

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, September 25, 2017, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, and Donald Schultz

Absent: NONE

Also Present: Theodore Galeski, City Assessor; City Treasurer Todd Browning; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATION

- Marika Diamond, BASF – Neighbor to Neighbor Initiative

UNFINISHED BUSINESS

None

COMMUNICATIONS MISCELLANEOUS

Discussion regarding Resolution #2017-403

PERSONS IN THE AUDIENCE

None

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

Discussion regarding Resolution #2017-404 through #2017-409

PRESENTATION OF PETITIONS

None

REPORTS & MINUTES

City Council	September 18, 2017
Beautification Commission	August 9, 2017
BRDA & TIFA	August 15 & September 19, 2017
Firefighter's Civil Service Commission	September 13, 2017
Municipal Services Commission	September 13, 2017
Retirement Commission	August 17, 2017
Zoning Board of Appeals & Adjustment	September 6, 2017

BILLS & ACCOUNTS

- Total Bills & Accounts of: \$1,456,300.01

CITIZENS PARTICIPATION

None

RECESS

RECONVENE

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, and Donald Schultz & Mayor Joseph R. Peterson

Absent: NONE

Also Present: Theodore Galeski, City Assessor; City Treasurer Todd Browning; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

HEARINGS

- Budget Hearing: 2018 Fiscal Year

FINAL READING OF AN ORDINANCE**2017-401 #1452: 2018 Fiscal Year Budget Ordinance**

By Councilperson Sabuda, supported by Councilperson Alderman

City of Wyandotte**2018 Fiscal Year Budget Ordinance**

“AN ORDINANCE TO PROVIDE AND APPROPRIATE THE SEVERAL AMOUNTS REQUIRED TO DEFRAY THE EXPENDITURES AND LIABILITIES OF THE CITY OF WYANDOTTE FOR THE FISCAL YEAR BEGINNING THE FIRST SUNDAY OF OCTOBER, 2017. THE SAME TO BE TERMED THE ANNUAL APPROPRIATION BILL FOR THE 2018 FISCAL YEAR.”

THE CITY OF WYANDOTTE ORDAINS:

SECTION I - GENERAL FUND

There shall be raised by general tax for the fiscal year beginning October 1, 2017, and ending September 30, 2018, to be assessed, levied, and collected by tax on all taxable real and personal property in the City of Wyandotte, Michigan, the sum of \$10,349,267. In addition to the foregoing, it is estimated that state receipts, revenues, and moneys from sources other than current City taxes will be \$12,220,337, for a total of \$22,569,604 of General Fund Revenue.

Appropriation of funds is hereby made in the following categories of Funds and Accounts:

A. General Fund:

1.	Estimated Fund Balance - October 1, 2017	\$ 4,370,671
2.	Appropriations:	
	a. Legislative	118,880
	b. Judicial	1,097,082
	c. Financial Services/Administration	646,334
	d. Information Technology	201,215
	e. General Government	1,547,746
	f. Assessor	425,959
	g. City Clerk	248,868
h.	Treasurer	138,249
	i. Police & Civil Defense	4,778,176
	j. Downriver Central Dispatch	868,415
	k. Downriver Central Animal Control	265,325
	l. Fire	4,183,053
m.	Engineering & Building	1,253,498
	n. Public Works	2,686,756
	o. Recreation	617,377
	p. Swimming Pool	17,571
	q. Yack Arena	369,970
	r. Youth Assistance	45,965
	s. Historical Commission (Museum)	189,990
	t. City Commissions	26,807
	u. Retirement Contribution and OPEB	3,281,000
	v. Elections	75,200

SECTION II - SPECIAL REVENUE FUNDS**B. Major Street Fund:**

1.	Estimated Fund Balance - October 1, 2017	\$ 314,334
2.	Estimated Revenues:	
	a. State Revenue	1,658,085
	b. METRO Act Revenue	75,000
3.	Appropriations:	
	a. Reimbursement to General Fund	400,000
	b. Maintenance and Construction	974,558
	c. Transfer to Local Street Fund	414,521

C. Local Street Fund:

1.	Estimated Fund Balance - October 1, 2017	\$ 173,809
2.	Estimated Revenues:	
	a. State Revenue	600,413
	b. Transfer from Major Street Fund	414,521
3.	Appropriations:	
	a. Reimbursement to General Fund	433,000
	b. Maintenance and Construction	501,884

D. Sidewalk/Alley Fund:

1.	Estimated Fund Balance - October 1, 2017	\$ 870,182
2.	Estimated Revenues:	
	a. Special Assessments	187,874
	b. Investment Earnings	1,000
3.	Appropriations:	
	a. Sidewalks/Alleys/Parking Lots	170,000

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	b. Administration	100,000
E.	Drug Law Enforcement Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 142,417
	2. Estimated Revenues	30,500
	3. Appropriations:	
	a. Personnel	7,600
	b. Equipment - Drug Enforcement	20,000
F.	Housing Rehabilitation Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 0
	2. Estimated Revenues	58,000
	3. Appropriations:	
	a. Building Rehabilitation	50,000
	b. Administration	8,000
G.	Community Development Block Grant Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 0
	2. Estimated Revenues	140,548
	3. Appropriations:	
	a. CDBG Projects	126,875
	b. Administration	13,673
H.	Urban Development Action Grant Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 1,144,790
	2. Estimated Revenues	20,000
	3. Appropriations:	
	a. Capital Outlay	50,000
	b. Administration	15,000
I.	Special Events Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 481,883
	2. Estimated Revenues:	
	a. Special Events	73,500
	b. Art Fair	191,000
	3. Appropriations:	
	a. Special Events	31,400
	b. Art Fair	158,500
	c. Holiday Celebrations	14,000
	d. Administration	20,000
J.	Solid Waste Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 683,388
	2. Estimated Revenues:	
	a. Rubbish Tags	5,000
	b. Taxes	1,280,209
	c. Dumpster Billings	265,000
	d. Investment Earnings	2,000
	e. Service Fees	151,500
	3. Appropriations:	
	a. Rubbish Collection	1,225,000
	b. Dumping/Compost Fees	355,000
	c. Recycling Fees	4,000
	d. Administration	275,000
	e. Capital Equipment	32,000
K.	Building Authority Improvement Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 430,728
	2. Estimated Revenues:	
	a. Investment Earnings	100
	b. Debt Levy	249,173
	3. Appropriations:	
	a. Debt Service	17,791
	b. Administration/Other	20,000
L.	Drain Number Five Operation and Maintenance Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 2,378,720
	2. Estimated Revenues	1,078,968
	3. Appropriations:	
	a. Wayne County Department of Public Works	830,685
	b. Other	53,000
M.	Downtown Development Authority - TIF Fund:	
	1. Estimated Fund Balance - October 1, 2017	\$ 716,232
	2. Estimated Revenues:	
	a. Tax Capture	527,317

	b.	Investment Earnings	500
	c.	Other	87,900
3.		Appropriations:	
	a.	Eureka Viaduct Maintenance	50,000
	b.	Streetscape Maintenance	2,000
	c.	Promotions	45,000
	d.	Administration	85,000
	e.	Personnel	125,619
	f.	Streetscape Contribution	44,874
	g.	Beautification Commission	6,000
	h.	Business Procurement/Existing Business Stimulus	20,000
	i.	Masonic Temple Project	6,000
	j.	Business Assistance Program	40,000
	k.	Fort St. Sign/Fountain/Purple Heart	33,000
	l.	Farmers Market	7,500
	m.	Marketing	10,000
	n.	Christmas Lighting/Decorations	40,000
	o.	Other	34,818
N.		Tax Increment Finance Authority - Consolidated Fund:	
	1.	Estimated Fund Balance - October 1, 2017	\$ 5,476,693
	2.	Estimated Revenues:	
	a.	Tax Capture	2,526,281
	b.	Other Operating Revenues	80,000
	c.	Investment Earnings	2,500
	3.	Appropriations:	
	a.	Road Resurfacing	1,000,000
	b.	Land Acquisition Program	750,000
	c.	Property Maintenance/Taxes	65,432
	d.	Infrastructure Improvements-Recreation	214,000
	e.	Tree Maintenance	45,000
	f.	Administration	275,000
	g.	Debt Service	121,797
	h.	Parking Lots	26,000
	i.	DNR Grant (Marina) – Match	110,500
O.		Brownfield Redevelopment Authority Fund:	
	1.	Estimated Fund Balance - October 1, 2017	\$ (896,088)
	2.	Estimated Revenues:	
	a.	Tax Capture	241,260
	b.	Miscellaneous	50,824
	3.	Appropriations:	
	a.	Debt Service	114,746
	b.	Administrative & Operating	61,864
P.		Capital Equipment and Replacement Fund:	
	1.	Estimated Fund Balance - October 1, 2017	\$ 38,261
	2.	Estimated Revenues	0
	3.	Appropriations	0
<u>SECTION III - ENTERPRISE FUNDS</u>			
Q.		Sewage Disposal Fund:	
	1.	Estimated Retained Earnings - October 1, 2017	\$12,564,284
	2.	Estimated Revenues:	
	a.	Customer Service Fees	4,844,645
	b.	Investment Earnings	5,000
	3.	Appropriations:	
	a.	Infrastructure Replacement	320,000
	b.	Administration	420,000
	c.	Sewage Disposal Charges	2,250,177
	d.	Depreciation	650,000
	e.	Debt Service	1,170,752
	f.	Other	163,500
R.		Municipal Golf Course Fund:	
	1.	Estimated Retained Earnings - October 1, 2017	\$ (455,503)
	2.	Estimated Revenues:	
	a.	Green Fees	210,000
	b.	Cart Rental	92,000
	c.	Other Revenue	77,350
	3.	Appropriations:	
	a.	Personnel	58,939

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	b. Course Maintenance	184,250
	c. Other Expenses	135,160
	d. Depreciation	97,294
S.	Building Rental Fund:	
	1. Estimated Retained Earnings - October 1, 2017	\$ 1,039,708
	2. Estimated Revenues:	
	a. Rental Income	276,088
	b. Expense Reimbursements	48,000
	3. Appropriations:	
	a. Operation & Maintenance	195,134
	b. Utilities	112,000
	c. Property Taxes	20,000
	d. Depreciation	75,000

SECTION IV - INTERNAL SERVICE FUNDS

T.	Self Insurance/Worker's Compensation Fund:	
	1. Estimated Retained Earnings - October 1, 2017	\$ 6,152,024
	2. Estimated Revenues	35,000
	3. Appropriations:	
	a. Worker's Compensation	193,460
	b. Self Insurance Claims	100,000
	c. Other Expenses	41,877
	d. Operating Transfers	650,000

SECTION V - DEBT FUNDS

U.	Debt Service:	
	1. Estimated Fund Balance - October 1, 2017	\$ 179,554
	2. Estimated Revenues	893,235
	3. Appropriations:	
	a. Debt Service-Police/Court	1,050,900
	b. Other	500

SECTION VI - CITY TAX RATES

Preliminary City Tax Rates were adopted on July 24, 2017, after the required notices were filed and Public Hearings held. The Rates were calculated in accordance with Michigan Compiled Law Section 211.34E and 211.34D. The calculated City Tax Rates are the minimum required to defray operating expenses for the fiscal year October 1, 2017, through September 30, 2018. The Rates are as follows:

1.	City Operating	\$14.9921/M Taxable Value
2.	Refuse Collection	\$ 2.5063/M Taxable Value
3.	Debt	\$ 2.5063/M Taxable Value
4.	Drain #5 Operation & Maintenance	\$ 2.7453/M Taxable Value

SECTION VII - ADOPTION

This ordinance is necessary for the immediate preservation of the public peace, property, health, safety and for the daily operation of all city departments. This ordinance shall take effect October 1, 2017, which represents the first Sunday in October.

Motion unanimously carried.

RESOLUTIONS

2017-402 MINUTES

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that the minutes of the meeting held under the date of September 18, 2017, be approved as recorded.

Motion unanimously carried.

2017-403 KNIGHTS OF COLUMBUS COUNCIL 13607 – INTERSECTION DRIVE

By Councilperson Sabuda, supported by Councilperson Alderman

WHEREAS, the St. Stanislaus Kostka Knights of Columbus Council 13607 is requesting permission to solicit donations at the intersection of Eureka and Biddle on behalf of the MDA on Friday, October 6, and Saturday, October 7, 2017 from 12pm-6pm.

BE IT RESOLVED that Council permits the St. Stanislaus Kostka Knights of Columbus Council 13607 to solicit donations on behalf of the MDA in October of 2017, provided the organization complies with all regulations set forth in PA 112 of 2017 and signs a Hold Harmless Agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2017-404 APPT. OF BOARD OF DIRECTORS – DOWNRIVER CENTRAL DISPATCH

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Police Chief Brian Zalewski to the Board of Directors as a Public Safety representative for the

Downriver Central Dispatch and to appoint Fire Chief Jeff Carley as his alternate to said committee according to Section 3 of the Interlocal Agreement for Central Dispatch.

Motion unanimously carried.

2017-405 LEGAL PUBLISHING CONTRACTS - 2017

By Councilperson Sabuda, supported by Councilperson Alderman

WHEREAS the Clerk's Office sought verbal quotes from three (3) companies who specialize in municipal code creation and supplementation due to the increased cost and decreased level of service provided by the current contract holder, Municipal Code Corporation.

WHEREAS the Clerk's Office found that the proposal submitted by American Legal Publishing is the lowest bidder in terms of similar services and also offers additional services that will be of great benefit to the city and its citizens.

BE IT RESOLVED that Council approves the request to waive the competitive bid requirements due to the scarcity of companies engaged in municipal legal publishing, approve the cancellation of the contract with Municipal Code Corporation, and direct Mayor and Clerk to sign the Supplement Proposal for American Legal Services to initiate a contract with said company for legal publishing services for an indeterminate term.

BE IT FURTHER RESOLVED that any and all funds associated with the legal publishing of the City of Wyandotte Charter and Code are to be paid from the Clerk's Operating Expenses Budget (101-215-750-220).

Motion unanimously carried.

2017-406 2017FY BUDGET AMENDMENTS

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2017 Fiscal Year Budget amendments.

BE IT FURTHER RESOLVED that a copy of the 2017 Fiscal Year Budget amendments shall be placed on file and available for public inspection in the office of the City Clerk.

Motion unanimously carried.

2017-407 SPECIAL EVENT APPLICATION – BASF DRILL

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the closure of Biddle Avenue to vehicle traffic from Alkali Ave. to Goddard Rd. on Tuesday, October 10th from 10AM to 11AM for the purpose of helping BASF conduct a safe site-wide evacuation drill at their 1609 Biddle Avenue location.

BE IT FURTHER RESOLVED that BASF Corp. will comply with the following:

- If there are any overtime costs for any city staff for said event, the group/organization will be responsible for those fees.
- Any tents on the street/sidewalk or grassy area must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Clean up before/during and after the event must be done by BASF. All material must be cleaned up and removed after the event has taken place.

BE IT FURTHER RESOLVED that appropriate city departments have reviewed and approved this event, provided that BASF adds the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2017-408 RHS DOWNRIVER FANFARE

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the Special Events Coordinator relative to the request of the Roosevelt High School/Wyandotte Music Boosters to hold their Downriver Fanfare event on October 4, 2016 from 4:00 p.m. to 10:00 p.m. and also APPROVES the request to use city property and close the following streets from 3:00PM to 10PM:

1. Maple Street between 5th and 7th Streets
2. 5th Street from Eureka to Maple
3. Alley behind the Auto Shop
4. Permission to utilize the City Hall/Chase Bank parking lot for overflow parking

BE IT FURTHER RESOLVED that appropriate city departments have reviewed and approved this event, pending the signing of a Hold Harmless Agreement as prepared by the Department of Legal Affairs and provided that the above-listed streets and alley be accessible for emergency vehicles.

Motion unanimously carried.

2017-409 WAYNE COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council receives the communication from the City Engineer regarding the Household Hazardous Waste Collection; AND

BE IT FURTHER RESOLVED that said notice is posted to the City's website and on information cable channel.

Motion unanimously carried.

2017-410 BILLS & ACCOUNTS

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$1,456,300.01 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

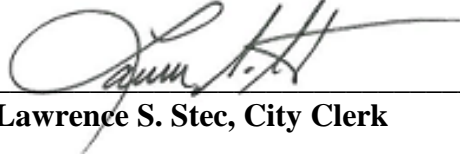
Motion unanimously carried.

2017-411 ADJOURNMENT

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:26 p.m.

Motion unanimously carried.

A handwritten signature in black ink, appearing to read "Lawrence S. Stec", is written over a horizontal line.

Lawrence S. Stec, City Clerk