

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

September 4, 2014

Mayor Joseph R. Peterson & City Councilmembers
3200 Biddle Avenue
Wyandotte, Michigan 48192

RE: MAGDALENO BRO'S LLC
152 Elm

Dear Mayor Peterson and City Councilmembers:

I have received a request for a transfer of ownership of a 2014 Class C License with New SDM license and New Sunday Sales (AM) Permit from Elisha Archer (15145 W. McNichols, Detroit) to 152 Elm, Magdaleno Bro's L.L.C. Wyandotte, Michigan 48192.

Said request has been reviewed by the Engineer, Fire Chief, Police Chief, Department of Legal Affairs, Deputy City Treasurer and Municipal Service and is now before you for your approval.

Sincerely yours,

Maria Johnson
Deputy City Clerk

OFFICIALS

William R. Griggs
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Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

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Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

August 21, 2014

✓ Mark A. Kowalewski, City Engineer
✓ Jeffrey Carley, Fire Chief
✓ Daniel J. Grant, Chief of Police
✓ William R. Look, Department of Legal Affairs
Robert J. Szczechowski, Deputy City Treasurer
✓ Valerie Hall, Supervisor Municipal Service

Re: **MAGDALENO BRO'S L L C**

~~142~~ Elm
152

The City Clerk's Office has received a request for a transfer of a 2014 Class C License with New SDM license and New Sunday Sales (AM) Permit from Elisha Archer (15145 W. McNichols, Detroit TO 152 Elm, Magdaleno Bro's L.L.C. Wyandotte, Michigan 48192.

Please review this application as it pertains to your department and submit a letter to the City Clerk's Office ASAP so we can complete this process.


Maria Johnson
Deputy City Clerk



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MIKE ZIMMER
ACTING DIRECTOR

August 19, 2014

City Clerk
Wyandotte City
clerk@wyan.org

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

Request ID#: 765651

Transfer ownership and location of 2014 Class C License

Name of applicant(s): Magdaleno Bro's L.L.C.

Business address and phone: 152 Elm, Wyandotte, MI 48192

Home address and phone number of partner(s)/subordinates:

1. Gary G. Smith: 1070 Riverbank, Lincoln Park, MI 48146 B-(734) 283-8200 C-(313) 600-3988
2. Barbara E. Smith: 1070 Riverbank, Lincoln Park, MI 48146 B-(734) 283-8200 C-(313) 550-8262

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

[Michigan.gov Home](#)[LARA Home](#)[Sitemap](#)[Contact](#)[Online Services](#)[Agencies](#)**Business Id - 237630****Applicant/Licensee - MAGDALENO BRO'S L.L.C.****DBA Name - NONE****Address - 152 ELM WYANDOTTE, MI 48192****Request Details**

Request Id	Status	Transaction	Transaction Completion Date
<u>765651</u>	Pending	CANCEL DANCE PERMIT NEW SDM LICENSE TO BE HELD IN CONJUNCTION TRANSFER LOCATION FROM 15145 W MC NICHOLS, DETROIT TO 152 ELM, WYANDOTTE NEW SUNDAY SALES (AM) PERMIT TRANSFER OWNERSHIP OF ESCROWED 2014 CLASS C LICENSE WITH SUNDAY SALES (PM) PERMIT AND DANCE PERMIT FROM ELISHA ARCHER TRANSFER GOVERNMENTAL UNIT FROM DETROIT CITY TO WYANDOTTE CITY AND CHANGE LGU FROM D-236 TO D-241	

[Re-Query](#)[Return](#)Michigan Liquor Control Commission

Lansing, MI 48909-7505

Ph: 517-322-1400

Fx: 517-322-6137

[Michigan.gov Home](#) | [LARA Home](#) | [LARA Contact](#) | [State Web Sites](#)
[Privacy Policy](#) | [Link Policy](#) | [Accessibility Policy](#) | [Security Policy](#)

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OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

TODD BROWNING
CITY TREASURER

THOMAS WOODRUFF
CITY ASSESSOR



MAYOR

JOSEPH R. PETERSON

CITY COUNCIL

SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
TED MICIURA JR.
LEONARD T. SABUDA
DONALD SCHULTZ
LAWRENCE S. STEC

August 22, 2014

William R. Griggs, City Clerk
City of Wyandotte
3200 Biddle, Avenue
Wyandotte, Michigan 48192

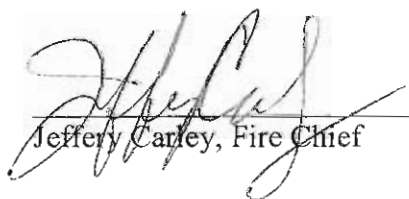
RE: Magdaleno Bro's LLC 142 Elm. *152*

Dear Mr. Griggs,

The undersigned has reviewed the request regarding the transfer 2014 Class C with new SDM license and New Sunday Sales permit from Elisha Archers to Magdaleno Bro's LLC This department has no objection to the transferring the above.

If you should have any other questions regarding this matter, please contact me at your convenience.

Sincerely,


Jeffery Carley, Fire Chief

LOOK, MAKOWSKI AND LOOK.
PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

2241 OAK STREET
WYANDOTTE, MICHIGAN 48192

(734) 285-6500
Fax (734) 285-4160

WILLIAM R. LOOK
STEVEN R. MAKOWSKI

RICHARD W. LOOK
(1921 - 1993)

August 27, 2014

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Magdaleno Bro's, LLC, 152 Elm

Dear Mayor and City Council:

I am in receipt of the communication from the City Clerk concerning the transfer of ownership and location of a 2014 Class C & SDM Licensed Business with Dance and Entertainment Permit from Elisha Archer (15145 W. McNichols, Detroit to Magdaleno Bro's LLC, 152 Elm Street, Wyandotte.

My department is not aware of any legal issues that would prohibit said request provided the applicant has signed the city agreement concerning Dance and Entertainment Permits.

Respectfully submitted,
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK
Professional Corporation



William R. Look

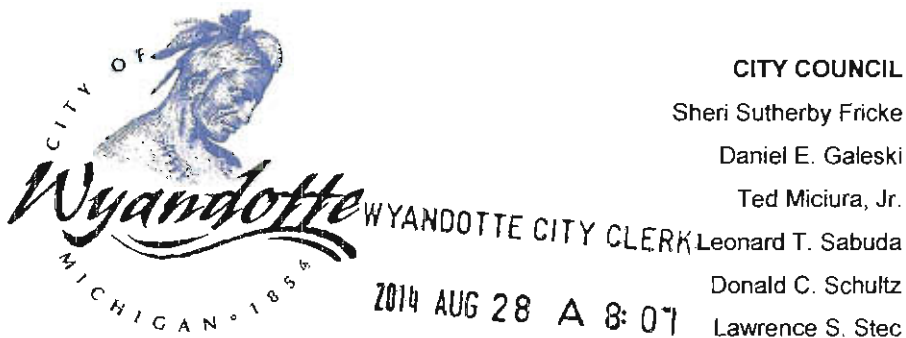
WRL:mag

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

DANIEL J. GRANT
CHIEF OF POLICE

August 26, 2014

William R. Griggs, City Clerk
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Mr. Griggs:

SUBJECT: LCC REQUEST – MAGDALENO BRO'S LLC, 152 Elm

The Police Department has reviewed the request for a transfer of a 2014 Class C License with New SDM license and New Sunday Sales (AM) Permit from Elisha Archer (15145 W. McNichols, Detroit) TO 152 Elm, Magdaleno Bro's L.L.C., Wyandotte, Michigan 48192. Concluding a review of the proposed request, the police portion of the request is recommended for approval.

The Police Department's final recommendation to the Liquor Control Commission is subject to the applicant meeting all laws and ordinances as required by the Fire and Engineering Departments, and approval of the Mayor and City Council through Resolution.

If there are any additional questions, please feel free to contact my office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Grant", is written over a faint circular stamp.

Daniel J. Grant
Chief of Police

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

September 2, 2014

Mr. William R. Griggs
City Clerk
City Hall
Wyandotte, Michigan

RE: 152 Elm
Wyandotte, Michigan

Dear Mr. Griggs:

In response to the request from the Michigan Liquor Control Commission regarding a transfer of a 2014 Class C & SDM Licensed Business with new SDM License and new Sunday Sales Permit (AM) from Elisha Archer to 152 Elm, Magdaleno Bro's LLC located at 152 Elm the following applies. The operator/owner of 152 Elm complied with Section 7-63(a)(2) of the Code of Ordinances of the City of Wyandotte. Therefore, the undersigned has no objections to this request.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr



Electric, Steam, Water
Cable Television and High Speed Internet
Service since 1889

To: Maria Johnson
From: Valerie Hall
Date: 09/02/2014
Subject: Utility Status- 152 Elm, Magdeleno Bro's LLC

Maria,

Utility services for the above named addresses have \$0.00 past due.

Thank You,

Valerie Hall
Customer Assistance Supervisor
734.324.7126

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR

Joseph R. Peterson

COUNCIL

Sheri M. Sutherby Fricke

Daniel E. Galeski

Ted Miciura Jr.

Leonard T. Sabuda

Donald C. Schultz

Lawrence S. Stec

September 3, 2014

William R. Griggs, City Clerk
3200 Biddle Avenue
Wyandotte, Michigan 48192

RE: ¹⁵²142 Elm

Dear Mr. Griggs,

The Treasurer's Department has reviewed the tax files for the property located at ¹⁵²142 Elm. According to the files, there are no delinquent personal property taxes due to the City of Wyandotte.

Should you have any questions, or require any additional information, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec



September 3, 2014

Mayor Joseph R. Peterson & City Councilmembers
3200 Biddle Avenue
Wyandotte, Michigan 48192

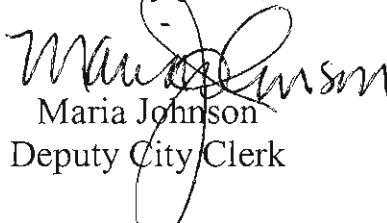
RE: FORMER ROCKERY (1175 Eureka)

Dear Mayor Peterson and City Councilmembers:

I have received a request for a transfer of ownership of a 2014 Class C & SDM Licensed business with Sunday Sales Permit (PM) from Norgren Restaurants, LLC to Bad Face, LLC.

Said request has been reviewed by the Engineer, Fire Chief, Police Chief, Department of Legal Affairs, Deputy City Treasurer and Municipal Service and is now before you for your approval.

Sincerely yours,


Maria Johnson
Deputy City Clerk

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
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Lawrence S. Stec

August 21, 2014

✓ Mark A. Kowalewski, City Engineer
✓ Jeffrey Carley, Fire Chief
✓ Daniel J. Grant, Chief of Police
✓ William R. Look, Department of Legal Affairs
Robert J. Szczechowski, Deputy City Treasurer
✓ Valerie Hall, Supervisor Municipal Service

Re: FORMER ROCKERY (1175 Eureka)

The City Clerk's Office has received a request for a transfer of a 2014 Class C & SDM LICENSED BUSINESS with SUNDAY SALES PERMIT (PM) FROM NORGRN RESTAURANTS, LLC to BAD FACE, LLC. Please review this application as it pertains to your department and submit a letter to the City Clerk's Office ASAP so we can complete this process.


Maria Johnson
Deputy City Clerk



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRMAN

STEVE ARWOOD
DIRECTOR

August 14, 2014

City of Wyandotte
Attn: Clerk
3200 Biddle Ave
Wyandotte, MI 48192-5918

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

Request ID#: 764338

Transfer ownership of LICENSE TYPE: TRANSFER OWNERSHIP 2014 CLASS C & SDM LICENSED BUSINESS WITH SUNDAY SALES PERMIT (PM) FROM NORGRN RESTAURANTS, LLC

Name of applicant(s): BAD FACE, LLC

Business address and phone: 1175 EUREKA, WYANDOTTE, MI 48192

Home address and phone number of partner(s)/subordinates:

Michael T Robillard	Lance W Betway
2300 8 th St	3365 Beaumont
Wyandotte, MI 48192	Ann Arbor, MI 48105
(734)250-1765	(734)277-7534

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

TEMPORARY CERTIFICATE OF APPROVAL

August 20, 2014

Case No. # P14-0219

Michael Robillard
2300 8th
Wyandotte, MI 48192

RE: Property located at
 1175 EUREKA
 Wyandotte, MI 48192

On May 16, 2014, an inspection was performed at the above captioned property. This letter is to serve as a Temporary Certificate of Approval for the above captioned property. The amount of \$2,185.00 was put into escrow with the City of Wyandotte on August 20, 2014, to ensure all violations will be repaired. A full Certificate of Approval will be issued when these violations are completed.

If you have any questions, please do not hesitate to contact the undersigned.

Very truly yours,

ENGINEERING AND BUILDING DEPARTMENT
City of Wyandotte

☒ OK to transfer Lights and Water
☒ Escrow Agreement
☒ Affidavit Assuming Violation
☐ Received Copy of Inspection Report
☐ Rental (needs to register)
☐ Resale
☐ Owner Occupied
☒ Commercial

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

TODD BROWNING
CITY TREASURER

THOMAS WOODRUFF
CITY ASSESSOR



MAYOR

JOSEPH R. PETERSON

CITY COUNCIL

SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
TED MICIURA JR.
LEONARD T. SABUDA
DONALD SCHULTZ
LAWRENCE S. STEC

August 22, 2014

William R. Griggs, City Clerk
City of Wyandotte
3200 Biddle, Avenue
Wyandotte, Michigan 48192

RE: Former Rockery 1175 Eureka.

Dear Mr. Griggs,

The undersigned has reviewed the request regarding the transfer 2014 Class C & SDM license business with Sunday Sales permit from Norgren Restaurants, LLC to Bad Face, LLC. This department has no objection to the transferring the above.

If you should have any other questions regarding this matter, please contact me at your convenience.

Sincerely,



Jeffery Carley, Fire Chief

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

2241 OAK STREET
WYANDOTTE, MICHIGAN 48192

(734) 285-6500
Fax (734) 285-4160

WILLIAM R. LOOK
STEVEN R. MAKOWSKI

RICHARD W. LOOK
(1921 - 1993)

August 27, 2014

To: Honorable Mayor and City Council

From: Department of Legal Affairs

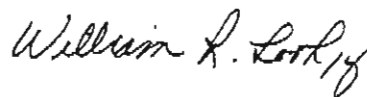
Re: Bad Face, LLC (former Rockery)

Dear Mayor and City Council:

I am in receipt of the communication from the City Clerk concerning the transfer of ownership of a 2014 Class C &SDM Licensed Business from Norgren Restaurants, LLC to Bad Face, LLC, 1175 Eureka, Wyandotte, Michigan, Wayne County Michigan.

My department is not aware of any legal issues that would prohibit said request.

Respectfully submitted,
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK
Professional Corporation



William R. Look

WRL:mag

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



WYANDOTTE CITY CLERK

2014 AUG 28 A 8:07

CITY COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

DANIEL J. GRANT
CHIEF OF POLICE

August 26, 2014

William R. Griggs, City Clerk
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Mr. Griggs:

SUBJECT: LCC REQUEST – FORMER ROCKERY, 1175 Eureka

The Police Department has reviewed the request for a transfer of a 2014 Class C & SDM licensed business with Sunday sales permit (PM) from NORGREN RESTAURANTS, LLC to BAD FACE, LLC located at 1175 Eureka, Wyandotte, Michigan, Wayne County. Concluding a review of the proposed request, the police portion of the request is recommended for approval.

The Police Department's final recommendation to the Liquor Control Commission is subject to the applicant meeting all laws and ordinances as required by the Fire and Engineering Departments, and approval of the Mayor and City Council through Resolution.

If there are any additional questions, please feel free to contact my office.

Sincerely,

A handwritten signature in blue ink that reads "Dan Grant".

Daniel J. Grant
Chief of Police



Electric, Steam, Water
Cable Television and High Speed Internet
Service since 1889

To: Maria Johnson
From: Valerie Hall
Date: 09/02/2014
Subject: Utility Status- 1175 Eureka, Former Rockery

Maria,

Utility services for the above named addresses have \$0.00 past due.

Thank You,

A handwritten signature in blue ink, appearing to read "Hall", written over the printed name Valerie Hall.

Valerie Hall
Customer Assistance Supervisor
734.324.7126

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR

Joseph R. Peterson

COUNCIL

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Daniel E. Galeski

Ted Miciura Jr.

Leonard T. Sabuda

Donald C. Schultz

Lawrence S. Stec

September 3, 2014

William R. Griggs, City Clerk
3200 Biddle Avenue
Wyandotte, Michigan 48192

RE: 1175 Eureka

Dear Mr. Griggs,

The Treasurer's Department has reviewed the tax files for the property located at 1175 Eureka. According to the files, there are no delinquent personal property taxes due to the City of Wyandotte.

Should you have any questions, or require any additional information, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

12

MEETING DATE: 9/8/2014

AGENDA ITEM #

ITEM: Special Event Application - Wyandotte Boat Club - Blitzzen the Dotte

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the Wyandotte Boat Club to hold the Blitzzen the Dotte race November 22nd prior to the opening of the Wyandotte Christmas Parade. This event has been reviewed and approved by the Police and Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held November 22nd 2014.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

S. Dunsdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

ALT

LIST OF ATTACHMENTS

Special Event Application
Event Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 25th 2014

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks and property for the event held November 25th 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: November 22, 2014 Times: 7:30 a.m. - 10:00 a.m.
Name of Applicant: Valerie Nicholson
Name of Business or Organization: Wyandotte Boat Club
Type of legal entity of your business/organization: 501 C3 Non Profit
Name of individual authorized to sign documents on behalf of your business/organization: Don Ukanic
Address: C/o 1 Pine Street
Email: yukandon@comcast.net Cell Phone: _____

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Pine Street through Downtown + Golf Course
"Blitzen the Dottie"
Estimated maximum number of persons expected at the event for each day: 1,000

Is Alcohol going to be served or provided at this event: No Do you have a license: N/A

Do you need water hook up for this event? No

If you will need water hook up, please list where and what the water will be for: n/a

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Please send approval to me @
vnicholson@wowway.com.

Blitzen The Dotte 10K
Wyandotte, Michigan

USATF Certification MI12064SH

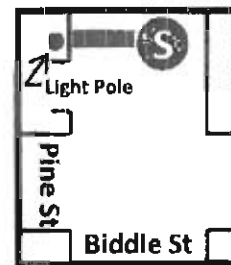
Effective 11-14-12 to 12-31-22

- S** Start: Biddle Ave, west side, at first lightpole north of Pine St
- 1** 1-Mile: East hospital parking lot, 2nd (w-e) aisle, 12 spots from west end (98ft west of lightpole #58)
- 2** 2-Mile: Biddle Ave, 51ft 4in south of light pole at southeast corner of Eureka
- 3** 3-Mile: Bikepath along Biddle, 20ft north of 2nd lightpole south of Central St
- 4** 4-Mile: Golf course cart path, west side of Hole #3, 54ft north of lightpole in front of Ranchos II restaurant
- 5** 5-Mile: Golf course cart path, west of Hole #7 White tees, just north of boundary fence, 13ft south of sprinkler head along path
- 6** 6-Mile: Brick path, south side of Golf Course Pro Shop entrance, 14ft east of light pole
- F** Finish: Bikepath, at flagpole, in front of boat club
- Hot Turns:**
- 1** Left turn, 1ft west, 18ft north of lightpole #58

Parking Lot Turns:

Eureka St #1: 1st aisle, 1ft west, 18ft
6in north of lightpole #58
#2: 4th aisle, 1ft west, 77ft
9in south of lightpole #58

START LINE:



LANE

RESTRICTIONS:

- Northbound Biddle:
Keep left of center
turn lane.
- Southbound Biddle:
Far left lane only



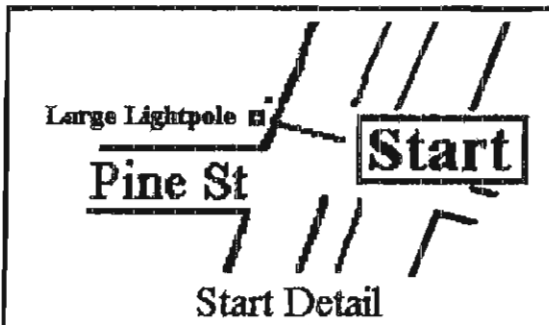
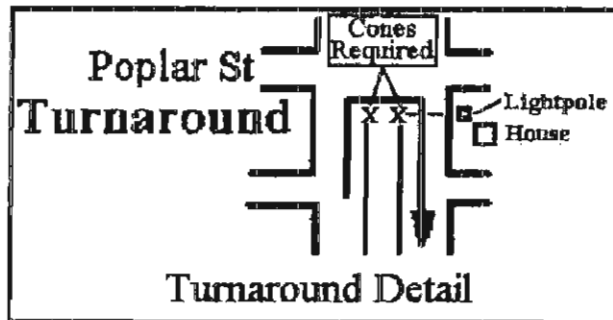
**MAP NOT
TO SCALE**

**Course Measurement
completed by: Joe Baldwin**

Blitzen The Dotte 5K

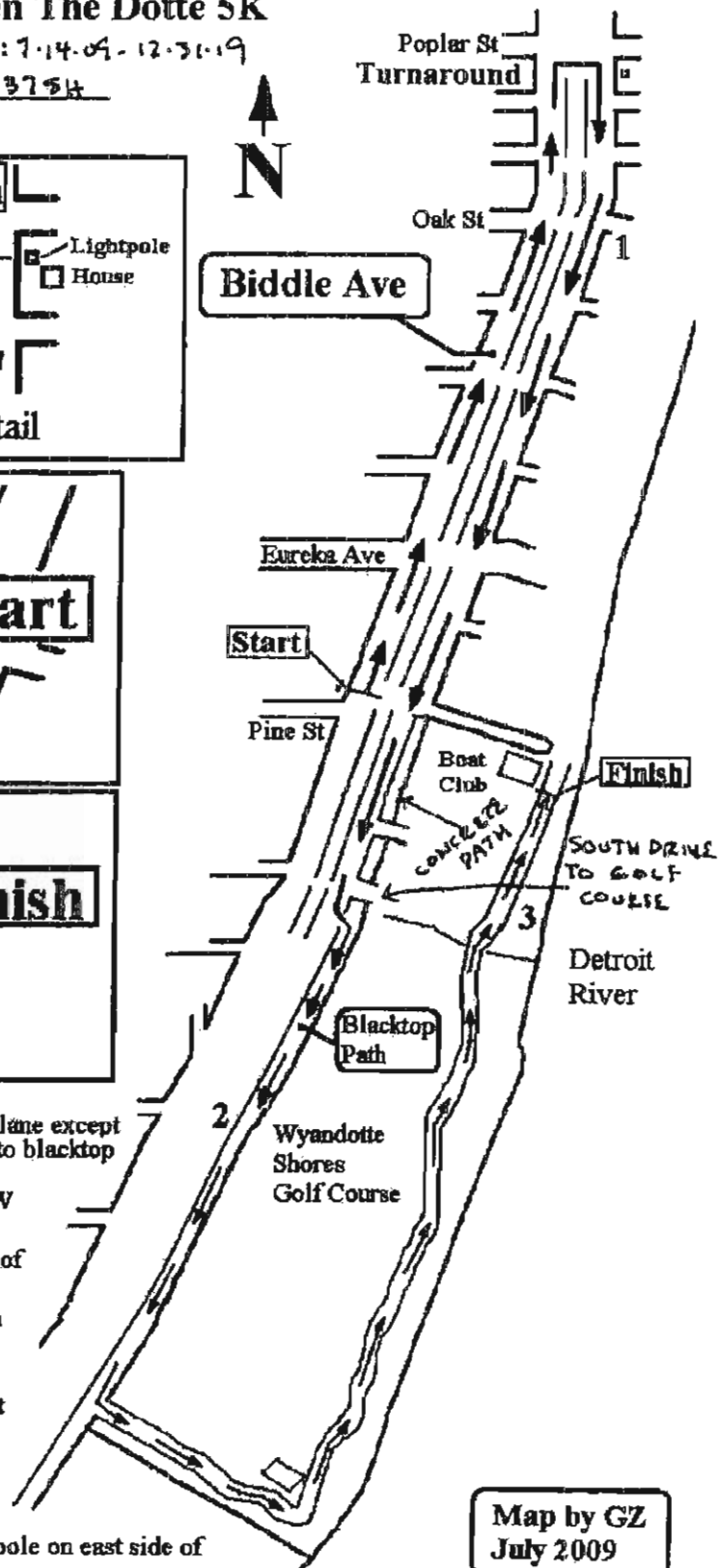
Effective Date: 7-14-09 - 12-31-19

MI0903754



Notes

1. Runners must keep left of center turn lane except to crossover at turnaround and move to blacktop path when along the Golf Course.
2. Start Line is at Large Lightpole at NW corner of Biddle and Pine St.
3. Turnaround is at Lightpole just north of 2533 Biddle on east side of Biddle.
4. Finish Line is at the American Legion flagpole adjacent to path across from south side of Wyandotte Boat Club.
5. Mile Mark 1 is at SE corner of Oak at Biddle Ave.
6. Mile Mark 2 is on path along Golf Course across from entry door at 4120 Biddle.
7. Mile Mark 3 is across from 2nd lightpole on east side of path north of Golf Course "gate".



Map by GZ
July 2009

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

13

MEETING DATE: 9/8/2014

AGENDA ITEM #

ITEM: City of Wyandotte Christmas Parade/Tree Lighting Event Approval

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you know, the Special Event staff is in the process of coordinating the 2014 City of Wyandotte Special Events. This year the 2014 Christmas Tree Lighting will be held November 21st and the Parade will be held, Saturday November 22nd. The parade will necessitate closing Biddle Avenue from Ford Street to Plum Street. Traffic to be rerouted northbound to Third Street and to Ford Street, and Southbound on Fourth Street from Ford Street. We would also like to request permission to utilize the grass area near City Hall for the Tree Lighting once again this year.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: In accordance with provision of Act #200 of the Public Acts of 1969 of the State of Michigan, please request the Public Works Department to close Biddle Avenue for the Holiday Parade from 8 am to 12 noon on November 22nd 2014.

The parade will necessitate closing Biddle Avenue from Ford to Plum. Traffic to be rerouted northbound Third to Ford, southbound on Fourth from Ford.

The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The budget for the said event is - \$7,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: SDupdal

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: JRP

LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 25th 2014

RESOLUTION by Councilman _____

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the road closure and use of city property for the City of Wyandotte Parade and Tree lighting scheduled for Friday, November 21st and Saturday November 22nd 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 8, 2014

AGENDA ITEM #

14

ITEM: Department of Engineering – 2014 HMA Parking Lot Resurfacing Program

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski, 9-2-14

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This year's Parking Lot Resurfacing Program includes the parking lot at Oak and Van Alstyne. Attached please find a new parking lot layout for this lot for your review. This layout will improve the appearance of the parking lot, improve pedestrian traffic, relocate the trash dumpster corral and provide for a future drive-thru if needed for 2959 Biddle Avenue. The City Engineer has reviewed this layout with the property owners of 2903 Biddle Avenue, Jason D'Herin; 2929 Biddle Avenue, Ed Sollars and Josh Cade; and 2959 Biddle Avenue, Joe Daly. They are in agreement with this new layout.

The drive-thru portion would only be constructed upon request and approval of a Special Assessment District for this portion of the work.

The undersigned recommends approval of this proposed layout.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

ACTION REQUESTED: Approve proposed parking lot layout.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Include the new layout of the Oak and Van Alstyne Parking Lot in the 2014 HMA Parking Lot Resurfacing Program.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *SDrysdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS: Proposed Plans of Parking Lot at Oak and Van Alstyne

NOTES:

PROTECT AND PRESERVE ALL EXISTING LANDSCAPED AREAS.
 ALL ELECTRICAL HAND HOLES, ROBERTS, CONDUIT AND WIRING IN LANDSCAPED AREAS SHALL BE PROTECTED AND PRESERVED. THE COORDINATION SHALL BE MAINTAINED THROUGHOUT THE PROJECT. ALL EXISTING UTILITIES SHALL BE MAINTAINED IN PLACE AND PRESERVED. THE COORDINATION SHALL BE MAINTAINED THROUGHOUT THE PROJECT. FOR COORDINATION, CONTACT AL, SUTTON, WYANDOTTE CORPORATION OR PUBLIC UTILITIES. 444-444-4444

CONSTRUCT NEW HMA SURFACE WITH 2.5" LEVELING COURSE AND WEARING COURSE TO PROVIDE SLOPES TO FLOW TO EXISTING DRAINAGE. SEE WYANDOTTE STANDARD SPECIFICATIONS FOR CONSTRUCTION. WYANDOTTE STANDARD SPECIFICATIONS FOR CONSTRUCTION. WYANDOTTE STANDARD SPECIFICATIONS FOR CONSTRUCTION.

CONCRETE SHALL BE ABOUT P-1 MIX.

REMOVE ALL TREES, VEGETATION, CONCRETE, BRICK AND CURB EAST OF THIS LINE. PREPARE EXISTING AND NEW CONCRETE. PROTECT ALL ITEMS WEST OF THIS LINE UNLESS OTHERWISE NOTED.

REMOVE ALL BLOCK WALKWAYS WITH ADJUTING CONCRETE CURB AND GUTTER. (TYPICAL)

REMOVE DRIVEWAY AREA 8" CONCRETE WITH CURB. PREPARE EXISTING AND NEW CONCRETE. PROTECT ALL ITEMS WEST OF THIS LINE UNLESS OTHERWISE NOTED.

REMOVE EXISTING 8" CONCRETE PAVEMENT WITH HMA OVERLAY. PREP AND GRADE FOR 8" CONCRETE APPROACH AND DROP CURB.

EXISTING PARKING LOT LIGHT FIXTURE, WIRING AND POLE TO BE REMOVED BY ELECTRICAL CONTRACTOR. CONTRACT ELECTRICAL DEPARTMENT. (TYPICAL FOR 3 LOCATIONS)

REMOVE EXISTING CURB

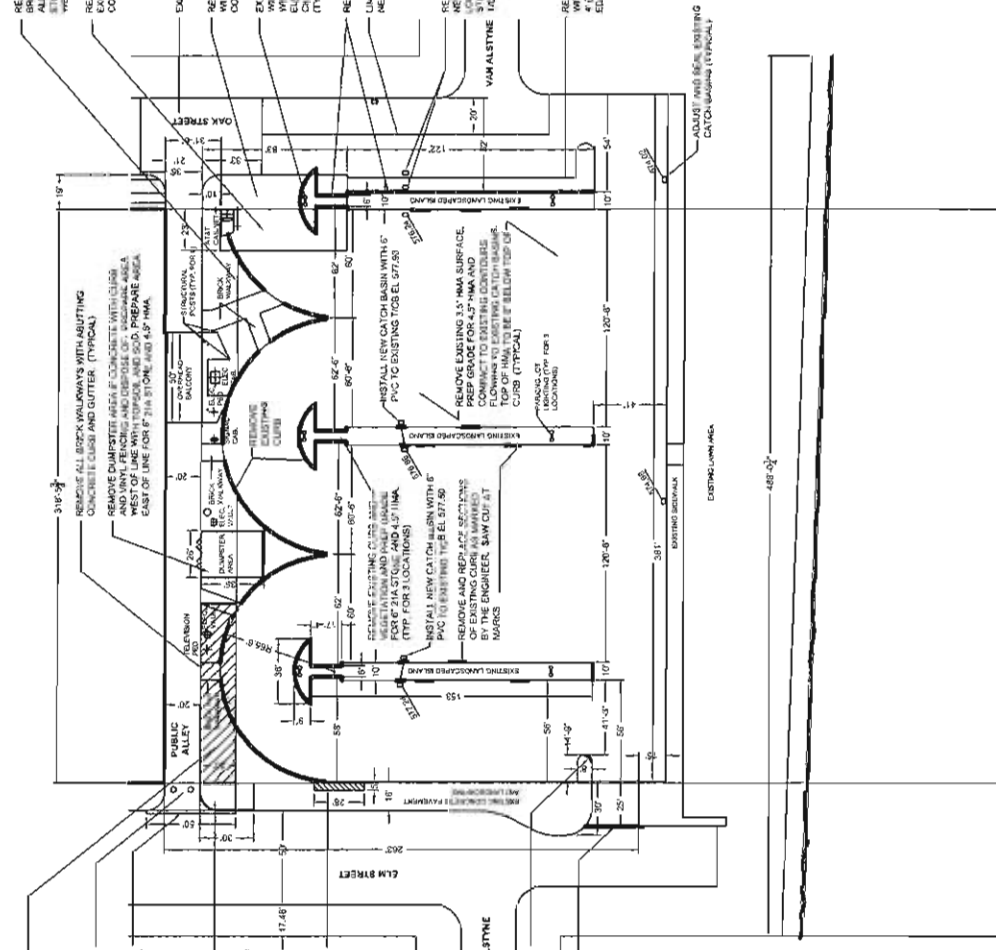
LIMIT OF HMA RESURFACING SAW CUT NEAR JOINT

REMOVE EXISTING CATCH BASIN INSTALL NEW CATCH BASIN WITH 6" PVC TO EXISTING TIE IN (SEE DETAIL 1)

REMOVE EXISTING 4" HMA SURFACE PREP GRADE FOR 4" HMA AND FLOW TO EXISTING DRAINAGE. CONTRACT ELECTRICAL DEPARTMENT. (TYPICAL FOR 3 LOCATIONS)

REMOVE EXISTING 4" HMA SURFACE PREP GRADE FOR 4" HMA AND FLOW TO EXISTING DRAINAGE. CONTRACT ELECTRICAL DEPARTMENT. (TYPICAL FOR 3 LOCATIONS)

REMOVE HMA PAVEMENT. PREP. FILL WITH 2 1/2" STONE BASE AND GRADE FOR 4" CONCRETE SLAB AND 6" THICKENED EDGE CURB.



DETAIL 1
THICKENED EDGE SLAB BLAND
NO SCALE

DETAIL 2
2" THICKENED EDGE CURB DETAIL
NO SCALE

DETAIL 3
HEADER CURB DETAIL
NO SCALE

DETAIL 4
DROP CURB DETAIL
NO SCALE



PARKING LOT #4-PLAN VIEW
REMOVAL PLAN
1"=30'-0"

U.S. HARBOR LINE



3 WORKING DAYS BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171
FOR BURIAL & UTILITY RECORDING SERVICES

CITY OF WYANDOTTE, DEPT. OF ENGINEERING
 CITY ENGINEER - MARK A. KOMALEWSKI
 3200 BLOOMINGDALE AVENUE, SUITE 200
 WYANDOTTE, MI 48192
 PHONE (734) 324-4551
 FAX (734) 324-4556

2014 PARKING LOT PROGRAM
PARKING LOT #4
VAN ALSTYNE & OAK STREET

DATE: 8/20/14
 DRAWN BY: RALPH HOPE
 PROJECT NO.:

REVISIONS:
 REV 1 8/21/14

P-5

PLANT MATERIAL LIST:

1) ABSORBITES - WHEN MATURE 15 TALL 4"-5" WIDE TYPICAL FOR 13. (CONFIRM QUANTITY)

2) MULCH 4" DEPTH W/ SHREDED 2" HARDWOOD BARK MULCH SHALL BE NEUTRAL IN COLOR.



PARKING LOT #4- CONSTRUCTION PLAN
1" = 30'-0"

U.S. HABITAT, INC.

RESOLUTION

Wyandotte, Michigan
Date: September 8, 2014

RESOLUTION by Councilperson _____

RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Engineer to approve the plan for the proposed reconstruction of the parking lot at Oak and Van Alstyne,

FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

FURTHER RESOLVED that this parking lot be included in the 2014 HMA Parking Lot Resurfacing Program.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura, Jr.	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 8, 2014

AGENDA ITEM #

15

ITEM: Neighborhood Stabilization Homes (NSP3) - Sales Price

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski - 9-2-14

BACKGROUND: On, October 29, 2013, the City Council approved the listing of the NSP3 Home at 1749 2nd Street for the amount \$119,900. On March 31, 2014 and June 30, 2014, Council approved reducing the sales price to \$97,119.00. As of the date of this communication, no offers have been received. In accordance with the NSP2 Single-Family Sales Program Guidelines, Adjustment in Asking Price, the Engineering Department is requesting to reduce the sales price of this home by 10% or to \$87,407.10. This home must be sold to a veteran that earns less than 50% of Area Median Income.

STRATEGIC PLAN/GOALS: By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Adopt a resolution approving the listing of the home at 1749 2nd Street with Downriver Real Estate Group for \$87,407.10.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Continue to advertise homes at a reduced sales price with Downriver Real Estate Group.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shuydale*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS: Resolution approving listing price; NSP2 Single-Family Sales Program Guidelines



NSP2 SINGLE-FAMILY SALES PROGRAM GUIDELINES

Purpose

The purpose of this Manual is to govern the sales of single-family homes being carried out under Neighborhood Stabilization Program 2 (NSP2). This Manual includes policies and procedures to be followed regarding intake/applications, counseling and sales control mechanisms.

Definitions

Applicant: A person or persons who have applied to the City for approval of an NSP2 home purchase and homeowner financial assistance. Eligible applicants must be low- moderate-, or middle- income (LMM) household (households with incomes at or below 120% of area median income. NPS2 also requires that 25% of funding go to households that are low income at or below 50% of the area median income).

NSP2: The Department of Housing and Urban Development (HUD)'s Neighborhood Stabilization Program, established by the Housing and Economic Recovery Act of 2008, and authorized by Title XII of Division A of the American Recovery and Reinvestment Act of 2009. The purpose of these funds is to stabilize neighborhoods whose viability has been and continues to be damaged by the economic effects of properties that have been foreclosed upon and abandoned. For more information. See the NSP2 website

<http://hud.gov/offices/cpd/landBankdevelopment/programs/neighborhoodspq/>

Housing Counselor: Light House of Oakland County

NSP2 Buyer: The buyer of an NSP2 Home

NSP2 Property: A property that is rehabilitated or newly constructed with NSP2 Funding

NSP2 Home: An NSP2 property that is being sold to an owner-occupant.

Project Funding: Any and all governmental funds used to pay for the costs to carry out the redevelopment of a particular NSP2 assisted property

Selling Agent: Downriver Real Estate Group





Pricing of Homes

As required by the Grant Agreement the City will set an asking price for NSP2 homes that is the lesser of the after-construction and or rehabilitation market value, or total development cost.

a. **After Construction and Rehabilitation Market Value**

The City will obtain an after-construction/rehabilitation appraisal from *Silverwood Appraisal Services*. The appraised value will be the asking price for the home unless it is higher than the estimated total development cost of the home, in which case the price will be the same amount as the total development cost. Total development cost includes all acquisition, rehabilitation/construction and soft costs.

b. **Adjustment in Asking Price**

If no qualified offer is received within 60 days of first marketing a home, the City may reduce the asking price by 10%. If no qualified offer is received after an additional 60 days of best efforts in marketing a home, City may reduce the original asking price by up to an additional 10% including previous adjustments, if any. City may make additional price reductions only with the written approval by the City Council. In any case, city may reduce asking prices only after making diligent and continuous efforts to market and sell a home.

Homebuyer Application and Prequalification

City is responsible for the prequalification tasks for a prospective buyer.

a. **Application for NSP2 Assistance**

Before a prospective buyer is referred to counseling or to execute a sales agreement for an NSP2 assisted property, the buyer must complete the Application for NSP2 Assistance attached as Appendix A. The information obtained in the application will be used- along with verifications- to determine a buyer's eligibility to purchase an NSP2 home and to receive NSP2 Homeowner Assistance. A minimum credit score of 640 is required. **If no proposals are received during the Lottery Selection then the minimum credit score will be waived. (See Page 6) Added 1/23/12**

b. **Homebuyer Education**

If the applicant meets initial thresholds for assistance, and has not been through the required homebuyer education and counseling, then the City will refer the applicant to the selected homebuyer counselor: Lighthouse of Oakland County, 4615 Woodward Avenue, Pontiac, MI 48342. 248-920-6000. **www.lighthouseoakland.org**





c. Pre-approval for First Mortgage Loan

Once the applicant, with the assistance of the housing counselor, has obtained pre-approval for a first mortgage loan, they will return to City. The first mortgage must be a 30 year fixed-rate mortgage from a reputable lending institution, and the annual percentage rate and closing costs must be reasonable. The lending institution must create and service an escrow account for the receipt of property tax and insurance payments for the buyer. The homebuyer shall obtain a standard homeowners insurance policy in the amount of the full replacement costs of the home and include general liability coverage as required by the lender. The housing counselor will assist in this process.

d. Certifying the Income Eligibility of Prospective Buyers

The City will obtain the income eligibility documentation from the housing counselor. All income calculations are to be conducted utilizing the (24 CFR Part 5, IRS Form 1040) method.

If more than six months has elapsed since the income was initially verified, or if the income documentation is weak or calculations are incorrect, then the income should be re-verified by the City. Required documentation (copies of driver's licenses, pay stubs, etc) will be kept in City's files. The income certification may be no more than six months old at the time that the buyer and City enter into a purchase agreement. If older, the buyer must be recertified. An Applicant whose application fails to meet the NSP2 eligibility requirements will be given a written notice of denial.

Income requirements are as follows:

2011 Area Median Income: Wayne County, Michigan

Low-Income Limit (50%)

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
\$23,250	\$26,600	\$29,900	\$33,200	\$35,900	\$35,550	\$41,200	\$43,850

Moderate-Income Limit (120%)

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
\$55,800	\$63,840	\$71,760	\$79,680	\$86,160	\$92,520	\$98,880	\$105,240

This chart may change on an annual basis.

e. Prequalifying for NSP2 Homeowner Financial Assistance

Once applicants (prospective homebuyers) have received counseling, are prequalified by a financial institution and have been certified as income eligible, the applicant is eligible to enter into the Cities lottery for an NSP2 home.





f. Mortgage Buy Down Assistance

The NSP2 Program will offer mortgage buy downs which reduce the sales price of the home to a value which is affordable to the low or moderate income buyer. This buy down will be eligible to all NSP2 home buyers. The current maximum mortgage buy down is thirty thousand dollars (\$30,000). The program will offer a **minimum** of 17.5% off the sales price. Buy downs exceeding thirty thousand dollars (\$30,000) must be presented to MSHDA for approval.

Potential homebuyers on the Qualified Homebuyer List (QHL) may submit proposals that require more than the \$30,000 mortgage buy down assistance if the City's Homebuyer Counselor recommends more than \$30,000. If a proposal exceeds \$30,000 mortgage buy down assistance then MSHDA shall approve the amount before the offer to purchase is approved by the City. If MSHDA recommends a different mortgage amount at its discretion and the potential buyer does not agree to this new amount the offer to purchase will be denied by the City.

Homebuyer Assistance	Affordability Period	Amount Forgiven
Less than \$15,000 per unit	5 years	1/5 of homebuyer assistance amount per year over five years
\$15,000 - \$40,000 per unit	10 years	1/10 of homebuyer assistance amount per year over 10 years
More than \$40,000 per unit	15 years	1/15 of homebuyer assistance amount per year over 15 years
*homebuyer assistance totalling more than \$30,000 will be presented to MSHDA for approval.		

Homebuyer Counseling and Education

Each homebuyer will be required to complete at least eight (8) hours of home counseling from a HUD-certified home counseling agency before making an offer on and purchasing a home. Wyandotte has procured Lighthouse of Oakland County to perform these services. The housing counselors will screen potential new homeowners for NSP2 homes and provide the tools and skills necessary to maintain mortgages. In addition, they will provide support services to help at-risk families remain stably housed. Specific classroom and one-on-one counseling may include pre-purchase education, credit education, budgeting concepts, mortgage products, real estate closing process, foreclosure prevention, etc.





Post-Purchase Counseling

The Buyers will be required to attend post-purchase counseling with the Housing Counselor

Submitting Proposals for NSP2 Home

Upon meeting income requirements, qualifying for a mortgage product and completing the required amount of housing counseling by October 1, 2012, each homebuyer will be placed on the City's Qualified Homebuyer List (QHL). Each homebuyer on the QHL may then submit a proposal with the price that they can afford to purchase the NSP2 home for. This will happen each time a home becomes listed on the real estate market. The City will then select a proposal by drawing randomly. This ensures that the City and all parties involved follow the fair housing opportunity guidelines. Only one proposal per household may be submitted on any prospective property. "Household" includes all persons residing at the current residence or persons living at the current residence during the twelve (12) months prior to filing an application. Any proposal submissions exceeding one (1) per household will be disqualified.

When the City has more NSP2 homes under construct than there are potential QHL buyers then additional buyers will be added to the QHL based on the chronological date that the potential buyer completed the requirements contained in this Policy. There will be separate lists for low income and moderate income buyers.

Example of homebuyer assistance:

If a family of seven (7) has a total household income of \$42,000 per year, they are considered low-income. They are income-eligible to purchase an NSP2 home. They have completed eight (8) hours of home counseling and qualified for a mortgage because they also have good credit and reliable income.

The next step is for the housing counselor to determine the price per month the family can afford to spend on housing payments. MSHDA requires that the home buyer's Principal, Interest, Taxes and Insurance (PITI) not exceed 30% of the household monthly income. For this particular low-income family, that means that PITI cannot exceed \$1,050 per month. Working backwards with estimated taxes and insurance at \$291.66 and \$66.66 per month respectively, the housing counselor concludes that \$691.68 is the most this family can allocate for principal and interest on a mortgage. On a thirty-year mortgage at 5% they can afford to purchase the home for \$120,000 because the monthly principal and interest payment will be \$644.19. Monthly PITI will come to \$1,002.52 which is under their limit of \$1,050.

The particular home this family is purchasing costs \$180,000 to build and is appraised for \$125,000. The listing price was the lower of the two (\$125,000), as per NSP2 requirements. The minimum home buyer assistant is 17.5% or 21,875.00. The family will have a ten (10) year lien on the home in the amount of \$21,875.00 which will dissolve after they have lived in the home for ten (10) years. If the family should move out or sell prior to this, a percentage of the lien is due to MSHDA at the time of closing. Further Purchaser must sign the Homebuyer Certification and Program Agreement which outline the terms and conditions which will remain in effect for the full affordability period, even if the lien is discharged due to early repayment. This document is an attachment to the Purchase Agreement. Add 05/21/12.





The purchaser is required to provide one (1) percent of the sales price at closing as a down payment. This would be \$1,250 in the above example. Other closing costs may be eligible for subsidies as well. Additionally, purchaser will be required to pay fee for housing counseling which is estimated to be \$247.00 (\$35.00 Credit Report and \$212.00 Housing Counseling).

Advertising of NSP2 Homes

The City has selected Downriver Real Estate Group as the Seller Agent. The NSP2 home will be placed in the Multiple Listing Service (MLS) for a minimum of seven (7) days before receiving any proposals. There will be a minimum of two (2) open houses for each house being sold. Open houses shall take place on either a Saturday or a Sunday and last at least three (3) hours each. The two open houses shall not be on the same weekend.

Sealed proposals will be received by the City Clerk. They will be publicly drawn in the Council Chambers on Mondays at 2:00 pm.

The Selling Agent directs any interested party to prepare sealed proposals in accordance with the Standard Purchase Agreement (Appendix B). The City reserves the right to modify and update this Standard Purchase Agreement. Proposals as a minimum shall include the following:

- Completed Standard Purchase Agreement
- Certificate of Completion of Home Counseling from Lighthouse of Oakland County
- Affidavit attesting to Prospective Purchaser's income level
- Listing of all current family members and their ages
- Contact information regarding Prospective Purchaser's current employment as well as any family members' employment information who is 18 years of age and older
- Pre-approved mortgage letter from financial institution
- Ability to provide a minimum deposit of 1% of sales price within 24 hours of City's request before City accepts offer. It is not necessary to include deposit with offer being submitted.

The City will randomly select a sealed proposal. If the sealed proposal includes all of the requested information and interested homebuyer can meet all requirements to purchase the home within one (1) month of bid opening and proposal acceptance, the real estate agent shall prepare the necessary documents to close. If the first selected proposal cannot meet the requirements then the second sealed proposal and so on will be selected if necessary until documentation is prepared and all purchase requirements are met.

If no sealed proposals are selected, the real estate agent shall bring offers to the City as they are received. There is no minimum credit score required for these proposals. *Added 9/20/11*

Conflict of Interest

THE CITY RESERVES THE RIGHT TO REJECT a Response if the Respondent has a contract or other relationship with a client that is determined by the City to be a legal or business conflict that is unwaivable or that the City, as its sole discretion, is unwilling to waive.



Appeals Process

Any potential Homebuyer who feels he/she has been unfairly rejected from participating in the NSP2 Homebuyer Program can appeal in writing stating name, date of application, and reason for appeals to Mark Kowalewski, 3131 Biddle Avenue, Wyandotte, Michigan 48192. Complete complaint procedure is Appendix C.



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: September 8, 2014

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the City Engineer to reduce the listing price for the NSP3 property at 1749 2nd Street to \$87,407.10 in accordance with the NSP2 Single Family Sales Program Guidelines. All buyers are also eligible to receive homebuyer subsidy between \$15,296.24 and \$52,407.10. Therefore, the minimum required mortgage amount would be \$35,000.00 and the maximum mortgage amount would be \$72,110.86.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

cc: Downriver Real Estate Group
Ann Leen, MCD, Deputy Director of Community Development, Wayne County EDGE

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 8, 2014

AGENDA ITEM #

16

ITEM: File # 4604 ROOF REPAIRS AND COATING AT 1100 BIDDLE AVENUE
WYANDOTTE MICHIGAN ACCEPTANCE OF BID

PRESENTER: Mark Kowalewski – City Engineer

Mark Kowalewski: 9-3-14

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski – City Engineer

BACKGROUND: The City Building at 1100 Biddle has two sections of roof that are in need of removal and replacement. Bids were solicited by the Engineering Department and opened on July 28, 2014. These bids were received, reviewed and Wm. Molnar Roofing Inc. of Riverview, Michigan was determined to be the lowest and most qualified bidder. See attached bids summary indicating this low bid at \$46,895.00.

The budgeted amount for these repairs is \$40,000. The TIFA Board has approved a budget amendment from their fund balance to provide \$50,000 in funding for this project.

STRATEGIC PLAN/GOALS: We are committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

ACTION REQUESTED: Adopt a resolution concurring with the selection Wm. Molnar Roofing Inc. as the best bid meeting specifications and refer the budget amendment to the Finance Department.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work from Account No. 492-200-850-548 \$46,895.00 with a budget amendment in the amount of \$10,000 from TIFA fund balance.

IMPLEMENTATION PLAN: Wm. Molnar Roofing Inc. will enter into a contract and complete the work on or before November 15th 2014.

COMMISSION RECOMMENDATION: TIFA Board minutes are attached.

CITY ADMINISTRATOR'S RECOMMENDATION: *Quysdal*

LEGAL COUNSEL'S RECOMMENDATION: n/a

Joseph R. Peterson

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS : Summary of Bids Received; Minutes from August 19, 2014, TIFA meeting.

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stee

FILE #4641
ROOF REPLACEMENT, 1100 BIDDLE
MONDAY, JULY 28, 2014 – 2PM

Wm Molnar Roofing 12455 Hale Riverview, MI 48193	\$46,895.00	bond
Royal Roofing 2445 Brown Rd Orion, MI 48359	\$48,777.00	bond
Schena Roofing 28299 Kehrig Drive Chesterfield, MI 48047	\$52,850.00	bond
Holbrook's Roofing 5588 W. Jefferson Trenton, MI 48183	\$55,620.00	bond
J D Candler Roofing 31111 Industrial Dr. Livonia, MI 48150	\$78,500.00	bond

cc. Engineering Department

CITY OF WYANDOTTE

MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)

The meeting of the Board of Directors of the TIFA was called to order at by Chairman Charles Mix on Tuesday, August 19, 2014, at 8:46 A.M. in the City of Wyandotte Council Chambers, 3200 Biddle Avenue, Wyandotte, Michigan. Roll call produced the following:

BOARD MEMBERS PRESENT: Todd Drysdale, Larry Garmo, Paul LaManes, Joe Maher, Greg Mayhew, Michael Sadowski,

BOARD MEMBERS ABSENT: Stephanie Badalamenti, Charles Mix, Alfred Sliwinski

OTHERS PRESENT:

Members Badalamenti, Charles Mix, and Alfred Sliwinski asked to be excused.

Minutes of Previous Meeting (May 20, 2014)

The minutes of the meeting of May 20, 2014, were reviewed by the Board and were approved, received and placed on file through a motion by Member Sadowski, supported by Member LaManes. The motion passed with no objections.

Presentations/Persons in Attendance

There were no presentations or persons in attendance who approached the Board at this time.

Communications

- a. Council Resolution regarding the re-appointment of Todd Drysdale, Greg Mayhew, Paul LaManes and Michael Sadowski to the EDC/TIFA/BRDA was received and placed on file thru a motion by Member Sadowski, supported by Member Garmo, and passed without objection. Congratulations.
- b. Council Resolutions dated March 25, June 3, and July 29, 2014, regarding the purchase of property with TIFA Funds were reviewed. Motion by Member Sadowski, supported by Member Maher, to receive and place the Council Resolutions on file. The motion passed without objection.
- c. Council Resolution regarding the closure of a public alley and the use of City property by Municipal Services was reviewed and discussed. Member LaManes explained that this is being done to accommodate the use of Municipal Service property to expand the Electrical Dept yard and storage space due to the expansion of the area required by ITC for the construction of a second 120 kV yard. Motion by Member Sadowski, supported by Member Garmo, to receive and place the Council Resolutions on file. The motion passed without objection.

- d. Communication from Bacon Memorial District Library requesting revenue sharing with the TIFA Board for the 2014-2015 Fiscal Year. The communication was received and placed on file and shall be considered during the 2014-2015 Fiscal Year Budget review thru a motion by Member Sadowski, supported by Member LaManes, and passed without objection.
- e. Request from the City Engineer to amend the budget for roofing work at 1100 Biddle due to bid received in excess of the proposed budgeted amount. Motion by Member Sadowski, supported by Member Mayhew, to receive and place the City Engineers request on file, and the request to be considered during the 2014-2015 Fiscal Year Budget review. The motion passed without objection.
- f. The 2014-2015 Fiscal Year Budget recommendations were presented to the Board by Member Drysdale. Member Drysdale provided an overview of the budget items and reasons for the recommendations. The Board Members discussed various items of the Budget. Member Mayhew discussed the City Engineer's request to increase the Roof Repair – Trinity Building line item from \$30,000 to \$50,000, and, that due to a change in scope, the estimated cost to resurface the Oak/Van Alstyne parking lot increased to approximately \$320,000 (\$165,000 had been budgeted in the 2013-2014 Budget) The Board discussed where these additional costs could come from. Member Drysdale recommended using revenue from Property Sales to fund the additional requested amounts. Motion by Member Drysdale, supported by Member Maher, to increase the line item for the Trinity Building Roof Repair from \$30,000 to \$50,000, and increase the line item for Parking Lot Improvements from \$115,792 to \$270,792, and, to accept the amended budget as set forth with the line item amendment and to forward said recommended budget to the City Council. Roll call as follows: Yea: Drysdale, Garmo, LaManes, Maher, Mayhew, and Sadowski. Nay: None. Motion carried.

Other/Old Business

None

Next Meeting

The next meeting of the TIFA Board will be held Tuesday, September 16, 2014, at 8:30 A.M.

Adjournment

The TIFA meeting was adjourned at 9:30 A.M. thru a motion by Member Sadowski, supported by Member Maher. Motion passed.



Gregory J. Mayhew, Secretary

APPROVED BUDGET AUGUST 19, 2014

City of Wyandotte
TIFA Consolidated
Requested Expenditures-2015 FY
July 28, 2014

Requesting Entity	Description	Requests	Recommended Amount	TIFA Amount
City of Wyandotte - Golf Course	General Golf Course Needs	\$60,000.00	\$0.00	
City of Wyandotte - Recreation	General Recreation Needs	\$195,000.00	\$111,000.00	
City of Wyandotte - Engineering	Parking Lot Improvements	\$115,792.00	\$115,792.00	\$270,792.00
City of Wyandotte - Engineering	Tree Cutting Program	\$50,000.00	\$50,000.00	
City of Wyandotte - Engineering	Resurfacing	\$1,000,000.00	\$750,000.00	
City of Wyandotte - Engineering	Tree Planting	\$0.00	\$0.00	
City of Wyandotte - Engineering	Roof Repair - Trinity Building (City Owned - Purchased by TIFA)	\$30,000.00	-\$30,000.00	\$50,000.00
City of Wyandotte - Engineering	Property Maintenance - City Owned Lots	\$31,000.00	\$31,000.00	
City of Wyandotte-DMS	Water Main Construction	\$0.00	\$0.00	
City Wyandotte	Sewer Infrastructure	\$0.00	\$0.00	
City of Wyandotte	Land Aquisition, Closing Fees	\$1,000,000.00	\$500,000.00	
City of Wyandotte	Property Taxes on City Owned Property	\$30,000.00	\$30,000.00	
City of Wyandotte	Matching Portion - Grant (Transient Marina)	\$150,000.00	\$150,000.00	
City of Wyandotte - DMS	Bishop Park Lighting - Matching Grant	\$150,000.00	\$150,000.00	
City of Wyandotte	DEQ Loan Principal	\$92,387.25	\$92,388.00	\$92,388.00
City of Wyandotte	DEQ Loan Interest	\$2,078.75	\$2,079.00	\$2,079.00
City of Wyandotte	Administration Reimbursement	\$275,000.00	\$275,000.00	\$275,000.00
City of Wyandotte	Wayne County Loan Principal	\$15,000.00	\$15,000.00	\$15,000.00
City of Wyandotte	Wayne County Loan Interest	\$2,443.00	\$2,443.00	\$2,443.00
City of Wyandotte	USEPA Loan Principal	\$100,000.00	\$100,000.00	\$100,000.00
City of Wyandotte	USEPA Loan Interest	\$12,116.00	\$12,116.00	\$12,116.00
City of Wyandotte	Operating Transfer-Sidewalk Replacement Reserve ***			
Total Project Expenditures \$		\$3,311,817.00	\$2,416,818.00	\$499,026.00
<u>Revenue Reductions</u>				
Bacon Memorial Library	Sharing Agreement	\$207,328.41	\$50,000.00	
City of Wyandotte	Sharing Agreement-General Fund	2,031,689.00	2,031,689.00	
City of Wyandotte	Sharing Agreement-Debt Levy	\$130,000.00	\$130,000.00	
City of Wyandotte	Sharing Agreement-Solid Waste Fund	\$339,645.00	\$339,645.00	
Total Sharing Agreement Revenue Reductions \$		\$2,708,662.41	\$2,551,334.00	\$0.00

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: September 8, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council concurs with the City Engineer regarding the acceptance the bid for File No. 4604 Roof Replacement at 1100 Biddle from R. Wm. Molnar Roofing Inc., Riverview, Michigan in the amount of \$46,895.00 from Account No. 492-200-850-548; AND

BE IT FURTHER RESOVLED that the Finance Director is directed to provide a budget amendment for said repairs by transferring \$10,000 from the TIFA Fund balance to line item 492-200-850-548.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 8, 2014

AGENDA ITEM #

17

ITEM: 2014 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director *RJS*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2014 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. *Shupda*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation. *SPOR*

LIST OF ATTACHMENTS:

1. Budget amendments (attachment A)
2. Department requests/information

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2014 Fiscal Year Budget amendments as outlined in this communication

City of Wyandotte
Attachment A
Budget Amendments
September 4, 2014

2014 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
Local Streets Fund	203-000-600-060	State Revenue	(\$408,281.00)	(\$504,963.30)	(\$96,682.30)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$96,682.30)</u>

Increase line item due to additional State of Michigan funding.

CDBG Fund	283-000-516-044	Youth Assistance Grant	\$0.00	(\$9,813.00)	(\$9,813.00)
	283-000-516-100	Revenue-2012 Administration	\$0.00	(\$12,060.00)	(\$12,060.00)
	283-000-516-102	Revenue-2012 Street Improvements	\$0.00	(\$128,000.00)	(\$128,000.00)
	283-000-516-104	Revenue-2013 Administration	\$0.00	(\$14,593.00)	(\$14,593.00)
	283-000-516-106	Revenue-2013 Street Improvements	\$0.00	(\$98,621.00)	(\$98,621.00)
	283-000-516-107	Revenue-2013 Youth Assistance	\$0.00	(\$12,712.00)	(\$12,712.00)
	283-200-875-710	2012 Street Improvements	\$0.00	\$110,805.00	\$110,805.00
	283-200-875-712	2013 Administration	\$0.00	\$14,593.00	\$14,593.00
	283-200-875-714	2013 Street Improvements	\$0.00	\$98,621.00	\$98,621.00
	283-200-875-715	2013 Youth Assistance	\$0.00	\$12,712.00	\$12,712.00
	283-775-860-758	Youth Assistance-Contractual	\$0.00	\$9,813.00	\$9,813.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$29,255.00)</u>

Budget for 2014 CDBG expenditures due to late receipt of enumeration letter from Wayne County.

UDAG Fund	284-000-655-050	Misc Receipts-L/C Payments	(\$12,047.00)	\$0.00	\$12,047.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$12,047.00</u>

Adjust line item to reflect payoff of loan in 2013FY.

City of Wyandotte
Attachment A
Budget Amendments
September 4, 2014

2014 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-448-825-430	Garage-Police Vehicle Maintenance	\$36,000.00	\$46,000.00	\$10,000.00
	101-448-825-431	Garage-Other Vehicle Maintenance	\$86,000.00	\$76,000.00	(\$10,000.00)
	101-440-725-120	Overtime	\$5,500.00	\$1,500.00	(\$4,000.00)
	101-440-725-115	Salaries-Seasonal (PT)	\$52,304.00	\$51,204.00	(\$1,100.00)
	101-440-750-220	Operating Expenses	\$0.00	\$5,100.00	\$5,100.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Amend Engineering Department line items per City Engineer request (attachment).

Solid Waste Fund	290-448-850-540	Other Equipment	\$123,100.00	\$143,000.00	\$19,900.00
	290-000-650-011	Solid Waste	(\$105,000.00)	(\$135,000.00)	(\$30,000.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(\$10,100.00)</u>

Amend Solid Waste Fund line items per City Engineer request (attachment).

General Fund	101-750-725-120	Overtime-Recreation	\$2,000.00	\$1,154.73	(\$845.27)
	101-756-725-115	Salaries-Yack (PT)	\$49,840.00	\$49,240.00	(\$600.00)
	101-756-725-120	Overtime-Yack	\$1,500.00	\$2,945.27	\$1,445.27
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Amend Recreation Department line items per Superintendent request (attachment).

bob szczechowski

From: mkowalewski mkowalewski <mkowalewski@wyandotte.net>
Sent: Monday, July 14, 2014 1:49 PM
To: bszczechowski@wyan.org
Cc: engineering1@wyan.org; dlrothermal@wyan.org; gellison@wyan.org; Ralph Hope
Subject: budget amendments

Bob,

Please process these budget amendments.

101-448-825-430	Garage – Police Vehicle Maintenance	+\$10,000
101-448-825-431	Garage – Other Vehicles	-\$10,000
101-448-825-390	Copier	+\$1,800
101-448-750-233	Const. Road Maintenance	-\$1,800
101-440-825-375	Computers Services – DMS	+\$1,500
101-440-825-390	Copier	-\$1,500
101-440-725-120	Overtime	-\$4,000
101-440-725-115	Salaries – Seasonals (PT)	-\$1,100
101-440-750-220	Operating Expenses	+\$5,100

Thanks,
Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

bob szczechowski

From: mkowalewski mkowalewski <mkowalewski@wyandotte.net>
Sent: Thursday, July 17, 2014 4:39 PM
To: bob szczechowski
Subject: RE: budget amendment for toters
Attachments: Process for Trash Ord. Enforcement (442 KB)

Bob,

Since we inserted the attached flyer in the utility invoices starting at the beginning of this month we have seen an increase of orders to 15-20 per day. The billing cycle takes about a month and will end July 28. I suspect when we follow that up with warning tickets and the actual tickets the demand for toters will continue. Estimates are based on this information.

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

From: bob szczechowski [mailto:bszczechowski@wyan.org]
Sent: Thursday, July 17, 2014 4:09 PM
To: 'mkowalewski mkowalewski'
Subject: RE: budget amendment for toters

Do you have some type of analysis or something to go with your request?

Robert J. Szczechowski
Deputy Treasurer/Asst. Finance Director
City of Wyandotte
3200 Biddle Avenue, Suite 300
Wyandotte, MI 48192
Tel: 734-324-4542
Fax: 734-324-4519

www.wyandotte.net

From: mkowalewski mkowalewski [mailto:mkowalewski@wyandotte.net]
Sent: Thursday, July 17, 2014 3:37 PM
To: bszczechowski@wyan.org
Cc: engineering1@wyan.org
Subject: budget amendment for toters

Bob,

Please process the following budget amendment for the purchase and sale of toters.

Expenditure: DPS Other Equipment 290-448-850-770-540 Increase this line item to \$143,000

Revenue: Solid Waste Fund 290-000-650-651-011 Increase this line item to \$135,000

Thanks,

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle,suite 200
Wyandotte, MI 48192
1-734-324-4554

bob szczechowski

From: jnlanagan jnlanagan <jnlanagan@wyan.org>
Sent: Monday, August 25, 2014 10:04 AM
To: bob szczechowski
Subject: Re: budget transfer

Bob,

I need to have a budget transfer to cover some overtime overages in the Yack Overtime account.

Please transfer \$845.27 from 101-750-725-120 (Rec Overtime) and \$600.00 from 101-756-725-115 (Yack PT Salary) to Yack Overtime 101-756-725-120.

During the course of the past year, we have had some emergency repairs/situations that required an abnormal amount of overtime in comparison to past years (cooling tower fan motor replacement, compressor computer failure, and the vacation/sickness/funeral on one specific weekend of all of our part time drivers).

Thanks,

Justin Lanagan
Superintendent of Recreation
City of Wyandotte

On Mon, Aug 25, 2014 at 9:40 AM, bob szczechowski <bszczechowski@wyan.org> wrote:

Please include the reason for the additional overtime funds.

Robert J. Szczechowski

Deputy Treasurer/Asst. Finance Director

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

September 4, 2014

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3200 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached you will find the 2015 Fiscal Year City Operating Budget. The first reading of the 2015 Fiscal Year Budget Ordinance is on tonight's agenda.

The final reading of the budget ordinance will be presented at the September 15, 2014 City Council meeting. After the final reading, the City Council will vote on the proposed budget ordinance.

The proposed budget is available in the City Clerk's Office for viewing by the public.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

Hearing

NOTICE OF A PUBLIC HEARING

Whereas the City Administrator plans to file a copy of the 2015 Fiscal Year City Operating Budget with the City Clerk and the City Council shall hold a public hearing in accordance with the law, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on September 8, 2014 and September 15, 2014, at 7:00 PM, and that pursuant to Public Act 2 of 1968 the City Council will act on the 2015 Fiscal Year City Operating Budget following the closure of the Public Hearing on September 15, 2014

HEARING

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

(A)

MEETING DATE: September 8, 2014

AGENDA ITEM #

ITEM: Commercial Facilities Exemption Certificate – 3233 Biddle Avenue

PRESENTER: Todd A. Drysdale, City Administrator *Drysdale*

INDIVIDUALS IN ATTENDANCE:

BACKGROUND:

Attached is the application of Alvin's Properties LLC for a Commercial Facilities Exemption Certificate (CFEC) for the property at 3233 Biddle Avenue. The Council previously approved establishing Commercial Redevelopment District No. 14 for the property on June 23, 2014, and approved a resolution scheduling the public hearing on August 18, 2014.

In accordance with the Commercial Redevelopment Act, Public Act 255 of 1978, a public hearing has been scheduled on September 8, 2014, to consider the application for a replacement project. Public notice was mailed to the applicant, the assessor, a representative of the affected taxing jurisdictions, and to the general public via the News Herald. The application provides detailed information regarding the proposed use, construction activities, estimated costs, a construction time schedule, and the economic advantages expected from the project. As noted in the application, construction costs are estimated to exceed \$250,000.

If the Certificate is approved, a tax known as the Commercial Facilities Tax would be levied upon the building for 1-12 years after the completion of construction, with the actual duration to be determined by the City Council. To summarize, the Certificate encourages the replacement, restoration and new construction of commercial property by abating property taxes. For a replacement project, the Commercial Facilities Tax provides a 50 percent reduction in the number of mills levied as ad valorem taxes on the entire project, excluding only the State Education Tax (SET). In addition, the State Treasurer may exempt one-half of the SET for up to 6 years. The exemption would not apply to the taxable value of the land or personal property.

STRATEGIC PLAN/GOALS: This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to: (1) downtown revitalization and an economic development strategy that emphasizes commercial expansion in the area; and (2) fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.

ACTION REQUESTED: Approve the attached resolution approving the application for a Commercial Facilities Exemption Certificate (CFEC) for 12 years after completion of the project.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Proposed Resolution
2. Application for a CFEC
3. Commercial Redevelopment Act – MEDC Summary
4. List of Commercial Redevelopment Districts and
Exemption Certificates approved by the City

RESOLUTION:

**RESOLUTION APPROVING A COMMERCIAL FACILITIES EXEMPTION CERTIFICATE FOR
3233 BIDDLE AVENUE, WYANDOTTE, MICHIGAN**

Wyandotte, Michigan

Dated: September 8, 2014

RESOLUTION BY COUNCILPERSON _____

RESOLVED by the City Council that:

WHEREAS, the City of Wyandotte legally established Commercial Redevelopment District No. 14 on June 23, 2014, after a public hearing held on June 23, 2014; and

WHEREAS, the state equalized value (SEV) of the property proposed to be exempt plus the aggregate SEV of property previously exempt and currently in force under the Commercial Redevelopment Act, Public Act 255 of 1978, and under the Plant Rehabilitation and Industrial Development Districts Act, Public Act 198 of 1974, does not exceed 5% of the total SEV of the City; and

WHEREAS, the application was approved at a public hearing as provided by Section 6(2) of Public Act 255 of 1978, on September 8, 2014; and

WHEREAS, the application is for commercial property as defined in Section 3(3) of Public Act 255 of 1978; and

WHEREAS, the applicant, Alvin's Properties LLC, has provided answers to all required questions under Section 6(1) of PA 255 of 1978 to the City; and

WHEREAS, the City requires that the construction, restoration or replacement of the facility shall be completed by June 30, 2015, or within a duly authorized extension of that date; and

WHEREAS, the commencement of the construction, restoration or replacement of the facility did not occur more than 45 days prior to the filing of the application for exemption; and

WHEREAS, the commencement of the construction, restoration or replacement of the facility did not occur prior to the establishment of the Commercial Redevelopment District; and

WHEREAS, the application relates to a construction, restoration or replacement program which when completed constitutes a new, replacement or restored facility within the meaning of Public Act 255 of 1978 and that is situated within a Commercial Redevelopment District established under Public Act 255 of 1978; and

WHEREAS, completion of the facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity, create employment, and assist with revitalizing an Urban Area in the City; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wyandotte that the application is approved and a Commercial Facilities Exemption for a replacement project is hereby granted for the real property, excluding land, located in Commercial Redevelopment District No. 14 at 3233 Biddle Avenue for a period of 12 years after the completion of construction of the project as described in the exemption application, beginning December 31, 2014, and ending December 30, 2027, pursuant to the provisions of PA 255 of 1978, as amended.

I move the adoption of the foregoing Resolution.

COUNCILPERSON _____

SUPPORTED BY COUNCILPERSON _____

YEAS

COUNCIL

NAYS

Fricke

Galeski

Miciura

Sabuda

Schultz

Stec

ABSENT _____

Alvin's Properties LLC
19095 Parke Lane
Grosse Ile MI 48138

WYANDOTTE CITY CLERK

August 5, 2014

2014 AUG -5 P 3:30

The Honorable Mayor Joseph R. Peterson
And City Council
3200 Biddle Avenue
Wyandotte, MI 48192

Re: Application for a Commercial Facilities Exemption Certificate for Property
at 3233 Biddle Avenue (former Lichee Gardens)

Dear Mayor and Members of Council:

To assist with the redevelopment of the property at 3233 Biddle, I'm requesting a Commercial Facilities Exemption Certificate for the project.

As noted in the enclosed application, the project consists of the following:

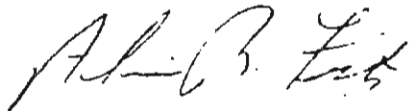
- Completely gut and renovate the interior and exterior of the existing building for a barbeque restaurant use, including a new facade
- Construct a new addition to the rear of the building to accommodate a new, larger kitchen

The new investment into the project is estimated at \$250,000.

Please see the enclosed application for additional information about the project, including building plans and anticipated economic benefits to the City.

Thank you for your consideration of this request. Please contact me if you have any questions or would like any additional information.

Sincerely,



Alvin R. Fritz
Alvin's Properties LLC
Phone: 734-552-0700

Enclosure

WYANDOTTE CITY CLERK

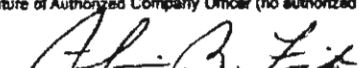
STATE USE ONLY

Application Number	Date Received	LUCI Code
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2014 AUG - 5 P 3: 31
Application for Commercial Facilities Exemption Certificate

Issued under authority of Public Act 255 of 1978, as amended

Read the instructions page before completing the application. This application must be filed after a Commercial Redevelopment District is established. The original application and required documents are filed with the clerk of the Local Governmental Unit (LGU).

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name Alvin's Properties LLC		NAICS or SIC Code 722511	
Facility's Street Address 3233 Biddle Avenue	City Wyandotte	State MI	ZIP Code 48192
Name of City, Township or Village (taxing authority) Wyandotte	County Wayne County	School District Where Facility is Located Wyandotte (Code# 82170)	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) 08/01/2014		Planned Date of Rehabilitation Completion (mm/dd/yyyy) 06/30/2015	
Estimated Cost of Rehabilitation \$250,000		Number of Years Exemption Requested (1-12) 12	
Expected Project Outcomes (check all that apply)			
<input checked="" type="checkbox"/> Increase Commercial Activity <input type="checkbox"/> Retain Employment <input checked="" type="checkbox"/> Revitalize Urban Areas			
<input checked="" type="checkbox"/> Create Employment <input type="checkbox"/> Prevent Loss of Employment <input type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of perm. jobs to be created due to facility's rehab. 10	No. of perm. jobs to be retained due to facility's rehab. 0	Number of construction jobs to be created during rehabilitation 7	
Each year, the State Treasurer may approve 25 additional reductions of half the state education tax for a period not to exceed six years.			
<input checked="" type="checkbox"/> Check this box if you wish to be considered for this exclusion.			
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)		<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the facility	
<input checked="" type="checkbox"/> General description of the facility's proposed use		<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's restoration, replacement or construction	
<input checked="" type="checkbox"/> General description of the nature and extent of the restoration, replacement, or construction to be undertaken		<input checked="" type="checkbox"/> Statement of the economic advantages expected from receiving the exemption	
<input checked="" type="checkbox"/> Legal description of the facility			
PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) Alvin R. Fritz		Telephone Number (734) 552-0700	
Fax Number (734) 946-6337		E-mail Address afritz@dolphinmfg.com	
Mailing Address 19095 Parke Lane		City Grosse Ile	State MI
		ZIP Code 48138	
I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 255 of 1978, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Facilities Exemption Certificate by the State Tax Commission.			
I further certify that this application relates to a program, when completed, will constitute a facility, as defined by Public Act 255 of 1978, as amended.			
Signature of Authorized Company Officer (no authorized agents) 		Title PRES.	Date 8-4-14

PART 4: LGU ASSESSOR CERTIFICATION				
Provide the Taxable Value and State Equalized Value of the Commercial Property.				
	Taxable Value (excluding land)		State Equalized Value (SEV) (excluding land)	
Building	\$60,500		\$60,500	
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Facilities Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Facilities Exemption that would also put the same property on the Commercial Facilities specific tax roll.				
<input checked="" type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Facilities Exemption specific tax roll and not on any other specific tax roll.				
Name of Assessor (first and last name)		Telephone Number		
Thomas R. Woodruff		(734) 324-4510		
Fax Number		E-mail Address		
(734) 324-4568		assessor@wyan.org		
Mailing Address		City	State	ZIP Code
3200 Biddle Avenue, Suite 200		Wyandotte	MI	48192
I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.				
Assessor's Signature			Date	
PART 5: LGU ACTION / CERTIFICATION (LGU Clerk must complete Part 5)				
Action Taken By LGU:				
<input type="checkbox"/> Exemption approved for _____ years, ending December 30, _____ (not to exceed 12 years)				
<input type="checkbox"/> Exemption Denied				
Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code		School Code	
06/23/2014	82233		82170	
Name of Clerk (first and last name)		Telephone Number		
William R. Griggs		(734) 324-4562		
Fax Number		E-mail Address		
(734) 324-4568		clerk@wyan.org		
Mailing Address		City	State	ZIP Code
3200 Biddle Avenue		Wyandotte	MI	48192
LGU Contact Person for Additional Information		LGU Contact Person Telephone Number		Fax Number
Todd A. Drysdale, City Administrator		(734) 324-4566		(734) 324-4519
I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate.				
Clerk's Signature			Date	

If you have questions, need additional information or sample documents, call (517) 373-2408 or visit www.michigan.gov/propertytaxexemptions.

Instructions for Completing Form 4757

Application for Commercial Facilities Exemption Certificate

The Commercial Facilities Exemption Certificate was created by Public Act 255 of 1978, as amended. Applications for a certificate of exemption are filed, reviewed, and approved by the Local Governmental Unit (LGU). A copy of the certificate is filed with the State Tax Commission.

Owner / Applicant Instructions

1. Complete Parts 1, 2 and 3 of the application. Restoration, replacement, or construction may commence after establishment of a district.
2. The following must be provided to the LGU as attachments to the application:
 - a. General description of the facility (year built, original use, most recent use, number of stories, square footage).
 - b. General description of the proposed use of the facility.
 - c. General description of the nature and extent of the restoration, replacement, or construction to be undertaken.
 - d. Legal description of the facility.
 - e. Descriptive list of the fixed building equipment that will be a part of the facility.
 - f. Time schedule for undertaking and completing the restoration, replacement, or construction of the facility.
 - g. Statement of the economic advantages expected from the exemption.
3. After reviewing Parts 1, 2, and 3 for complete and accurate information, sign the application where indicated.

LGU Assessor Instructions

1. Complete Part 4 of the application.
2. After completing Part 4, sign where indicated to certify that if approved, the property will appear on the Commercial Facilities Exemption specific tax roll only.

LGU Clerk Instructions

1. After the LGU passes a resolution approving the application, complete Part 5 of the application. A resolution template with required statements can be found at www.michigan.gov/propertytaxexemptions.
2. After reviewing the application for complete and accurate information, sign the application to certify the application meets the requirements as outlined by Public Act 255 of 1978, as amended.
3. Issue a certificate to the applicant using the certificate templates found at www.michigan.gov/propertytaxexemptions.
4. If in Part 1 the applicant did not wish to be considered for the State Education Tax exclusion, submit only a copy of the Certificate to the State Tax Commission at the address given below.
5. If in Part 1 the applicant did wish to be considered for the State Education Tax exclusion, submit a copy of the certificate, application and attachments to the State Tax Commission at the address given below.

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

PART 2: APPLICATION DOCUMENTS

A. General description of the facility (year built, original use, most recent use, number of stories, square footage)

The existing one-story building consists of approximately 2,384 square feet (29.90 feet wide by 79.75 feet long) originally constructed in approximately 1921, and has been used for a variety of commercial uses, most recently as a Chinese restaurant. The area of the site is 30' x 120' or 3,600 square feet (0.082 acres).

B. General description of the facility's proposed use

The proposed use is a new sit-down/full-service barbeque restaurant occupying the existing building, and a new addition of approximately 867 square feet (29.90' x 29') to accommodate a new kitchen. The total area of the building will consist of approximately 3,251 square feet. A new outdoor café with tables, seating, and fencing is also proposed in front of the public sidewalk in front of the building.

Construction costs are estimated to exceed \$250,000. Please see attached plans for additional information, including a site plan, floor plan, and building elevations.

C. General description of the nature and extent of the restoration, replacement, or construction to be undertaken

The replacement project will include, but not be limited to, the following activities:

- (1) Existing Construction: removing/demolishing most if not all existing interior improvements, including flooring, ceiling, wall coverings, lighting, furniture and fixtures, rear wall, HVAC, electrical, and plumbing, and installing new improvements in the new dining area, bar, kitchen, food preparation area, and two (2) restrooms, including flooring, ceiling, wall coverings and/or exposed brick, lighting, furniture and fixtures, HVAC/mechanical, electrical, plumbing, and fire suppression systems (as necessary). A new façade will also be installed, including new windows, awning, stone veneer, reclaimed wood planks, signage, and lighting. A portion of the existing roof will also be removed and replaced with a new roof and roof structure.
- (2) New Construction: in the new addition, constructing a new pantry, washing area, cooler, janitor's closet, new stairs to existing basement, new "smoker" and chimney for preparing barbeque food (outside to the rear of the building), new storage shed (outside to the rear of the building) and other associated improvements required for preparing, serving, and storing food and drinks; new HVAC/mechanical, electrical, plumbing, and fire suppression systems (as necessary). The rear exterior will complement the front façade materials and design.
- (3) Bringing the entire building in to compliance with current building codes

D. Legal description of the facility

LAND IN THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, DESCRIBED AS: S 5 FT OF LOT 35 ALSO LOT 36 EUREKA IRON AND STEEL WORKS RE-SUB T3S R11E L22 P49 WCR. Parcel Number: 82-57-011-15-0035-002

E. Descriptive list of the fixed building equipment that will be a part of the facility

The fixed building equipment will consist of the following: Heating, Ventilating and Air Conditioning (HVAC)/mechanical = \$40,000; Electrical = \$40,000; Plumbing = \$30,000; and Fire Suppression = \$12,000.

F. Time schedule for undertaking and completing the facility's restoration, replacement or construction

It is expected that construction will start in August 1, 2014, and be completed no later than June 30, 2015.

G. Statement of the economic advantages expected from receiving the exemption

The project is expected to increase commercial activity and economic growth, create employment, and assist with revitalizing the downtown area. More specifically:

1. The replacement building will contain a new restaurant in a building that has been vacant in the heart of the City's downtown and Downtown Development Authority (DDA) area for approximately 2 years.
2. The building is in fair-to-poor condition on both the interior and exterior (it was originally constructed in 1921), has obsolete restaurant equipment, furniture and fixtures, HVAC/mechanical systems, poor roof, and is a potential blighting influence on the downtown area. Unless a substantial investment is made to restore the property, the building might remain vacant or have to be demolished, decreasing commercial activity and pedestrian traffic in the downtown area.
3. The project should assist with encouraging the continued development, revitalization and investment in the downtown area, including the development or opening of other businesses.
4. Approximately ten (10) permanent jobs will be created by the new use. In addition to permanent jobs, approximately 5-7 temporary construction jobs will be created while the property is under construction (approximately one (1) job per \$50,000 of investment on a rehabilitation/new construction project).
5. The rehabilitated building and new addition will add to the long-term tax base of the City, the Downtown Development Authority, local schools, and other taxing jurisdictions that will receive property tax revenue from the project after the tax exemption ends and/or after DDA tax capture ends. It's estimated that the building's True Cash Value upon completion could be approximately \$400,000, resulting in a Taxable Value (TV) of approximately \$200,000. At the City's current commercial property millage rate of approximately 71 mills, the project would pay approximately \$14,200 annually in Real Property taxes on the building and land after the tax exemption ends.

PROPOSED REMODEL & EXPANSION FOR:

ALVI'S BBQ RESTAURANT

3233 BIDDLE AVE.
WYANDOTTE, MICHIGAN 48192
JSA JOB #13140

ARCHITECT: JEFFERY SCOTT ARCHITECTS P.C.

32316 GRAND RIVER AVE SUITE 200
FARMINGTON, MICHIGAN
248-476-8800

STRUCTURAL ENGINEER: PARADIS & ASSOCIATES, INC.
313 MAIN STREET, SUITE A
ROCHESTER, MICHIGAN 48307
248-650-4905

8 - RELEAS DRAWING SHEET O - RELEAS FOR REFERENCE ONLY	
LIST OF DRAWINGS	
GENERAL	
CV-1	COVER SHEET
CIVIL	
SP-100	SITE PLAN
ARCHITECTURAL	
A-100	FLOOR PLAN
A-101	REFLECTED CEILING PLAN
A-102	FLOOR FINISH PLAN
A-103	ROOF PLAN
A-200	ELEVATIONS/ ENLARGED PLANS
A-300	SCHEDULES
A-400	WALL SECTIONS
KITCHEN LAYOUT	
KE-1	EQUIPMENT PLAN
KE-2	INTERIOR KITCHEN ELEVATIONS
FE-1	ELECTRICAL PLUMBING PLAN
FE-2	VENTILATION SCHEDULES
STRUCTURAL	
S-01	STRUCTURAL
S-02	STRUCTURAL
MECHANICAL	
M-100	HVAC PLAN
M-101	HVAC SCHEDULES & DETAILS
PLUMBING	
P-100	PLUMBING SCHEDULES
P-101	PLUMBING UNDERGROUND PLAN
P-102	PLUMBING SUPPLY PLAN
P-103	PLUMBING DETAILS
ELECTRICAL	
E-100	LIGHTING PLAN
E-101	POWER PLAN
E-102	SCHEDULES & DETAILS

GENERAL NOTES

- FIELD VERIFY ALL DIMENSIONS.
- ALL DIMENSIONS ARE CLEAR UNLESS NOTED OTHERWISE.
- ALL DOOR OPENINGS SHALL BE 4" FROM FACE OF ADJACENT PARTITION, UNLESS INDICATED OTHERWISE.
- ALL WOOD STUDS, FLOORING, BLOCKING, FRAMING AND PLYWOOD SHEATHING SHALL BE FIRE RETARDANT PRESURE TREATED.
- CONSTRUCTION SHALL MEET THE BARRIER FREE REQUIREMENTS STATED IN THE MICHIGAN DEPT OF LABOR CONSTRUCTION CODE GENERAL RULES, LATEST EDITION.
- ALL MATERIAL SHALL BE INSTALLED PER MANUFACTURERS SPECIFICATIONS CONTRACTORS TO PROVIDE ALL WARRANTIES AND MATERIALS DURING INSTALLATION.

GENERAL BUILDING DATA:

- A. ALL WORK SHALL CONFORM TO ALL APPLICABLE FEDERAL, STATE AND LOCAL CODES AND REGULATIONS.
- B. THE NEW CONSTRUCTION HAS BEEN DESIGNED TO CONFORM TO THE FOLLOWING CODES:
- 2009 Michigan Building Code
 - 2011 Michigan Part B Electrical Code
 - 2012 Michigan Mechanical Code
 - 2012 Michigan Plumbing Code
 - 2009 Michigan Rehabilitation Code
 - 2009 Uniform Energy Code
 - ICC/ANSI A117.1-2003 and Michigan barrier free design law of 1986 as amended.
 - NFPA 13 - 2007
 - NFPA 72 - 2007

USE GROUP: A-2
CONSTRUCTION TYPE: VB
TOTAL BUILDING AREA = 3251 SQ. FT.
ALLOWABLE HEIGHT AND AREA = 1 STORY, 6,800 SQ. FT. (TABLE 503)

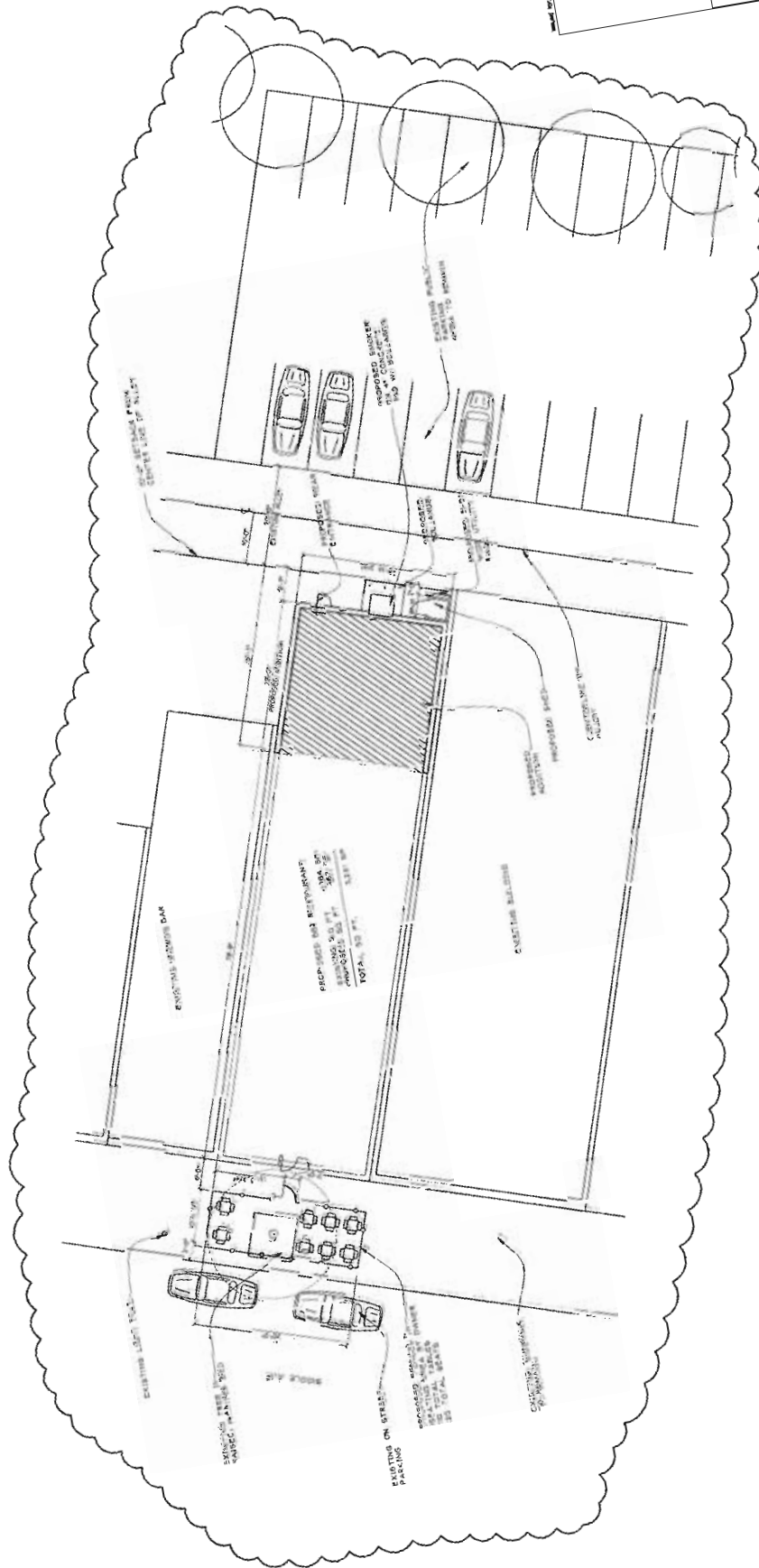
OCCUPANT LOAD:
SEATING AREA = 1331/16 = 84 PERSONS SEATING PROVIDED = 83
KITCHEN AREA = 817/200 = 5 PERSONS

EGRESS (REQUIRED):
OCCUPANT LOAD = 84 PERSONS
REQUIRED WIDTH PER PERSON = 0.20"
TOTAL WIDTH REQUIRED = 18.8"

EGRESS (PROVIDED):

DOOR NO.	EGRESS WIDTH PROVIDED
101	= 36"
108	= 36"
TOTAL WIDTH PROVIDED	= 72"

HEALTH DEPT. REVISIONS OWNER REVISIONS BIDD & PERMITS CHANGES REVIEW	6-8-2014 6-16-2014 6-25-2014 6-26-2014
Issued for: AL FRITZ	
ALVI'S BBQ RESTAURANT 3233 BIDDLE AVE. WYANDOTTE, MI 48192	
 jeffery a. scott architects p.c. 32316 grand river ave. suite 200 Farmington, Michigan 48334-3201 (248) 476-8800 fax (248) 476-8833	
COVER SHEET	
Project no. 13140	Sheet no. CV-1



SITE PLAN
SCALE: 1" = 10'

AL FRITZ
ALVI'S
BBQ
RESTAURANT

2008 800 S. 10TH AVE.
WYOMING, WY 83001

Jeffery A. Scott
architects p.c.

2008 800 S. 10TH AVE.
WYOMING, WY 83001

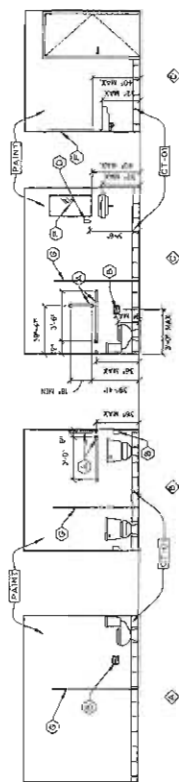
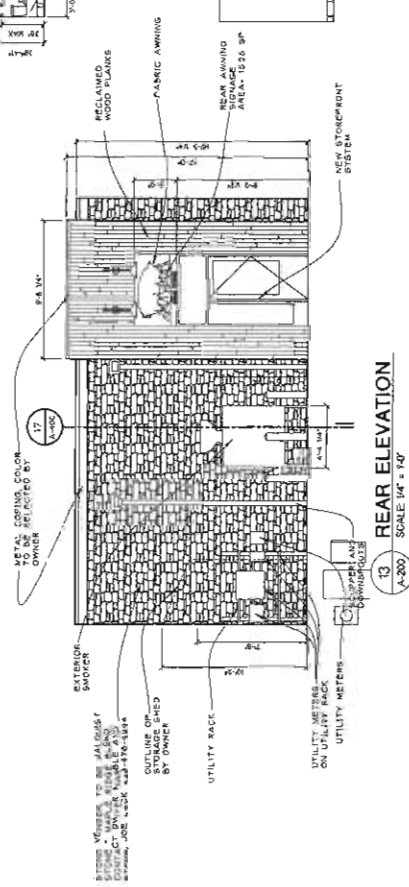
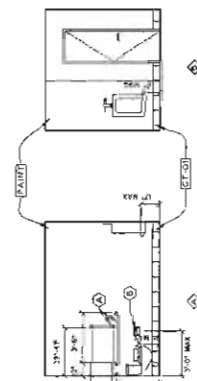
DATE: 08/01/08

SITE PLAN

13140

SP-100

ACCESSIBILITY
(BARRIER FREE) NOTES:
THE GENERAL CONTRACTOR SHALL ACQUIRE
UNLESS OTHERWISE NOTED, ALL ACCESSIBILITY
REQUIREMENTS IN THE NATIONAL BUILDING
CODE BOOK AND SHALL ensure THAT THIS
FACILITY WILL BE ACCESSIBLE ACCORDING TO
THE STRONGER REQUIREMENTS OF THE
FEDERAL SCALE STANDARDS

[illegible]

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Micura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stee

June 24, 2014

Todd A. Drysdale, City Administrator
3200 Biddle Avenue
Wyandotte, Michigan 48192

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the attached is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on June 23 , 2014

William R. Griggs
William R. Griggs
City Clerk

RESOLUTION ESTABLISHING A COMMERCIAL REDEVELOPMENT DISTRICT PURSUANT TO
AND IN ACCORDANCE WITH THE PROVISIONS OF THE COMMERCIAL REDEVELOPMENT
ACT, ACT 255 OF 1978, AS AMENDED

Wyandotte, Michigan

June 23rd, 2014

RESOLUTION by Councilmember



RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

WHEREAS, pursuant to the Commercial Redevelopment Act, Act 255 of 1978, as amended (Act 255), the City of Wyandotte has the authority to establish "Commercial Redevelopment Districts" within the City of Wyandotte on its own initiative or upon a request filed by the owners of 75% of the state equalized value of the commercial property located within a proposed district; and

WHEREAS, Alvin's Properties LLC has filed a written request with the clerk of the City of Wyandotte requesting the establishment of the Commercial Redevelopment District for property at 3233 Biddle Avenue located in the City of Wyandotte hereinafter described; and

WHEREAS, the Mayor and City Council finds that property within the District is obsolete commercial property or cleared or vacant land which is part of an existing, developed commercial zone which has been zoned commercial for 3 years before June 21, 1978, and the area is or was characterized by obsolete commercial property and a decline in commercial activity, and hereby determines that the District meets the requirements set forth in Section 5(1)(a) of Act 255; and

WHEREAS, the Mayor and City Council has provided for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the District, as required in Section 4(2)(b)(iii)(B) of Act 255; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the proposed District as required by Section 5(3) of Act 255; and

WHEREAS, on June 23, 2014, a public hearing was held and all residents and taxpayers of the City of Wyandotte were afforded an opportunity to be heard thereon; and

WHEREAS, the Mayor and City Council deems it to be in the public interest of the City of Wyandotte to establish the Commercial Redevelopment District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wyandotte that pursuant to the provisions of Act 255, Commercial Redevelopment District No. 14 is hereby established for the property at 3233 Biddle Avenue, said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

S 5 FT OF LOT 35 ALSO LOT 36 EUREKA IRON AND STEEL WORKS RE-SUB T3S
R11E L22 P49 WCR

Parcel Number: 82-57-011-15-0035-002

I move the adoption of the foregoing resolution.

MOTION by Councilmember

SUPPORTED by Councilmember

YEAS

COUNCIL

NAYS

✓

✓

✓

✓

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

ABSENT Councilmembers Galeski Stec

COMMERCIAL REDEVELOPMENT ACT

Public Act 255 of 1978 encourages the replacement, restoration and new construction of commercial property by abating the property taxes generated from new investment for a period up to 12 years. As defined, commercial property means land improvements whether completed or in the process of construction, the primary purpose and use of which is the operation of a commercial business enterprise, including office, engineering, research and development, warehousing parts distribution, retail sales, hotel or motel development, and other commercial facilities. Land and personal property are not eligible for abatement under this act.

WHO IS ELIGIBLE?

“Local governmental unit” means a city or village.

WHAT IS A REPLACEMENT, NEW AND RESTORED FACILITY?

“Replacement facility” means commercial property to be acquired, constructed, altered, or installed for the purpose of being substituted for obsolete commercial property. Property impaired due to changes in design, construction, technology, or improved production processes, or damage due to fire, natural disaster, or general neglect shall be considered obsolete. All other new commercial property is considered a “new facility.” For purposes of granting the tax abatement, the replacement or new facility must meet all of the following conditions:

1. Is located on property that is zoned to allow for mixed use, including high-density residential.
2. Is located in a qualified downtown revitalization district as defined in section two of the Neighborhood Enterprise Zone Act (PA 147 of 1992). This requires either being located in a Downtown Development Authority (PA 197 of 1975), a Principal Shopping District or Business Improvement District (PA 120 of 1961) or an area that is zoned and primarily used for business as determined by the local government unit.
3. The city or village establishes and implements an expedited local permitting and inspection process in the Commercial Redevelopment District. In addition, by resolution provides for the walkable

non-motorized interconnections, including sidewalks and streetscapes throughout the Commercial Redevelopment District.

A “restored facility” means changes to obsolete commercial property as may be required to restore the property to an economically efficient condition. Restoration must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the restoration. Restoration includes major renovation including, but not limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to one or two stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes.

WHAT IS THE PROCESS?

Before the Commercial Redevelopment Exemption Certificate (i.e. property tax abatement) can be granted for the Facility, the city or village, by resolution of its legislative body, must establish a Commercial Redevelopment District. The establishment of the district may be initiated by the local government unit or by owners of property comprising 75 percent of state equalized value of the property in the proposed district. At the time of the resolution’s adoption, property within the district must meet one of the following:

1. Obsolete commercial property or cleared or vacant land and part of an existing developed commercial or industrial zone. The property must have been zoned commercial or industrial before June 21, 1975, and characterized by obsolete commercial property and a decline in commercial activity.
2. Land cleared as a result of fire damage, or cleared as blighted area under Blighted Area Rehabilitation Act (PA 344 of 1945).
3. Cleared or vacant land included in a redevelopment plan adopted by the Downtown Development Authority (PA 197 of 1975) or Principal Shopping District or a Business Improvement District (PA 120 of 1961).

COMMERCIAL REDEVELOPMENT ACT continued

To establish the Commercial Redevelopment District, the city or village must first hold a hearing to establish a Commercial Rehabilitation District and determine in the resolution the district meets the requirements of the Act.

Once the district is established, the property owners may file an application with the local clerk for a Commercial Facilities Exemption Certificate. Applications are available from the Michigan Department of Treasury. Before acting on the application, the city or village shall hold a public hearing on the application and not more than 60 days after receipt of the application either approved or disapproved by resolution. The local clerk shall provide written notification of the application hearing to the assessor of the local unit of government and each taxing jurisdiction that levies ad valorem property taxes. If approved, the application and resolution must be sent to the State Tax Commission for filing purposes.

COMMERCIAL FACILITIES EXEMPTION CERTIFICATE

The property owner must pay a Commercial Facilities Tax rather than the normal property tax. The certificate must be issued for a period of at least one year, but cannot exceed 12 years. Certificates initially issued for less than 12 years may be extended based upon factors placed in writing at the time the certificate is approved, but shall not exceed 12 years.

DETERMINING COMMERCIAL FACILITIES TAX RATE

For a restored facility: The Commercial Facilities Tax freezes the taxable value of the building at its value prior to restoration, therefore exempting the new investment from local taxes for a period not to exceed 12 years. The school operating tax and the State Education Tax (SET) are also frozen. Land and personal property cannot be abated under this act.

For a new or replacement facility: The Commercial Facilities Tax provides a 50 percent reduction in the number of mills levied as ad valorem taxes, excluding only the State Education Tax (SET). Land and personal property cannot be abated under this act.

Within 60 days after the granting of a new Commercial Facilities Exemption Certificate, the State Treasurer may exempt 50 percent of the SET mills for a period not to exceed six years. The State Treasurer will not grant more than 25 of these SET exclusions each year.

SUPPORTING STATUTES

PA 255 of 1978—Commercial Redevelopment Act

CONTACT INFORMATION

For more information contact the MEDC Customer Contact Center at 517.373.9808, or visit our website at www.michiganbusiness.org.

City of Wyandotte, Michigan

Commercial Redevelopment Act (CRA): Districts Established and Commercial Facility Exemption Certificates (CFECs) Issued
Commercial Redevelopment Act, Act 255 of 1978, as amended
 Web link to State of Michigan Information:
http://www.michigan.gov/taxes/0,1607,7-238-43535_53197-222387--,00.html

District No.	Address	Project Name	Date District Established	Date Certificate Approved (by City)	Number of Years for Certificate	Type of Project	Notes
1	3106 Biddle	Neisner Building	1979	1979	12	Restoration	-
2	2915 Biddle & 2910 Van Alstyne	Domestic Furniture	1979	1980	12 + 2	Restoration	Project Canceled & Cert. Revoked
3	3351 Biddle	D-M Company	1979	1979	12 + 2	New	-
4	3455 Biddle	Harbour Dev. Comp. - Portofino Restaurant	1979	1979	12 + 2	New	-
5	1503 Eureka	Royal Brand Meats	1981	1981	12 + 2	Restoration	-
6	4624 - 13th Street	Wyandotte Tobacco & Candy (Schiller)	1981	1981	12 + 2	Restoration	-
7	132 Elm/2958-2960 1st Street	Urban Lanes - Theater & Retail Stores	1981	1981	12 + 2	Restoration	-
8	1722 Biddle	Bar - John C. Kaufman	1983	1983	12 + 2	Replacement	Project Canceled & Cert. Revoked
9	3450 Biddle	Social Security Building	2010	2010	12	New	-
10	122, 126 and 128 Oak Street	Rickles Properties LLC - Captain's Bar	2013	2013	12	Restoration	-
11	3061-63 Biddle	Hotel Sterling - former Sears Building	2013	2013	12 + 2	Restoration	Project Canceled
12	3247/3249 Biddle	GLPMR, LLC (Great Lakes Physical Medicine & Rehabilitation, P.C.) - Medical Office & 5 Apartments	2013	6/9/2014	12 + 1	New	-
13	3131-49 Biddle & Adjoining Property to the South	MJC Construction Management - Redevelopment of former Wyandotte City Hall	2014	-	-	New	-
14	3233 Biddle	Alvin's Properties LLC - Redevelopment of former Lichee Gardens into Barbecue Restaurant	6/23/2014	Pending	12+2	Replacement	-

Last revised: August 16, 2014

OFFICIALS

Thomas R. Woodruff
CITY ASSESSOR

William R. Griggs
CITY CLERK

Todd M. Browning
TREASURER

WYANDOTTE CITY CLERK

2014 AUG 28 P 4: 53



**Thomas R. Woodruff
City Assessor**

Hearing

MAYOR
Joseph R. Peterson

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Lawrence S. Stec

Item (B)

August 11, 2014

The Honorable Mayor Joseph R Peterson
and Members of the City Council
3200 Biddle Ave
Wyandotte MI 48192

Re: CFEC application for 3233 Biddle

Dear Honorable Mayor Peterson and City Council,

I have received a copy of the application for a Commercial Facilities Tax Exemption Certificate for the property located at 3233 Biddle. Please note the granting of this certificate along with the tax exemption certificates already exempted will not exceed five percent (5%) of the total State Equalized Value of the assessment roll.

2014 SEV of 3233 Biddle = 84,300

2014 Special Acts = 24,259,500 / 2014 SEV AdValorem Roll = 554,154,100 = 4.38%

Should you have any questions please contact the undersigned.

Sincerely,

Thomas R. Woodruff
City Assessor

cc: Joseph M. Voszatka
Todd Drysdale

First Reading

AN ORDINANCE ENTITLED
“AN ORDINANCE TO AMEND SECTION 26-5 ENTITLED
“BICYCLE RIDING PROHIBITED” OF THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE”

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment of Section 26.5 “Bicycle Riding Prohibited”:

Sec. 26-5. Bicycle riding prohibited

- (a) A bicycle for purposes of this section only, is defined as a device propelled by human power upon which a person may ride, having two (2) tandem wheels. It includes pedal bicycles with helper motors.
- (b) The riding of a bicycle is prohibited in all city-owned parks and playgrounds. A bicycle may be walked, carried, or parked within the park or playground provided it is done in such a manner that does not interfere with pedestrians using the park or playground.
- (c) The parent of a child or guardian of a ward shall not authorize or knowingly permit the child or ward to violate the provisions of this section.
- (d) Any person violating the provisions of this section is responsible for a civil infraction.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This Ordinance takes effect fifteen (15) days from the date of its passage and a summary shall be published in a newspaper circulated in the City of Wyandotte within ten (10) days after the adoption.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this
day of _____, 2014.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the _____ day of _____, 2014.

Dated: _____, 2014

JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

First Reading

**City of Wyandotte
2015 Fiscal Year Budget Ordinance**

"AN ORDINANCE TO PROVIDE AND APPROPRIATE THE SEVERAL AMOUNTS REQUIRED TO DEFRAY THE EXPENDITURES AND LIABILITIES OF THE CITY OF WYANDOTTE FOR THE FISCAL YEAR BEGINNING THE FIRST WEDNESDAY OF OCTOBER, 2014. THE SAME TO BE TERMED THE ANNUAL APPROPRIATION BILL FOR THE 2015 FISCAL YEAR."

THE CITY OF WYANDOTTE ORDAINS:

SECTION I - GENERAL FUND

There shall be raised by general tax for the fiscal year beginning October 1, 2014, and ending September 30, 2015, to be assessed, levied, and collected by tax on all taxable real and personal property in the City of Wyandotte, Michigan, the sum of \$9,825,494. In addition to the foregoing, it is estimated that state receipts, revenues, and moneys from sources other than current City taxes will be \$12,029,893, for a total of \$21,855,387 of General Fund Revenue.

Appropriation of funds is hereby made in the following categories of Funds and Accounts:

A.	General Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 3,451,790
2.	Appropriations:	
a.	Legislative	111,995
b.	Judicial	949,124
c.	Financial Services/Administration	570,269
d.	Information Technology	169,978
e.	General Government	1,329,200
f.	Assessor	399,571
g.	City Clerk	273,921
h.	Treasurer	151,385
i.	Police & Civil Defense	5,077,775
j.	Downriver Central Dispatch	888,160
k.	Downriver Central Animal Control	183,130
l.	Fire	3,666,138
m.	Engineering & Building	1,137,313
n.	Public Works	2,968,703
o.	Recreation	462,077
p.	Swimming Pool	13,741
q.	Yack Arena	350,478
r.	Youth Assistance	47,059
s.	Historical Commission (Museum)	209,405
t.	City Commissions	26,807
u.	Retirement Contribution and OPEB	2,700,000
v.	Elections	29,853

SECTION II - SPECIAL REVENUE FUNDS

B.	Major Street Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 185,246
2.	Estimated Revenues:	
a.	State Revenue	1,158,877
b.	METRO Act Revenue	72,000
3.	Appropriations:	
a.	Reimbursement to General Fund	433,000
b.	Maintenance and Construction	424,558
c.	Transfer to Local Street Fund	289,720
C.	Local Street Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 79,281
2.	Estimated Revenues:	
a.	State Revenue	419,415
b.	Transfer from Major Street Fund	289,720
3.	Appropriations:	
a.	Reimbursement to General Fund	433,000
b.	Maintenance and Construction	300,000
D.	Sidewalk/Alley Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 1,043,428
2.	Estimated Revenues:	
a.	Special Assessments	215,409
b.	Investment Earnings	500
3.	Appropriations:	
a.	Sidewalks/Alleys/Parking Lots	300,000
b.	Administration	100,000
E.	Drug Law Enforcement Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 33,677
2.	Estimated Revenues	18,600
3.	Appropriations:	
a.	Personnel	7,600
b.	Equipment - Drug Enforcement	15,000
c.	OWI & Omnibus	2,000
F.	Housing Rehabilitation Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 0
2.	Estimated Revenues	71,400
3.	Appropriations:	
a.	Building Rehabilitation	50,000
b.	Administration	21,400
G.	Urban Development Action Grant Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 1,231,189
2.	Estimated Revenues	47,325

3.	Appropriations:	
a.	Capital Outlay	50,000
b.	Administration	15,000
H.	Special Events Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 172,673
2.	Estimated Revenues:	
a.	Special Events	76,663
b.	Art Fair	173,900
3.	Appropriations:	
a.	Special Events	28,465
b.	Art Fair	157,500
c.	Holiday Celebrations	14,000
d.	Trolley/Show Mobile	23,000
e.	Administration	27,163
I.	Solid Waste Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 1,067,767
2.	Estimated Revenues:	
a.	Rubbish Tags	4,000
b.	Taxes	1,302,734
c.	Dumpster Billings	250,000
d.	Investment Earnings	1,000
e.	Service Fees	141,304
3.	Appropriations:	
a.	Rubbish Collection	1,209,671
b.	Dumping/Compost Fees	315,000
c.	Recycling Fees	4,500
d.	Administration	275,000
e.	Household Hazardous Waste Program	1,000
f.	Capital Equipment	51,500
g.	Curbside Yard Waste	900
J.	Building Authority Improvement Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 305,891
2.	Estimated Revenues:	
a.	Investment Earnings	100
3.	Appropriations:	
a.	Repairs/Improvements	5,395
b.	Administration/Other	20,000
K.	Drain Number Five Operation and Maintenance Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 2,373,303
2.	Estimated Revenues	1,019,361
3.	Appropriations:	
a.	Wayne County Department of Public Works	933,497
b.	Other	53,000
L.	Downtown Development Authority - TIF Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 784,500

2.	Estimated Revenues:	
a.	Tax Capture	482,608
b.	Investment Earnings	1,000
c.	Other	29,168
3.	Appropriations:	
a.	Debt Service	49,431
b.	Eureka Viaduct Maintenance	15,000
c.	Streetscape Maintenance	2,000
d.	Promotions	30,000
e.	Administration	90,000
f.	Personnel	56,200
g.	Streetscape Contribution	50,909
h.	Beautification Commission	6,000
i.	Business Procurement	50,000
j.	Masonic Temple Project	49,500
k.	Business Assistance Program	40,000
l.	Fort St. Sign/Fountain/Purple Heart	8,000
m.	Farmers Market	7,300
n.	Marketing	26,500
o.	Other	25,700
M.	Tax Increment Finance Authority - Consolidated Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 3,926,678
2.	Estimated Revenues:	
a.	Tax Capture	2,393,261
b.	Other Operating Revenues	69,325
c.	Investment Earnings	2,500
3.	Appropriations:	
a.	Road Resurfacing	750,000
b.	Land Acquisition Program	500,000
c.	Property Maintenance/Taxes	61,000
d.	Infrastructure Improvements-Recreation	111,000
e.	Tree Maintenance	50,000
f.	Administration	275,000
g.	Debt Service	224,026
h.	Parking Lots	270,792
i.	Roof/Building Repairs	50,000
j.	DNR Grant (Marina) – Match	150,000
k.	Bishop Park Lighting Project	150,000
N.	Brownfield Redevelopment Authority Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ (1,079,795)
2.	Estimated Revenues:	
a.	Tax Capture	142,958
b.	Miscellaneous	99,618
3.	Appropriations:	
a.	Debt Service	55,994
b.	Administrative & Operating	23,000

O.	Capital Equipment and Replacement Fund:	
1.	Estimated Fund Balance - October 1, 2014	\$ 141,851
2.	Estimated Revenues	203,208
3.	Appropriations:	
a.	Debt Service-Fire Pumper	200,001

SECTION III - ENTERPRISE FUNDS

P.	Sewage Disposal Fund:	
1.	Estimated Retained Earnings - October 1, 2014	\$14,715,171
2.	Estimated Revenues:	
a.	Customer Service Fees	4,365,043
b.	Investment Earnings	1,000
3.	Appropriations:	
a.	Infrastructure Replacement	262,500
b.	Administration	420,000
c.	Sewage Disposal Charges	1,993,192
d.	Depreciation	640,000
e.	Debt Service	1,104,005
f.	Other	137,000
Q.	Municipal Golf Course Fund:	
1.	Estimated Retained Earnings - October 1, 2014	\$ (168,425)
2.	Estimated Revenues:	
a.	Green Fees	215,000
b.	Cart Rental	87,000
c.	Other Revenue	46,300
3.	Appropriations:	
a.	Personnel	58,939
b.	Course Maintenance	178,000
c.	Other Expenses	110,600
d.	Depreciation	105,875
R.	Building Rental Fund:	
1.	Estimated Retained Earnings - October 1, 2014	\$ 988,931
2.	Estimated Revenues:	
a.	Rental Income	235,132
b.	Expense Reimbursements	184,566
3.	Appropriations:	
a.	Operation & Maintenance	257,366
b.	Utilities	154,000
c.	Property Taxes	45,000
d.	Depreciation	100,000

SECTION IV - INTERNAL SERVICE FUNDS

S.	Self Insurance/Worker's Compensation Fund:	
1.	Estimated Retained Earnings - October 1, 2014	\$ 6,662,236
2.	Estimated Revenues	35,000
3.	Appropriations:	
a.	Worker's Compensation	193,460
b.	Self Insurance Claims	100,000
c.	Other Expenses	41,877
d.	Operating Transfers	350,000

SECTION V - DEBT FUNDS

T.	Debt Service:	
1.	Estimated Fund Balance - October 1, 2014	\$ 33,456
2.	Estimated Revenues	908,716
3.	Appropriations:	
a.	Debt Service-Police/Court	871,050
b.	Other	5,000

SECTION VI - CITY TAX RATES

Preliminary City Tax Rates were adopted on July 21, 2014, after the required notices were filed and Public Hearings held. The Rates were calculated in accordance with Michigan Compiled Law Section 211.34E and 211.34D. The calculated City Tax Rates are the minimum required to defray operating expenses for the fiscal year October 1, 2014, through September 30, 2015. The Rates are as follows:

1.	City Operating	\$15.0538/M Taxable Value
2.	Refuse Collection	\$ 2.5166/M Taxable Value
3.	Debt	\$ 2.5166/M Taxable Value
4.	Drain #5 Operation & Maintenance	\$ 2.6630/M Taxable Value

SECTION VII -ADOPTION

This ordinance is necessary for the immediate preservation of the public peace, property, health, safety and for the daily operation of all city departments. This ordinance shall take effect October 1, 2014, which represents the first Wednesday in October. On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS

Council Member

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

Absent: _____

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectfully, the Mayor and City Clerk of the City of Wyandotte, Michigan, do hereby certify that the foregoing ordinance was duly passed by the Council of the City of Wyandotte at a regular meeting, therefore, on September 15, 2014.

DATED: _____

Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

Reports
+
minutes



Wyandotte, Michigan August 25, 2014

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Miciura, Sabuda, Schultz, Stec

Absent: Councilperson Galeski

COMMUNICATIONS MISCELLANEOUS

August 15, 2014

Mayor & City Councilmembers
c/o Mr. Dan Galeski
1717 Superior
Wyandotte, MI 48192

Dear Mr. Galeski;

We would like to get permission from the Wyandotte City Council to use the exchange park for our Rally day on September 21, 2014. We are using our hold harmless agreement from last year and is currently at our legal department. The day of the event, we are going to have food, games and inflatables.

In HIS Service and for others!

Sincerely,

Captain Brian Reed

And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him. Colossians 2:17

In accordance with the Revenue Reconciliation Act of 1993, no goods or services were exchanged for the above contribution.

PERSONS IN THE AUDIENCE

Corki Benson, 404 Vinewood, regarding Third & Vinewood Home being rehabbed. Small improvements mean a lot for overall improvements.

Judith Griggs, 3559 – 17th, problem with neighbors trash in rear yard. Needs to be removed.

Richard Pousak, 563 St. Johns, regarding rubbish pickup on 16th. Trash needs a lid on it. Don't let it stand; it smells; pick up.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

August 21, 2014

The Honorable City Council
City of Wyandotte
3200 Biddle Avenue – Ste. 300 Wyandotte MI 48192

Gentlemen and Madam:

I have received numerous phone calls to my office from residents and visitors of the City inquiring if they can walk their bicycles in Bishop Park. The current ordinance (26-5) prohibits riding, carrying, walking and possession of bicycles in Bishop Park. Because bicycles are costly to replace due to theft, many people are not comfortable leaving their bicycles unattended in order to walk along the park.

Pursuant to the City's Strategic Plan, one of our goals and objectives is our commitment to enhancing the community's quality of life. Therefore, I am recommending that this letter be referred to the City Attorney asking him to prepare an ordinance amendment to allow the walking of bicycles in Bishop Park.

Thanking you in advance for your support.

Sincerely,
Joseph R. Peterson Mayor

August 21, 2014

Honorable: Mayor Peterson and City Council

Ref: Assessing Contract with Fuoco Assessing

As requested by Councilman Miciura and Mayor Peterson at the last Budget meeting I submit the following.

1. Copy of existing agreement with Anthony Fuoco Assessing Inc. signed July 23, 2013.
2. Copy of the Minutes from the July 8, 2014 meeting of the Downriver Consolidated Assessing (DCA). Showing the approval of the contract extension of eighteen months, scheduled to expire March of 2016.

Respectfully submitted,
Thomas R. Woodruff, City Assessor

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: August 25, 2014 AGENDA ITEM #4

ITEM: 2014 Jaycee Haunted House

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City has purchased the old bar at 4560 Biddle Avenue for non-payment of the taxes. The Engineering Department has cleared title to the property. It is the recommendation of the City Engineer to demolish this property, but before this happens, I recommend that Council approve the Wyandotte Jaycees to utilize this property as their 2014 Haunted House.

If approved, the Wyandotte Jaycees would have to comply with Section 411, Special Amusement Buildings, of the Michigan Building Code. This Section requires, among other items, an automatic sprinkler system, fire alarm system and emergency lighting. The Fire Department, Building, Electrical and Plumbing Inspectors should be consulted on these items.

Also, it is recommended that the Wyandotte Jaycees and the City of Wyandotte execute the attached Permit.

STRATEGIC PLAN/GOALS: The City is committed to revitalize the downtown with new residential and commercial developments and to make our downtown a destination of choice for residents throughout Southeast Michigan.

ACTION REQUESTED: Execute the Permit to allow Wyandotte Jaycees to use the building at 4560 Biddle Avenue as their 2014 Haunted House.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute the Permit to allow Wyandotte Jaycees to use the building at 4560 Biddle Avenue as their 2014 Haunted House.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: WLook

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Permit to allow Wyandotte Jaycees to use the building at 4650 Biddle Avenue, Wyandotte.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: August 25, 2014 AGENDA ITEM #5

ITEM: Wyandotte Music in the Parks Entertainment Coordinator

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find a proposed contract for entertainment for the Music in the Park event scheduled for August 29th, 2014. Please see the attached contract for The Royal Garden Trio.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to concurring with the above recommendation and authorizing Mayor Joseph R. Peterson or William R. Griggs, City Clerk to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$450 from Waterside Concert Series

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson or William R. Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs in recommendation, signature on file.

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Contractual Agreement

REPORTS AND MINUTES

Recreation Commission Meeting	August 12, 2014
Zoning Board of Appeals & Adjustments	August 6, 2014
Building Code Board of Appeals	August 11, 2014

CITIZENS PARTICIPATION

James DeSana, 514 Oak, regarding Jack & Caroline Sutherby, wonderful athlete in his youth and a wonderful couple.

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Fricke, Miciura, Sabuda, Schultz, Stec

Absent: Councilperson Galeski

HEARINGS

SHOW CAUSE HEARING TO SHOW CAUSE WHY THE DWELLING AT
2997 FORT STREET WYANDOTTE SHOULD NOT BE
DEMOLISHED REMOVED OR OTHERWISE MADE SAFE

Nothing in writing.

William Colovos, cost \$180,000 to rebuild, will not rebuild. Will tear down.

Tony Guerriero, 6828 Park Ave, Allen Park, Michigan, will get with Engineer for immediate removal. Agree that property is unsafe and should be removed. Property is secure.

SHOW CAUSE HEARING TO SHOW CAUSE WHY THE DWELLING AT
446 PINE STREET WYANDOTTE SHOULD NOT BE
DEMOLISHED REMOVED OR OTHERWISE MADE SAFE

Lou Parker – demolish

Owner needs time to make repairs.

Held in abeyance.

RESOLUTIONS

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Leonard T. Sabuda
Supported by Councilperson Donald Schultz
ROLL ATTACHED

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the request from Captain Brian Reed, Salvation Army, 1258 Biddle Avenue, Wyandotte, to utilize Exchange Park for their Rally Day to take place on September 21, 2014 is hereby GRANTED provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs. AND FURTHER a copy of said resolution be forwarded to the Recreation and Police Departments for information.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

AYS: None

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson to amend the ordinance relative to bikes in the parks. AND FURTHER directs the Department of Legal Affairs to amend the ordinance to allow the walking of bicycles in all Parks.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the City Assessor setting forth the new signed agreement for the Downriver Consolidated Assessing (DCA) with Anthony Fuoco Assessing Inc is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

ROLL ATTACHED

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS with the City Engineer to allow the Wyandotte Jaycees to utilize the city-owned property at 4560 Biddle Avenue, Wyandotte as their 2014 Haunted House; AND BE IT FURTHER RESOLVED that the Fire Department and Plumbing Inspector should be consulted in the design of the safety requirements to meet code; AND BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign said Permit to allow the Wyandotte Jaycees to use the property at 4560 Biddle Avenue, Wyandotte provided all requirements of the Permit are met; AND FURTHER that before opening said Haunted House the Fire Department, Building, Electrical and Plumbing Inspector shall inspect and approve said Haunted House for compliance with all City of Wyandotte Codes.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council hereby APPROVES the entertainment contract as submitted by the Special Event Coordinator on August 25, 2014 in the amount of \$450.00 for entertainment provided by The Royal Garden Trio for the Wyandotte Music in the Parks on August 29, 2014; funds to be derived from the Waterside Concert Series Account. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that WHEREAS a hearing was held on August 25, 2014, where all parties were given an opportunity to show cause, if any they had, why the structure at 2997 Fort Street, Wyandotte should not be demolished, removed or otherwise made safe; AND BE IT FURTHER RESOLVED that the Council considered all reports and recommendations of the City Engineer's Office and all other facts and considerations were brought to their attention at said hearing; NOW, THEREFORE BE IT RESOLVED that the City Council hereby directs that said property located at 2997 Fort Street, Wyandotte should be DEMOLISHED, and that the costs be assessed against the property in question as a lien, and that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty one (21) days of the date of this resolution if they so desire. BE IT FURTHER RESOLVED if the structure is not demolished within sixty (60) days of this resolution, then the City will proceed with the demolition of said structure and assess the cost of same against the property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the Show Cause Hearing for 446 Pine Street, Wyandotte, Michigan 48192 is adjourned to Monday, September 15, 2014 at 7:00 p.m.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan August 25, 2014

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the Council Meeting of Monday, September 1, 2014 is hereby CANCELLED due to the Labor Day Holiday.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Leonard Sabuda

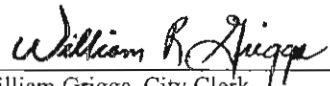
Supported by Councilperson Donald Schultz

That we adjourn.

Carried unanimously

Adjourned at 8:15 PM

August 25, 2014


William Griggs, City Clerk

10:18 AM FS 08/25/14

MINUTES FOR THE RETIREMENT COMMISSION MEETING
THURSDAY, AUGUST 21, 2014, 9 AM

ROLL CALL

Present: Commissioners Brohl, Browning, Lyon, Mayhew, Yoscovits

Absent: Commissioners LaManes, Schultz

ALSO PRESENT:

Sam Galanis, Oppenheimer
Tanner Robinson, Oppenheimer
Marvin Flewellen, Invesco
Keri Hepburn, Invesco

RESOLUTION ON THE MINUTES

MOTION by Commissioner Mayhew, supported by Commissioner Lyons, that the reading of the minutes of the June 19, 2014 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

UNFINISHED BUSINESS

The representative of Gabriel, Roeder, Smith & Co., James Anderson, addressed the Commission on the Seventieth Annual Actuarial Valuation of the City of Wyandotte Employees Retirement System as of September 30, 2013 as it relates to the lowering of payroll and benefits reducing the city's 2013 annual contribution. Further contributions will increase due to the failure to meet the 7 ½% investment return bench mark.

MOTION by Commissioner Lyon, supported by Commissioner Brohl, that the Commission hereby directs Gabriel, Roeder, Smith & Company to provide an estimated cost of the actuarial assumptions as of the following items:

- A. Mortality Rates
- B. Investment Returns
- C. Wage Inflation
- D. Actuarial Cost Method
- E. Funding Policy

AND FURTHER that said estimate be forwarded to the Commission on or before the next Commission Meeting scheduled for September 18, 2014.

YEAS: Commissioners Brohl, Browning, Lyon, Mayhew, Yoscovits

NAYS: None

MOTION CARRIED

COMMUNICATIONS MISCELLANEOUS

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that the Commission concurs with the recommendation of Ms. Charlene Hudson, Power Systems Supervising Engineer, City of Wyandotte Department of Municipal Services, and grants a non-duty disability retirement to Dan Dwornick pending medical examination reports to the Commission by the City Doctor and the employee's attending physician.

YEAS: Commissioners Brohl, Browning, Lyon, Mayhew, Yoscovits

NAYS: None

MOTION CARRIED

SPECIAL ORDER

Sam Galanis, Oppenheimer, discussed the Investment Manager Performance Report 2nd Quarter 2014. July was a volatile month and stocks were down. Anchor is underperforming along with Madison, both are fixed income managers. Marketfield Management is up and down but still an excellent manager; will stay with.

Tanner Robinson, Oppenheimer, we need \$800,000 now for future distribution.

MOTION by Commissioner Brohl, supported by Commissioner Lyon, that we concur with the recommendations of Mr. Galanis and Mr. Robinson of Oppenheimer and set forth the terminations and reinvestments to the portfolio as set forth in the August 21, 2014 investment report:

1. Raise \$800,000 cash for future participant distributions
2. Terminate US Equity Active Managers:
 - a. Logan Large Cap Growth
 - b. MFS Large Cap Value
 - c. Anchor Mid Cap Vale
3. Use above proceeds to invest in passive index strategies in pro-rata proportion
 - a. Vanguard Large Cap Value Index (10% of portfolio)
 - i. VIVIX (0.08% expense ratio)
 - b. Vanguard Large Cap Growth Index (10% of portfolio)
 - i. VIGIX (0.08% expense ratio)
 - c. Vanguard Extended Market Index (8% of Portfolio)
 - i. VIEIX (0.08% expense ratio)
4. Terminate Developed International Equity Managers:
 - a. Allianz NFJ International Value
 - b. Renaissance International Growth
5. Use above proceeds to invest in passive index strategy
 - a. Vanguard Developed Markets Index 13.5%
 - i. VTMNX 0.07% expense ratio
6. Use proceeds raise allocation to Lazard Emerging markets to 3.5%
7. Terminate Madison Intermediate Fixed Income Active Manager
8. Map proceeds from Madison termination to Invesco Intermediate Fixed Income

YEAS: Commissioners Brohl, Browning, Lyon, Mayhew, Yoscovits

NAYS: None

MOTION CARRIED

Keri Hepburn, Invesco, has approximately \$8 billion in assets, overall. Invesco is a high quality fixed income manager. We have about \$6 million plus of Wyandotte money invested with Invesco.

Marvin Flewellen, Invesco, discussed the Invesco Investment Portfolio for the 2nd Quarter of 2014.

MOTION by Commissioner Brohl, supported by Commissioner Lyon, that we receive and place on file the Invesco 2nd Quarter 2014 Report.

YEAS: Commissioners Brohl, Browning, Lyon, Mayhew, Yoscovits

NAYS: None

MOTION CARRIED

ADJOURNMENT

MOTION by Commissioner Mayhew, supported by Commissioner Lyon, that we adjourn at 10:15 AM. UNANIMOUSLY CARRIED



William R. Griggs, Secretary
Wyandotte Employees' Retirement Commission
August 21, 2014

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, July 8, 2014. Commissioner Harris called the meeting to order at 6:01 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Izzo
Commissioner Melzer
Chief Carley

Recording Secretary: Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on May 27, 2014. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported no one is off.
2. *SEMOG Update*
Chief Carley stated nothing new to report everything turned over to Todd Drysdale.

COMMUNICATIONS

1. *Letter from Rev. Arthur Oberg requesting ride along/Policy*
Chief Carley stated as you recall this was held in abeyance until we could mirror Police Department's policy all he needs is commission's approval for ride along. Commissioner Melzer motioned to approve ride along; supported by Commissioner Izzo. Motion carried.
2. *Letter from Wyandotte Public Schools honoring Chief Carley, Mayor Peterson and Chief Grant.*
Commissioner Harris expressed his "Congrats". Commissioner Melzer motioned to receive and place on file; supported by Commissioner Izzo. Motioned carried.
3. *I.A.F.F. Local 356 request to do annual "MDA Fill the Boot" charity fundraiser*
Chief Carley stated this is their annual request which would take place July 28th thru the 31st. Commissioner Izzo motioned to approve; supported by Commissioner Melzer. Motioned carried.

DEPARTMENTAL

1. *Wyandotte Fire Department Monthly Report "May"*

Chief Carley stated that for the month there were a total of 205 rescue runs of which 128 were transports for a total billed out for the month of \$89,895.

Wyandotte Fire Department Monthly Report "June"

Chief Carley stated that for the month there were a total of 224 rescue runs of which 143 were transports for a total billed out for the month of \$96,551.

Commissioner Melzer motioned to receive reports and place on file; supported by Commissioner Izzo. Motion carried.

2. *Department bills submitted June 5, 2014 in the amount of \$3,607.27*

Department bills submitted June 17, 2014 in the amount of \$5,612.94

Department bills submitted July 2, 2014 in the amount of \$4,087.71

Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Izzo. Roll call; motioned carried.

3. *Daily Reports*

Commissioner Harris inquired about rise in sick time usage and wanted to know if Chief Carley is monitoring, which he stated he is. Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Izzo. Motion carried.

4. *Request to cancel next meeting on July 22, 2014 due to Chief Carley on vacation.*

Commissioner Melzer motioned to approve request; supported by Commissioner Izzo. Motion carried.

LATE ITEMS

Commissioner Melzer inquired about phones. Chief Carley stated when we transferred to new phone system speakers throughout building worked but alarm stopped, problem currently is being worked on.

Chief Carley stated 2 new fire fighters are working out really well.

Commissioner Harris stated the "WFD/HFWH Fall Prevention pamphlets" that we hand out to everyone is great and he's glad we're doing it. Chief Carley stated we started handing out in May and would review process in August.

Fire Commission Meeting
Page 3
July 8, 2014

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:17 p.m.

Respectfully submitted,
Michael Izzo
Secretary
MI/lm

Day BM
26 Aug 2014

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
August 12, 2014

ROLL CALL

Present: Chief Dan Grant
Commissioner John Harris
Commissioner Doug Melzer

Absent: Commissioner Dr. Michael Izzo (excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:04 p.m.

The Minutes from the regular Police Commission meeting on July 8, 2014, were presented.

Melzer moved, Harris seconded,
CARRIED, to approve the regular minutes of July 8, 2014, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Officer Hiring – Updates

All is going well. Three of the officers are on duty and seem to be doing a great job. The fourth candidate will be going through the psychological testing soon and be on board in the near future.

2. Sergeant Promotions

Chief Grant shared his request for Council Action and an organizational chart with the Commissioners. The recommendation is to promote officers Kresin and Hamilton to the rank of Sergeant.

These promotions will allow for a sergeant to be assigned to each of the four platoons.

The promotions will also allow the Department to look at implementing a 3:00 p.m. to 3:00 a.m. booster shift because of the added flexibility with staffing levels. This type of scheduling will provide one extra person during peak times.

Melzer moved, Harris seconded,
CARRIED, to approve the recommended promotions for Sergeant.

3. 2014 – 2015 Budget

The Chief handed out the budget for the Department. He is pleased with the upcoming budget year since it provided for the hiring of the four new officers and new computers for the Department. Most of the computers are several years old and sorely outdated.

The new budget provides for the reinstatement of the traffic detail, which provides a 3 to 1 profit margin, i.e. ticket revenue exceeds overtime labor costs by a 3 to 1 margin.

The Commissioners would like to have a future meeting to discuss educational requirements necessary for promotions and how we motivate our officers to obtain the additional schooling.

The dispatcher budget allows for the hiring of two additional full time employees. We are currently testing several candidates for those two spots.

The Animal Control budget does not contain anything surprising.

The Reserve budget also does not show anything surprising.

Melzer moved, Harris seconded,
CARRIED, to approve the 2014 -2015 budget as presented to City Council.

4. Citizen Evaluation of Services

Officer Camilleri received a very favorable response from this resident. He had responded to an attempted larceny of a motor vehicle.

Commissioner Harris extended his gratitude for a job well-done to Officer Camilleri too.

Melzer moved, Harris seconded,
CARRIED, to receive the citizen response and place on file.

5. Police Statistics – July 2014, Year to Date

There was nothing significant about any of the statistics.

Melzer moved, Harris seconded,
CARRIED, to receive the July and Year to Date 2014 police statistics and place on file.

6. Bills and Accounts – July 22, 2014, \$28,514.26, August 12, 2014, \$34,692.23

Melzer moved, Harris seconded,
CARRIED, to approve payment of the bills for July 22, 2014, \$28,514.26, August 12, 2014, \$34,692.23

NEW BUSINESS

1. Thank You Letter – Todd Browning thanked several of our officers for providing an impromptu police escort for the First Baptist Church youth mission bus trip as they departed the church.

Melzer moved, Harris seconded,
CARRIED, to receive the correspondence from Mr. Todd Browning and place on file.

2. Speed Sign

Chief Grant shared some information regarding a new speed monitoring sign he would like to purchase for the Department. The sign would measure every vehicle that passed it and would record lots of related data and take photos as well. The device does not read license plates, and no tickets would be issued solely on the device's readings.

The sign costs approximately \$4,300.00

The battery charge lasts six or seven days.

Melzer moved, Harris seconded,
CARRIED, to support the purchase of a new traffic sign to monitor speeding within the community.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:30 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:30 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

Day/BM
26 Aug 2019

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
August 26, 2014

ROLL CALL

Present: Chief Dan Grant
Commissioner John Harris
Commissioner Doug Melzer

Absent: Commissioner Dr. Michael Izzo (excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:07 p.m.

The Minutes from the regular Police Commission meeting on August 12, 2014, were presented.

Melzer moved, Harris seconded,
CARRIED, to approve the regular minutes of August 12, 2014, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. **Update on Dispatch Hiring** – We recently gave a test to the existing staff and will conduct interviews with them for the full-time positions.

We will also be conducting interviews with new applicants for part-time positions.

The Pool employee classification will be eliminated, and we will only have full-time and part-time staffers.

We will hire two additional full-time employees and increase our part-time levels.

2. **Update of New Officers** - All of the new officers are doing very well. We are hiring a total of four, and the fourth officer will be starting shortly.

3. **Bills and Accounts** – August 26, 2014, \$10,053.07

Melzer moved, Harris seconded,
CARRIED, to approve payment of the bills for August 26, 2014, \$10,053.07

NEW BUSINESS

NONE

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:11 p.m.

Melzer moved, Harris seconded,
CARRIED, to adjourn meeting at 6:11 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

Laura Allen