

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, June 30th, 2014 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD SCHULTZ

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATION:

PRESENTATION BY TED COPLEY
OF AXE N LADDER DELI
3203 BIDDLE AVENUE

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Larry Bohr regarding an encroachment into a vacated alley space.
2. Communication from Tom Kaul relative to noise coming from the Wyandotte Boat Club.
3. Communication from Katherine Vicars and surrounding neighbors relative to a request for grading of an alley.

PERSONS IN THE AUDIENCE:

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

4. Communication from Mayor Peterson submitting an appointment to the Joint Management Committee that oversees the operation of the Waste Water Treatment Plant.

5. Communication from the Chief of Police regarding the approval to hire three (3) Police Officers.

6. Communication from the DDA Director, City Engineer, and City Attorney regarding the Zagster Bike Rental location.

7. Communication from the Director of Museums and Cultural Affairs relative to the 2014 Wyandotte Street Art Fair Marketing Contract.

8. A-Communication from the Special Event Coordinator relative to the 4th of July Carriage Contract.

8. B-Communication from the Special Event Coordinator regarding WSAF Entertainment Contracts.

8. C- Communication from the Special Event Coordinator relative to the WSAF Children's Entertainment Area.

8. D- Communication from the Special Event Coordinator regarding 2014 WSAF Clean Up Contract.

8. E- Communication from the Special Event Coordinator relative to the Official T-Shirt for the Wyandotte Street Art Fair.

8. F- Communication from the Special Event Coordinator regarding the Wyandotte Street Art Fair Stage/Sound/Light Rental.

8. G- Communication from the Special Event Coordinator relative to a WSAF Entertainment Contract.

8. H- Communication from the Special Event Coordinator regarding the Waterside Concert Series 2014 Music in the Park.

8. I- Communication from the Special Event Coordinator relative to Special Event Budget Amendments.

8- J- Communication from the Special Event Coordinator regarding the Wyandotte Clinic for the Working Insured to take place on July 26, 2014 at the Yack Arena.

9. Communication from the City Engineer and Downtown Development Director regarding a Boating Infrastructure Grant Program (BIGP) as it pertains to a Transient Marina at Bishop Park.

10. Communication from the Deputy Treasurer/Assistant Finance Director submitting various 2014 Fiscal Year Budget Amendments.

11. Communication from the City Engineer submitting a purchase agreement to sell city-owned property, 1427 Sycamore.

12. Communication from the City Engineer regarding a release of purchase agreement for 655 Vinewood.

13. Communication from the City Engineer relative to the sale of the former 562 Orange.

14. Communication from the City Engineer regarding the purchase of additional 96 Gallon Toters.

15. Communication from the City Engineer regarding the sale of the former 1141-7th Street.

16. Communication from the City Engineer regarding the Neighborhood Stabilization homes (NSP3)-Sales Price.

17. Communication from the City Engineer relative to the 2014 HMA Resurfacing Program.

18. Communication from the City Engineer regarding the 2014 Block Grant HMA Resurfacing Program.

19. Communication from the City Engineer relative to a demolition bid for 1207 Lee.

20. Communication from the City Engineer regarding the lease of city-owned property known as the former 1169 Orchard.

21. Communication from the City Engineer and Power Systems Supervisor regarding Municipal Services request for usage of city-owned lots 2-4 and 10-14 , Adelaide Sub during ITC Construction and closure and vacation of adjacent alley.

22. Communication from the City Engineer regarding the Labadie Park Neighborhood Master Deed Amendment.

23. Communication from the City Engineer regarding an Amendment to the Code of Ordinances-Section 14-2 Entitled "Receptacles-Generally"

CITIZENS PARTICIPATION:

FIRST READING OF AN ORDINANCE:

AN ORDINANCE ENTITLED
"AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE BY AMENDING SECTION
14-2 (a) and 14-2 (f) ENTITLED "RECEPTACLES-GENERALLY"

REPORTS AND MINUTES:

Retirement Commission Meeting
Planning Commission Meeting
Beautification Commission

June 19, 2014
June 19, 2014
June 11, 2014

Maria Johnson

PRESENTATION

From: Natalie Rankine [nrankine@wyandotte.net]

Sent: Wednesday, June 25, 2014 3:39 PM

To: 'Maria Johnson'

Subject: RE: Presentation for Monday

Visit our website at www.wyandotte.net and sign up for our E-News Service to find out what's happening in the City of Wyandotte. Follow us on [Facebook](#) and [Twitter](#)!

PRESENTATION

BY TED COPLEY
OF AXE N LADDER
DELI

3203 Biddle

Honorable Mayor Joseph R. Peterson and City Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI



Honorable Mayor and City Council:

I come before you by way of this correspondence to petition the City of Wyandotte for permission for an encroachment into the vacated alley space adjoining my property at the location indicated on my return address, namely 3664 22nd.

The property is my primary residence with approximately 6 months remaining on a 15 year mortgage. I have lived at my home and raised my family of my wife and 4 sons for 19 years.

Specifically the encroachment would be a 4" concrete slab measuring 8'x10', as indicated on the attached Application for Permit and supporting pictures, and will encroach 35" x 8' into the vacated alley. I'm also requesting permission for a vinyl storage shed and lean to cover behind my garage. The storage shed will encroach 35" x 8' into the vacated alley. The lean to will encroach 21' x 4' into the vacated alley. There is no concrete by the sanitary sewer as I have pea gravel down to help minimize weed growth.

This encroachment involves only my property and the city's vacated alley delegated to my property and will not encroach into anyone else's property or vacated alley space. There are no utility poles in my yard, the closest poles are each two properties away north and south. I would also submit that I have signed an attached Hold Harmless Agreement.

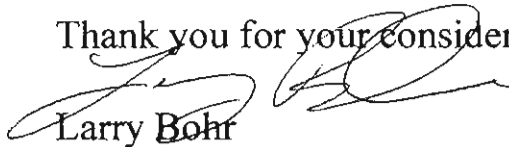
If the Honorable Mayor and City council accept the aforementioned, as well as Engineering and the Zoning Board of appeals - I commit to making a \$500.00 donation on behalf of the city of Wyandotte to the non-profit skin cancer foundation to give the gift of a hardwood tree and share sun protection for a lifetime per this web site.

<http://www.skincancer.org/giving/gift-of-shade>

Alternate plan requests in lieu of denial of above are as follows

- Allow overhang awning to be cut back so no encroachment – thereby preserving majority of overhang. Allow 35" x 8" shed and shed slab encroachment – as shed and slab have been in place for 11 years w/o incident or interference or impedance of access for utility workers. (2nd most desirable option)
- Complete demolition/removal of overhang awning. Allow 35" x 8" shed and shed slab encroachment – as shed and slab have been in place for 11 years w/o incident or interference or impedance of access for utility workers. (3rd most desirable option)
- Complete demolition/removal of overhang awning and relocation of existing shed with no encroachment. (Least desirable option)

Thank you for your consideration of this matter.



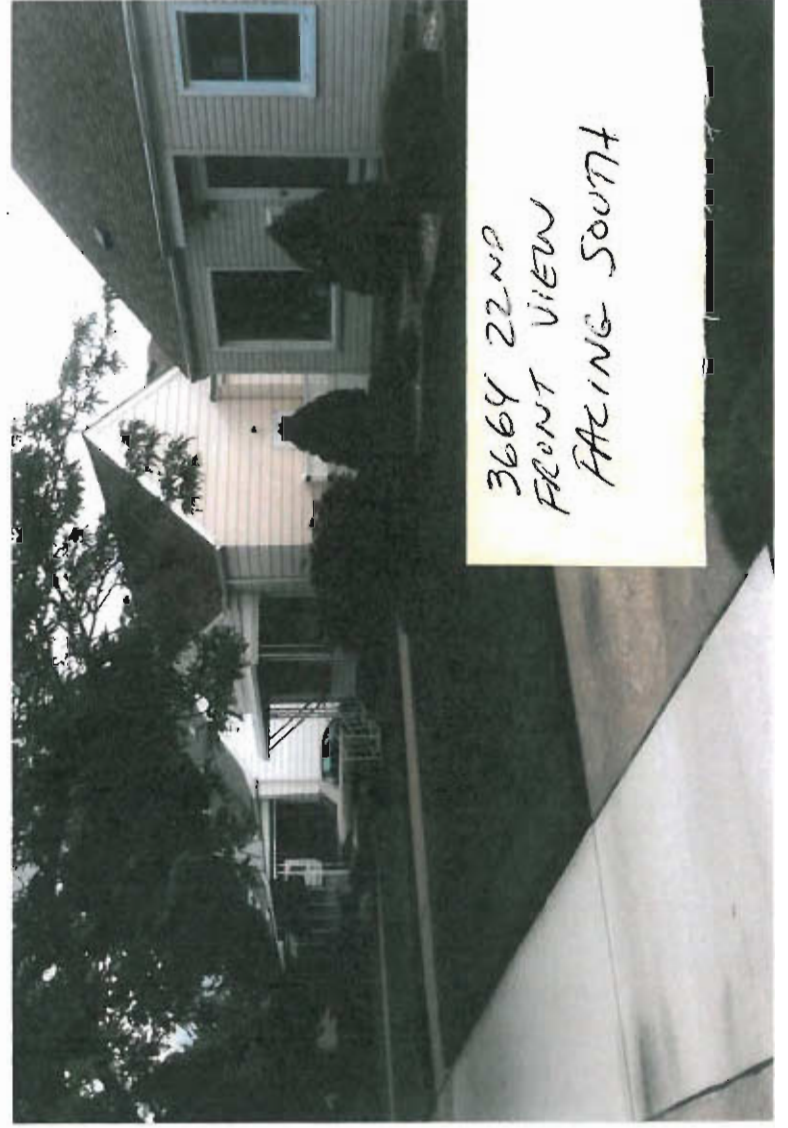
Larry Bohr

734-285-4479 – home; 734-343-0935 – work
3664 22nd, Wyandotte, MI





3664 22ND
FRONT VIEW
LANDSCAPING



3664 22ND
FRONT VIEW
FACING SOUTH

3664 2ND
NORTH SIDE
OF GARAGE



3664 2ND
REAR VIEW OF GARAGE
SHED ERECTED 11
YEARS AGO. RECENT
OVERHANG





3664 2ND
SANITARY SEWER
UNDER "L" SHAPED
GUTTER - UNDER PEA
GRAVEL



3664 2ND
OVERHANG REAR LOT
VIEW - UTILITY
LINES ACCESSIBLE



CITY OF WYANDOTTE, MICHIGAN

Department of Engineering & Building PH: (734) 324-4551 FAX: (734) 324-4535 • 3200 Biddle Ave. 48192

Print

Approved by: _____ Permit #: _____ Rec'd y: _____ Date: _____

Application for Additions, Alterations, Basements & Foundations

Location, Ownership, and Detail must be correct, complete, and legible before a Building Permit will be issued.

Building Located At: 3664 22ND Date: 6-30-2014

Lot No. & Subdivision: 67 EUREKA HIGHLANDS

Applicant's Name: LARRY BOHR

Address: 3664 22ND ST

Phone #: 734-250-1506

Owner's Name: LARRY & LISA BOHR Address: 3664 22ND

Lot Size: 40.2 feet WIDE (x) 140 Owner's Phone #: 734 250-1506

Interior Lot () Corner Lot () Alley: _____ feet WIDE Rear Alley () Side Alley ()

Building Size: _____ feet WIDE (x) _____ feet LONG (x) _____ feet HIGH _____ Stories Space

Between House & Alley: _____ feet

Between House & Building on Rear: _____ feet

Width of Yards: Front: _____ feet Side _____ feet Side _____ feet

Show details as to location and sizes of all or any buildings and yard spaces on application for Certificate of Occupancy. Plans may be required for this work.

STATE CLEARLY THE NATURE OF THE PROPOSED WORK:

PROPOSE FOR SHED AND AWNING BEHIND GARAGE
SKETCH AND PICTURES ATTACHED

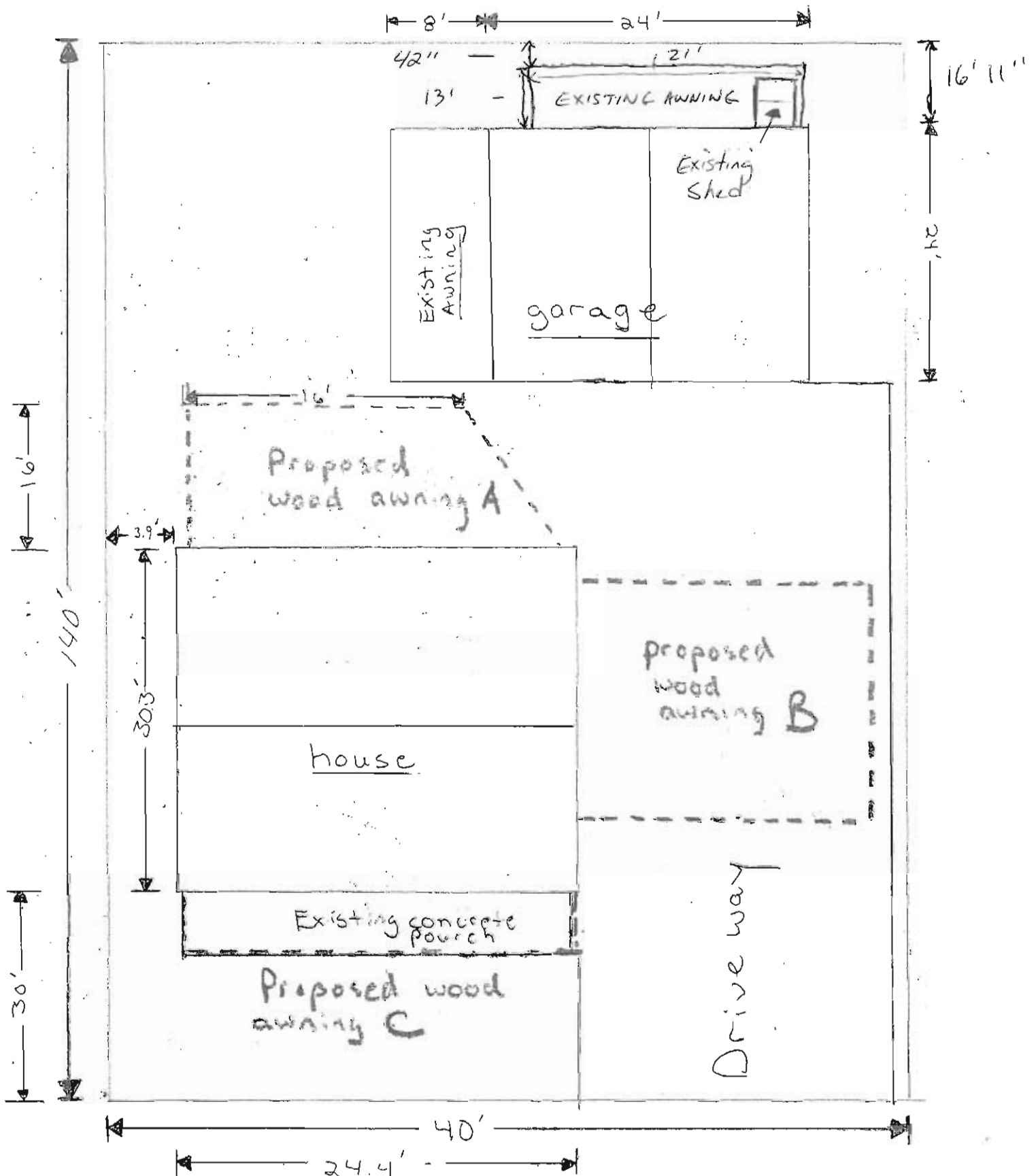
Estimated Cost by Department: \$ _____ Estimated Cost by Owner: \$ 1000⁰⁰

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1623A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

X

Signature of Owner or Agent

Plot plan w/ proposed roof const.
not to scale !!!





Give the Gift of Shade

[Facebook](#) [Twitter](#) [Print](#) [More](#)



A fundamental skin cancer prevention practice is to seek shade, particularly during the hours of 10 AM to 4 PM. The Skin Cancer Foundation promotes this healthy habit through its Give the Gift of Shade Program.

Give the gift of a hardwood tree and share sun protection for a lifetime. Give the gift of shade today.

For a contribution of \$500, you or whomever you designate will receive a Shade Tree (approximately 2-3 feet in height) for planting.

**Give the Gift
of Shade**

Once you have made your donation and completed the information form, a staff member from The Skin Cancer Foundation will contact you about your choice of Shade Tree and delivery arrangements.

For more information about the Gift of Shade Program, please contact Adrienne Cea at 212-725-5176 or acea@skincancer.org.

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to the undersigned to utilize the City owned vacated alley space @ 3664 22nd Street in the City of Wyandotte, the undersigned hereby assumes all risk and liability relating to the providing of said vacated alley space by the City of Wyandotte and agrees to Hold Harmless and Indemnify the City of Wyandotte, all City Officials and all of the City of Wyandotte's component units from all liability and responsibility whatever for Injury (Including death) to persons and for any damage to any City of Wyandotte Property or the property of others arising out of or resulting directly or indirectly from the utilization of said City vacated alley space as above described.

The undersigned further agrees that said property shall not be utilized as a parking lot and/or for the storage of any vehicles, machinery and/or equipment or the like and the undersigned further understands and agrees that the undersigned and the City of Wyandotte may withdraw and terminate this Agreement on 10 days advanced notice. The undersigned does hereby further agree to not damage the property in any way and agrees to keep said property clean and free from debris and maintain said property in a safe manner under the laws and ordinances of the State of Michigan and the City of Wyandotte.

The undersigned further does hereby remise, release and forever discharge the City of Wyandotte, all City Officials and all of the City's component units from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the utilization of the above described City Lot.

Agreed this 30TH day of JUNE, 2014.

By: LARRY BOHR
Print Name

[Signature]
Signature

Address: 3664 22nd Street, Wyandotte, MI
Phone Number: 734-285-4479

Approved by the City Council on _____

2

WYANDOTTE CITY
2014 JUN 26 AM 9:20

June 26, 2014

Dear Mayor and City Council,

It is the time of year when citizens of Wyandotte can open their windows and enjoy the fresh summer breezes –except in my neighborhood. In my neighborhood in order to be able to have the same peace and tranquility that all other citizens enjoy our windows must remain closed in order to avoid the noise that is produced by members of the Wyandotte Boat Club at 5:00 A.M. on most mornings.

I am in fact writing this letter to you as these members are driving past my house using electronic voice amplifiers (a.k.a. bullhorns) to “coach” their crews. As the mayor well knows this has occurred for years. Even as far back as his days as a detective when I lodged a complaint about this very thing. Back then it was a sporadic event, today it is an everyday occurrence.

On June 4th of this year there were four sets of coaches and their crews out practicing in the early morning with each coach using a bullhorn. On that morning the noise from these devices was so loud that one coach turned up the volume on his bullhorn so that he could be heard over the din of the other bullhorns.

On June 24th of this year a coach used profanity over his bullhorn-this is the straw that broke the camel’s back. It is totally inappropriate, as is the use of this device to extol the virtues of vitamin B to their crew and my neighbors before dawn.

Why doesn’t the city enforce its noise ordinance like it would for any other neighborhood? Why is my neighborhood exempt from this type of enforcement?

These coaches bring their crews through a four block long residential neighborhood using these bullhorns with impunity. Heck, their race course is south of their facility NOT to the north where we live. It is like having the varsity football team practicing at FOP or Pulaski parks, instead of their home field. I'm sure you wouldn't want this type of disturbance in your neighborhood—and neither do we.

I expect the only option my neighbors and myself have left, because the City of Wyandotte refuses to enforce its own noise ordinances, is to appeal our tax rates at the next Board of Review and then to the state Tax Tribunal. Since the city is discriminating in its enforcement of these ordinances in my neighborhood I will be encouraging the 100 or so of my neighbors who are also taxpayers to appeal their taxes also. WE DESERVE THE SAME PEACE AND TRANQUILITY IN OUR NEIGHBORHOOD AS THE REST OF THE CITY ENJOYS.

Sincerely yours,

Tom Kaul

3115 van Alstyne, Wyandotte

Ps I'm going to try to go back to bed now that the rowers have stopped their practice at 7:00am but I believe that will be in vain as I am very frustrated by these recurring events at dawn.

3

Katherine Vicars-Soloway, RN, BSN

1223 Oak St.

Wyandotte, MI 48192

734-250-1424

Dear Mayor Peterson,

I am writing to you on behalf of the residents of Oak St. and Elm St. that are located between 12th and 14th streets. The alley that we share is graded once a year by DPS. Our alley currently has large pools of standing water that measure in length of up to 10 by 4 feet. This is a pressing health concern as recognized by Teresa Brestovansky of the Wayne Environmental Health Department because these pools of water are breeding grounds for mosquitoes which can carry the West Nile virus. As you are aware the Downriver area has had several cases of the West Nile virus that has afflicted its residents in the past years. It is crucial that we educate our city and its residents about the dangerous effects of the West Nile virus and ways to prevent mosquito breeding grounds.

In order to prevent a large breeding ground in our alley and therefore protect our residents while in their yards and homes, I am asking the city to grade our alley and put down gravel where the pools of water exist in the month of May or early June. I have requested DPS to grade our alley for the last five weeks to no avail. I would greatly appreciate your help with this situation.

Thank you in advance for your time,

Katherine Vicars



Beth Ann Schubert 1242 Elm St.
HENRY PRZEDWORSKI 1237 OAK ST.
Christopher Gajdowicz 1245 Oak St.
Thomas Hunt 1224 Elm St.
Della A. Brock 1234 Elm St.
Lore Lucas 1264 Elm St.
AL SIBILLA 1254 Elm St.

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

William R. Griggs
CITY CLERK

Todd M. Browning
TREASURER



JOSEPH R. PETERSON
MAYOR



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Lawrence S. Stec

June 26, 2014

The Honorable City Council
City of Wyandotte
3200 Biddle Avenue – Ste. 300
Wyandotte MI 48192

Gentlemen and Madam:

As you know, Wayne County operates the Waste Water Treatment Plant (WWTP) that is funded by the Thirteen (13) Communities that utilize the WWTP. Since January 1, 2012, the Cities have participated on a Joint Management Committee (JMC) to oversee the operations of WWTP.

The City is required to designate a representative and alternate representative to the JMC. Currently I serve as the representative and the City Engineer serves as the alternate.

I would request your approval to designate the City Administrator, Todd Drysdale as the representative and the City Engineer, Mark Kowalewski as the alternate.

Thanking you in advance for your support.

Sincerely,

Joseph R. Peterson
Mayor

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

5

MEETING DATE: June 30, 2014

AGENDA ITEM #

ITEM: APPROVAL TO HIRE THREE (3) POLICE OFFICERS

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: Daniel J. Grant

BACKGROUND: The City of Wyandotte recently accepted applications for the position of Police Officer and the applicants were required to take the entry level written examination as administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test which was administered at Wyandotte Roosevelt High School with the passing candidates being invited for a formal interview. The candidates were ranked according to their scores throughout the process and the highest scoring candidates had a background investigation conducted on them. After completion of this extensive process, we are requesting City Council approval to hire the top three candidates, Nicholas Stathakis, Ryan Zimmers, and Anthony Jantz, all of whom have done a great job in our selection process.

Nicholas Stathakis, who is currently an Allen Park resident, has completed his Bachelor's degree at Central Michigan University and recently graduated from the Wayne County Regional Police Academy.

Ryan Zimmers, who is currently a Wyandotte resident, has completed his Associates degree from Wayne County Community College and also graduated from the Wayne County Regional Police Academy.

Anthony Jantz, who resides in Eastpointe, has completed his Associates degree from Macomb County Community College and recently graduated from the Macomb County Police Academy.

I have spoken with all three candidates and they are very excited about this opportunity to work with the Wyandotte Police Department. If approved for hire by the city Council, a conditional job offer will be presented to all three candidates and their hiring will be contingent upon passing physical and psychological examinations

STRATEGIC PLAN/GOALS: To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life. If approved, the candidates will be hired, enter our 12-week field training program, and be on probationary status for 18-months.

ACTION REQUESTED: Concur with the Police Department to hire the three candidates as probationary Police Officers.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for these position's salary/benefits are budgeted in the Police Department budget in the salary account 101-301-725-110.

IMPLEMENTATION PLAN: The City Administrator's Office will coordinate the hiring and implementation of benefits for the position.

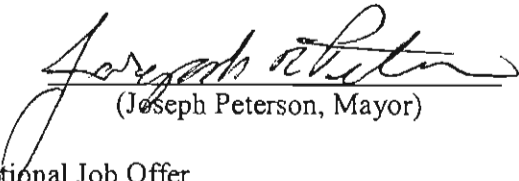
COMMISSION RECOMMENDATION: The Police Commission is aware of this agenda item pending council approval and it is anticipated they will affirm the hiring of the candidates at their next meeting on July 8, 2014.

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.


(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.


(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Letter of Conditional Job Offer
2. Candidate Ranking Sheet

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that vacancies exist for the position of Police Officer and the Council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, interview panel, and background investigation conducted by the Police Department, candidates Nicholas Stathakis, Ryan Zimmers, and Anthony Jantz are being offered employment as probationary Police Officers contingent upon their successful completion of physical, drug screen, and psychological examinations.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



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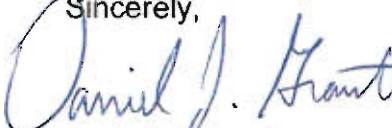
July 1, 2014

Nicholas G. Stathakis
6757 Kolb Ave.
Allen Park, MI. 48101

Dear Nicholas,

Congratulations. You have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

06/12/14

Candidate Rankings

	<u>Name</u>	<u>EMPCO Test</u>	<u>Physical Agility</u>	<u>Interview</u>	<u>TOTAL SCORE</u>	<u>Background Check</u>
1.	Stathakis, Nicholas	90.40	94.00	87.4	271.80	
2.	Zimmers, Ryan	84.49	94.00	90.9	269.39	
8.	Jantz, Anthony	82.71	98.50	82.4	263.61	
3.	Rutkowski, Daniel	86.13	97.00	77.9	261.03	
4.	Theisen, Johnathon	82.95	95.50	80	258.45	
5.	Stortz, Joshua	84.69	96.50	70.3	251.49	
6.	Shank, Steven	84.36	97.00	69	250.36	failed interview
7.	Parise, Ryan	80.84	94.25	65	240.09	failed interview
9.	Koren, Stephen	89.76	90.00	0	179.76	prior arrest
10.	Arnica, Annastasia	85.38	93.50	0	178.88	prior arrest
11.	Kurgan, Chad	85.84	90.50	0	176.34	prior arrest
12.	Terry, Adam	88.29	0.00	0	88.29	no show for physical agility test
13.	Ingrody, Kevln	86.55	0.00	0	86.55	no show for physical agility test
14.	Boljesic, Jennifer	85.30	0.00	0	85.30	no show for physical agility test
15.	Gifford, David	82.68	0.00	0	82.68	no show for physical agility test

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: June 30, 2014

AGENDA ITEM # 6

ITEM: Zagster Bike Rental Location

PRESENTER: ~~Natalie Rankine~~ DDA Director, Mark Kowalewski - City Engineer, William R. Look, City Attorney

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

BACKGROUND: Response relative to Council request dated November 25th to determine a location for the Zagster Bike Rental rack in Downtown Wyandotte. The aforementioned departments have consulted with Legal Counsel and have made the determination that the proposal would be a positive addition to Wyandotte. The departments recommend the rack be placed on Sycamore Street just east of Third Street as noted on the attached description.

Additionally, the Legal Department has drafted a Grant of License agreement between The City and NuPath Credit Union for the installation of the Zagster Bike Rack.

STRATEGIC PLAN/GOALS: This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to *enhancing the community's quality of life*.

ACTION REQUESTED: Approve the proposed Zagster location and the Grant of License agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Engineering to coordinate installation of bike rack with NuPath Credit Union and Zagster representatives.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shayda*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

OK MP

LIST OF ATTACHMENTS:

1. Legal Description for proposed Zagster location
2. Site map for proposed Zagster location
3. Grant of license agreement
4. Corporate resolution from NuPath authorizing Kathy White to sign agreement.

RESOLUTION:

RESOLVED BY MAYOR AND COUNCIL that the response from the DDA Director, City Engineer and Legal Counsel regarding the placement of Zagster Bike Rental racks from Michael Paschke is hereby received and placed on file; AND BE IT FURTHER RESOLVED THAT MAYOR AND COUNCIL approve the proposed location for the bike rack and AND FURTHER that the Mayor and Clerk be authorized to execute said Grant of License agreement on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmember _____

SUPPORTED by Councilmember _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

NAYS

ABSENT _____

LEGAL DESCRIPTION FOR ZAGSTER BIKE RENTAL LOCATION
OUTSIDE OF BISHOP PARK ALONG VAN ALSTYNE BLVD.

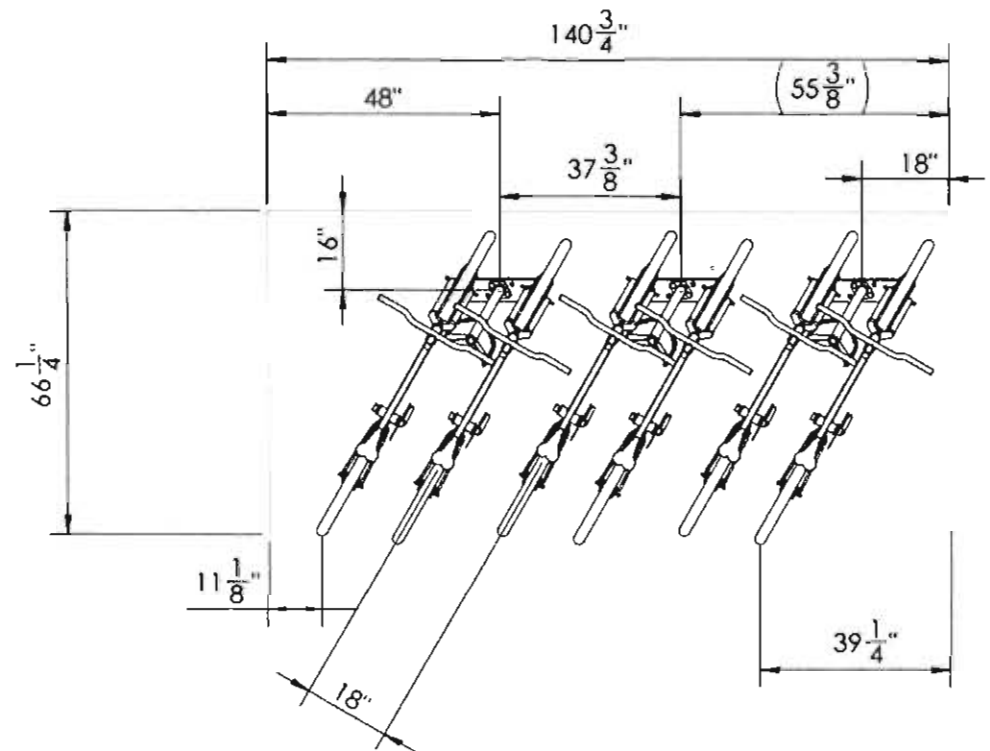
A eight (8.0) foot by seventeen (17.0) foot concrete paved portion of the East Right-of-Way of Van Alstyne Blvd., eighty (80.0) feet wide located in Plat of Part of Wyandotte in the Township of Ecorse (now City of Wyandotte) Wayne County Mich., Being Part of Fractional Sections 28, 32, 33, and Part of Section 29 in T. 3 S., R. 11 E., Part 3, as recorded in Liber 57 of Plats, Pages 5, 6 and 7, Wayne County Records, more particularly described as being sixty four (64.0) feet due East from the intersection of the South Right-of-Way line of Superior Blvd. and the West Right-of-Way line of Van Alstyne Blvd., thence due North twenty (20.0) feet to the Point of Beginning, thence due North seventeen (17.0) feet, thence due East eight (8.0) feet, thence due South seventeen (17.0) feet, thence due West eight (8.0) feet to the POB.

Site Survey @ Bishop Park



Site Measurements: 94" x 180"

Site Requirements: 66 $\frac{1}{4}$ " x 140 $\frac{3}{4}$ "



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

* Backup
only 5

MEETING DATE: March 24, 2014

AGENDA ITEM #

ITEM: Zagster Bike Rental Proposal

PRESENTER: Natalie Rankine - DDA Director, Mark Kowalewski - City Engineer, William R. Look, City Attorney

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

BACKGROUND: Response relative to Council request dated November 25th to determine a location for the Zagster Bike Rental rack in Downtown Wyandotte. The aforementioned departments have consulted with Legal Counsel and have made the determination that the proposal would be a positive addition to Wyandotte. The departments recommend the rack be placed on Sycamore Street just east of Third Street as noted on the attached description.

Additionally, the Legal Department has drafted a Grant of License agreement between The City and NuPath Credit Union for the installation of the Zagster Bike Rack.

STRATEGIC PLAN/GOALS: This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to *enhancing the community's quality of life*.

ACTION REQUESTED: Approve the proposed Zagster location and the Grant of License agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Engineering to coordinate installation of bike rack with NuPath Credit Union and Zagster representatives.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Support*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS:

1. Legal Description for proposed Zagster location
2. Site map for proposed Zagster location
3. Grant of license agreement
4. Corporate resolution from NuPath authorizing Kathy White to sign agreement.

RESOLUTION:

RESOLVED BY MAYOR AND COUNCIL that the response from the DDA Director, City Engineer and Legal Counsel regarding the placement of Zagster Bike Rental racks from Michael Paschke is hereby received and placed on file; AND BE IT FURTHER RESOLVED THAT MAYOR AND COUNCIL approve the proposed location for the bike rack and AND FURTHER that the Mayor and Clerk be authorized to execute said Grant of License agreement on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmember _____

SUPPORTED by Councilmember _____

YEAS

COUNCIL

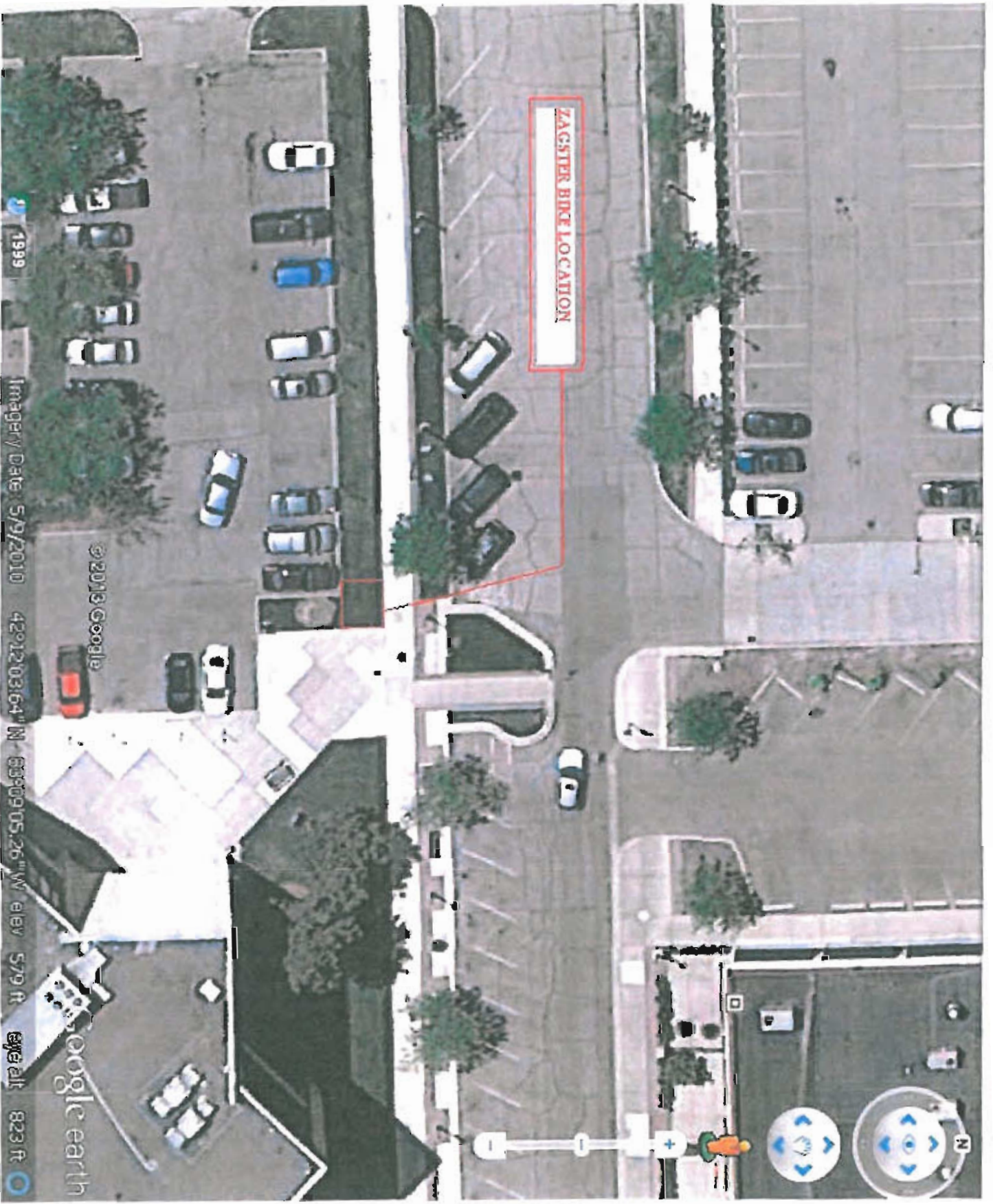
Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

NAYS

ABSENT _____

LEGAL DESCRIPTION FOR ZAGSTER BIKE RENTAL LOCATION
AT WYANDOTTE CITY HALL

A ten (10.0) foot by eight (8.0) foot portion of the vacated 2nd Street Right-of-Way, eighty (80.0) feet wide, laying south of the Sycamore Street Right-of-Way, eighty (80.0) feet wide, east of Lot 7, Block 88, all located in Plat of Part of Wyandotte in the Township of Ecorse (now City of Wyandotte) Wayne County Mich., Being Part of Fractional Sections 28, 32, 33, and Part of Section 29 in T. 3 S., R. 11 E., as recorded in Liber 57 of Plats, Page 5, Wayne County Records, more particularly described as beginning at a point fifty two and one half (52.5) feet east of the northeast corner of Lot 7, said point being on the extended north property line of Lot 7 in the vacated 2nd Street Right-of-Way, thence east eight (8.0) feet along said extended north property line, thence south ten (10) feet, thence west eight (8.0) feet, thence north ten (10.0) to the point of beginning.



ZAGSTER BIKE LOCATION

©2019 Google

google earth

1999

Imagery Date: 5/9/2010

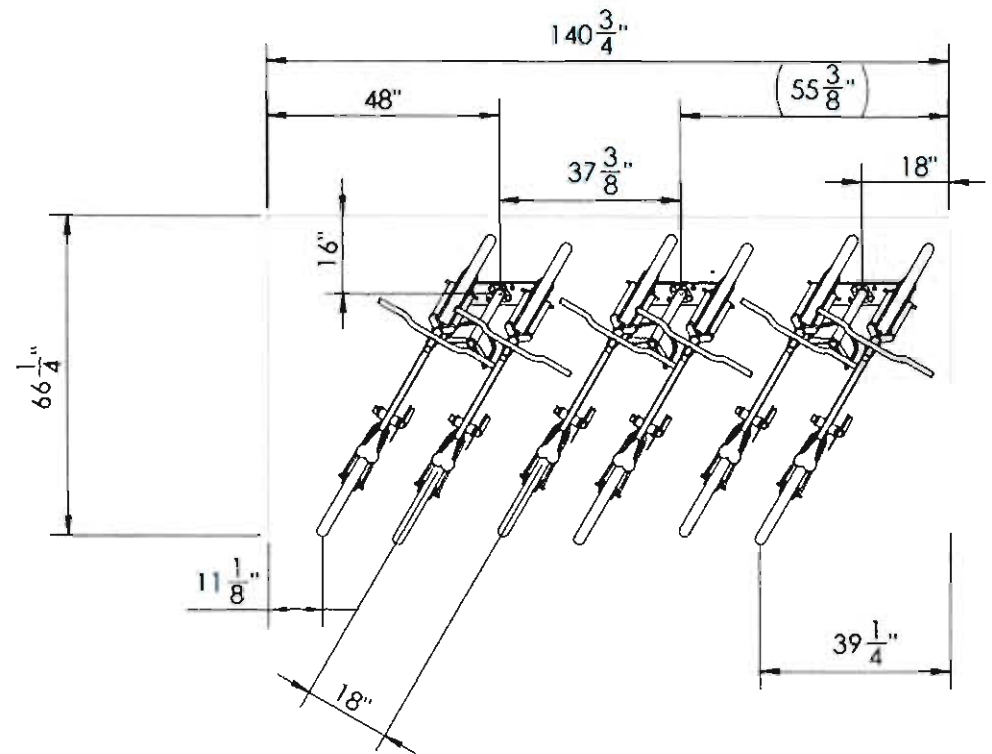
42°12'03.64" N 83°09'05.26" W Elev: 579 ft

Eye Alt: 823 ft

Site Survey @ Bishop Park

Site Measurements: 94" x 180"

Site Requirements: 66 $\frac{1}{4}$ " x 140 $\frac{3}{4}$ "



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: June 30, 2014

AGENDA ITEM # 7

**ITEM: WYANDOTTE MUSEUMS – 2014 WYANDOTTE STREET ART FAIR
MARKETING CONTRACT**

PRESENTER: Jody L. Egen, Director of Museums and Cultural Affairs

INDIVIDUALS IN ATTENDANCE: Jody L. Egen.

BACKGROUND: Herewith, please find a proposed contract for marketing services with Heritage Newspapers for the 2014 Wyandotte Street Art Fair. This consists of several advertisements to be printed in the News Herald, in addition to the annual tabloid insert exclusively featuring the Fair. This requested contract approval falls within the approved \$25,000 marketing budget for the Fair.

Heritage Newspapers has agreed to provide in-kind value to enhance our monetary commitment. Their in-kind contribution of additional print ads translates into excess of several thousand dollars.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to concurring with the above recommendation and authorizing Mayor Joseph R. Peterson or William R. Griggs, City Clerk to sign the attached contracts

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$3,000 from 285.225.925.730.860

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson or William R. Griggs, City Clerk to be returned to Jody L. Egen for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDysdal*

LEGAL COUNSEL'S RECOMMENDATION: *Approved - Signature On File*

MAYOR'S RECOMMENDATION *JRP*

LIST OF ATTACHMENTS: Heritage Newspapers Contractual Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 30, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Director of Museums and Cultural Affairs in the following resolution.

A Resolution to APPROVE the News Herald contract as outlined in the provided communication dated June 30, 2014, in the amount of \$3,000.00 to be paid from the Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and/or City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

**Agreement between Heritage Newspapers and The City of Wyandotte for the Promotion of the
Wyandotte Art Fair**

Heritage Newspapers is very pleased to work with the City of Wyandotte to promote the .
Wyandotte Art Fair.

1. Heritage will publish a Wyandotte Art Fair section in the Sunday edition of the News-Herald prior to the festival. There will be several pages devoted to editorial content and promotional material designed to enhance attendance at the Wyandotte Art Fair. Content and the back page will be coordinated with the City of Wyandotte.
2. Heritage will provide the following advertising space for the promotion of the fair. The City of Wyandotte can choose run dates.

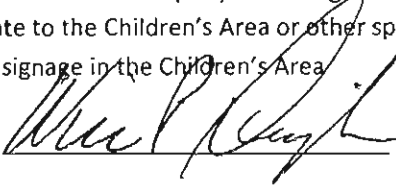
(2) Sunday News-Herald, 3 columns by 10 inch ads	\$3060 value
(2) Wednesday News-Herald, 3 columns by 10 inch ads	\$3060 value
(2) Wednesday Press & Guide, 3 columns by 10 inch ads	\$2358 value
(2) Heritage West papers, 3 columns by 10 inch ads	\$5214 value
(2) Ile Camera, 2 columns by 8 inch ads	\$ 483 value
(2) Monroe Guardian, 2 columns by 8 inch ads	\$ 681 value

Total value of display ads	\$14,856
Value of tabloid pages	\$10,525
Total value of space	\$25,381
City of Wyandotte payment	\$ 3,000

Total space donated by Heritage Newspapers	\$22,381
---	-----------------

In return for the space donated by Heritage Newspapers, The City of Wyandotte Art Fair will provide the following:

- The City of Wyandotte Art Fair will list Heritage Newspapers as the "Children's Area Sponsor."
- Include the News-Herald (and/or Heritage Newspapers) logo in all ads in local media, radio, press releases, posters, programs and appropriate promotional items.
- Include the News-Herald (and/or Heritage Newspapers) in all PA announcements appropriate to the Children's Area or other sponsor recognition.
- Allow for signage in the Children's Area

Heritage Newspapers  Date 6/16/14

Wyandotte Art Fair _____ Date _____

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, June 17, 2014 at 7:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Ken Prygoski
Vice President Margaret Loya
Secretary Wallace Merritt - Excused
Commissioner Ed Ronco
Commissioner Lori Shiels

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee E. Garbin

Persons in the Audience:

None

President Prygoski stated during roll call that Secretary Merritt was excused.

CORRESPONDENCE:

Commission check from Downriver Gymnastics in the amount of \$220.00.

Thank you letter was received from Christ the King Lutheran School.

Thank you letter was received from St. Pius Catholic School.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

None

REPORTS AND MINUTES:

Senior Friendship Club Treasurer's Report – April 2014

Arena Report – May 2014

Account Breakdown – Pay Ending 5-18-14

Tele-Care Report – May 2014

Senior Van Report – May 2014

Golf Report – May 2014

SPECIAL ORDER

Superintendent Lanagan addressed the following with the Commission:

- Superintendent Lanagan made Commission aware that the Wyandotte Hockey Association has again brought up the issue of hanging banners in the arena. Superintendent Lanagan reiterated to the association that the only banners allowed to hang are those awarded for state championships. Should this occur, the new banners are to be uniform to those currently hanging in the arena.
- Superintendent Lanagan informed Commission of his communication with the Wyandotte Police Chief in regards to policing Bishop Park on the weekends. Police Chief has made ordinance officers available from 10a-6pm Saturdays and Sundays to police the park. In order to do this efficiently, Superintendent Lanagan granted the ordinance officers a key to the maintenance building and use of the Gator.

- Superintendent Lanagan made Commission aware of a complaint from a citizen who received a ticket in Bishop Park as a result of the heavier police presence. Superintendent Lanagan clarified and reiterated city rules in regards to parks.
- Superintendent Lanagan brought up the issue of allowing bounce houses in Wyandotte parks. Superintendent Lanagan referenced several instances where children have been injured in bounce house accidents and noted that we have no way to make sure the houses have been properly secured and used correctly. Superintendent Lanagan made a recommendation that the Recreation Department does not permit the use of bounce houses in city parks. Vice President Loya motioned to ban them; Commissioner Shields seconded. Motion passed 3Y to 1N.
- Superintendent Lanagan informed the Commission that additional hours of open swimming are available at Trenton's pool and Wyandotte residents pay the same rate as Trenton residents.
- Superintendent Lanagan informed Commission of his budget request for the 2015 fiscal year. He requested funds for a new bunker rake for the Grounds Crew, a new Meals on Wheels vehicle, and three new Gators for the Golf Course. Superintendent Lanagan also noted that the raise of minimum wage (effective September 1st, 2014) increased the projected budget for part-time workers.

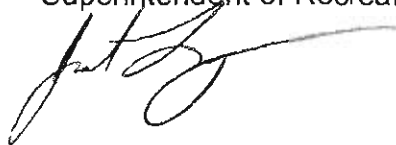
There being no further business to discuss, a motion was made by Vice President Loya and supported by Commissioner Ronco to adjourn the meeting at 8:03pm.

Minutes Prepared by
Aimee Garbin
Aimee Garbin
Recreation Secretary

Maria Schmidt
Maria Schmidt
Recreation Clerk



Authorized by
Justin Lanagan
Justin Lanagan
Superintendent of Recreation



Wyandotte Recreation Commission Meetings – 2nd Tuesday @ 7:30 pm @ Yack Arena

July 15, 2014
August 12, 2014
September 9, 2014
October 14, 2014
November 11, 2014
December 9, 2014

Maria Johnson

From: Julie Sadlowski [jsadlowski@wyan.org]
Sent: Wednesday, June 25, 2014 1:59 PM
To: 'Maria Johnson'
Subject: FW: Agenda Item for June 30
Attachments: WSAF Marketing Contract News Herald June 30 2014.pdf
See attached for June 30 agenda.

From: Todd Drysdale [mailto:tdrysdale@wyan.org]
Sent: Wednesday, June 25, 2014 1:54 PM
To: 'Julie Sadlowski'
Subject: FW: Agenda Item for June 30

For signature

From: Jody Egen [mailto:jegen@wyan.org]
Sent: Tuesday, June 24, 2014 3:37 PM
To: tdrysdale@wyan.org; 'Mayor's Office'
Subject: Agenda Item for June 30

Good Afternoon -

Please consider the attached marketing contract for the upcoming June 30th meeting of the City Council. This item requests approval to continue a long standing partnership with the News Herald for the promotion of the Wyandotte Street Art Fair, including a \$3,000 investment in exchange for \$22K+ ad space from the paper.

Please let me know if you have any questions regarding the attached. Mr. Look has reviewed the material and his signature is on file in my office.

Thank you very much -

Jody

Jody L. Egen
Director of Museums & Cultural Affairs
City of Wyandotte
2624 Biddle Ave.
Wyandotte, MI, 48192
Phone - 734.324.7297
Fax - 734.324.7283

Visit our web site for upcoming event information!
www.wyandottemuseums.org



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8-A

MEETING DATE: June 30th 2014

AGENDA ITEM # _____

ITEM: 4th of July Parade – Carriage Contract

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: Herewith, please find the carriage rental agreement assembled and recommended by my office for the 2014 4th of July Parade. We have confidence that once again, Ann Arbor Carriage will provide us with quality services and are endorsing their contract for the parade.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

4th of July Account - \$495

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson and William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Shaydahl

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

JRP

LIST OF ATTACHMENTS:

Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the contract for Ann Arbor Carriage for the 2014 4th of July Parade as outlined in the

provided communication dated June 30, 2014, \$495 to be paid from the 4th of July Parade Account. BE IT
FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of
the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	Stec	

Ann Arbor Carriage

Denise M. Kubin

P.O. Box 263

Whitmore Lake, MI 48189

<http://www.annarborcarriage.com>

.734.323.7383 cell .734.663.9033 office

Heather A. Thiede

Special Events Coordinator

Department of Recreation, Leisure and Culture

2624 Biddle Avenue

Wyandotte, Michigan 48192

Phone – 734-324-4502

www.wyandotte.net

www.wyandottestreetartfair.org

Service: Horse-drawn carriage for Wyandotte's Independence Day Parade, July 4th.

Date: July 4th, 2014 Friady

Time: 9:45^{am} till end of parade

INVOICE

\$495.00

\$00.00 no transportation fee

-\$200.00 deposit is required now to hold date

\$295.00 balance due 14 days before event.

Mail to: Ann Arbor Carriage

P.O. Box 263

Whitmore Lake, MI 48489

Thank you, Denise M. Kubin

NOTE: Sign and send back

Cell number for the day of event: _____

Signature

Date

Any unforeseeable circumstances that arise, Ann Arbor Carriage has sole preference in determining responsible decision. We reserve the right to cancel services at any time. Due to the nature of the business, we have the right and the option to substitute carriages, companies, driver (s) and horses at our own discretion. Ann Arbor Carriage will not be responsible for any loss sales, project sales or advertising cost due to unforeseen emergencies that could arise. Animals have unique behavior and mind-set. Discrepancies while working with horses/farm life can happen. All changes of times or a date has to be made in person by phone: we can't count on emails, texts and voice mail

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

8-B

MEETING DATE: June 30th 2014

AGENDA ITEM # ____

ITEM: Special Event Application – WSAF Entertainment Contracts

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contracts assembled and recommended by my office for the 2014 Wyandotte Street Art Fair. *For details please see the below listing.*

Random Hoax - \$300

Andrew Harness - \$400

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$300

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson and William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

SDunsdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

JRP

LIST OF ATTACHMENTS

Contracts

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30th 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below band for the 2014 Wyandotte Street Art Fair as outlined in the provided communication dated June 30th 2014, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Random Hoax
Andrew Harness

I move the adoption of the foregoing resolution.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 13 day of June, 2014 between the City of Wyandotte and Ronald Quinkert (Random Hoax Band)

Name of Musical Group: Random Hoax

Name of Contact Person: Ron Quinkert

Contact Address: 36296 Lawrence Livonia, MI. 48150

Phone Number: 734-634-8668

Business ID Number:

None

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating

entity: _____

Music Style: Classic Rock

Number of Entertainers: 5 members

It is mutually agreed between the parties that Ron Quinkert (name of contact on the w-9 receiving the check) will furnish Musical Entertainment for the Wyandotte Street Art Fair on: Wednesday, July 9th 12:30 to 2:30 pm

The price for this engagement is

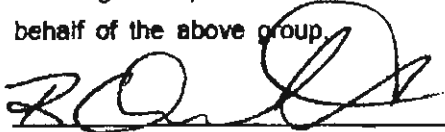
\$300

Deposit: City agrees to reserve date with a _____. If no deposit is required, please specify here if not required Not Required.

If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees.

This engagement will be held outside. The City of Wyandotte agrees to allow the vendor to market CD's during the performance within the entertainment area with 20 feet of the stage.

The undersigned agrees to abide by the City of Wyandotte Ordinance and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for __this musical engagement_____ and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.



Signature of Entertainment Representative

Date JUNE 13, 2014

Date _____

Signature of City Representative

Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 17 day of June, 2014 between
the City of Wyandotte
and Andrew Harness

Name of Musical Group:

The Odds

Name of Contact Person:

Andrew Harness

Contact Address:

484 Brainard St. Apt 10, Detroit, MI 48201

Phone Number:

248-860-5858

Business ID Number:

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation
creating
entity: _____

Music Style:

Rock

Number of Entertainers:

4

It is mutually agreed between the parties that _____
(name of contact on the w-9 receiving the check) will furnish
_____ for the Wyandotte Street Art Fair on: July
10th from 6 to 7 pm

The price for this engagement is

\$ 400.00

Deposit: City agrees to reserve date with a _____. If no deposit is required, please specify here if not required _____.

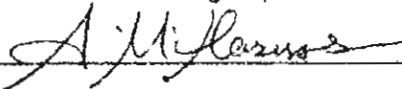
If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees.

This engagement will be held outside. The City of Wyandotte agrees to allow the vendor to market CD's during the performance within the entertainment area with 20 feet of the stage.

The undersigned agrees to abide by the City of Wyandotte Ordinance and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for

The Odds

_____ and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.



Signature of Entertainment Representative

Signature of City Representative

Date 6/25/14

Date _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8-c

MEETING DATE: June 30th 2014

AGENDA ITEM # ____

ITEM: WSAF Children's Entertainment Area

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the contract for Airborne Bouncers for the 2014 Wyandotte WSAF to be held July 9th through the 12th. We feel that the company will once again enhance the event and provide the city with revenue.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the Special Event Coordinator and support the contract. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDunsdale*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *JP*

LIST OF ATTACHMENTS

Airborne Bouncers Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30th 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, to approve of the contract for Airborne Bouncers for the event held July 9th – 12th 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

FESTIVAL-STREET FAIR CONTRACT

THIS AGREEMENT to provide amusement rides and/or concessions and/or inflatables (hereinafter the "Agreement") is made this 15 day of April, 2014, between

AIRBORNE BOUNCERS and

City of
Wyandotte

The purpose of this Agreement is for AIRBORNE BOUNCERS to provide rides for
Wyandotte Street Art
Fair

Section 1. Premises. Theatre Lot, on a
/exclusive basis, the privilege to use
more particularly described as follows:

Section 2. Term. The term of this Agreement shall begin July 9,
2014, and end on July 12, 2014. [The daily hours of operation may
vary

from day to day and will be set by the host of the event)

2.1 FOR THE PURPOSE OF PRE-EVENT MOVE-IN, AIRBORNE BOUNCERS use
of the aforementioned premises shall commence on July 8, 2014, at
1 p.m.

2.2 FOR THE PURPOSE OF THE EVENT, AIRBORNE BOUNCERS use of
premises shall commence on , 20 , at a.m./p.m.

2.3 AND SHALL TERMINATE FOR THE purpose of the EVENT on ,
20 , at a.m./p.m.

2.4 FOR THE PURPOSE OF MOVE-OUT, AIRBORNE BOUNCERS use of
premises shall end on July 13, 2014, at 1 a.m.

2.5 MOVE-IN AND MOVE-OUT must take place during the designated times
stipulated in this Agreement.

Section 3. Amusement Rides and Concessions/Inflatables. AIRBORNE BOUNCERS
hereby agrees to furnish the following amusement rides and/or concessions/Inflatables:

Zip line, Rockwall/Bungy Jumping, Mechanical bull/wipe out zone
Whirlybird ride, Inflatables including giant slides and bounce houses to fill up the
theatre lot

AIRBORNE BOUNCERS reserves the right to change items at will due to weather or other

rental requirements, if it is a pay for play event, and not a pre paid event.

Section 4. AIRBORNE BOUNCERS Representative. At all times AIRBORNE BOUNCERS or any of AIRBORNE BOUNCERS personnel are present on the premises, there shall also be present a Representative of AIRBORNE BOUNCERS who shall be responsible for AIRBORNE BOUNCERS operations under this Agreement and the conduct of its personnel.

Section 5. No Interest in Property. AIRBORNE BOUNCERS use of the Premises shall not constitute a tenancy of any kind, and this Agreement is not a lease. The parties further agree that AIRBORNE BOUNCERS rights hereunder shall not be construed as an easement, or any other interest in real property.

Section 6. Operation of Amusement Rides and Concessions/inflatables. During the term of this Agreement, AIRBORNE BOUNCERS shall erect and operate the aforementioned amusement rides and concessions/inflatables. AIRBORNE BOUNCERS will operate such rides as are provided for this Agreement on a daily basis for the period each day as set by host.

Section 7. Status of Name, Address, and Guaranty. AIRBORNE BOUNCERS represents and warrants that the legal name as contained in this Agreement along with all other information in this Agreement are accurate and correct in all respects and makes this warranty as of the date of this Agreement and continuing through its duration. AIRBORNE BOUNCERS further represents and warrants that the representative who has signed the Agreement has full, complete and absolute authority to bind the AIRBORNE BOUNCERS.

Section 8. Condition of Premises. Carnival Operator agrees to quit and surrender the Premises and all equipment therein to the host at the end of the term of this Agreement in the same condition as the date of the commencement of this Agreement, ordinary use and wear thereof only excepted.

Section 9. Rules and Regulations. AIRBORNE BOUNCERS agrees to abide by and conform to all rules and regulations from time to time adopted or prescribed by the host, for the governance and management of Premises.

Section 10. Alcoholic Beverages. AIRBORNE BOUNCERS agrees to not cause or allow alcoholic beverages of any kind to be sold, given away, or used upon premises.

Section 11. Improvements. AIRBORNE BOUNCERS agrees to make only those alterations, additions, or improvements, in, to, or about Premises which have been approved in advance and in writing.

Section 12. Damage to Premises. Carnival Operator agrees to not injure, nor mar, nor in any manner deface Premises or any equipment contained therein, and to not cause or permit anything to be done whereby Premises or equipment therein shall be in any manner injured, marred or defaced; and to not drive or permit to be driven nails, hooks, tacks or screws into any part of said building or equipment contained therein and to not make nor allow to be made any alterations of any kind to said building or equipment contained therein.

Section 13. Ride Operators. AIRBORNE BOUNCERS agrees to furnish competent, qualified ride operators on each ride.

Section 14. Dogs. AIRBORNE BOUNCERS shall not allow any of its employees, agents or

any person associated with the event to bring, or keep on premises, any dogs.

Section 15. Removal of Amusement Rides and/or Concessions/inflatables. AIRBORNE BOUNCERS

shall furnish at its own expense all personnel required to erect, operate, dismantle and remove all amusement rides and concessions and other equipment on the premises.

Section 16. Ordinances and Statutes. AIRBORNE BOUNCERS shall comply and shall require its employees to comply with all laws, ordinances and regulations adopted or established by Federal, State or Local Governmental agencies or bodies, with the terms of this Agreement, all relevant health and fire codes and all trademark, copyright and other intellectual property laws. AIRBORNE BOUNCERS agrees that at all times it will conduct its activities with full regard for public safety. AIRBORNE BOUNCERS also shall not use, store or permit to be used or stored in or on any part of Premises covered by this Agreement any substance or item prohibited by law.

Section 17. Licenses and Permits. It shall be the full and sole responsibility of AIRBORNE BOUNCERS to obtain and pay for all Federal, State, County and other licenses, permits and inspections that may be required to operate their amusement rides and/or concessions/inflatables and, furthermore, shall provide proof that all appropriate licenses, permits and inspections have been obtained.

Section 18. Entry and Inspection. AIRBORNE BOUNCERS use of Premises is nonexclusive, and the host may enter at any time and for any purpose while AIRBORNE BOUNCERS is utilizing Premises or at any other time.

Section 19. Liability/Indemnification of the Host. It is expressly understood and agreed by and between the parties hereto that in no case shall the host be liable to the AIRBORNE BOUNCERS, or any other person or persons, for any injury, loss and/or damage to any

person or property on the Premises or on the amusement rides provided by AIRBORNE BOUNCERS

or by virtue of any act, error, or omission of AIRBORNE BOUNCERS, whether same is caused by or results from the carelessness, negligence, or improper conduct of AIRBORNE BOUNCERS,

its agents or employees or otherwise, AIRBORNE BOUNCERS hereby taking all risk and indemnifying the host for any such damage or injury. AIRBORNE BOUNCERS agrees to hold the Host harmless from any claims for damages, caused by the act, error, or omission of AIRBORNE BOUNCERS, its agents, employees, assigns, invitees or otherwise regardless of whether the claim for damages arises out of an occurrence occurring before, during, or after the time set forth in this Agreement for providing amusement rides and/or concessions/inflatables.

Section 20. Independence of Operator. It is expressly understood and agreed by and between the parties hereto that AIRBORNE BOUNCERS is not owned, operated,

sponsored, affiliated, or otherwise under the direction or control of the Host. The Host has no authority or control over any aspect of AIRBORNE BOUNCERS operations, except as provided in this Agreement. AIRBORNE BOUNCERS is an entity entirely independent of the Host related only by the independent contractual terms of this Agreement.

Section 21. Warranties by the Host. It is further expressly understood and agreed by and between the parties hereto that this Agreement does not contain or embody, and shall not be construed to contain or embody any implied covenant, warranty or agreement on the part of the Host, and there are no verbal agreements whatsoever between the Host and AIRBORNE BOUNCERS, and no agreements nor covenants exist between them except those representations, warranties and agreements expressed in writing in this instrument.

Section 22. Insurance. AIRBORNE BOUNCERS, at its cost, shall provide the following forms of insurance: Commercial General Liability. This policy will name the Host as additional insured.

The minimum limits acceptable for General liability are \$1,000,000 per occurrence and \$2,000,000 annual aggregate..

AIRBORNE BOUNCERS shall also have Workers Compensation.

Section 23. Underground Utilities. It is understood by the Host that stakes must be driven into the ground to secure all equipment. AIRBORNE BOUNCERS is not responsible for damage to utilities if so happens.

The Host can have a representative on premise to supervise setup when stakes are driven into the ground if the Host desires and is concerned.

Section 24. Personnel. It shall be the obligation of AIRBORNE BOUNCERS that all personnel employed will be appropriately dressed, will keep themselves in a neat and clean condition, will deal courteously with all patrons , and will not use rough or profane language, drink alcoholic beverages or use non-prescription drugs at any time while on the Premises

Section 25. Cancellation. AIRBORNE BOUNCERS reserves the unilateral right to cancel this Agreement for the public good in the Event of an act of God, inclement weather, natural disaster, bomb or threat or for other reasons as determined by the Host and/or AIRBORNE BOUNCERS,

or in the event of any request by any Federal, State or County agency for use of the Premises under such circumstances, it being understood and agreed by AIRBORNE BOUNCERS

that its rights hereunder are subordinate and inferior to the right of use by any Federal, State or County agency or department. Should the Host exercise its rights to cancel this License, AIRBORNE BOUNCERS agrees to forego any and all claims for damages against the AIRBORNE BOUNCERS and further agrees to waive any and all rights which might arise by reason

of the terms of this License and the AIRBORNE BOUNCERS shall have no recourse of any kind against Host.

Section 26. Electrical Equipment. HOST/AIRBORNE BOUNCERS will provide electricity. Generators can be used to supplement electrical needs if allowed by the Host. Generators will

be
placed where there is the least amount of noise as possible

Section 27. Pre-suit Mediation. Prior to bringing any lawsuit under this Agreement, the parties hereto agree to submit any and all disputes to pre-suit mediation. Accordingly, the parties agree to strictly follow said rules and abide by any agreement made as the result of mediation. Good faith compliance with this provision shall be a condition precedent to the right of any party hereto to bring a lawsuit under this Agreement. This provision is a material inducement to the Host entering into this Agreement. This provision shall survive termination of this Agreement

Section 28. Severability and Enforceability. The terms of this Agreement are severable, and in the event that any specific term herein is determined to be unenforceable the remainder of the Agreement shall remain in full force and effect.

Section 29. Waiver. The failure of the Host to insist on the strict performance of any one or more of the covenants, terms and conditions of this Agreement, shall not be construed as a waiver of such covenants, terms or conditions, but the same shall continue in full force and effect, and that no waiver by Host of any of the provisions hereof shall in any event be deemed to have been made unless the same be expressed in writing by Host.

Section 30. Attorneys Fees. In the event it becomes necessary for any party hereto to institute litigation in order to enforce the terms and conditions of this Agreement, the prevailing party shall be entitled to all costs incurred therein, including reasonable attorneys fees.

Section 31. Matters That Survive Terminations. Unless otherwise provided in this Agreement, all of the terms, provisions, representations and warranties, and all remedies available to any party shall survive termination of the Agreement.

Section 32. Entire Agreement. The foregoing constitutes the entire Agreement between the parties and may be modified only by a writing signed by both parties. Any and all prior agreements, understandings, and representation are hereby terminated and canceled in their entirety and are of no further force or effect.

Section 33. Construction of Agreement. Each party has relied upon its own examination of this License and the advice of its own counsel and other advisors in connection with this Agreement. This Agreement was negotiated at arm's length. AIRBORNE BOUNCERS

and Host agree to the terms of the Agreement and have executed this Agreement freely and voluntarily.

Furthermore, the money, property, insurance or services which are the subject of this Agreement are for commercial purposes and not for personal, family or household purposes.

Section 34. Paragraph Headings. The paragraph headings used in this Agreement are for convenience only, and shall not be used in interpreting or construing any provision of this Agreement

SECTION 35. Payment to the Host for use of property will be in the amount of
15%

Paid by check within one week of the end of the event, sent to the Host place of business by mail.

Print name and title:

AIRBORNE BOUNCERS _____ Kevin Johnson _____

16620 Inkster rd. Romulus, Mich. 48174

sign: _____

APPROVAL OF HOST

Print name and title:

sign: _____

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

8-D

MEETING DATE: June 30th 2014

AGENDA ITEM # ____

ITEM: 2014 WSAF Clean Up Contract

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you know the Special Event staff is in the process of planning our city events for 2014. In light of this, attached, please review a contract for Wyandotte Music Booster to operate as a clean-up crew during the 2014 Wyandotte Street Art Fair. This cost will be paid from the WSAF Expense Account.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We feel that the Music Boosters will once again provide excellent service and request your support of this contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

WSAF - \$4,250

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

J. Dunsdal

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

J. P.

LIST OF ATTACHMENTS:

2014 Clean Up Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30th 2014

RESOLUTION by Councilman _____

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the contract between the Wyandotte Music Boosters to provide a clean up crew for the 2014 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

**CITY OF WYANDOTTE
WYANDOTTE STREET ART FAIR
JULY 9TH – 12TH 2014
AGREEMENT WITH WYANDOTTE MUSIC BOOSTERS**

The Wyandotte Street Art Fair enters into an agreement with Wyandotte Music Boosters ("Boosters") to operate as clean-up crew during and after the Wyandotte Street Art Fair – July 9th thru 12, 2014.

- The Boosters will empty trash barrels, sweep the art fair grounds, pick up debris, replenish toilet paper in porta johns, clear vendors trash. (Vomit will be cleaned and contained by the city)
- The Boosters will provide sufficient staffing to keep the art fair grounds in a clean condition each day of the fair.
- The Boosters agree to hold the City of Wyandotte harmless from any claims that may arise from their participation in the clean up.
- The Boosters will provide the City of Wyandotte with a complete staffing schedule prior to the event.
- The City will provide a check in the amount of \$4,250 within 30 days of completion of the art fair.
- The Boosters are responsible to provided adequate supervision of any minors who participate in the clean up.
- The boundaries of the Street Fair as listed by the City of Wyandotte include; all of Biddle from Eureka to Oak, First Street from Elm to Oak, Sycamore, Maple, and Elm from alley to alley, and the music/beer area at the foot of Elm St. This is the area designated to be cleaned.
- The City will provide the following clean up items to the Boosters: Brooms, dustpans, wagons, trash bags, gloves, toilet paper, paper towel, sanitizing gel/wipes.
- The amount of cleaning items needed to maintain the Street Fair for its duration will be agreed upon between the city and the boosters based on the usage of the previous years.
- The City will provide two 20 amp circuits for electrical necessities for maintaining the efficiency of cleaning staff.
- The beer booths will be cleaned by the organizations responsible for the booth.
- The Boosters will wear colorful shirts during the fair identifying them.

City of Wyandotte:

Date: _____

Joseph R. Peterson, Mayor

Date: _____

William R. Griggs, City Clerk

Wyandotte Music Boosters

Date: _____

By:

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

30th
MEETING DATE: June 2014

8-E
AGENDA ITEM # _____

ITEM: Official T-Shirt: Wyandotte Street Art Fair

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you are aware, The Special Event Office is currently organizing the 2014 Wyandotte Street Art Fair; the largest event in the City of Wyandotte and the downriver area. Please find the attached contract for Second Step Advertising to once again produce the 2014 Wyandotte Street Art Fair Official T-Shirt. We seek your approval of this contract.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We feel that Second Step will provide excellent service and request your support of this contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Event Coordinator.

CITY ADMINISTRATOR'S RECOMMENDATION:

SDunsdale

LEGAL COUNSEL'S RECOMMENDATION:

Concurs with recommendation, signature on file

MAYOR'S RECOMMENDATION:

John P.

LIST OF ATTACHMENTS:

WSAF T-Shirt Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 2014

RESOLUTION by Councilman _____

30th

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the contract between Second Step Advertising to provide assistance for the 2014 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

AGREEMENT

In consideration of the Wyandotte Street Art Fair (WSAF) granting permission to Second Step to sell shirts and material at the Wyandotte Street Art Fair, Second Step agrees as follows:

- 1) Second Step will produce forty (40) t-shirts of various sizes as requested by WSAF.
- 2) Second Step will use the artwork design provided by the Special Event Office of the City of Wyandotte and agrees not to alter the artwork in any way.
- 3) Second Step will produce a draft/sample shirt and any other material that uses the WSAF name, logo, etc., for review by the Special Event Officer and is subject to approval by the Special Event Office prior to production by Second Step.
- 4) The approved forty (40) shirts in the requested sizes shall be delivered by Second Step to WSAF on or before July 1, 2014.

Second Step

By:

City of Wyandotte

By:

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8-F

MEETING DATE: June 30th 2014

AGENDA ITEM # _____

ITEM: Wyandotte Street Art Fair Stage/Sound/Light Rental

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: Herewith, please find the beverage area stage rental agreement assembled and recommended by my office for the 2014 Wyandotte Street Art Fair. We have confidence that once again, Performance Event Services will provide us with quality services and are endorsing their contract for the 2014 WSAF.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 WSAF Expense Account \$7,350.00

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson and William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

SDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

JRP

LIST OF ATTACHMENTS:

Stage/Light/Sound Rental Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30th 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the stage/sound and light rental to be provided Performance Event Services for the 2014 Wyandotte Street Art Fair as outlined in the provided communication dated June 30th 2014, \$7,350.00 to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec



www.performance-es.com
39600 Schoolcraft Rd., Plymouth, MI 48170

Corporate Headquarters (734) 420-1000
Nationwide Rentals (855) 420-4811
Fax (734) 420-7991

Quotation

Performance Event Services (PES) will provide all rental equipment included in this quotation. Supervision for installation and strike, labor, transportation, and miscellaneous expenses are detailed below.

Prepared for City of Wyandotte, Dept of Recreation on 4/8/2014

Notes for:

Heather Thiede

We Deliver on 7/9/2014 @ 10:00:00AM

Special Events Coordinator

We Pick up on 7/14/2014 @ 10:00:00AM

Department of Recreation, Leisure and Culture

City of Wyandotte

2624 Biddle Ave.

hthiede@wyan.org

Wyandotte, MI 48192

(734) 324-4502

Project: 2014 Wyandotte Street Art Fair

Drawing Number(s):

To be held at:

Central Business District

Wyandotte, MI

Exact Staging Location TBD

Equipment:

Sub Total: \$7,350.00

One (1) Stageline SL100 Mobile Stage (safety rail, stairs, and skirting included)

Lighting System

PA Sound System

Two (2) 12'x12' Tents w/sidewalls (One FOH; One Additional) – Tents and Tent Labor provided by the City of Wyandotte

Project Labor Estimates:

Sub Total: Included

If PES is providing labor, PES will be responsible for costs associated with providing on site labor to work under the supervision of Performance. If PES is not providing labor, local labor overtime and rates will be subject to the prevailing terms and conditions of the local labor vendor. Circumstances outside the control of Performance may result in a change to labor cost. Last minute shift changes or delayed starts may increase labor costs. You will be advised as soon as possible of any additional cost. Daily overtime rules for PES supervisors/techs: 1.5 of the hourly rate for ten to sixteen (10-16) hours; Two (2) times the hourly rate over sixteen (16) hours. Clients requiring more than sixteen (16) hours per day are encouraged to contract additional Performance supervisors. Shifts that are scheduled to start before 6AM or extend past midnight are subject to overtime charges. Shifts that are changed or canceled less than 24 hours prior to the scheduled start are subject to additional charges. If you change the labor schedule at a later date, your labor costs may increase.

Forklift(s) Required for Project: (for unloading/loading Performance equipment) Sub Total: **Provided by Client, if Necessary**

Equipment Transportation:

Sub Total: Included

Performance will provide transportation of all Performance equipment to and from venue.

Summary of Costs:

Total: \$7,350.00

Terms of Payment:

50% is due to secure the date and equipment for your event. Balance due upon delivery.

If installation is provided by PES, balance is due at completion of installation.

Proposal Acceptance Deadline:

Pricing in this proposal is valid for 30 days after the prepared date above.

Performance provides services on a "first-come, first-served" basis. A deposit and a signed contract are both required to guarantee equipment and service availability. After the above deadline, it may be necessary to increase the quoted fee to provide for overtime preparation, express shipping, etc. Please initial each page and sign indicating your acceptance to the quotation and terms as outlined, and return by faxing it to our office for processing.

Any local or state permits required will be at an additional cost, not included herein.

When drawings and reports are required, a brief drawing and/or engineering summary report are included within the quotation pricing. Additional requests will be billed to the customer at an hourly rate determined at that time. You will be advised of any additional costs before said costs are incurred.

If you have any questions, please do not hesitate to contact me.

Thank You,
Susie Baydoun

Client Acceptance

Date

Any placement changes to equipment after initial setup will result in additional charges.

For Office use only:

Deposit Received:

Date

amount

pymt type

Final Payment:

Date

amount

pymt type

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8-G

MEETING DATE: June 30th 2014

AGENDA ITEM # _____

ITEM: Special Event Application – WSAF Entertainment Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contract assembled and recommended by my office for the 2014 Wyandotte Street Art Fair. *For details please see the below listing.*

Brown Mountain Apes - \$0

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$0

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson or William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDynsdale*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *JRP*

LIST OF ATTACHMENTS

Contracts

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 30th 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below bands for the 2014 Wyandotte Street Art Fair as outlined in the provided communication dated June 16th 2014, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Brown Mountain Apes - \$0

I move the adoption of the foregoing resolution.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 27TH day of MAY, 2014 between
the City of Wyandotte
and BROWN MOUNTAIN APES

Name of Musical Group: BROWN MOUNTAIN APES

Name of Contact Person: CHRISTOPHER P RUELLE

Contact Address: 22140 CANDACE

Phone Number: 734-306-9147

Business ID Number: N/A

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating
entity: N/A

Music Style: POPEY POP / ALT / ROCK some ORIGINALS

Number of Entertainers: 4

It is mutually agreed between the parties that CHRIS RUELLE
(name of contact on the w-9 receiving the check) will furnish
MUSIC / BROWN MOUNTAIN APES for the Wyandotte Street Art Fair on: Sat. 2/3:30 pm

The price for this engagement is 0

Deposit: City agrees to reserve date with a 0. If no deposit is
required, please specify here if not required 0.

If performers fail to appear and perform as agreed upon, performance fee will not be paid and
deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must
file legal proceedings to enforce any provision of this agreement, the undersigned shall be
responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees.

This engagement will be held outside. The City of Wyandotte agrees to allow the vendor to market CD's during the performance within the entertainment area with 20 feet of the stage.

The undersigned agrees to abide by the City of Wyandotte Ordinance and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for BROWN MOUNTAIN APES and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.



Signature of Entertainment Representative

Date 5/27/14

Date _____

Signature of City Representative

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8-14

MEETING DATE: June 30th 2014

AGENDA ITEM # _____

ITEM: Waterside Concert Series 2014 – Music in the Park

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: The Recreation, Leisure and Culture department would like to propose for your consideration the revival of the Water Side Concert Series, Music in the Park for the 2014 late summer months in Bishop Park. Leo Stevenson and Merrill Lynch have donated funds to hold these concerts and we feel that renewing this special event this summer will benefit not only the citizens of Wyandotte but all of downriver. Featuring a variety of family friendly bands, patrons will have the opportunity to bring lawn chairs and blankets to Downtown Wyandotte to enjoy an evening of quality music in the park.

Music in the Park would run on August 21st, 28th and September 18th and 25th 2014. All music nights will be fully sponsored by Leo Stevenson and Merrill Lynch

We appreciate your consideration in this proposal and support of special event programming in the City of Wyandotte.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

\$2,500 to be deposited to the Waterside Concert Series Expense Account – 285-225-925-812

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson and William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

S. Dupdal

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

J.R.P.

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 30, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the contract use of Bishop Park on August 21st, 28th and September 18th and 25th 2014 as outlined in the provided communication dated June 30, 2014, to be paid from the Waterside Concert Series Expense Account. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

8-I

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: June 30th 2014

AGENDA ITEM # _____

ITEM: Special Event Budget Amendments

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you are aware, The Special Event Office is currently organizing the 2014 City of Wyandotte Special Events. This year, Leo Stevenson and Merrill Lynch have finically supported the events with a donation of \$8000. Please see the below breakdown for the donations.

Amount	Event	Revenue Account	Expenditure Account
\$2,500	Music in the Park	285-000-655-039	285-225-925-812
\$3,000	WSAF	285-000-655-010	285-225-925-860
\$700	Christmas Parade	285-000-655-029	285-225-925-825
\$1,500	4 th of July	285-000-655-031	285-225-925-826
\$300	Fishing Derby	285-000-655-039	285-225-925-814

I am requesting these funds be transferred from the above revenue accounts to the event expenditure accounts to be used for the 2014 event season.

*revenue + expenditure line items
be increased.*

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED:

Concur

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

See above

IMPLEMENTATION PLAN:

CITY ADMINISTRATOR'S RECOMMENDATION:

S. Dunsdal

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

J. P.

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 30th 2014

RESOLUTION by Councilman _____

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the budget amendments for the 2014 Special Event year.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

8-J

MEETING DATE: June 30th 2014

AGENDA ITEM # ____

ITEM: Special Event Application – Wyandotte Clinic for the Working Uninsured

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the Wyandotte Clinic for the Working Uninsured to hold their Health clinic in Wyandotte, July 26th 2014 at the Yack Arena and to hold a race utilizing city sidewalks. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held July 26th 2014.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS

Special Event Application – Wyandotte Clinic for the Working Uninsured

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 30th 2014

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks and property for the event held July 26th 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: 7/26/2014 Times: 8:00 a.m.
Name of Applicant: Nancy Zack, Administrator
Name of Business or Organization: Wyandotte Clinic for the Working Uninsured
Type of legal entity of your business/organization: 501(c)3, Nonprofit Healthcare Clinic
Name of individual authorized to sign documents on behalf of your business/organization: Nancy Zack
Address: 3333 Biddle Ave., Wyandotte, MI 48192
734.365.3235
Email: nzack1@xfys.org Cell Phone: _____

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: 5K & 1 Mile Road Race beginning and ending at Zack Arena, see maps
Estimated maximum number of persons expected at the event for each day: 100 - 150
Is Alcohol going to be served or provided at this event: No Do you have a license: No
Do you need water hook up for this event? No
If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

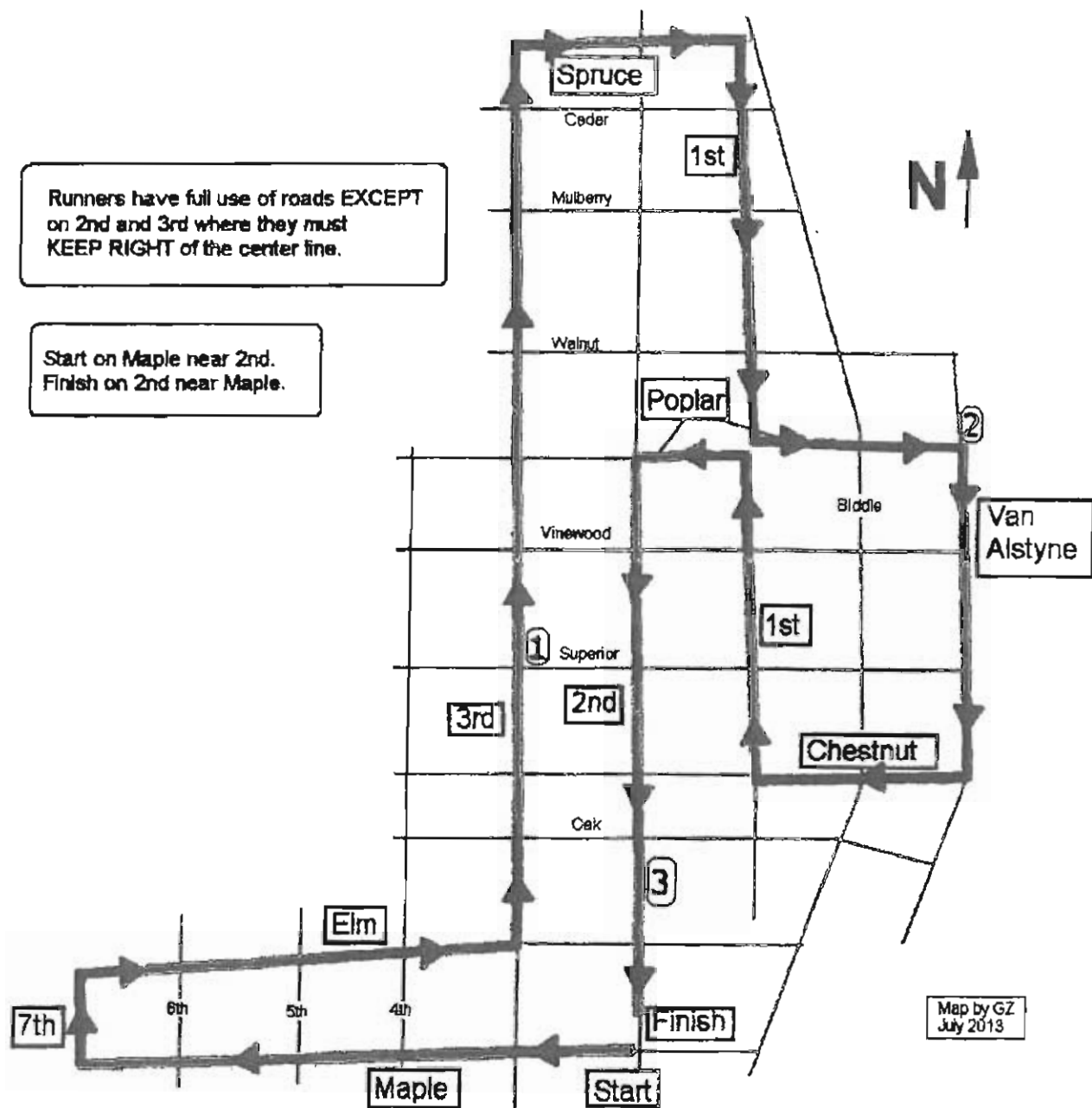
Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.450

Wyandotte Step It Up 5K

Runners have full use of roads EXCEPT on 2nd and 3rd where they must KEEP RIGHT of the center line.

Start on Maple near 2nd.
Finish on 2nd near Maple.



Barrier Request - Step It Up

[illegible]

Gene Z
23July2013

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: June 30, 2014

AGENDA ITEM # 9

ITEM: Boating Infrastructure Grant Program (BIGP)

PRESENTER: Mark A. Kowalewski, City Engineer and Natalie Rankine, DDA Director

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski and Natalie Rankine

BACKGROUND: On March 18, 2013, City Council authorized the City Engineer to apply for grants for the construction of a Transient Marina at Bishop Park (see attached). The grant request has been approved in the amount of \$1,170,500.00 or 50% of the cost to construct the project. (See attached information from United States Department of Interior).

The City is required to submit a schedule for the project and the City Engineer advised the Department of Natural Resources (DNR) the project could not precede until dredging by the EPA is completed. The EPA estimates that dredging should take place in 2015 and/or 2016. The DNR was fine with a 2016 start date. Another requirement is that City Council must approve the matching funding of \$1,170,500. As of today, TIFA has set aside \$740,000 for this project. Therefore, approximately \$150,000 would be needed to be budgeted for 2015, 2016 and 2017. The final consideration would be how to fund operation of the new marina. The marina would likely be available for boats in 2018. The Wyandotte Marina Operations and Marketing Plan that has been approved by City Council estimates the yearly cost at \$97,058.20 with \$59,058 for staff/training, \$18,000 for maintenance and \$20,000 for marketing/events/promotion. Yearly revenue is estimated at 20% capacity \$34,708; 38% capacity \$47,912 and 50% capacity \$92,138. A funding source would need to be identified to subsidize the operation of the marina to assure its success. The BIGP Regional Coordinator will be in Michigan the week of July 21st and desires to visit our site and discuss the application.

STRATEGIC PLAN/GOALS: Designing and developing a transient marina adjacent to the downtown using external funding sources.

ACTION REQUESTED: Unfortunately, with the current financial condition of the City, the priority would be to fund core services and not commit to an additional annual expense beginning in 2018, of up to \$97,058.00. Therefore, the recommendation is to deny the grant unless an external (Non-City) source of funding is identified for annual expenses.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: TIFA 492-200-850-541: \$150,000 for 2015, 2016 and 2017. Up to \$97,058 annually in funding needed to be identified for operation, maintenance and marketing.

IMPLEMENTATION PLAN: Deny the BIGP Grant or identify a source to subsidize annual operation of the marina to begin in 2018.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

OK MM?

LIST OF ATTACHMENTS: City Council Resolution and Council Agenda Item dated March 18, 2013, Transient Marina at Bishop Park; United States Department of the Interior Notice of Award Recommendations for BIGP.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kechn
CITY ASSESSOR

March 19, 2013



RESOLUTION
JOSEPH R. PETERSON
MAYOR

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Lawrence Stec
Supported by Councilman James R. DeSana


RESOLVED by the City Council that the communication from the City Engineer and Downtown Development Authority regarding the Transient Marina at Bishop Park is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council authorizes the City Engineer to apply for two (2) different grants from MDNR - Parks and Recreation, The Boating Infrastructure Grant Program Waterways Grant Program; Application # 1 Transient Marina at Bishop Park in the amount of \$2,341,000.00; Application # 2-Day Use Floating Docks at Bishop Park in the amount of \$252,000.00; AND BE IT FURTHER RESOLVED that Council APPROVES the Wyandotte Marina Operations and Market Plan.

YEAS: Councilmembers Browning DeSana Fricke Sabuda Stec

NAYS: Councilman Galeski

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on March 18, 2013.


William R. Griggs
City Clerk

CC: Downtown Development Authority Director, Recreation Department

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 30, 2014

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that the Marina Grant from Boating Infrastructure Grant Program (BIGP) is hereby denied unless an external (non-City) source of funding is available to assist in the operation costs of the marina estimated to be up to \$97,058 annually. If an external source of funding is identified then a report of same shall be reported to City Council before proceeding further.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 18, 2013

AGENDA ITEM # _____

ITEM: Transient Marina at Bishop Park

PRESENTER: Mark A. Kowalewski, City Engineer and Natalie Rankine, DDA Director

Mark Kowalewski 3-13-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski and Natalie Rankine

BACKGROUND: The Engineering Department has been working towards securing funding for the construction of a Transient Marina to be located in Bishop Park. Attached are two (2) grant applications to MDNR – Parks and Recreation, The Boating Infrastructure Grant Program; Application #1 Transient Marina at Bishop Park in the amount of \$2,341,000.00; Application #2 – Day Use Floating Docks at Bishop Park in the amount of \$252,000.00.

Also, attached please find the proposed Wyandotte Marina Operations and Marketing Plan.

STRATEGIC PLAN/GOALS: Committed to protect and manage our natural resources vigorously by assessing riverfront development using standards emphasizing public access to the riverfront and sensitivity to the visual and environmental impacts of proposed developments.

ACTION REQUESTED: Approval of applications to MDNR for grants to construct a marina. Approve the Marina Operations and Marketing Plan.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Apply for grant by April 1, 2013.

COMMISSION RECOMMENDATION: Construction matching money is currently being budgeted thru TIFA.

CITY ADMINISTRATOR'S RECOMMENDATION: Although this agenda item is requesting the authority to apply for construction grants for a transient marina, it should be noted that the Operations and Marketing Plan identifies an annual cost to operate the transient marina of over \$97,000 which could widely vary depending on the necessity of the marketing and promotional efforts employed to achieve utilization. The necessary utilization rate to avoid a City subsidy of this facility would need to be in excess of 50% of capacity. A utilization rate at that level does not appear

to be realistic based on actual activity of other transient marina facilities along the Detroit River. Thus, it appears likely that a funding source for the likelihood of an annual revenue shortfall would need to be identified. This funding source should be identified prior to the acceptance of any grant funding that would commit the City to this project. *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: 1. Grant Application
2. Marina Operations and Marketing Plan

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 18, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from the City Engineer and Downtown Development Authority regarding Transient Marina at Bishop Park is hereby received and placed on file; AND

BE IT RESOVLED that Council authorizes the City Engineer to apply for two (2) different grants from MDNR – Parks and Recreation, The Boating Infrastructure Grant Program Waterways Grant Program; Application #1 Transient Marina at Bishop Park in the amount of \$2,341,000.00; Application #2 – Day Use Floating Docks at Bishop Park in the amount of \$252,000.00; AND

BE IT RESOLVED that Council approves the Wyandotte Marina Operations and Market Plan

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

**BOATING INFRASTRUCTURE GRANT PROGRAM APPLICATION***This Information is required by Authority of Act 320 of 1947.***GRANT APPLICATIONS MUST BE RECEIVED BY 5 PM EST, APRIL 1**

Applicant Name (Local Government) City of Wyandotte		Name of Contact Person/Title Mark A. Kowalewski	
Address 3200 Biddle Avenue Suite 200		Address 3200 Biddle Avenue Suite 200	
City, State, ZIP Wyandotte, Michigan 48192		City, State, ZIP Wyandotte, MI 48192	
Federal Employer Identification Number (FEIN) (REQUIRED) 38-6004749		E-mail Address mkowalewski@wyan.org	
NOTE: FEIN Number of municipality identified as Applicant Name (Local Government) above MUST be provided to receive grant funds.			
Applicant Telephone (734)324-4554	Applicant FAX (734)324-4535	Contact Person Telephone (734)324-4554	Contact Person FAX (734)324-4535
PROJECT LOCATION <input type="checkbox"/> Village <input checked="" type="checkbox"/> City <input type="checkbox"/> Township		County Wayne	State Senate District 8
			State House of Representative District 13
PROJECT TITLE (approximately 25 characters; please do not use acronyms or scientific terms) Transient Marina at Bishop Park			
DESCRIPTION OF PROJECT Attach a description of the overall project (including scope items, estimated costs, estimated construction schedule, and digital site photos) and a needs assessment.			
BUDGET SUMMARY			
A. Estimated Project Cost (B + C):		\$ 2,341,000.00	
B. Requested Grant Amount:		\$ 1,170,500.00	
C. Applicant's Matching Funds:		\$ 1,170,500.00	
D. DNR/DMB Project Management: (.03 x A):		\$ 35115.00	
E. Final Reimbursement Amount (B - D):		\$ 1,135,385.00	

As Designated Representative of above-named Applicant, I hereby agree to implement this project according to the materials provided with this application and to abide by the provisions of the Waterways Grant program, including compliance with all applicable Federal and State laws and regulations.

Printed Name and Title of Applicant's Designated Representative

Signature

Date

THE APPLICATION WITH ATTACHED PROJECT DESCRIPTION MUST BE RECEIVED BY 5 PM EST, APRIL 1

Applications should be mailed to:

WATERWAYS PLANNING UNIT
PARKS AND RECREATION
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30257
LANSING MI 48909

Overnight or Express Mail Address:

WATERWAYS PLANNING UNIT
PARKS AND RECREATION
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
530 WEST ALLEGAN
LANSING MI 48933

FOR DNR USE ONLY☐ Facility No.:☐ Parks & Recreation Compliance Review

Parks & Recreation Comments

Parks & Recreation Program Manager (please print)

Signature

Date

**BOATING INFRASTRUCTURE GRANT PROGRAM APPLICATION***This information is required by Authority of Act 320 of 1947.***GRANT APPLICATIONS MUST BE RECEIVED BY 5 PM EST, APRIL 1**

Applicant Name (Local Government) City of Wyandotte		Name of Contact Person/Title Mark A. Kowalewski	
Address 3200 Biddle Avenue Suite 200		Address 3200 Biddle Avenue Suite 200	
City, State, ZIP Wyandotte, Michigan 48192		City, State, ZIP Wyandotte, Michigan 48192	
Federal Employer Identification Number (FEIN) (REQUIRED) 38-6004749		E-mail Address mkowalewski@wyan.org	
NOTE: FEIN Number of municipality identified as Applicant Name (Local Government) above MUST be provided to receive grant funds.			
Applicant Telephone (734) 324-4554	Applicant FAX (734) 324-4535	Contact Person Telephone (734) 324-4554	Contact Person FAX (734) 324-4535
PROJECT LOCATION <input type="checkbox"/> Village <input checked="" type="checkbox"/> City <input type="checkbox"/> Township		County Wayne	State Senate District 8
			State House of Representative District 13
PROJECT TITLE (approximately 25 characters; please do not use acronyms or scientific terms) Transient Marina at Bishop Park = Day Use Floatig Docks Only			
DESCRIPTION OF PROJECT Attach a description of the overall project (including scope items, estimated costs, estimated construction schedule, and digital site photos) and a needs assessment.			
BUDGET SUMMARY			
A. Estimated Project Cost (B + C):		\$ 252,000.00	
B. Requested Grant Amount:		\$ 126,000.00	
C. Applicant's Matching Funds:		\$ 126,000.00	
D. DNR/DMB Project Management (.03 x A):		\$ 3,780.00	
E. Final Reimbursement Amount (B - D):		\$ 122,220.00	

As Designated Representative of above-named Applicant, I hereby agree to implement this project according to the materials provided with this application and to abide by the provisions of the Waterways Grant program, including compliance with all applicable Federal and State laws and regulations.

Printed Name and Title of Applicant's Designated Representative

Signature

Date

THE APPLICATION WITH ATTACHED PROJECT DESCRIPTION MUST BE RECEIVED BY 5 PM EST, APRIL 1Applications should be mailed to:

WATERWAYS PLANNING UNIT
PARKS AND RECREATION
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30257
LANSING MI 48909

Overnight or Express Mail Address:

WATERWAYS PLANNING UNIT
PARKS AND RECREATION
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
530 WEST ALLEGAN
LANSING MI 48933

FOR DNR USE ONLY☐ Facility No.:☐ Parks & Recreation Compliance Review

Parks & Recreation Comments

Parks & Recreation Program Manager (please print)

Signature

Date

ESTIMATED COSTS

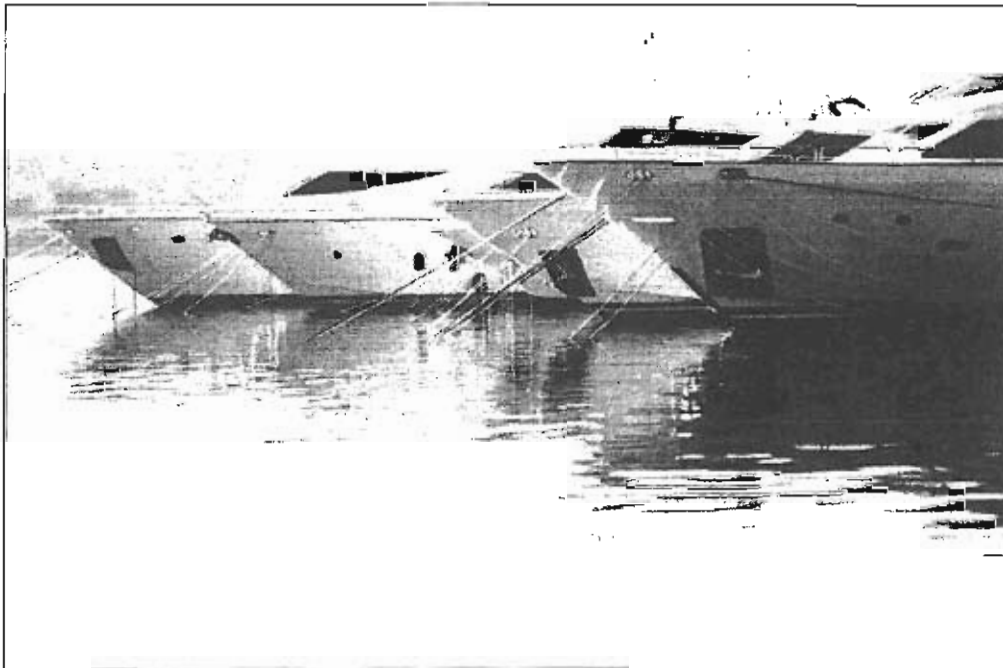
Timber deck/fenders	\$ 48,800.00	Floating Dockage System	
	\$ 95,000.00		
Structural Steel	\$145,100.00	Dockage Anchorage System	
	\$ 47,500.00		
Foundation Piles	\$360,400.00	Access Gangway	
	\$ 19,200.00		
Spring Piles	\$ 50,700.00	*Sub Total Floating Dockage	\$161,700.
Wave Attenuator Wall	\$251,400.00	Engineering & Design Fee	\$ 15,000.
Misc. Attachments	\$ 17,300.00	Construction Engineering	\$ 2,000.
Utility Services	\$167,900.00	Contingency	\$ 34,000.
Marina Building	\$200,000.00	**Inflation Adjustment	\$ 39,300.
Utility Services	\$100,000.00	TOTAL FLOATING DOCKAGE	\$252,000.
Site Work	\$ 50,000.00		
*Sub-Total Fixed Dock Plan B1	\$1,391,600.00		
Contingency	\$ 280,000.00		
Engineering & Architectural	\$ 120,000.00		
Design Fee			
Construction Engineering Services	\$ 13,000.00		
**Inflation Adjustment	\$ 284,400.00		
Total Fixed Dock Plan B1	\$2,089,000.00		
Total Fixed Dock Plan B1	\$2,089,000.00		
Day Use Floating Dock	\$ 252,000.00		
TOTAL	\$2,341,000.00		

Wyandotte



PROPOSED TRANSIENT MARINA

Operations and Marketing



March 4, 2013

TABLE OF CONTENTS

Ad hoc committee members	3
Forward	4
Plan objectives	5
Proposed marina specifics	6
Wyandotte as a boater's destination	7
Marina operations	8-12
Marketing & promotion	13-14
Anticipated revenue.....	15-18
Other development considerations/recommendations.....	19

AD HOC MARINA COMMITTEE

Dale Brennan, Recreation Commission

Jim Knopp, Interim Superintendent of Recreation

Mark Kowalewski, City Engineer

Justin Lanagan, Administrative Trainee

Gerald Lucas, Downtown Development Authority

Wally Merritt, Recreation Commission

Natalie Rankine, Downtown Development Authority

Leonard Sabuda, City Council Member

Lynn Steffensky, Wyandotte Business Association

FORWARD

A waterfront community, Wyandotte is rich in history and is known for its distinctive architecture, charming downtown district, waterfront parks, golf course and variety of cultural and recreational offerings. Downtown Wyandotte is comprised of more than a dozen blocks along Biddle Avenue, and extends 5 blocks along First and Second Streets and 7 blocks to the west along the Eureka corridor. The map on the following page illustrates the various downtown amenities and attractions adjacent to the Detroit River: Wyandotte Shores Golf Course, Kayak Launch, Bacon Memorial Library, Henry Ford Wyandotte Hospital, United States Post Office, Wyandotte Arts Center, Wyandotte Museums Campus, Yack Ice Arena, BASF Park, Bishop Park, Smart Bus Stops, Smart Bus Park & Ride, Wyandotte Farmers Market, free parking, bike racks and downtown shopping and dining. The map on page 5 illustrates the location of the various amenities in relationship to the riverfront.

From a development standpoint, it can be challenging to attract certain types of businesses to Downtown Wyandotte. This is largely due to the fact that the district cannot draw traffic from 360 degrees. It is largely believed that a transient marina is needed to keep Wyandotte's Central Business District economically viable and draw visitors to the district from the riverfront. The marina would also serve as a safe haven for boaters during inclement weather and attract potential waterfront events, activities and recreational programming. Wyandotte's Strategic Plan, adopted on January 11th, 2010 further supports the City's desire for marina development:

Wyandotte's riverfront is its most attractive natural feature of the City. Substantial development along this riverfront has enhanced it as a dining, recreational and entertainment designation. A downtown riverfront marina provides access to the downtown area as a destination.





PLAN OBJECTIVES

1. To investigate the logistics and costs of promotion of the Wyandotte Marina as a destination in Southeast Michigan;
2. To investigate the costs of operation of proposed facilities and amenities for the marina;
3. To estimate the costs of events, programming and promotions that cater to marina guests with the Department of Recreation, Special Events Office, Downtown Development Authority, Wyandotte Business Association and local businesses;
4. To outline personnel needs and cost estimates associated with operating and maintaining the marina.

WYANDOTTE AS A BOATER'S DESTINATION

Destinations for Transient boaters are typically attraction driven. Boaters desire to dock in a location with a variety of activities, services and amenities within close proximity or walking distance to the marina. The ultimate success of a transient marina is inherently linked to the availability of attractions, activities and events located within this proximity. Downtown Wyandotte currently has 38 restaurants, bars and sweet shops within walking distance to the proposed marina location. These restaurants range from fast food and casual to fine dining. These Downtown restaurants also offer ample seasonal outdoor café seating. Downtown retail shopping offers an array of men's, women's and children's apparel, home furnishings, accessories, jewelry and several art galleries. In addition, the downtown offers a variety of service based industries: laundry, hair and nail salons, dental, medical, law, finance and banking. Downtown Wyandotte has one local Bed and Breakfast and plans are underway for a boutique hotel development. Wyandotte has no shortage of events during the boating season, as the City is host to over 80 events each year, a seasonal golf course and weekly Downtown Farmers Market.

The Downtown District also houses two popular cultural institutions; The Wyandotte Museums Campus and the Downriver Council for the Arts, and several independently owned art galleries. The Wyandotte Museums Campus located at 2610 Biddle Avenue houses important archives for the City of Wyandotte, a house-museum, and a gallery dedicated to the history of The City of Wyandotte. The Museum hosts the very successful Heritage Event Series each year. The Heritage Event Series is comprised to engage the community and raise awareness about the history of the City of Wyandotte and includes the Victorian Mad Hatter Tea Party, Historic Cemetery Walk, Historical Film Fest, World War II Victory Rally, and Pie & Ice Cream Social & Christmas Open House.

The Downriver Council for the Arts (DCA) is housed at the James R. DeSana Center for Arts and Culture located at 81 Chestnut. The James R. DeSana Center for Arts and Culture was developed by the City of Wyandotte and is owned by the Wyandotte Art Center, LLC. The Downtown Development Authority provides grant funding to assist the Downriver Council for the Arts in operating the facility. The DCA hosts art exhibits, classes, lectures, live music, performing arts, summer youth art camps and theatrical productions throughout the year.

Interviews with current marina owners indicate that boater registration has decreased and that boaters are traveling less and that transient usage is down. According to the National Marine Manufacturer's Association (NMMA) boater registration has declined by more than 20% in the state of Michigan since 2001. There are currently 90,000 registered boats in the State of Michigan and 3,200 boat wells within 30 miles of Wyandotte. Despite these facts, our location makes it ideal for a proposed transient marina and should allow Wyandotte to capture a good share of the transient boater traffic. *A list of existing local marina facilities may be found in the Transient Marina Study from February 4, 2009.*

MARINA OPERATIONS

There are two possible methods of operating the proposed transient marina: In-house operation or third party operation.

IN-HOUSE OPERATION

The marina would be operated through additional staffing of our Recreation Department. Maintenance would be provided for the facility through our Department of Public Services.

Advantages:

1. Wyandotte would maintain full control of and oversee all marina business and it would be easier to coordinate special events with marina operations.
2. Creation of additional part-time jobs within the City.

Disadvantages:

1. It is highly unlikely that revenue would cover the costs associated with staffing the project in the beginning, but the marina could be a source of potential revenue in the distant future.
2. The city is already facing financial difficulties and cutting staff where applicable. We expect this trend to continue and it may be difficult to justify hiring additional staff.
3. The additional need for maintenance, operations and marketing of the facility would put an additional strain on the already understaffed departments.

HOURS AND DATES OF OPERATION:

Projected costs for transient marina operation are estimated as having an April 1st opening date (to accommodate the fishing season) and a September 29th closing date. These dates are subject to change depending upon the weather each year.

Hours of operation for staffing the marina are estimated at 14 hours per day from 8:00 am to 10:00 pm, seven day a week. It is also anticipated that hours may be extended due to special events.

PROJECTED STAFFING NEEDS:

It is estimated that one dock-master and one boat handler will be scheduled at all times that the marina is in operation. These positions would both be part-time positions and, as such, filled by more than two people, with a minimum of two shifts per day. On Saturdays, Sundays and holidays one additional boat handler will be on duty.

Additional hours from DPS Employees for clean-up and maintenance of the marina and facilities would also be required to operate the marina in-house. It is estimated that an additional 15-20 hours per week will be required for these duties.

Estimated employee wages:

Dock-master will be paid \$10.00 per hour. Boat handler will be paid \$7.40 per hour.

In-house staffing costs:

26 weeks @ 7 days a week @ 14 hours per day @ 17.40 per hour = \$44,335.20

55 days @ 14 hours per day @ 7.40 per hour = \$5,698.00

Additional DPS hours: 20 hours @ 26 weeks @ 10.00 per hour = \$3,900.00

Total Salary = \$53,933.20

FICA = 7.65% x \$53,933.20 = \$4,125.89

Total amount for staffing one season (based on the year 2013) = \$58,058.20

State of Michigan training is required for dock-master and boat handlers. Estimated training costs are \$500.00 to \$1000.00 per year.

YEARLY CAPITAL MAINTENANCE COSTS:

Per discussions with neighboring facilities, it was determined that some of the maintenance could be accomplished by our Department of Public Service, but that funding for routine maintenance will have to be established. All marinas interviewed indicated that it was difficult to estimate maintenance costs, as they can vary significantly from year to year. One marina that was interviewed indicated that they spent \$4,000.00 one year only to incur more than \$32,000.00 in repair costs the very next year.

An annual budget of \$18,000.00 for capital maintenance and upkeep is estimated.

If the facility is operated by the City, daily maintenance would be covered by the Department of Public Services and costs are illustrated on page 10.

THIRD PARTY OPERATION

The marina would be overseen by a third-party organization who will be responsible for day-to-day operations and maintenance of the marina.

Advantages:

1. The City would not incur the cost of hiring additional employees.
2. It would be advantageous for a Third-Party operator to have a vested interest in making the transient marina a for-profit initiative.
3. The City would not incur staffing or maintenance costs for the marina.

Disadvantages:

1. The City would not retain ultimate control over events and happenings at the marina.

Projected staffing needs:

The City would incur the initial cost of constructing the marina and facilities, but costs would not be incurred for staffing, maintenance and cleaning of the marina facilities.

Note: As a part of the investigation process, Councilman Leonard Sabuda met with The American Legion Post 217, which is located adjacent to the proposed marina location. The purpose of his meeting was to determine if the current staff of the facility would be open to operating the marina for the City. The Legion indicated that they did not have an interest in making marina operations a part of the services they offer, but did mention that the legion has great enthusiasm for the project and would provide a letter of support for the City.

Marketing and promotion:

The city could contract with a third-party to provide marketing for the proposed marina or elect to market the facility in-house. Projected in-house marketing and promotion costs are illustrated beginning on page 12.

MARKETING AND PROMOTION

Upon discussions with current marina owners and operators, it was discovered that proper marketing and promotion of the proposed marina is equally as important as the operation of a quality facility. The operators that were interviewed all suggested that we begin marketing the marina one full year in advance of its opening and continue to market the marina throughout the year, despite it being a seasonal destination. Additionally, the City Departments and Business Association would work with other boat and yacht clubs to obtain regional boater contact information and to cross-promote the proposed Wyandotte marina. Our primary target market would be boaters located in Michigan, Ohio and Canada. The majority of reservations would be accomplished through the DNR's Reservable Harbor's website at www.michigan.gov/dnr

Please note: A Market Feasibility Evaluation which outlines an investigation of competing facilities may be found in the Transient Marina Study dated February 4th, 2009.

In-house promotion:

If the City elects to operate the facility, it is anticipated that the marina would be jointly marketed in-house by the Recreation, Leisure and Culture Department, Special Events Office and Downtown Development Authority as our other events and programs are.

1. Promotional Print

Promotional print advertising includes: Posters, newspaper advertisements, flyers and inclusion in the City's Guidebook and Special Events calendar. Yearly costs for promotional print are estimated at \$20,100.00 per year and would include the following:

10 Full-page advertisements in a regional newspaper @ \$1,200.00 each = \$12,000.00

6 Full-page advertisements in local newspapers @ \$850.00 each = \$5,100.00

Inclusion of marina in City Guidebook: \$1,000.00

Miscellaneous print, posters & flyers: \$2,000.00

2. Regional boating shows/events

It is expected that the marina would have representation in regional boating shows and special events that promote boating in the region.

Yearly costs for attendance, representation and the cost of print media to distribute at these events are estimated at \$5,000.00 per year.

3. Television and radio marketing

Due to the high cost of television and radio marketing, the City utilizes this as a limited means of promotion, mostly for the Wyandotte Street Art Fair; therefore the likelihood of being able to fund this type of promotion is doubtful. The marina would be promoted at no cost on our local access cable, but because of the limited audience, it is doubtful that this means of advertising would be effective. Projected costs to market the Wyandotte marina through television and radio marketing are as follows:

Eight (8) 15 second radio spots @ \$2,500.00 each = \$20,000.00

Two (2) 20 second television spots @ \$5,000.00 each = \$10,000.00

4. Billboard Advertising

Promotional billboard advertising would be an effective means of advertising the proposed Wyandotte marina regionally. As with television and radio marketing, billboard advertising is very costly and has not been utilized by the City to market. Costs for billboard advertising are as follows:

Two (2) billboard advertisements for 30 days @ \$4,000.00 each = \$8,000.00

5. Web, email and social media promotion

The City of Wyandotte currently utilizes our website, email subscription list and social media to promote the City programs and events. Yearly costs to promote the marina through these means are negligible.

6. Events driven marketing campaigns:

It is anticipated that the Recreation, Culture & Leisure Department, Special Events Office, Downtown Development Authority and the Wyandotte Business Association would work together to create programming and events that would cater to and attract boaters to the area.

Two (2) to three (3) boater related events @ \$8,000.00 each = \$24,000.00

TOTAL ESTIMATED COST OF EVENTS, MARKETING AND PROMOTION: Up to \$87,000.00

This figure would vary greatly dependent upon the scope and extent of marketing and promotion the City elected to fund. This figure could also be reduced by partnering with other businesses and organizations for corporate sponsorship of events and programming

ANTICIPATED REVENUE

Based on interviews with neighboring facilities, the committee estimated per-foot daily charges for dockage as follows:

Charge by length of boat		Charge by length of boat	
25 feet	\$ 27.00	52 feet	\$71.00
26 feet	\$ 28.00	53 feet	\$72.00
27 feet	\$ 29.00	54 feet	\$73.00
28 feet	\$ 30.00	55 feet	\$75.00
29 feet	\$ 31.00	56 feet	\$76.00
30 feet	\$ 32.00	57 feet	\$78.00
31 feet	\$ 36.00	58 feet	\$79.00
32 feet	\$ 37.00	59 feet	\$80.00
33 feet	\$ 38.00	60 feet	\$82.00
34 feet	\$ 39.00	61 feet	\$89.00
35 feet	\$ 41.00	62 feet	\$91.00
36 feet	\$ 42.00	63 feet	\$92.00
37 feet	\$ 43.00	64 feet	\$93.00
38 feet	\$ 44.00	65 feet	\$95.00
39 feet	\$ 49.00	66 feet	\$96.00
40 feet	\$ 50.00	67 feet	\$98.00
41 feet	\$ 52.00	68 feet	\$99.00
42 feet	\$ 53.00	69 feet	\$101.00
43 feet	\$ 54.00	70 feet	\$102.00
44 feet	\$ 55.00	71 feet	\$104.00
45 feet	\$ 57.00	72 feet	\$105.00
46 feet	\$ 63.00	73 feet	\$107.00
47 feet	\$ 64.00	74 feet	\$108.00
48 feet	\$ 65.00	75 feet	\$110.00
49 feet	\$ 67.00	76 feet	\$111.00
50 feet	\$ 68.00	77 feet	\$112.00
51 feet	\$ 69.00		

Based on discussions with nearby marina owners and operators, it is anticipated that our target for initial capacity will be 20%. The charts on pages 15 and 16 illustrate the marina revenue that would be generated at 20% and 38% capacity, respectively with an average charge of \$40.50.

PROJECTED MARINA REVENUE										
Estimate for yearly averages based upon a 20% capacity for the year										
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Weekly		
	Boats	Boats	Boats	Boats	Boats	Boats	Boats	Total		
April									Charge per FT	
week 1	6	2	2	2	2	2	6	22	25	\$ 27.00
week 2	6	1	1	2	2	2	6	20	26	\$ 28.00
week 3/ 3rd Fri	4	1	1	2	2	14	6	30	27	\$ 29.00
week 4	6	2	2	2	2	2	6	22	28	\$ 30.00
May									29	\$ 31.00
week 1	6	3	3	3	3	3	7	28	30	\$ 32.00
week 2	6	3	3	3	3	3	6	27	31	\$ 36.00
week 3/3rd Fri	6	3	3	3	3	14	8	40	32	\$ 37.00
week 4	6	3	3	3	3	3	6	27	33	\$ 38.00
Memorial Day	10	18							34	\$ 39.00
June									35	\$ 41.00
Week 1	8	4	4	4	4	4	8	36	36	\$ 42.00
week 2	8	4	4	4	4	4	8	36	37	\$ 43.00
week 3/3rd Fri	8	4	4	4	4	14	8	46	38	\$ 44.00
week 4	8	4	4	4	4	4	8	36	39	\$ 49.00
July									40	\$ 42.00
week 1	10	4	4	4	4	4	10	40	41	\$ 43.00
4 th of July	12	12						24	42	\$ 44.00
week 2/Art Fair	6	6	6	14	14	14	18	78	43	\$ 45.00
week 3/3rd Fri	6	3	3	3	3	14	6	38	44	\$ 46.00
week 4	6	3	3	3	3	3	6	27		\$ 810.00
August									Avg	\$ 40.50
week 1	6	3	3	3	3	3	6	27		
week 2	6	3	3	3	3	3	6	27		
week 3/3rd Fri	6	3	3	3	3	14	6	38		
week 4	6	3	3	3	3	3	6	27		
September										
week 1	6	3	3	3	3	3	6	27		
Labor Day	18	18					6	42		
week 2	6	3	3	3	3	3	6	27		
week 3/3rd Fri	6	3	3	3	3	14	6	38		
week 4	6	3	3	3	3	3	6	27		
							Total	857		
Total estimated revenue: 857 boats x \$40.50 = \$34,708.50										

*Total number of boats for approximate 26 week season at 100% capacity = 4550

PROPOSED MARINA SPECIFICS

The proposed transient marina is located in Downtown Wyandotte at the south end of Bishop Park between Oak and Elm Streets, just east of Van Alstyne Street. The specifics of the proposed transient marina are as follows:

1. Fixed Docks:

This permanent dockage system is steel frame with a wood deck supported by steel H pile framing and wave attenuator wall. This structure is located 75 feet south of the existing Bishop Park fishing pier. Specifications are as follows:

- a. 18 slips @ 30 feet each
- b. 3 slips @ 60 feet each
- c. Broadside mooring for larger cruise ships or tall ships

All slips will be served by utility pedestals with electric, water and possible cable/data hook-up for boater use.

2. Floating Dock System:

The floating dock system would be removable and comparable to the existing Kayak Launch. This proposed dock system will be located just south of the existing Kayak Launch and west of the Bishop Park fishing pier. Specifications are as follows:

- a. 6 -10 boats broadside "day docking" mooring for smaller boats with a maximum size of 40 feet.
3. Each access pier will have a secured gate. The facility will either have a new building or an addition to one of the existing buildings in Bishop Park to provide restrooms, showers and laundry facilities for the marina.

Please note: Proposed Costs for Construction of the Marina and Amenities are outlined in the Transient Marina Study dated February 4, 2009.

OTHER DEVELOPMENT CONSIDERATIONS/RECOMMENDATIONS

Over the course of the committee's investigation and discussions with neighboring facilities, owners, operators and boaters, we were given the following recommendations and thoughts to consider. Although, this was not an assigned task, or considered in the Transient Marina Study from 2009, the committee felt that these were important points for the City to consider to insure the successful development of the proposed marina:

1. Consider implementation of rates and dockage accommodations for personal watercraft (jetskis) and larger ships/boats are unique watercraft.
2. Consider the addition of a pump-out station in the design of the marina facility which would be staffed and maintained by marina. Our research shows that most boaters are willing to pump their own fuel, but reluctant to pump out their own sewage. Marinas that offer this service are more attractive to boaters and this would have the potential of creating more revenue for the facility. Facilities in the area generate between \$4,500 and \$8,500.00 more revenue per year for this service.
3. Consider flexibility for marina operations when creating the schedule and budget for operations each year. The weather in Michigan is unpredictable and the season may need to be easily extended if the temperatures permit.
4. Consider multiple methods for making reservations: On-line, marine phone, landline, email. With the popularity of smartphones and e-devices on the rise, it is important that the proposed marina embrace this technology.
5. Form a partnership with local boat mechanics and formulate a plan or services for boats that will be at the marina for an unexpected period of time due to emergency mooring.
6. Establish a maximum length of stay for transient customers. Most operators recommended no longer than one week.

Upon discussions with neighboring facilities, it was determined that if properly operated and marketed, the marina could expect to see a modest increase in capacity utilization. The chart below illustrates a 38% increase in occupancy, over the course of a number of years:

PROJECTED MARINA REVENUE										
Estimate for yearly averages based upon a 38% capacity for the year										
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Weekly		
	Boats	Boats	Boats	Boats	Boats	Boats	Boats	Total		
April									Charge per FT	
week 1	6	6	6	6	6	6	6	42	25	\$ 27.00
week 2	6	6	6	6	6	6	6	42	26	\$ 28.00
week 3/ 3rd Fri	4	6	6	6	6	14	6	48	27	\$ 29.00
week 4	6	6	6	6	6	6	6	42	28	\$ 30.00
May									29	\$ 31.00
week 1	6	6	6	6	6	6	7	43	30	\$ 32.00
week 2	6	6	6	6	6	6	6	42	31	\$ 36.00
week 3/3rd Fri	6	6	6	6	6	14	8	52	32	\$ 37.00
week 4	6	6	6	6	6	6	6	42	33	\$ 38.00
Memorial Day	10	18							34	\$ 39.00
June									35	\$ 41.00
Week 1	8	6	6	6	6	6	8	46	36	\$ 42.00
week 2	8	6	6	6	6	6	8	46	37	\$ 43.00
week 3/3rd Fri	6	6	6	6	6	14	6	54	38	\$ 44.00
week 4	8	6	6	6	6	6	8	46	39	\$ 49.00
July									40	\$ 42.00
week 1	10	6	6	6	6	6	10	50	41	\$ 43.00
4 th of July	12	12						24	42	\$ 44.00
week 2/Art Fair	6	6	6	14	14	14	18	78	43	\$ 45.00
week 3/3rd Fri	6	6	6	6	6	14	6	50	44	\$ 46.00
week 4	6	6	6	6	6	6	6	42		\$ 810.00
August									Avg	\$ 40.50
week 1	6	6	6	6	6	6	6	42		
week 2	6	6	6	6	6	6	6	42		
week 3/3rd Fri	6	6	6	6	6	14	6	50		
week 4	6	6	6	6	6	6	6	42		
September										
week 1	6	6	6	6	6	6	6	42		
Labor Day	18	18					6	42		
week 2	6	6	6	6	6	6	6	42		
week 3/3rd Fri	6	6	6	6	3	14	6	50		
week 4	6	6	6	6	6	6	6	42		
							Total	1183		
Total estimated revenue: 1183 boats x \$40.50 = \$47,911.50										

*Total number of boats for approximate 26 week season at 100% capacity = 4550

Yearly revenue scenarios

A 20% marina capacity would yield yearly revenue of \$34,708.50

A 38% marina capacity would yield yearly revenue of \$47,911.50

A 50% marina capacity would yield yearly revenue of \$92,137.50

Based on preliminary projections, it is evident that revenue generated from the proposed transient marina would not generate enough revenue to cover staffing, maintenance or promotion of the marina. However, the downtown and surrounding businesses would benefit from the addition of the facility. The chart below illustrates the minimum costs associated with yearly marina operations. This figure would vary greatly dependent upon the scope and extent of marketing and promotion the City elected to fund. An annual budget of \$20,000.00 is estimated, but an outline of projected marketing costs are illustrated on pages 13 and 14.

PROJECTED YEARLY COSTS	
Staff	\$ 58,058.20
Training	\$ 1,000.00
Maintenance	\$ 18,000.00
Marketing/Events/Promotion	\$ 20,000.00
Total	\$ 97,058.20

The above chart illustrates the project yearly costs associated with operating and marketing of the marina on a yearly basis. In order to recover these costs, the marina would have to maintain a capacity of more than 50% and find alternate sources of funding through the addition of user-paid services at the facility or obtainment of corporate sponsorship of events and programming.

mkowalewski mkowalewski

From: Petersen, Paul (DNR)
Sent: Monday, May 12, 2014 11:22 AM
To: mkowalewski@wyandotte.net; kroberts@wyandotte.org
Cc: Boik, William (DNR); Sink, Eric (DNR)
Subject: Wyandotte BIGP - Congratulations!
Attachments: BIG Directors Approval Package_FY14.pdf; FA Document Checklist.doc; THPO mailing list.pdf; FW: Tribal Chairman - Lac Vieux Desert (30.7 KB); Grant Documents (109 KB)

Hello Mark and Kelly:

Congratulations! It is official (as of the May 7th USFWS public announcement)...you have been approved for BIGP funding!!

Now the fun begins...attached is a checklist of the full package that is to be submitted to the USFWS via the DNR's Federal Aid Coordinator. Other BIGP package development information attached.

Again...congratulations! I look forward to working with you as you progress through the package development and submission.

Paul

Paul R. Petersen
Waterways Grants Program Manager
DNR – Parks and Recreation Division
Phone: (517) 284-6122
Fax: (517) 373-4625
E-Mail: petersenp@michigan.gov

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United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington, D.C. 20240



In Reply Refer To
FWS/WSFR/POP/056857

MAR 31 2014

Memorandum

To: Director

From: Assistant Director, Wildlife and Sport Fish Restoration *Hannibal Bolton*

Subject: Boating Infrastructure Grant Program Award Recommendations, Fiscal Year 2014

This memorandum seeks your approval of awards for the Fiscal Year (FY) 2014 Boating Infrastructure Grant (BIG) program. The Wildlife and Sport Fish Restoration Program (WSFR) recommends fully funding 27 Tier 1 and 16 Tier 2 projects totaling \$16,760,066 in Federal awards. Applicants and their partners propose to construct, renovate, or maintain boating infrastructure facilities and associated amenities for transient, nontrailerable recreational boats at least 26 feet long.

The BIG program offers two levels of funding, Tier 1 and Tier 2. Through Tier 1, each State, Commonwealth, territory, and the District of Columbia (States) may receive up to \$100,000 each year by submitting an eligible application to the U.S. Fish and Wildlife Service (Service). Projects may be competitive within the States. Twenty-Seven States requested a total of \$2,485,306 in BIG Tier 1 funds (Enclosure 1). We recommend fully funding all Tier 1 applications.

Tier 2 is nationally competitive and typically for larger-scale projects with a maximum Federal award of \$1.5 million. Fifteen States requested a total of \$16,841,448 for 24 Tier 2 projects. WSFR recommends fully funding 16 Tier 2 projects for a total Federal share of \$14,274,760. Brief descriptions of all submitted Tier 2 proposals are attached for your review (Enclosure 2). Enclosure 3 contains the list of recommended Tier 2 projects in spreadsheet format.

Both the Tier 1 and Tier 2 subprograms require at least 25 percent cost share, and many proposed Tier 2 projects include more than the minimum requirement. Non-Federal cost share for the sixteen recommended Tier 2 projects totals \$11,307,044.

The appropriate Regional Office and Headquarters reviewed each Tier 2 application for eligibility. The Tier 2 recommendations were based upon combined numerical scores assigned by a review team consisting of WSFR Regional BIG Coordinators and members of the Sport Fishing and Boating Partnership Council (SFBPC). The SFBPC's review letter is enclosed (Enclosure 4).

The Tier 2 projects will contribute approximately 489 new slips, plus other amenities—including restrooms, fuel and pump-out stations, and navigational aids—for the use and enjoyment of the transient nontrailerable recreational boating public.

If you have specific questions please contact Mr. Tom Busiahn, Chief, Division of Policy and Programs, Wildlife and Sport Fish Restoration at (703)358-2231.

Concur: Steph Dent

Deputy Director

Date: 3/31/14

Concur with Changes: _____

Date: _____

Attachments

FY 2014 Tier 1 Boating Infrastructure Grant Program Applications

State	Region	BIG Grant	Non-Federal Share	Total Project Costs
Arkansas	4	\$ 100,000	\$ 33,426.44	\$ 133,426.44
Guam	1	\$ 86,181		\$ 86,181.00
Hawaii	1	\$ 100,000	\$ 33,333.00	\$ 133,333.00
Indiana	3	\$ 100,000	\$ 33,334.00	\$ 133,334.00
Iowa	3	\$ 50,680	\$ 16,894.00	\$ 67,574.00
Kentucky	4	\$ 100,000	\$ 33,333.00	\$ 133,333.00
Louisiana	4	\$ 100,000	\$ 86,687.00	\$ 186,687.00
Maine	5	\$ 100,000	\$ 405,448.00	\$ 505,448.00
Maryland	5	\$ 100,000	\$ 40,549.00	\$ 140,549.00
Massachusetts	5	\$ 100,000	\$ 33,333.00	\$ 133,333.00
Michigan	3	\$ 100,000	\$ 33,333.00	\$ 133,333.00
Mississippi	4	\$ 100,000	\$ 33,334.00	\$ 133,334.00
New Jersey	5	\$ 39,768	\$ 13,257.00	\$ 53,025.00
New York	5	\$ 100,000	\$ 55,100.00	\$ 155,100.00
North Carolina	4	\$ 100,000	\$ 105,575.00	\$ 205,575.00
Ohio	3	\$ 75,000	\$ 25,000.00	\$ 100,000.00
Oklahoma	2	\$ 100,000	\$ 34,850.00	\$ 134,850.00
Oregon	1	\$ 100,000	\$ 33,334.00	\$ 133,334.00
Rhode Island	5	\$ 99,998	\$ 33,366.00	\$ 133,364.00
South Carolina	4	\$ 69,566	\$ 89,889.00	\$ 159,455.00
Tennessee	4	\$ 100,000	\$ 48,600.00	\$ 148,600.00
Texas	2	\$ 100,000	\$ 35,000.00	\$ 135,000.00
Vermont	5	\$ 100,000	\$ 33,333.00	\$ 133,333.00
Virginia	5	\$ 100,000	\$ 33,333.00	\$ 133,333.00
Washington	1	\$ 64,113	\$ 21,371.00	\$ 85,484.00
West Virginia	5	\$ 100,000	\$ 94,642.00	\$ 194,642.00
Wisconsin	3	\$ 100,000	\$ 123,900.00	\$ 223,900.00
Total		\$ 2,485,306	\$ 1,530,128.00	\$ 4,015,434.00

Project Summaries

Boating Infrastructure Grant Program FY 2014
Total Amount Available: \$14,274,760

1) Anacostia River Boating Facility, Washington, D.C. (recommended)

The District of Columbia's Division of Planning and Economic Development will continue development of the District's southeastern waterfront as part of a larger plan for urban renewal at this historic site on the Anacostia River. This project will establish a new secure and ADA compliant docking facility for 26 eligible vessels. Development of this site provides access to numerous attractions within D.C., such as the Nationals baseball stadium, the U.S. Naval Museum, and the monuments and other historic attractions provided by the National Park Service.

Federal Funds requested: \$1,167,586; **Non-Federal match:** \$ 1,167,586; **Total:** \$ 2,335,172

2) Harborage Marina Transient Slips, St. Petersburg, Florida (recommended)

The Florida Fish and Wildlife Conservation Commission will partner with Marinas International in support of a project to construct new transient slips at the Harborage Marina, located on St. Petersburg's downtown waterfront. Due to economic pressure to develop waterfront parcels for residential housing, this area has experienced a net decrease in the number of slips available to the recreational boating public. With this project, 33 new slips will be developed for use by eligible transient recreational boaters traveling along the Florida coastline and the Gulf of Mexico.

Federal Funds requested: \$919,851; **Non-Federal match:** \$971,850; **Total:** \$1,891,701

3) Marathon Marina Rehabilitation, Marathon, Florida (recommended)

The Florida Fish and Wildlife Conservation Commission will partner with the Marathon Marina and other partners in the City of Marathon to rehabilitate existing docks for eligible transient boaters which have reached the end of their useful life. The marina is located in an idyllic island setting between Key Largo and Key West. By replacing the Marathon Marina's east dock and fuel pumps, the partners will provide 20 transient slips as well as a transient boater support building, fuel pumps, and other amenities for transient boaters. This building includes office space for managing fuel sales as well as a restroom and shower facilities for eligible boaters.

Federal Funds requested: \$1,500,000; **Non-Federal match:** \$871,258; **Total:** \$2,371,258

4) City Lights Marina Transient Dock, Savannah, Georgia (recommended)

The Coastal Resources Division of the Georgia Department of Natural Resources will provide funding to private partners to develop a new marina on Hutchinson Island, located in the Savannah River adjacent to the City of Savannah. The partners will create new transient dockage for up to 42 eligible vessels ranging in length from 26 to 200 ft. Utilities will be installed to these slips, including potable water, shore power, fire protection and wireless internet service. In addition, a state-of-the-art, in-slip fueling system will be installed to provide convenient fueling for eligible vessels. This project will provide safe dockage in downtown Savannah for vessels up to 80 feet in length, which is currently unavailable to boats of this size.

Federal Funds requested: \$1,500,000; **Non-Federal Match:** \$1,592,518; **Total:** \$3,092,518

5) Kittery Point Boatyard Rehab and Expansion, Kittery Point, Maine (recommended)

The Maine Department of Transportation will join with the Kittery Point Yacht Yard Corporation to rehabilitate and expand an existing marina facility to attract and accommodate transient boaters traveling Maine's marine waterways. The project consists of a walkway, pier, ramp and float system which will serve up to 15 transient vessels. This marina is located in one of the most protected and accessible sections of the Piscataqua River watershed, and is a recognized harbor of refuge for boaters escaping inclement weather. Improvements will be ADA compliant and include shore power and potable water.

Federal Funds Requested: \$165,504; **Non-Federal Match:** \$93,496; **Total:** \$259,000

6) Harbor Shores Transient Marina, Benton Harbor, Michigan (recommended)

The Michigan Department of Natural Resources, Division of Parks and Recreation will partner with a private development corporation to build the Harbor Shores Transient Marina on the St. Joseph River, which lies adjacent to the City of Benton Harbor. The project will create 33 new slips for eligible vessels, including all utilities such as electricity, water, and pump-out services. In addition, the project will provide boaters with access to showers, restrooms and laundry facilities. The proposed marina is part of a larger brownfield redevelopment effort which has transformed a blighted industrial site into a successful mixed-use development providing an economic stimulus to the communities it serves.

Federal Funds Requested: \$699,500; **Non-Fed Match:** \$701,578; **Total:** \$ 1,401,078

7) State Harbor Dock Renovation, East Tawas, Michigan (recommended)

The Michigan Department of Natural Resources, Division of Parks and Recreation will remove, replace, and expand boating infrastructure at the East Tawas State Harbor Dock. This existing facility is in need of repair and upgrades to meet ADA standards and to meet increasing demand

from eligible cruising vessels traveling Michigan's Lake Huron between Detroit and Mackinaw City. The project will result in 52 slips with utilities, shoreline improvements, and an ice suppression system. The facility also serves as a harbor of refuge and is a key economic driver to the City of East Tawas.

Federal Funds Requested: \$1,300,000; **Non-Fed Match:** \$950,000; **Total:** \$2,250,000

8) Bishop Park Floating Pier, Wyandotte, Michigan (recommended)

The Michigan Department of Natural Resources, Division of Parks and Recreation will partner with the City of Wyandotte to construct a transient marina at Bishop Park along the Detroit River. This location is directly contiguous to the Wyandotte Central Business District, and so this project will have significant economic benefits for small businesses due to an anticipated increase in tourism-related spending during summer months. The project includes walkways, floating piers with utility pedestals and additional amenities, resulting in 21 new slips for use by eligible boaters.

Federal Funds Requested: \$1,170,500; **Non-Fed Match:** \$1,170,500; **Total:** \$2,341,000

9) Sandy Hook Bay Marina Dock Restoration, Highlands, New Jersey (recommended)

The New Jersey Department of Transportation's Office of Maritime Resources will provide funding to the Sandy Hook Bay Marina located near the Atlantic Intracoastal Waterway along the New Jersey coast. On October 29, 2012, Hurricane Sandy inflicted severe damage to an older section of the marina, although docks and a wave screen built to the latest standards for storm resilience survived with minimal damage. The partners will rebuild and restore 15 transient slips with full services for the benefit of transient visitors, using design standards that are proven to withstand severe storms.

Federal Funds Requested: \$692,890; **Non-Fed Match:** \$ 243,448; **Total:** \$936,338

10) Key Harbor Marina Transient Dock Restoration, Ocean County, New Jersey (recommended)

The Office of Maritime Resources, a division of the New Jersey Department of Transportation, will support Key Harbor Marina in their renovation of ten transient slips which were destroyed during Hurricane Sandy, along with other damage estimated to total \$1.2 million. The marina is located on Barnegat Bay in Ocean County, New Jersey and is a participating marina in the BIG Blueways Guide in cooperation with multiple States along the eastern seaboard. Additional features of this project include shore power and dock lighting.

Federal Funds Requested: \$271,565; **Non-Fed Match:** \$ 97,190; **Total:** \$ 368,755

11) Smale Riverfront Park Transient Marina, Cincinnati, Ohio (recommended)

The Ohio Department of Natural Resources, Division of Watercraft will partner with the City of Cincinnati to construct the Smale Riverfront Park Marina on the Ohio River. The marina will feature a floating dock system for up to 28 eligible vessels, as well as a harbormaster facility with restrooms, laundry, shower facilities, and a pump-out station. The proposed marina will provide a key accessible connection for transient boaters to the downtown core of the City including national museums and two professional sports venues, as well as the Ohio River Trail.

Federal Funds Requested: \$1,500,000; **Non-Fed Match:** \$1,500,000; **Total:** \$3,000,000

12) Beaufort Marina Transient Dock Upgrades, Beaufort, South Carolina (recommended)

The South Carolina Department of Natural Resources, Division of Marine Resources will partner with the City of Beaufort to provide updates to a key waypoint and historic destination between Charleston and Savannah, Georgia. Beaufort is the second-oldest city in South Carolina, and it attracts a great number of transient boaters due partly to its location along the Atlantic Intracoastal Waterway. The facility will be upgraded to safely accommodate up to 36 eligible vessels by improving the structural integrity of the floating dock system, upgrading a fire suppression system, and replacing damaged equipment.

Federal Funds Requested: \$189,287; **Non-Fed Match:** \$107,833; **Total:** \$297,120

13) St. Johns Harbor Marina Transient Dock, Charleston, South Carolina (recommended)

Located along the Atlantic Intracoastal Waterway, the St. Johns Yacht Harbor in Charleston, South Carolina affords a variety of recreational activities to visiting sailing and power vessels, including inshore and offshore fishing. To accommodate these boaters and meet the demand, the South Carolina Department of Natural Resources will support the St. Johns Yacht Harbor in the construction of 50 slips and a state-of-the-art marine fueling system. The project will provide transient boaters with easy access to historic downtown Charleston.

Federal Funds Requested: \$983,320; **Non-Fed Match:** \$344,774; **Total:** \$1,328,094

14) Municipal Marina Transient Dock, Corpus Christi, Texas (recommended)

Texas Parks and Wildlife Department has partnered with the City of Corpus Christi to expand and enhance a municipal marina located in the heart of the City's downtown entertainment and tourism district. Due to the high demand for slips in the 30 to 40-foot range, Corpus Christi Municipal Marina will be retrofitted to offer 35 new slips for eligible recreational vessels. This cost-effective project also includes installation of shore power and potable water.

Federal Funds Requested: \$502,496; Non-Fed Match: \$282,654; Total: \$785,150

15) Crown Pointe Marina Dock Rehabilitation, Gloucester, Virginia (recommended)

Located on the north shore of the York River, Crown Pointe Marina provides a stopover for boaters traveling to and from the Chesapeake Bay. The Virginia Environmental Health Services, Division of Marina Programs will provide funds to the marina for dock rehabilitation which will make 13 new slips available to eligible boaters. In addition, the marina will install shore power and renovate a bath house for visitors. Crown Pointe is designated as a Virginia Clean Marina.

Federal Funds Requested: \$212,555; Non-Fed Match: \$212,555; Total: \$425,110

16) Perkins Pier Marina Enhancement, Burlington, Vermont (recommended)

The Vermont Department of Fish and Wildlife will provide funds to the City of Burlington to implement a planned downtown redevelopment strategy by expanding an existing marina. The City will install a floating wave attenuator and transient dock system which will make 95 new slips available to eligible transient boaters. The slips will provide boaters with power and water and the wave attenuator will provide protection to boaters from wave action on Lake Champlain.

Federal Funds Requested: \$1,499,706; Non-Fed Match: \$999,804; Total: \$2,499,510

17) Cabin Creek Marina Revitalization Project, Johnson County, Arkansas (not recommended)

Stretching 50 miles along the 450-mile McClellan-Kerr Arkansas River Navigation System, Lake Dardanelle is part of a larger impoundment constructed by the U.S. Army Corps of Engineers in 1957. At Cabin Creek Park, the Arkansas Department of Health seeks to construct a new transient marina for the benefit of eligible boaters traveling the Lake and river system. Features include a new dock and wave attenuator as well as utilities and services such as a marine sanitation and fueling station.

Federal Funds Requested: \$833,659; Non-Fed Match: \$292,907; Total: \$1,126,566

18) Harbor Park Transient Dock, Middletown, Connecticut (not recommended)

The Connecticut Department of Energy and Environmental Protection's Bureau of Outdoor Programs requests funding to assist the Town of Middletown in developing a new facility for transient boaters on the Connecticut River. The Town plans to implement a multi-phase project, initially installing 185 linear feet of dock space along an existing bulkhead. A future phase would include a mooring field and dockside utilities.

Federal Funds Requested: \$191,660; Non-Fed Match: \$67,340; Total: \$259,000

19) Gulfport Marina Mooring Field, City of Gulfport, Florida (not recommended)

The Florida Fish and Wildlife Conservation Commission proposes to partner with the City of Gulfport to construct a mooring field on Boca Ciega Bay, expanding the Gulfport Municipal Marina for the benefit of eligible transient boaters. The new facility would add 25 mooring buoys, of which 22 will be reserved for transient use. This project seeks to address the issue of unregulated anchoring in the area, which is associated with damage to sea grass colonies, while meeting demand for a transient boater mooring facility.

Federal Funds Requested: \$191,176; Non-Fed Match: \$70,237; Total: \$261,413

20) North Pier Marina Cruisers' Dock, Delcambre, Louisiana (not recommended)

The Louisiana Department of Wildlife and Fisheries proposes to support the North Pier Marina in their plans to build out an existing facility for the benefit of eligible transient boaters. The marina seeks to add 15 slips with shore power, water, and communications. The marina also proposes to construct a new building to house restrooms, showers, laundry, and other amenities for the use and enjoyment of transient boaters traveling the Atlantic Intracoastal Waterway.

Federal Funds Requested: \$397,000; Non-Fed Match: \$353,000; Total: \$750,000

21) Cliff Island Pier Rehab and Expansion, Portland, Maine (not recommended)

The Maine Department of Transportation proposes to partner with the City of Portland to repair and expand floating docks on Cliff Island, approximately six miles offshore from the mainland. The City seeks to replace two deteriorating floats along with their associated ramps and gangways, and expand the docking system with four additional floats. The proposed project would help an island business with increased traffic and support the vacation rental industry while providing updated infrastructure for island residents.

Federal Funds Requested: \$258,769; Non-Fed Match: \$277,481; Total: \$536,250

22) Charleston Harbor Resort and Marina Utility Upgrade, Charleston, South Carolina (not recommended)

The South Carolina Department of Natural Resources proposes to assist the Charleston Harbor Resort and Marina in a project to upgrade utilities at their facility near historic downtown Charleston. Planned upgrades include installation of shore power, an updated fueling system and other amenities such as restrooms and showers for eligible boaters. Charleston Harbor Resort and

Marina is located next to the Atlantic Intracoastal Waterway and offers a full suite of services to transient boaters.

Federal Funds Requested: \$775,324; **Non-Fed Match:** \$504,576; **Total:** \$1,279,900

23) Whitman Hollow Marina Transient Dock, LaFollette, Tennessee (not recommended)

The Tennessee Wildlife Resources Agency seeks funding to support the construction of a new floating dock for the use and enjoyment of eligible transient boaters in Norris Reservoir's Big Creek area. This reservoir, created in 1936 by the Tennessee Valley Authority, is a 34,200-acre impoundment of the Clinch and Powell Rivers. The partners propose to build 24 covered slips with shore power, dockside communications, restrooms, and other amenities for boaters.

Federal Funds Requested: \$350,000; **Non-Fed Match:** \$350,000; **Total:** \$700,000

24) Town of LaPointe Transient Dock, LaPointe, Wisconsin (not recommended)

The Wisconsin Department of Natural Resources seeks to partner with the Town of LaPointe, located on Madeleine Island. This island sits offshore from the Town of Bayfield in Lake Superior. The partners seek to build a new transient dock to meet demand from eligible boaters, while upgrading navigational aids that would improve boating safety for all boaters plying the waters surrounding the Apostle Islands National Lakeshore.

Federal Funds Requested: \$365,278; **Non-Fed Match:** \$128,341; **Total:** \$493,619

FY 2014 Boating Infrastructure Grant Program
Tier 2 Recommended Projects

State	Region	Project Title	BIG Federal Request	Non-Federal Share	Total Project Costs
DC	5	Anacostia River Boating Facility	\$ 1,167,586	\$ 1,167,586	\$ 2,335,172
FL	4	Harborage Marina Transient Slips	\$ 919,851	\$ 971,850	\$ 1,891,701
FL	4	Marathon Marina Rehabilitation	\$ 1,500,000	\$ 871,258	\$ 2,371,258
GA	4	City Lights Marina Transient Dock	\$ 1,500,000	\$ 1,592,518	\$ 3,092,518
ME	5	Kittery Point Boatyard Rehab and Expansion	\$ 165,504	\$ 93,496	\$ 259,000
MI	3	Harbor Shores Transient Marina	\$ 699,500	\$ 701,578	\$ 1,401,078
MI	3	East Tawas State Harbor Dock Renovation	\$ 1,300,000	\$ 950,000	\$ 2,250,000
MI	3	Bishop Park Floating Pier	\$ 1,170,500	\$ 1,170,500	\$ 2,341,000
NJ	5	Sandy Hook Bay Marina Dock Restoration	\$ 692,890	\$ 243,448	\$ 936,338
NJ	5	Key Harbor Marina Transient Dock Restoration	\$ 271,565	\$ 97,190	\$ 368,755
OH	3	Smale Riverfront Park Transient Marina	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000
SC	4	Beaufort Marina Transient Dock Upgrades	\$ 189,287	\$ 107,833	\$ 297,120
SC	4	St. Johns Harbor Marina Transient Dock	\$ 983,320	\$ 344,774	\$ 1,328,094
TX	2	Municipal Marina Transient Dock	\$ 502,496	\$ 282,654	\$ 785,150
VA	5	Crown Pointe Marina Dock Rehabilitation	\$ 212,555	\$ 212,555	\$ 425,110
VT	5	Perkins Pier Marina Enhancement	\$ 1,499,706	\$ 999,804	\$ 2,499,510
Totals			\$ 14,274,760	\$ 11,307,044	\$ 25,581,804



Mr. Daniel M. Ashe
Director
U.S. Fish and Wildlife Service
1849 C Street, NW, Mailstop 3331
Washington, D.C. 20240

MAR 10 2014

Dear Director Ashe,

As Chairman of the Sport Fishing and Boating Partnership Council (Council), I am pleased to convey the Council's recommended ranking of fiscal year 2014 projects submitted for funding through the Boating Infrastructure Grant (BIG) Tier 2 Program. We provide funding recommendations annually at the request of the Fish and Wildlife Service (FWS). These project funding recommendations were approved at the February 25, 2014, meeting of the Council. We recommend funding projects in their ranked order, as shown on the attached table. In order to make BIG funds go as far as possible, we ask that FWS staff determine if the Sandy Hook project is eligible for funding with Superstorm Sandy recovery dollars before providing funding through BIG Tier 2. If not, it should be funded as requested through the BIG Program.

As always, the Council appreciates the role it plays in facilitating the delivery of the BIG program. We look forward to continuing as an active partner in strengthening this popular program in the years to come. If you have any questions or require any additional information, please feel free to contact me directly.

Sincerely,

Thomas J. Dammrich
Chairman

Attachment

Cc: SFBPC members
Mr. Hannibal Bolton - FWS, AD-WSFR
Mr. David Hoskins - FWS, AD-FAC
Mr. Brian Bohnsack - FWS, SFBPC Coordinator

Thomas J. Dammrich
President
National Marine Manufacturers
Association

Scott Kovaravics
Executive Director
Isaiah Walton League of America

James Adams
Past President
States Organization for Boating
Access

John Anway
Executive Director
Pennsylvania Fish and Boat
Commission

Douglass Boyd
National Board Member
Coastal Conservation Association

Jeffrey Crane
President
Congressional Sportsmen's
Foundation

Roy Ellicker
Director
Oregon Division of Fish and Wildlife

Fred Harris
National Board representative
American Fisheries Society

Betty Huskins
Chair
Southeast Tourism Policy Council

Ryck Lydecker
Assistant Vice President for
Government Affairs
Boat U.S.

Mac McKeever
Senior Public Relations
Representative
L.L. Bean Inc.

Jerry McKinnis
Co-Owner
B & S S

Michael Nussman
President
American Sportfishing Association

Geoffrey Ratte
President
FishingKiss LLC

John Sprague
Chair, Government Affairs Committee
Marine Industries Association of Florida

James Zorn
Executive Administrator
Great Lakes Indian Fish & Wildlife
Commission

Dan Forster, ex officio
Director
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Georgia Dept. of Natural Resources

Dan Ashe, ex officio
Director
U.S. Fish and Wildlife Service

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FY 2014 SFBPC Boating Infrastructure Grant Tier 2 Program funding recommendation to the FWS Director

Region	Application	Title	Total Federal	Non-Federal	Total Project Costs	Cumulative Fed request	TOTAL	NOTES
			Funds Requested	Share				
3	Michigan	Harbor Shores Transient Marine	\$ 699,500.00	\$701,578.00	\$ 1,401,078.00	\$ 699,500.00	520	
4	Florida	Marathon Marina	\$ 1,500,000.00	\$871,258.00	\$ 2,371,258.00	\$ 2,199,500.00	482	
3	Michigan	East Tawas	\$ 1,300,000.00	\$950,000.00	\$ 2,250,000.00	\$ 3,499,500.00	470	
4	South Carolina	Beaufort Downtown Marina	\$ 189,287.00	\$950,000.00	\$ 1,139,287.00	\$ 3,688,787.00	467	
3	Ohio	Smale Riverfront Park	\$ 1,500,000.00	\$1,500,000.00	\$ 3,000,000.00	\$ 5,188,787.00	446	
4	South Carolina	St. Johns Yacht Harbor	\$ 983,320.00	\$ 344,774.00	\$ 1,328,094.00	\$ 6,172,107.00	432	
5	Vermont	Perkins Pier Marina	\$ 1,499,706.00	\$ 999,804	\$ 2,499,510.00	\$ 7,671,813.00	425	
4	Georgia	City Lights	\$ 1,500,000.00	\$1,592,518.00	\$ 3,092,518.00	\$ 9,171,813.00	423	
5	Virginia	Crown Point (Gloucester)	\$ 212,555.00	\$ 212,555	\$ 425,110.00	\$ 9,384,368.00	423	
5	Maine	Kittery Point	\$ 165,504.00	\$93,496.00	\$ 259,000.00	\$ 9,549,872.00	420	
4	Florida	Harborage Marina	\$ 919,851.00	\$971,850.00	\$ 1,891,701.00	\$ 10,469,723.00	414	
2	Texas	Corpus Christi	\$ 502,496.00	\$ 282,654	\$ 785,150.00	\$ 10,972,219.00	412	
5	DC	The Yards Marina (Anacostia)	\$ 1,167,586.00	\$1,167,586.00	\$ 2,335,172.00	\$ 12,139,805.00	398	
5	New Jersey	Sandy Hook	\$ 822,447.00	\$113,891.00	\$ 936,338.00	\$ 12,962,252.00	384	
3	Wisconsin	La Pointe	\$ 365,000.00	\$ 128,341	\$ 493,341.00	\$ 13,327,252.00	362	
3	Michigan	Bishop Point	\$ 1,170,500.00	\$1,170,500.00	\$ 2,341,000.00	\$ 14,497,752.00	358	
5	New Jersey	Key Harbor Marina	\$ 276,614.00	\$97,190.00	\$ 373,804.00	\$ 14,774,366.00	349	
4	South Carolina	Charleston Harbor Marina	\$ 775,324.00	\$504,576.00	\$ 1,279,900.00	\$ 15,549,690.00	341	
4	Louisiana	North Pier	\$ 397,000.00	\$353,000.00	\$ 750,000.00	\$ 15,946,690.00	322	
4	Arkansas	Cabin Creek	\$ 833,659.00	\$292,907.00	\$ 1,126,566.00	\$ 16,780,349.00	315	
4	Tennessee	Whitman Hollow	\$ 350,000.00	\$ 350,000	\$ 700,000.00	\$ 17,130,349.00	301	
4	Florida	City of Gulfport	\$ 191,176.00	\$70,237.00	\$ 261,413.00	\$ 17,321,525.00	271	INELIGIBLE
5	Connecticut	Middletown Harbor	\$ 191,660.00	\$67,340.00	\$ 259,000.00	\$ 17,513,185.00	237	
5	Maine	City of Portland	\$ 296,250.00	\$323,750.00	\$ 620,000.00	\$ 17,809,435.00	137	