



AGENDA

REGULAR SESSION

MONDAY, JANUARY 11, 2016 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE TED MICIURA JR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

PRESENTATIONS

- Pets for Vets

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHER OFFICIALS

1. Council Approval of Part-Time City Employees
2. Worker's Compensation Service Provider – Broadspire Services, Inc.
3. Bishop Park Concession Stand Lease Extension
4. Boat Ramp Contract Extension 2016-2018
5. Various Yack Arena 2016 Rental Contracts

REPORTS & MINUTES

City Council	December 21, 2015
Board of Review	December 15, 2015
Daily Cash Receipts	December 28, 2015, December 30, 2015 & January 6, 2016
Recreation Minutes	November 10, 2015 & December 15, 2015

BILLS & ACCOUNTS

CITIZENS PARTICIPATION

RECESS & RECONVENE

RESOLUTIONS

ADJOURNMENT

From the desk of...

Sheri M Sutherby-Fricke

December 9, 2015

Honorable Mayor and Councilmembers,

This request is regarding that effective immediately; all part time employees within the City of Wyandotte come before the City Council and Mayor for approval prior to hiring. This includes but not limited, to new hires (employees), re-hires, and seasonal hires. Thank you for your consideration.

Respectfully,

Sheri M Sutherby-Fricke, Councilwoman, City of Wyandotte

(734) 552-6077

councilwoman@wyan.org

Resolution:


RESOLVED BY THE CITY COUNCIL that the communication from Councilwoman, Sheri M. Sutherby-Fricke is hereby received and placed on file. And, Council approves that all part-time employees including but not limited to; new hires, re-hires, and seasonal hires, will come before City Council for approval prior to hiring as an employee, to the City of Wyandotte.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 11, 2016

AGENDA ITEM # **2**

ITEM: Worker's Compensation Service Provider – Broadspire Services, Inc.

PRESENTER: Todd A. Drysdale, City Administrator 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached you will find a proposal from Broadspire Services, Inc., the City's workers compensation service provider, to extend the existing service agreement for twenty (24) months. This agreement would continue to satisfy the requirements of the State of Michigan's Workers Disability Compensation Act of 1969 which requires self-insured entities to have a worker's compensation service provider.

The agreement continues to cover both the General City and the Department of Municipal Service. Based upon past service usage, the General City can expect to pay approximately seventy-five percent (75.0%) of the minimum annual fee under the terms of this service agreement. Ultimately, the General City will be billed for actual expenditures based on an audit of actual activity.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: Grant authorization to accept the proposal from Broadspire Services, Inc., to remain the City's workers compensation service provider until December 31, 2017.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Estimated fees are projected to be \$12,181 annually. Expenses are paid based on actual claims history. Historically, the General City incurs seventy-five percent (75%) which is projected to be \$9,136 annually. Amounts budgeted in the City's Self Insurance Fund (677).

IMPLEMENTATION PLAN: City Administrator's Office will continue to manage the worker's compensation claims in conjunction with service provider.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur 

LIST OF ATTACHMENTS: 1. Proposal from Broadspire Services, Inc. for the period of 1/1/2016 – 12/31/2017.

MODEL RESOLUTION:

RESOLVED by the City Council that the Communication from the City Administrator relative to the City of Wyandotte's workers compensation service provider is hereby received and placed on file AND

FURTHER, the Council concurs in the recommendation to extend the existing service agreement for worker's compensation administration with Broadspire Services, Inc., until December 31, 2017.

Todd Drysdale

From: Joanne.Cameron@choosebroadspire.com
Sent: Tuesday, December 01, 2015 11:32 AM
To: tdrysdale@wyan.org; mpugh@wyan.org
Subject: Third Party Administration Proposal - WC
Attachments: 0135_001.pdf

Good morning!

Believe it or not, it's time to renew your TPA contract with Broadspire Services as your contract expires on January 1, 2016.

Our proposal is illustrated as a two year option but you can elect to renew for one year if you should so desire. We just like to show what we are able to do if you should want to renew for a multi-year period.

Claim counts this year are up by one Lost Time/Indemnity claim and are rates are increased by 2%. This results in a \$1200 increase in your service fee for the 2016/17 contract period. We have offered to keep the rates the same should you elect to renew for 2 years. As our proposal is on a per claim basis, should the claim counts fluctuate, we will capture this 6 months after the contract expires.

The balance of our proposal is the same as expiring; same services available under Medical Management and, with the exception of the Medical Bill Review/PPO/RX, all other services are only utilized after conversation with you in regards to the specific claim involved.

To accept our proposal, just send me an email back advising of your acceptance and I will work on getting the service agreement completed and the invoices generated. If you would like to discuss the proposal in person, just let me know and I will work with you to schedule a meeting.

Thanks.

Joanne M. Cameron
Account Executive
Broadspire
17197 N. Laurel Park Drive, Ste. 255
Livonia, Michigan 48152
phone: (734) 420-6615
fax: (734) 420-6575
cell: (734) 536-5972
email: Joanne.Cameron@choosebroadspire.com
web: www.choosebroadspire.com

Consider the environment before printing this message.

This transmission is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is confidential, proprietary, privileged or otherwise exempt from disclosure. If you are not the named addressee, you are NOT authorized to read, print, retain, copy or disseminate this communication, its attachments or any part of them. If you have received this communication in error, please notify the sender immediately and delete this communication from all computers. This

CITY OF WYANDOTTE

**WORKERS' COMPENSATION
PROGRAM**

(01/01/2016 - 01/01/2017)

Presented by:

**Joanne Cameron, Account Executive
Broadspire Services Inc.**



This confidential quotation has been prepared with pride specifically for

CITY OF WYANDOTTE

and will remain in effect for 90 days from the date of receipt.

ITEMS INCLUDED IN BROADSPIRE CLAIM SERVICE FEES (NO ADDITIONAL CHARGE)

- ✓ Designated or dedicated (when claim volume merits) claim professionals
- ✓ Filing of the Employers First Report of Injury and other standard forms required for individual file
- ✓ Claim Acknowledgements
- ✓ File set-up
- ✓ Special Account Instructions
- ✓ Best Practices
- ✓ Q-Ops (Quality Assurance Program)
- ✓ Three-point contact (Other than Medical Only claims)
- ✓ All inside investigations
- ✓ Supervision
- ✓ Strategic Plans of Action
- ✓ Reserve Advisories
- ✓ Pre-settlement Notifications at Defined Thresholds
- ✓ Best Practices Storage of Closed Claims
- ✓ Claim File Reviews at Defined Intervals
- ✓ Banking/Billing
- ✓ Duplicate Bill Detection (MBR)
- ✓ SCHIP Reporting to CMS (or other reporting agent if not using the Broadspire/PMSI solution)

The information contained in this proposal and quote is confidential and proprietary to Broadspire. It is being provided to you strictly for the purpose of evaluating a potential business relationship with Broadspire for claim and risk management consulting.



Claim Administration Fees
CITY OF WYANDOTTE

01-01-16 / 01-01-18

Life of Contract

Renewal

Line of Business	Claims	Fees	Total Fees
Workers Compensation - New 1-1-16 / 1-1-17			
Medical Only	2	\$ 152	304
Other Than Med Only All Other States	5	\$ 1,079	5,395
Occ Diseases or Employer Liability All states	-	\$ 1,218	-
Record Only Claims	-	\$ 46	-
Administrative Costs			1,500
System Charges			4,800
New Claim Intake	7	\$ 26	182
Total			<u>12,181</u>

Workers Compensation - New 1-1-17 / 1-1-18			
Medical Only	2	\$ 152	304
Other Than Med Only All Other States	5	\$ 1,079	5,395
Occ Diseases or Employer Liability All states	-	\$ 1,218	-
Record Only Claims	-	\$ 46	-
Administrative Costs			1,500
System Charges			4,800
New Claim Intake	7	\$ 26	182
Total			<u>12,181</u>

This pricing includes services on behalf of Client until termination of the Agreement. At the conclusion of the Agreement, the claims will be transferred to Client or Client's new third party administrator at Client's expense or Broadspire will handle to conclusion of the claim at the then current rates.



Ancillary Services

CITY OF WYANDOTTE

01-01-16 / 01-01-18

Ancillary Services:

Subrogation Recovery - percentage of recovery after expenses or the rate in effect at the time of referral. 25%

Second Injury Fund - New Claims Percentage of Recovery

Alaska, Arizona, Florida, Louisiana, Massachusetts, Minnesota, Nevada, New Hampshire, Kentucky	16.50%
Georgia, Massachusetts COLA, New York, South Carolina	11.00%
Massachusetts file re-creation - to be negotiated	33% - 55%
All other states	Hourly
Takeover claims accepted by Fund - All States	4.40%
Legal services	Hourly
Discontinued Services - No Benefits Obtained - not to exceed percent of expected recovery noted above or \$5,500, whichever is less.	Hourly

Hourly Rates:

Senior partner	\$ 192.50
All other attorneys	\$ 165
Paralegals/assistants	\$ 99



Medical Management Fees
CITY OF WYANDOTTE
 01-01-16 / 01-01-18
MEDICAL BILL REVIEW

Medical Bill Review - Per Bill Option \$8.50 for fee schedule or U&C reductions

All Network/Non-Network Optimization Services 30 % of Savings
 (including the prescription drug program)

Network / Non-network optimization services is defined as the difference in reductions between the Medical & Specialty Bill Review Savings and reductions associated under the applicable network/non-network contract/agreement or savings optimization programs.

Specialty Bill Review - includes proprietary adjudications rules and clinical edits over and above: a) the state or federal mandated fee schedule or b) the reasonable and customary charges as mandated by law in those states not governed by a mandated fee schedule. 30 % of Savings
 Fees are applicable to either the per bill or per line MBR fee options.

Duplicate Bill Detection Included

MEDICAL MANAGEMENT SERVICES {*

Utilization Review - Standard	\$120 Flat Rate { excluding peer fees}
Utilization Review - Complex	\$100 per hour {excluding peer fees}
Telephonic Case Management	\$105 per hour, plus expenses
Mental Health	\$110 per hour, plus expenses
Senior Nurse Reviewer Program (SNR)	\$110 per hour, plus expense
Field Case Management (FCM) and Vocational Rehabilitation	\$105 per hour, plus expenses
	\$125 per hour, plus expenses in CA, NY, HI, MA, AK {or state mandated fee schedule rate}
Office Ergonomic Evaluations	\$145 per hour, plus expenses
Specialized Ergonomic Evaluations	\$185 per hour, plus expenses
Catastrophic Care Management	\$135 per hour, plus expenses \$145 per hour, plus expenses in CA, NY, HI, MA, AK {or state mandated fee schedule rate}
Critical Incident Stress Management (CISM)	\$135 per hour, plus expenses \$145 per hour, plus expenses in CA, NY, HI, MA, AK
Physician Review Services (excluding Pharmacy):	
Standard	\$250 flat rate
Extensive/Complex	\$375 per hour, one hour minimum, \$94 for each additional 15 minute increments over an hour
Physician Pharmacy Review:	
Non Formulary Rx	\$90 flat rate
Brief	\$375 flat rate
Standard	\$620 flat rate
Extensive/Complex	\$760 flat rate
Physician Legal Activities	\$395 one hour minimum, \$98 for each additional 15 minute increments over 1 hour.
Chronic Pain Management Review	\$950 flat rate

Broadspire offers a wide array of additional services for which we will be pleased to provide you with specific quote.

Medical Management fees and expenses set forth above are valid for service referrals for one year from the Agreement Effective Date and may be increased annually thereafter. Service referrals made after termination, expiration or non-renewal of the Agreement will be billed at the then current rates.

** Subject to state requirements and your special handling requirements.*



Claim Administration Fees
CITY OF WYANDOTTE
PAYMENT OF SERVICE FEES

Option One:

Total estimated annual service fees will be billed in two (2) equal monthly installments. Each installment will be due the first of every month.

The first adjustment of the claim fee will be determined six (6) months after the ending date of contract. Subsequent adjustments or incurred billings will follow the first adjustment in order to capture any claim changes or Incurred But Not Reported (IBNR) claims.

LOSS FUNDING

Escrow Funds:

A loss fund (escrow) deposit is required in order for Broadspire to issue claim and allocated expense payment checks drawn on the loss fund bank account. At inception of the Agreement to be signed by the parties, a loss fund will be established based on estimated funds necessary to pay claims during a specified period of time (daily, weekly, monthly or quarterly).

Large loss payments will require pre-funding by CLIENT prior to any payment being released.

Broadspire will provide current monthly loss run and loss fund activity reports at no additional charge. In addition, Broadspire will provide, if requested, a monthly data tape for our contract principal at no additional charge.



Claim Administration Fees

CITY OF WYANDOTTE

ALLOCATED CLAIM EXPENSES

All costs, expenses or fees ("Expenses") incurred in investigation or handling of claims will be paid as ALAE, described in more detail in the Claim Administration Service Section of the Agreement. Allocated expenses may include but are not limited to:

- ✓ Accident Reconstruction
- ✓ Appraisals
- ✓ Architects/Contractors
- ✓ Attorney Fees
- ✓ Court Reporter Services
- ✓ Court Costs
- ✓ Depositions/Video Statements
- ✓ Official Documents/Transcripts
- ✓ On-site Investigations
- ✓ Subrogation (Net recovery after Expenses)
- ✓ Second Injury Fund Recoveries (% of recovery - rate varies on state by state basis)
- ✓ Independent Medical Examinations
- ✓ Witness Fees
- ✓ Special Investigation Unit
- ✓ Medical Records
- ✓ Index Bureau Reporting (if carrier or client's subscriber number is used, indexing fee will not be charged to the claim file)
- ✓ Police, Fire Reports
- ✓ Service of Process Fees
- ✓ Trial/Hearing Attendance
- ✓ Extraordinary Travel made at Client Request



Claim Administration Fees
CITY OF WYANDOTTE
CLAIM CLASSIFICATION DEFINITIONS

Workers Compensation - Medical Only Claims

- Claim only involves medical treatment
- No case management
- No subrogation
- No compensable lost time
- No investigation
- Not controverted
- Not Litigated
- Under \$3,000 in medical payments

Workers Compensation - Indemnity Claims

- All other claims not categorized

Record Only

- A claim for record keeping purposes only
- Only entered into database
- No file created
- No investigation and no payments
- Reported by CLIENT as a Record Only Claim

*If not reported to Broadspire as a Record Only Claim, the claim will be set up as a Medical Only, Other Than Med Only Claim, Liability or whatever type of claim is appropriate based on the facts of the claim.

Physician Review Services

Physician Review Services (excluding Pharmacy): Standard Review includes review of clinical records of 25 pages or less. Extensive/Complex includes review of clinical records exceeding 25 pages.

Physician Review Services (Pharmacy): Brief Clinical Review includes review of 25 pages or less of clinical records and 2 or fewer drugs under review. Standard Clinical Review includes review of 25 pages or less of clinical records with 3-6 drugs under review. Extensive/Complex Clinical Review includes review of 26+ pages of clinical records and /or more than 6 drugs under review. All levels may or may not include peer-to-peer teleconference.

Physician Review Services - Legal Activities: includes telephonic depositions; travel expenses billed at cost (if applicable).

Chronic Pain Management Review: A structured and systematic management process that reviews identified claims using evidence-based medicine guidelines. The claims are assessed by a multidisciplinary team consisting of physicians, case managers and claim professionals to develop a comprehensive management plan that establishes goals, actions accountabilities and follow-up timeframes with the goal of promoting high quality, cost-effective evaluative and therapeutic services for the chronic noncancer pain population.

Utilization Reviews

Standard (excluding peer reviews): Standard Utilization Review includes prospective and concurrent requests for treatment types such as Consult/Referral, Diagnostic Testing, Durable Med Equip, Follow-up Visit, Gym Membership and Psychology.

Complex (excluding peer reviews): Complex Utilization Review includes prospective and concurrent requests for all treatment types not included in the Standard Utilization Review. Also, Complex Utilization Review includes retrospective, appeal and reconsideration requests for all treatment types.



A CRAWFORD COMPANY

Claim Administration Fees

CITY OF WYANDOTTE

NOTES

Liability pricing is per claimant and feature (i.e. a bodily injury claim and a property damage claim will be billed as two separate claims).

Medical Management fees and expenses set forth above are valid for service referrals for one year from the Agreement Effective Date and may be increased annually thereafter. Service referrals made after termination, expiration or non-renewal of the Agreement will be billed at the prevailing rates.

For medical nurse case management services (field and telephonic), a standard administrative fee of 1.0 hour is charged on each file, with the exception of task assignments. The standard administrative charge is billed by multiplying 1.0 by the applicable hourly rate when the file is created, and covers indirect administrative costs associated with non-billable personnel.

Broadspire offers our clients services through the use of in house and preferred vendors. When using preferred vendors, please note Broadspire's and/or preferred vendor fees and/or expenses not only include the cost for third party vendors to administer the services, but also an additional amount to compensate Broadspire for arranging and administering the third party vendor's service. Broadspire receives an administrative services fee for the referral of surveillance assignments to G4S; for referral of second injury fund to Insurance Recovery Group and to Insurance Recovery Legal Associates, LLC; and referral of subrogation assignments to Trover Solutions, Inc. Broadspire may from time to time enter into similar relationships with other vendors. Termination of services provided by Broadspire vendors may be subject to work in progress charges.

Outside (scene) investigation referred to Crawford & Company is handled at the Limited Assignment Menu of Services rates and such fees are posted on www.crawfordandcompany.com. Such fees are subject to change from time to time and such changes will be posted to the website. Vehicle and property appraisals referred to Crawford & Company will be billed at current fee schedules.

Adjuster attendance at pre-hearing conferences, mediation, hearings, trials, etc. will be billed at time & expense.

Broadspire provides SCHIP reporting services upon request and can provide a client summary report at no additional charge; custom adhoc reports will be billable based on our pricing schedule.

The per claimant fees shown in this Fee Schedule assume use of Broadspire's medical management services; reserve and settlement authority of \$0 and up to 2 claim reviews per year. Additional fees may apply if these assumptions are not met.

When any vehicular travel is required on a file, and drive time and mileage charges are applicable, an internet mapping tool shall be used to calculate the mileage and drive time charges to be billed to a client. Such calculations shall be based on the fastest round-trip distance between the file destination and the employee's base location, whether or not the employee is departing to the file destination from such base location. If the employee typically works from a Broadspire office, this is their base location and the starting point for the drive time and mileage calculations is that Broadspire office. If the employee typically works from home, then this is their base location and the starting point is therefore their home. The billable mileage and drive time charged to a client based on an internet mapping tool may not reflect the actual miles driven, nor the actual drive time, and such charged mileage and drive time may be more or less than the actual miles driven and the time spent driving by the Crawford employee, especially if the Crawford employee is handling multiple files on one trip.

When a professional employee is traveling by any means, or waiting in connection with a file, his or her work on another unrelated file may be billed in addition to the travel or waiting time on the first file. Where travel, waiting time, or mileage is incurred for more than one file on behalf of a single client at a single location or multiple locations, the time and any mileage shall be prorated among such files.

Other than the foregoing, no other pro-rations of waiting time, mileage or drive time, shall be made or applied by Broadspire.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 11th, 2016

AGENDA ITEM # **3**

ITEM: Bishop Park Concession Stand Lease Extension 2016

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: In 2015 it was a struggle to find a lessee for the Concession Stand and Restrooms at Bishop Park. After advertising in the paper and on the MITN resulted in zero inquiries, we posted advertising on the building itself. Saif Algaithe expressed interest and bid the minimum amount required (\$2,000) and ran the facility from early May through the end of September 2015.

Mr. Algaithe and his staff did an outstanding job and expressed a desire to return in 2016. At the Recreation Commission meeting on December 15th, 2015, offering a one year lease extension for the 2016 season was discussed under the same terms. Mr. Algaithe will operate the Concession Stand and Restrooms and pay the City \$2,000.00 in five \$400 installments.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the contract for the 2016 Bishop Park Concession Stand

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-000-651-030. Mr. Algaithe will be responsible for making five \$400 dollar payments that will be due the last business day of each month beginning in May.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign.

COMMISSION RECOMMENDATION: Approved by Recreation Commission

CITY ADMINISTRATOR'S RECOMMENDATION: *J. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: Approved by Legal Affairs

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS: 1) Copy of 2016 Bishop Park Concession Stand Lease

RESOLUTION:

Wyandotte, Michigan
Date: January 11, 2016

RESOLUTION by Councilman _____

RESOLVED by the City Council that Council hereby **CONCURS** in the recommendation of the Superintendent of Recreation and the Recreation Commission to award a one year extension to operate the BishopPark Concession Stand for 2016 to Saif Alghathie, in the amount of \$2,000 provided the proper insurance is placed on file in the City Clerk's Office and all stipulations are adhered to as outlined in said lease. **AND BE IT FURTHER RESOLVED** that the Council authorizes the Mayor and City Clerk to sign said lease agreement on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura Jr.
Sabuda
Schultz
Van Boxell

**AGREEMENT BETWEEN THE
CITY OF WYANDOTTE & _____
FOR THE 2016 OPERATION OF THE BISHOP
PARK CONCESSION-RESTROOM FACILITY**

AGREEMENT made and entered into this ____ day of _____, 2016, by and between the City of WYANDOTTE, a Municipal Corporation in the County of Wayne, State of Michigan, hereinafter designated FIRST PARTY, and _____, hereinafter designated SECOND PARTY.

WITNESSETH:

WHEREAS, First Party owns and maintains a public municipal park commonly referred to as Bishop Park; and

WHEREAS, First Party is desirous of permitting a refreshment concession and restrooms to be operated by Second Party at said Bishop Park for the period of April 1 through October 2, 2016. Said period may be altered by the mutual agreement of both parties.

NOW, THEREFORE, in consideration of the mutual promises of the parties hereto,

IT IS AGREED, as follows:

1. First Party agrees to permit Second Party to operate a refreshment concession and maintain the restrooms by cleaning and monitoring said within the building provided by the City of Wyandotte in Bishop Park at such reasonable hours of business as

are fixed by the Department of Recreation of the City of Wyandotte, and must comply with the health and sanitation regulations of the City of Wyandotte and Wayne County Health Department.

2. Second Party agrees to furnish all necessary equipment and materials to operate said concession.

3. Second Party agrees to furnish labor only for the cleaning of the restrooms and operation of the concession. The First Party will supply all cleaning and other necessary supplies to operate the restrooms.

4. Second Party will possess at his/her own expense proper food safety certification and will comply with all health ordinances.

5. It is the desire of the First Party that the prices charged for merchandise shall not be more than those prevailing for similar merchandise in this area. Price list shall be subject to the approval of the Recreation Superintendent. Approved list shall be posted in a conspicuous place.

6. The term of the lease shall be April 1st, 2016, to October 31st, 2016. The concession/restrooms will be operated April 18th through October 2nd, 2016, weather permitting, and dates to be confirmed and set by the Superintendent of Recreation.

7. Second Party promises to pay to the First Party the total sum of **(\$2,000 = Five \$400 payments)** _____ per month, due on the following dates: May 31, June 30th, July 29th, August 31st, and September 30th, 2016.

8. Second Party hereby agrees to maintain the concession stand and restrooms in a sanitary condition in accordance with the regulations of the Departments of Public Service and Recreation at all times. Restrooms to be opened and operating by 9

am each day weather permitting and closed by 9 pm each day, unless otherwise notified by the Superintendent of Recreation.

9. Second Party shall not assign, transfer or sublet the above concession and shall personally operate said concession under their supervision and control, and shall be personally held responsible for the performance of all the covenants and conditions as herein setforth.

10. Second Party further agrees that any beverages will not be sold in glass bottles. Alcoholic beverages shall be prohibited from sale.

11. The City reserves the right to add other concession stands for any special events.

12. Second Party agrees he/she shall forthwith procure, at their own expense, and shall maintain during the term of this lease, public liability insurance in the amount of \$1,000,000.00 Bodily Injury, \$1,000,000.00 Personal Injury and \$500,000 Property Damage, the policies of said insurance to provide ten (10) days advance written notice to the First Party prior to cancellation, termination or material change. Second Party shall furnish certificates of the aforesaid insurance coverage. The City of Wyandotte shall be named additional insured and the policies delivered to the City before opening.

13. Second Party agrees that it shall indemnify and save harmless the First Party and its employees, officers, elected officials, commissions, agents, or representatives for and from all claims, demands, payments, suits, actions, recoveries, and judgments, or every type and nature, including all liability whatever for injury (including death) to persons, or for any damage to any City of Wyandotte property or

the property of others arising out of either directly or indirectly from second party's operation of the park concession and restroom and all requirements of this agreement.

14. The parties hereto mutually agree that this Agreement may be terminated by either party, without cause, by first giving 30 days written notice to the other party of the terminating party's intent to terminate this Agreement.

15. The parties mutually agree that the First Party may terminate this Agreement on three days notice if the Second Party is in default of any provision of this Agreement for more than five days.

IN WITNESS WHEREOF, the parties hereto, by authority of the representative officials of the First Party and the Second Party have caused these presents to be signed and sealed the day and year set forth.

CITY OF WYANDOTTE
Authorized by

Joseph Peterson, Mayor

Lawrence S. Stec, City Clerk
FIRST PARTY

SECOND PARTY

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name _____

Willie R. Cook

12-18-15

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 11th, 2016

AGENDA ITEM # **4**

ITEM: Boat Ramp Contract Extension 2016-2018

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: George Campbell has leased and operated the Wyandotte Boat Ramp since 2005. Mr. Campbell has done a great job during the last decade operating the Municipal Launch for the City. Mr. Campbell has performed maintenance to the site that is not required according to his contract and has also installed security cameras at his cost.

At a recent Recreation Commission meeting, a discussion was held to extend the Boat Ramp Contract. Mr. Campbell wanted a five year contract and the Recreation Commission agreed to a three year contract extension under the same terms (\$16,200 per year) with one addition to the contract. Mr. Campbell will keep daily logs on the number of boats that launch and submit them monthly to the Recreation Department. This extension can be terminated by either party without cause with a 30 day notice.

STRATEGIC PLAN/GOALS: To continue to provide the finest services and quality of life while advocating economic development and wise use of our waterfront.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the Boat Ramp Contract Extension.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Lease payments totaling \$48,600 will be deposited into Account #101-000-651-060 over the next three years.

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION: At the regular scheduled Commission meeting on December 15th, 2015 the Recreation Commission discussed and agreed to extending the Boat Ramp Contract for three years

CITY ADMINISTRATOR'S RECOMMENDATION: *S. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: Approved by Bill Look

MAYOR'S RECOMMENDATION: *Bill Look*

LIST OF ATTACHMENTS: 1) Boat Ramp Contract Extension through 2018

RESOLUTION:

Wyandotte, Michigan
Date: January 11th, 2016

RESOLUTION by Councilman _____

Resolved by the City Council that Council hereby authorizes the Mayor and City Clerk to sign the Boat Ramp Contract Extension through 2018, with payments equaling \$16,200 per year (\$48,600 over the term of the contract), as submitted by the Superintendent of Recreation.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

AGREEMENT BETWEEN THE CITY OF WYANDOTTE &

George Campbell, 845 Riverbank, Wyandotte, MI 48192

FOR THE OPERATION OF THE WYANDOTTE MUNICIPAL BOAT RAMP

AGREEMENT made and entered into this ____ day of January, A.D., **2016**, by and between the CITY OF WYANDOTTE, a Municipal Corporation in the County of Wayne, State of Michigan, hereinafter designated FIRST PARTY, and **George Campbell**, hereinafter designated SECOND PARTY;

WITNESSETH:

WHEREAS, First Party owns and maintains a public municipal Boat Ramp at the foot of St. Johns Street; and

WHEREAS, First Party is desirous of permitting a Boat Ramp and Concession to be operated by Second Party, and has previously advertised for sealed bids for the operation of the Boat Ramp and Concession, and agrees to lease for one year.

NOW, THEREFORE, in consideration of the mutual promises of the parties hereto, IT IS AGREED, as follows:

1. First Party shall dispose of all rubbish when placed in the proper containers by the Second Party. Second Party will be responsible for paying all utilities, including, but not limited to, telephone, electricity, water and gas for the lease period, and furnishing a dumpster box.
2. First Party agrees to permit Second Party to maintain, occupy, and operate the Boat Ramp and Concession within and upon said premises from 6 am to 11 pm, during the year for the **2016-2018 (three seasons)** Boating Seasons for the launching of shallow-craft recreational

vessels and sale therein of bait, candy, gum, soft drinks, ice cream, ice products, souvenirs, and packaged food products. Second Party may sell cooked foods prepared on the premises and must comply with the health and sanitation regulations set forth by the City of Wyandotte and the Wayne County Health Department and the State of Michigan. Alcoholic beverages shall be prohibited from sale.

3. Second Party will furnish, at his own expense, all necessary and required City and County licenses and will comply with all ordinances.

4. Second Party is responsible to call the Wyandotte Police Department to ticket unauthorized vehicles using the Wyandotte Municipal Boat Ramp Parking Lot.

5. The following Fee Schedule will be strictly adhered to and may only be changed with the approval of the Wyandotte Recreation Commission:

LAUNCHING FEE SCHEDULE

Daily	\$ 7.00
Season Passes	\$120.00
Senior Citizens (65 & Over)	\$30.00 Season Pass (unlimited launching)

PARKING FEE

\$5 per vehicle

The Fee Schedule will be posted in a conspicuous place accessible to all users of the facilities. No other fees shall be charged for the use of the facilities. If this is issue is violated, refer to Section 15 of this agreement.

6. The term of the lease shall be for three boating seasons commencing **January 1, 2016** and ending **December 31, 2018**.

7. Second Party promises to pay to the First Party the total of **\$48,600** over the term of this contract. **\$16,200** for the **2016** season, **\$16,200** for the **2017** season, and **\$16,200** for the **2018**

season for lease of the described facility. Six equal payments of \$2,700 each to be made payable by April 29, May 31, June 30, July 29, August 31, & September 30, 2016 for the 2016 season. Six equal payments of \$2,700 each to be made payable by April 28, May 31, June 30, July 31, August 31, & September 29, 2017 for the 2017 season. Six equal payments of \$2,700 each to be made payable by April 30, May 31, June 29, July 31, August 31, & September 28, 2018 for the 2018 season.

8. Second Party hereby agrees to maintain the Boat Ramp and Concession in a sanitary condition in accordance with the regulations of the Wyandotte Recreation Department, Department of Public Service and the Wayne County Health Department at all times.

9. Second Party shall not assign, transfer or sublet the above Boat Ramp and Concession and shall personally operate said Boat Ramp and Concession under their supervision and control, and shall be personally held responsible for the performance of all the covenants and conditions as herein set forth. An adult, 18 years or older, shall be on duty at all times when the Ramp is open for business.

10. Second Party agrees to keep track and submit monthly logs as to the number of vessels that launch each day. Logs are to be submitted within 7 business days of the end of the previous month.

11. It is the duty of the Second Party to supervise and inspect the leased premises to insure that no dangerous or hazardous conditions exist on the leased premises. During the operation of the Boat Ramp facility, if Second Party discovers any dangerous or hazardous condition, Second Party shall immediately notify the Superintendent of Recreation in writing at the offices of the Wyandotte Recreation Department, Wyandotte, Michigan of said condition so that repairs can be made by First Party. Second Party prior to any required repairs shall take precautions to warn the public of the dangerous or hazardous condition and/or take steps to keep the public away from said dangerous or hazardous condition. Second Party is responsible to

maintain and repair inside of the building on the leased premises. In the event second party caused the dangerous or hazardous condition, second party is solely responsible for the cost of all repairs and clean up.

12. Second Party further agrees that any beverages sold in bottles outside or away from the concession shall be emptied into paper cups.

13. Second Party agrees that he shall forthwith procure, at his own expense, and shall maintain during the term of this lease, public liability insurance in the amount of \$1,000,000.00 Bodily Injury, \$1,000,000.00 Personal Injury and \$500/\$500,000 Property Damage, the policies of said insurance to provide ten (10) days advance written notice to the First Party prior to cancellation, termination or material change. Second Party shall furnish certification of the aforesaid insurance coverage to the First Party prior to opening. The City of Wyandotte shall be named additional insured on all such policies.

14. Second Party agrees that it shall indemnify and save harmless the First Party and its employees, officers, elected officials, commissions, agents or representatives for and from all claims, demands, liability, payments, suits, actions, recoveries, and judgments, including all liability whatever for injury (including death) to persons, or for any damage to any City of Wyandotte property, or to the property of others arising out of either directly or indirectly from second party's operation of the Boat Ramp and Concession and all requirements of this agreement.

15. The parties hereto mutually agree that this Agreement may be terminated by either party, without cause, by first giving 30 days written notice to the other party of the terminating party's intent to terminate this Agreement. Second Party shall be responsible to pay any unpaid rent including rent up to the termination date within said thirty day notice period. Upon termination, the premises shall be returned in the original condition and second party is responsible and liable to the first party for any damages or cost of cleanup.

16. The parties mutually agree that the First Party may terminate this Agreement on three days notice if the Second Party is in default of any provision of this Agreement for more than five days. Second Party is responsible to pay all court costs and attorney fees incurred by First Party in enforcing the terms of the agreement.

17. The City of Wyandotte may in its sole discretion decide to renew the contract for future years.

IN WITNESS WHEREOF, the Parties hereto, by authority of the representative officials of the First Party and the Second Party has caused these presents to be signed and sealed the day and year above set forth.

CITY OF WYANDOTTE
Authorized by

Joseph Peterson, Mayor

Lawrence S. Stec, City Clerk
FIRST PARTY

George Campbell
SECOND PARTY

I hereby certify that the within document is correct as to legality and form,
subject to receipt of proper insurance.

Name William R. Cook

Date 12-18-15

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 11th, 2016

AGENDA ITEM # **5**

ITEM: Seven Yack Arena Rental Contracts – Lions Club Flea Market, North American Model Engineering Expo (NAMES), Annual Walk for MS, Southgate Anderson High School Graduation, Woodhaven High School Graduation, Wyandotte Roosevelt High School Graduation, and Circus Pages

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: These seven rentals are annual rentals of the Yack Arena during the Spring/Summer once the ice and hockey boards have been removed. The Lions Club Flea Market is one of the biggest fundraisers for the Lions Club and is essentially a large indoor garage sale. The NAMES Expo features steam and gasoline powered model engines and various vendors relating to model engineering. The Walk for MS is a special event to raise money for Multiple Sclerosis. The Yack Arena serves as the registration and hospitality, as well as the start and finish for their 5k walk through the city. The Roosevelt and Southgate Anderson High School Graduations will be the commencements for the Class of 2016. Woodhaven High School reserves the building as an emergency back-up site in case of inclement weather for their commencements (they try to host theirs outside). Circus Pages is a national traveling circus featuring live animals and other circus acts. Due to the cumulative size of all the contracts, a copy of each has been emailed to council@wyan.org and the hard copies are available in the Clerk's office. A blank contract, hold harmless agreement, and listing of arena rental costs is attached.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the attached contract for the various upcoming events.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-000-654-610-020. Last year, these rentals generated over \$21,500.00 in revenue in building, table/chair, and pipe and drape rental fees.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign.

COMMISSION RECOMMENDATION: Approved by the Recreation Commission

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved by Legal Affairs

MAYOR'S RECOMMENDATION:

J.P.

LIST OF ATTACHMENTS:

- 1) A blank copy of a Yack Arena Rental Contract
- 2) A blank copy of a Yack Arena Hold Harmless Agreement
- 3) Current listing of Arena rental costs

RESOLUTION:

Wyandotte, Michigan
Date: January 11th, 2016

RESOLUTION by Councilman _____

RESOLVED by the City Council that Council **CONCURS** with the recommendation of the Superintendent of Recreation and hereby **APPROVES** the Benjamin F. Yack Arena rental contracts for the Lions Club Flea Market, North American Model Engineering Expo, Walk for MS, Southgate Anderson, Woodhaven, and Roosevelt High School Graduations, and Circus Pages events in the amount of \$1,300.00 per day including all associated rental costs payable in full upon completion of the event as stipulated in the Contract; events to be held April 16-April 17, April 22-April 24, May 21, June 8, June 14, June 16, and June 18, 2016. **AND BE IT FURTHER RESOLVED** that Council hereby authorizes the Mayor and City Clerk to sign said rental agreement.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura Jr.
- Sabuda
- Schultz
- Van Boxell

BENJAMIN F. YACK RECREATION CENTER RENTAL CONTRACT

City of Wyandotte, Michigan

This permit, granted this _____ day of _____ 20____, by the City of Wyandotte, a municipal corporation of the State of Michigan, herein called the "Owner", to _____ hereinafter called the "Permittee."

Witnesseth:

In consideration of the fees and covenants hereinafter expressed, the Owner has agreed to grant and hereby does grant a Permit to the Permittee and Permittee has agreed to accept and hereby does accept the Permit for the use of the Benjamin F. Yack Recreation Center, hereinafter called the "Building", located 3131 Third Street in the City of Wyandotte, Michigan on the following terms and conditions:

(1) This permit shall prevail in accordance with the following schedule:

Building Rental is \$1,300.00 per day, plus all associated rental costs as per enclosed rental rate form. Rate is based on a "four wall" policy and includes air – conditioning, normal janitorial service, heat, lighting, water and restroom facilities.

All groups using the facility must supply:

- A Certificate of Insurance in accordance with **General Conditions** Item 5 – A.
- A copy of the Liability Insurance naming the CITY OF WYANDOTTE as ADDITIONAL INSURED must be on file in the City Clerk's Office one month prior to event. (This is not a means to relieve the City of liability based upon the sole negligent acts of its agents or employees, but to make the City whole from any liability arising from the use of the City facility by an outside organization.)
- All state, county or local licenses or permits necessary to hold the event, such as: Liquor, food, etc., are the responsibility of the group and must be obtained and displayed as required by law.
- Security people are to be agreeable with the Owner.
- One day to be allowed for moving in and one day for moving out, from 8 AM to 5 PM, any additional time needed will be charged at hourly rate for on-duty supervisor.
- \$250 Security Deposit is non-refundable in case of cancellation by Permittee.
Security Deposit to accompany this Contract.
- **Special Arrangements:** Any additional arrangements must be made in advance with the Building Management. These additional arrangements may be subject to an additional fee.

(2) Upon the signing of this Contract, the Permittee agrees to pay the sum of \$1,300.00 per day plus all associated rental costs payable in full upon completion of the event.

(3) The Building shall be used by the Permittee for the following sole and exclusive purpose and for no other purpose whatsoever, viz _____

(4) In further consideration of the fees and covenants herein expressed, the Owner agrees to furnish the following without additional charge to Permittee:

- A. General room lighting, heat and ventilation appropriate to the season, toilet facilities and other sanitary accommodations with the necessary equipment, material, supplies, labor and supervision for same.
- B. Janitorial service in aisles and open spaces including one daily sweeping.
- C. Use of installed public address equipment is included, but operator for same is not.

- D. Use of lobbies, vestibules, hallways, box-office, lounges and other public rooms and facilities appropriate to the exclusive use of that part of the Building above described, during the hours and on the dates listed in Paragraph (1) above.
- E. Office space for use by show management.

(5) The General Conditions and Rules and Regulations:

- A. Permittee shall assume all risk of operation and shall indemnify Owner for any loss or damage occasioned to Owner or to any person or property, caused by any act of Permittee, its agents or employees in the use of any of the premises by Permittee, its agents or employees in the conduct of Permittee's business. Permittee shall procure at its own cost and expense Workmen's Compensation as required by law and such public liability and property damage insurance as will protect Permittee, Owner and its officers and employees from any claims for damage to property, including Owner's property, and for personal injuries, including death, which may arise from the use of the premises by Permittee. A duplicate copy of all insurance policies or certificates of insurance must be furnished Owner with the premiums paid before the start of any operations by Permittee. All policies shall be subject to the approval of Owners for adequacy and form of protection and name owner as an additional insured party. All policies shall contain an endorsement providing for furnishing owner ten (10) days written notice of termination of insurance for any cause.

Permittee shall provide insurance ***at least 30 days in advance of the event*** as follows, ***naming the City of Wyandotte as Additional Insured:***

- A. Workmen's Compensation Insurance as required by the laws of the State of Michigan;**
- B. Public Liability with a minimum of \$ 1,000,000.00 for each occurrence;**
- C. Property Damage with a minimum of \$ 1,000,000.00 for each occurrence;**
- D. Dram Shop and Alcohol Liability coverage with minimum of \$1,000,000.00.**

- B. The Permittee shall indemnify and save harmless the Owner from and against all claims, suits, actions and damages, and/ or causes of action arising during the period of use and occupancy by the Permittee and for the term of this Permit for any personal injury, loss of life and/or damages to property, including Owner's property, sustained in or about the premises or that portion of the Building and improvements thereof, or appurtenances thereto, used by the Permittee, occurring during such time as the Permittee may be using or renting said premises, and from and against all costs, legal fees, expenses and liabilities in and about any such claim or the defense of any action or proceedings thereon, and from and against any order, judgment and/or decrees which may be entered therein when any of the aforesaid are caused or occasioned by negligence of the Permittee, its agents sub-contractors or employees, or persons attending the Building by reason of the use thereof by the Permittee.
- C. Permittee agrees not to use nor to permit any person to use in any manner whatsoever that part of the premises used by Permittee in its operations hereunder for any illegal purpose or for any purpose in violation of any Federal, State or municipal law, ordinance, rule, order or regulation or of any reasonable rule or regulation of Owner now in effect or hereafter enacted or adopted and will protect, indemnify and forever save and keep harmless Owner and the individual representatives thereof and their agents from and against any damage, penalty, fine, judgment, expense or charge suffered, imposed, assessed or incurred for any violation or breach of any law, ordinance, reasonable rule, order or regulation occasioned by any act, neglect or omission of Permittee, or any employee, person or occupant in Permittee's employ or control for the time being on said premises and engaged in the Permittee's operations hereunder.
- D. The Permittee agrees to furnish a sufficient number of ushers, ticket takers, special policemen, doorkeepers or other employees to properly handle and supervise the conduct of all persons in attendance at functions conducted by the Permittee, and to adopt, promulgate and enforce rules and regulations governing the conduct of such attendants. It is further understood and agreed that such attendants shall for all purposes be the agents of the Permittee.
- E. The Permittee shall furnish all service required to conduct its business in the Building. In the event of any violation or in case Owner or its authorized representative shall deem any conduct on the part of Permittee or any person or occupant on Permittee's employ or control for the time being on the premises (and engaged in the operation thereof) to be objectionable or improper, the responsibility for such conduct shall be deemed prima facie to be that of the Permittee. Permittee will, at the written request of Owner or its

authorized representative, have removed from the premises any employee whom owner or its representative consider detrimental to the best interests of Owner or the public using the Premises.

- F. The Permittee agrees not to assign, transfer, convey, sublet or otherwise dispose of this Permit or its right, title or interest therein, to any other person, company or corporation without the previous consent in writing of the Owner.
- G. The Permittee shall have the complete control of so much of the premises exclusively granted to it during the periods aforesaid, and of admission to the portion of such premises during such periods subject to the requirements of any City Ordinances or State Laws including the Yack Arena Rules and Regulations.
- H. The Permittee agrees to conform to the Rules and Regulations of the Yack Arena for the use of said premises in effect when this Permit is granted or hereafter enacted or adopted, and a copy of any such Rules and Regulations in effect at the signing of this Permit shall become a part hereof.
- I. Upon the breach of any term, covenant or condition of this Permit, or of any rule or regulation governing the use of the premises, this Permit, at the option of the Owner, upon notice to the Permittee, shall terminate with the same force and effect as if the original term has come to an end.
- J. Upon termination of this Permit or its prior cancellation, Permittee shall remove from the premises such property and equipment as Permittee may have provided for its operations. In the event that the Permittee fails to vacate the premises upon such termination, the Owner may, in its discretion, remove from the premises at the expense of the Permittee, all goods, wares and merchandise, and property of any and all kinds and descriptions which may then be occupying the portion of the Building on which the Permit has terminated and Owner shall not be liable for any damages or loss of such goods, wares, merchandise or other property which may be sustained either by reason of such removal or of the place to which it may be removed, and Owner is hereby expressly released from any and all such claims for damages of whatsoever kind or nature.
- K. The Owner may terminate any assignment of space to Permittee if, in the judgment of the owner the occupancy or entertainment would in any respect be detrimental to the best interests of the City of Wyandotte or the Yack Arena. The City of Wyandotte shall not be responsible for any loss or damage occasioned to Permittee, its agents, and employees or other by reason of such termination.
- L. Notwithstanding anything in this Permit contained, it is further mutually agreed that in the event of any default, non-performance or breach of the provisions of this permit on the part of the Owner, the liability of the Owner therefore shall be and is hereby limited solely to the repayment of the amount of the fee or portion thereof paid by the Permittee for the particular day, occasion or time when said default, non-performance or breach occurs.
- M. It is agreed that the premises may be inspected at any time by authorized representatives of the Owner, or by a representative of the Department of Health, Fire Department, and Police Department, Department of Buildings and Safety Engineering and any other law enforcing agencies. Permittee shall obtain at its own cost and expense such licenses and permits as may be required by law to conduct its business in the building. Permittee agrees that if notified by the Owner, or its representatives, that the condition of any part of the premises occupied by Permittee of the facilities thereof is unsatisfactory; it will immediately remedy the condition.
- N. Permittee hereby waives any and all claims for compensation for any and all losses or damage sustained by reason of any lawful action by any public agency or official in the exercise of this Permit. Any such action shall not relieve Permittee from any obligation hereunder, even if it may result in an interruption of Permittee's activities.
- O. Permittee shall not make any alterations in the premises without written approval of the Owner.
- P. Permittee shall not conduct within or upon said premises any other operations except those herein described. Permittee agrees not to interfere with any other Permittee of Owner or any employee's of any other Permittee.
- Q. Permittee acknowledges that Owner has not made or caused to be made any representations of any nature whatsoever in connection with this Permit except as herein stated, and in particular has made no representations dealing with such matters as anticipated revenue to Permittee or related issues. Permittee acknowledges that it has accepted this Permit as the result solely of its own business judgment and not as a result of any representations whatsoever, direct or indirect made by Owner, its agents or employees, except as herein stated.
- R. Permittee shall not advertise any of its activities in the Building in any manner objectionable to the Owner.

- S. Permittee agrees not to discriminate in its use of the premises among law-abiding members of the public.
- T. The policy of the Owner is to serve the public in the best possible manner and Permittee agrees that both it and its employee's and agents shall at all times cooperate to this end.
- U. No decorations shall be placed in or on the Building, walls or corridors, nor shall any advertising signs be supported by nails, tack, screws or adhesive tape on walls or woodwork, without the consent and approval of the Owner and all decorations, sets, scenery or other properties shall be of flame-proofed material and conform with requirements of the Fire Department.
- V. The custodian of the Building, watchmen and maintenance crew of the Owner shall have free access at all times to all space occupied by Permittee.
- W. The premises shall be accepted by Permittee as is and the cost of any additional equipment and fixtures shall be the responsibility of the Permittee.
- X. If the time of Owner's employees is required by the Permittee in the exercise of this Permit, other than as specified herein, it shall be paid for by the Permittee at rates then in effect.
- Y. Except as provided for by Owner, this Permit does not authorize Permittee to furnish liquid refreshments or food in any part of the Building, or to operate checkrooms or other concessions.
- Z. The Owner shall not be responsible for payment of any Federal, State or local taxes, nor for any loss by theft or otherwise, damage by accident, fire, riot or strike, action of the elements or any other damage to machinery, equipment, paraphernalia, costumes, clothing, trunks, exhibit material, scenery, music, musical instruments or cases for same, and other property of the Permittee or its agents or employees or the patrons of the Permittee.
- AA. Should the premises or any part thereof be destroyed or injured by fire or the elements, mob, riot, war or civil commotion, or any part of the premises be interfered with by strikes or other causes, prior to or during the time for which the use of said premises is granted, the Owner may, in the exercise of its discretion, terminate the Permit, in which event the Owner shall return to the Permittee any payments that have been made for the period of the permit prevented or interrupted and the Permittee hereby expressly waives any claim for damage or compensation should the Permit be so terminated. The Owner shall in no way be liable for any personal property or other damage, inconvenience or intervention to the Permittee arising from or on account of strikes, lockouts or other labor difficulties, or any force majeure event.
- BB. Amounts and contents of Permittee's display of advertising material at the Building shall be at the discretion of the Owner or its authorized representative.
- CC. The Permittee further agrees to turn the demised premises back to the Owner in the same condition as when it first occupied same, natural wear and tear excepted. Permittee is responsible to immediately reimburse owner for any damages caused to the premises.
- DD. Should any questions arise as to the proper interpretation of the terms and conditions of this Permit, the decision of the Owner shall be final.
- EE. It is expressly understood and agreed by between the parties hereto that the Employees, Representatives, Recreation Commissioners, and the Owners and its officers and agents are acting in a representative capacity and not for their own benefit and that neither the Permittee nor any occupant of the demised premises shall have any claim against them collectively or individually in any event whatsoever.
- FF. All notices and orders given to the Permittee may be served by mailing the same to the Permittee at the address hereinbefore set forth or by delivering a copy thereof to the Permittee in person, or by leaving it at its place of business in the demised premises with any person then in charge of the same.
- GG. All rights remedies of the Owner shall be cumulative and none shall exclude any other right or remedy allowed by law.
- HH. There are not agreements not expressly covered herein, and nothing is included unless specified.
- II. Inspection of Building will occur prior to the rental, with a complete report of condition of building taken into account.
- JJ. Permittee shall execute an agreement which indemnifies and holds the City of Wyandotte, its officers, agents and employees harmless from all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damages to any property owned by the City of Wyandotte or others arising out of Permittee's use of the Yack Arena.
- KK. Permittee, its members, agents, employees, independent contractors and volunteers promise to comply with all state laws, regulations, and local ordinances with regards to their use of the Yack Arena. If it becomes

necessary for the owner to commence legal proceedings against Permittee to enforce the terms of the permit of the General Conditions, Permittee shall be responsible to fully reimburse owner all of owner's attorney fees and court costs.

- LL. Permittee shall abide by the Wayne County Clean Indoor Air Regulation as amended, which was originally adopted on March 17, 2005, and requires Wayne County (excluding the City of Detroit) public and private worksites to create and implement a smoke-free policy that prohibits smoking in enclosed areas. Public Health Code, Act 368 states in MCL333, Section 12605, a smoking area may be designated by the state or local government agencies or the person who owns or operates a public place except in a public building in which smoking is prohibited by law.

In Witness Whereof, the parties hereto have caused these presents to be signed by their duly authorized officers, the day and year first above written.

PERMITTEE:

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee

By

Signature

Printed Name

Title or Position if signing on behalf of the Permittee

OWNER:

CITY OF WYANDOTTE,
a municipal corporation of the State of Michigan

By

Mayor Joseph Peterson

City Clerk William R. Griggs

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name _____
Department of Legal Affairs

YACK ARENA HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to: _____ for the use of the Yack Arena on the following date/dates: _____, the undersigned hereby assumes all risk and liability relating to the use of the Yack Arena, and agrees to hold harmless and indemnify the City of Wyandotte, its officers, agents, and employees from any and all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or to property of others arising out of the said use of the Yack Arena, except that the undersigned shall not be liable for any damages, claims for liability that are solely due to the negligence of the City of Wyandotte, its agents and employees or from the existence of a dangerous or defective condition of the Yack Arena.

Except as set forth above, the undersigned further does hereby indemnify, remise, release and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demand, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from Permittee's use of the Yack Arena. Furthermore, Permittee will abide by the **NO SMOKING POLICY** during the rental of the Yack Arena.

In addition, the undersigned hereby affirms that there are no violations from a city, county, state or federal agency pending pertaining to your organization/event.

Agreed to this _____ day of _____, 20 ____.

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee.

EVENT INFORMATION - PRINT

Contact Person _____

Address _____

City, State, Zip _____

Home Phone # _____

Cell Phone # _____

Fax # _____

Signature _____

Title or Position _____
if signing on behalf
of the Permittee

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name _____

Department of Legal Affairs

BENJAMIN F. YACK RECREATION CENTER

WYANDOTTE
RECREATION
DEPARTMENT

2016 Associated Rental Cost

A **four-wall policy** will be used which includes normal electric, water and air-conditioning usage, two meeting rooms, four restrooms, storage rooms, ticket office, sound system, staging with risers, arena supervision and normal building and restroom custodial services (once per day) along with free parking. (Note: All debris must be removed from table tops and chairs stacked on table top each evening for cleaning).

The **Arena Rental Fee** will be **\$1,300.00 per day**. The Four-Wall Policy includes in this one-day for set up and one day for break-down from 8 AM to 5 PM on non-holidays.

Additional day for set-up or take down non-holiday	\$500 per day
Additional day for set-up or take down on holiday	\$1,000 per day
Per hour rate for any time after 5 p.m. or on a holiday	\$100 per hour

Additional Rental Fees:

Kitchen/Concession Area	\$320 per day
Trash Removal (per dumpster)	\$35 per dumpster
Additional Electrical 110 electric drop	\$15 per drop
Additional Electrical 220 electrical drop	\$30 per drop
Table Rental	\$5 each
Table Rental & set-up	\$6 each
Chair Rental	\$1 each
Chair Rental & set-up	\$1.25 each
Bleacher – pull out	\$100
Pipe and drape set-up	\$3 per section

Other Services may be available. These would be at a per hour rate determined by the event:

- Additional set up and breakdown service - TBA
- Additional matrons and supervisor services - \$15 per hour
- Ticket seller and usher service - TBA
- Total clean up service - TBA

ELECTRONIC SIGNS:

YACK ARENA (3RD & EUREKA)

There is no fee for basic event information on the Yack Arena sign. This service is included in the rental.

D.D.A. (FORT STREET & EUREKA AVENUE)

If you wish to have your information, graphics and logo displayed (static) on the changeable sign at **Fort Street & Eureka** before your event, **please fill out an application at the Customer Assistance Department** located on the lower floor of City Hall or print a form from Wyandotte.net and return the application and applicable fee to the Customer Assistance Department located on the lower floor of City Hall. Advertising fee is \$10 per week, 4 week maximum advertising. Please allow adequate time for sign data input.

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, December 21, 2015, and was called to order at 7:00pm, Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Galeski, Sabuda, Schultz, and VanBoxell

Absent: Councilpersons Fricke and Miciura and Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

Steve Timcoe of Wyandotte Cable presented reason for Cable & Internet outages on 12/21/2015 as a blown fuse on the power circuit to cable operations. He also announced upcoming free cable promotions.

Presentation by Wyandotte Roosevelt High School Students & Paint the Town Pink to Henry Ford Wyandotte Hospital Yes Ma'am Program.

Presentation by Rob Woelkers of Biddle Bowl to the Wyandotte Goodfellows.

COMMUNICATIONS MISCELLANEOUS

AGENDA ITEM #1 - WITHDRAWN

Communication from Michael G. Dallos regarding his resignation from the Firefighter's Civil Service Commission.

PERSONS IN THE AUDIENCE

None

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #2

Communication from Mayor, Joseph R. Peterson, regarding employee compensation.

AGENDA ITEM #3

Communication from City Administrator, Todd Drysdale, regarding the District Court Consolidation Study.

AGENDA ITEM #4

Communication from City Administrator, Todd Drysdale, regarding Publicly Funded Health Insurance Contribution Act (PFHIC) compliance.

AGENDA ITEM #5

Communication from Superintendent of Recreation, Justin N. Lanagan, regarding the 2016 contract for Blount Small Ship Adventures.

AGENDA ITEM #6

Communication from City Engineer, Mark Kowalewski, regarding the collection times and dates for Christmas Trees.

AGENDA ITEM #7

Communication from City Engineer, Mark Kowalewski, regarding the Antenna Site License Agreement for 1077 Grove.

AGENDA ITEM #8

Communication from City Clerk, Lawrence S. Stec, regarding the polling location change for Precinct 1.

AGENDA ITEM #9

Communication from City Clerk, Lawrence S. Stec, regarding the cancellation of Council meetings in 2016 that coincide with holidays and election events.

REPORTS AND MINUTES

City Council	December 14, 2015
Police Commission	December 8, 2015

REPORTS & MINUTES (CONT.)

Retirement Commission	December 17, 2015
Zoning Board of Appeals and Adjustment	December 2, 2015

CITIZENS PARTICIPATION

None

FINAL READING OF AN ORDINANCE

**AN ORDINANCE ENTITLED
"AN ORDINANCE TO AMEND SUBPARAGRAPH Ca) OF SECTION 38.1-18
ENTITLED "SEWAGE DISPOSAL CHARGES" OF THE
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE"**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Subparagraph (a) of Section 38.1-18 Entitled "Sewage Disposal Charges" is hereby amended as follows:

(a) *Generally.* Effective as of January 1, 2016 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Three Thousand Forty One Dollars (\$3,041.00) per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city's share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall take January 1, 2016. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS: Councilpersons Galeski, Sabuda, Schultz, and VanBoxell

NAYS: None

ABSENT: None

I hereby approve the adoption of the foregoing ordinance this 21st day of December, 2015.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and LAWRENCE STEC, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 21st day of December, 2015.

Dated: December 21, 2015

JOSEPH R. PETERSON, Mayor
LAWRENCE S. STEC, City Clerk

RECESS
RECONVENE

Present: Councilpersons Galeski, Sabuda, Schultz, and VanBoxell, and Mayor Peterson

Absent: Councilpersons Fricke and Miciura and Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

RESOLUTIONS

By Councilperson Galeski, supported by Councilperson Schultz
RESOLVED that the minutes of the meeting held under the date of December 14, 2015, be approved as recorded, without objection.
Motion unanimously carried.

AGENDA ITEM #1 WAS WITHDRAWN

By Councilperson Galeski, supported by Councilperson Schultz

RESOLVED that Council concurs with the recommendation of the Mayor as set forth in his communication dated December 21, 2015 relative to a one-time payment to eligible AFSCME- and POAM-Dispatch employees; **AND**

BE IT FURTHER RESOLVED that Council authorizes the distribution of a one-time compensation payment of \$1,000 to all eligible full-time employees who worked the entire 2015 calendar year and \$500 for all eligible employees who were hired during the 2015 calendar year; **AND**

BE IT FURTHER RESOLVED that Council directs the City Administrator to prepare the appropriate Memorandum of Agreement with each collective bargaining unit which will specify that the one-time payment will not be included in Final Average Compensation (FAC) that is used for defined benefit pension purposes, nor will it be included in base wages for defined contribution (401a) matching purposes.

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz

RESOLVED that Council acknowledges receipt of the communication from the City Administrator regarding the 27th and 28th District Court Consolidation Analysis, Shared Services Feasibility Study dated December 2015 from Plante & Moran, PLLC; **AND**

BE IT FURTHER RESOLVED that said communication will be placed on file.

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz

RESOLVED that Council concurs with the recommendation of the City Administrator as set forth in his communication dated December 21, 2015 to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, May 20, 2013, November 29, 2013, and December 15, 2014.

BE IT FURTHER RESOLVED that Council acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription insurance costs for its employees with the remaining medical and prescription costs being borne by the employees.

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz

WHEREAS, upon Council approval, Blount Small Ship Adventures will dock on May 27th, June 8th, June 24th, July 6th (2 docks), and August 14th, 2016.

RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves the 2016 Bishop Park Docking Agreement with Blount Small Ship Adventures at a rate of \$200 per docking plus \$25 per docking for garbage removal withfunds to be deposited into Account #101-000-651-095; **AND**

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor and City Clerk to sign the docking contract.

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz
RESOLVED that Waste Management will collect Christmas Trees beginning January 4, 2016, until January 29, 2016, on the following days:

Tuesdays – NORTH of Vinewood

Thursdays – SOUTH of Vinewood

Ornaments, decorations, tree stands and plastic bags **MUST BE REMOVED** to permit composting of trees; AND

BE IT FURTHER RESOLVED that the communication from the City Engineer regarding the collection of Christmas Trees is hereby received and placed on file.

Motion carried.

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council approves the Antenna Site License Agreement and Memorandum of Agreement for the communication tower at 1077 Grove with New Cingular Wireless PCS, LLC; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said Amendments.

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz

WHEREAS the City Clerk's office was required to move the polling location of Precinct 1 due to the sale of the Downriver Italian-American Club to a profit organization.

WHEREAS, in accordance with Michigan Election Law, a notice to voters of a permanent polling location change in the form of an updated Voter Identification Card is required to occur.

BE IT RESOLVED that the Council concurs with the request from the City Clerk to establish a permanent polling location for Precinct 1 at the Salvation Army, 1258 Biddle Avenue, AND

BE IT FURTHER RESOLVED that the Council approves the notification of said change via a new Voter Identification Card printed and mailed by the services of Printing Systems, Inc. in the amount of \$750 from account #101-840-825-350 (Printing, Election Commission) as approved by the City Administrator.

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz

WHEREAS the following 2016 holidays and events occur on such a day and time that would not allow for distribution of information to interested parties in regards to regularly scheduled City Council meetings:

January 4 – New Year’s Day
January 18 – Martin Luther King Day
February 15 – President’s Day
March 7 – Presidential Primary Election
(March 8)
March 28 – Easter
May 30 – Memorial Day

July 4 – Independence Day
August 1 – State Primary Election (August 2)
September 5 – Labor Day
November 7 – Presidential Election (November 8)
November 28 – Thanksgiving
December 26 - Christmas

Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz
RESOLVED that the total bills and accounts of \$1,052,415.70 as presented by the Mayor and
City Clerk are hereby APPROVED for payment.
Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz
RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:53 p.m.
Motion unanimously carried.



Lawrence S. Stec, City Clerk

Year	Parcel Number	Comments	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2015	57 001 04 0495 000	OWNER OCCUPIED 06/01/2011	DB15-011	401	82170	37,700	35,612	0.000	0.000	37,700	35,612	100.000	0.000
2014	57 001 04 0495 000	OWNER OCCUPIED 06/01/2011	DB15-007	401	82170	35,100	35,052	0.000	0.000	35,100	35,052	100.000	0.000
2013	57 001 04 0495 000	OWNER OCCUPIED 06/01/2011	DB15-004	401	82170	34,500	34,500	0.000	0.000	34,500	34,500	100.000	0.000
2012	57 001 04 0495 000	OWNER OCCUPIED 06/01/2011	DB15-001	401	82170	36,100	36,100	0.000	0.000	36,100	36,100	100.000	0.000
477 HIGHLAND WYANDOTTE, MI 48192													
2015	57 001 07 0094 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-012	402	82170	7,300	6,908	0.000	0.000	7,300	6,908	100.000	0.000
2014	57 001 07 0094 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-008	402	82170	6,800	6,800	0.000	0.000	6,800	6,800	100.000	0.000
2013	57 001 07 0094 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-005	402	82170	6,700	6,700	0.000	0.000	6,700	6,700	100.000	0.000
2012	57 001 07 0094 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-002	402	82170	6,700	6,700	0.000	0.000	6,700	6,700	100.000	0.000
558 BONDIE VAC WYANDOTTE, MI 48192													
2015	57 001 07 0095 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-013	401	82170	18,900	17,857	0.000	0.000	18,900	17,857	100.000	0.000
2014	57 001 07 0095 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-009	401	82170	17,600	17,576	0.000	0.000	17,600	17,576	0.000	0.000
2013	57 001 07 0095 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-006	401	82170	17,300	17,300	0.000	0.000	17,300	17,300	0.000	0.000
2012	57 001 07 0095 000	OWNER OCCUPIED 09/06/2011ERRONEOUSLY REMOVED UPON JOINT TENANCY	DB15-003	401	82170	17,300	17,300	0.000	0.000	17,300	17,300	0.000	0.000
558 BONDIE WYANDOTTE, MI 48192													
2015	57 003 01 0256 002	OWNER OCCUPIED 02/26/2015	DB15-046	401	82170	40,000	40,000	0.000	100.000	40,000	40,000	100.000	100.000
1162 17TH WYANDOTTE, MI 48192													
2015	57 003 01 0267 000	OWNER OCCUPIED 03/26/2015	DB15-014	401	82170	36,100	34,064	0.000	0.000	36,100	34,064	100.000	0.000
1100 17TH WYANDOTTE, MI 48192													
2015	57 004 06 0368 000	1 YEAR GRANT OF POVERTY EXEMPTIONFOR A PORTION OF TAX	DB15-023	401	82170	63,100	59,740	100.000	0.000	28,200	28,200	100.000	0.000
641 GARFIELD WYANDOTTE, MI 48192													

Year	Parcel Number	Comments	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2015	57 004 10 0113 000	OWNER OCCUPIED 04/28/2015 96 PERRY WYANDOTTE, MI 48192	DB15-015	401	82170	23,100	23,100	0.000	100.000	23,100	23,100	100.000	100.000
2015	57 005 01 0050 002	1 YEAR GRANT OF POVERTY EXEMPTIONFOR A PORTION OF TAX 940 CORA WYANDOTTE, MI 48192	DB15-024	401	82170	32,900	32,900	100.000	100.000	24,500	24,500	100.000	100.000
2015	57 005 07 0073 002	OWNER OCCUPIED 10/28/2014	DB15-016	401	82170	34,800	34,800	0.000	100.000	34,800	34,800	100.000	100.000
2014	57 005 07 0073 002	OWNER OCCUPIED 10/28/2014WINTER ONLY PRE FOR 2014 1111 10TH WYANDOTTE, MI 48192	DB15-010	401	82170	32,400	32,308	0.000	0.000	32,400	32,308	100.000*	0.000
2015	57 006 01 0070 002	CITY PURCHASED PROPERTY 11/12/2014 EXEMPT 1251 6TH VAC WYANDOTTE, MI 48192	DB15-029	402	82170	1,800	1,800	0.000	100.000	0	0	0.000	100.000
2015	57 006 01 0071 000	CITY PURCHASED 11/12/2014EXEMPT 1251 6TH WYANDOTTE, MI 48192	DB15-030	401	82170	28,100	28,100	0.000	100.000	0	0	0.000	100.000
2015	57 011 15 0064 002	DENIED VETERAN'S EXEMPTIONNOT OWNER OCCUPIEDOWNER IS A LIMITED LIABILITY CORPORATION 3142 VAN ALSTYNE WYANDOTTE, MI 48192	DB15-035	401	82170	55,700	39,422	100.000	0.000	55,700	39,422	100.000	0.000
2015	57 011 17 0064 000	OWNER OCCUPIED 12/11/2008PRE DENIAL REVERSED BY STATE 20 CHESTNUT 907 WYANDOTTE, MI 48192	DB15-017	401	82170	44,100	41,702	0.000	0.000	44,100	41,702	100.000	0.000
2015	57 013 25 0013 000	CONVERTED TO SINGLE FAMILY 09/24/201575% TO 100% 2459 10TH WYANDOTTE, MI 48192	DB15-018	401	82170	46,600	43,973	75.000	0.000	46,600	43,973	100.000	0.000
2015	57 014 03 0044 300	WINTER ONLY PREOCCUPIED 07/23/2015 2804 9TH WYANDOTTE, MI 48192	DB15-047	401	82170	36,800	34,786	0.000	0.000	36,800	34,786	100.000*	0.000
2015	57 014 11 0033 000	OWNER OCCUPIED 05/14/2014 3114 9TH WYANDOTTE, MI 48192	DB15-052	401	82170	23,600	22,296	0.000	0.000	23,600	22,296	100.000	0.000

Year	Parcel Number	Comments	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2015	57 015 07 0015 000	OWNER OCCUPIED 06/05/2014ERRONEOUSLY REMOVED UPON ENDING JOINT TENANCY AND LIFE ESTATE 567 SUPERIOR WYANDOTTE, MI 48192	DB15-019	401	82170	44,900	42,425	0.000	0.000	44,900	42,425	100.000	0.000
2015	57 016 05 0228 002	OWNER OCCUPIED 02/02/2015 2293 23RD WYANDOTTE, MI 48192	DB15-020	401	82170	51,500	51,500	0.000	100.000	51,500	51,500	100.000	100.000
2015	57 017 02 0027 000	OWNER OCCUPIED 1959ERRONEOUSLY REMOVED UPON RETURNED MAIL 1484 CHESTNUT WYANDOTTE, MI 48192	DB15-021	401	82170	43,200	40,774	0.000	0.000	43,200	40,774	100.000	0.000
2015	57 017 03 0222 002	DENIED POVERTYALL HOUSEHOLD INCOME NOT REPORTED 1809 CHESTNUT WYANDOTTE, MI 48192	DB15-025	401	82170	37,100	35,096	100.000	0.000	37,100	35,096	100.000	0.000
2015	57 017 05 0360 002	PROPERTY TRANSFERED OWNERSHIP 11/07/2014UNCAP 3227 22ND WYANDOTTE, MI 48192	DB15-031	401	82170	39,800	37,573	0.000	0.000	39,800	39,800	0.000	100.000
2015	57 017 16 0116 002	OWNER OCCUPIED 05/08/2014 1524 MAPLE WYANDOTTE, MI 48192	DB15-048	401	82170	51,100	51,100	0.000	100.000	51,100	51,100	100.000	100.000
2015	57 018 02 0863 002	1 YEAR GRANT OF POVERTY EXEMPTIONFOR A PORTION OF TAX 3653 20TH WYANDOTTE, MI 48192	DB15-026	401	82170	30,000	28,283	100.000	0.000	27,800	27,800	100.000	0.000
2015	57 018 02 1088 002	1 YEAR GRANT OF POVERTY EXEMPTIONFOR A PORTION OF TAX 3362 21ST WYANDOTTE, MI 48192	DB15-027	401	82170	32,500	30,760	100.000	0.000	14,700	14,700	100.000	0.000
2015	57 018 09 0060 002	VETERAN EXEMPT PA 161 OF 2013 3812 22ND WYANDOTTE, MI 48192	DB15-036	401	82170	34,100	32,410	100.000	0.000	0	0	100.000	0.000
2015	57 019 29 0023 000	PA 161 OF 2013UNREARRIED SURVIVING SPOUSE 4626 16TH WYANDOTTE, MI 48192	DB15-049	401	82170	31,800	30,038	100.000	0.000	0	0	100.000	0.000
2015	57 020 07 0009 303	VETERAN'S EXEMPTIONPA 161 OF 2013 416 CHERRY WYANDOTTE, MI 48192	DB15-037	401	82170	38,000	36,068	100.000	0.000	0	0	100.000	0.000

Year	Parcel Number	Comments	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2015	57 020 24 0007 000	OWNER OCCUPIED 05/28/2015 536 ORCHARD WYANDOTTE, MI 48192	DB15-022	401	82170	10,000	10,000	0.000	100.000	10,000	10,000	100.000	100.000
2015	57 020 25 0024 300	GRANT OF NEIGHBORHOOD ENTERPRISE ZONE CERTIFICATEN2013-002 BEGIN 12/31/2014 TO 12/30/2026 653 PLUM WYANDOTTE, MI 48192	DB15-032	401	82170	81,500	77,114	100.000	0.000	10,200	10,200	100.000	0.000
2015	57 021 02 0003 001	TRANSFER OF OWNERSHIP 11/18/2014UNCAP 843 ORANGE WYANDOTTE, MI 48192	DB15-033	401	82170	20,700	19,608	0.000	0.000	20,700	20,700	0.000	100.000
2015	57 021 10 0055 000	VETERAN'S EXEMPTIONPA 161 OF 2013 3390 12TH WYANDOTTE, MI 48192	DB15-038	401	82170	15,300	14,451	100.000	0.000	0	0	100.000	0.000
2015	57 021 17 0020 000	DUPLICATE ASSESSMENT FROM LOT COMBINATION WHEN ADDING 1/2 ADJ VACATED ALLEY	DB15-034	302	82170	8,200	8,200	0.000	0.000	0	0	0.000	0.000
2014	57 021 17 0020 000	DUPLICATE ASSESSMENT FROM LOT COMBINATION WHEN ADDING 1/2 ADJ VACATED ALLEY 1060 ARCH WYANDOTTE, MI 48192	DB15-028	302	82170	8,200	8,200	0.000	0.000	0	0	0.000	0.000
2015	57 147 99 0130 000	PA 147 OF 1992NEZ CERTIFICATE GRANTED N2013-00212/31/2014 TO 12/30/2026 653 PLUM WYANDOTTE, MI 48192	DB15-051	447	82170	0	0	0.000	0.000	71,300	66,914	0.000	0.000
2014	57 999 00 1628 000	ERROR IN THE CAPPED VALUE CALCULATION VARIOUS LOCATIONS WYANDOTTE, MI 48192	DB15-039	551	82170	412,200	244,368	0.000	0.000	412,200	412,200	0.000	0.000
2015	57 999 00 3053 099	ASSETS DISPOSED PRIOR TO 12/31/2014 VARIOUS LOCATIONS WYANDOTTE, MI 48192	DB15-040	251	82170	5,000	5,000	100.000	0.000	0	0	100.000	0.000
2015	57 999 00 3409 003	OUT OF BUSINESS PRIOR TO 12/31/2014 3547 FORT WYANDOTTE, MI 48192	DB15-041	251	82170	100	100	100.000	0.000	0	0	100.000	0.000
2015	57 999 00 3469 004	ASSETS DISPOSED PRIOR TO 12/31/2014 255 EUREKA WYANDOTTE, MI 48192	DB15-042	251	82170	300	300	100.000	0.000	0	0	100.000	0.000

Year Parcel Number	Petition	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2015 57 999 00 3805 008 ERRONEOUSLY EXEMPTED FOR 2015TAXPAYER FILED PERSONAL PROPERTY STATEMENT TIMELY 2931 FORT WYANDOTTE, MI 48192	DB15-043	251	82170	0	0	100.000	0.000	80,600	80,600	100.000	0.000
2015 57 999 00 4097 012 EXEMPTION 5076 TIMELY FILED 02/09/2015 1609 BIDDLE WYANDOTTE, MI 48192	DB15-050	251	82170	20,200	20,200	100.000	0.000	0	0	100.000	0.000
2015 57 999 00 4106 012 ASSETS DISPOSED PRIOR TO 12/31/2014 1609 BIDDLE WYANDOTTE, MI 48192	DB15-044	251	82170	35,600	35,600	100.000	0.000	0	0	100.000	0.000
2015 57 999 00 4144 013 ASSETS DISPOSED PRIOR TO 12/31/2014 2821 FORT WYANDOTTE, MI 48192	DB15-045	251	82170	500	500	100.000	0.000	0	0	100.000	0.000
								1,583,000	1,541,365		

*Winter PRE Change

THE BOARD OF REVIEW OF CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN HEREBY AFFIRMS THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF OUR KNOWLEDGE

Signatures of Board of Review Members

Member  Member  Member  Member _____

Dated 12/15/2015

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount	
O RE 361026	12/28/2015	ktrudell	F2	LEXIS NEXIS 101-000-655-040	10.00	CITY CHECK 558188332
FIRE REPORT # 15-530 REC# 557966						
O RE 361029	12/28/2015	ktrudell	F2	METLIFE 101-000-655-040	203.25	CITY CHECK 0030885597
TRUST INTERESTS REC# 557967						
O RE 361032	12/28/2015	ktrudell	F2	METLIFE 101-000-655-040	3.75	CITY CHECK 0030885598
TRUST INTERESTS REC# 557968						
O RE 361034	12/28/2015	ktrudell	F2	WAYNE COUNTY TREAS 101-000-655-040	30.00	CITY CHECK 2351500
JURY DUTY-TODD DRYSDALE REC# 557969						
O TS 361036	12/28/2015	ktrudell	F2	WAYNE COUNTY TREAS 101-000-411-085	4,227.27	CITY CHECK 2350530
DEL TAX SETTLEMENT-NOV 2015 REC# 557970						
O MZ 361037	12/28/2015	ktrudell	F2	CAREER TRACK 101-440-925-720	249.00	CITY CHECK 232814
REFUND FOR CLASS RALPH HOPE DID NOT ATTEND SEE CITY CK#120367 DATED 10/14/15						
O EP 361038	12/28/2015	ktrudell	F2	CITY OF WYANDOTTE 731-000-392-040	897.58	CITY CHECK 121234
POLICE PENSION CONTRIB REC#557971						
Total of 7 Receipts					5,620.85	

User: ktrudell

Post Date from 12/28/2015 - 12/28/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-411-085	COUNTY DEL TAX SETTLEMENT				4,227.27
101-000-655-040	RECEIPTS-MISCELLANEOUS				247.00
101-440-925-720	Education				249.00
731-000-392-040	Res. Police & Fire Employee Contrib				897.58
TOTAL - ALL CREDIT ACCOUNT					<u>5,620.85</u>

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash				4,723.27
731-000-001-000	Cash				897.58
TOTAL - ALL DEBIT ACCOUNTS					<u>5,620.85</u>

*** TOTAL BY FUND ***

101	General Fund				4,723.27
731	Retirement System Fund				897.58
TOTAL - ALL FUNDS:					<u>5,620.85</u>

*** TOTAL BY BANK ***

GEN	GENERAL OPERATING FUND				4,723.27
TOTAL:					4,723.27
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM					897.58
TOTAL:					897.58
TOTAL - ALL BANKS:					<u>5,620.85</u>

*** TOTAL OF ITEMS TENDERED ***

<u>Tender Code/Desc.</u>					
(CCK) CITY CHECK					5,620.85
TOTAL:					<u>5,620.85</u>

*** TOTAL BY RECEIPT ITEMS ***

(1)	EP: PD EMPLOYEE PENSION CONTR				897.58
(1)	MZ: MISC CASH/VARIOUS				249.00
(4)	RE: RECEIPTS-MISCELLANEOUS				247.00
(1)	TS: COUNTY DEL TAX SETTLEMENT				4,227.27
TOTAL - ALL RECEIPT ITEMS:					<u>5,620.85</u>

User: ktrudell

Post Date from 12/30/2015 - 12/30/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O AC	362189 12/30/2015	ktrudell 101-000-001-000	F2	WYANDOTTE ADOPTION CENTER 101-000-257-078 Reserve-Animal Care	2,090.00
					<u>1,995.00</u> CITY CASH
					95.00 CITY CHECK 1344
					<u>2,090.00</u>
ADOPTED 22 DOGS					
O AC AC	362190 12/30/2015	ktrudell 101-000-001-000 101-000-001-000	F2	WYANDOTTE ADOPTION CENTER 101-000-257-078 Reserve-Animal Care 101-000-257-078 Reserve-Animal Care	3,770.00 5.00
					<u>3,775.00</u> CITY CASH
ADOPTED 65 CATS SOLD 1 CAT CARRIER					
				Total of 2 Receipts	<u>5,865.00</u>

User: ktrudell

Post Date from 12/30/2015 - 12/30/2015 Open Receipts

DB: Wyandotte Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
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*** TOTAL OF CREDIT ACCOUNTS ***

101-000-257-078 Reserve-Animal Care					5,865.00
				TOTAL - ALL CREDIT ACCOUNT	5,865.00

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					5,865.00
				TOTAL - ALL DEBIT ACCOUNTS	5,865.00

*** TOTAL BY FUND ***

101 General Fund					5,865.00
				TOTAL - ALL FUNDS:	5,865.00

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND				<u>Tender Code/Desc.</u>	
				(CCA) CITY CASH	5,770.00
				(CCK) CITY CHECK	95.00
				TOTAL:	5,865.00
				TOTAL - ALL BANKS:	5,865.00

*** TOTAL OF ITEMS TENDERED ***

				<u>Tender Code/Desc.</u>	
				(CCA) CITY CASH	5,770.00
				(CCK) CITY CHECK	95.00
				TOTAL:	5,865.00

*** TOTAL BY RECEIPT ITEMS ***

(3) AC: RESERVE-ANIMAL CARE/POUND					5,865.00
				TOTAL - ALL RECEIPT ITEMS:	5,865.00

User: ktrudell

Post Date from 01/06/2016 - 01/06/2016 Open Receipts

DB: Wyandotte

Receipt #
Date

Cashier

Wkstn

Received Of
Distribution

Amount

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O AC 364266	01/06/2016	ktrudell 101-000-001-000	F2	WYANDOTTE ADOPTION CENTER 101-000-257-078 Reserve-Animal Care	285.00 CITY CASH
ADOPTED 3 DOGS					
O AC 364267	01/06/2016	ktrudell 101-000-001-000	F2	WYANDOTTE ADOPTION CENTER 101-000-257-078 Reserve-Animal Care	260.00 CITY CASH
ADOPTED 4 CATS					
O MZ 364352	01/06/2016	ktrudell 101-000-001-000	F2	MUNICIPAL SERV 101-000-257-062 Reserve-Disaster Planning	3,000.00 CITY CHECK 88552
DISASTER PLANNING FEE FOR 2015 REC# 557973					
O RE 364355	01/06/2016	ktrudell 101-000-001-000	F2	MEDTIPSTER.COM LLC 101-000-655-040 RECEIPTS-MISCELLANEOUS	6,806.56 CITY CHECK 3195
PRESCRIPTION REBATES 1ST & 2ND QTR 2015 REC# 557974					
O EP 364358	01/06/2016	ktrudell 731-000-001-000	F2	CITY OF WYANDOTTE 731-000-392-040 Res. Police & Fire Employe	884.49 CITY CHECK 121401
POLICE DEFINED BENEFIT REC# 557975					

Total of 5 Receipts

11,236.05

User: ktrudell

Post Date from 01/06/2016 - 01/06/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-257-062 Reserve-Disaster Planning					3,000.00
101-000-257-078 Reserve-Animal Care					545.00
101-000-655-040 RECEIPTS-MISCELLANEOUS					6,806.56
731-000-392-040 Res. Police & Fire Employee Contrib					884.49
				TOTAL - ALL CREDIT ACCOUNT	11,236.05

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					10,351.56
731-000-001-000 Cash					884.49
				TOTAL - ALL DEBIT ACCOUNTS	11,236.05

*** TOTAL BY FUND ***

101 General Fund					10,351.56
731 Retirement System Fund					884.49
				TOTAL - ALL FUNDS:	11,236.05

*** TOTAL BY BANK ***

		<u>Tender Code/Desc.</u>		
GEN GENERAL OPERATING FUND		(CCA) CITY CASH		545.00
		(CCK) CITY CHECK		9,806.56
		TOTAL:		10,351.56
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM		(CCK) CITY CHECK		884.49
		TOTAL:		884.49
		TOTAL - ALL BANKS:		11,236.05

*** TOTAL OF ITEMS TENDERED ***

		<u>Tender Code/Desc.</u>		
		(CCA) CITY CASH		545.00
		(CCK) CITY CHECK		10,691.05
		TOTAL:		11,236.05

*** TOTAL BY RECEIPT ITEMS ***

(2) AC: RESERVE-ANIMAL CARE/POUND				545.00
(1) EP: PD EMPLOYEE PENSION CONTR				884.49
(1) MZ: MISC CASH/VARIOUS				3,000.00
(1) RE: RECEIPTS-MISCELLANEOUS				6,806.56
		TOTAL - ALL RECEIPT ITEMS:		11,236.05

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Thursday, November 10, 2015 at 7:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Wally Merritt
Vice President Margaret Loya
Secretary Lori Shiels
Commissioner Ed Ronco
Commissioner Rob DeSana

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

A motion was made by Commissioner Ronco and supported by Secretary Shiels to approve the minutes of the previous meeting as submitted via e-mail.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

Thank you letter was received from Local 600 U.A.W, thanking Superintendent Lanagan for the Wyandotte Shores gift certificate donation.

Corrected Commission check was received from Champion Force Athletics in the amount of \$129.60 for the Fall Session 2014, Spring Session 2015, and Fall Session 2015.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

November 2, 2015 Council Agenda item directing Superintendent Lanagan to rebid the Memorial Park Baseball Field Drainage project.

November 2, 2015 Council Agenda item accepting the U.S. Fish and Wild Life Service, Boating Infrastructure Grant Program (BIGP) in the amount of \$1,170,500 or 50% of the cost to construct the Bishop Park Transient Marina.

REPORTS AND MINUTES:

Arena Report September 2015.....\$1,103.00 Open Skating....\$2,965.50 Ice Rental....\$2,961.00
Skate Lessons....\$4,803.75 Concession....\$225.00 Sign Rentals....\$206.74 Vending
Account Breakdown Pay Period ending 10/4/2015
Tele-care Report October 2015
Golf Report October 2015.....\$17,240.50
Senior Van Report October 2015.....\$94.00
Open Skate Report October 3, 2015 to November 1, 2015.....\$1064.00
Senior Friendship Club Minutes- September 2015

SPECIAL ORDER:

Superintendent Lanagan addressed the following with the Commission:

- Superintendent Lanagan stated the Memorial Park Baseball Field Drainage project had to be rebid as per City Council request. The current rebid information will be published in the News Herald on November 11th & 18th as well as placed on the MITN. All proposals will be opened at City Hall on November 23, 2015 at 2 pm.
- Superintendent Lanagan updated the Commission on the Dog Park. The status has remained the same as far as the drinking fountain and dog wash station not being installed as of November 10, 2015. The contractor, HGS Construction has both items in his possession.
- Superintendent Lanagan discussed amending the Dog Park Ordinance with Commission. The dog park ordinance in the City Charter under animal control, section 4-6 states dogs are allowed in city parks as long as they are on a leash. However, the City Charter under Recreation section 26 states it is unlawful for dogs to be in City Parks unless the Parks Director specifically designates a section in the park for dogs. Because the ordinances contradict each other, Superintendent suggested meeting with City Attorney Bill Look to amend the Animal Control Ordinance and Amend the Recreation Ordinance to state dogs are allowed in the dog park at VFW Park. Commissioner Desana motioned, Secretary Shiels seconded. Motion passed unanimously.
- Superintendent Lanagan discussed potential 2016 rate increases at the Wyandotte Shores Golf Course. A potential raise in cart fees by \$1.00 would generate approximately \$10,000 in additional revenue which would help to offset rising costs in maintenance and employee wages (minimum wage increase effective January 1, 2016).
- Superintendent Lanagan stated the covered gazebo at BASF Waterfront Park is primarily used for weddings in the spring, summer and fall months. During the 2013 – 2014 Season there were 18 wedding ceremonies, 20 hours of gazebo use, 951 chairs rented and 3 tables rented. A total of \$3806.75 additional monies added to golf course revenue. During the 2014 – 2015 Season there were 36 wedding ceremonies, 49.5 hours of gazebo use, 2442 chairs rented and 6 tables rented. A total of \$8851.00 additional monies added to golf course revenue.
- Superintendent Lanagan discussed placing an ATM Machine inside the Yack Arena. Saif Algaithe, our current Bishop Park Concession lessee, expressed interest in placing an ATM in the Arena. There would be no cost to the city and we would receive a small portion of transaction fees. Mr. Algaithe said he would look into the possibility if given permission. Commissioner Ronco motioned to approve an ATM, Secretary Shiels seconded. Motion passed unanimously.
- Superintendent Lanagan discussed moving the December meeting to December 15, 2015 due to him being in Florida for the December 8, 2015 meeting.
- Superintendent Lanagan stated we will be having a new event on August 6, 2016. The event will be a comic book convention/wrestling match catered by Jay Rays BBQ. If the event doesn't receive a liquor license through a non-profit to sell beer, Tony inquired if the Yack Arena can sell beer and they would receive 20% of all beer sales. At this time the event is looking at teaming up with a local non-profit to secure a liquor license.
- Superintendent Lanagan stated he has been approached by Golf Now about selling discounted golf rates an hour after opening and four hours before closing through their magazine and online site. Golf Now would receive all monies for selling t-times during the time allotted and Wyandotte Shores would gain advertisement. Commission stated it is not in the best interest of the Wyandotte Shores Golf Course at this time.

There being no further business to discuss, a motion was made by Commissioner Ronco and supported by Commissioner DeSana to adjourn the meeting at 8:44 pm.

Minutes Prepared by

Authorized by

Aimee Garbin
Recreation Secretary



Justin Lanagan
Superintendent of Recreation



Wyandotte Recreation Commission Meetings – 2nd Tuesday @ 7:30 pm @ Yack Arena

December 15 Special Exception

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Thursday, December 15, 2015 at 7:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Wally Merritt
Vice President Margaret Loya
Secretary Lori Shiels
Commissioner Ed Ronco

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

Excused:

Commissioner Rob DeSana

A motion was made by Secretary Shiels and supported by Commissioner Ronco to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

Thank you letter was received from P.A.W.S of Michigan, thanking Recreation Staff for the Wyandotte Shores gift certificate donation.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

December 7, 2015 Council Agenda item approving the hiring of S & D Field services, Inc. of Westland, MI in the amount of \$6,336.00 for the Memorial Park Baseball Field Drainage Project.

REPORTS AND MINUTES:

Arena Report November 2015.....\$1,182.00 Open Skating....\$21,555.75 Ice Rental....\$2,339.00
Skate Lessons....\$5047.30 Concession
Account Breakdown Pay Period ending 10/18/2015 & 11/1/2015
Tele-care Report November 2015
Golf Report November 2015.....\$10,181.75
Open Skate Report November 2, 2015 to November 29, 2015.....\$1182.00
Senior Friendship Club Minutes- October 2015
Senior Friendship Club Treasurers Report – November 2015

SPECIAL ORDER:

Superintendent Lanagan addressed the following with the Commission:


- Superintendent Lanagan discussed the 2016 Yack Arena Summer Rentals stating the Lions Club Flea Market, NAME Expo, MS Walk, Southgate Graduation, Woodhaven Graduation, Wyandotte Roosevelt Graduation and Circus Pages would all like to return to host their events in 2016, as well as a Comic Book Convention to be held as a new rental in August 2016. Superintendent Lanagan stated he would take those contracts before City Council in early January if the Commission approves. Secretary Shiels motioned to approve the various arena events, Commissioner Ronco seconded. Motion passed unanimously.
- Superintendent Lanagan discussed extending the Boat Ramp Lease for three years to George Campbell in the amount of \$16,200 per year. A clause will be added to the contract requesting monthly logs on the number of boats launched per day each month.

Superintendent Lanagan also discussed reissuing the Bishop Park Concession lease Agreement to last years tenant, Saif Algaithe for one year in the amount of \$2000.00 for the 2016 Season. Superintendent Lanagan stated he would like to take the contracts before City Council in early January if the Commission approves. Secretary Shiels motioned to approve both the Boat Ramp Contract extension and the renewal of the Bishop Park Concession lease, Vice President Loya seconded. Motion passed unanimously.

- Superintendent Lanagan stated two weeks ago there was an accident at Exchange Park involving a woman and a child in a front body baby carrier. The incident took place by the drinking fountain. The area underneath the fountain is known as the "pit". It is a small crawlspace and access is gained through a manhole cover. The manhole cover has a steel bar that is welded in place to the manhole cover and that bar is secured to the concrete with bolts and anchors. The welds had broke and the manhole shifted when the woman stepped on it and her leg fell in the pit causing her to fall forward and the baby hit its head on the ground. Superintendent Lanagan stated he has not had an update on the woman and child, however the same day of the incident a safety fence was placed around the area and the next day the broken welds were fixed and the manhole cover was securely fastened with new anchors.
- Superintendent Lanagan stated Ground Crew Maintenance Supervisor Terry Martin signed his retirement papers. Discussion will take place on filling the vacant job after the Holiday Season.
- Superintendent Lanagan updated the Commission on the Dog Park. The contractor, HGS Construction has installed the drinking fountain, however a couple pieces of equipment are not working properly and DPS is working on fixing the problems. Mark Kowalewski sent an email to HGS that they no longer have a right to do any work at the Dog Park
- Superintendent Lanagan and Commission discussed 2016 meeting dates. January 13, 2016, February 10, 2016, June 21, 2016 and November 15, 2016 will be special exception meetings due to scheduling conflicts.

There being no further business to discuss, a motion was made by Secretary Shiels and supported by Commissioner Ronco to adjourn the meeting at 8:12 pm.

Minutes Prepared by


Aimee Garbin
Recreation Secretary

Authorized by


Justin Lanagan
Superintendent of Recreation

2016 Wyandotte Recreation Commission Meetings – 2nd Tuesday @ 7:30 pm @ Yack Arena

January 13th Special Exception

February 10th Special Exception

March 8th

April 12th

May 10th

June 21st Special Exception

July 12th

August 9th

September 13th

October 11th

November 15th Special Exception

December 13th