

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, SEPTEMBER 30th , 2013 , 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE LEONARD SABUDA

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATIONS:

PRESENTATION
OF THE PLEDGE OF ALLEGIANCE
BY CUB SCOUT
TROOP 1770

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

1. Communication from the Chief of Police establishing Halloween "TRICK OR TREAT" hours from 5:30 p.m. to 7:30 p.m. on Thursday, October 31, 2013.

2. Communication from the Superintendent of Recreation relative to the SMART FY 2014 Municipal and Community Credit Contract.

3. Communication from the Superintendent of Recreation submitting a rental contract for Yack Arena.

4. Communication from the Director of Information Technology regarding the purchase of a Document Management System.

5. Communication from the Assistant General Manager of Municipal Service relative to the Fiscal 2014 Budget-Electric, Water and Telecommunications.

6. Communication from the Power Systems Supervising Engineer of Municipal Service regarding an authorization letter for Energy Purchases through MPPA.

7. Communication from the City Engineer relative to a request from a Department of Public Service employee for a leave of absence.

8. Communication from the Planning Commission regarding the rezoning of property Public Hearing PC# 80613.

9. Communication from the City Engineer relative to the hiring of an Engineering Assistant III.

10. Communication from the City Engineer regarding the Wayne County Sponsored Household Hazardous Waste Collection Day to be held on Saturday, October 13, 2013, at the Southland Shopping Center, Eureka Road and Pardee, Taylor (enter off Pardee road near Target Store from 8:00 a.m. to 2:00 p.m.).

11. Communication from the City Engineer regarding the 2013 Concrete Street Program.

CITIZENS PARTICIPATION:

HEARING:

HEARING OF OBJECTIONS TO THE PROPOSED GRADING AND
PAVING OF AN ALLEY IN THE CITY OF WYANDOTTE AND THE
PROPOSED CREATION OF A SPECIAL ASSESSMENT
DISTRICT # 937
THE TWENTY (20) FOOT WIDE PUBLIC ALLEY WEST OF BIDDLE AVENUE
BETWEEN MULBERRY STREET AND WALNUT STREET
IN THE CITY OF WYANDOTTE

REPORTS AND MINUTES:

| | | |
|--|--------------------|-------------|
| Financial Services Daily Cash Receipts | September 20, 2013 | \$40,321.18 |
| Planning Commission | September 19, 2013 | |
| Downtown Development Authority | September 10, 2013 | |
| Municipal Service Commission | September 17, 2013 | |
| Fire Commission Meeting | September 24, 2013 | |
| Fire Commission Meeting | August 27, 2013 | |
| Police Commission Meeting | August 27, 2013 | |
| Police Commission Meeting | September 24, 2013 | |

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

PRESENTATION

OF THE PLEDGE OF ALLEGIANCE

BY

CUB SCOUT

TROOP 1770

MAYOR

Joseph R. Peterson

CITY CLERK

William R. Griggs

TREASURER

Todd M. Browning

CITY ASSESSOR

Thomas R. Woodruff

**CITY COUNCIL**

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Lawrence S. Stec

DANIEL J. GRANT
CHIEF OF POLICE

September 25, 2013

Mayor and City Council
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor and City Council:

This letter serves as a request for the City of Wyandotte to establish Halloween "Trick or Treat" hours from 5:30 P.M. to 7:30 P.M. on Thursday, October 31, 2013. Upon notification of approval of "Trick or Treat" hours, Halloween Trick or Treat Safety Tips, see attached, will be requested to be placed on cable television.

If there are any additional questions, please feel free to contact my office.

Sincerely,

Daniel J. Grant

Chief of Police

City of Wyandotte

Interdepartmental Communication

DATE: September 25, 2013
TO: Steve Timcoe, Cable Television
FROM: Dan Grant, Chief of Police
SUBJECT: HALLOWEEN
CC: File

Please place the following information on Cable Television:

THE DESIGNATED HOURS FOR "TRICK OR TREAT" ON HALLOWEEN, OCTOBER 31st, ARE 5:30 P.M. TO 7:30 P.M. YOUR POLICE DEPARTMENT OFFERS THE FOLLOWING TIPS TO MAKE THIS EVENT AS SAFE AS POSSIBLE:

- § A PARENT, GUARDIAN OR OLDER BROTHER OR SISTER SHOULD ACCOMPANY CHILDREN AND ONLY GO TO HOUSES OF PEOPLE THEY KNOW. IF SOMEONE OLDER CANNOT GO, TRICK OR TREAT WITH A GROUP OF CHILDREN.
- § DO NOT ENTER THE HOUSE TO OBTAIN A TREAT.
- § PARENTS SHOULD CHOOSE THE CORRECT CLOTHING OR COSTUME - LIGHT COLORS ARE MORE EASILY SEEN AT NIGHT. MAKE UP OR MASKS SHOULD PROVIDE GOOD VISIBILITY FOR THE TRICK OR TREATER.
- § USE REFLECTIVE TAPE ON YOUR COSTUME AND CARRY A FLASHLIGHT SO YOU CAN SEE AND BE SEEN EASILY.
- § PLAN YOUR TRICK OR TREAT ROUTE AHEAD OF TIME. PICK STREETS THAT ARE WELL LIGHTED. CHILDREN SHOULD LOOK CAREFULLY BEFORE CROSSING THE STREET, AND CROSS ONLY AT CORNERS. NEVER CROSS THE STREET BETWEEN PARKED CARS OR IN THE MIDDLE OF THE BLOCK.
- § WATCH FOR TRAFFIC.
- § ONLY GIVE AND ACCEPT WRAPPED OR PACKAGED CANDY.
- § PARENTS SHOULD CAREFULLY INSPECT TREATS FOR SIGNS OF TAMPERING OR METAL OBJECTS.
- § SUSPICIOUS PERSONS SHOULD BE REPORTED TO THE POLICE DEPARTMENT.

HAVE A SAFE AND HAPPY HALLOWEEN!

**DANIEL J. GRANT
CHIEF OF POLICE**

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

2

MEETING DATE: September 30, 2013

AGENDA ITEM #

ITEM: SMART FY2014 Municipal and Community Credit Contract

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin N. Lanagan, Superintendent of Recreation

BACKGROUND: This is a SMART contract agreement for our 35th year of SMART funding for our transportation programs. For the fiscal year 2014, we are receiving \$58,870 in funding from SMART. These funds are used to insure our Senior Bus and Van, subsidize the Taxi Token Program, and for maintenance repairs to the two vehicles.

This funding is made up by the SMART Municipal Credit (\$25,460) and the Community Credit (\$33,410). Earlier this year, we were informed that the SMART Municipal Credit was going to be reduced by 50%, however, recent legislation kept the funding at 100%.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life through the continued operation of our Senior Transportation programs.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the FY2014 Municipal and Community Credit contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-750-850-780-550 will be fully funded through the Municipal and Community credits allocated by SMART (\$58,870).

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Recreation Commission.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Support*

LEGAL COUNSEL'S RECOMMENDATION: Approved by the Department of Legal Affairs.

MAYOR'S RECOMMENDATION: *JRP by JD*

LIST OF ATTACHMENTS: SMART FY2014 Municipal and Community Credit Contract, Exhibits A and B and the EEO Report, letter from SMART regarding funding being restored.

RESOLUTION:

Wyandotte, Michigan
Date: September 30, 2013

RESOLUTION by Councilman _____

Resolved by the City Council that Council hereby authorizes the Mayor and City Clerk to sign the SMART Municipal and Community Credit Contract for FY14 as submitted by the Superintendent of Recreation.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT

for FY - 2014

I, Joseph R. Peterson, as the Mayor of the **City of Wyandotte** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** (Section 1 below), and **Community Credits** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in Exhibit A, and the operating budget for that service is set forth in Exhibit B, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$25,460** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 25,460
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)

Total \$25,460

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All funding must be spent by September 30, 2015; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$33,410** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 33,410
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ _____

Total \$33,410

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT

for FY - 2014

Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2014, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2016 unless approval from SMART General Manager is obtained to extend Community Credits for an additional 2 years to allow accrual for major capital projects; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

CITY OF WYANDOTTE

By: _____ Mayor

Date _____ City Clerk

Suburban Mobility Authority for
Regional Transportation

Date _____ By: _____
John C. Hertel
General Manager

Reviewed & Approved by
Bill Look as to form on Bill Look 9-18-13

EXHIBIT "A"

I. MUNICIPAL BUS/VAN PROGRAM – SENIOR CITIZENS AND SPECIAL POPULATIONS

| | |
|----------------------|---|
| Service Description: | The City of Wyandotte owns and operates a SMART Bus and a SMART Van that are used to transport senior citizens and special populations to doctor, school, hospital appointments, shopping, etc. |
| Service Area: | Within the City of Wyandotte and surrounding neighboring cities, if possible. |
| Service Hours: | This service runs between 8 am and 4 pm. All requests for transportation are made on an appointment basis depending on the availability of the vehicle. |
| Eligible User Group: | Wyandotte Senior Citizens 60 years of age and older and handicapped individuals |
| Fare Structure: | \$1 each way |
| Service Level: | Trips are scheduled as needed. Requests are made to the Tele-Care/Senior Van Office at least 48 hours in advance. |
| Service Mode: | 12 Passenger S.M.A.R.T. Bus 8 Passenger S.M.A.R.T. Van |

II. TAXI TOKEN SERVICE

| | |
|----------------------|--|
| Definition: | City of Wyandotte will provide a taxi service for qualified individuals, using a local transportation company. |
| Service Area: | Limited Area - Wayne County |
| Service Hours: | 7 days per week - 24 hours per day |
| Eligible User Group: | Resident Senior Citizens 60 & Over And residents with disabilities |
| Fare Structure: | \$3.50 per token – 50% funded by SMART 50% paid by rider (\$1.75 per token) Minimum purchase 10 tokens per month Maximum purchase 40 tokens per month |
| Service Level: | Seniors must provide proof of age. Persons with disabilities must provide documentation from their doctor. |
| Service Mode: | Trinity Transportation |

PURCHASED SERVICES

| | |
|----------------------|--|
| Service Description: | The City of Wyandotte and the Wyandotte Board of Education have a cooperative transportation program whereby school busses are used for various Senior Citizen and special population day trip programs. The school district provides the bus and a driver and the City of Wyandotte pays for the driver's wages, and gas. |
| Service Area: | City of Wyandotte |
| Service Hours: | The service runs between 9 am and 3 pm, Monday through Friday. Special trips on weekends usually start at 11 am and run until 5 pm. Ending time varies depending on destination). Some evening trips are also scheduled. |
| Eligible User Group: | Senior Citizens 60 years of age and older. Special Population. |
| Fare Structure: | No Charge |
| Service Level: | Most trips must have at least 24 hrs. notice in advance. Emergencies are taken care of if possible. |
| Service Mode: | School busses |

EXHIBIT B

PROJECTED OPERATING BUDGET

Municipality: Wyandotte

Project: Senior Transportation and Persons with Disabilities Transportation

Contract Period: July 1, 2013 – June 30, 2014

Account No: 48138

OPERATING EXPENSES:

| | | |
|---|--------------------|--------------------|
| Administrative Fee (10% max. of MC & CC funds) | <u>\$5,887</u> | |
| Driver Wages | <u>\$19,632.84</u> | |
| Fringe Benefits | <u></u> | |
| Gasoline & Lubricants | <u>\$9,787.02</u> | |
| Vehicle Insurance | <u>\$12,000</u> | |
| Parts, Maintenance Supplies | <u>\$3,267.65</u> | |
| Mechanic Wages | <u></u> | |
| Fringe Benefits | <u></u> | |
| Dispatch Wages | <u>\$2,040</u> | |
| Other (Specify) | <u></u> | |
| Sub-Total (Operations & Maintenance) | | <u>\$52,614.51</u> |
| <u>Purchased Service</u> | | |
| Taxi Service | <u>\$3,6305.50</u> | |
| Charter Service | <u></u> | |
| SMART Bus Tickets | <u></u> | |
| SMART Shuttle Service | <u></u> | |
| SMART Dial-A-Ride | <u></u> | |
| SUB-TOTAL | | <u>\$36,305.50</u> |

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

| | | |
|-------------------------------|---------|--------------------|
| Computer Equipment | <u></u> | |
| Software | <u></u> | |
| Vehicle | <u></u> | |
| Maintenance Equipment | <u></u> | |
| Other (Specify) | <u></u> | |
| Sub-Total | | <u>\$88,920.01</u> |
| <u>TOTAL EXPENSES:</u> | | <u>\$88,920.01</u> |

EXHIBIT B (Page 2)

REVENUES:

| | |
|------------------------------------|------------|
| Municipal Credit Funds | \$25,460 |
| Community Credit Funds | \$33,410 |
| Specialized Services Funds | |
| General Funds | \$5,137.01 |
| Farebox Revenue | \$24,913 |
| In-Kind Service | |
| Special Fares (Contracted Service) | |
| Other (Specify) | |

TOTAL REVENUE:

\$88,920.01

(Note: *Total Expenses* must equal *Total Revenues*)

Submitted By:



Title

Superintendent of
Recreation

Date:

9-17-13



Suburban Mobility Authority
for Regional Transportation

Office
Contract Compliance

Equal Employment Opportunity Compliance Report A

Bid / Project Name

Name of Firm

City of Wyandotte Recreation department

Employer I.D.

Number

Address

3131 Third Street

City

Wyandotte

State

MI

Zip

48192

☐ Independent firm, or

☐ Owned / controlled by:

Corporate address of parent
or affiliated company:

Indicate the appropriate

box for your reporting unit

(Mark only one box):

☐ Consolidated Report

☐ Headquarters Unit Report

☐ Special Report

☐ Single Establishment Employer Report

☐ Individual Establishment Report (Submit one
for each establishment)

Business Data

What is the major activity of this establishment (Be specific, i.e., manufacturing
steel casings, retail grocer, wholesale plumbing supplies, title insurance)?

Transportation Programs

Include the specific type of product or type of service provided,
as well as the principal business or industrial activity:

City Government

Have all subcontractors been informed of their responsibility to file
EEO Compliance Report A?

☐ Yes

☐ No

Is an Affirmative Action Plan on file with SMART's Office of
Contract Compliance?

☐ Yes

☐ No

If no, plan will be
submitted by (indicate date):

An Affirmative Action Plan is on file with the following
governmental agencies Please list:

Employment Data Employment at this establishment - Report all permanent, temporary, or part time employees including apprentices and on-the-job trainees. Enter the appropriate figures on ALL lines and in ALL columns. Blank spaces will be considered as zero.

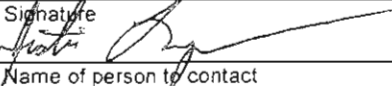
| Job Categories | Establishment | | | Minority Male | | | | Minority Female | | | |
|---------------------------|----------------------|----------------------|----------------------|---------------|---------------|--------------|---------------|-----------------|---------------|--------------|---------------|
| | Total Employees | Total Male | Total Females | Black | Asian Pacific | Amer. Indian | Spanish Amer. | Black | Asian Pacific | Amer. Indian | Spanish Amer. |
| | Including Minorities | Including Minorities | Including Minorities | | | | | | | | |
| Officials /Managers | | | | | | | | | | | |
| Professionals | 1 | 1 | | | | | | | | | |
| Technicians | 1 | | 1 | | | | | | | | |
| Sales Workers | | | | | | | | | | | |
| Office and Clerical Staff | 2 | | 2 | | | | | | | | |
| Craftsmen (Skilled) | | | | | | | | | | | |
| Operators (Semi-Skilled) | | | | | | | | | | | |
| Laborers (Unskilled) | 1 | 1 | | | | | | | | | |
| Service Workers | 3 | 2 | 1 | | | | | | | | |
| Journey Workers | | | | | | | | | | | |
| Apprentices | | | | | | | | | | | |
| Total | 8 | 4 | 4 | | | | | | | | |

Employment Data (continued)

Employment at this establishment-Report all permanent, temporary, or part-time employees including apprentices and on-the-job trainees.
Enter the appropriate figures.

| Job Categories | Current Workforce | | | | | Under- utilization | | Estimated Number of Vacancies | 20____ Goals | | | | Ultimate Goals | | | |
|------------------------------|---------------------|----------|----|--------|-----|-----------------------|------|-------------------------------------|--------------|---|--------|---|----------------|---|--------|---|
| | No. of Employees | Minority | | Female | | | | | Minority | | Female | | Minority | | Female | |
| | | # | % | # | % | Min. | Fem. | | # | % | # | % | Year | % | Year | % |
| Officials/Managers | | | | | | | | | | | | | | | | |
| Professionals | 2 | | | | | | | | | | | | | | | |
| Technicians | 1 | | | 1 | 100 | | | | | | | | | | | |
| Sales Workers | | | | | | | | | | | | | | | | |
| Office and Clerical Staff | 2 | | | 2 | 100 | | | | | | | | | | | |
| Craftsmen (Skilled) | | | | | | | | | | | | | | | | |
| Operators (Semi. Skilled) | | | | | | | | | | | | | | | | |
| Laborers (Unskilled) | 1 | | | | | | | | | | | | | | | |
| Service Workers | 3 | 1 | 33 | | | | | | | | | | | | | |
| Journey Workers | | | | | | | | | | | | | | | | |
| Apprentices | | | | | | | | | | | | | | | | |
| Total | 9 | 1 | | 3 | | | | | | | | | | | | |

Certification

| | | | | | |
|---|--|-----------|------------------|------------------------------|--|
| Name of authorized official | Justin N. Lanagan | | Title | Superintendent of Recreation | |
| Signature |  | | Date | 17913 | |
| Name of person to contact regarding this report | Same | | Title | | |
| Address (number and street) | 3131 Third St. | | City | Wyandotte | |
| State | Zip Code | Area Code | Telephone Number | Ext. | |
| MI | 48192 | 734 | 324-7292 | | |

How was information as to race or ethnic group obtained? ☒ Visual Survey ☐ Employment Records

Do not write below this line. For SMART Only.

| Date | Awardable | | Signature | Comments |
|------|-----------|----|-----------|----------|
| | Yes | No | | |
| | | | | |
| | | | | |



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

July 26, 2013

*Received via email
on 9/11/13*

Mr. Jim Knopp
Recreation Dept.
City of Wyandotte
3131 Third Street
Wyandotte, MI 48192

Dear Theresa:

Enclosed is the FY 2014 Municipal and Community Credit contract between SMART and the City of Wyandotte. **GOOD NEWS: The attached contract funding amount is the same as FY'13.** We had previously informed you in a June 6, 2013 letter that the FY '14 Municipal Credit funding was being reduced by 50%. Due to the recent State legislation, FY'14 Municipal Credit funds have been restored to 100%.

To receive your FY 2014 funds, please complete the enclosed contract, including Exhibits A and B and the EEOC Report A form. The employee information reported on the EEOC form should only include the department and persons involved in the transportation program. Quarterly Operating Report (via MYSMART, is due at the end of each quarter during the term of the contract and is the mechanism finance uses to disburse municipal and community credit funds.

Upon completion, please **mail** all documents to me for final execution. Once the contract has been signed by SMART's General Manager, I will return a fully executed contract to you for your record. As always, please feel free to call me at (313) 461-4519 if you have questions or need my assistance to fill out the contract.

I wish you much success with your community transportation program.

Sincerely,

Melissa V. Hightower
Ombudsperson, Wayne County

Enclosures
Cc: Theresa Jamula




CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 30, 2013

AGENDA ITEM # 

ITEM: Department of Recreation Yack Arena Rental Contract

PRESENTER: Justin N. Lanagan, Superintendent of Recreation 

INDIVIDUALS IN ATTENDANCE: Same

BACKGROUND: On May 9 & 10, 2014, the **John Paul II Spring Fling** would like to return to the Yack Arena. The annual Spring Fling Festival is sponsored by the St. Vincent Pallotti Parish, which encompasses St. Joseph and St. Patrick Churches, for the benefit of John Paul II Elementary School. The festival is a family friendly event with games and rides for the kids, as well as Vegas games, live entertainment, etc. for the adults. This is a two day rental (Friday/Saturday) that generates revenue through fees associated with renting the building: arena, tables, chairs, kitchen, dumpster, advertising and extra staffing.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life by hosting the 9th Annual Spring Fling and to generate revenue through the continued use of the Yack Arena during the off-ice season.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation recommendation to approve this rental contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: In 2013, this two day rental brought in total revenue of \$4,955. We expect similar revenue again this year. Revenues are deposited in the following accounts:
100-00-654-610-020 (Summer Rentals); 290-000-610-610-040 (Dumpsters); & 499-000-655-655-040 (DDA – Fort Street Sign)

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Permittee.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: William A. Look reviewed and approves this Contract and Hold Harmless Agreement.

MAYOR'S RECOMMENDATION: JRP  TD

LIST OF ATTACHMENTS:

Three Rental Contracts & Three Hold Harmless
Listing of Yack Arena Rental Fees

RESOLUTION

Wyandotte, Michigan
Date: September 30, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council that Council concurs with the Superintendent of Recreation in the following resolution.

Resolved by the City Council that Council hereby approves the Benjamin F. Yack Recreation Center Rental Contract and Hold Harmless Agreement for the John Paul II Catholic School Spring Fling Festival to be held at the Benjamin F. Yack Recreation Center on May 9 & 10, 2014, as submitted by the Superintendent of Recreation and authorizes the Mayor and City Clerk to sign said Contracts.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by
Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

BENJAMIN F. YACK RECREATION CENTER RENTAL CONTRACT

City of Wyandotte, Michigan

This permit, granted this _____ day of _____, 20____, by the City of Wyandotte, a municipal corporation of the State of Michigan, herein called the "Owner", to John Paul II Catholic School, hereinafter called the "**Permittee.**"

Witnesseth:

In consideration of the fees and covenants hereinafter expressed, the Owner has agreed to grant and hereby does grant a Permit to the Permittee and Permittee has agreed to accept and hereby does accept the Permit for the use of the Benjamin F. Yack Recreation Center, hereinafter called the "Building", located 3131 Third Street in the City of Wyandotte, Michigan on the following terms and conditions:

(1) This permit shall prevail in accordance with the following schedule:

Spring Fling May 9 & 10, 2014

Building Rental is \$1,300.00 per day, plus all associated rental costs as per enclosed rental rate form. Rate is based on a "four wall" policy and includes air – conditioning, normal janitorial service, heat, lighting, water and restroom facilities.

All groups using the facility must supply:

- A Certificate of Insurance in accordance with **General Conditions** Item 5 – A.
- A copy of the Liability Insurance naming the CITY OF WYANDOTTE as ADDITIONAL INSURED must be on file in the City Clerk's Office one month prior to event. (This is not a means to relieve the City of liability based upon the sole negligent acts of its agents or employees, but to make the City whole from any liability arising from the use of the City facility by an outside organization.)
- All state, county or local licenses or permits necessary to hold the event, such as: Liquor, food, etc., are the responsibility of the group and must be obtained and displayed as required by law.
- Security people are to be agreeable with the Owner.
- One day to be allowed for moving in and one day for moving out, from 8 AM to 5 PM, any additional time needed will be charged at hourly rate for on-duty supervisor.
- \$250 Security Deposit is non-refundable in case of cancellation by Permittee.
Security Deposit to accompany this Contract.
- **Special Arrangements:** Any additional arrangements must be made in advance with the Building Management. These additional arrangements may be subject to an additional fee.

(2) Upon the signing of this Contract, the Permittee agrees to pay the sum of \$1,300.00 per day plus all associated rental costs payable in full upon completion of the event.

(3) The Building shall be used by the Permittee for the following sole and exclusive purpose and for no other purpose whatsoever, viz Spring Fling May 9 & 10, 2014

(4) In further consideration of the fees and covenants herein expressed, the Owner agrees to furnish the following without additional charge to Permittee:

- A. General room lighting, heat and ventilation appropriate to the season, toilet facilities and other sanitary accommodations with the necessary equipment, material, supplies, labor and supervision for same.
- B. Janitorial service in aisles and open spaces including one daily sweeping.
- C. Use of installed public address equipment is included, but operator for same is not.

- D. Use of lobbies, vestibules, hallways, box-office, lounges and other public rooms and facilities appropriate to the exclusive use of that part of the Building above described, during the hours and on the dates listed in Paragraph (1) above.
- E. Office space for use by show management.

(5) The General Conditions and Rules and Regulations:

- A. Permittee shall assume all risk of operation and shall indemnify Owner for any loss or damage occasioned to Owner or to any person or property, caused by any act of Permittee, its agents or employees in the use of any of the premises by Permittee, its agents or employees in the conduct of Permittee's business. Permittee shall procure at its own cost and expense Workmen's Compensation as required by law and such public liability and property damage insurance as will protect Permittee, Owner and its officers and employees from any claims for damage to property, including Owner's property, and for personal injuries, including death, which may arise from the use of the premises by Permittee. A duplicate copy of all insurance policies or certificates of insurance must be furnished Owner with the premiums paid before the start of any operations by Permittee. All policies shall be subject to the approval of Owners for adequacy and form of protection and name owner as an additional insured party. All policies shall contain an endorsement providing for furnishing owner ten (10) days written notice of termination of insurance for any cause.

Permittee shall provide insurance at least 30 days in advance of the event as follows, naming the City of Wyandotte as Additional Insured:

- A. **Workmen's Compensation Insurance as required by the laws of the State of Michigan;**
- B. **Public Liability with a minimum of \$ 1,000,000.00 for each occurrence;**
- C. **Property Damage with a minimum of \$ 1,000,000.00 for each occurrence;**
- D. **Dram Shop and Alcohol Liability coverage with minimum of \$1,000,000.00.**

- B. The Permittee shall indemnify and save harmless the Owner from and against all claims, suits, actions and damages, and/ or causes of action arising during the period of use and occupancy by the Permittee and for the term of this Permit for any personal injury, loss of life and/or damages to property, including Owner's property, sustained in or about the premises or that portion of the Building and improvements thereof, or appurtenances thereto, used by the Permittee, occurring during such time as the Permittee may be using or renting said premises, and from and against all costs, legal fees, expenses and liabilities in and about any such claim or the defense of any action or proceedings thereon, and from and against any order, judgment and/or decrees which may be entered therein when any of the aforesaid are caused or occasioned by negligence of the Permittee, its agents sub-contractors or employees, or persons attending the Building by reason of the use thereof by the Permittee.
- C. Permittee agrees not to use nor to permit any person to use in any manner whatsoever that part of the premises used by Permittee in its operations hereunder for any illegal purpose or for any purpose in violation of any Federal, State or municipal law, ordinance, rule, order or regulation or of any reasonable rule or regulation of Owner now in effect or hereafter enacted or adopted and will protect, indemnify and forever save and keep harmless Owner and the individual representatives thereof and their agents from and against any damage, penalty, fine, judgment, expense or charge suffered, imposed, assessed or incurred for any violation or breach of any law, ordinance, reasonable rule, order or regulation occasioned by any act, neglect or omission of Permittee, or any employee, person or occupant in Permittee's employ or control for the time being on said premises and engaged in the Permittee's operations hereunder.
- D. The Permittee agrees to furnish a sufficient number of ushers, ticket takers, special policemen, doorkeepers or other employees to properly handle and supervise the conduct of all persons in attendance at functions conducted by the Permittee, and to adopt, promulgate and enforce rules and regulations governing the conduct of such attendants. It is further understood and agreed that such attendants shall for all purposes be the agents of the Permittee.
- E. The Permittee shall furnish all service required to conduct its business in the Building. In the event of any violation or in case Owner or its authorized representative shall deem any conduct on the part of Permittee or any person or occupant on Permittee's employ or control for the time being on the premises (and engaged in the operation thereof) to be objectionable or improper, the responsibility for such conduct shall be deemed prima facie to be that of the Permittee. Permittee will, at the written request of Owner or its

- authorized representative, have removed from the premises any employee whom owner or its representative consider detrimental to the best interests of Owner or the public using the Premises.
- F. The Permittee agrees not to assign, transfer, convey, sublet or otherwise dispose of this Permit or its right, title or interest therein, to any other person, company or corporation without the previous consent in writing of the Owner.
- G. The Permittee shall have the complete control of so much of the premises exclusively granted to it during the periods aforesaid, and of admission to the portion of such premises during such periods subject to the requirements of any City Ordinances or State Laws including the Yack Arena Rules and Regulations.
- H. The Permittee agrees to conform to the Rules and Regulations of the Yack Arena for the use of said premises in effect when this Permit is granted or hereafter enacted or adopted, and a copy of any such Rules and Regulations in effect at the signing of this Permit shall become a part hereof.
- I. Upon the breach of any term, covenant or condition of this Permit, or of any rule or regulation governing the use of the premises, this Permit, at the option of the Owner, upon notice to the Permittee, shall terminate with the same force and effect as if the original term has come to an end.
- J. Upon termination of this Permit or its prior cancellation, Permittee shall remove from the premises such property and equipment as Permittee may have provided for its operations. In the event that the Permittee fails to vacate the premises upon such termination, the Owner may, in its discretion, remove from the premises at the expense of the Permittee, all goods, wares and merchandise, and property of any and all kinds and descriptions which may then be occupying the portion of the Building on which the Permit has terminated and Owner shall not be liable for any damages or loss of such goods, wares, merchandise or other property which may be sustained either by reason of such removal or of the place to which it may be removed, and Owner is hereby expressly released from any and all such claims for damages of whatsoever kind or nature.
- K. The Owner may terminate any assignment of space to Permittee if, in the judgment of the owner the occupancy or entertainment would in any respect be detrimental to the best interests of the City of Wyandotte or the Yack Arena. The City of Wyandotte shall not be responsible for any loss or damage occasioned to Permittee, its agents, and employees or other by reason of such termination.
- L. Notwithstanding anything in this Permit contained, it is further mutually agreed that in the event of any default, non-performance or breach of the provisions of this permit on the part of the Owner, the liability of the Owner therefore shall be and is hereby limited solely to the repayment of the amount of the fee or portion thereof paid by the Permittee for the particular day, occasion or time when said default, non-performance or breach occurs.
- M. It is agreed that the premises may be inspected at any time by authorized representatives of the Owner, or by a representative of the Department of Health, Fire Department, and Police Department, Department of Buildings and Safety Engineering and any other law enforcing agencies. Permittee shall obtain at its own cost and expense such licenses and permits as may be required by law to conduct its business in the building. Permittee agrees that if notified by the Owner, or its representatives, that the condition of any part of the premises occupied by Permittee of the facilities thereof is unsatisfactory; it will immediately remedy the condition.
- N. Permittee hereby waives any and all claims for compensation for any and all losses or damage sustained by reason of any lawful action by any public agency or official in the exercise of this Permit. Any such action shall not relieve Permittee from any obligation hereunder, even if it may result in an interruption of Permittee's activities.
- O. Permittee shall not make any alterations in the premises without written approval of the Owner.
- P. Permittee shall not conduct within or upon said premises any other operations except those herein described. Permittee agrees not to interfere with any other Permittee of Owner or any employee's of any other Permittee.
- Q. Permittee acknowledges that Owner has not made or caused to be made any representations of any nature whatsoever in connection with this Permit except as herein stated, and in particular has made no representations dealing with such matters as anticipated revenue to Permittee or related issues. Permittee acknowledges that it has accepted this Permit as the result solely of its own business judgment and not as a result of any representations whatsoever, direct or indirect made by Owner, its agents or employees, except as herein stated.
- R. Permittee shall not advertise any of its activities in the Building in any manner objectionable to the Owner.

- S. Permittee agrees not to discriminate in its use of the premises among law-abiding members of the public.
- T. The policy of the Owner is to serve the public in the best possible manner and Permittee agrees that both it and its employee's and agents shall at all times cooperate to this end.
- U. No decorations shall be placed in or on the Building, walls or corridors, nor shall any advertising signs be supported by nails, tack, screws or adhesive tape on walls or woodwork, without the consent and approval of the Owner and all decorations, sets, scenery or other properties shall be of flame-proofed material and conform with requirements of the Fire Department.
- V. The custodian of the Building, watchmen and maintenance crew of the Owner shall have free access at all times to all space occupied by Permittee.
- W. The premises shall be accepted by Permittee as is and the cost of any additional equipment and fixtures shall be the responsibility of the Permittee.
- X. If the time of Owner's employees is required by the Permittee in the exercise of this Permit, other than as specified herein, it shall be paid for by the Permittee at rates then in effect.
- Y. Except as provided for by Owner, this Permit does not authorize Permittee to furnish liquid refreshments or food in any part of the Building, or to operate checkrooms or other concessions.
- Z. The Owner shall not be responsible for payment of any Federal, State or local taxes, nor for any loss by theft or otherwise, damage by accident, fire, riot or strike, action of the elements or any other damage to machinery, equipment, paraphernalia, costumes, clothing, trunks, exhibit material, scenery, music, musical instruments or cases for same, and other property of the Permittee or its agents or employees or the patrons of the Permittee.
- AA. Should the premises or any part thereof be destroyed or injured by fire or the elements, mob, riot, war or civil commotion, or any part of the premises be interfered with by strikes or other causes, prior to or during the time for which the use of said premises is granted, the Owner may, in the exercise of its discretion, terminate the Permit, in which event the Owner shall return to the Permittee any payments that have been made for the period of the permit prevented or interrupted and the Permittee hereby expressly waives any claim for damage or compensation should the Permit be so terminated. The Owner shall in no way be liable for any personal property or other damage, inconvenience or intervention to the Permittee arising from or on account of strikes, lockouts or other labor difficulties, or any force majeure event.
- BB. Amounts and contents of Permittee's display of advertising material at the Building shall be at the discretion of the Owner or its authorized representative.
- CC. The Permittee further agrees to turn the demised premises back to the Owner in the same condition as when it first occupied same, natural wear and tear excepted. Permittee is responsible to immediately reimburse owner for any damages caused to the premises.
- DD. Should any questions arise as to the proper interpretation of the terms and conditions of this Permit, the decision of the Owner shall be final.
- EE. It is expressly understood and agreed by between the parties hereto that the Employees, Representatives, Recreation Commissioners, and the Owners and its officers and agents are acting in a representative capacity and not for their own benefit and that neither the Permittee nor any occupant of the demised premises shall have any claim against them collectively or individually in any event whatsoever.
- FF. All notices and orders given to the Permittee may be served by mailing the same to the Permittee at the address hereinbefore set forth or by delivering a copy thereof to the Permittee in person, or by leaving it at its place of business in the demised premises with any person then in charge of the same.
- GG. All rights remedies of the Owner shall be cumulative and none shall exclude any other right or remedy allowed by law.
- HH. There are not agreements not expressly covered herein, and nothing is included unless specified.
- II. Inspection of Building will occur prior to the rental, with a complete report of condition of building taken into account.
- JJ. Permittee shall execute an agreement which indemnifies and holds the City of Wyandotte, its officers, agents and employees harmless from all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damages to any property owned by the City of Wyandotte or others arising out of Permittee's use of the Yack Arena.
- KK. Permittee, its members, agents, employees, independent contractors and volunteers promise to comply with all state laws, regulations, and local ordinances with regards to their use of the Yack Arena. If it becomes

necessary for the owner to commence legal proceedings against Permittee to enforce the terms of the permit of the General Conditions, Permittee shall be responsible to fully reimburse owner all of owner's attorney fees and court costs.

- LL. Permittee shall abide by the Wayne County Clean Indoor Air Regulation as amended, which was originally adopted on March 17, 2005, and requires Wayne County (excluding the City of Detroit) public and private worksites to create and implement a smoke-free policy that prohibits smoking in enclosed areas. Public Health Code, Act 368 states in MCL333, Section 12605, a smoking area may be designated by the state or local government agencies or the person who owns or operates a public place except in a public building in which smoking is prohibited by law.

In Witness Whereof, the parties hereto have caused these presents to be signed by their duly authorized officers, the day and year first above written.

PERMITTEE: John Paul II Catholic School

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee

OWNER:

CITY OF WYANDOTTE,
a municipal corporation of the State of Michigan

By

By

Signature

Mayor Joseph Peterson

Printed Name

City Clerk William R. Griggs

Title or Position if signing
on behalf of the Permittee

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name

William R. Griggs
Department of Legal Affairs

YACK ARENA HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to: John Paul II Catholic School for the use of the Yack Arena on the following date/dates: Spring Fling May 9 & 10, 2014, the undersigned hereby assumes all risk and liability relating to the use of the Yack Arena, and agrees to hold harmless and indemnify the City of Wyandotte, its officers, agents, and employees from any and all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or to property of others arising out of the said use of the Yack Arena, except that the undersigned shall not be liable for any damages, claims for liability that are solely due to the negligence of the City of Wyandotte, its agents and employees or from the existence of a dangerous or defective condition of the Yack Arena.

Except as set forth above, the undersigned further does hereby indemnify, remise, release and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demand, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from Permittee's use of the Yack Arena. Furthermore, Permittee will abide by the NO SMOKING POLICY during the rental of the Yack Arena.

In addition, the undersigned hereby affirms that there are no violations from a city, county, state or federal agency pending pertaining to your organization/event.

Agreed to this _____ day of _____, 20 ____.

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee.

EVENT INFORMATION - PRINT

Contact Person _____

Address _____

City, State, Zip _____

Home Phone # _____

Cell Phone # _____

Fax # _____

Signature _____

Title or Position _____
if signing on behalf
of the Permittee

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name William R. Foth
Department of Legal Affairs

BENJAMIN F. YACK RECREATION CENTER



2014 Associated Rental Cost

A **four-wall policy** will be used which includes normal electric, water and air-conditioning usage, two meeting rooms, four restrooms, storage rooms, ticket office, sound system, staging with risers, arena supervision and normal building and restroom custodial services (once per day) along with free parking. (Note: All debris must be removed from table tops and chairs stacked on table top each evening for cleaning).

The **Arena Rental Fee** per day will be **\$1,300.00 per day**. The Four-Wall Policy includes in this one-day for set up and one day for break-down from 8 AM to 5 PM on non-holidays.

| | |
|---|-----------------|
| Additional day for set-up or take down non-holiday | \$500 per day |
| Additional day for set-up or take down on holiday | \$1,000 per day |
| Per hour rate for any time after 5 p.m. or on a holiday | \$100 per hour |

Additional Rental Fees:

| | |
|---|--------------------|
| Kitchen/Concession Area | \$320 per day |
| Trash Removal (per dumpster) | \$ 35 per dumpster |
| Additional Electrical 110 electric drop | \$ 15 per drop |
| Additional Electrical 220 electrical drop | \$ 30 per drop |
| Table Rental | \$5 each |
| Table Rental & set-up | \$6 each |
| Chair Rental | \$1 each |
| Chair Rental & set-up | \$1.25 each |
| Bleacher – pull out | \$100 |
| Pipe and drape set-up | \$3 per section |

Other Services may be available. These would be at a per hour rate determined by the event:

- Additional set up and breakdown service - TBA
- Additional matrons and supervisor services - \$15 per hour
- Ticket seller and usher service - TBA
- Total clean up service - TBA
-

CHANGEABLE MESSAGE SIGNS:

YACK ARENA (3RD & EUREKA)

There is no fee for the advertising on the Yack Arena sign. Basic event information will be put on the sign one week prior to the event by the Yack Arena Staff.

D.D.A. (FORT STREET & EUREKA AVENUE)

If you wish to have your information, graphics and logo displayed (static) on the changeable sign at **Fort Street and Eureka** before your event, return the application and applicable fee to the Wyandotte Recreation Dept. Advertising fee - \$10 per week
Maximum 4 weeks. Please allow adequate time for sign data input.

City of Wyandotte D.D.A.

FORT STREET SIGN APPLICATION

Department of Recreation, Leisure & Culture

3131 Third Street, Wyandotte, MI 48192

(734) 324-7295 FAX (734) 324-7296 recreation@wyan.org

As per the Downtown Development Authority, all **Wyandotte** and **Southgate** Non-Profit Organizations, Churches, Veteran's Organizations, etc. will be charged **\$10 per week (or any portion of a week)** for advertising on the Fort Street Sign. **We do not accept private business advertising.**

Date: _____

Organization: _____

Submitted by: _____

Phone # _____ Alternate # _____

All advertising information must be submitted in writing to the Recreation Office (Yack Arena) 3131 Third Street, Wyandotte, or City Hall during regular business hours Monday thru Friday 8 am – 5 pm, accompanied by the payment of \$10. Submit information below or **attach your information document/brochure**. *If additional space is needed, please use the reverse side.*

Start Date _____ End Date _____

If you would like to provide a graphic (72 dpi = 64x256 jpg preferred), e-mail to recreation@wyan.org. **Staff reserves the right to use creative judgment and to abbreviate if necessary.**

-----Office Use Only -----

Amount Paid - \$ _____ Cash or Check # _____

Date _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

4

MEETING DATE: September 30, 2013

AGENDA ITEM # _____

ITEM: Purchase Approval - Document Management System

PRESENTER: David Fuller, Director of Information Technology

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

BACKGROUND: The City Engineering and Assessing departments use Alchemy - an older document retrieval system for property master files and field sheets, respectively. This system is supported through Ameriscan, who has recently become a Docuware partner. We have been offered a competitive upgrade (comparable module purchase cost waived) to this modern Document Management System that will allow the entire city to benefit. Additional modules will be purchased including workflow management integration totaling \$10,985.00.

STRATEGIC PLAN/GOALS: "To excel technologically and to be financially responsible: to encourage and respect citizen participation and provide transparency in all city matters; to comply with and enforce all the requirements of our laws and regulations"

ACTION REQUESTED: Authorize Mayor and City Clerk to sign Maintenance and Support Subscription with AmeriScan Imaging Services, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost of system implementation will be \$10,985.00 with annual support costs of \$5,016 starting in the second year. Existing funds budgeted for extant system maintenance agreement and other document scanning activities will be used from 101-440-750-760-210 and 101-440-825-730-375

IMPLEMENTATION PLAN: Upon receiving the signed agreement, Ameriscan and IT will use existing hardware to implement the system.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation *[Signature]*

LEGAL COUNSEL'S RECOMMENDATION: Approved (attachment)

MAYOR'S RECOMMENDATION: Concur with recommendation. *JRP by JR*

LIST OF ATTACHMENTS

DocuWare Product Information
Invoice
Maintenance & Support Subscription - AmeriScan

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 30, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Director of Information Technology in the following resolution.

A Resolution authorizing the Mayor and City Clerk to sign a Maintenance and Support Subscription for a Document Management System through AmeriScan Imaging Services, Inc.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Miciura
Schultz
Fricke
Galeski
Sabuda
Stec

DocuWare

ProductInfo

Professional Enterprise Content Management

DocuWare is state-of-the-art document management system software for professional Enterprise Content Management. By tapping into the valuable information contained in documents, precisely where and when you need it, you can streamline your business practices.

DocuWare automatically files documents based on your criteria, regardless of their source or format. This means that both paper and electronic documents such as correspondence, records, email, CAD, spool files and more can be stored, shared and managed, simply and securely, from a centralized document pool.

DocuWare meets all requirements for integration into an existing IT environment, and supports the standards and procedures found in office and enterprise-wide systems.

Additional records management features ensure that access to documents is secure, controlled and logged at all times. With enhanced workflow functionalities, web access, and universal integration features, DocuWare provides all the tools you need for efficient Enterprise Content Management.

Power users appreciate the scope of functionality, administrators the affordability and ease of use.

DocuWare - Highlights

- User-friendly interface
- Simple administration
- Rapid integration
- Absolute data security
- Flexible scalability
- Security for the future



Invoice

AmeriScan Imaging Services, Inc.

50690 Rizzo Drive
 Shelby Township, MI 48315
 Phone: (586) 532-0022 Fax: (586) 532-9995
 www.AmeriScanImaging.com

| Bill To |
|--|
| City of Wyandotte David Fuller 3200 Biddle Avenue Wyandotte, MI 48192 |

| | |
|---------------------|---------------|
| Date | Invoice # |
| 9/17/2013 | 2012399 |
| | Account # |
| | AS1033 |
| | Terms |
| | Net 30 |
| Pickup Date | Delivery Date |
| 9/18/2013 | 10/18/2013 |
| Project Description | |
| DocuWare Software | |

| Item | Description | Quantity | Rate | Amount |
|-----------------|--|----------|------------|------------|
| DW PSERV | DocuWare Professional Server Software | 1 | 6,058.00 | 6,058.00 |
| DW PSERVmain | DocuWare Professional Server - AMP (Annual Maintenance) | 1 | 1,212.00 | 1,212.00 |
| DW CL 1 | 3 DW Client License(s) Software | 3 | 1,059.00 | 3,177.00 |
| DW CL 1main | 3 DW Client License(s) - AMP (Annual Maintenance) | 1 | 648.00 | 648.00 |
| DW TMGR | DocuWare Task Manager Software | 1 | 4,535.00 | 4,535.00 |
| DW TMGRmain | DocuWare Task Manager - AMP (Annual Maintenance) | 1 | 900.00 | 900.00 |
| DW CL serv W... | DocuWare Web Client Server License - Read-Only Software | 1 | 11,284.00 | 11,284.00 |
| DW CL serv W... | DocuWare Web Client Server License - AMP (Annual Maintenance) | 1 | 2,256.00 | 2,256.00 |
| DW PSERV | DocuWare Professional Services / Installation / Training | 1 | 3,000.00 | 3,000.00 |
| PROMO | Promotion - Competitive Upgrade - Alchemy to DocuWare - Alchemy Server - Alchemy Web - Alchemy Scan - Alchemy Concurrent Search License (25) | 1 | -18,401.00 | -18,401.00 |
| CREDIT | Alchemy AMP Credit (Alchemy AMP) | 1 | -3,684.00 | -3,684.00 |

*Simplifying The Way
 You Manage Your Documents...*

Total \$10,985.00

Make all checks payable to AmeriScan Imaging Services.
 Thank you for your business!



Maintenance and Support Subscription

This Subscription, entered into and effective as of September 18, 2013 (hereinafter referred to as Effective Date) by and between

****City of Wyandotte***

located at:

3200 Biddle Avenue
Wyandotte, MI 48192

****Hereinafter referred to as Customer***

and

*****AmeriScan Imaging Services, Inc.***

located at:

50690 Rizzo Drive
Shelby Township, MI 48315

*****Hereinafter referred to as ADP, (Authorized DocuWare Partner)***

1.0 Preamble

This Subscription, hereinafter referred to as the Maintenance and Support Subscription, was generated with the purchase of DocuWare software products (see Schedule A). The Customer was acquainted with the conditions of the Subscription before the purchase order was placed.

2.0 Subject

The Customer will be granted full license to use all DocuWare software product updates and upgrades included in this Subscription, provided that the Maintenance and Support Subscription is in effect.

2.1 DocuWare software product Upgrades and Updates

- a) Provided that the customer is in full compliance with the terms and conditions of this Subscription, the Customer will automatically receive all updates and upgrades to the DocuWare software products included in this Maintenance and Support Subscription.
- b) The Customer or the ADP may choose not to install updates or upgrades that, in their opinion, do not provide functional or qualitative improvement to the existing DocuWare system.

2.2 Technical Support

- a) Provided the customer is in full compliance with the terms and conditions of this Subscription, the Customer will automatically receive support for the products included in this Subscription as follows:



1. The Customer may contact the ADP for telephone support for the installation, configuration and operation of DocuWare software products included in this Maintenance and Support Subscription.
2. The Customer will have access via telephone to the customer service employees of the ADP to obtain technical advice during normal business hours with the exception of ADP recognized holidays.
3. Beyond this, the Customer can always request information via fax or e-mail from the ADP. The following times and contact number/addresses are provided:

Monday through Friday: 8:00 AM – 5:00 PM, EST TIME

Telephone Number: (877) 727-0022

Fax Number: (586) 532-9995

E-Mail Address: support@ameriscanimaging.com

4. The customer may also contact DocuWare for telephone (hotline) support for the installation, configuration and operation of DocuWare software products included in this Maintenance and Support Subscription.
5. The Customer will have access via telephone to designated personnel of DocuWare to obtain technical advice during normal business hours with the exception of DocuWare recognized holidays.
6. The Customer can always request information via fax or e-mail from DocuWare. The following times and contact number/addresses are provided:

Monday through Friday: 8:30 AM – 5:00 PM, EST TIME

The most current DocuWare contact information is posted on the DocuWare web site at www.docuware.com

7. If the Customer's request to DocuWare cannot be immediately fulfilled, the Customer will receive a qualified response from DocuWare on the same work day for all questions received before 12:00 noon Eastern Time. For questions reaching DocuWare Support after 12:00 noon Eastern Time, the Customer will receive a qualified response from DocuWare by the following work day at 12:00 noon Eastern Time.
 - i. A qualified response is either a solution, or an estimated time when a solution may be expected.

3.0 Term

3.1 Term

- a) The Maintenance and Support Subscription begins on the date of delivery of the covered DocuWare products to the Customer's premises and ends after the conclusion of 12 months, as calculated by beginning on the first day of the month following the date of said delivery, hereinafter referred to as the Effective Renewal Date.
- b) For additional DocuWare products being added to an existing installation, the price of the Maintenance and Support Subscription will be prorated to coincide with the Effective Renewal Date of the existing Maintenance and Support Subscription for the DocuWare System License it is being added to.
- c) The Maintenance and Support Subscription is automatically extended on the Effective Renewal Date for an additional twelve (12) months if it is not canceled by the Customer or by the ADP via written notice, a minimum of 60 days prior to the Effective Renewal Date.
- d) On the Effective Renewal Date, the ADP will invoice the Customer for the Maintenance and Support Subscription, which will include the initial DocuWare products purchased, plus any additional DocuWare products that have been added as per paragraph 3.1 b, above.
- e) A Reinstatement Fee will apply if the Maintenance and Support Subscription is reinstated 60 days or more after notification by the Customer or the ADP of cancellation. With the payment of the Reinstatement Fee and the purchase of a new Maintenance and Support Subscription, a cancelled or lapsed Maintenance and Support Subscription may be reactivated, if no update or upgrades have been issued. An Update Fee, if an update has been issued, or an Upgrade Fee, if an upgrade has been issued will also apply. These fees are dependent upon the version being reinstated since the Subscription lapsed.

4.0 Extraordinary Notice of Cancellation

In addition to the cancellation procedure defined under paragraph 3.1 c, the Maintenance and Support Subscription will immediately be cancelled due to the following conditions:

- a) When the Customer is in arrears with payment to the ADP for any product for any reason by more than 30 days;
- b) The bankruptcy of either party, any assignment by either party for the benefit of its creditors, the inability of either party to pay its debts as the same fall due, the appointment of a receiver for or any execution levied upon all or substantially all of either party's business or assets, or the filing of any petition for voluntary or involuntary bankruptcy or similar proceeding for or against either party;
- c) The expropriation of all or substantially all of the business or assets of either the ADP or the Customer;
- d) The ADP is denied access to the Customer's premises where the DocuWare installation is located;

AmeriScan

AFFORDABLE • RELIABLE • SECURE



e) Either the Customer or the ADP communicates in writing to DocuWare that the ADP and the Customer are no longer able to work effectively together.

1. Upon submission of the written documentation, a new ADP will be assigned to the Customer to provide Maintenance and Support services.

5.0 Assignment

The Customer shall not assign, transfer or sell its rights or delegate its obligations under this subscription without the prior written consent of the ADP. In turn, the ADP shall not assign or otherwise transfer its rights or delegate its obligations under this subscription, without DocuWare's prior consent.

6.0 Governing Law

This subscription shall be governed by, and in accordance with, the laws of the State of Michigan. It is also expressly acknowledged that if any litigation should arise between the parties under this subscription, said litigation shall be resolved exclusively by the courts of the State of State of Michigan.

IN WITNESS WHEREOF, the parties hereto have caused this Subscription to be executed in duplicate, by their respective authorized officials.

AmeriScan Imaging Services, Inc.

City of Wyandotte

ADP

Client

September 17, 2013

Date

Date

Signature

Signature

Kevin S. Serbenski

Name of Authorized Representative

Name of Authorized Representative

50090 Riva Drive
Shelby Township, MI 48015

P: 586.532.0022
F: 586.532.9995
Toll Free: 877.727.0022

Approved Form
William Post

Schedule A

| Item No. | Product Description | QTY | Maintenance Price | Support Price | Total AMP |
|----------------|--|-----|-------------------|---------------|-----------|
| DW PSERV | DocuWare PROFESSIONAL Server | 1 | 972.00 | 240.00 | 1,212.00 |
| DW CL 1 | DW Client License(s). Enter Quantity of 1 to 4 | 3 | 504.00 | 144.00 | 648.00 |
| DW CL serv WRO | DocuWare Web Client Server License - Read-Only | 1 | 1,800.00 | 456.00 | 2,256.00 |
| DW TMGR | DocuWare Task Manager | 1 | 720.00 | 180.00 | 900.00 |
| | | | TOTAL AMP | | 5,016.00 |

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

5

MEETING DATE: September 30, 2013

AGENDA ITEM # _____

ITEM: Municipal Services – Fiscal 2014 Budget – Electric, Water and Telecommunications

***AVAILABLE UPON REQUEST IN THE CITY CLERK'S OFFICE**

PRESENTER: Paul LaManes, Assistant General Manager

INDIVIDUALS IN ATTENDANCE: Rod Lesko-General Manager, Charlene Hudson-Power Systems Supervising Engineer, Bill Weirich-Superintendent Water, Steve Timcoe-Superintendent Telecommunications, Chris Brohl-Assistant Superintendent Power Plant

BACKGROUND: Operating and Capital Budgets for Electric, Water and Telecommunications for FY2014 as approved by the Municipal Services Commission and as recommended by WMS Management are being presented for concurrence of approval by the City Council.

STRATEGIC PLAN/GOALS: Fiscal responsibility for City of Wyandotte - Department of Municipal Services.

ACTION REQUESTED: Adopt a resolution concurring with the Wyandotte Municipal Service Commission approval of the Electric Utility Operating & Capital Budget, Water Utility Operating & Capital Budget and Telecommunications Utility Operating & Capital Budget for Fiscal 2014.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Operating and capital budgets for Fiscal 2014 for Electric, Water and Telecommunications for all O&M account numbers and capital requests by asset account and capital project numbers.

IMPLEMENTATION PLAN: Forward budget to Finance effective October 1, 2013 for period 10/1/2013 – 9/30/2014 for input and tracking versus actual results in financial accounting software system.

COMMISSION RECOMMENDATION: Electric, Water and Telecommunications Operating and Capital Budgets were approved by the Municipal Services Commission at the September 24, 2013 Municipal Services Commission meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: *Support*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *JRP [signature]*

LIST OF ATTACHMENTS

- Electric Utility Budget Fiscal Year 2013-2014
- Water Utility Budget Fiscal Year 2013-2014
- Telecommunications Utility Budget Fiscal Year 2013-2014

MODEL RESOLUTION:

Wyandotte, Michigan
Date: September 30, 2013

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Service Commission in the following resolution.

A Resolution approving the adoption of the Electric Utility Operating & Capital Budget for Fiscal 2013-2014, Water Utility Operating & Capital Budget for Fiscal 2013-2014 and Telecommunications Utility Operating & Capital Budget for Fiscal 2013-2014.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Stec

Sabuda

Sutherby-Fricke

Galeski

Schultz

Miciura Jr.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 30, 2013

AGENDA ITEM #

6

ITEM: Municipal Services Resolution 09-2013-02:
Authorization Letter for Energy Purchases through MPPA

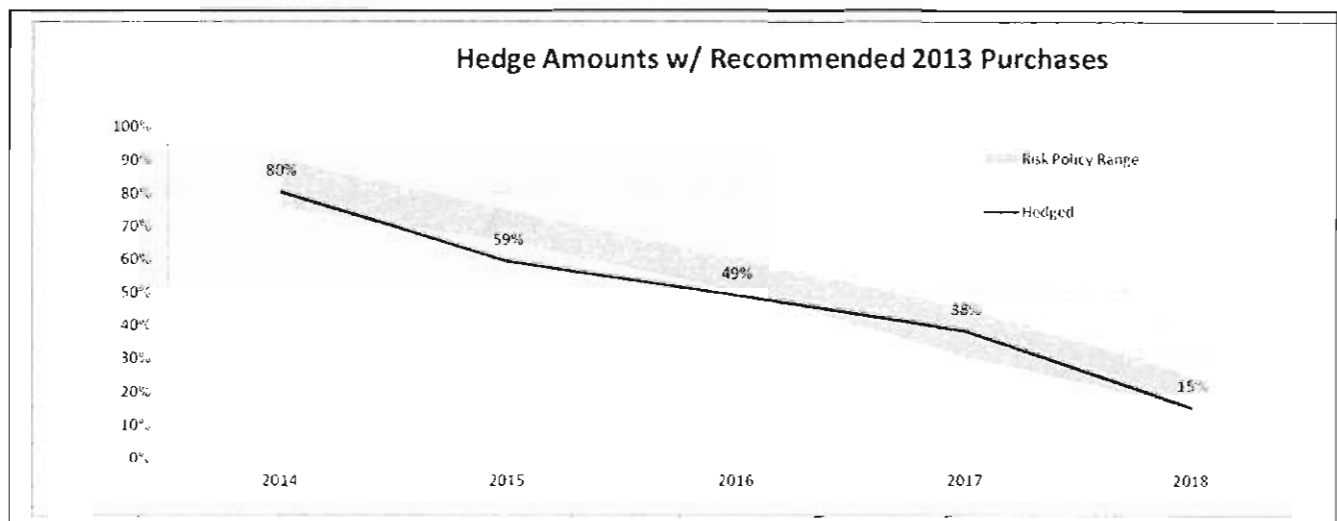
PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko, General Manager; Paul LaManes, Assistant General Manager

BACKGROUND: Wyandotte Municipal Services (WMS) is currently a member municipality of Michigan Public Power Agency (MPPA), a joint agency organized and existent pursuant to Act No. 448 of the Michigan Public Acts of 1976. WMS transferred its scheduling services from AMP to MPPA in 2008. In 2011, WMS joined MPPA's Energy Services Project and through our Energy Services Agreement with MPPA, WMS along with other member municipalities enter into contracts with MPPA to provide the purchase, sale and transmission of power and energy. It was then that WMS began receiving complete wholesale market services including risk management. As part of the risk management services, WMS receives quarterly reports with recommendations for power supply based on the WMS hedge plan.

STRATEGIC PLAN/GOALS:

MPPA's last quarterly report shows that WMS needs to purchase additional energy under MPPA's Purchase Power Agreements with market counterparties. The pricing in the proposed energy is consistent with our projected \$/MWh cost in our business plan model. MPPA's recommended purchases would put WMS into compliance with the hedge plan as shown below. Note that the gap in 2015 is due to planned spring and fall outages at WMS's generation plant and additional monthly purchases will be made to cover that shortfall at a later time.



ACTION REQUESTED: Receive and place on file the resolution and support concurring with the Wyandotte Municipal Service Commission's approval allowing Wyandotte Municipal Services, through its Member Authorized Representative, to sign the Letter of Authorization for Michigan Public Power Agency to act as our agent in securing energy purchases as identified in WMS risk mitigation plan and is consistent with the power supply plan developed as part of the cost of service study.

BUDGET IMPLICATIONS: Budget is accounted for under General Power Production - Purchased Power Expense 591-003-511-901-007.

IMPLEMENTATION PLAN: Sign authorization letter to allow MPPA to purchase energy on our behalf at the Michigan Hub in the amounts and terms noted in the attached Letter of Authorization

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution # 09-2013-02 at regular meeting on September 24, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: N/A – request is only to receive and place on file

LEGAL COUNSEL'S RECOMMENDATION: N/A – Similar to previously approved power purchase agreements within the Energy Services Project of MPPA

MAYOR'S RECOMMENDATION: N/A – request is only to receive and place on file

LIST OF ATTACHMENTS

- Letter of Authorization

MODEL RESOLUTION: BE IT RESOLVED by the City Council to receive and place on file.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Stec
Sabuda
Fricke
Galeski
Schultz
Miciura



September 9, 2013

Subject: Letter of Authorization

The City of Wyandotte, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of the City of Wyandotte at the Michigan Hub in the Amount and Term(s) of:

| Calendar Year 2014 | | | |
|----------------------------|---|----------------------------|---|
| All Hours | | On-Peak Hours | |
| Volume, MW per hour 0.0 | Price, \$/MWh (not to exceed) \$ 35.00 | Volume, MW per hour 3.0 | Price, \$/MWh (not to exceed) \$ 42.00 |

| Calendar Year 2015 | | | |
|----------------------------|---|----------------------------|---|
| All Hours | | On-Peak Hours | |
| Volume, MW per hour 0.0 | Price, \$/MWh (not to exceed) \$ 36.00 | Volume, MW per hour 3.0 | Price, \$/MWh (not to exceed) \$ 43.00 |

| Calendar Year 2016 | | | |
|----------------------------|---|----------------------------|---|
| All Hours | | On-Peak Hours | |
| Volume, MW per hour 0.0 | Price, \$/MWh (not to exceed) \$ 37.00 | Volume, MW per hour 2.7 | Price, \$/MWh (not to exceed) \$ 44.00 |

| Calendar Year 2017 | | | |
|----------------------------|---|----------------------------|---|
| All Hours | | On-Peak Hours | |
| Volume, MW per hour 4.7 | Price, \$/MWh (not to exceed) \$ 39.00 | Volume, MW per hour 2.8 | Price, \$/MWh (not to exceed) \$ 46.00 |

| Calendar Year 2018 | | | |
|----------------------------|---|----------------------------|---|
| All Hours | | On-Peak Hours | |
| Volume, MW per hour 2.0 | Price, \$/MWh (not to exceed) \$ 42.00 | Volume, MW per hour 2.9 | Price, \$/MWh (not to exceed) \$ 49.00 |

Member Authorized Representative:

Printed

Signature

Date

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 30, 2013

AGENDA ITEM # 7

ITEM: Leave of Absence Request of Giacomo Sclafani

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 9-24-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Under Article 11.1 of the Agreement between the City of Wyandotte and American Federation of State, County and Municipal Employees (AFSCME) Local #894 states,

“A regular employee may be granted, at the discretion of the City Council, a leave without pay for any of the following reasons, except that in the case of physical or mental disability of the employee, the Council shall grant approval for a leave of absence without pay upon written recommendation of the City Engineer to the City Council and in accordance with the terms of the federal Family and Medical Leave Act, where application:

- A. Physical or mental disability of the employee.
- B. Election or appointment to any public office, except to the office of Mayor and Councilman in the City of Wyandotte
- C. Reasons sufficient in the opinion of the Council to warrant such leave of absence.”

Mr. Sclafani was granted a leave of absence on May 20, 2013, which is due to expire on October 11, 2013. Mr. Sclafani is requesting his leave of absence be extended. I recommend his leave be extended an additional six (6) months to April 10, 2014, in accordance with Item A above.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Concur with the City Engineer to approve the request for extending the leave of absence by Giacomo Sclafani.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Authorize extending the leave of absence to Giacomo Sclafani.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Support*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *JRP 10/30*

LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: September 30, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED BY MAYOR AND CITY COUNCIL that the request to extend the leave of absence for Giacomo Sclafani is hereby approved for an additional six (6) month period to April 10, 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Fricke

Galeski

Miciura

Sabuda

Schultz

Stec

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

PLANNING COMMISSION

September 24, 2013

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan 48192

RE: PUBLIC HEARING PC##080613

Dear Mayor Peterson and Council Members:

Attached is a copy of the resolutions duly adopted by the Planning Commission held on Thursday, September 19, 2013.

In its resolutions, the Commission recommends that the request of Brent Mikulski (owner and appellant) to rezone the property known as 1788-1794 Oak Street, Wyandotte, be DENIED for rezoning from Multiple Family Residential District (RM-1A) to General Business District (B-1).

Also attached is a copy of the transcript of the public hearing. Should you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

Elizabeth A. Krimmel

Elizabeth A. Krimmel, Chairperson
PLANNING COMMISSION

EAK/kr

Reviewed by Todd A. Drysdale, City Administrator *T. Drysdale*

Attachments

cc: Mark A. Kowalewski, City Engineer
Brent Mikulski

PLANNING COMMISSION RESOLUTION
FROM September 19, 2013

PUBLIC HEARING #080613 - Request from Brent Mikulski, owner, requesting the rezoning of the property located at 1788-1794 Oak Street, Wyandotte, Michigan (Lots 215 & 216 Basiley Park Subdivision) from Multiple Family Residential District (RM-1A) to General Business District (B-1).

RESOLUTION

MOTION BY COMMISSIONER PASKO, supported by Commissioner Benson that the Commission recommends to the City Council that the application of Brent Mikulski to rezone the property at 1788-1794 Oak to General business District (B-1) be DENIED.

Reason: The request is not constant with the City's adopted Master Plan.

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

3. Review of the parking lot layout and landscape plan for the property located at 2232 Eureka, Wyandotte.

MOTION BY COMMISSIONER BENSON, Supported by Commissioner Parker to approve the plan as submitted by Oscar Cement; and be it resolved by the Commission that the required continuous wall along the alley be waived.

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

None

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER DURAN, supported by Commissioner Pasko to:

Pay Beckett & Raeder for Planning Consultant fee for September in the amount of \$700.00

Hours for Secretarial Services: 07-27-13 to 09-06-13 17 Total Hours

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to adjourn the meeting at 7:05 p.m.

PUBLIC HEARING - Request from Brent Mikulski to rezone the property at 1788-1790 Oak Street

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Mr. John Filkins owner of 1793 Oak Street asked what the plans are for the property.

Chairperson Krimmel indicated that the Master Plan indicates the property should be used as high destiny residential.

Mr. Filkins asked what effect would this rezoning have on his property and where the parking will be for the tenants.

Commissioner Benson indicated that the Commission needs to hear from the property owner.

Mr. Mikulski, owner, present.

Mr. Mikulski indicated that there are five (5) parking spots in the rear of the property for the tenants and there is indent parking on Oak Street for any potential tenants. Mr. Mikulski indicated that at this time, he has no tenant for the property, but he is hoping for a medical office type tenant.

Commissioner Benson read what is allowed in the B-1 Zoning District.

Commissioner Duran asked how many units are there on the 2nd floor.

Mr. Mikulski indicated that there is a 1 – 2 bedroom apartment and 2-1 bedrooms apartments that are occupied. Mr. Mikulski indicated that the lower units are commercial and there is 1 tenant in 1 of the units. Mr. Mikulski indicated further that the previous owner had a tenant for the building, but the lease fell through.

Chairperson Krimmel asked if there is parking for the current tenants.

Mr. Mikulski indicated that there is.

Mrs. Dolores Roberts, 1766 Oak Street. Mrs. Roberts asked what effect would this rezoning have the neighborhood, what are the hours of operations etc. Mrs. Roberts asked further how this rezoning would affect her property taxes.

Chairperson Krimmel stated that this Commission could not answer the question and at this time, the Owner does not have a tenant.

Commissioner Adamczyk indicated that there was a medical office across the street, but the use could be something else down the road.

Commissioner Benson indicated that in looking at the zoning map there is no B-1 zoning on the block.

Ben Tallerico indicated that the rezoning is not consistent with the adopted Master Plan and that rezoning the property would not mean they have enough parking for any use allowed in the B-1 district. Mr. Tallerico further indicated that if the Commission considers this rezoning that maybe the church should also be considered for rezoning.

Chairperson Krimmel indicated that someone would need to contact the church and see if they would want it rezoned.

Mr. Tallerio indicated that it was just a suggestion.

Chairperson Krimmel asked if there was anyone else present who wishes to speak about this public hearing.

There being no further questions, the public hearing was closed.

No communications were received regarding this rezoning.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the rezoning of the property known as 1788-1794 Oak Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concur with the recommendation of the Planning Commission and denies the rezoning of the property at 1788-1794 Oak Street, Wyandotte.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

9

MEETING DATE: September 30, 2013

AGENDA ITEM # _____

ITEM: Hiring – Engineering Assistant III for the Engineering and Building Department

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 9-26-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Engineering and Building Department has reviewed the current resources, organizational structure, and staffing and found it necessary to hire an additional Civil Engineer to provide effective services to the citizens of the City of Wyandotte. As such, the hiring of Ralph Hope is recommended. Mr. Hope has been working as a contract employee in the Engineering and Building Department for three (3) years. Mr. Hope will be hired at Class Code 37C; \$48,339.20 per year. Mr. Hope will be utilized as an inspector with the Upon Sale and Rental Program and assist in recommending updates to this program, permit inspections, CAD drawings, architectural services on smaller projects and project specific coordination.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The undersigned recommend approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Various payroll accounts in 440 Department totaling \$64,700.00

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: Concur per Budget Committee's recommendation
T. Drysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *IRP [initials]*

LIST OF ATTACHMENTS: Application and Resume – Ralph Hope

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 30, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Engineer regarding the Engineering Assistant III position for the Engineering and Building Department;
AND

BE IT FURTHER RESOVLED that Council approves the hiring of Ralph Hope as the Engineering Assistant III for the Engineering and Building Department at Class Code 37C with a yearly salary of \$48,339.20 contingent on the successful completion of a physical and drug screen examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

| <u>YEAS</u> | <u>COUNCIL</u> | <u>NAYS</u> |
|-------------|----------------|-------------|
| _____ | Fricke | _____ |
| _____ | Galeski | _____ |
| _____ | Miciura | _____ |
| _____ | Sabuda | _____ |
| _____ | Schultz | _____ |
| _____ | Stec | _____ |

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIREDPosition applied for Building Inspector

Have you read the description of this job?

☒

Yes

☐

No

Are you qualified to perform these duties?

☒

Yes

☐

No

Other position you would consider _____

Type of employment desired:

☒

Full-Time

☐

Part-Time

☐

Temporary

Date you can start October 1st, 2013Wage expected \$ 23.24**PERSONAL INFORMATION**Social Security Number [REDACTED]

| Name | Last | First | Middle |
|------|------|-------|--------|
| | Hope | Ralph | J |

| Address | Street | City | State | Zip Code |
|---------|-----------------|-----------|----------|----------|
| | 1170 Elm Street | Wyandotte | Michigan | 48192 |

Telephone (including area code) [REDACTED]Other last names used while working, if any N/A

Are you a U.S. Citizen?

☒

Yes

☐

No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime?

☐

Yes

☒

No

If yes, please give specifics _____

Are there any felony charges pending against you?

☐

Yes

☒

No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

☐ Yes ☒ No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte? ☒ Yes ☐ No

If so, when? Project Manager for NSP program as a contract employee

Have any of your relatives ever been employed by the City of Wyandotte? ☐ Yes ☒ No

If yes, indicate names and dates employed _____

Are you a smoker? ☐ Yes ☒ No

If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job? ☐ Yes ☒ No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Shirley Hope Telephone (including area code) _____

Address 13475 Rosedale Wyandotte Michigan 48195
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

| Name and Occupation | Address | Phone Number |
|---|-------------------------------|--------------|
| Claude Marcoux - Building Inspector | Superior, Wyandotte | _____ |
| Robert Grzybowski - Structural Engineer | Walnut, Wyandotte | _____ |
| Tony Pizzo - Builder | Riverside Drive, Lincoln Park | _____ |

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

Registered Architect, Building Inspector and Plan Reviewer

| | NAME | CITY/STATE | DEGREE | MAJOR |
|-------------|------------------------|----------------------|--------------------------------|-------|
| High School | Schafer High School | Southgate, Mi. 48195 | Diploma | |
| College | University of Michigan | Ann Arbor, Mi. | Masters Degree in Architecture | |
| Other | University of Michigan | Ann Arbor, Mi. | Bachelors Degree in Science | |

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name City of Wyandotte Engineering Dept.

Employed from 9-20-2010 to Current

Type of business City/Municipality

Address 3200 Biddle Suite 200 Wyandotte Mi. 48192

Telephone Number 734 324-4525 Name of supervisor Mark Kowalewski

Positions Project Manager Starting salary \$ 20.00/hr Final salary \$ /hr20.00

Duties performed Project management, project architect, reviewed submittals,

Reason for leaving Project has concluded

If presently employed, may we contact your supervisor? ☒ Yes ☐ No If yes, telephone Toyota Technical center

2. Firm name

Employed from 5/2003 to 2/2009

Type of business Automotive engineering

Address Ann Arbor township Mi.

Telephone Number Name of supervisor

Positions Project Manager & Staff Architect Starting salary \$ 30.00/hr Final salary \$ 30.00/hr

Duties performed Project Manager, Project Architect and coordinator

Reason for leaving The Great Recession

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 9-26-2013

Signature: 

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 9-26-2013

Signature: 

4/26/05

RALPH J. HOPE, AIA, NCARB
1170 Elm Street - Wyandotte, Michigan 48192
~~hope.ralph@wyandotte.com~~

PROJECT MANAGER / PROJECT ARCHITECT
29 Years' Experience in Diversified Environments
Master's Degree in Architecture

Project manager offering outstanding qualifications in Architecture, Construction & Facility planning.

CORE STRENGTHS

Project planning & coordination
Budget & expense management
Computer skills including CAD

Facility planning & architectural development
Quality control assurance
Organization & Schedule management skills

PROFESSIONAL EXPERIENCE

CITY OF WYANDOTTE - ENGINEERING DEPARTMENT Wyandotte, Michigan 9/2010 – Present

Project Manager / Resident Architect

Responsibilities: Project Manager - Neighborhood Stabilization Program 1 & 2 (NSP 1 & 2)
NSP is a Michigan State Housing Development Authority (MSHDA) federal funded program in which neighborhoods are stabilized with new and rehabilitated homes. Worked directly with the Architect and General Contractors to construct forty-four (44) homes within the City of Wyandotte. Project scope includes the monitoring, planning, budgeting, reporting and coordination of these new and rehab homes. Duties also consist of state and local code knowledge, department rules and regulations an understanding in Housing and Urban Development (HUD) with a strong Architectural and Engineering background. Daily activities include construction progress updates, resolving field issues, decision making, community involvement, and preparing reports and schedules. Helped facilitate the installation of Geo-Thermal well with ground source heat pump.

Project Summary: Have started twenty four (24) NSP2 homes with five (5) complete, fourteen (14) in progress and seven (7) ready to commence. Of those completed three (3) are Sold with two (2) pending. Assisted on the completion of two (2) NSP1 homes – All NSP homes come equipped with GEO-Thermal Utility.

U.S CENSUS BUREAU – DEPARTMENT OF COMMERCE - Wyandotte, Michigan 4/2010 – 6/2010

United States Census 2010 Nonresponse Followup Enumerator

Responsibilities: Enumerator – Wyandotte, Michigan Neighborhood Blocks
Nonresponse followup Interviews household members that failed to mail in their Census form. The enumerator conducts interviews with household members to obtain information about the people living there on Census day, and about the housing unit itself. All collected information per household is recorded on a questionnaire which is submitted to the Census Bureau for acceptance.

Project Summary: Submitted approximately (104) interview questionnaire's (Cases) with (104) cases accepted.

TOYOTA TECHNICAL CENTER, U.S.A., INC. (Prymus Group LLC) Ann Arbor, Michigan 5/2003 – 2/2009

Project Manager / Project Architect

Responsibilities: Project Manager – Toyota Research Institute North America
Worked with (16) research groups to develop a detailed criteria package for high tech lab space. (R-Battery, Analytical, Hydrogen, Nano, Wet Chem, Artificial Intelligence, Sensor labs, etc.) Coordinated and scheduled all project team meetings w/ users and A&E.
Final booklet included schematic plans, room data sheets, detailed equipment lists, millwork, project schedule and cost estimate.
Project Architect - York Township Engineering Design & Safety Test Facilities
Involved with A&E firm in the development of user criteria package and scope.
Oversaw construction documents and submittals for both buildings during construction.
Developed office furniture floor plans, specifications and installation.
My responsibilities also include construction coordinator, scheduler, designer, cost estimator and communicator. Direct lines of constant communication & reporting w/ the team and General Contractor is an important step in the Toyota process. This process helps maintain quality, budget and schedule. Other areas include project scope, project criteria and requests for proposal development.

RALPH J. HOPE, AIA, NCARB
1170 Elm Street - Wyandotte, Michigan 48192
~~(313) 284-7314 / hope.ralph@yahoo.com~~

Project Summary: Completed projects include: Engine Dyno Study, Shipping and Receiving Renovation, 1588 Office Renovation, Catalyst Lab design and construction, Satellite Design Studio, Future Battery Lab design and construction. General building projects include office rearranges with construction modifications to offices, conference rooms, labs, copy rooms, mothering rooms, cubicles and all support related systems.

FORD MOTOR COMPANY (LIVONIA TRANSMISSION PLANT) Livonia Michigan 1/2000 – 2/2003

Senior Facilities Engineer / Project Architect / Project Manager

Responsibilities: My responsibilities include project manager, construction coordinator, scheduler, designer, estimator and other plant related engineering activities. I also worked with, supported and assisted commodity suppliers, architectural / engineering partners and other construction vendors. Element champion for SHARP and FPS contractor review process and supported CIWG (continuous improvement work groups).

Project Summary: Completed projects include: Powerhouse chimney rebuild for certification, the rework of (3) 250,000 gallon fire protection storage tanks for certification, design & coordination of (2) contamination labs, design & coordination of centralized receiving building, design & coordination of new oil storage house, waterproofed and painted west administration building, reworked underground fire loop, led and coordinated pedestrian safety initiative team to apply 8 miles of epoxy aisle striping, mirrors, intersection beacons, protective posts and rails, ash silo demolition, boiler feed water repairs and other facility related projects. On-going projects include parking lots, roadways and railroad maintenance, maintained truck docks, roll-up and pedestrian doors and supported plant and department objectives.

FORD MOTOR CO. (G-TECH SERVICES) Dearborn, Michigan 1/92 – 1/2000

Facilities Engineer / Project Architect

Responsibilities: My responsibilities within Ford Motor Company include all phases of building design, construction and project management. I also develop and prepare construction documents necessary to assist and coordinate the UAW skilled trades on various projects.

Project Summary: Completed projects include; Livonia plant ACAP security project that consists of the design and installation of gates, turnstiles and card readers. The structured wire project that included the design and installation of 21 IDF communication closets for entire Ford Livonia campus. The coordination of the 13.2 kv underground main power distribution. The conceptual design of the Non-Destructive Evaluation facility for x-raying parts dynamically. The design and construction coordination of executive office suites, smoking rooms, cubicle rework and the main lobby and canopy of the transmission division general office, among many other notable projects.

BEI ASSOCIATES, INC. Detroit, Michigan 10/90 – 1/92

Staff Architect

Responsibilities: Architectural responsibilities include the development of design & construction documents for various projects. As Architectural CAD Coordinator I was involved with the development & organization of architectural and engineering standards, project files, file maintenance / support and the overseeing of all architectural CAD related projects.

Project Summary: Completed projects included the GM Youngstown Plant Security Card Access System, the Macomb South Hospital, the Milan detention Center, and the Metro-Airport security card Access System.

KMART CORPORATION (International Headquarters) Troy, Michigan 4/90 – 10/90

Staff Architect / Criteria Planner

Responsibilities: As a member of the criteria team, I developed criteria packages for Super K, Builders Square and Pace warehouse stores'. Responsibilities include all phases of store design, fixture layout and store fit up. Also responsible for the checking and approval of architectural construction documents and shop drawings nation wide during the submittal process.

Project Summary: Completed projects included the construction coordination of numerous Super K, Builder Square and Pace Warehouse stores'.

SMITH HINCHMAN & GRYLLS ASSOCIATES, INC. Detroit, Michigan 5/86 – 3/90

Staff Architect / Facility Planner

GIFFELS ASSOCIATES, INC. Southfield, Michigan

6/83 – 5/86

Staff Architect / Designer and Facility Planner

RALPH J. HOPE, AIA, NCARB
1170 Elm Street - Wyandotte, Michigan 48192
(248) 284-7314 / hope.ralph@yahoo.com

ACADEMIC HIGHLIGHTS

Master's Degree in Architecture, 1983
Bachelor's Degree in Science, 1981
Architectural Technology Program, 1977

University of Michigan, Ann Arbor
University of Michigan, Ann Arbor
Henry Ford Community College, Dearborn

Architect License – State of Michigan, June 1985 – Present
NCARB Certification, January 1991 – Present
American Institute of Architects member, July 1985 – Present
University of Michigan Alumni member, January 1984 - Present

ACHIEVEMENTS

Current Board Member of the Wyandotte Community Alliance Group
HFCC Architectural Program (Evenings instructor)
State of Michigan Real Estate License, April 1987

TRAINING

Very knowledgeable in WORD, EXCEL, POWERPOINT, MSPROJECT, with MICROSTATION, & AUTOCAD CAD experience.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

(10)

MEETING DATE: September 30, 2013

AGENDA ITEM # _____

ITEM: Wayne County Sponsored Household Hazardous Waste Collection

PRESENTER: Mark A. Kowalewski, City Engineer

Mark A. Kowalewski 9-24-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Wayne County sponsors a Household Hazardous Waste Collection Day four (4) times a year. They will be holding one on Saturday, October 13, 2013, at Southland Shopping Center, Eureka Road and Pardee, Taylor, (enter off Pardee Road near Target Store) from 8:00 a.m. to 2:00 p.m. This collection is opened to Wayne County Residents Only. There is no fee to participate. Attached is a list of what is acceptable items.

STRATEGIC PLAN/GOALS: We are committed to protect and manage our natural resources vigorously.

ACTION REQUESTED: Concur in participation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Post notice of Household Hazardous Waste Collection on City's website and cable.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

Shirley Dale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

JPP [Signature]

LIST OF ATTACHMENTS: Household Hazardous Waste Collection Notice

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 30, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED by the Mayor and City Council that Council receives the communication from the City Engineer regarding the Household Hazardous Waste Collection; AND

BE IT FURTHER RESOLVED that said notice is posted to the City's website and on information cable channel.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

| <u>YEAS</u> | <u>COUNCIL</u> | <u>NAYS</u> |
|-------------|----------------|-------------|
| _____ | Fricke | _____ |
| _____ | Galeski | _____ |
| _____ | Miciura | _____ |
| _____ | Sabuda | _____ |
| _____ | Schultz | _____ |
| _____ | Stec | _____ |



Robert A. Ficano
County Executive

Wayne County

ROUSE

SOUTHLAND

Household Hazardous Waste Collection

Sponsored by:

**Wayne County Department of Public Services
(734) 326-3936**

Saturday, October 13, 2013—8 a.m. to 2 p.m.

Southland Shopping Center

Eureka Road & Pardee, Taylor

(Enter off Pardee Road near Target Store)



Examples of Acceptable Items

- Household paints, stains, dyes
- Floor wax, floor care products, carpet cleaner
- Furniture polish, bathroom cleaners, stain removers, solvents
- Pharmaceutical Waste (**NON-CONTROLLED SUBSTANCES ONLY**)
- Nail polish, glue
- Fertilizer, lawn and garden chemicals, pesticides
- Antifreeze, motor oil, gasoline
- Automotive batteries and dry cell batteries, fluorescent bulbs (all types)
- Fire extinguishers, smoke detectors
- Mercury thermometers, thermostats and elemental mercury
- **NOTE: Bring a mercury thermometer and receive a safe digital Thermometer in exchange!**



Electronics Recycling

- Computer CPU's, monitors, printers, scanners, keyboards, mice
- Cell phones, fax machines, copiers, and televisions

★ **Only household generated products from Wayne County** ★
★ **residents will be accepted.** ★
★

★ **Items that will NOT be accepted include:** Commercial waste, Industrial waste,
★ radioactive material, explosives, ammunition, 55 gallon drums, shock sensitive materials,
★ household trash, refrigerators, microwaves or other appliances, tires, yard waste, & concrete.
★ For information on how to dispose of these items, please contact the Wayne County
★ Resource Recovery Coordinator at 734-326-3936.
★

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 30, 2013

AGENDA ITEM # 11

ITEM: Department of Engineering – 2013 Concrete Street Program

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 9-23-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND:

In 2012, three (3) concrete basketball courts, one (1) at Memorial Park, two (2) at Pulaski Park, were reconstructed and modified. The standard concrete finish applied to the new concrete has proven to be inadequate for a basketball playing surface as it is too slippery for the intended activity. In order to remedy this situation, a concrete sealant with silica sand is proposed to be applied to the new concrete surfaces. G. V. Cement Contracting Co., currently under contract with the City for the 2013 Concrete Street Repair and Reconstruction Program, is familiar and experienced in this type of product and application, and has proposed to apply the coating to the basketball court surfaces for the amount of \$3,600.00.

STRATEGIC PLAN/GOALS:

This work is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

ACTION REQUESTED:

Approve addition of applying the concrete sealant with silica sand to G. V. Cement's Contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The work will be funded from the Wayne County Recreation Grant Account 101-000-257-051, which has a balance of \$9,004.79 which has been carried forward to the 2013-2014 Fiscal Year.

IMPLEMENTATION PLAN:

If approved by Council, authorize the City Engineer to accept the Proposal from G. V. Cement and direct the work to be performed.

COMMISSION RECOMMENDATION:

MA

CITY ADMINISTRATOR'S RECOMMENDATION:

update

LEGAL COUNSEL'S RECOMMENDATION:

MA

MAYOR'S RECOMMENDATION:

SRP 24 30

LIST OF ATTACHMENTS:

Proposal from G. V. Cement Contracting Co.

Amendment to Contract 2012 Concrete Street and Alley Repair and Reconstruction Program,
File #4595

G.V. Cement Contracting Company

20000 Dix-Toledo

Brownstown, MI 48183

734-479-2180 fax: 479-0022

PROPOSAL

| | |
|-----------|------------|
| Date | Estimate # |
| 7/29/2013 | 13-126R |

| |
|--|
| Name / Address |
| City of Wyandotte 3131 Biddle Ave. Wyandotte, MI 48192 |

| | | |
|--|----------|-------------------------|
| Terms | Location | Project |
| | | Basketball Courts |
| Description | | Total |
| Placing concrete sealant with silica sand for all basketball court areas | | 3,600.00 |
| Signature _____ | | Total \$3,600.00 |

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keetha
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stee

April 30, 2013

JOSEPH R. PETERSON
MAYOR
RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda
Supported by Councilman Daniel E. Galeski

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and City Engineer to amend the 2012 Concrete Street and Alley Repair and Reconstruction Program # 4595 contract with G.V. Cement Contracting Company to include the 2013 Concrete Street Repair and Reconstruction Program as set forth in the Amendment To Contract for this work, and further, authorizes the Mayor and City Clerk to sign said amendment ; FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure. FURTHER that the work will be funded from the TIFA Street Fund Account #492-200.825.460 (\$100,000) and Local Street Fund Account # 203-440-825-460 (\$100,000). YEAS: Councilmembers DeSana Fricke Galeski Sabuda

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on April 29, 2013.

William R. Griggs
William R. Griggs
City Clerk

CC: TIFA, City Administrator, Finance

**AMENDMENT TO CONTRACT
2012 CONCRETE STREET AND ALLEY REPAIR
AND RECONSTRUCTION PROGRAM
FILE #4595**

ARTICLES OF AGREEMENT, made and entered into this 29 day of April, 2013, by and between the CITY OF WYANDOTTE, party of the first part, and G.V. Cement Contracting Co., Brownstown Twp., County of Wayne, State of Michigan, party of the second part, to-wit:

1. To the contract dated September 12, 2012, shall be added the repair and/or reconstruction of the following concrete streets:

21st Street—Cedar Street to Walnut E ½ Reconstruction (100,000)

14th Street—Eureka Avenue to Grove Street Repair (\$36,000)

Cedar Street—9th Street to 7th Street Repair (\$12,000)

Cora Street—Ford Avenue to Goddard Road Repair (\$52,000)

2. This contract shall be increased by the estimated amount of \$200,000.

3. Completion date for this additional work shall be September 30, 2013.

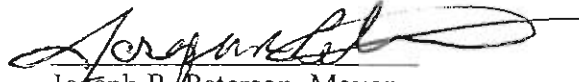
4. The unit prices and contract conditions will remain the same as in the original contract.

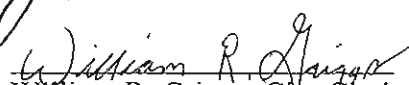
5. Insurance Policies and Certificates will be submitted by the party of the second part to the City of Wyandotte to cover the extended period of time.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

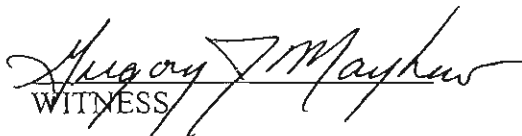

Joseph R. Peterson, Mayor


William R. Griggs, City Clerk

PARTY OF THE SECOND PART

G.V. CEMENT CONTRACTING CO.




WITNESS

VINCENT J. VITALE

RESOLUTION

Wyandotte, Michigan
Date: September 30, 2013

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council hereby concurs in the recommendation of the City Engineer to accept the proposal from G. V. Cement Company to apply a concrete sealant with silica sand to the new concrete basketball courts at Memorial Park and Pulaski Park in the amount of \$3,600.00, and, further this work shall be added to the current contract with G. V. Cement Contracting Company for the 2013 Concrete Street Repair and Reconstruction Program and the City Engineer is authorized to sign said proposal and directed to complete the work;

FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

FURTHER RESOLVED THAT the work will be funded from the Wayne County Recreation Grant Account 101-000-257-051.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

| <u>YEAS</u> | <u>COUNCIL</u> | <u>NAYS</u> |
|-------------|----------------|-------------|
| _____ | Fricke | _____ |
| _____ | Galeski | _____ |
| _____ | Miciura, Jr. | _____ |
| _____ | Sabuda | _____ |
| _____ | Schultz | _____ |
| _____ | Stec | _____ |

RESOLUTION

Wyandotte, Michigan
September 30th 2013

RESOLUTION BY COUNCILPERSON Leonard Sabuda

RESOLVED BY THE CITY COUNCIL THAT

WHEREAS, it has been determined by this Council to be advisable and necessary to grade and pave the alley hereinafter described, in the City of Wyandotte, and to pay all or a part of the cost thereof by special assessment on the lots, parts of lots, and parcels of land abutting thereon as well as benefiting therefrom, excepting from said assessment, the improvement expense attributable to alley and street intersection, City-owned land, owner occupied single family dwellings, owner occupied multi-family rental dwellings will be assessed in that proportion that the property is used for purposes other than that of the owner occupying same in comparison to the total assessable portion of the entire property, and other property not assessable by law, the expense of which, together with any improvement expenses remaining after the aforesaid assessment, shall be defrayed from the General Fund of the City; and

WHEREAS, the time and place having been fixed for the hearing of objections to the proposed grading and paving of the following alley in the City of Wyandotte, and to pay part of the cost thereof, to-wit:

The twenty (20) foot wide public alley west of Biddle Avenue, from Mulberry Street to Walnut Street, abutting:

Lot 2 thru Lot 9, both inclusive, Block 51, Part of Wyandotte in the Township of Ecorse (now City of Wyandotte), Michigan, being part of Fractional Sections 28, 33 and part of Section 29, in Town 3 South of Range 11 East, as adopted by the proprietors 1859, as recorded in Liber 1 of Plats, Page 57, Wayne County Records.

WHEREAS, due notice of said hearing having been given by first class mail in accordance with the statute in such case made and provided; and said hearing having taken place in accordance with said notice as mailed, and ____ objections having been brought to the attention of this Council; and

WHEREAS, after such hearing this Council, still being of the opinion that said improvement is advisable and necessary, and that it is still deemed advisable and necessary to proceed with said grading and paving,

NOW, THEREFORE, BE IT RESOLVED, that the maps, plans and diagrams of said alley improvement and of the special assessment district as hereinafter described to pay part of the cost thereof as evidenced by the Engineer's estimate for such construction accepted by this Council, be approved and confirmed and the improvement constructed accordingly;

The East 45.0 feet of the North 70.0 feet of Lot 2, the South 70.0 feet of Lot 1 and Lot 2, all of Lot 3 thru Lot 7, both inclusive, the West 52.5 feet of Lot 8, all of Lot 9 and Lot 10, Block 51, Part of Wyandotte in the Township of Ecorse (now City of Wyandotte), Michigan, being part of Fractional Sections 28, 33 and part of Section 29, in Town 3 South of Range 11 East, as adopted by the proprietors 1859, as recorded in Liber 1 of Plats, Page 57, Wayne County Records.

RESOLVED FURTHER that said district be and hereby is designated as follows:

Special Assessment District Number #937.

RESOLVED FURTHER, that the City Assessor is directed to prepare an assessment roll pursuant to the City Charter requirements.

AND BE IT FURTHER RESOLVED that each assessment levied against real property will be due in full upon any transfer in any matter of property.

I move the adoption of the foregoing Resolution.

Motion by Councilperson _____

Supported by Councilperson _____

| <u>YES</u> | <u>COUNCIL</u> | <u>NAYS</u> |
|------------|----------------|-------------|
| _____ | Fricke | _____ |
| _____ | Galeski | _____ |
| _____ | Miciura | _____ |
| _____ | Sabuda | _____ |
| _____ | Schultz | _____ |
| _____ | Stec | _____ |
| | Absent _____ | |

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Reports
+
minutes

Wyandotte, Michigan September 23, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

September 13, 2013

Mayor Joseph Peterson & City Council Members, 3200 Biddle Ave., Wyandotte, Michigan 48192

Dear Mayor Peterson & City Council Members:

Wyandotte Knights of Columbus Council 13607 request your permission to solicit on various Wyandotte street corners on Friday October 11th, Saturday October 12, and Sunday October 13th from noon until 6 p.m. for our annual fundraiser for the mentally challenged.

Thanks you for your consideration of this request. God Bless. If approved, please forward to Our Lady of the Scapular Parish at 2609 10th Street, Wyandotte, Mi 48192

Rod McMahon

Grand Knight, KNIGHTS OF COLUMBUS COUNCIL #13607

2609 10TH STREET, WYANDOTTE, MICHIGAN 48192 734-306-2228

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

September 10, 2013

The Hon. Joseph Peterson City of Wyandotte, 3200 Biddle St, Wyandotte 48192

Dear Mayor Peterson:

As you may be aware Ontario Power Generation (OPG) is proposing to construct an underground nuclear waste dump off the shore of Lake Huron in Kincardine, Ontario. The materials planned for disposal include intermediate nuclear waste, some of which is highly radioactive and much of which will remain toxic for 100,000 years. This proposed facility will be constructed in water soluble limestone about 440 yards below the lake level. It is upstream from the main drinking water intakes for southeast Michigan and could threaten the drinking water for 40 million people in the US and Canada. The impact of radioactive water could also be devastating to Michigan's economy and its fishing, boating, recreation, tourism, and agriculture industries that are dependent on pristine waters.

Earlier this year, I introduced Senate Resolution 58 which raised a number of concerns about OPG's nuclear waste proposal and called on Congress to ensure that these concerns were fully addressed before this project moved forward. SR 58 was adopted unanimously in the State Senate on May 22. In addition, many local governments are approving resolutions opposing this misguided project. I would encourage the City of Wyandotte to do the same. Attached is an informational packet that includes a fact sheet about this proposal from the organization Stop the Great Lakes Nuclear Dump (STGLND) and a sample of county, municipal and state resolutions that may be useful in developing your own measure. You may also wish to visit STGLND's website (www.StoptheGreatLakesNuclearDump.com) for additional information and to sign the on-line petition opposing this facility.

Thank you in advance for your consideration. Please do not hesitate to contact me if you should have any questions or concerns.

Sincerely,
HOON-YUNG HOPGOOD
State Senator, 8th District
P O Box 30036, Lansing, MI 48909

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM #2B

ITEM: Resolution to oppose the installation of a nuclear waste dump site by Ontario Power Generation, off the shore of Lake Huron, near Kincardine, Ontario.

PRESENTER: Mayor Peterson/Municipal Service Administration

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Ontario Power Generation is proposing to construct an underground nuclear waste dump off the shore of Lake Huron in Kincardine, Ontario. The materials planned for disposal include intermediate nuclear waste, some of which is highly radioactive. This proposed facility will be constructed in water soluble limestone about 440 yards below the lake level. It is upstream from the main drinking water intake for the City of Wyandotte. The impact of radioactive water would be devastating to Wyandotte, along with Michigan's economy and its fishing, boating, recreation, etc.

STRATEGIC PLAN/GOALS: Adopt a resolution to oppose this project

ACTION REQUESTED: Adopt a resolution to oppose this project

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

LEGAL RECOMMENDATION: N/A

MODEL RESOLUTION:

September 17, 2013

Mayor Joseph R. Peterson and City Councilmembers 3200 Biddle Avenue
Wyandotte, Michigan 48192

Re: Third Time Around/DBA T.G.S.R. Incorporated
(Toni's Place 2997 Fort Street, Wyandotte)

Dear Mayor Peterson and Councilmembers:

A request was received from Michigan Liquor Control as follows:

Request to transfer ownership of 2013 Class C. license from A.C. Merideth Inc; to T.G.S.R. Incorporated DBA Toni's Place, 2997 Fort Street, Wyandotte, Michigan 48192

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and Department of Legal Affairs.

In view of the above, said application is being forwarded to your for your consideration.

Sincerely yours, William R. Griggs City Clerk

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM #4

ITEM: Purchase of Turflite True-Surface Vibratory Greens Roller

PRESENTER: Justin Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin Lanagan, Superintendent of Recreation and David Cunningham, Head Greenskeeper of Wyandotte Shores Golf Course

BACKGROUND: For the 2013 Fiscal Year, \$9100 had been allocated for the purchase of a new piece of equipment for the golf course, specifically an Exmark riding lawnmower. The Exmark riding lawnmower was the suggestion of the previous greenskeeper. After discussion with the current greenskeeper, it was decided that the best possible purchase of equipment at this time would be a greens roller.

David Cunningham researched the many different brands and types of greens rollers available. Through his research he learned that the original style of greens roller he was interested in (stand alone unit w/trailer) took twice as long to use, as it had to be loaded onto and transported via trailer to each and every hole. He had also learned that there was a considerable amount of maintenance problems with these units. He learned that a set of vibrating rollers that would attach to our existing greens mowers would be the better purchase. The three vibrating rollers easily swap out with the three reel mowers on our existing John Deere equipment, work time is reduced because the machine itself drives hole to hole (no need to load/unload onto a trailer at every hole), and repair time is less.

We currently do not have a greens roller. A greens roller would help to improve the health of the greens, improving the growth and reducing disease (thatch). Rolling the greens will help to repair damage to the greens by unrepaired ball marks (indentations left by balls hitting the green) and speed up the recovery process after the greens are aerated.

The Turflite True-Surface Vibratory Greens Roller is not a piece of equipment that is offered under the State of Michigan pricing. However, it is still cheaper than those that are available.

STRATEGIC PLAN/GOALS: To provide the best possible playing environment for everyone that utilizes Wyandotte Shores Golf Course (RHS golf team, many golf outings, golf leagues, and individual golfers that visit our golf course).

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation and the Head Greenskeeper's recommendation to purchase the Turflite True-Surface Vibratory Greens Rollers from Spartan Distributors as it is the lowest quote for the desired equipment.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 525-750-850-780-540

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: jrp by td

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

1. Four price quotes for the Turflite True-Surface Vibratory Greens
2. Two page informational brochure on Turflite Greens Roller
3. Price quote for a Toro roller that is part of State pricing program
4. Price quote for a stand alone Smithco roller

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 19, 2013

AGENDA ITEM #5

ITEM: 2013 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2013 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS:

1. Budget amendments (attachment A)
2. Department requests/information

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM #6

ITEM: Special Event Application - Love Wyandotte 5k Run

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find a special event application for Love Wyandotte's 5k Run, Walk and Roll scheduled to take place October 12th. The Police Chief, Fire Chief, Recreation Superintendent and DPS Superintendent have reviewed and approved the event as follows. Love Wyandotte will add the City of Wyandotte to their insurance policy, as well as sign a hold harmless agreement for the event. The race will remain the same as outlined in the attached map; however Biddle Avenue will not be fully closed to traffic. Per the recommendation of the Chief of Police, the runners will be police escorted down Biddle Avenue instead of fully blocking the road due to the small length of time the road will be used. (Please see the attached application and map of event).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 12th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD ht

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION:JP HT

LIST OF ATTACHMENTS:

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM #7

ITEM: Special Event Application - Our Lady of Fatima's Anniversary Event

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Our Lady of Fatima's 96th Anniversary event will take place on October 12th 2013. The group is looking to utilize Bishop Park for their Rosary Rally that day. They have had their event at Bishop Park for the past four years and would like to continue to use the public park into the future. This event has been reviewed and approved by the Police Chief, Recreation Superintendent, DPS Superintendent and Fire Chief and recommends a hold harmless on file from the group.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 12th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD HT

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP HT

LIST OF ATTACHMENTS:

Letter from Our Lady of Fatima

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23rd 2013

AGENDA ITEM #8

ITEM: Special Event Application - Axe n Ladder Event

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from Axe n Ladder for their special event that is scheduled to take place on September 27th 2013. The business would like to close Sycamore Avenue next to the Axe and Ladder Deli, east of Biddle Ave. for motor cycle parking from 6 pm to 12 am. The owner of the business has spoken to Second Step Advertising and he is in support of the event and has no issues with the road closure. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service. (Please see the attached application)

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator and support the use of city streets, sidewalks and property for their event held September 27th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD HT

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP HT

LIST OF ATTACHMENTS

Special Event Application - Axe n Ladder

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23rd 2013

AGENDA ITEM #9

ITEM: Special Event Application - Wyandotte Business Association - Third Friday

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find a letter and map from the Wyandotte Business Association (WBA) for the event to be held October 18th 2013. The WBA is asking permission for the following items:

- a. Permission to block Biddle Avenue North of Eureka and South of Oak Street for October 18th from 3 pm to 12 am.
- b. Permission to use the grass area in front of City Hall for the stage
- c. Close Sycamore west of Biddle and East of Second Street
- d. Closure will allow for set up and take down before and after event

If there are any overtime costs for any city staff for said event, the WBA will be responsible for those fees. Any tents on the street or sidewalk must be weighted to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the WBA add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached letter and map of event).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 18th.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD HT

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP HT

LIST OF ATTACHMENTS

Special Event Letter and Map

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23rd 2013

AGENDA ITEM #10

ITEM: Special Event Application - RHS Downriver Fanfare

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: The Roosevelt High School Downriver Fanfare event will be held October 1st here in the City of Wyandotte. The group would like to request the following items:

- a. Permission to close 5th Street by the school on the day of the event; October 1st.

b. Overflow parking to use the Yack Arena Parking Lot

This event has been reviewed and approved by the Police Chief, Fire Chief, Recreation Superintendent and DPS Superintendent pending the signing of a hold harmless agreement by the School District representative.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 1st.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TD

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JP HT

LIST OF ATTACHMENTS

Planned Development district application submitted by the City Engineer on behalf of Dr. Atto for property located at 2300 Biddle between Mulberry and Walnut.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: September 23, 2013

AGENDA ITEM #12

ITEM: Repairs to the Vector for Department of Public Service (DPS)

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The DPS is in need of repairing the 2000 Vector. The Vector needs the fans replaced. In July 2013, the water pump was rebuilt and the flood lines replaced which cost \$8,000. During that repair it was recommended that the fans be replaced. This equipment is still a valuable asset to the Department and should be repaired. Therefore, attached you will find a quote from Jack Doheny Companies, Northville, Michigan in the amount of \$13,667.44 for said repair. Jack Doheny Companies is a single source provider for this equipment; therefore no other quotes were sought.

STRATEGIC PLAN/GOALS: We are committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

ACTION REQUESTED: Approve acceptance of quote from Jack Doheny Companies, Northville, Michigan in an amount not to exceed \$13,667.44.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 590-200-926-310

IMPLEMENTATION PLAN: Repair equipment for continued use.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: jrp by td

LIST OF ATTACHMENTS: Quote from Jack Doheny Companies

REPORTS AND MINUTES

| | | |
|--|-----------------------|-------------|
| Financial Services Daily Cash Receipts | September 13-18, 2013 | \$38,737.85 |
| Recreation Commission | September 10, 2013 | |
| Retirement Commission | September 18, 2013 | |
| Municipal Service Commission | September 10, 2013 | |
| Cultural & Historical Commission | August 8, 2013 | |
| Cultural & Historical Commission | September 12, 2013 | |
| Beautification Commission | September 11, 2013 | |

CITIZENS PARTICIPATION

None

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

Absent: None

HEARING

HEARING OF OBJECTIONS TO THE PROPOSED VACATION OF MARSHALL STREET
FIFTY (50) FEET WIDE BETWEEN THE EAST RIGHT-OF-WAY LINE OF 6TH STREET
AND THE NORTH WESTERLY RIGHT-OF-WAY LINE OF CENTRAL AVENUE

None

RESOLUTIONS

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the reading of the minutes of the previous meeting
be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from the Knights of Columbus Council #13607 relative to the request to utilize various streets in the City of Wyandotte to solicit funds on October 11th, 12th and 13th, 2013 from noon until 6:00 p.m. for their annual fundraiser for the mentally challenged is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for same provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from Hoon Yung Hopgood, State Senator relative to the installation of a nuclear waste dump site by Ontario Power Generation, off the shore of Lake Huron, near Kincardine, Ontario is hereby received and placed on file.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
ROLL ATTACHED

Wyandotte, Michigan September 23, 20

RESOLUTION by Councilperson Ted Miciura Jr.

WHEREAS, the City of Wyandotte strongly values the water quality of the Detroit River; and

WHEREAS, the Great Lakes are an irreplaceable resource containing 22% of the world's; and 95% of North America's fresh water vital to human and environmental health; and

WHEREAS, the Great Lakes are vital to the economic and agricultural well-being of the area; and

WHEREAS, The Detroit River is the source of drinking water for the City of Wyandotte; and

WHEREAS, Michigan Act 204 of 1987, the Low-Level Radioactive Waste Authority Act, MCL 333.26201 -333.26226, set forth siting criteria for the disposal of low-level radioactive waste, such criteria excludes any site "located within 10 miles of Lake Michigan, Lake Superior, Lake Huron, Lake Erie, St. Mary's River, Detroit River, St. Clair River or Lake St. Clair;" and

WHEREAS, to protect water quality, other siting criteria of Act 204 excludes sites (1) located within a 500 year floodplain; (2) located over a sole source aquifer or (3) located where the hydrogeology beneath the site discharges groundwater to the land surface within 3,000 feet of the boundaries of the site; and

WHEREAS, no Michigan site was likely to meet all statutory siting criteria and similar siting criteria should be used in Canada and other locations in the Great Lakes Basin; and

WHEREAS, Ontario Power Generation is proposing to construct an underground long-term burial facility for all of Ontario's low and intermediate level radioactive waste at the Bruce Nuclear Generating Station, some of which is highly radioactive and much of which will remain toxic for over 100,000 years, This site, less than a mile inland from the shore of Lake Huron and about 440 yards below the lake level, is approximately 120 miles upstream from the main

drinking water intake for the City of Wyandotte; and

WHEREAS, placing a permanent nuclear waste burial facility so close to the Great Lakes is ill-advised. The potential damage to the Great Lakes from any leak or breach of radioactivity far outweighs any benefits that could be derived from burying radioactive waste at this site, The ecology of the Lakes, which is valuable beyond measure to the health and economic well-being of this entire region, should not be placed at risk by storing radioactive waste so close to the shoreline;

NOW THEREFORE BE IT RESOLVED, that the City of Wyandotte Council, in order to protect the Great Lakes and its tributaries, urges that neither this proposed nuclear waste repository at the Bruce Nuclear Generating Station nor any other underground repository be constructed in the Great Lakes Basin, in Canada, the United States or any First Nation Property.

BE IT FURTHER RESOLVED, that the City of Wyandotte urges Canadian officials to find alternatives to Ontario Power Generation's proposal to bury nuclear waste in the Great Lakes basin.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the President of the United States Barack Obama, Governor Rick Snyder, State Representative Paul Muxlow, State Senator Mike Green, U.S. Senator Carl Levin, U.S. Senator Debbie Stabenow, U.S. Representative Candice Miller, Ontario Premier Kathleen Wynne, and Michael Binder, President and CEO of Canadian Nuclear 'Safety Commission (CNSC).

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Ted Miciura Jr.
 Supported by Councilperson Sheri Fricke
 ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Clerk as set forth in his communication dated September 17, 2013 to transfer ownership of 2013 Class C license from A.C. Merideth Inc; to T.G.S.R. Incorporated DBA Toni's Place, 2997 Fort Street, Wyandotte, Michigan 48192.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Ted Miciura Jr.
 Supported by Councilperson Sheri Fricke
 YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz
 NAYS: None

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council hereby APPROVES the request from the Superintendent of Recreation to purchase the Turflite True-Surface Vibratory Greens Rollers (#31F-VR5-JD250) in the amount of \$8,995 account # 525-750-850-540 from Spartan Distributors.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Ted Miciura Jr.
 Supported by Councilperson Sheri Fricke
 YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz
 NAYS: None

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council hereby CONCURS in the recommendation set forth by the Deputy Treasurer/Assistant Finance Director in his communication dated September 19, 2013 and hereby APPROVES the necessary 2013 Fiscal Year budget amendments.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from the Special Events Coordinator relative to the Love Wyandotte 5K Run to take place on October 12, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES said event provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs and the necessary insurance is placed on file with the City Clerk. AND BE IT FURTHER RESOLVED that said resolution is hereby referred to the Police Chief, Fire Chief, Superintendent of Recreation and Superintendent of Public Service for coordination of said event as outlined in the communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from the Special Events Coordinator relative to Our Lady of Fatima's Anniversary Event to take place in Bishop Park on October 12, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES said event provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. AND BE IT FURTHER RESOLVED that said resolution is hereby referred to the Police Chief, Fire Chief, Superintendent of Recreation and Superintendent of Public Service for coordination of said event as outlined in the communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from the Special Events Coordinator relative to the Axe n Ladder charity bike night in support of M.D.A. (Muscular Dystrophy Association) fundraiser to take place on September 27, 2013 from 6:00 p.m. until 12:00 a.m. next to the Deli, east of Biddle Avenue 160' to the alley way for motorcycle parking is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES said event provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. AND BE IT FURTHER RESOLVED that said resolution is hereby referred to the Police Chief, Fire Chief, Superintendent of Recreation and Superintendent of Public Service for coordination of said event as outlined in the communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from the Special Events Coordinator relative to the Wyandotte Business Association Fall Festival Third Friday event to take place on October 18, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby APPROVES said request of street closures and utilization of city-owned properties provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs and the proper insurance is placed on file in the City Clerk's Office. AND FURTHER that said resolution is hereby referred to the Police Chief, Fire Chief, Superintendent of Recreation and Superintendent of Public Service for coordination of same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the communication from the Special Events Coordinator regarding the Roosevelt High School Downriver Fanfare Event to take place on October 1, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for the closure of 5th Street and close the entrance to Sycamore at 5th Street and the use of the Yack Arena Parking lot for overflow parking provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. AND FURTHER that said resolution is hereby referred to the Police Chief, Fire Chief, Superintendent of Recreation and Superintendent of Public service for coordination of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the PD Planned Development District application as submitted by the City Engineer on behalf of Dr. Atto relative to the property located at 2300 Biddle Avenue between Mulberry Street and Walnut Street is hereby referred to the Planning Commission for the proper public hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS in the recommendation set forth by the City Engineer in his communication dated September 23, 2013 to accept the quote from Jack Doheny Companies, Northville, Michigan in the amount of \$13,667.44 from account # 590-200-926-310 for repairs to the 2000 Vactor and hereby APPROVES said repairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan September 23, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

WHEREAS, this Council by resolution has deemed it advisable and necessary for the health, welfare, comfort and safety of the people of the City of Wyandotte, to vacate the hereinafter described land in the City of Wyandotte, County of Wayne, State of Michigan, as a public street, more particularly described as:

Marshall Street fifty (50) feet wide between the east Right-of-Way line of 6th Street and the north westerly Right-of-Way line of Central Ave., abutting Block 31 to the south and Block 30 to the north, South Detroit Sub of Part Of Section 32 T. 3 S., R. 11 E. Ecorse (now City of Wyandotte) Wayne Co., Michigan as recorded in Liber 14 of Plats, Page 95, Wayne County Records.

WHEREAS, due notice has been given of the hearing of objections to said vacating; and

WHEREAS, said hearing having taken place in accordance with such notice, and no objections having been offered, and this Council still being of the opinion that said vacating is advisable; now, therefore,

BE IT RESOLVED that the above described street shall be and the same is hereby declared VACATED as a public street, reserving to the City of Wyandotte, a Municipal Corporation of the State of Michigan, its successors and assigns forever and in perpetuity from the date hereof, an easement on, over, under, across, and within the fifty (50) foot right-of-way of the above described street for the purpose of constructing, operating, maintaining and repairing existing

and future public utilities, sewers and drains, and that said City of Wyandotte, its contractors, employees, agents successors, assigns and lessees shall at all times have free ingress to and egress from said street right-of-way, to construct, operate, maintain and repair said existing and future utility lines of every nature, and sewers and drains.

BE IT FURTHER RESOLVED that there is hereby reserved to the Ameritech, its successors and assigns, an easement on, over, under, across and within said fifty (50) foot wide right-of-way for the purpose of constructing, erecting, operating, maintaining, and repairing its existing and future telephone communication system consisting of poles, lines, wires, cables and apparatus; and that said Ameritech, its contractors, employees, agents, successors and assigns shall at all times have full ingress to and egress from said fifty (50) foot wide right-of-way for said purpose.

BE IT FURTHER RESOLVED that no structures, or any article or thing whatsoever shall be constructed or maintained on, over, under, across, or within the fifty (50) foot right-of-way of the above described street except the erection of fences or paving by the abutting property owners and that in the exercise of the easement and ingress and egress rights heretofore reserved herein said City of Wyandotte shall not be liable for any injury or damage to, or disturbance of, nor shall it have any duty to pay for or replace, any animate or inanimate improvement on, over, under, across, or within said fifty (50) foot right-of-way.

BE IT RESOLVED that the above described fifty (50) foot wide portion of Marshall Street between 6th Street and Central Ave., shall be and the same is hereby declared VACATED as a public street, and shall become the property of the adjacent property owners; and

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

ADJOURNMENT

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

That we adjourn.

Carried unanimously

Adjourned at 7:55 PM

September 23, 2013



William Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE

9-20-13

BEGINNING DATE

9-20-13

AND ENDING DATE

9-20-13

SALES RECEIPT #

453156

THRU

453159

| DESCRIPTION | ACCOUNT NUMBER | KEY CODE | AMOUNT |
|---------------------------------|-------------------|-------------|-----------|
| ACCTS. RECEIVABLE - RESCUE | 101-000-041-020 | XL | |
| MIDWESTERN AUDIT A/R -RESCUE | 101-000-041-021 | XT | |
| MISCELLANEOUS RECEIPTS | 101-000-655-040 | RE | 4,937.15 |
| LIQUOR LICENSE | 101-000-600-030 | S2 | |
| FINES DIST COURT WYANDOTTE | 101-000-650-010 | M1 | |
| DIST COURT RIVERVIEW CASES | 101-000-650-012 | M3 | |
| WORK FORCE WYANDOTTE | 101-000-650-011 | M2 | |
| WORK FORCE RIVERVIEW | 101-000-650-017 | M6 | |
| COURT TECHNOLOGY WYANDOTTE | 101-000-650-018 | M7 | |
| COURT DRUG TESTING FEES | 101-000-650-020 | M9 | |
| COURT SCREENING ASSESSMENTS | 101-000-650-021 | AS | |
| CHEMICAL AWARENESS | 101-000-650-024 | AW | |
| STATE DRUNK DRIV/DRUG CASE MGT | 101-000-650-013 | M4 | |
| LAND CONTRACT REC. - UDAG | 284-000-041-050 | AR | |
| JAIL PROPERTIES PROMISSORY NOTE | 284-000-041-015 | AR | |
| PARKING LOT LOANS | 284-000-060-030 | AR | |
| CINGULAR WIRELESS CELLSITE RENT | 492-000-655-020 | BB | |
| LAND CONTRACT/TIFA CONSOL. | 492-000-041-050 | AR | |
| MUNICIPAL SERVICE SEWAGE | 590-000-068-010 | 5A | |
| SELF INSURANCE REIMBURSEMENT | 677-000-670-010 | 7A | |
| HEALTH INS. REIMB. - RETIREE | 731-000-231-020 | 3R | |
| QUARTERLY HEALTH M.S. RETIREE | 731-000-670-010 | 7R | |
| PD EMPLOYEE PENSION CONTRIB | 731-000-392-040 | EP | |
| HEALTH INSURANCE REIMBURSEMENT | 101-000-231-020 | MZ | |
| LIBRARY- 2012 TAX OVERPYT | 101-000-227-000 | MZ | 22,933.30 |
| WAYNE CTY DEL TAX SETTLEMENT | 101-000-411-085 | MZ | 12,435.73 |
| TRIFECTA ATM COMMISSION | 101-000-450-022 | AT | 15.00 |

TOTAL MONIES RECEIVED

40,321.18

TODD A. DRYSDALE

DIRECTOR OF FINANCIAL SERVICES

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, September 19, 2013, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

COMMISSIONERS EXCUSED: Tavernier

ALSO PRESENT: Ben Tallerico
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

None

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER BENSON, supported by Commissioner Pasko to approve the minutes of the Meeting of September 5, 2013. MOTION PASSED.

OLD BUSINESS:

None

NEW BUSINESS:

1. **PUBLIC HEARING #080613** - Request from Brent Mikulski, owner, requesting the rezoning of the property located at 1788-1794 Oak Street, Wyandotte, Michigan (Lots 215 & 216 Baisley Park Subdivision) from Multiple Family Residential District (RM-1A) to General Business District (B-1).

MOTION BY COMMISSIONER PASKO, supported by Commissioner Benson that the Commission recommends to the City Council that the application of Brent Mikulski to rezone the property at 1788-1794 Oak be DENIED for rezoning.

Reason: The request is not constant with the City's adopted Master Plan.

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

2. Review of the parking lot layout and landscape plan for the property located at 570 Central, Wyandotte.

MOTION BY COMMISSIONER BOOMS, Supported by Commissioner Benson to approve the plan as submitted by D & D Construction.

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

3. Review of the parking lot layout and landscape plan for the property located at 2232 Eureka, Wyandotte.

MOTION BY COMMISSIONER BENSON, Supported by Commissioner Parker to approve the plan as submitted by Oscar Cement; and be it resolved by the Commission that the required continuous wall along the alley be waived.

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

None

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER DURAN, supported by Commissioner Pasko to:

Pay Beckett & Raeder for Planning Consultant fee for September in the amount of \$700.00

Hours for Secretarial Services: 07-27-13 to 09-06-13 17 Total Hours

YES: Adamczyk, Benson, Booms, Duran, Krimmel, Lupo, Parker, Pasko

NO: None

ABSENT: Tavernier

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to adjourn the meeting at 7:05 p.m.

PUBLIC HEARING - Request from Brent Mikulski to rezone the property at 1788-1790 Oak Street

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Mr. John Filkins owner of 1793 Oak Street asked what the plans are for the property.

Chairperson Krimmel indicated that the Master Plan indicates the property should be used as high destiny residential.

Mr. Filkins asked what effect would this rezoning have on his property and where the parking will be for the tenants.

Commissioner Benson indicated that the Commission needs to hear from the property owner.

Mr. Mikulski, owner, present.

Mr. Mikulski indicated that there are five (5) parking spots in the rear of the property for the tenants and there is indent parking on Oak Street for any potential tenants. Mr. Mikulski indicated that at this time, he has no tenant for the property, but he is hoping for a medical office type tenant.

Commissioner Benson read what is allowed in the B-1 Zoning District.

Commissioner Duran asked how many units are there on the 2nd floor.

Mr. Mikulski indicated that there is a 1 – 2 bedroom apartment and 2-1 bedrooms apartments that are occupied. Mr. Mikulski indicated that the lower units are commercial and there is 1 tenant in 1 of the units. Mr. Mikulski indicated further that the previous owner had a tenant for the building, but the lease fell through.

Chairperson Krimmel asked if there is parking for the current tenants.

Mr. Mikulski indicated that there is.

Mrs. Dolores Roberts, 1766 Oak Street. Mrs. Roberts asked what effect would this rezoning have the neighborhood, what are the hours of operations etc. Mrs. Roberts asked further how this rezoning would affect her property taxes.

Chairperson Krimmel stated that this Commission could not answer the question and at this time, the Owner does not have a tenant.

Commissioner Adamczyk indicated that there was a medical office across the street, but the use could be something else down the road.

Commissioner Benson indicated that in looking at the zoning map there is no B-1 zoning on the block.

Ben Tallerico indicated that the rezoning is not consistent with the adopted Master Plan and that rezoning the property would not mean they have enough parking for any use allowed in the B-1 district. Mr. Tallerico further indicated that if the Commission considers this rezoning that maybe the church should also be considered for rezoning.

Chairperson Krimmel indicated that someone would need to contact the church and see if they would want it rezoned.

Mr. Tallerio indicated that it was just a suggestion.

Chairperson Krimmel asked if there was anyone else present who wishes to speak about this public hearing.

There being no further questions, the public hearing was closed.

No communications were received regarding this rezoning.

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald Schultz
Lawrence S. Stec

NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, September 10, 2013
3200 Biddle Avenue Wyandotte, MI. 48192

MEMBERS PRESENT – Mayor Peterson, Greg Gilbert, Patt Slack, Gerry Lucas, Norm Walker, John Jarjosa & Peter Rose

OTHERS PRESENT – Natalie Rankine, Tom & Dianne Woodruff

MEMBERS EXCUSED – Dr. Patrick VanDeHay & Leo Stevenson

PUBLIC COMMENT – No public comment.

APPROVAL OF AGENDA –

Motion by Gerry Lucas supported by Norm Walker to approve the agenda for the September 10th meeting with the addition of the Van Alstyne Parking Lots letter from Greg Gilbert as item 9c. and an idea regarding a downtown public restroom presented by Patt Slack as item 9d. All in favor, motion carried.

APPROVAL OF MINUTES –

Motion by G. Lucas, supported by P. Rose to approve of the August 13th meeting minutes. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE

Motion by P. Rose supported by G. Lucas to receive and place on file the monthly Beautification Commission Minutes.

MONTHLY FINANCE REPORT –

N. Rankine explained that the DDA will require Budget Amendments relative to the budget presented and suggested that the board wait until these were presented to discuss approval of the budget. The board members agreed that this was appropriate.

ONGOING PROJECTS & BUSINESS –

- 1) 3061 & 3063 Biddle Avenue – Update

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
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NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

N. Rankine updated the board regarding the closing date for the Sterling Hotel at 3061/3063 Building. The buyer's bank (MBT) has received the terms outlining the grant from the MEDC, but is waiting the final MSF briefing memo from the MEDC, to be able to set a closing date. N. Rankine indicated that she would contact the board as soon as she receives a closing date for the property.

2) Wyandotte Farmers Market – Update

N. Rankine indicated that attendance and sales at the market are up from last year. The annual Farmers Fair is set for September 12th and will feature Farmer John and his Barnyard Express, lawn games, a corn shucking contest and a salsa cook-off.

3) Bike Rack - Update

N. Rankine indicated that the agreements for the bike rack purchase have been approved by the city attorney and City Council. She indicated that the first two racks are in the process of being fabricated and will be installed sometime in October.

4) Christmas Plan – Update

N. Rankine presented the board with the proposed Christmas Lighting Plan for 2013. She will be meeting with the DPS and will be able to have a firm estimate of the project next week.

5) Chalk + Chocolate - Update

N. Rankine indicated that the Chalk + Chocolate walk downtown this year was a success. The event drew a large crowd on Labor Day weekend last year featuring professional, emerging and student artists for the event from all over Southeastern Michigan and Ohio.

6) 3131 Biddle – Update

The board was presented with information relative to MBT's submission for the redevelopment of the property located at 3131 Biddle Avenue (former City Hall site). MBT submitted preliminary information relative to a market study and schematic architectural plans, elevations and sections. Peter Rose that although it was a preliminary layout, that he had a concerns regarding the parking requirements for the project. The DDA had general discussion regarding the project. N. Rankine indicated that any development plans would have to go before the Planning Commission and Council for approval and that all parking requirements would be met for the scope of the project.

NEW BUSINESS –

1) 2013 Budget Amendments

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

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NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

N. Rankine and P. Slack indicated that there were several budget amendments that require approval by the board as a result of the property purchase at 3061/63 Biddle and relative to an extra \$2,500.00 payment owed to the WBA in the yearly contract.

Marketing 499.200.925.804

The original budget for the 2013 Fiscal Year was originally \$19,500. As a result of budget amendments relative to the purchase of the 3061/63 Biddle property and moving funds for the additional WBA payment of \$2,500.00, the account was reduced to \$14,115.24. Some marketing initiatives have been scaled back, but the account will be over by \$2,365.03 for the end of September. It is recommended that these funds be transferred to Fund Balance.

Motion by G. Lucas, supported by P. Rose to transfer \$2,365.03 from Fund Balance to the Marketing account 499.200.925.804. Roll called, all in favor. Motion carried.

Miscellaneous 499.200.926.790

The DDA has been paying all utility payments for the property at 3061/63 Biddle Avenue from the Miscellaneous account, and as a result, the will be \$4,399.79 over budget. It was recommended that this shortfall be moved from the Land Purchases account 499.200.850.519, since these expenses were associated with the purchase of the building.

Motion by P. Rose, supported by G. Lucas to transfer \$4,399.79 from the Land Purchases account 499.200.850.519 to the Miscellaneous 499.200.926.790 account. Roll called, all in favor. Motion carried.

Taxes 499.200.925.771

It is suggested that the summer tax bill for the 3061 property due be taken from the Land Purchases account 499.200.850.519.

Motion by P. Slack, supported by G. Lucas to transfer \$254.85 from the Land Purchases account 499.200.850.519 to the Taxes 499.200.925.771 account. Roll called, all in favor. Motion carried.

Seasonal salary P/T 499.200.725.115

The DDA part-time groundskeeper has been working many more hours than budgeted for, due to the fact that a summer help from the DPS was not hired, as is always done. This extra summer help is usually paid for from a Department of Public Services salary account. It was suggested that \$814.23 currently allocated in the Overtime account 499.200.725.120 will be taken and applied to the Seasonal salary/PT account 499.200.725.115. The remaining estimated overage of \$2388.00 and FICA of \$182.68 will be requested from the DPS.

OFFICIALS

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CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



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DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Motion by G. Lucas, supported by N. Walker to transfer \$814.23 from the Overtime account 499.200.850.519 to the Seasonal salary 499.200.725.115 account. Roll called, all in favor. Motion carried.

2) Budget projections for 2014

N. Rankine indicated that she was informed that the Fogel commitment of \$57,744.00 and the Theatre Streetscape commitments had already been met. Essentially, the DDA has \$62,144.00 more in our budget more than originally planned. However, given the revenue projection, the debt relief that was being given to us for the Streetscape Assessment for the 2104 Fiscal year is no longer valid, because we now have funding available for this. So, the DDA would have \$39,224.00 more in the budget as originally planned. She presented the board with a breakdown of the estimated fund balance and explained that a budget amendment for the 2014 Fiscal year would have to be done after the DDA board decides how to use the funding.

The board discussed the undertaking of a strategic plan for the DDA and the reconstruction of the parking lot at Oak and First Streets. N. Rankine indicated that the original estimate for the lot is \$85,000.00 and that this did not include the addition of a dumpster enclosure, additional/revised landscaping or the possibility of expansion. P. Rose noted that the parking lot should be expanded. The board discussed the projects and decided that the finance committee would meet to discuss how the DDA should move forward with funding these projects.

3) WBA 2014 Contract

The board was presented with the draft of the proposed 2014 WBA Contract. Mr. Look had reviewed the contract and made the following addition to the document: Article I(c) and Article I(b) at the bottom of page 1 "unless required by law" because of the Freedom of Information Act. G. Gilbert added that in Article III, item a, we should request a certificate of good standing as a non-profit in lieu of a copy of the articles of incorporation. P. Rose suggested that the dates for the WBA quarterly reports be changed to the first Thursday of each month to coordinate with review by the DDA board meeting for the months of February, May, August and November. This would streamline the process of approving WBA payments. The other board members agreed. N. Rankine indicated that she would send the revisions to Mr. Look for approval and to the WBA officers for their approval.

Motion by G. Lucas, supported by P. Slack to approve the WBA Contract for 2014 with the revisions written above. Roll call, all in favor. Motion carried.

4) Parking Lots at Van Alstyne

G. Gilbert referenced a lawsuit a few years ago regarding the residents of Van Alstyne street and the maintenance of the parking lots sited there. N. Rankine said that she would refer this request and the upkeep of the lots to the Department of Public Services to remedy the situation.

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

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Donald Schultz
Lawrence S. Stec

NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

5) Downtown Restrooms

P. Slack discussed the possibility of creating downtown public restrooms through the placement of these restrooms in a private business. She indicated that this collaboration has worked in other downtown. G. Gilbert noted that there may be increased liability in a partnership like this. The committee discussed the idea.

NEXT REGULAR MEETING – October 8, 2013

ADJOURNMENT -

Motion by N. Walker supported by G. Gilbert to adjourn at 7:15 pm. All in favor, motion carried.

Respectfully submitted,

Natalie Rankine
DDA Director

01- 93
September 17, 2013

A Working Session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, September 17, 2013 at 4:00 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski
Michael Sadowski
Gerald P. Cole
Frederick C. DeLisle
Leslie G. Lupo

General Manager
& Secretary - Rod Lesko

Also Present

- Paul LaManes
Charlene Hudson
Kerry McLennon
Chris Brohl
Pam Tierney
Chris Rempel
Mike Pente
Pam Tierney
Cable TV Volunteer

September 17, 2013

Paul LaManes, Assistant General Manager giving overview of highlights of Electric Department Budget for 2013/2014.

Staffing and compensation

Notable changes in staffing:

I/T Department - Budget increase for one new full time staff position. WMS or City position TBD. Same position split with Cable and Water

Three positions budgeted for but still open, TD Supervisor, Power Plant Operations Supervisor, TD Draftsman Position (Carol Pruett's Position)

Rate Adjustments

No adjustments are proposed for electric rates at the present time. Projected electric sales are based on the Sawvel Business Plan. A review is in process on certain power supply costs and operating processes and a determination will be made based on that review if a power supply adjustment will be necessary.

Capital

Included in the Power Plant Capital Budget is a request for roof Replacement at the Power Plant, bid at an estimated cost of \$850,000. Also proposed is financing the roof over a period of 7 Years through an installment purchase agreement with a TBD financing Group. Based on existing financing proposals, the annual debt Service on the \$850,000 roof project would be approximately \$131,000 per year through 2020. The interest is 2%. Requests are being made to carryover the remaining prior budgeted Amounts for the Bailey Controls Project and the Fort Street Lighting Upgrade project.

Bond Ordinance Compliance

Based on the prospective budget the bond coverage requirement of 110% of adjusted budgeted net income has been met. The calculated coverage based on the FY14 budget is 143%.

01 - 95
September 17, 2013

Rate Adjustments

Charlene Hudson, giving overview on potential PSA cost and adjustments.

Grant Expenditures

Pam Tierney, giving overview on grant expenditures and Geothermal Capital.

Renewable Energy Plan

Pam Tierney, giving overview on Renewable Energy Plan and EO rates.

Coal

Overview from Charlene Hudson on Coal costs and projections.

Paul LaManes giving overview on project revenue for FY14.

Jim Skarzynski, giving overview on Power Plant Roof Repair.

Rod Lesko, General Manager, explaining moratorium on Geothermal rules and regulations.

Fort Street Project

Chris Rempel, giving update on Fort Street Project.

Vehicle Replacement Electric Department

Chris Rempel giving update on replacement of 2 man Bucket Truck.

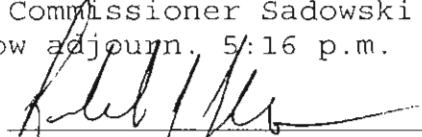
Charlene Hudson, overview on replacement of substation equipment.

Purchase Power

Charlene Hudson giving overview on Purchase Power.

Paul LaManes, we will not have any coal inventory at the end of FY/13.

MOTION by Commissioner Sadowski and seconded by Commissioner Cole to now adjourn. 5:16 p.m.


Rod Lesko, Secretary

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, September 24, 2013. Commissioner Harris called the meeting to order at 6:29 p.m.

ROLL CALL:

| | |
|----------------------|--|
| Present: | Commissioner Harris Commissioner Melzer Chief Carley |
| Recording Secretary: | Lynne Matt |
| Absent: | Commissioner Izzo |

READING OF JOURNAL

Commissioner Harris asked how BASF training went which Chief Carley stated it went very well and representatives from hospital and schools were there.

Motioned by Commissioner Melzer, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on August 27, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported no one is off.
2. *SEMOG Update*
Chief Carley stated that he is still meeting with Southgate Chief but have no formalized plan yet to become one department. Chief to report to Mayor and Council within 90 days, which is in November. Todd Drysdale felt that was enough time to come up with some plan.
Chief also stated they are trying to schedule a meeting with Unions to resolve some issues.

COMMUNICATIONS

1. *Request from Wyandotte Fire Fighters Local 356 asking permission to hold annual "Open House Pancake Breakfast"*
Commissioner Melzer motioned to approve request, supported by Commissioner Harris.
Motion carried.

DEPARTMENTAL

1. *Wyandotte Fire Department monthly report "August 2013"*
Chief Carley reported that there was 197 EMS runs and \$84,284 was billed out for the month of August along with 65 fire responses of which two were building fires.
2. *Department Bills submitted August 27, 2013 in the amount of \$1,332.25*
Department Bills submitted September 10, 2013 in the amount of \$2,129.77
Commissioner Melzer motioned to pay bills and accounts submitted as stated above, supported by Commissioner Harris. Motion carried.
3. *Daily Reports*
Commissioner Melzer motioned to receive and place on file reports, supported by Commissioner Harris. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:47 p.m.

Respectfully submitted,

Michael Izzo
Secretary
MI/lm

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, August 27, 2013. Commissioner Harris called the meeting to order at 6:18 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Izzo
Commissioner Melzer
Chief Carley

Recording Secretary: Lynne Matt

Also: Sgt. Ken Mackey

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Izzo to approve the minutes as recorded for the meeting held on August 13, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported no one is off.

2. *"Bid Waiver" Mobile Data Terminals*

Chief Carley stated that at last meeting questions arose regarding request so Ken Mackey came to address concerns. Commissioner Melzer inquired if cabling/antenna's included in bid. Ken Mackey stated antenna's separate and would cost approximately \$97 a piece, also installation price is not included and for that Herkimer Radio would cost \$65 an hour. Ken Mackey stated to justified this bid we have existing equipment. Commissioner Melzer motioned to proceed with process, supported by Commissioner Izzo. Motion carried.

3. *SEMCOG Update*

Chief Carley stated that commissioner's received 17 pages of report and since that time Chief Carley and Todd Drysdale had a meeting with Southgate's Chief and Finance Administrator to discuss how to move forward. Chief Carley and Southgate Chief to sit down and smash 2 current man powers together and see how that would work. They will report back to City Administrators in 2 weeks and have a window of 90 days to report to Council. Commissioner Harris inquired if Unions are included which Chief Carley said not yet. Commissioner Melzer stated he would put together some concerns which will be discussed at next meeting. Updates on this item will be given every 2 weeks.

COMMUNICATIONS (continued)

4. *BASF training Update*

Chief Carley stated BASF will do in house training on September 9, 10, 11 and 12th. Police department, Henry Ford Wyandotte Hospital and a School Representative will be attending as well.

DEPARTMENTAL

1. *Department Bills submitted August 13, 2013 in the amount of \$3,253.19*

Commissioner Melzer motioned to pay bills and accounts submitted as stated above, supported by Commissioner Izzo. Roll call; motion carried.

2. *Daily Reports*

Commissioner Melzer motioned to receive and place on file reports, supported by Commissioner Izzo. Motion carried.

3. *Request to cancel September 10, 2013 fire portion as Chief Carley has "Inspector Conference"*

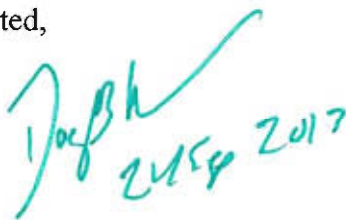
Commissioner Izzo motioned to approve request to cancel, supported by Commissioner Melzer. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:46 p.m.

Respectfully submitted,

Michael Izzo
Secretary
MI/lm



City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
August 27, 2013

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Doug Melzer
Commissioner Dr. Michael Izzo

Absent: None

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 5:58 p.m.

The Minutes from the regular Police Commission meeting on August 13, 2013, were presented.

Melzer moved, Izzo seconded,
CARRIED, to approve the regular minutes of August 13, 2013, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Update on Officer candidate Jacobs

Candidate Jacobs is scheduled for his psychological exam on September 10th, and will complete his physical later this week. Mr. Jacobs is also supposed to sign an Offer of Employment this week as well.

It only takes a day or two to receive the results of the extensive psychological testing.

2. Bills and Accounts --August 27, 2013 \$20,353.62

Melzer moved, Izzo seconded,
CARRIED, to approve payment of the bills for August 27, 2013 \$20,353.62

NEW BUSINESS

1. Thank You Card

Jackie Gant, from the Wyandotte Co-Op thanked Chief Grant for his recent presentation to the seniors at the co-op regarding ways to keep themselves safe.

Chief Grant also noted we will be doing another presentation on Sept. 3rd for all school employees and potential active shooter situations.

Melzer moved, Izzo seconded,

CARRIED to accept the Thank You Card from Ms. Gant and place on file.

2. Strategic Plan for the Police Department

Chief Grant reminded the Commissioners about the City's desire to develop a long term strategic plan with goals and objectives for all of its Departments. This task is a little more difficult for the Fire and Police Departments because we are more reactive type agencies.

However, there are still some things we can do. The Police Department has already undergone some re-organization, including shifting of manpower, implementation of new policies, development of a personnel evaluation process, and a revamped Reserve Officer program.

As part of the continuance of the long term strategic plan, Chief Grant needs to submit new goals and objectives to the City Administrator. One of the items he would like to research and pursue with the Commission's permission is the opportunity to hire Public Service Officers. These individuals would be civilians and make somewhere between \$12 - \$18 per hour. They would have no police authority, but would be able to handle "non in-progress" low risks type calls and other duties that do not have to be specifically carried out by a sworn officer. If we could hire one or two Officers per shift, this would allow more of our certified Officers to be out in the community handling the serious calls for service.

We would have to look at how this proposal would impact our budget and if there are any contractual issues. This concept is very preliminary right now, but has been very successful in other parts of the country.

The Commissioners said the Chief should explore this option further to see if it does have any merit.

Members of the Audience

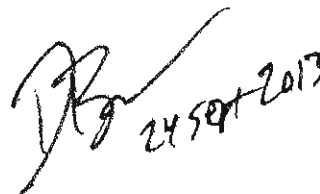
ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 7:30 p.m.

Melzer moved, Izzo seconded,

CARRIED, to adjourn meeting at 6:17 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

Handwritten signature and date: 24 Sept 2013

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 08/01/2013 00:00:00 - 08/31/2013 23:59:59

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|--------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| WYPD | 911 | 0 | 0 | 2 | 2 | 0% | 0:06:27 | 0:02:41 | 0:09:36 | 0:34:33 | 0:17:17 |
| | ABANDONED AUTO | 0 | 129 | 8 | 137 | 8% | 0:10:08 | 0:11:38 | 0:16:03 | 56:06:10 | 0:24:34 |
| | ACCIDENT/PERSONAL INJURY | 0 | 0 | 1 | 1 | 0% | 0:01:07 | 0:25:20 | 0:02:33 | 0:29:01 | 0:29:01 |
| | ACCIDENT/PROPERTY DAMAGE | 0 | 5 | 28 | 33 | 2% | 0:04:17 | 0:04:34 | 0:36:33 | 23:18:19 | 0:42:22 |
| | ACCIDENTAL DAMAGE | 0 | 0 | 1 | 1 | 0% | 0:01:02 | 0:00:00 | 0:00:00 | 0:16:58 | 0:16:58 |
| | ALARM | 0 | 0 | 42 | 42 | 2% | 0:04:06 | 0:04:01 | 0:09:50 | 12:26:52 | 0:17:47 |
| | ANIMAL BITE | 0 | 0 | 1 | 1 | 0% | 0:02:55 | 0:00:00 | 0:00:00 | 0:24:37 | 0:24:37 |
| | ANIMAL COMPLAINT | 0 | 3 | 12 | 15 | 1% | 0:03:39 | 0:08:17 | 0:26:30 | 8:15:40 | 0:33:03 |
| | ASSAULT & BATTERY | 1 | 1 | 8 | 10 | 1% | 0:04:33 | 0:06:55 | 0:39:24 | 7:09:48 | 0:47:45 |
| | ASSIST OTHER AGENCY | 0 | 1 | 14 | 15 | 1% | 0:02:23 | 0:02:42 | 0:51:33 | 14:04:30 | 0:56:18 |
| | BE ON THE LOOKOUT | 0 | 2 | 0 | 2 | 0% | 0:00:02 | 0:00:00 | 0:01:23 | 0:02:51 | 0:01:26 |
| | BREAKING & ENTERING | 4 | 0 | 12 | 16 | 1% | 0:07:51 | 0:12:24 | 1:23:03 | 18:00:44 | 1:30:04 |
| | BREAKING & ENTERING IN PROGRES | 0 | 0 | 5 | 5 | 0% | 0:02:58 | 0:12:25 | 0:31:50 | 3:56:14 | 0:47:15 |
| | BUILDING CHECK | 0 | 4 | 4 | 8 | 0% | 0:02:39 | 0:04:02 | 0:12:27 | 2:17:03 | 0:17:08 |
| | BUSINESS STOP | 0 | 24 | 0 | 24 | 1% | 0:00:01 | 0:00:00 | 0:12:40 | 5:04:35 | 0:12:41 |
| | CHECK WELL BEING | 0 | 1 | 53 | 54 | 3% | 0:06:25 | 0:04:39 | 0:24:06 | 32:22:30 | 0:35:58 |
| | CITIZEN ASSIST | 0 | 9 | 21 | 30 | 2% | 0:06:47 | 0:05:42 | 0:09:42 | 9:52:00 | 0:19:44 |
| | CIVIL DISPUTES | 1 | 2 | 10 | 13 | 1% | 0:05:38 | 0:04:15 | 0:38:10 | 9:22:38 | 0:46:53 |
| | CRIMINAL SEXUAL CONDUCT | 0 | 0 | 2 | 2 | 0% | 0:01:53 | 0:03:27 | 1:10:07 | 2:30:55 | 1:15:28 |
| | DEATH INVESTIGATION | 0 | 0 | 9 | 9 | 1% | 0:03:17 | 0:03:49 | 1:42:02 | 12:56:13 | 1:26:15 |
| | DETAIL | 0 | 5 | 0 | 5 | 0% | 0:00:01 | 0:00:00 | 1:26:25 | 7:12:09 | 1:26:26 |
| | DISORDERLY | 0 | 3 | 42 | 45 | 3% | 0:03:44 | 0:03:23 | 0:30:27 | 27:16:56 | 0:36:23 |
| | DOMESTIC | 0 | 0 | 61 | 61 | 3% | 0:03:49 | 0:03:56 | 0:36:02 | 43:44:09 | 0:43:01 |
| | DRUG VIOLATIONS | 0 | 0 | 1 | 1 | 0% | 0:15:44 | 0:00:00 | 0:00:00 | 0:28:17 | 0:28:17 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|----------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | DUMPING | 0 | 1 | 2 | 3 | 0% | 0:02:49 | 0:00:05 | 0:17:12 | 0:55:14 | 0:18:25 |
| | ESCORTS | 0 | 0 | 1 | 1 | 0% | 0:02:44 | 0:03:10 | 0:12:28 | 0:18:23 | 0:18:23 |
| | FELONIOUS ASSAULT | 0 | 0 | 3 | 3 | 0% | 0:02:48 | 0:03:43 | 0:59:47 | 2:18:04 | 0:46:01 |
| | FIELD CONTACTS | 1 | 0 | 0 | 1 | 0% | 0:00:00 | 0:00:00 | 0:00:00 | 0:00:00 | 0:00:00 |
| | FIGHT | 0 | 0 | 21 | 21 | 1% | 0:02:53 | 0:03:32 | 0:20:55 | 9:24:52 | 0:26:54 |
| | FIRE | 0 | 0 | 3 | 3 | 0% | 0:00:20 | 0:06:43 | 0:28:40 | 1:47:10 | 0:35:43 |
| | FIREWORKS | 0 | 0 | 5 | 5 | 0% | 0:20:48 | 0:05:49 | 0:05:35 | 2:41:06 | 0:32:13 |
| | FOLLOW-UP | 0 | 139 | 2 | 141 | 8% | 0:00:08 | 0:03:43 | 0:09:16 | 24:47:53 | 0:10:33 |
| | FORGERY | 0 | 0 | 1 | 1 | 0% | 0:41:26 | 0:03:21 | 0:08:12 | 0:53:00 | 0:53:00 |
| | FOUND PROPERTY | 1 | 1 | 6 | 8 | 0% | 0:05:57 | 0:05:30 | 0:27:19 | 4:03:32 | 0:34:47 |
| | FRAUD | 2 | 4 | 12 | 18 | 1% | 0:04:27 | 0:16:37 | 0:38:55 | 13:50:25 | 0:51:54 |
| | FUEL | 0 | 4 | 0 | 4 | 0% | 0:00:01 | 0:00:00 | 0:07:34 | 0:30:21 | 0:07:35 |
| | HARASSMENT | 1 | 0 | 7 | 8 | 0% | 0:10:21 | 0:11:48 | 0:36:00 | 6:55:04 | 0:59:18 |
| | HIT & RUN ACCIDENT | 0 | 3 | 16 | 19 | 1% | 0:02:52 | 0:09:17 | 0:46:34 | 18:08:03 | 0:57:16 |
| | HOUSE STOP | 0 | 2 | 0 | 2 | 0% | 0:00:00 | 0:00:00 | 0:31:18 | 1:02:37 | 0:31:19 |
| | IDENTITY THEFT | 0 | 0 | 1 | 1 | 0% | 0:00:29 | 0:00:00 | 0:00:00 | 0:00:40 | 0:00:40 |
| | INDECENT EXPOSURE | 0 | 0 | 4 | 4 | 0% | 0:07:32 | 0:05:02 | 0:37:53 | 3:21:47 | 0:50:27 |
| | JUVENILE COMPLAINT | 0 | 2 | 13 | 15 | 1% | 0:07:23 | 0:05:28 | 0:10:51 | 5:29:11 | 0:21:57 |
| | LARCENY | 1 | 3 | 27 | 31 | 2% | 0:10:43 | 0:07:37 | 0:26:19 | 24:25:11 | 0:48:50 |
| | LIQUOR LAW VIOLATION | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:37:05 | 0:37:06 | 0:37:06 |
| | MALICIOUS DESTRUCTION | 0 | 0 | 18 | 18 | 1% | 0:07:22 | 0:11:34 | 0:15:39 | 9:42:54 | 0:32:23 |
| | MENTAL | 0 | 0 | 2 | 2 | 0% | 0:04:58 | 0:01:01 | 0:28:05 | 1:08:09 | 0:34:05 |
| | MISCELLANEOUS | 3 | 25 | 13 | 41 | 2% | 0:02:10 | 0:04:20 | 0:58:23 | 34:54:50 | 0:55:08 |
| | MISSING PERSON | 0 | 1 | 5 | 6 | 0% | 0:04:47 | 0:04:54 | 1:57:58 | 8:51:11 | 1:28:32 |
| | MISSING PERSON - RECOVERED | 0 | 0 | 2 | 2 | 0% | 0:08:42 | 0:03:17 | 0:25:34 | 1:34:33 | 0:47:17 |
| | NARCOTICS INVESTIGATION | 0 | 1 | 2 | 3 | 0% | 0:01:10 | 0:06:10 | 0:33:48 | 1:56:07 | 0:38:42 |
| | NEIGHBORHOOD DISPUTE | 0 | 0 | 11 | 11 | 1% | 0:12:00 | 0:05:38 | 0:18:20 | 6:35:50 | 0:35:59 |
| | NOISE COMPLAINT | 0 | 0 | 40 | 40 | 2% | 0:16:03 | 0:04:37 | 0:08:42 | 19:40:00 | 0:29:30 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|-------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | OPERATING UNDER THE INFLUENCE | 0 | 6 | 4 | 10 | 1% | 0:01:03 | 0:05:53 | 1:32:57 | 16:03:37 | 1:36:22 |
| | ORDINANCE VIOLATION | 0 | 31 | 11 | 42 | 2% | 0:05:56 | 0:07:15 | 0:08:07 | 11:20:00 | 0:16:11 |
| | OVERDOSE | 0 | 0 | 1 | 1 | 0% | 0:00:04 | 0:03:13 | 0:12:37 | 0:15:54 | 0:15:54 |
| | PARKING COMPLAINTS | 0 | 58 | 34 | 92 | 5% | 0:37:00 | 0:09:47 | 0:15:17 | 78:46:54 | 0:51:23 |
| | PATROL CHECK | 0 | 71 | 1 | 72 | 4% | 0:00:02 | 0:05:41 | 0:30:11 | 38:20:24 | 0:30:17 |
| | PRISONER TRANSPORT | 0 | 2 | 2 | 4 | 0% | 0:01:15 | 0:00:41 | 2:06:54 | 7:30:37 | 1:52:39 |
| | RADAR ENFORCEMENT | 0 | 78 | 0 | 78 | 4% | 0:00:01 | 0:00:00 | 0:15:42 | 20:26:15 | 0:15:43 |
| | RECKLESS DRIVING | 0 | 0 | 6 | 6 | 0% | 0:09:18 | 0:03:46 | 0:15:33 | 2:51:47 | 0:28:38 |
| | RECOVERED STOLEN VEH / PROP | 0 | 1 | 1 | 2 | 0% | 0:10:30 | 0:06:58 | 0:16:13 | 0:49:55 | 0:24:58 |
| | RESCUE EMERGENCY | 0 | 0 | 20 | 20 | 1% | 0:01:32 | 0:08:47 | 0:44:29 | 17:53:36 | 0:53:41 |
| | RESIDENTIAL CHECK | 0 | 0 | 1 | 1 | 0% | 0:06:59 | 0:03:03 | 0:12:53 | 0:22:55 | 0:22:55 |
| | RETAIL FRAUD | 0 | 0 | 3 | 3 | 0% | 0:44:15 | 0:05:11 | 0:24:16 | 3:41:07 | 1:13:42 |
| | RUNAWAY JUVENILE | 0 | 0 | 3 | 3 | 0% | 0:07:17 | 0:07:28 | 0:20:17 | 1:29:02 | 0:29:41 |
| | SHOTS FIRED | 0 | 0 | 1 | 1 | 0% | 0:01:17 | 0:32:42 | 0:02:19 | 0:36:19 | 0:36:19 |
| | STALKING COMPLAINTS | 0 | 0 | 2 | 2 | 0% | 0:04:54 | 0:02:59 | 0:16:10 | 1:57:30 | 0:58:45 |
| | STOLEN VEHICLE | 0 | 0 | 7 | 7 | 0% | 0:04:42 | 0:08:45 | 0:11:30 | 2:54:40 | 0:24:57 |
| | SUBPOENA | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:05:47 | 0:05:48 | 0:05:48 |
| | SUICIDE | 0 | 0 | 3 | 3 | 0% | 0:03:12 | 0:06:00 | 0:19:05 | 1:24:56 | 0:28:19 |
| | SURVEILLANCE | 0 | 2 | 0 | 2 | 0% | 0:00:02 | 0:00:00 | 0:16:10 | 0:32:24 | 0:16:12 |
| | SUSPICIOUS INCIDENT | 1 | 3 | 48 | 52 | 3% | 0:06:18 | 0:04:28 | 0:25:22 | 28:55:26 | 0:34:02 |
| | SUSPICIOUS PERSON | 0 | 16 | 28 | 44 | 3% | 0:05:44 | 0:04:25 | 0:20:17 | 20:05:31 | 0:27:24 |
| | SUSPICIOUS VEHICLE | 0 | 5 | 11 | 16 | 1% | 0:06:22 | 0:04:50 | 0:10:08 | 5:04:04 | 0:19:00 |
| | THREATS | 0 | 0 | 14 | 14 | 1% | 0:08:41 | 0:05:21 | 0:29:22 | 10:26:18 | 0:44:44 |
| | TRAFFIC HAZARD | 0 | 1 | 4 | 5 | 0% | 0:04:34 | 0:03:01 | 0:01:16 | 0:33:37 | 0:06:43 |
| | TRAFFIC STOP | 1 | 238 | 0 | 239 | 14% | 0:00:01 | 0:00:00 | 0:10:48 | 42:57:29 | 0:10:50 |
| | TRESPASSING | 0 | 0 | 2 | 2 | 0% | 0:39:09 | 0:11:19 | 0:24:35 | 2:22:13 | 1:11:07 |
| | VIOLATION OF PARK RULES | 0 | 2 | 0 | 2 | 0% | 0:00:01 | 0:00:00 | 0:08:32 | 0:17:07 | 0:08:34 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------------------------|--------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | VIOLATION OF PUBLIC HEALTH COE | 0 | 8 | 1 | 9 | 1% | 0:00:03 | 0:00:02 | 1:26:53 | 13:02:27 | 1:26:56 |
| | VIOLATION ROAD LAWS | 0 | 14 | 1 | 15 | 1% | 0:00:02 | 0:05:02 | 0:21:40 | 5:30:30 | 0:22:02 |
| | WARRANT | 32 | 10 | 13 | 55 | 3% | 0:03:28 | 0:15:11 | 0:38:26 | 21:28:39 | 0:56:02 |
| | WEAPONS | 0 | 0 | 1 | 1 | 0% | 0:08:42 | 0:05:20 | 0:16:23 | 0:30:26 | 0:30:26 |
| Subtotals for No Summary Code | | 49 | 923 | 777 | 1749 | 100% | 0:06:14 | 0:06:29 | 0:29:28 | 860:44:22 | 0:37:49 |
| Subtotals for WYPD | | 49 | 923 | 777 | 1749 | 100% | 0:06:14 | 0:06:29 | 0:29:28 | 860:44:22 | 0:37:49 |

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2013 00:00:00 - 09/19/2013 09:25:01

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|--------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| WYPD | 911 | 0 | 0 | 30 | 30 | 0% | 0:05:48 | 0:03:07 | 0:10:53 | 9:48:49 | 0:19:38 |
| | 911C | 0 | 0 | 3 | 3 | 0% | 0:15:31 | 0:04:38 | 0:07:39 | 1:23:26 | 0:27:49 |
| | ABANDONED AUTO | 1 | 1263 | 66 | 1330 | 8% | 0:11:55 | 0:07:28 | 0:14:55 | 551:27:09 | 0:24:54 |
| | ACCIDENT/NON TRAFFIC AREA | 0 | 1 | 3 | 4 | 0% | 0:02:31 | 0:09:20 | 0:36:14 | 2:08:52 | 0:32:13 |
| | ACCIDENT/PERSONAL INJURY | 0 | 1 | 30 | 31 | 0% | 0:01:47 | 0:09:45 | 0:43:44 | 26:59:56 | 0:52:15 |
| | ACCIDENT/PROPERTY DAMAGE | 1 | 31 | 243 | 275 | 2% | 0:03:51 | 0:06:24 | 0:35:26 | 199:19:28 | 0:43:39 |
| | ACCIDENTAL DAMAGE | 0 | 3 | 12 | 15 | 0% | 0:06:37 | 0:03:47 | 0:22:58 | 8:37:14 | 0:34:29 |
| | ALARM | 0 | 2 | 372 | 374 | 2% | 0:03:46 | 0:03:24 | 0:13:02 | 120:42:40 | 0:19:22 |
| | ANIMAL BITE | 0 | 0 | 3 | 3 | 0% | 0:03:08 | 0:43:29 | 1:27:31 | 3:13:19 | 1:04:26 |
| | ANIMAL COMPLAINT | 1 | 183 | 180 | 364 | 2% | 0:13:25 | 0:10:05 | 0:21:00 | 229:19:28 | 0:37:54 |
| | ARSON | 0 | 0 | 2 | 2 | 0% | 0:03:11 | 0:29:11 | 2:36:16 | 6:17:17 | 3:08:39 |
| | ASSAULT & BATTERY | 5 | 7 | 51 | 63 | 0% | 0:05:22 | 0:07:07 | 0:37:40 | 46:20:20 | 0:47:56 |
| | ASSAULT & BATTERY IN PROGRESS | 0 | 0 | 3 | 3 | 0% | 0:01:30 | 0:02:35 | 0:53:18 | 2:52:14 | 0:57:25 |
| | ASSIST OTHER AGENCY | 2 | 29 | 78 | 109 | 1% | 0:04:46 | 0:07:14 | 0:45:18 | 88:53:17 | 0:49:51 |
| | BE ON THE LOOKOUT | 0 | 2 | 0 | 2 | 0% | 0:00:02 | 0:00:00 | 0:01:23 | 0:02:51 | 0:01:26 |
| | BREAKING & ENTERING | 5 | 4 | 140 | 149 | 1% | 0:08:26 | 0:07:30 | 0:45:38 | 138:25:25 | 0:57:41 |
| | BREAKING & ENTERING IN PROGRES | 0 | 0 | 15 | 15 | 0% | 0:03:02 | 0:06:31 | 0:49:24 | 13:02:46 | 0:52:11 |
| | BUILDING CHECK | 0 | 35 | 20 | 55 | 0% | 0:02:42 | 0:05:15 | 0:12:57 | 15:53:21 | 0:17:20 |
| | BUSINESS STOP | 0 | 386 | 0 | 386 | 2% | 0:00:01 | 0:01:56 | 0:11:45 | 75:46:01 | 0:11:47 |
| | CHECK WELL BEING | 2 | 21 | 322 | 345 | 2% | 0:06:56 | 0:04:38 | 0:28:14 | 217:26:48 | 0:38:02 |
| | CHILD ABUSE/NEGLECT | 3 | 2 | 22 | 27 | 0% | 0:06:34 | 0:06:20 | 0:30:03 | 15:40:49 | 0:39:12 |
| | CITIZEN ASSIST | 0 | 101 | 181 | 282 | 2% | 0:05:03 | 0:06:08 | 0:14:16 | 106:14:47 | 0:22:36 |
| | CIVIL DISPUTES | 5 | 12 | 103 | 120 | 1% | 0:07:51 | 0:05:28 | 0:31:48 | 81:39:19 | 0:42:36 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | CRIMINAL SEXUAL CONDUCT | 2 | 0 | 8 | 10 | 0% | 0:08:27 | 0:05:22 | 1:05:39 | 7:50:12 | 0:58:47 |
| | DB INVESTIGATION | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:00:02 | 0:00:03 | 0:00:03 |
| | DEATH INVESTIGATION | 0 | 0 | 54 | 54 | 0% | 0:04:16 | 0:06:19 | 1:24:42 | 54:11:45 | 1:00:13 |
| | DETAIL | 0 | 151 | 0 | 151 | 1% | 0:00:01 | 0:11:44 | 1:04:44 | 174:02:49 | 1:09:09 |
| | DISABLED COUNTY/CITY VEHICLE | 0 | 1 | 0 | 1 | 0% | 0:00:00 | 0:00:00 | 0:02:05 | 0:02:05 | 0:02:05 |
| | DISORDERLY | 0 | 14 | 268 | 282 | 2% | 0:04:24 | 0:03:04 | 0:35:47 | 197:21:05 | 0:41:59 |
| | DOMESTIC | 2 | 4 | 417 | 423 | 3% | 0:04:26 | 0:04:02 | 0:38:17 | 324:36:26 | 0:46:16 |
| | DRUG VIOLATIONS | 1 | 1 | 9 | 11 | 0% | 0:08:07 | 0:05:17 | 0:59:56 | 10:22:14 | 1:02:13 |
| | DUMPING | 0 | 2 | 9 | 11 | 0% | 0:25:31 | 0:08:03 | 0:20:42 | 9:08:02 | 0:49:49 |
| | EMBEZZLEMENT | 0 | 0 | 1 | 1 | 0% | 0:05:09 | 0:03:30 | 0:21:38 | 0:30:18 | 0:30:18 |
| | ESCORTS | 0 | 1 | 2 | 3 | 0% | 0:02:16 | 0:01:57 | 0:19:47 | 1:07:49 | 0:22:36 |
| | FELONIOUS ASSAULT | 0 | 2 | 20 | 22 | 0% | 0:02:47 | 0:03:48 | 1:17:35 | 29:03:50 | 1:19:16 |
| | FIELD CONTACTS | 9 | 2 | 1 | 12 | 0% | 0:00:16 | 0:00:00 | 0:03:49 | 0:08:24 | 0:02:48 |
| | FIGHT | 0 | 2 | 98 | 100 | 1% | 0:02:06 | 0:02:51 | 0:27:16 | 49:53:37 | 0:29:56 |
| | FIRE | 0 | 0 | 23 | 23 | 0% | 0:00:28 | 0:03:34 | 0:42:17 | 17:30:11 | 0:45:40 |
| | FIRE ALARM | 0 | 0 | 1 | 1 | 0% | 0:00:08 | 0:00:31 | 1:21:30 | 1:22:09 | 1:22:09 |
| | FIREWORKS | 0 | 1 | 61 | 62 | 0% | 0:17:36 | 0:05:45 | 0:07:13 | 31:02:17 | 0:30:02 |
| | FLEEING & ELUDING | 0 | 4 | 1 | 5 | 0% | 0:00:34 | 0:18:16 | 1:35:12 | 7:29:39 | 1:29:56 |
| | FOLLOW-UP | 0 | 1373 | 21 | 1394 | 9% | 0:00:04 | 0:04:59 | 0:09:41 | 235:56:45 | 0:10:09 |
| | FORGERY | 0 | 1 | 2 | 3 | 0% | 0:14:40 | 0:05:11 | 0:06:35 | 1:14:09 | 0:24:43 |
| | FOUND PROPERTY | 3 | 12 | 43 | 58 | 0% | 1:28:14 | 0:12:25 | 0:31:32 | 118:13:14 | 2:08:58 |
| | FRAUD | 9 | 22 | 50 | 81 | 1% | 0:06:41 | 0:08:42 | 0:45:29 | 62:31:12 | 0:52:06 |
| | FUEL | 0 | 69 | 0 | 69 | 0% | 0:00:01 | 0:07:25 | 0:06:19 | 7:25:01 | 0:06:27 |
| | GAS PUMP | 0 | 15 | 0 | 15 | 0% | 0:00:01 | 0:00:00 | 0:05:59 | 1:30:12 | 0:06:01 |
| | HARASSMENT | 5 | 6 | 51 | 62 | 0% | 0:10:44 | 0:06:35 | 1:20:30 | 100:20:14 | 1:45:37 |
| | HIT & RUN ACCIDENT | 0 | 33 | 85 | 118 | 1% | 0:04:41 | 0:08:17 | 0:32:51 | 81:03:22 | 0:41:13 |
| | HOMICIDE | 0 | 0 | 1 | 1 | 0% | 0:00:49 | 0:00:00 | 0:00:00 | 0:01:05 | 0:01:05 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|-------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | HOUSE STOP | 0 | 18 | 0 | 18 | 0% | 0:00:01 | 0:00:00 | 0:22:53 | 6:29:08 | 0:22:53 |
| | IDENTITY THEFT | 1 | 2 | 3 | 6 | 0% | 0:00:30 | 0:00:10 | 0:46:37 | 2:22:53 | 0:28:35 |
| | INDECENT EXPOSURE | 0 | 0 | 12 | 12 | 0% | 0:06:57 | 0:07:04 | 0:37:05 | 10:13:24 | 0:51:07 |
| | INJURED PERSON | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:00:16 | 0:00:17 | 0:00:17 |
| | INJURY ON DUTY | 1 | 4 | 1 | 6 | 0% | 0:00:20 | 0:17:32 | 0:50:50 | 7:04:18 | 1:24:52 |
| | INTERNET | 1 | 0 | 0 | 1 | 0% | 0:00:00 | 0:00:00 | 0:00:00 | 0:00:00 | 0:00:00 |
| | JUVENILE COMPLAINT | 0 | 9 | 113 | 122 | 1% | 0:06:30 | 0:05:17 | 0:26:48 | 70:15:37 | 0:34:33 |
| | LARCENY | 15 | 43 | 262 | 320 | 2% | 0:06:28 | 0:07:02 | 0:31:44 | 223:37:56 | 0:44:00 |
| | LIQUOR LAW VIOLATION | 0 | 3 | 3 | 6 | 0% | 0:02:49 | 0:03:12 | 0:33:09 | 3:42:40 | 0:37:07 |
| | LOITERING | 0 | 0 | 1 | 1 | 0% | 0:10:11 | 0:00:02 | 0:01:03 | 0:11:16 | 0:11:16 |
| | LOST PROPERTY | 0 | 1 | 3 | 4 | 0% | 0:00:51 | 0:04:19 | 1:01:12 | 2:35:19 | 0:38:50 |
| | MALICIOUS DESTRUCTION | 1 | 14 | 169 | 184 | 1% | 0:09:15 | 0:07:52 | 0:22:52 | 118:49:47 | 0:38:58 |
| | MENTAL | 0 | 4 | 26 | 30 | 0% | 0:04:29 | 0:03:59 | 0:39:51 | 23:07:20 | 0:46:15 |
| | MINOR IN POSSESSION | 0 | 1 | 4 | 5 | 0% | 0:06:15 | 0:04:16 | 0:10:49 | 1:36:13 | 0:19:15 |
| | MISCELLANEOUS | 14 | 223 | 129 | 366 | 2% | 0:03:57 | 0:04:58 | 0:45:50 | 272:45:52 | 0:46:30 |
| | MISSING PERSON | 4 | 7 | 29 | 40 | 0% | 0:08:54 | 0:08:35 | 0:41:28 | 35:05:41 | 0:56:55 |
| | MISSING PERSON - RECOVERED | 0 | 0 | 10 | 10 | 0% | 0:13:54 | 0:07:27 | 0:17:02 | 6:46:56 | 0:40:42 |
| | NARCOTICS INVESTIGATION | 0 | 11 | 11 | 22 | 0% | 0:02:03 | 0:07:25 | 0:44:56 | 18:29:32 | 0:50:26 |
| | NEIGHBORHOOD DISPUTE | 0 | 2 | 66 | 68 | 0% | 0:08:02 | 0:04:51 | 0:29:49 | 48:06:53 | 0:42:27 |
| | NOISE COMPLAINT | 0 | 3 | 202 | 205 | 1% | 0:10:48 | 0:04:11 | 0:11:47 | 92:58:48 | 0:27:13 |
| | OPERATING UNDER THE INFLUENCE | 1 | 48 | 27 | 76 | 0% | 0:01:00 | 0:05:57 | 1:22:27 | 106:43:00 | 1:25:22 |
| | ORDINANCE VIOLATION | 1 | 399 | 50 | 450 | 3% | 0:08:26 | 0:06:52 | 0:11:02 | 146:00:57 | 0:19:31 |
| | OVERDOSE | 0 | 0 | 5 | 5 | 0% | 0:00:54 | 0:05:51 | 1:19:36 | 7:11:50 | 1:26:22 |
| | PARKING COMPLAINTS | 0 | 792 | 141 | 933 | 6% | 0:08:15 | 0:07:15 | 0:11:11 | 297:21:51 | 0:19:07 |
| | PATROL CHECK | 0 | 1087 | 4 | 1091 | 7% | 0:00:01 | 0:04:05 | 0:32:11 | 585:20:30 | 0:32:11 |
| | POLICE ASSIST TO FIRE | 0 | 1 | 0 | 1 | 0% | 0:00:00 | 0:00:00 | 0:31:38 | 0:31:39 | 0:31:39 |
| | PRISONER CHECK | 0 | 4 | 0 | 4 | 0% | 0:00:01 | 0:00:00 | 0:22:40 | 1:30:48 | 0:22:42 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|-----------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | PRISONER ESCAPE | 0 | 0 | 1 | 1 | 0% | 0:03:39 | 0:05:32 | 0:37:29 | 0:46:40 | 0:46:40 |
| | PRISONER TRANSPORT | 0 | 15 | 7 | 22 | 0% | 0:00:29 | 0:23:28 | 1:04:59 | 27:44:04 | 1:15:38 |
| | RACIAL INTIMIDATION | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:00:08 | 0:00:09 | 0:00:09 |
| | RADAR ENFORCEMENT | 0 | 584 | 0 | 584 | 4% | 0:00:01 | 0:00:00 | 0:19:25 | 189:12:44 | 0:19:26 |
| | RECEIVING & CONCEALING | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:01:00 | 0:01:01 | 0:01:01 |
| | RECKLESS DRIVING | 0 | 3 | 51 | 54 | 0% | 0:06:19 | 0:08:21 | 0:14:58 | 25:41:02 | 0:28:32 |
| | RECOVERED STOLEN VEH / PROP | 0 | 2 | 6 | 8 | 0% | 0:08:54 | 0:06:51 | 0:41:36 | 6:08:25 | 0:46:03 |
| | RESCUE EMERGENCY | 0 | 1 | 104 | 105 | 1% | 0:01:20 | 0:05:08 | 0:38:52 | 74:38:06 | 0:42:39 |
| | RESIDENTIAL CHECK | 0 | 4 | 5 | 9 | 0% | 0:03:07 | 0:03:34 | 0:17:24 | 3:16:21 | 0:21:49 |
| | RETAIL FRAUD | 1 | 0 | 23 | 24 | 0% | 0:09:07 | 0:05:42 | 0:46:41 | 22:41:12 | 0:59:11 |
| | ROBBERY | 0 | 1 | 8 | 9 | 0% | 0:04:00 | 0:04:26 | 1:05:08 | 10:18:39 | 1:08:44 |
| | ROBBERY ALARM | 0 | 0 | 1 | 1 | 0% | 0:01:37 | 0:00:08 | 0:03:06 | 0:04:52 | 0:04:52 |
| | RUNAWAY JUVENILE | 1 | 2 | 21 | 24 | 0% | 0:09:17 | 0:06:50 | 0:32:20 | 18:18:00 | 0:45:45 |
| | SHOTS FIRED | 0 | 0 | 7 | 7 | 0% | 0:01:54 | 0:08:07 | 0:36:43 | 5:27:21 | 0:46:46 |
| | SICK INMATE | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:00:57 | 0:00:58 | 0:00:58 |
| | SICK PERSON | 0 | 1 | 0 | 1 | 0% | 0:00:00 | 0:00:00 | 0:00:52 | 0:00:52 | 0:00:52 |
| | SOLICITOR | 0 | 0 | 9 | 9 | 0% | 0:10:02 | 0:03:18 | 0:09:35 | 3:20:39 | 0:22:18 |
| | STABBING | 0 | 1 | 0 | 1 | 0% | 0:00:01 | 0:00:00 | 0:29:11 | 0:29:12 | 0:29:12 |
| | STALKING COMPLAINTS | 3 | 2 | 20 | 25 | 0% | 0:03:43 | 0:04:52 | 0:33:05 | 15:43:04 | 0:42:52 |
| | STOLEN VEHICLE | 0 | 0 | 59 | 59 | 0% | 0:07:20 | 0:07:53 | 0:26:42 | 39:20:41 | 0:40:01 |
| | SUBPOENA | 0 | 2 | 0 | 2 | 0% | 0:00:01 | 0:00:00 | 0:08:38 | 0:17:19 | 0:08:40 |
| | SUICIDE | 0 | 0 | 32 | 32 | 0% | 0:04:15 | 0:06:29 | 0:40:56 | 27:15:12 | 0:51:06 |
| | SURVEILLANCE | 0 | 22 | 0 | 22 | 0% | 0:00:02 | 0:00:00 | 0:35:03 | 12:51:44 | 0:35:05 |
| | SUSPICIOUS INCIDENT | 6 | 24 | 271 | 301 | 2% | 0:06:00 | 0:05:07 | 0:22:34 | 161:43:23 | 0:32:54 |
| | SUSPICIOUS PERSON | 0 | 75 | 180 | 255 | 2% | 0:05:11 | 0:03:53 | 0:20:40 | 121:35:50 | 0:28:37 |
| | SUSPICIOUS VEHICLE | 0 | 42 | 105 | 147 | 1% | 0:07:09 | 0:03:56 | 0:13:07 | 56:12:15 | 0:22:56 |
| | TAMPERING WITH AUTO | 0 | 0 | 1 | 1 | 0% | 0:03:36 | 0:27:09 | 0:26:25 | 0:57:10 | 0:57:10 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------------------------|--------------------------------|----------|-----------|------|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| | THREATS | 6 | 8 | 127 | 141 | 1% | 0:08:38 | 0:06:33 | 0:28:33 | 101:34:31 | 0:45:09 |
| | TRAFFIC HAZARD | 0 | 44 | 63 | 107 | 1% | 0:05:50 | 0:05:59 | 0:11:16 | 37:41:32 | 0:21:08 |
| | TRAFFIC STOP | 1 | 2547 | 25 | 2573 | 16% | 0:00:02 | 0:02:27 | 0:10:56 | 470:47:42 | 0:10:59 |
| | TRESPASSING | 0 | 0 | 11 | 11 | 0% | 0:59:23 | 0:03:50 | 0:18:51 | 14:34:55 | 1:19:32 |
| | VIOLATION OF PARK RULES | 0 | 3 | 0 | 3 | 0% | 0:00:01 | 0:00:00 | 0:05:46 | 0:17:22 | 0:05:47 |
| | VIOLATION OF PUBLIC HEALTH COE | 0 | 27 | 10 | 37 | 0% | 0:00:26 | 0:02:01 | 1:19:58 | 48:33:11 | 1:18:44 |
| | VIOLATION ROAD LAWS | 0 | 103 | 2 | 105 | 1% | 0:00:01 | 0:02:32 | 0:35:25 | 62:07:19 | 0:35:30 |
| | WARRANT | 100 | 78 | 151 | 329 | 2% | 0:07:56 | 0:22:08 | 0:42:12 | 261:11:15 | 1:08:26 |
| | WEAPONS | 1 | 1 | 10 | 12 | 0% | 0:03:30 | 0:04:43 | 0:52:55 | 11:07:55 | 1:00:43 |
| Subtotals for No Summary Code | | 214 | 10072 | 5686 | 15972 | 100% | 0:05:52 | 0:06:58 | 0:32:25 | 7406:36:47 | 0:39:54 |
| Subtotals for WYPD | | 214 | 10072 | 5686 | 15972 | 100% | 0:05:52 | 0:06:58 | 0:32:25 | 7406:36:47 | 0:39:54 |

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
September 24, 2013

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Doug Melzer

Absent: Commissioner Dr. Michael Izzo (Excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:00 p.m.

The Minutes from the regular Police Commission meeting on August 27, 2013, were presented.

Melzer moved, Harris seconded,
CARRIED, to approve the regular minutes of August 27, 2013, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. **Thank You Email** – August 25, 2013 email from Jerry Barton to Chief Grant thanking him for the compassion two of our officers showed during the recent passing of his mother-in-law.

This email expressed thanks and gratitude for the compassion our officers had shown while responding to the death of Mr. Barton's mother-in-law. Officers Geiger and Sabo were the two officers involved.

Melzer moved, Harris seconded,
CARRIED to receive the correspondence from Mr. Barton and place on file.

2. **Thank You Note** – A note from Congressman John D. Dingell thanking Chief Grant and the Department for their assistance at his recent Yack Arena event.

Congressman Dingell thanked the Police Department for their help at his Yack Arena event.

Melzer moved, Harris seconded,
CARRIED to receive the correspondence from Congressman Dingell and place on file.

3. **Job Well Done Memo** – September 17, 2013 memo from Chief Grant to Officer Devin Geiger thanking him for doing an exceptional investigative job which enabled a repeated burglar to be arrested.

There had been a number of cat burglaries in the area recently, and Officer Geiger's diligent detective work helped catch the criminal. Officer Geiger was able to "lift" a finger print from the scene which received a "hit" in the database and led our Department to the responsible individual. Chief Grant commended Officer Geiger on the great job he did in helping resolve this important case.

Melzer moved, Harris seconded,
CARRIED to receive the memo from Chief Grant and place on file while also extending their congratulations and gratitude to Officer Geiger on an outstanding job.

4. **Thank You Letter** – September 16, 2013 letter from Dr. Carla Harting to Chief Grant thanking him for his School District Security presentation on September 3, 2013.

Chief Grant gave an hour presentation to 650 Wyandotte District school employees on safety and security issues in the school system. The recent gathering was held at Roosevelt High School.

Melzer moved, Harris seconded,
CARRIED to receive the correspondence from Dr. Carla Harting and place on file.

DEPARTMENTAL

1. **Police Statistics** – August 2013 and Year to Date Figures

Chief Grant indicated there was nothing out of the ordinary with these latest statistics.

Melzer moved, Harris seconded,
CARRIED to receive the August 2013 and Year to Date Police Statistics and place on file.

2. **Update on LEIN Audit**

The Department had some violations during its recent LEIN audit. Chief Grant presented his letter to the auditors addressing those deficiencies and assuring them that the Department was now in full compliance.

Melzer moved, Harris seconded,
CARRIED to receive the correspondence from Chief Grant and place on file.

3. **Update on New Officer Hire**

The first officer that was hired, Joel Gray, is doing an exceptional job and should be on his own in another two weeks or so.

The second officer hired, Jake Jacobs, started last Wednesday night and is just beginning what will be an approximately 12 week training process within the Department.

4. FEMA Campaign to Increase Community Preparedness

Chief Grant looked into the information Commissioner Harris had forwarded to him. Based upon the details in that document, Wyandotte is way ahead of the curve. We already have a very good working relationship with BASF, the schools and hospital etc. We also have our own radio station which will help us relay emergency information to the community in a timely manner. Wyandotte is in good shape with it's emergency preparedness plan.

Commissioner Harris would like to publicize just how much we do for the community. He believes some people are not aware of just how much is being done to ensure everyone's safety.

5. Citizen Evaluation of Services

Officer Carr responded to a larceny call and the victim gave him all good ratings.

Officer Sabo responded to a complaint where the victim was happy with his response, but was disappointed with the Department as a whole. Chief Grant called the respondent, and his primary complaint was the Department's phone tree. The Chief explained that the Department will be getting a brand new phone system in the near future which would address the deficiencies in the current phone tree. The respondent seemed satisfied after speaking with Chief Grant.

Melzer moved, Harris seconded,
CARRIED to receive the citizen evaluation responses and place on file.

6. Bills and Accounts –September 10, 2013 \$21,262.60, September 24, 2013 \$3,201.64

Melzer moved, Harris seconded,
CARRIED, to approve payment of the bills for September 10, 2013 \$21,262.60, September 24, 2013 \$3,201.64

NEW BUSINESS

1. Michigan Liquor Control Commission

Chief Grant received a letter from the LCC indicating that the new restaurant, Magdaleno's Italian Restaurant, was allowing patrons to bring in their own alcohol for consumption on the restaurant's premises; this is against the law.

Coincidentally, Chief Grant had met with the owners earlier on the same day he received the LCC letter because he had heard the same rumors. The owners indicated they would take the necessary steps to become compliant with LCC rules and regulations.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:28 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:28 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



DRAFT