

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, February 27, 2017, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Sheri Fricke, Daniel Galeski, Leonard Sabuda, Donald Schultz, and Kevin VanBoxell

Absent: Councilperson Ted Miciura

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

None

UNFINISHED BUSINESS

None

COMMUNICATIONS MISCELLANEOUS

None

PERSONS IN THE AUDIENCE

- Corki Benson, 404 Vinewood, regarding the upcoming Meet the Candidates meeting on March 7, 2017 at 7:00PM at the Copeland Center.

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

Discussion regarding Resolution #2017-67 through #2017-83

PRESENTATION OF PETITIONS

None

REPORTS & MINUTES

City Council	February 13, 2017
Daily Cash Receipts	February 15 & 22, 2017
Brownfield Redevelopment Authority	October 18, 2016 & February 21, 2017
Fire Fighter's Civil Service Commission	December 14, 2016 & January 11, 2017
Municipal Service Commission	February 8, 2017
Tax Increment Finance Authority	October 18, 2016 & February 21, 2017

CITIZENS PARTICIPATION

None

RECESS

RECONVENE

Present: Councilpersons Fricke, Galeski, Sabuda, Schultz, VanBoxell, and Mayor Joseph R. Peterson

Absent: Councilperson Miciura

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

HEARINGS

- 2017 Community Development Block Grant (CDBG) Funds Distribution

FIRST READING OF AN ORDINANCE

None

FINAL READING OF AN ORDINANCE

None

RESOLUTIONS**2017-66 MINUTES**

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED that the minutes of the meeting held under the date of February 13, 2017, be approved as recorded.

Motion unanimously carried.

2017-67 WPD PURCHASE OF COMPUTERS

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS CDW-G has submitted a quote to provide three Panasonic Toughbook Computers, at a costs of \$4224.24 per unit as part of the MI-Deal program contract, for installation in WPD vehicles.

BE IT RESOLVED that the Council concurs with the Police Inspector to purchase three (3) Panasonic Toughbook Computers and included equipment from CDW-G Company.

BE IT FURTHER RESOLVED that this expenditure, \$12,808.13 in total, will be paid from the Police Department 'Other Equipment' account # 101-301-850-540.

Motion unanimously carried.

2017-68 CLERK OFFICE FEE SCHEDULE

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council approves the City Clerk's Office Fee Schedule as presented below, effective February 27, 2017, and directs the City Clerk's Office to post said fee schedule on the Clerk's page within the City of Wyandotte's website.

TYPE OF RECORD/SERVICE	FEE
Birth Record - Certified	\$20 first copy, \$10 each additional copy requested at same time
Birth Record - Seniors (65+)	\$5 for certified copy if requesting their OWN birth record
Birth Record - Veterans with proof of service	\$5 for certified copy if requesting their OWN birth record
Death Record - Certified	\$20 first copy, \$10 each additional copy requested at same time
Death Record - Veteran	ONE free copy given to the funeral director at time of filing
Death Record - Genealogy Purposes	\$1 for each UNCERTIFIED copy
Block Party	\$1 application fee <ul style="list-style-type: none"> • \$50 barricade fee <ul style="list-style-type: none"> ○ Refundable if barricades are picked up & returned by citizen within set timeframes. ○ Non-refundable if DPS is requested to drop off & pick up barricades.
Voter List	CD \$25/report/disk Mailing Labels \$0.30/page Paper List \$0.10/page
Film Production Fees	Processing Fee \$100 Property Use Fee \$200/day Monitor Fee \$100/day Cleanup deposit \$500 Additional service fee will be determined by the Finance Director based upon the estimated costs in providing additional services after review of submitted applications.
Copies - B&W	\$1 per page

Motion unanimously carried.

2017-69 CITY COUNCIL MEETING CANCELLATION – MARCH 13, 2017

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS the City Clerk and Deputy City Clerk will be in attendance of a mandatory training conference from March 12 to March 17, 2017.

BE IT RESOLVED that the City Council meeting on Monday, March 13, 2017, is hereby cancelled due to the absence of the City and Deputy City Clerks.

Motion unanimously carried.

2017-70 BISHOP PARK CONCESSION STAND LEASE EXTENSION

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council hereby concurs in the recommendation of the Superintendent of Recreation and the Recreation Commission to award a one-year extension to operate the Bishop Park Concession Stand for 2017 to Saif Alghathie, in the amount of \$2,000 provided the proper insurance is placed on file in the City Clerk's Office and all stipulations are adhered to as outlined in said lease; AND BE IT FURTHER RESOLVED that the Council authorizes the Mayor and City Clerk to sign said lease agreement on behalf of the City of Wyandotte.

Motion unanimously carried.

2017-71 WHISKEYS ON THE WATER TACO HOP

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets, and property, including all of Parking Lot 1 for the Second Annual Downriver Taco Hop to be held on September 23rd, 2017 from 2PM-10PM, with set-up and lot closure to begin at 5AM on the day of said event.

BE IT FURTHER RESOLVED that Whiskeys on the Water will comply with the following:

- That any costs for any city staff/material/property for said event, will be the responsibility of Whiskeys on the Water to be paid no later than 14 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Whiskeys on the Water will be responsible for clean up before, during (glass, spills, broken items, etc.), and after the event.
- Whiskeys on the Water must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

Motion unanimously carried.

2017-72 WYANDOTTE BOAT CLUB 2017 REGATTAS

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council hereby concurs with the recommendation of the Special Events Coordinator, Chief of Police, Fire Chief, and Superintendent of the Department of Public Service and approves the request of Fred Mekolon Jr., WBC Regatta Chair, to utilize BASF Waterfront Park for the following events:

<u>EVENT</u>	<u>DATE</u>	<u>TIME</u>
53 rd Annual Hebda Cup Rowing Regatta	Saturday, April 29, 2017	6AM – 5PM
Wy-Hi Regatta	Saturday, May 6, 2017	6AM – 6PM

(in the case of inclement weather, the regattas would plan to run on the following day)

BE IT FURTHER RESOLVED that the organization must complete a Hold Harmless Agreement as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as additional insured; AND

BE IT FURTHER RESOLVED that the Chief of Police is hereby designated and authorized to sign said street closing permit documents to close Biddle Avenue from Pine to Plum Street and that the City of Wyandotte hereby holds harmless the County of Wayne for the closure of said street with responsibilities for all damage claims that may arise from said street closing to be assumed by the City of Wyandotte.

Motion unanimously carried.

2017-73 2017 FLICKS ON BRICKS STREET CLOSURES

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council approves the request of the Special Event Coordinator to close the following streets/areas:

- Elm Street to Biddle Avenue to First Street
- Elm Street from First Street to the Alley between First and Second Street
- Parallel parking spaces on the west side of First Street between Oak and Elm Street

in support of the Flicks on Bricks 2017 event series to be held on July 28th and August 25th, 2017.

BE IT FURTHER RESOLVED that the Department of Public Service will assist in the closure of all approved streets starting at 5PM on July 28th and August 25th, 2017 and the posting of parking notices on applicable areas of Elm and 1st Streets on the Wednesday immediately preceding the event dates (July 26 & August 23, 2017).

Motion unanimously carried.

2017-74 2017 FLICKS ON BRICKS CONTRACT

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS the Carey and Paul group will provide the following services in conjunction with the 2017 Flicks on Bricks event:

Movie Screen

Projector

Pre-Movie Cartoons

Pre- and Post-Movie Music

BE IT RESOLVED that Council approves the contract between the City of Wyandotte and the Carey and Paul Group to provide the aforementioned services for the 2017 Flicks on Bricks Movie Nights in the amount of \$2,700 to be paid from account #285-225-925-730-891, provided that the company signs the required hold harmless agreement, as prepared by the Department of Legal Affairs.

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign said contract.

Motion unanimously carried.

2017-75 2017 WSAF RENTALS – SYMON RENTALS

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS Symon Rental will provide various tents and tables in conjunction with the 2017 Wyandotte Street Art Fair to be held July 12th-15th, 2017.

BE IT RESOLVED that Council approves the contract between the City of Wyandotte and Symon Rental to provide rentals for the 2017 Wyandotte Street Art Fair in the amount of \$2,594.70 to be paid from account #285-225-925-730-860.

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign said contract. Motion unanimously carried.

2017-76 2017 WSAF PARKING LOT CONTRACT – CITY HALL PARKING LOT

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Wyandotte Goodfellows and the Old Time Ballplayers for the rental of the City Hall/Chase Bank Parking Lot during the 2017 Wyandotte Street Art Fair from July 12-15, 2017; AND

BE IT FURTHER RESOLVED that the Wyandotte Department of Public Service will provide barricades by 7:30AM on Wednesday, July 12, 2016; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte, provided both organizations sign a hold harmless agreement for the City of Wyandotte as prepared by the Department of Legal Affairs, prior to the event. Motion unanimously carried.

2017-77 2017 WSAF ENT. CONTRACT – LARRY LEE & BACK IN THE DAY

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment contract for Larry Lee & Back in the Day to provide 1.5 hours of entertainment each during the 2017 Wyandotte Street Art Fair in the amount of \$2,600.00 for specific dates and time yet to be determined.

BE IT FURTHER RESOLVED that funds shall be paid from the Wyandotte Street Art Fair account, #285.225.925.730.860.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Wyandotte Street Art Fair Entertainment Agreement on behalf of the City of Wyandotte. Motion unanimously carried.

2017-78 2017 WSAF LEMONADE STAND RENTAL AGREEMENT

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Lori's Festive Catering to supply five Lemonade Stands for the Wyandotte Street Art Fair, July 12th – 15th, 2017, with insurance to be submitted by June 1, 2017, pending approval of said contract.

Motion unanimously carried.

2017-79 DANGEROUS STRUCTURE DEMOLITION – 850 CHERRY

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3200 Biddle Avenue, Wyandotte, Michigan on September 21, 2016, and the property owner or other interested parties have been given opportunity to show cause, if any they had, why the structure at 850 Cherry (rear house) has not been repaired or demolished in accordance with the City's Property Maintenance Ordinance; AND

WHEREAS the Hearing Officer has filed a report of his findings with this Council.

NOW, THEREFORE BE IT RESOLVED, that this Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on Monday, March 20th, 2017 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the structure has not been brought up to code or demolished or why the City should not have the structure demolished and removed at 850 Cherry; AND

BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

Motion unanimously carried.

2017-80 OUTDOOR CAFÉ APPLICATION – 2903 BIDDLE AVENUE

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Planning Commission to grant the request of Whiskeys on the Water, 2903 Biddle Avenue for an outdoor café in conjunction with said business at 2903 Biddle Avenue with the following conditions:

1. The outdoor café is subject to all conditions applicable to an outdoor café in the Central Business District (CBD) Zoning District, Special Land Uses, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan and lane marking plan submitted by Owner indicated as drawings by Badrak Design Group, Inc., dated February 1, 2017, and elevations #1 thru #5.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements attached. Planter boxes to be approved by the City Engineer.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to Midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Fence to be black decorative metal.
9. Table detail to be black metal or plastic with matching chairs.
10. Clearance to underside of trellis to be a minimum of seven (7) feet.
11. Building Permit shall be obtained for temporary construction of deck and trellis.
12. Applicant to pay all costs to the City of Wyandotte, Department of Public Services for providing and removing temporary reflective tape as indicated on lane marking plans.
13. Flowers to be utilized in planter boxes to receive prior written approval of Planning Consultant and Chairman of the Planning Commission.
14. No music after 10:30 p.m.
15. Must be renewed annually.
16. Maximum Occupancy of 65 people.

Motion unanimously carried.

2017-81 CITY PURCHASE OF PROPERTY – 323 MAPLE

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to acquire the property at known as 323 Maple in the amount of \$1.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

Motion unanimously carried.

2017-82 LANDFILL WASTE DISPOSAL AGREEMENT

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer that the City of Wyandotte enter into the City of Wyandotte – City of Riverview Agreement for Solid Waste Management Services for Downriver Municipalities dated February 1, 2017, with Option 2 – Seven (7) Year Term ending January 31, 2024; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said Agreement.

Motion unanimously carried.

2017-83 640 PLUM (MCKINLEY SCHOOL SITE) PURCHASE AGREEMENT

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that the communication from the City Engineer regarding the Purchase Agreement for the sale of the former McKinley School Site at 640 Plum Street with Coachlight Properties LLC/Jonesboro Investments Corp. is hereby approved and the Mayor and City Clerk are authorized to sign said Agreement.

Motion carried.

YEAS: Councilpersons Fricke, Sabuda, Schultz, VanBoxell

NAYS: None

ABSTAIN: Councilperson Galeski

2017-84 BILLS & ACCOUNTS

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED that the total bills and accounts of \$2,892,773.61 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

2017-85 PROPOSED 2017 CDBG FUNDS DISTRIBUTION

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED by the City Council that Council held a public hearing on February 13 and 27, 2017, to hear comments and on proposed projects for the 2017 Community Development Block Grant Program (CDBG); AND

WHEREAS the City received zero comments; AND

BE IT RESOLVED that the City Engineer hereby recommends the following projects for 2017 Community Development Block Grant Program (CDBG):

<u>LOCATION BY CENSUS TRACT/BLOCK GROUP</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
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Roof at Copeland Senior Center	<u>Public Service</u>	\$ 65,000
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Streets located in "Income Qualified Areas"	<u>Street Improvements:</u> Repair inadequate portions of concrete and asphalt pavement and curbs	\$ 25,935
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Pennsylvania to North Drive Biddle to Fort	<u>Public Service:</u> Youth Assistance	\$ 12,712
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Pennsylvania to North Drive Biddle to Fort	<u>Housing Rehabilitation</u>	\$ 20,000
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	<u>Administration</u>	\$ 13,750
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TOTAL: \$137,397

The public should note that these figures are an estimate based upon expected allocations to the program. If changes need to be made based on the final allocation received from HUD by Wayne County then a proportional reduction or increase for all project will occur.

Motion unanimously carried.

YEAS: Councilpersons Fricke, Galeski, Sabuda, Schultz, VanBoxell and Mayor Peterson

NAYS: None

2017-86 ADJOURNMENT

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:51p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk