

## CITY OF WYANDOTTE CONSTRUCTION NOTES

1. The Contractor is required to contact the City Engineer, Gregory J. Mayhew, by email at [gmayhew@wyandottemi.gov](mailto:gmayhew@wyandottemi.gov) a minimum of four (4) weeks prior to the start of construction to schedule a Mandatory pre-construction meeting with the City of Wyandotte. The Contractor employees supervising the construction project and the Utility Owners' representatives are required to attend. Also required for this meeting are:
  - a. Contractors Detailed Construction Schedule showing at minimum the following details
    - i. Order of Construction, Street by Street
    - ii. Duration of Each Task
    - iii. Clearly identified Milestones
  - b. A Contact List showing both the Utility Owner's employees, Contractors Supervisor, Sub-Contractor's and alternate Contractor Supervisor's Names, 24 hour contact phone numbers and email addresses.
2. The Contractor is encouraged to video record the entire construction area. Any Damage to property, any cracked or broken concrete or any disturbed areas whatsoever shall be Prima Facie Evidence that the contractor is at fault and the damage shall be replaced unless the video recording indicates that the condition existed before construction began.
3. Contractor to notify City of Wyandotte Water Department and Engineering Office 48 hours prior to commencement
  - a. City of Wyandotte Water Department: 734-324-7142
  - b. City of Wyandotte Engineering Department: 734-324-4557
4. Contractor shall be required to notify by mail, a minimum of 7 days prior to start of construction activities, any property owner or resident affected by this construction package. Said notification shall include the names and contact information for the Contractors Representatives and the Contractor Supervisors along with a high level schedule of construction activities as it relates to the properties affected.
5. Contractor to field verify all existing utility locations, inverts, and grades prior to commencement on construction. Test holes shall be utilized to locate existing utilities where necessary.
6. A minimum of 18" vertical clearance to be provided above and/or below all existing public utilities. A minimum of 42" horizontal clearance to be provided from the outside edge to outside edge of all existing public utilities.
7. All Work in the right-of-way shall be performed in accordance with MDOT standards and specifications for paving and related work.
8. Excavations below hard surfaces shall be backfilled with MDOT Class II Granular Material in eight inch (8") lifts, compacted to 98% of its maximum unit weight at moisture content less than saturation.

9. Sidewalk removal shall be accomplished in complete flags. Driveways and Approaches shall be saw cut, full depth, to the nearest joint and removed and replaced. Streets and Curbs shall be saw cut, full depth, and removed as directed by the City of Wyandotte Engineer. All work shall be performed in accordance with the City of Wyandotte specifications.
10. Any replacement of sidewalks at intersections requires the proper placement of ADA ramps and detectable yellow inserts per City of Wyandotte's specifications.
11. Any work that requires the replacement of pavement such as street cuts, driveways, sidewalks or approaches requires a separate permit for each location from the City of Wyandotte Engineering Department. Contractor shall stamp concrete at each address location with identification and date.
12. Any grass areas disturbed shall be restored with a minimum of three inches (3") of quality screened top soil and sod.
13. No Trees, Shrubs, or Bushes shall be removed without prior consent and approved replacement plan
  - a. Any work in the area of any existing Tree, Bush, or Shrub shall maintain a minimum of 36" to its base
  - b. All trees to be bored.
  - c. Any trees, brush or shrubs that are damaged or removed shall be replaced as close as possible to the site that it was removed. Approval of new locations shall be approved by the City Engineer.
14. The Contractor shall schedule Post Construction Walk Through with the City Engineering Department to identify any items needed restoration before project closeout and final inspections.
15. The Contractor shall guarantee and warrantee all construction and related work for a period of five (5) years.

APPLICATION FOR UTILITY PERMIT  
CITY OF WYANDOTTE

Date: \_\_\_\_\_

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**UTILITY COMPANY INFORMATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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**LOCATION & DESCRIPTION OF WORK**

Street Name: \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

**DESCRIPTION OF PROPOSED UTILITY WORK**

Routine Maintenance & Repair of Existing Utilities  Construction/Relocation of Underground Utilities

Other (Specify) \_\_\_\_\_

Description of proposed work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

No Pavement Cuts  Pavement Cut  Trenchless Installation (Specify): \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Duration of Work: \_\_\_\_\_

Two (2) sets of Plans Attached  Yes  No

**Project Specific Contract Information**

Utility Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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Contractor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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# QUESTIONS

Will underground utilities be installed within the public right-of-way under this permit?

- Yes  No If yes, complete the following. List all of the underground utilities to be installed within the public right of ways under this permit. Length shall be measured longitudinally along the utility. Multiple conduits or cables within the same trench that provide the same type of utility service shall be measured as one utility installation. Include manholes and/or handboxes

Location: \_\_\_\_\_

Street \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Length of Underground Utilities \_\_\_\_\_

Location: \_\_\_\_\_

Street \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Length of Underground Utilities \_\_\_\_\_

Location: \_\_\_\_\_

Street \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Length of Underground Utilities \_\_\_\_\_

Location: \_\_\_\_\_

Street \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Length of Underground Utilities \_\_\_\_\_

(include additional pages if necessary)

- Will sidewalks, driveways, street cuts, approach be removed and replaced?  Yes  No

If yes, contact information of Contractor to secure permit:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

- Will trees, shrubs or bushes be removed?  Yes  No

If yes, contact information of Contractor:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Any trees, shrubs or bushes that are removed must be replaced. Identify where new trees, shrubs, or bushes will be replaced. \_\_\_\_\_

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**CERTIFICATION:**

I hereby certify that I have authorization to make this application and that the information is complete and correct. I understand that false statement or misrepresentations could results in, among other things, revocation of the application or permit.

It is also hereby agreed and understand that in consideration of the approval of this application that: (1) the applicant agrees to all the terms and conditions of the permit issued; and (2) the proposed construction shall be permitted and completed in accordance with all applicable City, County, State, and Federal Laws, rules regulations and ordinances, and subject to the inspection of the City of Wyandotte; and (3) that all plans and other documents submitted by the applicant for approved by the City in connection with this application are hereby made a material part of this application.

It is further agreed that all work completed under this application will be guaranteed and warranted for a period of five (5) years.

\_\_\_\_\_

Print Name	Signature	Date
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Telephone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Notes:

- 1. It is the applicant's responsibility to obtain any additional permits, approvals or licenses from the City of Wyandotte or licenses from other agencies which may be required.
- 2. A copy of an 8 1/2" x 11" vicinity sketch with the area of work indicated with a colored pen or pencil
- 3. Two(2) sets of plans for the proposed work within the City right-of-way
- 4. Applicant understands compliance with City of Wyandotte Construction Notes.
- 5. Date and time Post Constriction Walk Through to be determined by the City: \_\_\_\_\_
- 6. Permit Fee to be determined by City \$ \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLANS REVIEWED AND APPROVED BY:**

\_\_\_\_\_ **DATED:** \_\_\_\_\_

**PERMIT NO:** \_\_\_\_\_

**Return to: City of Wyandotte, Engineering and Building Department, Attn: Gregory J. Mayhew, 3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192**