



AGENDA

REGULAR SESSION

MONDAY, FEBRUARY 6, 2017 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE TED MICIURA, JR.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

COMMUNICATIONS MISCELLANEOUS

1. Mechanical Amusement & Arcade Licensing – J. Sladovnik

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHER OFFICIALS

2. City of Wyandotte RRC Priority Redevelopment Sites List
3. Wyandotte Farmer's Market – Entertainment Contracts

REPORTS & MINUTES

City Council

January 30, 2017

Daily Cash Receipt

February 1, 2017

Design Review Committee

January 24, 2017

Downtown Development Authority

October 11 & December 13, 2016

BILLS & ACCOUNTS

CITIZENS PARTICIPATION

RECESS & RECONVENE

RESOLUTIONS

ADJOURNMENT

From: Jeremy Sladovnik [mailto:joeshamburger@live.com]
Sent: Friday, January 27, 2017 9:00 AM
To: Lstec@wyan.org
Cc: joe peterson
Subject: Mechanical amusement devices

1

Dear Mayor and Council

I am writing to you today asking for a review of the mechanical amusement ordinance and limit increase in non-arcade businesses. I have attached a copy of the existing ordinance and look forward to discussing it with you. If you have any questions feel free to contact me at 734-777-0910

Jeremy Sladovnik

Joes hamburgers 3041 Biddle

Sent from my iPhone

ARTICLE IV. - MECHANICAL AMUSEMENT DEVICES^[2]

Footnotes:

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Editor's note—Ord. No. 723, § 1, adopted Feb. 22, 1982, amended Art. IV, Divs. 1 and 2 to read as herein set out in §§ 3-91—3-97 and 3-109—3-113. Prior to amendment, Art. V, §§ 3-91—3-97 and 3-109—3-113 was relative to coin-operated amusement devices and derived from Code 1956, §§ 8-1, 8-2, 8-4—8-6, 8-8, 8-9; Ord. No. 547, § 1, adopted March 3, 1975; and Ord. No. 601, § 1, adopted Feb. 6, 1978.

DIVISION 1. - GENERALLY

Sec. 3-91. - Definitions.

As used in this article the following words and phrases shall have the meanings respectively ascribed to them in this section:

Distributor means any person who places mechanical amusement and music devices in any place or establishment, excluding an "owner" as herein defined, for operation.

Mechanical amusement device means any machine which, upon the insertion of a coin, slug, token, plate or disc, or the payment of a price, may be operated by the public generally for use as a game, entertainment, or amusement, whether or not registering a score and whether operated by hand, electricity, or any other form of power. It shall include such devices as video and electronic machines, marble machines, pinball machines, skill ball machines, mechanical grab machines, coin-operated bowling alleys, shuffleboard game machines or devices, whether played with discs, weights, pucks, or balls, mechanical guns, coin-operated motion picture machines, any so-called claw, crane, or digger machine, or any other games, devices, operations or transactions similar thereto, under whatever name they may be indicated, which, when operated, do not deliver as a result of the application of an element of chance, any money or property, or by the operation of which a person may not be entitled to receive as a result of the application of an element of chance, any money or property.

Mechanical music device means a piano, phonograph, juke box, or any similar machine or contrivance which emits recitations, songs, speeches or music upon the insertion of a coin.

Owner means any person who owns, operates or conducts any place or establishment in which any mechanical amusement or music device may be operated.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-92. - Identification marks required.

Each mechanical amusement and music device shall have affixed thereto, in a conspicuous place, a suitable and permanent identification stamp, mark or plate bearing the name and address of the distributor thereof.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-93. - Limit on number of devices; age limits.

The chief of police is hereby authorized to limit the number of mechanical amusement or music devices in any establishment or place of business which is not licensed as an arcade.

The age restrictions set forth in section 3-130 of Article V of the Code of Ordinances, shall apply to the owner of mechanical amusement devices in any establishment or place of business which is not licensed as an arcade.

(Ord. No. 723, § 1, 2-22-82; Ord. No. 727, § 1, 4-26-82)

Sec. 3-94. - Obscene, indecent, etc., matter prohibited.

No device shall display, expose, produce or emit any motion picture, printed matter, advertisement, writing, song, recitation, speech, music or other matter that is obscene, indecent, pornographic or harmful to minors.

(Ord. No. 723, § 1, 2-22-82)

Cross reference— Obscenity, § 25-116 et seq.

Sec. 3-95. - Slot machines, gambling prohibited.

Nothing herein shall be construed as permitting the issuance of a license for any slot machine or as legalizing any coin-operated machine in which is incorporated any gambling feature, and all use thereof for gambling of any kind is prohibited.

(Ord. No. 723, § 1, 2-22-82)

Cross reference— Gambling and gambling devices generally, § 25-2.

Sec. 3-96. - Police inspection.

It shall be the duty of police officers to make inspections of all mechanical amusement and music devices, and if any unlawful practices are observed in connection with such, they shall report the same to the chief of police for such action as he may deem proper; the chief of police may recommend the immediate revocation of the license for the establishment.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-97. - Violations.

Any violation of the provisions of this article shall be punishable, as provided in section 1-6 of this Code; in addition, the license issued pursuant hereto shall be revoked.

(Ord. No. 723, § 1, 2-22-82)

Secs. 3-98—3-108. - Reserved.

DIVISION 2. - LICENSE

Sec. 3-109. - Required.

No owner or distributor shall maintain or distribute any mechanical amusement or music device for the purpose of operating the same, without a license.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-110. - Application.

An application for the license required by this division shall be made to the city clerk in accordance with the provisions of this Code and in the form and manner prescribed by him.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-111. - Fees.

The license fee for a distributor's license shall be three hundred dollars (\$300.00) per year. In addition, the distributor must pay to the city clerk seventy-five dollars (\$75.00) every year for each mechanical amusement or music device that the distributor places within the city. The license fee for an owner shall be seventy-five dollars (\$75.00) every year for each mechanical amusement or music device within the owner's establishment that was not placed by a distributor.

(Ord. No. 723, § 1, 2-22-82; Ord. No. 1057, § 1, 12-21-98)

Charter reference— Power of city to require license fee, § 177.

Sec. 3-112. - Expiration.

All licenses required by the provisions of this division shall expire on the first Monday in June of each year.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-113. - List.

The city clerk shall furnish a list containing the names and addresses of all holders of licenses issued pursuant to this division to the chief of police to facilitate the required inspections. All holders of licenses shall place an identification sticker issued by the city clerk on each mechanical amusement and music device.

(Ord. No. 723, § 1, 2-22-82)

Secs. 3-114—3-125. - Reserved.

ARTICLE V. - ARCADES³¹

Footnotes:

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Editor's note—Ord. No. 723, § 1, adopted Feb. 22, 1982, amended Art. V, Divs. 1 and 2, to read as herein set out in §§ 3-126—3-137 and 3-151—3-164. Prior to amendment, Art. V consisted of §§ 3-126—3-137 and 3-151—3-161 and derived from Code 1956, §§ 8.1-1—8.1-11.

DIVISION 1. - GENERALLY

Sec. 3-126. - Definition.

As used in this article the term "amusement arcade" means any place, premises or establishment, or any room set aside in a commercial establishment, in or at which eight (8) or more mechanical amusement devices as defined in section 3-91 of this Code are located.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-127. - Gambling.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, have upon the premises, any game machine or device which, according to federal or state law, constitutes a gambling device or permit gambling or the use, possession or presence of gambling paraphernalia on the premises.

(Ord. No. 723, § 1, 2-22-82)

Cross reference— Gambling and gambling devices generally, § 25-2.

Sec. 3-128. - Indecent, immoral, etc., language or conduct.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee permit any indecent, immoral or profane language, or indecent, immoral, disorderly, vulgar, lewd, obscene or improper conduct on the licensed premises.

(Ord. No. 723, § 1, 2-22-82)

Cross reference— Obscenity, § 25-116 et seq.

Sec. 3-129. - Disorderly persons.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, permit the licensed premises to become a resort for disorderly persons of any type.

(Ord. No. 723, § 1, 2-22-82)

Cross reference— Disorderly conduct generally, § 25-76.

Sec. 3-130. - Minors.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee:

- (1) Employ a person who is under the age of eighteen (18) years of age.
- (2) Permit any person under the age of seventeen (17) years to be upon the premises after 10:00 p.m. unless accompanied by a parent or legal guardian.
- (3) Permit operation of any mechanical amusement device by any person under eighteen (18) years of age between the hours of 8:00 a.m. and 4:00 p.m., excluding Saturdays, Sundays, holidays, and days when school is not in session.
- (4) Permit persons under fifteen (15) years of age to operate any mechanical amusement device at any time, unless accompanied by a parent or guardian.
- (5) Allow or permit a minor who is seventeen (17) years of age or under to remain in or frequent his establishment if the parent or guardian of such minor has notified the person operating said amusement arcade in writing, objecting to such minor's presence or playing of machines on premises, and furnished good and sufficient identification (snapshot photo) of such minor.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-131. - Alcohol on premises.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, permit the possession or use of any alcoholic liquor on the premises, nor shall the licensed premises be accessible in any way with any place where alcoholic liquor is kept, sold, distributed, or given away. This prohibition shall not apply while a Michigan Liquor Control Commission License is in effect at the licensed premises.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-132. - Intoxicated persons.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, permit intoxicated persons to loiter on the premises.

(Ord. No. 723, § 1, 2-22-82)

Cross reference— Public intoxication, § 25-80.

Sec. 3-133. - Drugs.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, permit the possession or use of any drug or narcotic, including marijuana, on the premises.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-134. - Noise.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, permit noise to emerge from licensed premises which is disturbing to the surrounding area.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-135. - Hours of operation.

No person who has been issued a license pursuant to the provisions of this article shall, directly or indirectly, or through any servant, agent or employee, permit any person to operate or cause to be operated in the city the amusement arcade between the hours of 11:00 p.m. and 7:00 a.m., except on Fridays, Saturdays and legal holidays, when the prohibited hours shall be between 2:00 a.m. and 7:00 a.m.

(Code 1956, § 8.1-6; Ord. No. 723, § 1, 2-22-82)

Sec. 3-136. - Traffic control; security guard.

All parking and other use of streets and alleys, by the operators of motor vehicles at amusement arcades shall conform to the provisions of the state motor vehicle code and the city's traffic ordinances, zoning ordinance, and directions of the chief of police (or his designated representative) as provided from time to time. The arcade operator shall cause a licensed, uniformed guard to be on the premises during business hours. The said licensed, uniformed guard shall also be responsible for patrolling the outside premises and parking areas of the amusement arcade. The licensed, uniformed guard shall not carry a firearm.

(Code 1956, § 8.1-4; Ord. No. 723, § 1, 2-22-82)

Cross reference— Police, Ch. 30; traffic, Ch. 35.

Sec. 3-137. - Inspections.

A person holding a license issued pursuant to the provisions of this article at all times shall keep the licensed premises open for inspection by members of the police, and fire department or other city departments for the purpose of enforcing any ordinance relating to the health, safety and welfare of the public.

(Code 1956, § 8.1-8; Ord. No. 723, § 1, 2-22-82)

Secs. 3-138—3-150. - Reserved.

DIVISION 2. - LICENSE

Sec. 3-151. - Required.

It shall be unlawful for any person to establish, maintain or conduct an amusement arcade without a license issued by the city council.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-152. - Application.

- (a) Any person desiring the license required by the provisions of this article shall apply in writing to the city clerk giving under oath the following information:
 - (1) His correct name, post office address and residence;
 - (2) The length of time he has resided in the state, and where;
 - (3) His places of residence for the past five (5) years;
 - (4) Whether he has ever been convicted of a crime involving moral turpitude;
 - (5) The names and addresses of at least five (5) reputable citizens of the community where the applicant last resided in this state and the written recommendations of at least two (2) of such citizens respecting his moral character;
 - (6) The proposed number of mechanical amusement devices and their proposed location in the premises.
- (b) Such application shall be accompanied by a fee as hereafter specified, payable to the city clerk, for use of the city, upon issuing of license to the applicant, and the applicant shall specify in such application the class of business and the exact location of the place thereof for which applicant requests a permit.
- (c) If the applicant is a corporation authorized to do business in this state, the application shall be made by the agent of such corporation who will have principal charge of the place proposed to be established, and such application shall contain all of the statements and furnish all the facts and recommendations in respect to such agent as are required in the case of a private individual herein, and the application shall contain the names, addresses and telephone numbers of the principal corporate officers. If the applicant is a partnership, each active partner in such business shall join in the application for such permit, and shall furnish all of the information and recommendations required of an individual applicant.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-153. - Qualifications of licensee.

No amusement arcade license shall be granted to a person who is under eighteen (18) years of age and who has not resided within this state for a period of at least one year immediately prior to the application, or to any person who has been convicted of any crime involving moral turpitude, or to any person who has been convicted of a misdemeanor such as gambling or fraud or who has been convicted of any felony.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-154. - Approval of building inspector, police chief, and chief of the fire department.

Prior to the issuance of a license pursuant hereto, an inspection of the premises involved shall be made by the city engineer and by the chief of police (or his designated representative) and the chief of the fire department (or his designated representative), and their approval or disapproval noted on the application before consideration by the city council. Before the city engineer approves the same, he shall determine that the construction of the building involved is in full compliance with building code, and other pertinent city ordinances. The city engineer shall also determine whether the proposed arcade complies with all requirements of the city zoning ordinance. Before the chief of police (or his designated representative) approves the same, he must determine that the applicant is providing sufficient traffic aids and regulations whereby the vehicular traffic shall not constitute a nuisance or danger. The police department shall make a traffic study and also determine whether sufficient parking spaces are provided for the proposed arcade pursuant to the state motor vehicle code and the city's traffic ordinances and traffic-control orders, zoning ordinances, and directives of the chief of police (or his designated

representative) as provided from time to time before approving the application. Before the chief of the fire department (or his designated representative) approves the same, he must determine that all proposed mechanical amusement devices and all electrical equipment proposed to be used herein, comply with all applicable ordinances, codes, statutes, rules and regulations regulating the same. The application shall be rejected if the person conducting said investigation finds any violation of such codes, ordinances, statutes or rules and regulations.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-155. - Fee.

The annual fee for an amusement arcade shall be five hundred dollars (\$500.00). In addition, a fee for each such mechanical amusement device as required by section 3-111 of this Code shall be paid.

(Ord. No. 723, § 1, 2-22-82; Ord. No. 1057, § 1, 12-21-98)

Sec. 3-156. - Public hearing.

Upon receipt by the city clerk of the application for an arcade license, a public hearing shall be scheduled before the city council to determine whether said license shall be issued. Notice of the public hearing shall be published in the local newspaper once, at least ten (10) days before the scheduled hearing. Said notice shall set forth the proposed location of the arcade.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-157. - Issuance and form.

The city council, upon receiving an application or reapplication for an amusement arcade license, shall pass upon the same, and if satisfied that the applicant possesses the qualifications herein prescribed, may grant a license for one year. The city council may reject any application if it finds any of the following:

- (1) The applicant does not comply fully with the requirements of section 3-153.
- (2) Approval has not been noted on the application by the city engineer, police chief, and chief of the fire department.
- (3) The applicant has previously violated any provision or requirement of sections 3-91 through 3-163.
- (4) Violations of any provision or requirement of sections 3-91 through 3-163 have occurred at the proposed location previously.
- (5) The proposed arcade would be harmful to the public safety, health, morals or welfare of the city.
- (6) The proposed location of the arcade (including its parking facility) is within five hundred (500) feet from the nearest point of the property line of a public or private elementary, middle, junior high or senior high school. The restriction established in this subsection shall not apply to any arcade which was issued a license by the city prior to the effective date of this subsection.
- (7) The proposed location of the arcade (including the arcade's parking facility) is within two hundred (200) feet from the nearest point of the property line of a residence, unless a petition to establish an arcade is presented to the city council, signed by at least fifty-one (51) per cent of the persons residing within two hundred (200) feet of the proposed arcade location. The restriction established in this subsection shall not apply to any arcade which was issued a license by the city prior to the effective date of this subsection.

- (8) The proposed location of the arcade (including its parking facility) is within five hundred (500) feet from the nearest point of the property line of an already existing arcade in the city. The restriction established in this subsection shall not apply to any arcade which was issued a license by the city prior to the effective date of this subsection.
- (9) The applicant has failed to provide all the information required by section 3-152, and the council finds that such failure to provide the requested information prohibits the council from making a determination of the applicant's qualifications for an arcade license.
- (10) The proposed arcade would cause the number of presently existing arcades within the city to exceed the ratio of one arcade for every five thousand (5,000) population in the city as determined by the latest federal census and the council finds that the addition of any more arcades would be harmful to the public safety, health, morals or welfare of the city.

(Ord. No. 723, § 1, 2-22-82; Ord. No. 724, § 1, 3-1-82; Ord. No. 731, § 1, 5-24-82)

Editor's note— As enacted by Ord. No. 723, adopted Feb. 22, 1982, and subsequently amended by Ord. Nos. 724 and 731, § 3-157 contained subsections (a)—(j), which subsections have been redesignated as (1)—(10) in order to maintain Code format.

Sec. 3-158. - Display.

A license issued pursuant to the provisions of this division shall be displayed at all times in the licensed premises and the licensee shall also place an identification sticker issued by the city clerk on each mechanical amusement device.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-159. - Assignment or transfer.

No amusement arcade license shall be assignable or transferable.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-160. - Change of location.

If the holder of an amusement arcade license desires to change the location of the arcade he shall so notify the city council and file a new application for a license, provided that the council may dispense with proof of good character.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-161. - Number of machines.

A licensed arcade shall be limited to the number of mechanical amusement devices set forth in its application for a license unless it receives prior consent from the city clerk to place additional devices in the arcade. The city clerk, before giving said approval, must first send the applicant's request for additional devices to the police and fire departments to conduct an investigation as required in section 3-154 and obtain their approval concerning the additional machines.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-162. - Obstructions to public view prohibited.

No mechanical amusement device arcade licensee shall permit any obstruction of a public view by the use of drawn shades, blinds, screens, posters, or walls of a permanent or moveable nature.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-163. - Renewal.

An application for renewal of an amusement arcade license shall be considered in the same manner as an original application and shall be filed in accordance with, and subject to the same late filling fee as set forth in section 21-17 of this Code.

(Ord. No. 723, § 1, 2-22-82)

Sec. 3-164. - Revocation.

The city council may revoke any license, for any violation of any of the provisions of sections 3-91 through 3-163 by the owner, operator, or employee of the arcade. The license may also be revoked for any violation of the fire regulations or codes of the City of Wyandotte, State of Michigan, and also for violation of any applicable city ordinance or state statute. Said license may be revoked only after a hearing before the council, at a time and place set by the council. The licensee shall be given at least ten (10) days' notice prior to the date of hearing, by first class mail.

(Ord. No. 723, § 1, 2-22-82; Ord. No. 724, § 1, 3-1-82)

Secs. 3-165—3-175. - Reserved.

RESOLUTION

DATE: February 6, 2017

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from Jeremy Sladovnik regarding a review of the mechanical amusement device and arcade business license ordinances is hereby received and placed on file.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 6, 2017

AGENDA ITEM # 2

ITEM: City of Wyandotte RRC Priority Redevelopment Sites List

PRESENTER: Todd A. Drysdale, City Administrator



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Pursuant to Wyandotte's participation in the Michigan Economic Development's (MEDC) Redevelopment Ready Certification (RRC) program we are submitting the City of Wyandotte's RRC Priority Redevelopment Sites List for approval. The list was assembled with input from the Mayor's Office, City Administration, the Engineering and Building Department and the Downtown Development Authority. It is important to note that the list is not all-inclusive: The list is only required by the MEDC to contain larger, high priority, high profile commercial development projects.

STRATEGIC PLAN/GOALS: We are committed to revitalizing the community through economic development, streamlining government and making government more transparent to its citizens.

ACTION REQUESTED: Adopt a resolution accepting Wyandotte's City of Wyandotte's RRC Priority Redevelopment Sites List.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Place Wyandotte's City of Wyandotte's RRC Priority Redevelopment Sites List on the City's website and submit the final list to the MEDC.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Concur

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS

1. City of Wyandotte's Priority RRC Redevelopment Sites List

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 6th, 2017

RESOLUTION by Councilperson _____

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of Wyandotte desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and

WHEREAS, the City of Wyandotte has engaged in the MEDC Redevelopment Ready Communities Program, in order receive Redevelopment Ready Communities Certification from the MEDC.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the City of Wyandotte, Michigan through its City Council, accepts Wyandotte's Priority RRC Redevelopment Sites List

I move the adoption of the foregoing resolution.

MOTION by
Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell

RANK	SITE ADDRESS	FORMERLY OR CURRENTLY OCCUPIED BY	BUILDING OR LOT	ACREAGE	SQUARE FOOTAGE	OWNED BY
1	3131 Biddle Avenue	City Hall and vacant lot	Both	0.68	32,520 sf	City of Wyandotte
2	166 Oak Street	Post Office	Building	0.7	15,000 sf	Andrew Spodek
3	1035 Fort Street	Pats/Mia's Car Wash	Building	0.57	10,000 sf	Orlando Perez
4	4560 Biddle Avenue	Wild Horses Bar	Building	0.47	5,600 sf	City of Wyandotte
5	2958 1st Street	Wyandotte Theatre	Lot	0.6	-	City of Wyandotte
6	Corner of Third & Eureka	Southwest corner of city hall parking lot	Lot	0.5	-	City of Wyandotte
7	4200 8th Street	EGTA	Building	26.4	-	City of Wyandotte
8	2929 Biddle Avenue	Lions, Tigers & Beers	Lot	0.13	-	Josh Cade
9	4485 Biddle Avenue	Arkema Deer Pen (Biddle Avenue)	Lot	40	-	City of Wyandotte

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 6, 2017

AGENDA ITEM # **3**

ITEM: Wyandotte Farmer's Market – Entertainment Contracts

PRESENTER: Joe Gruber, DDA Director 

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Herewith, please find four separate contracts assembled and recommended by my office for the 2017 Farmer's Market. For details please see the below listing.

Animal Oasis Petting Farm – June 15th - - \$600
Farmer John and His Barnyard Express – June 29th - - \$400
Animal Oasis Petting Farm – July 27th - - \$600
Farmer John and His Barnyard Express – September 7th - - \$400

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the DDA Director and support the contracts for Animal Oasis and Farmer John for the 2017 Wyandotte Farmers Market. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Stec.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Farmers Market Expense Account – 499-200-925-802 \$2,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS

Contract: Animal Oasis Petting Farm – June 15th - - \$600
Contract: Farmer John and His Barnyard Express – June 29th - - \$400
Contract: Animal Oasis Petting Farm – July 27th - - \$600
Contract: Farmer John and His Barnyard Express – September 7th - - \$400

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 6, 2017

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the DDA Director, to approve of the contracts for Animal Oasis Petting Zoo and Farmer John and his Barnyard Express for the events held in June and July of 2017 in the total amount of \$2,000 from Farmers Market Expense Account – 499-200-925-802.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell



Event date(s): **June 15, 2017** Start time: **12:00 pm** End time: **3:00 pm**

Organization/Event: **Wyandotte Farmers Market**

Organization Mailing Address **City of Wyandotte, 3200 Biddle Avenue, Suite 300, Wyandotte, 48192**

Contact person: **Tina Hirsch**

Contact phone: **734-720-1447** Email: **Marketmanager@wyan.org**

Contact cell phone: _____ Fax: _____

Event location address: **Corner of First & Elm Street, Vacant Lot**

Price: **\$600** x **1** days = Total: **\$600**

Special provisions/notes _____

***Please note: Payment in full is due on the day of (or final day of) event.**

Petting Farm (32' x 40') Exotic Exhibit (85' x 20') Bird Encounter (20' x 30')

Camel Rides (30' x 30') Pony Rides (30' x 30')

Event holder shall supply:

- Electricity: Two (2) 110v minimum, 30-50 amp service
- Water: access to water at ALL times; hook up at events over 2 days

Animal Oasis shall supply:

- Variety of healthy, unique, well-behaved exotic and farm animals*
 - Knowledgeable and courteous staff
- *Due to the nature of this business, animals may be subject to change.*

Engagements are rain or shine and are guaranteed to take place, by both parties, on the date(s) specified, unless a rain date is included in this contract. A cancellation fee of 100% of the event fee will be imposed if the event is cancelled within 10 business days of the scheduled event. Strobel Enterprises, LLC maintains valid comprehensive general liability insurance. Neither Animal Oasis nor Strobel Enterprises, LLC's name or likeness may be used as an endorsement of any product, service, or event, without its prior written consent. This contract will become null and void if it is not returned within 30 days of the Animal Oasis representative signature below.

Please return a signed copy of this contract to: Animal Oasis, 11936 Hogan Highway, Clinton, MI 49236

I have read and agree to the terms of this contract.

Signature: _____ Date: _____

Event Representative

Signature: Donald Strobel Date: 11-14-16

Animal Oasis Representative (Strobel Enterprises, L.L. C., by Donald Strobel, Member)

Don Strobel
Clinton, MI.

TheAnimalOasis.com

info@TheAnimalOasis.com

734-368-1649 or 517-456-4128



EVENTS AGREEMENT:

Name of Event----- City Of Wyandotte

Event Location----- Elm and First

Contact Person----- Joe Gruber

Date of Event----- 6-29-17

Time of Event-----4 to 6

Show Times----- One show. TBA
(25minute shows.)

Event Contents:

- **Animals-** Miniature Horse, Sheep, Goat, Calf, Pig, Baby sheep and goats born in spring, Farmer John's dog Smudge.
- **Show- 25** mins. Humorous and educational. Audience participation.
- **Petting-** Animals on display in fencing the whole time.
- **Staging-** 16ft. long 11ft. high barn on wheels, Foldout stage, 14ft. by 14ft. fencing.

PRICING:

----- \$ 400.00

Other Costs if Applicable----- \$

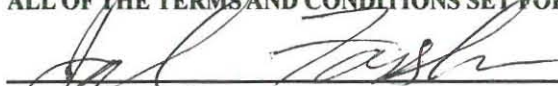
Deposit Requested----- \$

Balance Due at End of Event----- \$ 400.00

Other Terms:

- If weather permits Barnyard Express to operate on and off throughout the scheduled time. Purchaser agrees to pay barnyard Express full contract amount for that day.
- If due to illness, accident or mechanical failure of equipment. Barnyard Express is forced to cancel a contract, Barnyard Express or any representative of Barnyard Express shall not be liable for any amount over that paid as deposit by the purchaser.

THE SIGNATURES BELOW CONFIRM THAT THE PARTIES HAVE READ AND APPROVE EACH AND ALL OF THE TERMS AND CONDITIONS SET FORTH in THE ABOVE AGREEMENT.

 Date 1-5-17
Barnyard Express

Date _____
Purchaser

Please sign and return one copy to:
Barnyard Express-2960 N. Prospect Rd.-Ypsilanti, MI. 48198



Event date(s): **July 27, 2017** Start time: **12:00 pm** End time: **3:00 pm**

Organization/Event: **Wyandotte Farmers Market**

Organization Mailing Address **City of Wyandotte, 3200 Biddle Avenue, Suite 300, Wyandotte, 48192**

Contact person: **Tina Hirsch**

Contact phone: **734-720-1447** Email: **Marketmanager@wyan.org**

Contact cell phone: _____ Fax: _____

Event location address: **Corner of First & Elm Street, Vacant Lot**

Price: **\$600** x **1** days = Total: **\$600**

Special provisions/notes _____

***Please note: Payment in full is due on the day of (or final day of) event.**

Petting Farm (32' x 40') Exotic Exhibit (85' x 20') Bird Encounter (20' x 30')

Camel Rides (30' x 30') Pony Rides (30' x 30')

Event holder shall supply:

- Electricity: Two (2) 110v minimum, 30-50 amp service
- Water: **access** to water at ALL times; **hook up** at events over 2 days

Animal Oasis shall supply:

- Variety of healthy, unique, well-behaved exotic and farm animals*
- Knowledgeable and courteous staff
- *Due to the nature of this business, animals may be subject to change.*

Engagements are rain or shine and are guaranteed to take place, by both parties, on the date(s) specified, unless a rain date is included in this contract. A cancellation fee of 100% of the event fee will be imposed if the event is cancelled within 10 business days of the scheduled event. Strobel Enterprises, LLC maintains valid comprehensive general liability insurance. Neither Animal Oasis nor Strobel Enterprises, LLC's name or likeness may be used as an endorsement of any product, service, or event, without its prior written consent. This contract will become null and void if it is not returned within 30 days of the Animal Oasis representative signature below.

Please return a signed copy of this contract to: Animal Oasis, 11936 Hogan Highway, Clinton, MI 49236

I have read and agree to the terms of this contract.

Signature: _____ Date: _____

Event Representative

Signature: Donald Strobel Date: 1-20-17

Animal Oasis Representative (Strobel Enterprises, L.L. C., by Donald Strobel, Member)

Don Strobel
Clinton, MI.
TheAnimalOasis.com
info@TheAnimalOasis.com
734-368-1649 or 517-456-4128



EVENTS AGREEMENT:

Name of Event----- City Of Wyandotte

Event Location----- Elm and First

Contact Person----- Joe Gruber

Date of Event----- ~~9-7-17~~ JK6

Time of Event----- 4 to 6

Show Times----- One show. TBA
(25minute shows.)

Event Contents:

- **Animals-** Miniature Horse, Sheep, Goat, Calf, Pig, Baby sheep and goats born in spring, Farmer John's dog Smudge.
- **Show- 25 mins.** Humorous and educational. Audience participation.
- **Petting-** Animals on display in fencing the whole time.
- **Staging-** 16ft. long 11ft. high barn on wheels, Foldout stage, 14ft. by 14ft. fencing.

PRICING:

----- \$ 400.00

Other Costs if Applicable----- \$

Deposit Requested----- \$

Balance Due at End of Event----- \$ 400.00

Other Terms:

- If weather permits Barnyard Express to operate on and off throughout the scheduled time. Purchaser agrees to pay barnyard Express full contract amount for that day.
- If due to illness, accident or mechanical failure of equipment. Barnyard Express is forced to cancel a contract, Barnyard Express or any representative of Barnyard Express shall not be liable for any amount over that paid as deposit by the purchaser.

THE SIGNATURES BELOW CONFIRM THAT THE PARTIES HAVE READ AND APPROVE EACH AND ALL OF THE TERMS AND CONDITIONS SET FORTH in THE ABOVE AGREEMENT.

Joe Gruber Date 1-5-17

Barnyard Express

Date _____

Purchaser

Please sign and return one copy to:

Barnyard Express-2960 N. Prospect Rd.-Ypsilanti, MI. 48198

Reports & Minutes

1

January 30, 2017

CITY OF WYANDOTTE REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, January 30, 2017, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Sheri Fricke, Daniel Galeski, Ted Miciura, Leonard Sabuda, Donald Schultz, and Kevin VanBoxell

Absent: City Assessor Thomas Woodruff

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

- Darlene Owens, Director of the Detroit Wayne Mental Health Authority, presented a Certificate of Appreciation to the Mayor and City of Wyandotte.

UNFINISHED BUSINESS

None

COMMUNICATIONS MISCELLANEOUS

None

PERSONS IN THE AUDIENCE

None

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

Discussion regarding Resolution #2017-32 through #2017-40

- Agenda item #1 (DDA Appointment) was removed at request of submitter.

PRESENTATION OF PETITIONS

None

REPORTS & MINUTES

City Council	January 23, 2017
Daily Cash Receipt	January 24, 2017
Fire Commission	January 10, 2017
Police Commission	January 10, 2017 & January 24, 2017
Recreation Commission	January 11, 2017

CITIZENS PARTICIPATION

None

RECESS

RECONVENE

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, VanBoxell, and Mayor Joseph R. Peterson

Absent: City Assessor Thomas Woodruff

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

HEARINGS

None

FIRST READING OF AN ORDINANCE

None

FINAL READING OF AN ORDINANCE

- #1445: 1128 Eureka Rezoning, B-1 (Neighborhood Business) to B-2 (General Business)

RESOLUTIONS

2017-31 MINUTES

By Councilperson Galeski, supported by Councilperson Schultz

RESOLVED that the minutes of the meeting held under the date of January 23, 2017, be approved as recorded.

Motion unanimously carried.

2017-32 TIFA & DDA STATUS REPORT

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council acknowledges receipt of the 2015-2016 Annual Report on the Status of Tax Increment Financing for the Tax Increment Finance Authority (TIFA) and Downtown Development Authority (DDA) and receives it and places it on file; AND

BE IT FURTHER RESOLVED that Council instructs the City Clerk's Office to publish the 2015-2016 Annual Report on the Status of Tax Increment Financing for the DDA in a newspaper of general circulation in the municipality, unless an alternative method is allowed by law which is less costly.

Motion unanimously carried.

2017-33 PLACEMAKING PATRONICITY SIGNAGE

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council approves the request of the DDA Director and permits the posting of a 4' x 8' sign, provided and constructed by Pizzo Development Group, showing site renderings and displaying fundraiser information; AND

BE IT FURTHER RESOLVED that said promotional sign shall be placed at the corner of Sycamore Street and Biddle Avenue from February 17th through April 3rd in support of the MEDC/MSHDA Patronicity Fundraising Campaign.

Motion unanimously carried.

2017-34 2017 WSAF ENT. CONTRACTS – MEGA 80s & BOOGIE DYNAMITE

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreements for Mega 80's and Boogie Dynamite to provide musical entertainment during the 2017 Wyandotte Street Art Fair, with funds to be paid from account #285-225-925-730-860, for the following dates, times, and costs:

Performer	Date	Time	Cost
Mega 80's	Thursday, July 13, 2017	TBD	\$5500
Boogie Dynamite	Saturday, July 15, 2017	TBD	\$3600

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Entertainment Agreements on behalf of the City of Wyandotte, provided that the contract requires the artists to sign a hold harmless agreement in favor of the city and deletes the requirement of an indemnification by the city.

Motion unanimously carried.

2017-35 EVENT APPLICATION – CLOCK TOWER WEDDING CEREMONY

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks and property for a wedding ceremony to be held near the Clock Tower at Maple and Biddle Avenue on May 27th, 2017

BE IT FURTHER RESOLVED that the Special Event Coordinator recommends that the applicant sign a hold harmless agreement.

Motion unanimously carried.

2017-36 2017 YACK ARENA RENTAL CONTRACTS - VARIOUS

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council hereby approves the Benjamin F. Yack Recreation Center Rental Contracts for the following events to be held at the Benjamin F. Yack Recreation Center on the following dates:

Lions Club Flea Market	April 8-9, 2017
North American Model Engineering Expo	April 21–23, 2017
Walk for MS	May 6, 2017
Southgate Anderson HS Graduation	June 7, 2017
Woodhaven HS Graduation	June 13, 2017
Roosevelt High School Graduation	June 15, 2017
Circus Pages	June 17, 2017
Michigan Comic Book Expo	July 29, 2017

BE IT FURTHER RESOLVED that the contracts are approved in the amount of \$1,300.00 per day including any extra associated rental costs, payable in full upon completion of the event as stipulated in the contracts; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign said contracts.

Motion unanimously carried.

2017-37 2017 YACK ARENA RENTAL CONTRACTS–BEER SUMMIT/KING OF CAGE

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council hereby approves the Benjamin F. Yack Recreation Center Rental Contracts for the following events to be held at the Benjamin F. Yack Recreation Center on the following dates:

King of the Cage	April 29, 2017
Downriver Beer Summit	June 3, 2017

BE IT FURTHER RESOLVED that the contracts are approved in the amount of \$1,300.00 per day including any extra associated rental costs, payable in full upon completion of the event as stipulated in the contracts; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign said contracts.

Motion unanimously carried.

2017-38 2017 BLOUNT SMALL SHIP DOCKING CONTRACT

By Councilperson Galeski, supported by Councilperson Schultz

WHEREAS, upon Council approval, Blount Small Ship Adventures will dock on June 9, June 21, July 17, July 29, July 30, and September 7, 2017.

RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves the 2017 Bishop Park Docking Agreement with Blount Small Ship Adventures at a rate of \$200 per docking plus \$25 per docking for garbage removal with funds to be deposited into Account #101-000-651-095; AND

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor and City Clerk to sign the docking contract.

Motion unanimously carried.

2017-39 MDOT ANNUAL PERMIT – RIGHT-OF-WAY

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that the City Engineer, General Manager of Municipal Service, and the Police Chief are hereby designated as the representatives for the City of Wyandotte and are authorized to sign permit applications which allow the City of Wyandotte to perform proposed operations on the portion of the State Highway Right-of-Way in the City of Wyandotte during the 2017 calendar year.

Motion unanimously carried.

2017-40 CITY PURCHASE – 566 ORCHARD

By Councilperson Galeski, supported by Councilperson Schultz

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to acquire the property at known as 566 Orchard in the amount of \$26,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

Motion unanimously carried.

2017-41 BILLS & ACCOUNTS

By Councilperson Galeski, supported by Councilperson Schultz

RESOLVED that the total bills and accounts of \$716,755.31 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

2017-42 1128 EUREKA REZONING – FINAL READING #1445

By Councilperson Galeski, supported by Councilperson Schultz

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING ORDINANCE TO REZONE THE PROPERTY KNOWN AS

PART OF 1128 EUREKA FROM NEIGHBORHOOD BUSINESS DISTRICT (B-1)

TO GENERAL BUSINESS DISTRICT (B-2)

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property:

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 10 and 12, Block 314 Hurst and Post's Subdivision

Known as: Part of 1128 Eureka, Wyandotte, Michigan

be and is hereby rezoned from Neighborhood Business District (B-1) to General Business District (B-2).

Section 2. Amendment of Zoning Map.

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map No. 290

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

Motion unanimously carried.

2017-43 ADJOURNMENT

By Councilperson Galeski, supported by Councilperson Schultz

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:31 p.m.

Motion unanimously carried.

A handwritten signature in black ink, appearing to read "Lawrence S. Stec", is written over a horizontal line.

Lawrence S. Stec, City Clerk

User: ktrudell

Post Date from 02/01/2017 - 02/01/2017 Open Receipts

DB: Wyandotte

Receipt #
Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O 500974	02/01/2017	ktrudell	F2	MICH BELL/AT&T	
MZ		101-000-001-000		101-000-655-047	Misc Receipts-Cable Franch 31,443.00
MZ		101-000-001-000		101-000-068-011	D/T/F Municipal Service (P) 12,577.20
					44,020.20 CITY CHECK 1575052
FRANCHISE FEE & IN-KIND/PEG FEES					
OCT 1 -DEC 31, 2016					
REC# 897952					
O 500975	02/01/2017	ktrudell	F2	STATE OF MICHIGAN	
RE		101-000-001-000		101-000-655-040	RECEIPTS-MISCELLANEOUS 87.49 CITY CHECK 254016333
PA 105 INTEREST-PRINCIPAL RESIDENCE					
EXEMPTION					
REC# 897953					
O 500977	02/01/2017	ktrudell	F2	MICHIGAN STATE UNIVERSITY	
MZ		101-000-001-000		101-336-925-720	Education 5.70 CITY CHECK 2000521979
REFUND OVERPAYMENT 2017 MI FIRE INSP					
CLASS-J. CARLEY					
REC# 897954					
O 500990	02/01/2017	ktrudell	F2	ROOSEN VARCHETTI & OLIVER	
RE		101-000-001-000		101-000-655-040	RECEIPTS-MISCELLANEOUS 35.00 CITY CHECK 548260
GARNISHMENT - RUSHLOW					
REC# 897955					
O 500992	02/01/2017	ktrudell	F2	ZWICKER & ASSOCIATES	
RE		101-000-001-000		101-000-655-040	RECEIPTS-MISCELLANEOUS 35.00 CITY CHECK 637744
GARNISHMENTS-SIMONS					
REC# 897956					
Total of 5 Receipts					44,183.39

User: ktrudell

Post Date from 02/01/2017 - 02/01/2017 Open Receipts

DB: Wyandotte Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
---	------	---------	-------	-----------------------------	--------

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-068-011 D/T/F Municipal Service (PEG Fees)					12,577.20
101-000-655-040 RECEIPTS-MISCELLANEOUS					157.49
101-000-655-047 Misc Receipts-Cable Franchises					31,443.00
101-336-925-720 Education					5.70
TOTAL - ALL CREDIT ACCOUNT					44,183.39

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					44,183.39
TOTAL - ALL DEBIT ACCOUNTS					44,183.39

*** TOTAL BY FUND ***

101 General Fund					44,183.39
TOTAL - ALL FUNDS:					44,183.39

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND	Tender Code/Desc.	Amount
	(CCK) CITY CHECK	44,183.39
TOTAL:		44,183.39
TOTAL - ALL BANKS:		44,183.39

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.	Amount
(CCK) CITY CHECK	44,183.39
TOTAL:	44,183.39

*** TOTAL BY RECEIPT ITEMS ***

(3) MZ: MISC CASH/VARIOUS	44,025.90	
(3) RE: RECEIPTS-MISCELLANEOUS	157.49	
TOTAL - ALL RECEIPT ITEMS:		44,183.39

DRAFT-UNAPPROVED

**City of Wyandotte
DESIGN REVIEW COMMITTEE
Minutes of the Tuesday, January 24, 2017, Meeting**

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Joseph Gruber, Sarah Jordan, Mark Kowalewski, and Norm Walker

MEMBERS ABSENT: Robert Benson

ALSO PRESENT: Sheila Johnson, Recording Secretary
John Paul Finazzo, J. Finazzo Construction, Applicant

NEW BUSINESS:

None at this time.

APPROVAL OF DECEMBER 20, 2016 MINUTES:

Motion by Member Kowalewski to approve minutes. Member Jordan supported motion. All Members voted in favor.

REVIEW OF PROPOSED REAR EXTERIOR AT 3113 BIDDLE AVENUE (3107 BIDDLE AVENUE-MASTER):

The application was submitted by J. Finazzo Construction (Applicant) and Home Philosophy LLC (Owner) for the property at 3113 Biddle Avenue (3107 Biddle Avenue-Master), Wyandotte, Michigan has been reviewed and approved with the condition that colors match surrounding area.

OTHER BUSINESS:

None at this time.

MOTION TO ADJOURN:

MOTION BY MEMBER Walker to adjourn the meeting at 11:45 a.m.
Member Kowalewski seconded motion. All Members voted to adjourn.

RESOLUTION

Wyandotte, Michigan

January 24, 2017

RESOLUTION BY MEMBER KOWALEWSKI

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF
WYANDOTTE,

The proposed rear exterior as submitted by J. Finazzo Construction (Applicant) and Home Philosophy LLC (Owner) for the property at 3113 Biddle Avenue (3107 Biddle Avenue-master), Wyandotte, Michigan has been reviewed and approved as submitted with the condition that colors match surrounding area by the Design Review Committee on January 24, 2017.

I move the adoption of the foregoing resolution.

Member: Kowalewski

Supported by Member: Jordan

Yeas	Members	Nays
	Benson (absent)	
X	Gruber	
X	Jordan	
X	Kowalewski	
X	Walker	

Downtown Development Authority
Meeting Minutes * Tuesday, October 11th 2016
Council Chambers, 3200 Biddle Avenue, Suite 300
Wyandotte, Michigan 48192

MEMBERS PRESENT: Anne Majlinger, Norm Walker, Patt Slack, Greg Gilbert, Mikelle Vargas

MEMBERS EXCUSED: Mayor Peterson, John Jarjosa, Rick DeSana

OTHERS PRESENT: Joe Keller Gruber, DDA Director & Vanessa Moore from Glow Fish

PUBLIC COMMENT:

APPROVAL OF MINUTES & AGENDA:

- a. Minutes from August meeting and agenda for September 13th 2016

Motion by N. Walker, supported by A. Majlinger to approve minutes from September 13th, 2016 DDA Meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

Beautification Commission Meeting Min. – September 2016

Motion by N. Walker, supported by A. Majlinger to receive minutes from September 2016 Beautification Commission Meeting. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT

Motion by N. Walker, supported by A. Majlinger to receive and approve Monthly Revenue and Expenditure report. All in favor, motion carried.

ONGOING PROJECTS & BUSINESS:

NEW BUSINESS:

A. Downtown Dollars Funding requests:

- a. **HFWH:** J. Gruber explained the grant application and the project proposed by Henry Ford Wyandotte Hospital in recognition of employees and hospital staff. N. Walker explained the Grant Committee Recommendation. The committee discussed.

Motion by N. Walker, supported by A. Majlinger to approve \$2,000 to HFWH of downtown dollars to be given to employees. Roll call, all in favor, motion carried.

- b. **WBA:** J. Gruber explained the grant application and the project proposed by the Wyandotte Business Association in coordination with 3rd Friday, Fall Festival, and Halloween Costume Contest. N. Walker explained the Grant Committee Recommendation. The committee discussed.

Motion by N. Walker, supported by A. Majlinger to approve \$550 to WBA of downtown dollars to be given as competition awards to winning stores and winning families. Roll call, all in favor, motion carried.

- B. Grosse Ile Lawn and Sprinkler:** J. Gruber explained the happenings with this company this year to the committee. The contract this year is a proposal for the viaduct area and beyond. G. Gilbert stated that the contract is actually a one year contract with an option for both parties to continue for multiple years if requested. The committee discussed. This contract will then go to council for review and approval after this meeting.

Motion by N. Walker, supported by P. Slack to approve of the 2017 one year contract with the option for multiple years with Grosse Ile Lawn and Sprinkler for the holiday lights and decorations downtown. Roll call, all in favor, motion carried.

- C. Parking Lot #11 Planter beds:** J. Gruber stated that he has engaged with the Beautification Commission and they will draw up a plan to beautify the area and see if they can create an affordable plan and will report back to the DDA.
- D. Michigan Economic Development Association:** J Gruber stated that in order to be redevelopment ready certified the DDA would be required to have an updated Master Plan. He stated that he has already started working on a current plan from the 2014 document and welcomes any DDA member to sit in on the creation of the current document. He stated that the group would need to identify projects, associate a cost with them as well as a timeline for those projects. He suggested the Design and Finance sub-committees be involved in the creation of the document, but will keep the group updated as the master plan is created before the deadline of late December 2016.
- E. Special Events Office Report:** J. Gruber read a report created by H. Thiede updating the group on a few projects that she has been working on.
- a. Viaduct Beautification project:** H. Thiede met with Joe Hosler, a local artist who is very excited about the project. She has plans to meet with him to discuss details regarding artwork, timeline, etc. and will also create a plan for landscaping companies to potential partner with the project and finally a maintenance program for the area with the DPS. The committee discussed.
 - b. Kids Fall Fest 2017:** J. Gruber stated the happenings for the 2017 Fall Fest and the tasks that the Special Events Office will be responsible to complete the project. The committee discussed.
 - c. Welcome to Wyandotte Guide Book:** J. Gruber stated that the idea for the creation of this project is to combine all marketing material to create one magazine for the citizens which includes the DDA Guide information, Municipal Service information, Special events listing, Museum happenings, etc. It will be a visitor's guide and will include restaurants and other businesses, etc. P.Slack stated that by having H.

Thiede and J. Gruber on board working together creates items like this for our city.
The committee discussed and is in support of the guide and joint marketing.

The committee discussed business driven events and the marketing for those events.

NEXT REGULAR MEETING: November 10th 2016

ADJOURNMENT: Meeting was adjourned.

Respectfully submitted:

Heather A. Thiede, Deputy Recording Secretary

Downtown Development Authority
Meeting Minutes * Tuesday, December 13th 2016
Council Chambers, 3200 Biddle Avenue, Suite 300
Wyandotte, Michigan 48192

MEMBERS PRESENT: Anne Majlinger, John Jarjosa, Norm Walker, Patt Slack, Rick DeSana, Mikelle Vargas

MEMBERS EXCUSED: Mayor Peterson, Leo Stevenson, Greg Gilbert

OTHERS PRESENT: Joe Gruber, DDA Director

PUBLIC COMMENT: Presentation from Anita Twardesky of the Downriver Linked Greenways Initiative (DLGI) and Tyler Klifman from Southeast Michigan Council of Governments regarding overview of DLGI Gap Analysis, recommendations, funding sources and upcoming projects. The Wyandotte DDA expressed their support for DLGI and offered continued assistance to DLGI with building out facilities and filling gaps in trail.

Vanessa Morse from Glow Fish Studios commented on excellent job of speedy snow removal after large snow falls. Small Business Saturday (November 26th) was busiest day on record for Glow Fish Studios - Vanessa also mentioned other stores had great days as well. DDA and Vanessa discussed Shop Second Saturdays for December and upcoming in January, DDA Promotions Committee work, publicity and marketing surrounding Downtown businesses and events. Vanessa plugged a Bullet Journaling Event at Bacon Memorial Library on January 11th 2017 from 6:30 PM to 8:30 PM.

APPROVAL OF MINUTES & AGENDA:

- a. Minutes and Agenda from October DDA meeting.

Motion by R. DeSana, supported by N. Walker to approve minutes from October 11th, 2016 DDA Meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

Beautification Commission Meeting Mins. - September 2016 and October 2016

Motion by P. Slack, supported by N. Walker to receive minutes from September 2016 and October 2016 Beautification Commission Meetings. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORTS

Monthly Revenue/Expenditure Reports - October 2016 and November 2016. J. Gruber offered explanations for YTD activity and requested motion to amend two budgets.

1) Masonic Temple Project Budget# 499-200-850-517 - amend FY16-17 budget by additional \$1,250 for final amended FY16-17 budget of \$21,250. Motion made by N. Walker, supported by A. Majlinger. Roll call, all in favor, motion carried.

2) Third Friday Promotions# 499-200-925-797 – amend FY16-17 budget by additional \$15,000 for final amended FY16-17 budget of \$49,000. Motion made by R. DeSana, supported by M. Vargas. Roll call, all in favor, motion carried.

Motion by N. Walker, supported by P. Slack to receive and approve Monthly Revenue and Expenditure reports. Roll call, all in favor, motion carried.

ONGOING PROJECTS & BUSINESS:

A. DDA Design Committee

- a. J. Gruber mentioned that the DDA Design and Promotions Committees have not met in a few weeks, but offered update for Patronicity Placemaking Campaign and Arrowhead Pavilion Pocket Park Project.

B. DDA Promotions Committee

- a. J. Gruber offered recap on Thanksgiving Holiday season and the work that Drum Beaters publicist completed for Small Business Saturday. There was lots of positive press coverage.

C. WBA Contract and Service Agreement

- a. J. Gruber noted that the WBA Contract and Service agreement for the 2016-2017 agreement has been signed and finalized.

D. DCA Lease Agreement

- a. J. Gruber mentioned that the Lease Agreement was signed and waiting final execution from DCA Board of Directors, and that it would likely be finalized within a few days.

E. Downtown Dollars Program Update

- a. J. Gruber explained that the program was going to conclude and that all Downtown Dollars are expiring on December 31st.
- b. J. Gruber shared a report explaining how many Downtown Dollars had been distributed, redeemed and reimbursed by the DDA. The Board discussed successful events and cross promotions programs and businesses that utilized Downtown Dollars program.

NEW BUSINESS:

A. Rockin' NYE Ball Drop Event

- a. J. Gruber explained the Cross Promotions agreement between Rockin' the Shores, LLC, 360 Event Productions and DDA.
- b. DDA agreed to cover the cost of city services (Police, Fire, Water, Electric, DPS etc.) up to and not to exceed \$6,450 in exchange for sponsorship package and in-kind services for marketing, event planning and promotions for the Wyandotte Farmer's Market in 2017.

B. DDA Grant Committee

- a. \$5,000 Exterior Façade Improvement Grant requested by Wyandotte Beer Company Grant. J. Gruber mentioned that the total project cost approximations of \$50,000 concluded a 10% public to private ratio, making the DDA Grant Committee very receptive to the request. J. Jarjosa shared the DDA Grant Committee Recommendation and made a motion to approve Wyandotte Beer Company Exterior Façade Improvement grant request.

Motion by J. Jarjosa, supported by N. Walker to approve \$5,000 Exterior Façade Improvement grant to Wyandotte Beer Company. Roll call, all in favor, motion carried.

- b. \$5,140 worth of Cross Promotions Grant requests from WBA through Existing Business Stimulus program is being tabled until further information can be gathered.

C. Welcome to Wyandotte Guide Book

- a. J. Gruber gave an update regarding this project which will create one magazine for the citizens which includes the DDA Guide information, Municipal Service information, Special events listing, Museum happenings, etc. It will be a visitor's guide and will include restaurants and other businesses, etc.

D. Michigan State University Student Planning Practicum

- a. J. Gruber explained program, goals, deliverables and expected outcomes for the Practicum. J. Gruber offered cost assessment and outlined the fees and impact associated with the Practicum
- b. J. Gruber explained that students will be focusing on health and wellness, community assets and community needs assessments of the community when producing and delivering a professional Downtown Plan. Board discussed potential benefits and impact of the plan for Downtown businesses and organizations.

E. Miscellaneous

- a. DDA Board further discussed the excitement surrounding the NYE Ball Drop event and the impact on Downtown Businesses, noting excitement from community members.
- b. P. Slack mentioned 2017 project to identify and assess potential locations and storefronts for new DDA Offices which would relocate Special Events Office, DDA Office and a Downtown Wyandotte Welcome Center into a single location.

NEXT REGULAR MEETING: January 10th, 2017

ADJOURNMENT: Motion by N. Walker, supported by A. Majlinger. All in favor, motion carried.

Respectfully submitted:

Joe Gruber, DDA Director

