

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th, 2013 AGENDA ITEM #2

ITEM: Pifer, Inc. Golf Car Lease Agreement Extension - 2015

PRESENTER: James R. Knopp, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: James R. Knopp, Superintendent of Recreation and/or Justin Lanagan, Administrative Trainee

BACKGROUND: Pifer, Inc. of Holly, MI contacted the Recreation Department and offered to extend the 2012-2014 Golf Car Lease Agreement to include the 2015 at the current lease payment of \$24,699.96

STRATEGIC PLAN/GOALS: Continued operation of the Golf Course

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation and Recreation Commission's recommendation to have the Mayor and City Clerk sign the 2015 lease extension with Pifer, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 525-750-825-780-550

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Recreation Commission.

COMMISSION RECOMMENDATION: At their January 9, 2013 meeting, the Recreation Commission approved this lease extension for 2015.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: Approved by the Department of Legal Affairs.

MAYOR'S RECOMMENDATION: Concur with recommendation JRP by TD.

LIST OF ATTACHMENTS: 2015 Lease Extension

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th, 2013 AGENDA ITEM #3

ITEM: 2013 Arena Contracts

PRESENTER: James R. Knopp, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: James R. Knopp, Superintendent of Recreation and/or Justin Lanagan, Administrative Trainee

BACKGROUND: Rental Contracts and Hold Harmless Agreements for the upcoming 2013 Summer Events at the Yack Arena

STRATEGIC PLAN/GOALS: Continued utilization of the Arena during the off-ice season

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation recommendation to have the Mayor and City Clerk sign the 2013 Contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-000-654-610-020

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Recreation Commission.

COMMISSION RECOMMENDATION:

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th, 2013

AGENDA ITEM #5

ITEM: Special Event Application - Walk MS Wyandotte

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the National Multiple Sclerosis Michigan Chapter for their Walk MS Wyandotte to be held Saturday, May 18th 2013. The route of this walk is approximately 3 miles throughout the city and will finish at the Yack Arena. The Chief of Police, Recreation Superintendent and Fire Chief have reviewed this application/event and approved. (Please see the attached application)

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of City sidewalks for their event on May 18th 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: ok JRP by TD

LIST OF ATTACHMENTS

Special Event Application - Walk MS

MODEL RESOLUTION:

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th, 2013

AGENDA ITEM #6

ITEM: City of Wyandotte Independence Day Parade Event Approval

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you know, the Special Event staff is in the process of coordinating the 2013 City of Wyandotte Special Events. This year the 2013 4th of July Parade will be held, Thursday, July 4th. The parade will necessitate closing Biddle Avenue from Ford Street to Plum Street. Traffic to be rerouted northbound to Third Street and to Ford Street, and Southbound on Fourth Street from Ford Street.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: ok JRP by TD

LIST OF ATTACHMENTS:

Hold Harmless from BASF 4th of July

Hold Harmless from BASF Christmas Parade

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 AGENDA ITEM #8

ITEM: Wyandotte Museums - WWII Victory Rally Event Entertainment Contract

PRESENTER: Jody L. Egen, Director of Museums and Cultural Affairs

INDIVIDUALS IN ATTENDANCE: Jody L. Egen.

BACKGROUND: As a part of our 2013 Heritage Event Series, the Wyandotte Museums will once again host the World War II Victory Day Rally to take place on Saturday, July 20th, at the Yack Arena. The event will replicate a 1940s USO Canteen, complete with a Swing Band Orchestra, dancing and dance lessons, and refreshments. The Rally will begin at 6:30 pm. Tickets for the rally will be sold at the Museum Offices. The cost will be \$15 or \$10 for military, seniors, students, and Wyandotte Historical Society members.

As a component of this event please find attached a musician contract for your review for the Rhythm Society Orchestra. The ensemble consists of 10 musicians and 4 dancers, playing in 3, 50 minute sets. Music is an integral component of the event, and the band will provide the Rally with the perfect accompaniment for an evening full of great music from the Wartime Era.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution authorizing Mayor Joseph Peterson or City Clerk William R. Griggs to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$2,733.33 to be paid from 285.225.925.730.880

IMPLEMENTATION PLAN: The resolutions and all necessary signed documents will be forwarded to the Director of Museums of Cultural Affairs for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: CONCURS - Signature on file

LEGAL COUNSEL'S RECOMMENDATION: CONCURS - Signature on file

MAYOR'S RECOMMENDATION: CONCURS AS PER TODD A. DRYSDALE - Signature on file

LIST OF ATTACHMENTS: WWII Victory Rally Entertainment Contract

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 AGENDA ITEM #9

ITEM: Municipal Services – Acting General Manager Salary Adjustment

PRESENTER: Paul LaManes, Assistant General Manager

INDIVIDUALS IN ATTENDANCE: None

of incurred shared costs against correct department budget. Fixed Asset account # 594-000-100-020-999.

IMPLEMENTATION PLAN: Forward approved amounts to DT and Accounting/Finance for update of capital project reporting and tracking.

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution # 02-2013-04 at regular meeting on February 5, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: OK TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok JRP by TDrysdale

LIST OF ATTACHMENTS

Request for commission action including approved resolution
Detail of I/T capital budgets by Department

MODEL RESOLUTION: BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Service Commission in the following resolution.

A Resolution approving the adoption of the Cable Telecommunications Capital Budget for VT for Fiscal 2012-2013 in the amount of \$ 40,025.00.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 AGENDA ITEM #11

ITEM: Resolution Authorizing the Purchase of a Ford F-650 Dump Truck for the Water Department

PRESENTER: Rod Lesko, Acting General Manager

INDIVIDUALS IN ATTENDANCE: William Weirich, Water Dept. Superintendent

BACKGROUND: New Dump Truck is needed to replace a 1997 Ford F-650 Dump Truck. State bid for the Ford F-650 was received from Gorno Ford in the amount of \$76,089.00. Truck was approved as part of the FY2013 Water department Capital Budget.

STRATEGIC PLAN/GOALS: This replacement stays in line with keeping our vehicles safe and reliable for both our employees and customers.

ACTION REQUESTED: Concur with the resolution from the Municipal Services Commission and recommendation from WMS management authorizing the purchase of the vehicle.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Purchase will be allocated to the approved fiscal 2013 Water department capital budget for vehicle replacement- Asset account #592000-100-020-001-Capital project #1031WA

IMPLEMENTATION PLAN: Proceed with the purchase of the Ford F-650 Dump Truck after concurrence with the commission resolution by council and forwarding of all necessary documents.

COMMISSION RECOMMENDATION: Municipal Services Commission authorized the purchase of the Ford F-650 Dump Truck at the February 6, 2013 regular meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

MAYOR'S RECOMMENDATION: ok JRP by TDrysdale

MAYOR'S RECOMMENDATION: Concur (JRP by TD)

LIST OF ATTACHMENTS: Subordination Agreement with Promissory Note, Guarantee of Promissory Note, Mortgage, and Lien on Property

MODEL RESOLUTION:

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES a UDAG loan to JAJL Properties, LLC, in the amount of \$300,000 to be repaid within ten (10) years at 2.31% interest and

Further authorizes the Mayor and City Clerk to execute the accompanying documents relative to securing our interest in the property and documenting the repayment terms of the loan

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 AGENDA ITEM #13

ITEM: Neighborhood Stabilization Program (NSP2) Easement at 2064 5th Street

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The rear addition at the remodeled home at 2064 5th Street was built directly under the overhead lines servicing 2070 5th Street. The overhead lines could not be replaced overhead because of a large tree at 2070 5th Street. Therefore, underground lines were placed in proposed easement on the south five (5) feet of 2064 5th Street.

STRATEGIC PLAN/GOALS: By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be, planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Approve Easement document.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-440-925-758 NSP2 – Rehab.
Construction: None

IMPLEMENTATION PLAN: When closings on the home at 2064 5th Street the Easement would be executed and recorded against the property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Approved by City Attorney 2/04/13.

MAYOR'S RECOMMENDATION: OK JRP by TDrysdale

LIST OF ATTACHMENTS: Easement

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda

Absent: None

RESOLUTIONS

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
ROLL ATTACHED

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby APPROVES the request of the Special Event Coordinator for the use of the Bishop Park Fishing Pier for the Fishing Derby to be held June 1, 2013 from 9:00 a.m. to 1:00 p.m. AND BE IT FURTHER RESOLVED that the Department of Public Service be directed to close the Fishing Pier to the public from 9:00 a.m. to 1:00 p.m. for said event. AND FURTHER that the Police, Fire and Recreation Departments be notified.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
ROLL ATTACHED

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby APPROVES the one year lease agreement extension for 2015 with Pifer, Inc., of Holly, Michigan as submitted by the Recreation Superintendent for 38 reconditioned gas and electric E-Z-Go golf cars w/tops in the amount of \$24,699.96 per year funds to be derived from account # 525-750-825-780-550.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that that the communication from the Special Events Coordinator relative to the Wyandotte Independence Day Parade scheduled for Thursday, July 4, 2013 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES said road closure by the Department of Public Service of Biddle Avenue between Ford Avenue and Plum Street on the 4th of July from 8:00 a.m. to 12:00 noon with Traffic to be rerouted northbound to Third Street and to Ford Avenue and Southbound on Fourth Street from Ford Avenue. AND FURTHER the Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte; responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. AND FURTHER the Fire Department should be notified of this event to reroute emergency vehicles.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
ROLL ATTACHED

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby CONCURS in the request of the Special Events Coordinator and directs the Mayor and City Clerk to execute the Hold Harmless Agreements with BASF for the use of their property on Biddle Avenue north of Ford for participation lineup on July 4, 2013 for the 4th of July Parade and on November 16, 2013 for the Christmas Parade.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby CONCURS in the request of the Museum Director and directs the Mayor and City Clerk to execute the contract in the amount of \$2,733.33 with Rhythm Society for entertainment for the Wyandotte Museums fundraising event, the WWII Victory Rally, to be held on July 20, 2013 at the Yack Arena; funds to be derived from account # 285-225-925-730-880.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES a UDAG loan to JAJL Properties, LLC, in the amount of \$300,000 which may be applied upon the purchase price on the sale of property from the City to JAJL Properties, LLC and repaid within ten (10) years at 2.31% interest AND FURTHER authorizes the Mayor and City Clerk to execute the accompanying documents relative to the sale of property securing our interest in the property and documenting the repayment terms of the loan and authorizing the City Attorney to execute the necessary closing documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the communication from the City Engineer regarding the installation of underground electrical service at 2064-5th Street, Wyandotte is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council directs the City Attorney to record said easement against said NSP2 Property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS in the recommendation set forth by the City Engineer in his communication dated February 11, 2013 and hereby authorizes the Lottery Drawing on February 25, 2013 at 2:00 p.m. in the Council Chambers. AND BE IT FURTHER RESOLVED that any qualified home buyer and in accordance with the NSP2 Single Family Sales Program Guidelines are eligible for said Lottery comprised of the two homes at 451 and 459 Ford Avenue.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None