

DEPARTMENT OF ENGINEERING & BUILDING

3200 Biddle Avenue

Wyandotte, Michigan 48192

Phone: (734) 324-4551

Fax: (734) 552-9642

Application for Certificate of Occupancy for Existing Buildings or Use of Land

Location _____ Date _____

Legal Description _____

Owner of Property _____ Address _____

Applicant (if different) _____ Address _____

If dwelling, state kind _____

(1-family, 2-family, multiple, rooming house)

Is the space below grade (basement or cellar used for living quarters)? _____

If for commercial use, state kind of business or use _____ Number of Parking spaces on property _____

Liquor License: New _____ Transfer _____ Dance Permit: Yes _____ No _____ Entertainment Permit: Yes _____ No _____

Will there be alterations to the existing building? Yes _____ No _____ (Submit detailed plan)

Is it a mixed occupancy such as dwelling & business? If so, declare the types _____

If for land use only describe _____

Are there any other buildings on this lot (garage/shed)? Yes _____ No _____ If so, state _____

Owner _____ Signed _____

Owner, applicant, or agent

Address _____

Phone Number _____ Phone Number _____



FOR OFFICE USE ONLY

Zoning District _____ Examined by _____ Date _____

Total Area of Existing Structures _____ sq. ft. Size of Lot _____

Maximum Area of Occupancy _____ sq. ft. Area of Lot in Sq. Ft. _____

Number of Off-Street Parking Spaces Provided _____ Off-Street parking required for new use _____ (calculations on back of page)

If parking required for new Use is greater than existing parking provided, C. of O. Application will be denied.

Building Code Existing Use Group or Previous Use Group _____ Building Code Proposed Use Group _____

Change in Use Group: YES or NO If Yes, then the following apply. If No, then C. of O. Application may be approved.

A. Barrier Free Code requirements must be enforced and inspected for on Certificate of Conformity Inspection for compliance.

B. Other building Code requirements may apply based on change of use (firewalls, separations, etc.)

Approved by _____ Refused because of non-compliance to section _____

If items A and B apply then approval and issuance of Certificate of Occupancy must wait until Certificate of Conformity Inspection is completed and violations corrected or escrow deposited