Cabin</i>	\$ 16.19	City - B&G
Dollar Tree Stores - <i>Mixing bowls for paint receptacle</i>	\$ 10.60	City - B&G
Lowe's - <i>Misc. Lumber for basement exhibit gallery</i>	\$ 261.29	City - B&G
Lowe's - <i>Wood for basement exhibit gallery</i>	\$ 129.06	City - B&G
Harbor Freight - <i>Paint Supplies, tarps & brushes</i>	\$ 27.58	City - B&G
Sherwin Williams - <i>Paint for Burns Garage</i>	\$ 419.21	City - B&G
Collecting Warehouse - <i>Various size acrylic risers</i>	\$ 159.40	City - B&G
Whipple Printing - <i>Fall Garage Sale reminder post cards</i>	\$ 155.00	City - B&G
JJ's Pizza - <i>Pizza for basement exhibit gallery meeting</i>	\$ 46.59	Reserve
Lowe's - <i>Wood and misc. hardware</i>	\$ 39.25	City - B&G
Sherwin-Williams - <i>Blue Paint for basement ceiling</i>	\$ 97.41	City - B&G
Hoods - <i>Killz primer</i>	\$ 19.79	City - B&G
Whipple Printing - <i>Fall Garage Sale posters and Home Classic Posters</i>	\$ 72.00	City - Print
Lowe's - <i>Primer Paint for basement</i>	\$ 16.98	City - B&G
Lowe's - <i>Rugs for third floor attic gallery</i>	\$ 609.46	City - B&G
Dollar Depot - <i>Aluminum pans for grill for Stars August 31 event</i>	\$ 4.08	Reserve
Sam's Club - <i>Concession & post match meal for Wyandotte Stars August 31 event</i>	\$ 154.39	Reserve
Sherwin-Williams - <i>Sample paint colors for basement walls</i>	\$ 14.18	City - B&G
Walmart - <i>Totes for exhibit materials sorting and general storage</i>	\$ 84.80	City - B&G
Shopper's Valley Market - <i>Hot dogs, sausages, and buns for Wyandotte Stars August 31 event</i>	\$ 88.29	Reserve

Subtotal All Miscellaneous: ***\$ 2,492.03***

CURRENT BUDGET BALANCES - AS OF THURSDAY, SEPTEMBER 12, 2013

SUPPLY LINE	BALANCE YEAR TO DATE	2013 BUDGET
Office Supplies	\$ 337.38	\$ 1,050.00
Postage	\$ 59.51	\$ 80.00
Building Maintenance & Supplies	\$ 115.15	\$ 8,279.00
Printing	\$ 0	\$ 800.00
Electric	\$ 2,475.67	\$ 6,700.00
Water	\$ 10.41	\$ 1,675.00
Heat	\$ 5,181.44	\$ 10,200.00

Education	\$ 90.00	\$ 240.00
Automobile	\$ 103.27	\$ 160.00
Reserve	\$ 90,765.21	n/a

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES - DRAFT
SEPTEMBER 11, 2013

Members Present: John Darin, Chairperson, Michael Bozymowski, Andrea Fuller, Noel Galeski, Linda Orta, Stephanie Pizzo, Karen Tavernier, Alice Ugljesa.

Members Excused: Denise Donlon, Bill Summerell

Guests: None

1. Call to Order: The meeting was called to order by John at 6:02 pm.
2. Reading and Approval of Previous Minutes:
 - a. August 14th, 2013 Regular Meeting: Motion was made by Alice, seconded by Stephanie, to approve the minutes of the August 14th, 2013 regular meeting of the Beautification Commission as written. The minutes were approved unanimously.
3. Chairperson's Report:
 - a. John announced that Brandon Calvin has submitted his resignation from the Beautification Commission, effective August 21, 2013. His resignation was accepted with regrets, and Brandon was recognized for his contributions to the Beautification Commission.
 - b. John distributed an updated Attendance Report, Contact List, and Event Dates List. The date of the Beautification Awards presentation to Mayor and City Council was confirmed to be Monday, September 23, 2013. All commissioners were encouraged to attend.
 - c. John distributed and reviewed photos of the Fimco water pump sprayer modifications and improvements. It can now be used with a garden hose or water wand to water Commission plantings. The new set-up, which includes a new wiring harness, new water wand, and direct battery connection, was reviewed with Maggie Molnar by John for her ongoing use. It has enhanced safety for the user, and is good risk management by the Commission. It was noted by John that Mr. Chuck Belchunas of Boaters Value Store graciously donated the wiring harness supplies and hardware. Andrea will post a big Thank You! on the Commission's Facebook page to acknowledge this gift.
4. Treasurer's Report:
 - a. FY 2012-2013 YTD Expense Report: An updated report was distributed. One expense was reported this period for a total of \$13.50 for registration fees for John for the BCSEM Quarterly meeting to be held in Sterling Heights on September 26. The remaining account balance is \$1,698.30, as of 8/20/13.
 - b. Miscellaneous Expense Planning: It was noted that the 2012-2013 fiscal year ends September 30. After much discussion, motion was made by Mike, seconded by John, to approve additional planned expenses and responsible persons, as follows: Beautification awards (Alice) - \$200; Decorative and ornamental items for pots (Andrea) - \$200; Planter pots (Noel & Stephanie) - \$400; and Bulbs and hardy mums for Fall Dig-In (Alice & Linda) - \$900. Motion was approved unanimously. All responsible persons were reminded that all expenses must be incurred on or before 9/30/13 to be posted to this current fiscal year. Expense Reports with receipts must be submitted for all expenses.
5. Public and Media Communications:
 - a. Andrea reported that there were no significant communications to report.
6. Community Garden Update:
 - a. Alice is coordinator for the month. It was noted by Karen that there is very little to do for garden maintenance, and the work force will not be needed. Commission work day activities will be limited, which provides opportunity for other Dig-In activities to be conducted that day downtown.

7. City-Wide "Beautify Wyandotte" Initiative:
 - a. Alice distributed an updated "We've Noticed" Postcard Distribution list noting that 26 businesses and 43 residences received postcards recognizing their beautification efforts, as of September 6, 2013.
 - b. Alice reported that she has completed decorating a display case recognizing the Beautification Commission and its "Beautify Wyandotte Initiative". The display will stay up throughout the month of September.
8. Fall Dig-In – Saturday, September 21, 9:00 am
 - a. Linda led the discussion regarding planting bulbs at the three open spaces at 1st and Elm Streets. The bulbs would be alliums and narcissus/daffodils. Linda made a motion, seconded by John, to approve the purchase of bulbs in an amount not to exceed \$400 from the Netherland Bulb Company. The motion was approved unanimously.
 - b. Alice will order mums for planting in various locations in the DDA, per approval granted during the Treasurer's Report.
 - c. There was discussion regarding the breakage of a planter pot at the Purple Heart Memorial Garden. It was agreed that attention will be paid to proper storage of these planter pots during winter months.
9. Landscaping the Vietnam Veterans Memorial:
 - a. John presented the first draft of the Landscaping Action Plan for review and discussion. There were many suggestions and comments. It was the consensus of the Commission that the water line installation will not likely happen until early Spring, 2014, since we are rapidly approaching the time that sprinkler systems need to be winterized. Therefore, all timelines will be adjusted to reflect this likelihood. John will make all recommended changes, and will present at the next meeting.
 - b. Andrea was commended for her very well done color rendering of the proposed landscaping at the memorial.
 - c. Karen proposed that the design of the ribbon be angled and elevated to be seen from Van Alstyne and from the sidewalk. This idea has much merit and will be discussed further.
 - d. In addition, there was much discussion regarding the appropriate plant materials for the ribbon planting. This will need to be well-researched before final recommendations can go forward.
10. Selection of Beautification Award Recipients – Award Presentation Monday, September 23, 2013:

There were entries in both residential and business categories. All nominees were rated on a scale of 1 (poor) – 5 (excellent) regarding their landscaping efforts, taking into account: Color, Texture, Creative Design, Variety, Hardscape Elements, Planting, and Maintenance. Each property was scored by each Commissioner (1-5), and the scores were averaged. An average score of less than 3.0 received no formal recognition. All properties scoring 3.0 or higher will receive "We've Noticed" postcards. All properties scoring 3.5 or higher will also be formally nominated for Beautification Awards. The nominees will be contacted by Alice, and if they agree to Terms and Conditions, including posting their properties on the Beautification Commission web page, they will receive their award at the upcoming September 23rd City Council meeting. The initial screening results, subject to final approval, are as follows:

Business Property Nominees (5):

St. Patrick Church, 39 points, avg. 4.9
Garfield Elementary School, 37 points, avg. 4.6
Silk Thumb, 34 points, avg. 4.3
20 Chestnut Condominiums, 31 points, avg. 3.9
Riverside Kayak Connection, 31 points, avg. 3.9

Residential Property Nominees (12):

1742 Ash Street, 40 points, avg. 5.0
1754 Ash Street, 40 points, avg. 5.0
2095 23rd Street, 37 points, avg. 4.6
608 Kings Highway, 36 points, avg. 4.5
445 Plum Street, 34 points, avg. 4.3
156 Vinewood Avenue, 34 points, avg. 4.3
160 Walnut Street, 33 points, avg. 4.1
1404 Chestnut Street, 33 points, avg. 4.1
1295 Walnut Street, 31 points, avg. 3.9
654 Orchard Street, 30 points, avg. 3.8
334 Riverbank Street, 30 points, avg. 3.8
569 Plum Street, 28 points, avg. 3.5

11. Old Business: There was no Old Business to discuss.
12. New Business: There was no New Business to discuss.
13. Announcements: There were no announcements.
14. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, October 9th, 2013 at 6:00 pm in City Hall Council Chambers, Third Floor, 3200 Biddle Avenue.
15. Adjournment: The meeting was adjourned at 8:08 pm.

Respectfully Submitted,

John Darin
Chairman,
Wyandotte Beautification Commission