



AGENDA

REGULAR SESSION

MONDAY, FEBRUARY 22, 2016 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE SHERI SUTHERBY-FRICKE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

PRESENTATIONS

Department of Municipal Services – City Water System

UNFINISHED BUSINESS

COMMUNICATIONS MISCELLANEOUS

1. Knights of Columbus #1802 “Tootsie Roll Drive” – March 18-20, 2016
2. Henry Ford Wyandotte Hospital Benefit Walk – September 10, 2016
3. Citizen Letter regarding former 149 Bennett Property Sale – Frances J. Kulaszewski

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHER OFFICIALS

4. Re-Appointments to the Downtown Development Authority
5. Design Review Appointment – J. Gruber
6. Subcommittee Response to City Application Modifications
7. Hiring of Full-Time Recreation Maintenance Foreman
8. Wyandotte Museums: Mom2Mom Sale Event Announcement - June 25, 2016
9. Special Events:
 - a. WBA Third Fridays in February, August, & September
 - b. WBA Third Fridays in March, April, May, June, October, November, and December
 - c. Wyandotte Street Art Fair Marketing Contracts
 - d. Powerman North America –Wyandotte Run
 - e. Restaurant Week
10. Wyandotte Municipal Services Bid Approval – Substation Fencing at 11th & Adelaide
11. City Purchase of 1733 5th Street
12. City Purchase of 89 Perry Place
13. SAD #939 – Sewer Service Taps on 22nd between Oak and Eureka
14. 507 Biddle Grant of License and Hold Harmless Agreement
15. DPS Purchase of Mowers

REPORTS & MINUTES

City Council

February 1, 2016

Daily Cash Receipts

February 4, February 12, & February 18, 2016

Beautification Commission

January 13, 2016

Cultural & Historical Commission

August 13, 2015

Downtown Development Authority

December 8, 2015 & January 12, 2016

REPORTS & MINUTES (cont.)

Fire Commission

January 19, 2016

Police Commission

January 19, 2016 & February 9, 2016

BILLS & ACCOUNTS

CITIZENS PARTICIPATION

RECESS & RECONVENE

HEARING

PUBLIC HEARING

2016-2017 Community Development Block Grant
(CDBG) Program

RESOLUTIONS

ADJOURNMENT

PRESENTATIONS

- Department of Municipal Services – City Water Systems



Knights of Columbus

WYANDOTTE COUNCIL, No. 1802
3530 Biddle Avenue
Wyandotte, Michigan 48192

January 21, 2016

Honorable Mayor Joseph R. Peterson and City Council
City of Wyandotte
3200 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and Council Members,

It has been the tradition of the Wyandotte Knights of Columbus Council #1802 and the Knights of Columbus Councils through out the State of Michigan to participate in the annual "Mentally Impaired Drive" also known as the "Tootsie Roll Drive". All proceeds from this event are used to assist the mentally impaired and related organizations in our area and the Statewide.

The Wyandotte Knights of Columbus respectfully requests your approval to solicit donations for this drive in the traditional manner, on the streets of Wyandotte. The event dates are March 18th, 19th & 20th 2016. Solicitation will be primarily of those motorists stopped at traffic signals at the Ford and Biddle, Oak and Biddle, Eureka and Fort and the Eureka turnaround intersections. All persons soliciting will be wearing vests clearly identifying the Knights of Columbus.

The brothers of the Wyandotte Knights of Columbus Council #1802 look forward to this very successful event and greatly appreciate your support.

Thank you for your consideration.

Sincerely,

Joe Knapp

Drive Chairman

Wyandotte Knights of Columbus #1802

Serving Wyandotte for over 100 years!



HENRY FORD WYANDOTTE HOSPITAL

2333 Biddle Avenue
Wyandotte, MI 48192
(734) 246-6000

January 22, 2016

Wyandotte City Clerk
3200 Biddle Ave,
Wyandotte, MI 48192

Subject: Benefit Walk

Dear Mayor and City Council:

I am pleased to inform you that we at the Center of Rehabilitation for Henry Ford Wyandotte Hospital are planning to organize our 5th annual benefit walk on Saturday September 10th at 10am. The route we are planning is starting at the hospital by Bishop Park going down Biddle Ave through Downtown Wyandotte to Eureka and then back to the Hospital using sidewalks which will be approximately 5K.

So we are looking forward for your and councils approval for this great cause as the funds from this walk will benefit the center's Arthritis Health and Wellness Center for our Downriver Community.

Sincerely,

Ravi Sharma, PT
Henry Ford Wyandotte Hospital
2333 Biddle Ave
Wyandotte, MI 48192
734-246-9022

A handwritten signature in black ink, appearing to read "Ravi Sharma".

A handwritten signature in black ink, appearing to read "Anne Abrahamson".

On behalf of Anne Abrahamson, M.D
Great Lakes Physical medicine & Rehabilitation P.C
23255 Eureka Road
Taylor, MI 48180
734-287-3000

Frances J Kulaszewski
159 Bennett St
Wyandotte, MI 48192
734-283-6524

Wyandotte City Council
City Clerk's Office
3200 Biddle Ave, Ste 300
Wyandotte, Mi 48192

Dear Mr. Mayor & City Council, City Engineer

My husband attended the City Council meeting on Monday, February 1, 2016. I was sick or I would have attended the meeting as well to address the issue of the property adjoining our property to the east (the former 149 Bennett). He was informed at the Council meeting that the property was being sold to the former Italian American club and that if we were interested in purchasing the property we should have inquired about it at City Hall, which we had done on several occasions starting back in the summer when the buildings that were on that property were first torn down. We had been told several times that the "the city did not own the property, and they were waiting for the title to clear".

We were interested in purchasing a portion of the property in hopes of building a larger garage and possibly a addition to the east side of our house because at present we have only a one car garage, but we were not given a option at all regarding this. And I do understand that it is not the city's legal responsibility to notify it's residents when they sell property but the fact that we had spoken to Ms. Roberts in the engineering office several times regarding this tell's me they were in fact aware that we were interested and the fact that permits were granted to this business tells me that the city intended to sell this property to this business from the start.

And Mr. Kowalewski and the Mayor Pro Temp Mr. Sabuda informing my husband that we could attend the upcoming Planning Commission Meeting if we have concerns I believe is a mute point at this time. I am sure anything we say concerning this matter would not in any way change the outcome since there are only a few houses left on this block and the majority of those are rentals, as this property does not connect to their homes, I'm sure my neighbors don't mind what happens to the property.

I just wanted to state my opinion on how this situation was handled and maybe in future dealings with your resident's maybe common courtesy could play a part in the decisions made by the city and not just the legal or financial aspects as I'm sure they did here.

Sincerely,

Frances J Kulaszewski

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22, 2016

AGENDA ITEM # 4

ITEM: Re-appointments to the Downtown Development Authority

PRESENTER: Mayor Joseph R. Peterson



INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Section 28-32 of the Wyandotte Code of Ordinance establishes a Downtown Development Authority consisting of the Mayor and eight members. The term of each member shall be four (4) years. The following members have expired terms and have requested to be reappointed:

- John Jarjosa
- Anne Majlinger
- Norman J. Walker

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Concur with Mayor Peterson's recommendation to re-appoint John Jarjosa, Anne Majlinger, and Norman Walker to the Downtown Development Authority.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED

That the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation in the following re-appointments to the Downtown Development Authority, terms to expire June 2019:

- John Jarjosa
- Anne Majlinger
- Norman J. Walker

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22, 2016

AGENDA ITEM # 5

ITEM: Appointment to Design Review Committee

PRESENTER: Mayor Joseph R. Peterson



INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The Design Review Committee shall consist of not less than five (5) members all of whom shall be residents of the City of Wyandotte. The committee shall consist of one (1) member from each of the following commissions or departments:

- Planning Commission - A PC member as appointed by- the Chair and approved by the PC.
- Cultural and Historical Commission - The President of the Commission or her/his designee.
- Downtown Development Authority - A DDA member as appointed by the Chair and approved by the DDA.
- Engineering and Building Department - the City Engineer or his designee.
- Resident at Large appointed by Mayor and approved by City Council.

Due to the resignation of Natalie Rankine, who served as the resident at large, I am recommending that Joseph Gruber be appointed for a three year term.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Concur with Mayor Peterson's recommendation to appoint Joseph Gruber to the Design Review Committee.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED

That the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to appoint Joseph Gruber, 3001 Biddle, Unit 200, Wyandotte, MI 48192 to the Design Review Committee. Term to expire February 2019.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22, 2016

AGENDA ITEM # 6

ITEM: Response to January 11, 2016 Resolution – Application Process (Hiring)

PRESENTER: Todd A. Drysdale, City Administrator *Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: On January 11, 2016, the City Council passed a resolution that formed a subcommittee consisting of Councilpersons Fricke, Galeski, and Van Boxell to meet with the City Administrator to review the application process for hiring all city employees with a report back in six (6) weeks. On January 25, 2016, a subcommittee meeting was held and attended by Councilman Galeski, Councilman VanBoxell, and myself. After reviewing the comments made during the City Council meeting and reviewing the administrative documentation relative to our current hiring practices, the following recommendations were made:

1. Modify our employment application as follows:

OLD: Have any of your relatives ever been employed by the City of Wyandotte? If yes, indicate names and dates employed: _____

NEW: Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)? If yes, indicate names and dates: _____

2. Distribute a listing to the City Council (via email) of all part-time or seasonal employees hired.

STRATEGIC PLAN/GOALS: To comply with all legal requirements and provide transparency in all city matters.

ACTION REQUESTED: Concur with changes to the employment application and hiring procedure.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: City Administrator to coordinate changes

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Council Resolution dated January 11, 2016
2. Current Application for Employment

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that the subcommittee appointed by the City Council on January 11, 2016, to review the application process for hiring all city employees has recommended the modification of the employment application as follows:

OLD: Have any of your relatives ever been employed by the City of Wyandotte? If yes, indicate names and dates employed: _____

NEW: Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)? If yes, indicate names and dates: _____

FURTHER, that a listing of all part-time or seasonal employees be communicated to the city councilmembers upon hiring, and

FURTHER, reiterates that the responsibility for hiring all part-time employees is delegated to the City Administrator and Department Heads as long as the expenditures stay within the budgetary appropriation for such personnel, and

FURTHER, reiterates that the names of all full-time employees be brought to the City Council for approval after an external solicitation, in the form of a newspaper or internet advertisement, for interested parties be conducted when a non-police or non-fire department job vacancy occurs

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2016-2**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: January 11, 2016

MOVED BY: Councilperson Miciura

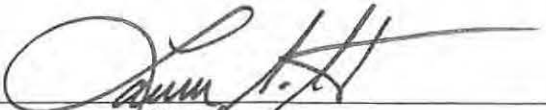
SUPPORTED BY: Councilperson Fricke

BE IT RESOLVED BY THE CITY COUNCIL that the communication from Councilwoman Sheri M. Sutherby-Fricke is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves that the City Council select a subcommittee to meet with the City Administrator to review the application process for the hiring of all city employees and report back in 6 weeks. The council concurs with Councilpersons Galeski, Fricke, and VanBoxell to be on said subcommittee.

Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on January 11, 2016 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk



CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for _____

Have you read the description of this job?

☐

Yes

☐

No

Are you qualified to perform these duties?

☐

Yes

☐

No

Other position you would consider _____

Type of employment desired:

☐

Full-Time

☐

Part-Time

☐

Temporary

Date you can start _____

Wage expected \$ _____

PERSONAL INFORMATION

Social Security Number _____

Name

Last

First

Middle

Address

Street

City

State

Zip Code

Telephone (including area code) _____

Other last names used while working, if any _____

Are you a U.S. Citizen?

☐

Yes

☐

No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime?

☐

Yes

☐

No

If yes, please give specifics _____

Are there any felony charges pending against you?

☐

Yes

☐

No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

☐ Yes ☐ No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? ☐ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use?

☐ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile?

☐ Yes ☐ No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte?

☐ Yes ☐ No

If so, when? _____

Have any of your relatives ever been employed by the City of Wyandotte?

☐ Yes ☐ No

If yes, indicate names and dates employed _____

Are you a smoker?

☐ Yes ☐ No

If yes, will you abide by the City's smoking policy?

☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years?

☐ Yes ☐ No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job?

☐ Yes ☐ No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name _____ Telephone (including area code) _____

Address _____
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	NAME	CITY/STATE	DEGREE	MAJOR
High School				
College				
Other				

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name _____

Employed from _____ month _____ year to _____ month _____ year

Type of business _____

Address _____
Street City State Zip Code

Telephone Number _____ Name of supervisor _____

Positions _____ Starting salary \$ _____ Final salary \$ _____

Duties performed _____

Reason for leaving _____

If presently employed, may we contact your supervisor? ☐ Yes ☐ No If yes, telephone _____

2. Firm name _____

Employed from _____ month _____ year to _____ month _____ year

Type of business _____

Address _____
Street City State Zip Code

Telephone Number _____ Name of supervisor _____

Positions _____ Starting salary \$ _____ Final salary \$ _____

Duties performed _____

Reason for leaving _____

Have you ever been suspended or discharged from employment? ☐ Yes ☐ No

If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: _____ Signature: _____

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: _____ Signature: _____

4/26/05

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22nd, 2016

AGENDA ITEM # 7

ITEM: Hiring of Full Time Recreation Maintenance Foreman

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Due to the recent retirement of the Recreation Maintenance Foreman, it is necessary to replace the position with a new full time employee. The City of Wyandotte posted the job internally as well as on the City's website. Those interested in applying had until Monday February 1st, 2016 to do so.

We received a total of 12 applications/and or resumes. After reviewing the applications and gathering input from the Recreation Commission, we decided to interview four potential candidates that best fit the description of the position. A member of the Recreation Commission and myself conducted the interviews on two consecutive days. After sharing the information obtained through the interviews with the rest of the Recreation Commission, it was decided that Chet Potoczek was the best candidate for the job. Mr. Potoczek worked part time, year round for the Recreation Department for 3 years working side by side the previous foreman. Chet is experienced with all aspects of the job. During the Spring and Summer, Chet performed or assisted in the maintenance of the baseball/softball diamonds as well as performing necessary repairs throughout our parks. In the Fall and Winter, Chet worked weekends opening and closing the Yack Arena while driving the Zamboni.

We are requesting that the City Council approve the hiring of Chet Potoczek for the position of Recreation Maintenance Foreman pending the passing of a full work physical and drug screen.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation and Recreation Commission's recommendation to hire Chet Potoczek for the position of Recreation Maintenance Foreman

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-750-725-110. Will have a positive effect on the budget as the position was downgraded to a Classification Level 32 from a Level 35. .

IMPLEMENTATION PLAN: The City Administrator's Office will coordinate the hiring and implementation of the benefits for the position.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved by Legal Affairs

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: 1) Copy of Application
2) Copy of Resume

RESOLUTION

DATE: February 22nd, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the recommendation of the Recreation Commission and Superintendent of Recreation to fill the vacant Recreation Maintenance Foreman position and

FURTHER RESOLVED BY THE CITY COUNCIL that pending the passing of a work physical and drug screen that the City hire Chet Potoczek to fill said vacancy at a Classification Level 32A.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell**


APPLICATION
FOR
EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIREDPosition applied for RECREATION SUPERVISORHave you read the description of this job? ☒ Yes ☐ NoAre you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider _____

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ TemporaryDate you can start ASAP Wage expected \$ NEGOTIABLEPERSONAL INFORMATIONSocial Security Number Name POTOCZEK CHESTER JOHN
Last First MiddleAddress  WYANDOTTE MI 48192
Street City State Zip CodeTelephone (including area code) 

Other last names used while working, if any _____

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics _____

Are there any felony charges pending against you? ☐ Yes ☒ No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

☐ Yes

☒ No

If yes, indicate branch of military? _____

Dates of duty: From _____

Month

Day

Year

To _____

Month

Day

Year

Type of discharge _____

Do you have a reliable means of transportation to enable you to get to work in timely manner? ☒ Yes

☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes

☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☒ Yes

☐ No

If yes, what type of license do you hold? H1-C

Have you ever employed by the City of Wyandotte?

☒ Yes

☐ No

If so, when? FROM 9/2011 to 12/2014

Have any of your relatives ever been employed by the City of Wyandotte?

☐ Yes

☒ No

If yes, indicate names and dates employed _____

Are you a smoker?

☒ Yes

☐ No

If yes, will you abide by the City's smoking policy?

☒ Yes

☐ No

Have you used, possessed or sold any illegal drugs in the past five years?

☐ Yes

☒ No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job?

☐ Yes

☒ No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name

APRIL POTOCZEK

Telephone (including area code)

[REDACTED]

Address

[REDACTED]

Street

WYANDOTTE

City

MI

State

48192

Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
DARRELL KRUPA	LINCOLN PARK, MI. 48146	<u>[REDACTED]</u>
JOHN FOX	13044 JAMES ST. SOUTHEAST, MI.	<u>[REDACTED]</u>
JEFF COLLARD	8229 SHRIGLEY RD. CHARLEVOIX, MI. 49720	<u>[REDACTED]</u>

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

TRAINED TO OPERATE ZAMBONI, RIDING HOLE, TRACTORS AND DIRTIES, VERY FAMILIAR WITH THE EQUIPMENT, DUTIES AND RESPONSIBILITIES REQUIRED FOR THIS POSITION.

	NAME	CITY/STATE	DEGREE	MAJOR
High School	ROOSEVELT HIGH SCHOOL	WYANDOTTE, MI	G.E.D.	GENERAL
College	MONROE COMMUNITY COLLEGE	MONROE, MI	EMT-B	
Other	NATIONAL INSTITUTE OF TECHNOLOGY - DEARBORN, MI - MEDICAL ASSISTANT			

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name ADVANCE AUTO PARTS

Employed from 10 14 to Present
month year month year

Type of business AUTO PARTS RETAILER

Address 2230 FORT ST. LINCOLN PARK MICHIGAN 48146
Street City State Zip Code

Telephone Number 734-223-2312 Name of supervisor SAM PATRICK

Positions DRIVER / SALES Starting salary \$ 9.00 / HR Final salary \$ 9.35 / HR

Duties performed PARTS DELIVERY, CUSTOMER SERVICE, INVENTORY

Reason for leaving STILL PRESENTLY EMPLOYED HERE.

If presently employed, may we contact your supervisor? ☒ Yes ☐ No If yes, telephone _____

2. Firm name CITY OF WYANDOTTE

Employed from 9 11 to 12 14
month year month year

Type of business CITY GOVERNMENT

Address 3200 BIDDLE AVE WYANDOTTE MI 48192
Street City State Zip Code

Telephone Number 734-365-4318 Name of supervisor JUSTIN LANAGAN

Positions PARKS / RECREATION, ZAMBONI Starting salary \$ 7.50 / HR Final salary \$ 8.25 / HR

Duties performed PREPARED BASEBALL FIELDS, ZAMBONI DRIVER, GENERAL MAINTENANCE OF PARKS

Reason for leaving HOURS WERE CUT. NEEDED MORE HOURS AND BETTER PAY.

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 1-19-16 Signature: 

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 1-19-16 Signature: 

4/26/05

Chester J Potoczek


chetpotoczek@yahoo.com

OBJECTIVE

Seeking a position of employment that allows me to grow professionally, while being able to utilize my skills for the betterment of the organization with the best use of my dedication, determination and resourcefulness.

SUMMARY OF QUALIFICATIONS

Computer trained to run programs such as: Microsoft Word, Excel, Adobe Photoshop. Can also repair computers and set up some networking. Have 5 years + in graphic web design. Can design and build websites for small business. Can set up and run several different print presses and die cut presses. Also trained in BLS and patient transport. Can also operate heavy machinery such as dump truck, truck and trailer, tractors and various other landscaping machines. Have 4 years Zamboni experience and 5+ years supervisory experience. I am a hard, dedicated worker. Can follow oral and written directions clearly.

EXPERIENCE

Delivery Driver/Customer Service/Sales

Advance Auto Parts – Lincoln Park, Mi.
09/2014 to Present

Duties include delivery of parts throughout Downriver and Southeast Michigan. Stock and inventory. Provide quality customer service. Troubleshoot minor mechanical issues with customer's vehicles. Was promoted to Key Holder in December of 2015.

Zamboni Operator/Parks and Recreation

City of Wyandotte - Recreation Department, Wyandotte, Michigan
9/1/2011 to 12/2014

Maintained ice at the Yack arena in Wyandotte. Also performed light maintenance duties. Responsible for closing up the building on the weekends. In the summer I would help maintain the cities baseball fields and parks and prepped the fields for games daily. Responsible for cleaning the parks and fixing any equipment that may become damaged. Was trained on most equipment associated with the job. Have also helped set up and take down the hockey rink for off season including transport of boards to the other shop and have helped set up the various events at the Yack. Have also supervised some of these events. Once a month I would help with the distribution of surplus food.

Customer Service/Sales

Autozone, Flat Rock, MI
03/2011 to 09/2011

Duties include retail customer service, stocking inventory and shelves. Answering phones and making deliveries whenever needed. Would also assist in minor vehicle repair such as changing certain sensors,

head lights, brake lights, wiper blades and batteries.

Curioni Press Operator

Anchor Bay Packaging Corporation, New Baltimore, MI
10/2004 to 06/2009

Curioni Press Operator: Duties include set up of Jumbo press equipped to run extendo slot trays and other large containers. Knowledge of computer set up as well as print/spec reading. Constant quality checks. When not running a press, I would do shipping/receiving or light maintenance. Also operated a rotary die cutter, various other presses, stitchers and hilo. Became shift supervisor when the company added a 2nd shift.

EDUCATION & TRAINING

EMT Course Completion, EMT/BLS and ALS, Monroe Community College, MI, 1 year(s)
Interned at Mercy Memorial Hospital in Monroe, Michigan for EMT course. Also did volunteer shifts for AMR of Monroe to gain more knowledge of the field.

GED, General, Roosevelt High School, MI, 4 year(s)

CERTIFICATES & LICENSES

Hi-Lo License, Anchor Bay Packaging, MI

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: Monday, February ²²~~8~~, 2016

AGENDA ITEM # 8

ITEM: WYANDOTTE MUSEUMS: EVENT ANNOUNCEMENT

PRESENTER: Sarah Jordan, Interim Museums Director

INDIVIDUALS IN ATTENDANCE: Sarah Jordan

BACKGROUND: The Wyandotte Museums will once again be hosting its Mom 2 Mom Sale! A Mom 2 Mom Sale is a large indoor event where parents can rent spaces to sell their children's outgrown gear to other parents. They are a great place to find gently used clothing, toys, and other items at a fraction of their retail price!

The event will take place at the Yack Arena on Saturday, June 25th from 8:00 am to 1:30 pm. We appreciate your continued support of the Wyandotte Museums.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to receive and place event announcement on file. Authorize use of both Yack Arena and City Hall parking lots on June 25th for vendor and patron parking for event.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: All event expense will be paid from Museum Expense Account.

IMPLEMENTATION PLAN: The resolutions and all necessary signed documents will be forwarded to the Interim Museums Director for implementation.

COMMISSION RECOMMENDATION: Concurs with recommendation.

CITY ADMINISTRATOR'S RECOMMENDATION: *SDysdal*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation. Signature on file. *w book*

MAYOR'S RECOMMENDATION: *AdP.*

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 8, 2016

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the Interim Museums Director in the following resolution.

A Resolution to receive and place on file announcement for Wyandotte Museums Mom 2 Mom Sale. BE IT FURTHER RESOLVED by the City Council that the Wyandotte Museums is authorized to reserve and use both the Yack Arena and City Hall parking lots on Saturday, June 25, 2016 to provide ample parking for the event.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Micuira
Sabuda
Schultz
VanBoxell

HERITAGE

EVENTS

2016

Munchkin
Market

Saturday

June 25th

8:30 AM to 1:30 PM

(8 o'clock early bird entry)

Mom
2 Mom
Sale!

Want to
Sell?

Register by
June 1st



Admission

\$2 8:00 to 8:30AM

\$1 after 8:30AM

Located at
Yack
Arena
3131 3rd St.

THE WYANDOTTE MUSEUMS

2610 BIDDLE AVENUE • WYANDOTTE • MICHIGAN • 48192

WWW.WYANDOTTEMUSEUMS.ORG

734.324.7284 • MUSEUM@WYAN.ORG



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22nd 8th 2016

AGENDA ITEM # 9a

ITEM: Special Event Applications – Wyandotte Business Association

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Below please find the requested dates for streets/property the Wyandotte Business Association (WBA) would like to utilize for their Third Friday and special events. The WBA is asking permission for the following items: (see attached Special Event applications for details)

February 19th & 20th 2016

- Permission to utilize city sidewalks – Ice Sculptures/metal stands to remain a few days on site
- Permission to have live ice carving/dueling saw competitions
- Permission to utilize the Theatre Lot at First and Elm Streets

August 19th 2016

- All streets to close at 11am and reopen at midnight
- Request to close Biddle Avenue between Oak and Eureka Road
- Request to close Sycamore from Biddle to Alley – East
- Request to close Maple from Biddle to Alley – East
- Request to close Elm to Biddle to Alley – East
- Request to close Sycamore and Biddle to just past Coastal Thai
- Request to close Maple from Biddle to alley
- Request to close Elm from Biddle to the Alley – West
- Request to close First Street behind Chelsea's Menswear
- Gravel parking lot at the former City Hall 3131 Biddle
- All roads should be closed with signs no later than 11am

September 16th 2016

- Roads closed at 11 am and reopened at midnight
- Request to close Biddle Avenue between Oak and Eureka Road
- Request to close Sycamore from Biddle to Alley – East
- Request to close Maple from Biddle to Alley – East
- Request to close Elam to Biddle to Alley – East
- Request to close Sycamore and Biddle to just past Coastal Thai
- Request to close Maple from Biddle to alley
- Request to close Elm from Biddle to the Alley – West
- Gravel parking lot at the former City Hall 3131 Biddle
- Request to close First Street behind Chelsea's Menswear

If there are any costs for any city staff/material/property for said event, the WBA will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special

Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held:

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Shupdal

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

JP

LIST OF ATTACHMENTS

Special Event Application and information sheet

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 8th 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held February 19th & 20th, August 19th, September 16th 2016.

February 19th & 20th 2016

- Permission to utilize city sidewalks – Ice Sculptures/metal stands to remain a few days on site
- Permission to have live ice carving/dueling saw competitions
- Permission to utilize the Theatre Lot at First and Elm Streets

August 19th 2016

- All streets to close at 1 pm and reopen at midnight
- Request to close Biddle Avenue between Oak and Eureka Road
- Request to close Sycamore from Biddle to Alley – East
- Request to close Maple from Biddle to Alley – East
- Request to close Elam to Biddle to Alley – East
- Request to close Sycamore and Biddle to just past Tossed and Found
- Request to close Maple from Biddle to just past the Sushi Bar location
- Request to close Elm from Biddle to the Alley – West
- Request to close First Street behind Chelsea's Menswear
- All roads should be closed with signs no later than 1 pm

September 16th 2016

- Roads closed at 1 pm and reopened at midnight
- Request to close Biddle Avenue between Oak and Eureka Road
- Request to close Sycamore from Biddle to Alley – East
- Request to close Maple from Biddle to Alley – East
- Request to close Elam to Biddle to Alley – East
- Request to close Sycamore and Biddle to just past Tossed and Found
- Request to close Maple from Biddle to just past the Sushi Bar location
- Request to close Elm from Biddle to the Alley – West
- Request to close First Street behind Chelsea's Menswear

If there are any costs for any city staff/material/property for said event, the WBA will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: February 19th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: NO Do you have a license: _____

Do you need water hook up for this event? NO

If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: August 19th 2016 Times: 5pm to 10pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 2500

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: September 16th 2016 Times: 5pm to 12am

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 2500

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22nd 2016

AGENDA ITEM # 9b

ITEM: Special Event Applications – Wyandotte Business Association

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Below please find the requested dates for streets/property the Wyandotte Business Association (WBA) would like to utilize for their Third Friday and special events. The WBA is asking permission for the following items: (see attached Special Event applications for details)

March 18th 2016

- Permission to utilize city sidewalks/property

April 15th 2016 - Area to potentially change – update to be presented at later date

- Permission to utilize city sidewalks/property

May 20th and 21st 2016 – Area to potentially change – update to be presented at later date

- Permission to utilize city sidewalks/property

June 17th 2016

- Permission to close Elm Street between 1st Street and up to CVS Alley
- Permission to utilize Theatre Lot city property/sidewalks
- Permission to close 1st Street between Chelsea Men's Store & Corner of Elm
- Re-Open streets at 12 am or when the showmobile is removed
- No Parking signs to be posted Friday, June 17th after 2 pm on the above areas/streets

October 21st 2016

- Re-Open streets at 12 am or when the showmobile is removed
- Permission to utilize Theatre Lot /city property/sidewalks
- Permission to close Elm Street between 1st Street and up to CVS Alley
- Permission to close 1st Street between Chelsea Men's Store & Corner of Elm
- No Parking signs to be posted Friday, October 21st after 2 pm on the above areas/streets

November 18th 2016

- Permission to utilize city property/sidewalks
- No event details as of 2/10/2016

December 16th 2016

- Permission to utilize city property/sidewalks
- No event details as of 2/10/2016

If there are any costs for any city staff/material/property for said event, the WBA will be responsible for those fees no later than 14 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special

Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held:

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shayda*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *J.R.*

LIST OF ATTACHMENTS

Special Event Applications and information sheets

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22nd 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held, March 18th, April 15th, May 20th, May 21st, June 17th, October 21st, November 18th and December 16th 2016.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: March 18th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: NO Do you have a license: _____

Do you need water hook up for this event? NO

If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

WBA Event WBA 3rd Friday, March 18th – Shop & Dine in Wyandotte
Biddle Ave and Downtown Area

WBA Contact Dan Cataldo - Cell: 734-624-5144

Event Hours 5:00pm – 9:00pm

Street Closures None

Activity - Participants spend \$20 at a WBA Member retailer, show their receipt, then they receive
a \$5 voucher to spend at any WBA Member Restaurant.

City Requests

Tables & Chairs – No.

Barricades - No

Electric Yes – Number of electrical boxes TBD

Show Mobile No

Trolley Yes

Ticket booth No.

Fencing No.

Hydrant No

Trash Can No.

Setup time?

Other Set up Vendors may set up throughout the day, busier by 2:00pm
Horse & Carriage – will be running 6:00pm – 9:00 pm Free to passengers

Tear Down Event areas will be thoroughly clean and all equipment removed same day.

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: April 15th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: May 20th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: May 21st 2016 Times: 8am to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: June 17th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

WBA Event **WBA 3rd Friday, June 17th – Art on the Avenue**

Activity – Artists, musicians, street performers will be placed on sidewalks and store fronts in Downtown District. Chalk Contest on the Theater Lot. Beer Tent & Showmobile.

WBA Contact Dan Cataldo - Cell: 734-624-5144 / Tammy Trudelle – Cell: 734-250-0102

Event Hours Friday, 5:00pm – 9:00pm

- **Street Closures** Yes- 2:00pm - Elm Street between 1st Street & up to CVS alley way
- **Also Include** 1st Street between Chelsea Mens Store & corner of Elm St at Nannas
- Re-open streets at midnight or re-open when show mobile is removed
- No Parking Sings Friday June 17th after 2:00 pm. Place on both sides of Elm Street between 1st street and CVS alley way. Also place No Parking Signage on 1st Street where road is to be closed
- Barricades as needed for closures noted above

City Requests

Tables & Chairs – No. WBA will supply their own

Barricades – Yes. Barricade Elm Street starting at First Street and ending at the alley between Little Pierogi shop and CVS.

Electric Yes – Number of electrical boxes TBD plus Show Mobile Needs

Show Mobile Yes – Elm Street up to CVS alley way

Ticket booth No

Trolley Yes

Fencing No. WBA will supply

Hydrant Yes – Behind Nanna's Kitchen on 1st & Elm Streets

Trash Can Yes – 4 qty should do

Other Set up

- WBA provide Porta Johns, Tents, Beer Trailer
- Set up beginning 3:00pm
- Horse & Carriage – running 6:00pm – 9:00pm
- Venders

Tear Down

- Street to be opened back up by midnight or when show mobile removed
- Volunteers to help clean up garbage and trash

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: October 21st 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Tent

See Attachment

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

WBA Event **WBA 3rd Friday – Fall Fest / Chili Cookoff - Oct 21st, 2016**

Road Closures at Elm Street / 1st Street / Theater Lot

- Chili Cookoff (judging held outdoors)
- Chili, beer and food vendors
- Show mobile - Live Entertainment
- Some off Biddle businesses set up to create Chili Trail

WBA Contact Dan Cataldo cell: 734-624-5144 / Anne Majlinger - 734-355-4566

Event Hours 5:00pm – 9:00pm

Street Closures

- **Yes- 12:00pm - Elm Street between 1st Street & up to CVS alley way**
- **Also Include 1st Street between Chelsea Mens Store & corner of Elm St at Nannas**
- Re-open streets at midnight or re-open when show mobile is removed
- No Parking Sings Friday Oct 16th after 12:00 pm. Place on both sides of Elm Street between 1st street and CVS alley way. Also place No Parking Signage on 1st Street where road is to be closed
- Barricades as needed for closures noted above

Fencing WBA to provide

Show Mobile Yes – Elm Street up to CVS alley way

Trash Cans

Yes – 6 Green Drums. Elm St by Theater Lot.

Tables and Chairs WBA to Provide

Electricity Yes – TBD

Trolley Yes

Water Hydrants Yes – Behind Nanna's Kitchen on 1st & Elm Streets

Other Set up

- WBA provide Porta Johns, Tents, Beer Trailer
- Set up beginning 2:00pm
- Horse & Carriage – running 6:00pm – 9:00pm
- Pony Rides from 5 to 8PM at Theater Lot
- Farmers Market at 1st & Elm on Theatre Lot

Tear Down

- Street to be opened back up by midnight or when show mobile removed
- Volunteers to help clean up garbage and trash

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: November 18th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: No Do you have a license: _____

Do you need water hook up for this event? No

If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

WBA Event **WBA 3rd Friday – Cookie Walk - Nov 18, 2016**

Public purchase cookie tins with tokens and walking map. Exchange tokens for cookies at WBA businesses.

WBA Contact Stacy Cataldo cell: 734-558-2758

Event Hours 5:00pm – 9:00pm

Street Closures None

City Needs

- Tables and Chairs No
- Lined Trash Cans No, only what is currently in place by the city
- Barricades No
- Fencing No
- Electricity No

- Show Mobile No
- Trolley Yes
- Ticket booth Not Needed
- Hydrants No

Other Set up Horse & Carriage – running 6:00pm – 9:00pm

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: December 16th 2016 Times: 5pm to 9pm

Name of Applicant: Dan Cataldo

Name of Business or Organization: Wyandotte Business Association

Type of legal entity of your business/organization: Non Profit

Name of individual authorized to sign documents on behalf of your business/organization: Dan Cataldo

Address: PO Box 217 Wyandotte, MI 48192

Email: wba@wyandottebiz.org Cell Phone: 734-624-5144

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: DDA District see attachment

Estimated maximum number of persons expected at the event for each day: 1000

Is Alcohol going to be served or provided at this event: No Do you have a license: _____

Do you need water hook up for this event? No

If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

WBA Event **WBA 3rd Friday – Stuff the Stocking Treasure Hunt - Dec 16, 2016**
Many DDA District & WBA businesses participating in Treasure Hunt

WBA Contact Stacy Cataldo cell: 734-558-2758

Event Hours 5:00pm – 9:00pm

Street Closures None

City Needs

- Tables and Chairs No
- Lined Trash Cans No, only what is currently in place by the city
- Barricades No
- Fencing No
- Electricity No

- Show Mobile No
- Trolley Yes
- Ticket booth Not Needed
- Hydrants No

Other Set up Horse & Carriage – running 6:00pm – 9:00pm

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22nd 2016

AGENDA ITEM # 9c

ITEM: Special Event Application - WSAF Marketing Contracts

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the marketing contracts assembled and recommended by my office for the 2016 Wyandotte Street Art Fair. *For details please see the below listing.*

NPR - WDET 101.9FM \$4,240.00

CBS WWJ 650 \$3,850.00

Total: \$8090.00

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson and Mr. Stec, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$8090.00

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson and Lawrence Stec, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdal*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *JRP*

LIST OF ATTACHMENTS

Contracts

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22nd 2016

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the marketing contracts for the below companies for the 2016 Wyandotte Street Art Fair as outlined in the provided communication dated February 22nd 2016, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

NPR - WDET 101.9FM \$4,240.00

CBS WWJ 650 \$3,850.00

Total: \$8090.00

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell



WDET 101.9FM Underwriting Campaign
WYANDOTTE STREET ART FAIR
2016

Prepared for: Heather Thiede

Prepared by:
Tremetre "Tree" Aaron
Underwriting Representative
WDET-FM
4600 Cass Avenue
Detroit, MI 48201
313-577-3342
taaron@wdet.org

January 29, 2016



UNDERWRITING PROPOSAL – Wyandotte Street Art Fair – 2016

DESCRIPTION	<u>June 27 – July 3, 2016</u> 10 spots M-F 6a-9a @ \$130 5 spots M-F 9a-11a @ \$70 10 spots M-F 4p-7p @ \$105 6 spots Sat 6a-7p @ \$100 5 spots M-F 7p-9p @ n/c 12 spots M-Su 5a-12m @ n/c Total spots: 48x
	<u>July 4- 10, 2016</u> 4 spots M-F 6a-9a @ \$130 4 spots M-F 4p-7p @ \$105 5 spots M-F 7p-9p @ n/c 12 spots M-F 5a-12m @ n/c Total spots: 25x
	<u>Bonus: June 29 – July 10, 2015</u> 45 live traffic reads M-F am/pm drive @ n/c Total live traffic reads: 45x
	TOTAL CAMPAIGN MENTIONS: 118x
ADDED VALUE EXPOSURE	Web banner inclusion on WDET.org June 27 – July 10, 2016 (2 weeks) value: \$750 x 2 = \$1500
SPOT LENGTH	All spots :15 seconds pre-recorded are produced in-house by WDET and :06 traffic reads are live
E-NEWSLETTER BLAST	WDET will include 300x250 banner ad in July 10 th electronic newsletter with hyperlink to our loyal listeners. Value: \$1200
TOTAL INVESTMENT	\$4,240 (net)

I agree to the proposed underwriting campaign to air on WDET ...

Approved by Heather Thiede: _____ Date: _____

Tremetre "Tree" Aaron
Underwriting Representative/ taaron@wdet.org/ 313 577-3342



CBS Media™

WWJ•950

NEWSRADIO



Marketing Partnership

Presented by: Maria A. Marcantonio
Integrated Marketing and Political Specialist
CBS Radio Media
26455 American Drive
Southfield, Michigan 48034
248.327.2743
maria.marcantonio@cbsradio.com
January 27, 2016

CBS RADIO Confidentiality Notice The following pages contain proprietary information of CBS RADIO and are to be used by the recipient solely for the purpose of evaluating a transaction or business relationship with CBS RADIO. This proprietary information should be kept confidential and is not to be distributed, disclosed, or disseminated to third parties.

WWJ Newsradio 950 is excited about the opportunity to again partner with the Wyandotte Street Art Fair Committee to promote the 55th annual Wyandotte Street Art Fair to be held Wednesday, July 13th - Saturday, July 16th, 2016.

Our goal is to assist in:

- Promoting and expanding community awareness of the creative arts through quality exhibits that provide meaningful, cultural enrichment.
- Offering artists and visitors alike the opportunity to meet one another in a hospitable and festive atmosphere.
- Drive traffic to Wyandotte and their businesses and merchants by utilizing the 2016 Wyandotte Street Art Fair, the power of WWJ Newsradio 950 and CBSDetroit.com.
- To create opportunities for guests to visit and spend money in Wyandotte.

We will do so through the following promotion vehicles:

On-Air..... On-Device On-Site



WWJ•950

NEWSRADIO

Daily J (300x250) banner ad in the AM edition on Friday, July 15, 2016

CBS Detroit Daily News Headlines

Daily J AM

Listen Live



Committee Plans Vote On Detroit Bankruptcy Bills

A committee is expected to change the legislation, which calls for \$195 million in state aid, before approving it Wednesday.



Police Investigate Double Shooting: Did Victims Know Gunman?

Police are trying to figure out if a couple was intentionally targeted when their vehicle was shot-up in southwest Detroit.



Detroit Grand Prix Extends Deal To Keep Race On Belle Isle

The Detroit Grand Prix plans to invest \$400,000 into Belle Isle this year alone.



Shooting In Pontiac Leaves 1 Teen Dead, 2 Others Hospitalized

Authorities say one young man was killed during a shooting in the area of Kettering Street near University Drive.



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Powerful supplement melts fat while you sleep. #1 Weight loss. 100% Pure
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BenbAnnuityAlert.com

The screenshot shows the CBS Detroit website interface. At the top, there's a navigation bar with 'CBS Detroit' logo and links for Home, News, Weather, Sports, and more. Below the navigation bar, there's a large banner for 'Get a New Auto Loan for as low as 1.99% APR'. The main content area features several news headlines with accompanying images: 'Dangerously Cold Weather Returning To Metro Detroit', 'Police Investigate Double Shooting: Did Victims Know Gunman?', and 'Detroit Grand Prix Extends Deal To Keep Race On Belle Isle'. There are also smaller sections for 'Today's Most Shared On' and 'Latest Detroit News'. On the right side, there's a 'Listen LIVE' button and a 'Deal of the Day' section.

25,000 impressions of the 300x250 banner ad will run July 11- July 15, 2016 on Home/News Page.

10 (:30) streaming commercials with 300x250 banner ad will run July 11 - 15, 2016.

WWJ•950
NEWSRADIO

The screenshot shows a radio.com website. The main content area features a large advertisement for 'Shipping charges? Handled'. The ad includes the text 'Free shipping on orders over \$75' and a small image of a dog. The website header includes the 'radio.com' logo and navigation links.

On-Air (7/13-7/16/2016)

<u>DAYPART</u>	<u>LENGTH</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
6am – 9am	:15	1x	1x	2x	
10am – 3pm	:30	1x	2x	2x	
3pm – 7pm	:30	1x	1x	1x	
7pm-10pm	:30	1x	1x	1x	
8am-12n	:30				2x

Sponsorship of and inclusion in "What's Hot Around Town" with Roberta Jasina...a quick look at entertainment options in Detroit.

On-Line

- 300x250 banner ad to rotate on CBSDetroit.com. 25,000 impressions to run July 11-15, 2016.
- 300x250 banner ad in the Daily J on Friday, July 15, 2016 that links to the Wyandotte Street Art Fair website the week of the event.
- Listing on the calendar of events section on CBSDetroit.com and inclusion in eblast
- Ten (:30) Wyandotte Street Art Fair streaming commercials on CBSDetroit.com with banner to air July 11-15, 2016.

On-Site

- WWJ Newsradio 950 display tent and promotions team on-site on Thursday, July 14, 2016 from 2pm-6pm, during the Wyandotte Street Art Fair.

NET INVESTMENT: \$3,850

Signature will authorize this non-cancelable binding agreement.

Wyandotte Street Art Fair / Date

Maria A. Marcantonio / Integrated Marketing & Political Specialist



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22nd 2016

AGENDA ITEM # 9d

ITEM: Special Event Application – Powerman North America – Wyandotte Run

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Applications from Kenny Krell from Powerman North America/3 Disciplines requesting to hold a 15k, 10k and 5 k throughout Wyandotte on April 15th 2016. This event has been reviewed and approved by Police Chief, Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. They are asking permission for the following route: (Please see the attached application and information sheets).

The athletes will head straight to a Right on Biddle/Jefferson in the immediate right lane which will be coned for the start. It will take approximately 3 minutes to get all the athletes from the starting line at the park/Elm street to the other side of Eureka. Athletes will follow a coned lane the entire route. In order to achieve the set 3.1 mile loop the athletes will take a quick left into the BASF Waterfront park, following that trail to the end of the park making a Right on WYE to a Right back on Jefferson to a Left on Grove. They will take that down to a turnaround point, head back to a Left on 4th Heading up to the next traffic/safety concern will be where the runners cross Eureka again at 4th and Eureka. After that it is a straight run to Elm, Right turn up to 3rd where the athletes will make a quick left/right into the alley up to the finish line.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of the City Park and property for their event held April 15th 2016.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdal*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS

Special Event Applications – Powerman North America

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22nd 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of City Parks and property including:

The athletes will head straight to a Right on Biddle/Jefferson in the immediate right lane which will be coned for the start. It will take approximately 3 minutes to get all the athletes from the starting line at the park/Elm street to the other side of Eureka. Athletes will follow a coned lane the entire route. In order to achieve the set 3.1 mile loop the athletes will take a quick left into the BASF Waterfront park, following that trail to the end of the park making a Right on WYE to a Right back on Jefferson to a Left on Grove. They will take that down to a turnaround point, head back to a Left on 4th Heading up to the next traffic/safety concern will be where the runners cross Eureka again at 4th and Eureka. After that it is a straight run to Elm, Right turn up to 3rd where the athletes will make a quick left/right into the alley up to the finish line.

for the event held on April 15th 2016 provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: 3rd Friday in April each year Times: Run start 6:30 p.m.

Name of Applicant: Kenny Krell

Name of Business or Organization: 3 Disciplines LLC.

Type of legal entity of your business/organization: LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Kenny Krell / Eric Mauric

Address: PO BOX 829 Grand Blanc, MI 48480

Email: Kenny@3disciplines.com Cell Phone: 231.546.2229

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: TBD

Estimated maximum number of persons expected at the event for each day: yr. 1 - 1000

Is Alcohol going to be served or provided at this event: NO Do you have a license: _____

Do you need water hook up for this event? Access to water spicket to fill water coolers

If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Wyan knot RUN the dotte
5k, 10k, 15k

Event Information: wyan knot RUN the dotte

Proposed open date: *Friday April (in conjunction with 3rd Friday events) 6:45p.m 2016,*

Race Format: Run – 5k (3.1miles) 10k (6.2miles) 15k (9.3miles) run

Start and Finish area -

Finish: This will be a fenced line coming from the alley just behind the grass event park area. Set up of this area will start immediately upon arrival. Set up on the grass with fenced chutes.

Wyandotte - Information to patrons/members of the event and closure of this area for Friday set up. With cones or parking closures around the grass area block. This should be done Thursday evening or very early Friday morning to avoid vehicles parking on this block Friday before our arrival.

Start chute: The start area will consist of flags with a start chute adjacent to the curb/sidewalk of the grass park area in the street parking area on Elm st.

Wyandotte – Same as above, block this area off from parking Friday morning for set up.

RUN discipline: (5k, 10k, 15k) – This will be run in succession minimizing the impact on motorists as well as other event attendees on the evening. Typically your largest group of athletes will attend the 5k event. So the evening will begin with the 5k at 6:45. The athletes will head straight to a Right on Biddle/Jefferson in the immediate right lane which will be coned for the start. It will take approximately 3 minutes to get all the athletes from the starting line at the park/Elm street to the other side of Eureka. Athletes will follow a coned lane the entire route. In order to achieve the set 3.1 mile loop the athletes will take a quick left into the BASF Waterfront park, following that trail to the end of the park making a Right on WYE to a Right back on Jefferson to a Left on Grove. They will take that down to a turnaround point, head back to a Left on 4th Heading up to the next traffic/safety concern will be where the runners cross Eureka again at 4th and Eureka. After that it is a straight run to Elm, Right turn up to 3rd where the athletes will make a quick left/right into the alley up to the finish line. **Map my run route here:** <http://www.mapmyrun.com/routes/view/968487737>

Wyandotte – Police assistance crossing Eureka safely as well as the first turn at the start onto Biddle.

Run Course Safety: The Run Course coordinator will be in charge of the training of support crew volunteers which will be manning the aid stations as well as handling direction of athletes and crossing them at low traffic intersections. In this case non Eureka rd. spots. The Run Course coordinator will lead the first athlete out on a bike, and follow the last athlete in on the Mule. Picking up course equipment and support crew along the way. Each aid station will be equipped with first aid kit and have direct contact badge for communication to all 3D staff and on site EMS at the finish line ensuring athletes and support crew are safe. In the event that we have extreme heat additional coolers with ice will be delivered to each aid station and if available a mobile EMT on mule or mountain bike will patrol the run course.

Portajohns: If needed placed in best possible location. Number of portajohns will depend on number of athletes in the event with a 1 per 75 athlete ratio.

Tents & Staging: We use simple 10x20 pole pop-up tents for EMS/EMT emergencies, post-race food, post-race massage for the athletes, timers, and race announcer. A simple two speaker PA system is used for pre and post-race announcements as well as music during the event. These will be erected in the grass lot area. This will be used for registration/post race festivities area for athletes. With one entry/exit point on the back side for athletes and officials only.

Wyandotte – Electricity spot to plug in.

Setup – Tear Down: We will *arrive on location for this event Friday mid-morning*. Event area setup will begin upon arrival with the registration/finish area first. This is done by the support crew and event staff. Typically we can get this done in a 6 hour period if weather is good. Tear down starts immediately after the last person crosses the finish line. This will be approximately 8:00pm. Tear down can take up to 2 hours as well depending on weather and support crew motivation.

ON SITE Equipment and Security: Event Director/Staff will be onsite and serve as event security. Event trailer for timing must be positioned so all computer work for each timing station is easily accessible. This is typically within 75m of the finish line. We will need TWO electric outlets to plug into for that. ***This is a must, and is done at ALL 3D produced events. There is thousands of dollars in computer timing equipment that must stay out of the weather at all times.*** In addition to the event RV/Trailer there will be a minimum of two event pickup trucks, potentially 50' event equipment trailer, and event mule/trailer depending on the size of the event.

Wyandotte – Electricity spot to plug in.

Course markings: 3 Disciplines supplies ALL the necessary equipment. Orange cones, flagging, event fencing and professionally printed signage on stakes. CAUTION RACE IN PROGRESS, CAUTION RUNNERS ON ROAD. These Signs are 28x22 with a black background and neon orange lettering. At key points we also provide DOT approved large 5' octagon road signs CAUTION EVENT IN PROGRESS signs for the bike course. Weather permitted we typically use flour for road markings instead of chalk as well as Spray Chalk. This will wash away easier and will not harm them the environment.

Race Security & Officials: Will be in the form of support crew volunteers wearing 3D provided orange safety vests and official race attire provided by 3 Disciplines with each receiving a T shirt. They will be at road intersections on the course to warn motorists and racers of potential problems and that there are runners on the road pointing them in the correct lanes, etc. There will be minimal vehicular traffic stoppage for this event just the two crossings at Eureka. In addition our race officials will be on the run course, with support crew volunteers throughout the venue.

Road/ travel: Typically there are 5-6 areas of concern on most courses. Areas of concern for this run course where needed assistance would be the initial start of the event from Elm to Biddle. Then the two crossings at Eureka and Biddle and finally Eureka and 4th. Potential minimal assistance to cross Jefferson to the BASF park. These intersections will be manned with course officials, police department, with others by course volunteers in vests and official flags / signs.

Wyandotte – staffing of the areas determined with police, off duty police, posse, etc.

Parking: Parking in the various lots in and around downtown Wyandotte.

Wyandotte – communication to all businesses about event.

Support Crew: We will provide a detailed Support Crew Sign Up sheet for each position. Support crews can be a combination of kids (only for run course, venue) adults (must be used at major crossings) from communities groups, high school sports, boosters, etc. We refer to them as Support Crew Volunteers. Each one will receive a Support Crew 3D shirt as well as food and donation to their program based on number of support crew and race proceeds. Our course coordinators will provide the training of the support crew personnel race morning while taking all support crew to their spots on the course.

Charitable organization affiliation: TBA

Estimated athlete participation: We will set a first year goal of 500, but would not be surprised with 750 + athletes the first year. It always takes a good 2-3 years to get things tweaked and make it the best event possible. You can estimate an additional 1.5 to 2.5 people per athlete as spectators, friends, family members also attending.

Wyandotte – marketing to the city of Wyandotte residents and businesses

Aid Stations: There will be water and sponsored Gatorade Endurance at each mile on the run course. Also at the finish line.

Post Event Athlete Party and food: Following the event there will be snacks for the athletes in the post-race tent. Typically this is beverages, fruit, and other donated snacks as well as anything from pizza, and sandwiches from local restaurants, vendors, etc. This depends on partners that come on board in support of the event. This can include live entertainment, a beer garden, etc. Again this can all be provided by sponsors or other relationships with the host city. 3D will provide the Electrolyte replacement, water coolers, Pepsi (If this is not sponsored by another beverage sponsor or distributor)

Award ceremony: After the last athlete crosses the finish line there is an award ceremony. Awards are given to the top five overall male and female winners as well as the top three in each age division. We also offer awards to the overall master division winners as well as bike and run primes. Gift certificates, cash prizes, anything can be given in addition to the finishing awards. We will typically have a raffle before the awards ceremony which are donated by partners.

In case of Emergency: We notify and coordinate with local EMT, police and fire units of the event and all pertinent information is exchanged. Race officials have a cell phone if an emergency situation arose. A dedicated EMT with ambulance is absolutely required at the race site with a minimum of 2 per 350 athletes on a normal weather day, an additional 2 per for each additional 300 athletes. If the weather deems necessary for extreme days additional EMS/EMT will be requested. Our safety record speaks for itself, we will in no way compromise safety. Any off site emergencies like bike course issues are typically deemed a 911 call for first responders so dedicated on-site will not depart location.

Other course communication: Sprint 2-way radios and whenever possible local HAM radio operators.

Course Cleanup: We can supply you with any of the past race venue phone numbers for references. Please feel free to contact any of the cities, towns, or state parks which we host events at. We are asked back every year and asked to host more events because of our attention to this detail. Everything will be picked up and disposed of in the proper manor. We would not be able to hold events in their 17th year at the same location in top tourist destinations across the country if we did not do this. The area will be left as we found it and in some cases have been left in better condition.

Trash Cans: 3D will supply the trash cans inside the event venue for finish area and inside the athlete post race, registration area. Host city/venue will supply a dumpster for post event waste which 3D staff and support crew will be responsible for disposing of in dumpster.

Wyandotte – Dumpster to empty our cans into

Inclement weather: Being the Event Director we have the authority to cancel the race. From experience both racing and directing, wind and rain are allowable. Once lightning is spotted the race will be suspended if it seems to be a quick hitting storm, if not the race would be canceled. In the event of extreme conditions the distances may be decreased. Inclement weather directions are given to athletes in their pre-race announcements via email the week leading up to the event as well as mandatory pre-race meeting on the starting line.

Emergency Protocols: Emergency protocols are in place and 3D crew are trained for all potential emergencies. RUN: Similarly if a storm producing lightning hit while athletes were on the course our staff would immediately begin picking up athletes in the trucks. If the weather deems a challenge like high humidity and temperatures via the pre race forecast additional EMS teams will be hired for the event as well as extra notification to local authorities.

Economic Impact on Area: Along with our first class event production, and reputation of leaving a place as we found it or in better condition. We are asked back year in and year out because of the positive effects our events have on an area's economy and overall positive influence they have on the community. In many cases once the event becomes part of the community they tend to start a health and fitness movement. Typically a family will require dinning out and shopping. Depending on the size of the event the impact can be significant and a very positive boost. Some of our larger events have generated millions of dollars in economic impact on areas. This event will attract athletes from at least 4 counties, 2 states and Canada with additional added by the 2nd and 3rd year.

Insurance: Typically we receive the insurance policies about 30 days prior to each event. Additional insured would be the park, and any other entities that require to be added. If there is specific wording that is required by your group as an additional insured we would need that prior to the event. We are charged \$40 per additional insured. Coverage is the best in the business with \$1 - \$2 million dollar general aggregate policy.

Promotion of event: Advertising of the event is done through ads in Health & Fitness publications, run michigan magazine, as well as social media, website calendars, etc. We will also have the event on all the online calendars.

Wyandotte – community awareness is crucial just so folks in the area know about what is going on

Background on 3 Disciplines/Powerman North America Event management team: Kenny Krell – owner and event director, 28 years racing experience all over the world as a former USAT All American, and Team USA member as well as Wyandotte Roosevelt Athlete and graduate. Annmarie – asst. race director, timing & registration. 3 disciplines was started to help fund the cross-country and track programs at the high school where he taught and coached in Fountain Hills, Arizona. It has morphed into one of only 4 companies that can host an event start to finish anywhere in the country. Accolades include the best multi-sport event management company in our region and we have the best safety record in the United States 7 straight years.

We have assisted hundreds of high school programs in several states as well as our charitable affiliations. As of January 2016 we have produced, timed and consulted 986 events in 17 years in 19 states. We have been asked to return every year by the city, park, or town in which we hosted an event. We truly have a passion in hosting events. Seeing the smiles when athletes cross the finish line and reading emails stating we changed someone's life are what it is all about. 3 disciplines has been featured in several articles in sports & fitness magazines which stated our events are a must do as we focus on the athlete. We served as the official event consultant and timer for the ITU World Championships in Las Vegas, NV as well.

Community Programs/Charities: 12 years ago 3 Disciplines LLC. started the Food & Shoes From Athletes program. We ask the athletes to bring their used running shoes and non-perishable food items for donation. We then deliver the food and shoes to local area shelters in need. We have donated thousands of pounds of food and hundreds of pairs of shoes to date. We have donated well over \$400k to charities as well as hundreds of pairs of shoes, thousands of event shirts and truck loads of event food to local shelters.

FUTURE: One thing that we do require is that the event be looked at for many years to come from its infancy. It is much too difficult, and costly to host an event for only one or two years. Typically it takes 3-4 years for the event to be profitable. We like to keep venues so we can perfect them, and continue to improve on something that is great for the community and is important for the event to become part of the community something they can look forward to each summer. If the event cannot be looked at for the future it is not cost effective to host. We do ask for a contract to be signed giving us that ability to grow the event and the community involvement as well as to for obvious reasons protect our investment and work on the event for the future.

Wyandotte – minimum 3 yr. Commitment

***COPY or EVENT DUPLICATION:** Unfortunately this has been a new addition to all our event production information packets. One would think things like this would not have to be mentioned however the last two years it has become a big issue with our events being duplicated and held at the same venue. Of course we ask first and foremost that it NOT be allowed. The simple reason for this is we have done the work to produce a first class event and course and anyone can copy anyone. In addition over use of a venue means saturation and in every case it means lower attendance for the park and for the event and forces athletes to choose. In the event that it is allowed we ask all park supervisors to do two things, one ensure they are using an entirely different course, swim, bike and run. They to must do the work needed to host an event and tweak it themselves, not rely on a professional event management company like us to do it for them at our event so they can copy it. Next we ask for a minimum of 45 days FOLLOWING our event as a standard. This has seemed in every case where the park could not limit such events from happening for whatever way by laws may be written. If you have any questions please don't hesitate to contact us, we look forward to working with you and thank you for the opportunity,

this is a link of one of our past productions: <http://www.youtube.com/watch?v=WA7QcBi8CVA>

Good Health,

Kenny Krell

National Events Director

Powerman North America National Director

PO Box 829

Grand Blanc, Mi. 48480

office-231.546.2229

Kenny@powermannorthamerica.org

www.powermannorthamerica.org

www.3disciplines.com

www.your-results.com



This is the property of 3Disciplines LLC.

Projected Time line for the event:

Friday (10.5): *estimated times based on 500 athletes*

10:30am **3D arrive on site, park trucks, trailers, walk thru, meeting**

11:00am Set up begins

1:00 pm Lunch

2:00pm Set Up continues

3:30pm phase one support crew volunteers arrive

4:30pm Registration opens

6:00pm phase two support crew volunteers arrive

6:15am **Run course coordinator departs with run course support crew**

6:30pm Athletes report to starting line

6:35pm Course meeting

6:45pm Start of the 5k

7:01pm First finisher

7:10pm 10k/15k athletes report to the starting line

7:15pm **Start of the 10k/15k**

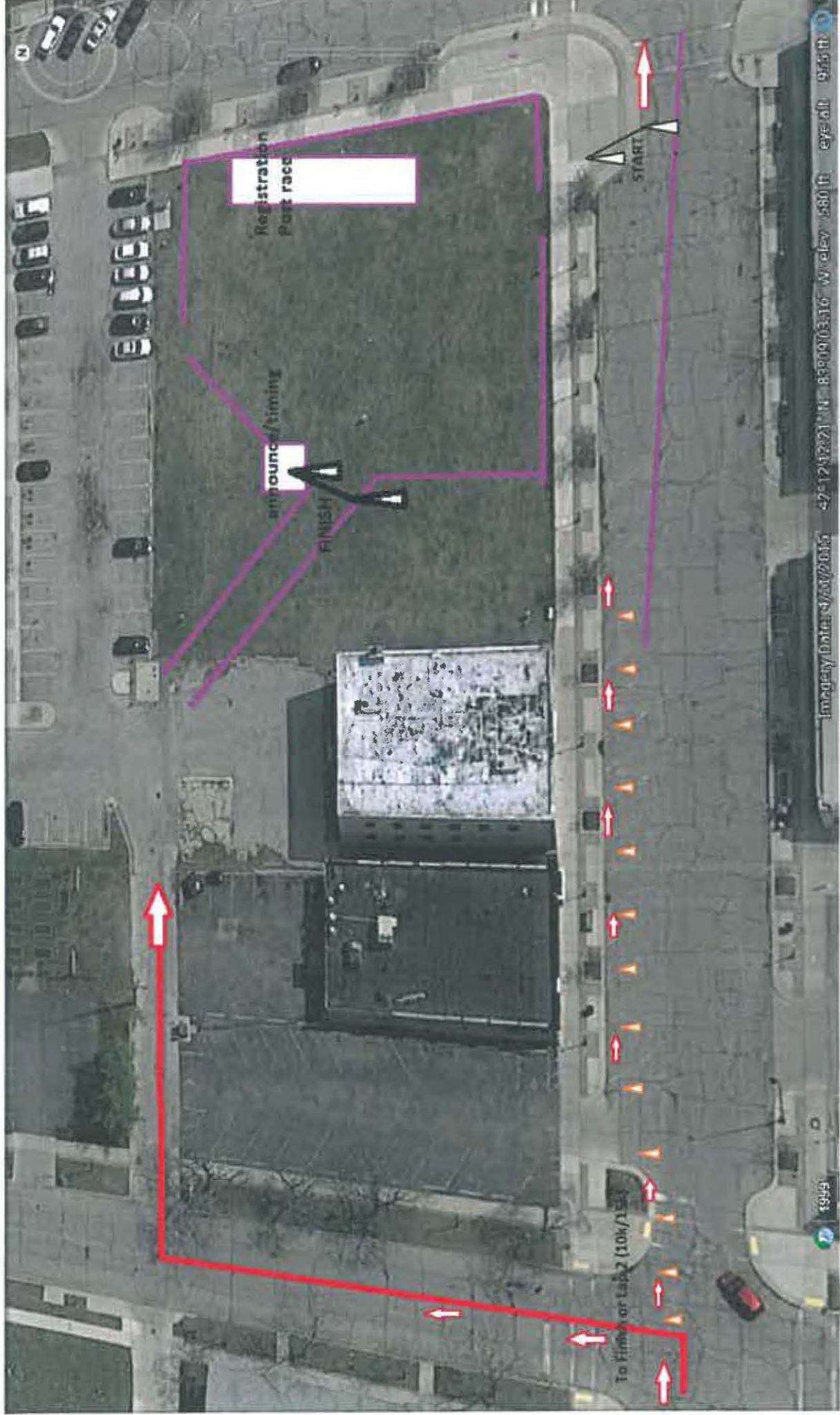
7:50pm **First finisher of 10k/15k**

8:20pm **Last finisher**

Tear down and Cleanup Completed, 3D Departure.

Get ready for next year

Set post race meeting up



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22nd 2016

AGENDA ITEM # 9e

ITEM: Restaurant Week in Wyandotte 2016

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: In an effort to bring awareness about our many fine restaurants, coffee shops, bars and "sweets" shops in Wyandotte, the Downtown Development Authority, Special Events Office and the Wyandotte Business Association will once again host Restaurant Week in Wyandotte from April 2nd to 9th 2016. We will actively market this event and offer a variety of restaurant giveaways to visitors during this week. We will be profiling participating restaurants through E-Newsletters, press releases and social media avenues. The event is an effort to raise awareness about the vast array of dining choices available in the City of Wyandotte.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council receive information regarding Restaurant Week in Wyandotte and place on file

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *D. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22nd, 2016

RESOLUTION by Councilman _____

Resolved by City Council to approve the request of the Special Event Coordinator to place the communication relative to the Restaurant Week in Wyandotte from April 2nd – 9th 2016 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council hereby APPROVE Restaurant Week in the City of Wyandotte and encourages all citizens to take part in same.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22, 2016

AGENDA ITEM # 10

ITEM: Concur with WMS Commission approval awarding the Bid for Fencing for the Substation Addition at 11th Street and Adelaide

PRESENTER: ^{CH} Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS CONSULTED: ^(P) Rod Lesko- General Manager, Paul LaManes-Assistant GM ^{PLM}

BACKGROUND: With the addition of the ITC Substation at 11th Street and Adelaide, the existing yard area was significantly impacted. Wyandotte Municipal Services obtained the property just west of the Water Tower on Adelaide. This property is in need of fencing to allow the existing fence between this site and the storeroom property to be removed. This phase of fencing will expand the storage capacity along with providing an upgrade in security for the entire property. 780 linear feet of fence will be installed at an eight foot height with black vinyl anti cut/anti climb 3/8 inch mesh.

WMS utilized the Michigan Inter-Governmental Trade Network (MITN) website and five additional local fence contractors to obtain fencing quotes. WMS received only two bids for this work. The lowest qualified bidder is Industrial Fence and Landscaping, Inc.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Storage Facilities.

ACTION REQUESTED: Concur with the WMS Commission Resolution # 02-2016-01 in awarding the bid for the purchase and installation of an eight foot tall black vinyl 3/8 inch mini mesh/barbed wire topped fence with 8 ft. spacing from Industrial Fence and Landscaping, Inc. at a cost not to exceed \$82,160.00 to encompass approximately 780 linear feet including three 3 gates as bid. This is recommended by WMS Management and was secured through bids solicited through MITN and five local fencing contractors.

BUDGET IMPLICATIONS: Included in FY16 Electric Capital Budget: 591-000-970-000-1014TD and financed 2015 bonds. Estimated cost in capital budget for fencing and ground preparation was \$ 200,000.00.

IMPLEMENTATION PLAN: Upon Council concurrence, award bid to Industrial Fence and Landscaping, Inc. and commence installation.

MAYOR'S RECOMMENDATION - ^{ALP}

CITY ADMINISTRATOR'S RECOMMENDATION - ^{Shaydali}

LEGAL COUNSEL'S RECOMMENDATION - N/A

LIST OF ATTACHMENTS -

- Bid Summary
- Fence Diagram

RESOLUTION:

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Services Commission in the following,

WHEREAS, the Wyandotte City Council understands the need and supports the community owned electric distribution facilities and the necessity to maintain the commitment to providing the best service possible in a timely and efficient manner that is also fiscally responsible, now therefore,

BE IT RESOLVED, by the Wyandotte City Council, a majority of its members thereto concurring, authorizing the WMS General Manager to award the bid for the purchase of a 8' tall, 3/8" black vinyl mesh fencing with barbed wire spaced at 8' intervals for the 11th Street Substation addition/Electric Storeroom yard expansion to the lowest qualified bidder, Industrial Fence and Landscaping, Inc. at a cost not to exceed \$82,160.00 per the recommendation of WMS management.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Sabuda	
	Sutherby-Fricke	
	Galeski	
	Schultz	
	Miciura Jr	
	VanBoxell	

Wyandotte Municipal Services - Fence Specification

	RMD Holdings, Ltd. d/b/a Nationwide Construction Group	Industrial Fence & Landscaping, Inc.	RMD Holdings, Ltd. d/b/a Nationwide Construction Group	Industrial Fence & Landscaping, Inc.
Description	10 ft spacing	10 ft spacing	8 ft spacing	8 ft spacing
Base bid	\$70,172.00	\$65,403.00	\$71,172.00	\$67,903.00
Base with Barbed Wire	\$72,450.00	\$68,453.00	\$73,450.00	\$70,953.00
Vinyl Bid	\$82,919.00	\$76,250.00	\$84,319.00	\$79,110.00
Vinyl Bid with barbed wire	\$86,137.00	\$79,300.00	\$87,537.00	\$82,160.00

Fence Area Map

Storeroom Address: 3575 11th Street, Wyandotte, MI 48192
(Property mainly off Adelaide, South of Eureka Road, East of 11th Street
with a total of 3 gates)



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February ²²~~8~~, 2016

AGENDA ITEM # 11

ITEM: City Purchasing 1733 5th Street

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-3-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property is an eyesore in the neighborhood. The City is being offered this property for the sales price of \$25,000.00. The property information is as follows:

Lot Size: 60' x 100'

Demolition Cost Estimated at: \$5,000.00

2015 SEV: \$35,800

Market Value: \$71,600

2015 Taxes: \$1,851.18

This property is large enough for the construction of a new single family dwelling.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent neighborhoods by, matching tools and efforts to the conditions in city neighborhoods, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire property and authorize the Mayor and City Clerk to execute same.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 TIFA Area Funds

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Shirley Spalding*

LEGAL COUNSEL'S RECOMMENDATION: Approved PA. W. Look

MAYOR'S RECOMMENDATION:

ALP

LIST OF ATTACHMENTS: Purchase Agreement and Map

**CITY OF WYANDOTTE
ENGINEERING DEPARTMENT**

✂ ACQUISITION ANALYSIS TOOL

A. Property Information

Address: 1733 5th Street
 City: Wyandotte Zip: 48192 Parcel ID: 57-007-10-0097-000
 County: Wayne Neighborhood:
 TIFA/DDA/HUD: TIFA

B. Property Type, Condition and Characteristics

Property Type: Condition: Blighted
 Existing/Prior Use: Residential Lot Size: 60' x 100'
 Year Built: 1910
 Occupancy:
 Zoning: Residential
 Master Plan: Residential
 Comply with existing Building Code:
 Other Amenities &/or Concerns:

C. Property Ownership

Ownership Type: Privately-owned
 Owner Name: Willie Ruth Bailey
 Occupied or Vacant occupied

D. Environmental

Environmental Assessment Required
 Estimated Cost \$ -

E. Cost Analysis Requirements

SEV	Taxable	Market Value	Taxes Paid	Purchase Price	Demolition Cost
\$35,300	\$33,223	\$70,600	\$1,851	\$ 25,000.00	\$ 5,000.00

F. Anticipated End Use

Future Use: Sell for the construction of a new single family dwelling

Future SEV	Future Taxable	Future Market Value	Future Taxes	NEZ Future Taxes
\$70,000	\$70,000	\$140,000	\$3,000	yes

Benefit to Neighborhood removing a non-conforming eyesore from the neighborhood

If Property is not being demolished assigned to:

Add to City Insurance Policy

G. ACQUISITION

Purchase Agreement:	Amount
	\$ 25,000.00
Demolition Cost	\$ 5,000.00
Environmental	\$ -
Total	\$ 30,000.00

H. APPROVALS

City Engineer

Signature

Mark A. Kowalewski

City Engineer

Print Name

Title

City Administrator

Signature

Todd A. Drysdale

City Administrator

Print Name

Title

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192-5390
(734) 285-6500
FAX (734) 285-4160

William R. Look
Steven R. Makowski

Richard W. Look
(1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of Wayne County, Michigan, described as follows:
Wyandotte 07171 7172 Lots 97 and 98 Roehrig's Sub T3S R11E L24 P23 WCR

705 Plum 1733 Fifth St ^{WCRB} being known as _____ Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of Twenty Five Thousand (\$25,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
Sale on Land Contract	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
Sale to Existing Land Contract	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Purchaser is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Purchaser's Default/Seller's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Taxes and Prorated Items	<p>7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.</p> <p>8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.</p>
Broker's Authorization	<p>9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____.

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: 1. Contingent upon City Council approval, 2. Seller agrees not to enter into any third party agreements including with any telecommunications companies wishing to install equipment on said property prior to closing

City of Wyandotte:

IN PRESENCE OF:

JOSEPH R. PETERSON, Mayor Purchaser L. S.

LAWRENCE S. STEC, Clerk Purchaser L. S.

Address _____
Phone: _____

Dated _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ Broker

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (0 - 0 - 0 Dollars) (0% per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

WILLIE RUTH BAILEY Seller L. S.

Willie Ruth Bailey Seller L. S.

Address 1733-5th St. Wy. Mo. 66219

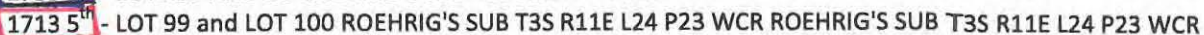
Phone 734-984-3567

Dated 2-25-2016

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S. Purchaser



MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 8, 2016

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at known as 1733 5th Street in the amount of \$25,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT RESOLVED that this property will be marketed for the development of a new single family home; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22, 2016

AGENDA ITEM # 12

ITEM: City Purchasing 89 Perry Place

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-10-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property is an eyesore in the neighborhood. The City is being offered this property for the sales price of \$23,700.00. The property information is as follows:

Lot Size: 30' x 100'

Demolition Cost Estimated at: \$6,000.00

2015 SEV: \$23,700

Market Value: \$47,400

2015 Taxes: \$1,228.38

This property is large enough for the construction of a new single family dwelling.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent neighborhoods by, matching tools and efforts to the conditions in city neighborhoods, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire property and authorize the Mayor and City Clerk to execute same.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 TIFA Area Funds

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Drusdale*

LEGAL COUNSEL'S RECOMMENDATION: Approved PA. W. Look

MAYOR'S RECOMMENDATION:

ALP

LIST OF ATTACHMENTS: Purchase Agreement and Map

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192-5390

William R. Look
Steven R. Makowski

(734) 285-6500
FAX (734) 285-4160

Richard W. Look
(1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

{ City
Township of
Village

Wyandotte

Wayne

County, Michigan, described as follows:

Lot 106 GEO Perry's Sub T3S R11E L25 P27 WCR

being known as

89 Perry Place

Street, together with all improvements and appurtenances,

including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit

therefore the sum of Twenty Three Thousand Seven Hundred (\$23,700.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
Sale on Land Contract	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
Sale to Existing Land Contract	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Purchaser is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Purchaser's Default/Seller's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: **1. Contingent upon City Council approval, 2. Seller agrees not to enter into any third party agreements including with any telecommunications companies wishing to install equipment on said property prior to closing**

City of Wyandotte:

IN PRESENCE OF:

JOSEPH R. PETERSON, Mayor L. S. Purchaser

LAWRENCE S. STEC, Clerk L. S. Purchaser

Address _____

Dated _____ Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ Broker

Phone _____ By: _____
This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

Philip A. Rondeau and Mary Lee Rondeau Revocable Living Trust dated October 28, 2009

IN PRESENCE OF:

Catherine Marie Barczewski L. S.
Catherine Marie Barczewski, Co-Trustee Seller

Thomas Maurice Rondeau L. S.
Thomas Maurice Rondeau, Co-Trustee Seller

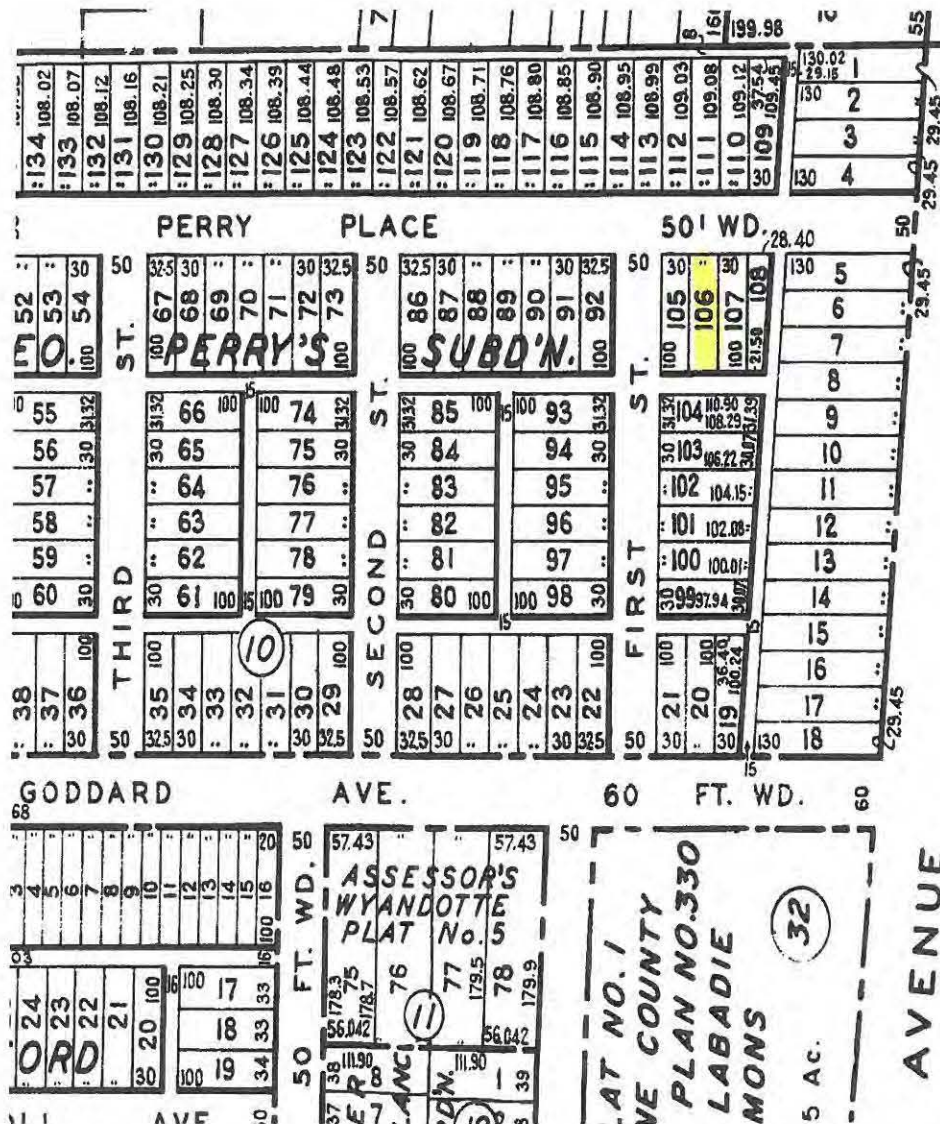
Address _____

Dated _____ Phone _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S. Purchaser



93 Perry Place - 06347 LOT 105 GEO PERRY'S SUB T3S R11E L25 P27 WCR

89 Perry Place - 06348 LOT 106 GEO PERRY'S SUB T3S R11E L25 P27 WCR

85 Perry Place - 06349 LOTS 107 AND 108 GEO PERRY'S SUB T3S R11E L25 P27 WCR

**CITY OF WYANDOTTE
ENGINEERING DEPARTMENT**

✳ ACQUISITION ANALYSIS TOOL

A. Property Information

Address: 89 Perry Place
City: Wyandotte Zip: 48192 Parcel ID: 57-004-10-0106-000
County: Wayne
TIFA/DDA/HUD: TIFA Neighborhood:

B. Property Type, Condition and Characteristics

Property Type: Condition: Blighted
Existing/Prior Use: Residential Lot Size: 30' x 100'
Year Built: 1892
Occupancy:
Zoning: Residential
Master Plan: Residential
Comply with existing Building Code:
Other Amenities &/or Concerns:

C. Property Ownership

Ownership Type: Privately-owned
Owner Name: Estate of Philip and Mary Lee Rondeau
Occupied or Vacant vacant

D. Environmental

Environmental Assessment Required
Estimated Cost \$ -

E. Cost Analysis Requirements

SEV	Taxable	Market Value	Taxes Paid	Purchase Price	Demolition Cost
\$23,700	\$22,399	\$47,400	\$1,228	\$ 23,700.00	\$ 6,000.00

F. Anticipated End Use

Future Use: Sell to the adjacent property owners

Future SEV	Future Taxable	Future Market Value	Future Taxes	NEZ Future Taxes
\$9,000	\$9,000	\$9,000	\$400	no

Benefit to Neighborhood removing an eyesore from the neighborhood

If Property is not being demolished assigned to:

Add to City Insurance Policy

G. ACQUISITION

Purchase Agreement:	Amount
	\$ 23,700.00
Demolition Cost	\$ 6,000.00
Environmental	\$ -
Total	\$ 29,700.00

H. APPROVALS

City Engineer

Signature

Mark A. Kowalewski

City Engineer

Print Name

Title

City Administrator

Signature

Todd A. Drysdale

City Administrator

Print Name

Title

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22, 2016

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at known as 89 Perry Place in the amount of \$23,700.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 8, 2016

AGENDA ITEM # 13

ITEM: Department of Engineering – Special Assessment District #939 – Sewer Service Taps on 22nd Street between Oak Street and Eureka Avenue

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-1-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On March 16, 2015, the City Council held a public hearing and passed a Resolution creating Special Assessment District #939 to pay for the cost of reconstruction of sewer tap and riser of private sewer lines on 22nd Street in a public right-of-way whereby the improvement expense will be assessed against benefiting properties. The Engineering Department has completed the work and the cost for same is ready to be assessed against the properties.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; and promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Refer to the City Assessor and City Treasurer for certification and collection respectfully, in accordance with Chapter XIV of the City Charter.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 249-000-630-065

IMPLEMENTATION PLAN: Direct the City Assessor and City Treasurer to begin certification and collection procedures in accordance with Chapter XIV of the City Charter, and authorize the City Clerk to give notice of the Special Assessment, setting the time and date when the City Council and City Assessor will meet to review said assessment.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

SDysdal

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

JMP

LIST OF ATTACHMENTS: Proposed Resolution; Council Resolution approving SAD #939 dated March 16, 2015; Council Resolutions approving adding 3164 22nd, 3233 22nd and 3004 22nd Street to SAD #939 dated May 12, 2015 and April 28, 2015; Spreadsheet – Assessable Costs for SAD #939

22nd SEWER TAP REPAIRS ASSESSMENT			
Special Assessment District #939			
Owner Name	Address	Parcel Number	Cost
Michael & Kelli Ruiz	3004 22nd	57-017-05-0406-000	\$5,000.00
Joseph Worosz	3005 22nd	57-017-05-0347-003	\$5,000.00
Robert A. Fisher	3021 22nd	57-017-05-0347-001	\$5,000.00
Brian & Linda Barid	3107 22nd	57-017-05-0382-000	\$5,000.00
Gordy & Sherry Hopper	3164 22nd	57-017-11-0024-000	\$5,000.00
Jeffery & Carmen Nolen	3233 22nd	57-017-05-0360-001	\$5,000.00
Oak Street Associates	2157 Oak	57-017-05-0339-301	\$6,000.00

7/earring

RESOLUTION

Wyandotte, Michigan
March 16, 2015

RESOLUTION BY COUNCILPERSON Leonard Sabuda

RESOLVED BY THE CITY COUNCIL THAT

WHEREAS, it has been determined by this Council to be advisable and necessary to reconstruct a sewer tap and riser of a private sewer service in the public right-of-way from the sewer main to the riser pipe at the location along the east curb line out west to the sewer main of 22nd Street, south of Oak Street under the eastern portion of 22nd street pavement, and to pay all or a part of the cost thereof by special assessment on the lots, parts of lots, and parcels of land abutting thereon as well as benefiting there from; and

WHEREAS, the time and place having been fixed for the hearing of objections to the proposed reconstruction of the private sewer in the public right-of-way in the City of Wyandotte, and to pay part of the cost thereof, to-wit:

The approximately four (4) separate (areas) of excavation where we will be removing a fifteen (15) foot width of curb and HMA surfaced concrete street from the east curb line of 22nd Street to the public sewer main in the 22nd Street right-of-way, abutting:

2157 Oak Street - LOT 339; ALSO LOTS 390 TO 392 INCL ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

3005 22nd Street - S 45 FT OF THE N 70 FT OF THE W 140.32 FT LOT 347 ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

3021 22nd Street - S 55 FT OF THE W 140.32 FT OF LOT 347 ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

3107 22nd Street - LOTS 382 AND 383 ALSO W 10 FT ADJ VAC ALLEY ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

WHEREAS, due notice of said hearing having been given by first class mail in accordance with the statute in such case made and provided; and said hearing having taken place in accordance with said notice as mailed, and no objections having been brought to the attention of this Council; and

WHEREAS, after such hearing this Council, still being of the opinion that said improvement is advisable and necessary, and that it is still deemed advisable and necessary to proceed with said reconstruction of the private sewer in the public right-of-way,

NOW, THEREFORE, BE IT RESOLVED, that the maps, plans and diagrams of said right-of-way improvement and of the special assessment district as hereinafter described to pay the cost thereof as evidenced by the Engineer's estimate for such construction accepted by this Council, be approved and confirmed and the improvement constructed accordingly;

2157 Oak Street - LOT 339; ALSO LOTS 390 TO 392 INCL ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

3005 22nd Street - S 45 FT OF THE N 70 FT OF THE W 140.32 FT LOT 347 ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

3021 22nd Street - S 55 FT OF THE W 140.32 FT OF LOT 347 ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

3107 22nd Street - LOTS 382 AND 383 ALSO W 10 FT ADJ VAC ALLEY ASSESSOR'S WYANDOTTE PLAT NO. 12 T3S R11E L69 P65 WCR

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

May 12, 2015

RESOLUTION

Gordy and Sherry Hopper
3164-22nd Street
Wyandotte, Michigan 48192

By Councilman Ted Miciura Jr.
Supported by Councilwoman Sheri M. Fricke


RESOLVED by the City Council that the communication from Gordy and Sherry Hopper, 3164-22nd Street, Wyandotte relative to SAD # 939; Sewer Tap Repair on 22nd Street between Oak and Eureka is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for the Hopper's of 3164-22nd to be added to the Special Assessment # SAD 939 and further forwards said request to the City Engineer for coordination of same.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on May 11, 2015.


William R. Griggs
City Clerk

CC: City Engineer

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

April 28, 2015

RESOLUTION

Jeffrey and Carmen Nolan
3233-22nd Street
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda
Supported by Councilman Donald Schultz


RESOLVED by the City Council that the communication from Jeffrey and Carmen Nolan, 3233-22nd Street, Wyandotte relative to SAD # 939, Sewer Tap Repair on 22nd Street between Oak and Eureka is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for the Nolan's of 3233-22nd to be added to the Special Assessment # SAD 939 and further forwards said request to the City Engineer for coordination of same.

YEAS: Councilmembers Fricke Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on April 27, 2015.


William R. Griggs
City Clerk

CC: City Engineer, Dana Browning, City Assessor

S

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

April 28, 2015

RESOLUTION

Michael and Kelli Ruiz
3004-22nd Street
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda
Supported by Councilman Donald Schultz

RESOLVED by the City Council that the communication from Michael and Kelli Ruiz, 3004-22nd Street, Wyandotte relative to SAD # 939 ; Sewer Tap Repair on 22nd Street between Oak and Eureka is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS permission for the Ruiz's of 3004-22nd to be added to the Special Assessment # SAD 939 and further forwards said request to the City Engineer for coordination of same.

YEAS: Councilmembers Fricke Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on April 27, 2015.

William R. Griggs
William R. Griggs
City Clerk

CC: City Engineer, Dana Browning, City Assessor

PROPOSED RESOLUTION

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer that the Assessment Roll for Special Assessment District #939 – 22nd Street Sewer Service Tap Repairs, as presented by the City Engineer, be referred to the City Assessor for certification and City Treasurer for collection of said assessment over a ten (10) year period upon the designated lots of the special assessment district, and be it further resolved that the City Clerk shall be directed to publish the notice of Special Assessment, setting the time when the City Council and City Assessor will meet to review said assessment.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February ²²~~8~~ 2016

AGENDA ITEM # 14

ITEM: Department of Engineering – 507 Biddle Grant of License & Hold Harmless Agreement

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-2-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Department of Engineering has received a request from Jason D'Herin, new owner of Pier 500 at 507 Biddle, to install a green space in the Clinton Street right-of-way, adjacent to the Detroit River. This green space includes planter boxes, park benches, and hand rails on the sea wall. Construction of this green space will occupy a 28 feet by 50 feet portion of Clinton Street.

STRATEGIC PLAN/GOALS: This work is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents.

ACTION REQUESTED: Council approval; Mayor and City Clerk execution of the Grant of License and Hold Harmless Agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute the Grant of License and Hold Harmless Agreement.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: *Shaydali*

LEGAL COUNSEL'S RECOMMENDATION: *Reviewed & Approved Grant of License document. W. Look*

MAYOR'S RECOMMENDATION:

JKP

LIST OF ATTACHMENTS: Grant of License. Hold Harmless Agreement. Sketch of proposed green space.

MODEL RESOLUTION:

GRANT OF LICENSE

CITY OF WYANDOTTE, a Michigan Municipal corporation, and its successors, hereinafter called the GRANTOR, and D & R Maintenance Management, Inc., 177 Biddle Avenue, Wyandotte, Michigan, and its successors, hereinafter called the LICENSEE, enter into this Agreement on the _____ day of _____ 2016, subject to the following conditions:

1. The GRANTOR owns the real estate at Clinton Street adjacent to the Detroit River. The LICENSEE operates the business at 507 Biddle, Wyandotte, located at the southeast corner lot of Biddle Avenue and Clinton Street. This business is contiguous to the Clinton Street Right-Of-Way. Parcel Number 57-001-05-0006-002.
This License is for the property described as:
Beginning at the northeast corner of lot 6 of Riverbank Manor Sub then S 85deg 07min W 28FT then N 3deg 45min E 50FT then N 85deg 07min E 28FT to Point of Beginning, approximately 0.032 acres.
2. The GRANTOR grants to the LICENSEE, and its assigns, the right to construct and maintain green space at the eastern limits of Clinton Street, Wyandotte, Michigan which will encroach on the Clinton Street Right-of-Way and the LICENSEE is required to maintain and keep in good repair said green space. The LICENSEE shall use methods in constructing and maintaining the green space that will not cause any damage to the premises and the premises described above shall be maintained by LICENSEE so that it will promote and protect the public health, safety, general welfare, and appearance of the premises and insure the premises will be reasonably safe and convenient for public travel.
3. The GRANTOR reserves the right from the date hereof, an easement on, over, under, across, and within said property for the purpose of construction, operating, maintaining, and repairing existing and future public utilities, sewers, water mains, gas mains and drains. The GRANTOR also reserves the same rights for Michigan Consolidated Gas Company, and Michigan Bell Telephone Company, their successor and assigns.
4. In consideration of the GRANTOR providing their Grant of License, the LICENSEE agrees to execute a Hold Harmless Agreement indemnifying the GRANTOR from all liability arising out of their Grant of License and GRANTOR shall be named as an additional insured party on LICENSEE'S premises liability insurance.
5. If the GRANTOR directs LICENSEE to make any modifications to the above premises to promote and protect the public health, safety, general welfare and appearance of the premises and insure the premises will be reasonably safe and convenient for public travel, LICENSEE agrees to do modifications at its own cost immediately.
6. This Grant of License may not be assigned by the LICENSEE without prior written approval of the GRANTOR.

This LICENSE is revocable at will by the GRANTOR giving thirty (30) days notice to the LICENSEE of such revocation. If license is revoked, then LICENSEE shall remove all furnishing and fixtures to the satisfaction of the City Engineer and at no cost to GRANTOR and restore the condition of the premises to their original condition at no cost to the GRANTOR.

[Signatures on next page]

GRANT OF LICENSE
Page 2

Witnesses:

GRANTOR: City of Wyandotte

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

Subscribed and sworn to me this _____ day of _____, 2016, by Joseph R. Peterson
and Lawrence S. Stec who are the Mayor and City Clerk of the City of Wyandotte who duly executed said
LICENSE with full authority.

NOTARY PUBLIC, WAYNE COUNTY, MICHIGAN

My Commission Expires: _____

Witnesses:

LICENSEE:

Kelly Kubit

[Signature]

Subscribed and sworn to me this 3rd day of February, 2016, by Jason D Herin
President, D+R Maintenance Management, Inc
who duly executed said LICENSE with full authority.

Kelly Kubit
NOTARY PUBLIC, WAYNE COUNTY, MICHIGAN
Acting in Wayne Co.
My Commission Expires: 2/13/19

Drafted by: William R. Look

When recorded, return to: William R. Look
2241 Oak St.
Wyandotte, MI 48192

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to the undersigned to construct a green space on the eastern edge of the Clinton Street Right-Of-Way, Wyandotte, Michigan, the undersigned hereby assumes all risk and liability relating to the aforementioned activity, and the undersigned agrees to hold harmless and indemnify the City of Wyandotte and all city officials, employees, volunteers and agents from all liability or responsibility whatsoever for injury (including death) to persons, or for any damage to any City of Wyandotte property, or to the property of others arising out of or resulting from either directly or indirectly, from the construction, maintenance and/or use of said green space as described above and in the Grant of License. The green space, roughly 28 feet wide (east to west) by 50 feet long (north to south), will encroach on the Clinton Street Right-Of-Way and in no way interfere with pedestrian or automotive traffic at said location.

The undersigned further does hereby remise, release and forever discharge said City of Wyandotte, its Officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of either directly or indirectly, from the construction, maintenance and/or use of said green space as indicated at above location.

The undersigned represents personally that he/she is authorized to execute this Agreement on behalf of the undersigned.

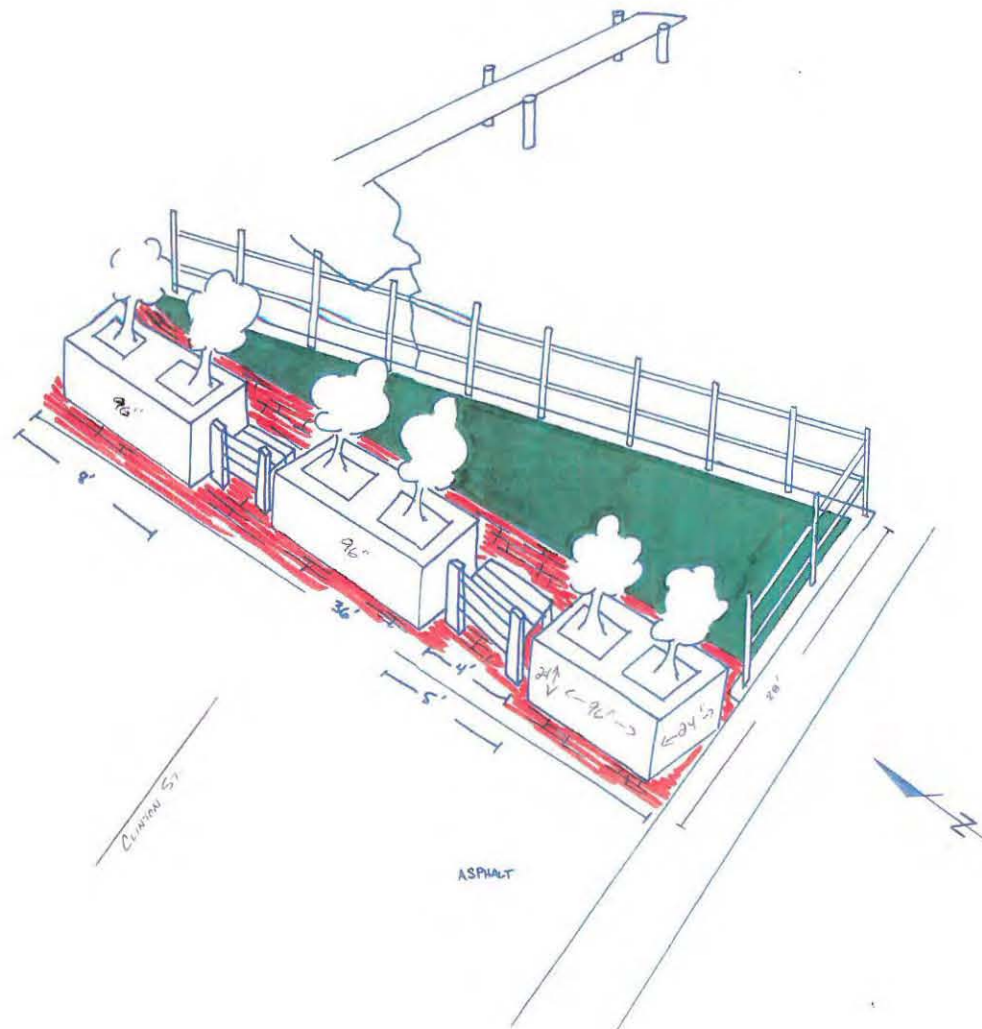
Agreed to this 3rd day of February, 2016.

~~D & R Maintenance Management, Inc.~~

By:

Its: President

Address: 507 Biddle Avenue Wyandotte Michigan 48192
Street City State Zip



RESOLUTION

Wyandotte, Michigan
Date: February 1, 2016

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council hereby concurs in the recommendation of the City Administrator and City Engineer to permit Jason D'Herin to construct a green space on the Clinton Street right-of-way adjacent to the Detroit River, and authorizes the Mayor and City Clerk to sign the Grant of License and Hold Harmless Agreement;

FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura, Jr.	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 22, 2016

AGENDA ITEM # 15

ITEM: Purchase of two (2) mowers for the Department of Public Service (DPS)

PRESENTER: Mark A. Kowalewski, City Engineer *Mark Kowalewski* 2-16-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Department of Public Service (DPS) is in need of replacing two (2) 14 year old mowers No. #115 and No. #119. The 2015-2016 Budget includes the purchase of these mowers. It is recommended to utilize the State of Michigan Procurement Contract No. 071B2200169 with Hustler Turf Equipment of Hesston, Kansas (see attached) with a purchase price of \$24,651.72 for both mowers.

STRATEGIC PLAN/GOALS: We are committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

ACTION REQUESTED: Approve acceptance of quote from Hustler Turf Equipment, Hesston, KS in an amount of \$24,651.72.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-448-850-530 DPS-Vehicles - \$24,000 and account 101-448-854-540 DPS-Other Equipment \$651.72

IMPLEMENTATION PLAN: Utilize mowers for grass cutting activities at the DPS.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *SDrupdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS: Quote from Hustler Turf Equipment



HUSTLER TURF EQUIPMENT MiDEAL QUOTE FORM CONTRACT NO. 071B2200169

Date:	27-Jan-15	QUESTIONS CONTACT:
QUOTE #:	127Bjod16	Primary: Brian J. O'Donnell
Customer:	Dave	- Phone: 630.669.3070
Name:	City of Wyandotte	- email: bodonnell@excelii.com
Address:	4201 13th Street	Dealer # 102322
City,State:	Wyandotte, MI	Dealer: J & R Tractor, LLC (Monroe)
Zip	48192	Primary: Chris Parker
Phone:	734-324-4587	- Phone: 734-241-3232
Email:		email: mfaske@jandrtractor.com

QTY	Part Number	Description	Current MSRP	Total	Less %
2	934935	Hustler Super Z HD 60RD	\$16,608.00	\$33,216.00	\$24,247.68
2	603167	Flex Fork (2 forks)	\$259.00	\$518.00	\$404.04
			\$16,867.00	\$33,734.00	\$24,651.72
				FREIGHT	\$0.00
				TOTAL	\$24,651.72

We are pleased to quote you the following prices. These are subject to your acceptance within 30 days. After that date, this quotation is no longer valid.

Please make PO out to:

Hustler Turf Equipment
200 S. Ridge Rd
Hesston, KS 67062
 email to: bodonnell@excelii.com or fax 630-323-5118

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 22, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding purchasing two (2) mowers is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves utilizing the State of Michigan Procurement Contract to purchase from Hustler Turf Equipment, Hesston, KS two (2) mowers for \$24,651.72 from account no. 101-448-850-530 \$24,000.00 and 101-448-854-540 \$651.72;

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

HEARING

PUBLIC HEARING

2016-17 Community Development Block Grant
(CDBG) Program Projects

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 8, 2016

AGENDA ITEM # 8

ITEM: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-1-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: Based on Wyandotte's population the City receives Community Development Block Grant (CDBG) dollars through Wayne County. The County receives grant dollars via the Housing Urban Development (HUD). The federal requirements of the program require a public hearing describing how the City will spend the grant dollars. The Engineering Department is requesting the hearing be held on February 22, 2016. This public hearing will provide an opportunity for the public to comment on the proposed projects.

STRATEGIC PLAN/GOALS: We are committed to maintaining and developing excellent neighborhoods by matching tools and efforts to the conditions in city neighborhoods; tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement; continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Adopt a Resolution concurring with the City Engineer to set a public hearing for February 22, 2016.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The grant allows for reimbursement to the City monies spent as part of the CDBG Program.

IMPLEMENTATION PLAN: Hold public hearing on February 22, 2016.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS: Notice of Public Hearing

CITY OF WYANDOTTE
NOTICE OF PUBLIC HEARING
AND
STATEMENT OF OBJECTIVES & PROPOSED USE OF FUNDS

A Public Hearing will be held immediately following the regular session of the Mayor and Council on Monday, February 22, 2016, at 7:00 P.M. in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan. Purpose of the Hearing is to receive suggestions or comments for the 2016-2017 Community Development Block Grant Program (CDBG). The City of Wyandotte expects to receive an estimated \$147,567 in CDBG funding. In addition, the City also plans to request Housing Rehabilitation funds in the amount of \$20,000. Program Income is often generated from the Housing Rehabilitation Program as houses sell and loans are repaid. We anticipate received approximately \$20,000 in Program Income to be generated during the 2016-2017 Program Year. If Program Income is generated, it will be allocated back to the Housing Rehabilitation Program to assist additional homeowners.

The primary objectives of the CDBG Program are to assist low to moderate income families directly or provide benefits in areas where 51% of the residents are low to moderate income, such as replacing the urban infrastructure of streets, improve recreational facilities and programs and assist in meeting special needs of the physically disabled.

At its February 8, 2016, meeting, City Council approved to set a public hearing to review and approve the 2016-2017 CDBG Projects:

<u>LOCATION BY CENSUS TRACT/BLOCK GROUP</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Streets located in "Income Qualified Areas"	<u>Street Improvements:</u> Repair inadequate portions of concrete and asphalt pavement and curbs	\$ 118,099
Pennsylvania to North Drive Biddle to Fort	<u>Public Service:</u> Youth Assistance	\$ 12,712
Pennsylvania to North Drive Biddle to Fort	<u>Housing Rehabilitation</u>	\$ 20,000
	<u>Administration</u>	\$ 16,756
	TOTAL:	\$167,567

The public should note that these figures are an estimate based upon expected allocations to the program. If changes need to be made based on the final allocation received from HUD by Wayne County then a proportional reduction or increase for all project will occur.

Citizen comments are welcome. Individuals with disabilities who require special accommodations, auxiliary aids or services to respond to this notice should contact the City Clerk's Office at 734-324-4563. Written comments may be sent to the City Clerk 3200 Biddle Avenue, Wyandotte, Michigan 48192. Responses will be accepted until Monday, February 22, 2016.

Lawrence S. Stec, City Clerk

P.O. No. 02012016
Publish: February 10, 2016
The News Herald

PLEASE SUPPLY US WITH AN AFFIDAVIT OF NOTICE OF PRINTING.

Posted 2/9/16

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 8, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that Council concurs with the City Engineer regarding Community Development Block Grant (CDBG) Funds; AND

BE IT FURTHER RESOLVED that Council has set a Public Hearing for February 22, 2016, to hear public comments on the proposed distribution of 2016 Community Development Block Grant (CDBG) Funds.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxess	_____

From: [Mark Kowalewski](#)
To: council@wyandotte.org
Cc: [Kelly Roberts](#); [Beth Lekity](#); [Lawrence Stec](#); [Todd Drysdale](#); [Jesus Plasencia](#)
Subject: Item No. 8 Community Development Block Grant (CDBG) Program
Date: Tuesday, February 09, 2016 10:21:34 AM

Mayor & Council,

Since the City Council meeting scheduled for Monday, February 8th was canceled, the Engineering Department will need to proceed with the advertisement of the public hearing regarding the Community Development Block Grant (CDBG) Program on February 22, 2016. The County has placed time frames for this funding and with the Council meeting being canceled on February 15th the City could be in jeopardy of losing this funding. The projects listed are proposed projects and changes to the list can be made at the public hearing. The notice of the hearing will be posted in the News Heard on Wednesday, February 10th and on the board outside of City Hall.

If you should have any questions, please contact the undersigned.

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, February 1, 2016, and was called to order at 7:00pm with Honorable Mayor Pro Tem Leonard T. Sabuda presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Galeski, Miciura, Schultz, and VanBoxell

Absent: Mayor Joseph R. Peterson and Councilperson Fricke

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

Wilson Middle School student presentation regarding the Verizon Innovative App Challenge. The "Protect Our Parks" app was the 2015-2016 Best in State Winner. There is a prize of \$20,000 for Wilson Middle School and a trip to Memphis for the group that created the app.

UNFINISHED BUSINESS

AGENDA ITEM #1 (2016-32 & 2016-33)

Communication from City Administrator, Todd A. Drysdale, regarding the Lease agreement between the City of Wyandotte and the DCA for the Wyandotte Art Center at 81 Chestnut. Item held in abeyance for one week at the January 25, 2016 City Council meeting.

COMMUNICATIONS MISCELLANEOUS

AGENDA ITEM #2 (2016-34)

Communication from Fred Mekolon, Jr. requesting approval of services, road closures, and use of city property and parks in conjunction with the 2016 regattas.

PERSONS IN THE AUDIENCE

Rick Custer, 505 Pine St. regarding phones for vets and a welding program for vets located at 18000 Hubbard Dr in Dearborn. It is a 6-week program, 40 hours/week. Phone # is:313.594.0257

Patt Slack, Downtown Development Authority regarding the DCA and grant funding

Richard Pousak, 563 Saint John St., with questions regarding DDA & Christmas decorations, the stipend approved for the Special Events Coordinator, and work done by DPS.

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #3 (2016-35)

Communication regarding Planned Development Application at 646 Biddle for referral to Planning Commission.

AGENDA ITEM #4 (2016-36)

Communication from Planning Commission Chairperson, Elizabeth A. Krimmel, regarding Zoning Ordinance Amendments to Article XIV. – B-2 General Business District, Section 1401 Special Uses, Section H and XXII. – Section 2200 Special Land Uses, Section V.

AGENDA ITEM #5 (2016-37)

Communication from City Engineer, Mark A. Kowalewski, requesting support of the application to the Michigan Blight Elimination Program to demolish the building at 3131 Biddle Avenue with an approval of a commitment to match funds.

AGENDA ITEM #6 (2016-38)

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the purchase agreement to sell property at 149 Bennett to the adjacent property owner.

AGENDA ITEM #7 (2016-39)

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the purchase agreement to sell property at former 458 Walnut to the adjacent property owners.

AGENDA ITEM #8 (2016-40)

Communication from City Engineer, Mark A. Kowalewski, requesting approval to submit the annual permit to MDOT for activities in the State Right-of-Way.

AGENDA ITEM #9 (2016-41)

Communication from City Engineer, Mark Kowalewski, regarding the purchase of an additional 144 96-gallon toters from Cascade Engineering in Grand Rapids, Michigan.

AGENDA ITEM #10 (2016-42)

Communication from Water Department Superintendent, William Weirich, requesting concurrence with WMS Commission approval for the purchase of a vactor truck and capital budget amendment by the Water Department.

REPORTS & MINUTES

City Council	January 25, 2016
Daily Cash Receipts	January 25, 2016
Beautification Commission	January 13, 2016
Fire Commission	December 8, 2015
Police Commission	January 19, 2016
Recreation Commission	January 13, 2016
Zoning Board of Appeals & Adjustment	January 6, 2016

CITIZENS PARTICIPATION

Terence Kulaszewski, 159 Bennett, regarding hearing requirements to perform work in Planned Development District and empty lot sale at former 149 Bennett.

Chris Calvin, 466 Sycamore, regarding the DCA lease and negotiation and record-keeping responsibilities of leases in the city.

RECESS**RECONVENE**

Present: Councilpersons Galeski, Miciura, Schultz, and VanBoxell, and Mayor Pro Tem Leonard T. Sabuda

Absent: Mayor Joseph R. Peterson and Councilperson Fricke

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

FIRST READING OF AN ORDINANCEAN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING

ARTICLE XIV - B-2 General Business District, Section 1401 SPECIAL USES, Section H-
Outdoor sales space for new or used automobiles, trucks, recreational vehicles, mobile homes
and boats

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY ADDING

ARTICLE XXII - SECTION 2200 SPECIAL LAND USES, SECTION V - Outdoor sales space
for new or used automobiles, recreational vehicles, mobile homes and boats

RESOLUTIONS**2016-31 MINUTES**

By Councilperson VanBoxell, supported by Councilperson Schultz

RESOLVED that the minutes of the meeting held under the date of January 25, 2016, be
approved as recorded, without objection.

Motion unanimously carried.

2016-32 81 CHESTNUT LEASE AGREEMENT (DENIED)

By Councilperson VanBoxell, supported by Councilperson Schultz

WHEREAS the original lease between the Downriver Council of the Arts (DCA) and Wyandotte Art
Center, LLC (LLC), has expired and the LLC has been dissolved.

WHEREAS the Downtown Development Authority has included an operating grant of \$25,000 to the
DCA for the 2016FY and, therefore, it is necessary to enter into a lease agreement until the end of the
fiscal year.

BE IT RESOLVED that the Council acknowledges the receipt of the communication from the
City Administrator relative to the lease agreement with the Downriver Council of the Arts for 81
Chestnut; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign the
agreement with a term to expire on September 30, 2016.

MOTION DENIED

YEAS: Councilperson Schultz, VanBoxell

NAYS: Councilpersons Galeski, Miciura, Sabuda

2016-33 81 CHESTNUT LEASE AGREEMENT (ALTERNATE)

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED by the City Council that the consideration of the proposed lease agreement with the
Downriver Council of the Arts for 81 Chestnut be held in abeyance for 1 week to permit City
Council persons to meet with the DCA Director to review the financial data as presented to the
city and answer any questions regarding said financial data.

Motion carried.

NAYS: Councilperson Galeski

2016-34 WBC REGATTA SPECIAL EVENT REQUEST

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED that Council hereby approves the request of Fred Mekolon Jr., WBC Regatta
Chairman, to utilize BASF Waterfront Park for the following events:

52nd Annual Hebda Cup Rowing Regatta Saturday, April 30, 2016

Wy-Hi Regatta Saturday, May 7, 2016

(in the case of inclement weather, the regattas would run on the following day)

BE IT FURTHER RESOLVED that a Hold Harmless Agreement, as prepared by the Department of Legal Affairs, be executed and placed on file with the Clerk's office; AND
 BE IT FURTHER RESOLVED that the Department of Public Service and Recreation Department are directed to provide assistance during these events; AND
 FURTHER that the Chief of Police is hereby designated and authorized to sign said street closing permit documents to close Biddle Avenue between Pine and Third Street and that the City of Wyandotte hereby holds harmless the County of Wayne for the closure of said street with responsibilities for all damage claims that may arise from said street closing to be assumed by the City of Wyandotte; AND
 FURTHER that a copy of said resolution be forwarded to the Wyandotte Fire Department.
 Motion unanimously carried.

2016-35 PD PLANNED DEVELOPMENT APP REFERRAL – 646 BIDDLE

By Councilperson VanBoxell, supported by Councilperson Schultz
 BE IT RESOLVED that the PD Planned Development District Application for 646 Biddle is hereby referred to the Planning Commission for the proper public hearing.
 Motion unanimously carried.

2016-36 ZONING ORDINANCE AMENDMENTS – ART. XIV & XXII (DENIED)

By Councilperson VanBoxell, supported by Councilperson Schultz
 RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission, regarding changes to Article XIV. – B-2 General Business District, Section 1401 Special Uses, Section H – Outdoor sales space for new or used automobiles, trucks, recreational vehicles, mobile homes and boats and Article XXII. – Section 2200 Special Land Uses, Section V – Outdoor sales space for new or used automobiles, recreational vehicles, mobile homes and boats is hereby received; AND
 BE IT FURTHER RESOLVED that the first reading of aforementioned ordinance will be read at the City Council meeting held on February 1, 2016.
 MOTION DENIED
 YEAS: Councilpersons Sabuda, Schultz, VanBoxell
 NAYS: Councilpersons Galeski, Miciura

2016-37 3131 BIDDLE DEMOLITION

By Councilperson VanBoxell, supported by Councilperson Schultz
 BE IT RESOLVED that Council concurs with the City Engineer in applying to the Michigan Blight Elimination Program for funds to demolish the building at 3131 Biddle Avenue; AND
 BE IT FURTHER RESOLVED that Council hereby supports the application to Michigan Blight Elimination Program for the demolition of the property at 3131 Biddle Avenue, including the matching funds up to \$275,000.
 Motion unanimously carried.

2016-38 SALE OF CITY PROPERTY – 149 BENNETT

By Councilperson VanBoxell, supported by Councilperson Schultz
 BE IT RESOLVED that Council approves the Purchase Agreement to sell the former 149 Bennett to the adjacent property owners at 646 Biddle Avenue for the amount of \$7,500.00; AND
 BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign.
 Motion carried.
 NAYS: Councilperson Miciura

2016-39 SALE OF CITY PROPERTY – FORMER 458 WALNUT

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED BY THE CITY COUNCIL that Council approves the Purchase Agreement to sell 9 feet of the former 458 Walnut to the adjacent property owners at 454 Walnut for the amount of \$450.00.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign.

Motion unanimously carried.

2016-40 MDOT PERMIT APPLICATION – STATE RIGHT-OF-WAY

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED by this Council that the City Engineer, Mark A. Kowalewski, is hereby designated as the representative for the City of Wyandotte authorized to sign permit applications which allow the City of Wyandotte to perform proposed operations on the portion of the State Highway Right-of-Way in the City of Wyandotte during the 2016 calendar year.

Motion unanimously carried.

2016-41 PURCHASE OF 96 GALLON TOTERS

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to purchase 144 – Ninety-Six Gallon Carts from Cascade Engineering of Grand Rapids, Michigan in the amount of \$6,730.56 from account no. 290-448-850-770-540; each cart to be black with the City of Wyandotte's logo, imprinted serial numbers and include a standard ten (10) year warranty.

Motion unanimously carried.

2016-42 WMS WATER VACTOR TRUCK

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Services Commission in the following,

WHEREAS, the Wyandotte City Council understands the need and supports the community owned water distribution facilities and the necessity to maintain the commitment to providing the best service possible in a timely and efficient manner that is also fiscally responsible, now therefore,

BE IT RESOLVED, by the Wyandotte City Council, a majority of its members thereto concurring, authorizing the WMS General Manager to sign the quotation from Jack Doheny Companies per the Jack Doheny Companies National Intergovernmental Purchasing Alliance (Contract # RFP-RH-10-078) MITN bid for the cash purchase of One (1) 2016 Vactor Model 2115 Combination Vacuum/Hydro-Excavation Module with Heated High-Pressure Water System mounted on a 2016 Freightliner FL114 Truck for an amount not to exceed \$ 371,025.35, as recommended by WMS management, and further,

BE IT RESOLVED, by the Wyandotte City Council, a majority of its members thereto concurring, with a capital budget amendment for FY2016 appropriating prior accumulated fund balance of \$ 371,025.35 to cover the capital purchase, as recommended by WMS management.

Motion unanimously carried.

2016-43 BILLS & ACCOUNTS

By Councilperson VanBoxell, supported by Councilperson Schultz

RESOLVED that the total bills and accounts of \$1,350,461.65 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

2016-44 ADJOURNMENT

By Councilperson VanBoxell, supported by Councilperson Schultz

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:58 p.m.

Motion unanimously carried.

A handwritten signature in black ink, appearing to read "Lawrence S. Stec", is written over a horizontal line.

Lawrence S. Stec, City Clerk

2/04/2016 02:58 PM

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/2

User: ktrudell

Post Date from 02/04/2016 - 02/04/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
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O DC	373958	02/04/2016	ktrudell F2 101-000-001-000	CITY OF RIVERVIEW 101-000-068-016	DR CONSOLIDATED ASSESSING 20,200.80 CITY CHECK 072382
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2015-2016 ASSESSING SERVICES
REC# 557984

O TS	373959	02/04/2016	ktrudell F2 101-000-001-000	WAYNE COUNTY TREAS 101-000-411-085	COUNTY DEL TAX SETTLEMENT 4,628.69 CITY CHECK 2354592
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MONTHLT DEL TAX SETTLEMENT DEC 2015
REC# 557985

O MZ	373960	02/04/2016	ktrudell F2 101-000-001-000	BASF CORPORATION 101-000-257-062	Reserve-Disaster Planning 3,000.00 CITY CHECK 02117822
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2015 DISASTER PLANNING
REC# 557986

O MZ	373962	02/04/2016	ktrudell F2 101-000-001-000	BINDERTEK 101-215-750-210	Office Supplies 188.10 CITY CHECK 5246
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REFUND FOR ITEMS RETURNED-INV#368312A
SEE CITY CK# 121104 DATED 12-9-15
REC# 557987

O MZ MZ	373965	02/04/2016	ktrudell F2 101-000-001-000 101-000-001-000	MICH BELL/AT&T 101-000-655-047 101-000-068-011	Misc Receipts-Cable Franch D/T/F Municipal Service (P 36,854.40 14,741.76 <u>51,596.16</u> CITY CHECK 1445053
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FRANCHISE FEE/IN-KIND PEG FEES
OCT 1-DEC 31, 2015
REC# 557988

O RE	373967	02/04/2016	ktrudell F2 101-000-001-000	AUTO OWNERS 101-000-655-040	RECEIPTS-MISCELLANEOUS 10.00 CITY CHECK 355057035
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FIRE REPORT
REC# 557989

O EP	373968	02/04/2016	ktrudell F2 731-000-001-000	CITY OF WYANDOTTE 731-000-392-040	Res. Police & Fire Employee 684.11 CITY CHECK 121620
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POLICE DEFINED BENEFIT
REC# 557990

Total of 7 Receipts

80,307.86

User: ktrudell

Post Date from 02/04/2016 - 02/04/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-068-011 D/T/F Municipal Service (PEG Fees)	14,741.76
101-000-068-016 DR CONSOLIDATED ASSESSING	20,200.80
101-000-257-062 Reserve-Disaster Planning	3,000.00
101-000-411-085 COUNTY DEL TAX SETTLEMENT	4,628.69
101-000-655-040 RECEIPTS-MISCELLANEOUS	10.00
101-000-655-047 Misc Receipts-Cable Franchises	36,854.40
101-215-750-210 Office Supplies	188.10
731-000-392-040 Res. Police & Fire Employee Contrib	684.11
TOTAL - ALL CREDIT ACCOUNT	80,307.86

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash	79,623.75
731-000-001-000 Cash	684.11
TOTAL - ALL DEBIT ACCOUNTS	80,307.86

*** TOTAL BY FUND ***

101 General Fund	79,623.75
731 Retirement System Fund	684.11
TOTAL - ALL FUNDS:	80,307.86

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND	Tender Code/Desc.	
	(CCK) CITY CHECK	79,623.75
	TOTAL:	79,623.75
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM	(CCK) CITY CHECK	684.11
	TOTAL:	684.11

TOTAL - ALL BANKS: 80,307.86

*** TOTAL OF ITEMS TENDERED ***

	Tender Code/Desc.	
	(CCK) CITY CHECK	80,307.86
	TOTAL:	80,307.86

*** TOTAL BY RECEIPT ITEMS ***

(1) DC: DR CONSOLIDATED ASSESSING	20,200.80
(1) EP: PD EMPLOYEE PENSION CONTR	684.11
(4) MZ: MISC CASH/VARIOUS	54,784.26
(1) RE: RECEIPTS-MISCELLANEOUS	10.00
(1) TS: COUNTY DEL TAX SETTLEMENT	4,628.69
TOTAL - ALL RECEIPT ITEMS:	80,307.86

User: ktrudell

Post Date from 02/12/2016 - 02/12/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

O	376995	02/12/2016	ktrudell	F2	27TH DIST COURT	
M1			101-000-001-000		101-000-650-010	FINES DIST COURT WYAN
M3			101-000-001-000		101-000-650-012	DIST CT RIVERVIEW CASES
M2			101-000-001-000		101-000-650-011	WORK FORCE-WYANDOTTE
M6			101-000-001-000		101-000-650-017	WORK FORCE-RIVERVIEW
M7			101-000-001-000		101-000-650-018	COURT TECHNOLOGY WYANDOTT
M9			101-000-001-000		101-000-650-020	COURT DRUG TESTING FEES
AS			101-000-001-000		101-000-650-021	COURT SCREENING ASSESSMEN
AW			101-000-001-000		101-000-650-024	CHEMICAL AWARENESS
						44,875.47
						26,350.10
						9,080.00
						1,737.00
						1,595.00
						2,132.00
						4,220.00
						1,961.00
						<u>91,950.57</u>
						CITY CHECK 8350

JANUARY 2016

REC# 557991

\$735.44 DEDUCTED FROM M1 FOR BANK FEES

O	376997	02/12/2016	ktrudell	F2	WYAN ANIMAL HOSP	
LB			101-000-001-000		101-000-451-020	LICENSES-ANIMAL
						90.00
						CITY CHECK 10024

ANIMAL LICENSES

REC# 557992

O	377001	02/12/2016	ktrudell	F2	CITY OF SOUTHGATE	
DC			101-000-001-000		101-000-068-016	DR CONSOLIDATED ASSESSING
DI			101-000-001-000		101-000-068-013	DWNRIVR CENTRAL DISPATCH
DA			101-000-001-000		101-000-068-015	D/T/F Downriver Animal Con
						46,764.86
						52,715.08
						24,356.91
						<u>123,836.85</u>
						CITY CASH

CONSOLIDATED ASSESSING, CENTRAL
DISPATCH, CENTRAL ANIMAL CONTROL
REC# 557993

O	377006	02/12/2016	ktrudell	F2	ARBOR PROFESSIONAL SOLUTIONS	
XV			101-000-001-000		101-000-041-024	A/R ANN ARBOR COL-RESCUE
						35.00
						CITY CHECK 017462

JANUARY 2016 RESCUE COLLECTIONS

REC# 557994

O	377007	02/12/2016	ktrudell	F2	CITY OF WYANDOTTE	
EP			731-000-001-000		731-000-392-040	Res. Police & Fire Employee
						640.44
						CITY CHECK 121763

POLICE DEFINED BENEFIT

REC# 557995

Total of 5 Receipts

216,552.86

User: ktrudell

Post Date from 02/12/2016 - 02/12/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-041-024	A/R ANN ARBOR COL-RESCUE				35.00
101-000-068-013	DWNRIVR CENTRAL DISPATCH				52,715.08
101-000-068-015	D/T/F Downriver Animal Control				24,356.91
101-000-068-016	DR CONSOLIDATED ASSESSING				46,764.86
101-000-451-020	LICENSES-ANIMAL				90.00
101-000-650-010	FINES DIST COURT WYAN				44,875.47
101-000-650-011	WORK FORCE-WYANDOTTE				9,080.00
101-000-650-012	DIST CT RIVERVIEW CASES				26,350.10
101-000-650-017	WORK FORCE-RIVERVIEW				1,737.00
101-000-650-018	COURT TECHNOLOGY WYANDOTT				1,595.00
101-000-650-020	COURT DRUG TESTING FEES				2,132.00
101-000-650-021	COURT SCREENING ASSESSMEN				4,220.00
101-000-650-024	CHEMICAL AWARENESS				1,961.00
731-000-392-040	Res. Police & Fire Employee Contrib				640.44
TOTAL - ALL CREDIT ACCOUNT					216,552.86

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash				215,912.42
731-000-001-000	Cash				640.44
TOTAL - ALL DEBIT ACCOUNTS					216,552.86

*** TOTAL BY FUND ***

101	General Fund				215,912.42
731	Retirement System Fund				640.44
TOTAL - ALL FUNDS:					216,552.86

*** TOTAL BY BANK ***

Tender Code/Desc.		
GEN	GENERAL OPERATING FUND	
(CCA)	CITY CASH	123,836.85
(CCK)	CITY CHECK	92,075.57
TOTAL:		215,912.42
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM		
(CCK)	CITY CHECK	640.44
TOTAL:		640.44
TOTAL - ALL BANKS:		216,552.86

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.		
(CCA)	CITY CASH	123,836.85
(CCK)	CITY CHECK	92,716.01
TOTAL:		216,552.86

*** TOTAL BY RECEIPT ITEMS ***

(1)	AS: COURT SCREENING ASSESSMEN	4,220.00
(1)	AW: CHEMICAL AWARENESS	1,961.00
(1)	DA: DR CENTRAL ANIMAL CONTROL	24,356.91
(1)	DC: DR CONSOLIDATED ASSESSING	46,764.86
(1)	DI: DWNRIVR CENTRAL DISPATCH	52,715.08
(1)	EP: PD EMPLOYEE PENSION CONTR	640.44
(1)	LB: LICENSES-ANIMAL	90.00
(1)	M1: FINES DIST COURT WYAN	44,875.47
(1)	M2: WORK FORCE-WYANDOTTE	9,080.00
(1)	M3: DIST CT RIVERVIEW CASES	26,350.10
(1)	M6: WORK FORCE-RIVERVIEW	1,737.00
(1)	M7: COURT TECHNOLOGY WYANDOTT	1,595.00

02/12/2016 11:58 AM

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 3/3

User: ktrudell

Post Date from 02/12/2016 - 02/12/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
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(1)	M9: COURT DRUG TESTING FEES				2,132.00
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(1)	XV: A/R ANN ARBOR COL-RESCUE				35.00
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TOTAL - ALL RECEIPT ITEMS:					216,552.86
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02/18/2016 01:00 PM

User: ktrudell

DB: Wyandotte

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/2

Post Date from 02/18/2016 - 02/18/2016 Open Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	
O DA	379272	02/18/2016	ktrudell F2 101-000-001-000	CITY OF ALLEN PARK 101-000-068-015	D/T/F Downriver Animal Con 22,867.79 CITY CHECK 093813
DOWNRIVER CENTRAL ANIMAL CONTROL OCT 1 - DEC 31, 2015 REC# 557996					
O DI	379275	02/18/2016	ktrudell F2 101-000-001-000	CITY OF ALLEN PARK 101-000-068-013	DWNRIVR CENTRAL DISPATCH 41,079.22 CITY CHECK 093812
DOWNRIVER CENTRAL DISPATCH OCT 1 - DEC 31, 2016 REC# 557997					
O AT	379277	02/18/2016	ktrudell F2 101-000-001-000	TRIFECTA ATM NETWORKS 101-000-650-022	COURT ATM COMMISSION 10.00 CITY CHECK 9220
COURT ATM COMMISSION REC# 557998					
O TS	379281	02/18/2016	ktrudell F2 101-000-001-000	WAYNE COUNTY TREAS 101-000-411-085	COUNTY DEL TAX SETTLEMENT 11,101.05 CITY CHECK 2359719
JAN 2016 MONTHLY DEL TAX SETTLEMENT REC# 557999					
Total of 4 Receipts					75,058.06

User: ktrudell

Post Date from 02/18/2016 - 02/18/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-068-013 DWNRIVR CENTRAL DISPATCH	41,079.22
101-000-068-015 D/T/F Downriver Animal Control	22,867.79
101-000-411-085 COUNTY DEL TAX SETTLEMENT	11,101.05
101-000-650-022 COURT ATM COMMISSION	10.00
TOTAL - ALL CREDIT ACCOUNT	75,058.06

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash	75,058.06
TOTAL - ALL DEBIT ACCOUNTS	75,058.06

*** TOTAL BY FUND ***

101 General Fund	75,058.06
TOTAL - ALL FUNDS:	75,058.06

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND	
Tender Code/Desc.	
(CCK) CITY CHECK	75,058.06
TOTAL:	75,058.06
TOTAL - ALL BANKS:	75,058.06

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.	
(CCK) CITY CHECK	75,058.06
TOTAL:	75,058.06

*** TOTAL BY RECEIPT ITEMS ***

(1) AT: COURT ATM COMMISSION	10.00
(1) DA: DR CENTRAL ANIMAL CONTROL	22,867.79
(1) DI: DWNRIVR CENTRAL DISPATCH	41,079.22
(1) TS: COUNTY DEL TAX SETTLEMENT	11,101.05
TOTAL - ALL RECEIPT ITEMS:	75,058.06

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED
JANUARY 13, 2016

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Andrea Fuller, Noel Galeski, Stephanie Pizzo, Alice Ugljesa

Members Excused: Lisa Lesage, Linda Orta, Bill Summerell

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Reading and Approval of Previous Minutes:
 - a. November 11, 2015 Regular Meeting: After review of the minutes, Noel made a motion, seconded by Alice, to approve the draft minutes of the November 11, 2015 regular meeting of the Beautification Commission without change. The motion was approved.
3. Approval of Agenda:
 - a. Approval of Meeting Agenda: Motion was made by Alice, seconded by Mike, to approve this meeting's agenda without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated 2015 Attendance Report, 2016 Contact List, and 2016 Leadership and Regular Meeting & Special Events Dates were distributed.
 - b. Commissioners Needing Re-Appointment: John reported that the terms of five (5) commissioners have apparently expired April, 2015: Andrea Fuller, Noel Galeski, Lisa Lesage, Stephanie Pizzo, and Bill Summerell. John has contacted the Mayor's office to request expedited re-appointments. The commissioners were all informed that their terms will extend beyond their expiration dates in full force and effect, until those commissioners are formally re-appointed by City Council.
 - c. New DDA Director Hired: John reported that Joseph Gruber, MCD, has been hired as the new Director of the Wyandotte Downtown Development Authority. Mr. Gruber received his Master's Degree in Community Development from the University of Detroit Mercy. The Beautification Commission extends its sincerest welcome to Mr. Gruber. We are excited about him coming on board as DDA Director, and anticipate an engaging and mutually-rewarding relationship.
 - d. BCSEM Spring Quarterly Meeting: John reported that the BCSEM Spring Quarterly Meeting is tentatively scheduled for Huntington Woods in March, 2016. More details will be forthcoming.
 - e. 8th Annual Growing Great Gardens Conference: John reported that the GGG Conference will be held on Saturday, March 12, 2016 at WCCCD on Northline in Taylor. This is an excellent gardening conference, and all commissioners are encouraged to attend. As in the past, your registration fees will be reimbursed by the Commission.
5. Treasurer's Report:
 - a. FY 2015-2016 YTD Expense Report: Mike reported new approved expenses in the current FY 2015-2016 budget, namely the completion of lumber and hardware purchases for the community garden in the amount of \$1,015.50, and meeting registration reimbursement of \$15.00, leaving a current balance of \$4,611.82.
 - b. Revision of Approved FY 2015-2016 Budget Plan: This agenda item was deferred until the February, 2016 meeting. It was noted that the plan would likely be adjusted for final community garden bed re-building expenses, and updated expenses for hanging baskets.
6. Communications and Event Marketing Report: Mike noted that the location of the community garden on the Beautification Commission website needs to be updated. Andrea will follow-up to update the text.
7. "Adopt-A-Spot in Wyandotte" Program Update: There were no new volunteers added to this program since the last meeting. An email was sent by John to all inaugural volunteers thanking them and inviting them back for 2016. Noel reported that she has been invited to be a member of a Design Committee, chaired by Patricia Slack. Noel was congratulated for this recognition, and this networking opportunity.

8. Community Garden Update: Ken reported that all lumber and hardware for re-building of the community garden beds have been purchased and delivered, and is being stored at the DPS yard.
9. City-Wide Clean-Up: There was no report.
10. Spring Dig-In: There was no report.
11. Downtown Plantings and Hanging Baskets Update:
 - a. Hanging Baskets: It was reported that there was a problem with the winter greens being blown out of the pots by the wind. We will need to find a solution to that issue with better anchoring, and more bulk to the branches.
12. Old Business: There was no Old Business.
13. New Business:
 - a. City Hall Beds: It was suggested that the Beautification Commission address the City Hall beds during the Spring Dig-In.
 - b. Water Tank: The possibility was discussed that the city may need to invest in a large water tank for a pick-up truck to properly and efficiently water all of the plantings not covered by the streetscape sprinkler system.
14. Round-Table Reports and Announcements: There were no Reports or Announcements.
15. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, February 10, 2016 at 6:00 pm – 8:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
16. Adjournment: Mike made a motion to adjourn, seconded by Alice. The meeting was adjourned at 7:01 pm.

Respectfully Submitted,

John Darin
Chairman,
Wyandotte Beautification Commission

WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
Meeting Minutes of the August 13th, 2015 MEETING
MARX HOME

PRESENT: Marty Bertera, Jesse Rose, Sue Pilon, Marshall Wymore, Wallace Hayden, Ken Munson, Anne Ronco, Eula Grooms
Jody Egen, Museum Director; Richard Snyder, Wyandotte Historical Society
EXCUSED: Vernon Elmore

The meeting was called to order at 6:20 p.m.

MOTION: Approve Minutes: June 11, 2015 – Passed (8-0)

PRESIDENT'S REPORT: Commission vacancies – currently there are 2 vacant positions.

DIRECTOR'S REPORT:

Financial report for June & July

MOTION by Wally Hayden, supported by Ken Munson, to approve the finance report from June and July pending audit, MOTION CARRIED (8-0)

Building and Grounds update- Jody has been working diligently on building and grounds. Donor is lined up to buy the supplies for porch. The Supply list will be submitted Monday at 5 p.m.
The Building and ground committee may meet soon.

Jody Egen -Received a bid for the Burns home paint project – Insurance bond for the property is high and contributed to high priced bids. Previous bids that were submitted for painting burns property were:

2014 bids-\$32,000 and \$34,000

2015 bids -\$41,000 and \$45,000. It was suggested removing some of the scope of the work to make price lower, such as removing the painting of doors and painting of porch.

Railing for Marx home is in the process of being made.

Upcoming programming- City wide garage sale applications will be distributed from the lobby of City Hall while Jody is on vacation. Jody is on vacation August 31st- September 4th & Sept 21st- Sept 25th.

Cemetery Walk is October 9th and 10th. Looking for a few more spirit/actors for the cemetery walk.

Staffing updates- Sara put in her two week notice on August 12th, 2015. Jody will be posting the part time position on the City website and Museums Facebook page.

Tom, the current custodian, will remain on staff for a while longer doing mainly handyman jobs. Jody is still looking for someone to clean the buildings for a couple hours a week.

Marshall Wymore left the meeting at 7:05 p.m.

FRIENDS: Check received. The August meeting will have to be rescheduled to September.

SOCIETY: No Society garage sale this year.

COMMITTEES: Committee assignments, Vernon joined the building and grounds Committee. Wally asked if any member would like to speak about of their committee.

Sue Pilon-would like to reinstitute the wedding committee and volunteer recognition committee.

Sue would like to add Eula and Anne to the committee. (Eula added as needed)

Sue Pilon would like to contact Anne Ronco, Jesse Rose, and Eula via email about the special events committee.

Jesse Rose- will now be the chair of the archive and inventory committee.

Anne Ronco-will now be the chair of the preservations committee

Marty Bertera- will move to become a member of the building and grounds committee.

OLD BUSINESS: BASF park historical markers- Ken Munson, Marty and Anne will consider the details about replacing the historical markers in BASF Park.

Sue Pilon suggested ideas for honoring Shirley- name a tea or an award after her.

Jody suggested to present Shirley an award at city council meeting, as a public recognition.

Sue will contact the family members to ensure this is something she would be alright with.

Anne- wants to make sure all volunteers are aware they will be recognized at some point.

Marty attended the friends of the Oakwood cemetery association meeting and brought back the minutes. Kathy Schroder is looking for support from commissioners for the startup of an Oakwood Cemetery fundraising organization. Commissioners are welcome to attend an Oakwood meeting. There was discussion on possible problems of having two Oakwood groups.

No *Ghost of Biddle Avenue* event will take place this year. There was discussion of having this event in May 2016. The event will be discussed at the next meeting.

NEW BUSINESS: Salvage committee members Eula Grooms, Marty Bertera, Jesse Rose and Ken Munson will get together to come up with new security procedures for salvage items as well as ideas for inventory control.

ANNOUNCEMENTS/COMMUNICATION: None.

ATTENTION TO AUDIENCE: None.

MOTION by Marty Bertera supported by Ken Munson to adjourn the meeting at 8:19 p.m.

MOTION CARRIED (8-0)

Next meeting Thursday September 10, 2015

Respectfully Submitted,

Kelly Bertera, Recording Secretary

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE SEPTEMBER 10, 2015 MEETING
MARX HOME**

PRESENT: Marty Bertera, Vern Elmore, Eula Grooms, Wallace Hayden, Ken Munson, Sue Pilon, Anne Ronco

Excused: Jesse Rose, Marshall Wymore, Dan Cervantes, Director Jody Egen.

President Wallace Hayden called the meeting to order at 6:18pm.

Kathy and Carl Schroeder were guests, speaking on behalf of Oakwood Cemetery. They hope to form a new group, called the Friends of Wyandotte Oakwood Cemetery, to save the cemetery from damage caused by its ongoing sinking. The cemetery needs draining, so they hope to involve the whole community in saving it. They have applied to incorporate it, form a Board of Directors, and attempt to raise money to save it. They asked for our support. This will be discussed at the October Commission meeting.

Minutes:

MOTION: by Anne Ronco, supported by Sue Pilon, to approve the minutes of the August meeting as amended. **Motion carried, 7-0**

Finance Report:

MOTION: by Sue Pilon, supported by Ken Munson, to approve the Finance Report pending audit. **Motion carried, 7-0**

Staffing: At the moment, we have no office support, due to the resignations of Sarah Jordan and the two summer helpers. Jody will be interviewing replacements for these positions: two part-time people.

November Event: There will be no auction this year. Instead an appraisal clinic will be held.

Friends of the Museum: A meeting will be held September 23.

WHS: Total Health, a new business downtown, has agreed to put up a historical plaque on its building.

Committees: Sue Pilon needs to talk to Jody regarding recognition for Shirley Prygoski as a volunteer.

Old Business: None

New Business: None

MOTION: by Sue Pilon, supported by Marty Bertera, to adjourn at 8:00pm. **Motion Carried, 7-0**

Respectfully submitted,

Anne Ronco



WYANDOTTE CULTURAL AND HISTORICAL COMMISSION

Meeting Minutes of the December 10th, 2015 MEETING at the MARX HOME

PRESENT: Marty Bertera, Jesse Rose, Sue Pilon, Marshall Wymore, Wallace Hayden, Ken Munson, Anne Ronco, Eula Grooms, Nancy Bozzo
Jody Egen, Museum Director; Richard Snyder, Wyandotte Historical Society

The meeting was called to order at 6:18 p.m.

MOTION: Approve Minutes: November 12, 2015– Passed (9-0)

PRESIDENT'S REPORT: Joint meeting with Wyandotte Historical Society Thursday, Jan. 7, 2016, 6 pm, Marx House

Anne Ronco-Joint Committees who is the policy maker? How are decisions made?

Wallace Hayden-If they use our facilities we will make the decision what happens in the campus

DIRECTOR'S REPORT:

Financial report for November. MOTION by Wally Hayden, supported by Ken Munson, to approve the finance report, MOTION CARRIED (9-0)

City switched Gas Company to a new company for city called constellation, No longer DTE energy company. No bills currently this month due to the switch over

Michigan Credit Union league donated \$2000.00 for Christmas items

2 new Assistants are Andrea Kush (Mon, Tues, Wednesday) and Allison Savoy (Tues, Thurs, Friday)

Christmas open house 18th-19th, reindeer Friday only, Giveaways and candy

City Calendars approved and sent out for printing

Wyandotte alarm upgraded lease equipment

Ken and Jesse requested keys for buildings before the end of year.

Commission should make a motion that we recommend an interim person until a new director is hired. Motion passed (9-0).

Sue, Wallace and Ken to meet with Todd about interim director. Jody offered her assistance moving forward for anything that the commission may need.

FRIENDS: Letter will be coming out for grants this week. They recently moved investments to Merrill Lynch from Oppenheimer

Wyandotte Historical SOCIETY: They have compiled their request for Friends grant.

COMMITTEES: Next meeting hope to have an updated committee list distributed

OLD BUSINESS: Commission sent a letter of support for the Friend of Oakwood Cemetery

Honoring Shirley: Report on City Council ceremony

NEW BUSINESS: Election of President and Vice President for 2016

Term renewals expiring in December: Ken Munson, Sue Pilon, Anne Ronco renewed.

Nominating committee member Marty Bertera reported slate of 1 year terms for Wallace Hayden as president and Ken Munson as Vice President

MOTION to accept slate by Marty Bertera supported by Anne Ronco **MOTION** passed.

Budget was approved. Jody to email the budget to all the commissioners

ANNOUNCEMENTS/COMMUNICATION:

Thank you and recognition to Jody upon her resignation. Gift was presented

MOTION by Wallace Hayden supported by Marty Bertera to adjourn the meeting at 7:19 p.m. **MOTION CARRIED (9-0)**

Next meeting Thursday January 14, 2016 at 6:15 pm

Respectfully Submitted,

Kelly Bertera, Recording Secretary

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, December 8th, 2015 at 5:30 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: John Jarjosa, Anne Majlinger, Norm Walker, Patt Slack, Gerry Lucas, Rick DeSana and Leo Stevenson

MEMBERS EXCUSED: Greg Gilbert, Mayor Peterson

OTHERS PRESENT: Heather Thiede, Dan and Stacy Cataldo, Media Grump, Tina Hirsh from the Wyandotte Farmers Market and Phil Rauch from the WBA

PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

- a. Minutes from October 13th 2015
- b. Minutes from November 10th 2015

Motion by J. Jarjosa, supported by G. Lucas to approve the minutes of the October and November regular DDA meetings. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. Beautification Commission's Meeting Minutes – Oct. 14th 2015
- b. WBA Report
- c. Lawsuit – Wayne County

Motion by G. Lucas, supported by N. Walker to receive and place the beautification minutes, the WBA report and the lawsuit information on file. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT

- a. November Meeting Report
- b. December Meeting Report

Motion by G. Lucas, supported by A. Majlinger to approve the November and December meeting reports. Roll Call, all in favor, motion carried.

PRESENTATIONS:

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-7283 • email: dda@wyan.org • www.wyandotte.net

Farmers Market Report: Tina Hirsh; Market Manager updated the group on how the Farmers Market. She stated that she will incorporate businesses in the market in 2016 and gave examples of how businesses have been involved in past markets. She asked the committee if she could get sponsorship for the market and for the power of produce project. P. Slack and the group approved of her request. P. Slack suggested she work with Total Health for 2106 markets. She also explained that H. Thiede will be regulating the events downtown in 2016 and will be able to help coordinate the market with Tina. The committee discussed.

P. Slack also mentioned the configuration of the vendor's booths and trucks at the market and asked Tina to look into reworking that for next year. The committee discussed.

Media Grump Update: Dan Cataldo from Media Grump updated the group as to the happenings at the Small Business Saturday day event downtown in November. Stated that multiple businesses were interviewed on TV and had tons of people come downtown for the sales. He also updated the group on the Downtown in December happenings.

Phil Rauch; the current WBA President, updated the DDA on the November Third Friday success. He stated it was a hit and next year will increase the cookie tins to 600 since people loved the event.

ONGOING PROJECTS & BUSINESS:

- a. Director Hire – Mr. Joe Gruber: P. Slack stated that there were 13 applications for the position that were reviewed and narrowed down to 4. She stated that Joe Gruber has his masters in community development and the committee felt that his connections and experience in government will assist the DDA and City. P. Slack stated that she and L. Stevenson will meet with Todd Drysdale and Mayor Peterson to discuss H. Thiede to update her job description and discuss salary next week. L. Stevenson stated that the goal is to gain the institutional knowledge of the WBA and downtown events and insure success.

Motion by G. Lucas, supported by L. Stevenson to approve the hire of Joe Gruber for the DDA Director position according to employment offer. All in favor, motion carried.

- b. Marina Project: L. Stevenson stated that he met with the City Engineer and the EPA regarding the dredging and the process is very close to beginning.
- c. Christmas Decorations Downtown: The group commented on how beautiful the downtown decorations. L. Stevenson stated that many citizens have commented to him how happy they are with the decorations. He then asked what the DDA would have received with the additional \$5,000. P. Slack stated the Eureka road would have been done and can be next year with the additional funds. J. Jarjosa stated that at the last meeting the group mentioned the viaduct and the group talked about promotion/decoration ideas for the area.

NEW BUSINESS: None

NEXT REGULAR MEETING: January 12th 2016

ADJOURNMENT:

Motion by A. Majlinger, supported by G. Lucas to adjourn at 6:45 pm. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-7283 • email: nrankine@wyandotte.net • www.wyandotte.net

OFFICIALS

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CITY ASSESSOR

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Todd M. Browning
TREASURER



COUNCIL

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Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, January 12th, 2016 at 5:30 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: John Jarjosa, Anne Majlinger Patt Slack, Gerry Lucas, Rick DeSana and Leo Stevenson

MEMBERS EXCUSED: Greg Gilbert, Mayor Peterson, Norm Walker

OTHERS PRESENT: Vanessa from Glowfish

PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

- a. Minutes from December 8th 2015

Motion by A. Majlinger supported by G. Lucas to approve the minutes of the December regular DDA meetings. All in favor, motion carried.

Motion by G. Lucas supported by R. DeSana to approve the agenda for the January regular meeting. All in favor, Motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

None

MONTHLY REVENUE/EXPENDITURE REPORT

- a. January Meeting Report

Motion by G. Lucas, supported by A. Majlinger to approve the January meeting reports. Roll Call, all in favor, motion carried.

ONGOING PROJECTS & BUSINESS:

- a. Grant Update: L. Stevenson stated that the grant committee reviewed the House of Shawarma grant request and made the recommendation to approve \$3,000, and the owner of House of Shawarma updated the board on the work in progress on the business and building.

Motion by, Leo Stevenson, supported by Gerry Lucas, to approve a \$3,000 grant to House of Shawarma with a personal guarantee, and to be paid in full upon completion of work submitted to the DDA Grant Committee. Roll Call, all in favor, motion carried.

- b. Christmas Update: P. Slack updated the group on funds spent in 2015 on Christmas lights downtown. DDA spent \$30,000 and the Special Events Office paid \$1,638 for the clock tower to be lit. Board members discussed the lights and commented on how wonderful they were and discussed ideas for the 2016 season.
- c. Matt Lee Wrap Up: P. Slack updated the board on what Matt Lee has provided the DDA so far with promotions. She reported the total amount spent so far was \$4,500 and had promotions in October, November and December which included a taped piece promoting Wyandotte and a few local businesses along with a live interview with Mayor Peterson and Heather Thiede on Live in the D. Board discussed.
- d. Heather Thiede Responsibility Update: P. Slack stated that H. Thiede will receive a payment of \$500 a month to take on the responsibilities of all DDA projects and events, including working with Matt Le, grow the Farmers Market and work with the WBA. (See attached job description for more details) L. Stevenson stated the DDA will need to vote on the increase so the City Council can review and vote as well. Committee discussed.

Motion by, Leo Stevenson supported by Gerry Lucas, to approve a \$500 a month payment to take on the additional responsibilities of DDA projects and events (see job description for further details). Roll Call, all in favor, motion carried.

NEW BUSINESS: None

NEXT REGULAR MEETING: February 9th 2016

ADJOURNMENT:

Motion by G. Lucas, supported by A. Majlinger to adjourn. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary

**CITY OF WYANDOTTE
SPECIAL MEETING
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, January 19, 2016. Commissioner Harris called the meeting to order at 6:07 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Izzo Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Melzer

READING OF JOURNAL

Motioned by Commissioner Izzo, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on December 8, 2015. Motion carried unanimously.

UNFINISHED BUSINESS

None

COMMUNICATIONS

1. *"Thank You" letter dated December 10, 2015 for care given by FF Andrew Watson & FF Nate Lesperance.* Commissioner Harris expressed commission "Congrats". Commissioner Izzo motioned to receive and place on file; supported by Commissioner Harris. Motion carried.

DEPARTMENTAL

1. *Wyandotte Fire Department monthly report "December 2015"*
Chief Carley reported that for the month there were a total of 203 rescue runs, with average response time of 3:32 seconds and that \$91,781 was billed out. Automatic aid for the month was 1 received and 1 given. Commissioner Izzo motioned to receive report and place on file; supported by Commissioner Harris. Motion carried.

DEPARTMENTAL (continued)

2. *Department bills submitted December 17, 2015 in the amount of \$10,861.85*
Department bills submitted December 30, 2015 in the amount of \$ 2,422.72
Commissioner Izzo motioned to pay bills and accounts submitted as stated above;
supported by Commissioner Harris. Roll call; motion carried.
3. *Daily Reports*
Commissioner Izzo motioned to receive and place on file reports; supported by
Commissioner Harris. Motion carried.

LATE ITEM

Chief Carley stated he received "Thank You" letter from VFW Post 1136 for participating in delivering Santa to their annual Christmas party. Commissioner Izzo motioned to receive and place on file letter; supported by Commissioner Harris. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Michael Izzo
Secretary

MI/lm



City of Wyandotte

Police Commission Meeting

Special Commission Meeting
January 19, 2016

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Dr. Michael Izzo

Absent: Commissioner Doug Melzer (Excused)

Others Present: None

The special meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:23 p.m.

The Minutes from the regular Police Commission meeting on December 8, 2015, were presented.

Izzo moved, Harris seconded,
CARRIED, to approve the regular minutes of December 8, 2015, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. **Telephone Call** – December 22, 2015 phone call from Joseph Thompson to Chief Grant regarding the outstanding conduct and professionalism shown from Officers Stathakis, Zimmers and Pierson.

Mr. Thompson recently moved to Wyandotte and was very impressed with our officers and the professionalism they displayed while helping him get into his locked home.

The Commissioners also extended their congratulations to the officers on a job well-done.

Izzo moved, Harris seconded,
CARRIED, to receive the documentation of the phone call and place on file.

DEPARTMENTAL

1. **Police Statistics** – December 2015, Year 2015

Again, there was nothing out of the ordinary.

However, our new, young officers are very ambitious, and this is reflected in their statistics.

We are still waiting for the State statistics for comparison purposes; they should be out around April.

Izzo moved, Harris seconded,
CARRIED, to receive the December 2015 and Year 2015 police statistics and place on file.

2. Handicap Parking Signs – 120 Goddard

Officer Zalewski investigated this request and recommended approval.

Izzo moved, Harris seconded,
CARRIED, to approve the request for Handicap Signs at 120 Goddard.

3. Grant Funded Overtime Through The State – OHSP – Officer Zalewski

For information purposes, Chief Grant shared a summary of our Department's 2015 activity made possible by participating in grant funded overtime via the State's OHSP program.

Officer Zalewski oversees this program, and has secured \$47,500 in grant funds for the Department's use in 2016.

4. Full-Time Dispatch Position

When Dispatcher Sandra Sheldrake retired, this opened up a full-time position within the Downriver Central Dispatch (DCD). None of the current part-timers wanted the full-time position. However, a newcomer, Melissa Raredon, is interested and has dispatch experience through the Trenton/Riverview Police dispatch unit.

Chief Grant would like to hire Melissa Raredon as the new full-time dispatcher, pending her passing both the physical and psychological exams.

Izzo moved, Harris seconded,
CARRIED, to approve hiring Melissa Raredon as a full-time dispatcher within the DCD, pending her passing the required physical and psychological exams.

5. Inspector Position

Inspector James Pouliot recently retired; his last day was January 15, 2016. He was offered an Investigator's position in the private sector, which he took.

Chief Grant would like to fill the vacated Inspector's position, and we have 2 or 3 good candidates within the Department with varying degrees of ranks.

Currently, we do not have an Inspector or a Lieutenant.

Chief Grant shared a document which he would like to post for the solicitation of qualified officers to fill the vacant Inspector's position. It is a non-union, salary position.

Izzo moved, Harris seconded,

CARRIED, to post the solicitation notice outlining the requirements for the position of Inspector.

6. Awarding of Retiree Duty Weapon – Inspector James Pouliot

In accordance with the Department's policy, Chief Grant would like to award James Pouliot his duty weapon.

Izzo moved, Harris seconded,

CARRIED, to award retiree, James Pouliot, his duty weapon.

7. Bills and Accounts – December 22, 2015 \$59,890.24, January 12, 2015 \$41,890.03

Izzo moved, Harris seconded,

A Roll Call was held and the Motion

CARRIED, to unanimously approve payment of the bills for December 22, 2015 \$59,890.24, and January 12, 2015 \$41,890.03

NEW BUSINESS

NONE

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:52 p.m.

Izzo moved, Harris seconded,

CARRIED, to adjourn meeting at 6:52 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2016 00:00:00 - 01/31/2016 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	3	3	0%	0:01:39	0:04:25	0:06:34	0:37:56	0:12:39
	911C	0	0	1	1	0%	0:15:49	0:00:54	0:07:12	0:23:56	0:23:56
	ABANDONED AUTO	0	39	4	43	3%	0:48:06	0:05:49	0:14:34	27:37:04	0:38:32
	ACCIDENT/PERSONAL INJURY	0	0	5	5	0%	0:02:31	0:03:23	0:59:21	5:01:57	1:00:23
	ACCIDENT/PROPERTY DAMAGE	0	2	34	36	2%	0:05:14	0:05:23	0:58:58	40:00:09	1:06:40
	ACCIDENTAL DAMAGE	0	0	1	1	0%	0:01:03	0:06:52	0:19:00	0:26:56	0:26:56
	ALARM	0	0	31	31	2%	0:04:21	0:03:00	0:08:58	8:46:04	0:16:58
	ANIMAL BITE	0	0	1	1	0%	0:02:40	0:02:13	0:35:19	0:40:12	0:40:12
	ANIMAL COMPLAINT	0	0	3	3	0%	0:03:30	0:03:35	0:06:03	0:39:28	0:13:09
	ASSAULT & BATTERY	0	0	8	8	0%	0:03:26	0:03:58	1:28:38	12:44:18	1:35:32
	ASSIST OTHER AGENCY	0	7	6	13	1%	0:02:03	0:01:31	0:28:02	5:42:16	0:26:20
	BREAKING & ENTERING	0	0	11	11	1%	0:11:00	0:05:55	1:44:56	21:19:50	1:56:21
	BREAKING & ENTERING IN PROGRES	0	0	2	2	0%	0:01:45	0:01:43	0:08:47	0:24:32	0:12:16
	BUILDING CHECK	0	0	1	1	0%	0:14:25	0:00:55	0:04:21	0:19:42	0:19:42
	BUSINESS STOP	0	29	0	29	2%	0:00:01	0:00:00	0:08:23	4:03:29	0:08:24
	CHECK WELL BEING	0	0	32	32	2%	0:05:14	0:04:53	0:27:54	19:39:43	0:36:52
	CHILD ABUSE/NEGLECT	0	0	5	5	0%	0:10:58	0:40:33	1:12:50	6:39:57	1:19:59
	CITIZEN ASSIST	0	9	19	28	2%	0:06:10	0:05:30	0:07:29	7:51:40	0:16:51
	CIVIL DISPUTES	0	2	15	17	1%	0:05:37	0:04:28	0:34:14	12:02:38	0:42:30
	CRIMINAL SEXUAL CONDUCT	0	0	1	1	0%	0:00:24	0:00:00	0:00:00	0:01:26	0:01:26
	DAILY TRANSPORT LOG	0	1	0	1	0%	0:00:01	0:00:00	0:01:26	0:01:27	0:01:27
	DEATH INVESTIGATION	0	0	4	4	0%	0:01:42	0:28:44	0:57:16	5:38:17	1:24:34
	DETAIL	0	7	0	7	0%	0:00:01	0:00:00	0:29:16	3:25:01	0:29:17
	DISORDERLY	0	2	19	21	1%	0:06:40	0:02:26	0:49:35	20:29:46	0:58:34

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Dis Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DOMESTIC	1	1	33	35	2%	0:04:59	0:03:35	0:33:07	23:29:04	0:41:27
	DRUG VIOLATIONS	0	1	0	1	0%	0:00:01	0:00:00	2:34:31	2:34:32	2:34:32
	FIGHT	0	1	4	5	0%	0:06:32	0:01:37	0:53:11	4:58:35	0:59:43
	FIRE	0	0	4	4	0%	0:02:48	0:03:02	0:35:25	2:45:02	0:41:16
	FOLLOW-UP	0	143	5	148	9%	0:00:25	0:07:02	0:08:11	23:13:09	0:09:25
	FRAUD	0	4	11	15	1%	0:09:43	0:09:55	0:43:03	13:48:54	0:55:16
	FUEL	0	21	0	21	1%	0:00:01	0:00:00	0:03:55	1:22:35	0:03:56
	HARASSMENT	1	3	9	13	1%	0:13:25	0:13:27	0:53:20	13:58:25	1:09:52
	HIT & RUN ACCIDENT	0	1	7	8	0%	0:03:33	0:12:02	0:50:02	8:29:31	1:03:41
	IDENTITY THEFT	0	1	1	2	0%	0:02:29	0:09:41	0:16:47	0:45:44	0:22:52
	INDECENT EXPOSURE	0	0	1	1	0%	0:02:28	0:06:15	0:32:34	0:41:18	0:41:18
	INJURY ON DUTY	0	0	1	1	0%	0:00:44	0:00:00	0:00:00	0:59:54	0:59:54
	JUVENILE COMPLAINT	0	0	8	8	0%	0:03:31	0:05:58	0:10:49	2:42:22	0:20:18
	KIDNAPPING	0	0	1	1	0%	0:02:22	0:05:16	1:46:50	1:54:28	1:54:28
	LARCENY	0	1	26	27	2%	0:13:23	0:05:33	0:26:46	19:54:43	0:44:15
	LOST PROPERTY	0	1	1	2	0%	0:00:55	0:02:18	0:31:27	1:07:04	0:33:32
	MALICIOUS DESTRUCTION	0	2	14	16	1%	0:04:20	0:08:40	0:19:17	8:44:30	0:32:47
	MENTAL	0	0	3	3	0%	0:02:09	0:04:54	0:33:49	2:02:37	0:40:52
	MISCELLANEOUS	0	6	16	22	1%	0:04:46	0:07:27	1:40:30	24:31:05	1:06:52
	MISSING PERSON	0	0	3	3	0%	0:19:34	0:06:45	0:12:09	1:50:01	0:36:40
	MISSING PERSON - RECOVERED	0	0	2	2	0%	0:06:25	0:07:25	0:07:55	0:43:32	0:21:46
	NARCOTICS INVESTIGATION	0	0	1	1	0%	0:00:22	0:00:38	4:15:37	4:16:37	4:16:37
	NEIGHBORHOOD DISPUTE	0	0	3	3	0%	0:04:03	0:04:20	0:46:26	2:44:29	0:54:50
	NOISE COMPLAINT	0	0	10	10	1%	0:07:12	0:05:10	0:19:51	5:22:17	0:32:14
	OPERATING UNDER THE INFLUENCE	0	8	7	15	1%	0:01:43	0:07:21	1:58:49	30:54:29	2:03:38
	ORDINANCE VIOLATION	0	131	3	134	8%	0:19:09	0:05:24	0:06:55	35:28:33	0:15:53
	PARKING COMPLAINTS	0	45	10	55	3%	0:32:05	0:17:55	0:11:28	30:55:28	0:33:44

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PATROL CHECK	0	85	0	85	5%	0:00:01	0:00:00	0:17:05	24:13:08	0:17:06
	POLICE ASSIST TO FIRE	0	0	1	1	0%	0:00:35	0:01:21	1:05:26	1:07:22	1:07:22
	PRISONER CHECK	0	0	1	1	0%	0:00:19	0:01:24	0:50:32	0:52:16	0:52:16
	PRISONER TRANSPORT	0	1	2	3	0%	0:00:36	0:00:27	2:57:19	8:54:03	2:58:01
	RADAR ENFORCEMENT	0	42	0	42	2%	0:00:01	0:00:00	0:17:37	12:20:22	0:17:38
	RECKLESS DRIVING	0	1	3	4	0%	0:02:44	0:04:15	1:24:53	6:00:31	1:30:08
	RECOVERED STOLEN VEH / PROP	0	1	0	1	0%	0:00:00	0:00:00	0:26:39	0:26:39	0:26:39
	RESCUE EMERGENCY	0	0	14	14	1%	0:02:20	0:04:07	0:32:02	8:41:22	0:37:14
	RESIDENTIAL CHECK	0	0	3	3	0%	0:02:49	0:03:50	0:09:28	0:48:23	0:16:08
	RETAIL FRAUD	0	0	4	4	0%	0:03:10	0:03:20	0:38:20	2:59:23	0:44:51
	ROBBERY	0	0	2	2	0%	0:03:05	0:04:30	1:48:39	3:52:29	1:56:15
	RUNAWAY JUVENILE	0	1	2	3	0%	0:17:59	0:05:25	0:28:52	2:31:27	0:50:29
	SEARCH WARRANT	0	4	0	4	0%	0:00:01	0:00:00	1:40:40	6:42:46	1:40:42
	SOLICITOR	0	1	1	2	0%	0:03:45	0:01:02	0:08:30	0:22:49	0:11:25
	STALKING COMPLAINTS	0	0	1	1	0%	0:04:47	0:02:29	1:03:13	1:10:30	1:10:30
	STOLEN VEHICLE	0	2	3	5	0%	0:02:40	0:05:36	0:54:17	4:58:51	0:59:46
	SUICIDE	0	1	3	4	0%	0:07:00	0:03:17	0:34:41	2:49:40	0:42:25
	SURVEILLANCE	0	8	0	8	0%	0:00:01	0:00:00	1:12:08	9:37:15	1:12:09
	SUSPICIOUS INCIDENT	0	5	28	33	2%	0:06:05	0:05:15	0:19:33	15:36:19	0:28:22
	SUSPICIOUS PERSON	0	7	21	28	2%	0:10:22	0:03:55	0:15:11	11:55:35	0:25:33
	SUSPICIOUS VEHICLE	0	6	17	23	1%	0:07:31	0:04:29	0:17:23	9:44:08	0:25:24
	THREATS	0	2	7	9	1%	0:07:15	0:04:08	0:31:26	5:04:42	0:33:51
	TRAFFIC HAZARD	0	3	5	8	0%	0:10:54	0:02:45	0:09:52	2:25:24	0:18:11
	TRAFFIC STOP	0	497	1	498	30%	0:00:01	0:00:28	0:09:23	78:05:56	0:09:25
	VIOLATION OF PARK RULES	0	1	0	1	0%	0:00:00	0:00:00	0:15:16	0:15:16	0:15:16

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF PUBLIC HEALTH COE	0	3	0	3	0%	0:00:01	0:00:00	0:57:11	2:51:34	0:57:11
	VIOLATION ROAD LAWS	0	14	1	15	1%	0:00:03	0:15:41	1:05:02	16:31:44	1:06:07
	WARRANT	0	3	15	18	1%	0:07:30	0:25:51	0:57:52	23:06:42	1:17:02
	WEAPONS	0	0	1	1	0%	0:02:48	0:06:06	3:16:51	3:25:46	3:25:46
Subtotals for No Summary Code		2	1156	526	1684	100%	0:05:29	0:06:10	0:45:06	742:29:04	0:51:26
Subtotals for WYPD		2	1156	526	1684	100%	0:05:29	0:06:10	0:45:06	742:29:04	0:51:26

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
February 9, 2016

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Dr. Michael Izzo

Absent: Commissioner Doug Melzer (Excused)

Others Present: None

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:23 p.m.

The Minutes from the special Police Commission meeting on January 19, 2016, were presented.

Izzo moved, Harris seconded,
CARRIED, to approve the special minutes of January 19, 2016, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – January 2016

Again, there is nothing out of the ordinary.

Chief Grant will provide the State statistics for comparison purposes as soon as they are available.

Harris moved, Izzo seconded,
CARRIED, to receive the January 2016 police statistics and place on file.

2. Inspector Position Update

Chief Grant shared the interview schedule which will take place on Friday, February 19, 2016. The interview panel will consist of four individuals, including Chief Grant and City Administrator, Todd Drysdale. The other two interviewers will be law enforcement officials from the Downriver Community who are not familiar with the prospective candidates.

Once the interview panel selects the candidate, Chief Grant will come back to the Commission with his recommendation.

Izzo moved, Harris seconded,
CARRIED, to receive the Interview Schedule for the position of Inspector and place on file.

3. Citizen Survey Responses

Chief Grant shared three citizen responses, along with his letters, commending the officers involved in each of the incidents.

The survey responses were all positive. The first response involved Officer Trusewicz and a natural death case. The second response involved Officer Zimmers and the destruction of property where a resident had their Christmas lights stolen. The third response involved Officer McKinney and another natural death involving a young man.

The Commissioners offered their gratitude to the Officers too for a job well done.

Izzo moved, Harris seconded,
CARRIED, to receive the Citizen Survey responses and place on file.

4. Bills and Accounts – February 9, 2016 \$30,869.03

Izzo moved, Harris seconded,
A Roll Call was held and the Motion
CARRIED, to unanimously approve payment of the bills for February 9, 2016 \$30,869.03

NEW BUSINESS

NONE

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:37 p.m.

Izzo moved, Harris seconded,
CARRIED, to adjourn meeting at 6:37 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

