# <u>CITY OF WYANDOTTE</u> REQUEST FOR COUNCIL ACTION

# MEETING DATE: March 3, 2014

AGENDA ITEM#

**ITEM:** Contract for DDA Strategic Planning Services

PRESENTER: Natalie Rankine, DDA Director

INDIVIDUALS IN ATTENDANCE: N/A

**BACKGROUND:** As a part of our 2014 fiscal year planning, the Downtown Development Authority will undertake the project of Strategic Planning.

As you are aware, the DDA currently has an operating budget of \$485,875.00. A significant portion of this budget (\$191,072.00) is currently earmarked toward projects and initiatives which the DDA has elected to pay for over the course of a period of time: Downtown Streetscape Projects, Hornby purchase, Fogel purchase and the Wyandotte Arts Center project. Beginning Fiscal Year 2015 and beyond a large portion of these debt commitments will be met. This will leave the DDA with a greater percentage of revenue for development, projects and initiatives Downtown.

The proposed DDA Strategic Plan will identify initiatives and project priorities, outline strategies to accomplish these priorities, and identify potential funding sources for future initiatives for the next 5 years and beyond.

**STRATEGIC PLAN/GOALS:** The Proposed DDA Strategic Plan will further reinforce the City's Strategic Plan and Wyandotte's commitment to revitalize the downtown with new developments and to make our downtown a destination of choice for residents throughout Southeast Michigan.

ACTION REQUESTED: Approve the attached Strategic Planning Contract

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The financial terms of the proposed contract are consistent with the DDA's 2014 Fiscal Year Budget: Account number 499-200-926-790.

**IMPLEMENTATION PLAN:** The Downtown Development Director will coordinate the Strategic Planning process with the consultant, Beckett & Raeder.

**<u>COMMISSION RECOMMENDATION:</u>** DDA board concurs with the proposed contract.

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION:

# **MAYOR'S RECOMMENDATION:**

Jasiph R Poterson

# LIST OF ATTACHMENTS

1. DDA Strategic Planning Contract with Beckett & Raeder

# **MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan Date: March 3<sup>rd</sup>, 2014

RESOLUTION by Councilman

RESOLVED BYTHE MAYOR AND CITY COUNCIL that Council concurs with the Downtown Development Authority Director dated March 3<sup>rd</sup>, 2014, regarding the contract for DDA Strategic Planning Services;

AND BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the necessary documents subject to the concurrence of the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS <u>COUNCIL</u> <u>NAYS</u> Fricke Galeski Miciura Sabuda Schultz Stec

# AGREEMENT FOR PROFESSIONAL SERVICES Strategic Plan Assistance Project Number: C-Wyandotte-2014

An Agreement entered by and between:

Beckett and Raeder 535 West William Ann Arbor, MI 48103 734.663.2622 (referred to as "Firm") Wyandotte DDA 3200 Biddle Avenue Wyandotte MI 734.324.4560 (referred to as "Client")

For project known as: Strategic Plan Assistance for the Wyandotte DDA

Description of Work:

The consultant shall undertake all the work elements outlined in EXHIBIT- A, attached hereto, as though each were set forth herein.

Compensation: Client agrees to compensate Consultant as follows:

Agreement Amount: \$2,400.00

Invoice Basis:

There will be five equal payments of four hundred eighty (\$480.00) dollars.

Fixed Fee: Invoiced monthly on a Percentage of Completion.

Time & Material: Invoiced monthly based Actual Time and Materials

Time & Material: Not to exceed Agreement Amount - Invoiced Monthly

Percentage of Construction: Invoiced monthly based on

X.X.X% of an estimated Construction Value of \$XX,XXX,XXX

Acknowledgements:

Beckett and Raeder, Inc

Wyandotte DDA

Print Name and Title (Authorized Signature)

Print Name and Title

Signature

Date: \_\_\_\_\_

Signature

Date:



Landscape Architecture Planning, Engineering & Environmental Services

# TERMS AND CONDITIONS

#### Warranties and Disclaimer.

Firm warrants that (a) all Deliverables provided to Client shall be Firm's original work, or that Firm will have acquired all rights necessary to fulfill its obligations under this Agreement and each Scope; (b) all Deliverables shall be provided in a diligent, prompt, and professional manner by individuals with the necessary knowledge and training to provide such Deliverables; and (c) all Deliverables will be provided in accordance with the milestones agreed to in the applicable Scope; provided that Client timely, accurately and completely performs all of its obligations under this Agreement. FIRM DISCLAIMS, AND CLIENT HEREBY WAIVES, ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR USE.

#### Indemnity.

Subject to any limitations stated in this Agreement, Firm will defend Client against any third party claim, demand or suit ("Claim") alleging injuries to person and/or damage to tangible property arising out of the negligent act, error or omission of Firm, its subcontractors and/or agents in performance of Firm's obligations under this Agreement, and shall indemnify and hold Client harmless from and against any and all damages, fines, penalties, costs, expenses and/or fees (including reasonable attomeys' fees) awarded or assessed against Client in association with the Claim, or reached through a negotiated settlement of the Claim. Firm will not be obligated to defend, indemnify and/or hold Client harmless from and against any Claim to the extent such Claim results from the negligent acts, errors or omissions of Client, its subcontractors or agents. In order to receive the indemnification in this Section, Client must promptly notify Firm of the assertion of the Claim; allow Firm to retain sole and exclusive control over the defense and/or settlement of the Claim; and cooperate with Firm, at Firm's expense, in the defense and/or settlement of the Claim; must promptly notify endemnification obligations, and Client's sole indemnification remedies, in association with the Claims described above.

#### Client Responsibilities - Generally.

Client shall provide Firm with all access to Client's personnel, facilities, computers, materials and all other equipment reasonably necessary for Firm to provide the Deliverables as specified in the applicable Scope. Client will obtain any consent required from a third party to permit Firm to access and use that third party's hardware, software or other proprietary material under Client's possession and control in order for Firm to provide the Deliverables under the applicable Scope. Client warrants that it shall limely, accurately and completely perform those obligations and assume those responsibilities specified in this Agreement and in each applicable Scope, including, but not limited to, the timely rendering of all required decisions and approvals. Should Client fail to comply with this warranty, Firm shall receive an appropriate extension of time to provide the Deliverables under the applicable Scope, and Client shall reimburse Firm for all additional direct costs or expenses incurred by Firm as a result of Client's noncompliance.

#### Ownership and Use of Deliverables.

Unless otherwise expressly provided in a Scope, Firm will own all rights, title and interests, including intellectual property rights, in and to all Deliverables and other materials created in connection with or pursuant to this Agreement. No Deliverables will be considered "works made for hire" as that term is used in association with the U.S. Copyright Act. Nothing herein shall be construed to restrict, or constitute an assignment of, any of Firm's rights or proprietary interests in its methodologies, techniques, technology or products. Upon the payment of all amounts owed to Firm under the applicable Scope, Client will own its copies of all Deliverables provided to Client by Firm, and may copy, use, modify, adapt, translate and distribute all such Deliverables within its organization without restriction. The Deliverables may be used only for Client's business purposes as described in the applicable Scope. Any reuse or other use of any Deliverables after they have left the custody of Firm shall be at Client's sole risk without liability to, or cause of action against, Firm.

#### Limitation of Liability.

In recognition of the relative risks, rewards and benefits of the Projects to both the Client and the Firm, the risks have been allocated such that the Client agrees that, regardless of the form of action or theory of recovery, in no event shall Firm be liable to Client in connection with this Agreement and/or Deliverables for any (a) indirect, special, exemplary, consequential, incidental or punitive damages, even if Firm has been advised of the possibility of such damages; (b) lost profits, lost revenue, lost business expectancy, business interruption losses or benefit of the bargain damages; (c) act or ornission of any third party, except for Firm's authorized subcontractors; and/or (d) direct damages in an amount in excess of all amounts received by Firm under the Scope under which the claim arose or \$100,000, whichever is less. These limitations apply to, without limitation, Firm's negligence, errors, omissions, strict liability, and breach of contract.

#### Dispute Resolution.

Any dispute between the parties arising out of or related to this Agreement and/or the Deliverables shall be initially submitted to non-binding mediation and in such event each party shall be equally responsible for the expense of the neutral mediator. If mediation is unsuccessful or is not commenced within thirty (30) days of written notice to the other party of a dispute, the dispute shall be resolved by arbitration. These dispute resolution procedures shall be conducted in accordance with the Construction industry Rules of the American Arbitration Association and the arbitrator(s) shall have the power to award legal and equitable remedies. Judgment upon the award may be entered in any court having junsdiction thereof. Nothing herein shall prevent either party from seeking injunctive or other equitable relief from a court of competent jurisdiction pending the conduct and outcome of arbitration.

#### Entire Agreement - Amendment / Modification.

This Agreement, which includes these Terms and Conditions and all Scopes, is the sole understanding of the parties with respect to the stated subject matter and may be amended only by a written agreement signed by both parties. No terms or conditions of either party's invoice, purchase order or other administrative document shall modify the terms and conditions of this Agreement, regardless of the other party's failure to object to such form.



Landscape Architecture Planning, Engineering & Environmental Services

# **EXHIBIT-A**

**FEE SERVICES:** The Planning Consultant shall provide the following services to the Wyandotte DDA at a price not to exceed \$2,400.

- a. Produce the Executive Summary
- b. Assist the Wyandotte Strategic Plan Committee with Market Research.
- c. Prepare the Public Outreach component.
- d. Assist the Wyandotte Strategic Plan Committee with Inventory and Analysis of Existing Conditions.
- e. Work with the DDA Director in producing the Strategy Implementation section.
- f. Attend up to four meetings (Wyandotte DDA and/or City Council).
- g. Prepare all required notifications.
- h. Review proposed Strategic Plan and make recommendations to Wyandotte DDA.
- i. Additional attendance by Benjamin Tallerico at meetings beyond four will be billed at an hourly rate of \$100.00/hour, portal to portal.



Landscape Architecture Planning, Engineering & Environmental Services

# <u>CITY OF WYANDOTTE</u> <u>REQUEST FOR COUNCIL ACTION</u>

MEETING DATE: March 3<sup>rd</sup>, 2014



ITEM: Restaurant Week in Wyandotte 2014

PRESENTER: Natalie Rankine, Downtown Development Authority

# INDIVIDUALS IN ATTENDANCE: N/A

**BACKGROUND:** In an effort to bring awareness about our many fine restaurants, coffee shops, bars and sweets shops in Wyandotte the Downtown Development Authority (DDA) and the Wyandotte Business Association (WBA) will once again host Restaurant Week in Wyandotte from March 24th to 29th of 2014. The DDA and the WBA will actively market this event and offer a variety of restaurant giveaways to visitors during this week. We'll be profiling participating restaurants through E-Newsletters, press releases and social media avenues. The event is an effort to raise awareness about the vast array of dining choices available in the City of Wyandotte. Weeklong specials will be listed on our website at <u>www.wyandotte.net</u> or the Wyandotte Business Association's website at <u>www.wyandottebiz.org</u>.

**<u>STRATEGIC PLAN/GOALS</u>** This action is consistent with the Goals and Objectives identified in the *City of Wyandotte's Strategic Plan 2010-2015* that identifies a commitment to enhancing the community's *quality of life*.

**<u>ACTION REQUESTED</u>**: Receive information regarding Restaurant Week in Wyandotte and place on file.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

**IMPLEMENTATION PLAN:** N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

Jasepe R Peterson

LIST OF ATTACHMENTS

MODEL RESOLUTION:

RESOLUTION
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Wyandotte, Michigan Date: March 3rd, 2014

RESOLUTION by Councilman

BE IT RESOLVED by the City Council that Council concurs with the City Administrator and the Downtown Development Authority Director in the following resolution:

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the communication from the Downtown Development Authority Director relative to Restaurant Week in Wyandotte from March 24th through March 29th, 2014 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council hereby APPROVE Restaurant Week in the City of Wyandotte and encourages all citizens to take part in same.

I move the adoption of the foregoing resolution.

MOTION by		
Councilmen		 

Supported by Councilman\_\_\_\_\_

YEAS	COUNCIL	<u>NAYS</u>
	Browning DeSana Fricke Galeski Sabuda Stec	

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION





ITEM: Special Event Application – Axe N Ladder Event

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Attached please find the Special Event Application from Axe N Ladder to hold their charity event in Wyandotte, April 26<sup>th</sup> 2014 near the business at Sycamore and Biddle Avenue. The business is requesting the below:

- Road closure of Sycamore Avenue next to to Axe N Ladder Deli, east of Biddle Avenue to the alley way.
- This road is requested to remain closed during the event from 6 pm to 12 am.

This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

**<u>STRATEGIC PLAN/GOALS</u>**: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**<u>ACTION REOUESTED:</u>** It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held April 26th 2014.

# BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** 

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs with recommendation, approval on file.

**MAYOR'S RECOMMENDATION:** 

# LIST OF ATTACHMENTS

Special Event Application - Axe N Ladder

# **MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan Date: March 3rd 2014

RESOLUTION by Councilman\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks and property for the event held April 26<sup>th</sup> 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_

Supported by Councilman\_\_\_\_

YEAS <u>COUNCIL</u> Fricke Gałeski Miciura Sabuda Schultz Stec <u>NAYS</u>



Dear Mayor Peterson and City Council

2/6/19

I am writing this letter to request the closure of Sycamore Avenue Next to the Axe n Ladder Deli, east of Biddle 160' to the alley way, for outdoor gathering on April 26th, 2014 from 6pm until 12am. On this day the Axe n Ladder Deli will host a charity Firefighter/Charity auction in support of Children's Hospital of Michigan with moneys raised going directly to the burn unit.

I have spoken with Mr. Al Bates, owner of 2<sup>nd</sup> Step Advertising. His is the only business that this closure will affect and Mr. Bates is in support of the cause and will agree with the closure.

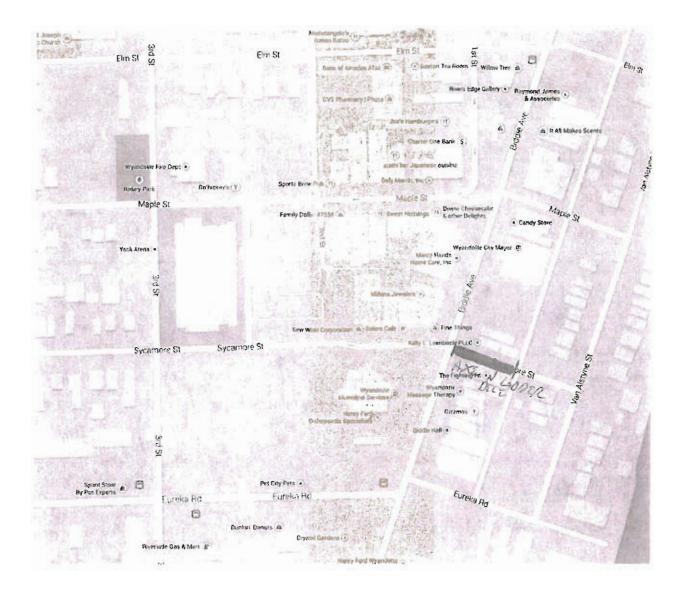
14Bt

Thank you for your consideration in this matter, (No over time will be needed for this event)

Theodore L. Copley President/Owner Axe N Ladder Deli 3203 Biddle Wyandotte, Mi 48192 734-556-3244

Area Map enclosed

ticopley@live.com.



Map data @2014 Google 100 R

# Application for Special Event

Special Events Office, City of Wyandotte 2624 Biddle Avenue Wyandotte, Michigan 48192 P: 734-324-4502 F: 734-324-7283 hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: APR 26 2014 Times: 6PM - 1AM
Name of Applicant: THECOORE COPLEY
Name of Business or Organization: $A \times F \wedge (A \cap O \in A)$
Type of legal entity of your business/organization: <u>RESTAURANT</u>
Name of individual authorized to sign documents on behalf of your business/organization: THEO COME
Address: 1316 OxFORD CT W/A-DUTE
Email: <u>AXENLADDER @ LIVE. Com</u> Cell Phone: 734-658-2125
Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.
Site of proposed event: SYCAMORE EAST OF BODGE TU AUSY
Estimated maximum number of persons expected at the event for each day: $\frac{\mathcal{D}  \mathcal{O}}{\mathcal{O}}$
Is Alcohol going to be served or provided at this event: $TBD$ Do you have a license: $TBD$
Do you need water hook up for this event? $\mathcal{M}_{\mathcal{O}}$
If you will need water hook up, please list where and what the water will be for:

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

# <u>CITY OF WYANDOTTE</u> REQUEST FOR COUNCIL ACTION

AGENDA ITE

# MEETING DATE: March 3rd 2014

ITEM: Special Event Application – Light the Night

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Attached please find the Special Event Application from the Leukemia and Lymphoma Society to hold their Light the Night Walk in Wyandotte, Saturday, September 27<sup>th</sup> at Bishop Park. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

**<u>STRATEGIC PLAN/GOALS</u>**: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**<u>ACTION REQUESTED</u>**: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held September 27<sup>th</sup>.

# BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Musdal.

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, approval on file.

**MAYOR'S RECOMMENDATION:** 

LIST OF ATTACHMENTS

Special Event Application – Light the Night

# **MODEL RESOLUTION:**

# RESOLUTION

Wyandotte, Michigan Date: March 3<sup>rd</sup> 2014

RESOLUTION by Councilman

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks and property for the event held September 27<sup>th</sup> 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_

COUNCIL

Fricke Galeski Miciura Sabuda Schultz Stec

Supported by Councilman\_\_\_\_

YEAS

<u>NAYS</u>



# CITY OF WYANDOTTE APPLICATION FOR SPECIAL EVENT

A. NAME OF APPI	LICANT: The Leukemia & Lymphoma So	ociety - Stephanie Holland	<u>.</u>
PHONE: 248-58	1-3898	EMAIL: stephanie.holland@lls.org	
HOME ADDRESS:	1471 E. 12 Mile Rd., Madison Heights	, MI 48071	
AGENT (IF DIFFER	ENT FROM ABOVE)		
PHONE:		EMAIL:	
	۶.		

If the person making the application is a partnership, corporation or other association, you must provide the above information for all partners, officers, directors or members. If the applicant is a corporation, a copy of the articles of incorporation or other pertinent data may be required.

### B. DESCRIPTION OF THE PROPOSED EVENT: \_

Annual Light The Night Walk fundraising event for LLS. Participants carry illuminated lanterns and celebrate lives touched by blood cancer with festivities and a program at 5 PM, followed by a walk through downtown, and concluded with post-event music and celebration.

### C. SITE OF PROPOSED EVENT:

Bishop Park

D. TIME OF PROPOSED EVENT: Set up at 9 AM; Event start at 5 PM

E. ESTIMATED MAXIMUM NUMBER OF PERSONS EXPECTED AT THE EVENT FOR EACH DAY: 600

F. IS ALCOHOL GOING TO BE SERVED OR PROVIDED AT THIS EVENT? NO DO YOU HAVE A LICENSE? N/A

G. SUBMIT A DETAILED EXPLANATION, INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROVIDE FOR THE FOLLOWING—

- 1. POLICE/SECURITY AND FIRE PROTECTIONS
- 2. FOOD, WATER AND ELECTRICAL SUPPLY
- 3. HEALTH AND SANTIATION FACILITILES
- 4. MEDICAL FACILITIES AND SERVICES, INCLUDING EMERGENCY VEHICLES AND EQUIPMENT
- 5. VEHICLE ACCESS AND PARKING FACILITIES
- 6. CAMPING AND TRAILER FACILITIES, IF OVERNIGHT STAYS ARE ANTICIPATED
- 7. ILLUMINATION
- B. COMMUNICATION
- 9. FACILITIES FOR CLEAN UP AND WASTE DISPOSAL
- 10. NOISE CONTROL AND ABATEMENT
- 11. INSURANCE AND BONDING ARRANGEMENTS
- 12. CLEAN- UP PROCEDURE

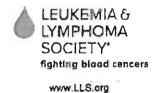
Date:

1-16-14

Signature:

Nolland

Wyandotte Special Events Office, Phone: 734-324-4502 Fax: 734-324-7283 Email: Info@wyan.org Address: 2624 Biddle Ave. Wyandotte, MI. 48192



January 16, 2014

- 1. Police/Security and Fire Protection: The Leukemia & Lymphoma Society (LLS) will hire two armed security guards to secure our accounting and registration areas. Additional security for crowd control will be staffed by trusted LLS volunteers and staff.
- Food, water, and electrical supply facilities: Various vendors will set up on premises to provide complimentary food and beverages to participants. LLS does request use of the electrical outlets installed throughout the park.
- 3. Health and sanitation facilities: We would like the use of the bathroom facilities in the park.
- Medical facilities and services: In the event of an emergency, 911 will be used. Other medical issues that require immediate attention will be directed to the Wyandotte hospital.
- 5. Vehicle access and parking facilities: Participants will use the public parking areas around the event location.
- 6. Camping and trailer facilities: N/A
- 7. Illumination facilities: We will use the available lighting on the streets and in the park. We will also plug in portable lights for some tents set up in the park, through the use of generators and/or electrical outlets throughout the park.
- 8. Communication: A LLS staff person will be available and on site at all times to communicate with the city or other official dignitaries.
- 9. Facilities for clean up and waste disposal: Staff and volunteers will provide clean up of the walk route, as well as the event area, beginning at approximately 9:00 p.m. Disposable trash containers will be distributed throughout the event area. A dumpster is requested for event debris.
- 10. Noise control and abatement: N/A
- 11. Insurance and bonding arrangements: A certificate of insurance will be forwarded in April.
- 12. Clean-up procedure: Please see #9.

If more information is required, please contact Stephanie Holland, Campaign Director, at (248) 581-3898 or <u>stephanie.holland@lls.org</u>.

Michigan Chapter

# <u>CITY OF WYANDOTTE</u> REQUEST FOR COUNCIL ACTION

AGENDA ITEM

# MEETING DATE: March 3rd 2014

ITEM: Special Event Application – Week in Wyandotte

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Attached please find the Special Event Application from Wyandotte Family Church requesting to hold their annual Week in Wyandotte on August 9<sup>th</sup> and 10<sup>th</sup> 2014 in Bishop Park. This event has been reviewed and approved by Police Chief, Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

**<u>STRATEGIC PLAN/GOALS</u>**: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of the City Park and property for their event held on August 9<sup>th</sup> and 10<sup>th</sup> 2014

# BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** 

Musdal

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, approval on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

Special Event Application - Wyandotte Family Church

# MODEL RESOLUTION:

# RESOLUTION

Wyandotte, Michigan Date: March 3<sup>rd</sup> 2014

RESOLUTION by Councilman\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of City Parks and property for the event held on August 9<sup>th</sup> and 10<sup>th</sup> 2014

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_\_

Supported by Councilman\_\_\_\_

YEAS <u>COUNCIL</u> <u>NAYS</u> Fricke Galeski Miciura Sabuda Schultz Stec

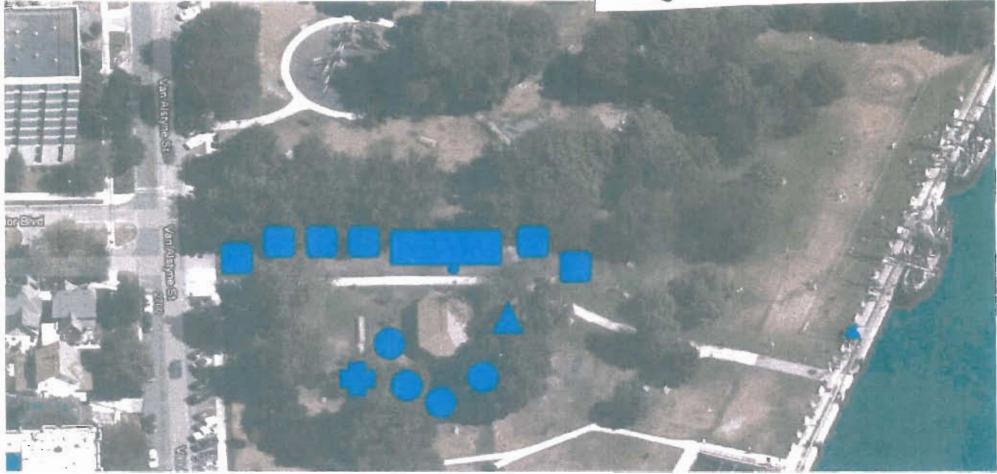


# CITY OF WYANDOTTE APPLICATION FOR SPECIAL EVENT

A. NAN	IE OF APPLICANT:	Timeia Lee / Jerem	y Gyorke (	Wyandotte	Family Church)
PHONE	(313) 330	)-0048		EMAIL:	Timeialee@yahoo.com
номе	ADDRESS:	P.O. Box 306			
		M ABOVE)		·	
AGENT					
PHONE	:			EMAIL:	
MAILIN	G ADDRESS:				
mation ration	for all partners, o or other pertinent	officers, directors or mer data may be required.	mbers. If the	applicant is a	r association, you must provide the above infor- a corporation, a copy of the articles of incorpo-
B. DES	CRIPTION OF THE	PROPOSED EVENT: This	is the 4th yea	ar that Wyan	dotte Family Church is presenting with the "Bash at Bishop".
	•			-	vide entertainment, crafts,
					ay we will have a special
					baptisms, have fun, and send off
	n Wyandotte stude				
C. SITE	OF PROPOSED EV	ENT: Bishop Par	k		
D. TIMI	e of proposed ev	VENT: August 9, 201	4 noon-5	p.m. Au	ugust 10, 2014 10:30-12:30 p.m.
E. ESTI	MATED MAXIMUN	I NUMBER OF PERSONS	EXPECTED A	T THE EVENT	FOR EACH DAY: 600-900 people
				VENT?	No
DO YOU	J HAVE A LICENSE	? <u>N/A</u>		56 F	
	MIT A DETAILED E	-	g drawings	AND DIAGR	AMS WHERE APPLICABLE, OF YOUR PLANS TO
Date:	2. FOOD, WATER 3. HEALTH AND S 4. MEDICAL FACIU 5. VEHICLE ACCES 6. CAMPING AND 7. ILLUMINATION 8. COMMUNICAT 9. FACILITIES FOR 10. NOISE CONTR	SS AND PARKING FACILI D TRAILER FACILITIES, IF TON CLEAN UP AND WASTE OL AND ABATEMENT ND BONDING ARRANG	LY ICLUDING EM TIES OVERNIGHT S DISPOSAL		EHICLES AND EQUIPMENT NTICIPATED
	///		S 197 - 2	/	V

Wyandotte Special Events Office, Phone: 734-324-4502 Fax: 734-324-7283 Email: Info@wyan.org Address: 2624 Biddle Ave. Wyandotte, MI. 48192

# Wyandotte Family Church: Week In Wyandotte, August 4-10,2014



Event registration / free demo area

photos / first aid / prayer tent



- Children's play area/ inflatables
- Food /BBQ area

Showmobile

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3rd 2014

AGENDA ITEM #\_\_\_\_

ITEM: Special Event Application - WSAF Entertainment Contracts

PRESENTER: Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Herewith, please find the entertainment contracts assembled and recommended by my office for the 2014 Wyandotte Street Art Fair. *For details please see the below listing.* 

Mega 80's - \$ 4,000 Boogie Dynamite - \$ 1,850

**<u>STRATEGIC PLAN/GOALS</u>**: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

<u>ACTION REQUESTED:</u> Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

# **BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

285.225.925.730.860 - \$5,850

**IMPLEMENTATION PLAN:** Contract to be signed by Mayor Joseph R. Peterson or William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** 

insdal

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, approval on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

**Tangerine Moon Productions Contract** 

# MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan Date: March 3<sup>rd</sup> 2014 RESOLUTION by Councilman\_\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below bands for the 2014 Wyandotte Street Art Fair as outlined in the provided communication dated March 3<sup>rd</sup> 2014, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Mega 80's Boogie Dynamite

I move the adoption of the foregoing resolution.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_

portea by Louncliman_		
<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	Stec	



# Contract

This contract/rider is between Tangerine Moon Productions' bands The Mega 80's & Boogie Dynomite, herein after referred to as "artist" or "The Mega 80's or Boogie Dynomite", and Wyandotte Street Art Fair herein referred to as "purchaser".

All terms and conditions hereinafter set forth are part of the same contract. Artist agrees to furnish and purchaser agrees to accept for the engagement hereunder, an entertainment unit including services of the artist under the following terms and conditions.

Agreement Made 02.21.14 between:

AND

The Mega 80's (artist) & Boogie Dynomite (artist) c/o Tangerine Moon Productions EIN: 56-2496072

Date(s) of Engagement: Wednesday July 9th (Mega 80's) & Thursday July 10th (Boogle Dynomite)

#### Venue: Downtown Wyandotte

The artist will play two 70 minutes sets or 3 sets of 45 minutes. Artist will play from: **TBD** 

Wage agreed upon: \$5,850 INCLUDES: BANDS: Mega 80's \$4,000; Boogle Dynomite \$1,850 (PURCHASER TO PROVIDE SOUND)

#### Purchaser will make payments as follows:

Tangerine Moon Productions will accept payment by cash, check, money order, cashier's check or credit card [subject to 4% surcharge] in the amount of \$2,925 as a nonrefundable security deposit. The remaining balance of \$2,925 shall be paid by Monday of the event week: 07.07.14.

There is a weekly late charge of \$25 dollars per production.

Please send contract, event sheet, and deposit to: (Under no circumstances is payment to be remitted to production staff [musicians, sound, multimedia])

Tangerine Moon Productions 240 N Rochester Rd Clawson Mi 48017

#### ADDITIONAL PROVISIONS

#### ACCESS TO VENUE

Purchaser shall allow artist access to venue for load in and setup at least three (3) hours prior to opening doors. Tangerine Moon Productions will advance exact times. Purchaser must also provide parking. 6 parking spaces for cars and one large U-haul truck sized vehicle for the sound company (If needed), as close to stage doors as possible. If parking is off the premises, then purchaser shall validate all parking or have passes made available for all production members. *TMP Production members will be reimbursed for parking by client should parking not be made available.* 

#### VENUE CHANGE

If a change in venue occurs after the agreement has been made, purchaser may be subject to an additional \$500 fee, if it is deemed necessary for movers to be hired at said new venue. Including (but not limited to): stairs, extreme inclines, or otherwise difficult load-in scenarios.

#### STAGING

Purchaser shall provide an appropriate size stage, (20 X 24 recommended). Stage area MUST fit five (5) people comfortably. If performance is outdoors, the stage shall be covered, and proper indoor facilities are necessary for backup plans due to inclement weather.

#### TECHNICAL

If Tangerine Moon Productions is providing P.A., multimedia, and lighting, purchaser must provide adequate electrical power. 2-3 separate circuits if lighting is not purchased, and 4 separate circuits if lighting and multimedia packages are purchased.

#### SOUNDCHECK

Artist needs twenty-five (25) to forty (40) minutes to sound check. Tangerine Moon Productions will advance exact times.

#### SECURITY

Purchaser shall provide security (amount appropriate to venue size) to ensure the safety of the audience as well as the artists, crew and equipment from the time we arrive until the time we leave.

#### DRESSING ROOMS

\* Purchaser shall provide a clean, quiet, well lit, NON SMOKING room for artist to sit six (6) people comfortably from load in to load out. This room should have multiple electrical outlets. This room shall be lockable if needed. Purchaser shall also provide access to a clean, private bathroom with soap.

#### SPECIAL NOTE

The artist shall at all times have complete supervision, direction, and control over the services or his/her personnel and reserves the right to control the manner, means, and deteils of the performance to ensure Tangerine Moon Productions "show quality standards".

Recording, reproduction, or transmission of artist's performance is prohibited absent written consent of the artist.

Items marked with an \* are preferred, not necessarily required provisions.

#### Cancellation:

The agreement that the Artist perform is subject to detention by sickness, accident, riot, strikes, epidemic, acts of God or other legitImate conditions beyond the artists control.

Outdoor events are also subject to cancellation resulting from specific weather conditions such as (but not limited to) precipitation (or strong chance of), adverse wet conditions due to prior weather conditions, lightning (or strong chance of), or not being provided adequate shelter from the elements.

If the circumstance should arise that the purchaser cancels the performance agreement, all deposits will be foregone.

#### Extra Time:

Tangerine Moon Productions' bands will play up to three encore songs if requested. After that the purchaser shall be billed for one set which Is equal to the purchase price divided by three. This payment is to be paid within one week after the contracted performance date.

#### Late Charges:

There is a weekly late charge of \$25 dollars per production.

Tangerine Moon Productions is an independent contractor and assumes all responsibility for: withholding tax, social security, state tax, public liability and workmen's compensation insurance, and assumes responsibility for insurance coverage to, from and on engagement, and accident or injury to themselves and/or their equipment

#### INDEMNIFICATION

Purchaser agrees to indemnity and hold harmless, the Artist and Tangenine Moon Productions from, and against all claims, costs, damages, liabilities, losses or judgments arising out of, or in connection to any claim, demand or action made by any third party as sustained by direct or indirect consequence of this engagement.

All changes to this contract/rider must be in writing, and approved by both the artist and the purchaser. Unless waived, all terms and provisions herein shall be agreed to, and provided by purchaser.

#### LEGAL STUFF

#### CHOICE OF LAW

This Contract shall be governed by the laws of the State of Michigan.

#### ATTORNEY FEES AND COSTS

If payment due under this Contract is not timely made by Purchaser, then Tangerine Moon Productions shall be entited to recover, in addition to the payment itself and any late fees specified in this Contract, any and all reasonable costs and attorney fees incurred in connection with the collection of the delinquent payment(s).

#### ARBITRATION

All disputes related to this Contract, to the performance or alleged breach thereof, or to non-payment or delinquency of monles due under the terms of this Contract, shall be submitted to arbitration before a single-member arbitration panel, under the Commercial Arbitration Rules of the American Arbitration Association. If an arbitrator cannot be agreed-upon within ten (10) days of the arbitration demand, then either party may seek appointment of an arbitrator under Rule 11 of the Commercial Arbitration Rules. The Arbitral Award shall require the substantially losing party in said arbitration to pay both the substantially prevailing party's reasonable costs and attorney faes, and the entire cost of arbitration. The Arbitral Award shall be subject to enforcement in any United States state or federal court of competent jurisdiction. The party enforcing the Arbitral Award shall be entitled to recover all reasonable costs and attorney fees incurred in connection with the enforcement of said Award.

#### ENTIRE AGREEMENT

This Agreement represents and contains the entire agreement and understanding between the Parties, with respect to the subject-matter of this Agreement, and supersedes any and all prior oral and written agreements and understandings. No representation, warranty, condition, understanding or agreement of any kind with respect to the subject-matter of this Agreement shall be relied upon by either party except those contained in this written Agreement.

#### These are key legal terms to be aware of:

- This Contract contains an arbitration clause, requiring all disputes to be submitted to arbitration, and requiring the substantially losing party to pay the entire cost of arbitration, along with the substantially prevailing party's reasonable costs and attorney fees.
- This Contract includes an attorney fees clause, stating that Purchaser can be held liable, in the event of a delinquent payment, for reasonable costs and attorney fees incurred by Tangerine Moon Productions, collecting the delinquent debt.

These are key contractual points to be aware of:

- The final balance is due by Monday of the event week. Failure to do so will result in the band not being able to perform at said event.
- Payment is only to be remitted to the Tangerine Moon Office and not the Production Staff (musicians, sound engineers or multimedia technicians).
- This contract has a 14 day shelf life and will be considered null and void if not signed and returned along with the
  deposit within the specified time frame.
- All deposits will be foregone in the event of purchaser's cancellation, due to the commitment of the event date and
  potential monies lost by forfeited bookings on the same said date.

Please sign below; contracts without signatures are not valid:

Tangerine Moon Productions Rep / Date

Mayor Peterson / Date

#### Please initial below for your convenience and protection:

I have read the entirety of this agreement and am acquainted with all of the above listed terms. I acknowledge that by signing this contract, I am agreeing to those terms.

Please sign and return. Contract is null and void if not returned along with the security deposit within 14 days of the above date of creation (02.21.14).

Thanks for purchasing your entertainment from Tangerine Moon Productions!

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

# MEETING DATE: March 3rd 2014

AGENDA ITEM #\_\_\_\_

ITEM: Special Event Application – WSAF Lemonade Agreement

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Please find the attached Wyandotte Street Art Fair Lemonade Agreements for Lori's Festive Catering to provide & supply five lemonade stands at the Wyandotte Street Art Fair - July 9 through July 12, 2014. The Contract has been approved by the Department of Legal Affairs and their insurance will be submitted by June 2, 2014, pending approval of this contract. We feel that this vendor will once again provide excellent service and will help make our downtown Wyandotte Street Art Fair a destination of choice for residents of not only Southeast Michigan but to the numerous visitors from various States. We appreciate your consideration and support of special event programming in the City of Wyandotte.

**<u>STRATEGIC PLAN/GOALS</u>**: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** We feel that Lori's Festive Catering will once again provide excellent service and request your support of this contract

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Shupdal.

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, approval on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

2014 Art Fair Lemonade Agreement

# **MODEL RESOLUTION:**

### RESOLUTION

Wyandotte, Michigan Date: March 3rd 2014

RESOLUTION by Councilman\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Lori's Festive Catering for the Wyandotte Street Art Fair, July 9th - 10th 2014.

NAYS

I move the adoption of the foregoing resolution.

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MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS

COUNCIL Galeski Miciura Sabuda Schultz

Fricke

Stec

# 2014 Art Fair Lemonade Agreement

The following are the terms entered this  $\underline{34}$  day  $\underline{Feb}$  of 2014 for an agreement between the City of Wyandotte and Lori Oberlin, doing business as Lori's Festive Catering. Lori's Festive Catering agrees to maintain the shared Street Art Fair / Non profit lemonade drink stands at the 2014 Wyandotte Street Art Fair, July 9<sup>th</sup> – 12<sup>th</sup>, as follows.

# RESPONSIBILITIES OF LORI'S FESTIVE CATERING:

- Procure all necessary supplies Lemons, sugar, cups, straws, ice and latex gloves
- Five Lemonade Stands Tent set-ups, with hand-washing facilities and approved by the Wayne County Health Department
- Filing of all Wayne County Health Department licenses (Phone 734-727-7400) and stands will be ready for inspection prior to the Art Fair opening
- Insurance of \$1,000,000.00 Liability Policy (See below)
- Training of workers and leaders utilized by non-profit organizations in June at a location provided by the City
- Supply all location leaders
- All lemonade signage including those announcing the participating non profits
- Lori's Festive catering shall supply T-shirts (uniforms) and hats for volunteers up to 100 shirts.
- All areas area must be cleaned daily to eliminate trash, and trash related problems.

### RESPONSIBILITIES OF CITY OF WYANDOTTE:

- Supply of workers for the Lemonade Stands each day from one hour before to one hour after each daily event
- Building, for housing of supplies with an area of approximately 10 by 20 feet (if requested)
- Five Great Lemonade locations 15' by 15' areas for tent, customer and room for display
- Hook-Ups for potable water, 110 electricity for five booths two outlets each letter to be given to Lori's Festive Catering Staff prior to event that will be used to approve the use of electrical hook up
- One parking space for stock trailer for the four days of the fair. The location of this space(s) will be negotiated prior to the event. Said space will allow for 110 volt electrical hook up.

#### TERMS OF THE AGREEMENT:

- Lori's Festive Catering agrees to pay all costs of supplies out of total revenue.
- Lori's Festive Catering agrees to pay 42% of remaining revenue to City of Wyandotte.
- City of Wyandotte to contribute necessary funds out of their 42% to all participating Non-Profit organizations
- Lori's Festive Catering agrees to receive all remaining revenue 58%.
- All supply costs will have written receipts and revenue can be verified by cup count

   All accounting or Audit will be provided to the Wyandotte Street Art Fair
   Committee within 90 days after the event to be reviewed by the City of Wyandotte.

**FUTURE STREET ART FAIRS:** If the City of Wyandotte is satisfied in its sole discretion with the performance of Lori's Festival Catering under the terms of this agreement, the city agrees to explore with Lori's Festival Catering whether both parties in their sole discretion wish to continue to negotiate to use Lori's Festival Catering in future street art fairs.

**SET UP:** The Art Fair will provide a map of the areas for set up to Lori's Festive Catering by June 9, 2014. Lemonade and Food Vendors for the Art Fair generally load in their secured booths along the Biddle Avenue prior to the Art Fair on Tuesday after 2 pm or prior to the Fair opening on Wednesday morning before 9:00 a.m. Biddle, the main road is closed on Monday, so positions on the roadway will be marked for the lemonade tents. You will receive a map of your locations and the Art Fair staff and Lori's Festive Catering will meet for more specific information about location of ice and as we approach the event.

**LIABILITY INSURANCE:** The concessionaire shall procure and maintain (copy to be submitted to the Art Fair Committee by June 2, 2014) for the duration of the fair bodily injury and property damage liability insurance in the amount of not less than \$1,000,000 combined single limit. Coverage shall include products liability. The City of Wyandotte and Wyandotte Art Fair Committee must be named as additional insured on the insurance policy.

HOLD HARMLESS AGREEMENT: Lori's Festival Catering agrees to sign a hold harmless agreement for the City of Wyandotte. (Please see the attached document)

24

Matt Edens, d/b/a Lori's Catering PO Box 370 Union Lake, MI 48387

Date

Mayor of the City of Wyandotte

Date

City Clerk's Office

Date

### HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to the undersigned to utilize the City of Wyandotte's sidewalks/streets to sell their product during the special event occurring July 7 - 14, 2014. The undersigned hereby assumes all risks and liability relating to the utilization of said sidewalks/streets and agrees to hold harmless and indemnify the City of Wyandotte, City Officials, City Employees, Wyandotte Street Art Fair, Wyandotte Street Art Fair Directors and Committee Members, from all liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or property of others arising out of or resulting directly or indirectly from the utilization of said City sidewalks/streets in the City of Wyandotte during the above dates.

The undersigned further does hereby remise, release, and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the utilization of said City sidewalks/streets in the City of Wyandotte during the above dates.

Agreed to this	24 day	yof February	, 20 <u>_14</u>
Name - Matt	Edens		
		Clarkston, MI	48348
Phone - (248) 622	A Design of the second s		
		1	
Email- <u>Edens</u>	QQQ (9)gm	ail.com	
Signature -	1 . C. L.		

# <u>CITY OF WYANDOTTE</u> REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM #

**ITEM:** Department of Engineering – Proposed Special Assessment District for Parking Lot at 2441 Fort Street.

PRESENTER: Mark A. Kowalewski, City Engineer

Mont Komber 2-18-14

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

# **BACKGROUND:**

On June 17, 2013, the City Council directed the City Engineer to prepare plans and estimated costs to construct a parking lot on City owned property at 2441 Fort Street, with the recommendation that a Special Assessment District encompassing the business district be created to pay for the parking lot construction. On October 14, 2013, the City Council approved the sale of the north one (1) foot of property to the owner of 2433 Fort Street. This resolution included a \$2,000.00 reduction of any future assessment for the construction of a public parking lot if the owner bricked the south wall of the building.

Chapter XIV, Subdivision 2, Section 8, of the City Charter indicates that when the owners of sixty (60) per centum of the frontage of lands, liable to be assessed in any special assessment district, shall petition the Council for any public improvement, the Council shall order such improvement to be made. In other cases public improvements shall be made at the discretion of the Council. The approximate estimated cost of this project is \$35,000.00, all of which would be assessable.

The Department of Legal Affairs has prepared the necessary resolution setting a hearing of necessity to proceed with the public improvements.

# STRATEGIC PLAN/GOALS:

This proposed improvement is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in providing infrastructure improvements for the stability and expansion of commercial property on Fort Street.

# **ACTION REQUESTED:**

Determine that the construction of a public parking lot is a necessary and beneficial public improvement and adopt the prepared resolution for the creating of a special assessment district and setting the time and date for a public hearing.

# **BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

The improvement would be funded from the 2014 Fiscal Year Budget Account 249-450-825.466 Public Parking Lots.

# **IMPLEMENTATION PLAN:**

If approved by Council, authorize the City Clerk to give notice of the special assessment district in accordance with the City Charter and set the time and date for the public hearing. Plans for the parking lot and proposed Special Assessment District will be available in the Engineering and Building Department's Public Access Room.

# COMMISSION RECOMMENDATION: N/A

# CITY ADMINISTRATOR'S RECOMMENDATION: Support

# LEGAL COUNSEL'S RECOMMENDATION: OK Welne for

**MAYOR'S RECOMMENDATION:** 

Jaseph R Peterson

# **LIST OF ATTACHMENTS:**

Council Resolution dated June 18, 2013 Council Resolution dated October 15, 2013 Proposed Resolution for the Construction of a Parking Lot Notice of Hearing of Objections Proposed Resolution for the Creation of a Special Assessment District Estimated Cost for the Construction of the Parking Lot Proposed Special Assessments

# Resolution for construction of a public parking lot and for the creation of a special assessment district #93%

AND THE SETTING OF A PUBLIC HEARING

Wyandotte, Michigan February 3 2014

RESOLUTION By Councilperson

At a regular session of the City Council of the City of Wyandotte.

# RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

That the City Council of the City of Wyandotte deems it advisable and necessary for the public health, safety and welfare of said City, and it's inhabitants, and it is a necessary public improvement and beneficial to the City of Wyandotte, and it's inhabitants, to construct a parking lot in the City of Wyandotte, more particularly described as:

The 54' X 100' vacant lot at the former 2441 Fort Street, more particularly described as:

All of Lots 38 and 39, both inclusive, and the south 14' of Lot 40, "Scherer's Westgate Manor Being a Subd'n of Lots 21, 22 and part of 23 of the Subd'n. of the N1/2 of Sec. 30," T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Michigan, as recorded in Liber 58 of Plats, Page 94, Wayne County Records.

RESOLVED FURTHER that the City Engineer, having prepared estimates of the cost and expenses, plats and diagrams of said improvement and of the locality to be improved, the same are available for public examination at the Engineering Department offices: and

RESOLVED FURTHER that there is hereby tentatively designated a special assessment district against which the cost and expenses of said improvements are to be assessed, consisting of lots, parts of lots and parcels of land in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Lots 20 thru 37, both inclusive, Lot 40, except the south 14', and Lots 41 thru 48, both inclusive, "Scherer's Westgate Manor Being a Subd'n of Lots 21, 22 and part of 23 of the Subd'n. of the N1/2 of Sec. 30," T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Michigan, as recorded in Liber 58 of Plats, Page 94, Wayne County Records.

RESOLVED FURTHER that the cost and expenses of grading and paving to construct a parking lot on the vacant lot formerly known as 2441 Fort Street located between Walnut Street and Vinewood Avenue shall be defrayed by special assessment upon the lots, parts of lots and parcels of land abutting and adjoining said improvement, as well as benefiting therefrom.

# RESOLUTION FOR CONSTRUCTION OF A PUBLIC PARKING LOT AND FOR CREATION OF A SPECIAL ASSESSMENT DISTRICT AND THE SETTING OF A PUBLIC HEARING

Page 2

RESOLVED FURTHER, that said estimates, plats and diagrams of said improvement and of the vacant lot to be improved having been made available at the Engineering Department offices for public examination, said City Clerk shall give notice, according to the City Charter, of the proposed district to be specially assessed for said improvement and of the time and place when this Council will meet to consider said detailed estimate, plats and diagrams, and to hear objections thereto, and notice shall be given by said City Clerk, in writing, of the proposed district to be specially assessed for said improvements and of the time and place when this Council will meet to consider said detailed estimates, plats and be given by said City Clerk, in writing, of the proposed district to be specially assessed for said improvements and of the time and place when this Council will meet to consider said detailed estimates, plats and diagrams, and to hear objections thereto, to each owner of, or party in interest in, property to be assessed, whose name appears upon the last local tax assessment records, by mailing by first class mail addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of such hearing. The public hearing is scheduled for Monday MARCH 2472014, 2014, at 7:00 p.m. in the Council Chambers of the Wyandotte City Hall.

I move the adoption of the foregoing Resolution.

Councilperson

Supported by Councilperson

YEAS	<u>COUNCILPERSON</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	Stec	
	Absent	

# NOTICE OF HEARING OF OBJECTIONS TO THE

# PROPOSED CONTRUCTION OF A PUBLIC PARKING LOT

# IN THE CITY OF WYANDOTTE AND THE PROPOSED CREATION OF A

# SPECIAL ASSESSMENT DISTRICT #938

NOTICE IS HEREBY GIVEN that the Council of the City of Wyandotte has heretofore determined that it is advisable and necessary to grade and pave and construct a parking lot on the vacant lot formerly known as 2441 Fort Street located between Walnut Street and Vinewood Avenue in the City of Wyandotte, Wayne County, Michigan and which vacant lot is abutting and adjoining as well as benefiting the respective lots, parts of lots, and parcels of land hereinafter described, and has heretofore caused estimates, plats and diagrams of the improvement of the proposed district to be assessed for said improvement to be prepared by the City Engineer, and that said estimates, plats and diagrams of the improvements and of the proposed district to be assessed therefore, have been prepared by the City Engineer and are available at the Engineering Department offices in the City of Wyandotte City Hal, for public examination; and

That said Council will meet on Monday, <u>March 24th</u>, 2014, at 7:00 P.M., Local Time, in the Council Chambers in the City Hall of said City, 3200 Biddle Avenue, Wyandotte, Michigan, to hear objections to said improvement and to the said plats, estimates and diagrams, and to the proposed district to be assessed for said improvements, which shall consist of the lots, parts of lots and parcels of land in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Lots 20 thru 37, both inclusive, Lot 40, except the south 14', and Lots 41 thru 48, both inclusive, "Scherer's Westgate Manor Being a Subd'n of Lots 21, 22 and part of 23 of the Subd'n. of the N1/2 of Sec. 30," T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Michigan, as recorded in Liber 58 of Plats, Page 94, Wayne County Records.

Appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the state tax tribunal. An owner or party in interest, or his or her agent, may appear in person at the hearing, at the time and date set forth herein, to protest the special assessment, or may file his or her protest by letter, submitted prior to or at the specified time and date of the hearing, which shall be read aloud and made part of the hearing and his or her personal appearance at the hearing will not be required. The Council will maintain a record of parties who appear to protest at the hearing or who submit a written protest to be read aloud at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, the party whose appearance or written protest was recorded is considered to have protested the special assessment in person.

It is the intention that the cost and expense of said improvement shall be defrayed by special assessment upon the above-described lots, parts of lots, and parcels of land abutting and adjoining said improvement, as well as benefiting therefrom.

Dated at Wyandotte, Michigan, this <sup>24</sup> day of <sup>March</sup>, 2014.

WILLIAM R. GRIGGS City Clerk City of Wyandotte

Sidwel	#	

Estimated Cost



William R. Griggs CITY CLERK

Todd M. Browning CITY TREASURER

Thomas R. Woodruff CITY ASSESSOR



JOSEPH PETERSON MAYOR COUNCIL Sheri M. Sutherby-Fricke Daniel E. Galeski Ted Miciura Jr. Leovard T. Sabuda Donald C. Schultz Lawrence S. Stec

June 18, 2013

### RESOLUTION

Mark A. Kowalewski City Engineer 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Leonard Sabuda Supported by Councilman Daniel E. Galeski

RESOLVED by the City Council that the City Engineer is directed to prepare plans and estimated costs to construct a public parking lot at 2441 Fort Street with a recommended Special Assessment District encompassing the businesses in the area.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Stee NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 17, 2013.

William R. Griggs

City Clerk CC: Dana Browing, City Adminsitrator, City Assessor

William R. Griggs CITY CLERK

 Todd M. Browning CITY TREASURER

> Thomas R. Woodruff CITY ASSESSOR



COUNCIL Sheri M. Sutherby-Fricke Daniel E. Galeski Ted Miciura Jr. Leonard T. Sabuda Donald C. Schultz Lawrence S. Stec

JOSEPH PETERSON MAYOR

October 15, 2013

#### RESOLUTION

Mark A. Kowalewski City Engineer 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Lawrence Stec Supported by Councilwoman Sheri M. Fricke

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer regarding the sale of 1 foot of the former 2441 Fort Street, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the offer from Anthony and Linda Mastradonato to acquire 1 foot of the former 2441 Fort Street in the amount of \$1.00; AND BE IT FURTHER RESOLVED if the City should approve a Special Assessment District for the development of the property to the south known as former 2441 Fort Street, the property owners at 2433 Fort Street assessment will be reduced by \$2,000; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents on behalf of the City of Wyandotte. YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

#### **RESOLUTION DECLARED ADOPTED**

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on October 14, 2013.

Maria Johnson Deputy City Clerk CC: City Assessor, City Administrator, Finance

# PARKING LOT CONSTRUCTION AT 2441 FORT STREET

# LOCATION: 2441 FORT STREET

# ESTIMATED QUANTITIES AND COST - FEB 2014

QUANTITY	<u>UNIT</u>	DESCRIPTION	UNIT RATE	COST
65	SY	EXCAVATE TO GRADE	\$20.00	\$1,300.00
1	EA	CONSTRUCT NEW CATCH BASIN	\$2,000.00	\$2,000.00
60	LF	6" PVC STORM PIPE	\$40.00	\$2,400.00
70	SY	REMOVE EXTG CONC ALLEY	\$15.00	\$1,050.00
70	SY	6"-8"-6" CONC. ALLEY PAVEMENT	\$40.00	\$2,800.00
65	ΤN	2" LEVELING COURSE 13A	\$90.00	\$5,850.00
50	ΤN	1-1/2" WEARING COURSE 36A	\$100.00	\$5,000.00
1	LS	STRIPE LOT	\$1,000.00	\$1,000.00
85	SF	REMOVE EXTG 4" CONCRETE	\$2.00	\$170.00
125	SF	CONSTRUCT 4" CONC SIDEWALK	\$4.00	\$500.00
1	LS	LANDSCAPING	\$3,500.00	\$3,500.00
1	LS	IRRIGATION	\$1,500.00	\$1,500.00
1	EA	DECORATIVE LIGHT FIXTURE	\$4,000.00	\$4,000.00
		ESTIMATED COST		\$31,070.00
		10% ENGINEERING		\$3,107.00
		SPECIAL ASSESSMENT DISTRICT COST		\$34,177.00

GJM 02/06/14

### SPECIAL ASSESSEMENT DISTRICT FOR CONSTRUCTION OF PUBLIC PARKING LOT AT FORMER 2441 FORT STREET

SPECIAL ASSESSMENT DISTRICT MEMBER BUSINESS	PUBLIC PARKING SPACES	PRIVATE PARKING SPACES	TOTAL PARKING SPACES	ZONING REQUIRED SPACES	DEFICIENCIES ZONING > TOTAL SPCS	DEFICIENCY SHARE	MINIMUIM CHARGE EACH	TOTAL DUE
(2)			(9)	(12)	(15)	(17)	(4)	(18)
Vacant Prof/Med Office								
2411 Fort	3	17	20	14	0	\$0.00	\$3,000.00	\$3,000.00
57-016-05-0044-000								
Sportsman's Pizza								
2425 Fort	1	2	3	11	8	\$2,222.22	\$3,000.00	\$5,222.22
57-016-05-0043-000								
G. L. Gilbert, Attorney								
2427 Fort	1	2	3	4	1	\$277.78	\$3,000.00	\$3,277.78
57-016-05-0042-000								
Helen's Majic Mirror Beauty Shop							**	
2433 Fort	1	2	3	20	17	\$4,722.22	\$1,000.00	\$5,722.22
57-016-05-0040-002								
Proposed Parking Lot								
2441 Fort	2	Dety 0	wheel					
57-016-05-0038-000		ţ	·					
Crossfit Bad Boy								
2447 Fort	1	0	1	9	8	\$2,222.22	\$3,000.00	\$5,222.22
57-016-05-0037-000								
Cycle Connection - Bike Store								
2455 Fort	2	9	11	6	0	\$0.00	\$3,000.00	\$3,000.00
57-016-05-0035-000								
Tatoo Parlor								
2461 Fort	1	6	7	9	2	\$555.56	\$3,000.00	\$3,555.56
57-016-05-0033-000								
Rudy's Exchange								
2481 Fort	3	9	12	8	0	\$0.00	\$3,000.00	\$3,000.00
57-016-05-0028-000								
Monroe Bank & Trust								
2517 Fort	3	17	20	15	0	\$0.00	\$3,000.00	\$3,000.00
57-016-05-0020-300								

SPECIAL AS	SSESSMENT P	PUBLIC	PRIVATE	TOTAL	ZONING	DEFICIENCIES	DEFICIENCY	MINIMUIM	TOTAL
DISTRICT	MEMBER PA	ARKING	PARKING	PARKING	REQUIRED		SHARE	CHARGE	DUE
BUS	INESS S	SPACES	SPACES	SPACES	SPACES			EACH	
(	2)			(9)	(12)	(15)	(17)	(4)	(18)
	TALS	18	64	80	96	36	\$10,000.00	\$25,000.00	\$35,000.00
		)TAL CO5T INUS CHAI	RGE EA 9 N	1EMBER		-	\$35,000.00 \$25,000.00		
	BA	LANCE					\$10,000.00		
			IBER OF DE EFICIENCY	FICIENCIES			36 \$277.78		

\*\* Assessment reduced by \$2,000.00 per Council Resolution dated October 15, 2013.

GJM 2/18/14

# **CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION**

AGENDA ITEM #

# MEETING DATE: March 3, 2014

# ITEM: SHOW CAUSE HEARING FOR ABESTOS CONTAINING MATERIAL (ACM) REMOVAL AT

96 PERRY PLACE \*REPORT ON FILE IN THE CITY CLERK'S OFFICE

**PRESENTER:** Mark Kowalewski – City Engineer

Mont Korah 1- 2-25-14

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

BACKGROUND: Council directed the demolition of 96 Perry Place after a show cause hearing on August 5, 2013. (See Attached). Council hired 21<sup>st</sup> Century to demolish 96 Perry Place on October 22, 2013. (See Attached). City Engineer hired ASTI Environmental to conduct an ACM survey on December 11, 2013. (See Attached). Prior to demolition it was discovered that ACM was present (see attached report). A more detailed ACM survey using a more precise method (gravimetric reduction) determined that ACM is required to be removed prior to demolition. (See attached). Based on the results bids were solicited (See attached).

A copy of this communication has been sent to the parties of interest. (See Attached)

STRATEGIC PLAN/GOALS: Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Since the low bid to remove the ACM is \$26,500 it is recommended to conduct another show cause hearing before proceeding.

# BUDGET IMPLICATIONS & ACCOUNT NUMBER: NA

**IMPLEMENTATION PLAN:** City Clerk to schedule show cause hearing with City council

COMMISSION RECOMMENDATION: NA

CITY ADMINISTRATOR'S RECOMMENDATION: Mupdal LEGAL COUNSEL'S RECOMMENDATION: OK Willing Forh

MAYOR'S RECOMMENDATION:

Jasepe R Reterson

# LIST OF ATTACHMENTS:

Council Resolutions of August 5, 2013, and October 21, 2013, regarding 96 Perry Place ASTI's ACM reports (2) ACM removal bids (2) List of parties of interest

# **MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan Date: March 3, 2014

**RESOLUTION** by Councilman

BE IT RESOLVED by the City Council that Council Concurs with the City Engineer in the following resolution.

That this Council shall hold a public hearing in accordance with Section PM-107.7 in the Council chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on  $\underline{MARCH 24 2014}$  at 7:00 p.m., which time all interested parties shall show cause, if any they have, why the City should not have the Asbestos Containing Material (ACM) removed and then the structure demolished and removed at 3525 17<sup>th</sup> Street.; AND

BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance; AND

BE IT FURTHER RESOLVED the show cause hearing is to determine if the City Council should proceed with the ACM removal and demolition; and assess these total cost against the property at 96 Perry Place as a lien. The lien would be for the following: cost to demolish the home \$9,125 from 21<sup>st</sup> Century; cost of ACM investigations \$950 and \$495 from ASTI Environmental; and, cost to remove ACM prior to demolition \$26,500 from Pro Excavation.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS	COUNCIL	NAYS	
	Fricke Galeski		
	Miciura		
	Sabuda		
	Schultz		
	Stec		

m. J. send certifie's

### **96 Perry Place**

, L. T. .

mailing list

Bank of America, N.A. 2375 N. Glenville Dr. Richardson, TX 75082-4315

Michael McDermott Trott & Trott, PC T & T #403660F01 31400 Northwestern Hwy., Ste. 200 Farmington, MI 48334-2525

Bank of America, N.A. c/o Trott & Trott, P.C. Post Sale Unit 31400 Northwestern Hwy., Ste. 200 Farmington, MI 48334-2525

Ebony Gerwin Attorney for Bank of America, N.A. Trott & Trott 31400 Northwestern Hwy., Ste. 200 Farmington, MI 48334-2525

Lisa Saundiers Safequard Properties 2400 Lakeside Blud. Richardson, TX 75082





William R. Griggs CITY CLERK

Todd M. Browning CITY TREASURER

Thomas R. Woodruff CITY ASSESSOR

August 6, 2013



COUNCIL Sheri M, Sutherby-Fricke Daniel E. Galenki Ted Miclura Jr. Leonard T. Sabuda Donald C. Schultz Lawrence S. Stec

RESELECTION MAYOR

Lou Parker, Hearing Officer Department of Engineering 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Ted Miciura Jr. Supported by Councilwoman Sheri M. Fricke

RESOLVED by the City Council that a hearing was held on Monday, August 5, 2013. where all parties were given an opportunity to show cause, if any they had, why the structure at 96 Perry Place. Wyandotte should not be demolished, removed or otherwise made safe, and BE IT FURTHER RESOLVED that the Council considered the property maintenance letter dated January 9, 2013 and inspection report dated September 11, 2012 and re-inspected on January 8, 2013, January 9, 2013 and May 28, 2013 and how cause hearing minutes of May 29, 2013, recommendation of the Hearing Officer and City Engineer's Office and all other facts and considerations were brought to their attention at said hearing; AND BE IT RESOLVED that the City Council hereby directs that said property located at 96 Perry Place, Wyandotte should be DEMOLISHED, and that the costs be assessed against the property in question as a lien. BE IT FURTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within TWENTY-ONE (21) days of the date of this resolution if they so desire; AND BE IT RESOLVED if the structure is not demolished within 60 days, then the City will proceed with demolition of said structure and assess the cost of same against said property. YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz NAYS: None

### **RESOLUTION DECLARED ADOPTED**

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte at the regular meeting held on August 5, 2013.

Maria Johnson

Deputy City Clerk CC: Department of Legal Affairs, Interested Parties; City Assessor

Called Cut? Orp 10/24/13

Sheri M. Sutherby-Fricke Daniel E. Galeski

COUNCIL

Ted Miciura Jr.

Lawrence S. Stec

Leonard T. Sabuda Donald C. Schultz

#### OFFICIALS

. 7

1

William R. Griggs CITY CLERK

Todd M. Browning CITY TREASURER

Thomas R. Woodruff CITY ASSESSOR



JOSEPH PETERSON MAYOR

October 22, 2013

### RESOLUTION

Mark A. Kowalewski City Engineer 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilwoman Sheri M. Fricke Supported by Councilman Lawrence Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer as set forth in his communication dated October 21, 2013 and authorizes the acceptance of 21st Century's bid of \$9,125.00 for the demolition of various properties from account # 492-200-850-519 and accepts the indemnity agreement from the owner at 95 Mulberry.

YEAS; Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec NAYS: None

**RESOLUTION DECLARED ADOPTED** 

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on October 21, 2013.

William R. Anggs William R. Griggs City Clerk

CC: City Administrator

# **Greg Meyring**

From:Greg Meyring [gmeyring@wyan.org]Sent:Wednesday, December 11, 2013 10:54 AMTo:'Robert Anderson'Cc:'mkowalewski mkowalewski'; 'Kelly Roberts'Subject:RE: ACM QuestionRobert,Please schedule an inspection as soon as possible.

The address is 96 Perry Place.

Any questions give me a call.

Greg Meyring 734-324-4557

From: Robert Anderson [mailto:randerson@asti-env.com] Sent: Wednesday, December 11, 2013 10:37 AM To: 'Greg Meyring' Subject: RE: ACM Question

Greg,

Our current fee for conducting residential asbestos surveys for a single family property per address is \$495, which includes 20 ACM samples and a written report summarizing our findings.

Let me know what your desired project completion date and I can let you know if we can meet your schedule.

Robert C. Anderson, PG Director - Site Redevelopment Services ASTI Environmental Click here to receive ASTI's technical e-updates. Web Site: www.asti-env.com Email: randerson@asti-env.com

From: Greg Meyring [mailto:gmeyring@wyan.org] Sent: Tuesday, December 10, 2013 3:45 PM To: Robert Anderson Subject: ACM Question

Robert,

Your standard cost to perform an ACM survey on a residential property is \$175.00 correct?

The reason I ask is that I have two properties/two locations a single family home and a garage that I need an ACM survey.

Also, how quick can you do the inspection and have a report to me?

Thanks.

Greg Meyring City of Wyandotte (734) 324 -4557 Direct (734) 324 - 4535 Fax

William R. Griggs CITY CLERK

Todd M. Browning CITY TREASURER

Thomas R. Woodruff CITY ASSESSOR



**JOSEPH PETERSON** MAYOR

COUNCIL Sherf M. Sutherby-Fricke Daniel E. Galeski Ted Miciara Jr. Leonard T. Sabuda **Donald C. Schultz** Lawrence S. Stec

January 14, 2014

### RESOLUTION

Mark A. Kowalewski City Engineer 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Daniel E. Galeski Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the City Engineer and hereby authorizes the acceptance of ASTI Environmental quote of \$950 for the ACM survey of 96 Perry Place from account # 492-200-850-519. AND FURTHER both this cost of \$950 and the previous cost of \$495 charged by ASTI Environmental will be placed as liens on the property at 96 Perry Place; AND FURTHER that the City Clerk will notify the part of interest of these actions.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec NAYS: None

**RESOLUTION DECLARED ADOPTED** 

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on January 13, 2014.

William R. Anggs William R. Griggs

City Clerk

CC: City Administrator

### **Greg Meyring**

From: mkowalewski mkowalewski [mkowalewski@wyandotte.net]

Sent: Wednesday, December 11, 2013 11:10 AM

To: Council@Wyan. Org

Cc: Greg Meyring; kroberts@wyan.org; dgrant@wyan.org; Wyandotte Fire Chief

Subject: 96 Perry Place

Mayor and Council,

Council conducted a show cause hearing for 96 Perry Place and then authorized the demolition of this private property. The demolition contractor has indicated possible asbestos siding. We have hired ASTI Environmental for \$495.00 to provide the asbestos testing. This fee will also be a lien on the property. The parties of interest have been notified of this action.

Mark A. Kowalewski, PE City Engineer City of Wyandotte 3200 Biddle,suite 200 Wyandotte, MI 48192 1-734-324-4554

From: Greg Meyring [mailto:<u>gmeyring@wyan.org</u>] Sent: Wednesday, December 11, 2013 10:54 AM To: 'Robert Anderson' Cc: 'mkowalewski mkowalewski'; 'Kelly Roberts' Subject: RE: ACM Question

Robert,

Please schedule an inspection as soon as possible.

The address is 96 Perry Place.

Any questions give me a call.

Greg Meyring 734-324-4557

From: Robert Anderson [mailto:randerson@asti-env.com] Sent: Wednesday, December 11, 2013 10:37 AM To: 'Greg Meyring' Subject: RE: ACM Question

Greg,

Our current fee for conducting residential asbestos surveys for a single family property per address is \$495, which includes 20 ACM samples and a written report summarizing our findings.

Let me know what your desired project completion date and I can let you know if we can meet your schedule.

Robert C. Anderson, PG Director - Site Redevelopment Services ASTI Environmental Click <u>here</u> to receive ASTI's technical e-updates. Web Site: <u>www.asti-env.com</u> Email: <u>randerson@asti-env.com</u>

# **Greg Meyring**

From:Robert Anderson [randerson@asti-env.com]Sent:Wednesday, January 29, 2014 10:11 AMTo:'Greg Meyring'Cc:David AmirSubject:Asbestos results for 96 Perry Place

Greg,

Finally got the results from the lab yesterday. Unfortunately, the alternate test method did not help and the material (plaster motor) would still be considered asbestos and need to be abated prior to building demolition.

Call if you have questions or need additional assistance.

# Robert C. Anderson, P.G.

Director - Site Redevelopment Services



Click <u>here</u> to receive AST/s technical e-updates. 10448 Citation Dr., Suite 100 Brighton, MI 48116 Ph: 810.225.2800 Fax: 810.225.3800 Cell: 810.869-6726 Web Site: www.asti-env.com Email: <u>randerson@asti-env.com</u> Residential: \$300.00 Commercial: \$600.00 Plan Development \$1.000.00 CITY OF WYANDOTTE 3131 Biddle Avenue Wyandotte, Michigan 48192 734.324.4551



101

# APPLICATION FOR REZONING

**INSTRUCTIONS TO APPLICANT:** Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at $\frac{2101 \text{ CROVE}}{\text{STREET ADDRESS}}$ between $\frac{20}{5}$	却
and $\frac{22}{\text{STREET}}$ on the $\frac{3000}{\text{N-S-E-W}}$ side of the street, and is known as lot(s)	number
	Subdivision,
Lot Size la. 67 acres	
The property is owned by:	
Name Yaragon Support Syst. Inc Street Address 2101 GROVE	:S+
Name <u>Paragon Support Syst. Inc</u> Street Address <u>2101 GROVE</u> City <u>Wyandotte</u> State <u>Mi</u> Zip <u>48</u>	1192
Phone # 734-281-9522	
PRESENT ZONING: REQUESTED ZONING:PD	
It is proposed that the property will be put to the following use: See attach.	ed

\*\*REQUIRED FOR P-1 or RM-1A\*\*

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

\*\*OPTIONAL\*\*

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare) or to the property of other persons located in the vicinity thereof.

detailed the public wenarcy of to the property of other pe	cisons located in the vicinity thereon.
Signature of Applicant: Jah Dan	Address: 2101 GROVE ST
	Wyandotte Mi 48192
***************************************	• <b>• • • • • • • • • • • • • • • • • • </b>
OFFICE USE ONLY	0 10 11
Receipt # Date:	2 18/7
Engineer's Signature Month Hound	1 1
	h/rezon.doc
	00



# Paragon Support Systems, Inc.

2101 Grove St Wyandotte, MI 48192 Phone (734) 281-9522 Fax (734) 281-7081 paragon96@comcast.net

February 12, 2014

City of Wyandotte Department of Engineering 3131 Biddle Ave. Wyandotte, MI 48192

To Whom It May Concern,

It is the purpose that this property will be put to the following use;

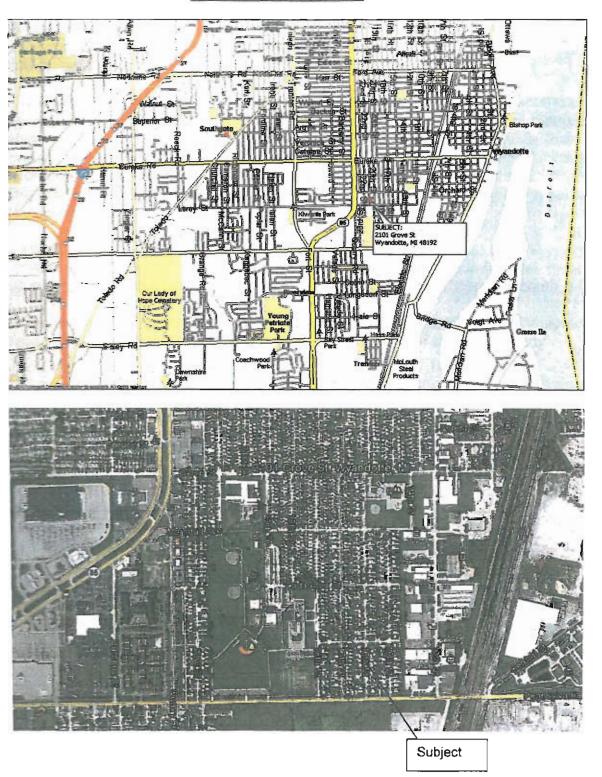
- Vocational Center for persons with Developmental Disabilities (currently running)
- Multi-Purpose Facility offering small business and/or organizations the opportunity to rent classroom space and/or gym and stage.
- I.e.; Personal Trainer
- Certified Nursing Assistant classes.
- Paragon would like to add to our current menu of services overnight respite and after school programs, and a possible future for daycare for my employees as well as our community.
- Our physical plant would not be modified except for the beautification and accommodation for each small business that is interested in renting.

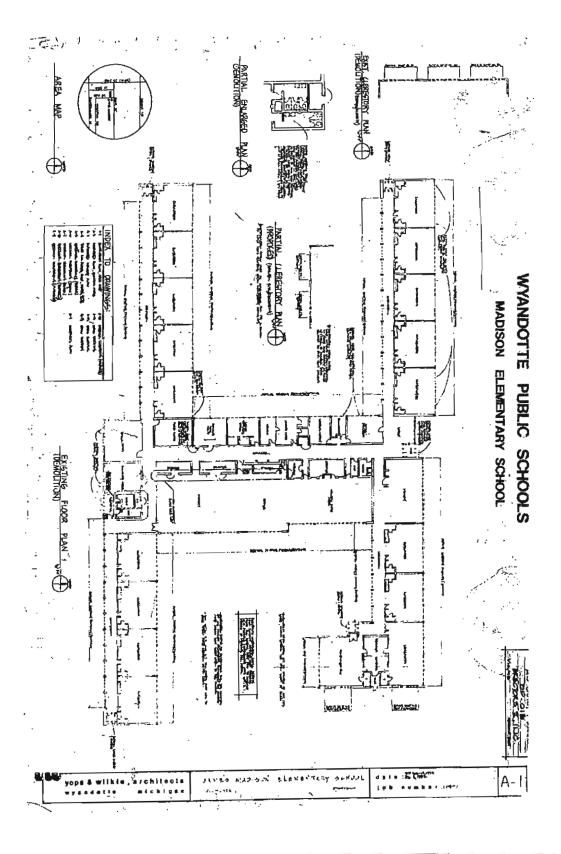
I have enclosed a few before and after pictures of just some of the work we have done to bring this building back to its original luster.

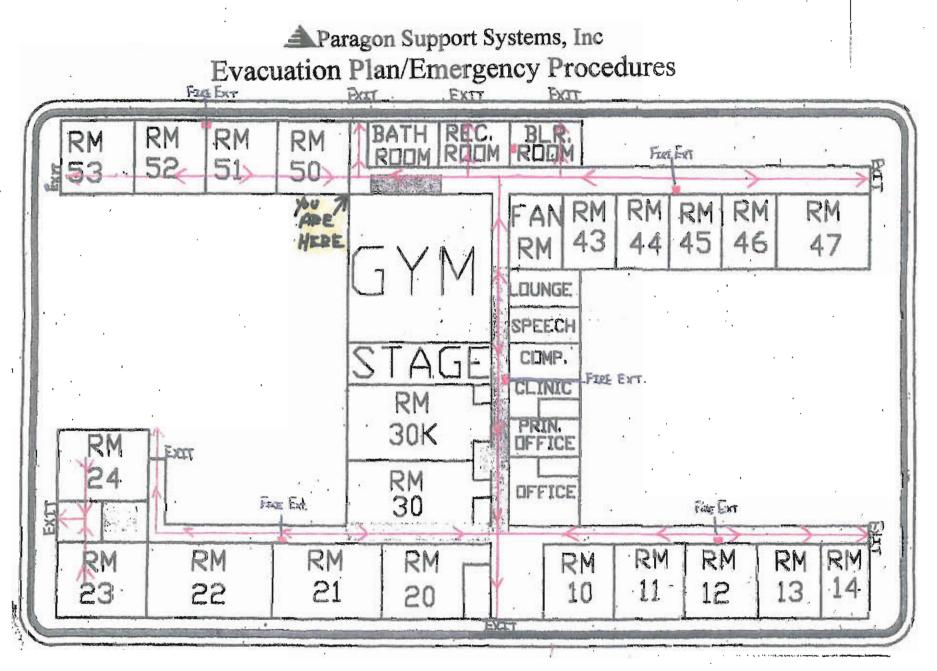
Thank you for your consideration

Valerie Kaiser Executive Director

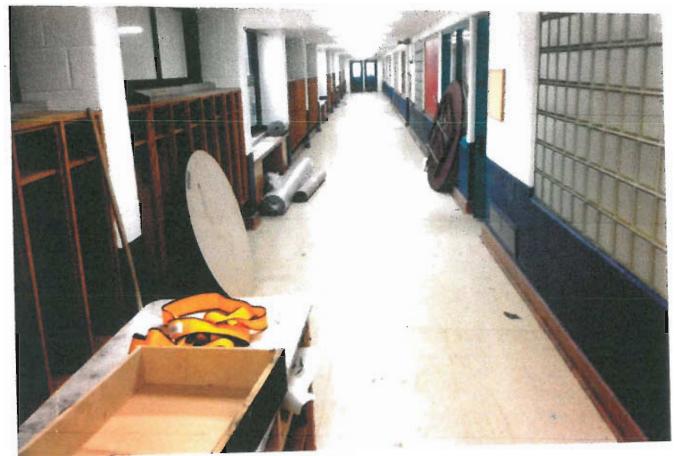
NEIGHBORHOOD MAP







, F



Before



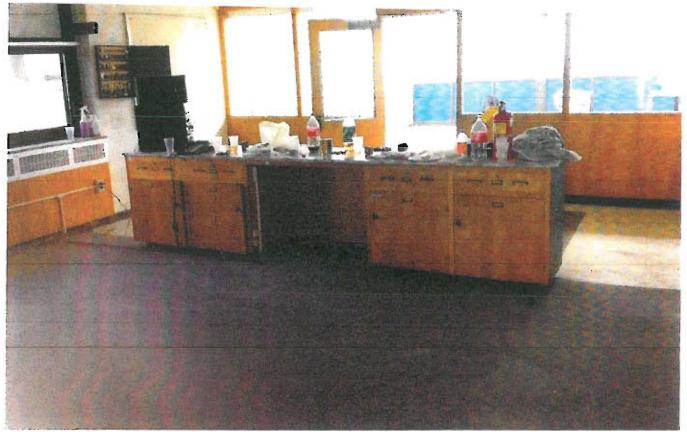
after



Defor



after



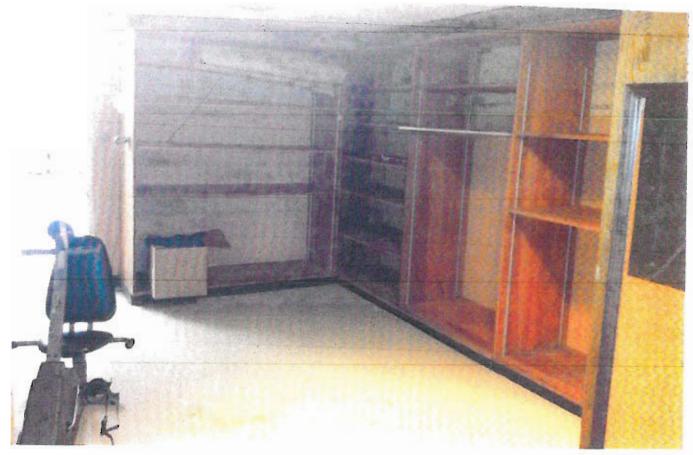
Before



after



after



Before



after

# **CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION**

MEETING DATE: March 3, 2014

AGENDA ITEM#

# **ITEM: DEMOLITION OF VARIOUS STRUCTURES**

**PRESENTER:** Mark Kowalewski – City Engineer

Mul lought 2-18-14

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

**BACKGROUND:** The City of Wyandotte in an effort to remove blighted houses and open space for future development solicited bids for the demolition of six (6) properties from the three (3) contractors under contract with the City. These bids were opened on February 7, 2014. Homrich was determined to be the best bid received for Section 1 in the amount of \$19,350 and Section 2 in the amount of \$21,650. Pro Excavation was determined to be the best bid received for Section 3 in the amount of \$21,000. See attached bid summary.

# STRATEGIC PLAN/GOALS: NA

**ACTION REQUESTED:** Adopt a resolution concurring with the City Engineer selecting Homrich and Pro Excavation as the contractor of record for the demolition of various structures.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Expense the work form Account No. 492-200-850-519.

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to Homrich and Pro Excavation directing them to begin ACM abatement and demolition.

# **CITY ENGINEER:**

CITY ADMINISTRATOR'S RECOMMENDATION: Spiplal

LEGAL COUNSEL'S RECOMMENDATION: OK when a forth

MAYOR'S RECOMMENDATION: Jaseph R Peterson

LIST OF ATTACHMENTS : Summary of bids from Pro Excavation, 21<sup>st</sup> Century Salvage and Homrich

# DEMOLITION BIDS RECEIVED February 7, 2014

ADDRESS	EXC	PRO		T CENTURY ALVAGE	н	OMRICH
210 Bennett 1757 8th Street	\$ \$	7,800.00 20,000.00	\$ \$	12,200.00 13,750.00	\$ \$	8,000.00 11,350.00
TOTAL SECTION 1	\$	27,800.00	\$	25,950.00	\$	19,350.00
3123 4th Street 430 Maple	\$ \$	11,000.00 17,000.00	\$ \$	16,450.00 21,530.00	\$ \$	9,350.00 12,300.00
TOTAL SECTION 2	\$	28,000.00	\$	37,980.00	\$	21,650.00
2946 7th Street 4310 16th Street	\$ \$	15,000.00 6,000.00	\$ \$	11,480.00 13,900.00	\$ \$	11,200.00 13,150.00
TOTAL SECTION 3	\$	21,000.00	\$	25,380.00	\$	24,350.00
SECTION 1 - HOMRICH SECTION 2 - HOMRICH SECTION 3 - PRO EXCAVATION	\$ \$ \$	19,350.00 21,650.00 <u>21</u> ,000.00				

\$ 62,000.00

# **MODEL RESOLUTION:**

# RESOLUTION

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilman\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the City Engineer regarding the demolition of six (6) properties; AND

BE IT FURTHER RESOLVED that Council accepts Homrich's bid of \$19,350 for Section 1; Homrich's bid of \$21,650 for Section 2; and Pro Excavation's bid of \$21,000 for Section 3.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS	COUNCIL	<u>NAYS</u>
and the second second	Fricke	
	Galeski Miciura	
	Sabuda	
	Schultz	
	Stec	

### CITY OF WYANDOTTE **REQUEST FOR COUNCIL ACTION**

MEETING DATE: March 3, 2014

AGENDA ITEM 🗚

ITEM: Amendment to Purchase Agreement for the Former 534 Orchard

PRESENTER: Mark A. Kowalewski, City Engineer Mont found 1. 2-18-14

BACKGROUND: This Purchase Agreement was approved by City Council on September 9, 2013. The Lapp's are purchasing the property for the construction of a single family dwelling. The Lapp's are requesting additional time, due to weather conditions, to secure the required Building Permit until April 30, 2014. All other terms and conditions shall remain in full force and effect.

**STRATEGIC PLAN/GOALS:** Provide the finest services and quality of life to it residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

# BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

**IMPLEMENTATION PLAN:** Execute First Amendment to Purchase Agreement and close on property.

**COMMISSION RECOMMENDATION: N/A** 

CITY ADMINISTRATOR'S RECOMMENDATION: Dupdal

<u>LEGAL COUNSEL'S RECOMMENDATION:</u> OK WEIL R Forg MAYOR'S RECOMMENDATION: Jaseph R Peterson

LIST OF ATTACHMENTS: First Amendment to Purchase Agreement

#### FIRST AMENDMENT TO PURCHASE AGREEMENT BETWEEN THE CITY OF WYANDOTTE AND DAVID AND SHARON LAPP

The Purchase Agreement dated September 9, 2013, for the property located at Former 534 Orchard, Wyandotte, Michigan hereby amends the following Paragraphs:

- 12. The closing for this Agreement is contingent upon the Purchaser obtaining a building permit, issued by the engineering and Building Department for the construction of a single family home by April 30, 2014. the following features:
  - Approximately 1,626 square feet with 3 bedrooms as indicated on Attachment A.
  - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2006 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump. See Attachment B.
  - Exterior to be brick and vinyl siding veneers with upgraded vinyl siding material and profiles.
  - Attached garage with upgraded decorative doors with windows. Garage must not extend more than three (3) feet from front living guarters of home.
  - Home must meet all current zoning requirements.

All other terms and conditions shall remain in full force and effect.

1,2014. Dated this Presence of David Lapp MICHELE L. EBEL

Notary Public, Wayne Co., MI My Commission Expires 10/01/2018

Sharon Lapp

City of Wyandotte

Joseph R. Peterson, Mayor

William R. Griggs. City Clerk

# **MODEL RESOLUTION:**

# RESOLUTION

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilperson\_\_\_\_\_

BE IT RESOLVED by the City Council that Council concurs with the recommendation from the City Engineer regarding First Amendment to Purchase Agreement for the sale of former 534 Orchard; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the First Amendment to Purchase Agreement between the City and Mr. and Mrs. Lapp as submitted to City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson\_\_\_\_\_

YEAS	COUNCIL	NAYS
	Fricke	
	Galeski Miciura	
	Sabuda	
	Schultz	
	Stec	

# **CITY OF WYANDOTTE REOUEST FOR COUNCIL ACTION**

# MEETING DATE: March 3, 2014

AGENDA ITEM #

# ITEM: DEMOLITIONS BIDS For 3525 17th Street

**PRESENTER:** Mark Kowalewski – City Engineer

Mont Honald. 2-25-14

**INDIVIDUALS IN ATTENDANCE:** Mark Kowalewski – City Engineer

**BACKGROUND:** The City of Wyandotte in an effort to remove blighted houses solicited bids for 3525 17<sup>th</sup> Street.

Council directed the demolition of 3525 17<sup>th</sup> Street after a show cause hearing on January 13, 2014. (Attached)

Bids were received on February 18, 2014, and Pro Excavation was determined to be the most qualified bid. See attached bids.

STRATEGIC PLAN/GOALS: Fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Adopt a resolution concurring with the City Engineer selecting Pro Excavation as the contractor of record.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work form Account No. 492-200-850-519.

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to Pro Excavation directing them to begin demolition.

# **COMMISSION RECOMMENDATION:**

CITY ADMINISTRATOR'S RECOMMENDATION:

<u>LEGAL COUNSEL'S RECOMMENDATION:</u> OK Wein & Soch <u>MAYOR'S RECOMMENDATION:</u> Jaseph & Peterson

# LIST OF ATTACHMENTS:

Council Resolution from January 13, 2014. Summary of bids for demolition.

William R. Griggs CITY CLERK

Todd M. Browning CITY TREASURER

Thomas R. Woodruff CITY ASSESSOR

January 14, 2014



JOSEPH PETERSON MAYOR RESOLUTION COUNCIL Sheri M. Sutherby-Fricke Daniel E. Galeski Ted Miciura Jr. Leonard T. Sabuda Donald C. Schnitz Lawrence S. Stec

Mark A. Kowalewski, City Engineer 3200 Biddle Avenue Wyandotte, Michigan 48192

By Councilman Daniel E. Galeski Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that a hearing was held on the 13th day of January 2014, where all parties were given an opportunity to show cause, if any they had, why the dwelling at 3525-17th Street, Wyandotte should not be demolished, removed or otherwise made safe, and BE IT FURTHER RESOLVED that the Council considered all reports and recommendations previously received by the City Council from the City Engineer's Office and all other facts and considerations were brought to their attention at said hearing and at previously held Council meetings; AND BE IT FURTHER RESOLVED that the City council hereby directs that said dwelling located at 3525-17th Street, Wyandotte should be DEMOLISHED and that the cost be assessed against the property in question as a lien. BE IT FURTHER RESOLVED that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire. YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec NAYS: None

**RESOLUTION DECLARED ADOPTED** 

l, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on January 13, 2014.

Villiam R. Griggs City Clerk

CC: Department of Legal Affairs, All interested parties, City Assessor, City Treasurer

3525 17th Street	\$6,400	\$8,300	\$11,986	
	Pro Excavation	21st Century	Homrich	

### **MODEL RESOLUTION:**

RESOLUTION	
------------	--

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilman\_

BE IT RESOLVED by the City Council that Council Concurs with the City Engineer in the following resolution.

A Resolution authorizing the acceptance of Pro Excavation's bid of \$6,400 for the demolition of 3525 17<sup>th</sup> Street from account 492-200-850-519. The cost will be assessed against 3525 17<sup>th</sup> Street; AND

BE IT FUTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution by the City Clerk.

I move the adoption of the foregoing resolution. MOTION by Councilmen

Supported by Councilman\_\_\_\_\_

YEAS	COUNCIL	NAYS
	Fricke Galeski	
	Miciura	
	Sabuda Schultz	
	Stec	

# <u>CITY OF WYANDOTTE</u> <u>REQUEST FOR COUNCIL ACTION</u>

### MEETING DATE: March 3, 2014

AGENDA ITEM #

# ITEM: File 4634 Lawn Cutting Services

PRESENTER: Mark Kowalewski - City Engineer Mart Komberl- 2-19-14

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

**BACKGROUND:** The City lots are in need of lawn cutting services. Bids were solicited by the Engineering Department and opened on February 10, 2014. These bids were received, reviewed and Frank's Landscaping was determined to be the lowest and most qualified bid. See attached bids.

**STRATEGIC PLAN/GOALS:** Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer's recommendation to award Frank's Landscaping the lawn cutting services.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Expense the work form Account No. 492-200-850.520 for the City lots and Account No. 101-448-825-480 for Memorial Park.

**IMPLEMENTATION PLAN:** Frank's Landscaping will enter into a contract and begin the lawn cutting in the early spring of 2014.

# COMMISION RECOMMENDATION: NA

CITY ADMINISTRATOR'S RECOMMENDATION: Spindal

LEGAL COUNSEL'S RECOMMENDATION: of week 2-20

MAYOR'S RECOMMENDATION:

Jasepe R Poterson

LIST OF ATTACHMENTS

Summary of bids.

William R. Griggs CITY CLERK

Todd M. Browning CITY TREASURER

Thomas R. Woodruff CITY ASSESSOR



JOSEPH PETERSON MAYOR COUNCIL Sheri M. Sutherby-Fricke Daniel E. Galeski Ted Miciura Jr. Leonard T. Sabuda Donald C. Scbultz Lawrence S. Stec

#### FILE #4634 LAWN CUTTING FEBRUARY 10, 2014 – 2 PM

Commercial Grounds Services P O Box 39854 Redford, MI 48239	\$152,772.00	bond
Frank's Landscaping 26204 Doxtater Dearborn Heights, MI 48127	\$ 30,950.40	bond
RFC LLC 15040 Dumay		
Southgate, MI 48195 cc Engineering	\$ 34,176.00	check

RESOLUTION	W
	Da

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilman\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the City Engineer in the following resolution.

A Resolution authorizing the acceptance of Frank's Landscaping's bid of \$30,950.4.00 for the Lawn Cutting services from Account No. 492-200-850.520 and Account No. 101-448-825-480.

I move the adoption of the foregoing resolution. MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS	COUNCIL	NAYS	
	Fricke Galeski		
	Miciura		
	Sabuda Schultz		
	Stec		

## <u>CITY OF WYANDOTTE</u> REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM #

**ITEM:** Department of Engineering – Special Assessment District #936

PRESENTER: Mark A. Kowalewski, City Engineer

Mulkonhf. 2-21-14

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

## **BACKGROUND:**

On May 20, 2013, Council received a communication from Richard and Amy Nagy, 2947 22<sup>nd</sup> Street, requesting a five (5) year special assessment to pay for the cost of reconstructing their sewer service from the front property line to the City sewer main which is located under 22<sup>nd</sup> St. The Nagy's also requested that Quint Plumbing and Heating, Inc. be used for this portion of the work as Quint was also performing the work from the house to the property line. A quote of \$6,900.00 from Quint was submitted covering the labor, material and equipment cost to replace the sewer from the property line to the main, including road restoration.

On June 3, 2013, the City Council held a public hearing and passed a Resolution creating Special Assessment District #936 to pay for the cost of reconstructing a private sewer in the right of way of 22<sup>nd</sup> Street at 2947 22<sup>nd</sup> Street. The costs to be assessed to 2947 22<sup>nd</sup> would be those incurred in the reconstruction of the private sewer service line from the east property line of 22<sup>nd</sup> Street to the public sewer under the eastern portion of 22<sup>nd</sup> Street and restoration of the road.

That work has been completed and the cost of \$6,900.00 has been paid to Quint Plumbing and Heating, Inc. by the City of Wyandotte.

## STRATEGIC PLAN/GOALS:

To provide the finest services and quality of life to residents.

## **ACTION REQUESTED:**

The Department of Engineering and Building recommends that this be referred to the City Assessor and City Treasurer for certification and collection respectfully, in accordance with Chapter XIV of the City Charter.

## **BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

The improvement in the amount of \$6,900.00 has been funded from the 2013 Fiscal Year Budget Account 249-450-825.461, Sidewalks Special Assessment.

## **IMPLEMENTATION PLAN:**

If approved by Council, direct the City Assessor and City Treasurer to begin certification and collection procedures in accordance with Chapter XIV of the City Charter, and authorize the City Clerk to give notice of the Special Assessment, setting the time and date when the City Council and City Assessor will meet to review said assessment.

## COMMISSION RECOMMENDATION: N/A

## CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: OK WEEN A Post

**MAYOR'S RECOMMENDATION:** 

Jaroph R Peterson-

## LIST OF ATTACHMENTS:

Proposed Resolution Letter from Richard and Amy Nagy dated May 14, 2013 Council Resolution to create SAD dated May 20, 2013 Council Resolution creating SAD #936 dated June 3, 2013 Invoice from Quint Plumbing and Payment

Richard and Amy Nagy 2947 22<sup>nd</sup> Street Wyandotte, MI

(734)556-0484

3200 Biddle Ave Suite 200 Wyandotte, Mi 48192 Wyandotte City Clerk's Office

5/14/2013

### To whom it may concern,

This letter is in regards to the attached notification letter dated April 24<sup>th</sup> 2013. This letter states that our main sewer line is connected to our next door neighbor located at 2941 22<sup>nd</sup> St. This violates City Code Sec. 10-148 and Code Sec. PM-507.1. Even though these code violations are not our fault, we would like to fix our sewer to comply with the two codes stated above.

After reviewing our current financial situation, we would like to request the following proposal:

- 1) We will pay for the plumbing work from the house to the sidewalk.
- 2) Receive a special assessment for the plumbing work from the sidewalk to the street (sewer main). A five year special assessment would be adequate amount of time for us.
- 3) We like to use Quint Plumbing and Heating Inc. for both portions of the project.

Thank you for working with us on this matter. If there is any additional information needed, please contact us.

Sincerely,

Richard and Amy Nagy Jones Magy Richard Magy

#### OFFICIALS

Thomas R. Woodruff CITY ASSESSOR

William R. Griggs CITY CLERK

Todd M. Browning TREASURER



MAYOR Joseph R. Peterson

COUNCIL Sheri M. Sutherby-Fricke Daniel E. Galeski Ted Miciura, Jr. Leonard T. Sabuda Don Schultz Lawrence S. Stec

May 21, 2013

### RESOLUTION

Richard and Amy Nagy 2945-22nd Street Wyandotte, Michigan 48192

By Councilwoman Sheri M. Fricke Supported by Councilman Lawrence Stec

RESOLVED by the City Council that the communication from Richard and Amy Nagy, 2947-22nd Street relative to their main sewer line is hereby referred to the City Engineer's office.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec NAYS: None

**RESOLUTION DECLARED ADOPTED** 

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on May 20, 2013.

William R. Griggs William R. Griggs

City Clerk

CC: City Engineer

## RESOLUTION FOR RECONSTRUCTION OF A PRIVATE SEWER LINE IN A

## PUBLIC RIGHT-OF-WAY AND FOR THE CREATION OF A

SPECIAL ASSESSMENT DISTRICT AND THE SETTING OF A PUBLIC HEARING

Wyandotte, Michigan May 20, 2013

RESOLUTION By Councilperson Sheed M. Fricke

At a regular session of the City Council of the City of Wyandotte,

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

That the City Council of the City of Wyandotte deems it advisable and necessary for the public health, safety and welfare of said City and it's inhabitants and it is a necessary public improvement and beneficial to the City of Wyandotte, and it's inhabitants, to reconstruct a private sewer service in the public right-of-way from the east property line of 22<sup>nd</sup> Street, south of Oak Street, to the public sewer main under the eastern portion of the 22<sup>nd</sup> Street pavement, more particularly described as:

The approximately fifteen (15) fost wide area of concrete sidewark, lawn, curb and HMA surfaced concrete street from the east property line of 22<sup>nd</sup> Street to the public sewer main in the 22<sup>nd</sup> Street right-of-way, abutting:

Lot 387 Assessor's Wyandotte Plan No. 12 of part of the S.E. % of Section 30, T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Mich., as recorded in Liber 69 of Plats, Page 65, Wayne County Records.

RESOLVED FURTHER that the City Engineer, having prepared estimates of the cost and expenses, plats and diagrams of said improvement and of the locality to be improved, the same shail be deposited with the City Clerk for public examination; and

RESCLVED FURTHER that there is hereby tentatively designated a special assessment district against which the cost and expenses of said improvements are to be assessed, consisting of lots, parts of lots and parcels of land in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Lot 387 Assessor's Wyandette Plan No. 12 of part of the S.E. ½ of Section 30, T.3 S., R. 14 E., City of Wyandotte, Wayne Co., Mich., as recorded in Liber 59 of Plats, Page 55. Wayne County Records.

## RESOLUTION FOR RECONSTRUCTION OF A PRIVATE SEWER LINE IN A PUBLIC RIGHT-OF-WAY AND FOR THE CREATION OF A SPECIAL ASSESSMENT DISTRICT AND THE SETTING OF A PUBLIC HEARING

#### Page 2 of 2

MAYS

RESOLVED FURTHER that the cost and expenses of reconstructing the private sewer service in the public right-of-way from the east property line of 22<sup>nd</sup> Street, south of Oak Street, to the public sewer main under the eastern portion of the 22<sup>nd</sup> Street pavenient shall be defiayed by special assessment upon the lots, parts of lots and parcels of land abutting and adjoining said improvement, as well as benefiting there from.

RESOLVED FURTHER, that said estimates, plats and diagrams of said improvement and of the right-of-way to be improved having been so deposited with the City Clark for public examination, said City Clerk shall give notice, according to the City Chatter, of the proposed district to be specially assessed for said improvement and of the time and place when this Council will meet to consider said detailed estimate, plats and diagrams, and to hear objections thereto, and notice shall be given by said City Clerk, in writing, of the proposed district to be specially assessed for said improvements and of the time and place when this Council will meet to consider said detailed estimates, plats and diagrams, and to hear objections thereto, to cach owner of, or party of interest in, property to be assessed, whose name appears upon the last local tax assessment records, by mailing by first class mail addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of such hearing. The public hearing is scheduled for Monday June 3, 2013, at 7:00 p.m. in the Council Chambers of the Wyandotte City Hall.

I move the adoption	of the foregoing Resolution.
Councilperson	Lucy U. Tuck
Supported by Counc	ilperson Lanon J.Att.

YEAS

COUNCI	PERSON
Fricke	
Galesio	
Miciara	
Sabuda	
Seluliz	
Stec	
Absent	

HEARINI

Greg

#### RESOLUTION

Wyandotte, Michigan June 3, 2013 **RESOLUTION BY COUNCILPERSON** 

#### RESOLVED BY THE CITY COUNCIL THAT

WHEREAS, it has been determined by this Council to be advisable and necessary to reconstruct a private sewer service in the public right-of-way from the east property line of 22<sup>nd</sup> Street, south of Oak Street, to the public sewer main under the eastern portion of the 22<sup>nd</sup> Street pavement as hereinafter described, in the City of Wyandotte, and to pay all or a part of the cost thereof by special assessment on the lots, parts of lots, and parcels of land abutting thereon as well as benefiting there from; and

WHEREAS, the time and place having been fixed for the hearing of objections to the proposed reconstruction of the private sewer in the public right-of-way in the City of Wyandotte, and to pay part of the cost thereof, to-wit:

The approximately fifteen (15) foot wide area of concrete sidewalk, lawn, curb and HMA surfaced concrete street from the east property line of 22<sup>nd</sup> Street to the public sewer main in the 22<sup>nd</sup> Street right-of-way, abutting:

Lot 387 Assessor's Wyandotte Plan No. 12 of part of the S.E. ½ of Section 30, T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Mich., as recorded in Liber 69 of Plats, Page 65, Wayne County Records.

WHEREAS, due notice of said hearing having been given by first class mail in accordance with the statute in such case made and provided; and said hearing having taken place in accordance with said notice as mailed, and  $\underline{NO}$  objections having been brought to the attention of this Council; and

WHEREAS, after such hearing this Council, still being of the opinion that said improvement is advisable and necessary, and that it is still deemed advisable and necessary to proceed with said reconstruction of the private sewer in the public right-of-way, NOW, THEREFORE, BE IT RESOLVED, that the maps, plans and diagrams of said rightof-way improvement and of the special assessment district as hereinafter described to pay the cost thereof as evidenced by the Engineer's estimate for such construction accepted by this Council, be approved and confirmed and the improvement constructed accordingly;

Lot 387 Assessor's Wyandotte Plan No. 12 of part of the S.E. <sup>1</sup>/<sub>4</sub> of Section 30, T. 3 S., R. 11 E., City of Wyandotte, Wayne Co., Mich., as recorded in Liber 69 of Plats, Page 65, Wayne County Records.

RESOLVED FURTHER that said district be and hcreby is designated as follows:

Special Assessment District Number  $\underline{4936}$ 

RESOLVED FURTHER, that the City Assessor is directed to prepare an assessment roll pursuant to the City Charter requirements.

I move the adoption of the foregoing Resolution Motion by Councilperson Supported by Councilperson

YEAS	COUNCILPERSON	NAYS
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	<u> </u>
	Stec	
	Absent	

## QUINT PLUMBING & HEATING, INC.

4144 SIXTH ST. WYANDOTTE, MI 48192 (734) 281-1153

## Invoice

DATE INVOICE # 7/30/2013 36451

## BILL TO CITY OF WYANDOTTE ACCOUNTS PAYABLE / ENGINEERING 3200 BIDDLE SECOND FLOOR WYANDOTTE, MI 48192

	SHIP TO		

		P.O. NO.	TERMS
			Net 30
DESCRIPTION	SERVICED	RATE	AMOUNT
PLUMBING SERVICES	7/25/2013 7/26/2013	6,900.00	6,900.00
QUOTED - \$6,900.00			
FOUND THE LEAD AND TIED ONTO IT. RAN THE REST OF THE SEWER TO TIE ONTO THE CAST IRON.			
WORK WAS DONE AT 2947 22ND STREET IN WYANDOTTE.			
****NOTE: THE BLACK TOP IS TO BE BILLED WHEN COMPLETED*****			
	ORX	5m 10/1	7/13
	249-9	50-825, 0 6,900-	461
	Å	6,900-	
THANK YOU FOR YOUR BUSINESS		Total	\$6,900.00

2,203.98 OK TO RELEASE AM 11/8/13 Device Lebu-Quint Alby 1/8/13 TOTAL \*\*\*9,103.98 )00001527 TREASURER OF THE CITY OF WYANDOTTE 110834 JPMorgan Chase Bank, N.A. 9-32/.720 Branch #480 WYANDOTTE, MICHIGAN VENDOR NUMBER CHECK NUMBER DATE NET AMOUNT 000001527 10/30/13 110834 \*9,103.98 NINE THOUSAND ONE HUNDRED THREE AND 98/100 DOLLARS PAY TO THE ORDER QUINT PLUMBING & HEATING INC 4144 6TH STREET WYANDOTTE MI 48192 AUTHORIZED S JATURE

DESCRIPTION

RECREATION

2947 22ND PLUMB

PURCHASE ORDER

061357

снеск NO. 110834

AMOUNT

6,900.00

110834

**IEASURER OF THE CITY OF WYANDOTTE** WYANDOTTE, MICHIGAN

INVOICE

36451

37267

DATE

7/30/13

10/23/13

#110834# #072000326# 170004300014#

## PROPOSED RESOLUTION

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer that the Assessment Roll for Special Assessment District #936 – Construction of a Private Sewer in a Public Right-of-Way, as presented by the City Engineer, be referred to the City Assessor for certification and City Treasurer for collection of said assessment upon the designated lots of 2947 22<sup>nd</sup> Street, and be it further resolved that the City Clerk shall be directed to publish the notice of Special Assessment, setting the time when the City Council and City Assessor will meet to review said assessment.

## <u>CITY OF WYANDOTTE</u> REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM # 🗲

<u>ITEM:</u> Amendment to Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District, Sub-Section 2(j)(1) Attention Getting Devices

PRESENTER: Mark A. Kowalewski, City Engineer

Mort bounker 2-26-14

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

**BACKGROUND:** The current ordinance regulating attention getting devices including searchlights, balloons, banners and similar devices or ornamentation designed for purposes of attracting attention, promotions or advertising in the CBD, O-S, B-1 and B-2 Zoning Districts does not clarify the time allowed for these devices. Therefore, enclosed is an ordinance recommending these devices be allowed for thirty (30) days.

**<u>STRATEGIC PLAN/GOALS</u>**: Promoting the finest in design, amenities and associated infra-structure improvements in all new developments and establishing a unique historic, cultural and visual identity for Wyandotte as a destination city within the region

<u>ACTION REQUESTED:</u> Refer proposed changes to the Zoning Ordinance to the Planning Commission for the required public hearing.

## BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

**IMPLEMENTATION PLAN:** Planning Commission holds public hearing with recommendation to be reported back to City Council for action.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

Jaseph R Peterson

LIST OF ATTACHMENTS: Proposed amendment to the Zoning Ordinance

## AN ORDINANCE ENTITLED

## AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING ORDINANCE BY AMENDING ARTICLE XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District

## Sub-Section (1)(h) and Sub-Section 2 (j)(1) Attention Getting Devices

## CITY OF WYANDOTTE ORDAINS:

## Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 1 (h) concerning attention-getting devices in the CDB Central Business District shall be amended to read:

(h) Attention getting devices including searchlights, balloons, banners (provided payment of the required fee for the banner is made, and the banner may not be placed on outdoor café enclosures) and similar devices or ornamentation designed for purposes of attracting attention, promotions or advertising, are allowable. A banner or multiple banners, shall be allowed on each street, parking lot or alley side of the building, and shall not exceed 24 square feet in area per banner or 24 square feet total for all banners on each side of building, except only one (1) banner shall be allowed on the front of the building and shall not exceed 24 square feet in area. All banners and signs cannot exceed 10% of the wall area. A maximum two (2) banners on any wall, except the front wall, and no more than five (5) banners shall be allowed at one time.

Attention-getting devices except banners as described above shall be allowed for up to three (3) separate thirty (30) day periods in a calendar year.

Feather Banners are not permitted.

## Section 2. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 2 (j)(1) concerning attention-getting devices in the O-S, B-1 and B-2 Districts following shall be amended to read:

1. Attention getting devices including searchlights, balloons, banners (provided payment of the required fee for the banner is made, and the banner may not be placed on outdoor café enclosures) and similar devices or ornamentation designed for purposes of attracting attention, promotions or advertising, are allowable. A banner or multiple banners, shall be allowed on each street, parking lot or alley side of the building, and shall not exceed 24 square feet in area per banner or 24 square feet total for all banners on each side of building, except only one (1) banner shall be allowed on the front of the building and shall not exceed 24 square feet in area. All banners and signs cannot exceed 10% of the wall area. A maximum two (2) banners on any wall, except the front wall, and no more than five (5) banners shall be allowed at one time.

Attention-getting devices except banners as described above shall be allowed for up to three (3) separate thirty (30) day periods in a calendar year.

Feather Banners are not permitted.

## Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS		<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	Stec	
	ABSENT	

I hereby approve the adoption of the foregoing Ordinance this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

## **MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilperson\_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding changes to the Wyandotte Zoning Ordinance, Article XXIV – General provisions, Section 2408 Signs, Section (F) Permitted signs by Zoning District, Sub-Section 1 (h) and Article XXIV – General provisions, Section 2408 Signs, Section (F) Permitted signs by Zoning District, Sub-Section 2 (j)(1) Attention Getting Devices is hereby referred to the Planning Commission for the proper public hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

Supported by Councilperson\_\_\_\_\_

<u>YEAS</u>	COUNCIL	NAYS	
	Fricke		
	Galeski		
	Miciura		
	Sabuda		
	Schultz Stec		
	bitte		

## <u>CITY OF WYANDOTTE</u> <u>REQUEST FOR COUNCIL ACTION</u>

MEETING DATE: March 3, 2014

AGENDA ITEM #

ITEM: Repairs to the Wheel Loader Department of Public Service (DPS)

PRESENTER: Mark A. Kowalewski, City Engineer Marthould 2-26-14

## **INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** The DPS is in need of repairing the 2003 Wheel Loader. The steering pump, brake pump and fan pump are all in need of rebuilding. This equipment is used year round and is a valuable asset to the Department and should be repaired. Therefore, attached you will find a quote from Michigan CAT in the amount of \$16,655.30 for said repair. Michigan CAT is a single source provider for this equipment; therefore no other quotes were sought.

**STRATEGIC PLAN/GOALS:** We are committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

ACTION REQUESTED: Approve acceptance of quote from Michigan CAT in an amount not to exceed \$16,655.30.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Account No. 101-448-850-540 in the amount of \$15,000 and Account No. 101-448-850-530 in the amount of \$1,655.30

**IMPLEMENTATION PLAN:** Repair equipment for continued use.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

**MAYOR'S RECOMMENDATION:** 

Jasepen R Peterson

LIST OF ATTACHMENTS: Quote from Michigan CAT

# Michigan **CAT**

## Quotation#: 75203 Repair Estimate

Bill to: City of Wyandotte Municipal Services Ship to:

	General information
Contact name: Dave	Phone number:
Unit number:	Manufacturer: CATERPILLAR
Model: 966	Serial number: 0AXX00424
Effective date: 2014-02-18	Expiration date: 2014-03-20
Meter: 4474 (hours)	

Description	Unit Price C	uantity	Ext Price
R&I cab	\$3,750.00	1	\$3,750.00
R&I implement, steering and fan pump	\$2,500.00	1	\$2,500.00
Filters and oil	\$600.00	1	\$600.00
R&I misc seals and gaskets	\$450.00	1	\$450.00
Reman components quoted if needed			
Reman steering pump			\$1,767.95
Reman imp, pilot, brake pump			\$1,456.81
Reman fan pump			\$900.42
Fan motor			\$1,180.12
Rebearing and reseal pumps if possible			
REBEARING & RESEAL/VANE PUMP			\$435.00
REBEARING & RESEAL/GEAR PUMP			\$445.00
REBEARING & RESEAL/PISTON PUMP			\$1,375.00
Estimated travel	\$1,190.00	1	\$1,190.00
Field service diagnosis	\$605.00	1	\$605.00
	S	ub-total	\$16,655.30
		Total	\$16,655.30

\*NOTE: TAX AND FREIGHT CHARGES ARE ADDITIONAL TO PRICES LISTED ABOVE.

## Michigan **BAT**

## Quotation#: 75203 Repair Estimate

Submitted by: Greg Corbat Phone: 248 255 3542 Fax: 866 743 0167 Cell: 248 255 3542 Email: Greg.Corbat@michigancat.com Customer Signature:\_\_\_\_\_

Date:



Reman steerin	ng pun	np				
Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	0R7674	PUMP GP	\$1767.95	\$1,767.95	
Reman imp, p	ilot, br	ake pump				
Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	10R7978	PUMP GP GEAR	\$1456.81	\$1,456.81	
Reman fan pu	mp					
Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	10R7387	PUMP GP HYD	\$900.42	\$900.42	
Fan motor						
Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	1912943	MOTOR GP-GR(	\$1180.12	\$1,180.12	
REBEARING 8	RESI	EAL/VANE PUN	IP			
Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	3D2824	SEAL O RING	\$1.44	\$1.44	
	1	3L1425	BEARING	\$40.92	\$40.92	
	1	5E8771	O RING	\$19.23	\$19.23	
	1	5H3252	SEAL O RING	\$5.21	\$5.21	

#### **REBEARING & RESEAL/GEAR PUMP**

5P0904

6V2318

SEAL

SEAL

1

1

Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	1496061	SEAL KIT	\$201.89	\$201.89	

\$30.42

\$22.14

\$30.42 \$22.14



## Quotation#: 75203 Parts Attachment

#### **REBEARING & RESEAL/PISTON PUMP**

Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	1	0049040	CONE	\$12.09	\$12.09	
	1	0336027	O RING	\$5.09	\$5.09	
	1	0336036	O-RING	\$6.24	\$6.24	
	1	0336036	O-RING	\$6.24	\$6.24	
	1	1P6872	CUP	\$11.45	\$11.45	
	3	3J1907	SEAL	\$0.88	\$2.64	
	1	3K0360	SEAL	\$1.04	\$1.04	
	1	6E4224	PLUG	\$37.8	\$37.80	
	1	6E6594	BEARING	\$166.5	\$166.50	
	1	6E6597	BEARING	\$141.74	\$141.74	
	1	6E6601	GASKET	\$27.41	\$27.41	
	1	6V3834	SEAL O RING	\$14.84	\$14.84	
	2	7L9061	SEAL-O-RING	\$5.18	\$10.36	
	1	8C3089	SEAL FACE	\$13.96	\$13.96	
	2	8F7219	SEAL	\$0.69	\$1.38	
	2	8T4750	SEAL	\$38.48	\$76.96	
	3	8T5039	SEAL	\$4.99	\$14.97	
	2	8T7876	O-RING SEAL	\$0.74	\$1.48	
	1	9T2197	SHIM KIT	\$218.52	\$218.52	
	1	9X7680	SEAL O RING	\$3.29	\$3.29	

## **MODEL RESOLUTION:**

## **RESOLUTION**

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilperson\_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding acceptance of the quote from Michigan CAT in the amount not to exceed \$16,655.30 from Account No. 101-448-850-540 in the amount of \$15,000 and Account No. 101-448-850-530 in the amount of \$1,655.30 for repairs to the 2003 Wheel Loader is hereby approved.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

Supported by Councilperson\_\_\_\_\_

YEAS	COUNCIL	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	Stec	

## <u>CITY OF WYANDOTTE</u> <u>REQUEST FOR COUNCIL ACTION</u>

MEETING DATE: March 3, 2014

## AGENDA ITEM #

## ITEM: Purchase Additional 96 Gallon Toters

PRESENTER: Mark A. Kowalewski, City Engineer

mont Konalint. 2-26-14

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

**BACKGROUND:** The City offers residents to rent 96 gallon toters for \$48 for a two (2) year term. On February 1, 2014, the City's new ordinance regarding the use of a metal, durable plastic, or an approved container of equal material to be used for the collection of solid waste will be effective. Therefore, the demand for leasing toters has increased. The Department of Public Service (DPS) desires to purchase an additional 144 toters from Cascade Engineering of Grand Rapids, Michigan to meet this demand. Cascade Engineering has supplied the previous carts to the City. The cost of 6,730.56 (144 x 46.74) to purchase these toters will be funded from the Solid Waste Fund. These carts will be black with the City of Wyandotte logo stamped on the container. To date 1,831 toters have been leased.

**<u>STRATEGIC PLAN/GOALS</u>**: The City is committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

**ACTION REQUESTED:** Approve the DPS to purchase 144- ninety-six gallon carts at a cost of \$6,730.56 from Cascade Engineering.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 290-448-850-770-540

**IMPLEMENTATION PLAN:** Place order with Cascade Engineering of Grand Rapids, Michigan

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: N/A

Jaseper R Peterson

**MAYOR'S RECOMMENDATION:** 

LIST OF ATTACHMENTS: None

## MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan Date: March 3, 2014

RESOLUTION by Councilperson\_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer to purchase 144 – Ninety-Six Gallon Carts from Cascade Engineering of Grand Rapids, Michigan in the amount of \$6,730.56 from account no. 290-448-850-770-540; each cart to be black with the City of Wyandotte's logo, imprinted serial numbers and include a standard ten (10) year warranty.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson\_\_\_\_\_

YEAS	<u>COUNCIL</u>	NAYS	
	Fricke Galeski		
	Miciura		
	Sabuda Schultz		
	Stec		