



AGENDA

REGULAR SESSION

MONDAY, DECEMBER 7, 2015 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE KEVIN VANBOXELL

ROLL CALL

PRESENTATIONS

- Presentation by the Cultural & Historical Commission
- Presentation of Service Award by the Wyandotte Goodfellows

COMMUNICATIONS MISCELLANEOUS

1. J.P. Karas – Council Conduct
2. Peter Lynch, Specialized Freight – Heavy Equipment Transfer

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHE OFFICIALS

3. Sewage Rate Effective January 1, 2016
4. Consulting Services – Affordable Care Act (ACA)
5. PD Plan for 2nd and Oak Street
6. Memorial Park Baseball Field Drainage Bid Award
7. Extension of United Resource Contract
8. Seal Coating of Clinton Street
9. Cancellation of City Council Meetings (Holidays)

CITIZENS PARTICIPATION

HEARING

SHOW CAUSE HEARING

OPPORTUNITY TO SHOW CAUSE

WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)

SHOULD NOT BE REMOVED

IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE ORDINANCE

REPORTS & MINUTES

City Council

November 23, 2015

Daily Cash Receipts

November 25, 2015 & November 30, 2015

Beautification Commission

November 11, 2015

Fire Commission

October 27, 2015

Planning Commission

October 15, 2015

Police Commission

October 27 & November 24, 2015

PRESENTATIONS

- Presentation by the Cultural & Historical Commission
- Presentation of Service Award by the Wyandotte Goodfellows

734-283-6615
Fax 734-283-1011

734-283-6616

J.P. Karas
Accounting & Tax Services
1134 Oak Street
Wyandotte, Michigan
48192

November 24, 2015

Mayor & City Council
City of Wyandotte
3131 Biddle Ave
Wyandotte, Michigan 48192

Dear Mayor and Council,

The council meeting of 11/16/2015 is the subject of my letter. I forced myself to watch this meeting on three different occasions as I could not believe what my eyes saw and my ears heard.

The viewers of these meetings have grown to accept the bantering and disrespect often displayed on the council floor and some view these meetings from an entertainment rather than an informational standpoint, I happen to view them from both.

The first memorable moment of the meeting occurred when Councilman Micura displayed some disrespectful hand and finger gesture in the Mayor's direction. Flashing back to my middle school years I immediately recognized these as either a BS Detector or an Ugly Finder, based on the timing of the gesture I'll go with Detector over the Finder as the Councilman's intent.

During the recess the microphones captured for posterity the conversation between Council members Subuda and Fricke. I will paraphrase that conversation but I urge all to review the meeting first hand and draw your own conclusions as I do not believe my paraphrasing actually does justice to the words spoken and the manner in which they were spoke. Mr. Subuda stated that he did not appreciated being told before an open Council to behave, as he was 78 years old. He continued that this has happened to other Council members and that is why he will not talk to Council member Fricke (privately) during the meeting. Council women Fricke responded; That's why I gave the note, I'm confused. Subuda changed the topic and asked; Where's (name omitted)? I'm gonna get his ass. At that time the microphone volume was lowered and much of the remaining words could not be ascertained.

In my opinion Mr. Subuda's words show why it is necessary that he be told to behave, he expects to be shown respect based on his age and position but fails to give respect to taxpayers in the city, in effect he holds everyone else to a higher

standard than he holds himself. Mr. Subuda may want to refer to the charter to determine if threatening taxpayers is listed as duties of a council member.

The taxpayer I refer to appeared at the 11/23/2015 meeting and apologized to the council on the outside chance that his words offended anyone. This individual should be the recipient of the apology from either Subuda or another member of city government as his participation at the meeting in no way justified Subuda's threat. Council member Fricke wanted a city employee to be disciplined as she felt he was being disrespectful to the Mayor and Council, yet when she hears first hand a taxpayer being disrespected by a Council Member she remains silent.

Based on a FOIA request presented at the council meeting of 11/23/2015 I believe that I can safely assume that the taxpayer who was a target of Mr. Subuda words heard what I and many others heard. Council member Fricke stated she wrote no note during the meeting and asked the City Attorney for guidance in how to respond to the request. I certainly hope that this is not an issue of verbiage as Fricke was heard to say at the prior meeting, That's why I gave the note.

Mr. Candela touched on the behavior of the council and its detrimental effect on the conducting of city business, he has done so on multiple occasions. He referenced a study that showed better behavior is a byproduct of better personal appearance. The actions of some members of the council at the 11/16/15 meeting seem contrary to the findings of this study and the adage "You can't judge a book by its cover " may be more appropriate in this instance than a review by the fashion police.

The Mayor and Council represent our city and its residents and on the basis of behavior exhibited at council meetings the image put forth is not one that this citizen wants projected to others. I truly believe that the citizens of this city want more public servant and less politician from our governing body. The word transparency is often spoke of at council meetings and I feel that some officials must realize that many citizens are seeing right through the actions of some council members.

I do not expect much to become of my letter, I anticipate it being read, accepted and placed on file, followed by the words, next item Mr. Clerk. I am sure some spin could make this go away and I can accept that also, provided that all involved realized that it never should have taken place and will strive to make the City of Wyandotte and its citizen's priority one in the decision making process and check the bickering, pettiness and hidden agendas at the door.

Should anyone feel the need get a piece of my anatomy as a result of this letter feel free to stop by my office and have lunch.

Let me leave you with the words of Mark Twain; "Politicians are like diapers; they need to be changed often and for the same reason."


J.P. Karas

Item REMOVED
pending further information
12.7.2015

2

AGENDA ITEM

Peter Lynch of Specialized Freight is requesting that the Mayor and Council allow access to the City-owned streets known as 11th Street from Eureka Road to Cherry Street in the City of Wyandotte for transport of overweight and oversized equipment to Wyandotte Municipal Services yard.

Information from Peter Lynch of Specialized Freight has yet to be received in the office of the City Clerk as of December 4, 2015 at 9:30AM. A one-time extension of the deadline (Thursday, 4:30PM) has been granted by the Clerk's office given the urgent need for approval with the transport already having been scheduled for December 14, 2015.

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte allowing the undersigned permission to access the City-owned streets known as 11th Street from Eureka Road to Cherry Street in the City of Wyandotte for transport of overweight and oversized equipment to Wyandotte Municipal Services yard the undersigned hereby assumes all risk and liability relating to the utilization of said City property and agrees to hold harmless and indemnify the City of Wyandotte from all liability or responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or to the property of others arising out of or resulting from the utilization of said City property in the City of Wyandotte on the above-described dates.

The undersigned further does hereby remise, release, and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the utilization of said property during the above dates and times.

In addition, the undersigned agrees to provide the City of Wyandotte with adequate liability insurance wherein the City of Wyandotte is named as an additional insured party on the undersigned's insurance policy during the date of transportation and agrees to provide a duplicate copy of said policy to the City of Wyandotte.

This hold harmless agreement is effective for _____.

BY: _____

IT'S: _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # **3**

ITEM: Sewage Rate Effective January 1, 2016

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The Wayne County Commission approved an increase in the sewage disposal rates effective October 1, 2015. The approved rate represents an increase of 5.51% from the prior year's rate.

In order to meet current City obligations, the following sewage rate per million gallons is being recommended:

Operation and Maintenance	\$1,911.98
Debt Service	777.88
Replacement	290.37
Meter Loss	10.27
Collection Cost	50.50
	<hr/>
Total	<u><u>\$3,041.00</u></u>

The proposed sewage rate represents an increase of 4.50% from the rate established in the prior year. The average annual rate increase since 1997 is 4.23% and the average annual increase since 2010 is 2.97%.

The proposed sewage rate would continue to place the City of Wyandotte as the second lowest sewage rate out of the thirteen communities that utilize the Wyandotte Wastewater Treatment Plant (Attachment C). Also, enclosed on Attachment D is the conversion calculation from million cubic feet to million gallons.

If there are any questions or concerns, please do not hesitate to contact the undersigned.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Schedule the necessary public hearing on December 14, 2015.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increased revenue of approximately \$55,000 provided by rate increase. Expenses have increased at a greater amount primarily due to the county's base and excess flow rate increase (5.51%), increased (30%) costs associated with the allocation methodology for excess flow charges billed by the County, increased annual debt service costs due to capital improvement financing (5.0%), and lower water consumption (-4.7%) which requires a higher rate to cover the cost of the system. Additionally, the cost of inspecting the local system has increased substantially over the past two (2) years.

IMPLEMENTATION PLAN: City Clerk to schedule the public hearing to be scheduled on December 14, 2015.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: *in forh - concur*

MAYOR'S RECOMMENDATION: *ALB.*

LIST OF ATTACHMENTS:

1. Attachment A – Sewage Rate Calculation
2. Attachment B – Effect on Average Homeowner
3. Attachment C – Community Comparison
4. Attachment D – Unit Conversion Analysis (Base & Excess Rate)
5. Attachment E – Historical City Rate Changes
6. Wayne County Commission Resolution-Rate Increase
7. Wayne County-Support for Adopted Rate

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator that a sewage rate increase be implemented for January 1, 2016, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$3,041.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte's share of operation and maintenance of the sewage disposal system
- To pay the County of Wayne's sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City's master meter and customer's meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte's Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

City of Wyandotte
Sewage Disposal Fund
Projected Revenues Using Average Gallons Billed from 2008 through 2015
January 1, 2016 4.50% Rate Increase

Attachment A

	[A]	[B]	[C]	[D] = [B] * [C]	[G] = [A] * City Rate 919.73	[H] = 5 Year Rolling Avg			
Month	Average County Gallons Billed *	Average City Gallons Billed *	Projected Billing Rate per Million Gallons	Projected Revenues Generated	Average Monthly Projected Sewage Expenses per Wayne County	Average Monthly Projected Excess Flow Expenses per Wayne County	Annual Debt Payments	Operation & Maintenance/ Equipment Replacement Projects	Net Revenues Over/(Under) Expenses
October	128,996,909	140,440,999	2,990.50	\$419,988.81	\$118,642.33	\$70,801.00		\$87,825.00	\$142,720.48
November	111,429,928	98,266,777	2,990.50	\$293,866.80	\$102,485.45	\$70,801.00		\$87,825.00	\$32,755.35
December	114,636,264	113,450,667	2,990.50	\$339,274.22	\$105,434.41	\$70,801.00		\$87,825.00	\$75,213.81
January	126,910,959	125,297,400	2,990.50	\$374,701.87	\$116,723.82	\$70,801.00		\$87,825.00	\$99,352.06
February	107,307,507	209,741,900	2,990.50	\$627,233.15	\$98,693.93	\$70,801.00		\$87,825.00	\$369,913.22
March	121,755,534	18,183,100	2,990.50	\$54,376.56	\$111,982.22	\$70,801.00		\$87,825.00	(\$216,231.66)
April	115,154,953	110,795,200	2,990.50	\$331,333.05	\$105,911.47	\$70,801.00		\$87,825.00	\$66,795.58
May	132,262,359	117,172,300	2,990.50	\$350,403.76	\$121,645.66	\$70,801.00		\$87,825.00	\$70,132.10
June	136,432,621	122,724,700	2,990.50	\$367,008.22	\$125,481.17	\$70,801.00		\$87,825.00	\$82,901.04
July	141,818,416	213,566,500	2,990.50	\$638,670.62	\$130,434.65	\$72,925.03		\$87,825.00	\$347,485.94
August	142,764,789	87,016,000	2,990.50	\$260,221.35	\$131,305.06	\$72,925.03	\$903,983.86	\$87,825.00	(\$935,817.60)
September	106,416,066	124,228,444	2,990.50	\$371,505.16	\$97,874.05	\$72,925.03	\$247,969.24	\$87,825.00	(\$135,088.16)
Totals	1,485,886,303.68	1,480,883,986.67		\$4,428,583.56	\$1,366,614.21	\$855,984.09	\$1,151,953.10	\$1,053,900.00	\$132.16

* City/County Billed Gallons obtained from Municipal Service Department "Water Loss and Sewage Analysis"

1. County gallons billed obtained from Wyandotte's master meter
2. Average gallons billed for County and City are a ten-year average
3. No meter loss is projected over the ten-year average
4. The proposed city rate increase would be effective January 1, 2016.
5. Debt service has increased \$51,272 from the prior year.
6. The city rate increase does not include the Municipal Services collection fee.
The Municipal Service collection fee will remain unchanged at \$50.50 per million gallons.
7. It is anticipated that the basic County rate and excess flow rate will increase 5.51% from \$871.60 per million gallons to \$919.73 per million gallons.
8. The excess flow consumption is based on a five-year rolling average of excess flow data to be billed by the County on a monthly basis. It is expected to increase 30% from the prior year.
9. Debt schedules are based on actual expenses per year as provided by the County.
10. Equipment, replacement, operation and maintenance amounts are based upon past budgets and actual expenditures incurred and projected.

City of Wyandotte
Average Estimated Homeowner Sewage Rate Increase
December 2, 2015

Attachment B

Current

Estimated Average Residential Usage (Quarterly)	24,000 Gallons
Current Rate per Thousand Gallons	<u>2.874</u>
Estimated Current Average Quarterly Charge	\$68.98
Estimated Yearly Average Charge	\$275.90

Proposed

Estimated Average Residential Usage (Quarterly)	24,000 Gallons
Proposed Rate per Thousand Gallons	<u>3.041</u>
Estimated Proposed Average Quarterly Charge	\$72.98
Estimated Yearly Average Charge	\$291.94

Effect on the Homeowner

Monthly Increase	<u><u>\$1.34</u></u>
Quarterly Increase	<u><u>\$4.01</u></u>
Yearly Increase	<u><u>\$16.03</u></u>

City of Wyandotte
Community Sewage Rates
December 2, 2015

Attachment C

	<u>Community</u>	<u>Annual Customer Charge</u>
1	Dearborn Heights	\$572.16 *
2	Belleville	\$537.60 *
3	River Rouge	\$434.88 *
4	Riverview	\$384.96 *
5	Taylor	\$382.08 *
6	Brownstown Township	\$340.80 *
7	Ecorse	\$314.70 *
8	Allen Park	\$311.20 *
9	Southgate	\$311.04 *
10	Lincoln Park	\$305.88 *
11	Romulus	\$297.44 *
12	Wyandotte Proposed	\$291.94
13	Van Buren Township	\$245.28 *

* Rate prior to 7/1/10

Assumptions

1. Average gallons consumed of 24,000 Gallons/Quarter for Wyandotte homeowners (8,000 per month)
2. Communities with bi-monthly billing utilize an average billing consumption of 16,000
3. Flat rate charges were included where applicable in deriving final customer charges
4. All rates were converted to \$/thousand gallons

City of Wyandotte
Unit Conversion Analysis
Base & Excess Rate
December 2, 2015

Attachment D

Conversion*

1 gallon -> 0.133681 cubic feet
100 gallons -> 13.3681 cubic feet
1,000 gallons -> 133.681 cubic feet
1,000,000 gallons -> 133681 cubic feet

Million Cubic Feet --> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons
Million Gallons / 1,000 = Per 1,000 Gallons

New County Rate-Base (Proposed)

<u>Disposal</u>	<u>Excess Flow</u>
6.88 x 133.681 = Million Gallons	6.88 x 133.681 = Million Gallons
<u>919.73</u> Million Gallons	<u>\$919.73</u> Million Gallons

Old County Rate-Base

<u>Disposal</u>	<u>Excess Flow</u>
6.52 x 133.681=Million Gallons	6.52 x 133.681 = Million Gallons
<u>871.60</u> Million Gallons	<u>\$871.60</u> Million Gallons

* The City bills customers by thousand gallons while the County bills the City by Million Cubic Feet

City of Wyandotte
Per Year % Increase
December 2, 2015

Attachment E

Year	Sewage Rate	% Increase
1997	1.489	7.00%
1998	1.593	6.98%
1999	1.625	2.00%
2000	1.650	1.52%
2001	1.675	1.52%
2002	1.725	2.99%
2003	1.882	9.10%
2004	2.000	6.27%
2005	2.095	4.76%
2006	2.125	1.40%
2007	2.252	6.00%
2008	2.432	8.00%
2009	2.554	4.98%
2010	2.689	5.30%
2011	2.797	4.00%
2012	2.797	0.00%
2013	2.874	2.75%
2014	2.910	1.25%
2016	3.041	4.50%
Avg. increase since 1997		4.23%
Avg. increase since 2010		2.97%

RESOLUTION

No. 2015-612

By Commissioner Webb

RESOLVED, by the Wayne County Commission this 19th day of November, 2015 that approval be, and is hereby, granted authorizing sewage disposal rates for the Downriver Sewage Disposal System at a rate of \$6.88 per thousand cubic feet (MCF), which reflects a 5.51% increase over the current commodity rate of \$6.52 per MCF and will be effective October 1, 2015.

(2016-70-001)



Warren C. Evans
Wayne County Executive

**Wayne County Department of Public Services
Environmental Services Group**

**Downriver Sewage Disposal System
2015-16 Proposed Rates**

HIGHLIGHTS

Rates Increase

The proposed sewage disposal commodity rate for Rate Year 2016 provides for an increase of 5.51% from \$6.52 to \$6.88 over the 2015 Rate Year.

Expenditures

Personnel

- Personnel expense has increased 6.8% due to the expiration of partial wage concessions in 2014.
- \$150k Increase in Fringe Benefits due to increase in retirement cost estimate; an estimate based on an actual of FY 2014.

Supplies

- An increase in the parts cost reflects the replacement of various non-capital lab equipment.
- Bulk Chemicals budget based on an actual of FY 2014.

Fees/Services

- Engineering contractual services line item reflects the cost for the engineering services for the special projects and as-needed engineering services as outlined in the attached detail sheet for the Engineering Services.

Note: Effective October 1, 2015, a fiscal sustainability plan will be required for SRF loans. \$150k has been budgeted to assist with improving the existing asset management system to be eligible for SRF in future fiscal years.

County Service Chargebacks

- The Cap Agreement provides for a 3.10% increase in the chargeback line items. The 2016 rate year has been budgeted at \$1,986,700, which is 55% below the maximum of

\$4,426,826. A schedule reflecting the agreed upon cap is included in the detail back-up section of the rate package.

Miscellaneous Contractual Services

- The contractual service line item has increased to reflect the services expected for pump repairs, sewer inspection and planned/emergency sewer repair.

Debt Section

- The attached debt schedule includes all projects approved to date including
 - Primary Tank Improvements (SRF#5217-01 due serially through 2026)
 - Fine Screen Project (2007 D Series due serially through 2028)
 - Emergency Generators (SRF#5217-02 due serially through 2029)
 - Solids Handling Improvements (SRF #5217-04 due serially through 2030)
 - SCADA Project (SRF#5217-05 due serially through 2029)
 - UV/Clarifiers (SRF#5217-03 due serially through 2030)
 - Miscellaneous Smaller Projects (SRF # 5217-15 due serially through 2033)
 - Solids Complex Renovation (SRF#5419-01 due serially through 2035)
- The estimated loan (SRF#5420-01) amount for the Secondary System/Lab/Headworks System Improvements project is \$18.0 million. Interest only debt on the new project has been budgeted at \$200,000 in the 2016 rate year. The full draw down effect and an expected actual debt due (principal and interest) are included in the debt payments for 2017 and 2018.

Looking Ahead

The following will be under review during FY 2016 for rollout in a future rate year.

- Monthly billing
- Revision to data and methodology for calculation of excess flows.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # **4**

ITEM: Consulting Services – Affordable Care Act (ACA)

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Many aspects of the recently implemented Affordable Care Act (ACA) have complicated the execution of employee health insurance benefits specifically as it relates to reporting requirements to the Federal Government. The penalties associated with non-compliance are severe. Attached is a correspondence from Plante & Moran, PLLC outlining a scope of services which will assist in ensuring compliance with this new complicated federal law. The estimated cost is between \$5,000 and \$6,000 and is available in an approved budgetary line-item for consultant services (101-200-825-390).

STRATEGIC PLAN/GOALS: To be financially responsible and comply with all laws.

ACTION REQUESTED: Authorize the City Administrator to sign the engagement letter and Professional Services Agreement with Plante & Moran, PLLC.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Amount already budgeted in the Consultants line item (101-200-825-390).

IMPLEMENTATION PLAN: City Administrator to coordinate the work and implement the recommendations.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: *W. Foth (Reviewed Agreement)*

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS: 1. Proposal from Plante & Moran, PLLC

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator to contract with Plante & Moran, PLLC for the purpose of reviewing and documenting the City’s reporting responsibilities under the Affordable Care Act and

FURTHER, authorizes the City Administrator to sign the agreement on behalf of the Mayor and City Clerk for a not-to-exceed amount of \$6,000 to be paid from account 101-200-825-390.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

December 3, 2015

PRIVATE & CONFIDENTIAL

Mr. Todd Drysdale
Director of Finance and Administration
City of Wyandotte
3200 Biddle Avenue
Suite 300
Wyandotte, MI 48192

Dear Todd:

We are complimented by your consideration of our firm to provide consulting services related to reporting requirements under the Affordable Care Act applicable to the City of Wyandotte ("Wyandotte"). We understand that Wyandotte aims to take the steps necessary to understand its reporting obligations and to maintain compliance with any applicable laws or regulations.

The purpose of this letter is to provide a description of the services that we anticipate performing and the associated fees.

Scope of Services

During this engagement, Plante Moran will assist Wyandotte in understanding any applicable reporting requirements under the Affordable Care Act. The scope of our services include the following:

- Request and review relevant plan information including plan documents, summary plan descriptions, and employee communications regarding benefits;
- Coordination with Wyandotte during a one-day visit on-site to interview Affordable Care Act stakeholders and gain further insight regarding benefit plan details and administrative procedures;
- Draft a memo summarizing Wyandotte's Affordable Care Act reporting requirements; and
- Prepare a checklist to assist Wyandotte in administration of obligatory Affordable Care Act reporting.

Plante & Moran Fees

Our fees to perform these services are billed at our standard hourly rates, based on the individuals that will be performing the services outlined in this engagement letter. We estimate the fees for our services to be between \$5,000 and \$6,000.

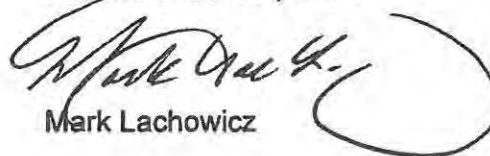
If we find that our time may exceed the estimated hours used for this fee range, we will notify you in advance to explain the reasons and obtain your approval before proceeding.

If you are in agreement with our understanding of the engagement, please sign one copy of this letter and return it in the envelope provided.

We thank you again for the opportunity to serve you. If you have any questions, please call Michael Krucker at (248) 375-7822 or me at (248) 375-7443.

Very truly yours,

PLANTE & MORAN, PLLC


Mark Lachowicz

cc: Beth Bialy, Plante & Moran, PLLC – Southfield
William Brickey, Plante & Moran, PLLC – Detroit
Michael Krucker, Plante & Moran, PLLC – Auburn Hills

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement, which set forth the entire agreement between the City of Wyandotte and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

Mr. Todd Drysdale
City of Wyandotte

Date

Professional Services Agreement – Consulting Services Addendum to Plante & Moran, PLLC Engagement Letter

This Professional Services Agreement is part of the engagement letter for consulting services dated December 3, 2015 between Plante & Moran, PLLC (referred to herein as "PM" "Plante Moran") and City of Wyandotte (also referred to herein as "Wyandotte").

1. **Employee Benefits Consulting Services and Limitation of Services** – PM's services as outlined in the attached engagement letter are the responsibility of Wyandotte. PM's responsibility is to draft a memo and prepare a checklist from information Wyandotte provides. PM will not provide services other than those listed in the Scope of Services in the accompanying engagement letter. If Wyandotte requires additional services, those services will be detailed in separate correspondence. Wyandotte agrees that the nature and extent of the services that PM will provide as outlined in this paragraph, are sufficient for Wyandotte's purposes.

Except as specifically provided in this engagement letter, PM will not prepare any tax returns or filings. If Wyandotte requires any tax return preparation services not provided in this engagement letter, those services will be detailed in a separate engagement letter.

PM services will not constitute a compilation, review, or audit of Wyandotte's financial statements or, other financial information. Accordingly, Wyandotte represents and agrees that it will not make reference to Plante & Moran, PLLC, Plante Moran, or PM in connection with any offering document or in any communication with any third party regarding financial statements or other financial information of Wyandotte. If Wyandotte requires financial statements or other financial information for third party use, those services will be detailed in a separate engagement letter.

Wyandotte also recognizes and acknowledges that except as specifically provided in this engagement letter, these services do not include any assessment or evaluation of internal controls, qualified plan administration or compliance with Internal Revenue Service or Department of Labor statutes, rules or regulations or any other laws and regulations, which are the responsibility of management, and cannot be relied upon to detect or disclose any fraud, defalcation, or other irregularities that may exist.

By way of example, unless identified in the body of this engagement letter, PM services do not include review, verification or correction of:

- Legal documents including, but not limited to, plan documents, summary plan descriptions, summary of material modifications, or other required employee communications;
- Administration of the plan including but not limited to determination and allocation of contributions, earnings, forfeitures, administration of loans, withdrawals and distributions, or determination of participant eligibility;
- Tax obligations including, but not limited to, any obligations associated with payroll tax, Social Security and unemployment tax, income tax or deductibility of any benefit provided directly or indirectly by the employer or affiliated entity;
- Accuracy or completeness of nondiscrimination, coverage, deductibility, or any other tests;
- Retiree or terminated participant benefit payments;
- Bonding requirements;
- Prohibited transactions, including, but not limited to, nonexempt transactions with parties in interest, late deposits of employee contributions, or fraud of any kind;
- Controlled group or affiliated service group status;
- Determination of employment status;
- Leased employee status or eligibility;
- Plan, operational or other defects, such as the failure to adopt or operate the plan in accordance with required plan amendments;
- Required minimum contributions;
- Written investment policy;
- The appropriateness of any contributions, benefit payments, or reimbursements;
- Loans, leases or fixed income obligations, or associated defaults of any kind;
- Investment compliance under ERISA, 404(c), 404(a), 408(b)(2), or any other statute or rule;
- Forms prepared by third parties for inclusion with returns such as, but not limited to, Form 5500 and related Schedules;
- Timely deposits of retirement plan contributions, including employee contributions and loan payments;
- Identification or determination of non-qualifying asset status, including but not limited to assets that may cause increased bonding or an annual audit requirement for certain welfare or retirement plans;

- The tax or qualified status of any trust, account, or any other reimbursement mechanism;
 - Value of assets or non-qualifying assets;
 - Policies, procedures, or benefit practices that might constitute ERISA health and welfare or fringe benefit plans, a cafeteria plan, an employer sponsored medical expense reimbursement plan or any otherwise reportable plan or benefit;
 - Administration, operation, compliance with laws, statutes or regulations including, but not limited to, IRC, DOL, COBRA, FLSA, ADA, FMLA, NLRA, ADEA and HIPAA, and PPACA; or
 - A plan's qualified status – in form or operation.
2. **Management Responsibilities** – Wyandotte is solely responsible for all management decisions. PM may advise Wyandotte about possible positions or elections, but all final decisions about such matters are Wyandotte's responsibility. Wyandotte has designated Todd Drysdale to oversee the services PM will provide.
3. **Information** - Wyandotte is responsible for providing or making available to PM in a timely manner the records, schedules, and analyses of information necessary for the performance of the services outlined in the engagement letter. PM will not audit or verify the accuracy or completeness of the information provided; however, PM may ask for additional clarification of some of that information. If any information that Wyandotte provides appears to be incomplete or inaccurate, PM will request additional or revised information to be provided. PM's services should not be relied on as an oversight function, in any respect, of Wyandotte's accounting system.

Any delay in providing required information may require the rescheduling or suspension of PM's work. In the event that work is rescheduled or suspended, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any filing deadlines or other previously established deadlines related to the completion of PM's work.

Where PM has provided estimates of the timing of its work, those estimates are dependent on Wyandotte providing PM with all such records, schedules, and analyses on the date PM's work commences. Because rescheduling or suspending work imposes additional costs, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for the additional time PM incurs as a result of rescheduling or suspending its work. These fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

4. **Records** – Wyandotte management is responsible for establishing and maintaining appropriate documentation and substantiation of deductions and tax positions in accordance with the requirements of applicable taxing authorities. Wyandotte acknowledges that regulatory authorities may impose tax, interest, or penalties if Wyandotte fails to establish and maintain required documentation and agrees that PM assumes no responsibility for any such assessments or penalties.

At the end of PM's services, if specifically requested by Wyandotte in writing, PM will return all original records to Wyandotte. Wyandotte should retain all documents and other data that form the basis of the preparation of PM's services.

5. **Regulatory Authority Audits** – Wyandotte may be subject to audit by applicable Regulatory authorities. PM provides no guarantee, express or implied, of the outcome of any audit or any other determination by a Regulatory authority with respect to the services listed in the accompanying engagement letter. In the event that such services are selected for examination by a Regulatory authority, services covered by this agreement do not include representation in any examination or responding to other inquiries by Regulatory authorities.
6. **Confidentiality, Ownership, and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to proprietary information of Wyandotte, including, but not limited to, information regarding trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Wyandotte, and PM will not use such information for any purpose other than its services or disclose such information to any other person or entity without the prior written consent of Wyandotte.

In the interest of facilitating PM's services to Wyandotte, PM may communicate or exchange data by internet, e-mail, facsimile transmission or other electronic method. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Wyandotte recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consent to PM's use of these electronic devices during this engagement.

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Wyandotte and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this agreement. In the event that a request for any confidential information or workpapers covered by this agreement is made by regulatory authorities or pursuant to a court

order or subpoena, PM agrees to inform Wyandotte in a timely manner of such request and to cooperate with Wyandotte should it attempt, at Wyandotte's cost, to limit such access. This provision will survive the termination of this agreement. PM's efforts in complying with such requests will be deemed billable to Wyandotte as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon Wyandotte's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in its possession if there is a specific business purpose for such a review. PM will evaluate each written request independently. Wyandotte acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of PM's workpapers, without regard to whether access had been granted with respect to any prior requests.

7. Fee Quotes – In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees ("Fee Quotes"), Wyandotte acknowledges that the following circumstances will result in an increase in fees:

- Failure by Wyandotte to provide the required information by the applicable due dates;
- Significant unanticipated or undisclosed transactions, new tax or statutory issues, or other such unforeseeable circumstances;
- Delays by Wyandotte causing scheduling changes or disruption of the planned timing of the services;
- Circumstances requiring revisions to work previously completed or delays in resolution of issues that extend the period of time necessary to complete the services;
- Issues with the prior accounting or professional services firm that impact the current year engagement; or
- An excessive number of adjustments.

PM will advise Wyandotte in the event these circumstances occur, however it is acknowledged that the exact impact on the Fee Quote may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

8. Payment Terms – PM's invoices are due upon receipt. In the event any of PM's invoices are not paid in accordance with the terms of this agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of the services upon resumption of PM's work. Wyandotte agrees that in the event PM stops work or terminates this Agreement as a result of Wyandotte's failure to pay fees on a timely basis for services rendered by PM as provided in this Agreement, or if PM terminates this Agreement for any other reason, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.

9. Consent to Disclosures to Service Providers – In some circumstances, PM may use third-party service providers to assist with PM's services. In those circumstances, PM will require any such third-party services providers to: (i) maintain the confidentiality of any information furnished and (ii) not use any information for any purpose unrelated to assisting with PM's services for Wyandotte. In order to enable these service providers to assist PM in this capacity, Wyandotte, by its duly authorized signature on the accompanying engagement letter, consents to PM's disclosure of all or any portion of Wyandotte's information to such service providers to the extent such information is relevant to the services the third-party service providers may provide and agrees that PM's disclosure of such information for such purposes shall not constitute a breach of the provisions of this agreement. Wyandotte's consent shall be continuing until the services provided for this engagement agreement are completed.

10. Fee Adjustments – Any fee adjustments for reasons described elsewhere in this agreement will be determined based on the actual time that PM staff expend at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and included as an adjustment to PM's invoices related to this engagement. Wyandotte acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this agreement.

11. Subsequent Discovery of Facts – After the date PM completes the engaged services and reports are delivered to Wyandotte, PM has no obligation to make any further or continuing inquiry or perform any other procedures with respect to the services provided or any associated returns. If PM becomes aware of information that relates to the services provided or any associated returns that was not provided to or known by PM at the time the services were provided or returns were prepared, and that information may require amendment of any work product, PM will, as soon as practicable, discuss the matter with Wyandotte and request cooperation in determining whether amended work product is required.

The cost of amended work product resulting from information not provided to or known by PM at the time of original preparation are not covered by this agreement. Amended work product not necessitated by PM's failure to adequately review the work product or to spot issues which are normally within the expertise of accounting firms specializing in such matters will be considered a separate engagement and additional fees for such work will be determined based on the actual time that PM staff expend at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and Wyandotte acknowledges and agrees that payment for all such additional fees will be made in accordance with the payment terms provided in this agreement.

12. **Termination of Engagement** – This agreement may be terminated by either party upon written notice. Upon notification of termination, PM's services will cease and PM's engagement will be deemed to have been completed. Wyandotte will be obligated to compensate PM for all time expended and to reimburse PM for all out-of-pocket expenditures through the date of termination of this engagement.
13. **Conflicts of Interest** – PM's engagement acceptance procedures include a check as to whether any conflicts of interest exists that would prevent acceptance of this engagement. No such conflicts have been identified. Wyandotte understands and acknowledges that PM may be engaged to provide professional services now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of Wyandotte.
14. **Exclusion of Certain Damages** – PM will perform the engaged services with the appropriate level of skill and care and acknowledges that it will be liable to Wyandotte for damages or expenses judicially determined to have been caused by PM's negligence, if any. However, it is agreed that PM will not be liable if such damages or expenses are the result of Wyandotte or its representatives providing false, inaccurate, or incomplete information to PM. Moreover, if PM or any of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved third party service providers (collectively, "PM Persons") are determined to be liable to Wyandotte, any liability of PM and/or the PM Persons for any and all claims, losses, costs or damages (including attorneys' fees and costs and expert witness fees) shall not exceed two (2) times the total fees paid to PM for the services provided in connection with this engagement letter. In no event shall PM be liable to Wyandotte, whether a claim be in tort, contract, or otherwise, for any consequential, indirect, punitive, exemplary, lost profit or similar damages relating to PM's services provided under this engagement. None of the above limitations of PM's liability shall limit PM's liability for willful misconduct or any other liability which cannot be lawfully limited or excluded.
15. **Defense, Indemnification, and Hold Harmless** – As a condition of PM's willingness to perform the services provided for in the engagement letter, Wyandotte agrees to defend, indemnify and hold PM and the PM Persons harmless against any claims by third parties for losses, claims, damages, or liabilities, to which PM or the PM Persons may become subject in connection with or related to the services performed in the engagement, unless a court having jurisdiction shall have determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of the PM Persons. This defense, indemnity and hold harmless obligation includes the obligation to reimburse PM and/or the PM Persons for any legal or other expense incurred by PM or the PM Persons, as incurred, in connection with investigation or defending any such losses, claims, damages, or liabilities.
16. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order or other legal process (in a matter involving Wyandotte, but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Wyandotte agrees to compensate PM for the affected PM Staff's time at such Staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response.
17. **Entire Agreement** – This engagement agreement is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this agreement, signed by all of the parties.
18. **Severability** – If any provision of this engagement agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
19. **Governing Law** – This agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this agreement, or any dispute arising from or relating to this agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement – Consulting Services

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # 5

ITEM: Approved PD Plan for 2nd and Oak Street, Wyandotte

PRESENTER: Elizabeth A. Krimmel, Chairperson Planning Commission

BACKGROUND: A PD Planned Development District application from Oak Street Condo Project LLC, was received by the Planning Commission, for the required public hearing, to approve the Stage I and Stage II Final Site Plan for a 2nd building with four (4) attached townhouses condominiums on the existing foundations at the southwest corner of 2nd Street and Oak Street. Attached is the Resolution duly adopted by the Planning Commission at a regular meeting held on November 19, 2015. In the Resolution, the Commission approved the plans submitted with the addition of windows on the 2nd Street side of the building.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in promoting the finest in design, amenities and associated infra-structure improvements in all new developments and establishing a unique historic, cultural and visual identity for Wyandotte as a destination city within the region

ACTION REQUESTED: Adopt a resolution approving the request.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Adopt Resolution approving the uses and forward same to the property owner.

COMMISSION RECOMMENDATION: Approved by the Planning Commission November 19, 2015

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdal*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *JAR*

LIST OF ATTACHMENTS: Minutes from Planning Commission meeting of October 15 and November 19, 2015

Planning Commission
RESOLUTION
NOVEMBER 19, 2015

Resolution was offered by Commissioner LUPO

Supported by Commissioner BENSON

WHEREAS, the Site Plan for "The Oaks Condominiums" residential project at the southwest corner of Oak Street and 2nd Street, generally meets the criteria of the City of Wyandotte's Zoning Map and Zoning Ordinance, Sections 1650, 1651 and 1652 in terms of the Planned Development District in that the PD District permits redevelopment that provides a balanced land use surrounding uses while ensuring adequate safeguards and standards for public health, safety, convenience and general welfare; AND

WHEREAS, the Planning Commission has received reports and recommendations dated August 25, 2015, and November 13, 2015, and receives and files said reports and recommendations; AND

WHEREAS, on October 15, 2015, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, in accord with the requirements of Act 207 of 1921 as amended;

WHEREAS, on November 19, 2015, the Planning Commission reconvened the public hearing from October 15, 2015;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, recommends to the City Council that the Site Plan dated November 13, 2015, and plans A-1.1, A-1.2 and elevations for "The Oak Condominium" project be accepted and recommended for approval subject to the following:

- Before proceeding with construction of two (2) three (3) unit buildings shown on the site plan approved by the City Council on December 12, 2005, on the southern part of property, elevation and landscape plans need to be submitted for recommendation and approval.
- Irrigation system to be installed as required by Section 23405.R of the Wyandotte Zoning Ordinance.
- Windows required on the 2nd Street elevation to break up the massive brick.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

old Business #1

NOTE
ALL LAWNS TO RECEIVE IRRIGATED
FESCUE SEED LAWN UNLESS NOTED

Perennial Lawn Seed Mix

SEED TYPE	PERCENTAGE	PURITY	GERMINATION
Perennial Ryegrass Seed	25%	98%	85%
Perennial Bluegrass Seed	25%	98%	85%
Fescue Seed	50%	98%	85%

SEEDS AT 10 LBS PER ACRE - 400-500 SEEDS PER SQ. FT.
FERTILIZED FOR LAWN 10-10-10 - NUTRIENT ANALYSIS PER SPEC

WATERING

CONTRACTOR RESPONSIBLE FOR WATERING FOR 100 DAYS
OF ALL PLANTINGS. WATERING SHALL BE DONE
ON A DAILY BASIS FOR THE FIRST 10 DAYS. THEREAFTER
ON A 3-DAY BASIS. WATERING SHALL BE DONE
ON A 5-DAY BASIS FOR THE REMAINDER OF THE 100 DAYS.
WATERING SHALL BE DONE AT THE SAME TIME AND
PLACE AS SPECIFIED.

LANDSCAPE MARKING

ALL LANDSCAPE MARKING SHALL BE DONE

PLANT LIST:

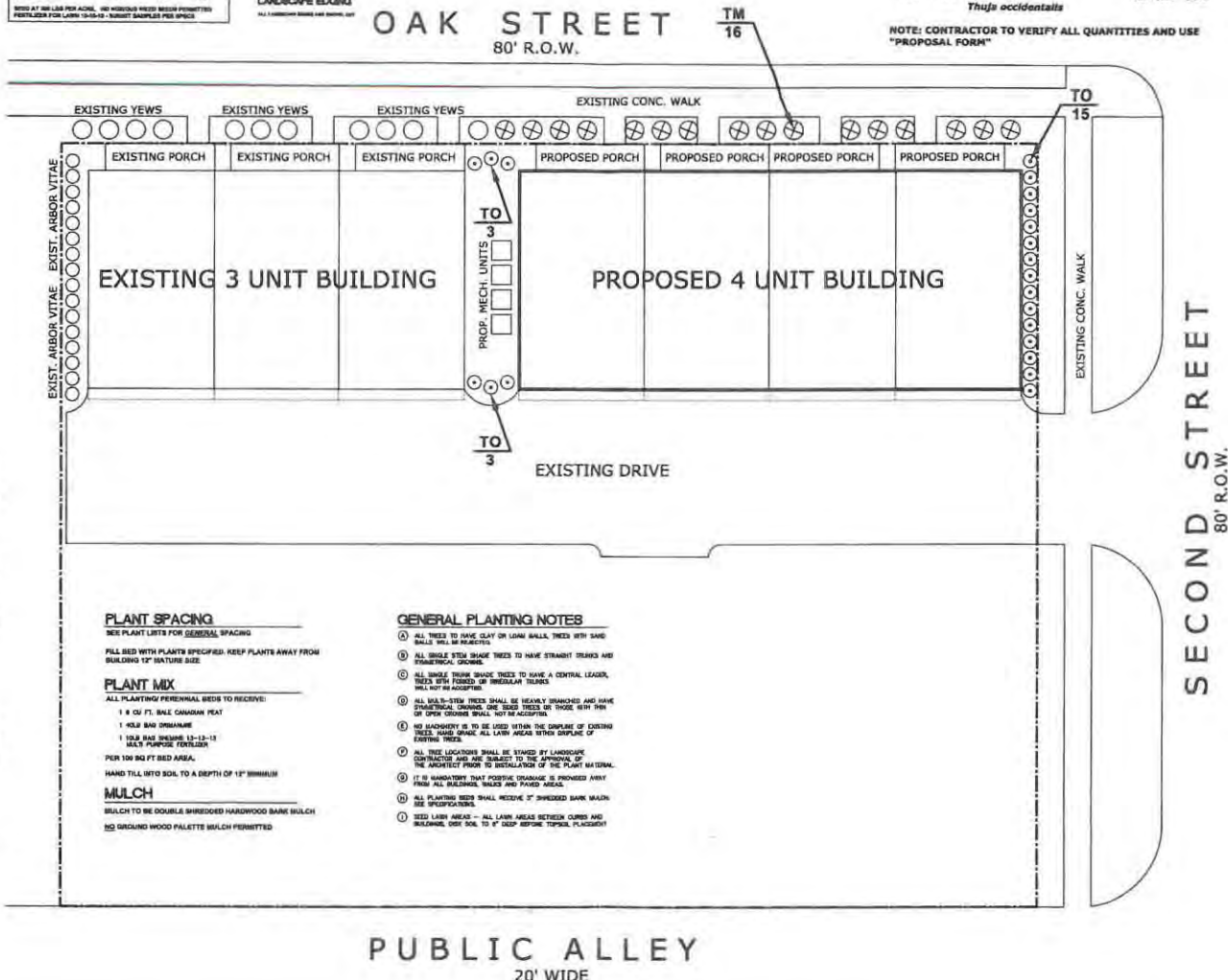
QUAN.	KEY	COMMON/BOTANICAL NAME	SIZE	SPEC.
16	TM	Dense Yew Taxus x media 'Densiformis' (Densiformis)	18" SPR. CONT.	
21	TO	Arbor vitae Thuja occidentalis	36" HT. 88.8	

NOTE: CONTRACTOR TO VERIFY ALL QUANTITIES AND USE
"PROPOSAL FORM"

Runkle
ARCHITECTURE

18001 Surrey, Lincoln, Michigan 48116
484.444.4444 or 484.444.4444

CONTRACT NO. 18-001



**THE OAKS
CONDOMINIUMS**

MICHIGAN

WYANDOTTE

DATE	REVIEW	ISSUE
11.09.15		

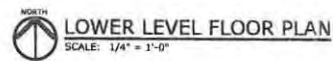
KEY PLAN

DRAWING TITLE
**LANDSCAPE
PLAN**

DRAWING NUMBER

LS-1.0

LANDSCAPE PLAN
SCALE: 1" = 10.0'



MICHIGAN

WYANDOTTE

DR-14.15	REVIEW
DATE	ISSUE

KEY PLAN

DRAWING TITLE
LOWER LEVEL
FLOOR PLAN

DRAWING NUMBER

A-1.1



UPPER LEVEL FLOOR PLAN
SCALE: $1/4" = 1'-0"$

MICHIGAN

**THE OAKS
CONDOMINIUMS**

WYANDOTTE

OR 04-15	REVIEW
DATE	ISSUE

873.54

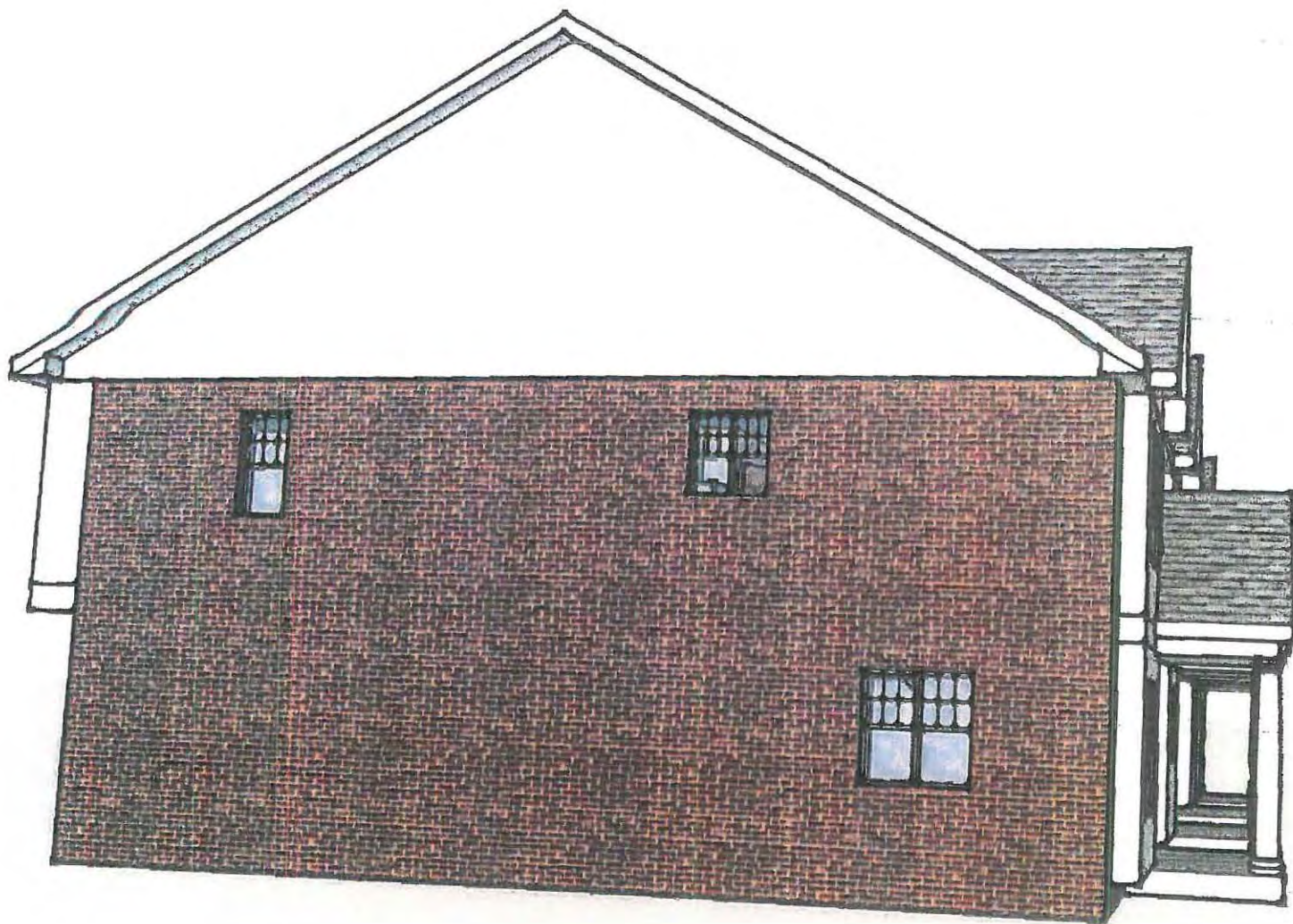
DRAWING TITLE

UPPER LEVEL
FLOOR PLAN

DRAWING NUMBERS

A-1.2





OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Kevin VanBoxell

August 25, 2015

Elizabeth A. Krimmel, Chairperson
Wyandotte Planning Commission
Wyandotte, Michigan 48192

RE: 2nd Street and Oak Street
Wyandotte, Michigan

Dear Chairperson Krimmel:

The application for the southwest corner of 2nd Street and Oak Street, is zoned Planned Development (PD) District. This development was approved by the City Council upon recommendations by the Planning Commission on December 12, 2005. In accordance with the PD Ordinance the following applies:

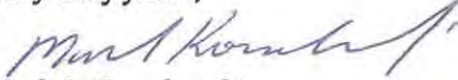
Sec. 2003. - Stage III final site plan approval.

- D. Approval of the final site plan shall be effective for a period of three (3) years; providing that development is commenced within one (1) year, as evidenced, at a minimum, by issuance of a building permit. If development is not commenced within one (1) year or not completed within three (3) years, the Planning Commission shall review progress to date and make a recommendation to the City Council as to action relative to permitting continuation under original approval.

Since the approval of this project, permits have been secured for the construction of the 1st building, which has been completed. The foundation for the 2nd building has also been completed. Therefore, since development has not been completed within three (3) years on the 2nd building, the Planning Commission shall review the enclosed plans and make a recommendation to the City Council.

The undersigned has no objections to these plans as submitted with the following exceptions. It should be clarified at the public hearing that the red color shown on the drawings is brick.

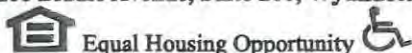
Very truly yours,


Mark A. Kowalewski
City Engineer

MAK:kr

cc: Oak Street Condo Projects, LLC

3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192 734-324-4551 • Fax 734-324-4535 email: engineering1@wyandotte.org



An Equal Opportunity Employer

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JAMES R. DESANA
MAYOR

COUNCIL

Todd M. Browning
Sheri M. Sutherby-Fricke
Johnny A. Kolakowski
Joseph Peterson
Jason Ptak
Patrick J. Sutka

December 13, 2005

RESOLUTION

Planning and Rehabilitation Commission
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Jason Ptak
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that WHEREAS the Final Site Plan consists of the following sheets: (1) proposed Landscape Plan dated October, 2005 (2) Survey, Grading & Site Development Plan last revised October 5, 2005; (3) Main Floor Plan last revised September 5, 2005; (4) Second Floor Plan last revised September 5, 2005; (5) Attic Floor Plan last revised September 5, 2005; (6) proposed Front and Rear Elevations last revised September 5, 2005; (7) proposed Left and Rear Elevations dated September 5, 2005; and (8) proposed Floor Plans and Elevations (updated); AND WHEREAS on November 17, 2005, at a Regular meeting of Planning and Rehabilitation Commission, the Commission determined that the final Site Plan reflects and adheres to those use patterns as approved in the Preliminary Plan and that the final Site Plan complies with the requirements set forth in the City of Wyandotte's Zoning Ordinance, Section 1655, and that said Plan is subject to the terms and conditions set forth therein; AND WHEREAS on November 17, 2005, at a Regular Meeting of Planning and Rehabilitation Commission the Commission resolved to recommend to the City Council that the Final Site Plan be accepted and approved subject to certain conditions and minor revisions be made; AND WHEREAS the following conditions still remain:

1. Implement plan for park areas as indicated on Attachment 4
2. Identify the number of plants and types of plants on the plan.
3. Identify that all green space areas will be irrigated.
4. Walk area between buildings identify type of material to be used.
5. Page 2 of 15 indicate porch at property line which would place step in right-of-way. Modify drawings to clarify location of steps. Modify drainage to include at least one catch basin and direct drainage between buildings towards lot.
6. Page 12 of 15 submittal of structural drawings for rear balcony.

NOWTHEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council has previously approved the Preliminary site plan and now CONCURS with the resolution of the Planning and Rehabilitation Commission determining that the Final Site Plan is in compliance with the requirements set forth in the Zoning Ordinance Section 1655 and that said Plans are subject to the terms and conditions set forth therein and that the Final Site Plan is ACCEPTED and APPROVED subject to the conditions therein.

YEAS: Councilmembers Browning Fricke Peterson Ptak Sutka

NAYS: None

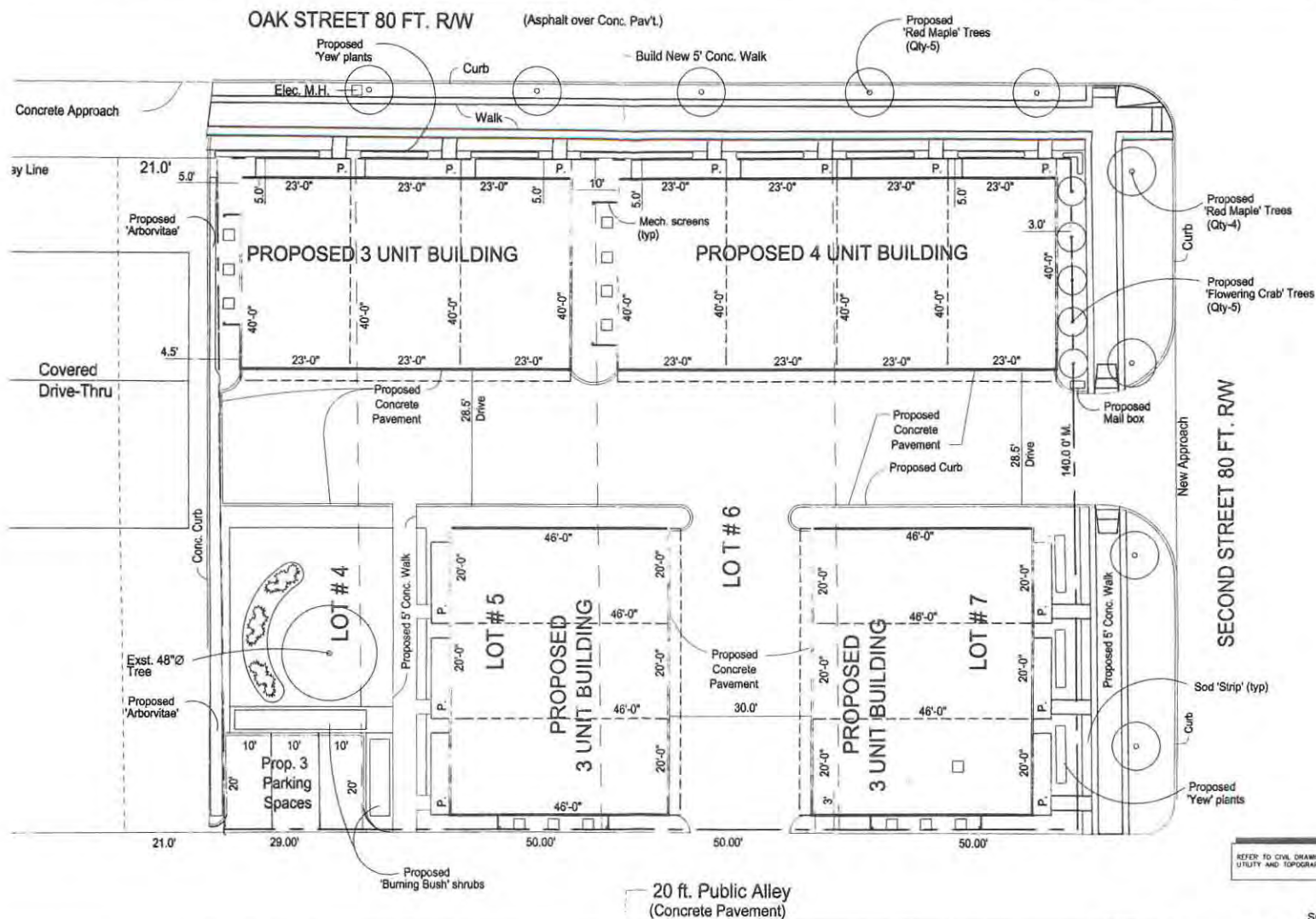
ABSTENTION: Councilman Kolakowski

RESOLUTION DECLARED ADOPTED

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on December 12, 2005.


Maria Johnson
Deputy City Clerk

CC: City Engineer, Community Development Director



REFER TO CIVIL DRAWINGS FOR EXTENT OF PAVING,
UTILITY AND TOPOGRAPHICAL INFORMATION

SCALE 1"=10'



PROPOSED LANDSCAPE PLAN

SCALE: 1" = 10'-0"



SURVEY, GRADING & SITE DEVELOPMENT PLAN
FOR: DIAMOND DEVELOPMENT, LLC
9801 INTREPID, GROSSE ILE, MI. 48138

The West 29.0 ft. of Lot 4, also all of Lots 5, 6, & 7, Block 85, "PLAT OF PART OF WYANDOTTE", City of Wyandotte, Wayne County, Michigan. As recorded in Deeds Liber 57, Page 5, W.C.R.

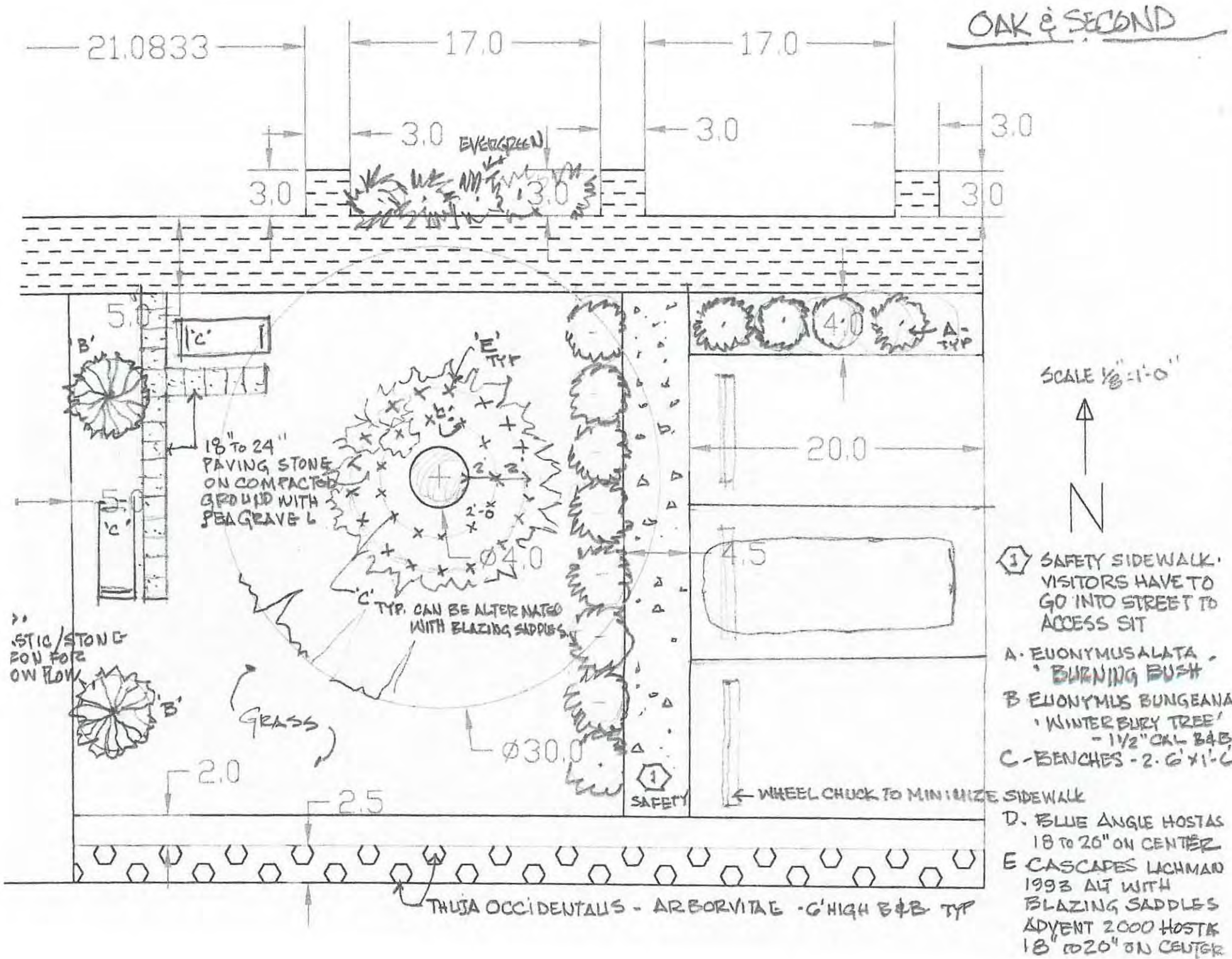


CIVIL ENGINEERING - LAND SURVEYING
STANLEY & ASSOCIATES

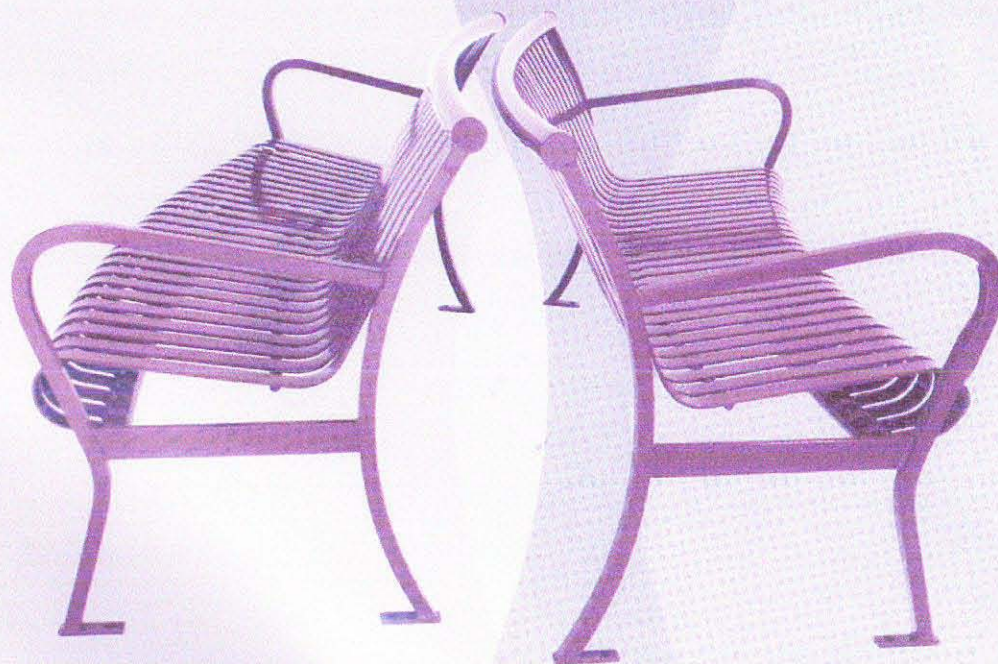
Grosse Ile Airport, Hangar 2 - North Offices
9505 Groh Road - Suite 100, Grosse Ile, MI. 48138
Phone: (734) 675-7830 - Fax (734) 675-3039

Scale
1 inch = 10'-0"

Date _____
October 2005



Meet the Family...



PRSO-327 outside facing and PRSI-227 inside facing curved benches, shown in standard 6-foot length.

PRODUCTION SERIES™

Using a family of products in a given environment promotes harmony and aesthetic appeal. Our Production Series™ is enormously popular and its range of products provides substantial latitude with regard to site design. From our two modern factories in Maryland, we ship our products throughout the USA, Canada and to more than 20 other countries. We have earned a worldwide reputation for the manufacture of high quality products, always at competitive prices. We look forward to applying our 42 years of experience to your site furnishing requirements.



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Our
42nd
year



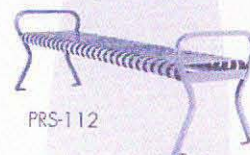
PRSNA-10



PRSS-124



PRS-36



PRS-112



PRS-127

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, November 19, 2015, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

COMMISSIONERS EXCUSED: Adamczyk, Parker, Tavernier

ALSO PRESENT: Ben Tallerico
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- MOTION BY COMMISSIONER PASKO, supported by Commissioner Duran to receive and place on file all communications.
YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski
NO: None
ABSENT: Adamczyk, Parker, Tavernier
MOTION PASSED

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER BENSON, supported by Commissioner Rutkowski to approve the minutes of the Meeting of October 15, 2015 with the change to the motion to pay bills that Member Benson voted yes. MOTION PASSED.

OLD BUSINESS:

1. **PUBLIC HEARING** – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct four (4) unit attached condominium townhouse on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson; WHEREAS, the Site Plan for "The Oaks Condominiums" residential project at the southwest corner of Oak Street and 2nd Street, generally meets the criteria of the City of Wyandotte's Zoning Map and Zoning Ordinance, Sections 1650, 1651 and 1652 in terms of the Planned Development District in that the PD District permits redevelopment that provides a balanced land use surrounding uses while ensuring adequate safeguards and standards for public health, safety, convenience and general welfare; AND

WHEREAS, the Planning Commission has received reports and recommendations dated August 25, 2015, and November 13, 2015, and receives and files said reports and recommendations; AND

WHEREAS, on October 15, 2015, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, in accord with the requirements of Act 207 of 1921 as amended;

WHEREAS, on November 19, 2015, the Planning Commission reconvened the public hearing from October 15, 2015;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that it recommends to the City Council that the Site Plan dated November 13, 2015, and plans A-1.1, A-1.2 and elevations for "The Oak Condominium" project be accepted and recommended for approval subject to the following:

- Before proceeding with construction of two (2) three (3) unit buildings shown on the site plan approved by the City Council on December 12, 2005, on the southern part of property, elevation and landscape plans need to be submitted for recommendation and approval.
- Irrigation system to be installed as required by Section 23405.R of the Wyandotte Zoning Ordinance.
- Windows required on the 2nd Street elevation to break up the massive brick.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

NEW BUSINESS:

- 1. PUBLIC HEARING #511** – Request from Albert Wojtala, (Owner and Appellant) for two (2) wall signs at 1319-1325 Fort Street, Wyandotte, Michigan. The property is located in a B-2 Zoning District and the proposed conflicts with Section 2202.MM.2

MOTION BY COMMISSIONER BENSON, Supported by Commissioner Duran to approve both wall signs as submitted by the property owner for the property at 1319-1325 Fort Street.

YES: Benson, Duran, Lupo, Pasko, Rutkowski

NO: Krimmel

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

- 2. Review of the parking lot layout and landscape plan for the property at 353 Elm, Wyandotte, Michigan as submitted by the City of Wyandotte.**

MOTION BY COMMISSIONER BENSON, supported by Commissioner Pasko to approve the parking lot layout and landscaping plan as submitted for the property at 353 Elm provided an additional three (3) street trees are planted along 4th Street.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

Motion by Commissioner Benson, supported by Commissioner Lupo to send a memo to City Council that all minutes from the Planning Commission for the 2014-2015 fiscal year have been received by City Council in accordance with the Annual Reporting requirements.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to:
Pay Beckett & Raeder for Planning Consultant fee for November 2015 in the amount of \$700.00
Hours for Secretarial Services: 10/03/15 – 10/31/15 11 total hours

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Rutkowski to adjourn the meeting at 7:35 p.m.

PUBLIC HEARING – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

Chairperson Krimmel stated that this was discussed at the October meeting of the Planning Commission and held in abeyance until a landscape plan was received.

Jack Runkle, Runkle Architects representing property owner.

Mr. Runkle explained that he submitted the landscape plan and the only change is the additional landscaping on 2nd Street. Mr. Runkle stated that the landscaping will be the same as on Oak Street.

Commissioner Benson asked if this was the only change.

Mr. Runkle stated yes.

Mr. Tallerico stated that at the last meeting it was mentioned that windows should be placed on the 2nd Street side of the building. Mr. Tallerico stated further that side has a lot of brick and it will be visible from Oak Street.

Mr. Runkle indicated that there will be a garage on that side and his client has issues with safety if windows are put in.

Mr. Tallerico indicated that he did not see any issue with windows on that side. Mr. Tallerico indicated that Wyandotte is a walkable city and this will add to the feeling of the downtown.

Mr. Runkle indicated that he would do what the Commission requires.

Commissioner Rutkowski asked about the irrigation.

Mr. Runkle stated that he thought there was a note on the plans, but the irrigation is no problem.

Chairperson Krimmel indicated that the Planning Commission is just a recommending body and this project will also require approval by the City Council.

There being no further discussion, the hearing was closed. No communications were received regarding this hearing.

PUBLIC HEARING #511 – Request from Albert Wojtala, (Owner and Appellant) for two (2) wall signs at 1319-1325 Fort Street, Wyandotte, Michigan. The property is located in a B-2 Zoning District and the proposed conflicts with Section 2202.MM.2

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Mr. Wojtala, 2380 20th Street, Wyandotte, Owner, present.

Commissioner Pasko asked if the signs/murals are already installed on the building.

Mr. Wojtala stated yes.

Commissioner Lupo asked if the signs are completed.

Mr. Wojtala stated yes.

Mr. Tallerico asked if the signs would be lighted.

Mr. Wojtala stated no.

There being no further discussion the hearing was closed. No communications were received regarding this hearing.

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, October 15, 2015, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier

COMMISSIONERS EXCUSED: Parker, Rutkowski

ALSO PRESENT: Ben Tallerico
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Pasko to receive and place on file the communication from Commissioner Benson regarding Planning Michigan Conference.
YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier
NO: None
ABSENT: Parker, Rutkowski
MOTION PASSED

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER PASKO, supported by Commissioner Benson to approve the minutes of the Meeting of August 20, 2015. MOTION PASSED.

NEW BUSINESS:

1. **PUBLIC HEARING** – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

MOTION BY COMMISSIONER DURAN, supported by Commissioner Lupo, that the request from Oak Street Condo Project, LLC for the construction of a four (4) unit attached condominium townhouse building at the southwest corner of 2nd and Oak Street, City of Wyandotte, County of Wayne, State of Michigan is hereby held in ABEYANCE until further information is received regarding the landscape plan for said project.

YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier
NO: None
ABSENT: Parker, Rutkowski
MOTION PASSED

2. **PUBLIC HEARING #PC510** – Request from Rick DeSana/Les Salliotte, (Owner and Appellant) requesting to construct an awning over the rear outdoor café at 126 Oak Street, Wyandotte. The property is zoned CBD.

PUBLIC HEARING – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Jack Runkle, Runkle Architects and Paul Zulewski, property owner present.

Mr. Runkle stated that there are currently 3 attached site condos on the property along with foundations for 4 additional condos. The concrete block did not weather well that will be replaced by the foundations are in good condition. They are proposing to construct 4 condos, the 2 at the end will be similar and the 2 in the middle will be similar. The building will be complimentary to the existing condos on the site.

Commissioner Pasko read the letter submitted by the City Engineer.

Commissioner Taverniner asked what materials will be used.

Mr. Runkle indicated that the brick will be close to the brick on the existing building and the design will be compatible to the existing building. The siding will be natural wicker/tan color and closely matching the other building.

Mr. Tallerico asked if the owner (Mr. Zulewski) owns the entire site.

Mr. Runkle stated yes.

Commissioner Krimmel stated that in her opinion, additional windows should be put in on the side next to 2nd Street.

Mr. Runkle indicated that there are no windows because the major part of that side is the garage and they have found that windows in the garage are not desirable.

There was a discussion regarding the exterior of the building and how the landscaping will soften all the brick on that side of the building.

Commissioner Benson indicated that no landscape plan was submitted.

Mr. Runkle indicated that he had it on his computer and he thought he had submitted it.

Mr. Runkle indicated that there is very little space to put landscaping, but it is almost the same as the what was previously approved. Mr. Runkle indicated that they could do more on the corner of 2nd Street and Oak.

Commissioner Adamczyk asked if they were going to use the same plantings that are currently in front of the existing buildings.

Mr. Runkle indicated pretty much and reviewed the plan he had on his computer with the Commission.

Mr. Pasko asked if additional trees could be planted down Oak Street and 2nd Street.

Mr. Runkle indicated that there is nothing down 2nd Street.

Mr. Adamczyk indicated that he liked the gable roof over the front door which is a change from the existing building.

Mr. Runkle indicated that they are proposing a different roof line, he likes the gable over the door not sheds because it help with snow and rain.

Commissioner Benson asked what the time frame for construction is.

Mr. Runkle indicated that they are close to having the construction drawings completed and they would like to start right away once the City approves the plans.

Commissioner Lupo asked about the layout of the units.

Mr. Runkle indicated that there are two (2) different layouts where the kitchen is on the 1st floor and the kitchen is on the 2nd floor. Mr. Runkle indicated further that the layouts allow for living space on the 1st and 2nd floors.

Chairperson Krimmel indicated that this is considered a new project and a copy of the landscape plans needs to be submitted.

Mr. Runkle indicated that he has the old plan and the proposed plan on his computer.

Chairperson Krimmel indicated that they need a hard copy to review.

There being no further discussion the hearing was closed. No communications were received regarding this hearing.

PUBLIC HEARING #PC510 – Request from Rick DeSana/Les Salliotte, (Owner and Appellant) requesting to construct an awning over the rear outdoor café at 126 Oak Street, Wyandotte. The property is zoned CBD.

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Dean Robinette, Attorney representing Rickles Entertainment, owners.

Mr. Robinette indicated that the Commission has the plans for the awning over the rear café which were submitted with the application. Mr. Robinette continued that the materials to be used will be wood with shingle roof and roof will cover approximately 25% of the cafe. The plans were reviewed by the City Engineer and approved. By adding this awning it will make the rear café more attractive and provide rain protection, further it will protect the electrical equipment for the rear café.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: December 7, 2015

RESOLUTION by Councilperson _____

WHEREAS on October 15, 2015 and November 19 2015, the Planning Commission held the public hearing and notice was placed in the New Herald. Comments were received including a letter from the City Engineer; AND

WHEREAS the Planning Commission approved the Stage I and Stage II Final Site Plan for the property at the southwest corner of 2nd and Oak Street, Wyandotte; AND

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council approves the Stage I and Stage II Final Site Plan as submitted by Oak Street Condo Projects, LLC, Owner and Runkle Architecture, for the property at the southwest corner of 2nd and Oak Streets to be used as four (4) unit attached townhouse condominium units with the requirements set forth in the Zoning Ordinance Section 1655.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # **6**

ITEM: Department of Engineering – Memorial Park Baseball Field Drainage

PRESENTER: Mark A. Kowalewski, City Engineer; Justin Lanagan, Recreation Superintendent

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer; Justin Lanagan, Recreation Superintendent

BACKGROUND:

At the November 2, 2015, City Council Meeting, Council directed that the Memorial Park Baseball Field Drainage Project be rebid. The project was advertised in the newspaper and on the MITN website. On November 23, 2015, proposals were opened and read aloud in the Wyandotte City Hall for File #4680 – Memorial Park Baseball Field Drainage. A tabulation of the proposals is attached.

The undersigned recommends acceptance of the proposal from S&D Field Services, Inc. of Westland, MI, in the amount of \$6,336.00 as being the best bid received meeting specifications.

STRATEGIC PLAN/GOALS:

This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of Memorial Park.

ACTION REQUESTED:

Approve award of contract to S&D Field Services, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The Memorial Park Baseball Field Drainage project will be funded from the Memorial Park Improvement Fund – account #101-750-850-560.

IMPLEMENTATION PLAN:

If approved by Council, authorize Mayor and Clerk to sign contract.

COMMISSION RECOMMENDATION: Commission approved Budget.

CITY ADMINISTRATOR'S RECOMMENDATION: SDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: JLB.

LIST OF ATTACHMENTS:

Council Resolution of November 2, 2015
Bid Summary
Proposed Resolution

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.


UNDER THE DATE OF: November 2, 2015

MOVED BY: Councilperson Galeski

SUPPORTED BY: Councilperson Schultz

RESOLVED by the City Council that the Superintendent of Recreation is directed to rebid the
Memorial Park Baseball Field Drainage project and to publish for bids in the newspaper and any other
means the superintendent believes would be appropriate.
Motion unanimously carried

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the
foregoing is a true and complete copy of the resolution adopted by the City Council on November
2, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and
in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.


Lawrence S. Stec
City Clerk

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Kevin VanBoxell

BID OPENING SUMMARY

FILE # 4680 – MEMORIAL PARK BASEBALL FIELD DRAINAGE

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
S&D Field Services, Inc. Westland, MI	\$6,336.00
Signature Service Melvindale, MI	\$10,000.00
Pizzo Development Group, LLC Lincoln Park, MI	\$11,330.00
Pro Excavation, Inc. Wyandotte, MI	\$14,400.00
Giannetti Building Development, LLC Clarkston, MI	\$22,770.00

RESOLUTION

Date: December 7, 2015

RESOLVED by the City Council that Council **APPROVES** the hiring of S&D Field Services, Inc. of Westland, MI in the amount of \$6,336.00 paid from Account #1 01-750-850-560 for the Memorial Park Baseball Field Drainage Project.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____


YEAS	COUNCILPERSON	NAYS
<input type="checkbox"/>	Fricke	<input type="checkbox"/>
<input type="checkbox"/>	Galeski	<input type="checkbox"/>
<input type="checkbox"/>	Miciura	<input type="checkbox"/>
<input type="checkbox"/>	Sabuda	<input type="checkbox"/>
<input type="checkbox"/>	Schultz	<input type="checkbox"/>
<input type="checkbox"/>	Van Boxell	<input type="checkbox"/>

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # **7**

ITEM: File #4631 – CLEANING AND TELEVISIONING EXISTING SANITARY AND STORM SEWERS – YEARS 2015-2017

PRESENTER: Mark Kowalewski – City Engineer 

INDIVIDUALS IN ATTENDANCE: NA

BACKGROUND: The City of Wyandotte has an existing contract with United Resource's for cleaning and televising of sanitary and storm sewers. United Resource's contract provides pricing through 2017. The contract provides for additional budgeting of this contract with approval of the City Council. See attached contract extension and certificate of insurance. The area to be cleaned and televised is from 16th Street to 13th Street between Eureka Avenue to Grove Street.

STRATEGIC PLAN/GOALS: Tracking infrastructure in all neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer to extend United Resource's contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work from Account No. 590-200-926-310 for an estimated cost of \$ 21,439.49 dollars.

IMPLEMENTATION PLAN: The resolution and all necessary documents will be forwarded to United Resource's informing them of the decision of the City to extend his contract.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS:

Contract Amendment

Certificate of Insurance

Request for Council Action and Council Resolution, March 17th, 2014.

**AMENDMENT TO CONTRACT
FILE 4631 CLEANING AND TELEVISIONING SANITARY AND STORM SEWERS
- CITY OF WYANDOTTE**

ARTICLES OF AGREEMENT, made and entered into this ____ day of _____ 2015,
by and between the CITY OF WYANDOTTE, party of the first part, and United
Resources LLC, Livonia, County of Wayne, State of Michigan, party of the second part,
to-wit:

1. To this contract shall be added the 2015-2016 Sewer Cleaning and Televisioning of
Sanitary and Storm Sewers.
2. This contract shall be increased by the estimated amount of \$~~37,000.00~~ *\$ 21,437.49 ✓ 12/3/15*
3. Completion date for this additional work shall be September 30th 2016.
4. The unit prices and contract conditions will remain the same as in the original
contract.
5. Insurance Policies and Certificates will be submitted by the party of the second
part to cover the extended period of time.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in
duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

Joseph Peterson, Mayor

Larry Stec, City Clerk

PARTY OF THE SECOND PART

United Resources LLC

Savannah Hawn

WITNESS

David Gath

David Gath - President

WITNESS



CERTIFICATE OF LIABILITY INSURANCE

UNITE-2

OP ID: AM

DATE (MM/DD/YYYY)

11/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER METRO AGENCY, Inc. 32646 Five Mile Road Livonia, MI 48154 Aaron T. Moore		CONTACT NAME: Patrick B. Moore PHONE (A/C, No, Ext): 734-522-3900 FAX (A/C, No): 734-421-1777 E-MAIL: ADDRESS:		
INSURED United Resource Llc United Resource Group Llc United Resource Group, LLC 15500 Penn Dr Livonia, MI 48154		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Homeowners Insurance Co.		26638
		INSURER B : Auto Owners Insurance Co.		18988
		INSURER C : Ace American Insurance Company		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X	X	04027222	11/14/2015	11/14/2016	EACH OCCURRENCE \$ 1,000,000	
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000	
							CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	MED EXP (Any one person) \$ 10,000
							Empl Benefit Liab	PERSONAL & ADV INJURY \$ 1,000,000
C	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	X	G24346997-004	12/10/2015	12/10/2016	GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
							Emp Ben \$ 1,000,000	
							COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
B	AUTOMOBILE LIABILITY	X	X				BODILY INJURY (Per person) \$	
	ANY AUTO						BODILY INJURY (Per accident) \$	
	ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/>						PROPERTY DAMAGE (PER ACCIDENT) \$	
	HIRED AUTOS <input checked="" type="checkbox"/>						4,900,656,100	\$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/>	X	X	4900656101	11/14/2015	11/14/2016	EACH OCCURRENCE \$ 5,000,000	
	CLAIMS-MADE <input type="checkbox"/>						AGGREGATE \$ 5,000,000	
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>	
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A	X	X	04066972	11/14/2015	11/14/2016	E.L. EACH ACCIDENT \$ 500,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000	
							E.L. DISEASE - POLICY LIMIT \$ 500,000	
							C	Environmental Impairment Liab
Aggregate \$ 5,000,000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Wyandotte, is included as additional insured. Policies are endorsed to provide notice in accordance with policy provisions to the City of Wyandotte. Waiver of Subrogation for personal injury or property damage applies in favor of the city of Wyandotte, its employees and agents, arising out of this contract.

CERTIFICATE HOLDER**CANCELLATION**

WYAND-1

City of Wyandotte
Building Dept
3131 Biddle Ave
Wyandotte, MI 48192

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Aaron T. Moore

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CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 17, 2014

AGENDA ITEM # 9

ITEM: File #4631 – Cleaning and Televising Existing Sanitary and Storm Sewers 2014-2017

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski, 3-10-14

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: In accordance with the EPA Consent Decree for the Sewage Treatment Plant in Wyandotte the City's Operation & Maintenance (O & M) Work Plan was approved January 18, 2006. The O & M Work Plan requires the cleaning, televising and repair of all sewers in the City. The Engineering Department has solicited bids for the Cleaning and Televising of existing Sanitary and Storm Sewers for 2014-2017. The bid tabulation is attached. Based on past contracts, 1,000 to 2,000 hours of additional work for heavy cleaning and root cutting is expected for this project. Therefore, it is recommended that acceptance of the proposal from United Resources, LLC of Livonia, Michigan be accepted as the best proposal. The bid quantities reflect work as if the City received the SAW Grant that the City has applied for from MDEQ. Since the SAW Grant has not been awarded, to date, then the current budget permits an award of \$110,000. If the SAW Grant is received a revised contract will be presented to City Council

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by: Matching tools and efforts to the conditions in city neighborhoods; tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement. Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approval of the contract with United Resources, LLC of Livonia, Michigan in the amount of in the amount of \$110,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account No.590-200-926-310. The remaining work depends on the receiving the SAW Grant or additional budgeting in the 2015, 2016 and 2017 budget years.

IMPLEMENTATION PLAN: Once approved, United Resources, LLC will perform work.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Dwyer*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS: Bid Tabulation

C

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

March 18, 2014

JOSEPH PETERSON
MAYOR

RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Ted Miciura Jr.
Supported by Councilwoman Sheri M. Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer regarding File # 4631-Cleaning and Televising Existing Sanitary and Storm Sewers 2014-2017 and accepts the proposal from United Resources, LLC of Livonia, Michigan in the amount of \$110,000 to be paid from account # 590-200-926-310 as an initial budget of \$110,000, the remaining work depends on receiving the SAW Grant or additional budgeting in the 2015, 2016, and 2017 budget years; FURTHER the following conditions of acceptance are set forth :

1. A water truck is required to be utilized during additional work for heavy cleaning and root cutting.
2. A 120 gallon/minute vactor truck is to be utilized during execution of the contract.

AND BE IT FURTHER RESOLVED that the bid bonds be returned to the unsuccessful bidder by the City Clerk and all bid checks be returned to the unsuccessful bidder by the City Treasurer.

YEAS: Councilmembers Fricke Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on March 17, 2014.

William R. Griggs
William R. Griggs
City Clerk

CC: United Resource, LLC 32940 Capitol Street, Livonia, MI. 48184

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 7th, 2015

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council hereby extends United Resources contract in an amount of \$21,439.49 for the Cleaning and Televising of Sanitary and Storm Sewers services from Account No. 590-200-926-310 for AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign all the required documentation.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Van Boxwell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # 8

ITEM: Clinton Street: Biddle Avenue to Detroit River

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Engineering Department received a request from Mr. Jason D'Herin, the new owner of the Pier 500, 507 Biddle Avenue, he is requesting to seal coat Clinton Street between the Pier 500 and Weyand's. I am recommending approval of this request provided a Hold Harmless Agreement is executed.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan.

ACTION REQUESTED: Approve the request of Mr. Jason M. D'Herin to seal coat Clinton Street adjacent to 507 Biddle Avenue.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute a Hold Harmless Agreement

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION: *in book*

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Email request and Hold Harmless Agreement

Mark Kowalewski

From: Mark Kowalewski <mkowalewski@wyandotte.net>
Sent: Wednesday, December 02, 2015 8:59 AM
To: Kelly Roberts
Subject: FW: Joe Peterson

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

From: J.AJ.C.MFG LLC/ D&R PROPERTIES [<mailto:jmdherin@gmail.com>]
Sent: Wednesday, December 02, 2015 8:57 AM
To: mkowalewski@wyan.org
Subject: Re: Joe Peterson

Thank you Mark, Per our conversation we would like council's approval to seal coat Clinton Ave between Pier 500 and Weyend's at 507 Biddle Ave.

Sincerely

Jason M D'Herin

--

Jason M. D'Herin, President
D&R Maintenance Management Inc & P.V.B Lock Box
WWW.DNRPROPERTIES.COM
www.pvblockbox.com

20412 Lorne Ave, Taylor MI 48180
313.218.6817 Mobile
313.388.3770 Office
313.294.9070 Fax

"Be responsible think before you print"

HOLD HARMLESS AGREEMENT
and RELEASE

In consideration of the City of Wyandotte granting permission to Jason M. D'Herin to seal coat Clinton Street the undersigned hereby assumes all risk and liability relating to the aforementioned activity, and the undersigned agrees to hold harmless and indemnify the City of Wyandotte and all city officials, employees, volunteers and agents from all liability or responsibility whatever for injury (including death) to persons, or for any damage to any City of Wyandotte property, or to the property of others arising out of or resulting from the aforementioned activity.

The undersigned further does hereby remise, release and forever discharge said City of Wyandotte, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of either directly or indirectly, from the aforementioned activity.

The undersigned represents personally that he/she is authorized to execute this Agreement on behalf of the undersigned.

Agreed to this day of _____, 2015

By: _____

Address: _____

Phone: (H) _____ (C) _____

E-mail: _____

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 7, 2015

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the request from Mr. Jason D'Herin to allow them to seal coat Clinton Street is hereby approved provided a Hold Harmless Agreement is executed by Mr. D'Herin.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

RESOLUTION

DATE: December 7, 2015

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council Meetings of December 28, 2015 and January 4, 2016 are hereby CANCELLED due to the Christmas and New Year holidays.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

HEARING

**SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)
SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE
ORDINANCE**

RESOLUTION

DATE: December 7, 2015

RESOLUTION by Councilperson _____

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), two months (October 19, 2015), and seven weeks (December 7, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until

_____, _____ pending _____.
Date

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

Oak & 2nd Backup Documentation 35 pages

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Update Regarding Condition of 217-219-221-223 Oak

- May 15, 2014: Letter sent to Heritage Oak Development regarding condition of lot and ordering clean-up and demolition of existing abandoned construction. Letter returned unopened.
- July 2014: Ordered and received Title Search.
- August 1, 2014: Letter sent to Interested Parties, including Huntington National Bank, as determined from Title Search, regarding condition of lot and ordering clean-up and demolition of existing abandoned construction. Deadline to demolish: October 1, 2014.
- August 7, 2014: Greg Mayhew received phone call from Todd Weber, Property Manager, Farbman Management Group. Discussed letter of August 1, 2014. Farbman received copy of letter from Huntington Bank, new property owner. Farbman is receiver for property. Mr. Weber indicated that there was a potential developer for the site and the purchase agreement was being worked on. Mr. Weber stated that they would clean-up the property, and apply weed control.
- August 14, 2014: Received letter from Todd Weber, Farbman, regarding phone conversation and requesting extension of time to complete potential sale and redevelopment of property. Existing foundations were critical to the potential buyers.
- August 20, 2014: Property cleaned up, accumulations and weeds removed, additional stone placed to remove low spots.
- August 20, 2014: Letter sent to Interested Parties, including Farbman, regarding condition of lot and ordering clean-up and demolition of existing abandoned construction. Deadline to demolish: December 1, 2014.
- November 12, 2014: Site inspection found property to be in similar state as on August 20, 2014. Call to Farbman and spoke to Dan McCleary. Discussed property. He indicated that complications with deeds and titles have delayed closing and expected closing to happen in 60 to 90 days. The entire property is being sold, including the existing three (3) unit condo. (Two of three units occupied) Mr. McCleary would not reveal potential purchaser except to say that the party is local and very credible and has experience in the downriver area taking over projects and developing to completion. Mr. McCleary expressed that keeping the existing construction is crucial to the sale to this purchaser.



November 12, 2014: Mr. McCleary called back after consulting with the potential buyer. The buyer consented in revealing his name, Paul Zulewski, and expressed that if wanted he would come to the City to explain his intentions, etc., with the site and that he very much needs the existing foundations to proceed with his plans.

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Paul Zulewski, Prospective Purchaser
Peggy Green, Secretary

The meeting was called to order at 11:00 a.m., by Mark Kowalewski, City Engineer.

Mr. Kowalewski asked Mr. Zulewski if he was the only owner. Mr. Zulewski replied that he is under contract to purchase the property and has until January 10, 2015, his inspection period, to make a decision. Mr. Kowalewski asked if he agrees to that date, what is the time frame for closing. Mr. Zulewski replied 45 days.

Mr. Kowalewski asked if he would be the only name on the purchase agreement. Mr. Zulewski replied yes.

Mr. Kowalewski asked what he would be doing with the property. Mr. Zulewski replied that he would construct and finish the four (4) east units, not sure yet about what he will do with the back part of the property. He will sell or rent the units, whatever the market calls for.

Mr. Kowalewski asked about Mr. Zulewski's background. Mr. Zulewski said he is Source Realty and purchases foreclosures. He has purchased other foreclosed condominium projects, and they have been successful.

Mr. Kowalewski asked if he would be building where the foundation is now. Mr. Zulewski replied yes. He will be getting the plans and survey from Mike Perry, the previous developer.

Mr. Mayhew asked about the back half of the property by the alley. Mr. Zulewski replied that he was not sure what had been planned for back there. Mr. Kowalewski stated that a site plan had been submitted.

Mr. Zulewski asked about the sewer taps for the new units. Mr. Mayhew stated that there is a stub up there now, and the driveway is paved, he hopes that it was connected before it was paved.

Mr. Mayhew showed Mr. Zulewski the site plan that was on file. There was discussion regarding the plans.

Mr. Zulewski asked what the City would require. Mr. Kowalewski replied that the units be built to the plans that were submitted, or new plans would have to be submitted.

Mr. Zulewski explained that he had also purchased the property in Trenton from Mr. Perry and kept the plans.

Mr. Zulewski asked about the existing footing. Mr. Mayhew replied that it should be 48" deep, however it was abandoned and requires removal by code. Mr. Mayhew added that if it is the same plans, and they are still structurally sound, they could be used.

Mr. Kowalewski asked about a condo association. Mr. Paul stated there was a master deed, and he is still waiting for more information.

Mr. Kowalewski asked if the existing 3 units are individually owned. Mr. Zulewski replied that he would own those also because the land contract was done incorrectly and were defaulted. They are currently rentals. Mr. Kowalewski asked if he would be selling them to the residents now. Mr. Zulewski replied that he can't talk to them until he owns the property.

Mr. Kowalewski commented does the master deed allow you to rent? Mr. Zulewski stated that it would be transferred to Developers Right, and this would allow for them to be rented. There was discussion regarding developers rights and master deeds, and other condominiums that Mr. Zulewski owned, and charges for association fees. Mr. Kowalewski asked what an expected association fee would be. Mr. Zulewski replied \$150 per month.

Mr. Kowalewski stated that the City will not know anything until after January 10, 2015. Mr. Zulewski did not see any problems unless there is something major regarding the sewer and water taps.

Mr. Mayhew stated that he imagined the first 3 are done and suggested that Mr. Zulewski contact the Wyandotte Municipal Service Water Department and Electric Department.

There was discussion regarding water and sewer taps. Mr. Mayhew stated that he would have to investigate the files more.

Mr. Kowalewski commented that he was concerned about the foundations being abandoned. There are two choices, either remove the existing foundations or submit information and permit applications to build on the existing foundations. Mr. Zulewski stated that he wants to build on the existing foundations.

Mr. Kowalewski asked Mr. Zulewski to email him when he is satisfied with the inspection and has a closing date. Mr. Zulewski stated that hopefully he can start building in the Spring.

Mr. Kowalewski added that this property is in a PD zoning district. Mr. Kowalewski indicated that with PD Zoning, if you deviate from the approved plans, then you would have to go thru the PD process of plan approval.

Meeting
Oak and 2nd Streets (S.W. Corner)
December 10, 2014

Page 3 of 3

There was discussion regarding the electric and water for the buildings. Mr. Mayhew stated that the Electric Department would have a diagram of the existing and proposed.

Mr. Kowalewski advised Mr. Zulewski to get with Municipal Service regarding the water and electric. Mr. Zulewski was provided with the phone numbers for Bill Weirich and Chris Rempel.

Mr. Mayhew informed Mr. Zulewski that he would give him a copy of the three plans in the file.

Mr. Kowalewski asked Mr. Zulewski to email him when the inspection period is over, which is January 10, 2015, and there is a closing date.

Mr. Kowalewski also asked Mr. Zulewski to email him with monthly updates.

Cc:

Paul Zulewski
18707 Ecorse Road
Allen Park, MI 48101

paul@sourcerealty.net

w/sc/oak and 2nd

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Todd Weber, Farbman Group
Todd Szymczak, Farbman Group via phone part way thru hearing
Peggy Green, Secretary

The meeting was called to order at 9:15 a.m., by Mark Kowalewski, City Engineer.

Mr. Kowalewski asked Mr. Weber if he was the property manager. Mr. Weber replied yes, he is with Farbman and has been hired by the receiver, the court appointed representative of Huntington Bank.

Mr. Kowalewski asked the status of the property. Mr. Weber replied that there is a potential purchaser, and they want to keep the footings, if the purchaser backs out, and the bank gets the property back, then the bank wants to be able to keep the footings.

Mr. Kowalewski asked Mr. Weber if he had reviewed the minutes from the last meeting held on December 10, 2014. Mr. Weber replied yes.

Mr. Kowalewski asked Mr. Weber who the purchaser was. Mr. Weber replied Paul Zulewski, and added that he was not sure if he was an entity or person purchasing the property. Mr. Weber added that Todd Szymczak of Farbman, is the broker, and he is dealing with Mr. Zulewski. Mr. Weber continued that Mr. Zulewski had purchased a property six to eight months ago in Trenton that was in the same situation, and has done a great job with the property.

Mr. Mayhew asked if the property in Trenton had also been abandoned. Mr. Weber replied yes.

Mr. Kowalewski asked Mr. Weber about the master deed for the property on Oak Street. Mr. Weber stated that the deed is recorded. Mr. Kowalewski asked if he could email the deed. Mr. Weber replied yes. Mr. Kowalewski asked if the deed restricts occupancy to owners only. Mr. Weber replied that he did not know.

Mr. Kowalewski asked where the property was located in Trenton that Mr. Zulewski purchased. Mr. Weber replied 4th Street behind the Municipal Building. Mr. Weber added that there were five different complexes on one parcel, one was occupied with five tenants. Mr. Kowalewski asked if each building had five units. Mr. Weber replied yes.

Mr. Kowalewski commented that Mr. Zulewski had stated in the previous meeting held on December 10, 2014, that he was doing Due Diligence with the property, which was to be over January 10, 2015. Mr. Weber commented that the date had been moved out, he believed that the closing was scheduled for March.

Mr. Kowalewski stated that he had met with Mr. Zulewski on December 10, 2014, and had asked for monthly updates on the property, and to date, he has received none.

Mr. Kowalewski asked Mr. Weber if that what he was telling him is that there is a purchase agreement, the due diligence has been extended, and there is no closing date.

Mr. Weber called Mr. Szymczak on speaker phone.

Mr. Szymczak explained that the due diligence is already up. The court approved receivership on January 27, 2015, the buyer confirmed going with the deal, and they will close the first week of March.

Mr. Kowalewski asked if the master deed status had changed. Mr. Szymczak replied that he does not think so, but the attorney should be asked that.

Mr. Kowalewski asked Mr. Szymczak why Mr. Zulewski did not keep the City updated. Mr. Szymczak replied that he is not sure, but Mr. Zulewski does do what he says he is going to do, and he will get in touch with him.

Mr. Kowalewski explained that the city is looking for Mr. Zulewski to secure a building permit for the property.

Mr. Szymczak stated that the receiver has control, they would need court approval to transfer. The next court date is February 27, 2015, where the approval to close on the purchase agreement will be approved.

Mr. Kowalewski stated that he does not know why an application can't be submitted and added that the purchaser will need the plans from the original builder.

Mr. Szymczak stated that they have the plans in a digital version, and they are moving forward, but court approval is the next step.

Mr. Kowalewski asked if the closing was set for March 10, 2014. Mr. Szymczak explained that after the court approves, they have 30 days after to close, the borrower can appeal, the title company wants to wait the 30 days until they transfer to avoid any challenges to the court order.

Mr. Kowalewski stated that the closing would then be after March 27, 2015.

Mr. Szymczak replied that would be true. Mr. Szymczak continued that he did sell the property on Biddle and Orchard the same way, there was no problem, and they closed early. Also, when the one in Trenton was sold, the title company allowed them to close before the 30 day appeal period.

Mr. Kowalewski asked Mr. Szymczak who he represents. Mr. Szymczak replied he represents the receiver.

Mr. Kowalewski asked which court was being used and the judge's name. Mr. Szymczak replied that he did not know.

Mr. Kowalewski stated that he wants this information, and who ordered the receiver.

Mr. Weber stated that he might have that information.

Mr. Kowalewski continued that the City is concerned about problems with the foundations deteriorating and being a hazard.

Mr. Szymczak stated that the property will be in better hands soon, and it will be finished. There is no intent to leave the property as is. The original developer left a lot behind to be dealt with.

Mr. Mayhew commented that he spoke with Mr. Weber in the fall of 2014. Mr. Szymczak stated that it was put on the market in the fall.

Mr. Kowalewski commented that Mr. Zulewski will either develop the property or walk away. Mr. Szymczak stated that Mr. Zulewski has a substantial deposit on the property, and he will not walk away. Mr. Kowalewski expressed concern that Mr. Zulewski did not do what he said he would do in regards to the monthly reports that were requested.

Mr. Kowalewski stated that he is going to recommend that the foundations be removed or a permit applied for and approved by February 27, 2015. If not, he will refer the matter to City Council to hold a hearing why it should not be demolished.

Mr. Szymczak commented that this may cause more problems, but he does understand the City's frustration. If they inform Mr. Zulewski of certain things to be done by certain dates, that could change the deal. Mr. Zulewski may have cause to get out of the purchase agreement. Mr. Szymczak stated that he would refer the City to the receiver's attorney.

Mr. Kowalewski then stated that based on these concerns, he will hold this hearing in abeyance until March 27, 2015.

Mr. Szymczak stated that he will inform Mr. Zulewski to keep in contact with the City.

Mr. Szymczak added that there should not be an issue, and he will inform the title company to let them close as soon as possible, hopefully in early March.

Mr. Mayhew asked who would supply that waiver. Mr. Szymczak replied that the court would. Mr. Mayhew asked if the court could say that they can't close. Mr. Szymczak replied that he doesn't know if the court can do that. Mr. Szymczak continued that they want to get this done as soon as possible and so does Mr. Zulewski.

Mr. Kowalewski commented that the court date is scheduled for February 27, 2015, and this hearing will be held in abeyance until March 27, 2015, and all interested parties will be notified. Mr. Kowalewski added that Mr. Zulewski was sent a notice about this hearing, but did not appear.

Mr. Kowalewski asked Mr. Szymczak what his address was. Mr. Szymczak replied that it was the same as Mr. Weber's, and added that everyone wants to get this resolved.

Mr. Weber stated that the units were sold on land contract before the master deed was recorded, and the land contract buyer is not the legal owner since there is no master deed. Mr. Kowalewski asked what happened to the people. Mr. Weber stated that it was converted to a lease, and added that sadly, the land contract buyers lost a lot of money.

Mr. Kowalewski asked Mr. Weber who he represents. Mr. Weber stated that he represents the receiver, he answers to the receiver, and the receiver answers to Huntington Bank.

Mr. Weber added that this has taken so long because of all the legal issues and he will send all information to the receiver.

There was discussion regarding receivership.

w/sc/oak and 2nd 2-5-15

PRESENT: Mark A. Kowalewski, City Engineer
Paul Zulewski, Owner
Kelly Roberts, Secretary

Mr. Kowalewski stated that this is a reconvened hearing from February 5, 2015.

Mr. Zulewski indicated that they closed on the property on March 10, 2015, and he is getting with architect to determine how he is going to develop the property.

Mr. Kowalewski stated that only one (1) plan has been approved by the City and if he is going to change any part of that plan Mr. Zulewski would need the approval of the City. Mr. Kowalewski stated that the property is zoned PD District and the requirements of the PD District would apply.

Mr. Kowalewski stated further that any change should also blend with the CBD District.

Mr. Zulewski stated that he might just change the garage into a one (1) car and add additional living space on the 1st floor.

Mr. Kowalewski stated that he should also submit the Master Deed.

Mr. Zulewski stated that he is working with his attorney on the Master Deed. Mr. Zulewski asked if the property could be used as rental units.

Mr. Kowalewski stated that would be up to the City Council. Mr. Kowalewski explained that the previous plan indicated that all units would be owner occupied and when the City sold the property to the previous owners they indicated it would be owner occupied.

Mr. Zulewski stated that he will think about it and be ready to discuss if he is going to use them as rental units. Mr. Zulewski stated further that he would like to start at least the four (4) units where the foundations have been constructed within the next couple of months. Mr. Zulewski stated further that the Phase 2 and 3 he would think about changing to ranch units since they would be on the back part of the property and not facing Oak Street.

Mr. Kowalewski stated that this hearing is to discuss the removal of the foundations on the corner of 2nd and Oak.

Mr. Zulewski stated that he has plans with Mans Lumber and is getting pricing to start the construction. Mr. Zulewski stated he is hoping to have plans to the City by mid-April or the end of April and start construction in May.

Mr. Kowalewski asked who the property is titled in.

Mr. Zulewski stated that it is owned by Oak Street Condominium Project LLC.

Mr. Kowalewski asked if the other owners have been removed from title.

Mr. Zulewski stated yes all other interests have been removed.

Mr. Kowalewski stated that at this point he is holding this hearing in abeyance until April 23, 2015, at 8:30 a.m. to allow Mr. Zulewski to secure a Building Permit to construct four (4) units on the foundation already constructed.

Mr. Zulewski agreed.

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

April 14, 2015

FIRST CLASS MAIL

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101

RE: 217-219-221-223 Oak

This letter is to inform you that the Show Cause Hearing that was scheduled for **Thursday, April 23, 2015, at 8:30 A.M.**, has been rescheduled to **Thursday, April 30, 2015 at 9:00 A.M.** in the Engineering and Building Department at Wyandotte City Hall.

If you cannot attend this Hearing at the time and date specified above, please contact the undersigned at 734-324-4558 or gmayhew@wyan.org.

Very truly yours,

Gregory J. Mayhew
Assistant City Engineer

w/show cause/oak 2nd reschedule hearing

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

May 5, 2015

VIA EMAIL

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101
paul@sourcerealty.net

RE: 217-219-221-223 Oak

This letter is to inform you that the Show Cause Hearing that was scheduled for **Tuesday, May 5, 2015, at 10:00 A.M.**, has been rescheduled to **Wednesday, May 6, 2015 at 9:00 A.M.** in the Engineering and Building Department at Wyandotte City Hall.

If you cannot attend this Hearing at the time and date specified above, please contact the undersigned at 734-324-4558 or gmayhew@wyan.org.

Very truly yours,

Gregory J. Mayhew
Assistant City Engineer

w/show cause/oak 2nd reschedule hearing

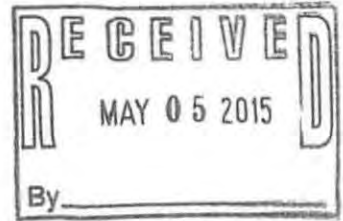


I was unaware of the time
change. To my knowledge it was
9am. I never received. Left. I
can make it tomorrow @ 9am. or
next week Tuesday I'm leaving out of
town Thursday-Sunday.

Thanks
P. J. Full.

5/5/15

9:10 AM -



PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Paul Zulewski, Owner
Peggy Green, Secretary

Mr. Kowalewski stated that this is a reconvened hearing from March 27, 2015.

Mr. Kowalewski asked Mr. Zulewski why a building permit has not been secured. Mr. Zulewski stated that he obtained the drawings two weeks ago, and they are at N.A. Mans now getting pricing so that he can apply for financing. It took a while to get the drawings because he had trouble contacting Mike Perry for them.

Mr. Kowalewski asked Mr. Zulewski what prevented him from applying for a building permit. Mr. Zulewski replied that he thought he had to have the plans and the pricing. Mr. Mayhew stated that he can submit two sets of plans, permit application, and pay plan review fee to start the process.

Mr. Kowalewski stated that he thought that the permit would have been applied for by now. Mr. Zulewski stated that he did not close until mid March, and was trying to get the plans from Mr. Perry.

Mr. Zulewski stated that he wants to get the project up and the outside done by September, 2015.

Mr. Kowalewski informed Mr. Zulewski that he can get a building permit application today and submit by May 8, 2015. Mr. Zulewski stated that he is going out of town. Mr. Kowalewski stated that Mr. Zulewski can apply for the permit on Tuesday, May 12, and the permit should be issued by June 1. Mr. Mayhew added that there is a \$100 plan review fee when the application is turned in, and the permit fee is based on the estimated cost. Mr. Zulewski stated that the estimated cost is approximately \$400,000. Mr. Kowalewski added that once the permit is issued, the permit holder has six months to start working on the project.

Mr. Zulewski stated that this his is first time building from the ground up, he usually just finishes the property.

Mr. Kowalewski stated that Mr. Zulewski is to apply for the permit by May 12, and the permit should be issued by June 1. Mr. Zulewski added that should be no problem.

Mr. Zulewski asked about roping off the property. Mr. Kowalewski and Mr. Mayhew suggested that it be done by July 1, that is when there will be more foot traffic starting in the area. Mr. Zulewski stated that he would put temporary fencing up before that.

Cc:

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101
paul@sourcerealty.net

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

May 19, 2015

FIRST CLASS MAIL

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101

RE: Oak and 2nd Streets (S.W. Corner)

Enclosed please find a copy of the minutes of the Show Cause Hearing held May 6, 2015.

This Hearing will be reconvened on Tuesday, May 26, 2015, at 3:00 p.m. in the Engineering and Building Department at Wyandotte City Hall. If you cannot attend this Hearing at the time and date specified above, please contact the undersigned at 734-324-4558, or email at gmayhew@wyan.org.

Very truly yours,

Greg Mayhew
Assistant City Engineer

GJM/pg

Attachment – May 6, 2015 Show Cause Hearing Minutes

paul@sourcerealty.net

Greg Mayhew

From: Paul Zulewski [paul@sourcerealty.net]
Sent: Tuesday, May 26, 2015 10:08 AM
To: Greg Mayhew
Subject: Re: Oak & 2nd

I can tomorrow

Sent from my iPhone

On May 26, 2015, at 10:06 AM, Greg Mayhew <gmayhew@wyan.org> wrote:

Paul,

Have someone from your office attend meeting and submit applications.

Greg

From: Engineering1 [<mailto:engineering1@wyan.org>]
Sent: Tuesday, May 26, 2015 10:00 AM
To: 'Greg Mayhew'; mkowalewski@wyan.org
Subject: FW: Oak & 2nd

From: Paul Zulewski [<mailto:paul@sourcerealty.net>]
Sent: Tuesday, May 26, 2015 9:04 AM
To: Engineering1
Subject: RE: Oak & 2nd

Im sorry but today is my 3 year anniversary, I can not attend todays meeting can we reschedule for a later date. I do have permit applications in my hands

thanks

Paul Zulewski

Broker

Source Realty

18707 Ecorse Rd

Allen Park MI 48101

Phone 313-769-6511

Fax 313-769-6512

Cell 734-624-5620

www.Sourcerealty.net

From: Engineering1 [mailto:engineering1@wyan.org]
Sent: Wednesday, May 20, 2015 5:15 PM
To: 'Paul Zulewski'
Subject: Oak & 2nd

From: Engineering1 [mailto:engineering1@wyan.org]
Sent: Wednesday, May 20, 2015 5:14 PM
To: 'Paul Zulewski'
Subject: Oak & 2nd

Please see attached letter.

Show Cause Hearing will be reconvened on Tuesday, May 26, 2015 @ 3:00 p.m..

Peggy Green
Engineering and Building Department
City of Wyandotte
3200 Biddle Avenue, Suite 200
Wyandotte, Michigan 48192
734-324-4551

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Peggy Green, Secretary

Mr. Kowalewski called the hearing to order at 3:45 and stated that this is a reconvened hearing from May 6, 2015.

Mr. Mayhew stated that an email was received from Mr. Zulewski stating that he could not attend this hearing due to personal reason and added that he has the permit application. Mr. Mayhew replied that a representative could attend the Show Cause Hearing and deliver the application, but no one arrived.

Mr. Mayhew continued that Mr. Zulewski was supposed to file for a permit by May 12, 2015, but failed to do so, with no reasons given.

Mr. Kowalewski added that Mr. Zulewski has been contacted various times that his building permit application needs to be submitted. Mr. Kowalewski continued that the permit was supposed to be applied for by May 12, 2015, and could have been issued by June 1. Further, the property is supposed to be secured by fencing by July 1. Mr. Kowalewski stated that Mr. Zulewski failed to meet the first deadline of May 12, 2015, therefore, the matter is being referred to the Mayor and City Council to have the foundations removed, and the cost charged against the property.

Cc:

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101
paul@sourcerealty.net

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: June 1, 2015

AGENDA ITEM #

19

ITEM: Oak and 2nd Streets (S.W. Corner)

WYANDOTTE CITY CLERK
80 S 9 85 YAM 2105

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 5-27-15

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Show Cause Hearings were held in the Engineering and Building Department regarding the abandoned project at Oak and 2nd Streets (S.W. Corner), Wyandotte, Michigan.

At the hearings it was determined that a building permit be applied for by May 12, 2015. As of today's date, the permit has not been applied for.

Therefore in accordance with Section PM-107.6 Filings of findings, the undersigned requests that your Honorable Body set a hearing to show cause why the foundations should not be removed and the cost charged against the property in accordance with Section PM-107.7 Council Action, of the Wyandotte Property Maintenance Code.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent neighborhoods.

ACTION REQUESTED: Schedule Show Cause Hearing to determine if the foundations should be removed.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost of demolition to be charged against property per City of Wyandotte Property Maintenance Code Section PM-110.3, Failure to comply.

IMPLEMENTATION PLAN: Schedule Show Cause Hearing and proceed as resolved.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

Suppal

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS: Show Cause Hearing Minutes, December 10, 2014; February 5, 2015; March 27, 2015; May 6, 2015; and May 26, 2015; letters dated April 14, 2015; May 5, 2015 (2); May 19, 2015; email dated May 26, 2015; and Update Regarding Condition

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: June 1, 2015

RESOLUTION by Councilperson _____

RESOLVED by the City Council that whereas hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3200 Biddle Avenue, Wyandotte, Michigan, the most recent on May 26, 2015, and whereas the property owner has been given opportunity to show cause, if any they had, why the foundations at Oak and 2nd Streets (S.W. Corner) should not be removed in accordance with the City's Property Maintenance Ordinance, and whereas the City Engineer has filed a report of his findings with this Council;

NOW, THEREFORE BE IT RESOLVED, that this Council shall hold a public hearing in accordance with Section PM-107.7 of the Property Maintenance Ordinance, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on June 15, 2015 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the foundations should not be removed and the cost charged against the property at Oak and 2nd Streets (S.W. corner).

AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

June 2, 2015

JOSEPH PETERSON
RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Donald Schultz
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that WHEREAS hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3200 Biddle Avenue, Wyandotte, Michigan the most recent on May 26, 2015, and WHEREAS the property owner has been given opportunity to show cause, if any they had, why the foundations at Oak and 2nd Streets (S.W. Corner) should not be removed in accordance with the City's Property maintenance Ordinance, and WHEREAS, the City Engineer has filed a report of his findings with this Council; NOW, THEREFORE BE IT RESOLVED that this Council shall hold a public hearing in accordance with Section PM-107.7 of the Property Maintenance Ordinance, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on June 15, 2015 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the foundations should not be removed and the cost charged against the property at Oak and 2nd Streets (S.W. corner). AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 1, 2015.


William R. Griggs
City Clerk

CC: All interested parties

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4560 • Fax 734-324-4568 • email: clerk@wyan.org • www.wyandotte.net

(Clean) Show Cause
Hearing

SHOW CAUSE HEARING TO GIVE
OPPORTUNITY TO SHOW CAUSE WHY THE
FOUNDATION AT OAK AND 2ND STREETS
(S.W. Corner) SHOULD NOT BE REMOVED IN
ACCORDANCE WITH THE CITY'S PROPERTY
MAINTENANCE ORDINANCE

Nothing in writing

appeared Paul Zulewski owner
in person 18707 re quest
60 days more
Ecorse Rd. days
Allen Park, MI
48101

Show cause
held in abeyance
for 30 days.

until
July 20, 2015

Hearing

RESOLUTION

Wyandotte, Michigan

Date: June 15, 2015

RESOLUTION by Councilperson _____

RESOLVED by the City Council that a public hearing was held on Monday, June 15, 2015, in accordance with Section PM-107.7 Council Action of the Wyandotte Property Maintenance Code, where all parties were given an opportunity to show cause, if any they had, why the foundation structures at the south west corner of Oak Street and 2nd Street should not be demolished, removed or otherwise made safe, and BE IT FURTHER RESOLVED that Council considered the show cause hearing minutes of December 10, 2014; February 5, 2015; March 27, 2015; May 6, 2015 and May 26, 2016; letters dated April 14, 2015; May 5, 2015 and May 19, 2015; an email dated May 26, 2015; the Update Regarding Condition; and the recommendation of the City Engineer and all other facts and considerations that were brought to their attention at said hearing; AND BE IT RESOLVED that the City Council hereby directs that said foundation structures located at the south west corner of Oak Street and 2nd Street, Wyandotte, should be DEMOLISHED, and that the costs be assessed against the property in question as a lien. BE IT FURTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within TWENTY-ONE (21) days of the date of this resolution if they so desire; AND BE IT RESOLVED if the foundation structures are not demolished within sixty (60) days, then the City will proceed with demolition of said foundation structures and assess the cost of the same against said property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura, Jr.	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

June 16, 2105

RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilwoman Sheri M. Fricke
Supported by Councilman Lawrence Stec

RESOLVED by the City Council that the SHOW CAUSE hearing relative to as why the foundation structures at the south west corner of Oak Street and 2nd Street should not be demolished, removed or otherwise made safe is hereby held in ABEYANCE for thirty (30) days. (JULY 20, 2015).

YEAS: Councilmembers Fricke Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 15, 2015.

Maria Johnson

Deputy City Clerk

CC: Paul Zulewski, 18707 Ecorse Road, Allen Park, MI. 48101



Clerk

SHOW CAUSE HEARING
REGARDING THE PROPERTY
LOCATED AT OAK STREET
AND 2nd STREET
city of Wyandotte

PAUL Zolewski
7735 OAK RIVER
N. Toke, OK

Objects To Removal of Footings.
Is Ready To Build on Above Footings.
* Hold in Abeyance For ~~One~~ Two Week

DATED: July 20, 2015

↓
SHOW CAUSE HEARING
PLAN HAS BEEN CHANGED Rea's PLANNING
Comm. APPROVAL

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

July 21, 2015

RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Donald Schultz
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that a hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, should not be demolished, removed or otherwise made safe and said hearing was held in abeyance for thirty (30) days; (July 20, 2015) and BE IT FURTHER RESOLVED that said hearing be held on abeyance for three (3) weeks (August 10, 2015).

YEAS: Councilmembers Fricke Galeski Sabuda Schultz Stec

NAYS: NONE

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on July 20, 2015.


William R. Griggs
City Clerk

CC: Paul Zulewski/Source Realty
18707 Ecorse Road, Allen Park Mi 48101

HEARING:

August 10, 2015

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK AND 2ND STREETS
(S.W. CORNER) SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S
PROPERTY MAINTENANCE ORDINANCE

ABEYANCE
1 WEEK
8-17-2015

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: August 10, 2015

MOVED BY: Councilperson Miciura

SUPPORTED BY: Councilperson Fricke

RESOLVED by the City Council that a hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed or otherwise made safe; said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015) AND BE IT FURTHER

RESOLVED, that said hearing be held in abeyance for one week (August 17, 2015).

Motion unanimously carried.

ABSENT: Councilperson Galeski

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on August 10, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec, City Clerk

HEARING:

August 17, 2015

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK AND 2ND STREETS
(S.W. CORNER) SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S
PROPERTY MAINTENANCE ORDINANCE

3RD THURSDAY
APPLIED TO
PLANNING COMMISSION

RESOLUTION

DATE: August 17, 2015

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that hearings were held on June 15, 2015, July 21, 2015, August 10, 2015 and August 17, 2015 before this body, where all parties were given an opportunity to appear or have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, should not be demolished, removed or otherwise made safe; AND

BE IT RESOLVED that the Council considered all reports and recommendation from the City Engineer and all other facts and considerations that were brought to the Council attention at said public hearings and were made part of the hearing file; NOW

THEREFORE BE IT RESOLVED that the City Council hereby directs the demolition and removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan and that all costs to remove said foundations be assessed against the property in question as a lien. Be it further resolved that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within TWENTY (21) days of the date of this resolution if they so desire; AND

BE IT RESOLVED if the structure is not demolished within 60 days, then the City will proceed with demolition of said structure and assess the cost of same against said property.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell**

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: August 17, 2015

MOVED BY: Councilperson Sabuda

SUPPORTED BY: Councilperson Fricke

RESOLVED by the City Council that a hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed or otherwise made safe; said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015) AND BE IT FURTHER

RESOLVED, that said hearing be held in abeyance for one week (August 17, 2015), and FURTHER BE IT RESOLVED, that said hearing be held in abeyance for two months (October 19, 2015).

Motion unanimously carried.

ABSENT: Councilperson Schultz

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on August 17, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

October 19, 2015

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)
SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE ORDINANCE

NOTE: Hold in abeyance until December 7, 2015 per Planning Commission (documentation forthcoming)

RESOLUTION

* Planning Commission * Wyandotte, Michigan

Wyandotte, Michigan

October 15, 2015

RESOLUTION BY COMMISSIONER DURAN

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE,

Regarding a request from Oak Street Condo Project, LLC (Owner and Appellant) for plan review for the construction of a four (4) attached condominium townhouse building at the southwest corner of 2nd and Oak Street, City of Wyandotte, County of Wayne, State of Michigan in accordance with the PD Zoning District;

Now, therefore be it resolved that the Planning Commission hereby holds this request in ABEYANCE until further information is received regarding the landscape plan for said project.

I move the adoption of the foregoing resolution.

Commissioner DURAN

Supported by Commissioner LUPO

<u>Yeas</u>	<u>Members</u>	<u>Nays</u>
X	Adamcyk	
X	Benson	
X	Duran	
X	Krimmel	
X	Lupo	
	Parker (Absent)	
X	Pasko	
	Rutkowski (Absent)	
X	Tavernier	

MOTION PASSED

RESOLUTION

DATE: October 19, 2015

RESOLUTION by

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed or otherwise made safe.

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015) and two months (October 19, 2015).

THEREFORE BE IT RESOLVED, that said hearing be held in abeyance until December 7, 2015, pending review and findings of the Planning Commission.

Move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: October 19, 2015

MOVED BY: Councilperson VanBoxell

SUPPORTED BY: Councilperson Schultz

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), and two months (October 19, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until December 7, 2015, pending review and findings of the Planning Commission.

Motion unanimously carried

ABSENT: Councilperson Fricke

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on October 19, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, November 23, 2015, and was called to order at 7:00pm, Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, and VanBoxell

Absent: Todd Browning, City Treasurer; Thomas Woodruff, City Assessor

Also Present: William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

COMMUNICATIONS MISCELLANEOUS

None

PERSONS IN THE AUDIENCE

Chris Calvin, 466, Sycamore, wishing Council a happy Thanksgiving and requesting respect and use of his suggestions.

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #1

Communication from Special Events Coordinator, Heather A. Thiede, requesting permission for the use of city property from December 1 through December 31 for various events and activities taking place in Downtown Wyandotte throughout the month.

AGENDA ITEM #2

Communication from City Engineer, Mark Kowalewski, requesting approval to postpone the demolition of 2032 23rd Street for an additional 60 days

AGENDA ITEM #3

Communication from City Clerk regarding cancellation of November 30, 2015 City Council meeting (Wayne County vs. City of Wyandotte).

LATE ITEM

Communication from City Attorney, Bill Look, requesting authorization to retain Monaghan P.C. to handle defense of class action lawsuit.

REPORTS AND MINUTES

City Council Meeting

November 16, 2015

Daily Cash Receipts

November 17, 2015

CITIZENS PARTICIPATION

None

**RECESS
RECONVENE**

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, VanBoxell, and Mayor Peterson

Absent: Todd Browning, City Treasurer; Thomas Woodruff, City Assessor

Also Present: William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk;

RESOLUTIONS

By Councilperson Schultz, supported by Councilperson VanBoxell
RESOLVED that the minutes of the meeting held under the date of November 16, 2015, be approved as recorded, without objection.
Motion unanimously carried.

By Councilperson Schultz, supported by Councilperson VanBoxell
WHEREAS the Special Events Coordinator is requesting permission to hold special holiday events in Downtown Wyandotte from December 1 through December 31, 2015, with events and activities to include carolers, holiday artist/crafter market, children's crafts, and other activities yet to be planned.
BE IT RESOLVED that Council concurs with the recommendation of the Special Events Coordinator and grants permission for the:

- Use of city property/sidewalks/streets
- Use of property near the Clock Tower/along Biddle Avenue and the Theatre Lot
- Placement of balloons and signage along Downtown Wyandotte

Motion unanimously carried.

By Councilperson Schultz, supported by Councilperson VanBoxell
BE IT RESOLVED that Council approves the additional 60 days to allow Derek V. Sanders, DVS Michigan Properties, LLC., to complete the inspection process for the property at 2032 3rd Street, Wyandotte, Michigan; AND
BE IT FURTHER RESOLVED that the City Engineer will continue to monitor the property for compliance with City codes and ordinances.
Motion unanimously carried.

By Councilperson Schultz, supported by Councilperson VanBoxell
BE IT RESOLVED that the City Council Meeting of November 30, 2015 is hereby CANCELLED due to the Thanksgiving Holiday.
Motion unanimously carried.

By Councilperson Schultz, supported by Councilperson VanBoxell
RESOLVED that the total bills and accounts of \$1,604,862.65 as presented by the Mayor and City Clerk are hereby APPROVED for payment.
Motion unanimously carried.

By Councilperson Schultz, supported by Councilperson VanBoxell
BE IT RESOLVED that the City agrees to retain Monaghan P.C. pursuant to the terms of the engagement letter dated November 23, 2015, in the County of Wayne vs. City of Wyandotte

lawsuit which involves the class action lawsuit addressing the issue of capturing tax increment revenue.

Motion carried.

NAY: Councilperson Miciura

WHEREAS the City Administrator desires to meet in a closed session for strategy associated with the negotiation of a collective bargaining agreement. This is in accordance with Section 15.268c of PA 267 of 1976.

THEREFORE, BE IT RESOLVED that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above-stated purpose only.

Motion unanimously carried.

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:30 p.m.

Motion unanimously carried.

A handwritten signature in dark ink, appearing to read "Lawrence S. Stec", is written over a horizontal line.

Lawrence S. Stec, City Clerk

11/25/2015 05:06 PM

User: ktrudell

DB: Wyandotte

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/2

Post Date from 11/25/2015 - 11/25/2015 Open Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Description	Amount
O	350830	11/25/2015	ktrudell F2	CITY OF LINCOLN PARK		
MR			101-000-001-000	101-000-041-010	COSTAR	1,250.00
DA			101-000-001-000	101-000-068-015	D/T/F Downriver Animal Con	6,250.00
DI			101-000-001-000	101-000-068-013	DWNRIVR CENTRAL DISPATCH	81,804.64
						<u>89,304.64</u> CITY CHECK 57809
REC#557954						
O	350839	11/25/2015	ktrudell F2	CITY OF SOUTHGATE		
DC			101-000-001-000	101-000-068-016	DR CONSOLIDATED ASSESSING	37,994.09
DA			101-000-001-000	101-000-068-015	D/T/F Downriver Animal Con	15,822.99
						<u>53,817.08</u> CITY CHECK 82860
REC# 557955 CONSOLIDATED ASSESSING CENTRAL ANIMAL CONTROL						
O	350841	11/25/2015	ktrudell F2	GOREN GOREN HARRIS		
RE			101-000-001-000	101-000-655-040	RECEIPTS-MISCELLANEOUS	10.00 CITY CHECK 31245
REC# 557957 RESCUE REPORT # 15-1932						
O	350842	11/25/2015	ktrudell F2	CITY OF WYANDOTTE		
EP			731-000-001-000	731-000-392-040	PD EMPLOYEE PENSION CONTR	897.86 CITY CHECK 120914
REC# 557958 POLICE DEFINED BENEFIT						
O	350843	11/25/2015	ktrudell F2	CITY OF SOUTHGATE		
DI			101-000-001-000	101-000-068-013	DWNRIVR CENTRAL DISPATCH	59,205.41 CITY CHECK 83090
REC# 557956 CENTRAL DISPATCH						
Total of 5 Receipts						<u>203,234.99</u>

11/25/2015 05:06 PM

User: ktrudell

DB: Wyandotte

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 2/2

Post Date from 11/25/2015 - 11/25/2015 Open Receipts

Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
--------------------------	------	---------	-------	-----------------------------	--------

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-041-010 COSTAR					1,250.00
101-000-068-013 DWNRIVR CENTRAL DISPATCH					141,010.05
101-000-068-015 D/T/F Downriver Animal Control					22,072.99
101-000-068-016 DR CONSOLIDATED ASSESSING					37,994.09
101-000-655-040 RECEIPTS-MISCELLANEOUS					10.00
731-000-392-040 PD EMPLOYEE PENSION CONTR					897.86
TOTAL - ALL CREDIT ACCOUNT					203,234.99

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					202,337.13
731-000-001-000 Cash					897.86
TOTAL - ALL DEBIT ACCOUNTS					203,234.99

*** TOTAL BY FUND ***

101 General Fund					202,337.13
731 Retirement System Fund					897.86
TOTAL - ALL FUNDS:					203,234.99

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND					
Tender Code/Desc.					
(CCK) CITY CHECK					202,337.13
TOTAL:					202,337.13
(CCK) CITY CHECK					897.86
TOTAL:					897.86
TOTAL - ALL BANKS:					203,234.99

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.					
(CCK) CITY CHECK					203,234.99
TOTAL:					203,234.99

*** TOTAL BY RECEIPT ITEMS ***

(2) DA: DR CENTRAL ANIMAL CONTROL					22,072.99
(1) DC: DR CONSOLIDATED ASSESSING					37,994.09
(2) DI: DWNRIVR CENTRAL DISPATCH					141,010.05
(1) EP: PD EMPLOYEE PENSION CONTR					897.86
(1) MR: Miscellaneous Receivables					1,250.00
(1) RE: RECEIPTS-MISCELLANEOUS					10.00
TOTAL - ALL RECEIPT ITEMS:					203,234.99

Wyandotte Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount	
O 351484	11/30/2015	ktrudell	F2	MUNROE, BOB		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	30.00
AC 101-000-001-000				101-000-257-078	Reserve-Animal Care	10.00
						<u>40.00</u> CITY CASH
RETURN TO OWNER VACCINE REC# 3814						
O 351486	11/30/2015	ktrudell	F2	FORREST, ERNEST		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	30.00 CITY CASH
RETURN TO OWNER REC# 3775						
O 351487	11/30/2015	ktrudell	F2	SCHEER, JON		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	37.00 CITY CASH
RETURN TO OWNER REC# 3776						
O 351489	11/30/2015	ktrudell	F2	CROSS, MIKE		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	37.00 CITY CASH
RETURN TO OWNER REC# 3777						
O 351492	11/30/2015	ktrudell	F2	SWART, MONICA		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	30.00 CITY CASH
RETURN TO OWNER REC# 3777REC# 3778						
O 351494	11/30/2015	ktrudell	F2	DOTSON, KRISTOPHER		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	30.00 CITY CASH
RETURN TO OWNER REC# 3779						
O 351497	11/30/2015	ktrudell	F2	BRANTLEY, JEAN		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	50.00 CITY CASH
EUTHANASIA REC# 3780						
O 351499	11/30/2015	ktrudell	F2	LACOURSE, LARRY		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	35.00 CITY CASH
SURRENDER FEE REC# 3781						
O 351500	11/30/2015	ktrudell	F2	SCHERER, DARLENE		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	20.00 CITY CASH
RETURN TO OWNER REC# 3782						
O 351504	11/30/2015	ktrudell	F2	SARNOZI, BRIANA		
SH 101-000-001-000				101-303-925-998	DCACA SHELTER REVENUE	20.00 CITY CASH
RETURN TO OWNER REC# 3783						

User: ktrudell

Post Date from 11/30/2015 - 11/30/2015 Open Receipts

DB: Wyandotte

Receipt #

Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

O	SH	351506	11/30/2015	ktrudell	F2	KUCHAREK, AMBER	101-303-925-998	DCACA SHELTER REVENUE	150.00	CITY CASH
RETURN TO OWNER/BITE HOLD										
REC# 3784										
O	SH	351509	11/30/2015	ktrudell	F2	ROBERTS, KEITH	101-303-925-998	DCACA SHELTER REVENUE	15.00	CITY CASH
DECEASED CAT "SYMBA"										
REC# 3785										
O	SH	351515	11/30/2015	ktrudell	F2	TATE, TRAVIS	101-303-925-998	DCACA SHELTER REVENUE	20.00	CITY CASH
SURRENDER FEE										
REC# 3786										
O	SH	351516	11/30/2015	ktrudell	F2	FILARSKI, KATHLEEN	101-303-925-998	DCACA SHELTER REVENUE	20.00	CITY CASH
RETURN TO OWNER										
REC# 3787										
O	SH	351519	11/30/2015	ktrudell	F2	WELLS DELAROSA	101-303-925-998	DCACA SHELTER REVENUE	30.00	CITY CASH
RETURN TO OWNER										
REC# 3788										
O	SH	351521	11/30/2015	ktrudell	F2	MAHONE, MARY	101-303-925-998	DCACA SHELTER REVENUE	30.00	CITY CASH
RETURN TO OWNER										
REC# 3789										
O	SH	351524	11/30/2015	ktrudell	F2	CROSS, MIKE	101-303-925-998	DCACA SHELTER REVENUE	40.00	CITY CASH
RETURN TO OWNER										
REC# 3790										
O	SH	351526	11/30/2015	ktrudell	F2	WILLIAMS, KATHY	101-303-925-998	DCACA SHELTER REVENUE	30.00	CITY CASH
RETURN TO OWNER										
REC# 3791										
O	SH	351528	11/30/2015	ktrudell	F2	FAY, KATELIN	101-303-925-998	DCACA SHELTER REVENUE	30.00	CITY CASH
RETURN TO OWNER										
REC# 3792										
O	SH	351530	11/30/2015	ktrudell	F2	DONOFRIO, MARIA	101-303-925-998	DCACA SHELTER REVENUE	30.00	CITY CASH
RETURN TO OWNER										
REC# 3793										
O	SH	351531	11/30/2015	ktrudell	F2	MOSS, ANDREW	101-303-925-998	DCACA SHELTER REVENUE	30.00	CITY CASH

User: ktrudell

Post Date from 11/30/2015 - 11/30/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
RETURN TO OWNER					
REC# 3794					
O 351532	11/30/2015	ktrudell	F2	HECYNAMCZUK, STEVE	
SH		101-000-001-000		101-303-925-998	50.00 CITY CASH
DCACA SHELTER REVENUE					
EUTHANASIA "JASMINE"					
REC# 3795					
O 351647	11/30/2015	ktrudell	F2	AEILLO, ANITA	
SH		101-000-001-000		101-303-925-998	50.00 CITY CASH
DCACA SHELTER REVENUE					
EUTHANASIA CAT? "BOO BOO"					
REC# 3796					
O 351650	11/30/2015	ktrudell	F2	KORTAS, JOANNA	
SH		101-000-001-000		101-303-925-998	30.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3797					
O 351654	11/30/2015	ktrudell	F2	DRYTRYSZYN, JOHN	
SH		101-000-001-000		101-303-925-998	50.00 CITY CASH
DCACA SHELTER REVENUE					
EUTHANASIA DOG					
"VIXEN"					
REC# 3798					
O 351655	11/30/2015	ktrudell	F2	HAMER, KATHLEEN	
SH		101-000-001-000		101-303-925-998	30.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3799					
O 351657	11/30/2015	ktrudell	F2	PICHE, SUSAN	
SH		101-000-001-000		101-303-925-998	44.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3800					
O 351661	11/30/2015	ktrudell	F2	BISSONNETTE, ANDRIA	
SH		101-000-001-000		101-303-925-998	30.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3801					
O 351664	11/30/2015	ktrudell	F2	MCMURDO, HALLEIGH	
SH		101-000-001-000		101-303-925-998	30.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3804					
O 351666	11/30/2015	ktrudell	F2	COTE, NICOLE	
SH		101-000-001-000		101-303-925-998	100.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3805					
O 351668	11/30/2015	ktrudell	F2	RASNICK, BRITNY	
SH		101-000-001-000		101-303-925-998	30.00 CITY CASH
DCACA SHELTER REVENUE					
RETURN TO OWNER					
REC# 3806					

User: ktrudell

Post Date from 11/30/2015 - 11/30/2015 Open Receipts

DB: Wyandotte

Receipt #
Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

O SH	351671	11/30/2015	ktrudell 101-000-001-000	F2	GARTA, JOSE ANGEL 101-303-925-998	DCACA SHELTER REVENUE	20.00 CITY CASH
RETURN TO OWNER REC# 3808							
O SH	351674	11/30/2015	ktrudell 101-000-001-000	F2	REIDY, JAMES 101-303-925-998	DCACA SHELTER REVENUE	50.00 CITY CHECK 8304
EUTHANASIA DOG "ROMEO" REC# 3809							
O SH	351675	11/30/2015	ktrudell 101-000-001-000	F2	MANETTA, ALESIA 101-303-925-998	DCACA SHELTER REVENUE	30.00 CITY CASH
RETURN TO OWNER REC# 3810							
O SH	351676	11/30/2015	ktrudell 101-000-001-000	F2	GARLOCK, ANDREA 101-303-925-998	DCACA SHELTER REVENUE	30.00 CITY CASH
RETURN TO OWNER REC# 3811							
O SH	351678	11/30/2015	ktrudell 101-000-001-000	F2	LAURIE 101-303-925-998	DCACA SHELTER REVENUE	44.00 CITY CASH
RETURN TO OWNER REC# 3812							
O SH	351682	11/30/2015	ktrudell 101-000-001-000	F2	MCCANDLESS, NICHOLAS 101-303-925-998	DCACA SHELTER REVENUE	30.00 CITY CASH
RETURN TO OWNER REC# 3813							
O SH	351684	11/30/2015	ktrudell 101-000-001-000	F2	SCHMITZ, SABRINA 101-303-925-998	DCACA SHELTER REVENUE	20.00 CITY CASH
RETURN TO OWNER REC# 3815							

Total of 38 Receipts

1,422.00

11/30/2015 04:16 PM

User: ktrudell

DB: Wyandotte

Receipt #

Description

Date

Cashier

Wkstn

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Post Date from 11/30/2015 - 11/30/2015 Open Receipts

Received Of
Distribution

Amount

Page: 5/5

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-257-078 Reserve-Animal Care

101-303-925-998 DCACA SHELTER REVENUE

10.00

1,412.00

TOTAL - ALL CREDIT ACCOUNT

1,422.00

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash

1,422.00

TOTAL - ALL DEBIT ACCOUNTS

1,422.00

*** TOTAL BY FUND ***

101 General Fund

1,422.00

TOTAL - ALL FUNDS:

1,422.00

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND

Tender Code/Desc.

(CCA) CITY CASH

1,372.00

(CCK) CITY CHECK

50.00

TOTAL:

1,422.00

TOTAL - ALL BANKS:

1,422.00

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.

(CCA) CITY CASH

1,372.00

(CCK) CITY CHECK

50.00

TOTAL:

1,422.00

*** TOTAL BY RECEIPT ITEMS ***

(1) AC: RESERVE-ANIMAL CARE/POUND

(38) SH: DCACA SHELTER REVENUE

10.00

1,412.00

TOTAL - ALL RECEIPT ITEMS:

1,422.00

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
NOVEMBER 11, 2015

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Andrea Fuller, Linda Orta, Bill Summerell, Alice Ugljesa

Members Excused: Noel Galeski, Lisa Lesage, Stephanie Pizzo

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Reading and Approval of Previous Minutes:
 - a. October 14, 2015 Regular Meeting: After review of the minutes, Linda made a motion, seconded by Ken, to approve the draft minutes of the October 14, 2015 regular meeting of the Beautification Commission, as submitted. The motion was approved.
3. Approval of Agenda:
 - a. Approval of Meeting Agenda: Mike requested an additional agenda item during his report. There were no other requested changes. Motion was made by Alice, seconded by Mike, to approve the meeting's agenda as amended. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated Attendance Log, and the approved 2016 Regular Meeting and Special Events Dates schedules were distributed.
 - b. BCSEM Update: John reported that the BCSEM Winter Quarterly meeting will be held on Thursday, December 3, 2015 at the Longacre House in Farmington Hills. All commissioners are encouraged to attend as their schedules permit. The registration fee is \$15 per person, and will be reimbursed by the Beautification Commission. John also reported that he has accepted an appointment to the BCSEM Board of Directors for 2015-2016, and has been nominated for the 1st Vice-President position.
 - c. Communication From the City Clerk's Office: John reported that he received a communication from Beth Lekity, Deputy City Clerk, regarding timing of posting 2016 regular meeting schedules in compliance with the MI Open Meetings Act. The Commission's 2016 regular meeting schedule has been submitted well within the required time frame.
5. Treasurer's Report:
 - a. FY 2014-2015 Year-End Expense Report: Mike reported that he has completed his audit of FY2014-2015 expenses, and has reconciled records with the city Accounting Department. He has closed the books on the previous fiscal year, with a total expense of \$5,803.46, budget \$6000.00, with a year-end budget surplus of \$196.54.
 - b. FY 2015-2016 YTD Expense Report: Mike reported one expense in the current FY 2015-2016 budget, namely the first installment of lumber and hardware purchases for the community garden in the amount of \$357.68, leaving a current balance of \$5,642.32.
 - c. Revision of Approved FY 2015-2016 Budget Plan: This agenda item was deferred until 2016. It was noted that there may be discounts applied to lumber purchases that may influence budget plans.
 - d. Commission Promotion: Mike proposed that the commissioners participate as a group in the upcoming Wyandotte Christmas Parade. After discussion, it was the general consensus that there was insufficient time to prepare for this 2015 event. The proposal was tabled.
6. Communications and Event Marketing Report: Andrea discussed the newest Adopt-A-Spot volunteer, Ms. January Wagner, and her adopted spot, the Vietnam Veterans Memorial.
7. "Adopt-A-Spot in Wyandotte" Program Update: There were no new volunteers added to this program since the last meeting. John indicated that he is hopeful that we can add sites at BASF Park and Bishop Park to our approved list of areas for the Adopt-A-Spot Program. He will contact Gary Ellison in early Spring to discuss.

8. Community Garden Update: Ken requested approval to purchase the remaining lumber and hardware for community bed replacement. The cost of this purchase is quoted by Lowe's at \$1097.75, with no sales tax and a reduced delivery fee. There may be an additional discount that Ken will inquire about. Alice made a motion, seconded by Mike, to approve this purchase as requested and quoted. The motion was approved unanimously.
9. Downtown Plantings and Hanging Baskets Update:
 - a. Hanging Baskets: Alice reported that Eckert's Greenhouse will deliver the 7 arbor winter/holiday hanging baskets on Thursday, November 19th at 10:30 am. Eckert's will remove and store the basket liners for re-use. Alice and Linda will meet the workers there. The two free-standing hanging basket poles will be disassembled and removed for storage at the DPS yard over the winter, to avoid damage by snow plows at city hall.
 - b. Planter Pots: Alice reported that the planter pots at the new and former city hall, and the pots from the PHMG will be removed and stored by DPS. Alice requested approval to engage Eckert's Greenhouse to install decorative winter/holiday arrangements at the Teardrop (\$65), at Nanna's Kitchen (\$75), and at the 6 cubes on Biddle (\$65 x 6 ea.). Andrea made a motion, seconded by Linda, to approve this purchase. The motion was approved unanimously.
10. Election of 2016 Beautification Commission Officers and Coordinators: John distributed a proposed slate of 2016 Beautification Commission Officers and Coordinators based on articulated preferences and noted Commission expertise. John requested that a commissioner assume the responsibility of Recording Secretary. After discussion, John made a motion, seconded by Ken, to approve the slate of candidates as presented. The motion was approved unanimously. John volunteered to assume the duties of Recording Secretary until such time as a commissioner will volunteer for this responsibility. The final approved list of 2016 Beautification Commission Officers and Coordinators is as follows:

Chairperson:	John Darin
Corresponding Secretary:	Andrea Fuller
Recording Secretary:	John Darin
Treasurer:	Michael Bozymowski
Beautification Awards Coordinator:	Alice Ugljesa
Community Garden & District Court Work Force Coordinator:	Ken Bearden
Dig-In Coordinator, Spring:	Noel Galeski
Dig-In Coordinator, Fall:	Lisa Lesage
Hanging Basket Coordinator:	Alice Ugljesa
Landscape Planting Coordinator:	Linda Orta
Public Relations & Social Media Coordinator:	Andrea Fuller
Spring Clean-Up Coordinator:	Noel Galeski
Volunteer Coordinator:	Lisa Lesage
11. Old Business: There was no Old Business.
12. New Business: It was reported that the trees downtown are wrapped with red and green LED lights on the trunks, and white LED lights on the canopies, for a very attractive look. Also, it was reported that a KMB award was given to Shopper's Valley. John will get more information for the Commission.
13. Round-Table Reports and Announcements: There were no Reports or Announcements.
14. Next Meeting: There is no regular meeting in December. The next regular meeting of the Beautification Commission is scheduled for Wednesday, January 13, 2016 at 6:00 pm – 8:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
15. Adjournment: The meeting was adjourned at 7:55 pm.

Respectfully Submitted,

John Darin
Chairman,
Wyandotte Beautification Commission

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, October 27, 2015. Commissioner Harris called the meeting to order at 6:12 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Izzo Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Melzer

READING OF JOURNAL

Motioned by Commissioner Izzo, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on October 13, 2015. Motion carried unanimously.

UNFINISHED BUSINESS

COMMUNICATIONS

DEPARTMENTAL

1. *Updated "Wyandotte Fire Department Position Roster"*
Chief Carley provided updated roster as requested by commission. Commissioner Izzo motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
2. *BASF Tabletop Drill done October 20, 2015*
Chief Carley provided packet of BASF Emergency Response Incident Command and Crisis Management Tabletop Drill that he attended October 20, 2015. Commissioner Izzo motioned to accept and place on file, supported by Commissioner Harris. Motion carried.

3. *Department bills submitted October 22, 2015 in the amount of \$34,481.28*
Commissioner Izzo motioned to pay bills and accounts submitted as stated above; supported by Commissioner Harris. Roll call; motion carried.
4. *Daily Reports*
Commissioner Izzo motioned to receive and place on file reports; supported by Commissioner Harris. Motion carried.

LATE ITEM

Chief Carley requested to cancel next meeting on Tuesday, November 10, 2015 as he will be unavailable. Commissioner Izzo motioned to accept request and cancel next scheduled meeting, supported by Commissioner Harris. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Michael Izzo
Secretary

MI/lm

A handwritten signature in black ink, appearing to read 'Michael Izzo', is written over the typed name and title.

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, October 15, 2015, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier

COMMISSIONERS EXCUSED: Parker, Rutkowski

ALSO PRESENT: Ben Tallerico
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Pasko to receive and place on file the communication from Commissioner Benson regarding Planning Michigan Conference.
YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier
NO: None
ABSENT: Parker, Rutkowski
MOTION PASSED

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER PASKO, supported by Commissioner Benson to approve the minutes of the Meeting of August 20, 2015. MOTION PASSED.

NEW BUSINESS:

- 1. PUBLIC HEARING** – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

MOTION BY COMMISSIONER DURAN, supported by Commissioner Lupo, that the request from Oak Street Condo Project, LLC for the construction of a four (4) unit attached condominium townhouse building at the southwest corner of 2nd and Oak Street, City of Wyandotte, County of Wayne, State of Michigan is hereby held in ABEYANCE until further information is received regarding the landscape plan for said project.

YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier
NO: None
ABSENT: Parker, Rutkowski
MOTION PASSED

- 2. PUBLIC HEARING #PC510** – Request from Rick DeSana/Les Salliotte, (Owner and Appellant) requesting to construct an awning over the rear outdoor café at 126 Oak Street, Wyandotte. The property is zoned CBD.

MOTION BY COMMISSIONER PASKO, Supported by Commissioner Adamczyk, that Special Approval #510 – requested by Captains (Owner and Appellant) for a Building Permit for an awning over the Rear Outdoor Café at 126 Oak, Wyandotte, Michigan, be hereby APPROVED contingent upon the following reasons:

The proposed outdoor café complies with all ordinance requirements or will comply with said requirements and the conditions below prior to use as an outdoor café. Further, during the public hearing for this application, there were 2 objections to the proposed project.

Said approval is subject to the following conditions:

1. Plans are submitted to the Engineering and Building Department by a Licensed State of Michigan Architect for issuance of a Building Permits.

All other terms and conditions applicable to an outdoor café in the Central Business District (CBD) Zoning District, Special Land Uses, Section 2202.S of the City of Wyandotte's Zoning Ordinance shall remaining in full force

YES: Adamczyk, Duran, Krimmel, Lupo, Pasko, Tavernier

NO: Benson

ABSENT: Parker, Rutkowski

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

Commissioner Benson reported on the 2015 Michigan Planning Conference that he attended.

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to:

Pay Beckett & Raeder for Planning Consultant fee for August and September 2015 in the amount of \$1,400.00

Hours for Secretarial Services: 08/07/15 - 10/02/15 15.50 total hours

YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier

NO: None

ABSENT: Parker, Rutkowski

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Duran to adjourn the meeting at 8:15 p.m.

PUBLIC HEARING – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Jack Runkle, Runkle Architects and Paul Zulewski, property owner present.

Mr. Runkle stated that there are currently 3 attached site condos on the property along with foundations for 4 additional condos. The concrete block did not weather well that will be replaced by the foundations are in good condition. They are proposing to construct 4 condos, the 2 at the end will be similar and the 2 in the middle will be similar. The building will be complimentary to the existing condos on the site.

Commissioner Pasko read the letter submitted by the City Engineer.

Commissioner Taverniner asked what materials will be used.

Mr. Runkle indicated that the brick will be close to the brick on the existing building and the design will be compatible to the existing building. The siding will be natural wicker/tan color and closely matching the other building.

Mr. Tallerico asked if the owner (Mr. Zulewski) owns the entire site.

Mr. Runkle stated yes.

Commissioner Krimmel stated that in her opinion, additional windows should be put in on the side next to 2nd Street.

Mr. Runkle indicated that there are no windows because the major part of that side is the garage and they have found that windows in the garage are not desirable.

There was a discussion regarding the exterior of the building and how the landscaping will soften all the brick on that side of the building.

Commissioner Benson indicated that no landscape plan was submitted.

Mr. Runkle indicated that he had it on his computer and he thought he had submitted it.

Mr. Runkle indicated that there is very little space to put landscaping, but it is almost the same as the what was previously approved. Mr. Runkle indicated that they could do more on the corner of 2nd Street and Oak.

Commissioner Adamczyk asked if they were going to use the same plantings that are currently in front of the existing buildings.

Mr. Runkle indicated pretty much and reviewed the plan he had on his computer with the Commission.

Mr. Pasko asked if additional trees could be planted down Oak Street and 2nd Street.

Mr. Runkle indicated that there is nothing down 2nd Street.

Mr. Adamczyk indicated that he liked the gable roof over the front door which is a change from the existing building.

Mr. Runkle indicated that they are proposing a different roof line, he likes the gable over the door not sheds because it help with snow and rain.

Commissioner Benson asked what the time frame for construction is.

Mr. Runkle indicated that they are close to having the construction drawings completed and they would like to start right away once the City approves the plans.

Commissioner Lupo asked about the layout of the units.

Mr. Runkle indicated that there are two (2) different layouts where the kitchen is on the 1st floor and the kitchen is on the 2nd floor. Mr. Runkle indicated further that the layouts allow for living space on the 1st and 2nd floors.

Chairperson Krimmel indicated that this is considered a new project and a copy of the landscape plans needs to be submitted.

Mr. Runkle indicated that he has the old plan and the proposed plan on his computer.

Chairperson Krimmel indicated that they need a hard copy to review.

There being no further discussion the hearing was closed. No communications were received regarding this hearing.

PUBLIC HEARING #PC510 – Request from Rick DeSana/Les Salliotte, (Owner and Appellant) requesting to construct an awning over the rear outdoor café at 126 Oak Street, Wyandotte. The property is zoned CBD.

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Dean Robinette, Attorney representing Rickles Entertainment, owners.

Mr. Robinette indicated that the Commission has the plans for the awning over the rear café which were submitted with the application. Mr. Robinette continued that the materials to be used will be wood with shingle roof and roof will cover approximately 25% of the cafe. The plans were reviewed by the City Engineer and approved. By adding this awning it will make the rear café more attractive and provide rain protection, further it will protect the electrical equipment for the rear café.

Commissioner Adamczyk indicated that by constructing this with wood material it should help with the noise.

Mr. Robinette indicated that is correct.

Commissioner Benson asked how far back the awning will go.

Mr. Robinette indicated that it will be approximately 20 feet wide.

Chairperson Krimmel indicated that a communication was received from the City Engineer and it was read into the file.

Mr. Yinger, 117 Chestnut, Wyandotte.

Mr. Yinger indicated that he lives just north of this bar and he spoke **to Mr. DeSana's partner and** he indicated that he feels that the rear outdoor café is part of the bar and he does not need to follow the regulations by the City and he can stay open until after midnight.

Mr. Yinger indicated that the police are still being called out to the bar for loud music and by adding the awning it will allow them to continue to use the café past October.

Mr. Yinger indicated that he is opposed to this awning, it will not be good for the neighbors.

Mr. John Howey, owner of 114-116 Oak, Edinger Apartments.

Mr. Howey indicated that he is opposed to the awning project. Mr. Howey indicated that the awning will not help with the issues his tenants are having with the bar with the smoke, smells and noise. Mr. Howey indicated that there are heaters out there and the fumes are going up to the apartments and by having an awning it will allow the owners to extend the hours and date for the rear café.

Mr. Howey continued that the noise is way past midnight and the awning will allow customers to stay longer and added that what should be required is for the bar owners to enclose the entire area. Mr. Howey stated that **if they can't** operator currently within the guidelines of the outdoor café why let them continue to construct an awning.

Chairperson Krimmel indicated that the complaints Mr. Howey has are an enforcement issue and informed Mr. Howey that he should contact the Police Department.

Mr. Howey stated again that the Commission is enabling them to extend the hours by allowing them to construct an awning.

Mr. Robinette indicated that the Police brought a noise meter and measured the level of noise and it was within the limits and to date there are no violations with the Police Department for this location.

Mr. Robinette indicated that they have a request to the City Council to extend the hours and are waiting for their opinion.

Commissioner Lupo asked Mr. Robinette if by putting in the awning are they trying to extend the use of the café past October.

Mr. Robinette indicated that they would comply to the ordinance like everyone else as enforced by the City.

Commissioner Adamczyk indicated that he talked to the wait-staff and they feel it will be good to cover the rear outdoor café, because when it rains everyone comes inside and there could be issues. Further, Commissioner Adamczyk indicated that they feel it will muffle the noise and if they have enforcement issues they are with the Police Department.

Mr. Robinette indicated that they have a pending communication to extend the hours.

Commissioner Tavernier indicated that Captains has a Certificate of Occupancy with the hours of operation and that needs to be followed.

Mr. Robinette stated there was a current Certificate of Occupancy.

There being no further discussion the hearing was closed. No communications were received regarding this hearing.

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
October 27, 2015

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Dr. Michael Izzo

Absent: Commissioner Doug Melzer (Excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:02 p.m.

The Minutes from the regular Police Commission meeting on October 13, 2015, were presented.

Izzo moved, Harris seconded,
CARRIED, to approve the regular minutes of October 13, 2015, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Sergeant Promotional Results

Chief Grant explained the promotional process consisted of a written exam, an oral board and points based upon seniority. The established list would be good for a period of two years.

An officer may decline a promotion at this point for various reasons, but would still maintain their ranking on the promotional list if another opportunity arises in the two year period.

Chief Grant will bring an organizational chart back to the Commissioners in the near future incorporating the promotions.

Izzo moved, Harris seconded,
CARRIED, to certify the sergeant promotional list as established, for a period of two years.

2. Bills and Accounts –October 27, 2015 \$51,196.86

Izzo moved, Harris seconded,
A Roll Call was held and the Motion
CARRIED, to unanimously approve payment of the bills for October 27, 2015, \$51,196.86

NEW BUSINESS

1. 2016 Calendar for Commission Meetings

This calendar follows the established schedule of meeting every second and fourth Tuesday of the month.

Izzo moved, Harris seconded,
CARRIED, to approve the 2016 Police and Fire Commission Meeting calendar.

2. November 10, 2015 Police and Fire Commission Meeting

This regularly scheduled meeting will be cancelled due to scheduling conflicts. The next regularly scheduled meeting will be on November 24, 2015.

Izzo moved, Harris seconded,
CARRIED, to approve cancelling the November 10, 2015 Commission meeting as requested.

3. Union Negotiations

The union negotiations for command staff are underway and progressing.

Chief Grant has participated in the negotiations and has made some suggested language changes. However, when it comes to finances, Mr. Drysdale takes the lead in those negotiations.

One potentially important change would be the educational requirements necessary to be promoted to the level of Lieutenant. Currently, a four year degree is required, but discussions have included lowering that requirement to a two year degree. This move would allow a larger pool of potential candidates for the Lieutenant position(s).

Also, seven years of seniority were required before a patrolman could be promoted; negotiations are now leaning towards four years for that requirement.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:11 p.m.

Izzo moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:11 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 10/01/2015 00:00:00 - 10/31/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	1	2	3	0%	0:52:36	0:02:11	0:14:34	2:33:15	0:51:05
	ABANDONED AUTO	0	41	13	54	3%	6:12:21	0:10:25	0:10:48	205:06:46	3:47:54
	ACCIDENT/PERSONAL INJURY	0	0	6	6	0%	0:01:57	0:05:16	0:52:43	5:59:41	0:59:57
	ACCIDENT/PROPERTY DAMAGE	0	3	38	41	2%	0:05:47	0:05:33	0:44:52	36:54:45	0:54:01
	ACCIDENTAL DAMAGE	0	2	1	3	0%	0:02:04	0:08:59	0:30:25	1:44:23	0:34:48
	ALARM	0	0	50	50	3%	0:04:35	0:03:06	0:09:06	12:56:08	0:15:31
	ANIMAL COMPLAINT	0	0	14	14	1%	0:17:01	0:05:51	0:30:18	11:14:02	0:48:09
	ASSAULT & BATTERY	0	0	8	8	0%	0:07:15	0:03:04	0:37:16	6:03:13	0:45:24
	ASSIST OTHER AGENCY	1	16	13	30	2%	0:02:30	0:06:11	0:40:13	20:06:28	0:41:36
	BREAKING & ENTERING	0	0	9	9	0%	0:13:42	0:03:27	0:49:25	9:29:41	1:03:18
	BREAKING & ENTERING IN PROGRES	0	0	2	2	0%	0:01:10	0:01:02	0:23:50	0:52:07	0:26:04
	BUSINESS STOP	0	8	0	8	0%	0:00:01	0:00:00	0:06:28	0:51:53	0:06:29
	CHECK WELL BEING	0	1	38	39	2%	0:07:05	0:04:24	0:20:48	20:23:55	0:31:23
	CHILD ABUSE/NEGLECT	0	1	1	2	0%	0:02:25	0:05:50	0:17:09	0:42:34	0:21:17
	CITIZEN ASSIST	0	7	17	24	1%	0:05:55	0:10:01	0:13:30	10:06:47	0:25:17
	CIVIL DISPUTES	0	1	18	19	1%	0:12:40	0:06:26	0:43:24	19:34:59	1:01:50
	CRIMINAL SEXUAL CONDUCT	0	1	3	4	0%	0:02:11	0:04:39	2:05:42	8:24:04	2:06:01
	DEATH INVESTIGATION	0	0	2	2	0%	0:05:04	0:06:48	2:44:01	5:51:48	2:55:54
	DETAIL	0	3	0	3	0%	0:00:01	0:00:00	0:24:00	1:12:03	0:24:01
	DISORDERLY	0	1	14	15	1%	0:06:14	0:02:27	0:44:15	13:05:27	0:52:22
	DOMESTIC	0	1	36	37	2%	0:04:27	0:04:29	0:23:17	19:43:38	0:31:59
	DRUG VIOLATIONS	0	1	0	1	0%	0:00:00	0:00:00	1:28:44	1:28:44	1:28:44
	DUMPING	0	0	1	1	0%	0:15:28	0:02:33	0:25:45	0:43:46	0:43:46
	EMBEZZLEMENT	0	0	1	1	0%	0:11:09	0:00:00	0:00:00	0:45:48	0:45:48

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FELONIOUS ASSAULT	0	0	2	2	0%	0:01:10	0:02:39	0:58:04	2:03:46	1:01:53
	FIELD CONTACTS	0	0	1	1	0%	0:00:33	0:00:00	0:00:00	0:00:47	0:00:47
	FIGHT	0	0	11	11	1%	0:03:00	0:03:26	0:27:46	5:47:31	0:31:36
	FIRE	0	0	6	6	0%	0:00:24	0:03:23	1:01:00	6:28:47	1:04:48
	FLEEING & ELUDING	0	1	0	1	0%	0:00:00	0:36:08	4:39:05	5:15:13	5:15:13
	FOLLOW-UP	0	178	3	181	10%	0:00:19	0:07:48	0:08:42	27:07:28	0:08:59
	FOUND PROPERTY	0	8	5	13	1%	0:17:35	0:04:47	0:27:56	9:05:26	0:41:57
	FRAUD	0	1	4	5	0%	0:02:44	0:02:58	0:20:34	2:27:36	0:29:31
	FUEL	0	14	0	14	1%	0:00:01	0:00:00	0:05:40	1:19:33	0:05:41
	HARASSMENT	0	1	5	6	0%	0:02:49	0:05:47	0:19:48	2:37:13	0:26:12
	HIT & RUN ACCIDENT	0	3	17	20	1%	0:06:58	0:17:59	0:27:31	15:48:41	0:47:26
	HOUSE STOP	0	0	1	1	0%	0:03:47	0:05:34	0:30:39	0:40:00	0:40:00
	IDENTITY THEFT	0	0	2	2	0%	0:00:49	0:05:03	0:52:19	1:56:23	0:58:12
	INDECENT EXPOSURE	0	0	1	1	0%	0:02:08	0:02:38	0:03:57	0:08:44	0:08:44
	INJURED INMATE	0	1	0	1	0%	0:00:00	0:00:00	1:26:51	1:26:51	1:26:51
	INTERNET	0	1	0	1	0%	0:00:00	0:00:00	0:52:37	0:52:37	0:52:37
	JUVENILE COMPLAINT	0	1	12	13	1%	0:05:35	0:05:09	0:12:56	4:52:06	0:22:28
	LARCENY	0	3	16	19	1%	0:09:58	0:04:47	0:35:08	15:30:05	0:48:57
	LOST PROPERTY	0	1	0	1	0%	0:00:00	0:00:00	1:12:29	1:12:29	1:12:29
	MALICIOUS DESTRUCTION	0	2	22	24	1%	0:08:15	0:06:40	0:24:52	15:32:44	0:38:52
	MENTAL	0	0	4	4	0%	0:06:20	0:02:19	0:18:11	1:47:24	0:26:51
	MINOR IN POSSESSION	0	0	2	2	0%	0:24:43	0:03:00	0:38:13	2:11:53	1:05:57
	MISCELLANEOUS	0	10	24	34	2%	0:02:44	0:16:55	0:12:56	15:23:40	0:27:10
	MISSING PERSON	0	1	3	4	0%	0:03:56	0:05:34	0:23:56	2:08:14	0:32:04
	NARCOTICS INVESTIGATION	0	6	4	10	1%	0:14:02	0:04:42	1:07:50	11:35:00	1:09:30
	NEIGHBORHOOD DISPUTE	0	1	4	5	0%	0:05:31	0:04:46	0:38:10	3:51:57	0:46:23
	NOISE COMPLAINT	0	1	27	28	1%	0:12:46	0:05:29	0:08:56	12:37:26	0:27:03

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	OPERATING UNDER THE INFLUENCE	0	7	1	8	0%	0:00:49	0:02:23	1:55:13	15:26:45	1:55:51
	ORDINANCE VIOLATION	0	163	2	165	9%	0:46:27	0:06:00	0:09:56	94:34:18	0:34:23
	PARKING COMPLAINTS	0	62	16	78	4%	0:05:18	0:06:54	0:12:17	23:15:29	0:17:53
	PATROL CHECK	0	100	1	101	5%	0:00:02	0:00:00	0:28:50	48:23:44	0:28:45
	PRISONER TRANSPORT	0	0	4	4	0%	0:01:04	0:38:59	0:36:57	4:29:01	1:07:15
	RADAR ENFORCEMENT	0	20	0	20	1%	0:00:01	0:00:00	0:20:23	6:47:59	0:20:24
	RECKLESS DRIVING	0	0	5	5	0%	0:07:18	0:03:51	0:11:20	2:41:59	0:32:24
	RECOVERED STOLEN VEH / PROP	0	0	3	3	0%	0:13:17	0:09:16	0:06:10	1:22:02	0:27:21
	RESCUE EMERGENCY	0	0	9	9	0%	0:02:24	0:04:21	0:55:47	6:34:43	0:43:51
	RETAIL FRAUD	0	0	3	3	0%	0:02:28	0:07:58	0:27:39	1:54:19	0:38:06
	ROBBERY	0	0	3	3	0%	0:03:59	0:01:05	1:03:19	3:25:12	1:08:24
	RUNAWAY JUVENILE	0	0	3	3	0%	0:08:35	0:07:57	0:33:48	2:31:02	0:50:21
	SEARCH WARRANT	0	1	0	1	0%	0:00:01	0:00:00	1:31:04	1:31:05	1:31:05
	SHOTS FIRED	0	0	2	2	0%	0:03:00	0:02:07	0:06:19	0:22:52	0:11:26
	STOLEN VEHICLE	0	0	6	6	0%	0:04:07	0:03:56	0:31:41	3:58:27	0:39:45
	SUICIDE	0	0	7	7	0%	0:03:44	0:03:51	0:17:28	2:55:26	0:25:04
	SURVEILLANCE	0	1	0	1	0%	0:00:01	0:00:00	0:05:59	0:06:00	0:06:00
	SUSPICIOUS INCIDENT	0	9	33	42	2%	0:07:00	0:03:36	0:21:17	22:01:14	0:31:27
	SUSPICIOUS PERSON	0	13	19	32	2%	0:13:05	0:02:52	0:26:28	19:31:40	0:36:37
	SUSPICIOUS VEHICLE	0	4	16	20	1%	0:07:13	0:04:46	0:11:13	7:13:21	0:21:40
	THREATS	0	3	18	21	1%	0:10:38	0:08:01	0:27:40	14:10:39	0:40:30
	TRAFFIC HAZARD	0	8	7	15	1%	0:07:13	0:05:05	0:32:45	9:21:55	0:37:28
	TRAFFIC STOP	0	498	2	500	27%	0:00:01	0:01:06	0:11:51	99:00:05	0:11:53
	TRESPASSING	0	0	1	1	0%	0:02:38	0:08:12	0:31:45	0:42:36	0:42:36

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF PUBLIC HEALTH COE	0	6	1	7	0%	0:00:03	0:00:09	2:16:05	15:53:03	2:16:09
	VIOLATION ROAD LAWS	0	21	1	22	1%	0:00:04	0:00:00	0:35:32	14:28:29	0:39:29
	WARRANT	0	4	10	14	1%	0:04:06	0:19:17	0:40:46	13:06:19	0:56:10
	WEAPONS	0	2	1	3	0%	0:00:50	0:18:52	0:14:11	1:03:05	0:21:02
Subtotals for No Summary Code		1	1244	637	1882	100%	0:11:25	0:06:38	0:39:14	1022:38:18	0:50:03
Subtotals for WYPD		1	1244	637	1882	100%	0:11:25	0:06:38	0:39:14	1022:38:18	0:50:03

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2015 00:00:00 - 10/31/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	1	26	27	0%	0:10:40	0:03:57	0:12:00	11:36:34	0:25:48
	911C	0	0	13	13	0%	0:05:01	0:02:33	0:28:19	6:49:16	0:31:29
	ABANDONED AUTO	0	557	101	658	4%	2:07:11	0:08:28	0:12:34	932:47:58	1:25:03
	ACCIDENT/FATALITY	0	0	1	1	0%	0:00:10	0:03:48	2:17:09	2:21:08	2:21:08
	ACCIDENT/NON TRAFFIC AREA	0	1	6	7	0%	0:03:20	0:11:26	0:22:16	4:07:56	0:35:25
	ACCIDENT/PERSONAL INJURY	0	2	40	42	0%	0:02:57	0:04:05	1:04:42	48:57:14	1:09:56
	ACCIDENT/PROPERTY DAMAGE	0	24	292	316	2%	0:04:16	0:06:15	0:37:08	244:40:22	0:46:27
	ACCIDENTAL DAMAGE	0	4	19	23	0%	0:04:09	0:04:07	0:33:01	14:03:13	0:36:40
	ALARM	0	0	393	393	2%	0:04:31	0:03:29	0:11:21	127:21:13	0:19:27
	ANIMAL BITE	0	2	14	16	0%	0:05:16	0:06:05	0:30:08	10:14:01	0:38:23
	ANIMAL COMPLAINT	0	24	138	162	1%	0:13:42	0:06:45	0:20:43	101:07:58	0:37:27
	ASSAULT & BATTERY	0	4	69	73	0%	0:07:19	0:06:59	0:39:05	59:17:57	0:48:44
	ASSAULT & BATTERY IN PROGRESS	0	0	1	1	0%	0:02:00	0:01:52	0:43:39	0:47:31	0:47:31
	ASSIST OTHER AGENCY	3	64	127	194	1%	0:03:10	0:06:19	0:37:31	131:29:45	0:41:18
	BREAKING & ENTERING	0	1	89	90	1%	0:08:24	0:04:03	0:45:07	83:16:47	0:55:31
	BREAKING & ENTERING IN PROGRES	0	0	19	19	0%	0:02:16	0:03:10	0:22:23	8:42:45	0:27:31
	BUILDING CHECK	0	29	13	42	0%	0:09:14	0:03:19	0:11:32	12:22:50	0:17:41
	BUSINESS STOP	0	148	0	148	1%	0:00:01	0:00:00	0:12:08	29:57:19	0:12:09
	CHECK WELL BEING	0	13	404	417	2%	0:08:33	0:04:36	0:23:50	252:13:11	0:36:17
	CHILD ABUSE/NEGLECT	0	3	24	27	0%	0:09:51	0:07:33	0:23:10	16:50:24	0:37:25
	CITIZEN ASSIST	0	76	177	253	1%	0:05:40	0:06:20	0:11:44	86:07:09	0:20:25
	CIVIL DISPUTES	0	10	182	192	1%	0:09:53	0:05:44	0:30:15	143:21:23	0:44:48
	CRIMINAL SEXUAL CONDUCT	1	3	14	18	0%	0:04:01	0:05:44	1:07:34	18:15:38	1:04:27

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	CURFEW	0	0	1	1	0%	0:00:54	0:00:06	0:04:04	0:05:05	0:05:05
	DEATH INVESTIGATION	0	0	50	50	0%	0:05:49	0:06:16	1:30:56	69:14:15	1:23:05
	DETAIL	0	63	0	63	0%	0:00:01	0:05:54	0:32:20	35:21:23	0:33:40
	DISABLED COUNTY/CITY VEHICLE	0	2	0	2	0%	0:00:01	0:00:00	0:16:07	0:32:17	0:16:09
	DISORDERLY	0	11	280	291	2%	0:05:24	0:03:54	0:37:31	216:53:15	0:44:43
	DOMESTIC	1	6	467	474	3%	0:05:07	0:04:11	0:39:56	386:28:06	0:49:01
	DRUG VIOLATIONS	0	1	9	10	0%	0:05:06	0:07:09	0:53:39	8:03:06	0:48:19
	DUMPING	0	2	13	15	0%	1:08:51	0:06:09	0:19:05	21:21:41	1:25:27
	EMBEZZLEMENT	0	1	2	3	0%	0:05:58	0:00:00	0:00:09	1:18:37	0:26:12
	ESCORTS	0	2	1	3	0%	0:05:44	0:00:59	1:04:34	3:20:26	1:06:49
	FELONIOUS ASSAULT	0	1	20	21	0%	0:04:33	0:04:16	1:14:26	27:59:31	1:19:59
	FIELD CONTACTS	3	0	9	12	0%	0:00:29	0:00:00	0:00:00	0:23:47	0:02:39
	FIGHT	0	0	71	71	0%	0:03:19	0:02:55	0:33:03	44:26:00	0:37:33
	FIRE	0	0	28	28	0%	0:01:08	0:03:22	0:46:32	24:05:01	0:51:36
	FIRE ALARM	0	0	1	1	0%	0:02:23	0:02:52	1:28:51	1:34:06	1:34:06
	FIREWORKS	0	2	70	72	0%	0:08:51	0:05:43	0:14:28	33:25:58	0:27:52
	FLEEING & ELUDING	0	3	3	6	0%	0:00:30	0:18:35	2:46:37	17:56:09	2:59:22
	FOLLOW-UP	0	1243	41	1284	7%	0:00:19	0:07:16	0:09:26	220:56:43	0:10:19
	FOUND PROPERTY	0	38	69	107	1%	0:23:28	0:14:53	0:24:41	96:03:41	0:53:52
	FRAUD	2	25	84	111	1%	0:08:57	0:07:59	0:36:18	83:51:23	0:46:10
	FUEL	0	119	0	119	1%	0:00:01	0:00:00	0:07:09	14:13:40	0:07:10
	GAS PUMP	0	24	0	24	0%	0:00:01	0:00:00	0:04:18	1:43:22	0:04:18
	HARASSMENT	0	10	78	88	1%	0:09:00	0:07:00	0:34:47	71:13:36	0:48:34
	HIT & RUN ACCIDENT	0	21	135	156	1%	0:07:14	0:10:21	0:32:28	123:51:39	0:47:38
	HOUSE STOP	0	7	5	12	0%	0:07:06	0:04:09	0:15:17	4:06:52	0:20:34
	IDENTITY THEFT	1	0	25	26	0%	0:04:54	0:07:36	0:27:28	14:22:30	0:34:30
	INDECENT EXPOSURE	0	0	11	11	0%	0:07:02	0:04:38	0:13:29	4:34:44	0:24:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	INJURED INMATE	0	1	0	1	0%	0:00:00	0:00:00	1:26:51	1:26:51	1:26:51
	INJURED PERSON	0	0	1	1	0%	0:04:01	0:54:18	0:00:06	0:58:25	0:58:25
	INJURY ON DUTY	0	2	0	2	0%	0:00:00	0:00:00	0:02:02	0:04:05	0:02:03
	INTERNET	0	1	1	2	0%	0:11:40	0:04:37	0:31:36	1:19:30	0:39:45
	JUVENILE COMPLAINT	0	5	118	123	1%	0:08:44	0:05:01	0:16:20	71:43:52	0:34:59
	KIDNAPPING	0	0	1	1	0%	0:01:30	0:00:13	0:12:49	0:14:32	0:14:32
	LARCENY	2	26	226	254	1%	0:07:37	0:05:50	0:31:03	178:28:59	0:42:30
	LIQUOR LAW VIOLATION	0	7	7	14	0%	0:02:12	0:03:05	0:49:19	11:55:13	0:51:05
	LOITERING	0	0	1	1	0%	0:02:15	0:04:03	0:15:18	0:21:37	0:21:37
	LOST PROPERTY	0	3	3	6	0%	0:02:15	0:04:23	0:28:35	2:40:57	0:26:50
	MALICIOUS DESTRUCTION	0	9	154	163	1%	0:09:34	0:06:54	0:22:23	105:03:37	0:38:40
	MENTAL	0	1	30	31	0%	0:06:08	0:02:46	0:29:04	20:47:52	0:40:15
	MINOR IN POSSESSION	0	1	4	5	0%	0:16:53	0:03:22	1:01:48	6:46:56	1:21:23
	MISCELLANEOUS	2	102	173	277	2%	0:04:44	0:08:11	0:24:39	137:00:44	0:29:54
	MISSING PERSON	0	9	47	56	0%	0:06:36	0:04:59	0:27:05	36:02:57	0:38:37
	MISSING PERSON - RECOVERED	0	0	13	13	0%	0:17:12	0:05:23	0:19:56	9:13:04	0:42:33
	MUTUAL AID	0	0	1	1	0%	0:00:22	0:00:00	0:00:00	0:07:57	0:07:57
	NARCOTICS INVESTIGATION	1	58	30	89	1%	0:08:05	0:05:03	1:10:43	111:09:59	1:14:57
	NEIGHBORHOOD DISPUTE	0	5	83	88	1%	0:10:39	0:04:57	0:33:21	69:27:45	0:47:22
	NOISE COMPLAINT	0	2	224	226	1%	0:09:59	0:04:29	0:13:20	102:32:57	0:27:14
	ODOR	0	2	1	3	0%	0:02:15	0:05:10	0:09:46	0:41:15	0:13:45
	OPERATING UNDER THE INFLUENCE	0	47	13	60	0%	0:01:36	0:03:39	1:38:40	100:10:27	1:40:10
	ORDINANCE VIOLATION	0	1192	46	1238	7%	0:21:56	0:09:10	0:12:39	517:54:43	0:25:06
	OVERDOSE	0	0	9	9	0%	0:02:32	0:03:30	0:53:07	8:52:18	0:59:09
	PARKING COMPLAINTS	0	483	219	702	4%	0:10:14	0:08:36	0:14:01	279:29:37	0:23:53
	PATROL CHECK	0	603	6	609	3%	0:00:02	0:11:45	0:22:58	234:16:24	0:23:05
	POLICE ASSIST TO FIRE	0	0	5	5	0%	0:01:05	0:03:54	0:40:36	3:44:03	0:44:49

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PRISONER CHECK	0	0	1	1	0%	0:00:39	0:00:00	0:00:00	0:22:22	0:22:22
	PRISONER TRANSPORT	0	4	17	21	0%	0:00:57	0:24:04	0:57:12	27:43:04	1:19:12
	RACIAL INTIMIDATION	0	2	0	2	0%	0:00:01	0:00:00	0:00:13	0:00:27	0:00:14
	RADAR ENFORCEMENT	0	367	0	367	2%	0:00:01	0:00:00	0:17:06	104:41:00	0:17:07
	RAID	0	1	0	1	0%	0:00:00	0:00:00	0:09:43	0:09:43	0:09:43
	RECEIVING & CONCEALING	0	0	1	1	0%	0:06:06	0:03:42	0:39:44	0:49:33	0:49:33
	RECKLESS DRIVING	0	6	53	59	0%	0:06:51	0:05:17	0:14:23	29:10:43	0:29:40
	RECOVERED STOLEN VEH / PROP	0	1	16	17	0%	0:04:44	0:05:19	0:36:43	11:57:48	0:42:13
	RESCUE EMERGENCY	0	0	128	128	1%	0:01:54	0:04:15	0:42:01	95:22:44	0:44:43
	RESIDENTIAL CHECK	0	10	14	24	0%	0:06:47	0:03:38	0:14:02	8:47:44	0:21:59
	RETAIL FRAUD	0	1	38	39	0%	0:04:12	0:04:43	0:42:11	32:32:35	0:50:04
	ROBBERY	0	0	6	6	0%	0:03:20	0:01:15	0:51:19	5:35:27	0:55:55
	RUNAWAY JUVENILE	0	3	13	16	0%	0:05:22	0:06:08	0:48:12	15:56:27	0:59:47
	SEARCH WARRANT	0	3	2	5	0%	0:01:05	0:07:18	3:21:51	17:07:05	3:25:25
	SHOTS FIRED	0	0	9	9	0%	0:03:08	0:02:25	0:07:43	1:57:01	0:13:00
	SOLICITOR	0	2	17	19	0%	0:16:18	0:04:30	0:13:10	9:47:06	0:30:54
	STALKING COMPLAINTS	0	3	18	21	0%	0:04:36	0:05:19	0:20:58	10:25:02	0:29:46
	STOLEN VEHICLE	1	3	40	44	0%	0:07:03	0:05:27	0:35:17	32:14:55	0:43:59
	SUBPOENA	0	7	0	7	0%	0:00:01	0:31:05	0:30:52	4:07:15	0:35:19
	SUICIDE	0	0	42	42	0%	0:04:29	0:03:35	0:35:45	30:04:09	0:42:57
	SURVEILLANCE	0	31	0	31	0%	0:00:01	0:02:02	1:24:03	43:28:08	1:24:08
	SUSPICIOUS INCIDENT	0	73	342	415	2%	0:07:11	0:04:40	0:20:15	207:20:51	0:29:59
	SUSPICIOUS PERSON	1	148	209	358	2%	0:05:24	0:03:42	0:18:50	151:42:06	0:25:30
	SUSPICIOUS VEHICLE	0	39	117	156	1%	0:09:24	0:04:24	0:11:06	58:30:41	0:22:30
	TAMPERING WITH AUTO	0	0	3	3	0%	0:03:42	0:01:54	0:34:05	1:59:05	0:39:42
	THREATS	1	17	140	158	1%	0:09:11	0:08:45	0:28:53	115:40:58	0:44:13
	TRAFFIC HAZARD	0	62	72	134	1%	0:04:48	0:05:11	0:16:05	49:51:49	0:22:20

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRAFFIC STOP	0	4744	44	4788	27%	0:00:02	0:03:23	0:10:57	876:53:40	0:10:59
	TRESPASSING	0	3	22	25	0%	0:45:53	0:06:11	0:29:41	31:31:04	1:15:39
	VIOLATION OF PARK RULES	0	10	0	10	0%	0:00:01	0:00:00	0:17:44	2:57:29	0:17:45
	VIOLATION OF PUBLIC HEALTH COE	0	57	7	64	0%	0:01:01	0:04:33	1:35:48	103:10:48	1:36:44
	VIOLATION ROAD LAWS	1	151	8	160	1%	0:00:18	0:04:43	0:44:30	119:24:19	0:45:04
	WARRANT	55	47	98	200	1%	0:05:41	0:20:21	0:55:33	169:56:46	1:10:19
	WEAPONS	0	5	20	25	0%	0:03:02	0:04:28	0:43:04	20:35:44	0:49:26
	WIRES DOWN	0	1	2	3	0%	0:02:56	0:04:53	0:32:18	1:55:30	0:38:30
Subtotals for No Summary Code		75	10907	6550	17532	100%	0:07:15	0:06:22	0:35:22	8280:44:09	0:43:48
Subtotals for WYPD		75	10907	6550	17532	100%	0:07:15	0:06:22	0:35:22	8280:44:09	0:43:48

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
November 24, 2015

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Dr. Michael Izzo

Absent: Commissioner John Harris (Excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:02 p.m.

The Minutes from the regular Police Commission meeting on October 27, 2015, were presented.

Melzer moved, Izzo seconded,
CARRIED, to approve the regular minutes of October 27, 2015, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – October 2015, Year to Date

Again, there isn't anything out of the ordinary

Chief Grant will provide MICR's statistics at the end of the year for comparison purposes.

Izzo moved, Melzer seconded,
CARRIED, to accept the October 2015 and Year to Date police statistics and place on file.

2. Review of Organizational Chart, authorization for Promotions

Chief Grant went over the existing Organizational Chart for the Department. Currently, the budget is for 35 sworn officers, but the Department only has 32 right now. At this time, we do not have any Lieutenants, the proposed organizational chart was compared to the department structure from 2009 when the department had 39 sworn officers.

Chief Grant requested that the Department be allowed to promote individuals so the new Organizational Chart would show:

- Two Sergeants on both of the night shifts (total of four)
- One Sergeant on each of the day shifts (total of two)
- One Sergeant in the Detective Bureau (total of one)
- Sergeant Fitzpatrick would remain in charge of the Special Ops Unit (total of one)

This would bring the total number of Sergeants in the Department to eight.

- One Lieutenant to cover both night shifts (total of one)
- One Lieutenant to cover both day shifts (total of one)

This would bring the total number of Lieutenants in the Department to two.

The Detective Bureau would have a total of three detectives with one of them being promoted to Sergeant.

The Lieutenants' educational requirements are still up in the air, but we still need to prepare for eventual promotions. The Chief will move forward with setting up the Lieutenants' exam.

Izzo moved, Melzer seconded,

CARRIED, to approve the necessary hires and promotions to meet the Chief's organizational changes as outlined.

3. Update on Police Officer hiring

Last Thursday we held the physical agility test for several potential candidates and are currently doing the background checks on them. The Chief will have additional information at the next Police Commission meeting.

4. Citizen Evaluation of Services

This response / report involved the destruction of City property. The person who reported the destruction was very pleased with the service she received and gave a very favorable reply.

Izzo moved, Melzer seconded,

CARRIED, to receive the citizen response and place on file.

5. Bills and Accounts – November 10, 2015 \$40,238.10, November 24, 2015 \$5,662.99

Izzo moved, Melzer seconded,

A Roll Call was held and the Motion

CARRIED, to unanimously approve payment of the bills for November 10, 2015 \$40,238.10, November 24, 2015 \$5,662.99

NEW BUSINESS

1. Retirement Notice

Sergeant Kotkowski recently turned in his retirement notice. His last day with the Department will be December 23, 2015.

2. Ultrasonic Gun Cleaner

This item was submitted in the 2015 / 2016 budget at a cost of \$11,419.00. The Department hasn't had a good working machine in 10 years.

Since this item was listed in the budget process, the Chief is not sure if he still has to go to City Council with the request, but will follow up to make sure proper procedures are followed

Melzer moved, Izzo seconded,
CARRIED, to approve the purchase of the Ultrasonic Gun Cleaner for \$11,419.00

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:22 p.m.

Izzo moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:22 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

