

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, NOVEMBER 18th , 2013 , 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE LEONARD SABUDA

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATION:

THE LOVE WYANDOTTE COMMITTEE
PRESENTATION OF THE FUNDRAISING PROCEEDS TO
DR. DAVID L. WOLF AND THE YES MA'AM BREAST
SCREENING PROJECT
FUND RAISING EFFORTS INCLUDED
A FABULOUS PINK-A-PALOOZA PART AT THE GRAND HOTEL
THE GENEROSITY OF TRINITY TRANSPORTATION,
THE 5K RUN AT PORTOFINO'S
AND THE ACCOMPLISHMENTS OF THE STUDENTS OF ROOSEVELT HIGH SCHOOL
INCLUDING THE MANY INDIVIDUALS AND BUSINESSES-TOO NUMEROUS TO
NAME

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

1. Communication from the City Engineer relative to Tree Replacement for Earth Berm located between Plum and Orchard.
2. Communication from the City Engineer regarding a Grant of License for 636 Clinton.

3. Communication from the City Engineer relative to the purchase of property within the City of Wyandotte .

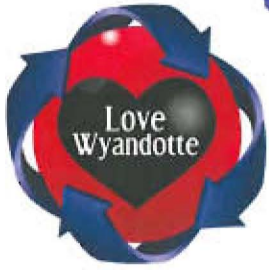
4. Communication from the City Engineer relative to the sale of city-owned property.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	November 6-8, 2013	\$104,862.53
Financial Services Daily Cash Receipts	November 11-14, 2013	\$5,421.40
Fire Commission Meeting	October 22, 2013	
Police Commission Meeting	November 12, 2013	
Police Commission Meeting	October 22, 2013	
Downtown Development Authority	October 8, 2013	

PRESENTATION



Love Wyandotte
Wyandotte Independent Business Alliance
2836 Biddle Avenue Wyandotte, Michigan 48192
734-282-6030 Fax: 734-282-4704
Email: info@lovewyandotte.org
www.facebook.com/TaTas.taskforce



November 13, 2013

The Honorable Joseph R. Peterson, Mayor and City Council Members
The City of Wyandotte
3200 Biddle Avenue
Wyandotte, Michigan 48192

Reference: Henry Ford Wyandotte Hospital Yes Ma'am Project Donation Presentation

Dear Mayor Peterson and City Council Members,

The Paint the Town Pink event has come to a close and Love Wyandotte is delighted to present the Yes Ma'am project with the funds that were raised during the month of October. Some of our fundraising efforts were the fabulous Pink-A-Palooza party at the Grand Harbor, the overwhelming generosity of Trinity Transportation, the 5K Run at Portofino's and the amazing accomplishments of the incredible students of Roosevelt High School. We are so very proud and humbled by the countless donations of time and money by so many individuals and businesses. It would be impossible to list them all here.

In that spirit, we would like to be placed on the agenda on Monday, November 18th, 2013 to present Dr. David L. Wolf and the Yes Ma'am Breast Screening Project with the proceeds of the fundraising efforts of 2013. We are already planning ahead to 2014!

Sincerely,

Dianne L. Woodruff

For:

The TaTas Task Force - Love Wyandotte

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

①

MEETING DATE: November 18, 2013

AGENDA ITEM # _____

ITEM: Tree Replacement for Earth Berm

PRESENTER: Mark Kowalewski, City Engineer

Mark Kowalewski, 11-13-13

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

BACKGROUND: The earth berm located east of the railroad, between Plum and Orchard is intended to buffer properties from railroad noise and view. The top of the berm was originally populated with thirty-four (34) Pine trees. Since then six (6) trees on the south end of the berm have died or are diseased. TIFA has provided for tree planting on the berm this budget year. This proposal is to plant twenty-five (25) trees which will replace those six trees and fill in the bare areas.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by creating visually attractive gateways into the downtown and the city on major roads and avenues.

ACTION REQUESTED: The undersigned recommends extending the contract for Margolis Companies, Ypsilanti, Michigan in the Lump Sum amount of \$6,750.00 for Tree Replacement on the Berm.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account # 492-200-850-547

IMPLEMENTATION PLAN: Execute contract and plant trees.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *TK*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *TK*

LIST OF ATTACHMENTS: Cost Estimate

MARGOLIS COMPANIES

9600 Cherry Hill Rd., Ypsilanti, MI 48198
Phone (734) 482 0771 Fax (734) 482 3870

November 13, 2013

City of Wyandotte
3200 Biddle Ave., Suite 200
Wyandotte, MI. 48192

Attn: Ralph Hope

Estimate/Bid Fax Transmittal No. 3407

Project: Tree Replacement for 3200 Biddle Ave.

Provide labor and material to complete the following items of work per your e-mail of November 12, 2013:

25	Colorado Spruce, 6-7'	270.00	6,750.00
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Note!

No lawn restoration is included. As in the past, Margolis will be attentive to being careful as to not damage the lawn. This time of year the weather conditions are declining, moisture is up, and drying days are few so the chance of the lawn being disturbed are increasing.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: November 18, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte City Engineer in the following resolution;

To Extend the contract for Tree Planting to Margolis Companies, Ypsilanti, MI in the amount of \$6,750.00 from account # 492-200-850-547.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura, Jr.
Sabuda
Schultz
Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

②

MEETING DATE: November 18, 2013

AGENDA ITEM # _____

ITEM: Grant of License for 636 Clinton, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski
11-13-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Council received a request from Troy Burris, 636 Clinton, Wyandotte, regarding an encroachment into the City right-of-Way. Mr. Burris is requesting to place two rocks south of the north right-of-way line of Clinton Street in front of his home. Attached please find a Grant of License and Hold Harmless Agreement to allow this encroachment.

STRATEGIC PLAN/GOALS: Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas, and, improving our power generation and distribution facilities, both current and future, to ensure they continue to meet or exceed all state and federal regulatory and legal requirements

ACTION REQUESTED: Approve required Grant of License.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: Direct the City Attorney to record Grant of License against said property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *WRL*

LEGAL COUNSEL'S RECOMMENDATION: Documents prepared by Legal Department.
WRL

MAYOR'S RECOMMENDATION: *OT-M*

LIST OF ATTACHMENTS: Grant of License and Hold Harmless Agreement

GRANT OF LICENSE

CITY OF WYANDOTTE, a Michigan Municipal corporation, and it's successors, hereinafter called the GRANTOR, and Troy Burris, and Aimee Burris, husband and wife, 636 Clinton St., Wyandotte, MI, and their successors, hereinafter called the LICENSEE, enter into this Agreement on the _____ day of _____, 2013 subject to the following conditions:

1. The Licensee owns the real estate located south of the north right-of-way line of Clinton Street, more particularly known as 636 Clinton Street, Wyandotte, Michigan.
2. The GRANTOR grants to the LICENSEE, and it's assigns, the right to place rocks in the City of Wyandotte street right-of-way located on the north side of Clinton Street, in front of 636 Clinton Street, Wyandotte, Michigan, which rocks will placed near the east and west property lines between the sidewalk and the curb, and the Licensee is required to maintain and keep the area in good repair.
3. Further, the GRANTOR reserves the right from the date hereof, an easement on, over, under, across, and within said property for the purpose of construction, operating, maintaining, and repairing existing and future public utilities, sewers, water mains, gas mains and drains. The GRANTOR also reserves the same rights for Michigan Consolidated Gas Company, and Michigan Bell Telephone Company, their successor and assigns.
4. In consideration of the GRANTOR providing their Grant of License, the LICENSEE agrees to execute a Hold Harmless agreement indemnifying the GRANTOR from all liability arising out of their Grant of License.
5. If the GRANTOR directs LICENSEE to revoke any modifications to the described street right-of-way area in any way after issuance of this License to insure the premises will be reasonably safe and convenient for public travel, LICENSEE agrees to do this at its own cost immediately.
6. This License is not assignable and Licensee shall remove the stone prior to sale of 636 Clinton Street, Wyandotte, Michigan at his cost and expense unless the new Purchaser of 636 Clinton Street agrees to execute a Hold Harmless Agreement as required by the Grantor.

This LICENSE is revocable at will on the GRANTOR giving 60 days notice to the LICENSEE of such revocation. If license is revoked, then licensee shall remove said rocks immediately at no cost to grantor. Licensee is responsible to pay the recording fee for this Grant of License. If Licensee fails to remove the rocks when directed or to comply with any provision of this Agreement, Licensee shall be responsible to pay the reasonable attorney fees of Grantor if legal action is necessary to enforce the terms of this Agreement.

Witnesses:

GRANTOR: City of Wyandotte

Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

Subscribed and sworn to me this _____ day of _____, 2013, by Joseph R. Peterson and William R. Griggs who are the Mayor and City Clerk of the City of Wyandotte who duly executed said LICENSE with full authority.

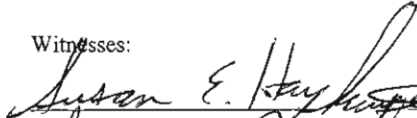
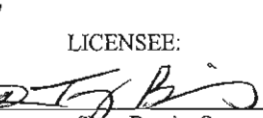
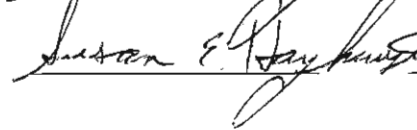
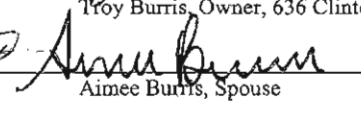
NOTARY PUBLIC, WAYNE COUNTY, MICHIGAN

My Commission Expires: _____

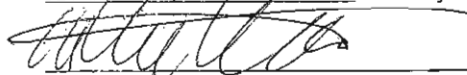
GRANT OF LICENSE PAGE 2 OF 2

Witnesses:

LICENSEE:


 Susan E. Hayhurst

 Troy Burris, Owner, 636 Clinton Street

 Susan E. Hayhurst

 Aimee Burris, Spouse

Subscribed and sworn to me this 6TH day of November, 2013, by Troy Burris and Aimee Burris, Husband and Wife who duly executed said LICENSE with full authority.


 NOTARY PUBLIC, WAYNE COUNTY, MICHIGAN

My Commission Expires: _____



W KIRK HAYHURST
 Notary Public, State of Michigan
 County of Wayne
 My Commission Expires May, 02, 2018
 Acting in the County of Wayne

Drafted by: William R. Look
 2241 Oak St.
 Wyandotte, MI 48192

When recorded, return to: City of Wyandotte
 3200 Biddle Avenue, Suite 200
 Wyandotte, Michigan 48192

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to place rocks in the City of Wyandotte street right-of-way located on the north side of Clinton Street, and in front of 636 Clinton Street, Wyandotte, Michigan, which rocks will placed near the east and west property lines between the sidewalk and the curb, the undersigned hereby assumes all risk and liability relating to the placement, maintenance and use of said rocks and agrees to hold harmless and indemnify the City of Wyandotte from all liability or responsibility whatsoever for injury (including death) to persons and for any damage to City property or to the property of others arising out of, or resulting either directly or indirectly, from the placement, maintenance and/or use of said rocks.

The undersigned further does hereby remise, release, and forever discharge the City of Wyandotte, its Officers, agents and employees from any and all claims, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the placement, maintenance and/or use of said rocks at said above-described location.

Agreed to this 6th day of November, 2013.

BY: Troy Burris

By: Troy Burris

Address: 636 Clinton Wyandotte MI 48192
Street City State Zip

Telephone: 734-778-5208

BY: Aimee Burris

By: Aimee Burris

Address: 636 Clinton Wyandotte MI 48192
Street City State Zip

Telephone: 734 778-2148

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: November 18, 2013

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that the communication from the City Engineer regarding the request from Troy Burris is hereby received and placed on file; AND

BE IT RESOVLED that Council approves Mr. Burris’s placement of a rock in the City’s Right-of-Way adjacent to his home at 636 Clinton provided that the Grant of License and Hold Harmless Agreement is executed by Mr. and Mrs. Burris and the City; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Grant of License and Hold Harmless Agreement; AND

RESOLVED FURTHER that Mr. Burris to pay the administrative fee of \$200 and the Department of Legal Affairs record the Grant of License.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

3

MEETING DATE: November 18, 2013

AGENDA ITEM # _____

ITEM: City Purchasing 1828 8th Street, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 11-13-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The TIFA budget appropriates funding to acquire and demolish eyesores in the TIFA District Area. This property is an eyesore in the neighborhood and is located in the TIFA District. The property is located on a lot that is 30' x 121' and is being purchased for \$12,000.00.

STRATEGIC PLAN/GOALS: City is committed to maintaining and developing excellent neighborhoods by enabling and empowering neighborhood organizations and associations, matching tools and efforts to the conditions in city neighborhoods, tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire property and authorize the Mayor and City Clerk to execute same.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 Land Acquisition.

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement. Close on the property and demolish property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *shupdal*

LEGAL COUNSEL'S RECOMMENDATION: *WRL*

MAYOR'S RECOMMENDATION: *OK MK*

LIST OF ATTACHMENTS: Acquisition Tool, Purchase Agreement and Map

**CITY OF WYANDOTTE
ENGINEERING DEPARTMENT**

✳ ACQUISITION ANALYSIS TOOL

A. Property Information

Address: 1828 8th Street
 City: Wyandotte Zip: 48192 Parcel ID: 57-006-08-0115-000
 County: Wayne Neighborhood: _____
 TIFA/DDA/HUD: TIFA _____

B. Property Type, Condition and Characteristics

Property Type: _____ Condition: Blighted
 Existing/Prior Use: Residential
 Year Built: 1924 Lot Size: 30' x 121'
 Occupancy: Vacant
 Zoning: Residential
 Master Plan: _____
 Comply with existing Building Code: _____
 Other Amenities &/or Concerns: _____

C. Property Ownership

Ownership Type: Privately-owned
 Owner Name: John Keller Jr.
 Occupied or Vacant: _____ occupied _____

D. Environmental

Environmental Assessment Required _____
 Estimated Cost \$ _____

E. Cost Analysis Requirements

SEV	Taxable	Market Value	Taxes Paid	Purchase Price	Demoition Cost
\$17,000	\$17,000	\$34,000	\$1,216	\$ 12,000.00	\$ 5,000.00

F. Anticipated End Use

Future Use: Sell to the adjacent property owners

	Future SEV	Future Taxable	Future Market Value	Future Taxes	NEZ Future Taxes
	\$8,000	\$8,000	\$16,000	\$250	no

Bennefit to Neighborhood: removing an eyesore from the neighborhood
 If Property is not being demolished assigned to: _____
 Add to City Insurance Policy: _____

G. ACQUISITION

Purchase Agreement:	Amount
	\$ 12,000.00
Demoition Cost	\$ 5,000.00
Environmental	\$ _____
Total	\$ 17,000.00

H. APPROVALS

City Engineer Mark A. Kowalewski
 Signature _____
 Print Name Mark A. Kowalewski City Engineer
 Title _____

City Administrator Todd A. Drysdale
 Signature _____
 Print Name Todd A. Drysdale City Administrator
 Title _____

William R. Look
 Steven R. Makowski

Richard W. Look
 (1912-1993)

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of _____
 Township of _____
 Village of _____
 _____ County, Michigan, described as follows:
Wyandotte _____ Wayne _____
 Lot 115 Eberts Ford City Subdivision as recorded in liber 33, Page 55 WCR

_____ being known as
 _____ 1828 8th Street, together with all improvements and appurtenances,
 including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna,
 gas conversion unit and permit _____ if any, now on the premises, and to pay
 therefore the sum of _____ Twelve (\$12,000.00) Thousand _____ Dollars, subject to the existing building and
 use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume <u>and pay said mortgage according to the terms thereof.</u>
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment <u>of same.</u>
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Purchaser is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Purchaser's Default/Seller's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Title Objections</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ None _____ If the Seller occupies the property, it shall be vacated on or before _____ closing _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

<i>Taxes and Prorated Items</i>	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.
<i>Broker's Authorization</i>	9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____.

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: **1. Contingent upon City Council approval, 2. Seller agrees not to enter into any third party agreements including with any telecommunications companies wishing to install equipment on said property prior to closing**

City of Wyandotte:

IN PRESENCE OF:

JOSEPH R. PETERSON, Mayor L. S.
Purchaser

WILLIAM R. GRIGGS, Clerk L. S.
Purchaser

Address _____

Dated _____

Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____

Phone _____

By: _____
Broker

This is a co-operative sale on a _____ basis with _____.

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

Vanessa Dupuis

John Keller, Jr. L. S.
JOHN KELLER, JR. a single man Seller

 L. S.
 Seller

Address _____

Dated: _____

Phone _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

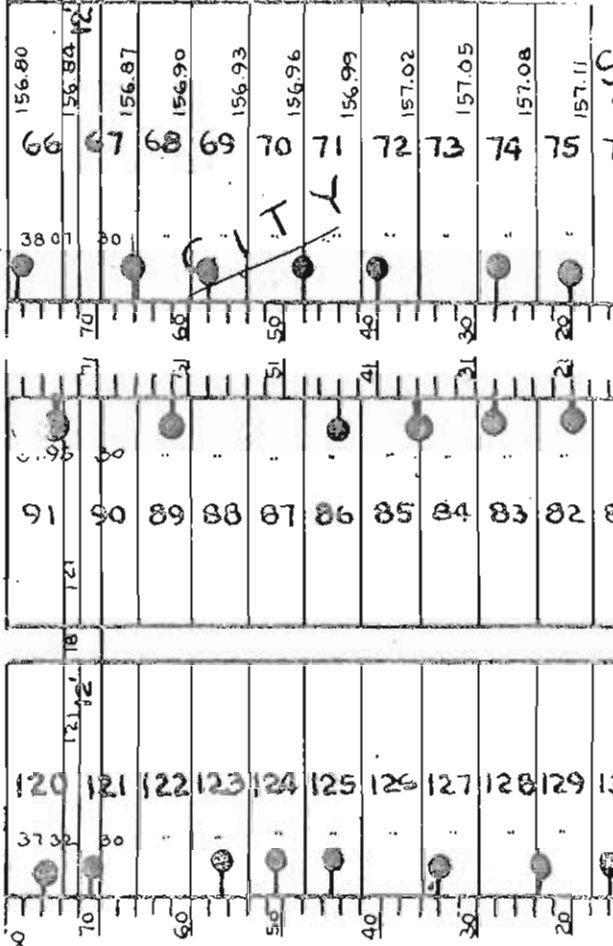
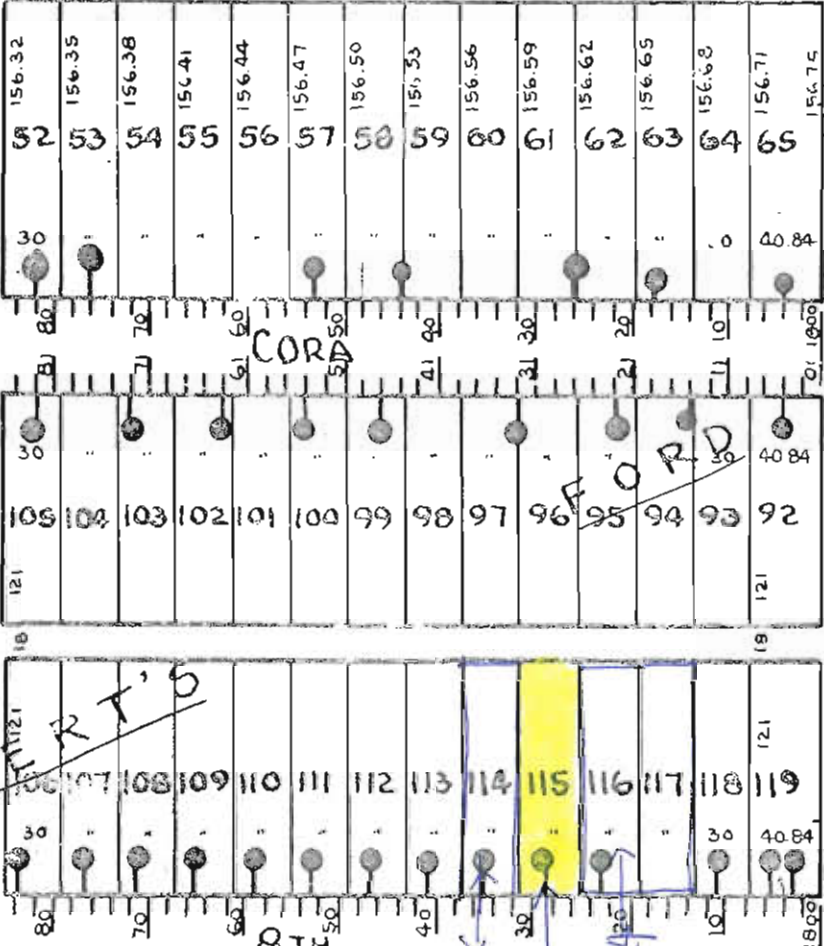
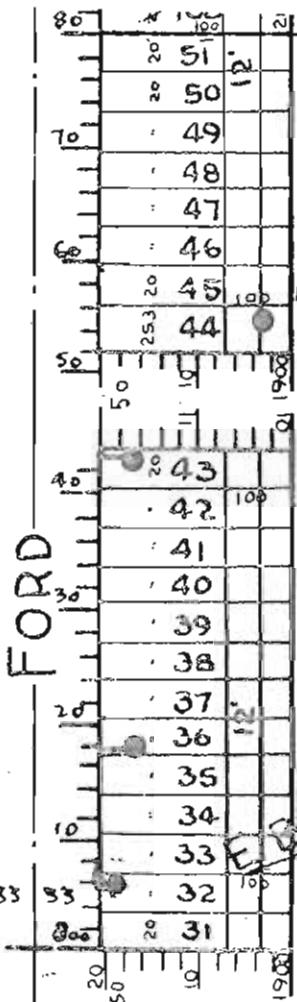
The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

 L. S.
 Purchaser

FORD

DAVIS



QUARTER SEC. CORN

- May 1950
- SEPT 1957
- Jun 1956
- Feb 1954
- Dec 1952
- Nov 1952
- Jul 1952
- Jul 1951
- JAN 1980
- SEPT 79
- JAN. 1979
- DEC. 1968
- SEPT 1967
- MAY 1966
- MAR 1964
- Jan. 1963
- Jan 1962
- JAN 1961
- SEPT. 1950
- JUNE 1950
- APRIL 1950
- SEPT. 1948
- JULY 1947
- MARCH 1942

1800

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: November 18, 2013

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at 1828 8th Street in the amount of \$12,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

4

MEETING DATE: November 18, 2013

AGENDA ITEM # _____

ITEM: Sale of the former 3332 12th Street (30' x 100')

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 11-11-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was purchased with TIFA Funds. Recommendation is to sell all of this property to the adjacent property owners at 3326 12th Street, Mr. and Mrs. Duran, for the amount of \$1,500.00 which is based on \$50 per front footage price. The combination of the two (2) parcels will result in one (1) parcel measuring 60' x 100'. The property owner at 3342 12th Street currently has a 60' x 100' lot.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve Purchase Agreement to sell property to the adjacent property owner.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved, will schedule closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Duydel

LEGAL COUNSEL'S RECOMMENDATION:

WRL

MAYOR'S RECOMMENDATION:

OK [Signature]

LIST OF ATTACHMENTS: Sales Agreement, property map and Resolution for the Policy for the Sale of Non-Buildable Lots.

LOOK, MAKOWSKI and LOOK
 ATTORNEYS AND COUNSELORS AT LAW
 PROFESSIONAL CORPORATION
 2241 OAK STREET
 WYANDOTTE, MICHIGAN 48192-5390

William R. Look
 Steven R. Makowski

(734) 285-6500
 FAX (734) 285-4160

Richard W. Look
 (1912-1993)

PURCHASE AGREEMENT

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte, Wayne County, Michigan, described as follows:
Lot 45 Whitcomb Subdivision as recorded in Liber 30 Page 27 of Plats, WCR being known as former 3332 12th Street, and to pay
 therefore the sum of One Thousand Five Hundred & 00/100 (\$1,500.00) Dollars, subject to the existing building and use
 restrictions, easements, and zoning ordinances, if any, upon the following conditions;

**THE SALE TO BE CONSUMMATED BY
 PROMISSORY NOTE/MORTGAGE SALE**

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of <u>\$1,5000.00 plus closing costs to be determined at closing</u> shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at <u>3326 12th Street, Wyandotte, MI</u> be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Seller's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____
Possession	If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: **Contingent upon the following: 1. City Council approval, 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 3326 12th Street. Purchaser will be responsible for closing fees including, but not limited, to engineering & tax mapping services of Wayne County in the amount of \$150.00, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 3326 12th Street is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wyandotte. Property is being purchased in an "as is" condition.**

CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:

William Duran L.S.
Purchaser

Barbara Duran L.S.
Purchaser

Address 3326 12th Street, Wyandotte, MI 48192

Phone: 734- 281-1408

Dated 10/28/13

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____
Broker

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF:

Joseph R. Peterson, Mayor L.S.
Seller

William R. Griggs, City Clerk L.S.
Seller
Address 3200 Biddle Ave., Wyandotte

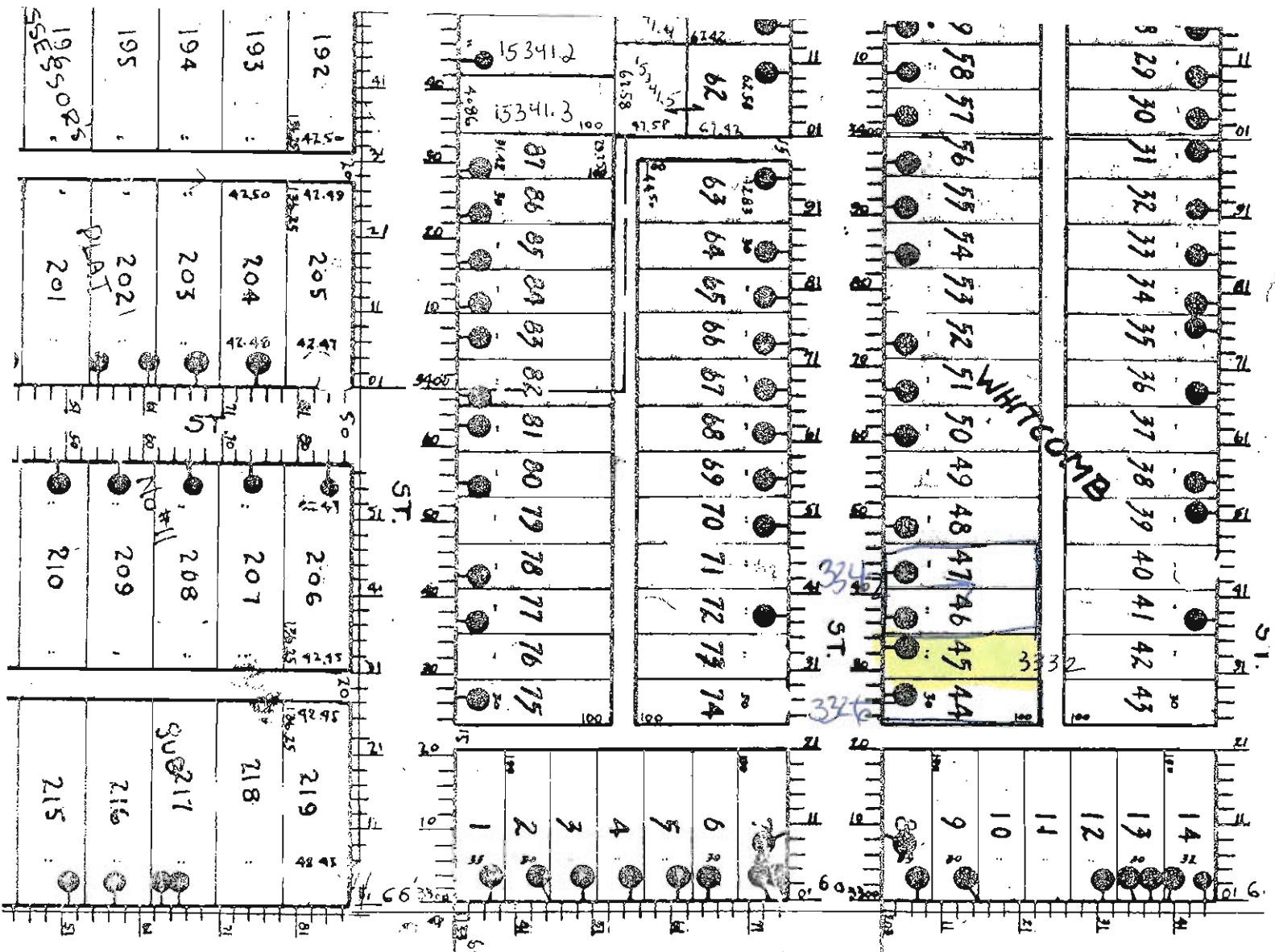
Dated: _____ Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L.S.
Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

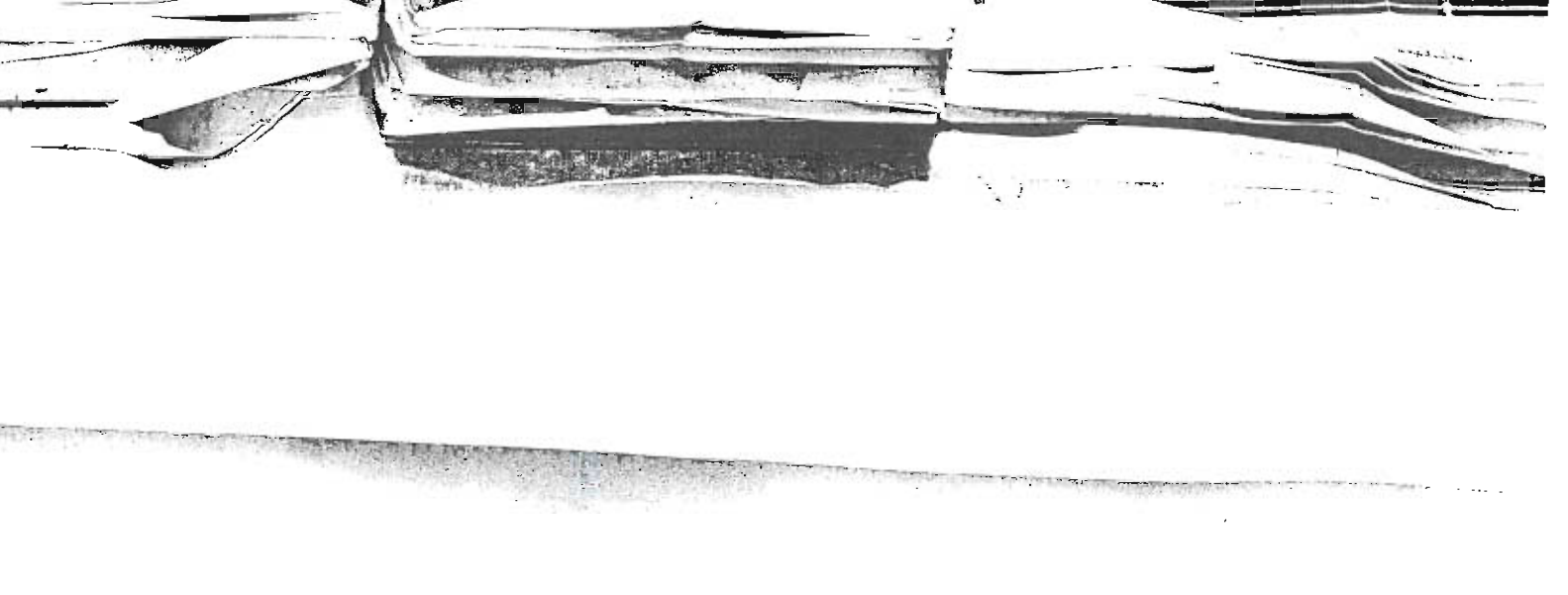


SECTION LINE

52.55

1201

54.08



POLICY FOR THE SALE OF NON-BUILDABLE LOTS

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kechu
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

September 11, 2012.

JOSEPH R. PETERSON
MAYOR
RESOLUTION

Marjorie Griggs
2442-9th Street
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that the communication from Marjorie Griggs, 2442-9th Street, Wyandotte relative to the purchase of adjacent property is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the City Engineer's office is directed to offer for sale all non-buildable lots at the cost of \$50.00 per front foot and to permit the purchase to be made by deferred payment. This resolution applies to any pending sales that have not yet closed.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on September 10, 2012.

William R. Griggs
William R. Griggs
City Clerk

CC: City Engineer, City Assessor

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: November 18, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that Council approves the Purchase Agreement to sell the former 3332 12th Street, to Barbara and William Duran, in the amount of \$1,500.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Reports
+
minutes



Wyandotte, Michigan November 11, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

Absent: Councilperson Stec

PERSONS IN THE AUDIENCE

“Santa” was present and invited all to December 7, 2013 breakfast at Roosevelt High School. (Salvation Army #734-282-0930)

Thomas Pillar, 2397 – 23rd, attempted to pay tax bill and utility bill in September with one check, City would not accept, why? Rented a toter for \$48.00, could seniors pay in two installments?

Richard Miller, 1202 – 2nd, regarding Municipal Service on line payment; paid bill on link with a receipt of transaction.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #1

ITEM: Tree Replacement for the DDA District

PRESENTER: Natalie Rankine, Downtown Development Director & Mark Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

BACKGROUND: Approximately two (2) years ago, Imprelis was applied to some City properties that included the DDA district. In doing so, an active ingredient caused injury to Honey Locust trees. A settlement ensued allowing for replacement trees. The City received \$57,947.50 from Dupont in a settlement for the damage cause by their product. The City has already replaced trees at 3200 Biddle site. Attached is a tree survey indicating dying trees in the DDA district. This request is to remove and replace the identified trees.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by creating visually attractive gateways into the downtown and the city on major roads and avenues.

ACTION REQUESTED: The undersigned recommends extending the contracts for G's Trees, Lincoln Park, Michigan and Margolis Companies, Ypsilanti, Michigan in the Lump Sum amount of \$7,850.00 for Tree Replacement in the DDA area.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account #101-000-257-098

IMPLEMENTATION PLAN: Execute contracts and plant trees.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: DDA District Tree Survey

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #2

ITEM: Ann Arbor Carriage Rental for Christmas Parade

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you are aware, the Special Event Office is in the process of organizing the Christmas Parade scheduled for November 16th 2013. We are seeking your approval to contract with Ann Arbor Carriage Company for the use of the horse drawn carriage to transport the Grand Parade Marshall through the parade route.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Please take this agreement into consideration, as your approval and subsequent signing will allow us to continue planning this celebratory event.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

\$550 - Christmas Parade Expense Account - 285-225-925-730-825

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign then forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation signature on file

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS

Ann Arbor Carriage Agreement

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #3

ITEM: Purchase Approval - BS&A Municipal Management Software

PRESENTER: David Fuller, Director of Information Technology

BACKGROUND: The current municipal management software that includes financial management and assessing and property tax functionality is a legacy system from 1995. Implementing a new system will allow the city to realize productivity gains in process improvement, enhanced functionality, reduced training times, simpler knowledge transfer, and focused reporting. BS&A is a recognized leader in software solutions and is used by numerous Michigan municipalities and Wayne County allowing for peer best practice standards to be utilized.

STRATEGIC PLAN/GOALS: "To excel technologically and to be financially responsible: to encourage and respect citizen participation and provide transparency in all city matters; to comply with and enforce all the requirements of our laws and regulations"

ACTION REQUESTED: Authorize Mayor and City Clerk to sign Master Agreement and all supporting agreements with BS&A Software.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost of system implementation will be \$443,390.00 with annual support costs of \$44,300.00 starting in the second year. Existing funds budgeted for extant system maintenance agreement and other document scanning activities will be used to pay for the system and maintenance. Typical BS&A implementations are paid in three annual installments but we have worked with the provider to allow for six annual installments so as to never exceed the costs of our current system - \$134,235.00 annually. Effectively, this will be a "no cost" conversion/purchase for the city. Starting with the sixth annual installment, there will be a significant savings realized through reduced maintenance agreement cost. Additionally, savings will be realized through eliminated proprietary hardware maintenance and lowered support hours.

IMPLEMENTATION PLAN: Upon receiving the signed agreement, BS&A and IT will develop an implementation plan with an anticipated deployment in March, 2014.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Approved (verbal)

MAYOR'S RECOMMENDATION: Concur with recommendation

LIST OF ATTACHMENTS

Wyandotte City Wayne - Proposal V2 103013

Master agreement V3 110513

Wyandotte City Wayne Co-AMG V2103013

Wyandotte City Wayne Co-IS PPH agreement V2 103013

Wyandotte City Wayne Co-License Agreement V2 103013

Wyandotte City Wayne Co-Support Agreements V2103013

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #4

ITEM: Request to Purchase Hand Held Meter Reading Units – Badger Units

PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko, General Manager

BACKGROUND: Wyandotte Municipal Services (WMS) currently uses Badger meter software and handhelds to locally communicate with electric and water meters to obtain billing data. These handhelds are utilized on meters that are not currently on our AMR system along with those that may experience communication issues through the power line carrier system. These handheld units are utilized in meter verification, data downloads and periodic audits of the entire system.

STRATEGIC PLAN/GOALS: The current handheld units are in desperate need of replacement due to age of existing equipment and technology/software advancements. The upgrade of these units and software improvements will allow WMS to increase productivity by having units that process data more effectively. New units have an expected useful life of 3 to 5 years.

ACTION REQUESTED: Receive and place on file the resolution and support concurring with the Wyandotte Municipal Service Commission's approval allowing Wyandotte Municipal Services to purchase six Ranger 3, ORION receiver Handhelds and upgrade our software package to READCENTER ANALYTICS+ at a total price of \$36,000 through Badger Meter as recommended by WMS Management.

BUDGET IMPLICATIONS: Budget is accounted for under approved capital budget as Substation Equipment

IMPLEMENTATION PLAN: Purchase and provide to Water and Electric Field Personnel.

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution #10-2013-07 at regular meeting on October 23, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS

Signed Commission Resolution 10-2015-05

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #5

ITEM: AMR Hand Held Transmitter/Receiver Units – Aclara Units

PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko, General Manager

BACKGROUND: Wyandotte Municipal Services (WMS) currently uses power line carrier technology to obtain our automated meter readings. In order to communicate with these meters locally, we utilize hand held transmitter and receiver (HHTR) units. These HHTR units assist our Customer Service groups in the Electric and Water Departments in programming and troubleshooting of these meters.

STRATEGIC PLAN/GOALS: The current HHTR units are in need of replacement due to age of existing equipment and technology advancements. The upgrade of these units will allow WMS to keep current with changing meter and module technology. Units have an expected useful life of 3 to 5 years.

ACTION REQUESTED: Receive and place on file the resolution and support concurring with the Wyandotte Municipal Service Commission's approval allowing Wyandotte Municipal Services to purchase a total of 4 HHTR units at a total price of \$13,780 through Power Line Supply.

BUDGET IMPLICATIONS: Budget is accounted for under approved capital budget as Substation Equipment

IMPLEMENTATION PLAN: Purchase and provide to Water and Electric Field Personnel.

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution #10-2013-06 at regular meeting on October 23, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS

Signed Commission Resolution 10-2013-06

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013

AGENDA ITEM #6

ITEM: Municipal Services – Uninterruptable Power Supply Purchase Request

PRESENTER: Steve Timcoe, Superintendent Telecommunications

INDIVIDUALS IN ATTENDANCE: None

BACKGROUND: Wyandotte Municipal Services cable telecommunications head end utilizes a 16kVA Uninterruptable Power Supply (UPS) unit on line providing uninterruptable power and surge protection to the cable and telecommunications equipment at 3005 Biddle Avenue. The unit failed during a power surge (it did protect the equipment as designed) and is in need of replacement as recommended by WMS Management and approved by the Municipal Services Commission.

STRATEGIC PLAN/GOALS: Previously obtained recommendation on size, type & specs for replacement UPS for cable telecommunications head end and solicited competitive quotes for qualified unit. Upon final approval, proceed with purchasing of unit and subsequent installation.

ACTION REQUESTED: Concur with the resolution from the Wyandotte Municipal Service Commission approving the purchase and installation of a UPS as recommended by WMS Management.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: FY2013 Capital Budget for UPS was \$30,000 and was approved for carry over to FY2014 for the same amount. The cost of equipment and installation per competitive quotes is \$11,671.12. Difference +/- Budget vs. Actual is \$18,328.88. Account # 594-000-100-020-001 (Assets), Capital Project # 05HEH3

IMPLEMENTATION PLAN: Upon concurrence from Council, the UPS will be purchased and scheduled for installation to support and protect the head end cable and telecommunications equipment at 3005 Biddle.

COMMISSION RECOMMENDATION: UPS Purchase Request Resolution was approved by the Municipal Services Commission at the October 23, 2013 Municipal Services Commission meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS

Request for Commission Action and signed resolution approving UPS Purchase Request
UPS competitive cost quotes for equipment – Summary

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: November 11, 2013 AGENDA ITEM #7

ITEM: Status Report – Collaboration of Fire and Emergency Medical Services with the City of Southgate

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: At the August 12, 2013, City Council Meeting, the City Council authorized the City Administrator and Fire Chief to continue discussion with representatives from the City of Southgate and Wyandotte Fire Fighters Local 356 relative to the potential benefits to a collaboration of Fire and Emergency Medical Response Services with the City of Southgate with a report back to the City Council within ninety (90) days. Attached you will find a summary of the activities that occurred in the past ninety (90) days.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: The undersigned recommends continued authorization to explore this collaboration with the City of Southgate.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None at this time.

IMPLEMENTATION PLAN: The City Administrator and Fire Chief will continue to explore possible collaboration of fire and emergency medical services with the City of Southgate with a recommendation forthcoming.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur OK JRP

LIST OF ATTACHMENTS: 1.Memorandum dated November 5, 2013 – Update of activities
2.DRAFT Operating plan – Wy-South Fire District
3.Updated Financial Analysis – SEMCOG Report
4.Council Resolution dated August 12, 2013

REPORTS AND MINUTES

Financial Services Daily Cash Receipts	October 31, 2013	\$6,879.31
Municipal Service Commission	October 23, 2013	

CITIZENS PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

Absent: Councilperson Stec

FINAL READING OF AN ORDINANCE

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XXI-SCHEDULE OF REGULATIONS SECTION
2100 LIMITING HEIGHT, BULK, DENSITY AND AREA BY LAND
USE; NOTES TO SECTION 2100

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXI - Schedule of Regulations, Section 2100 Limiting height, bulk, density and area by land use; maximum height of structures from all districts, and notes to Section 2100 (a) shall be amended to read as follows:

Section 2100 Eliminate footnote (a) under maximum height of structure from all districts.

Notes to Section 2100 eliminate footnote (a).

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

ABSENT: Councilperson Stec

I hereby approve the adoption of the foregoing Ordinance this 11th day of November 2013.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectfully, the Mayor and City Clerk of the City of Wyandotte, Michigan, do hereby certify that the foregoing ordinance was duly passed by the Council of the City of Wyandotte at a regular meeting thereof on November 11, 2013.

DATED: November 11, 2013
Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

RESOLUTIONS

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

ROLL ATTACHED

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the City Engineer and Downtown Development Director to extend the contracts for Tree Removal with G's Trees Lincoln Park, Michigan in the amount of \$3,190.00 and Tree Planting to Margolis Companies, Ypsilanti, MI. in the amount of \$4,660.00 for a total sum of \$7,850.00 from account # 101-000-257-098.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council GRANTS the request of the Special Event Coordinator as set forth in her communication dated November 4, 2013 and hereby authorizes the APPROVAL of the Ann Arbor carriage rental agreement for the Christmas Parade scheduled for November 16, 2013 in the amount of \$550.00 utilizing account #285-225-925-730-825. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement on behalf of the City of Wyandotte. AND BE IT FURTHER RESOLVED that the Ann Arbor Carriage Company shall execute a Hold Harmless Agreement and submit insurance naming the City of Wyandotte as an additional insured party.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with Mr. Fuller, the Director of Information Technology to acquire and implement BS & A software for municipal management of the City of Wyandotte including the Department of Municipal Services and FURTHER acknowledges that the acquisition of said software will require the retirement of the current municipal management system implemented in 1995. AND BE IT FURTHER RESOLVED that the cost of system implementation will be \$443,390.00 with annual support costs of \$44,300.00 starting in the second year; with existing funds budgeted for existent system maintenance agreement and other document scanning activities used for payment for the system and maintenance. AND FURTHER, acknowledges that, based on the structuring of the purchase payments and cost of maintenance on the existing software system this acquisition will result in no net increase to the City or the Department of Municipal Service in that the costs will be in the form of six annual installments for said system resulting in a "no cost" conversion/purchase for the City of Wyandotte in that it will not exceed the current cost for same being \$134,235.00 annually. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign a Master Agreement and all supporting agreements with BS & A Software.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the recommendation of the Power Systems Supervising Engineer; Municipal Service Commission and Municipal Service Management to purchase six (6) Ranger 3 ORION receiver Handhelds and upgrade of the corresponding software package to READCENTER ANALYTICS+ from Badger Meter for a total price of \$36,000.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the recommendation of the Power Systems Supervising Engineer, Municipal Service Commission and Municipal Service Management to purchase four (4) HHTR transmitter and receiver units from Power Line Supply/HD for a total price of \$13,780.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Ted Miciura Jr.

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that Council CONCURS with the recommendation of the Superintendent of Telecommunications; Municipal Service Commission and Municipal Service Management and hereby APPROVES the purchase and installation of an Uninterruptable Power Supply from CDW-Government in the amount not to exceed \$11,671.12 to support and protect the head end cable and telecommunications equipment located at 3005 Biddle Avenue, Wyandotte.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz
NAYS: None

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the status report submitted by the City Administrator on November 11, 2013 relative to the collaboration of Fire and Emergency Medical Services with the City of Southgate is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council authorizes the City Administrator and Fire Chief to continue to explore any potential benefits to a collaboration of Fire and Emergency Medical Response Services with the City of Southgate with a report back to the City Council within ninety (90) days. (February 10, 2014).

I move the adoption of the foregoing resolution.
MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz
NAYS: Councilperson Galeski

Wyandotte, Michigan November 11, 2013

RESOLUTION by Councilperson Ted Miciura Jr.

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,170,076.10 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz
NAYS: None

ADJOURNMENT

MOTION by Councilperson Ted Miciura Jr.
Supported by Councilperson Sheri Fricke
That we adjourn.
Carried unanimously
Adjourned at 9:01 PM
November 11, 2013



William R. Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE

11-8-13

BEGINNING DATE 11-6-13

AND ENDING DATE 11-8-13

SALES RECEIPT # 453201

THRU 453208

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE	101-000-041-010	AR	<u>500.00</u>
ANN ARBOR CR BUREAU A/R -RESCUE	101-000-041-02	XV	<u>301.23</u>
ANN ARBOR CREDIT BUREAU	101-200-825-397	MZ	<u>70.00</u>
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	MI	
DOWNRIVER CENTRAL ANIMAL CONTROL	101-000-068-015	DA	<u>9,360.68</u>
DOWNRIVER CENTRAL DISPATCH	101-000-068-013	DI	<u>56,781.46</u>
DOWNRIVER CONSOLIDATED ASSESSING	101-000-068-016	DC	<u>11,155.00</u>
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
JAJL PROPERTIES PROMISSORY NOTE	284-000-041-015	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	<u>1,831.52</u>
HEALTH INSURANCE REIMBURSEMENT	101-000-231-020	MZ	<u>44.66</u>
MI BELL/AT&T FRANCHISE FEES	101-000-655-047	MZ	<u>17,655.70</u>
MI BELL/AT&T PEG FEES	101-000-068-011	MZ	<u>7,062.28</u>
RESERVE FOR ANIMAL CARE DONATION	101-000-257-078	AC	<u>100.00</u>

TOTAL MONIES RECEIVED

104,862.53

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 11-14-13
 BEGINNING DATE 11-11-13 AND ENDING DATE 11-14-13
 SALES RECEIPT # 453209 THRU 453212

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	10.00
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
JAIL PROPERTIES PROMISSORY NOTE	284-000-041-015	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	
HEALTH INSURANCE REIMBURSEMENT	101-000-231-020	MZ	552.40
DOWNRIVER CONSOLIDATED ASSESSING	101-000-068-016	DC	4,819.00
ANIMAL LICENSES	101-000-457-020	LB	40.00

TOTAL MONIES RECEIVED 5,421.40

TODD A. DRYSDALE
 DIRECTOR OF FINANCIAL SERVICES

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, October 22, 2013. Commissioner Harris called the meeting to order at 6:16 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Also:	Captain Michael Brandt
Absent:	Commissioner Izzo

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on October 8, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported no one is off.
2. *SEMCOG Update*
Chief Carley stated that tomorrow, Wednesday, October 23rd, Southgate Chief and him have a meeting scheduled with Union President's to update/share with them where they are so far.

COMMUNICATIONS

DEPARTMENTAL

1. *Request to purchase equipment with "Charitable Bequest" previously made to Department*
Chief Carley stated that bequest of \$5,000 was made to department August 8, 2011 by Mr. James Tulock to assist in the purchase of additional life saving equipment. Capt Brandt requested access to funds to purchase an Oceanid RDS (Rapid Deployment Craft) rescue boat, which has been needed for a long time, as noted this past summer there was a significant increase of incidents that have occurred on the water within the borders of Wyandotte. As submitted, 3 bids attached to packet along with the price of \$4,400. Captain Brandt recommended that we purchase from Michigan Rescue Concepts as they are a local company that we have used in the past. Commissioner Melzer approved request and to move forward with submitting to Mayor and Council, supported by Commissioner Harris. Motion carried.

2. *Department Bills submitted October 8, 2013 in the amount of \$4,980.84*
Commissioner Melzer motioned to pay bills and accounts submitted as stated above, supported by Commissioner Harris. Motion carried.
3. *Daily Reports*
Commissioner Melzer motioned to receive and place on file reports, supported by Commissioner Harris. Motion carried.

LATE

Commissioner Melzer inquired about radios and phone problems. Chief Carley stated new base radio's are in and operating and that Herkimer Radio has been called to come out and hook up speakers. Additional portables we should have by mid-November. Phone update haven't had test completed. Dave Fuller said hopefully by end of week testing will be completed.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:37 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael Izzo", with a long horizontal stroke extending to the right.

Michael Izzo
Secretary
MI/lm

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
November 12, 2013

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Doug Melzer
Commissioner Dr. Michael Izzo

Absent: None

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:27 p.m.

The Minutes from the regular Police Commission meeting on October 22, 2013, were presented.

Melzer moved, Izzo seconded,
CARRIED, to approve the regular minutes of October 22, 2013, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Citizen Survey Responses

The victim lives adjacent to Pulaski Park, and her car was vandalized. She was pleased with our Officer's response and made other recommendations to improve a few issues taking place within the City.

Melzer moved, Izzo seconded,
CARRIED, to receive the response and place on file.

2. Police Statistics – October 2013, Year to Date

Chief Grant highlighted the amount of work our Ordinance Officers perform. In October alone, the Ordinance Officers documented 157 instances of abandoned vehicles. An abandoned vehicle

may be one that has expired plates or is sitting in an obvious state of disrepair. The Ordinance Officers also address tall grass and blight issues.

Some kids have attempted to set some vehicles on fire, but fortunately have been unsuccessful. The Department is following up on this vandalism.

Nothing else was outstanding, but Chief Grant did mention that the man who robbed the elderly woman at knifepoint in the Aldi's parking lot recently had been arrested.

Melzer moved, Izzo seconded,
CARRIED, to receive the October 2013 and Year to Date Police Statistics and place on file.

3. Gun Range Cleaning

Chief Grant indicated there is a lot of lead in the gun range which needs to be removed. He acknowledged this issue had come before the Commission earlier, but per their direction to find other potential vendors to perform the job, we were unable to come up with other companies capable of performing this specific work.

Top Gun will be utilizing the same vendor we hope to hire, which is Wolverine Shooting Sports Inc.

Wolverine, which is a sole source provider, would remove the lead and put the original rubber back in place.

Melzer moved, Izzo seconded,
CARRIED, to direct Chief Grant to move forward with the Gun Range Cleaning proposal from Wolverine, a sole source vendor, as submitted.

4. Proposal to Replace DVR System For Interview Rooms

Our current system is working, but is in a state of disrepair. Also, it does not meet current State standards.

Essentially the Department is asking to upgrade our current system with our existing vendor so it will work properly and meet State requirements.

Melzer moved, Izzo seconded,
CARRIED, to direct Chief Grant to move forward with the proposal to upgrade the DVR System for the Interview Rooms as submitted.

5. Police and Fire Commission 2014 Meeting Calendar

Melzer moved, Izzo seconded,
CARRIED, to adopt the Police and Fire Commission 2014 Meeting Calendar as submitted.

6. Bills and Accounts –November 12, 2013 \$26,147.19

Melzer moved, Izzo seconded,
CARRIED, to approve payment of the bills for November 12, 2013 for \$26,147.19.

NEW BUSINESS

1. Potential New Consolidated Dispatch Center

Chief Grant indicated the committee exploring this opportunity had a second formal meeting last Thursday.

All committee members were in agreement that such a consolidation would have to be located on a neutral site. The consolidated dispatch center would be owned and operated by the Downriver Community Conference.

Currently, the committee is trying to figure out a model for staffing. The consolidation would encompass the 18 downriver communities and possibly Dearborn.

The next meeting will probably take place during the second week of December.

As mentioned previously, one issue which needs to be addressed is the housing of prisoners for all of the communities. The problems inherent with the various individual department lock ups may be addressed by utilizing regional lock ups.

The committee representatives include 2 Police and 2 Fire Chiefs from south of Pennsylvania and 2 Police and 2 Fire Chiefs from north of Pennsylvania. The Downriver Community Conference also has a representative.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:46 p.m.

Melzer moved, Izzo seconded,
CARRIED, to adjourn meeting at 6:46 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
October 22, 2013

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Doug Melzer

Absent: Commissioner Dr. Michael Izzo (excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:06 p.m.

The Minutes from the regular Police Commission meeting on October 8, 2013, were presented.

Melzer moved, Harris seconded.

CARRIED, to approve the regular minutes of October 8, 2013, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Citizen Survey Response

This response was related to a damaged car complaint. Officer Breaux received a good evaluation from this citizen.

Melzer moved, Harris seconded.

CARRIED, to receive the response and place on file and also show support for Officer Breaux's conduct.

2. Bills and Accounts –October 22, 2013 \$4,956.98

Melzer moved, Harris seconded,

CARRIED, to approve payment of the bills for October 22, 2013 for \$4,956.98.

NEW BUSINESS

1. Physical Agility Test

Chief Grant shared the results of the Department Physical Agility test held today at 2:00 p.m. He sent a memo to Mr. Drysdale indicating the bonus level of each participant, and the bonus money will be in their next paycheck. The Gold level pays \$500 and the Silver level pays \$350.

Commissioner Harris offered his congratulations to all of the participants.

Melzer moved. Harris seconded.

CARRIED, to receive the Physical Agility test results and place on file.

2. New Officers Update

Officer Gray is doing very well. He finished the training phase and is now patrolling on his own.

Officer Jacobs is doing very well also.

3. Detective Investigation

Commissioner Melzer commended our Detective Department for tracking down a 15 year old delinquent who recently robbed some individuals in Wyandotte. Since the accused used a gun, he may serve some time even though he is not considered an adult. Chief Grant said we do not usually see these types of crimes committed in our community.

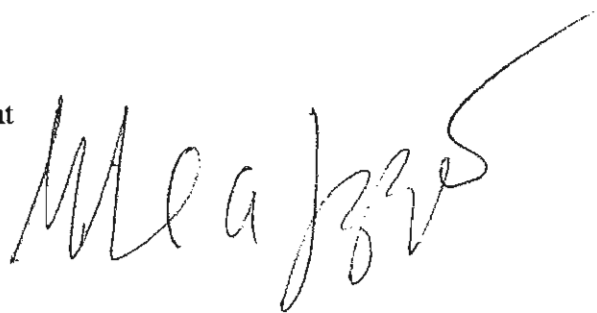
Members of the Audience

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:16 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:16 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 10/01/2013 00:00:00 - 10/31/2013 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	6	6	0%	0:07:41	0:05:05	0:18:59	3:10:39	0:31:47
	911C	0	0	2	2	0%	0:03:02	0:04:24	0:10:31	0:25:40	0:12:50
	ABANDONED AUTO	0	157	9	166	9%	0:18:25	0:10:55	0:12:28	73:24:15	0:26:32
	ACCIDENT/PERSONAL INJURY	0	0	6	6	0%	0:01:34	0:07:10	1:04:14	7:37:12	1:16:12
	ACCIDENT/PROPERTY DAMAGE	0	4	33	37	2%	0:03:13	0:07:15	0:35:08	28:26:58	0:46:08
	ACCIDENTAL DAMAGE	1	0	1	2	0%	0:20:22	0:00:00	0:00:00	1:19:53	1:19:53
	ALARM	0	0	53	53	3%	0:04:44	0:04:02	0:10:12	18:12:56	0:20:37
	ANIMAL BITE	0	0	1	1	0%	0:15:39	0:08:02	0:11:40	0:35:21	0:35:21
	ANIMAL COMPLAINT	0	1	4	5	0%	0:06:35	0:02:00	0:30:51	2:40:29	0:32:06
	ASSAULT & BATTERY	0	0	4	4	0%	0:03:27	0:04:54	0:40:30	3:15:25	0:48:51
	ASSIST OTHER AGENCY	2	6	8	16	1%	0:00:52	0:05:02	0:24:35	6:35:21	0:28:14
	BREAKING & ENTERING	0	0	14	14	1%	0:10:37	0:05:18	0:34:45	11:20:50	0:48:38
	BUILDING CHECK	0	3	0	3	0%	0:00:01	0:00:00	0:16:00	0:48:02	0:16:01
	BUSINESS STOP	0	26	0	26	1%	0:00:01	0:00:00	0:14:00	6:04:26	0:14:01
	CHECK WELL BEING	0	3	43	46	3%	0:07:23	0:06:00	0:19:47	24:16:34	0:31:40
	CHILD ABUSE/NEGLECT	0	0	3	3	0%	0:03:03	0:03:28	0:19:15	0:55:15	0:18:25
	CITIZEN ASSIST	0	18	26	44	2%	0:06:55	0:09:12	0:14:52	18:58:22	0:25:52
	CIVIL DISPUTES	1	0	9	10	1%	0:10:43	0:05:12	0:34:43	7:16:18	0:48:29
	CRIMINAL SEXUAL CONDUCT	0	0	2	2	0%	0:05:36	0:01:24	0:40:49	1:11:00	0:35:30
	DEATH INVESTIGATION	0	0	5	5	0%	0:09:21	0:12:15	0:45:25	5:35:08	1:07:02
	DETAIL	0	9	0	9	1%	0:00:01	0:00:00	1:01:01	9:09:21	1:01:02
	DISORDERLY	0	0	34	34	2%	0:03:41	0:03:45	0:28:25	19:37:00	0:34:37
	DOMESTIC	0	0	44	44	2%	0:05:26	0:06:05	0:34:06	33:14:45	0:45:20
	DRUG VIOLATIONS	0	0	3	3	0%	0:18:33	0:02:33	1:01:32	3:50:54	1:16:58

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Tlme	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DUMPING	0	0	1	1	0%	0:07:27	0:00:00	0:00:00	0:41:52	0:41:52
	FIGHT	0	0	5	5	0%	0:01:25	0:02:53	0:50:31	4:34:10	0:54:50
	FIRE	0	0	5	5	0%	0:00:38	0:01:53	1:01:26	5:17:53	1:03:35
	FIREWORKS	0	0	1	1	0%	0:46:41	0:04:25	0:06:23	0:57:29	0:57:29
	FOLLOW-UP	0	156	5	161	9%	0:00:15	0:07:09	0:09:26	28:59:12	0:10:48
	FORGERY	0	0	1	1	0%	0:00:29	0:00:00	0:00:00	0:04:37	0:04:37
	FOUND PROPERTY	0	0	8	8	0%	0:14:37	0:16:15	0:30:03	7:21:21	0:55:10
	FRAUD	1	7	5	13	1%	0:00:54	0:09:41	0:59:20	16:14:54	1:21:15
	FUEL	0	7	0	7	0%	0:00:01	0:00:00	0:03:09	0:22:15	0:03:11
	GAS PUMP	0	3	0	3	0%	0:00:01	0:00:00	0:04:05	0:12:17	0:04:06
	HARASSMENT	0	1	6	7	0%	0:07:48	0:10:00	0:37:04	5:49:22	0:49:55
	HIT & RUN ACCIDENT	0	2	18	20	1%	0:07:55	0:09:17	0:35:40	16:13:38	0:48:41
	HOUSE STOP	0	1	1	2	0%	0:02:51	0:07:43	0:38:29	1:27:33	0:43:47
	IDENTITY THEFT	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	INDECENT EXPOSURE	0	0	2	2	0%	0:03:16	0:04:34	0:31:43	1:19:06	0:39:33
	JUVENILE COMPLAINT	0	2	15	17	1%	0:12:38	0:04:45	0:18:32	8:48:24	0:31:05
	LARCENY	1	3	21	25	1%	0:13:44	0:07:46	0:43:02	24:45:29	1:01:54
	LOITERING	0	0	1	1	0%	0:01:44	0:05:17	0:30:02	0:37:03	0:37:03
	MALICIOUS DESTRUCTION	2	1	15	18	1%	0:13:29	0:11:10	0:23:12	14:59:08	0:56:12
	MENTAL	0	1	3	4	0%	0:02:29	0:05:31	1:56:49	8:13:50	2:03:28
	MISCELLANEOUS	0	27	21	48	3%	0:05:13	0:04:25	0:35:03	29:31:59	0:36:55
	MISSING PERSON	0	1	4	5	0%	0:07:09	0:05:00	0:22:49	2:49:53	0:33:59
	MISSING PERSON - RECOVERED	0	0	2	2	0%	0:07:27	0:04:17	0:13:43	0:50:55	0:25:28
	NARCOTICS INVESTIGATION	0	1	2	3	0%	0:01:13	0:10:09	0:08:35	0:48:31	0:16:10
	NEIGHBORHOOD DISPUTE	0	0	4	4	0%	0:11:07	0:05:25	0:23:08	2:38:44	0:39:41
	NOISE COMPLAINT	0	0	22	22	1%	0:15:03	0:05:14	0:31:08	18:06:51	0:49:24
	OPERATING UNDER THE INFLUENCE	0	3	1	4	0%	0:00:50	0:04:13	2:54:23	11:43:29	2:55:52

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ORDINANCE VIOLATION	0	40	6	46	3%	0:01:38	0:08:35	0:11:05	11:28:58	0:14:59
	PARKING COMPLAINTS	0	69	11	80	5%	0:02:09	0:08:37	0:11:14	19:11:59	0:14:24
	PATROL CHECK	0	97	0	97	5%	0:00:01	0:00:00	0:24:34	39:44:44	0:24:35
	PRISONER TRANSPORT	0	2	0	2	0%	0:00:01	0:00:00	0:52:37	1:45:16	0:52:38
	RADAR ENFORCEMENT	0	44	0	44	2%	0:00:01	0:00:00	0:16:21	12:00:05	0:16:22
	RECKLESS DRIVING	0	0	2	2	0%	0:02:25	0:10:30	0:06:15	0:38:21	0:19:11
	RECOVERED STOLEN VEH / PROP	0	0	2	2	0%	0:03:42	0:03:19	0:51:53	1:17:46	0:38:53
	RESCUE EMERGENCY	0	0	9	9	1%	0:02:30	0:05:20	1:09:24	11:35:18	1:17:15
	RESIDENTIAL CHECK	0	1	2	3	0%	0:05:56	0:07:04	0:08:59	0:58:53	0:19:38
	RETAIL FRAUD	0	0	2	2	0%	0:01:01	0:03:22	1:23:33	2:55:54	1:27:57
	ROBBERY	0	0	1	1	0%	0:00:44	0:13:15	0:18:49	0:32:49	0:32:49
	RUNAWAY JUVENILE	0	0	1	1	0%	0:17:53	0:00:00	0:00:00	0:30:19	0:30:19
	SICK PERSON	0	1	0	1	0%	0:00:01	0:00:00	0:00:48	0:00:49	0:00:49
	SOLICITOR	0	0	1	1	0%	0:04:13	0:06:56	0:13:26	0:24:35	0:24:35
	STALKING COMPLAINTS	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	STOLEN VEHICLE	0	1	4	5	0%	0:04:29	0:04:13	1:13:32	5:57:11	1:11:26
	SUBPOENA	0	1	0	1	0%	0:00:01	0:00:00	0:02:02	0:02:03	0:02:03
	SUICIDE	0	0	4	4	0%	0:08:37	0:04:25	0:32:29	3:02:05	0:45:31
	SURVEILLANCE	0	3	0	3	0%	0:00:01	0:00:00	0:23:58	1:11:58	0:23:59
	SUSPICIOUS INCIDENT	0	6	25	31	2%	0:08:03	0:04:49	0:19:45	27:23:44	0:53:01
	SUSPICIOUS PERSON	1	8	20	29	2%	0:02:57	0:03:19	0:13:22	8:40:08	0:18:35
	SUSPICIOUS VEHICLE	0	4	8	12	1%	0:10:31	0:04:04	0:11:33	5:22:14	0:26:51
	THREATS	1	3	14	18	1%	0:08:13	0:08:00	0:34:43	15:06:23	0:53:19
	TRAFFIC HAZARD	0	6	7	13	1%	0:03:12	0:07:13	0:14:49	4:38:25	0:21:25
	TRAFFIC STOP	0	351	4	355	20%	0:00:01	0:18:53	0:11:29	68:53:50	0:11:39

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF PUBLIC HEALTH COE	0	1	1	2	0%	0:00:14	0:03:24	1:11:10	2:26:13	1:13:07
	VIOLATION ROAD LAWS	0	6	0	6	0%	0:00:01	0:00:00	1:07:34	6:45:29	1:07:35
	WARRANT	42	6	14	62	4%	0:02:51	0:14:58	1:19:22	27:27:26	1:22:22
	Subtotals for No Summary Code	54	1093	617	1764	100%	0:05:47	0:06:35	0:33:06	781:34:54	0:41:44
	Subtotals for WYPD	54	1093	617	1764	100%	0:05:47	0:06:35	0:33:06	781:34:54	0:41:44

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2013 00:00:00 - 10/31/2013 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	38	38	0%	0:05:54	0:03:35	0:13:24	14:15:22	0:22:31
	911C	0	0	5	5	0%	0:10:32	0:04:35	0:08:22	1:49:06	0:21:49
	ABANDONED AUTO	1	1454	83	1538	8%	0:13:16	0:08:12	0:14:38	656:53:10	0:25:39
	ACCIDENT/NON TRAFFIC AREA	0	1	3	4	0%	0:02:31	0:09:20	0:36:14	2:08:52	0:32:13
	ACCIDENT/PERSONAL INJURY	0	1	39	40	0%	0:02:34	0:08:44	0:46:03	37:14:45	0:55:52
	ACCIDENT/PROPERTY DAMAGE	1	38	286	325	2%	0:03:42	0:06:26	0:35:44	238:16:17	0:44:07
	ACCIDENTAL DAMAGE	1	3	14	18	0%	0:07:32	0:03:47	0:22:58	10:24:26	0:36:44
	ALARM	0	2	438	440	2%	0:04:00	0:03:32	0:13:04	147:32:14	0:20:07
	ANIMAL BITE	0	0	4	4	0%	0:06:16	0:25:46	0:49:35	3:48:40	0:57:10
	ANIMAL COMPLAINT	1	185	189	375	2%	0:13:12	0:09:57	0:21:14	236:11:06	0:37:53
	ARSON	0	0	2	2	0%	0:03:11	0:29:11	2:36:16	6:17:17	3:08:39
	ASSAULT & BATTERY	5	8	62	75	0%	0:04:53	0:06:45	0:38:00	54:59:15	0:47:08
	ASSAULT & BATTERY IN PROGRESS	0	0	3	3	0%	0:01:30	0:02:35	0:53:18	2:52:14	0:57:25
	ASSIST OTHER AGENCY	4	36	89	129	1%	0:04:12	0:06:49	0:42:05	96:56:13	0:46:32
	BE ON THE LOOKOUT	0	2	0	2	0%	0:00:02	0:00:00	0:01:23	0:02:51	0:01:26
	BREAKING & ENTERING	5	5	160	170	1%	0:08:27	0:07:19	0:43:41	153:04:09	0:55:40
	BREAKING & ENTERING IN PROGRESS	0	0	16	16	0%	0:02:57	0:06:31	0:49:24	13:13:27	0:49:35
	BUILDING CHECK	0	39	20	59	0%	0:02:39	0:05:15	0:13:03	16:50:45	0:17:08
	BUSINESS STOP	0	418	0	418	2%	0:00:01	0:01:56	0:11:52	82:52:19	0:11:54
	CHECK WELL BEING	2	24	381	407	2%	0:06:55	0:04:45	0:27:01	249:53:58	0:37:01
	CHILD ABUSE/NEGLECT	3	2	26	31	0%	0:06:07	0:05:52	0:28:39	17:02:04	0:36:30
	CITIZEN ASSIST	0	121	215	336	2%	0:05:29	0:06:31	0:14:23	130:27:20	0:23:18
	CIVIL DISPUTES	6	12	115	133	1%	0:08:04	0:05:25	0:31:55	90:59:59	0:43:00

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	CRIMINAL SEXUAL CONDUCT	2	1	10	13	0%	0:07:10	0:04:34	0:55:09	9:28:46	0:51:42
	DB INVESTIGATION	0	1	0	1	0%	0:00:01	0:00:00	0:00:02	0:00:03	0:00:03
	DEATH INVESTIGATION	0	0	59	59	0%	0:04:42	0:07:11	1:18:55	59:46:53	1:00:48
	DETAIL	0	167	0	167	1%	0:00:01	0:11:44	1:05:32	193:25:01	1:09:29
	DISABLED COUNTY/CITY VEHICLE	0	1	0	1	0%	0:00:00	0:00:00	0:02:05	0:02:05	0:02:05
	DISORDERLY	0	14	317	331	2%	0:04:21	0:03:12	0:34:38	225:49:51	0:40:56
	DOMESTIC	2	6	485	493	3%	0:04:26	0:04:13	0:37:59	379:32:17	0:46:23
	DRUG VIOLATIONS	1	1	12	14	0%	0:10:32	0:04:40	1:00:15	14:13:08	1:05:38
	DUMPING	0	2	11	13	0%	0:22:16	0:08:20	0:23:06	10:47:03	0:49:46
	EMBEZZLEMENT	0	0	1	1	0%	0:05:09	0:03:30	0:21:38	0:30:18	0:30:18
	ESCORTS	0	1	2	3	0%	0:02:16	0:01:57	0:19:47	1:07:49	0:22:36
	FELONIOUS ASSAULT	0	2	21	23	0%	0:02:44	0:03:39	1:14:50	29:29:11	1:16:55
	FIELD CONTACTS	9	2	1	12	0%	0:00:16	0:00:00	0:03:49	0:08:24	0:02:48
	FIGHT	0	2	106	108	1%	0:02:11	0:02:51	0:27:43	55:03:18	0:30:35
	FIRE	0	0	29	29	0%	0:00:30	0:03:14	0:44:56	23:14:23	0:48:05
	FIRE ALARM	0	0	1	1	0%	0:00:08	0:00:31	1:21:30	1:22:09	1:22:09
	FIREWORKS	0	1	63	64	0%	0:18:09	0:05:44	0:07:12	32:29:05	0:30:27
	FLEEING & ELUDING	0	4	2	6	0%	0:00:52	0:18:15	1:35:12	10:03:44	1:40:37
	FOLLOW-UP	0	1584	26	1610	9%	0:00:05	0:05:20	0:09:32	270:58:04	0:10:06
	FORGERY	0	1	3	4	0%	0:11:07	0:05:11	0:06:35	1:18:46	0:19:42
	FOUND PROPERTY	3	14	54	71	0%	1:12:54	0:13:23	0:29:45	128:11:01	1:53:06
	FRAUD	10	29	59	98	1%	0:05:38	0:08:05	0:45:31	79:07:15	0:53:57
	FUEL	0	79	0	79	0%	0:00:01	0:07:25	0:06:18	8:27:58	0:06:26
	GAS PUMP	0	18	0	18	0%	0:00:01	0:00:00	0:05:40	1:42:29	0:05:42
	HARASSMENT	5	8	60	73	0%	0:10:46	0:06:56	1:12:38	109:39:07	1:36:45
	HEALTH & SAFETY VIOLATION	0	1	0	1	0%	0:00:01	0:00:00	0:19:37	0:19:38	0:19:38
	HIT & RUN ACCIDENT	0	37	106	143	1%	0:05:06	0:08:24	0:32:39	99:19:48	0:41:41

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	HOMICIDE	0	0	1	1	0%	0:00:49	0:00:00	0:00:00	0:01:05	0:01:05
	HOUSE STOP	0	19	1	20	0%	0:00:29	0:07:43	0:24:31	7:56:41	0:25:05
	IDENTITY THEFT	2	2	4	8	0%	0:01:06	0:05:28	0:38:01	2:49:59	0:28:20
	INDECENT EXPOSURE	0	0	14	14	0%	0:06:25	0:06:43	0:36:19	11:32:30	0:49:28
	INJURED PERSON	0	1	0	1	0%	0:00:01	0:00:00	0:00:16	0:00:17	0:00:17
	INJURY ON DUTY	1	4	1	6	0%	0:00:20	0:17:32	0:50:50	7:04:18	1:24:52
	INTERNET	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	JUVENILE COMPLAINT	0	11	132	143	1%	0:07:10	0:05:13	0:25:52	81:41:44	0:34:17
	LARCENY	17	49	297	363	2%	0:06:49	0:07:05	0:32:32	258:31:45	0:44:50
	LIQUOR LAW VIOLATION	0	3	3	6	0%	0:02:49	0:03:12	0:33:09	3:42:40	0:37:07
	LOITERING	0	0	2	2	0%	0:05:58	0:02:40	0:15:32	0:48:19	0:24:10
	LOST PROPERTY	0	1	3	4	0%	0:00:51	0:04:19	1:01:12	2:35:19	0:38:50
	MALICIOUS DESTRUCTION	3	16	195	214	1%	0:09:38	0:08:03	0:22:34	140:37:54	0:39:59
	MENTAL	0	5	29	34	0%	0:04:15	0:04:10	0:49:28	31:21:10	0:55:20
	MINOR IN POSSESSION	0	1	4	5	0%	0:06:15	0:04:16	0:10:49	1:36:13	0:19:15
	MISCELLANEOUS	14	256	159	429	2%	0:05:08	0:05:03	0:44:08	316:52:44	0:45:49
	MISSING PERSON	4	8	33	45	0%	0:08:40	0:07:54	0:38:22	37:55:34	0:54:11
	MISSING PERSON - RECOVERED	0	0	12	12	0%	0:12:49	0:06:45	0:16:18	7:37:51	0:38:09
	NARCOTICS INVESTIGATION	1	13	16	30	0%	0:01:57	0:09:21	0:56:40	30:41:56	1:03:31
	NEIGHBORHOOD DISPUTE	0	2	74	76	0%	0:07:56	0:04:54	0:29:00	52:11:04	0:41:12
	NOISE COMPLAINT	0	3	236	239	1%	0:10:56	0:04:17	0:14:13	117:28:57	0:29:30
	OPERATING UNDER THE INFLUENCE	1	53	28	82	0%	0:00:58	0:05:53	1:27:49	122:13:33	1:30:32
	ORDINANCE VIOLATION	1	465	57	523	3%	0:07:25	0:07:01	0:10:42	159:45:45	0:18:22
	OVERDOSE	0	0	5	5	0%	0:00:54	0:05:51	1:19:36	7:11:50	1:26:22
	PARKING COMPLAINTS	0	876	159	1035	6%	0:08:55	0:07:17	0:11:12	339:59:08	0:19:43
	PATROL CHECK	0	1207	5	1212	7%	0:00:01	0:03:04	0:31:30	636:36:27	0:31:31
	POLICE ASSIST TO FIRE	0	1	0	1	0%	0:00:00	0:00:00	0:31:38	0:31:39	0:31:39

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PRISONER CHECK	0	4	0	4	0%	0:00:01	0:00:00	0:22:40	1:30:48	0:22:42
	PRISONER ESCAPE	0	0	1	1	0%	0:03:39	0:05:32	0:37:29	0:46:40	0:46:40
	PRISONER TRANSPORT	0	18	8	26	0%	0:00:26	0:19:26	1:08:15	33:23:10	1:17:03
	RACIAL INTIMIDATION	0	1	1	2	0%	0:07:44	0:04:42	0:06:58	0:34:06	0:17:03
	RADAR ENFORCEMENT	0	649	0	649	4%	0:00:01	0:00:00	0:19:03	206:16:06	0:19:04
	RECEIVING & CONCEALING	0	1	0	1	0%	0:00:01	0:00:00	0:01:00	0:01:01	0:01:01
	RECKLESS DRIVING	0	3	54	57	0%	0:06:06	0:08:21	0:14:32	26:36:40	0:28:01
	RECOVERED STOLEN VEH / PROP	0	2	8	10	0%	0:07:45	0:05:58	0:43:19	7:26:11	0:44:37
	RESCUE EMERGENCY	0	1	113	114	1%	0:01:26	0:05:09	0:41:30	86:13:24	0:45:23
	RESIDENTIAL CHECK	0	6	7	13	0%	0:03:36	0:04:34	0:14:25	4:19:10	0:19:56
	RETAIL FRAUD	1	0	27	28	0%	0:08:40	0:05:27	0:53:14	28:15:36	1:02:48
	ROBBERY	0	1	10	11	0%	0:03:26	0:06:44	1:02:51	12:33:02	1:08:27
	ROBBERY ALARM	0	0	1	1	0%	0:01:37	0:00:08	0:03:06	0:04:52	0:04:52
	RUNAWAY JUVENILE	1	2	23	26	0%	0:10:12	0:09:01	0:31:40	20:19:38	0:46:55
	SHOTS FIRED	0	0	7	7	0%	0:01:54	0:08:07	0:36:43	5:27:21	0:46:46
	SICK INMATE	0	1	0	1	0%	0:00:01	0:00:00	0:00:57	0:00:58	0:00:58
	SICK PERSON	0	2	0	2	0%	0:00:01	0:00:00	0:00:50	0:01:41	0:00:51
	SOLICITOR	0	0	11	11	0%	0:08:47	0:03:42	0:10:01	4:46:55	0:26:05
	STABBING	0	1	0	1	0%	0:00:01	0:00:00	0:29:11	0:29:12	0:29:12
	STALKING COMPLAINTS	4	2	20	26	0%	0:03:43	0:04:52	0:33:05	15:43:04	0:42:52
	STOLEN VEHICLE	0	1	65	66	0%	0:07:01	0:07:57	0:30:09	46:41:34	0:42:27
	SUBPOENA	0	5	0	5	0%	0:00:01	0:00:00	0:05:00	0:25:09	0:05:02
	SUICIDE	0	0	36	36	0%	0:04:44	0:06:14	0:39:54	30:17:17	0:50:29
	SURVEILLANCE	0	25	0	25	0%	0:00:01	0:00:00	0:33:43	14:03:42	0:33:45
	SUSPICIOUS INCIDENT	6	31	301	338	2%	0:06:15	0:05:06	0:22:04	191:35:08	0:34:37
	SUSPICIOUS PERSON	1	86	209	296	2%	0:04:55	0:03:49	0:19:32	133:37:27	0:27:11
	SUSPICIOUS VEHICLE	0	46	118	164	1%	0:07:21	0:03:58	0:13:08	65:18:32	0:23:54

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TAMPERING WITH AUTO	0	0	1	1	0%	0:03:36	0:27:09	0:26:25	0:57:10	0:57:10
	THREATS	7	12	142	161	1%	0:08:29	0:06:42	0:31:59	123:39:35	0:48:11
	TRAFFIC HAZARD	0	53	72	125	1%	0:05:26	0:06:09	0:11:32	42:54:56	0:20:36
	TRAFFIC STOP	1	3030	32	3063	17%	0:00:02	0:04:44	0:10:54	558:44:38	0:10:57
	TRESPASSING	0	0	14	14	0%	0:48:10	0:04:08	0:19:13	15:59:41	1:08:33
	VIOLATION OF PARK RULES	0	3	0	3	0%	0:00:01	0:00:00	0:05:46	0:17:22	0:05:47
	VIOLATION OF PUBLIC HEALTH COE	0	28	12	40	0%	0:00:29	0:02:22	1:18:33	51:48:32	1:17:43
	VIOLATION ROAD LAWS	0	113	4	117	1%	0:00:09	0:07:19	0:38:17	74:36:51	0:38:16
	WARRANT	165	88	175	428	2%	0:07:37	0:21:01	0:44:56	302:26:46	1:09:00
	WEAPONS	1	1	11	13	0%	0:03:57	0:05:32	0:48:30	11:30:29	0:57:32
	Subtotals for No Summary Code	293	11539	6569	18401	100%	0:05:30	0:06:56	0:32:07	8508:54:09	0:39:51
	Subtotals for WYPD	293	11539	6569	18401	100%	0:05:30	0:06:56	0:32:07	8508:54:09	0:39:51

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Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
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NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, October 8th, 2013
3200 Biddle Avenue Wyandotte, MI. 48192

MEMBERS PRESENT – Mayor Peterson, John Jarjosa, Gerry Lucas, Peter Rose, Patt Slack, Leo Stevenson, Norm Walker, Dr. Patrick VanDeHay

OTHERS PRESENT – Natalie Rankine

MEMBERS EXCUSED – Greg Gilbert

PUBLIC COMMENT – None

APPROVAL OF AGENDA –

Motion by Mayor Peterson supported by G. Lucas to approve of the agenda for the October 8th meeting. All in favor, motion carried.

APPROVAL OF MINUTES –

Peter Rose noted that the minutes from the September meeting should reflect that the project's parking would only handle the needs of the residents, and provide no new parking for downtown. Also that the DDA should be actively involved in the decision for the type of tenants and assisting the developer with selection and courting of new tenants for this important new development.

Motion by G. Lucas, supported by Mayor Peterson to approve of the September 10th meeting minutes with the additions noted above by Peter Rose. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE

Motion by G. Lucas, supported by Mayor Peterson to receive and place on file the monthly Beautification Commission Minutes, Third Friday Plan & Adopted Master Plan from the Planning Commission.

MONTHLY FINANCE REPORT –

Leo Stevenson noted that despite the economic downturn and less revenue being captured that the DDA was able to come in under budget and complete a lot this year.

Motion by M. Peterson, supported by P. Slack to approve the monthly finance report for month of October 2013. Roll call, all in favor. Motion carried.

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ONGOING PROJECTS & BUSINESS –

1) 3061 & 3063 Biddle Avenue – Update

N. Rankine updated the board regarding the closing date for the Sterling Hotel at 3061/3063 Building. The buyer's bank (MBT) has not given us a final closing date, but the Michigan Economic Development Corporation (MEDC) has presented MBT with the final paperwork regarding the grant. MBT is still awaiting one last piece of information from the Small Business Administration (SBA), which has been closed due to the government shutdown. N. Rankine indicated that she would notify the board as soon as a date is known.

N. Rankine also indicated that Ken Wickenheiser met with the Engineering and Building Department on Monday to talk about city requirements for architectural drawings and is eager to get started on the project.

2) Wyandotte Farmers Market – Update

N. Rankine updated the board on success of the Wyandotte Farmers Market this season: The market had more visitors, vendors and sales than in years past. The market is now closed for the season and will re-open on June 5th. Rankine will work with the market manager to create programming for the 2014 season.

3) Christmas Plan – Downtown Lights

N. Rankine met with the Department of Public Services (DPS) regarding the DDA's proposal and plan to hang the lights in a different manner. The DPS was very receptive to this approach and did a sample tree for the DDA to view. They will begin working on hanging the lights next week and work until the 3rd Friday in November to complete the downtown before Third Friday in November. N. Rankine indicated that although the plan costs more than budgeted, that the DDA will plan on doing these things over the course of a number of years. She also indicated that they would be taking down the lights in January and storing them until next year. This may cut down on the number of lights that they will need to install next year. N. Rankine thanked P. Slack for her ideas and assistance on this project.

4) Vacant property updates

N. Rankine provided the board with the following vacant property updates:

2656 Biddle

The Downriver Actor's Guild is applying for a grant to renovate the old Robert Hall building at 2656 Biddle. They are proposing an addition of 1,200 square feet to the building. They plan to open in late Spring/Summer of 2014.

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2011 Biddle

Yogurttown has signed a lease for this property. They anticipate opening in late Spring/Summer of 2014.

142 Maple

I spoke with Todd Szymczak of Farbman and the Mason's have backed out of their agreement to purchase this property.

LTB Property

The Engineering and Building Department had a Show Cause Hearing with the owners of LTB and council has granted them until February of 2014 to demolish the existing building and submit new plans for review.

3233 Biddle (former Lichee Gardens)

This property is being purchased by Al Fritz of Gizzmos and he is scheduled to close on this property late next week. Al does not know if he will expand Gizzmos or renovate the property for lease. Either way, he is planning a complete renovation of the façade and will be applying to the DDA for a façade grant for this property.

3002 First Street (Former Madelyn's)

This property is going to be leased by two retail shops: Abundant Living Gallery (retail home/gifts) owned by Pam Riley and Now 'n Then owned by Noreen Rivere. Both shops plan to open in late November for the Holiday season.

NEW BUSINESS –

5) Grants – Rankine explained that there were a total of 5 grant submissions.

1. Downriver Actor's Guild: The Downriver Actor's Guild is requesting funding for the renovation of the property at 2956 Biddle Avenue. The subcommittee recommended grant funding in the amount of \$5,000.00.

Motion by Mayor Peterson, second by L. Stevenson to award the Downriver Actor's Guild \$5,000.00 for the renovation of the property at 2956 Biddle Avenue. Roll called. All in favor.

2. Abundant Living Gallery: The gallery/retail store will host a collection of fine crafting and art and is requesting funding to renovate 113 Elm Street. The subcommittee recommends to the DDA Board that the business receive \$2,000.00 in grant funding.

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Motion by Mayor Peterson, second by L. Stevenson to award Abundant Living Gallery in the amount of \$2,000.00 for the renovation of the property at 113 Elm Street. Roll called. All in favor.

3. Yogurttown: Yogurttown is requesting funding for the renovation of the long-time vacant property located at 2913 Biddle Avenue. The company plans an investment of \$97,350.00 toward the project. The subcommittee recommends to the DDA Board that the business receive a grant in the amount of \$5,000.00 in grant funding.

Motion by L. Stevenson second by G. Lucas to award Yogurttown a grant in the amount of \$5,000.00 for the renovation of the property at 113 Elm Street. Roll called. All in favor.

4. Now n Then: This business is requesting funding for the renovation of 3002 First Street. The group agreed to recommend to the DDA Board that the business receive a grant in the amount of \$1,000.00 in grant funding.

Motion by L. Stevenson, second by Mayor Peterson to award the Now n Then in the amount of \$1,000.00 for the renovation of the property at 113 Elm Street. Roll called. All in favor.

5. Bishop Brighton Bed & Breakfast: The B & B is a prominent historic building in the downtown district. The owners are requesting \$5,000.00 toward the cost of re-painting the exterior to a historic color scheme. The group agreed to recommend to the DDA Board that the business receive a grant in the amount of \$2,500.00 in grant funding.

Motion by Mayor Peterson, supported by L. Stevenson to award a grant in the amount of \$2,500.00 to Bishop Brighton Bed & Breakfast. Roll called, G. Lucas abstained from voting. All others in favor. Motion carried.

N. Rankine explained that there was one grant rollover for The Candy Store that has yet to be completed to be carried over from the 2013 Fiscal Year, totaling \$4,000.00.

Motion by Mayor Peterson, supported by P. Slack to carry over \$4,000.00 from the Business Assistance account number 499-200-925-730-801 from the 2013 Fiscal Year to the 2014 Fiscal Year. Roll called. All in favor. Motion carried.

6. Members of the Design & Promotions committee presented an outline of the holiday activities N.Rankine indicated that the DDA Guidebook letters had been sent and that the guidebook was scheduled to be complete and distributed for late November of this year.

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7. Parking Lot: Update/design schedule

N. Rankine indicated that she would be working in conjunction with the Engineering and Building Department to draft a plan for the reconstruction of the parking lot at Oak and First Streets. They should have a plan drafted by December or January.

8. DDA Strategic Plan

N. Rankine indicated that the Downtown Strategic Plan was something that the Finance/Futuring Committee had discussed in the past. Leo Stevenson noted that it was something that the DDA needed to undertake to ensure that we are on the right path. Mayor Peterson agreed and elaborated on the importance of having a plan in place when previously earmarked DDA funding becomes available again.

Motion by Mayor Peterson, supported by Leo Stevenson to take \$2,499.00 from Fund Balance to the Miscellaneous account 499.200.926.790 to fund the Downtown Strategic Plan for the 2014 Fiscal Year. Roll called. All in favor.

NEXT REGULAR MEETING - December 10th, 2013

ADJOURNMENT -

Motion by Mayor Peterson, supported by N. Walker to adjourn at 6:50 pm. All in favor, motion carried.

Respectfully submitted,


Natalie Rankine
DDA Director