



# **AGENDA**

REGULAR SESSION

MONDAY, MAY 2, 2016 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE LEONARD T. SABUDA

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **MINUTES**

## **PRESENTATION**

- Wyandotte Community Alliance, 313 Superior Sale – Corki Benson

## **UNFINISHED BUSINESS**

## **COMMUNICATIONS MISCELLANEOUS**

1. VFW Poppy Sale Request
2. Marine Corps Women's Auxiliary Parking Lot Use Request
3. Amusement Device Fees/Distributor License Fee - Kelly Nelson of Kelly Koin

## **PERSONS IN THE AUDIENCE**

## **NEW BUSINESS (ELECTED OFFICIALS)**

## **COMMUNICATION FROM CITY AND OTHER OFFICIALS**

4. Reappointment to the Municipal Service Commission
5. Reappointment to the Beautification Commission
6. Precincts 8 & 9 Polling Location Change
7. Election Law Changes – February Primary and Candidate Filing Deadlines
8. WPD Hiring – Animal Control Officer
9. Special Events – Wyandotte Street Art Fair:
  - a. Parking Lot Contract
  - b. Official T-Shirt Contract
  - c. Radio Rental Agreement
  - d. Production Services – Light, Sound, & Staging
10. Pure Michigan Byway
11. Response to Digital Sign Request by Gilbert Rose, Chelsea Group LLC
12. Renewal of License Agreement – Blue Water Explorations, Ltd., DBA Diamond Jack's River Tours
13. Adopt-A-Lot Program Request
14. NEZ Zone Exemption – 427 Cherry (former 425 Cherry)
15. Sale of Former 425 Cherry
16. Sale of Former 1405 22<sup>nd</sup> Street to the WCA
17. City Purchase of 767 Pine
18. Antenna License Agreement Amendments, AT&T/Cingular Wireless PCS, LLC – 365 Hudson

(over)

## **REPORTS & MINUTES**

City Council

April 25, 2016

Daily Cash Receipts

April 28, 2016

Beautification Commission

April 13, 2016

## **BILLS & ACCOUNTS**

## **CITIZENS PARTICIPATION**

## **RECESS & RECONVENE**

## **RESOLUTIONS**

## **ADJOURNMENT**

# **PRESENTATIONS**

## **Guide Sheet**

- Wyandotte Community Alliance, 313 Superior Sale – Corki Benson

# Presentation

WYANDOTTE  
COMMUNITY  
ALLIANCE



2016 APR 21 P 8:25

246 Sycamore Street Wyandotte, MI 48192

---

April 21, 2016

Mayor Joseph Peterson and  
Wyandotte City Council Members,

Wyandotte Community Alliance has completed the renovation of 313 Superior and the house sold on Wednesday, April 20, 2016. We plan to do a power point presentation showing the “before and after” changes made converting this three - apartment house back to a single family home.

We would like to do this presentation at the beginning of the City Council Meeting on Monday, May 2, 2016.

Sincerely,



Corki

Facilitator for WCA

734-626-5485





April 2<sup>nd</sup> 2016

To The Honorable Mayor Joseph Peterson:

To the Wyandotte City Council:

VFW Post 1136 would like your permission to sell Poppies in the city of Wyandotte on May 5<sup>th</sup>, 6<sup>th</sup>, and the 7<sup>th</sup>, to raise the necessary funds to continue our work of providing strictly for our needy veterans here in this great city of Wyandotte and the state of Michigan. Your support in years past has allowed for this greatly needed work to continue on, so we hope you will support this year's program with permission to do so. We would like to attend the May 2<sup>nd</sup> 2016 Council Meeting to make our presentation.

Thank You in Advance

Commander

A handwritten signature in black ink, appearing to be "CH", is written over the printed name.

Clifford Harris

**RESOLUTION**

DATE: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS Commander Cliff Harris has requested on behalf of VFW Post 1136 for permission to hold their annual poppy sale on May 5-7, 2016, to raise funds to continue their work of providing for needy veterans in the City of Wyandotte and State of Michigan.

BE IT RESOLVED that Council grants permission to the VFW Post 1136 to conduct their annual poppy sale from May 5-7, 2016, provided a hold harmless is executed as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**COUNCIL**

**Fricke**  
**Galeski**  
**Miciura**  
**Sabuda**  
**Schultz**  
**VanBoxell**

**NAYS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Dina Notti  
 USMC League, Downriver Detachment – 153  
 1323 Eureka Road. Wyandotte, MI 48192  
 (Cell) 313 982-2394  
 Dinanotti@gmail.com

**RECEIVED**

APR 25 2016

**CITY OF WYANDOTTE  
 MAYOR'S OFFICE**

The Honorable Joseph R. Peterson, Mayor  
 3200 Biddle Avenue  
 Suite 100  
 Wyandotte, Michigan 48192

Thursday April 21<sup>st</sup>, 2016

Dear Mayor Peterson & Members of the City Council,

My name is Dina Notti. I'm the daughter of Marine veteran Dino Notti (aka Yukon) and member of Marine Corps League(MCL) Womens Auxiliary.

As in past years prior to the MCL's annual Birthday celebration, I am respectfully requesting usage of the city owned vacant lot located at the corner of Eureka Road and 14<sup>th</sup> Street. Having use of the lot on June 18<sup>th</sup> addresses our ever present dilemma of minimal parking spots being available and allows older and/or disabled family to park closer to the Hall entrance, rather than down a side street or across Eureka Road. I am requesting permission of this lot for a bridal shower of Chris Gomez and Brittany Ver Doot, long time Downriver residents and family friends. Approximately 40 people will be attending from 11am – 5pm, Saturday, June 18<sup>th</sup>.

Thank you for taking the time to consider this request. If you have any questions or require any additional information, feel free to call or email me at your convenience.

Respectfully yours,

Dina Notti  
 Marine Corps Women's Auxilliary

**RESOLUTION**

DATE: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS Dina Notti of the Marine Corps Women's Auxiliary, 1323 Eureka, has requested to use the city-owned vacant lot located at the corner of Eureka Road and 14th Street on Saturday, June 18<sup>th</sup>, 2016, from 10am-6pm for the purpose of a private event.

BE IT RESOLVED that Council grants permission for the use of the above-mentioned lot, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS****COUNCIL****NAYS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Fricke**  
**Galeski**  
**Miciura**  
**Sabuda**  
**Schultz**  
**VanBoxell**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**From:** Kelly Nelson [<mailto:kellykoin@aol.com>]  
**Sent:** Wednesday, April 27, 2016 1:54 PM  
**To:** [lstec@wyan.org](mailto:lstec@wyan.org)  
**Subject:** Amusement Device License Fees

Mayor Joseph R, Peterson and Ladies and Gentlemen of the Wyandotte City Counsel,

Hello. My name is Kelly Nelson. I am the president of Kelly Koin Incorporated. My company supplies vending and amusement equipment to bars and bowling centers throughout southeastern Michigan. We have been in business for over forty years and have been doing business in the city of Wyandotte for 30 years.

Due to changes in home and cellular technology our industry has seen a dramatic decline in revenue over the past ten years. Currently the license fees in the city of Wyandotte are \$75.00 per game, with an additional \$300.00 distributor fee. These fees have become excessive and unaffordable which in turn is putting a hardship on our business.

Through our state association, the MCMOA, we have been able to work with other cities and townships to get these fees reduced or eliminated altogether. Examples being the City Of Livonia and the City of Auburn Hills have eliminated their fees entirely and Canton Township has reduced their fees from \$100.00 per device to \$6.00 per device.

Therefore, we are requesting the City of Wyandotte to follow suit and either reduce or eliminate these fees altogether.

We appreciate your time and consideration regarding this matter and look forward to continue doing business in the City of Wyandotte.

Sincerely,

Kelly Nelson  
Kelly Koin Inc.  
9177 General Ct.  
Plymouth, Mi. 48170  
[kellykoin@aol.com](mailto:kellykoin@aol.com)  
Phone 734-459-3067  
Cell 734-320-1156

**RESOLUTION**

DATE: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the communication received from Kelly Nelson of Kelly Koin relative to the reduction of distributor license and amusement device fees shall be hereby referred to the City Clerk and City Administrator for report back in 1 week (5/9/2016).

I Move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**COUNCIL**

**Fricke**  
**Galeski**  
**Miciura**  
**Sabuda**  
**Schultz**  
**VanBoxell**

**NAYS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **4**

**ITEM:** Re-appointment to the Municipal Service Commission

**PRESENTER:** Mayor Joseph R. Peterson *JRP*

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The Municipal Service Commission consists of five (5) commissioners that are appointed for five (5) year terms.

Leslie Lupo's term has expired and I am recommending that she be reappointed.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Concur with Mayor Peterson's recommendation to re-appoint Leslie Lupo.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to re-appointment Leslie Lupo of 439 Cedar, Wyandotte, MI 48192 to the Municipal Service Commission. Term to expire April 2021.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **5**

**ITEM:** Re-appointment to the Beautification Commission

**PRESENTER:** Mayor Joseph R. Peterson



**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Section 2-87 of the Wyandotte Code of Ordinance establishes a Beautification Commission consisting of seven members appointed by the mayor, subject to the approval of the council. The term of each member shall be three (3) years.

Alice Ugljesa's term has expired and I am recommending that she be reappointed.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Concur with Mayor Peterson's recommendation to re-appoint Alice Ugljesa.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to re-appointment Alice Ugljesa of 2278 21<sup>st</sup> St., Wyandotte, MI 48192 to the Beautification Commission. Term to expire April 2019.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:**

**AGENDA ITEM # 6**

**ITEM:**    **Precincts 8 & 9 Polling Location Change**

**PRESENTER:** Lawrence S. Stec, City Clerk



**INDIVIDUALS IN ATTENDANCE:** Lawrence S. Stec

**BACKGROUND:** Due to heightened security concerns in school buildings, congestion in parking areas around schools, and an effort by the Clerk's Office to streamline voting and encourage participation in the election process, we are putting forth the suggestion to combine the polling locations of precincts 8 and 9, Wilson Middle School and Washington Elementary School, respectively. Michigan law restricts polling locations to publicly-owned or not for profit locations. Therefore, this office recommends these precincts be relocated to the PRCUA Hall, 1430 Oak St. This facility is ADA compliant, fully accessible, has ample lighted parking, and is air-conditioned. The standard \$250.00 compensation per election held will be awarded to them for the use of their facility.

**STRATEGIC PLAN/GOALS:** To continue a collaborative relationship with our schools, our local organizations/businesses, and our citizens by responding to the concerns of housing a precinct in an educational facility and the needs of our citizens to vote in a comfortable environment.

**ACTION REQUESTED:** Concur with the recommendation of the City Clerk to permanently move the polling location for Precinct 8 (Wilson Middle School) and Precinct 9 (Washington Elementary School) to the Polish Roman Catholic Union of America (PRCUA) Hall located at 1430 Oak Street and approve the budget amendment associated with this request to allow the funds to proceed.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds to notify voters, per Michigan Election Law, will be used from account #101-840-825-350 (Printing, Election Commission) upon approval of a budget amendment of \$1350. The PRCUA #162 has agreed to accept the same payment as was agreed to by other venues similar in nature acting as polling locations for our precincts. As a result, there will need to be a budget amendment in the amount of \$250 to account #101-840-825-490 as well.

**IMPLEMENTATION PLAN:** There are approximately 4,150 voters in Precincts 8 & 9. Printing Systems, Inc., a reputable and State of Michigan approved print vendor, has provided the quote used to estimate the processing, printing, and mailing of new voter ID cards to each of those voters in mid-May, 2016.

**COMMISSION RECOMMENDATION:**

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*S. Dunsdale*

**LEGAL COUNSEL'S RECOMMENDATION:**

**MAYOR'S RECOMMENDATION:**

*ALP*

**LIST OF ATTACHMENTS:**

PSI Quote

Example of Voter ID Card mailed to Citizens (Precinct 1 mailing in January)

**MODEL RESOLUTION:**

DATE: **May 2, 2016**

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS the City Clerk's office is recommending that the polling locations of Precincts 8 and 9 be permanently moved in order to assist WPS in the efforts to keep our schools safe and secure and provide polling locations to our citizens that are well-equipped in an effort to increase voter turnout.

WHEREAS, in accordance with Michigan Election Law, a notice to voters of a permanent polling location change in the form of an updated Voter Identification Card is required.

BE IT RESOLVED that the Council concurs with the request from the City Clerk to establish a permanent polling location for Precincts 8 and 9 at the PRCUA Hall located at 1430 Oak St. with a corresponding budget amendment to account #101-840-825-490 (Contractual Services, Election Commission) in the amount of \$250 for each election held at the location; AND

BE IT FURTHER RESOLVED that the Council approves a budget amendment to account number #101-840-825-350 (Printing, Election Commission) for the notification of said change via a new Voter Identification Card printed and mailed by the services of Printing Systems, Inc. in the amount of \$1350.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Fricke**  
**Galeski**  
**Miciura**  
**Sabuda**  
**Schultz**  
**VanBoxell**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## QUOTATION

April 25, 2016

From: Ronda Wilson (Ext. 223)

To: **Beth Lekity**  
City of Wyandotte

Ph: (734) 324-4560

Fax: (734) 324-4568

/m = per thousand

QUANTITY	DESCRIPTION	PRICE
4,150	Voter ID Cards – Custom (2-color)	\$90.50/m ~ \$375.58
4,150	Completion of Variable Data & Mailing	\$81.00/m ~ \$336.15
	Composition Charge	\$10.00
	Courier Fee	\$15.00

TOTAL \$736.73  
postage \$610.05  
**TOTAL 1346.78**

### Non Profit Postage

(approx. .147 cents each – NOT INCLUDED in the above price)

- Postage **NOT** included in the above prices. We will send you the postage amount after we receive your data files. We will need a separate check for postage because we take the check to the Post Office with the mailing.
- Printed in 2 colors on the face, 1 color on the back.

Thank you for the opportunity to submit this quote. Please call if you have any questions or if you would like to proceed with an order.

Sincerely,  
*Ronda Wilson*

# **IMPORTANT NOTICE!**

## **NEW POLLING LOCATION**

Dear Voter,  
This new card  
reflects your New  
Voting Location.  
Please detach at all  
perforations and save  
for future reference.

*Thank you for voting!*  
**Lawrence S. Stec**  
Wyandotte City Clerk

**Lawrence S. Stec, Clerk**  
**WYANDOTTE CITY**  
3200 Biddle Avenue  
Wyandotte, MI 48192-5938

RETURN SERVICE REQUESTED



NONPROFIT  
ORGANIZATION  
U.S. POSTAGE  
**PAID**  
TAYLOR, MI  
PERMIT NO. 107

### **VOTER IDENTIFICATION CARD**

City:  
County:                      Precinct:                      Date:  
Listed below are the various districts in which you reside:  
US Congressional:  
State Senate:  
State Rep.:  
County Comm.:  
School District:

F  
O  
L  
D

Polling Location for all elections:

DETACH  
ALL  
PERFS

**MAIL  
TO**

SIGNATURE  
OF  
VOTER X

**CITY OF WYANDOTTE**  
LAWRENCE S. STEC - CITY CLERK

DEAR REGISTERED VOTER: It is a pleasure to send you your new voter identification card. We hope you will fully exercise your voting rights and participate in every upcoming election. Please note that if you move to a different city or township in Michigan, you must submit a new voter registration to remain registered.

Lawrence S. Stec  
Wyandotte City Clerk

★ ★ ★ IMPORTANT NOTICE ★ ★ ★

Effective April 1, 2000, Michigan law requires that the same address be used for voter registration the residence address you provide when registering to vote differs from the address shown on your Michigan driver license or personal identification card, the Secretary of State will automatically update your driver license or personal identification card address. If an address change is made, the Secretary of State will mail you an address update sticker for your driver license or personal identification card.

CHANGE OF ADDRESS WITHIN  
WYANDOTTE CITY

Should you move to a new address, within Wyandotte City, please provide your new address, sign your name and return this card to:

Lawrence S. Stec, Clerk  
WYANDOTTE CITY  
3200 Biddle Avenue  
Wyandotte, MI 48192-5938

\_\_\_\_\_  
New Address

X

\_\_\_\_\_  
Signature of Voter

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date of Move

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE:

AGENDA ITEM # **7**

**ITEM:** Election Law Changes to February Primary and Filing Deadlines

**PRESENTER:** Lawrence S. Stec, City Clerk



**INDIVIDUALS IN ATTENDANCE:** Lawrence S. Stec

**BACKGROUND:** PA100 of 2015, effective September of 2015, enacted changes to the dates in which elections could be held. Essentially, it eliminated the ability to hold any elections in February, with the exception of special elections. The City of Wyandotte's current election schedule for city offices includes an odd-year May election with a primary in the preceding February. Under the new state law governing election dates, "If a city's regular election is held on the May regular election date, the city shall not hold a regular primary election". Due to this change in law (MCL 168.642), and the impact that it has on our current election calendar for city offices, it is necessary that we change the city calendar in order to comply with the new law. According to Lori Bourbonais, an administrative lawyer with the State of Michigan Bureau of Elections, the City of Wyandotte has the following options and action items based on option chosen:

1. The city may choose to keep the May election date.
  - a. Nothing needs to be done and the February primary is eliminated by operation of law.
2. The city may choose to move to the odd-year August/November election schedule.
  - a. The terms of the current elected officials would be extended by approx. 6 months
  - b. This would need to be passed by resolution in compliance with section 642 no later than December 31, 2016.
3. The city may choose to move to the even-year August/November election schedule.
  - a. The terms of the current elected officials would be extended by approx. 18 months
  - b. This would need to be passed by TWO resolutions – one moving the election schedule to August/November of the odd-year and immediately after, another moving the election schedule to August/November of the even-year – in compliance with section 642 no later than December 31, 2016.

If either option 2 or 3 are chosen, in order to be in compliance with Section 642 with the resolutions to move the election schedule the council would need to hold at least 1 public hearing on the resolution with appropriate notice given to reach the largest number of the jurisdiction's qualified electors in a timely fashion. The council would need to vote on the resolution and, on a record roll call vote, a majority of the council's board members, elected or appointed, and serving, adopt the resolution and file said resolution with the Secretary of State.



It is the recommendation of the Clerk that the city chooses to continue to hold the elections for city offices in May, as it currently stands. This recommendation is based on the following factors:

1. The city will realize a cost savings due to a decrease in the number of elections held. The average cost of a local election is approximately \$25,000.
2. An election takes months of preparation before and follow-up after the actual election day. Eliminating an election will free up Clerk and DPS staff to focus on the many duties that need to be performed on a daily basis.
3. Keeping the election in May creates consistency for the voting population of the City of Wyandotte.

In addition, it is important to mention that the candidate filing deadline has also changed. Regardless of election schedule, the filing deadline for candidates running for city offices is now 15 weeks prior to the election, with the previous law dictating a 12-week prior deadline.

**STRATEGIC PLAN/GOALS:** To stand for all the requirements of our laws and regulations.

**ACTION REQUESTED:** Concur with the recommendation of the City Clerk to keep the election for city offices in May of the odd-year on every 4<sup>th</sup> year, thereby eliminating the February primary, and acknowledge the change in law regarding the candidate filing deadline.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None, if keeping with the current election schedule.

**IMPLEMENTATION PLAN:** Proceed with holding the election for city offices in May of 2017, eliminating the February primary.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** 

**LEGAL COUNSEL'S RECOMMENDATION:** Information received by Lori Bourbonais, State of Michigan Administrative Lawyer.

**MAYOR'S RECOMMENDATION:** 

**LIST OF ATTACHMENTS:**

Email from Lori Bourbonais, SOM Administrative Lawyer, regarding election schedules  
Enrolled House Bill No. 4272

Michigan Election Law Excerpt, Act 116 of 1954, MCL 168.642 (Election Schedules)

Michigan Election Law Excerpt, Act 116 of 1954, MCL 168.322 (Filing Deadlines)

**MODEL RESOLUTION:**

DATE: **May 2, 2016**

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS in September 2015, PA100 of 2015 enacted changes to the dates in which elections could be held by eliminating the February election date.

WHEREAS the City of Wyandotte currently holds an election for city officials in May with a primary election in February.

WHEREAS the new state law states that if a city's regular election is held on the May regular election date, the city shall not hold a regular primary election (MCL 168.642) deeming it necessary that we change the city calendar in order to comply with the Michigan Election Law.

WHEREAS a separate state law has been enacted which requires candidates running for city offices to file no less than 15 weeks prior to the election date.

BE IT RESOLVED that the City of Wyandotte hereby acknowledges receipt of the communication from the City Clerk regarding the elimination of February election dates and the candidate filing deadline for city offices; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation of the City Clerk to continue to hold the elections for city offices every 4<sup>th</sup> year in May of the odd-year, thereby eliminating the February primary in accordance with MCL 168.642(2) and recognizes that no further action is necessary by the City of Wyandotte in order to comply with said law.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Fricke**  
**Galeski**  
**Miciura**  
**Sabuda**  
**Schultz**  
**VanBoxell**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Beth Lekity

---

**From:** Bourbonais, Lori (MDOS) [bourbonaisl@michigan.gov]  
**Sent:** Tuesday, April 05, 2016 3:27 PM  
**To:** blekity@wyan.org  
**Subject:** Possible Change of Election Schedule

Beth,

It is my understanding that the City of Wyandotte currently holds its city elections on the odd-year May election date. Additionally, prior to the elimination of the February election date, Wyandotte held its city primary election on the February election date. You have asked what options the city has now if it wishes to keep its odd-year May election, or if it wishes to keep the option of a primary, how to move to an even- or odd-year August/November schedule.

If the city wishes to keep the May election date, nothing needs to be done and the February primary is eliminated by operation of law:

If, on September 1, 2004, a city holds its regular election at other than a regular November election date, the city council may choose to hold the regular election on the May regular election date by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election on the May regular election date, after December 31, 2004, the city's regular election is on the May regular election date. **If a city's regular election is held on the May regular election date, the city shall not hold a regular primary election.**

MCL 168.642(2). (Emphasis added).

If the City wishes to move to the odd-year August/November schedule, it may do so by resolution. MCL 168.642a(1) provides:

After December 31, 2004, a city council that adopted a resolution so that its regular election is held on the May regular election date may change its regular election to the odd year general election by adopting a resolution in compliance with section 642. If a city council adopts the resolution in compliance with section 642 to hold its regular election at the odd year general election, after December 31 of the year in which the resolution is adopted, the city's regular election is at the odd year general election.

The change would take effect the year after the resolution is adopted. Here is the pertinent section of 642 that talks about the requirements of the resolution:

(7) A resolution permitted under this section or section 642a is valid only if a city council adopts the resolution in compliance with all of the following:

(a) The resolution is adopted before 1 of the following:

(i) If the resolution is permitted under subsection (2), (3), or (4), January 1, 2005.

(ii) If the resolution is permitted under section 642a(1), (2), or (4), January 1 of the year in which the change in the date of the election takes effect.

(b) Before adopting the resolution, the council holds at least 1 public hearing on the resolution. The public hearing may be held on the same day and immediately before considering the adoption of the resolution.

(c) The council gives notice of each public hearing on the resolution in a manner designed to reach the largest number of the jurisdiction's qualified electors in a timely fashion.

(d) The council votes on the resolution and, on a record roll call vote, a majority of the council's board members, elected or appointed, and serving, adopt the resolution.

(e) The council files the resolution with the secretary of state.

MCL 168.642(7).

Unfortunately, there is no section that allows the city to move directly from May to even-year August/November. However, MCL 168.642a(4) allows a city to move from the odd-year August/November to the even-year August/November schedule:

After December 31, 2011, a city that holds its regular election for city offices annually or in the odd year on the November regular election date may change its regular election schedule to the even year general election and the even year primary election by adopting a resolution in compliance with section 642. If a city council adopts the resolution in compliance with section 642, after December 31 of the year in which the resolution is adopted, the city's regular election is at the even year general election and its primary is at the even year primary election.

MCL 168.642a(4). So what the city could do is pass a resolution that moves the city's election to odd-year August/November and then immediately pass a resolution that moves the city to the even-year August/November. And again, the change would take effect in the year after the resolutions are passed and the resolutions would have to comply with MCL 168.642(7). This could all be done at one meeting.

The one other thing to remember is that this process may temporary lengthen a term of office, but a term may never be shortened:

A term of office shall not be shortened by the provisions of sections 641 to 644i. An officer scheduled by prior law to be elected at a time other than the odd year general election shall not be elected on the date scheduled but shall continue in office until a successor takes office after being elected in the first odd year general election following that date. If the regular election date for holding a jurisdiction's regular election is changed under section 642, 642a, or 642c, the term of an official who was elected before the effective date of the change continues until a successor is elected and qualified at the next regular election.

MCL 168.644g(1).

Please share this information with your city attorney. If you have any questions, my direct dial line is 517-241-0395.

Lori

Act No. 100  
Public Acts of 2015  
Approved by the Governor  
June 29, 2015  
Filed with the Secretary of State  
June 30, 2015  
EFFECTIVE DATE: September 28, 2015

**STATE OF MICHIGAN  
98TH LEGISLATURE  
REGULAR SESSION OF 2015**

**Introduced by Reps. Lauwers, Lyons, Kesto, Heise, Leutheuser and Jacobsen**

# **ENROLLED HOUSE BILL No. 4272**

AN ACT to amend 1954 PA 116, entitled "An act to reorganize, consolidate, and add to the election laws; to provide for election officials and prescribe their powers and duties; to prescribe the powers and duties of certain state departments, state agencies, and state and local officials and employees; to provide for the nomination and election of candidates for public office; to provide for the resignation, removal, and recall of certain public officers; to provide for the filling of vacancies in public office; to provide for and regulate primaries and elections; to provide for the purity of elections; to guard against the abuse of the elective franchise; to define violations of this act; to provide appropriations; to prescribe penalties and provide remedies; and to repeal certain acts and all other acts inconsistent with this act," by amending section 642 (MCL 168.642), as amended by 2013 PA 51.

*The People of the State of Michigan enact:*

Sec. 642. (1) Except as otherwise provided in this section and section 642a, beginning on September 1, 2004, a city shall hold its regular election or regular primary election as follows:

(a) A city shall hold its regular election for a city office at the odd year general election.

(b) A city shall hold its regular election primary at the odd year primary election.

(c) A city that holds its regular election for a city office annually or in the even year on the November regular election date shall continue holding elections on that schedule.

(d) A city that holds its regular election primary for a city office annually or in the even year on the August regular primary election date shall continue holding primary elections on that schedule.

\* (2) If, on September 1, 2004, a city holds its regular election at other than a regular November election date, the city council may choose to hold the regular election on the May regular election date by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election on the May regular election date, after December 31, 2004, the city's regular election is on the May regular election date. If a city's regular election is held on the May regular election date, the city shall not hold a regular primary election.

(3) If, on September 1, 2004, a city holds its regular election annually or in the even year on the November regular election date, the city council may choose to hold the regular election at the odd year general election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election at the odd year general election, after December 31, 2004, the city's regular election is at the odd year election. If a city's regular election is held at the odd year general election, the city's regular election primary shall be held at the odd year primary election.

(4) If, on September 1, 2004, a city holds its regular election annually on the November regular election date, the city council may choose to hold the regular election at the even year general election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election at the even year general election, after December 31, 2004, the city's regular



**MICHIGAN ELECTION LAW (EXCERPT)**  
**Act 116 of 1954**

**168.642 Regular election or regular primary election held by city or village.**

Sec. 642. (1) Except as otherwise provided in this section and section 642a, beginning on September 1, 2004, a city shall hold its regular election or regular primary election as follows:

(a) A city shall hold its regular election for a city office at the odd year general election.

(b) A city shall hold its regular election primary at the odd year primary election.

(c) A city that holds its regular election for a city office annually or in the even year on the November regular election date shall continue holding elections on that schedule.

(d) A city that holds its regular election primary for a city office annually or in the even year on the August regular primary election date shall continue holding primary elections on that schedule.

\* (2) If, on September 1, 2004, a city holds its regular election at other than a regular November election date, the city council may choose to hold the regular election on the May regular election date by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election on the May regular election date, after December 31, 2004, the city's regular election is on the May regular election date. If a city's regular election is held on the May regular election date, the city shall not hold a regular primary election.

(3) If, on September 1, 2004, a city holds its regular election annually or in the even year on the November regular election date, the city council may choose to hold the regular election at the odd year general election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election at the odd year general election, after December 31, 2004, the city's regular election is at the odd year election. If a city's regular election is held at the odd year general election, the city's regular election primary shall be held at the odd year primary election.

(4) If, on September 1, 2004, a city holds its regular election annually on the November regular election date, the city council may choose to hold the regular election at the even year general election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election at the even year general election, after December 31, 2004, the city's regular election is at the even year election. If a city's regular election is held at the even year general election, the city's regular election primary shall be held at the even year primary election.

(5) A village shall hold its regular election as follows:

(a) A village shall hold its regular election for a village office at the general election and the appropriate township clerk shall conduct the election.

(b) A village shall not hold a regular primary election.

(6) If a village's special election is held in conjunction with another election conducted by a township, the village shall pay the township a proportionate share of the election expenses. If a village's special election is not held in conjunction with another election conducted by a township, the village shall pay the township 100% of the actual costs of conducting the village's special election.

(7) A resolution permitted under this section or section 642a is valid only if a city council adopts the resolution in compliance with all of the following:

(a) The resolution is adopted before 1 of the following:

(i) If the resolution is permitted under subsection (2), (3), or (4), January 1, 2005.

(ii) If the resolution is permitted under section 642a(1), (2), or (4), January 1 of the year in which the change in the date of the election takes effect.

(b) Before adopting the resolution, the council holds at least 1 public hearing on the resolution. The public hearing may be held on the same day and immediately before considering the adoption of the resolution.

(c) The council gives notice of each public hearing on the resolution in a manner designed to reach the largest number of the jurisdiction's qualified electors in a timely fashion.

(d) The council votes on the resolution and, on a record roll call vote, a majority of the council's board members, elected or appointed, and serving, adopt the resolution.

(e) The council files the resolution with the secretary of state.

**History:** Add. 2003, Act 302, Eff. Sept. 1, 2004;—Am. 2004, Act 292, Eff. Sept. 1, 2004;—Am. 2011, Act 233, Eff. Jan. 1, 2012;—Am. 2012, Act 523, Eff. Mar. 28, 2013;—Am. 2013, Act 51, Imd. Eff. June 11, 2013;—Am. 2015, Act 100, Eff. Sept. 28, 2015.

**Compiler's note:** Former MCL 168.642, which pertained to biennial spring elections, was repealed by Act 56 of 1963, 2nd Ex. Sess., Eff. Mar. 24, 1964.

**Popular name:** Election Code

Rendered Wednesday, April 27, 2016

Page 1

Michigan Compiled Laws Complete Through PA 85 of 2016

© Legislative Council, State of Michigan

Courtesy of [www.legislature.mi.gov](http://www.legislature.mi.gov)

**MICHIGAN ELECTION LAW (EXCERPT)**  
**Act 116 of 1954**

**168.322 Nomination by caucus or filing petition or affidavit; deadline for May election.**

Sec. 322. If a charter provides for nomination by caucus or by filing a petition or affidavit directly for the May election, the candidate filing deadline or certification deadline is 4 p.m. on the fifteenth Tuesday before the May election.

**History:** 1954, Act 116, Eff. June 1, 1955;—Am. 1963, 2nd Ex. Sess., Act 7, Imd. Eff. Dec. 27, 1963;—Am. 1965, Act 312, Eff. Jan. 1, 1966;—Am. 1976, Act 3, Imd. Eff. Feb. 3, 1976;—Am. 1990, Act 7, Imd. Eff. Feb. 12, 1990;—Am. 1996, Act 583, Eff. Mar. 31, 1997;—Am. 1999, Act 218, Eff. Mar. 10, 2000;—Am. 2003, Act 302, Eff. Jan. 1, 2005;—Am. 2010, Act 183, Imd. Eff. Sept. 30, 2010;—Am. 2012, Act 276, Eff. Aug. 16, 2012;—Am. 2015, Act 103, Eff. Sept. 28, 2015.

**Popular name:** Election Code



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # 8

**ITEM:** Hiring – Animal Control Officer

**PRESENTER:** Brian Zalewski, Police Inspector *BZ*

**INDIVIDUALS IN ATTENDANCE:** Brian Zalewski

**BACKGROUND:** The City of Wyandotte accepted applications for the position of Animal Control Officer for the Downriver Central Animal Control (DCAC) in order to fill a vacant position created by the recent resignation of one of the Officers. At this time we also have an opening for a part-time Shelter Attendant. After interviews were conducted it is the recommendation of both the Police Chief and Police Inspector to hire Howard Storey who is currently a part-time Ordinance Officer to fill the Animal Control Officer position. Howard has worked as an Animal Control Officer and is certified for the position with the Michigan Department of Agriculture. Coupled with his ACO experience, his knowledge of our ordinances, and his experience working in the City of Wyandotte, we believe that Howard will be an asset to the Downriver Central Animal Control. He will continue to work twenty (20) hours per week enforcing ordinances and, pending his hiring as a full-time employee, will also be working twenty (20) hours per week as an Animal Control Officer with the DCAC.

Diane Desrosiers also applied for the position and we have met with her and she would like to work part-time as an ACO focusing on the shelter responsibilities outline in the job description for the ACO. She will also perform enforcement duties and call-outs as a fill-in on days when an Animal Control Officer is not on-duty. Diane is a certified dog trainer, has worked for many years as a volunteer in our shelters, and will work towards getting her certified as an Animal Control Officer with the State of Michigan. She will be working twenty (20) hours per week.

As can be seen, the combination of these two hirings will replace the forty (40) hours per week previously worked by the full-time ACO. The current budget also has a budgeted position for a shelter attendant which is vacant. Due to the loss of revenue from the pending termination of the shelter agreement with the City of Lincoln Park (\$25,000) and from the lower volume of animals (estimated at \$16,000 annually), and the addition of another AARP employee, this vacant position is not recommended to be filled at this time.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life while being financially responsible.

**ACTION REQUESTED:** Concur with the Police Department to hire Candidate Howard Storey as a full-time Animal Control Officer and Diane Desrosiers as a part-time shelter attendant/ACO.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for these salary/benefits of

these positions are budgeted in the DCAC Personnel Services budget in account 101-303-725-110. The non-DCAC portion of the benefits for the full-time hiring is expected to cost the City approximately \$6,800.

**IMPLEMENTATION PLAN:** The City Administrator's Office will coordinate the hiring and implementation of benefits for the positions.

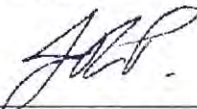
**COMMISSION RECOMMENDATION:** The Police Commission approved the hiring of the Full-time Animal Control Officer and P/T attendant at their regular meeting on Tuesday April 12, 2016.

**CITY ADMINISTRATOR'S RECOMMENDATION:** Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of these positions appear to be necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.

  
(Todd Drysdale, City Administrator)

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** Concur with recommendation.

  
(Joseph Peterson, Mayor)

**LIST OF ATTACHMENTS:**

1. Letter of Conditional Job Offer
2. Employment applications
3. Financial Analysis – Labor Costs

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: May 2, 2016

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that vacancies exist for the position of Animal Control Officer and shelter attendant, the Council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to interviews conducted by the Police Department, candidate Howard Storey is being offered full-time employment as an Animal Control Officer/Ordinance Officer at level 27B contingent upon his successful completion of physical with drug screen and Diane Desrosiers is being offered a P/T ACO/Shelter Attendant position.

I move the adoption of the foregoing resolution.

MOTION by  
Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
VanBoxell



**MAYOR**  
Joseph R. Peterson

**CITY CLERK**  
Lawrence S. Stec

**TREASURER**  
Todd M. Browning

**CITY ASSESSOR**  
Thomas R. Woodruff



**CITY COUNCIL**

Sheri Sutherby Fricke  
Daniel E. Galeski  
Ted Miciura, Jr.  
Leonard T. Sabuda  
Donald C. Schultz  
Kevin VanBoxell

April 19, 2016

Howard Storev

Brownstown, MI. 48183

Dear Howard,

Congratulations, you have successfully completed the initial selection process for the position of Animal Control Officer with the Downriver Central Animal Control Unit. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant  
Chief of Police

\_\_\_\_\_ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

\_\_\_\_\_ I decline this offer.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

WYANDOTTE POLICE DEPARTMENT • DANIEL J. GRANT, CHIEF OF POLICE • 2015 BIDDLE AVENUE • WYANDOTTE, MI 48192

Telephone Number (734) 324-4405 • Fax Telephone Number (734) 324-4442 • E-mail: [dgrant@wyandotte.org](mailto:dgrant@wyandotte.org)

Equal Housing Opportunity/Equal Opportunity Employer

CITY OF WYANDOTTE, MICHIGAN 48192

**APPLICATION  
FOR  
EMPLOYMENT**

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

**EMPLOYMENT DESIRED**Position applied for ANIMAL CONTROL OFFICER

Have you read the description of this job?

☒

Yes

☐

No

Are you qualified to perform these duties?

☒

Yes

☐

No

Other position you would consider \_\_\_\_\_

Type of employment desired:

☒

Full-Time

☐

Part-Time

☐

Temporary

Date you can start 1/1/2016Wage expected \$ 16.58**PERSONAL INFORMATION**

Social Security Number \_\_\_\_\_

Name

STOREY

HOWARD

GLEN

Last

First

Middle

Address

BROWNSTOWN

MICHIGAN

48183

Street

City

State

Zip Code

Telephone (including area code) (734)

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen?

☒

Yes

☐

No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you ever been convicted of a crime?

☐

Yes

☒

No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you?

☐

Yes

☒

No

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military?

☐ Yes ☒ No

If yes, indicate branch of military? \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_ Type of discharge \_\_\_\_\_  
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever employed by the City of Wyandotte? ☒ Yes ☐ No

If so, when? CURRENTLY EMPLOYED AS AN ORDINANCE OFFICER / 1999 ANIMAL CONTROL OFFICER

Have any of your relatives ever been employed by the City of Wyandotte? ☐ Yes ☒ No

If yes, indicate names and dates employed \_\_\_\_\_

Are you a smoker? ☐ Yes ☒ No

If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them \_\_\_\_\_

Have you ever been bonded on a job? ☒ Yes ☐ No

If so, where and when? KMART CORP. 1995-1997

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name JENNIFER STOREY Telephone (including area code) \_\_\_\_\_ (7)

Address \_\_\_\_\_ BROWNSTOWN MICHIGAN 48183  
Street City State Zip Code

**PERSONAL REFERENCES (Not former employers or relatives)**

Name and Occupation	Address	Phone Number
CHARLES GILLENWATER	RIVERVIEW, MI.	
CLAUDE MARCOUX	WYANDOTTE, MI.	1
STEVE STOVER	TAYLOR, MI.	

## EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

I HAVE EXCEEDED THE MINIMUM REQUIREMENTS SET BY THE STATE OF MICHIGAN FOR THE POSITION

	NAME	CITY/STATE	DEGREE	MAJOR
High School	TRUMAN HIGH SCHOOL	TAYLOR, MI. 48180	GED	
College	OKLAHOMA CITY COMMUNITY COLLEGE	OKLAHOMA CITY, OK.	33 CREDIT HRS IN POLITICAL SCIENCE	
Other	SCHOOLCRAFT COLLEGE	GARDEN CITY, MI.	RESERVE OFFICERS TRAINING PROGRAM CERTIFICATION	

## EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name CITY OF RIVERVIEW

Employed from 05 / 2015 to CURRENT

Type of business BUILDING AND ENGINEERING

Address 14100 CIVIC PARK DRIVE RIVERVIEW MI 48193

Telephone Number (7) 2 Name of supervisor DAVE SCURTO

Positions CODE ENFORCEMENT OFFICER 15 HR 15 HR

Duties performed ENFORCE ALL CITY ORDINANCES PERTAINING TO BUILDING AND PROPERTY CODES

Reason for leaving CURRENTLY EMPLOYED

If presently employed, may we contact your supervisor? ☒ Yes ☐ No If yes, telephone (7) 2

2. Firm name CITY OF WYANDOTTE

Employed from 04 / 2012 to CURRENT

Type of business BUILDING AND ENGINEERING

Address 3200 BIDDLE WYANDOTTE MI 48192

Telephone Number MARK KOWLEWSKI Name of supervisor MARK KOWLEWSKI

Positions CODE ENFORCEMENT OFFICER 12 HR 12 HR

Duties performed ENFORCE ALL CITY ORDINANCES PERTAINING TO BUILDING AND PROPERTY CODES

Reason for leaving CURRENTLY EMPLOYED

Have you ever been suspended or discharged from employment? ☒ Yes ☐ No

If yes, please explain WORKING AT A KOHLS DEPARTMENT STORE AS A LOSS PREVENTION ASSOCIATE AND HAD A BAD STOP. THE SHOPLIFTER DIDN'T HAVE ANY MERCHANDISE ON THEM AT THE TIME OF THE STOP



The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

#### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 1/19/2016 \_\_\_\_\_ Signature: 

4/26/05





Print Form

CITY OF WYANDOTTE, MICHIGAN 48192

# APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

## EMPLOYMENT DESIRED

Position applied for Animal Control Officer

Have you read the description of this job?

☐

Yes

☒

No

Are you qualified to perform these duties?

☒

Yes

☐

No

Other position you would consider \_\_\_\_\_

Type of employment desired:

☒

Full-Time

☒

Part-Time

☐

Temporary

Date you can start January 2016Wage expected \$ 15 to 20 hour

## PERSONAL INFORMATION

Social Security Number \_\_\_\_\_

Name Desrosiers Diane Marie  
Last First MiddleAddress \_\_\_\_\_  
Street City State Zip Code

Telephone (including area code) \_\_\_\_\_

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen?

☒

Yes

☐

No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you ever been convicted of a crime?

☐

Yes

☒

No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you?

☐

Yes

☒

No

If yes, please give specifics \_\_\_\_\_

## EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

2009 I completed a certification A. A. H. A. for micro chipping & scanning 2010 - Cont. Ed. Working w/ Shelter Dogs

	NAME	CITY/STATE	DEGREE	MAJOR
High School	Gabriel Richard High School	Riverview / MI	Diploma	General studies
College	Davenport	Dearborn / MI	90 credits completed	Bus. Admin
Other	Animal Behavior College	Northridge, California	Certified Dog Trainer	

## EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name AAA Pet Services

Employed from 2011 to present 2016  
month year month year

Type of business \_\_\_\_\_

Address 25280 Pennsylvaina Rd Taylor MI 48180  
Street City State Zip Code

Telephone Number \_\_\_\_\_ Name of supervisor Fred Darin

Positions Head Dog Trainer Starting salary \$ 6500 Final salary \$ \_\_\_\_\_

Duties performed Setting up and training classes

Reason for leaving still employed

If presently employed, may we contact your supervisor? ☒ Yes ☐ No If yes, telephone \_\_\_\_\_

Owner / Operater of Downriver Dogs Obedience

2. Firm name \_\_\_\_\_

Employed from October 2005 to Present  
month year month year

Type of business Dog Training

Address \_\_\_\_\_  
Street City State Zip Code

Telephone Number \_\_\_\_\_ Name of supervisor Myself

Positions Owner / Head Trainer Starting salary \$ varies Final salary \$ \_\_\_\_\_

Duties performed Setting up classes and private training

Reason for leaving I still conduct private training under this business

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain \_\_\_\_\_

Have you ever served in the U.S. Military?

☐ Yes ☒ No

If yes, indicate branch of military? \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_ Type of discharge \_\_\_\_\_  
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☒ Yes ☐ No

If yes, what type of license do you hold? Chauffuer

Have you ever employed by the City of Wyandotte? ☐ Yes ☒ No

If so, when? \_\_\_\_\_

Have any of your relatives ever been employed by the City of Wyandotte? ☐ Yes ☒ No

If yes, indicate names and dates employed \_\_\_\_\_

Are you a smoker? ☐ Yes ☒ No

If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them \_\_\_\_\_

Have you ever been bonded on a job? ☐ Yes ☒ No

If so, where and when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name Jacques Desrosiers Telephone (including area code) 734

Address \_\_\_\_\_  
Street City State Zip Code

**PERSONAL REFERENCES (Not former employers or relatives)**

Name and Occupation	Address	Phone Number
Kim Skidmore, Insurance	Riverview MI	
Linda Lee, retired	Allen Park MI	
Doug Struble, Media / Advertising	Taylor MI	

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

#### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 12/31/15 Signature: Hiane Desrosiers

4/26/05

City of Wyandotte  
DCACA Labor Analysis  
April 5, 2016

	Original Budget	Proposed Change	+ / (-) Expenditures	
ACO	48,935.37	26,622.96		a
Shelter Attendant	9,516.26	12,874.94		b
Ordinance	13,994.50	26,622.96		c
Department 303-Total	58,451.63	39,497.90	(18,953.73)	d
Reduction in Reimbursements from other cities in DCACA			13,115.98	d
Department 101-440	13,994.50	26,622.96	12,628.46	
Net increase to City of Wyandotte's General Fund Budget			<u>6,790.71</u>	

a: Assumes FT @ Level 27B split 50/50 with Engineering (Ordinance)

b: Assumes 20 hours/week @ \$11.50/hr

c: Original budget includes PT Ordinance allocation

d: The City of Wyandotte's share of the savings in the DCACA (303) is 30.8% or \$5,837.75



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2<sup>nd</sup> 2016

AGENDA ITEM # **9a**

**ITEM: Wyandotte Street Art Fair Parking Lot Contract**

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** The Special Event Office staff is currently planning our special events for 2016. As you know, the Wyandotte Goodfellows and Old Time Ballplayers have worked with the Wyandotte Street Art Fair for many years and have managed the Chase Bank Parking Lot. We would like to continue this relationship once again this year, please see the attached contract for the 2016 Wyandotte Street Art Fair, July 13<sup>th</sup> through the 16<sup>th</sup>.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

**ACTION REQUESTED:** We request authorization for the Mayor and city clerk to sign and return original contract to the Special Event Coordinator.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *SDrysdale*

**LEGAL COUNSEL'S RECOMMENDATION:** *W. Cook reviewed agreement*

**MAYOR'S RECOMMENDATION:** *ATP*

**LIST OF ATTACHMENTS**

2016 Parking Lot Contract

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: May 2<sup>nd</sup> 2016

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Wyandotte

Goodfellows and the old Time Ballplayers for the 2016 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke

Galeski

Miciura

Sabuda

Schultz

VanBoxell

## City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte Recreation, Leisure and Culture Department enter into an agreement with the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association for the rental of the City Hall Parking Lot located at 3<sup>rd</sup> & Eureka. This agreement will take place July 13 through July 16, 2016.

- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will supply the manpower to staff the Chase Parking Lot from 7:30 am to 10 pm each of the days listed above. The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will collect a fee of \$5.00 per vehicle and \$20 per vendor vehicle.
- There are over 200 parking spaces to the west of the bank. Chase Bank/City Hall will have exclusive use of the east part of the lot for customers /employees during regular business hours.
- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will allow the Eureka entrance for ATM and Chase Bank Drive-thru usage.
- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will provide their shirts, money aprons, and start-up funds for the event.
- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will submit a check to the Wyandotte Street Art Fair no less than two weeks following the event:
- If the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association collects under \$18,000, they will split the collection 50% with the City of Wyandotte. The maximum amount the City would receive is \$10,000. Any revenues over \$18,000 will go to the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association.
- Money to be collected by City Treasurer/Special Events Coordinator at the end of each night (9 pm) and will be held in city treasurers vault until the week after the fair. Then counted by City Treasurer and a report and check to be provided to the Goodfellows/Old Time Ball Players the week after the fair.
- The City will provide the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association with two golf carts from the Wyandotte Shores Golf Course. The carts will be picked up each day at 7:30 am and be returned by 9 pm each evening.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 13, 2016.

\_\_\_\_\_  
Joseph Peterson, Mayor

\_\_\_\_\_  
Wyandotte Goodfellows

\_\_\_\_\_  
Lawrence Stec, City Clerk

\_\_\_\_\_  
Wyandotte Old Time Ball  
Players Association

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Dated



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** May 2nd 2016

**AGENDA ITEM #** **9b**

**ITEM:** Official T-Shirt: Wyandotte Street Art Fair

**PRESENTER:** Heather A. Thiede, Special Event Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Event Coordinator

**BACKGROUND:** As you are aware, The Special Event Office is currently organizing the 2016 Wyandotte Street Art Fair; the largest event in the City of Wyandotte and the downriver area. Please find the attached contract for Second Step Advertising to once again produce the 2016-2018 Wyandotte Street Art Fair Official T-Shirts. We seek your approval of this contract.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** We feel that Second Step will provide excellent service and request your support of this contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Event Coordinator.

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Shupdal*

**LEGAL COUNSEL'S RECOMMENDATION:** *W. Cook reviewed agreement*

**MAYOR'S RECOMMENDATION:** *ACP*

**LIST OF ATTACHMENTS:**

WSAF T-Shirt Agreement

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: May 2<sup>nd</sup> 2016

**RESOLUTION by Councilman** \_\_\_\_\_

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the contract between Second Step Advertising to provide assistance for the 2016 – 2018 Wyandotte Street Art Fairs.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
VanBoxell

## AGREEMENT

In consideration of the Wyandotte Street Art Fair (WSAF) granting permission to Second Step to sell shirts and material at the Wyandotte Street Art Fair 2016-2018, Second Step agrees as follows:

- 1) Second Step will produce thirty (30) t-shirts of various sizes/colors as requested by WSAF each year
- 2) Second Step will use the artwork design provided by the Special Events Coordinator of the City of Wyandotte and agrees not to alter the artwork in any way
- 3) Second Step will produce a draft/sample shirt and any other material that uses the WSAF name, logo, etc., for review by the Special Events Coordinator and is subject to approval by the Special Events Coordinator prior to production by Second Step
- 4) The approved thirty (30) shirts in the requested sizes shall be delivered by Second Step to WSAF on or before July 1<sup>st</sup> each year

Second Step



By: \_\_\_\_\_

City of Wyandotte

By: \_\_\_\_\_

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** May 2<sup>nd</sup> 2016

**AGENDA ITEM #** **9c**

**ITEM:** Wyandotte Street Art Fair Radio Rental

**PRESENTER:** Heather A. Thiede, Special Event Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Event Coordinator

**BACKGROUND:** Herewith, please find the radio rental agreement assembled and recommended by my office for the 2016 Wyandotte Street Art Fair. We have confidence that once again, Moss Communications will provide us with quality services and are endorsing their contract for the 2016 WSAF.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

285.225.925.730.860    WSAF Expense Account    \$261.95

**IMPLEMENTATION PLAN:** Contracts to be signed by Mayor Joseph R. Peterson or William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Shoupdale*

**LEGAL COUNSEL'S RECOMMENDATION:** *W. Griggs reviewed agreement*

**MAYOR'S RECOMMENDATION:** *W. Griggs*

**LIST OF ATTACHMENTS:**

Moss Communications Agreement

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: May 2<sup>nd</sup> 2016

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the radio and tent rental to be provided by Moss Communication for the 2016

Wyandotte Street Art Fair as outlined in the provided communication dated May 2<sup>nd</sup>, 2016, \$261.95 to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
VanBoxell



**MOSS COMMUNICATIONS**  
8659 Palm River Road  
TAMPA, FL 33619

Voice: (813) 626-6800  
Fax: (813) 202-8009

Job provided on APR 22 16 For:  
Heather Thiede  
City of Wyandotte/Special Events  
2624 Biddle Avenue  
Wyandotte, MI 48192

Phone: (734) 324-4502  
Cell:

Ext:  
Fax: (734) 324-4504

Quote By: Master User  
Our Job #: RNT - 101085-1  
Job Status: Confirmed Order  
Purchase Order:

Ship Via: UPS  
Return Via: UPS

Invoice To: City of Wyandotte/Special Events  
2624 Biddle Avenue  
Wyandotte, MI 48192

Job Site:  
Room:  
Address:

#### Terms: In Advance

Prep		
Ship	Monday	JUL 4 16
Arrive	Friday	JUL 8 16
Return Ship	Monday	JUL 18 16
Returned	Thursday	JUL 21 16

Contact: () -

### Description: 2016 Street Art Fair

#### EQUIPMENT

QTY	Description	Duration	Unit Price	Extended
-----	-------------	----------	------------	----------

#### Equipment

10	Motorola CP200 16CH Programmed to 4 channels to match owned radios	1.00 Day(s)	20.00	200.00
10	Battery with radio	1.00 Day(s)		0.00
10	Antenna with radio	1.00 Day(s)		0.00
2	Spare Battery	1.00 Day(s)	2.00	4.00
2	Motorola CP200 Gang Charger If all charging cups are not illuminated, please disconnect the power supply from the charging tray for 5 seconds to reset CP101 , 161	1.00 Day(s)		0.00
2	Motorola CP200 Power Supply PD365, MC05	1.00 Day(s)		0.00
2	Power Cord for Gang Charger	1.00 Day(s)		0.00
1	Equipment Protection Plan Optional - to decline initial page 2 as indicated	1.00 Day(s)	5.95	5.95
1	Box UPS ground freight to/from destination included	1.00 Day(s)		0.00

**Equipment Total: \$ 209.95**

**Equipment Subtotal: 209.95**

**Equipment Total: \$ 209.95**

**Delivery & Pickup: \$ 52.00**  
**Job Grand Total: \$ 261.95**





**MOSS COMMUNICATIONS**  
8659 Palm River Road  
TAMPA, FL 33619

Voice: (813) 626-6800  
Fax: (813) 202-8009

Job provided on APR 22 16 For:  
Heather Thiede  
City of Wyandotte/Special Events  
2624 Biddle Avenue  
Wyandotte, MI 48192  
Phone: (734) 324-4502 Ext:  
Fax: (734) 324-4504

Quote By: Master User  
Our Job #: RNT - 101085-1  
Job Status: Confirmed Order  
Purchase Order:

Ship Via: UPS  
Return Via: UPS

Invoice To: City of Wyandotte/Special Events

2624 Biddle Avenue  
Wyandotte, MI 48192  
**Terms: In Advance**

Job Site:  
Room:  
Address:

Prep	
Ship	Monday
Arrive	Friday
Return Ship	Monday
Returned	Thursday
	JUL 4 16
	JUL 8 16
	JUL 18 16
	JUL 21 16

Contact: () -

## Description: 2016 Street Art Fair

**General Notes:** CONTACT: HEATHER THIEDE  
E-MAIL: HTHIEDE@WYAN.ORG

1. Freight represents transportation cost to and from your event via UPS ground. Prepaid return labels are included.
2. Prices quoted are valid as of this date until all terms have been agreed to.
3. Contract must be signed and returned as soon as possible in order to ensure equipment availability and rates. Orders are fulfilled on a First Come First Served basis according to receipt of signed contracts.
4. Equipment models supplied are Motorola branded CP200, 4watt, 16 channel radios. Gang chargers are Motorola model and contain 6 charging pods.
5. Our normal terms are Prepayment via Credit Card or Check prior to issuing the equipment. should you desire credit terms and we grant see item 9.
6. Customer will be responsible for all Lost, Late, Damaged and Defaced Equipment.
7. Equipment Protection Plan (EPP) premium is included. (See attached Lost Equipment Deductible Schedule). Initial to deny EPP \_\_\_\_\_ (Line item will be removed). EPP is not insurance, but rather serves to reduce replacement costs to you, our customer, in the event of loss or damage. To the extent that you notify MOSS of damages and/or lost equipment when returning equipment, we, as a courtesy, will generally reduce your charges for replacement to less than the EPP stated replacement cost.
8. For all equipment returns, please retain original packaging. Equipment returned after the scheduled return date will be subject to additional rental charges.
9. If credit is being applied for, upon approval, it is agreed that all purchases will be paid in full and in accordance with the terms of Net 15 Days. Should Moss Communications find it necessary to obtain assistance in collecting any past due balances, I/we agree to pay the delinquency charges at a rate of 1.5% per month or such other maximum rate allowed by State law, reasonable attorney fees, collection fees and court costs required to collect debts owed to Moss Communications as allowed by State law. Venue for dispute resolution, if necessary, will be Hillsborough County, Florida.
10. By signing this agreement I hereby agree to the terms contained herein and attest to the fact that I/we are/am authorized to execute this agreement on behalf of the organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date

**AGENDA ITEM # 9d**

AGENDA ITEM #

RESOLUTION by Councilman \_\_\_\_\_



BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the stage/sound and light rental, entertainment performances to be provided Embarco for the 2015 Wyandotte Street Art Fair as outlined in the provided communication dated May 2<sup>nd</sup> 2016, \$8,000.00 to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
VanBoxell

400 Monroe, Suite 450  
Detroit, MI 48226



Client: City of Wyandotte

Agent: Mike Mitchell  
Phone: (586)933.3503

Contact: Heather Thiede  
Phone: (734)324.4502

Agreement made this date, \_\_\_\_\_, 2016 by and between Embarco Management LLC (hereinafter referred to as Agency) and the Wyandotte Department of Recreation, Leisure & Culture (hereinafter referred to as Purchaser). It is understood and mutually agreed that Purchaser engages Agency to provide Staging, Sound & Lights (Provided by NRG Sound Co.) with set-up on Tuesday July 12 and service provided on July 13-16, 2016, \_\_\_\_\_ to perform at the following engagement on \_\_\_\_\_ upon all terms and conditions hereinafter set forth:

**PRODUCTION: Provided By NRG Lights & Sound Co.**

- (4) Four Days of Lights, Sound & Staging
- Professional / Industry Standard Equipment,
- Cost: \$8,000.00
  
- 24x36 'STAGERIGHT' STAGING, INCLUDING ROOFING SYSTEM
  
- 36 LED PAR 54 LIGHTS FOR UP-STAGE AND DOWN-STAGE TRUSSING  
(LOW WATTAGE LIGHTS, WITH NO HEAT BEING GENERATED,)
  
- 12 MARTIN 250s, MOVING LIGHTING FIXTURES.
  
- BEHRINGER X32 FRONT OF HOUSE, DIGITAL MIXER.
  
- YAMAHA M4000 MONITOR MIXER.
  
- CLAIRE BROTHERS SPEAKERS.
  
- CROWN AMPLIFIERS.
  
- 2 SIDE FILLS

- 6 EAW MONITORS.
- SAFETETY RAILS & STAIRS
- (2) CERTIFIED AUDIO ENGINEERS TO RUN THE ENTIRE SHOW ALL FOUR DAYS.
- LABOR FOR THE BUILD AND TEAR DOWN.
- APPROPRIATE TARPS & TENT TO PROTECT ALL OF EQUIPMENT, IN CASE OF INCLEMENT WEATHER.
- ALL OF THE APPROPRIATE CABLING, MICROPHONES AND MIC STANDS.

**TOTAL INVESTMENT: \$8,000.00**

**PAYMENTS:** \$4,000.00 US Deposit to Embarco by check or credit card only due upon execution of this agreement.

The balance of the guarantee shall be paid to Agency or Agency representative no later than June 1, 2016 via check, online check or major credit card.

This contract shall not be binding unless signed by all parties hereto provided however, that the failure to sign this Agreement shall not subject Embarco Management LLC to any liability. Should any Rider, Addendum and/or Expense sheet be annexed to this Agreement it/they shall also constitute a part of this agreement on the date first above written. IN WITNESS WHEREOF, the parties hereto have hereunto set their names and seals on the day and first above written. This agreement must be signed by both parties to be valid.

The concessionaire shall procure and maintain (copy to be submitted to the City of Wyandotte by June 1, 2016) for the duration of the fair (including set up) bodily injury and property damage liability insurance in the amount of not less than \$1,000,000 combined single limit. Coverage shall include products liability. The City of Wyandotte and Wyandotte Art Fair Committee must be named as additional insured on the insurance policy.

All parties involved with or working directly for Embarco Entertainment agree to sign a "Hold Harmless" agreement, provided by the City of Wyandotte, prior to June 1, 2016.

Embarco Management LLC  
c/o Mike Mitchell

City of Wyandotte: Mayor Peterson and City Clerk

X \_\_\_\_\_  
400 Monroe, Suite 450, Detroit, MI 48226

X \_\_\_\_\_  
3200 Biddle Avenue, Wyandotte, MI. 48192

X \_\_\_\_\_  
3200 Biddle Avenue, Wyandotte, MI. 48192

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** Monday, May 2, 2016

**AGENDA ITEM #** **10**

**ITEM:** PURE MICHIGAN BYWAY: RESOLUTION OF SUPPORT

**PRESENTER:** Sarah Jordan, Interim Museum Director

**INDIVIDUALS IN ATTENDANCE:** Sarah Jordan, Interim Museum Director; Wallace Hayden, Cultural & Historical Commission President;

**BACKGROUND:** The River Raisin National Battlefield Park Foundation is seeking a Pure Michigan Byway designation for Hull's Road (present day West Jefferson and Biddle Avenue). The Michigan Department of Transportation requires supporting documentation to consider such a request.

After a presentation at the April Cultural and Historical Commission Meeting, the Commission approved a letter of support for the project, detailing the importance of Biddle Avenue, particularly its importance during the War of 1812.

The designation would be no cost to the city, as we would not be required to install any signage along Biddle Avenue. Additionally, the designation may increase tourism in Wyandotte, particularly the Downtown Area, as all Pure Michigan Byways are listed on the state's website, as well as published in their Driving Guide, which is distributed statewide.

We are seeking a resolution of support for the River Raisin National Battlefield Park Foundation staff to include with their application.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life; to advocate for our heritage.

**ACTION REQUESTED:** Adopt a resolution supporting Biddle Avenue being named a Pure Michigan Byway.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** The resolutions and all necessary signed documents will be forwarded to the Interim Museum Director.

**COMMISSION RECOMMENDATION:** Concurs with recommendation, resolution on file

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Shirley*

**LEGAL COUNSEL'S RECOMMENDATION:** *W. Loh*

**MAYOR'S RECOMMENDATION:**



**LIST OF ATTACHMENTS:** Letter of Support dated April 14, 2016

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilman\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Interim Museum Director in the following resolution.

A resolution to support the River Raisin National Battlefield Park Foundation in seeking a Pure Michigan Byway designation for Hull's Road (present day Biddle Avenue).

I move the adoption of the foregoing resolution.

MOTION by

Councilmen\_\_\_\_\_

Supported by Councilman\_\_\_\_\_

YEAS

COUNCIL

NAYS

Browning

DeSana

Fricke

Galeski

Sabuda

VanBoxell

## OFFICIALS

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
TREASURER

Thomas Woodruff  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Ted Micuira Jr.  
Leonard T. Sabuda  
Donald Schultz  
Kevin VanBoxell

## WYANDOTTE MUSEUMS

Thursday, April 14, 2016

To Whom It May Concern;

Please accept this letter of support in naming Hull Road (*present day Biddle Avenue*) a Historic Byway. Below you'll find a brief summary of its importance to our local and regional history.

Biddle Avenue, running along the Detroit River is the main thoroughfare in Wyandotte, and has been since people have inhabited the area. Native Americans have lived in this area for 10,000 years. The Detroit River had low, even banks in Wyandotte, making it easy to jump on and off a canoe. And the foot trail close by (*present day Biddle Avenue*) linked the Wyandots to other Native American tribes in the area. Currently Biddle Avenue is the heart of Downtown Wyandotte, a vibrantly active business district.

Biddle Avenue was also an important component of Michigan's contribution in the War of 1812. The Battle of Monguagon (*August 9, 1812*) was not the first battle of the War of 1812, it was preceded in the Detroit River region by the Battle of Brownstown (*August 5, 1812*) as well as the battle at the River Canard on July 1812. However, it was, arguably, the first large-scale battle of the conflict.

There were two August battles that occurred within four days of each other along the military road (*present day Biddle Avenue*) south of Detroit. Both were attempts to open a supply line from Frenchtown to the fort at Detroit and their grounds overlapped.

The August 5 incident at Brownstown involved Ohio militia under Thomas VanHorn. They were ambushed by a small Native force, under Tecumseh, as they crossed Brownstown Creek at the Wyandot village of Brownstown. The Americans were soundly defeated. The August 9 incident began at the Wyandot village of Monguagon and involved Lt. Col. James Miller along with some 600 troops.

They too were ambushed by a large force of British regulars under Adam Muir, joined with Tecumseh's confederate forces and Canadian militia. The British and Native forces had blockaded the road and the surrounding area with a breastwork of felled trees and brush. It was a long and fierce battle which extended for many miles down the road over several hours of conflict. Miller succeeded in mustering his forces and driving the British and their Native allies from the field. It was an American victory, but due to many circumstances, the troops were not able to meet up with the

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7284 • Fax 734-324-7283 • email: [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandottemuseums.org](http://www.wyandottemuseums.org)

Frenchtown supply line and had to retreat after several days of camping on the battleground. This failure to open the road resulted in the eventual surrender of Detroit to the British on Aug. 16, 1812.

Given the local history surrounding Biddle Avenue, as well as the current tourism offerings for any visitors, we whole heartedly endorse designating Biddle Avenue as a Historic Byway.

If you need any additional information, or have questions on the above information, please do not hesitate to contact museum staff (*contact information below*).

Respectfully,

Wallace Hayden  
President  
Wyandotte Cultural & Historical Commission

Sarah Jordan  
Interim Museum Director  
City of Wyandotte

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7284 • Fax 734-324-7283 • email: [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandottemuseums.org](http://www.wyandottemuseums.org)

 Equal Housing Opportunity/Equal Opportunity Employer 



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **11**

**ITEM:** Request of Gilbert Rose for Digital Sign at Chelsea

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski 4-27-16*

**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** The attached communication from Chelsea Group, LLC requesting a digital sign was referred to the City Engineer to provide further information with a process for Gilbert Rose to follow. This sign application was denied by the Design Review Board on March 29, 2016. Gilbert Rose, Peter Rose and Vonda Cini met with Mark Kowalewski to review the Sections of the Sign Ordinance affecting this request (see attached). In addition, Eula Grooms sent an email regarding this request (see attached). This group has a clear understanding of the process to revise the Zoning Ordinance regulating signs. They will propose alternatives to the City Engineer and City Attorney to be reviewed for proper ordinance format. Once the format is approved then the Rose's would have the option to present their request to City Council for consideration.

The group also discussed the recent United States Supreme Court decision *Reed v. Town of Gilbert, Arizona* wherein the Court clarified when municipalities may impose content based restrictions on signs. The City Planner, City Attorney and City Engineer have had preliminary discussions on the effect of this decision on Wyandotte's Ordinance. All three (3) recommend that the entire Sign Ordinance should be reviewed in its entirety to assure compliance with this decision. We would not recommend changing portions of the Sign Ordinance until this review is completed.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Receive and place on file until further review of the Sign Ordinance is completed.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** Review the current Sign Ordinance

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*S. Dunsdale*

**LEGAL COUNSEL'S RECOMMENDATION:**

*W. Sook*

**MAYOR'S RECOMMENDATION:**

*Mark Kowalewski*

**LIST OF ATTACHMENTS:** April 18, 2016, Council Agenda Item and Resolution; March 29, 2016, Design Review Board Minutes; Sign Ordinance for CBD, B-1, B-2 and O-S; Sections of Design Review regarding signs; Eula Grooms email.

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED by the Mayor and City Council that the communication from the City Engineer regarding the request of Gilbert Rose for a digital sign at 2944 Biddle Avenue, Chelsea, is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

\_\_\_\_\_

Fricke

\_\_\_\_\_

\_\_\_\_\_

Galeski

\_\_\_\_\_

\_\_\_\_\_

Miciura

\_\_\_\_\_

\_\_\_\_\_

Sabuda

\_\_\_\_\_

\_\_\_\_\_

Schultz

\_\_\_\_\_

\_\_\_\_\_

VanBoxel

\_\_\_\_\_

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2016-153**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: April 18, 2016

MOVED BY: Councilperson Galeski

SUPPORTED BY: Councilperson VanBoxell

BE IT RESOLVED that the communication from Gilbert Rose of Chelsea Group LLC regarding the installation of a digital sign on the rear wall of the business located at 2944 Biddle Avenue is received and placed on file and referred to the Building and Engineering Department to report back in 2 weeks (5/2/2016) with further information with a process to be followed by Mr. Gilbert Rose of Chelsea Group LLC.

Motion unanimously carried.

ABSENT: Councilperson Schultz

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on April 18, 2016 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.

  
Lawrence S. Stec  
City Clerk





*The Chelsea Group, L.L.C. Chelsea • Willow Tree*

April 7, 2016

www.chelseamenswear.com • www.willowtreefashions.com  
2944 BIDDLE AVE., WYANDOTTE, MICHIGAN 48192  
734.285.7020 • 734.285.0895 (FAX)

Honorable Mayor Joseph Peterson  
And Wyandotte City Council  
City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192

Dear Mayor and Council:

For the past three years our Company has been planning to erect a digital sign on the rear (First Street) wall of our store in Downtown Wyandotte. We had set our sights on going forward with this project this year and to this end engaged AAA Sign Company of Flat Rock, and they applied for a sign permit to the Department of Engineering and Building in February. Later that month we learned that their application to erect that sign had been denied because the zoning ordinance does not permit LED signs in the CBD.

After that, in March, we had a meeting with the Design Review Board and we were turned down again. The Board cited the constraints of the ordinance and claimed that our sign would not be consistent with the historical character of the CBD, and, further, that we would utilize that sign to advertise products, and that, too, is evidently prohibited.

And so we are seeking direction and support from the Mayor and Council. We very badly want to purchase and erect this sign, and we truly believe that it can and will be extremely beneficial to the future success of our CHELSEA menswear store. I can assure you that we would not undertake an investment of this magnitude (\$25,000) if we had any misgivings about the necessity of going forward with such a project.

For your consideration, let me put forward the following arguments in support of our request:

1. Our sign is on First Street and will not be visible at all from Biddle Avenue. First Street tends to be a quiet, little-travelled street. Our sign will brighten it up and create some level of excitement, but it won't visually impinge at all on the more active "main street" areas in the CBD.
2. Though we support efforts to highlight buildings of historical significance in the CBD, the Chelsea building has absolutely no historical significance and is, in fact, rather contemporary in design. A digital sign such as we are proposing would not appear out of place on our building.
3. As to this business of advertising products and brands, we live in the 21<sup>st</sup> century and times have changed. At one time there were four men's clothing stores in our block, but today only one survives --- notice that I did not say "thrives" --- because the retail business has become a very challenged business, and, in a smallish downtown area such as we have in Wyandotte, I can assure you that it's even tougher.
4. I call your attention to Hood's Hardware at Ford and 19<sup>th</sup> Street. In 2012, Hood's asked for permission to erect not one, but two digital signs in front of their store. Although Hood's request for a permit was initially denied because digital signs were not permitted by ordinance in the B-1 zoning district, the matter ultimately went to the Planning Commission, and they unanimously recommended to Mayor and Council that the ordinance be changed to permit

- digital/LED signs in the B-1 zoning district. Mayor and Council later agreed with that recommendation, and the ordinance was so changed. Incidentally, Hood's routinely advertises products, brands and store events on their signs, and who could possibly object to that?
5. Finally, if there is a concern that a relaxation of the ordinance would lead to a proliferation of such signs in the CBD, the sheer cost of these things is something of a natural impediment. Not everyone wishes to invest \$25,000 in such a sign. Plus, we already have two LED signs in the CBD (First United Methodist Church and Yack Arena), neither of which is tacky or unsightly, nor have they led to a spate of requests for LED signs in Downtown Wyandotte, to the best of my knowledge. Furthermore, the Hood's signs didn't result in a spawn of similar signage up and down Ford Avenue, I don't believe.

In summary, we not only want to have this sign; we *need* to have this sign. You all know us. Our company has been in Downtown Wyandotte since 1943. I've personally been here since 1962. We love the town and have responsibly and consistently demonstrated that caring and affection over the years. Part of our plan is to promote downtown activities like 3<sup>rd</sup> Fridays, Flicks on Bricks, the Farmers' Market, the Street Art Fair and similar events with this sign. But, admittedly, the real reason to have this sign is to sustain, and hopefully grow our business, and for that we request and need your support.

In 2012 the City of Wyandotte found a sensible solution to the Hood's signage dilemma. I'm hopeful that Mayor and Council will find a way to similarly accommodate this request.

Yours very truly,

THE CHELSEA GROUP LLC



Gilbert E. Rose

Enclosure: Photo/Mock-up of proposed sign.



8'8"

4'6"



**CHELSEA**

THE MENS STORE





**\*DRAFT-UNAPPROVED\***

**City of Wyandotte  
DESIGN REVIEW COMMITTEE  
Minutes of the Tuesday, March 29, 2016, Meeting**

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Robert Benson, Joseph Gruber, Wally Hayden, Mark Kowalewski, and Norm Walker

MEMBERS ABSENT: None

ALSO PRESENT: Sheila Johnson, Recording Secretary  
Gilbert & Peter Rose, Applicants & Owners, -2944 Biddle Avenue

**NEW BUSINESS:**

New Member Joseph Gruber.

Member Gruber was introduced and welcomed by the Members.

**APPROVAL OF JANUARY 12, 2016 MINUTES:**

Motion by Member Benson to approve. Member Walker supported motion. All Members voted in favor.

**REVIEW OF PROPOSED DIGITAL REAR SIGN AT 2944 BIDDLE AVENUE:**

The application was submitted by The Chelsea Group LLC (Applicant) and Newton Investment (Owner) for the property at 2944 Biddle Avenue, Wyandotte, Michigan has been reviewed and denied for the following reasons: 1. Sign is not in harmony with the historical nature of the area which is the purpose of the Design Review Ordinance. 2. This property is zoned CBD and electronic changeable message signs are only allowed by Ordinance in the B1 and B2 Zoning Districts. 3. Signs in the CBD limit the sign message to indicate only the street number, name and kind of business, services or facility conducted on the premises, year the business was established, a slogan, hours of operation, time, temperature and letter that is part of a trademark. The proposed sign would have various messages that advertise products. In addition, the Board does not want to set a precedence in granting this type of sign. All were in favor.

**DISCUSSION:**

Various discussions including history of the Design Review Board and that the Board has recommended changes to previous applicants to resubmit designs that were subsequently approved. The Board has always found common ground to approve designs with changes. This



type of sign is not even permitted by Ordinance and will also require a variance from the Zoning Board of Appeals. The Board has concerns what the downtown would eventually look like if this and subsequent similar signs were installed. The changing sign message was not within the Ordinance even before the Design Review Board was created. This is not within the Ordinance as stated to create harmony in a Historic District. Applicant discussed their need to be able to advertise the products they sell to stay competitive.

**OTHER BUSINESS:**

Sign approval of 2903 Biddle Avenue.

**MOTION TO ADJOURN:**

MOTION BY MEMBER Walker to adjourn the meeting at 12:41 p.m.

Member Kowalewski seconded motion. All Members voted to adjourn.

# Common Geometric Shapes & Formulas To Determine Sign Area

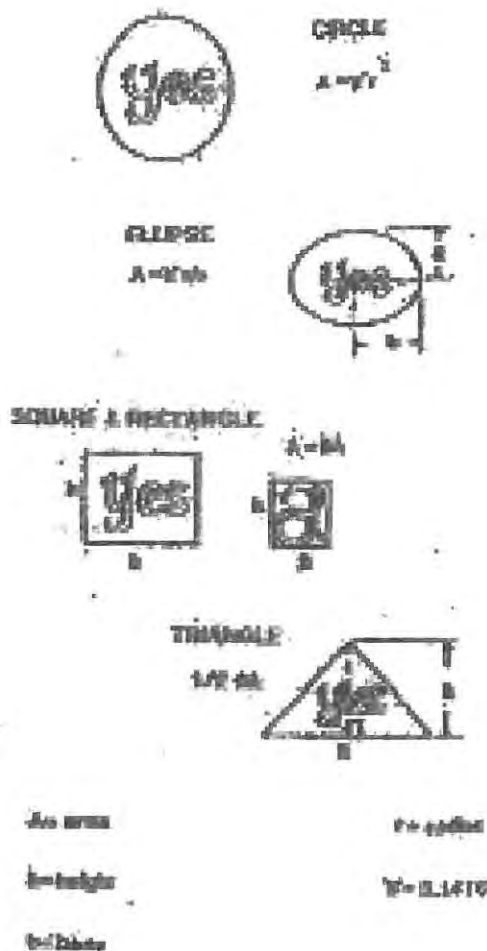


Fig. 20

- F. Permitted signs by zoning district. All signs in the Design Review District shall require design review (Article XXIII).
  1. CBD Central Business Districts sign types allowed and standards:
    - (a) Wall signs which project no more than fifteen (15) inches from the building face, nor extend higher than whichever of the following is lowest:
      - (1) Twenty-five (25) feet above grade.
      - (2) The sills of windows located above the first story.

(3) The lowest point of a gable, hip or shed roof.

- (b) Projecting signs must project at right angles to the building, shall have no more than two (2) faces, and project no more than five (5) feet from the face of the building. Only one (1) projecting sign will be allowed at each entrance to a business establishment and that business must occupy a minimum of eighteen (18) feet of frontage.

The bottom of the sign must be at least ten (10) feet above ground level and its top may not extend higher than whichever of the following is lowest:

- (1) Twenty-five (25) feet above grade.
- (2) The sills of the first level of windows above first story.
- (3) The lowest part of the roof.

No projecting signs shall be attached to roofs, chimneys, smokestacks, elevator towers, penthouses, etc.

The area of each sign may not exceed twenty-four (24) square feet for each sign face, unless the sign includes a public message device (such as a time and temperature sign). In the case of a public message device, an additional ten (10) square feet on each face is allowed.

No exposed guy wires or turnbuckles are allowed on a projecting sign.

- (c) Window signs: A permanent sign on the inside of the glass of a window shall not exceed thirty (30) per cent of the window area on the section of the building front occupied by the business the sign advertises. Any permanent sign in ground floor windows must be included in calculating the total area of signage for that building.
- (d) Painted on signs shall not be allowed on the sides of buildings. Painted on signs must be applied to the front of the buildings and will be included in the total area of signage for that building. Sides of buildings abutting streets or parking lots shall be treated the same as building fronts.
- (e) Awning, canopy and marquee. Letters may be painted or otherwise affixed to any permissible awning, canopy, or marquee subject to the following regulations:
  - (1) Lettering or letters shall not project above, below or beyond the vertical drip of the awning or canopy.
  - (2) Lettering on a marquee shall not extend beyond the geometric figure which encloses the sign message.
  - (3) The sign message may include lettering to indicate only the street number, the name and kind of business, services or facility conducted on the premises not including product or brand names,



the year the business was established, a slogan, the hours of operation time, temperature, and lettering that is part of a trademark.

- (4) No awning, canopy or marquee sign shall extend below a minimum height of seven feet six inches (7' - 6").
- (5) The area of such sign shall be limited as part of the total sign area for all signs permitted.
- (6) Backlighting of an awning or marquee shall be prohibited.
- (f) Temporary window signs are allowed only on the inside of the window and only if they advertise special sales or events lasting no more than fifteen (15) days. They shall occupy no more than thirty (30) per cent of the area of the window in which they appear.
- (g) "A" frame temporary sign provided they do not exceed six (6) square feet of sign area per sign face and shall be located so as to not obstruct pedestrian traffic. One (1) sign shall be allowed per business. A hold harmless agreement must be obtained through the engineering and building department by the property owner and operator of the business being advertised. Such sign shall be securely anchored to prevent movement by wind forces.
- (h) Attention getting devices including searchlights, balloons, banners (provided payment of the required fee for the banner is made, and the banner may not be placed on outdoor café enclosures) and similar devices or ornamentation designed for purposes of attracting attention, promotions or advertising, are allowable. A banner or multiple banners, shall be allowed on each street, parking lot or alley side of the building, and shall not exceed twenty-four (24) square feet in area per banner or twenty-four (24) square feet total for all banners on each side of building, except only one (1) banner shall be allowed on the front of the building and shall not exceed twenty-four (24) square feet in area. All banners and signs cannot exceed ten (10) per cent of the wall area. A maximum two (2) banners on any wall, except the front wall, and no more than five (5) banners shall be allowed at one (1) time.

Attention-getting devices except banners as described above shall be allowed for up to three (3) separate thirty-day periods in a calendar year.

Feather banners are not permitted.

- (i) Standards for all CBD signs:
  - (1) For all new construction or remodeling of buildings, the name of the owner and date of construction or the historic name and date of construction shall be indicated on the building above the highest building window or on the cornerstone of the building.

2408  
Sig  
CB

- (2) Sign message: A sign may include lettering to indicate only the street number, the name and kind of business, services or facility conducted on the premises, the year the business was established, a slogan, the hours of operation, time, temperature, and lettering that is part of a trademark.
- (3) Trademarks: The registered trademark of a specific product may occupy no more than twenty-five (25) per cent of the area of a sign face unless the sale of the specific product is the major business conducted on the premises.
- (4) Lighting: Signs shall be lighted only with a continuous light. Flashing lights are prohibited.
- (5) Motion: All signs must be stationary.
- (6) Supports: No supports for a sign may extend above the cornice line of the building to which it is attached.
- (7) Maximum allowable sign area square footage.

Multiply building frontage	By	Building setback from centerline of street:
Building frontage	× 2	0—99 feet
Building frontage	× 4	100—399 feet
Building frontage	× 5	400 or more feet

\* If a use has less than twenty-five (25) feet of building frontage and the building front is ninety-nine (99) feet or less from the centerline of the street it faces, it is allowed a maximum of fifty (50) square feet of permanent sign area.

The distance of a sign on or under a canopy, marquee or awning from the centerline of the abutting street should be computed as if the sign were on the building face to which the canopy is attached.

- (8) Exemption from area requirements: Temporary signs, directional signs, and permanent signs in windows above the first floor. Permanent signs in windows above the first floor shall meet the sign requirements of this ordinance under subsection F.1(c).
- (9) Abandoned sign: Sign support structures abandoned and no longer supporting a sign shall be removed by the building owner within thirty (30) days after receiving notice to do so from the city. Should



2408  
Signs  
O-S  
B-1  
B-2

the owner fail to comply, the city shall proceed with Article XXXII of this ordinance.

(10) Sign abatement: Notwithstanding other provisions of this ordinance, the city shall require the abatement of the following signs or sign devices within five (5) days from the date of notification.

i. Signs, flags or pennants that identify or advertise a person, product or business, no longer located at the premises at which the sign is located.

ii. Temporary signs or portable signs.

2. O-S, B-1, B-2 Districts sign types allowed: Wall, awning, canopy, freestanding, ground, marquee, projecting, pole, window, vehicle and temporary (except on outdoor cafe enclosures) as defined in this ordinance and subject to the following conditions and subject to design review when located in the design review district.

(a) Ground sign.

(1) One (1) ground sign shall be permitted having a sign area of not more than forty (40) square feet for each sign face. On corner lots, two (2) such signs are permissible where business fronts both streets. Such sign shall not exceed six (6) feet in height.

(2) Not more than one (1) ground sign may be erected accessory to any one (1) development regardless of the number of buildings, separate parties, tenants or uses contained therein. On corner lots, two (2) such signs are permissible where business fronts both streets.

(3) No ground sign shall be located nearer than five (5) feet to any existing or proposed right-of-way line.

(4) Ground signs shall be utilized only for identification of the uses allowed in the zoning district and shall not be utilized to advertise products for sale.

(5) Ground signs may be illuminated with a continuous light only.

(b) Pole.

(1) To be allowed only when a ground sign cannot be erected due to building location or other site constraints and upon approval of the planning commission.

(2) One (1) pole sign may be erected accessory to any one (1) development regardless of the number of buildings, separate parties, tenants or uses contained therein.

(3) It shall be unlawful to erect any pole sign to a height greater than thirty (30) feet above the level of the street upon which the sign faces. The distance from the ground to the bottom shall be not less

than eight (8) feet and shall be so erected **as** to not obstruct traffic vision. The area of such sign shall not exceed one hundred twenty (120) square feet for each sign face.

- (4) Signs may be illuminated with a continuous **light** only.
- (5) Time and temperature signs shall be permitted.
- (6) All letters, figures, characters, items or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign shall be safely and securely built or attached to the sign structure.
- (7) Loose or missing letters, figures, characters or items shall constitute a maintenance violation.
- (8) All pole signs shall be securely built, constructed and erected upon posts and standards at least forty-two (42) inches below the material surface of the ground and shall be embedded in concrete. Wood or wood products shall be of wolmanized or equal treatment.

(c) Projecting.

- (1) One (1) projecting sign may be erected **at** each entrance to a business or office establishment.
- (2) Projecting signs must project at right angles to the building and have no more than two (2) faces, and project no more than five (5) feet from the face of the building.
- (3) The bottom of the sign projecting must be at least ten (10) feet above ground level and its top may not extend higher than whichever of the following is lowest:
  - i. Twenty-five (25) feet above grade.
  - ii. The sills of the first level of windows above first story.
  - iii. The lowest part of the roof.
- (4) No projecting signs shall be attached to roofs, chimneys, smokestacks, elevator towers, penthouses, etc.
- (5) The area of each projecting sign may not exceed twenty-four (24) square feet for each sign face, unless the sign includes a public message device (such as a time and temperature sign). In the case of a public message device, an additional ten (10) square feet on each face is allowed.
- (6) No exposed guy wires or turnbuckles are allowed on a projecting sign.

(d) Wall.

- (1) Wall signs may be provided on all street sides, parking lots sides or alley sides of a building. The total sign area of wall signs on any



one (1) wall shall not exceed ten (10) per cent of the wall surface of such wall. Where a single principal building is devoted to two (2) or more business, offices or commercial uses, the operator of each such use may install a front wall sign. The maximum area of each such sign shall be determined by determining the proportionate share of the allowed signage for the principal building occupied by each such use and applying such proportion of the total sign area permitted for each tenant or the per cent agreed to by the occupants, the total not to exceed the above area limitations for the district in which such building is located. It is the applicant's responsibility to provide the required information when applying for a sign permit. In those instances where a change of tenancy occurs which presents a hardship in providing signage based on this requirement, the zoning board of appeals may vary these provisions.

- (2) Signs may be illuminated with a continuous light only. Illuminated signs shall not be permitted on the alley side of a building.
- (3) Time and temperature signs shall be permitted.
- (4) Materials required: All wall signs of a greater area than fifty (50) square feet shall have a surface or facing of noncombustible material.
- (5) Limitation on placement. No wall sign shall cover wholly or partially any wall opening, nor project beyond the ends or top of the wall to which it is attached.
- (6) Projection and height. No wall sign shall have a greater thickness than twelve (12) inches measured from the wall to which it is attached to the outermost surface. Wall signs may project over the public right-of-way not to exceed twelve (12) inches provided a clearance of not less than seven feet, six inches (7', 6") is maintained below such sign if such sign projects more than four (4) inches. Such sign shall not project above the roofline.
- (7) Supports and attachments: All wall signs shall be safely and securely attached to structural members of the building by means of metal anchors, bolts or expansion screws.

In no case shall any wall sign be secured with wire, strips of wood or nails. The method of attachment shall be stated on the permit application.

- (e) Awning, canopy and marquee. Letters may be painted or otherwise affixed to any permissible awning, canopy, or marquee subject to the following regulations:
  - (1) Lettering or letters shall not project above, below or beyond the physical dimensions of the awning or canopy.

- (2) Lettering on a marquee shall not extend beyond the geometric figure which encloses the sign message.
  - (3) No awning, canopy or marquee sign shall extend below a minimum height of seven feet, six inches (7', 6").
  - (4) The area of such sign shall be limited as part of the total sign area for all signs as provided in subsection (d)(1) above.
- (f) Window. Window signs shall not exceed thirty (30) per cent of the glass area of the window area on the section of building front occupied by the business at that location.
- (g) Vehicle signs.
- (1) Vehicle signs shall not be displayed nearer than twenty-five (25) feet to any property line.
- (h) Temporary or real estate signs.
- (1) For sale or rental of individual units, there shall be no more than one (1) such sign, except that on a corner lot two (2) signs with one (1) facing each street, shall be permitted. No such sign shall exceed six (6) square feet in area for each sign face of such sign. All such signs shall be removed upon occupancy.
  - (2) Signs advertising buildings under construction may be erected for the period of construction and shall not exceed a face area of sixty-four (64) square feet for each sign face of such sign. Such signs shall be erected on the building or lot where such construction is being carried on and shall advertise only the architect, engineer contractor, subcontractor, building or materials and equipment used, and proposed use.
  - (3) Temporary window signs are allowed only on the inside of the window and only if they advertise special sales or events lasting no more than fifteen (15) days. They shall occupy no more than thirty (30) per cent of the area of the window in which they appear.
  - (4) No temporary sign shall be strung on a building exterior or on a sign structure or across any public right-of-way nor shall any temporary sign project beyond the property line except as authorized by the city council.
  - (5) Temporary signs found by the building official to be in torn or damaged condition must be removed by the owner within three (3) days after receipt of notice to do so from the building official. Temporary signs found to be unsafe shall be removed immediately upon receipt of notice by the city.
  - (6) "A" frame temporary sign provided they do not exceed six (6) square feet of sign area per sign face and shall be located so as to not obstruct pedestrian traffic. One (1) sign shall be allowed per



business. A hold harmless agreement must be obtained through the engineering department by the property owner and operator of the business being advertised. Such sign shall be securely anchored to prevent movement by wind forces.

(i) Billboards.

- (1) Billboards not exceeding two hundred (200) square feet per sign face are permitted only in B-2 Districts on Fort Street and shall be located no nearer than three thousand (3,000) feet between such billboards with a maximum height of thirty (30) feet. Billboards shall not be animated and lighting shall be continuous.

(j) Attention-getting devices.

- (1) Attention getting devices including searchlights, balloons, banners (provided payment of the required fee for the banner is made, and the banner may not be placed on outdoor café enclosures) and similar devices or ornamentation designed for purposes of attracting attention, promotions or advertising, are allowable. A banner or multiple banners, shall be allowed on each street, parking lot or alley side of the building, and shall not exceed twenty-four (24) square feet in area per banner or twenty-four (24) square feet total for all banners on each side of building, except only one (1) banner shall be allowed on the front of the building and shall not exceed twenty-four (24) square feet in area. All banners and signs cannot exceed ten (10) per cent of the wall area. A maximum two (2) banners on any wall, except the front wall, and no more than five (5) banners shall be allowed at one (1) time.

Attention-getting devices except banners as described above shall be allowed for up to three (3) separate thirty-day periods in a calendar year.

Feather banners are not permitted.

(k) Changeable message signs.

- (1) Changeable message signs are permitted only in B-1 and B-2 Zoning Districts.
- (2) Changeable message signs shall only be permitted as ground, wall or pole signs.
- (3) An electronic changeable message sign shall be limited to announcing only prevailing eastern standard time and the local temperature in Fahrenheit or Celsius, or limited to the electronic display of a non-flashing or nonmoving message that shall remain unchanged for at least five (5) continuous seconds before it is replaced by another message. Electronic changeable messages shall be part of the total square footage of display area permitted for the sign even if the message is contained in a separate cabinet,

- except the face of the message shall not consume more than sixty (60) per cent of the total permitted display area of the sign.
3. PD District sign types allowed.
    - (a) Sign types and uses allowed for the uses designated for the area as portrayed in the master plan for future land use shall be allowed provided the planning commission may make a determination as to sign size and type most suitable to the promotion of the objectives of the PD District. Signs located in the Design Review District (section 2300) shall require design review.
  4. I-1, I-2, I-3, IRO Districts Sign Type Allowed.
    - (a) All sign types allowed and as controlled for O-5, B-1 and B-2 Districts except billboards and subject to design review when located in the Design Review District (see section 2300).
  5. P-1 Parking Districts sign types allowed.
    - (a) Pole and wall signs are permitted in parking districts subject to the following conditions and subject to design review when located in the Design Review District (see section 2300):
      - (1) One (1) entrance and one (1) exit sign for each access way to the parking lot shall be allowed and one (1) conditions of use sign for each parking lot shall be allowed.
      - (2) Signs shall not exceed nine (9) square feet in area for each sign face of such sign nor an overall height above ground of nine (9) feet.
      - (3) Signs as required by the building code.
  6. RA-RU-RT Districts sign types allowed.
    - (a) Wall, real estate and temporary signs, as defined in this ordinance, provided such signs shall not be illuminated unless otherwise provided for in this ordinance and subject to the following conditions by sign type and subject to design review when located in the Design Review District (see section 2300):
      - (1) Wall signs.
        - (i) Dwelling nameplate. For each dwelling unit, one (1) nameplate not exceeding one (1) square foot in area indicating name and/or house number of occupant.
      - (2) Real estate signs. One (1) real estate sign not exceeding ten (10) square feet in area for each sign face of such sign. Real estate signs shall not be placed on public property between the sidewalk and street curb.
      - (3) Temporary signs.



## ARTICLE XXIII. - DESIGN REVIEW

### Sec. 2300. - Design review.

Design review is required in order to: Provide for the orderly development and redevelopment in the Design Review District, the boundaries of which are defined on the Design Review District map (located at the end of this section 2300); maintain and enhance property values; promote the health, safety and welfare of the community by facilitating development where the physical, visual and spatial characteristics are established and reinforced through appropriate design in harmony with the historic character of the area; provide for a design review committee of the planning commission to act in the application of this provision; encourage creativity in the development and redevelopment of property in the Design Review District; and to ensure the standards and guidelines established by the ordinance are administered so as to encourage the disposition of development proposals without undue delay or cost to property owners in the district.

- A. Definitions. Because many of the words or terms used in design review are not in common usage, or they could be misconstrued as to meaning, the following definitions are to be used in the context of the use of this section. Terms not herein defined shall have the meaning customarily assigned to them, unless otherwise defined in this ordinance.
1. Appearance. The outward aspect of a building structure or site visible to the public.
  2. Appropriate. Sympathetic, or fitting, to the context of the site and the whole community.
  3. Appurtenances. The visible, functional objects accessory to and part of buildings.
  4. Architectural concept. The basic aesthetic idea of a building, or group of buildings or structures, including the site and landscape development, which produces the architectural character.
  5. Architectural feature. A prominent or significant part or element of a building, structure, or site.
  6. Architectural style. The characteristic form and detail, as of buildings of a particular historic period.
  7. Design Review District. The area designated on the Design Review District map of this ordinance.
  8. Character. The combination of traits which, when considered together, distinguish specified land and/or development from other specified land and/or development. In assessing character, the following may be considered, along with any other expressly identified factors:

- (j) Exterior lighting shall be part of the architectural concept. Fixtures, standards and all exposed accessories shall be harmonious with building design.
- (k) Refuse and waste removal areas, service yards, storage yards' and exterior work areas shall be screened from view from public ways, using materials as stated in criteria for equipment screening.
- (l) Inappropriate, incompatible, bizarre, and exotic designs shall be avoided.
- (m) To the extent reasonably feasible, the building design shall not be inconsistent with the character (as defined in this ordinance) of the area.

F. Signs. The provisions of the zoning ordinance in regard to signs shall be part of the criteria of this subsection. In addition to zoning ordinance standards, the design guidelines (available in the engineering and building department) established by the planning commission shall serve as a guide for sign design.

1. Wall signs shall be part of the architectural concept. Size, color, lettering, location, and arrangement shall be harmonious with the building design, and shall be compatible with signs in conformance with zoning standards on adjoining buildings. Signs shall have good proportions.
2. Identification signs of a prototype design shall conform to the criteria for signs.
3. Materials used in signs shall have good architectural character and be harmonious with building design and surrounding landscape.
4. Every sign shall have good scale in its design and in its visual relationship to buildings and surroundings.
5. Colors shall be used harmoniously. Brilliant colors shall be avoided. Lighting shall be harmonious with the design. If external spot or ground lighting is used, it shall be arranged so that the light source is shielded from view.

G. Miscellaneous structures and street hardware.

1. Miscellaneous structures include any structures, other than buildings, visible to view from any public way or ways. Street hardware includes all objects not commonly referred to as structures and located in streets and public ways and outside of buildings.
2. Miscellaneous structures and street furniture located on private property shall be designed to be part of the architectural concept of design and landscape. Materials shall be compatible with buildings, scale shall be good, colors shall be in a harmony with buildings and surroundings, and proportions shall be attractive.



## Mark Kowalewski

---

**From:** Eula Grooms <ejgrooms@yahoo.com>  
**Sent:** Monday, April 25, 2016 5:40 AM  
**To:** Mark Kowaleski  
**Subject:** Downtown Signage

Mark,

Just my thoughts on all signs in downtown Wyandotte (speaking as a member of the Wyandotte Cultural and Historical Commission as well as a private citizen).

One business is not more important than another. While it is important to change **w**ith the times, it is just as important to do so in a way that allows us to keep that old time charm and feel. **I**ndividual research should be done (by an organized group? Hired firm?) on why each particular business is or is **n**ot successful, especially as it relates to advertising. What is the desired end result? Allowing signage to go up **w**ithout appropriate research is negligence. Signage is important especially for visitors to our area. Style, size, **l**ocation and type are things that have to be considered when a selection is made but it must be on an informed decision. **N**eighboring businesses must be considerate of one another. Signage wars are offensive to the entire community. **C**are should be given to keep our downtown unique. City Council needs to be armed with appropriate research to **m**ake a responsible decision. A fact finding group should be formed and this issue addressed as it will continue to **r**esurface. It's irresponsible to order a sign without knowing it's full impact on not only your business but of those around **y**ou.

I appreciate your time and would be happy to help in any way that I can.

Yours in the love of all things vintage.  
Eula Grooms



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** May 2, 2016

**AGENDA ITEM #** **12**

**ITEM:** Renewal of License Agreement with Blue Water Explorations, Ltd., DBA Diamond Jack's River Tours

**PRESENTER:** Mark A. Kowalewski, City Engineer and Justin Lanagan, Superintendent Recreation Department *Mark Kowalewski 4-27-16*

**INDIVIDUALS IN ATTENDANCE:** Mark Kowalewski and Justin Lanagan

**BACKGROUND:** Since 2000, the City has entered into a one (1) year Renewal of License Agreement with Blue Water Explorations Ltd., DBA Diamond Jack's River Tours to utilize Bishop Park for docking. The License Fee for 2016 is again \$4,000 for the year and \$250 per all non-scheduled trips including private charters.

**STRATEGIC PLAN/GOALS:** The City is committed to revitalize the downtown by adding attractions to entice people to come to Wyandotte and to make our downtown a destination spot.

**ACTION REQUESTED:** Authorize the Mayor and City Clerk to execute the Renewal of License Agreement with Blue Water Explorations Ltd., DBA Diamond Jack's River Tours.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Additional miscellaneous income to account 101-000-655-040 estimated to be \$6,500.

**IMPLEMENTATION PLAN:** Execute Renewal of License Agreement and collect fees.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:** *JD Rydahl*

**LEGAL COUNSEL'S RECOMMENDATION:** *W. Fook (Reviewed Renewal)*

**MAYOR'S RECOMMENDATION:** *JLB*

**LIST OF ATTACHMENTS:** Renewal of License Agreement

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR AND CITY COUNCIL that the Council concurs with the recommendation of the City Engineer and Superintendent of Recreation, Leisure & Culture regarding the contract extension with Blue Water Explorations, Ltd., D.B. A. Diamond Jack's River Tours and that the Mayor and City Clerk are authorized to execute the Renewal of License Agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

## RENEWAL OF LICENSE AGREEMENT

ARTICLES OF AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF WYANDOTTE, "licensor" and Blue Water Explorations, Ltd., D.B.A. Diamond Jack's River Tours, a Michigan Corporation, "Licensee", to wit.

1. The Renewal Term of this License Agreement will be for the period of May 7, 2016, through April 15, 2017, Subsequent renewals will be in accordance with Paragraph 2 of the License Agreement.
2. The License Fee shall remain the same for this Renewal Period.
3. Insurance Policies and Certificates shall be submitted to the City to cover the extended period of time prior to May 7, 2016.
4. Licensee will coordinate with the Licensor's Superintendent of Recreation and General Manager of Municipal Services regarding dates for special City sponsored events, limited dock days and coal delivery times as described in Paragraph 4 and Exhibit D of the License Agreement.
5. Licensee may construct and maintain underground utility hookups per City Codes. Licensee shall pay all costs associated with said construction and maintenance. Licensee will pay all utility fees. The improvements, once completed, will become the property of Licensor.
6. All License Agreement conditions will remain the same as in the original Agreement except as modified herein.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

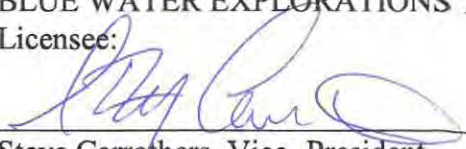
Witnessed by:

CITY OF WYANDOTTE; Licensor

\_\_\_\_\_  
Joseph R. Peterson, Mayor

\_\_\_\_\_  
Lawrence S. Stec, City Clerk

BLUE WATER EXPLORATIONS Ltd.,  
Licensee:

  
\_\_\_\_\_  
Steve Carrothers, Vice- President



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **13**

**ITEM:** Adopt-A-Lot Program

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski*

**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** Received a request from Timothy J. Stott, 3034 4<sup>th</sup> Street, to utilize the City-Owned lot known as former 3024 4<sup>th</sup> Street. Mr. Stott has executed a Hold Harmless Agreement which is attached.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing to provide the finest services and quality of life to its residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

**ACTION REQUESTED:** Approve the use of City-owned property.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Inform DPS and the City's Grass Cutting Contractor that the property known as Former 3024 4<sup>th</sup> Street is being used. Give copy of Resolution to Mr. Stott

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*Shrysdale*

**LEGAL COUNSEL'S RECOMMENDATION:**

*Reviewed Hold Harmless w. Stott*

**MAYOR'S RECOMMENDATION:**

*AK*

**LIST OF ATTACHMENTS:** Hold Harmless Agreement and Map

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED CITY COUNCIL that Council concurs with the recommendation of the City Engineer to allow Timothy J. Stott to utilize the City-Owned Property known as former 3024 4<sup>th</sup> Street in accordance with the executed Hold Harmless Agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

## HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to the undersigned to utilize the City owned vacant lot at 3024-4th Street in the City of Wyandotte under the Wyandotte "Adopt-A-Lot" Program, the undersigned hereby assumes all risk and liability relating to the providing of said vacant lot by the City of Wyandotte and agrees to Hold Harmless and Indemnify the City of Wyandotte, all City Officials and all of the City of Wyandotte's component units from all liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte Property or the property of others arising out of or resulting directly or indirectly from the utilization of said City lot as above described.

The undersigned further agrees that said property shall not be utilized as a parking lot and/or for the storage of any vehicles, machinery and/or equipment or the like and the undersigned further understands and agrees that the undersigned and the City of Wyandotte may withdraw and terminate this Agreement on 10 days advanced notice.

The undersigned does hereby further agree to not damage the property in any way and agrees to keep said property clean and free from debris and maintain said property in a safe manner under the laws and ordinances of the State of Michigan and the City of Wyandotte.

The undersigned further does hereby remise, release and forever discharge the City of Wyandotte, all City Officials and all of the City's component units from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the utilization of the above described City Lot.

Agreed this 27th day of APRIL 2016, \_\_\_\_\_.

By:

TIMOTHY J. STOTT  
Print Name

[Signature]  
Signature

Address:

3034 FOURTH  
WYANDOTTE

Phone Number:

313-505-4700

Approved by the City Council on \_\_\_\_\_.





3024 4<sup>th</sup> Street - S 52 FT OF THE ELY 12 FT OF LOT 6 ALSO THE S 52 FT OF LOT 7 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 125 T3S R11E, L1 P56 WCR

3034 4<sup>th</sup> Street - N 40 FT OF LOT 8 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 125 T3S R11E, L1 P56 WCR



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** May 2, 2016

**AGENDA ITEM #** **14**

**ITEM:** Neighborhood Enterprise Zone (NEZ) for former 425 Cherry now known as 427 Cherry, Wyandotte

**PRESENTER:** Mark A. Kowalewski, City Engineer *Mark Kowalewski 4-26-16*

**BACKGROUND:** This property was listed for sale in accordance with the City's specifications for Build a Future in Wyandotte. The Purchaser, Mr. and Mrs. Reedy are requesting Your Honorable Body support issuing a Neighborhood Enterprise Zone (NEZ) exemption certificate for the home being constructed on the property known as former 425 Cherry now known as 427 Cherry. This request is consistent with the Resolution adopted December 7, 1992.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the efforts to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhood.

**ACTION REQUESTED:** Adopt a resolution concurring with recommendation to approve the NEZ application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Forward Resolution to and application to Michigan Department of Treasurer

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *SDrysdale*

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** *JP*

**LIST OF ATTACHMENTS:** Resolution Establishing NEZ Zone  
Application for Neighborhood Enterprise Zone Certificate

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date : May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 425 Cherry is within the City of Wyandotte's Neighborhood Enterprise Zone #1 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of May 2, 2016, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 425 Cherry now known as 427 Cherry, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____



# City of Wyandotte Michigan

NEZ

3131 BIDDLE AVENUE 48192

(313) 246-4440

FAX: 246-4519 Administration

FAX: 246-4498 Clerk's Office

JAMES R. DeSANA, MAYOR

## OFFICIALS

WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECKI

CITY TREASURER

CHARLES F. BOSMAN

CITY ASSESSOR

## COUNCIL

RICHARD T. KELLY

JOHNNY A. KOLAKOWSKI

SAM A. PALAMARA

MARK A. PARYASKI

HELEN M. SAWICKI

MARTIN J. SHIMKUS

December 8, 1992

Peter J. McInerney  
Director of Community Development  
City of Wyandotte

## RESOLUTION

By Councilperson Sam A. Palamara  
Supported by Councilperson Mark A. Paryaski

RESOLVED by the City Council that WHEREAS, pursuant to Act No. 147 of the Public Acts of 1992, the City of Wyandotte is authorized to provide for the creation of neighborhood enterprise zones; and WHEREAS, the Act requires that the Council hold a public hearing not later than 45 days after the Clerk notifies the Assessor and each taxing unit that levies ad valorem property taxes in a proposed zone; and WHEREAS, the Clerk notified each taxing unit by October 7, 1992 of the public hearing scheduled for November 16, 1992 and such hearing was held; and WHEREAS on July 6, 1987, the City of Wyandotte adopted Ordinance No. 820 requiring the registration, inspection and Certificates of Compliance for all rental dwellings; and WHEREAS, on March 21, 1988, the City of Wyandotte adopted Ordinance No. 840 requiring the inspection and Certificates of Approval for building code compliance of all one and two family dwellings prior to sale or transfer in the City of Wyandotte; NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Council acknowledges receipt of the Assessor's report stating the amount of the true cash value of the property located within each proposed neighborhood enterprise zone as follows: Zone No. 1 - \$10,797,680.00; Zone No. 2 - \$8,063,980.00; Zone No. 3 - \$9,141,140.00
2. The Council hereby finds that proposed Zone Nos. 1 and 2 are both consistent with the Master Plan for Future Land Use - Southeast Neighborhood, as revised on December 17, 1987; and that said Zone Nos. 1 and 2 are consistent with the City's neighborhood preservation and economic development goals for the McKinley School Area.
3. The Council hereby finds that proposed Zone No. 3 is consistent with current efforts to revise the Master Plan for Future Land Use - Garfield School Area as approved by the City Council on March 2, 1992; and that said Zone No. 3 is consistent with the City's neighborhood preservation and economic development goals for that portion of the Garfield School Area.



4. The Council hereby states that the City's goal for residential areas is as set forth in the Master Plan for Future Land Use, as revised on December 17, 1987, which states "Preserve and continuously improve the residential area and provide for a cross section of high quality housing suitable for all segments of population while maintaining emphasis on the single-family home."

5. The Council hereby designates Neighborhood Enterprise Zone No. 1 for both new and rehabilitated facilities as that area described in Attachment "A" hereto which area consists of approximately 62.203 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 1, 2, 3 and 4 plus 20 ft. alley, and Lots 12 and 13, Block 111, Plat of Blocks 111 and 132, Liber 1, Page 305, Wayne County Records.

6. The Council hereby designates Neighborhood Enterprise Zone No. 2 for both new and rehabilitated facilities as that area described in Attachment "B" hereto which area consists of approximately 51.320 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 15 and 16, Block 12 "Garfield Place" Liber 14, Page 80, Wayne County Records.

7. The Council hereby designates Neighborhood Enterprise Zone No. 3 for both new and rehabilitated facilities as that area described in Attachment "C" hereto which area consists of approximately 38.054 acres.

8. The Mayor and Clerk are hereby authorized to execute the necessary documents and to notify the State Tax Commission of the passage of this resolution.

YEAS: Councilmembers Kolakowski, Palamara, Paryaski, Sawicki, Shimkus  
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on December 7, 1992.

WILLIAM R. GRIGGS  
CITY CLERK

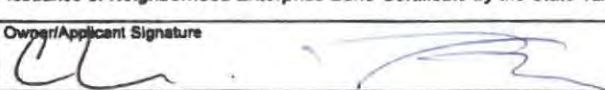
cc: Dir. Mkt./Plan  
City Assessor  
City Engineer  
City Treasurer  
W.C. Intermediate School District  
W.C. Community College District  
Wyandotte School District  
W.C. Bureau of Taxation  
W.C. Board of Commissioners  
W.C. Executive  
Huron Clinton Metro Park Authority

## Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

STATE USE ONLY	
Application No.	Date Received

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name <b>Jason and Catherine Reedy</b>		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehab. Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address <b>427 Cherry St.</b>		Amount of years requested for exemption (6-15) <b>12</b>	
City <b>Wyandotte</b>	State <b>MI</b>	ZIP Code <b>48192</b>	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
Name of City, Township or Village (taxing authority) <b>Wyandotte</b>		Type of Property <input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County <b>Wayne</b>	School District <b>Wyandotte</b>		
Name of LGU that established district <b>Wyandotte City Council</b>		Name or Number of Neighborhood Enterprise Zone <b>NEZ #1</b>	Date district was established <b>12/08/1992</b>
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit)	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary.  <b>Construct a new single family dwelling consisting of approximately 1,727 square feet, 3 bedrooms, 2 bathrooms, full basement and attached garage.</b>			
Timetable for undertaking and completing the rehabilitation or construction of the facility. <b>Starting project in summer 2016 to be completed spring 2017</b>			
PART 2: APPLICANT CERTIFICATION			
Contact Name <b>Jason and Catherine Reedy</b>		Contact Telephone Number <b>(734) 395-7925</b>	
Contact Fax Number <b>313 882 0210</b>		Contact E-mail Address <b>Katey.Cox@RaymondJames.com</b>	
Owner/Applicant Name <b>Jason and Catherine Reedy</b>		Owner/Applicant Telephone Number <b>(734) 395-7925</b>	
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) <b>1542 12th Street, Wyandotte, MI 48192</b>		Owner/Applicant E-mail Address <b>Katey.Cox@RaymondJames.com</b>	
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 		Date <b>4/25/16</b>	

Continue on Page 2



<b>PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)</b>			
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.			
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.			
Name of LGU			
Name of Assessor (First and last name)		Telephone Number	
Fax Number		E-mail Address	
I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.			
Assessor's Signature			Date
<b>PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)</b>			
Action taken by LGU:		The State Tax Commission requires the following documents be filed for an administratively complete application:	
<input type="checkbox"/> Exemption Approved for _____ Years (6-15) <input type="checkbox"/> Exemption Approved for _____ Years (11-17 historical credits) <input type="checkbox"/> Exemption Denied (include Resolution Denying)		<input type="checkbox"/> 1. Original Application <input type="checkbox"/> 2. Legal description of the real property with parcel code # <input type="checkbox"/> 3. Resolution approving/denying application (include # of years) <input type="checkbox"/> 4. <b>REHABILITATION APPLICATIONS ONLY.</b> Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.	
Date of resolution approving/denying this application			
Clerk's Name (First and Last)		Telephone Number	
Fax Number		E-mail Address	
Mailing Address		City	State      ZIP Code
I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.			
I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.			
Clerk Signature			Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission  
 P.O. Box 30471  
 Lansing, MI 48909

**Note:** Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **15**

**ITEM:** Purchase Agreement to sell City owned property known as former 425 Cherry

**PRESENTER:** Mark A. Kowalewski, City Engineer and Thomas Woodruff, City Assessor

**BACKGROUND:** The former 425 Cherry was offered for sale in accordance with the attached Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home. It was placed on the MLS and "for sale" sign was placed on the property. The recommendation is to sell said lot to Jason and Catherine Reedy for the construction of a single family home consisting of approximately 1,727 square feet, 3 bedrooms, 2 baths, full basement and attached garage. The exterior will be vinyl sided.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Adopt a resolution concurring with recommendation

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The Purchasers will be purchasing this property for \$10,000 which will be placed as a mortgage on the property payable if the property is sold or transferred in any manner within ten (10) years of the date of closing date. Should the property sell or is transferred in any manner before the ten (10) years have expired the entire purchase price plus all closing cost will be due immediately upon sale or transfer to the City of Wyandotte. The mortgage will be executed at time of closing.

**IMPLEMENTATION PLAN:** Execute Purchase Agreement and close on property.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Shrysdal*

**LEGAL COUNSEL'S RECOMMENDATION:** Purchase Agreement Approved by Legal.

**MAYOR'S RECOMMENDATION:** *ASP*

**LIST OF ATTACHMENTS:** Purchase Agreement; Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home; and Map



**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer and City Assessor regarding the City owned property located at former 425 Cherry is hereby received and placed on file;  
AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 425 Cherry to Jason and Catherine Reedy for the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser, Jason and Catherine Reedy do not undertake development within six (6) months from time of closing and complete construction within one (1) year will results in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; NOW THEREFORE,

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate and closing documents for the property known as former 425 Cherry, between Jason and Catherine Reedy and the City of Wyandotte for \$10,000 as presented to Council on May 2, 2016.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

# Build a **FUTURE** in *Wyandotte*

## SPECIFICATION FOR ACQUISITION OF VACANT PARCELS FOR THE CONSTRUCTION OF A NEW SINGLE FAMILY HOME ON PROPERTY OWNED BY THE CITY OF WYANDOTTE

Department of Engineering and Building  
City of Wyandotte, Michigan

Mark A. Kowalewski,  
City Engineer



## INSTRUCTIONS AND CONDITIONS

### Delivery

Proposals with deposits shall be delivered to the City Engineer at Wyandotte City Hall, 3200 Biddle Avenue, Michigan, 48192 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

### Separate Proposals

A separate proposal must be submitted for each parcel. Proposals will become the property of the City of Wyandotte.

### Expeditious Agreement

The maker of the best proposal, as recommended by the Committee, shall expeditiously enter into a purchase agreement, subject to the terms set forth in these Specifications for submission to the City Council.

### Terms of Sale

These lots are available for \$10,000. The City is discouraging any bids under \$10,000. The City offers terms for the sale of these lots which are as follows:

1. \$10,000 Cash plus all closing costs due at time of closing.
2. \$5,000 due at closing and \$5,000 plus closing cost (ie title commitment, recording fee, mapping fees) as a no interest fee lien on the property payable upon the next sale or if the property is remortgaged or transferred in any manner.
3. \$10,000 placed as no interest fee lien on the property which also includes closing costs (ie title commitment, recording fee, mapping fees). This lien will be forgivable if the purchaser(s) occupy the property as their primary residences for ten (10) years. Note: the City will not subordinate this lien.

Further, a reduction of the purchase price of \$2,000 is available if the purchaser agrees to install energy saving systems such as solar systems capable of supplying 1 kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and providing hot water.

### As Is Condition

This property is being sold, in an "as is" condition without expressed or implied warranty. The City of Wyandotte assumes no responsibility for the environmental conditions of the properties.

Prospective purchaser understand that, whether buildings were removed or not, the City of Wyandotte accepts no responsibility for underground conditions in cases where there were previous structures, with or without a basement.

### Title Insurance

The City of Wyandotte will furnish a warranty deed. Title insurance must be obtained at the purchaser's expense. The City will provide its policy, if available, to the successful proposal maker as credit on a new policy.

### Taxes and Prorated Items

All taxes and assessments which have become a lien upon the land as of the **date** of the Purchase Agreement shall be paid by the City as Seller. Current taxes, if any, **INCLUDING CURRENT TAXES ON HOMES ALREADY DEMOLISHED**, shall be prorated and adjusted as of the date of **closing** in accordance with the "Due Date" basis of the taxing unit in which the property is located.

### Neighborhood Enterprise Zones (NEZ)

Properties which are located in an NEZ are eligible to receive a twelve (12) **year** tax abatement, which will reduce the taxes paid by homeowners. Proposals will be accepted by **Developers** and/or Builders and/or Owner Occupied Persons. The City may show preference towards an owner occupant's proposal depending on the quality of the proposal received. Example of the tax saving is as follows:

Home valued at \$200,000 **without** the tax abatement using 2006 Homestead **Tax** Rate:  
Taxable Value for land and house \$100,000 x 48 mills = \$4,800.00

Home valued at \$200,000 **with** the tax abatement using 2006 Homestead Tax **Rate**:  
Taxable Value for land \$10,000 x 48 mills = \$480.00  
Taxable Value for home \$90,000 x 16.86 mills = \$1,500.00  
This is a yearly savings of \$2,820.00

CONTACT THE ENGINEERING DEPARTMENT TO SEE IF LOT IS **ELIGIBLE** FOR THIS TAX INCENTIVE.

### Closing Fee

Purchaser is responsible for the payment of the TWO HUNDRED (\$200.00) **DOLLAR** closing fee. The closing fee will be paid at time of closing.

### Subdivision Precluded

The properties are being offered as one single parcel each and shall not be subdivided.

### Dirt Removal

Said Agreement will provide that dirt shall be removed from the site at Purchaser's expense.

### Subject to Easement

The City will require the granting of a five (5) foot easement as part of the condition of sale. This Easement will be for future underground access for decorative 14' LED Lamp Post fixtures.



### Building Permit Prior to Closing

The Purchase Agreement will require that a building permit be obtained prior to closing. Permits will only be issued to licensed residential builders.

Exception - A homeowner who meets the following requirements: A bona fide owner of a single family residence which is or will be on completion, for a minimum of two (2) years his or her place of residence, and no part of which is used for rental or commercial purposes, nor is contemplated for such purpose, may do his or her own work, providing he or she applies for and secures a permit, pays the fee, does the work himself or herself in accordance with the provisions hereof, applies for inspections and receives approval of the work by the code official. Failure to comply with these requirements will subject the owner's permit to cancellation. Owners building their own homes, will be required to sign an affidavit that they understand and agree to these conditions. Any violation of the two (2) year occupancy requirement will result in prosecution by the City.

Purchaser will have 120 days to obtain a building permit from the date of the Agreement. One (1) thirty (30) day extension may be granted by the City Engineer if there is a good reason.

### Timely Development

Purchaser agrees to undertake development for the construction of a Single Family Dwelling no later than six (6) months from the date of the closing. Purchaser's failure to undertake development results in the City's right to repurchase the property at 80% of the purchase price as evidenced and enforced by a recordable document.

### Guideline Price Not Binding

These lots are available for \$10,000. The City is discouraging any bids under \$10,000. The City offers terms for the sale of these lots which are as follows:

1. \$10,000 Cash plus all closing costs due at time of closing.
2. \$5,000 due at closing and \$5,000 plus closing cost (ie title commitment, recording fee, mapping fees) as a no interest fee lien on the property payable upon the next sale or if the property is remortgaged or transferred in any manner.
3. \$10,000 placed as no interest fee lien on the property which also includes closing costs (ie title commitment, recording fee, mapping fees). This lien will be forgivable if the purchaser(s) occupy the property as their primary residences for ten (10) years. Note: the City will not subordinate this lien.

Further, a reduction of the purchase price of \$2,000 is available if the purchaser agrees to install energy saving systems such as solar systems capable of supplying 1 kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water.

### Reservation

The City reserves the right to reject any or all proposals and the right to waive any formal defects in proposals when deemed in the best interest of the City.



## REQUIREMENTS

### Sales Price

The proposed price must be written in both words and numerals. These lots **are** offered for \$10,000 per buildable lot. The following are the options available for purchase:

1. \$10,000 Cash plus all closing costs due at time of closing.
2. \$5,000 due at closing and \$5,000 plus closing cost (ie title **commitment**, recording fee, mapping fees) as a no interest fee lien on the property **payable** upon the next sale or if the property is remortgaged or transferred in any manner.
3. \$10,000 placed as no interest fee lien on the property **which** also includes closing costs (ie title **commitment**, recording fee, mapping fees). **This** lien will be forgivable if the purchaser(s) occupy the property as their primary residences for ten (10) years. **Note: the City will not subordinate this lien.**

Further, a reduction of the purchase price of \$2,000 is available if the purchaser **er** agrees to install energy saving systems such as solar systems capable of supplying 1 kw of energy or wind **turbines** supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot **water**.

### Disclosure and Anti-Collusion

Proposal makers must complete the sworn affidavit included in this RFP, listing **all** persons, firms or corporations having any interest in the Agreement that would result from **acceptance** of the proposal, and stating whether any member of the City Council, or Officer, or Employee of the City **is** directly interested in said proposal.

### Deposit

The proposal maker must accompany the proposal with a deposit in the form **of** a cashier's check, bank money order, or certified check payable to the City of Wyandotte for ten (10%) **percent** of the amount offered for the parcel. This earnest money deposit shall be applied to the purchase price at the **time** of closing.

In order to protect the integrity of this solicitation and review process, deposits **may** be forfeited in cases where acceptable proposals are withdrawn prior to execution of any Agreement. All **other** deposits shall be returned at the direction of the City Council.

Once the City determines to enter into an Agreement and the proposal maker **fails** to consummate the sale, the Deposit will be forfeited to the City of Wyandotte.

### Evaluation

In order to best serve the City's interest, proposals will be evaluated for: highest and best use of the property; quality of development as measured by meeting or exceeding the suggested **minimum** features; and the demonstrated experience, qualifications, and readiness of the prospective purchaser. The highest dollar amount does not necessarily determine the best proposal.

### Equalization Factor

Any current Wyandotte Resident submitting a proposal on lots included in these specifications will receive a five (5%) percent Equalization Factor Credit on their proposal price for the property should their proposal be considered equivalent in quality to the high dollar bid proposal.

Equivalent in quality shall mean similar size square footage, exterior, amenities, such as but not limited to; fireplaces, tile floors, bay windows, counter tops, bedrooms, bathrooms, fixtures, etc.

Proof of residency will be required upon request.



## BUILDING REQUIREMENTS

### Harmony with Adjoining Residential Properties

Proposed building should respect the existing character of the immediate neighborhood. McKinley Neighbors United Picture Portfolio applies on lots located in the Neighborhood Enterprise Zone (NEZ) located between Eureka and Grove. This Portfolio is for reference only. The City does not have any of these plans available.

### Building Features

Proposals must be attached to Signature Sheet and describe the proposed new single family dwelling by specifying the following features:

- a. Number of stories.
- b. Estimated amount of square feet.
- c. Provisions for a garage. *GARAGES PLACED IN FRONT OF THE LIVING QUARTERS, BECOMING THE PREDOMINANT FEATURE (more than 3 feet) IN THE FRONT YARD ARE UNDESIRABLE.*
- d. Number of bathrooms.
- e. Provisions for underground utilities. Contact Wyandotte Municipal Service and Ameritech for information.
- f. Other desirable architectural features such as covered porches, extended soffits, picture windows, bay windows, doorwalls, fireplaces, vaulted ceilings.
- g. Trim on house (vinyl, aluminum or painted wood).
- h. Decks or patios

### Suggested Minimum Features

#### One Story Building Minimum Features:

- a. Consist of a minimum of 1,200 square feet of living area. This does not include basement or garage square footage.
- b. Full brick exterior. (Vinyl or aluminum would be considered as an alternative depending on the neighborhood)
- c. Full basement.
- d. All utilities underground (Electric, Cable and Telephone).

#### Two Story Building Minimum Features:

- a. Consist of a minimum of 1,500 square feet of living area. This does not include basement or garage square footage.
- b. Brick exterior on the entire first floor. (Vinyl or aluminum would be considered as an alternative depending on the neighborhood)
- c. Full Basement.
- d. All utilities underground (Electric, Cable and Telephone).

#### Corner Lots:

- a. Wrap around porches

## BUILDING REQUIREMENTS

### Required Feature

1. All basements shall have backflow prevention system, which shall include back water valves and sump pump.
2. All basements shall comply with Section R310 – Emergency Escape and Rescue Openings in accordance with the 2003 Michigan Residential Code. Also a cover over the opening will be required in accordance with Section R310.4 - Bars, grills, covers and screens of the 2003 Michigan Residential Code.

### Standards

Purchaser understands that development of the property is subject to all the current codes and ordinances of the City of Wyandotte applicable for construction and use, such as the following:

Maximum Height:	Two (2) stories or thirty (30) feet.
Maximum Lot Coverage:	All structures can only cover thirty-five (35%) percent of property.
Yard Requirements:	Front: Minimum of twenty (20) feet. Side: Minimum of four (4) feet, except corner lots require minimum of five (5) feet on side abutting street. Total Side: Twelve (12) feet. Rear: Minimum of twenty-five (25) feet.

**NOTE:** Submittals which exceed these minimums requirements should be clearly stated on the proposal. More specific information of the proposed project will aid the Land Sale Committee in making its recommendation for acceptance to the Mayor and City Council.

The City reserves the right to reject any proposal wherein the square footage of the house does not meeting with the character of the neighborhood or size of the lot.



**LOOK, MAKOWSKI and LOOK**  
ATTORNEYS AND COUNSELORS AT LAW  
PROFESSIONAL CORPORATION  
2241 OAK STREET  
WYANDOTTE, MICHIGAN 48192-5390  
(734) 285-6500  
FAX (734) 285-4160

William R. Look  
Steven R. Makowski

Richard W. Look  
(1912-1993)

**PURCHASE AGREEMENT**

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Lot 5 Block 131 Subdivision of Blocks No. 110 and 131 City of Wyandotte as recorded in Liber 1 Page 309, of Plats, Wayne County Records being known as the former 425 Cherry Street, and to pay therefor the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

**THE SALE TO BE CONSUMMATED BY  
PROMISSORY NOTE/MORTGAGE SALE**

<b>PROMISSORY/ MORTGAGE SALE</b>	1. The Purchase Price of \$10,000 plus closing costs to be determined at closing shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser within ten (10) years of closing as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property be foreclosed on by any Financial or County Entity, during the ten (10) year period this property shall be returned to the Seller.
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close. 4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Purchaser's Default</b>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Seller's Default</b>	
<b>Title Objections</b>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$_____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$_____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
<b>Taxes and Prorated Items</b>	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<b>Broker's Authorization</b>	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of City Engineer, 3200 Biddle Avenue, Wyandotte, Michigan. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 12 through 20 and Signatures

IN PRESENCE OF:

\_\_\_\_\_  
L. S.  
**Purchaser**

\_\_\_\_\_  
L. S.  
**Purchaser**

\_\_\_\_\_  
Address

Dated \_\_\_\_\_ Phone: \_\_\_\_\_

**BROKER'S ACKNOWLEDGMENT OF DEPOSIT**

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address \_\_\_\_\_  
\_\_\_\_\_  
Broker

Phone \_\_\_\_\_ By: \_\_\_\_\_

This is a co-operative sale on a \_\_\_\_\_ basis with \_\_\_\_\_

**ACCEPTANCE OF OFFER**

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of ( \_\_\_\_\_ Dollars) ( \_\_\_\_\_ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

\_\_\_\_\_  
L. S.  
**Seller**

\_\_\_\_\_  
L. S.  
**Seller**

\_\_\_\_\_  
Address

Dated: \_\_\_\_\_ Phone: \_\_\_\_\_

**PURCHASER'S RECEIPT OF ACCEPTED OFFER**

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated \_\_\_\_\_  
\_\_\_\_\_  
L. S.  
**Purchaser**

**THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP**



the following features:

- Approximately 1,727 square feet; 3 bedrooms, 2 bathrooms, full basement and attached garage as indicated on Attachment A
  - Full Basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2006 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
  - Exterior to be vinyl siding.
  - Attached garage. NOTE: Garage will extend no further than 1 foot past covered front porch or 6 feet past front door as indicated on Attachment A.
13. The Purchasers will be purchasing this property for \$10,000 which will be placed as a mortgage on the property payable if the property is sold or transferred in any manner within ten (10) years of the date of closing date. Should the property sell or is transferred in any manner before the ten (10) years have expired the entire purchase price plus all closing cost will be due immediately upon sale or transfer to the City of Wyandotte. The mortgage will be executed at time of closing.
14. If the home has a unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by \$2,000.
15. This Agreement is further contingent upon the Purchaser undertaking development within six (6) months from time of closing and complete construction within one (1) year. "Undertaking development" is defined as: the commencement of the building construction with a Building Permit being issued by the Engineering and Building Department for the construction of the home as described in Paragraph 12 above. Failure to undertake development or complete construction within the above time period will result in Seller's right to repurchase property including any improvements for \$1.00, this will be a condition of the Deed.
16. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
17. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee which will be added to the mortgage at time of closing. These charges will be including into the mortgage.
18. Dirt shall be removed from the site at the Purchaser's expense.
19. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property. It is agreed that the Builder will cut down tree located on rear of lot and that the Seller will haul away tree once cut down.
20. This Agreement is subject to the approval of the Wyandotte City Council.

Jason Reedy

Purchaser

Catherine Reedy

Purchaser

Dated:

4/25/16

CITY OF WYANDOTTE, Seller

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk  
3200 Biddle Avenue  
Wyandotte, Michigan 48192

Dated:

# Attachment A



**LEFT ELEVATION**  
SCALE: 1/4" = 1'-0"



**FRONT ELEVATION**  
SCALE: 1/4" = 1'-0"

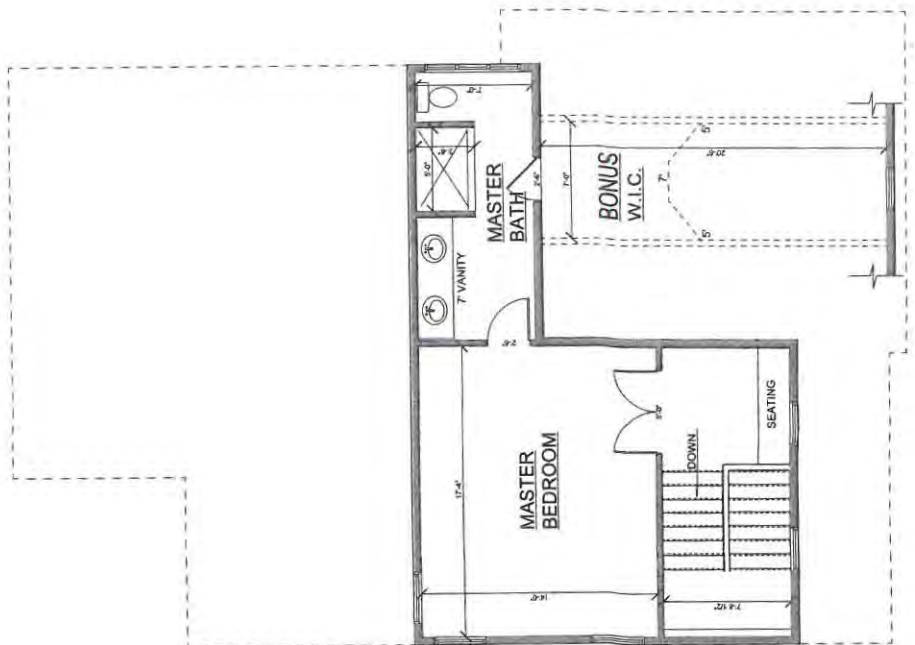
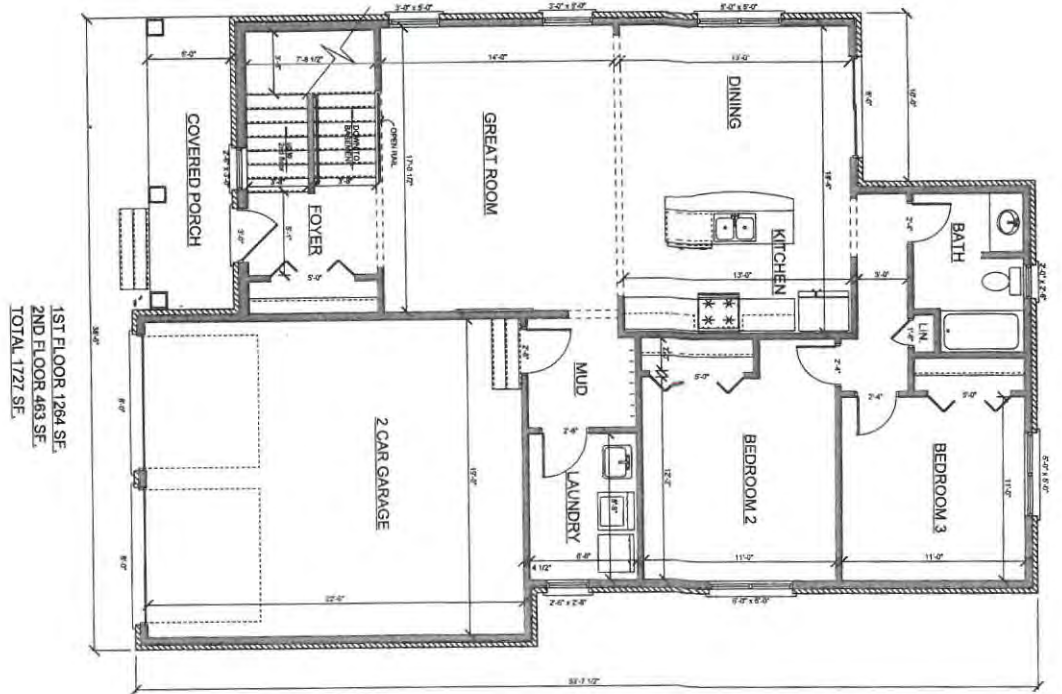


**RIGHT ELEVATION**  
SCALE: 1/4" = 1'-0"

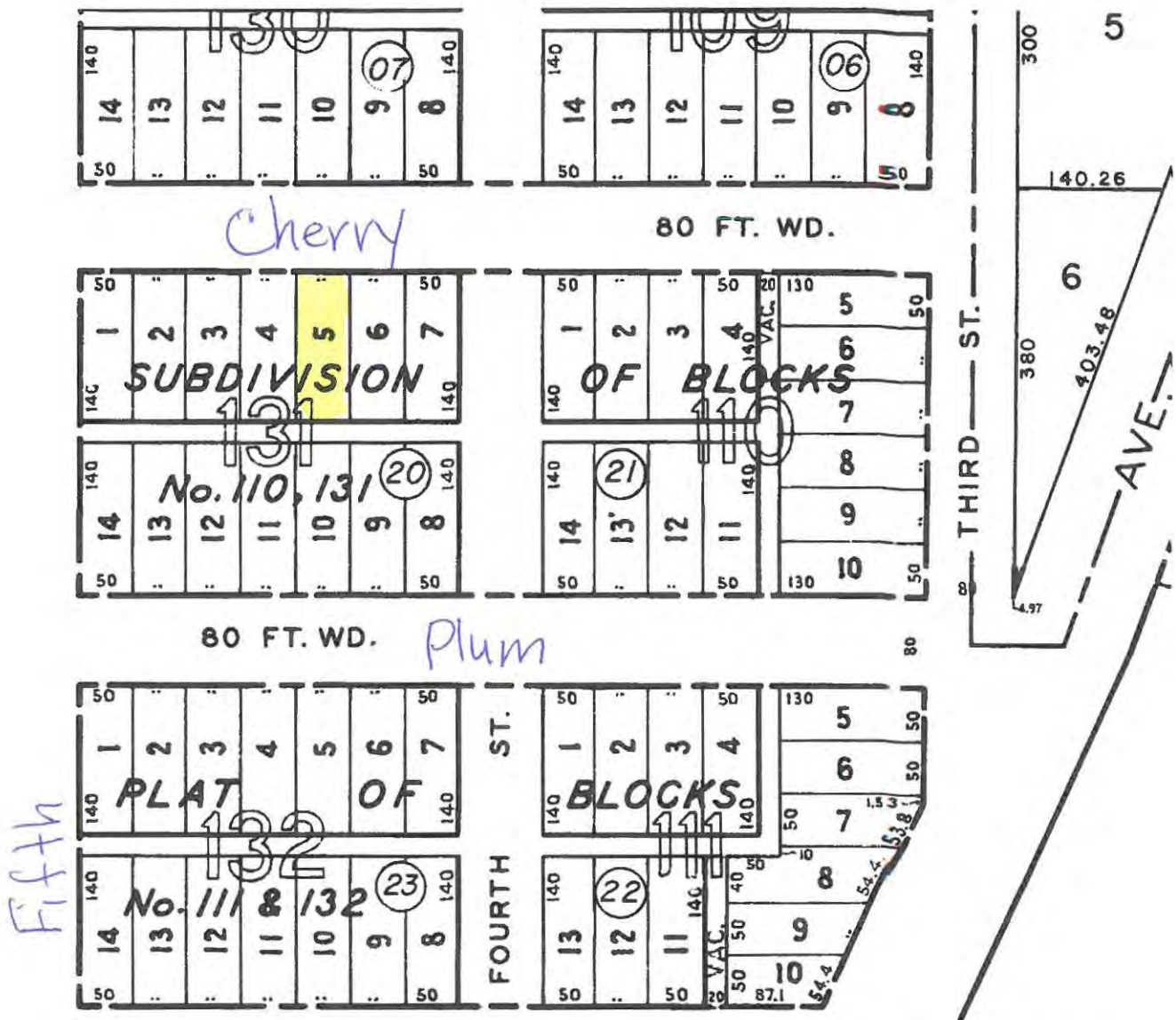


**REAR ELEVATION**  
SCALE: 1/4" = 1'-0"

# Attachment A







425 Cherry - LOT 5 SUBDIVISION OF BLOCKS NO. 110 AND 131, BLOCK 131 T35 R11E L1 P309 WCR



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **16**

**ITEM:** City Owned Property at 1405 22<sup>nd</sup> Street

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski 4-27-16*

**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** The City purchased this property through the Wayne County Tax Foreclosure process for the amount of \$6,327.75. A review of the property and the neighborhood revealed that this home fits the neighborhood and could be rehabilitated. However, the garage should be removed. The Wyandotte Community Alliance (WCA) has inspected the property and has determined that they desire to rehabilitate this property provided the City removes the garage. The WCA and the City have worked together in rehabilitating seven (7) homes over the last ten (10) years. The most recent home at 313 Superior which was a three (3) unit dwelling was converted back into a single family home and recently sold by the WCA. The undersigned recommends selling this property to the WCA for \$1.00 for rehabilitation.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in providing the finest services and quality of life to its residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

**ACTION REQUESTED:** Adopt a resolution concurring with recommendation.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** Sell property to WCA; WCA rehabilitates the home; once rehab is completed WCA will place property on open market for sale.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*S. Dunsdale*

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

*JP*

**LIST OF ATTACHMENTS:** Resolution from WCA

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the property at 1405 22<sup>nd</sup> Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation of the City Engineer to sell the property at 1405 22<sup>nd</sup> Street to the Wyandotte Community Alliance (WCA) for \$1.00 provided the WCA rehabilitates the home; AND

BE IT FURTHER RESOLVED that Council authorizes the City Engineer to remove the garage; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the required sales documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

April 6, 2016

Copeland 5:30PM

ROLL CALL:        Darany-ex    Wm's, Lee        Wm's, Lora    Weise        Skolasinski-ex  
                         Benson        Heck Loya        Mastrogiacomo    Hope-ab

GUESTS:

MINUTES:    *Motion by Weise, second by Wms. Lora to approve minutes from February 2016. Unanimous.*

There was no March meeting.

TREASURERS REPORT: Bills discussed. No treasurers report. *Motion by Wms. Lee second by Benson to pay the bills. Unanimous.* Municipal Service balance is \$602.56

The budget for 313 has been updated and attached with these minutes.

\*\*\*\*Pat will drop off extra checks and I will get receipts to him for current bills paid and the credit union statement when Margie gets it.

OLD BUSINESS: 313 Superior:

Appraisal process is started and Maher expects it to be complete first of next week.

Any inquires about the house need to be referred to Joe Maher – cell 734 507-0698 or office 734-671-3020.
---

1405 22<sup>nd</sup> Street

House plan and various estimates for work for possible new project at 1405 22<sup>nd</sup> discussed and continuing. City to deal with demo of garage to help with budget.

*Motion by Loya, second by Benson, to accept the property at 1405 22<sup>nd</sup> Street for \$1, as the next project for WCA. 8 approved, 1 abstained. Motion passed.*

NEW BUSINESS

NEXT BOARD MEETING: May 4, 2016- 5:30 - Location to be determined.

CKI4/7/2016



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** May 2, 2016

**AGENDA ITEM #** **17**

**ITEM:** City Purchasing 767 Pine

**PRESENTER:** Mark A. Kowalewski, City Engineer

*Mark Kowalewski 4-26-16*

**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** This property is an eyesore in the neighborhood. The City is being offered this property for the sales price of \$22,000.00. The property information is as follows:

Lot Size: 50' x 140'

Demolition Cost Estimated at: \$6,000.00

2015 SEV: \$26,300

Market Value: \$52,600

2015 Taxes: \$1,365.03

This property is large enough for the construction of a new single family dwelling.

**STRATEGIC PLAN/GOALS:** The City is committed to maintaining and developing excellent neighborhoods by, matching tools and efforts to the conditions in city neighborhoods, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

**ACTION REQUESTED:** Approve the Purchase Agreement for the City to acquire property and authorize the Mayor and City Clerk to execute same.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** 492-200-850-519 TIFA Area Funds

**IMPLEMENTATION PLAN:** Mayor and City Clerk execute the Purchase Agreement and close on property.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*Shrysdale*

**LEGAL COUNSEL'S RECOMMENDATION:** Approved PA. W. Look

**MAYOR'S RECOMMENDATION:**

*W. Look*

**LIST OF ATTACHMENTS:** Purchase Agreement and Map



**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at known as 767 Pine in the amount of \$22,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

**LOOK, MAKOWSKI and LOOK**  
ATTORNEYS AND COUNSELORS AT LAW  
PROFESSIONAL CORPORATION  
2241 OAK STREET  
WYANDOTTE, MICHIGAN 48192-5390

William R. Look  
Steven R. Makowski

(734) 285-6500  
FAX (734) 285-4160

Richard W. Look  
(1912-1993)

**OFFER TO PURCHASE REAL ESTATE**

I, THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

{ City  
Township- of  
Village

Wyandotte, Wayne County, Michigan, described as follows:  
Lot 1 Plat of Part of Wyandotte Block 205T3S R11E L1 P1423 WCR

being known as  
767 Pine Street, together with all improvements and appurtenances,  
including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna,  
gas conversion unit and permit \_\_\_\_\_ if any, now on the premises, and to pay  
therefore the sum of Twenty Two Thousand (\$22,000.00) Dollars, subject to the existing building and use restrictions,  
easements, and zoning ordinances, if any, upon the following conditions;

**THE SALE TO BE CONSUMMATED BY: A**

(Fill out one of the four following paragraphs, and strike the remainder)

<b>Cash Sale</b>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<b>Cash Sale with New Mortgage</b>	<del>B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.</del>
<b>Sale to Existing Mortgage</b>	<del>C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.</del>
<b>Sale on Land Contract</b>	<del>D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.</del>
<b>Sale to Existing Land Contract</b>	<del>If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.</del>
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Purchaser is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<b>Purchaser's Default/ Seller's Default</b>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Title Objections</b>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Possession</b>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u>  If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> , as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.



**THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP**

<b>Taxes and Prorated Items</b>	<p>7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. <b>Due dates are August 1 and December 1.</b></p> <p>8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.</p>
<b>Broker's Authorization</b>	<p>9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

**10. APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ \_\_\_\_\_ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ \_\_\_\_\_.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of \_\_\_\_\_.

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: **1. Contingent upon City Council approval, 2. Seller agrees not to enter into any third party agreements including with any telecommunications companies wishing to install equipment on said property prior to closing.**

**City of Wyandotte:**

IN PRESENCE OF:

\_\_\_\_\_  
JOSEPH R. PETERSON, Mayor L. S. Purchaser

\_\_\_\_\_  
LAWRENCE S. STEC, Clerk L. S. Purchaser

Address \_\_\_\_\_

Dated \_\_\_\_\_ Phone: \_\_\_\_\_

**BROKER'S ACKNOWLEDGMENT OF DEPOSIT**

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address \_\_\_\_\_ Broker

Phone \_\_\_\_\_ By: \_\_\_\_\_

This is a co-operative sale on a \_\_\_\_\_ basis with \_\_\_\_\_

**ACCEPTANCE OF OFFER**

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of ( \_\_\_\_\_ Dollars) ( \_\_\_\_\_ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

\_\_\_\_\_  
ANNETTE KALICH L. S. Seller

\_\_\_\_\_  
ANNETTE KALICH L. S. Seller

Address 767 Pine Wy.

Dated: \_\_\_\_\_ Phone 734-258-2681

**PURCHASER'S RECEIPT OF ACCEPTED OFFER**

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated \_\_\_\_\_ L. S. Purchaser





**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 2, 2016

AGENDA ITEM # **18**

**ITEM:** Amendments to Antenna Site License Agreements with New Cingular Wireless PCS, LLC  
(AT & T) for 365 Hudson Street

**PRESENTER:** Mark A. Kowalewski, City Engineer



**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** In 1996, the City had constructed two (2) communication towers at 1077 Grove Street and 365 Hudson Avenue which the City owns. Space on the towers is licensed to various communication carriers. The towers were designed and built to accommodate as many antennas as possible to maximize the revenue. The height of the tower is below 200 feet so that continuous lighting would not be required to meet aviation requirements. The design considerations for possible failure or buckling of the tower include gravity forces and horizontal wind forces. These forces are calculated when one inch thick ice is covering the tower and antennas.

The major factor to determine fees for Licensees is the new loading or forces on the tower for new users or increased loading or forces on the tower for existing users of the tower. Any changes to the site include a review of the loading that will be created on the tower. The current loading of the tower structure is at 48.7% and current loading of foundation is at 55.3%. The equipment changes by AT & T will not increase the loading on the tower.

Therefore, there is no increase in fees for this Amendment. In addition, AT & T's current rate is the highest of any current Licensee at \$4,680 per month.

The enclosed Antenna Site License Agreement Amendment with New Cingular Wireless, PCS, LLC (AT & T) is for applicable portions of the communication tower at 365 Hudson Street.

**STRATEGIC PLAN/GOALS:** : This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to create revenues to support the City financially.

**ACTION REQUESTED:** Approve the Antenna Site License Agreement Amendments for 365 Hudson Street with New Cingular Wireless, PCS, LLC (AT & T).

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** No budget implications to account number 101-000-655-019

**IMPLEMENTATION PLAN:** Execute Agreements

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:** 

**LEGAL COUNSEL'S RECOMMENDATION:**

**MAYOR'S RECOMMENDATION:** 

**LIST OF ATTACHMENTS:** Antenna Site License Agreement Amendment; Summary of Structure Analysis Report (complete 31 page report available at City Engineer's Office)



RESOLUTION

Wyandotte, Michigan

Date: May 2, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council approves the Antenna Site License Agreement Amendment for the communication tower at 365 Hudson with New Cingular Wireless, PCS, LLC (AT & T); AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said Amendment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____



Market: MINDY  
Cell Site Number: MI2148  
Cell Site Name: City of Wyandotte  
Fixed Asset Number: 10076159

### THIRD AMENDMENT TO SITE LICENSE AGREEMENT

THIS THIRD AMENDMENT TO ANTENNA SITE LICENSE AGREEMENT ("Third Amendment"), dated as of the latter of the signature dates below, is by and between City of Wyandotte, a Michigan Municipal Corporation, having a mailing address of 3200 Biddle Avenue, Wyandotte, MI 48192 ("Licensor") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Dr., Atlanta, GA 30324 ("Licensee").

WHEREAS, Licensor and Licensee entered into an Antenna Site License Agreement dated February 24, 1997 whereby Licensor leased to Licensee certain Premises, therein described, that are a portion of the property located at 365C Hudson, Wyandotte, MI 48192 ("Agreement"); and

WHEREAS, Licensor and Licensee desire to amend the Agreement to modify the notice section thereof; and

WHEREAS, Licensor and Licensee desire to amend the Agreement to permit Licensee to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services; and

WHEREAS, Licensor and Licensee, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor and Licensee agree as follows:

1. Site Equipment. Licensor and Licensee agree and acknowledge that Licensee shall replace the existing Three (3) model#: Powerwave P65E-17-XLH-RR panel antennas with Three (3) Andrew SBNHH-1D65C, replace Three (3) RRH's and add Three (3) new RRH's. The Modified Equipment is further described on the attached Revised Exhibit A and shall replace Exhibit A of the Agreement. Licensor's execution of this Third Amendment wills Licensor's approval.

**Notices.** Section 28 of the Agreement is hereby deleted in its entirety and replaced with the following:

**NOTICES.** All notices, requests, and demands hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage

prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows.

If to Licensee: New Cingular Wireless PCS, LLC  
By: AT&T Mobility Corporation,  
Attn: Network Real Estate Administration  
Re: Cell Site #: MI2148, Cell Site Name: City of Wyandotte (MI)  
Fixed Asset No: 10076159  
575 Morosgo Dr.  
Atlanta, GA 30324

With the required copy of legal notice sent to Licensee at the address above, a copy to the Legal Department: New Cingular Wireless PCS, LLC  
Attn: Legal Department  
Re: Cell Site #: MI2148, Cell Site Name: City of Wyandotte (MI)  
Fixed Asset No: 10076159  
208 S. Akard Street  
Dallas, Texas, 75202-4206

A copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Licensors: City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192  
RE: 365(C) Hudson  
Attn: City Clerk Copy to:

Copy to: City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192  
RE: 365(C) Hudson  
Attn: City Engineer, Mark A. Kowaleski

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

**1. Emergency 911 Service.** In the future, without the payment of additional rent and at a location mutually acceptable to Licensors and Licensee, Licensors agree that Licensee may add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services.

**2. Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified and remains in

full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.

3. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Amendment on the dates set forth below.

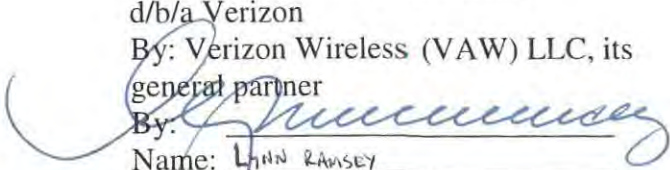
**“Licensor”**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**“MANAGING AGENT”**

New Par, Delaware partnership  
d/b/a Verizon

By: Verizon Wireless (VAW) LLC, its  
general partner


By:   
Name: LYNN RAMSEY  
Title: VICE PRESIDENT - FIELD NETWORK  
Date: 4/14/16

**“Licensee”**

New Cingular Wireless PCS, LLC,

By: AT&T Mobility Corporation

Its: Manager

By:   
Name: Jerry Hoover  
Title: Equipment Engineer  
Date: 3/15/16



## LICENSEE ACKNOWLEDGEMENT

STATE OF PENNSYLVANIA )  
 )ss:  
COUNTY OF ALLEGHENY )

On the \_\_\_\_ day of \_\_\_\_\_, 2016 before me personally appeared \_\_\_\_\_, and acknowledged under oath that he is the Real Estate and Construction Manager of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Licensee named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Licensee.

Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

## LICENSOR ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) ss:

BE IT REMEMBERED, that on this \_\_\_\_ day of \_\_\_\_\_, 2014 before me, the subscriber, a person authorized to take oaths in the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ who, being duly sworn on his/her/their oath, deposed and made proof to my satisfaction that he/she/they is/are the person(s) named in the within instrument; and I, having first made known to him/her/them the contents thereof, he/she/they did acknowledge that he/she/they signed, sealed and delivered the same as his/her/their voluntary act and deed for the purposes therein contained.

Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**Revised Exhibit A**

**Existing Equipment.**

**3 Andrew SBNHH-1D65C antennas**  
**6 Powerwave P65-16-XLH-RR antennas**  
**3 RRH2X40W-07L RRH units**  
**3 RRH2X60-1900A-4R RRH units**  
**1 Raycap DC6**  
**6 Powerwave TT19-08BP111-001 TMAs**  
**12 coax 7/8"**  
**4 additional transmission lines (2 @ 3/4" and 2 @ 3/8")**

# **PJF PAUL J. FORD & COMPANY**

**Report Date:** December 02, 2015

**Client:** Red Swing Group  
4154 Old William Penn HWY, Suite 300  
Murrysville, PA 15668  
Attn: Zac Kelly

**Structure:** Existing 182.5-ft S/S Tower

**Site Name:** Hudson

**Site Reference:** MI2148

**Site Address:** 365C Hudson

**City, County, State:** Wyandotte, Wayne County, MI

**Latitude, Longitude:** 42° 13' 6.0018", -83° 9' 20.9874"

**PJF Project:** 80315-0010.002.8700

Paul J. Ford and Company is pleased to submit this "**Structural Analysis Report**" to determine the structural integrity of the above mentioned tower. The purpose of this analysis is to determine the acceptability of the tower stress level.

**Analysis Criteria:**

**Reference Standard:** 2012 International Building Code with the ANSI/TIA-222-G-2005 Standard, "Structural Standard for Antenna Supporting Structures and Antennas", with ANSI/TIA-222-G-1-2007 and ANSI/TIA-222-G-2-2009 Addenda per Exception #5 of Section 1609.1.1.

**Ultimate Wind Speed:** 115 mph 3-second gust wind speed without ice

**Nominal Wind Speed:** 89 mph 3-second gust wind speed without ice

**Ice Wind Speed:** 40 mph 3-second gust wind speed with 1" ice

**Service Wind Speed:** 60.0 mph (Serviceability) without ice

**TIA-222 Criteria:** Structure Class II, Topographic Category I, Exposure Category D

**Proposed Appurtenance Loads:**

The structure was analyzed with the addition of the proposed appurtenance loads shown in Table 1 combined with the existing and reserved loads shown in Table 2 of this report.

**Summary of Analysis Results:**

**Existing Structure:** 48.7% Pass

**Existing Foundation:** 55.3% Pass

We at Paul J. Ford and Company appreciate the opportunity of providing our continuing professional services to you and Red Swing Group. If you have any questions or need further assistance on this or any other projects please give us a call.

Respectfully submitted by:



Sara Mansoori  
Structural Designer  
smansoori@pjfweb.com



DEC 04 2015

**Columbus**  
250 E Broad St, Suite 600  
Columbus, OH 43215  
Phone 614.221.6679



**Founded in 1965**

[www.PaulJFord.com](http://www.PaulJFord.com)

**Orlando**  
3670 Maguire Blvd, Suite 250  
Orlando, FL 32803  
Phone 407.898.9039

**100% Employee Owned**



# Reports & Minutes

1

April 25, 2016

## **CITY OF WYANDOTTE** **REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, April 25, 2016, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

---

Present: Councilpersons Fricke, Miciura, Sabuda, Schultz, and VanBoxell

Absent: Councilperson Galeski

Also Present: Todd Browning, City Treasurer; Thomas Woodruff, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

---

### **PRESENTATIONS**

- The Senior Alliance presentation by Kari West, Care Transitions Manager

### **UNFINISHED BUSINESS**

None

### **COMMUNICATIONS MISCELLANEOUS**

### **PERSONS IN THE AUDIENCE**

### **NEW BUSINESS (ELECTED OFFICIALS)**

### **COMMUNICATIONS FROM CITY AND OTHER OFFICIALS**

AGENDA ITEM #1 (2016-169)

Communication from Mayor, Joseph R. Peterson, regarding the appointment of the Assessor to the Land Sale Committee.

AGENDA ITEM #2 (2016-170)

Communication from City Attorney, William Look, regarding legal response to request from Second Chance Network to hold an intersection drive in May 2016.

AGENDA ITEM #3 (2016-171)

Communication from Interim Museum Director, Sarah Jordan, requesting permission for the Wyandotte Stars to participate in the Vreeland Market Beer and Wine Tasting Fundraiser.

AGENDA ITEM #4A (2016-172)

Communication from Special Events Coordinator, Heather A. Thiede, requesting approval for HFWH to place a banner on the clock tower in honor of the hospital's 90<sup>th</sup> birthday in June.

AGENDA ITEM #4B (2016-173)

Communication from Special Events Coordinator, Heather A. Thiede, requesting approval for the WBA to close streets and use city property in conjunction with the WBA Third Friday and related special events in May.

AGENDA ITEM #4C (2016-174)

Communication from Special Events Coordinator, Heather A. Thiede, requesting approval of the entertainment agreement with Toppermost Beatles Tribute Band for services in conjunction with the 2016 WSAF.

**AGENDA ITEM #4D (2016-175)**

Communication from Special Events Coordinator, Heather A. Thiede, requesting approval of the entertainment agreement with Downriver Dan for services in conjunction with the 2016 WSAF.

**AGENDA ITEM #5 (2016-176)**

Communication from Power Systems Supervising Engineer, Charlene Hudson, requesting approval for the installation of street lights in the area of Clinton St. and Biddle Ave.

**AGENDA ITEM #6 (2016-177)**

Communication from Power Systems Supervising Engineer, Charlene Hudson, requesting concurrence with WMS Commission approving the purchase of an Advanced Metering Infrastructure (AMI) Upgrade in the Electric Department.

**AGENDA ITEM #7 (2016-178)**

Communication from Superintendent of Water, Bill Weirich, requesting concurrence with WMS Commission approving the purchase of an Advanced Metering Infrastructure (AMI) Upgrade in the Water Department

**AGENDA ITEM #8 (2016-179)**

Communication from Customer Assistance/Payment Center Supervisor, Valerie Hall, requesting support of the WMS Commission's approval to install ballistic glass at the 1<sup>st</sup> floor counters of City Hall.

**AGENDA ITEM #9 (2016-180)**

Communication from City Engineer, Mark A. Kowalewski, requesting approval for DPS to purchase 144 additional 96-gallon carts from Cascade Engineering.

**AGENDA ITEM #10 (2016-181)**

Communication from City Engineer, Mark A. Kowalewski, regarding the extension of the contract with Veteran's Cleaning relative to the 2016 cleaning of the police and court buildings.

**AGENDA ITEM #11 (2016-182)**

Communication from City Engineer, Mark A. Kowalewski, requesting that Council award the contract to Frank's Landscaping for the Grove & 8<sup>th</sup> St. tree planting project.

**AGENDA ITEM #12 (2016-183)**

Communication from City Engineer, Mark A. Kowalewski, requesting concurrence with the recommendation to select Pro Excavation as the contractor for the demolition of 705 Plum.

**AGENDA ITEM #13 (2016-184)**

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the purchase agreement for the sale of former McKinley School at 640 Plum St.

- Joe DiSanto, 2289 7<sup>th</sup> St., explained deed restriction and reverter clause
- John Darin regarding project

**REPORTS & MINUTES**

City Council	April 18, 2016
Daily Cash Receipts	April 21, 2016
Beautification Commission	March 9, 2016
Cultural & Historical Commission	March 10, 2016
Police Commission	April 12, 2016

**CITIZENS PARTICIPATION**

- Chris Calvin, 466 Sycamore, regarding agenda item #13.
- Rick Custer, 505 Pine, regarding agenda item #13 and the welding program for vets located at 18000 Hubbard Dr in Dearborn. It is a 6-week program, 40 hours/week. Contact: 313.594.0257.
- Tom Carson, 564 Plum, Zach Welch, 541 Cherry St., and James Gillon, 547 Plum, regarding agenda item #13.
- The Salvation Army, 1258 Biddle, is in need of wipes and size 4, 5, & 6 diapers. Please drop off any donations at the Biddle location.

**RECESS****RECONVENE**


---

Present: Councilpersons Fricke, Miciura, Sabuda, Schultz, and VanBoxell, and Mayor Joseph R. Peterson

Absent: Councilperson Galeski

Also Present: Todd Browning, City Treasurer; Thomas Woodruff, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

---

**RESOLUTIONS****2016-168 MINUTES**

By Councilperson Miciura, supported by Councilperson Fricke

RESOLVED that the minutes of the meeting held under the date of April 18, 2016, be approved as recorded, without objection.

Motion unanimously carried.

**2016-169 BEAUTIFICATION COMMISSION APPOINTMENT - DODSON**

By Councilperson Miciura, supported by Councilperson Fricke

RESOLVED that City Council hereby accepts the resignations of Kenneth Bearden, Lisa Lesage, and Michael Bozymowski from the Beautification Commission effective April 30, 2016 and thanks them for their years of service; AND

BE IT FURTHER RESOLVED the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Kelly Dodson of 163 Spruce, Wyandotte, MI to the Beautification Commission to fill the unexpired term of Lisa Lesage. Term to expire April 2018.

Motion unanimously carried.

**2016-170 SECOND CHANCE NETWORK – LEGAL RESPONSE**

By Councilperson Miciura, supported by Councilperson Fricke

BE IT RESOLVED that the city council receives and places on file the communication regarding the intersection drive request by Second Chance Network from the city attorney; AND

BE IT FURTHER RESOLVED that the city permits Second Chance Network to solicit at the following locations from May 11<sup>th</sup> – 14<sup>th</sup>, 2016:

Fort & Ford Ave.	Goddard & Fort
Biddle & Ford Ave.	Biddle & Oak
Fort & Eureka	Fort & Oak
Biddle & Eureka	



BE IT FURTHER RESOLVED that the applicant shall comply with all state laws and local ordinances and submit a Hold Harmless agreement to the City Clerk as prepared by the Department of Legal Affairs.  
Motion unanimously carried.

### **2016-171 WYANDOTTE STARS FUNDRAISER**

By Councilperson Miciura, supported by Councilperson Fricke  
BE IT RESOLVED that Council grants permission to the Wyandotte Stars to participate in the Vreeland Market Beer & Wine Fundraiser on to be held on May 14, 2016, at the Woodhaven Community Center.  
Motion unanimously carried.

### **2016-172 2016 HFWH 90<sup>TH</sup> BIRTHDAY BANNER PLACEMENT**

By Councilperson Miciura, supported by Councilperson Fricke  
BE IT RESOLVED that Council has received the request to place three banners on the clock tower for the month of June 2016 and said request is hereby placed on file; AND  
BE IT FURTHER RESOLVED that Mayor and Council hereby approve the use of the clock tower and support Henry Ford Wyandotte Hospitals 90<sup>th</sup> birthday in the City of Wyandotte and encourages all citizens to take part in same.  
Motion unanimously carried.

### **2016-173 2016 WBA MAY THIRD FRIDAY**

By Councilperson Miciura, supported by Councilperson Fricke  
BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held in conjunction with the WBA's April Third Friday and special events in various downtown areas on May 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup>, 2016.

BE IT FURTHER RESOLVED that Council approves the request of the WBA to:

- Utilize Sycamore St., grassy area around City Hall, Yack Arena Parking Lot, and Biddle Avenue from Sycamore to Eureka for said events.
- Close pre-determined parking lot spaces at City Hall Parking Lot on Thursday, May 19<sup>th</sup>, 2016.
- Close Sycamore West of Biddle to the parking lot of the Yack Arena entrance on Friday, May 20<sup>th</sup>, 2016, at 12:00PM.
- Close the far south section of Yack Arena Parking Lot only on Friday, May 20<sup>th</sup>, 2016 from 9:00AM-10:00PM
- Close City Hall parking lot on Friday, May 20<sup>th</sup>, 2016, from 8:00PM until Saturday, May 21<sup>st</sup>, 2016, at 10:00PM
- Have No Parking signs posted by DPS on Sycamore Street from Biddle to 3<sup>rd</sup> St. on both Friday, May 20<sup>th</sup> and Saturday, May 21<sup>st</sup>, 2016.

BE IT FURTHER RESOLVED that the WBA will comply with the following:

- That any costs for any city staff/material/property for said event, will be the responsibility of the WBA to be paid no later than 30 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The WBA will be responsible for clean up before, during (glass, spills, broken items, etc.), and after the event.
- The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

Motion unanimously carried.

**2016-174 2016 WSAF ENTERTAINMENT AGREEMENT – BEATLES TRIBUTE**

By Councilperson Miciura, supported by Councilperson Fricke

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreement for Toppermost Beatles Tribute Band in the amount of \$800 with funds to be paid from account #285.225.925.730.860 for the following date/time:

Wednesday, July 13<sup>th</sup>, 2016                      5:00PM – 7:00PM

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Motion unanimously carried.

**2016-175 2016 WSAF ENTERTAINMENT AGREEMENT – DOWNRIVER DAN**

By Councilperson Miciura, supported by Councilperson Fricke

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreement for Downriver Dan (band) in the amount of \$400 with funds to be paid from account #285.225.925.730.860 for the following date/time:

Thursday, July 14<sup>th</sup>, 2016                      5:00PM – 6:00PM (setup at 4:45PM)

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Motion unanimously carried.

**2016-176 STREET LIGHT INSTALLATION – BIDDLE & CLINTON ST.**

By Councilperson Miciura, supported by Councilperson Fricke

WHEREAS, City Council has the desire to provide the finest services and quality of life, and

WHEREAS, Wyandotte Municipal Services management has reviewed the communication regarding the installation of street lights in the area of Clinton Street and Biddle Avenue from Jason D’Herin, now

THEREFORE BE IT RESOLVED that City Council approves the installation of an additional mast arm and street light on Clinton Street just east of Biddle Avenue on an existing distribution pole with the cost to operate the street light added to the annual street lighting payment made by the City to the Department of Municipal Services.

Motion unanimously carried.

**2016-177 WMS PURCHASE – AMI UPGRADE FOR ELECTRIC DEPT.**

By Councilperson Miciura, supported by Councilperson Fricke

WHEREAS, the Wyandotte City Council understands the need and supports the community owned electric transmission & distribution facilities and the necessity to maintain the commitment to providing the best service possible in a timely and efficient manner that is also fiscally responsible, now therefore

BE IT RESOLVED by the Wyandotte City Council that Council concurs with the Wyandotte Municipal Services Commission in the following:

BE IT RESOLVED by the Wyandotte City Council a majority of its members thereto concurring, authorizing the General Manager to execute a contract with Landis & Gyr for their Gridstream Solution for Advanced Metering Infrastructure (AMI) in the amount of \$1,923,876.04 for the Electric Department, as recommended by WMS management.

Motion unanimously carried.

**2016-178 WMS PURCHASE – AMI UPGRADE FOR WATER DEPT.**

By Councilperson Miciura, supported by Councilperson Fricke

WHEREAS, the Wyandotte City Council understands the need and supports the community owned water distribution facilities and the necessity to maintain the commitment to providing

the best service possible in a timely and efficient manner that is also fiscally responsible, now therefore,

BE IT RESOLVED by the Wyandotte City Council that Council concurs with the Wyandotte Municipal Services Commission in the following:

BE IT RESOLVED by the Wyandotte City Council a majority of its members thereto concurring, authorizing the General Manager to execute a contract with Landis & Gyr for their Gridstream Solution for Advanced Metering Infrastructure (AMI) in the amount of \$ 1,161,343.72 for the Water Department as recommended by WMS management.

Motion unanimously carried.

#### **2016-179 BALLISTIC GLASS INSTALLATION**

By Councilperson Miciura, supported by Councilperson Fricke

WHEREAS, City Council has the desire to approve the installation of Ballistic Glass on the first floor of City Hall in the Customer Assistance and Payment Center/City Clerk's area to enhance safety, and

WHEREAS, Wyandotte Municipal Services management has properly followed bid procedures in soliciting bids for the installation of ballistic glass and the Wyandotte Municipal Service Commission supports the installation of the ballistic glass, now

THEREFORE BE IT RESOLVED that City Council concurs with the Wyandotte Municipal Services Commission support and authorizes the General Manager to award the bid for the installation of ballistic glass on the first floor of City Hall in the Customer Assistance and Payment Center/City Clerk's area to the sole and lowest qualified bidder Total Security Solutions for an amount not to exceed \$ 19,700.00, as recommended by WMS management.

Motion unanimously carried.

#### **2016-180 TOTES PURCHASE**

By Councilperson Miciura, supported by Councilperson Fricke

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to purchase 144 - Ninety-Six Gallon Carts from Cascade Engineering of Grand Rapids, Michigan in the amount of \$6,364.80 from account no. 290-448-850-770-540; each cart to be black with the City of Wyandotte's logo, imprinted serial numbers and include a standard ten (10) year warranty.

Motion unanimously carried.

#### **2016-181 POLICE AND COURT BUILDING CLEANING CONTRACT**

By Councilperson Miciura, supported by Councilperson Fricke

WHEREAS the following recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the building maintenance.

BE IT RESOLVED that Council hereby concurs in the recommendation of the City Administrator and City Engineer to amend the 2015 Cleaning of Police Department and Court Building, File #4646 contract with Veteran's Cleaning to include the 2016 Cleaning of Police Department and Court Building as set forth in the Amendment To Contract for this work; AND BE IT FURTHER RESOLVED that the work will be funded from the 2016 budget year Building Cleaning Account 101-301-825-420 (\$40,930.00); AND

BE IT FURTHER RESOLVED that the Council authorizes the Mayor and City Clerk to sign said amendment.

Motion unanimously carried.

#### **2016-182 GROVE AND 8<sup>TH</sup> ST. TREE REPLACEMENT PROJECT**

By Councilperson Miciura, supported by Councilperson Fricke



BE IT RESOLVED that Council Concurs with the Wyandotte City Engineer to award the contract for Tree Planting to Franks Landscaping, Dearborn Heights, MI, in the amount of \$8,498.00, from account # 101-000-257-098 (\$8,000.00) and deduct from the Maple/Biddle project bond (\$498).

Motion unanimously carried.

#### **2016-183 705 DEMOLITION BIDS**

By Councilperson Miciura, supported by Councilperson Fricke

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer in the acceptance of the proposal of Pro Excavation of Wyandotte, Michigan in the amount of \$6,000 for the demolition of the property at 705 Plum from account #492-200-850-519.

Motion unanimously carried.

#### **2016-184 MCKINLEY SCHOOL PURCHASE AGREEMENT (DENIED)**

By Councilperson Miciura, supported by Councilperson Fricke

BE IT RESOLVED that the Council concurs with the recommendation to sell the property known as former McKinley School Site, 640 Plum, to Coachlight Properties, LLC, for the amount of \$1.00; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former McKinley School Site, 640 Plum Street between Coachlight Properties LLC and the City of Wyandotte as presented to Council on April 25, 2016; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary sale documents and the Mayor and Clerk are hereby authorized to sign.  
Motion denied.

YEAS: Councilpersons Sabuda, Schultz, VanBoxell

NAYS: Councilpersons Fricke, Miciura

#### **2016-185 BILLS & ACCOUNTS**

By Councilperson Miciura, supported by Councilperson Fricke

RESOLVED that the total bills and accounts of \$1,631,431.07 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

#### **2016-186 MCKINLEY PROJECT – ALTERNATE RESOLUTION**

By Councilperson Schultz, supported by Councilperson Sabuda

BE IT RESOLVED that the proposal of Coachlight Properties, LLC for the purchase of 640 Plum be held in abeyance for 2 weeks (5/9/2016) to allow any members of the City Council to meet with the City Engineer, City Attorney, and Joe DiSanto to address the concerns with the offer to purchase that was presented at the April 25, 2016 City Council meeting.

Motion carried.

YEAS: Councilpersons Fricke, Sabuda, Schultz, VanBoxell and Mayor Peterson

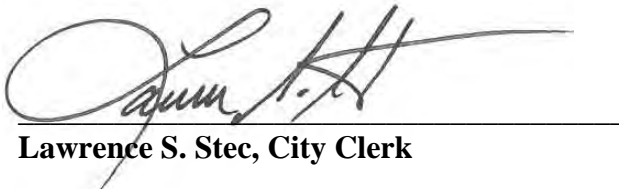
NAYS: Councilperson Miciura

#### **2016-187 ADJOURNMENT**

By Councilperson Miciura, supported by Councilperson Fricke

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 9:43 p.m.

Motion unanimously carried.

  
Lawrence S. Stec, City Clerk

04/28/-116 03:38 PM

## RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/2

User: ktrudell

Post Date from 04/28/2016 - 04/28/2016 Open Receipts

DB: Wyandotte

Receipt #

Description

Date

Cashier

Wkstn

Received Of  
Distribution

Amount

O	403407	04/28/2016	ktrudell	F2	CITY OF SOUTHGATE		
DI			101-000-001-000		101-000-068-013	DWNRIVR CENTRAL DISPATCH	41,840.32
DC			101-000-001-000		101-000-068-016	DR CONSOLIDATED ASSESSING	36,336.59
DA			101-000-001-000		101-000-068-015	D/T/F Downriver Animal Con	20,538.21
							<u>98,715.12</u>
CENTRAL DISPATCH, CONSOLIDATED ASSESSING, CENTRAL ANIMAL CONTROL REC# 898992							CITY CHECK 084693
O	403411	04/28/2016	ktrudell	F2	ZALEWSKI, BRIAN		
MZ			101-000-001-000		101-301-750-220	Operating Expenses	78.98
REIMBURSE SAM'S CLUB PURCHASE REC# 898993							CITY CHECK 958
O	403412	04/28/2016	ktrudell	F2	KRESIN, JAMES		
MZ			731-000-001-000		731-000-655-010	Interest Earnings	650.00
EDRO REIMB GABRIEL ROEDER INV#417650 REC# 898994							CITY CHECK 4024
Total of 3 Receipts							<u>99,444.10</u>

04/28/2016 03:38 PM

User: ktrudell

DB: Wyandotte

## RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 2/2

Post Date from 04/28/2016 - 04/28/2016 Open Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

## \*\*\* TOTAL OF CREDIT ACCOUNTS \*\*\*

101-000-068-013 DWNRIVR CENTRAL DISPATCH					41,840.32
101-000-068-015 D/T/F Downriver Animal Control					20,538.21
101-000-068-016 DR CONSOLIDATED ASSESSING					36,336.59
101-301-750-220 Operating Expenses					78.98
731-000-655-010 Interest Earnings					650.00
TOTAL - ALL CREDIT ACCOUNT					99,444.10

## \*\*\* TOTAL OF DEBIT ACCOUNTS \*\*\*

101-000-001-000 Cash					98,794.10
731-000-001-000 Cash					650.00
TOTAL - ALL DEBIT ACCOUNTS					99,444.10

## \*\*\* TOTAL BY FUND \*\*\*

101 General Fund					98,794.10
731 Retirement System Fund					650.00
TOTAL - ALL FUNDS:					99,444.10

## \*\*\* TOTAL BY BANK \*\*\*

GEN GENERAL OPERATING FUND					
Tender Code/Desc.					
(CCK) CITY CHECK					98,794.10
TOTAL:					98,794.10
(CCK) CITY CHECK					650.00
TOTAL:					650.00
TOTAL - ALL BANKS:					99,444.10

## \*\*\* TOTAL OF ITEMS TENDERED \*\*\*

Tender Code/Desc.					
(CCK) CITY CHECK					99,444.10
TOTAL:					99,444.10

## \*\*\* TOTAL BY RECEIPT ITEMS \*\*\*

(1) DA: DR CENTRAL ANIMAL CONTROL					20,538.21
(1) DC: DR CONSOLIDATED ASSESSING					36,336.59
(1) DI: DWNRIVR CENTRAL DISPATCH					41,840.32
(2) MZ: MISC CASH/VARIOUS					728.98
TOTAL - ALL RECEIPT ITEMS:					99,444.10

RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM



CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT  
APRIL 13, 2016

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Andrea Fuller, Noel Galeski, Linda Orta, Bill Summerell, Alice Ugljesa

Members Excused: Lisa Lesage, Stephanie Pizzo

Guest(s): Joseph Gruber, Director, Wyandotte Downtown Development Authority  
Kelly Dodson, Beautification Commissioner Applicant

1. Call to Order: The meeting was called to order by John at 6:03 pm.
2. Reading and Approval of Previous Minutes:
  - a. March 9, 2016 Regular Meeting: After review of the minutes, Alice made a motion, seconded by Linda, to approve the draft minutes of the March 9, 2016 regular meeting of the Beautification Commission with clarifications to Item 11, Volunteer Update. The motion was approved.
3. Approval of Agenda: Motion was made by Linda, seconded by Mike, to approve this meeting's agenda without change. The motion was approved.
4. DDA Presentation and Discussion, Joseph Gruber: Joseph introduced himself, and spoke of his vision for the DDA and outlined projects and activities that the DDA is putting in place under his leadership:
  - a. Patronicity – Downtown Wyandotte's Placemaking Campaign: Joseph described this project, centered on creating a unique downtown outdoor public mingling and gathering space at Biddle and Sycamore on the grounds of City Hall. There is a potential MEDC and MSDHA matching grant of \$50,000. Plans and 2016 timetable were distributed and reviewed.
  - b. Healthy Wyandotte Initiative: Joseph briefly reviewed this health initiative with many partners, including Henry Ford Wyandotte Hospital, the Wyandotte Farmer's Market, the Wyandotte DDA, the Wyandotte School System, and the Wyandotte Bears.
  - c. Eureka Avenue Viaduct Plantings: Joseph introduced and reviewed his proposal to engage the Beautification Commission on a consultative basis with the design and planting of the 8 vacant flower beds along the Eureka Avenue railroad viaducts west of 7<sup>th</sup> Street. Renderings were distributed and reviewed. Andrea and Noel discussed the preliminary renderings, which were quite attractive. Ideas were also introduced to try and plan to utilize as much space as practical with native plantings and pollinator gardens, and with rain gardens to help alleviate the frequent road flooding in that immediate area. John also requested plans from Joseph of the viaduct design and footings to see what is below the soil surface for future landscape planning, including rain gardens. The initial plan is to do something cost-effective (budget \$10,000) and with color and curb appeal as a gateway planting to the downtown Wyandotte area. The consensus of the Commission was in favor of participating in a consultative role in this project, with area plantings and bed maintenance to be performed by contracted outside services. A sub-committee will be formed to design these plantings.
5. Chairperson's Report:
  - a. Documents: An updated 2016 Attendance Report was distributed.
  - b. Commissioner Re-Appointments: John reported that Bill and Stephanie have both been re-appointed to the Commission, and congratulated both of them. The City Clerk's office is enforcing the oath and conflict of interest attestations requirements to hold this position. Bill has currently met these requirements as of this date.
  - c. Commission Vacancies and Recruitment: Both Ken and Mike gave kind words during their farewell remarks to the Commission. Both gentlemen and Lisa were thanked for their efforts and contributions to the City of Wyandotte and its Beautification Commission. Andrea has produced a recruitment poster for the commissioner vacancies. She has also posted the vacancies on our Facebook page and there is a link on the Wyandotte Boards and Commissions web page to the on-line application. Applications are being received and are under active consideration, including one from this evening's guest, Ms. Kelly Dodson.

6. Treasurer's Report:

- a. FY 2015-2016 YTD Expense Report: Mike reported new approved expenses in the current FY 2015-2016 budget, namely Growing Great Gardens conference registration fee reimbursement of \$45.00 for John, and 2016 municipal membership dues renewal for KMB in the amount of \$20.00, leaving a current balance of \$3,360.63.
- b. Revision of Approved FY 2015-2016 Budget Plan: John reported that he approached the DDA at their 4/12/16 meeting with a one-time funding request for \$1025.00 to pay for the 34 yards of topsoil mix needed for the re-build of the community garden (1 yard topsoil/bed). This one-time request was approved. John reported that he ordered 34 yards of topsoil mix (topsoil, manure, and compost) from Panetta's Landscape Supplies at \$25/yard wholesale pricing for a total of \$1025.00. The topsoil mix will be delivered later in April. The Budget Plan will be revised to reflect the topsoil purchase and the one-time funding grant to cover that purchase.

7. Communications and Event Marketing Report:

- a. Hotline: Andrea reported that she has been in contact with the editor of Wyandotte Today to develop some promotional copy for publication. In addition, she forwarded a hotline voice mail from Tom Mahoney, Director of Facilities at Henry Ford Wyandotte Hospital inquiring regarding community garden opportunities. John contacted Mr. Mahoney and discussed the matter.

8. "Adopt-A-Spot in Wyandotte" Program Update:

- a. Listing of Current AAS Volunteers: John distributed a list of current areas in this program, and their adoptive volunteers and organizations.
- b. Proposed New Volunteers: John reviewed applications from Kate Brunnelson to adopt the welcome sign at Northline Road and Fort Street, and applications from Shelley Belinc and the Wyandotte Family Church to adopt the welcome signs on Goddard Road at 12<sup>th</sup> Street, and Oak Street at Fort. After discussion, these applications were approved. John will email congratulations to both parties. Andrea noted that small signage will be required for each area to identify each volunteer group. John will follow-up.
- c. Proposed Additions of BASF Park and Bishop Park Sites: John reported that he contacted Gary Ellison at DPS and Justin Lanagan at Department of Recreation to discuss opening up a number of sites in Bishop Park and BASF Park as Adopt-A-Spot sites. These sites were approved, with the proviso that any work at the areas near and including the Gazebo at BASF Park be pre-scheduled and approved through the Recreation Department to avoid conflict with wedding celebrations and other activities at that site. That was agreed to, and John will include this restriction in the Program Rules:
  - o WWI Memorial, Superior Boulevard East of Biddle
  - o WWII Memorial and Plaza, Bishop Park
  - o Log Cabin, Bishop Park
  - o BASF Park Landmark Sign, Biddle Avenue
  - o Gazebo Container Pots and Grounds, BASF Park
  - o Settler's Statue and Memorial, BASF Park
  - o Wyandot Indian Statue and Memorial, BASF Park

9. Community Garden Update: Ken reviewed his garden plot layout drawing for the Commission. All garden plots have been assigned. DPS has cleared and graded the property, and has assembled and placed all 34 garden bed frames. John reported that he has ordered 34 yards of topsoil mix from Panetta's Landscape Supply at wholesale price of \$25/yard, to be delivered the last week in April. Total cost of the topsoil mix, including delivery, is \$1025.00. John has secured additional funding from the DDA for this project expense. Ken will arrange for the District Court Work Force to backfill the garden beds after topsoil mix delivery. The garden will be ready for planting after that.

10. City-Wide Clean-Up: This event will occur Saturday, April 16<sup>th</sup> at 9 am. Noel reviewed the Spring Clean-Up Plan and commissioner assignments. Andrea reviewed her marketing flyer for this event. John distributed various materials from Keep Michigan Beautiful related to their support of local clean-up campaigns.

11. Spring Dig-In: This event will occur Saturday, May 21<sup>st</sup>. Noel distributed and reviewed her Spring Dig-In punch list of commissioner responsibilities. Linda reviewed her plant orders from the Dig-In, and for Purple Heart Memorial Garden and the Vietnam Veteran's Memorial. After discussion, consensus was obtained to plant Green Mountain Boxwood shrubs in the 6 cube container pots by former city hall.
12. Volunteers Update: Andrea reviewed her revised volunteer sign-in sheet. The Commission will no longer be obtaining contact addresses, phone numbers, or emails from minor volunteers. That information will be obtained from the adults only for future follow-up and contact. Bill will ensure all equipment is delivered, and he will reconcile and update the Commission's hand tool and supplies listing.
13. Downtown Hanging Baskets Update: Alice reported that the Spring Baskets have been ordered and are scheduled for delivery during the Dig-In on May 21<sup>st</sup>.
14. Old Business: There was no Old Business.
15. New Business: There was no New Business.
16. Round-Table Reports and Announcements: There were no Round-Table Reports or Announcements.
17. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, May 11, 2016 at 6:00 pm – 8:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
18. Adjournment: The meeting was adjourned at 8:12 pm.



---

John M. Darin  
Chairman,  
Wyandotte Beautification Commission