



CITY OF WYANDOTTE

Office of the City Clerk
3200 Biddle Ave.
Wyandotte, MI 48192
(734) 324-4560

APPLICATION FOR A BLOCK PARTY PERMIT

APPLICATION MUST BE RECEIVED BY THE CLERK'S OFFICE 14 DAYS BEFORE THE PERMIT IS NEEDED

Location of Block Party: <small>(be specific please)</small>			
<small>(Location – street of closure with description of boundaries, ex: Walnut street between 12th & 13th)</small>			
Event Date:			
Starting Time: <small>(Must not be earlier than 10AM)</small>		AM / PM	Ending Time: <small>(Must not be later than 11PM)</small>
			AM / PM
Barricades: <small>(Please choose an option)</small>	<input type="checkbox"/> Delivered & picked up <u>by DPS</u> for a fee of \$50 paid at the time of application.	<input type="checkbox"/> Picked up/returned to DPS <u>by applicant</u> with \$50 refundable deposit paid at the time of application.	
Contact Name:	Phone #:		
<small>(Individual or Organization – to be printed on permit)</small>			
Contact Address:			
	No. & Street	City	State Zip
Email Address:			
Preferred Contact Method (Circle one):	Phone	Email	Postal Mail
A fully completed application must be submitted no later than 2 weeks prior to the event date. Late applications may result in denial of event. Full payment of appropriate fees is required at the time of applying (\$51.00). Please be advised that payment does not guarantee approval. Following application, a review will be conducted by internal city departments and the event organizer will be notified via their preferred contact method above with their application status within 5 business days. By signing below, the signatory understands and agrees to these terms and agrees to abide by any and all pertinent city, state, and federal laws and regulations.			

Signature of Applicant:	Date:
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Do not write below this line

FOR INTERNAL OFFICE USE ONLY

Receipt #:	Date Paid:	
Date Assessing Department Contacted:	Sufficient Petition Signatures Received:	Y N
Date Internal Depts. Notified via Email:	Comments:	
Clerk's Office Approval:	Date:	

BLOCK PARTY REGULATIONS

- No block parties shall be allowed on designated fire routes and/or major thoroughfares – **Antoine, Emmons, Eureka, Ford Avenue, Goddard, Oak, Pennsylvania, Vinewood, 3rd, 6th, 10th, 12th and 20th Streets.**
- No block party shall begin prior to 10:00 a.m. and the street must be cleaned, cleared, and open to traffic by 11:00 p.m.
- If chosen above, applicant agrees to pick up and return barricades from the DPS at **4201 13th St.** between the hours of 8:00 a.m. and 3:00 p.m. Barricades must be put in place, by the applicant, to close the street before beginning the block party. Barricades must be returned no later than 3:00 p.m. on the business day following the event. Parked cars may not be used as a barricade.
- An application fee of \$1 is due at the time of application.
- All affected residents must be notified of the Block Party and at least 60% of those property owners must sign the attached petition. The petition must be submitted with the application for proper review.
- Fire hydrant side of street must be kept clear for access by emergency vehicles.
- No tents or immovable objects will be permitted on the street. Do not stretch wires, ropes, nets, lights, banners, and other items across the street. These could prevent access by emergency vehicles.
- Do not obstruct public sidewalk or public way with barricades, ropes, or other objects.
- Portable toilets must be removed within 24 hours following said event.
- All ordinances remain in full force and effect.
- If a meeting is required by neighbors to coordinate Block Party plans, please contact the Clerk's Office (324-4560) to arrange for a City Hall meeting room.

